



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE NICOLA-STOUFER ROOM.  
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET  
AT 6:00 P.M., TUESDAY, MAY 21, 2019

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 21, 2019 to be approved as proposed or amended.

**Consent:**

1. Council Minutes May 7, 2019
2. Fox Engineering, Water Treatment Plant Improvements, \$2,278.75
3. Fox Engineering, City Hall Interceptor Reroute, \$249.00
4. Fox Engineering, SE Basin I & I Reduction, \$1,490.00
5. Iowa City Landscaping, Alliant Branching Out, \$1,067.86
6. Garden & Assoc., 15<sup>th</sup> Ave. Paving, Storm Sewer, Sanitary Sewer, Water Main, \$2,740.80
7. Garden & Assoc., E. Washington St. Sidewalk Extension Plan, \$2,366.69
8. Garden & Assoc., Water Tower Park Detention Basin Design, \$3,003.99
9. Garden & Assoc., S. Ave. E Reconstruction, \$41,009.95
10. Bolton & Menk, Taxilane Fuel Facility Construction, \$2,963.75
11. Iowa Finance Authority, Water Treatment Plant Improvements, Principal & Interest, \$219,566.10
12. Iowa Finance Authority, W. Side Interceptor, Principal & Interest, \$113,662.50
13. Iowa Finance Authority, Wastewater Treatment Plant, Principal & Interest, \$600,187.50
14. Casey's General Store #3528, 1730 E. Washington Street, Class E Liquor License, Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales, (**new**)
15. Pizza Hut, Class B Beer (BB) (includes wine coolers), Sunday Sales, (**renewal**)
16. Wal-Mart #1475, 2485 Highway 92., Cigarette, Tobacco, Nicotine, Vapor Permit, (**renewal**)
17. Wines & Spirits, 106 W. 2<sup>nd</sup> Street, Cigarette, Tobacco, Nicotine, Vapor Permit, (**renewal**)
18. Department Reports

**Consent – Other:**

1. DeLong Construction, Wellness Park Utilities & Grading, \$41,924.80
2. MSA Professional Services, Wellness Park Phase I Design and Bidding, \$37,033.15

## **Claims & Financial Reports:**

Claims for May 21, 2019  
Financial Reports – March & April, 2019

## **SPECIAL PRESENTATION**

United Health Care Request for May 29, 2019.  
Use of E. 11<sup>th</sup> Street – Saturday Afternoons.

**PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes.

## **UNFINISHED BUSINESS**

1. Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**

## **PUBLIC HEARING**

1. FY19 Budget Amendment.
2. Discussion and Consideration of a Resolution Amending FY19 Budget.
3. 2019 Sealcoat Program.
4. Discussion and Consideration of a Resolution Adopting Plans, Specifications, Form of Contract & Estimate of Cost (2019 Sealcoat Program)
5. Discussion and Consideration of a Resolution Awarding Bid for 2019 Sealcoat Program.

## **NEW BUSINESS**

1. Discussion and Consideration of Engineering Services for Business Park Phase II/West Buchanan Concept Plan and Estimate
2. Discussion and Consideration of a Resolution Releasing Funds as per Downtown Investment Grant (DIG) Agreement with Royal Midwest, Inc. (Frontier Family Restaurant)
3. Discussion and Consideration of a Resolution Approving a Site Plan (Stogdill Mini-Storage at 440 North Avenue F – P&Z Recommendation).
4. Discussion and consideration of a Resolution Approving a Site Plan (Midwest Tree Service at 1135 W. Buchanan –P & Z Recommendation)
5. Discussion and Consideration of a Resolution Accepting the Improvements in Wiley Subdivision (First Addition).
6. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.
7. Discussion and Consideration of a Street Light Resolution.
8. Discussion and Consideration of First Reading of an Ordinance Creating New Chapters 129 & 130 and Amending Chapter 165 (Special Events Permitting)
9. Discussion and Consideration of First Reading of an Ordinance Amending Chapter 92 (Water Rates) and Chapter 99 (Sewer Use Charge).
10. Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 41 “Public Health and Safety” (Smoking in Parks)
11. Discussion and Consideration of Third Reading of an Ordinance Amending Chapters 105 and 106 “Solid Waste”.

## **WORKSHOP**

- Discussion on Possible Bicycle Signage/Pavement Markings.

## **DEPARTMENTAL REPORT**

Police Department  
City Attorney  
City Administrator

## **MAYOR & COUNCILPERSONS**

Jaron Rosien, Mayor  
Brendan DeLong  
Steven Gault  
Elaine Moore  
Danielle Pettit-Majewski  
Fran Stigers  
Millie Youngquist

## **ADJOURNMENT**

Illa Earnest, City Clerk

Council Minutes 05-07-2019

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, May 7, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: Gault.

Motion by Pettit-Majewski, seconded by Stigers, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, May 7, 2019 be approved as proposed. Motion carried.

**Consent:**

1. Council Minutes April 16, 2019
2. Council Minutes April 30, 2019
3. Design Alliance, Fire Station Project, \$4,865.76
4. Design Alliance, City Hall/Police Station Project, \$18,980.34
5. RDG Planning & Design, Washington County Housing Study, \$2,500.00
6. PAWS & More Animal Shelter, Animal Services Jan-Mar. 2019 & 2018 TNR Cats, \$6,720.00
7. Bolton & Menk, Airport Taxilane for Fuel Facility, \$5,756.25
8. Garden & Associates, S. 15<sup>th</sup> Ave., Paving, Storm Sewer, Sanitary Sewer, Water Main, \$2,365.49
9. Garden & Associates, Water Tower Park Detention Basin Design, \$2,904.24
10. Coleman Construction, Pavement Patching Project FY19, \$43,895.00
11. Coleman Construction, Extra Saw Cutting, Pavement Patching Project FY19 , \$480.00
12. A.S. Concrete Specialties, Sidewalk Trip Hazard Program, \$6,287.44
13. Washington County Engineer, Salt (November 2018-March 2019), \$20,020.00
14. Fox Engineering, Water Treatment Plant Improvements, \$474.50
15. Fox Engineering, City Hall Interceptor Reroute, \$15,415.00
16. Fox Engineering, SE Basin I & I Reduction, \$5,066.00
17. Kevin D. Olson, Professional Services for April, \$1,697.96
18. Casey's General Store #1624, 1002 W. Madison St., Class E Liquor License, Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales, (**New Class E Liquor License**)
19. Hy-Vee Food Store, 528 Hwy #1 S., Cigarette, Tobacco, Nicotine, Vapor Permit, (**renewal**)
20. Hy-Vee Fast and Fresh, 528 Hwy #1 S, Cigarette, Tobacco, Nicotine, Vapor Permit, (**renewal**)
21. Hy-Vee Wines and Spirits, 1004 W. Madison St., Cigarette, Tobacco, Nicotine, Vapor Permit, (**renewal**)
22. BP One Trip, 1504 E. Washington Street, Cigarette, Tobacco, Nicotine, Vapor Permit, (**renewal**)
23. Department Reports

**Consent – Other:**

1. DeLong Construction, Demolition of Linda Lou's Building, \$29,500.00

Motion by Pettit-Majewski, seconded by DeLong, to approve consent agenda items 1-23. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to approve consent agenda – other. Motion carried. DeLong abstained with conflict.

Motion by Youngquist, seconded by Stigers, to approve payment of the claims as presented. Motion carried.

Special Presentations:

Adin Muff and Giselle Marcellino from the Washington Area Soccer Program thanked the council for their support and gave some statistics about the Soccer Program.

Nuisance Abatement Officer Jason Peterson gave an update on nuisance abates for April and May.

Presentations from the public:

Julie Gantz, a Highland Court area resident, came before council to discuss an ongoing issue with construction vehicles parked on the cul-de-sac and concerns about traffic safety and the safety of children playing in the area.

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16,2019)**. Remains tabled.

Motion by DeLong, seconded by Moore, to take from the table Discussion and Consideration of Third Reading of an Ordinance Rezoning a Property from R-2 to B-2 General Business (P & Z Recommendation) **(Tabled 04/16/2019)**. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve the third reading and adopt the Ordinance Rezoning a Property from R-2 to B-2 General Business. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1085)**

Bids received for the Fire Service 3000 Gallon Tanker Truck:

Heiman Fire Equipment	\$254,648.00
Toyne, Inc.	\$269,666.00
Alexis Fire	\$341,277.00

Motion by Stigers, seconded by Moore, to approve the purchase of a Fire Tanker Truck from Heiman Fire Equipment for the bid amount of \$254,648.00.

Motion by Youngquist, seconded by Pettit-Majewski, to approve setting a public hearing on May 21 for FY19 Budget Amendment. Motion carried.

Motion by Stigers, seconded by Moore, to approve the Park Technician Job Description. Motion carried.

Motion by DeLong, seconded by Youngquist, to approve a Temporary Construction Easement – S. 15<sup>th</sup> Improvements Project. Motion carried.

Motion by Pettit-Majewski, seconded by Moore, to approve the Electrical Facilities Agreement with Alliant Energy in the amount of \$6,865.78 for the S. 15<sup>th</sup> Improvements Project (existing development). Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Revised Resolution Approving Notice of Hearing for May 21 and Letting for 2019 Sealcoat Project. Roll call on motion: Ayes:

DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-064)**

Motion by DeLong, seconded by Youngquist, to approve Change Order #3 (a decrease of \$4,733.50), Fire Station Utilities and Grading Project. Motion carried.

Motion by Stigers, seconded by Moore, to approve Final Pay App #6 (\$21,304.34) and Project Closeout for Fire Station Utilities and Grading Project. Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-065)**

Motion by Stigers, seconded by DeLong, to approve Linda Lou's Asbestos Abatement Closeout in the amount of \$75,850.00. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to approve the First Reading of an Ordinance Amending Chapter 41 "Public Health and Safety" (Smoking in Parks). Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by DeLong, seconded by Moore, to approve the Second Reading of an Ordinance Amending Chapters 105 and 106 "Solid Waste" Roll call on motion: Ayes: DeLong, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

**Workshop** - none

Motion by Stigers, seconded by Youngquist, that the Regular Session held at 6:00 P.M., Tuesday, May 7, 2019, is adjourned. Motion carried.

Illa Earnest, City Clerk



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 44298  
 Date 04/30/2019

Project **342416A Washington Water Treatment  
 Plant Improvements**

Professional Services for the Period of 4/1/2019 to 4/27/2019

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	100.00	126,460.00	126,460.00	0.00
Final Design	177,830.00	100.00	177,830.00	177,830.00	0.00
Bidding	16,780.00	100.00	16,780.00	16,780.00	0.00
Total	321,070.00	100.00	321,070.00	321,070.00	0.00

**Standard Hourly Rate Phases**

**Construction Administration**

Professional Fees	2,080.50
Reimbursables	198.25
<b>Construction Administration subtotal</b>	<b>2,278.75</b>

Invoice total **\$2,278.75**

Approved by:

*Steven J. Troyer*

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 44332  
 Date 04/30/2019

Project **204517B Washington City Hall  
 Interceptor Reroute**

Professional Services for the Period of 4/1/2019 to 4/27/2019

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	19,500.00	100.00	19,500.00	19,500.00	0.00
Final Design	20,000.00	100.00	20,000.00	20,000.00	0.00
Bidding	6,500.00	100.00	6,500.00	6,500.00	0.00
Boundary Survey	3,900.00	100.00	3,900.00	3,900.00	0.00
Construction Administration	15,500.00	100.00	15,500.00	15,500.00	0.00
Construction Staking	3,000.00	100.00	3,000.00	3,000.00	0.00
<b>Total</b>	<b>68,400.00</b>	<b>100.00</b>	<b>68,400.00</b>	<b>68,400.00</b>	<b>0.00</b>

**Standard Hourly Rate Phases**

**Post Construction Phase**

	Billed Amount
Professional Fees	249.00
<b>Post Construction Phase subtotal</b>	<b>249.00</b>
<b>Invoice total</b>	<b>\$249.00</b>

Approved by:

*Steven P. Soupir*

Late Payment Charge: 15% per annum beginning 30 days from above date





414 South 17th Street, Ste 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 44331  
 Date 04/30/2019

Project **204517A Washington SE Basin I&I Reduction**

Professional Services for the Period of 4/1/2019 to 4/27/2019

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	57,100.00	100.00	57,100.00	57,100.00	0.00
<b>Final Design</b>	29,500.00	100.00	29,500.00	29,500.00	0.00
<b>Bidding</b>	8,500.00	100.00	8,500.00	8,500.00	0.00
<b>Construction Administration</b>	29,800.00	30.00	7,450.00	8,940.00	1,490.00
<b>Post Construction Record Drawings</b>	5,700.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>130,600.00</b>	<b>79.66</b>	<b>102,550.00</b>	<b>104,040.00</b>	<b>1,490.00</b>

**Invoice total \$1,490.00**

Approved by: \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*

**REPRINTED**

**Iowa City Landscaping & Garden Center**

520 Hwy 1 West  
Iowa City, IA 52246  
(319) 337-8351  
www.iowacitylandscaping.com

**Bill To:** Washington, City of  
Washington, City of  
PO Box 516  
Washington, IA 52353  
(319) 653-6584

Item Name	Item Description	Disc %	Type	Qty	Price	Ext Price	Tax
Norway Spruce #5	Picea abies	38.25%		14	\$41.99	\$587.86	T
White Pine #5	Pinus strobus	29.41%		10	\$48.00	\$480.00	T
					Subtotal:	\$1,067.86	
					Exempt	0 % Tax:	+ \$0.00
					<b>RECEIPT TOTAL:</b>	<b>\$1,067.86</b>	

Account: \$1,067.86

**Previous Account Balance: \$0.00**

**Account Balance: \$1,067.86**

Total Sales Discounts: \$564.14

Washington Parks per  
Don Pfeiffer

Thanks for shopping with us!



126063



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

March 19, 2019  
Invoice No: 37778

Project 5016276 Washington - 15th Ave Paving, Storm Sewer, Sanitary Sewer, Water Main.  
Client ID #20040

**Professional Services for the Period: February 15, 2019 to March 14, 2019**

### Professional Services

	Hours	Rate	Amount
Principal Engineer	10.50	141.00	1,480.50
Surveyor 2	2.50	111.00	277.50
Technician #1	1.00	100.00	100.00
Technician #3	9.75	84.00	819.00
Totals	23.75		2,677.00
<b>Total Professional Services</b>			<b>2,677.00</b>

### Unit Billing

Mileage		63.80	
<b>Total Units</b>		<b>63.80</b>	<b>63.80</b>

**Total Project Invoice Amount \$2,740.80**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

March 19, 2019  
Invoice No: 37779

Project 5018070 Washington - East Washington Street - Sidewalk Extension Plan  
Client ID# 20040

Professional Services for the Period: February 15, 2019 to March 14, 2019

### Professional Services

	Hours	Rate	Amount	
Principal Engineer	6.75	141.00	951.75	
Engineer #3	8.00	105.00	840.00	
Technician #6	7.50	55.00	412.50	
Totals	22.25		2,204.25	
<b>Total Professional Services</b>				<b>2,204.25</b>

### Unit Billing

Copies-Specs.			36.00	
Prints-Plans			69.02	
Mileage			57.42	
<b>Total Units</b>			<b>162.44</b>	<b>162.44</b>

**Total Project Invoice Amount \$2,366.69**

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

## ENGINEERS AND SURVEYORS

OSKALOOSA IOWA

CRESTON IOWA



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

March 19, 2019  
Invoice No: 37780

Project 5018455 Washington - Detention Basin Design - Water Tower Park  
Client ID# 20040

Professional Services for the Period: February 15, 2019 to March 14, 2019

### Professional Services

	Hours	Rate	Amount	
Engineer #3	.50	105.00	52.50	
Technician #2	1.50	89.00	133.50	
Technician #3	26.75	84.00	2,247.00	
<b>Totals</b>	<b>28.75</b>		<b>2,433.00</b>	
<b>Total Professional Services</b>				<b>2,433.00</b>

### Unit Billing

Mileage		132.24	
GPS Survey Equipment		157.50	
Robot Total Station Equipment		281.25	
<b>Total Units</b>		<b>570.99</b>	<b>570.99</b>
<b>Total Project Invoice Amount</b>			<b>\$3,003.99</b>

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

## ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA





Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



\* 2 0 1 9 \*



\* 0 2 3 2 9 5 8 \*



\* T 5 1 : 1 1 7 6 7 8 \*

City of Washington  
 Washington Airport Commission  
 Kevin Erpelding, Chairman  
 215 East Washington  
 Washington, IA 52353

April 30, 2019  
 Project No: T51.117678  
 Invoice No: 0232958

**Washington/Taxilane for Fuel Facility**

Taxilane for Fuel Facility Construction Phase

Bidding Services (001)

**Fee**

Total Fee	8,000.00			
Percent Complete	95.00	Total Earned	7,600.00	
		Previous Fee Billing	5,756.25	
		Current Fee Billing	1,843.75	
		<b>Total Fee</b>		<b>1,843.75</b>
		<b>Total this Task</b>		<b>\$1,843.75</b>

Construction Services (002)

**Professional Services**

	Hours	Amount	
Project Manager	7.00	1,120.00	
Totals	7.00	1,120.00	
<b>Total Labor</b>			<b>1,120.00</b>

**Billing Limits**

	Current	Prior	To-Date	
Total Billings	1,120.00	0.00	1,120.00	
Limit			71,900.00	
Remaining			70,780.00	
		<b>Total this Task</b>		<b>\$1,120.00</b>

**Total this Invoice \$2,963.75**



Iowa Finance Authority  
 2015 Grand Avenue  
 Des Moines, IA 50312

**LOAN STATEMENT**

Telephone: 515.725.4900  
 Fax: 515.725.4901

*Statement Date* 5/1/2019  
*Loan Number:* D0431R  
*Original Loan Amount* \$4,378,000.00  
*Current Loan Balance:* \$3,997,074.61  
*Interest Rate:* 2.00%  
*Annual Service Fee Rate* 0.00%

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**Payment Due Date:** **6/1/2019**  
**Current Principal Due:** \$180,000.00  
**Prior Principal Due** \$0.00  
**Current Interest Due:** \$39,566.10  
**Prior Interest Due** \$0.00  
**Service Fee Due:** \$0.00  
**Total Amount Due:** **\$219,566.10**

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 515-725-4901 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [Becky.Wu@IowaFinance.com](mailto:Becky.Wu@IowaFinance.com)

Keep upper portion for your records

**D0431R**





Iowa Finance Authority  
 2015 Grand Avenue  
 Des Moines, IA 50312

Telephone: 515.725.4900  
 Fax: 515.725.4901

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**LOAN STATEMENT**

<i>Statement Date</i>	5/1/2019
<i>Loan Number:</i>	C0441R
<i>Original Loan Amount</i>	\$3,000,000.00
<i>Current Loan Balance:</i>	\$2,495,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<b><i>Payment Due Date:</i></b>	<b>6/1/2019</b>
<b><i>Current Principal Due:</i></b>	<b>\$70,000.00</b>
<b><i>Prior Principal Due</i></b>	<b>\$0.00</b>
<b><i>Current Interest Due:</i></b>	<b>\$37,425.00</b>
<b><i>Prior Interest Due</i></b>	<b>\$0.00</b>
<b><i>Service Fee Due:</i></b>	<b>\$6,237.50</b>
<b><i>Total Amount Due:</i></b>	<b>\$113,662.50</b>

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 515-725-4901 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [Becky.Wu@IowaFinance.com](mailto:Becky.Wu@IowaFinance.com)

Keep upper portion for your records

**C0441R**



Iowa Finance Authority  
2015 Grand Avenue  
Des Moines, IA 50312

**LOAN STATEMENT**

Telephone: 515.725.4900  
Fax: 515.725.4901

*Statement Date* 5/1/2019  
*Loan Number:* CF0412R  
*Original Loan Amount* \$16,316,000.00  
*Current Loan Balance:* \$12,525,000.00  
*Interest Rate:* 3.00%  
*Annual Service Fee Rate* 0.25%

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**Payment Due Date:** 6/1/2019  
**Current Principal Due:** \$381,000.00  
**Prior Principal Due** \$0.00  
**Current Interest Due:** \$187,875.00  
**Prior Interest Due** \$0.00  
**Service Fee Due:** \$31,312.50  
**Total Amount Due:** \$600,187.50

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 515-725-4901 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [Becky.Wu@IowaFinance.com](mailto:Becky.Wu@IowaFinance.com)

Keep upper portion for your records

**CF0412R**

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>CASEY'S MARKETING</u>		
<b>Name of Business (DBA):</b> <u>CASEY'S GENERAL STORE #3528</u>		
<b>Address of Premises:</b> <u>1730 E WASHINGTON ST</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>52353</u>
<b>Business</b> <u>(319) 653-7437</u>		
<b>Mailing</b> <u>PO BOX 3001</u>		
<b>City</b> <u>ANKENY</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50021</u>

**Contact Person**

<b>Name</b> <u>JESSICA FISHER, STORE OPERATIONS</u>	
<b>Phone:</b> <u>(515) 446-6404</u>	<b>Email</b> <u>JESSICA.FISHER@CASEYS.COM</u>

**Classification** Class E Liquor License (LE)

**Term:** 12 months

**Effective Date:** 07/01/2019

**Expiration Date:** 01/01/1900

**Privileges:**

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Publicly Traded Corporation</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**42-0935283 CASEY'S GENERAL**

**STORE INC**

**First Name:** 42-0935283 **Last Name:** CASEY'S GENERAL STORE, INC.  
**City:** ANKENY **State:** Iowa **Zip:** 50021  
**Position:** OWNER  
**% of Ownership:** 100.00% **U.S. Citizen:** Yes

**Michael Richardson**

**First Name:** Michael **Last Name:** Richardson  
**City:** PLEASANT HILL **State:** Iowa **Zip:** 50327  
**Position:** PRESIDENT  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**JOHN SOUPENE**

**First Name:** JOHN **Last Name:** SOUPENE

**City:** ANKENY **State:** Iowa **Zip:** 50023  
**Position:** VICE PRESIDENT  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**JULIA JACKOWSKI**

**First Name:** JULIA **Last Name:** JACKOWSKI  
**City:** URBANDALE **State:** Iowa **Zip:** 50322  
**Position:** SECRETARY  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**JAMES PISTILLO**

**First Name:** JAMES **Last Name:** PISTILLO  
**City:** URBANDALE **State:** Iowa **Zip:** 50323  
**Position:** TREASURER  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Merchants Bonding Company</u>	
<b>Policy Effective Date:</b> <u>07/01/2019</u>	<b>Policy Expiration</b> <u>01/01/1900</u>
<b>Bond Effective</b> <u>2</u>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>

**Applicant License Application ( BB0037304 )**

<b>Name of Applicant:</b> <u>COMES INVESTMENTS</u>		
<b>Name of Business (DBA):</b> <u>PIZZA HUT</u>		
<b>Address of Premises:</b> <u>1018 WEST MADISON</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>52353</u>
<b>Business</b>	<u>(319) 653-6521</u>	
<b>Mailing</b>	<u>2045 GRAND AVE</u>	
<b>City</b> <u>WEST DES MOINES</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50265</u>

**Contact Person**

<b>Name</b> <u>JOE W. COMES</u>	
<b>Phone:</b> <u>(515) 330-1172</u>	<b>Email</b> <u>JOECOMES@MAC.COM</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 12 months

**Effective Date:** 06/01/2018

**Expiration Date:** 05/31/2019

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**JOSEPH COMES**

**First Name:** JOSEPH

**Last Name:** COMES

**City:** CLIVE

**State:** Iowa

**Zip:** 50265

**Position:** PRESIDENT

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Columbia National Insurance Company</u>	
<b>Policy Effective Date:</b> <u>06/01/2018</u>	<b>Policy Expiration</b> <u>06/01/2019</u>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>

**Instructions on the reverse side**

For period (MM/DD/YYYY) 06 / 30 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA Walmart Inc. DBA: Walmart #1475

Physical Location Address 2485 HIGHWAY 92 City WASHINGTON ZIP 52353

Mailing Address 508 SW 8th St. Dept. 8916 City Bentonville State AR ZIP 72716-0500

Business Phone Number (319) 653-2521

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP Walmart Inc.

Mailing Address 508 SW 8th St. City Bentonville State AR ZIP 72716-0500

Phone Number (479)277-4656 Fax Number (479)204-9864 Email cynthia.montero@walmart.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No

Types of Products Sold: (Check all that apply)

Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store

Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store

Has vending machine that assembles cigarettes  Other  Retail

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) Andrea Lazenby

Name (please print) \_\_\_\_\_

Signature *Alazenby*

Signature \_\_\_\_\_

Date 4/25/19

Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07/01/2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

**Business Information:**

Trade Name/DBA WLNE+SPIRITS  
Physical Location Address 106 W 2ND ST City WASHINGTON ZIP 52353  
Mailing Address 106 W 2ND ST City WASHINGTON State IA ZIP 52353  
Business Phone Number 319 653-2822

**Legal Ownership Information:**

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP T+J WALSH, LLC  
Mailing Address 106 W 2ND ST City WASHINGTON State IA ZIP 52353  
Phone Number 319-653-2822 Fax Number — Email wlne+spirits@hotmail.com

**Retail Information:**

Types of Sales: Over-the-counter  Vending machine   
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes  No   
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

**Type of Establishment: (Select the option that best describes the establishment)**

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

**Signature of Owner(s), Partner(s), or Corporate Official(s)**

Name (please print) ANTHONY WALSH Name (please print) \_\_\_\_\_  
Signature [Signature] Signature \_\_\_\_\_  
Date 5-7-2019 Date \_\_\_\_\_

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

**FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE**

- Fill in the amount paid for the permit: \_\_\_\_\_
- Fill in the date the permit was approved by the council or board: \_\_\_\_\_
- Fill in the permit number issued by the city/county: \_\_\_\_\_
- Fill in the name of the city or county issuing the permit: \_\_\_\_\_
- New  Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**WWTP report  
May 21, 2019  
Council meeting**

- **After hour alarm and dog call outs –**
  - 5<sup>th</sup> WWTP, digester # 1& 2 not in auto, 1:20 p.m. Jason
  - 6<sup>th</sup> dog call, Safety Center reported a dog to be picked up at 815 E Madison, 5:50 p.m. Parker
  - 7<sup>th</sup> WWTP, West EQ pump #1 VFD fault, 5:30 a.m., Jason
  - 8<sup>th</sup> dog call, Safety Center reported a dog to be picked up at 509 South 7<sup>th</sup>, 7:19 p.m. Parker
  - 12<sup>th</sup> dog call, Safety Center reported a dog to be picked up at 314 East 7<sup>th</sup>, 12:27 p.m. Parker
  - 12<sup>th</sup> dog call, Safety Center reported a dog to be picked up at 110 West 3<sup>rd</sup> Apt #3, 4:26 p.m. Parker
  
- **Dept Head meetings** –Jason attended the meeting on May 7<sup>th</sup>. I attended the meeting on May 14<sup>th</sup>.
  
- **WWTP crane/hoist annual inspection** – Hupp Crane/Hoist performed the annual WWTP crane/hoist inspection on the 6<sup>th</sup>. Hupp found one (1) hoist chain that needs to be replaced due to nicks found on the chain. Still waiting for repair quote for this.
  
- **Alliant Energy Audit** – A rep from Alliant performed an energy audit at the WWTP on May 8<sup>th</sup>. Written report to follow.
  
- **WWTP April 2019 Discharge Monitoring Report (DMR)** – Average daily flow 1.719 million gallons (mg), maximum daily flow 5.506 mg, minimum daily flow 1.246 mg. There were zero (0) violations of the WWTP’s NPDES discharge permit. Total precipitation for April 2019 = 3.39” (recorded at the WWTP).  
  

<b>CBOD5 removal 85% required</b>	<b>result = 97.3 %</b>
Influent CBOD5 monthly average =	96.0 mg/L
Effluent CBOD5 monthly average =	2.6 mg/L

<b>TSS removal 85% required</b>	<b>result = 97.0 %</b>
Influent TSS monthly average =	166.1 mg/L
Effluent TSS monthly average =	5.0 mg/L
  
- **Dog pound report for April 2018** – Eight (8) calls total for April 2019. One (1) call out during normal hours and seven (7) call outs after hours. Five dogs (5) dogs were returned to their owners. One (1) dog adopted, and two (2) dogs remained at home after Police Dept issued the owners citations.
  
- **Yard Waste Center (YWC)** – The YWC remains very busy during normal hours and the traffic on Saturday mornings is up this year compared to the last few years.
  
- **East & West Equalization (EQ) basins** – Both EQ basins are pumped back down to their low levels and ready for today and this weekend rains. The West EQ overflowed a total of 4.837million gallons before it stopped overflowing out of the emergency overflow structure. The overflow had quit by May 3<sup>rd</sup>. Jason provided an email to IDNR with all the information that was needed for this overflow event.
  
- **West EQ basin return pump** –On May 7<sup>th</sup> around 5:30 a.m., Jason received an alarm call for a West EQ pump #1 VFD fault while the West EQ contents were being pumped back through the WWTP for treatment. Jason reset the VFD fault and determined something was wrong with pump #1. He shut off pump #1 and switched to pump #2 to finish pumping down the EQ. On May 13<sup>th</sup> Iowa Pump Works (IPW) came to pull the pump. IPW found a 2X4 stuck in the bottom of the pump. IPW removed the 2X4, they had us run the pump to see if there were any problems and the pump faulted out. IPW removed the pump from the wet well and took it back to their shop. Repair quote to follow.



- **Annual WWTP effluent toxicity test** – We'll be collecting a 24 hour composite sample from Sunday (19<sup>th</sup>) to Monday (20<sup>th</sup>) for our annual toxicity testing. We don't anticipate any problems with passing the toxicity test.

**Fred E Doggett**  
**5/17/2019 10:40 AM**

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

4-20-19/5-3-19

**STREETS:** Personnel continued with the leaf vac finishing up the town after it was repaired the week before. The new street sweeper (Global) has been operating and has begun sweeping the square on Thursday nights till 6 am Friday morning. Pothole patching has continued.

**WATER DISTRIBUTION:** Personnel had 18 water shut offs for nonpayment. Personnel repaired a leaky gate valve and abandoned the old 4 inch CIP water main in the 600 block of East 7th St, and reinstalled the fire hydrant, while repairing a couple sewer lines including a sewer cleanout. Personnel repaired #14 water main break located at 1600 North 2nd Ave, 4 inch CIP. Personnel performed a 1 inch water tap located at 1013 East Adams St.

**SEWER COLLECTION:** Personnel televised the new 8 inch sewer at City Hall on numerous occasions for inspections reasons. Personnel performed a 4 inch sewer tap located at 1013 East Adams St. Personnel investigated a sanitary sewer on South Ave D between West Van Buren & West Tyler, crews jetted and found a possible water leak, but was backed up water.

**STORM SEWER COLLECTION:** Personnel repaired a sinkhole in Sunset Park, covered a hole by triple layering with fabric mesh. Personnel capped an intake and raised another located at the SW corner of 1003 East 3rd St. Crews opened intakes throughout with nearly 5 inches of rain in 3-4 days.

**MECHANIC/SHOP:** Personnel serviced #611 (front end repair, install new bearings and wheel seals, new oil in hubs and remove tie rod ends, check leaf springs, center bolts, square axle and set toe measurements), New Holland tractor repair, leaf vac repair (electronic, replaced fuel and air filters), #119 (install throttle pedal assembly and tail light repair), #630 Case

Backhoe (install new cylinder), Global sweeper demo, treat fuel tanks, attach new mower to tractor and check FD UTV for wiring.

OTHER: Personnel continued the yard waste/bag routes. Personnel responded to 55 One Call Locates. Personnel continued yard waste and bag pick up. Personnel hauled numerous loads of miscellaneous materials to the stockpile shed.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

By: [Signature]

Washington Volunteer Fire Department  
May 8, 2019

March Fires

7 City fires	2950.00
5 rural fires	1070.00
0 Drill	.00
12 fires and 0 drill	4050.00

Pictures before the meeting

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Zach Thomas made a motion to pay all bills against the department seconded by Scott Bartholomew. passed.

Communications: Thank You from Lester and Barb Wehr. Thank You And \$2.00 from Roselene Lowe

Committees; Social: Snacks after the meeting

Keota fun days is June 15.

Mark McDole thanked everyone for being a part of the 1/2 marathon. good response.

Introduced new member Jack Guengerich

Rescue

Old Business; UTV is here and slide in unit is on, trailer is here.

WE need to make down payment on kitchen appliances for new station of \$6750.00

Station update ; Floors are poured working on block walls inside. Out side work is next.

New tanker was approved by the Council. Heiman was low bidder. 400 days.

Driver opps class; 4 passed; Jerry Guengerich, Bruce McAvoy, Charles Halvorson, Mark Chenoweth. Good job.

County meeting will be in Brighton on May 27 at 7pm.

Thank you to the ones that helped with cart shed cleanup.

New Business; Hydrant testing going on this week.

Drill dates: April 10, June 12, October 16. Hose testing September 18 at 4:30pm.

Kids fest May 17 Andy Miller and Nic Williams

Chamber Day May 31 would like a truck from 4-7pm

There will be training May 22.

Randy Tisor talked about Hwy 1 being closed sometime this summer to replace bridge south of Richmond. it will take about a month.

Discussion of calls;

Roll call taken meeting adjourned.

Secretary  
Tom Beauchamp

Washington Park and Recreation Board Meeting

4-10-2019

Washington City Hall, Washington Iowa

Present: Gabby Conchola, Nick Pacha, Trent Stout, Shawn Loy and Genie Davis

Absent: Don Pffeifer

The beginning of the meeting began with discussing the Park Regulations. The Board was discussed that there will be different registrations for the different activities in the parks and trails. At this time unsure of what the cost will be.

Chapter 48 Regulations: At this time Nick will be talking to the City and letting the Board approves of this.

The Board talked about the agreement with the pool. Possibly changing the agreement in the near future.

Discussed about the no smoking bans in the parks. Talked about the different places that would be deemed no smoking. Talked about the rule for the roads that go through Sunset Park and Nick will check on whether or not smoking would be allowed on these streets since they are streets. Trent brought up the fact it will be a hard issue to figure out where the boundaries would be. A lot of thought was put into this issue and the Board and Trent motioned that all parks be smoke free. Gabby second the motion.

Nick spoke about the Wellness Park and how things are going with it. The bids for the restrooms were over bided. Bids were Higher than expected. The question is why are these bids coming in so high. Trent will be working on how these bids are so high and then get back to the Board.

The Board will discuss other options for the restrooms at the next meeting.

The next meeting is schedules for May 16,2019 at 6 pm. at City Hall

Submitted by: Genie Davis



May 14, 2019

Honorable Mayor Rosien and City Council  
City of Washington  
215 E. Washington St.  
Washington, IA 52353

Re: Contractor's Application for Payment No.6  
Washington Wellness Park Grading and Utilities  
MSA Project No. 10322002

Dear Mayor Rosien and City Council:

Attached please find three (3) signed originals of the Contractor's Application for Payment No.6 for the Washington Wellness Park Grading and Utilities project. Requested payment by Delong Construction is in the amount of \$41,924.80. The work completed by the Contractor during this pay period includes; excavation, geotextile fabric, rip rap, and silt fence.

This application also includes the additional work of removing unsuitable landfill material encountered on the site to a fill site location off-site. This extra work is listed as an item under Change Order 3 section. This landfill material was unexpected, and is recommended to be removed off-site as to avoid future conflicts with this material.

This Application for Payment, including verification of quantities, was prepared under the direction of the City of Washington. It is our recommendation that the City Council approve Payment Application No.6 for Delong Construction at the next regular Council meeting.

Please do not hesitate to contact me with any questions or comments regarding the information presented herein.

Sincerely,  
MSA Professional Services, Inc.

A handwritten signature in blue ink, appearing to read "Jayden Scheckel".

Jayden Scheckel, EIT  
Engineer – MSA Dubuque

Cc: Brent Hinson – City of Washington  
Dana Delong-Patterson – Delong Construction  
File

400 Ice Harbor Drive  
Suite 110  
Dubuque, IA 52001

P (563) 582-3973  
TF (888) 869-1214  
F (563) 582-4020

[www.msa-ps.com](http://www.msa-ps.com)





# INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.  
 INTEREST AT THE RATE OF 1.5% PER MONTH  
 ON UNPAID BALANCE WILL BE ADDED TO  
 YOUR NEXT STATEMENT.

Remit to:  
 MSA Professional Services, Inc.  
 1230 South Boulevard  
 Baraboo, WI 53913

For questions, contact: (800) 362-4505

City of Washington, IA  
 215 East Washington Street  
 Washington, IA 52353

May 7, 2019  
 Project No: R10322002.0  
 Invoice No: 11  
 00-03-28  
 Project Manager Jacob Huck  
 Client Liaison Jacob Huck

Project R10322002.0 Washington Wellness Park Phase 1 Design & Bidding  
**Professional Services from March 10, 2019 to April 27, 2019**

Phase	100	Lump Sum Portion				
Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice	
Wellness Park Phase 1 Design & Bidding	90,000.00	100.00	90,000.00	90,000.00	0.00	
Amend.1 - Wetland Delineation/Permitting	7,000.00	100.00	7,000.00	7,000.00	0.00	
Amend. 1- Engineering/Architectural Tasks	18,000.00	100.00	18,000.00	18,000.00	0.00	
Amend. 1 - Bidding Tasks	1,500.00	100.00	1,500.00	1,500.00	0.00	
Amend. 1 - Construction Administration	8,000.00	100.00	8,000.00	8,000.00	0.00	
Amend. 1 - Construction Staking	3,500.00	100.00	3,500.00	3,500.00	0.00	
<b>Total Fee</b>	<b>128,000.00</b>		<b>128,000.00</b>	<b>128,000.00</b>	<b>0.00</b>	
<b>Total Fee</b>						<b>0.00</b>
<b>Total this Phase</b>						<b>0.00</b>

Phase	600	Amend #1 - Phase 1B Design		
Task	601	Meeting Attendance		
Professional Personnel				
	Hours	Rate	Amount	
Huck, Jacob	13.00	155.00	2,015.00	
Scheckel, Jayden	1.00	105.00	105.00	
<b>Totals</b>	<b>14.00</b>		<b>2,120.00</b>	
<b>Total Labor</b>				<b>2,120.00</b>

**For ACH notification, remit to:**  
 ach@msa-ps.com  
 Account Number: 101065930 Routing Number: 075901590  
 Bank Information: Baraboo State Bank, 101 3<sup>rd</sup> Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703



**Other Expenses**

Mileage	520.0 Miles @ 0.58	301.60	
<b>Total Other Expenses</b>		<b>301.60</b>	<b>301.60</b>
	<b>Total this Task</b>		<b>\$2,421.60</b>

Task 602 Plan Rendering Revisions

**Professional Personnel**

	Hours	Rate	Amount	
O'Shea, Shawn	6.00	155.00	930.00	
Scheckel, Jayden	3.00	105.00	315.00	
Totals	9.00		1,245.00	
<b>Total Labor</b>				<b>1,245.00</b>
	<b>Total this Task</b>			<b>\$1,245.00</b>

Task 603 Restroom/Concession Architectural

**Professional Personnel**

	Hours	Rate	Amount	
Binder, Maranna	5.50	111.00	610.50	
Johnson, Austin	103.00	68.00	7,004.00	
Peterson, Eric	15.00	163.00	2,445.00	
Totals	123.50		10,059.50	
<b>Total Labor</b>				<b>10,059.50</b>
	<b>Total this Task</b>			<b>\$10,059.50</b>

Task 604 Restroom/Concession MEP

**Professional Personnel**

	Hours	Rate	Amount	
Schmidt, Robert	22.00	89.00	1,958.00	
Totals	22.00		1,958.00	
<b>Total Labor</b>				<b>1,958.00</b>
	<b>Total this Task</b>			<b>\$1,958.00</b>

Task 605 Restroom/Concession Plan Prep

**Professional Personnel**

	Hours	Rate	Amount	
Scheckel, Jayden	12.00	105.00	1,260.00	
Totals	12.00		1,260.00	
<b>Total Labor</b>				<b>1,260.00</b>
	<b>Total this Task</b>			<b>\$1,260.00</b>
	<b>Total this Phase</b>			<b>\$16,944.10</b>

Phase 700 Amend #1 Phase 1C Design

Task 701 Site Design

**For ACH notification, remit to:**

ach@msa-ps.com  
 Account Number: 101065930 Routing Number: 075901590  
 Bank Information: Baraboo State Bank, 101 3<sup>rd</sup> Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

**Professional Personnel**

	Hours	Rate	Amount	
Scheckel, Jayden	16.50	105.00	1,732.50	
Totals	16.50		1,732.50	
<b>Total Labor</b>				<b>1,732.50</b>
		<b>Total this Task</b>		<b>\$1,732.50</b>

Task 703 Plan Preparation

**Professional Personnel**

	Hours	Rate	Amount	
Scheckel, Jayden	45.00	96.00	4,320.00	
Totals	45.00		4,320.00	
<b>Total Labor</b>				<b>4,320.00</b>
		<b>Total this Task</b>		<b>\$4,320.00</b>

Task 704 Site Electrical Design

**Professional Personnel**

	Hours	Rate	Amount	
Lybarger, Shannon	38.00	106.00	4,028.00	
Lybarger, Shannon	45.00	109.00	4,905.00	
Scheckel, Jayden	1.00	105.00	105.00	
Totals	84.00		9,038.00	
<b>Total Labor</b>				<b>9,038.00</b>
		<b>Total this Task</b>		<b>\$9,038.00</b>
		<b>Total this Phase</b>		<b>\$15,090.50</b>

Phase 800 Amend #1 - Phase 1B Bidding

Task 801 Bid Prep

**Professional Personnel**

	Hours	Rate	Amount	
Basten, Michelle	1.00	72.00	72.00	
Binder, Maranna	16.00	111.00	1,776.00	
Huck, Jacob	7.50	155.00	1,162.50	
Kirchhoff, Jacob	4.50	70.00	315.00	
Lybarger, Shannon	4.25	109.00	463.25	
Meier, Jason	2.00	121.00	242.00	
Urbain, Janet	2.50	76.00	190.00	
Totals	37.75		4,220.75	
<b>Total Labor</b>				<b>4,220.75</b>

**Other Expenses**

Mileage	210.0 Miles @ 0.58	121.80	
Plan Deposits		225.00	
<b>Total Other Expenses</b>		<b>346.80</b>	<b>346.80</b>

**For ACH notification, remit to:**

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3<sup>rd</sup> Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.

We are proud to be a 100% employee-owned firm.

Project	R10322002.0	Washington Wellness Park Phase 1 Design	Invoice	11
---------	-------------	---	---------	----

**Total this Task                    \$4,567.55**

---

Task                    802                    Bid Review

**Professional Personnel**

	Hours	Rate	Amount	
Binder, Maranna	.50	111.00	55.50	
Huck, Jacob	1.50	155.00	232.50	
Scheckel, Jayden	1.00	105.00	105.00	
Urbain, Janet	.50	76.00	38.00	
Totals	3.50		431.00	
<b>Total Labor</b>				<b>431.00</b>

**Total this Task                    \$431.00**

**Total this Phase                    \$4,998.55**

**AMOUNT DUE THIS INVOICE:                    \$37,033.15**

**For ACH notification, remit to:**

ach@msa-ps.com  
 Account Number: 101065930      Routing Number: 075901590  
 Bank Information: Baraboo State Bank, 101 3<sup>rd</sup> Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

---

MSA ENABLES PEOPLE TO POSITIVELY IMPACT THE LIVES OF OTHERS.  
 We are proud to be a 100% employee-owned firm.

## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT FOR MAY 21, 2019

<b>POLICE</b>	CINTAS CORP LOC. 342	RUG SERVICE	38.07	
	COBB OIL CO, INC.	FUEL	876.22	
	EMBROIDERY BARN	ALTERATIONS/PATCHES	163.00	
	GALLS LLC	UNIFORMS	1,370.34	
	IOWA LAW ENFORCMT ACADEMY	TRAINING	500.00	
	JOHN DEERE FINANCIAL	DOG FOOD	21.99	
	LESTER, JIM	MOVING EXP :& MAY HOUSING	3,161.50	
	QUILL	OFFICE SUPPLIES	91.92	
	TAC 10	MAINT RENEWAL OF POL SOFTWARE	12,025.00	
	UPS	SHIPPING	21.94	
	VERIZON WIRELESS	CELLULAR SERVICE	1,369.58	
		<b>TOTAL</b>	<b>19,639.56</b>	
	<b>FIRE</b>	ALLIANT ENERGY	ALLIANT ENERGY	161.40
CHARLES CAPPER FORD INC.		PARTS	615.36	
COBB OIL CO, INC.		FUEL	123.57	
FIRE SERVICE TRAINING BUREAU		TRAINING	50.00	
HEIMAN FIRE EQUIPMENT		D902 MUFFLER KIT	179.95	
IMPRESSIONS COMPUTERS, INC		COMPUTER MAINTENANCE	37.50	
IOWA FIRE CHIEFS ASSN.		MEMBERSHIP FEE	25.00	
VERIZON WIRELESS		CELLULAR SERVICE	184.38	
WINDSTREAM IOWA COMMUNICATIONS		PHONE SERVICE	16.20	
		<b>TOTAL</b>	<b>1,393.36</b>	
<b>DEVELOP SERV</b>		COBB OIL CO, INC.	FUEL	56.40
	HUISENGA, WILLIAM	GRASS ABATEMENTS	1,050.00	
	VERIZON WIRELESS	CELLULAR SERVICE	250.34	
	WASHINGTON EVENING JOURNAL SUBSCRIPTIO	SUBSCRIPTION	142.50	
		<b>TOTAL</b>	<b>1,499.24</b>	
<b>LIBRARY</b>	AMAZON	TECH SERVICES/SUPPLIES/PROGRAMMING	452.17	
	BAKER & TAYLOR	LIBRARY MATERIALS	1,758.91	
	CARSON PLUMBING & HEATING SRVS INC	REPAIR	93.77	
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	28.50	
	FAREWAY STORES	PROGRAMMING	22.36	
	FISHER, JASON	JANITORIAL JUNE STIPEND	1,125.00	
	KCTC	TECH SERVICE/FAX WORK	40.00	
	RECORDED BOOKS LLC	LIBRARY MATERIALS	71.99	
	STAPLES BUSINESS ADVANTAGE	PAPER AND TONER	223.90	
	WASH CHAMBER OF COMMERCE	RIDICULOUS DAY FEE	45.00	
		<b>TOTAL</b>	<b>3,861.60</b>	
	<b>PARKS</b>	ACE-N-MORE	SUPPLIES	13.57
		ACTION SERVICES INC	PORTABLE TOILETS	540.00
ALLIANT ENERGY		ALLIANT ENERGY	946.78	
COBB OIL CO, INC.		FUEL	231.14	
GREINER DISCOUNT TIRES		KUBOTA TIRES	75.90	
JOHN DEERE FINANCIAL		PIC TABLE REPAIR	227.79	
KLEOPFER LAWN CARE LLC		SPRAYING BALL FIELDS	500.00	
PACHA, NICK		BOOT REIMBURSEMENT	100.00	
		<b>TOTAL</b>	<b>2,635.18</b>	
<b>POOL</b>		ALLIANT ENERGY	ALLIANT ENERGY	72.30
		LEATHERS & ASSOC.	WAVE SLIDE SUPPORTS- POOL	944.58
	SITLER'S SUPPLIES INC.	LED TUBES	308.00	
		<b>TOTAL</b>	<b>1,324.88</b>	
<b>CEMETERY</b>	COBB OIL CO, INC.	APRIL FUEL	373.96	
	JOHN DEERE FINANCIAL	PARTS FOR JD TRACTOR	2,009.55	
	WASHINGTON LUMBER	LUMBER FOR TRUCK SIDBOARD	37.97	
		<b>TOTAL</b>	<b>2,421.48</b>	
<b>FINAN ADMIN</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00	
	ALLIANT ENERGY	ALLIANT ENERGY	20.25	

CINTAS CORP LOC. 342	RUG SERVICE	179.73
FAREWAY STORES	SUPPLIES	59.71
IOWA COUNTY RECORDERS ASSOCIATION, INC	FILING FEE-RE ZONE R2 TO B	20.00
PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
VERIZON WIRELESS	CELLULAR SERVICE	62.25
WASH COUNTY MINIBUS	LOST- MAY 2019	15,823.24
WMPF GROUP LLC	SHOP LOCAL ADV.	546.33
	<b>TOTAL</b>	<b>16,775.51</b>

<b>AIRPORT</b>	ACE-N-MORE	SUPPLIES	22.56
	ALLIANT ENERGY	ALLIANT ENERGY	398.06
	JAMIESON, JEAN	APRIL CLEANING	196.00
	VERIZON WIRELESS	CELLULAR SERVICE	52.25
	VETTER'S INC-CULLIGAN WATER	AIRPORT WATER	245.19
	WEST LAWN CARE	MOWING AIRPORT	1,200.00
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	180.04
		<b>TOTAL</b>	<b>2,294.10</b>

<b>ROAD USE</b>	ARNOLD MOTOR SUPPLY	SUPPLIES	30.60
	ACE-N-MORE	SUPPLIES	59.31
	AGRILAND FS, INC	CHEMICALS	292.00
	CENTRE STATE INTERNATIONAL	PARTS	139.80
	COBB OIL CO, INC.	FUEL	1,404.54
	GIERKE ROBINSON CO., INC	SUPPLIES	611.03
	HELMUTH REPAIR, INC	REPAIR	67.50
	HOTSY CLEANING SYSTEMS	SUPPLIES	317.09
	IA DEPT OF TRANSPORTATION	PAINT	1,068.08
	JOHN DEERE FINANCIAL	SUPPLIES	90.54
	L L PELLING CO	PRE-MIX	2,549.70
	LOGAN CONTRACTORS SUPPLY, INC.	SEALANT	1,316.25
	MIDWEST WHEEL	TRUCK TOOL CARRIERS/PARTS	973.52
	THOMPSON TRUCK AND TRAILER INC.	PART- REPAIR PEDAL ACCELER	419.03
	WASHINGTON LUMBER	BUILDING SUPPLIES	194.45
	WENGER TRUCK	TRUCK SERVICE	55.53
	WMPF GROUP LLC	LEAF VAC CLEANUP ADV	66.24
		<b>TOTAL</b>	<b>9,655.21</b>

<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	10,750.28
		<b>TOTAL</b>	<b>10,750.28</b>

<b>CAPITAL PROJ</b>	FERGUSON WATERWORKS# 2516	WELLNESS PARK METER/FLANGE	4,236.01
	SITLER'S ELECTRIC	WELLNESS PARK TRACER WIRE	188.55
	UNITED RENTALS (NORTH AMERICA) INC.	EXCAVATOR RENTAL	4,863.88
		<b>TOTAL</b>	<b>9,288.44</b>

<b>MUNICIPAL BAND</b>	PRINTER'S WORKSHOP	LOGO CREATION	99.00
		<b>TOTAL</b>	<b>99.00</b>

<b>K-9 PROGRAM</b>	ADAM, SETH	REIMB FOR MATERIALS FOR K-9	51.45
	WASH VETERINARY CLINIC	FLEA & TICK FOR K-9	18.98
		<b>TOTAL</b>	<b>70.43</b>

<b>LIBRARY GIFT</b>	AMAZON	LIBRARY MATERIALS	73.30
	BAKER & TAYLOR	LIBRARY MATERIALS	231.32
	ORIENTAL TRADING COMPANY INC	PROGRAMMING SUMMER READING	55.52
		<b>TOTAL</b>	<b>360.14</b>

<b>WATER PLANT</b>	ACEVES, JESSICA MARI	WATER DEPOSIT REFUND	26.20
	ALLIANT ENERGY	ALLIANT ENERGY	17,423.20
	COBB OIL CO, INC.	FUEL	107.49
	ETS CORPORTATION	ETS ADMIN FEE	808.99
	HACH COMPANY	TESTERS	378.29
	IA DEPT OF REVENUE	APRIL WATER EXCISE TAX	9,231.00
	JOHN DEERE FINANCIAL	BOOTS	54.98
	LEON, SHAWNA	WATER DEPOSIT REFUND	79.19
	MISCELLANEOUS V VAN GUNDY, ANNA	WATER DEPOSIT REFUND	123.91

PEIFFER, JOHN	WATER DEPOSIT REFUND	112.73
STOREY KENWORTHY/MATT PARROTT	LASER BILLS	1,191.93
USA BLUEBOOK	TESTING SUPPLIES	202.44
VERIZON WIRELESS	CELLULAR SERVICE	52.25
WATER SOLUTIONS UNLIMITED	CHEMICALS	3,957.47
	<b>TOTAL</b>	<b>33,750.07</b>

**WATER DISTRIBUTION**

ALLIANT ENERGY	ALLIANT ENERGY	42.34
ARNOLD MOTOR SUPPLY	SUPPLIES	76.47
BELL, JUSTIN J	BOOT REIMBURSEMENT	100.00
CHEMSEARCH	CHEMICALS	327.25
COBB OIL CO, INC.	FUEL	80.34
HI-LINE INC	SUPPLIES	412.32
IDEAL READY MIX	CEMENT	225.00
LINCOLN WINWATER WORKS CO	PARTS AND SUPPLIES	861.36
PRODUCTIVITY PLUS	PARTS	35.50
SCHIMBERG CO.	SUPPLIES	1,901.37
THOMPSON TRUCK AND TRAILER INC.	ACCIDENT REPAIR	1,716.80
VERIZON WIRELESS	CELLULAR SERVICE	129.49
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	110.84
	<b>TOTAL</b>	<b>6,019.08</b>

**WATER CAPITAL PROJ**

IDEAL READY MIX	PAD FOR GATE SENSOR WTP	3,648.00
	<b>TOTAL</b>	<b>3,648.00</b>

**SEWER PLANT**

ALLIANT ENERGY	ALLIANT ENERGY	12,240.96
ARMSTRONG HEATING & AIR CONDITIONING I	AC UNIT REPAIR	528.82
CENTRAL IOWA DISTRIBUTING	WEED KILLER	257.00
COBB OIL CO, INC.	FUEL	180.75
HUPP ELECTRIC MOTOR	ANNUAL CRANE/HOUST INSPECT	750.00
IA DEPT OF REVENUE	APRIL SALES TAX	2,068.00
IOWA PUMP WORKS INC	COUPLERS FOR RWW PUMPS/ W EQ	3,115.54
ONSITE SERVICES SOLUTIONS, LLC	KEYPAD AND CONTROLLER FOR	300.00
TURNER, PARKER	EXAM APPLICATION & CERTIFI	50.00
VERIZON WIRELESS	CELLULAR SERVICE	183.84
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	273.64
	<b>TOTAL</b>	<b>19,948.55</b>

**SEWER COLLECTION**

ALLIANT ENERGY	ALLIANT ENERGY	810.67
ARNOLD MOTOR SUPPLY	PARTS	200.35
CHEMSEARCH	RAD COOL	382.25
COBB OIL CO, INC.	FUEL	709.45
HI-LINE INC	SUPPLIES	209.35
HOTSY CLEANING SYSTEMS	SUPPLIES	245.00
IDEAL READY MIX	CEMENT	402.00
MIDWEST WHEEL	TRUCK TOOL CARRIERS	877.43
VERIZON WIRELESS	CELLULAR SERVICE	126.32
WASHINGTON LUMBER	DRI-CRETE	39.90
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	110.84
	<b>TOTAL</b>	<b>4,113.56</b>

**SANITATION**

IGRAPHIX, INC	GARBAGE SELECT FLYER & POS	2,118.15
LUKE WASTE MANAGEMENT	SPRING CLEANUP-TV/APPLIANCE	1,120.00
	<b>TOTAL</b>	<b>3,238.15</b>

**SELF INSURNACE**

EMPLOYEE BENEFIT SYSTEMS	MAY ADMIN FEE	345.00
	<b>TOTAL</b>	<b>345.00</b>

**UNEMPLOYMENT SELF INS**

IOWA WORKFORCE DEVELOPMENT	1ST QTR UNEMPLOYMENT BENEF	9,625.00
	<b>TOTAL</b>	<b>9,625.00</b>

**TOTAL 162,755.82**

**CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
MARCH 31, 2019**

FUND	3/1/2019	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	3/31/2019
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	809,528.03	185,877.23	-	255,508.11	-	739,897.15
002-AIRPORT FUND	269,469.36	14,745.51	-	10,141.43	-	274,073.44
010-CHAMBER REIMBURSEMENT	8,099.00	6,120.55	-	5,147.92	-	9,071.63
011-MAIN STREET REIMBURSEMENT	(6,104.72)	-	-	3,816.02	-	(9,920.74)
012-WEDG REIMBURSEMENT	(11,469.34)	24,960.12	-	7,579.02	-	5,911.76
050-DOWNTOWN INCENTIVE GRANT	49,500.00	-	-	-	-	49,500.00
110-ROAD USE	1,082,327.35	67,574.51	-	39,206.18	-	1,110,695.68
112-EMPLOYEE BENEFITS	-	29,433.67	-	29,433.67	-	-
114-EMERGENCY LEVY	-	2,346.46	-	2,346.46	-	-
121-LOCAL OPTION SALES TAX	-	63,292.94	-	63,292.94	-	-
122-LOST DEBT SERVICE	158,542.22	-	-	-	-	158,542.22
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	29,934.31	12,237.11	-	-	-	42,171.42
125-UNIF COMM UR-NE IND	8,256.83	-	-	-	-	8,256.83
127-UNIF COMM UR - BRIARWOOD	1,781.16	-	-	-	-	1,781.16
129-SC RES UR	4,929.77	-	-	-	-	4,929.77
132-UNIF COMM UR - EBD	16,996.06	17,533.56	-	-	-	34,529.62
133-UNIF COMM UR-IRE	54,204.58	-	-	-	-	54,204.58
134-DOWNTOWN COMM UR	2,099.45	-	-	-	-	2,099.45
145-HOUSING REHABILITATION	18,190.06	2,000.00	-	7,199.50	-	12,990.56
146-LMI TIF SET-ASIDE	57,363.53	-	-	-	-	57,363.53
200-DEBT SERVICE	441,292.91	33,371.45	-	-	-	474,664.36
300-CAPITAL EQUIPMENT	96,610.68	298.50	-	-	-	96,909.18
301-CAPITAL PROJECTS FUND	2,950,596.32	2,845.54	-	140,245.14	-	2,813,196.72
305-RIVERBOAT FOUND CAP PROJ	214,010.88	-	-	-	-	214,010.88
308-INDUSTRIAL DEVELOPMENT	95,055.10	102.96	-	2,220.00	-	92,938.06
309-MUNICIPAL BUILDING	1,384,656.26	138.37	-	853.00	-	1,383,941.63
310-WELLNESS PARK	178,306.44	2,096.55	-	-	-	180,402.99
311-SIDEWALK REPAIR & REPLACE	37,927.96	80.00	-	-	-	38,007.96
312-TREE REMOVAL & REPLACE	32,163.34	-	-	-	-	32,163.34
510-MUNICIPAL BAND	4,328.70	-	-	-	-	4,328.70
520-DOG PARK	4,899.95	-	-	-	-	4,899.95
530-TREE COMMITTEE	6,683.54	3,445.00	-	95.00	-	10,033.54
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	22,028.00	-	-	-	-	22,028.00
550-PARK GIFT	145,313.14	41.72	-	-	-	145,354.86
570-LIBRARY GIFT	319,696.97	23,070.10	-	686.95	-	342,080.12
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	1,227,765.33	143,081.45	-	108,268.41	-	1,262,578.37
601-WATER DEPOSIT FUND	26,280.00	1,450.00	-	1,800.00	-	25,930.00
603-WATER CAPITAL PROJECTS	(362,550.16)	146.00	-	15,683.42	-	(378,087.58)
610-SANITARY SEWER	1,225,417.69	187,046.82	-	99,260.95	-	1,313,203.56
613-SEWER CAPITAL PROJECTS	347,691.91	2,096.54	-	4,934.00	-	344,854.45
670-SANITATION	197,100.66	39,896.48	-	33,153.54	-	203,843.60
950-SELF INSURANCE	227,820.99	2,643.14	-	345.50	-	230,118.63
951-UNEMPLOYMENT SELF INS	40,287.38	706.41	-	-	-	40,993.79
<b>TOTAL BALANCE</b>	<b>11,520,062.27</b>	<b>868,678.69</b>	<b>-</b>	<b>831,217.16</b>	<b>-</b>	<b>11,557,523.80</b>

**Cash in Bank - Pooled Cash**

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,418,615.64 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT ( PLUS 3 CDS)	3,740,142.32	2.176%
Wash St - Farm Mgmt Acct	80,949.54	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	3,055,609.69	2.31%
Wash St Bank - CD 08/30/2018	261,856.61	2.38%
<b>TOTAL CASH IN BANK</b>	<b>11,557,523.80</b>	

(1) Washington State Bank	2,535,999.61
Outstanding Deposits & Checks/Wages payable	(117,383.97)
	<b>2,418,615.64</b>

**CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
MARCH 31, 2019**

FUND	7/1/2019	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	3/31/2019
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	2,380,748.26	-	2,640,851.11	-	739,897.15
002-AIRPORT FUND	216,686.89	270,047.19	-	212,660.64	-	274,073.44
010-CHAMBER REIMBURSEMENT	3,120.36	51,768.53	-	45,817.26	-	9,071.63
011-MAIN STREET REIMBURSEMENT	-	34,024.56	-	43,945.30	-	(9,920.74)
012-WEDG REIMBURSEMENT	-	33,280.16	-	27,368.40	-	5,911.76
050-DOWNTOWN INCENTIVE GRANT	128,500.00	-	-	79,000.00	-	49,500.00
110-ROAD USE	724,834.41	838,505.80	-	452,644.53	-	1,110,695.68
112-EMPLOYEE BENEFITS	-	473,452.43	-	473,452.43	-	-
114-EMERGENCY LEVY	-	37,785.37	-	37,785.37	-	-
121-LOCAL OPTION SALES TAX	-	644,168.26	-	644,168.26	-	-
122-LOST DEBT SERVICE	-	203,027.03	-	44,484.81	-	158,542.22
123-LOST DEBT SERVICE RESERVE	8,473.29	79,170.00	-	8,473.29	-	79,170.00
124-HOTEL/MOTEL TAX	-	55,107.94	-	12,936.52	-	42,171.42
125-UNIF COMM UR-NE IND	-	8,256.83	-	-	-	8,256.83
127-UNIF COMM UR - BRIARWOOD	-	21,124.94	-	19,343.78	-	1,781.16
129-SC RES UR	-	32,363.77	-	27,434.00	-	4,929.77
132-UNIF COMM UR - EBD	-	35,067.12	-	537.50	-	34,529.62
133-UNIF COMM UR-IRE	-	54,204.58	-	-	-	54,204.58
134-DOWNTOWN COMM UR	-	5,033.50	-	2,934.05	-	2,099.45
145-HOUSING REHABILITATION	37,809.51	6,000.00	-	30,818.95	-	12,990.56
146-LMI TIF SET-ASIDE	47,651.89	9,711.64	-	-	-	57,363.53
200-DEBT SERVICE	65,190.56	524,126.07	-	114,652.27	-	474,664.36
300-CAPITAL EQUIPMENT	145,742.38	298.50	-	49,131.70	-	96,909.18
301-CAPITAL PROJECTS FUND	3,242,414.72	2,031,067.78	-	2,460,285.78	-	2,813,196.72
305-RIVERBOAT FOUND CAP PROJ	-	214,010.88	-	-	-	214,010.88
308-INDUSTRIAL DEVELOPMENT	104,652.52	11,813.05	-	23,527.51	-	92,938.06
309-MUNICIPAL BUILDING	1,429,140.77	1,151.39	-	46,350.53	-	1,383,941.63
310-WELLNESS PARK	178,883.88	21,519.11	-	20,000.00	-	180,402.99
311-SIDEWALK REPAIR & REPLACE	75,480.31	32,589.33	-	70,061.68	-	38,007.96
312-TREE REMOVAL & REPLACE	97,136.42	-	-	64,973.08	-	32,163.34
510-MUNICIPAL BAND	4,078.70	250.00	-	-	-	4,328.70
520-DOG PARK	4,684.69	215.26	-	-	-	4,899.95
530-TREE COMMITTEE	7,728.31	5,817.50	-	3,512.27	-	10,033.54
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	7,040.00	14,988.00	-	-	-	22,028.00
545-SAFETY FUND	100.00	-	-	100.00	-	-
550-PARK GIFT	142,418.61	4,990.54	-	2,054.29	-	145,354.86
570-LIBRARY GIFT	333,893.93	45,896.80	-	37,710.61	-	342,080.12
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	603,906.24	1,666,793.94	-	1,008,121.81	-	1,262,578.37
601-WATER DEPOSIT FUND	23,870.00	15,750.00	-	13,690.00	-	25,930.00
602-WATER SINKING	-	29,649.07	-	29,649.07	-	-
603-WATER CAPITAL PROJECTS	-	1,783,108.16	-	2,161,195.74	-	(378,087.58)
610-SANITARY SEWER	715,813.10	1,689,507.78	-	1,092,117.32	-	1,313,203.56
612-SEWER SINKING	-	225,300.00	-	225,300.00	-	-
613-SEWER CAPITAL PROJECTS	381,043.09	17,075.73	-	53,264.37	-	344,854.45
670-SANITATION	160,034.64	367,591.69	-	323,782.73	-	203,843.60
950-SELF INSURANCE	238,854.45	42,578.44	-	51,314.26	-	230,118.63
951-UNEMPLOYMENT SELF INS	44,776.92	11,362.87	-	15,146.00	-	40,993.79
<b>TOTAL BALANCE</b>	<b>10,197,821.22</b>	<b>14,030,299.80</b>	<b>-</b>	<b>12,670,597.22</b>	<b>-</b>	<b>11,557,523.80</b>

**Cash in Bank - Pooled Cash**

		Interest Rate
Wash St. Bank - Operating Account	2,418,615.64 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT ( PLUS 3 CDS)	3,740,142.32	2.176%
Wash St - Farm Mgmt Acct	80,949.54	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	3,055,609.69	2.31%
Wash St Bank - CD 08/30/2018	261,856.61	2.38%
<b>TOTAL CASH IN BANK</b>	<b>11,557,523.80</b>	

(1) Washington State Bank	2,535,999.61
Outstanding Deposits & Checks/Wages payable	(117,383.97)
	<b>2,418,615.64</b>



**CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
APRIL 30, 2019**

FUND	04/01/2019 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	04/30/2019 ENDING CASH BALANCE
001-GENERAL FUND	739,897.15	1,155,742.69	-	235,640.45	-	1,659,999.39
002-AIRPORT FUND	274,073.44	21,808.09	-	3,206.50	-	292,675.03
010-CHAMBER REIMBURSEMENT	9,071.63	6,120.55	-	8,633.92	-	6,558.26
011-MAIN STREET REIMBURSEMENT	(9,920.74)	-	-	4,322.02	-	(14,242.76)
012-WEDG REIMBURSEMENT	5,911.76	-	-	10,975.02	-	(5,063.26)
050-DOWNTOWN INCENTIVE GRANT	49,500.00	-	-	-	-	49,500.00
110-ROAD USE	1,110,695.68	74,437.53	-	121,332.74	-	1,063,800.47
112-EMPLOYEE BENEFITS	-	294,766.83	-	294,766.83	-	-
114-EMERGENCY LEVY	-	22,588.31	-	22,588.31	-	-
121-LOCAL OPTION SALES TAX	-	63,292.95	-	63,292.95	-	-
122-LOST DEBT SERVICE	158,542.22	(17,122.22)	-	-	-	141,420.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	42,171.42	-	-	400.00	-	41,771.42
125-UNIF COMM UR-NE IND	8,256.83	4,944.80	-	-	-	13,201.63
127-UNIF COMM UR - BRIARWOOD	1,781.16	21,124.98	-	-	-	22,906.14
129-SC RES UR	4,929.77	21,276.13	-	-	-	26,205.90
132-UNIF COMM UR - EBD	34,529.62	-	-	-	-	34,529.62
133-UNIF COMM UR-IRE	54,204.58	55,172.86	-	-	-	109,377.44
134-DOWNTOWN COMM UR	2,099.45	4,900.10	-	-	-	6,999.55
145-HOUSING REHABILITATION	12,990.56	3,500.00	-	5,250.00	-	11,240.56
146-LMI TIF SET-ASIDE	57,363.53	-	-	-	-	57,363.53
200-DEBT SERVICE	474,664.36	326,717.48	-	-	-	801,381.84
300-CAPITAL EQUIPMENT	96,909.18	-	-	5,950.70	-	90,958.48
301-CAPITAL PROJECTS FUND	2,813,196.72	4,509.47	-	214,779.42	-	2,602,926.77
305-RIVERBOAT FOUND CAP PROJ	214,010.88	101,504.59	-	-	-	315,515.47
308-INDUSTRIAL DEVELOPMENT	92,938.06	67,585.91	-	-	-	160,523.97
309-MUNICIPAL BUILDING	1,383,941.63	143.48	-	-	-	1,384,085.11
310-WELLNESS PARK	180,402.99	2,652.26	-	-	-	183,055.25
311-SIDEWALK REPAIR & REPLACE	38,007.96	30,000.00	-	-	-	68,007.96
312-TREE REMOVAL & REPLACE	32,163.34	35,000.00	-	4,500.00	-	62,663.34
510-MUNICIPAL BAND	4,328.70	2,507.46	-	3,174.00	-	3,662.16
520-DOG PARK	4,899.95	-	-	-	-	4,899.95
530-TREE COMMITTEE	10,033.54	350.00	-	20.00	-	10,363.54
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	22,028.00	-	-	570.00	-	21,458.00
550-PARK GIFT	145,354.86	46.76	-	-	-	145,401.62
570-LIBRARY GIFT	342,080.12	1,977.13	-	1,174.95	-	342,882.30
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	1,262,578.37	134,226.83	-	123,198.14	-	1,273,607.06
601-WATER DEPOSIT FUND	25,930.00	1,500.00	-	900.00	-	26,530.00
603-WATER CAPITAL PROJECTS	(378,087.58)	-	-	-	-	(378,087.58)
610-SANITARY SEWER	1,313,203.56	175,588.22	-	102,695.44	-	1,386,096.34
613-SEWER CAPITAL PROJECTS	344,854.45	2,652.25	-	-	-	347,506.70
670-SANITATION	203,843.60	28,615.69	-	35,999.38	-	196,459.91
950-SELF INSURANCE	230,118.63	57,624.91	-	17,720.57	-	270,022.97
951-UNEMPLOYMENT SELF INS	40,993.79	17,700.40	-	-	-	58,694.19
<b>TOTAL BALANCE</b>	<b>11,557,523.80</b>	<b>2,723,456.44</b>	<b>-</b>	<b>1,281,091.34</b>	<b>-</b>	<b>12,999,888.90</b>

**Cash in Bank - Pooled Cash**

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	3,850,085.47 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT ( PLUS 3 CDS)	2,742,458.50	2.176%
Wash St - Farm Mgmt Acct	81,049.22	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	4,063,566.46	2.31%
Wash St Bank - CD 08/30/2018	262,379.25	2.38%
<b>TOTAL CASH IN BANK</b>	<b>12,999,888.90</b>	

(1) Washington State Bank	3,931,645.96
Outstanding Deposits & Checks/Wages payable	(81,560.49)
	<u>3,850,085.47</u>

**CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
APRIL 30, 2019**

FUND	07/01/2019	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	04/30/2019
	BEGINNING CASH BALANCE					ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	3,536,490.95	-	2,876,491.56	-	1,659,999.39
002-AIRPORT FUND	216,686.89	291,855.28	-	215,867.14	-	292,675.03
010-CHAMBER REIMBURSEMENT	3,120.36	57,889.08	-	54,451.18	-	6,558.26
011-MAIN STREET REIMBURSEMENT	-	34,024.56	-	48,267.32	-	(14,242.76)
012-WEDG REIMBURSEMENT	-	33,280.16	-	38,343.42	-	(5,063.26)
050-DOWNTOWN INCENTIVE GRANT	128,500.00	-	-	79,000.00	-	49,500.00
110-ROAD USE	724,834.41	912,943.33	-	573,977.27	-	1,063,800.47
112-EMPLOYEE BENEFITS	-	768,219.26	-	768,219.26	-	-
114-EMERGENCY LEVY	-	60,373.68	-	60,373.68	-	-
121-LOCAL OPTION SALES TAX	-	707,461.21	-	707,461.21	-	-
122-LOST DEBT SERVICE	-	185,904.81	-	44,484.81	-	141,420.00
123-LOST DEBT SERVICE RESERVE	8,473.29	79,170.00	-	8,473.29	-	79,170.00
124-HOTEL/MOTEL TAX	-	55,107.94	-	13,336.52	-	41,771.42
125-UNIF COMM UR-NE IND	-	13,201.63	-	-	-	13,201.63
127-UNIF COMM UR - BRIARWOOD	-	42,249.92	-	19,343.78	-	22,906.14
129-SC RES UR	-	53,639.90	-	27,434.00	-	26,205.90
132-UNIF COMM UR - EBD	-	35,067.12	-	537.50	-	34,529.62
133-UNIF COMM UR-IRE	-	109,377.44	-	-	-	109,377.44
134-DOWNTOWN COMM UR	-	9,933.60	-	2,934.05	-	6,999.55
145-HOUSING REHABILITATION	37,809.51	9,500.00	-	36,068.95	-	11,240.56
146-LMI TIF SET-ASIDE	47,651.89	9,711.64	-	-	-	57,363.53
200-DEBT SERVICE	65,190.56	850,843.55	-	114,652.27	-	801,381.84
300-CAPITAL EQUIPMENT	145,742.38	298.50	-	55,082.40	-	90,958.48
301-CAPITAL PROJECTS FUND	3,242,414.72	2,035,577.25	-	2,675,065.20	-	2,602,926.77
305-RIVERBOAT FOUND CAP PROJ	-	315,515.47	-	-	-	315,515.47
308-INDUSTRIAL DEVELOPMENT	104,652.52	79,398.96	-	23,527.51	-	160,523.97
309-MUNICIPAL BUILDING	1,429,140.77	1,294.87	-	46,350.53	-	1,384,085.11
310-WELLNESS PARK	178,883.88	24,171.37	-	20,000.00	-	183,055.25
311-SIDEWALK REPAIR & REPLACE	75,480.31	62,589.33	-	70,061.68	-	68,007.96
312-TREE REMOVAL & REPLACE	97,136.42	35,000.00	-	69,473.08	-	62,663.34
510-MUNICIPAL BAND	4,078.70	2,757.46	-	3,174.00	-	3,662.16
520-DOG PARK	4,684.69	215.26	-	-	-	4,899.95
530-TREE COMMITTEE	7,728.31	6,167.50	-	3,532.27	-	10,363.54
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	7,040.00	14,988.00	-	570.00	-	21,458.00
545-SAFETY FUND	100.00	-	-	100.00	-	-
550-PARK GIFT	142,418.61	5,037.30	-	2,054.29	-	145,401.62
570-LIBRARY GIFT	333,893.93	47,873.93	-	38,885.56	-	342,882.30
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	603,906.24	1,801,020.77	-	1,131,319.95	-	1,273,607.06
601-WATER DEPOSIT FUND	23,870.00	17,250.00	-	14,590.00	-	26,530.00
602-WATER SINKING	-	29,649.07	-	29,649.07	-	-
603-WATER CAPITAL PROJECTS	-	1,783,108.16	-	2,161,195.74	-	(378,087.58)
610-SANITARY SEWER	715,813.10	1,865,096.00	-	1,194,812.76	-	1,386,096.34
612-SEWER SINKING	-	225,300.00	-	225,300.00	-	-
613-SEWER CAPITAL PROJECTS	381,043.09	19,727.98	-	53,264.37	-	347,506.70
670-SANITATION	160,034.64	396,207.38	-	359,782.11	-	196,459.91
950-SELF INSURANCE	238,854.45	100,203.35	-	69,034.83	-	270,022.97
951-UNEMPLOYMENT SELF INS	44,776.92	29,063.27	-	15,146.00	-	58,694.19
<b>TOTAL BALANCE</b>	<b>10,197,821.22</b>	<b>16,753,756.24</b>	<b>-</b>	<b>13,951,688.56</b>	<b>-</b>	<b>12,999,888.90</b>

**Cash in Bank - Pooled Cash**

		Interest Rate
Wash St. Bank - Operating Account	3,850,085.47 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT ( PLUS 3 CDS)	2,742,458.50	2.176%
Wash St - Farm Mgmt Acct	81,049.22	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	4,063,566.46	2.31%
Wash St Bank - CD 08/30/2018	262,379.25	2.38%
<b>TOTAL CASH IN BANK</b>	<b>12,999,888.90</b>	

(1) Washington State Bank	3,931,645.96
Outstanding Deposits & Checks/Wages payable	(81,560.49)
	<u>3,850,085.47</u>



To whom it may concern:

I am a Community Outreach Representative with UnitedHealthcare (UHC). I am planning 'Appreciation Events' for our dual-special needs (DSNP) members who live in Washington County. These members are covered under both Medicare and Medicaid which means they are over 65 years old or persons with disabilities and are low-income. A mailing to these members will precede the event and will include information about a Mobile Pantry Paper and Personal Product giveaway. Members are encouraged to bring a friend. We will also have simple yard games (Bags and Checkers) and snacks. We will be distributing the paper and personal products from a van but would like to set up a small, foldable table with a UHC tablecloth for snacks and drinks. We will likely have our van parked on the street and, if we can, we would like to have a UHC banner or flag near the van.

Is this something we could do at Central Park in downtown Washington? We would like to have the event on Wednesday, May 29, 2019 from 9 a.m. to 10:30 a.m.

Please let me know if the aforementioned is something we could do. And if it is, is there other information or steps we need to take to comply with the City's policies.

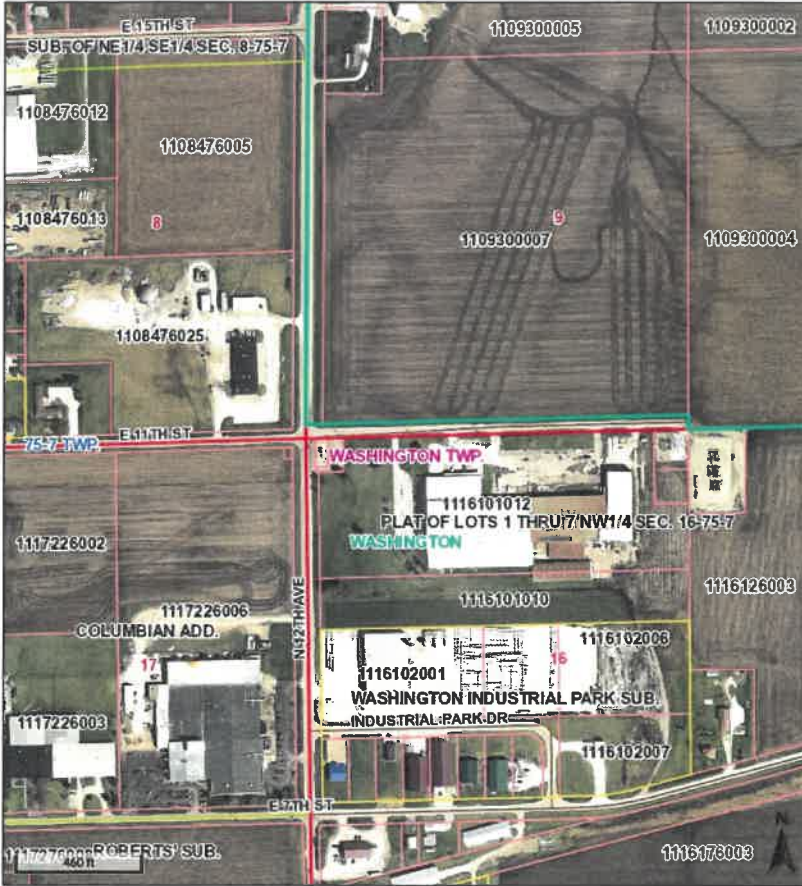
Sincerely,

Gina Johnson, LBSW, CCM

Community Outreach Representative, DSNP

UnitedHealthcare Community Plan of Iowa

T 1-319-560-8782 or [gina\\_m\\_johnson1@uhc.com](mailto:gina_m_johnson1@uhc.com)



**Overview**

**Legend**

- Political Township
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline
- Fixed Assets

Date created: 5/17/2019  
Last Data Uploaded: 5/17/2019 2:07:26 AM

Developed by Schneider  
GEO SPATIAL

Mike Fiorke  
319-461-4962

Use E.11<sup>th</sup> Saturday afternoons ± 2 hours for testing/tuning cars.

**PUBLIC NOTICE**

**NOTICE OF PUBLIC HEARING  
AMENDMENT OF FY2018-2019 CITY BUDGET**

Form 653.C1

The City Council of Washington in WASHINGTON County, Iowa  
will meet at Washington Free Public Library, 115 W Washington Street  
at 6:00 pm on 5/21/2019  
(hour) (Date)

for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2019  
(year)

by changing estimates of revenue and expenditure appropriations in the following programs for the reasons given. Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>				
Taxes Levied on Property	1	3,877,876	0	3,877,876
Less: Uncollected Property Taxes-Lay Year	2	0	0	0
Net Current Property Taxes	3	3,877,876	0	3,877,876
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	384,438	0	384,438
Other City Taxes	6	910,116	36,000	946,116
Licenses & Permits	7	112,375	0	112,375
Use of Money and Property	8	154,788	0	154,788
Intergovernmental	9	2,395,364	0	2,395,364
Charges for Services	10	5,165,822	24,000	5,189,822
Special Assessments	11	120,000	0	120,000
Miscellaneous	12	480,800	18,920	479,720
Other Financing Sources	13	2,387,390	67,487	2,454,877
Transfers In	14	8,733,827	9,000	6,742,827
Total Revenues and Other Sources	15	22,482,598	155,407	22,638,005
<b>Expenditures &amp; Other Financing Uses</b>				
Public Safety	16	1,987,724	1,318	1,989,042
Public Works	17	1,260,918	0	1,260,918
Health and Social Services	18	0	0	0
Culture and Recreation	19	933,100	20,315	953,415
Community and Economic Development	20	92,137	0	92,137
General Government	21	1,161,222	14,000	1,175,222
Debt Service	22	1,408,752	0	1,408,752
Capital Projects	23	6,051,035	1,186,949	7,237,984
Total Government Activities Expenditures	24	12,894,886	1,222,582	14,117,468
Business Type / Enterprises	25	7,881,861	60,000	7,941,861
Total Gov Activities & Business Expenditures	26	20,776,747	1,282,582	22,059,329
Transfers Out	27	8,733,827	44,000	6,777,827
Total Expenditures/Transfers Out	28	27,510,574	1,326,582	28,837,156
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out for Fiscal Year	29	-5,027,976	-1,171,175	-6,199,153
Beginning Fund Balance July 1	30	10,080,148	0	10,080,148
Ending Fund Balance June 30	31	5,052,170	-1,171,175	3,880,995

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Capital projects, utilities, Local Options Sales tax, Housing Study, Grant Matches, Garbage Sticker refunds, Sales Tax Reclassifications

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.

Kelsey Brown  
City Clerk/Finance Officer

# 92-887

## CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2019 - AMENDMENT #2

To the Auditor of WASHINGTON County, Iowa:

The City Council of Washington in said County/Counties met on 5/21/2019, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any, thereupon, the following resolution was introduced.

RESOLUTION No. \_\_\_\_\_ <== ENTER RESOLUTION NUMBER

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2019  
(AS AMENDED LAST ON 12/18/2018.)

Be it Resolved by the Council of the City of Washington

Section 1. Following notice published 5/9/2019

and the public hearing held, 5/21/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property	1 3,677,676	0	3,677,676
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
<b>Net Current Property Taxes</b>	<b>3 3,677,676</b>	<b>0</b>	<b>3,677,676</b>
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 364,438	0	364,438
Other City Taxes	6 910,116	36,000	946,116
Licenses & Permits	7 112,375	0	112,375
Use of Money and Property	8 154,788	0	154,788
Intergovernmental	9 2,395,364	0	2,395,364
Charges for Services	10 5,165,822	24,000	5,189,822
Special Assessments	11 120,000	0	120,000
Miscellaneous	12 460,800	18,920	479,720
Other Financing Sources	13 2,387,390	67,487	2,454,877
Transfers In	14 6,733,827	9,000	6,742,827
<b>Total Revenues and Other Sources</b>	<b>15 22,482,596</b>	<b>155,407</b>	<b>22,638,003</b>
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety	16 1,987,724	1,318	1,989,042
Public Works	17 1,260,916	0	1,260,916
Health and Social Services	18 0	0	0
Culture and Recreation	19 933,100	20,315	953,415
Community and Economic Development	20 92,137	0	92,137
General Government	21 1,161,222	14,000	1,175,222
Debt Service	22 1,408,752	0	1,408,752
Capital Projects	23 6,051,035	1,186,949	7,237,984
<b>Total Government Activities Expenditures</b>	<b>24 12,894,886</b>	<b>1,222,582</b>	<b>14,117,468</b>
Business Type / Enterprises	25 7,881,861	60,000	7,941,861
<b>Total Gov Activities &amp; Business Expenditures</b>	<b>26 20,776,747</b>	<b>1,282,582</b>	<b>22,059,329</b>
Transfers Out	27 6,733,827	36,000	6,769,827
<b>Total Expenditures/Transfers Out</b>	<b>28 27,510,574</b>	<b>1,318,582</b>	<b>28,829,156</b>
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	<b>29 -5,027,978</b>	<b>-1,163,175</b>	<b>-6,191,153</b>
Beginning Fund Balance July 1	30 10,080,148	0	10,080,148
<b>Ending Fund Balance June 30</b>	<b>31 5,052,170</b>	<b>-1,163,175</b>	<b>3,888,995</b>

Passed this 21 day of May 2019  
(Day) (Month/Year)

\_\_\_\_\_  
Signature  
City Clerk/Finance Officer

\_\_\_\_\_  
Signature  
Mayor

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST**

WHEREAS, under the oversight of the City Engineer, the City Engineering Technician has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as “2019 Seal Coat Project”; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 21<sup>st</sup> day of May, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

*Development Services Department  
215 East Washington Street  
Washington, IA 52353  
319-653-6584*



# MEMO

---

---

**To:** City Council  
**From:** Keith Henkel, Engineering Technician  
**Date:** 05/16/2019  
**Re:** Sealcoat Project FY19

---

Council,

The sealcoat bids were received on May 16, 2019. We received one bid from L.L. Pelling Co. Inc. in the amount of \$101,316.40. It is my recommendation that the council accept this bid and award the project.

Thank You,

A handwritten signature in black ink, appearing to read "Keith Henkel", is written over the typed name.

Keith Henkel



Project: 2019 Seal Coat Project

Item No.	Item Description	Estimated Quantity	Units	Unit Cost	Extended Unit Price
1	Mobilization, Performance/Maintenance Bond, and Traffic Control	1	LS	\$ 10,750. <sup>00</sup>	\$ 10,750. <sup>00</sup>
2	Binder Bitumen, MC-3000	14,942	Gal	3. <sup>20</sup>	47,814. <sup>40</sup>
3	Cover Aggregate	651	Ton	52. <sup>00</sup>	33,852. <sup>00</sup>
4	Granular Subbase	200	Ton	31. <sup>75</sup>	6,350. <sup>00</sup>
5	Surface Correction	850	SY	2. <sup>20</sup>	1,870. <sup>00</sup>
6	Primer Bitumen, MC-70	170	Gal	4. <sup>00</sup>	680. <sup>00</sup>
				<b>Total</b>	<b>\$ 101,316.<sup>40</sup></b>

- 7. Bidder agrees that the work will be started, substantially completed or completed as stated in the Notice to Bidders and in accordance with the Contract Documents which are made part of the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to start or complete the work as specified.
- 8. The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in the General Conditions.

SUBMITTED ON May 16 2019

COMPANY NAME: L.L. Pelling Co Inc  
 SIGNED BY/TITLE: Brett Finnegan  
 PRINT NAME: Brett Finnegan  
 FEDERAL TAX ID. NO: 42-0791811  
 ADDRESS: 1425 W. Penn<sup>ST</sup>  
North Liberty Ia

PHONE NUMBER: 319-626-4600 FAX NUMBER: 319-626-4605

END OF SECTION



*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

---

## **Memorandum**

May 17, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Updated Concept Plan for West Buchanan

I asked engineer Jack Pope of Garden & Associates to provide a quote for updating concept plans for West Buchanan Street/Business Park Phase II, which follows this memo. Our existing engineer's estimate is from 2015, and there are a number of items we need to examine further before the project is formally designed. We have been planning this road project since 2012, when we began the process of getting the West Buchanan corridor listed as a federal aid-eligible route. We have \$2.25 million in federal aid banked to do this project, and it is listed in the regional plan for Federal Fiscal Year 2020 (beginning October 1, 2019).

In addition to the cost estimate, I asked Jack to examine whether we will need property acquisition to construct the improvements past the cemetery (previous examination indicated the possible need for one-tenth of an acre of ROW acquisition). He would also be looking at a drainage plan & lot layouts for Phase II. We think it is likely that we would drain everything to the north and west, to the general area of our existing wetland along Highway 1.

If you approve, completing this concept plan, followed by in-depth engineering & DOT approval would allow for construction to possibly begin by Fall 2020.

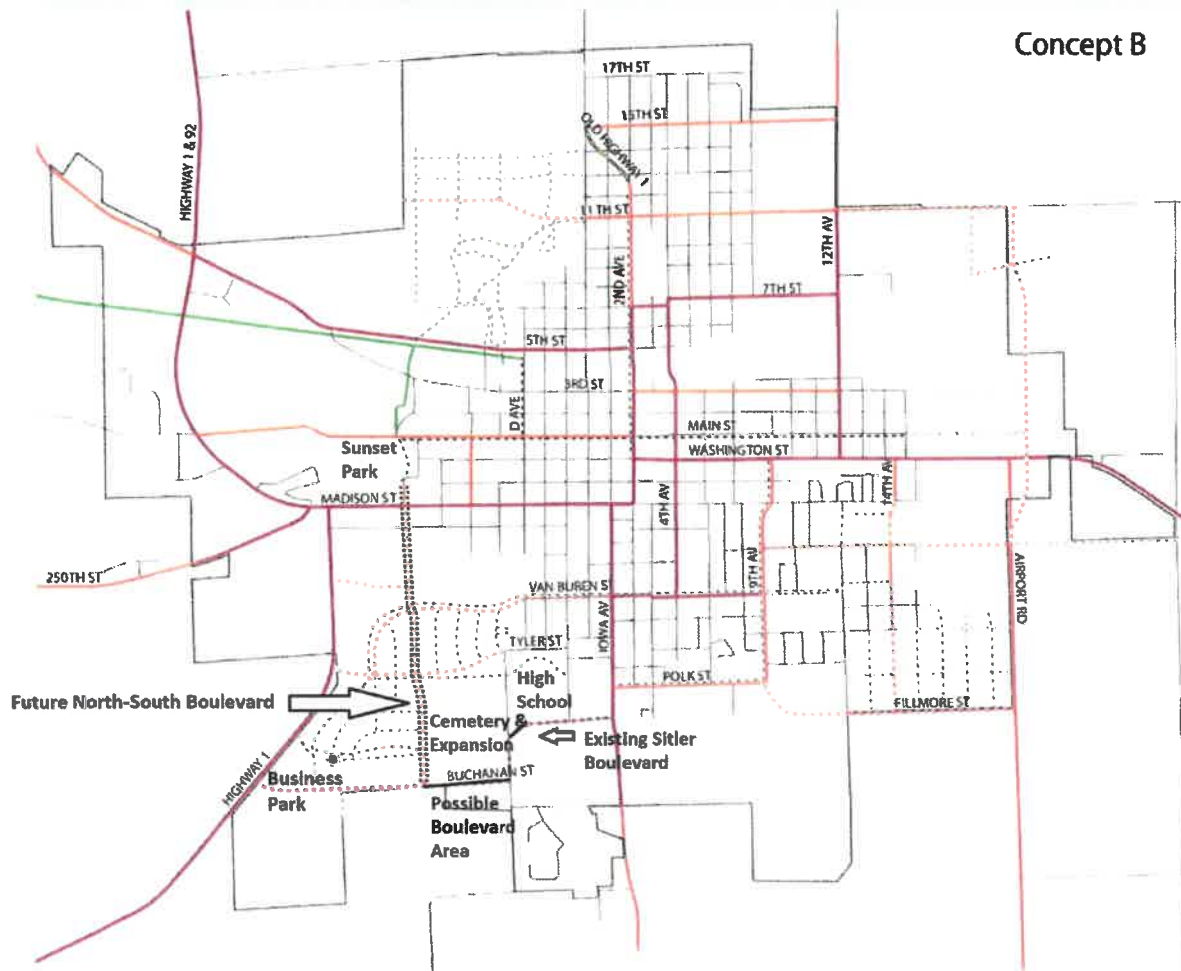






**West Buchanan/ Business Park Phase II Conformity to Comp Plan 5/17/19**

**Figure 8.1b - Proposed Transportation System (Concept B)**



Concept B

**Legend**

- |  |                       |  |                       |  |                            |
|--|-----------------------|--|-----------------------|--|----------------------------|
|  | Existing Arterial     |  | Proposed Arterial     |  | Proposed Complete Street   |
|  | Existing Collector    |  | Proposed Collector    |  | Proposed Bicycle Boulevard |
|  | Existing Local Street |  | Proposed Local Street |  | Bike Route                 |
|  | Existing Trail        |  | Proposed Trail        |  |                            |

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION RELEASING FUNDS AS PER A DOWNTOWN INVESTMENT  
GRANT AGREEMENT WITH ROYAL MIDWEST, INC**

WHEREAS, the City Council awarded Royal Midwest, Inc. a forgivable loan of \$40,000 for building improvements at its property at 112 North Iowa Avenue (Frontier Family Restaurant) on January 2, 2018 under the Downtown Investment Grants (DIG) program; and

WHEREAS, the project at 112 North Iowa Avenue has been completed as promised, and the developer has provided acceptable documentation of eligible expenses incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby authorizes release of \$40,000 to Royal Midwest, Inc. under the DIG program, pending the developer's signing of a Memorandum of Downtown Investment Grant Agreement for recording as a lien against the property under DIG guidelines.

Section 2. The Mayor and Clerk are directed to sign the Memorandum on behalf of the City of Washington, and the Clerk to record the Memorandum when fully executed.

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 21<sup>st</sup> day of May, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5127, Coralville, Iowa 52241 (319) 248-1700  
Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

## **MEMORANDUM OF DOWNTOWN INVESTMENT GRANT AGREEMENT**

THIS MEMORANDUM OF DOWNTOWN INVESTMENT GRANT AGREEMENT (the “Memorandum”) is entered into as of this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the City of Washington, 215 E. Washington Street, Washington, Iowa 52353 (the “City”); and Royal Midwest, Inc., (the “Developer”).

WHEREAS, the City and Developer did on or about this \_\_\_\_ day of \_\_\_\_\_, 2018, make, execute and deliver to one another a Downtown Investment Grant Agreement and Promissory Note (collectively the “Agreement”), wherein and whereby Developer agreed, in accordance with the terms of this Agreement, to make certain improvements to the existing structure (as defined in the Agreement) for the benefit of certain property owned by Developer (hereinafter the “Development Property”), which Development Property is hereby legally described as:

**The North 44 feet of Lot 5 in Block 9 in the original plat of Washington, Washington County, Iowa**

; and

WHEREAS, in exchange for constructing improvements on the Development Property, the City agreed to grant a low-interest loan to the Developer which would be forgiven after three (3) years if the Developer meets certain obligations outlined in the Agreement.

WHEREAS, the City and Developer desire to record this Memorandum as a memorandum of the Agreement referring to their respective interests, obligations and covenants hereunder.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. That the recording of this Memorandum shall serve as notice to the public that the Agreement contains provisions regarding repayment obligations that run with the title to the Development Property pursuant to the Agreement.



2. That all of the provisions of the Agreement and any subsequent amendments, if any, even though not set forth herein, are by the filing of this Memorandum made a part hereof by reference, and that anyone making any claim against any of said Development Property in any manner whatsoever shall be fully advised as to all of the terms and conditions of the Agreement, and any amendments thereto, as if the same were fully set forth herein.

3. That when the Developer has satisfied all of the terms of the Agreement, the City will issue an appropriate release so that the Agreement does not remain a lien on the Property.

4. That the Developer shall reimburse the City the costs of recording this Memorandum.

5. That a copy of the Agreement and any subsequent amendments thereof, if any, shall be maintained on file for public inspection during ordinary business hours in the office of the City Clerk, 215 E. Washington Street, Washington, Iowa 52353.

IN WITNESS WHEREOF, the City and Developer have executed this Memorandum as of the date first above written.

**City of Washington, Iowa**

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2019, by Jaron P. Rosien and Illa Earnest, as Mayor and City Clerk respectively of the City of Washington, Iowa.

\_\_\_\_\_  
Notary Public

**Royal Midwest, Inc.**

By: \_\_\_\_\_  
Matt Guran, President

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_,  
2019, by Matt Guran as President of Royal Midwest, Inc.

\_\_\_\_\_  
Notary Public



Development Services  
215 E. Washington St.  
Washington, IA 52353  
319.653.6584 ext. 124

# Memo

To: City Council  
From: Steve Donnolly-Building and Zoning Official  
Date: 5/16/2019  
Re: Major Site Plan for *Stogdill's Mini Storage*  
~~Midwest Tree Service.~~

---

## Issue

Review and consider a major site plan for Rodney and Rita Stogdill's Mini-Storage buildings located at 440 N. Ave. F.

## Background

Rodney and Rita Stogdill are developing this parcel of ground to build mini storage units, climate controlled storage units and RV/camper storage units. On Tuesday, May 14, 2019, the City of Washington's Planning and Zoning Commission met to review and discuss the site plan.

## Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the major site plan for Rodney and Rita Stogdill with the stipulation that the storm water detention plan be approved by the City's Engineer.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE MAJOR SITE PLAN FOR STOGDILL  
MINI STORAGE.**

WHEREAS, Rodney and Rita Stogdill have filed a Site Plan for a storage unit complex at 440 N. Ave. F as required under Chapter 164 of the Washington Code of Ordinances; and

WHEREAS, the Building Official has reviewed and recommended said revised Site Plan; and

WHEREAS, the Planning & Zoning Commission voted at its meeting on May 14, 2019 to recommend to the City Council the approval of said Major Site Plan with the stipulation that a storm water detention plan be approved by the city's Engineer.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Said Site Plan is hereby approved by the City Council.

PASSED AND APPROVED this 21<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

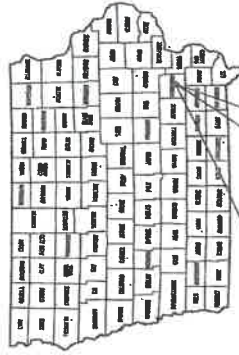
\_\_\_\_\_  
Illa Earnest, City Clerk

# Stogdill North F Avenue Mini-Storage Washington, Iowa Site Plan

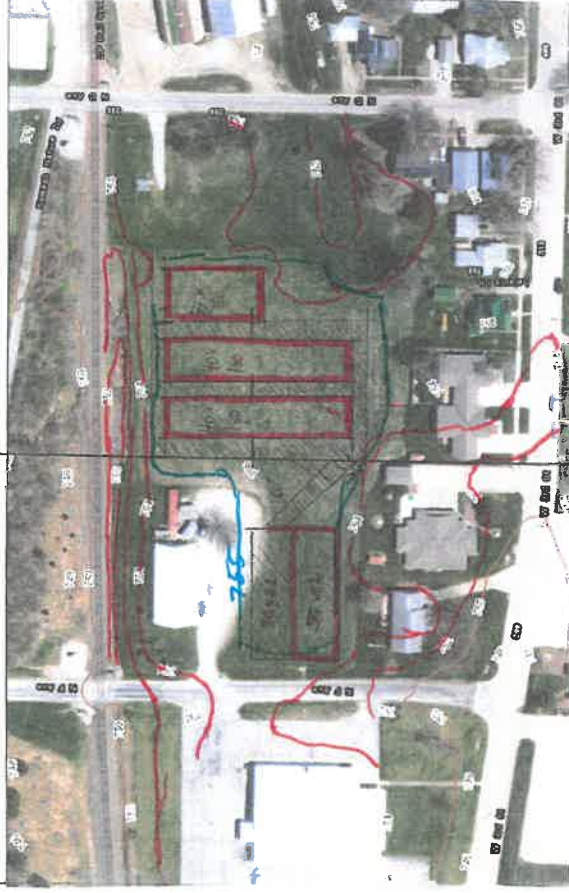
Owner/Applicant:  
Rodney & Rita Stogdill  
102 E. 3rd. St.  
Washington, IA 52353

Plan Prepared by:  
Paul Brandt, PE  
711 W. 3rd. St.  
Kalona, IA 52247

DNR Stormwater Permit  
GP-2, #



1" = 60'  
Iowa Geographic Map Server



### P&Z and Mayor Statement:

The site plan as shown herein is in substantial conformance with the site plan regulations of the City of Washington Code of Ordinances and is deemed acceptable by the City of Washington Planning and Zoning Commission.

This \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_.

By \_\_\_\_\_  
Deran DeLong, P&Z Chair

By \_\_\_\_\_  
Jaron Rosien, Mayor

I hereby certify that this engineering document was prepared by me or under my direct supervision and that I am a duly Registered Professional Engineer under the laws of the State of Iowa

Signature \_\_\_\_\_  
Paul Brandt

Date \_\_\_\_\_ Registration No. 12763

My registration renewal date is Dec. 31, 2020

Sheet 2 Pre-development Contours

Legal Description:

NW Washington Common Ground, Par. D Lot 13 & ABD  
RR Row Exc. Lot1, Par, D  
Plus 04 MM Young's add. Par. K. Lots 1 & 2

Current and Proposed Zoning:

Has been changed from R2 to B2

Land Use:

Current land use is grassy hay ground.  
Site will be used to construct 3 mini-storage  
Sheds, with the possibility of a fourth  
Building in the future.

Lot Size:

About 2 acres (2.09)

Open Space:

Impervious roof and concrete 40975 sq. ft. or 0.94 acres  
Total site 91288 sq. ft. or 2.09 acres  
Impervious 45%  
Grassy 55%

Landscape required:

Frontage, facing North F Avenue, one tree every 50 ft.  
South property edge, type of tree or shrub every 5-10 ft.

1" = 60' Iowa Geographic Map Server



Sheet 3A Post development Contours

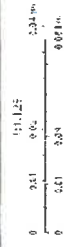
Erosion Control:

- install up to approximately 1200 LF perimeter silt fence
- install a 10x15 ft. concrete washout area using straw bales and 10-mil plastic sheeting
- install an approximate 20x30 ft area of course aggregate for construction entrance
- install silt fence around all culverts, tile and storm sewer intakes. (3 known at this time).
- install 2-3 silt fence check dams in the RR ditch
- install 2 sediment basins in the NE and SE corners of the site to later be converted to detention basins

Iowa Geographic Map Server



All buildings  
finished floor -  $\approx 753.66'$



### Sheet 3B Utilities

#### Utilities: [Electricity and Natural Gas—Alliant Energy]

Water mains run parallel to North F Ave. and W 3rd. St.  
Sewer line runs along W. 3rd. St.

There is water and sewer serving the shed in the NW corner. The water and sewer service connections will have to be located before excavation begins.

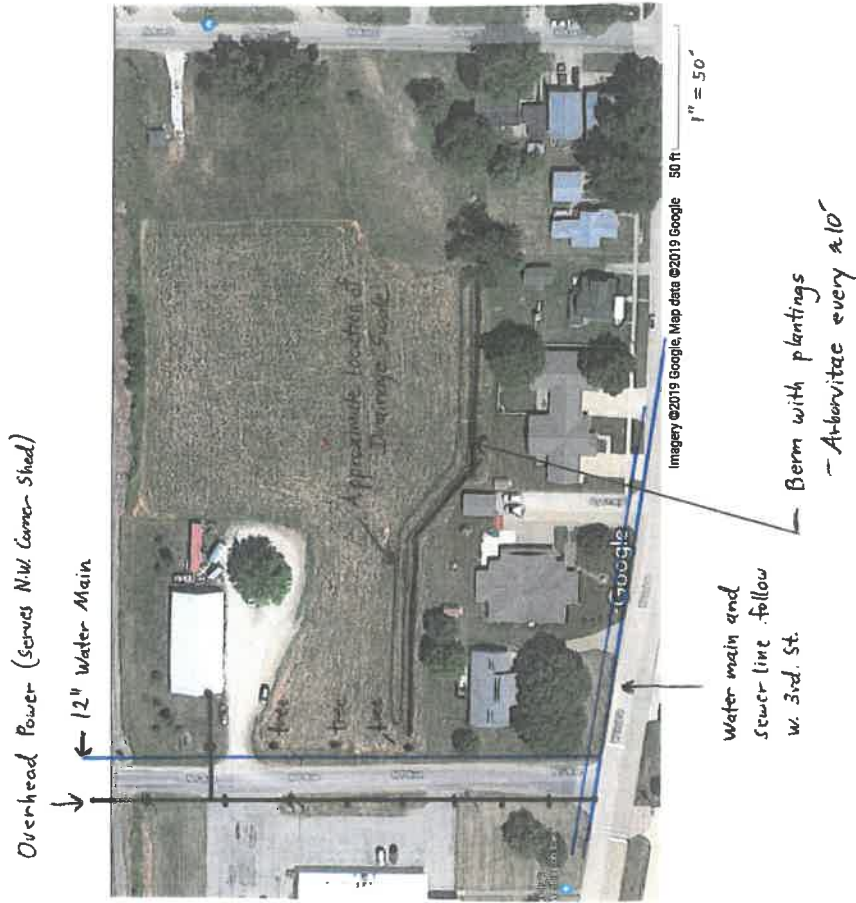
There is a tile line running roughly N-S through the eastern end of the site. Unknown where it comes from or where it goes to, however, it will probably not be intercepted during site grading.

Overhead power runs along the west side of North F Ave, and a service line crosses over the street to bring power to the NE shed. This same line will be used to supply electricity to the mini-storage buildings (lighting, security cameras, receptacles) and will be underground.

On-site lighting will mainly consist of LED light fixtures on the sides of the buildings. There will be no lights on the south ends of the buildings. All will be on the north sides and on the east and west in the alley-ways. There will be one pole mounted yard light towards the NE corner of the property.

The eastern-most building will be climate controlled and require natural gas for the heating system. This will come in from the northeast.

One-call will be needed before site grading begins to locate all utilities that could be on the property such as water/sewer service lines, natural gas, buried telephone/tele-communications cables, etc.











Development Services  
215 E. Washington St.  
Washington, IA 52353  
319.653.6584 ext. 124

# Memo

To: City Council  
From: Steve Donnolly-Building and Zoning Official  
Date: 5/16/2019  
Re: Major Site Plan for Midwest Tree Service.

---

## **Issue**

Review and consider a major site plan for Midwest Tree Service located at 1135 W. Buchanan St.

## **Background**

Midwest Tree Service is developing this parcel of ground to house their office and shop areas in the City of Washington. On Tuesday, May 14, 2019, the City of Washington's Planning and Zoning Commission met to review and discuss the site plan.

## **Recommendation**

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve the major site plan for Midwest Tree Service.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE MAJOR SITE PLAN FOR MIDWEST  
TREE SERVICE**

WHEREAS, Midwest Tree Service has filed a Site Plan for a proposed office/shop building at 1135 W. Buchanan St. as required under Chapter 164 of the Washington Code of Ordinances; and

WHEREAS, the Building Official has reviewed and recommended said revised Site Plan; and

WHEREAS, the Planning & Zoning Commission voted at its meeting on May 14, 2019 to recommend to the City Council the approval of said Major Site Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

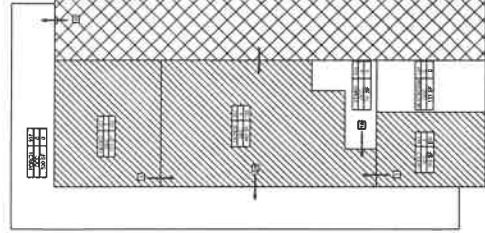
Section 1. Said Site Plan is hereby approved by the City Council.

PASSED AND APPROVED this 21<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

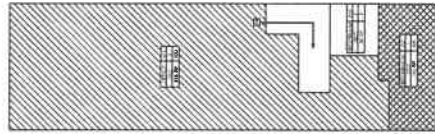
ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



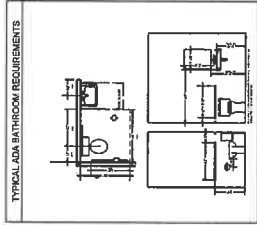
**OCCUPANT LOAD TABLE.**

- NONE
- Accessory Storage Area, Mechanical Equipment Room
- Business Area
- Garage - Shop Storage
- 2015 International Building Code
- 2015 International Fire Code
- 2015 Uniform Plumbing Code
- 2017 National Electrical Code
- Occupancy Group B and S-1
- 506.2 Allowable area: 9,000 SF Non-Sprinkled
- 506.2 Allowable area: 18,000 SF Sprinkled
- 605 Construction Type: I-4B

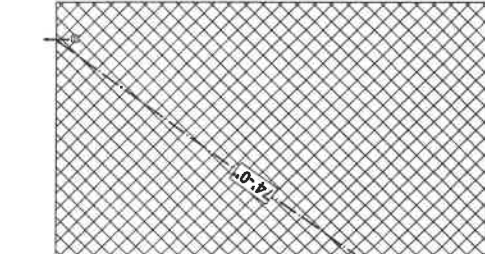


**OCCUPANT LOAD TABLE 201**

Room Number	Room Name	Floor Area	Occupancy	Capacity	Level
101	OFFICE	2752 SF	0-100	100	3
102	OFFICE	1000 SF	0-100	100	3
103	RESTROOM	160 SF	0-100	100	3
104	RESTROOM	25 SF	0-100	100	3
105	STAIR	100 SF	0-100	100	3
106	STAIR	100 SF	0-100	100	3
107	POUCH	520 SF	0-100	100	3
108	OFFICE	100 SF	0-100	100	3
109	OFFICE	100 SF	0-100	100	3
200	RESTROOM	50 SF	0-100	100	4B



**BUILDING CODE LAYOUT**  
SCALE: 1/8" = 1'-0"



- PROJECT DESIGN INFORMATION**
- Governing Code: IRC2015
  - International Building Code
  - Roof Live Load: 20 PSF
  - Ground Snow Load: 20 PSF
  - Roof Live Load: 20 PSF
  - Importance Factor: 1.00
  - Topographical Factor: 1.00
  - Exposure Category: C
  - Wind Exposure Factor: 1.0
  - Wind Exposure Factor: 1.0
  - Seismic Site Class: D
  - Thermal Factor: 1.00
  - Importance Factor: 1.00
  - Inc. Ceiling: Completed
  - Collateral Load: 10 psf
  - Inc. Ceiling: 50 psf
  - Other: 100 psf
  - Storage Area: 150 psf

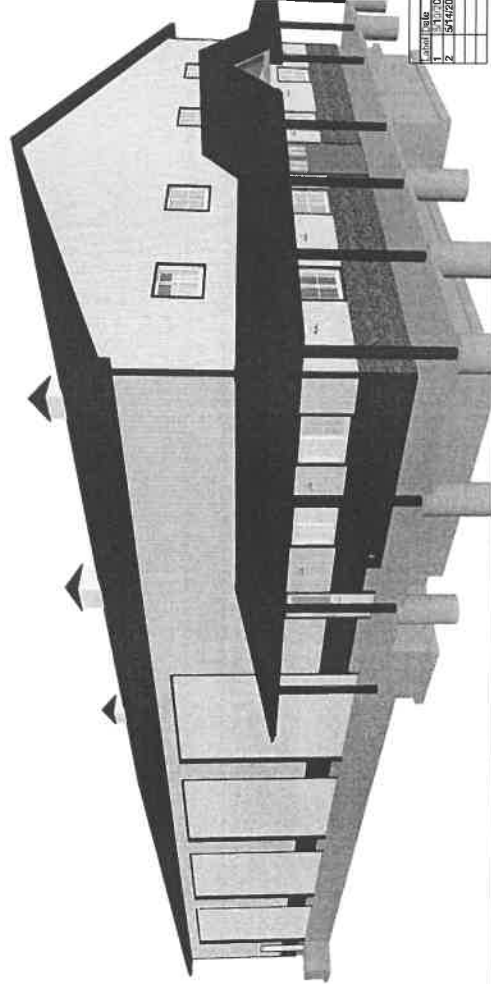
**Layout Panel Table**

Label	Title
C1	CODE AND LOCATION
A1	SITE PLAN
A2	FOUNDATION
A3	FLOOR PLAN
A4	MEZZANINE PLAN
A5	ELEVATIONS
A6	SECTIONS



**PROJECT LOCATION MAP**  
NO SCALE:

CALL IOWA ONE CALL BEFORE DIGGING  
(800) 292-8889



AS NOTED  
S/S  
S/S  
04-18-19  
18-04

Sheet No.	Revision No.	Description
1	1	ISSUE FOR PERMIT
2	1	FINAL SITE

CONTRACTOR  
ED BUTLER  
1258 24TH ST  
KEOKUK, IA 52248  
319-321-7535

DESIGNER / DRAFTING  
Kellona Drafting & Design  
503 10th St Keokuk, IA 52247  
319-686-2305  
syranachlabach@outlook.com

To the best of my knowledge these plans are drawn to comply with owners and/or architect's specifications and any changes made on them after prints are made will be the contractor's sole responsibility. While every effort has been made to ensure the accuracy of this plan to match markers, the contractor shall be responsible for the presence of this plan to match markers. The contractor shall be responsible for the presence of this plan to match markers. The contractor shall be responsible for the presence of this plan to match markers. The contractor shall be responsible for the presence of this plan to match markers.

BRENT CLARK OFFICE / SHOP  
WASHINGTON, IA 52353  
CODE AND LOCATION

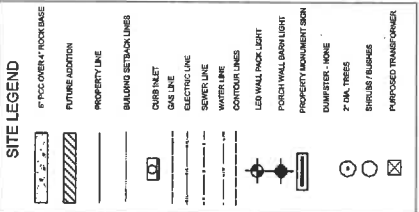
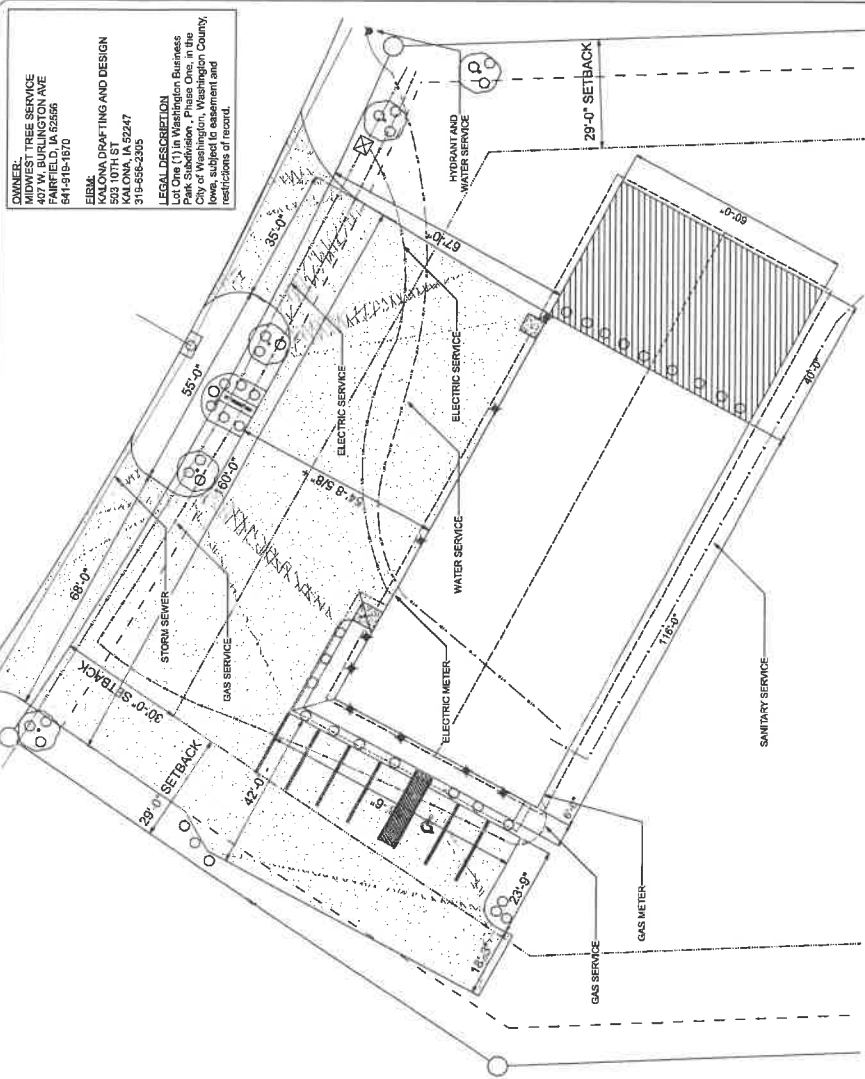
**CONTRACTOR**  
ED BUTLER  
WASHINGTON, IA 52324  
319-321-7535

**DESIGNER / DRAFTING**  
KALONA DRAFTING & DESIGN  
503 10TH ST. KALONA, IA 52247  
319-696-2305  
styvenschlach@outlook.com

To the best of my knowledge these plans are drawn to comply with owner's and/or contractor's specifications and applicable codes. The contractor shall be responsible for obtaining all necessary permits and for providing the contractor with all necessary information. The contractor shall be responsible for providing the contractor with all necessary information. The contractor shall be responsible for providing the contractor with all necessary information.

**SITE PLAN**  
BRENT CLARK OFFICE / SHOP  
LOT 1 W. BUCHANAN ST.  
WASHINGTON, IA 52355

**C2**  
AS NOTED  
DRAWN BY: SJS  
APPROVED BY: SJS  
DATE: 04-18-19  
18-04



**ZONING:**  
12 General Industrial Districts  
AGRI: 14,000 SF (0.24%)  
IND: 7,492 SF (0.24%)  
PROPOSED BUILDING AREA: 7,492 SF (0.24%)  
TOTAL PAVING AREA: 14,000 SF (0.44%)  
TOTAL OPEN AREA: 14,000 SF (0.44%)  
TOTAL LOT AREA: 115,200 SF (0.44%)

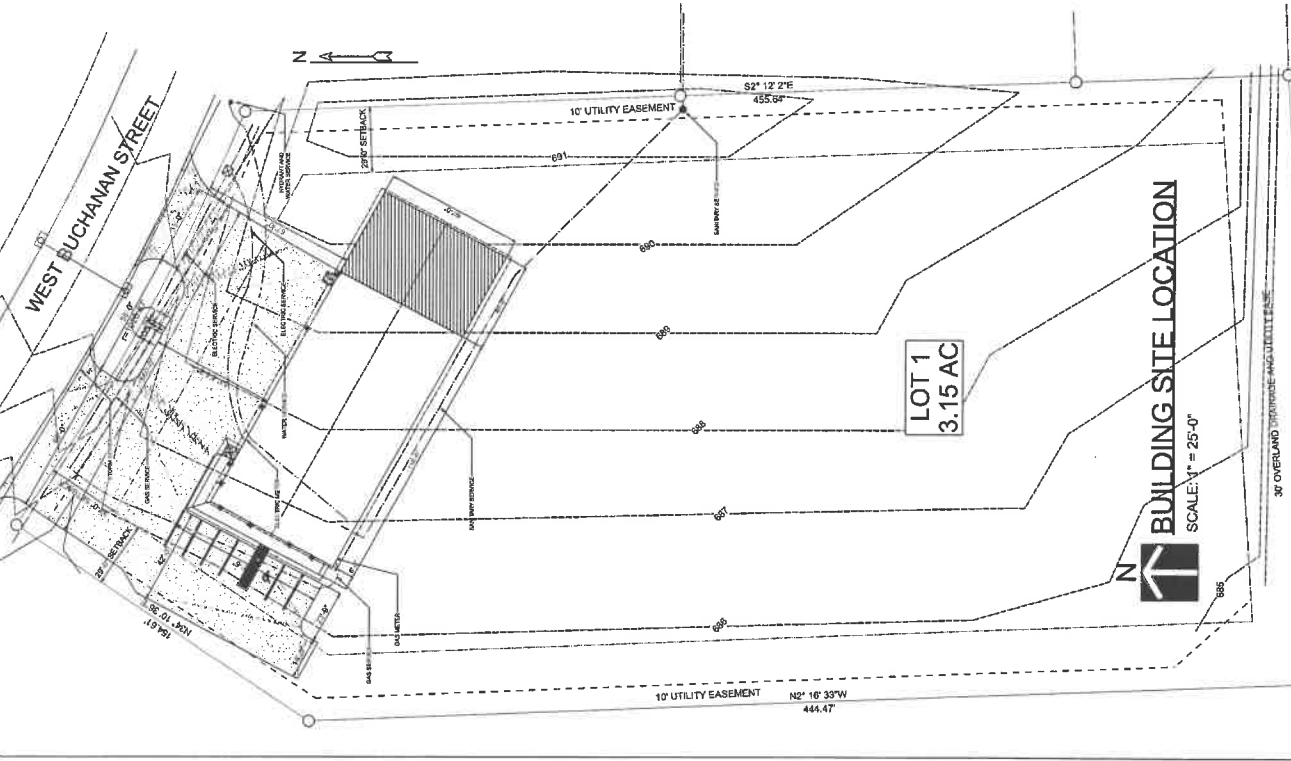
**BUILDING USES:**  
OFFICE WITH STORAGE SHOP  
OFFICE  
STORAGE SHOP  
STORAGE SHOP

**1 SPACE FOR EACH FULL-TIME EMPLOYEE**  
6 SPACES AND 1 ADA PARKING PROVIDED.

**ADJACENT LOTS AND SUBDIVISIONS:**  
FRONTAGE 200'0\"/>

MINIMUM REQUIREMENT	PERMITTED USES	PERMITTED USES OUTSIDE CITY
Lot Width	None	200' and
Front Yard Depth	50' and	200' and
Side Yard Width	3' and/or 20' and	3' and/or 20' and
Street Front Depth	None	None

This plan may be approved by public authority. Any other use, such as sign, lighting, etc. may be required. Lot data for each lot will be determined by the Surveyor as set forth under Section 165.02.



**OWNER:**  
MIDWEST TREE SERVICE  
407 W. BURLINGTON AVE  
ST. CHARLES, MO 63305  
641-919-1870

**DESIGNER:**  
KALONA DRAFTING AND DESIGN  
503 10TH ST.  
KALONA, IA 52247  
319-696-2305

**LEGAL DESCRIPTION:**  
Lot One (1) in Washington Business Park Subdivision, Phase One, in the City of Washington, Washington County, Iowa, as shown on the plat and restrictions of record.

**Site Plan Approval**  
City of Washington, Iowa  
City of Washington P&Z Approval

Signature	Date
_____ City of Washington Council Approval	_____ Date

Signature	Date
_____ KALONA DRAFTING AND DESIGN	_____ Date

CALL IOWA ONE CALL BEFORE DIGGING  
(800) 292-6969







RENT CLARK OFFICE / SHOP  
WASHINGTON, IA 52353  
MEZZANINE PLAN

NOTED BY: SJS  
DATE: 04-18-19  
PROJECT NO.: 18-04

not for construction  
MEZZANINE PLAN  
SCALE: 1/4" = 1'-0"

LAND AREA: 102.20 SQ FT  
OWNER: RENT CLARK  
DESIGNER: KATONA DRAFTER & DESIGN

DATE: 04-18-19  
BY: SJS  
CHECKED BY: SJS  
PROJECT NO.: 18-04

REVISIONS  
NO. DESCRIPTION  
1. 04-18-19

DESIGNED BY: SJS  
CHECKED BY: SJS  
DATE: 04-18-19

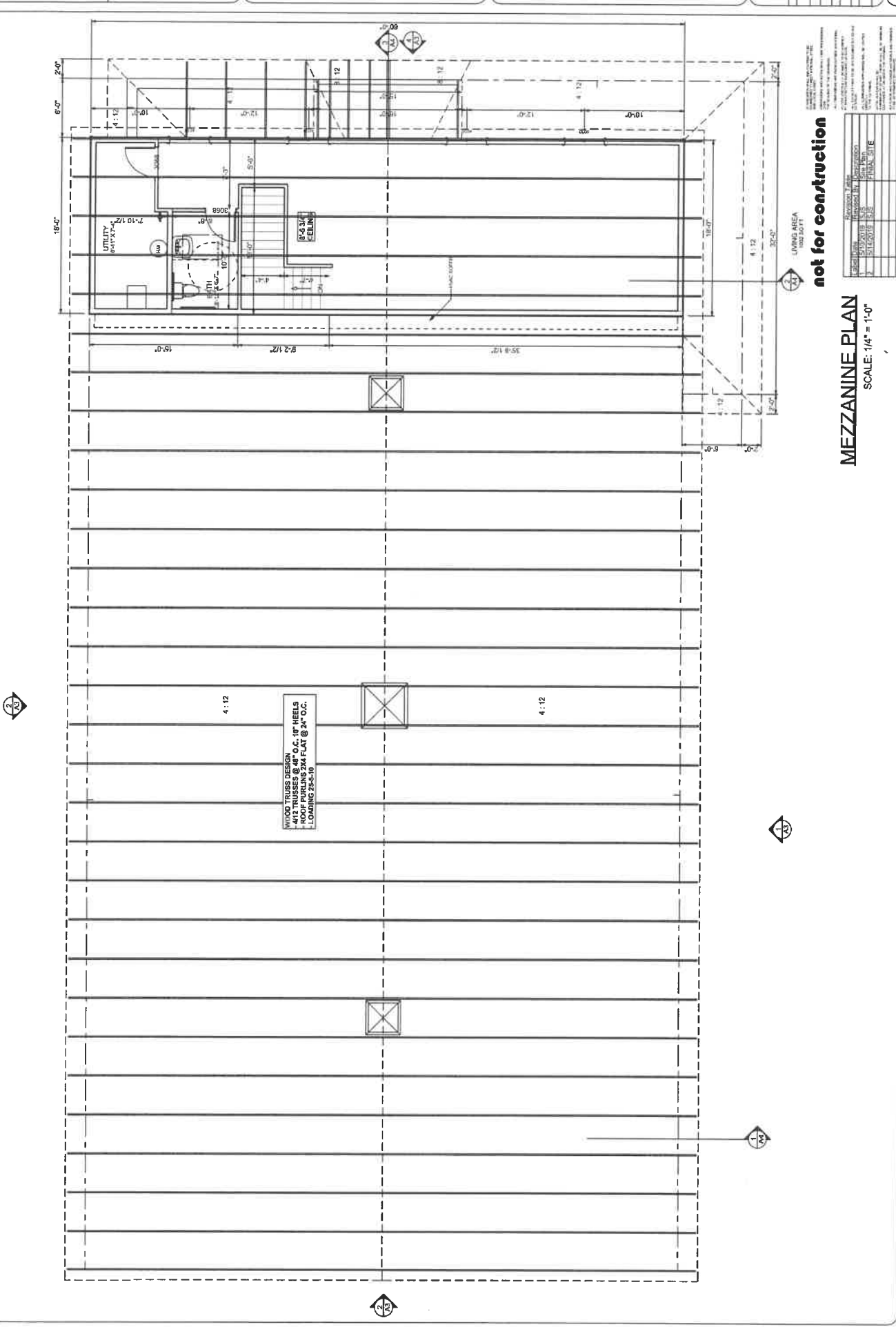
PROJECT NO.: 18-04  
DATE: 04-18-19

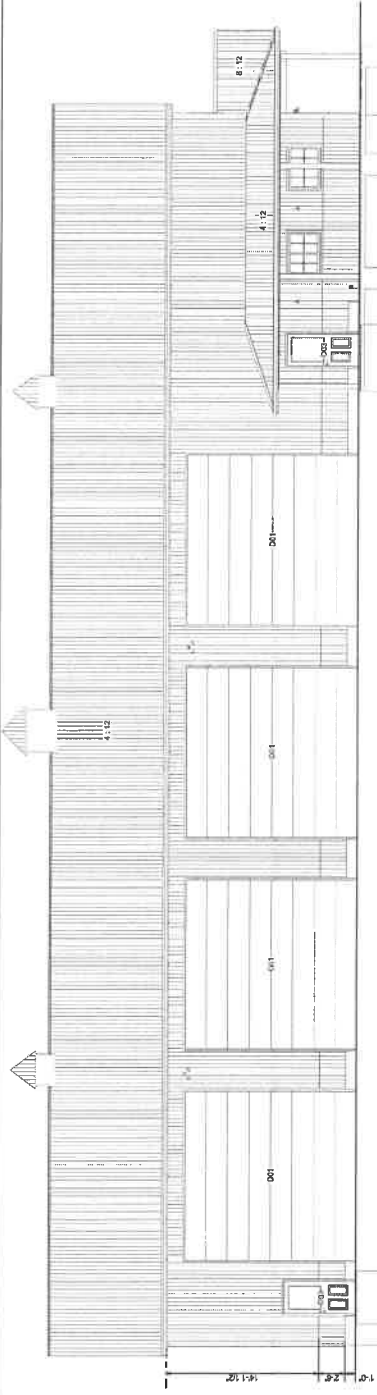
OWNER: RENT CLARK  
ADDRESS: WASHINGTON, IA 52353

DESIGNER: KATONA DRAFTER & DESIGN  
ADDRESS: 503 10th St, Keota, IA 52248  
PHONE: 319-656-2305  
EMAIL: sylvan@katonadrafting.com

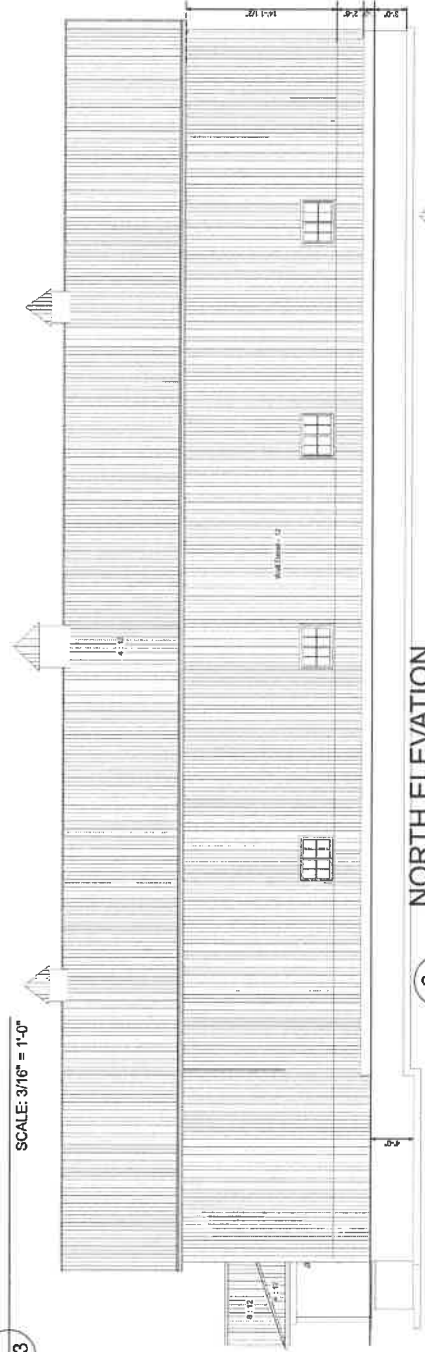
To the best of my knowledge these plans are drawn to comply with owner's and/or  
builder's specifications and any changes made on them after prints are made will be  
done in the owner's and/or builder's presence and responsibility. The contractor shall  
verify all dimensions and enclosed framing. Check SCHUMACHER CONSTRUCTION  
INC. for revisions once construction has begun. While every effort has been  
made in the preparation of these plans to avoid mistakes, the maker does not guarantee  
against human error. The contractor of the job must check all dimensions and other  
details prior to construction and be solely responsible therefor.

CONTRACTOR: ED BUTLER  
1235 240TH ST  
KEOTA, IA 52248  
319-921-7535

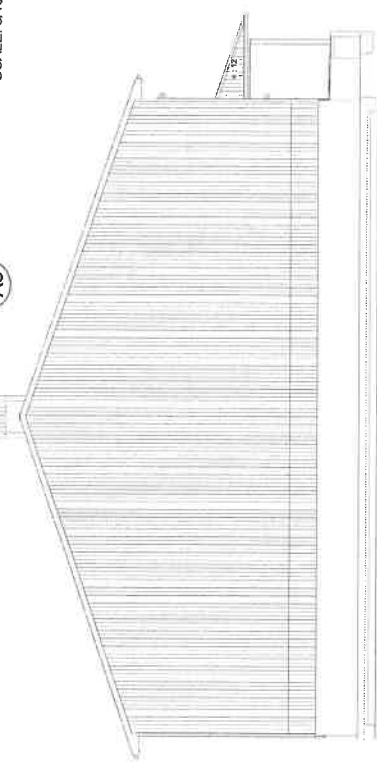




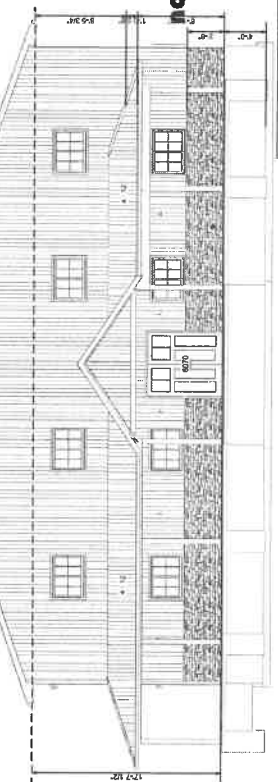
1 SOUTH ELEVATION  
SCALE: 3/16" = 1'-0"



2 NORTH ELEVATION  
SCALE: 3/16" = 1'-0"



3 EAST ELEVATION  
SCALE: 3/16" = 1'-0"



4 WEST ELEVATION  
SCALE: 3/16" = 1'-0"

not for construction

REVISION NO.	DATE	DESCRIPTION
1	9/17/2011	REVISED TO SHOW FINAL SITE
2	9/14/2011	REVISED TO SHOW FINAL SITE

CONTRACTOR  
ED BUTLER  
1235 248TH ST  
KEOTA, IA 52248  
319-321-7535

DESIGNER / DRAFTING  
Kakona Drafting & Design  
503 10th St Kalona, IA 52247  
319-656-2305  
skyanachhabach@outlook.com

ELEVATIONS  
BRENT CLARK OFFICE / SHOP  
LOT 1 W. BUCHANAN ST.  
WASHINGTON, IA 52353

A3  
AS NOTED  
DRAWN BY  
SJS  
CHECKED BY  
GBOB  
DATE  
04-18-19  
18-04

To the best of my knowledge these plans are drawn to comply with owners' and/or building's purchase and any changes made on them after printing the reader will be solely the owner's and/or builder's responsibility. The contractor shall verify all dimensions and window and door sizes. While every effort has been made to make these drawings as accurate as possible, the contractor shall make it his/her responsibility to check all dimensions and other details prior to construction and be solely responsible therefor.

NOT FOR CONSTRUCTION  
THIS DRAWING IS THE PROPERTY OF THE ARCHITECT AND IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF THE ARCHITECT.

CONTRACTOR  
ED BUTLER  
1285 240TH ST  
KEOTA, IA 52248  
319-321-7535

DESIGNER / DRAFTING  
KALONA DRAFTING & DESIGN  
603 19th St. Keokuk, IA 52247  
319-656-2305  
syvansh@outlook.com

To the best of my knowledge these plans are drawn to comply with owner's and/or applicable local, state and federal codes. I am not liable for errors or omissions that may occur in the construction of these plans. The contractor shall be responsible for obtaining all necessary permits and for checking all dimensions and other details prior to construction and for being responsible therefor.

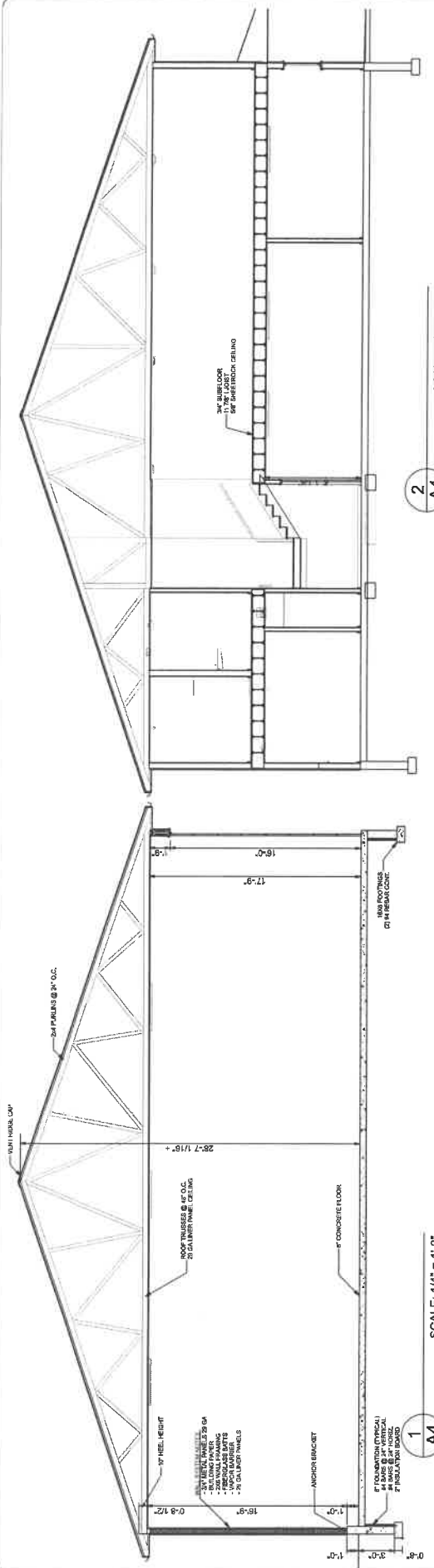
SECTIONS  
BRENT CLARK OFFICE / SHOP  
LOT 1 W. BUCHANAN ST.  
WASHINGTON, IA 52353

A4  
SCALE  
AS NOTED  
DRAWN BY  
SYVANS  
APPROVED BY  
DATE  
04-18-19

18-04

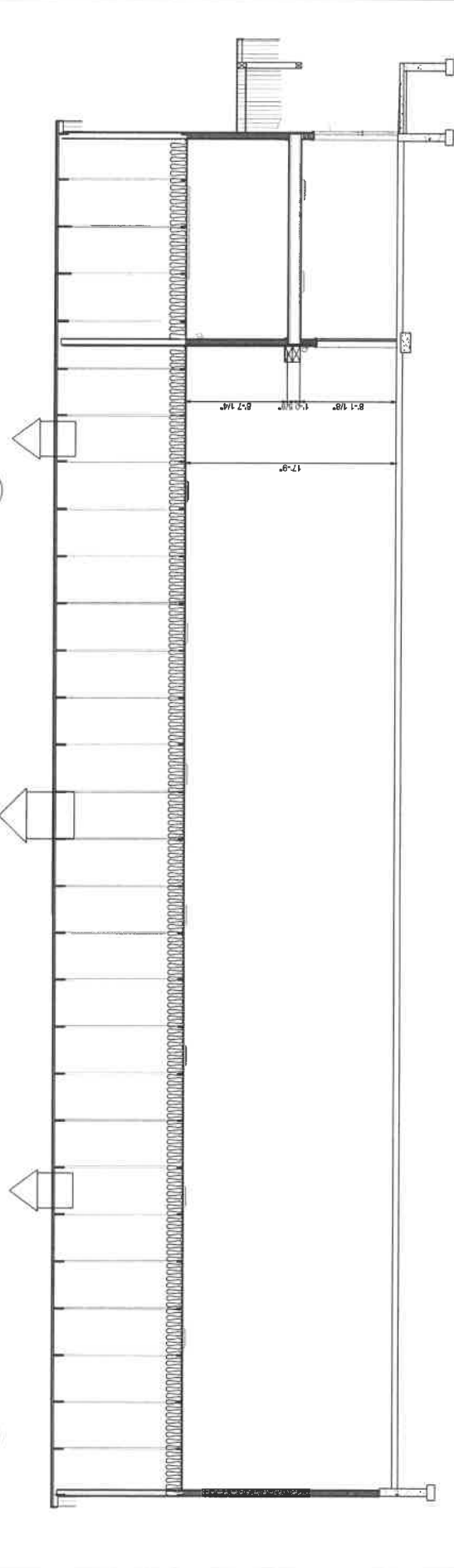
**not for construction**

NO.	DATE	DESCRIPTION	BY
1	4/18/2019	ISSUE FOR PERMITS	SYVANS
2	5/14/2019	FINAL SITE	SYVANS



1 A4  
SCALE: 1/4" = 1'-0"

2 A4  
SCALE: 1/4" = 1'-0"



3 A4  
SCALE: 1/4" = 1'-0"

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

---

## **Memorandum**

May 17, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Wiley Subdivision First Addition, Acceptance of Improvements

Apparently the public improvements for Wiley Subdivision First Addition, which was done in 2010, was not formally accepted by the City as per the Subdivider's Agreement. This has created a title opinion issue for Dollar Tree and needs to be resolved in order for them to proceed with their lot purchase. I have prepared the attached resolution with Kevin's guidance to accept the improvements.

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ACCEPTING CERTAIN MUNICIPAL  
IMPROVEMENTS CONSTRUCTED IN WILEY SUBDIVISION  
FIRST ADDITION, WASHINGTON, IOWA**

WHEREAS, the City of Washington did by Resolution 2010-017 on June 10, 2010, approve the final platting of the subdivision referred to as Wiley Subdivision First Addition, Washington, Iowa; and

WHEREAS, as a condition for said final approval, the developer was required to enter into a Subdivider's Agreement with the City regarding the construction of certain municipal improvements, including streets, water mains, sanitary sewer mains, storm sewer mains, and storm water detention, including erosion control; and

WHEREAS, pursuant to said Subdivider's Agreement, the City Council is required to pass a resolution releasing the Subdivider from the obligations of said agreement at which time the improvements are completed in accordance with the City's standards; and

WHEREAS, the developer has completed said improvements, and seeks the approval and acceptance of these improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the aforementioned municipal improvements have been installed in accordance with City standards and the subdivision. Therefore, the subdivision is hereby released from the lien for the construction of the municipal improvements without further documentation.

PASSED AND APPROVED this 21<sup>st</sup> day of May, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

**RESOLUTION NO.**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of delinquent water service accounts to the property owner and,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Aaron M. Jaspering and Nichole A. Atkinson at 503 S. 3<sup>rd</sup> Avenue for the amount of \$436.09. Legal description (01 04 ASHBYS ADD). Parcel Number (11-17-388-006).

and,

WHEREAS, due notice was given to the above property owner that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and approved this 21st day of May, 2019.

\_\_\_\_\_  
Jaron Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk



### STREET LIGHTING RESOLUTION

The following Resolution \_\_\_\_\_ was adopted by the City Council of the City of \_\_\_\_\_ at a meeting held on \_\_\_\_\_, 20\_\_\_\_\_.

Be it resolved by the City Council of the City of \_\_\_\_\_, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the existing street light contract:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING (check one)
1. _____	1	80	Street Light	Wood 40'	<input checked="" type="checkbox"/> OH <input type="checkbox"/> UG
2. _____	_____	_____	_____	_____	<input type="checkbox"/> OH <input type="checkbox"/> UG
3. _____	_____	_____	_____	_____	<input type="checkbox"/> OH <input type="checkbox"/> UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. South 3 <sup>rd</sup> Ave between East Washington St. and East Jefferson St.
2. _____
3. _____

Mayor \_\_\_\_\_

declared said Resolution duly passed and adopted the \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_\_.

Attest \_\_\_\_\_

Title \_\_\_\_\_

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

## **Memorandum**

May 17, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator 

Re: Consideration of 1<sup>st</sup> Reading of Special Event Permitting Ordinance

The Planning & Zoning Commission reviewed and approved the zoning regulations portion of the code, so we are now bringing this back to you for consideration on 1<sup>st</sup> reading.

We have not yet developed a form, but will be developing one for Chapter 130, which is essentially the "food truck" ordinance. These forms won't be formally considered by the Council until after the 3<sup>rd</sup> reading of the ordinance is approved.



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA TO ADD SPECIAL EVENT REGULATIONS**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Chapter.** A new Chapter 129 is adopted as follows:

**“CHAPTER 129  
SPECIAL EVENTS**

**129.01 PURPOSE.** The purpose of this chapter is to ensure that special events are promoted and staged in a manner which preserves the safety of both our citizens and visitors to our City; to ensure that all promoters of these events are treated fairly and in accordance with their particular needs in the promotion of the event; to promote the economic well-being of our community through the orderly attraction of people to these events; and to ensure City personnel adequate opportunity to prepare for and provide services for the events so as to provide them the maximum opportunity for success.

**129.02 DEFINITIONS.** For the purpose of this chapter certain terms and words are hereby defined.

1. “Special event” means an event sponsored by an individual, organization, club, group, partnership or corporation in which the public is invited to attend and which requires the use of public streets or other public property as a staging area for promotion of the event.

2. “Special event area” means a place designated by the special event promoter as provided in this chapter where the general public is invited to gather for an event and where the area of interest of the promoter will be promoted and/or celebrated and where, in connection with the special event, there may be displays, speeches, the performance of music or the arts, games, and other similar celebrations, and the sale and/or distribution of literature, antiques, crafts, curios, art or artifacts, food, and other similar items, all under the sponsorship of a “special event promoter” as defined in this section. The area designated as a special event area may include property which is privately owned, provided that the inclusion of private property within the special event area shall not be construed as requiring the owner of the private property to participate in or otherwise allow the property to be used in the special event without his, her or its consent, or as prohibiting the owner of the private property from using the private property in a manner otherwise allowed by law.

3. “Special event merchant” means an individual, organization, club, group, partnership or corporation which engages in the sale of items within a “special event area” as defined in this section through the permission of the special event promoter.

4. “Special event promoter” means an individual, organization, club, group, partnership or corporation which organizes, sponsors, promotes or makes space available for a special event or is otherwise considered the organizer of the special event.

### **129.03 PERMIT REQUIRED; FOOD AND HEALTH REGULATIONS.**

1. No individual, organization, club, group, partnership or corporation shall act as a special event promoter within the City without first obtaining a permit therefor as provided in this chapter.

2. Special event promoters granted a permit hereunder and special event merchants selling pursuant to that permit shall comply with all applicable State food and health rules and regulations.

### **129.04 APPLICATION FOR A SPECIAL EVENT PERMIT.**

1. A special event promoter shall file with the City Clerk an application for a special event permit. The City Council may grant authority to a special event promoter to hold a special event in a designated special event area. The application shall be on a form furnished by the City Clerk and shall contain information concerning the requested dates and hours of the event, other information required by this chapter, and such other information as may be reasonable in relation to the event for which the permit is requested.

2. The special event promoter shall provide, at the time of application, a preliminary map or drawing showing the area to be designated as the special event area. Upon approval of the application for a special event permit, the special event promoter shall provide the City Clerk a detailed map of the designated special event area, showing any booths, trailers, stages, or other facilities which will be temporarily erected, constructed or parked as a part of the event. The detailed map shall be furnished according to a schedule to be established by the City Clerk and approved by the Council.

3. At the time of application for the special event permit, the special event promoter shall make a request for any necessary street or right-of-way closings. Public right-of-way barricades must be attended in order to allow authorized personnel to enter and exit the special event area. It shall be the responsibility of the special event promoter to arrange for the personnel who will attend the barricades.

**129.05 DECISION BY CITY COUNCIL.** The City Council shall approve or deny the permit application in its sole discretion based upon the facts and comments presented to it and the overall effect the special event would have on the City and/or its citizens.

**129.06 COORDINATION OF APPLICATION.**

1. Prior to submitting an application, special event promoters shall coordinate with City personnel as may be appropriate for the coordination of street closings, barricades, and City personnel and service requirements. If the Police Chief deems it necessary for the protection of the public good, the Police Chief shall conduct an investigation of the special event promoter and the proposed special event. The Chief shall submit findings and any other comments to the City Clerk. The City Clerk shall submit the Chief's comments to the City Council for its consideration in making a final decision on the application.

2. Upon review of a special event promoter's application, all affected Department Directors shall attach their comments to the application and return the application to the City Clerk. The City Clerk shall submit the Directors' comments to the City Council for its consideration in making a final decision on the application.

3. Any permit approved by the Council will also include all comments from City Departments and will be provided to the applicant for compliance.

**129.07 PERMIT FEE.** The Council may establish a permit fee by resolution if desired.

**129.08 SEASONAL PERMITS.** A special event promoter who coordinates and sponsors an event which occurs on a regular basis throughout a specific time period, at least one day a week for a minimum for four (4) consecutive weeks; not to exceed a maximum of twenty-four (24) weeks in any twelve (12) month period must apply for a permit prior to commencement of the activity season.

**129.09 INSURANCE REQUIREMENT.** The approval by the City Council of an application for a special event permit shall be contingent upon the special event promoter providing the City appropriate proof of liability insurance coverage. If deemed necessary due to event circumstances, the Council may require a certificate of liability insurance naming the City as an "additional insured" in a minimum amount to be set by resolution of the Council.

Upon receipt of the appropriate certificate of insurance the City Clerk shall issue the permit to the special event promoter.

**129.10 PERMIT EXPIRATION.** A special event permit as issued shall set forth the time period for which the permit is issued. The time period for which the permit is effective shall include a reasonable period for cleanup. The permit shall expire at the end of the time period specified in the permit.

**129.11 OBSTRUCTION OF TRAFFIC PROHIBITED.** The special event for which a permit is issued shall be conducted within the designated special event area. The special event shall not be conducted in such a manner as to hinder or obstruct the free passage of pedestrian or vehicular traffic outside of the designated special event area.

**129.12 EXHIBITING PERMIT.** A special event promoter shall be required to provide a copy of its permit to each special event merchant for exhibit by the special event merchant during the term of the permit period.

**129.13 CONTRACTUAL ARRANGEMENTS.** The special event promoter shall be solely responsible for any contractual arrangements between itself and any special event merchants and/or private property owners operating or located within the designated special event area.

**129.14 REVOCATION OR SUSPENSION OF PERMIT.** A permit issued under the provisions of this chapter may be revoked or suspended by the Police Chief, without notice, for any of the following causes:

1. Fraud, misrepresentation, or an incorrect statement contained in the application for permit, or made in the course of promoting the special event.
2. Failure to comply with any provision of this chapter.
3. Promoting the special event in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, or general welfare of the public.

**129.15 APPEALS.** Any person aggrieved by the action of the Police Chief in revoking or suspending a permit or by the action of the City Council in the denial of a permit may appeal to the City Council. Such appeal shall be taken by filing with the City Clerk, within fourteen (14) days after the notice of the action complained of, a written statement setting forth fully the grounds for such appeal. The City Clerk shall set a time and place for hearing on such appeal and notice of such hearing shall be mailed, postage prepaid, to the appellant at its last known address at least five (5) days prior to the date set for hearing, or shall be delivered by a police officer in the same manner as a summons at least three (3) days prior to the date set for hearing. The decision of the City Council regarding an appeal shall be final.

**129.16 PEDDLER, SOLICITOR, AND TRANSIENT MERCHANT PERMITS.** A special event promoter may, in its application for a special event permit, request the City Council to temporarily limit the areas within the City for which a peddler, solicitor or transient merchant permit provided under Chapter 122 of this Code of Ordinances may be issued to an applicant thereunder during the time period for which a permit is issued under this chapter. In making its request, the special event promoter shall suggest particular areas within the City limits which the special event promoter believes would be appropriate for the issuance of peddler, solicitor or transient merchant permits during the time period in question. If the City Council agrees with the suggested limitation of areas for which a peddler, solicitor or transient merchant permit may be issued during the time period for which a permit is issued under this chapter, the City Council shall adopt a resolution providing for the modification of the issuance of peddler, solicitor and transient merchant permits as requested in the application hereunder. In adopting its resolution, the City Council shall be required to find that the permitted special event is of City-wide interest, promotes the well-being and reputation of the City, and that the issuance of a peddler, solicitor or transient merchant permit on a City-wide basis concurrent with the permitted special event would detract from the benefits provided by the permitted special event. If the City Council adopts the resolution as previously required, the exclusion for yard sales contained in the second to the last sentence of the definition of “transient merchant” set forth in Section 122.02(3) of this Code of Ordinances shall not be available during the time period for which the issuance of a peddler, solicitor or transient merchant permit is so restricted. ”

SECTION 2. **Add Section.** A new Section 165.25, “Special Events”, is hereby added to Zoning Regulations Chapter 165 as follows:

**“165.25 SPECIAL EVENTS.** The City recognizes that in certain instances, some flexibility to allow special events out of the confines of a building can be beneficial to business interests, as well as the consumers and the City alike, provided such events continue to promote the public health, safety and general welfare. The following special event applications may require a fee in an amount determined by resolution of the City Council from time to time.

1. The City Clerk shall permit outdoor sales events for two (2) events per year for a maximum duration of seven (7) days per event, subject to approval. Outdoor sales events shall be defined as those sales events that incorporate one or more 24-hour periods. Outdoor sales shall not create a burden on parking and access facilities. Outdoor sales events shall maintain fire and emergency access at all times.
2. Seasonal sales events shall be permitted for two (2) events per year for a maximum duration of forty-five (45) days per event subject to approval by the

City Clerk, excluding recurring events explicitly permitted by City Council. Seasonal sales events shall maintain fire and emergency access at all times. Seasonal sales events shall be defined as those events that, due to the nature of the product being sold or the time of year that such product is for sale, are best accomplished out of doors.

3. Temporary site plans for events other than those mentioned above shall be approved by City Council. Such events shall require the appropriate permits, including, but not limited to: noise, outdoor liquor license, and temporary signs. Temporary site plans shall show that the event will not impact the neighboring properties due to noise, congestion, lighting, or additional factors. Temporary site plans shall be submitted on forms supplied by the City Clerk. “

SECTION 3. **Add Chapter.** A new Chapter 130 is adopted as follows:

**“CHAPTER 130  
PUBLIC SALE OF FOOD, BEVERAGES  
AND NON-FOOD ITEMS ON CITY PROPERTY**

**130.01 PURPOSE.** The purpose of this chapter is to provide rules, regulations and restrictions concerning the sale of any consumable food, beverage or non-food item upon any publicly-owned City property including but not limited to streets, sidewalks, parks, rights-of-way, parking lots and other public grounds owned by the City. The provisions of this chapter are enacted for the protection of the health, safety and welfare of the citizens of the City.

**130.02 VENDOR.** No person shall provide or sell any consumable food, beverage or non-food item upon any publicly-owned City property to the public in the City unless the person first obtains a vendor’s permit from the City. An exception to this requirement is provided in Section 130.06.

**130.03 VENDOR APPLICATION.** The vendor shall submit an application for each day the vendor intends to operate and for each location if the vendor intends to operate at more than one location per day. The application shall be on a form furnished by the City Clerk. All food vendors shall comply with the Iowa Department of Health rules and regulations governing the sale of food for consumption on the premises.

**130.04 VENDOR FEES.** The Council may establish a permit fee by resolution.

**130.05 NUISANCE.** The sale of any consumable food, beverage or non-food item upon any publicly-owned City property without a permit or in violation of any of the provisions of this chapter is hereby declared to be a nuisance. Any member of the Police

Department is empowered to cause any vendor in violation of this chapter to be immediately removed without notice.

**130.06 EXCEPTION.** It is not a violation of this chapter and no vendor permit is required for a person to sell any consumable food, beverage or non-food item under the following conditions: 1) the person is a vendor at an event located on City-owned public property, 2) the sponsor of the event has had prior approval of the Council or the City Administrator, 3) the sponsor of the event has authorized and approved said vendor including the assessment of any fee established by the sponsor, and 4) the vendor complies with the Iowa Department of Health rules and regulations governing the sale of food for consumption on the premises. “

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5 **Severability.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. **Effective Date.** This Ordinance shall be in effect July 1, 2019 after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: \_\_\_\_\_  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

**DRAFT**

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

### **Special Event Permit Guidelines, Requirements & Tips**

The City of Washington seeks to encourage community activities and promotes the use of public space to conduct these activities. However, users of public space for special events have basic responsibilities that must be fulfilled before, during, and after such events. To this end, the City Council has established a policy for permitting of special events. There is no charge for this permit; but a bit of advance planning and coordination is required.

The City reserves the right to set special guidelines and restrictions based on the nature of the proposed event and its specific circumstances.

Here are a few tips for applying:

- 1) Please plan in advance. You must coordinate with each of the applicable departments before submitting an application. Applications are due no later than the Thursday before the City Council meeting at which you are seeking approval, which itself of course must be prior to the event. The City Council meets on the 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays of the month at 6 PM.

For example: You want to schedule a 5k fun run on June 29. This will involve closing the south side of Main Street and the parking along Central Park. The last City Council meeting of the month is on June 18. You would need to coordinate with each of the City departments and submit the completed application to the City Clerk no later than June 13.

This is a minimum scenario! You are encouraged to plan further in advance.

- 2) Have a representative present at the City Council meeting to answer any questions.
- 3) To show sensitivity to downtown businesses, the City wishes to avoid closing the “business side” of any of the streets around the square whenever possible. If you believe you have a special case to consider, you can apply to do so, but be aware that this is not the typical practice.
- 4) Be as specific and clear as possible on your map.
- 5) You must provide proof of insurance as described in the application. Plan in advance- your insurance agent will appreciate it!





# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

**DRAFT**

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk  
Contact info: Illa Earnest, 319-653-6584 ext 131; [learnest@washingtioniowa.gov](mailto:learnest@washingtioniowa.gov)

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

1. **APPLICANT INFORMATION**

Name/Event: \_\_\_\_\_

Coordinator: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. **EVENT INFORMATION**

Event Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Days/Dates of Event: \_\_\_\_\_

Time(s) of Event: (Include Set Up/Tear Down Time) \_\_\_\_\_

Event Location: \_\_\_\_\_

Will event require an alcohol license or require modification of an existing license? \_\_\_\_ Yes \_\_\_\_ No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

\_\_\_\_ Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Other Requests

\_\_\_\_\_ Temporarily park in a "No Parking" area location : \_\_\_\_\_

\_\_\_\_\_ Use of City Park (specify park : \_\_\_\_\_  
Electrical Needs: \_\_\_\_\_

\_\_\_\_\_ Walk/Run (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Fireworks (specify location :)

\_\_\_\_\_ Use of gators/UTV/ATV on City streets

\_\_\_\_\_ Parade (attach map of route and indicate streets to be closed)

\_\_\_\_\_ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

\_\_\_\_\_ Other (please specify :)

**4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

\_\_\_\_\_ Street barricades

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Traffic cones

\_\_\_\_\_ Picnic Tables

\_\_\_\_\_ Yield signs for crosswalks

\_\_\_\_\_ Garbage/Recycling Barrels

\_\_\_\_\_ Street Sweeping following (parades)

\_\_\_\_\_ Other (please specify :)

**5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):**

\_\_\_\_\_ Amplified Sound/Speaker System

\_\_\_\_\_ Public Address System

\_\_\_\_\_ Recorded/Live Music

\_\_\_\_\_ If so: BMI/ASCAP License obtained?

**6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).**

Will additional restrooms be brought to the site? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? \_\_\_\_\_ Yes \_\_\_\_\_ No If yes, how many? )

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

**7. INSURANCE**

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

\_\_\_\_\_ Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

\_\_\_\_\_  
Applicant/Sponsor Signature

\_\_\_\_\_  
Date

**DEPARTMENT APPROVALS**

Indicate Date  
Contacted

**The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.**

City Clerk      Illa Earnest      319-653-6584      [iearnest@washingtioniowa.gov](mailto:iearnest@washingtioniowa.gov)  
(Liquor Licenses)      ext 131

Comments/Restrictions:

Police Chief      Greg Goodman      319-591-6026      [ggoodman@washingtioniowa.gov](mailto:ggoodman@washingtioniowa.gov)

Comments/Restrictions:

Fire Chief      Tom Wide      319-863-3332      [firedept@washingtioniowa.gov](mailto:firedept@washingtioniowa.gov)

Comments/Restrictions:

Streets      JJ Bell      319-653-1538      [jjbell@washingtioniowa.gov](mailto:jjbell@washingtioniowa.gov)

Comments/Restrictions:

Parks      Nick Pacha      319-321-4886      [npacha@washingtioniowa.gov](mailto:npacha@washingtioniowa.gov)

Comments/Restrictions:

County Environmental Health (if serving food):

Jason Taylor; 319-461-2876; [jtaylor@co.washington.ia.us](mailto:jtaylor@co.washington.ia.us)

Comments/Restrictions:

**CITY COUNCIL APPROVAL**

\_\_\_\_\_  
City Clerk Signature

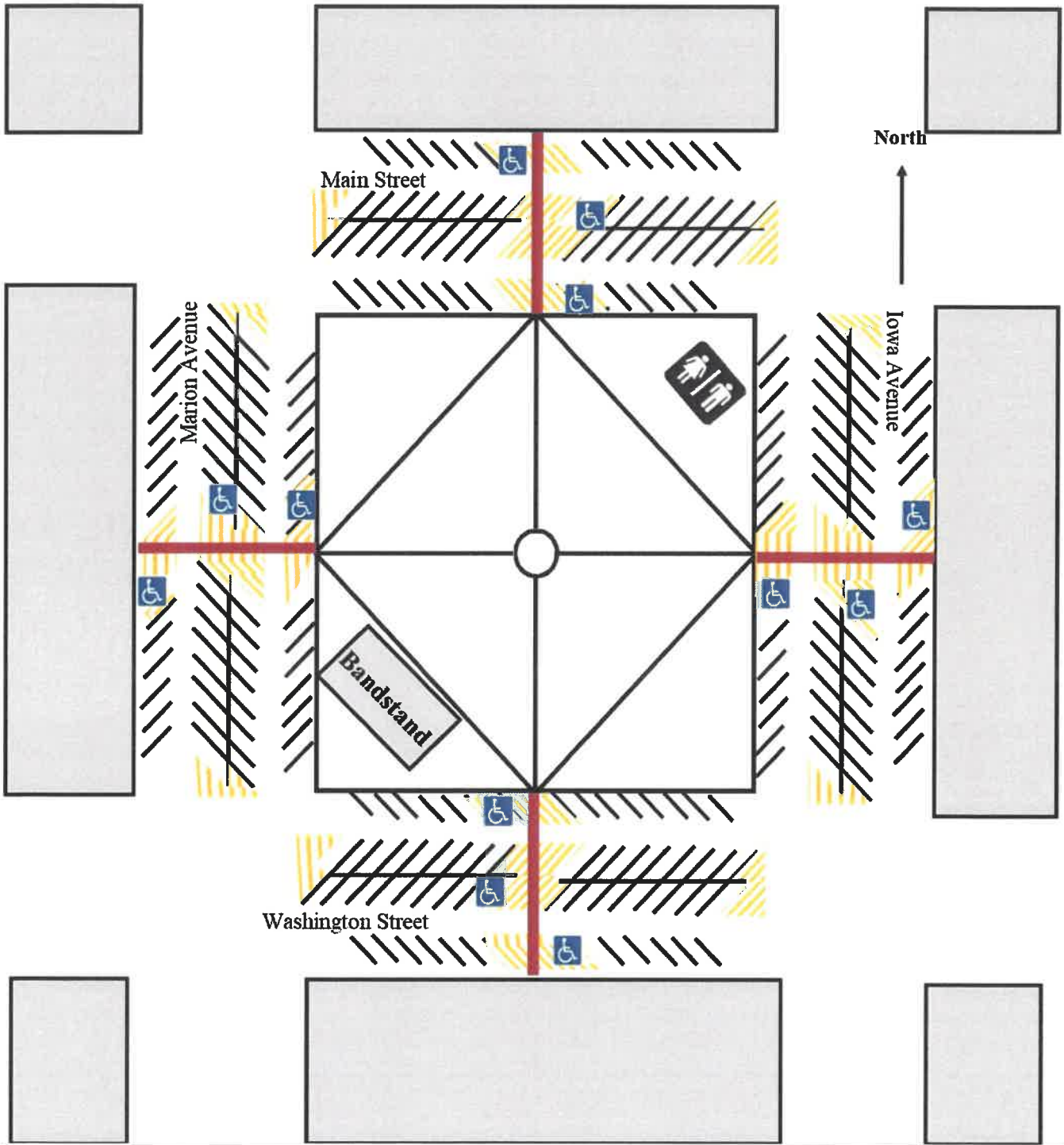
\_\_\_\_\_  
Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

**Downtown Map (If Area Outside Downtown, Please Attach a Map):**

**DRAFT**



*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

---

## **Memorandum**

May 17, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the name in the "From:" field.

Re: Ordinance Amending Utility Rates

During the budget process, the Council preliminarily approved the following rate amendments, which are reflected in the attached ordinance:

Water: 3.5% increase on usage, no base rate increase  
Sewer: 3.5% increase on usage, no base rate increase

As you know, Sanitation rates are being handled in a separate ordinance that is on the May 21 agenda for 3<sup>rd</sup> & final consideration.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES  
AND CHAPTER 99, SEWER USER CHARGE**

**BE IT ORDAINED** by the City Council of the City of Washington, Iowa:

**SECTION 1.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

**"92.02 RATES FOR SERVICE.** Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

*(Code of Iowa, Sec. 384.84[1])*

Cubic Feet Used Per Month	Rate
All Usage	\$4.11 per 100 cubic feet

”

**SECTION 2.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.05, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.05(1) and (2):

**"99.05 CHARGES.** The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.
  - A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.11 per 100 cubic feet of water used.
  - B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.11 per 100 cubic feet of water used.
  - C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.11 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.11 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.11 per 100 cubic feet of water used.”

**SECTION 3. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 4. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 5. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: \_\_\_\_\_  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

---

**Memorandum**

May 17, 2019

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Ordinance Extending Smoking Ban for Parks

The ordinance attached is the same as what was approved on first reading on May 7. However, I have now provided you a draft of the accompanying resolution that would be ready for consideration on June 4 after you adopt the 3<sup>rd</sup> reading of the ordinance.



ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF  
THE CITY OF WASHINGTON, IOWA, BY AMENDING  
CHAPTER 41, PUBLIC HEALTH AND SAFETY**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Paragraph.** A new paragraph "B" is added to 41.13, "Smoke Free Places", as follows:

"B. Additional park areas as established by resolution of the Council."

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: \_\_\_\_\_ May 7, 2019

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk

**DRAFT**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION DESIGNATING CERTAIN SMOKE-FREE PLACES**

WHEREAS, Chapter 41 of the Washington Code of Ordinances was recently amended to allow the City Council to designate certain park areas as “smoke-free” areas, including the use of electronic cigarettes, by resolution; and

WHEREAS, the City Council desires to designate certain areas as “smoke-free” under Chapter 41.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby designates an area within a 30’ radius of the furthest extent of the following defined areas, to the extent of City property not including rights-of-way, as “smoke-free places”:

- A. “Northwest Shelter” Playground, Sunset Park
- B. “Rocket Slide” Playground, Sunset Park
- C. “South Boulevard” Playground, Sunset Park
- D. “New Dawn” Playground, Sunset Park
- E. “Southeast Shelter” Playground, Sunset Park
- F. North Park Playground
- G. Redlinger Field Playground

Section 2. Said areas are graphically depicted in Exhibit A to this resolution for reference.

Section 3. City staff shall see to the installation of proper signage under the Iowa Smoke-Free Air Act to alert park users of said “smoke-free” areas.

Section 4. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 4<sup>th</sup> day of June, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



City of Washington  
Playground "Smoke-Free" Areas, June 2019

DRAFT

EXHIBIT A



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTERS 105 AND 106  
OF THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA**

**BE IT ORDAINED** by the City Council that Chapters 105 and 106 of the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Chapter.** Chapter 105, “Solid Waste Control”, is hereby repealed.

SECTION 2. **Add Chapter.** A new Chapter 105 is adopted as follows:

**“CHAPTER 105  
SOLID WASTE CONTROL**

**105.01 PURPOSE.** The purpose of the chapters in this Code of Ordinances pertaining to Solid Waste Control and Collection is to provide for the sanitary storage, collection, and disposal of solid waste and, thereby, to protect the citizens of the City from such hazards to their health, safety and welfare as may result from the uncontrolled disposal of solid waste.

**105.02 DEFINITIONS.** For use in these chapters the following terms are defined:

1. “Active rehabilitation” for purposes of Chapter 105 and 106 means that reasonable efforts are currently being made to rehabilitate a property for sale or lease, and that all proper permits have been obtained and maintained.
2. “Collection bag” means a plastic, watertight bag, securely tied or sealed and not exceeding 35 gallons in size and 40 pounds in weight when full.
3. “Collector” means any person authorized to gather solid waste from public and private places.
4. “Container” means a dumpster, portable storage unit, roll-on/roll-off box, compactor, refuse bin, heavy-duty waterproof plastic bag, garbage can, molded polyethylene barrel, roll cart, or other receptacle used to store commercial or residential waste.
5. “Discard” means to place, cause to be placed, throw, deposit, or drop.  
*(Code of Iowa, Sec. 455B.361[1])*
6. “Dumpster” means a large container designed to receive, transport, and dump solid waste.
7. “Dwelling unit” means any room or group of rooms located within a structure and forming a single habitable unit with facilities that are used or are intended to be used for living, sleeping, cooking, and eating.
8. “Garbage” means all solid and semisolid, putrescible animal and vegetable waste resulting from the handling, preparing, cooking, storing, serving and consuming of food or of material intended for use as food, and all offal, excluding useful industrial by-products, and includes all such substances from all public and private establishments and from all residences.

*(IAC, 567-100.2)*

9. "Landscape waste" means any vegetable or plant waste except garbage. The term includes trees, tree trimmings, branches, stumps, brush, weeds, leaves, grass, shrubbery, and yard trimmings.

*(IAC, 567-20.2[455B])*

10. "Litter" means any garbage, rubbish, trash, refuse, waste materials, or debris not exceeding 10 pounds in weight or 15 cubic feet in volume. Litter includes but is not limited to empty beverage containers, cigarette butts, food waste packaging, other food or candy wrappers, handbills, empty cartons, or boxes.

*(Code of Iowa, Sec. 455B.361[2])*

11. "Owner" means, in addition to the record titleholder, any person residing in, renting, leasing, occupying, operating or transacting business in any premises, and as between such parties the duties, responsibilities, liabilities and obligations hereinafter imposed shall be joint and several.

12. "Portable storage unit" means a container designed or used for the storage of personal property on a temporary basis, not to exceed 30 days, which is set on the ground and is without wheels.

13. "Refuse" means putrescible and non-putrescible waste, including but not limited to garbage, rubbish, ashes, incinerator residues, street cleanings, market and industrial solid waste and sewage treatment waste in dry or semisolid form.

*(IAC, 567-100.2)*

14. "Residential premises" means a single-family dwelling and any multiple-family dwelling up to and including four separate dwelling units. Owners of multi-family dwellings greater than four but not more than six units may apply administratively to be treated as residential premises for purposes of the City's collection contract. Owners or renters of upper-story downtown residential or permitted ground floor conversions with a City utility account may likewise apply administratively to be treated as residential premises for purposes of garbage collection.

15. "Residential waste" means any refuse generated on the premises as a result of residential activities. The term includes landscape waste grown on the premises or deposited thereon by the elements, but excludes garbage, tires, trade wastes and any locally recyclable goods or plastics.

*(IAC, 567-20.2[455B])*

16. "Rubbish" means non-putrescible solid waste consisting of combustible and non-combustible waste, such as ashes, paper, cardboard, tin cans, yard clippings, wood, glass, bedding, crockery, or litter of any kind.

*(IAC, 567-100.2)*

17. "Sanitary disposal" means a method of treating solid waste so that it does not produce a hazard to the public health or safety or create a nuisance.

*(IAC, 567-100.2)*

18. "Sanitary disposal project" means all facilities and appurtenances (including all real and personal property connected with such facilities) that are acquired, purchased, constructed, reconstructed, equipped, improved, extended, maintained, or operated to facilitate the final disposition of solid waste without creating a significant hazard to the

public health or safety, and which are approved by the Director of the State Department of Natural Resources.

*(Code of Iowa, Sec. 455B.301)*

19. "Solid waste" means garbage, refuse, rubbish, and other similar discarded solid or semisolid materials, including but not limited to such materials resulting from industrial, commercial, agricultural, and domestic activities. Solid waste may include vehicles, as defined by Section 321.1 of the *Code of Iowa*. Solid waste does not include any of the following:

*(Code of Iowa, Sec. 455B.301)*

A. Hazardous waste regulated under the Federal Resource Conservation and Recovery Act, 42 U.S.C. § 6921-6934.

B. Hazardous waste as defined in Section 455B.411 of the *Code of Iowa*, except to the extent that rules allowing for the disposal of specific wastes have been adopted by the State Environmental Protection Commission.

C. Source, special nuclear, or by-product material as defined in the Atomic Energy Act of 1954, as amended to January 1, 1979.

D. Petroleum contaminated soil that has been remediated to acceptable State or federal standards.

E. Steel slag which is a product resulting from the steel manufacturing process and is managed as an item of value in a controlled manner and not as a discarded material.

**105.03 SANITARY DISPOSAL REQUIRED.** It is the duty of each owner to provide for the sanitary disposal of all refuse accumulating on the owner's premises before it becomes a nuisance. Any such accumulation remaining on any premises for a period of more than 30 days shall be deemed a nuisance and the City may proceed to abate such nuisances in accordance with the provisions of Chapter 50 or by initiating proper action in district court.

*(Code of Iowa, Ch. 657)*

**105.04 HEALTH AND FIRE HAZARD.** It is unlawful for any person to permit to accumulate on any premises, improved or vacant, or on any public place, such quantities of solid waste that constitute a health, sanitation or fire hazard.

**105.05 OPEN BURNING RESTRICTED.** No person shall allow, cause or permit open burning of combustible materials where the products of combustion are emitted into the open air without passing through a chimney or stack, except that open burning is permitted in the following circumstances:

*(IAC, 567-23.2[455B] and 567-100.2)*

1. Disaster Rubbish. The open burning of rubbish, including landscape waste, for the duration of the community disaster period in cases where an officially declared emergency condition exists, provided that the burning of any structures or demolished structures is conducted in accordance with 40 CFR Section 61.145.

*(IAC, 567-23.2[3a])*

2. **Trees and Tree Trimmings.** The open burning of trees and tree trimmings at a City-operated burning site, provided such burning is conducted in compliance with the rules established by the State Department of Natural Resources.

*(IAC, 567-23.2[3b])*

3. **Flare Stacks.** The open burning or flaring of waste gases, provided such open burning or flaring is conducted in compliance with applicable rules of the State Department of Natural Resources.

*(IAC, 567-23.2[3c])*

4. **Landscape Waste.** The disposal by open burning of landscape waste originating on the premises. However, the burning of landscape waste produced in clearing, grubbing and construction operations shall be limited to areas located at least one-fourth mile from any building inhabited by other than the landowner or tenant conducting the open burning. Rubber tires shall not be used to ignite landscape waste.

*(IAC, 567-23.2[3d])*

5. **Recreational Fires.** Open fires for cooking, heating, recreation, and ceremonies, provided they comply with the limits for emission of visible air contaminants established by the State Department of Natural Resources. Rubber tires shall not be burned in a recreational fire.

*(IAC, 567-23.2[3e])*

6. **Variance.** Any person wishing to conduct open burning of materials not permitted herein may make application for a variance to the Director of the State Department of Natural Resources.

*(IAC, 567-23.2[2])*

**105.06 SEPARATION OF YARD WASTE REQUIRED.** All yard waste shall be separated by the owner or occupant from all other solid waste accumulated on the premises and shall be composted or burned on the premises or placed in acceptable containers and set out for collection. As used in this section, "yard waste" means any debris such as grass clippings, leaves, garden waste, brush, and trees. Yard waste does not include tree stumps.

**105.07 LITTERING PROHIBITED.** No person shall discard any litter onto or in any water or land, except that nothing in this section shall be construed to affect the authorized collection and discarding of such litter in or on areas or receptacles provided for such purpose. When litter is discarded from a motor vehicle, the driver of the motor vehicle shall be responsible for the act in any case where doubt exists as to which occupant of the motor vehicle actually discarded the litter.

*(Code of Iowa, Sec. 455B.363)*

**105.08 TOXIC AND HAZARDOUS WASTE.** No person shall deposit in a solid waste container or otherwise offer for collection any toxic or hazardous waste. Such materials shall be transported and disposed of as prescribed by the Director of the State Department of Natural Resources. As used in this section, "toxic and hazardous waste" means waste materials, including (but not limited to) poisons, pesticides, herbicides, acids, caustics, pathological waste, flammable or explosive materials, and similar harmful waste that requires special handling and



that must be disposed of in such a manner as to conserve the environment and protect the public health and safety.

*(IAC, 567-100.2)*

*(IAC, 567-102.13[2] and 400-27.14[2])*

**105.09 WASTE STORAGE CONTAINERS.** Every person owning, managing, operating, leasing, or renting any premises, dwelling unit or any place where refuse accumulates shall provide and at all times maintain in good order and repair portable containers for refuse in accordance with the following:

1. Container Specifications. Waste storage containers shall comply with the following specifications:

A. Residential. Residential waste containers shall be of not less than 35 gallons or more than 65 gallons in capacity except under the provisions of Chapter 106.09(3) for multi-family dwellings with the express authorization of the City Administrator. Recycling containers shall be not less than 65 gallons or more than 95 gallons in capacity. All containers shall be maintained to be leakproof and waterproof by the property owner or tenant. Residents may also set out for pickup single use collection bags affixed with an appropriate tag and placed on the top of the waste container.

B. Commercial. Every person owning, managing, operating, leasing or renting any commercial premise where an excessive amount of refuse accumulates and where its storage in portable containers as required above is impractical, shall maintain metal bulk storage containers approved by the City.

2. Storage of Containers. Residential dumpsters or portable storage units shall be stored upon the residential premises only. Commercial dumpsters or portable storage units shall be stored upon private property, unless the container owner has been granted written permission from the City to use public property for such purposes. The storage site shall be well drained; fully accessible to collection equipment, public health personnel and fire inspection personnel. All owners of residential and commercial premises shall be responsible for proper storage of all yard and solid waste to prevent materials from leaving the premises except at collection. When a commercial dumpster or portable storage unit is permitted on the public right-of-way adjacent to a private property, it shall be marked with a minimum of two pieces of reflective tape at least two inches in width and 18 inches in length to be located at the top corners of the front and rear of the container.

3. Location of Containers for Collection. Containers for the storage of solid waste awaiting collection shall be placed at the curb or alley line by the owner or occupant of the premises served. Containers shall be promptly removed from the curb line following collection.

4. Nonconforming Containers. Solid waste placed in containers that are not in compliance with the provisions of this section will not be collected.

5. Identification of Dumpsters. Dumpsters shall bear the name and phone number of the owner of the container. This identification shall be permanently affixed to two sides of the dumpster with letters no less than two inches in height, in a contrasting color to that of the dumpster.

**105.10 PROHIBITED PRACTICES.** It is unlawful for any person to:

1. **Unlawful Use of Containers.** Deposit refuse in any solid waste containers not owned by such person without the written consent of the owner of such containers.
2. **Interfere with Collectors.** Interfere in any manner with solid waste collection equipment or with solid waste collectors in the lawful performance of their duties as such, whether such equipment or collectors be those of the City, or those of any other authorized waste collection service.
3. **Incinerators.** Burn rubbish or garbage except in incinerators designed for high temperature operation, in which solid, semisolid, liquid, or gaseous combustible refuse is ignited and burned efficiently, and from which the solid residues contain little or no combustible material, as acceptable to the Environmental Protection Commission.
4. **Scavenging.** Take or collect any solid waste that has been placed out for collection on any premises, unless such person is an authorized solid waste collector.

**105.11 SANITARY DISPOSAL PROJECT DESIGNATED.** The Southeast Multi-County Solid Waste Agency is hereby designated as the official "Public Sanitary Disposal Project" for the disposal of solid waste produced or originating within the City."

**SECTION 3. Delete Chapter.** Chapter 106, "Collection of Solid Waste", is hereby repealed.

**SECTION 4. Add Chapter.** A new Chapter 106 is adopted as follows:

**"CHAPTER 106  
COLLECTION OF SOLID WASTE**

**106.01 COLLECTION SERVICE.** The City shall provide by contract for the collection of solid waste, except bulky rubbish as provided in Section 106.05, from residential premises only. The owners or operators of commercial, industrial, or institutional premises shall provide for the collection of solid waste produced upon such premises.

**106.02 COLLECTION VEHICLES.** Vehicles or containers used for the collection and transportation of garbage and similar putrescible waste or solid waste containing such materials shall be leak-proof, durable and of easily cleanable construction. They shall be cleaned to prevent nuisances, pollution, or insect breeding and shall be maintained in good repair.

*(IAC, 567-104.9[455B])*

**106.03 LOADING.** Vehicles or containers used for the collection and transportation of any solid waste shall be loaded and moved in such a manner that the contents will not fall, leak, or spill therefrom, and shall be covered to prevent blowing or loss of material. Where spillage does occur, the material shall be picked up immediately by the collector or transporter and returned to the vehicle or container and the area properly cleaned.

**106.04 FREQUENCY OF COLLECTION.** All solid waste shall be collected from residential premises at least once each week (or every other week, if requested by the customer and specified in the contract) and from commercial, industrial, and institutional premises as frequently as may be necessary, but not less than once each week.

**106.05 BULKY RUBBISH.** Bulky rubbish that is too large or heavy to be collected in the normal manner of other solid waste may be collected by the collector upon request in accordance with procedures established by the Council.

**106.06 RIGHT OF ENTRY.** Solid waste collectors are hereby authorized to enter upon private property for the purpose of collecting solid waste, as required by this chapter; however, solid waste collectors shall not enter dwelling units or other residential buildings.

**106.07 COLLECTOR'S LICENSE.** No person shall engage in the business of collecting, transporting, processing or disposing of solid waste other than waste produced by that person within the City without first obtaining from the City an annual license in accordance with the following:

1. Application. Application for a solid waste collector's license shall be made to the Clerk and provide the following:

A. Name and Address. The full name and address of the applicant, and if a corporation, the names and addresses of the officers thereof.

B. Equipment. A complete and accurate listing of the number and type of collection and transportation equipment to be used.

C. Collection Program. A complete description of the frequency, routes and method of collection and transportation to be used.

D. Disposal. A statement as to the precise location and method of disposal or processing facilities to be used.

2. Insurance. No collector's license shall be issued until and unless the applicant, in addition to all other requirements set forth, shall file and maintain with the City evidence of satisfactory insurance in the minimum amounts as follows:

A. Workers' Compensation and Employer's Liability Insurance. Workers' compensation and employer's liability insurance as prescribed by Iowa law or the minimum limits shown below:

- (1) Iowa Benefits ..... Statutory
- (2) Employers Liability
  - (i) Bodily Injury by Accident ..... \$500,000 each accident
  - (ii) Bodily Injury by Disease ..... \$500,000 each accident
  - (iii) Bodily Injury by Disease ..... \$500,000 policy limit

B. **Commercial General Liability Insurance.** Commercial general liability insurance combined single limits shown below covering bodily injury, property damage, and personal injury:

(1)	General \$2,000,000	Aggregate	Limit
(2)	Products-Completed \$2,000,000	Operations	Aggregate Limit
(3)	Personal and \$1,000,000	Advertising	Injury Limit
(4)	Each \$1,000,000	Occurrence	Limit
(5)	Fire Damage \$100,000	Limit	(any one fire)
(6)	Medical Damage Limit (any one person)..... \$5,000		

C. **Automobile Liability Insurance.** Automobile liability insurance coverage with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.

D. **Umbrella and Excess Liability Insurance.** Umbrella and excess liability insurance limits of not less than \$2,000,000 each occurrence and \$2,000,000 aggregate are required.

E. **Additional Features Required.**

- (1) All insurance must include the following features:
  - a. Endorsed to waive all rights of subrogation against the City.
  - b. Endorsed to provide 30 days' notice prior to cancellation.
- (2) Commercial general liability insurance must include the following additional features:
  - a. Include the City as an additional insured on a primary and noncontributory basis.
  - b. Include the City as an additional insured for products and completed operations for three years (construction projects).
  - c. Advertising injury.
  - d. Operations by independent contractors.
  - e. Contractual liability coverage.
- (3) Automobile liability insurance must include the following additional features:
  - a. Include the City as an additional insured on a primary and noncontributory basis.
  - b. Include contractual liability.

- c. Include coverage for all owned, non-owned, hired, and leased vehicles (or any vehicle used in connection with the operations covered under the license).

The insurance company and hauler must expressly agree and state that the purchase of the policy by the hauler will not waive any of the defenses of governmental immunity available to the City under Section 670.4 of the *Code of Iowa*. The insurance company and hauler must further agree that the policy of insurance shall cover only those claims not subject to the defense of governmental immunity under Section 670.4 of the *Code of Iowa*.

3. License Fee. A license fee in the amount of \$10.00 shall accompany the application. In the event the requested license is not granted, the fee paid shall be refunded to the applicant.

4. License Issued. If the Council upon investigation finds the application to be in order and determines that the applicant will collect, transport, process or dispose of solid waste without hazard to the public health or damage to the environment and in conformity with law and ordinance, the requested license shall be issued to be effective for a period of one year from the date approved.

5. License Renewal. An annual license may be renewed simply upon payment of the required fee, provided the applicant agrees to continue to operate in substantially the same manner as provided in the original application and provided the applicant furnishes the Clerk with a current listing of vehicles, equipment and facilities in use.

6. License Not Transferable. No license authorized by this chapter may be transferred to another person.

7. Owner May Transport. Nothing herein is to be construed so as to prevent the owner from transporting solid waste accumulating upon premises owned, occupied or used by such owner, provided such refuse is disposed of properly in an approved sanitary disposal project.

8. Grading or Excavation Excepted. No license or permit is required for the removal, hauling, or disposal of earth and rock material from grading or excavation activities; however, all such materials shall be conveyed in tight vehicles, trucks or receptacles so constructed and maintained that none of the material being transported spills upon any public right-of-way.

**106.08 RECYCLING PROGRAM.** The City shall provide for the collection of recyclable material in accordance with the provisions of the contract between the City and the collector.

**106.09 COLLECTION FEES.** The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees for the same, in accordance with the following:

*(Goreham vs. Des Moines, 1970, 179 NW 2nd, 449)*

1. Fees.

A. The fee for solid waste collection and disposal service, used or available, including curbside recycling, for each residential unit is as shown in the following table:

Beginning July 1, 2019, the following rates shall be effective:

SERVICE TYPE	GARBAGE COLLECTION SERVICE FEES - RESIDENTIAL				
	July 1, 2019 to June 30, 2020	July 1, 2020 to June 30, 2021	July 1, 2021 to June 30, 2022	July 1, 2022 to June 30, 2023	July 1, 2023 to June 30, 2024
65-gallon garbage container plus either recycling option	\$18.75 per month	\$19.69 per month	\$20.67 per month	\$21.71 per month	\$22.79 per month
35-gallon garbage container plus either recycling option	\$15.50 per month	\$16.28 per month	\$17.09 per month	\$17.94 per month	\$18.84 per month
35-gallon garbage container with pickup every other week plus either recycling option	\$12.25 per month	\$12.86 per month	\$13.51 per month	\$14.18 per month	\$14.89 per month
Cost of additional (65-gallon) garbage container	\$13.25 per month	\$14.19 per month	\$15.17 per month	\$16.21 per month	\$17.29 per month
Cost of additional recycling container	\$5.50 per month	\$5.50 per month	\$5.50 per month	\$5.50 per month	\$5.50 per month

B. The recycling fee for downtown upper-story or permitted ground-level conversion residences shall be \$5.50 per month per dwelling unit for the availability of downtown recycling, unless they have made application to be treated as residential premises, in which case the fee schedule in 106.09(1A) shall apply.

C. The fee for stickers for additional bags is three dollars (\$3.00) each. Additional bags must be placed on top of the closed lid of the waste container.

2. Payment of Bills. All fees are due and payable under the same terms and conditions provided for payment of a combined service account as contained in Section 92.04 of this Code of Ordinances. Solid waste collection service may be discontinued in accordance with the provisions contained in Section 92.05 if the combined service

account becomes delinquent, and the provisions contained in Section 92.08 relating to lien notices shall also apply in the event of a delinquent account.

3. Flexibility on Containers. For efficiency and ease of collection, owners of multi-family dwellings may be provided fewer and/or larger containers upon the administrative approval of the City Administrator, but in any event, the per-unit schedule of fees shall apply.

4. If a residential premise has been vacant for over six months and is in a state of active rehabilitation for later sale or lease, the property owner may apply to the City Administrator for suspension of collection fees.

5. If the water service for a residential premise is shut off at the curb by the request of the owner, collection fees shall not apply.

**106.10 LIEN FOR NONPAYMENT.** Except as provided for in Section 92.07 of this Code of Ordinances, the owner of the premises served, and any lessee or tenant thereof are jointly and severally liable for fees for solid waste collection and disposal. Fees remaining unpaid and delinquent shall constitute a lien upon the property or premises served and shall be certified by the Clerk to the County Treasurer for collection in the same manner as property taxes.

*(Code of Iowa, Sec. 384.84)"*

**SECTION 5. Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 6 Severability.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 7. Effective Date.** This Ordinance shall be in effect July 1, 2019 after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Jaron P. Rosien, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: 04/30/2019  
Approved on Second Reading: 05/07/2019  
Approved on Third & Final Reading: \_\_\_\_\_

*As Approved on 1<sup>st</sup> Reading 4/30/19*

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2019.

\_\_\_\_\_  
City Clerk



*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

---

---

## **Memorandum**

May 17, 2019

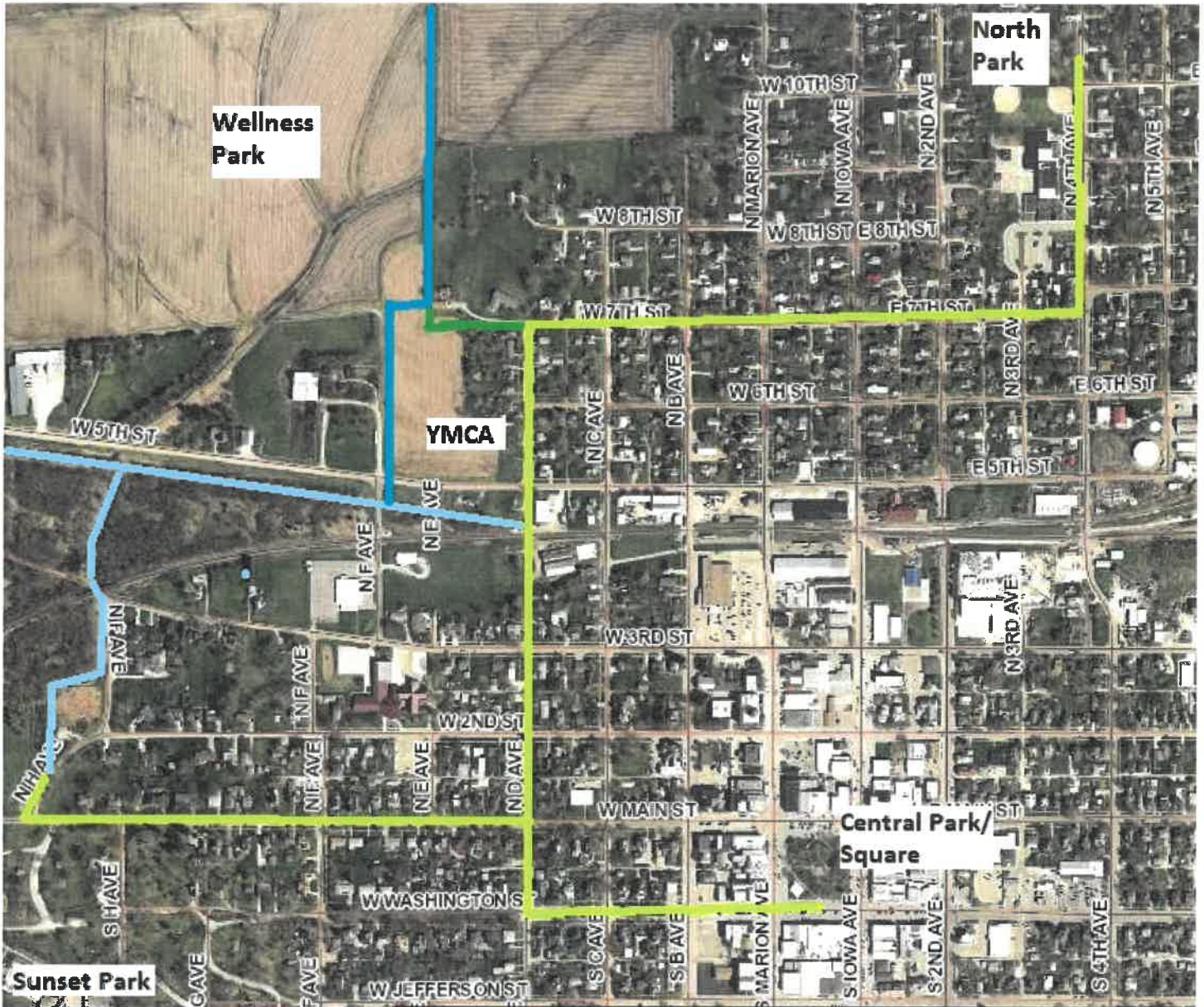
To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Bicycle Boulevard Discussion

In the process of the County Wellness Coalition/Wellmark Healthy Hometowns discussion, an item addressed in the City's 2012 Comp Plan has re-emerged. This is the idea of designating certain "bicycle boulevards" with signage and pavement markings. These routes are generally less busy streets that can act as part of the community's trail system by providing connections to different starting points/ points of interest. Some work was done in this vein a number of years back when Central Park was designated as the official starting point for the Kewash Nature Trail and signage was put up on West Washington Boulevard, Avenue D, and West Main Street to direct bicycle traffic to the trail through Lower Sesqui Park off Avenue H.

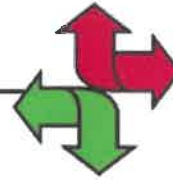
I have attached a concept of how this could be expanded, and what the signage and pavement markings would look like. If this concept works, we could look at future expansion to other areas of town.



**City of Washington  
Bicycle Boulevard Plan  
May 2019**

- Existing Trail
- Planned Trail
- Bicycle Boulevard (Signage and Pavement Markings)
- Future Bicycle Boulevard

# Manual on Uniform Traffic Control Devices (MUTCD)

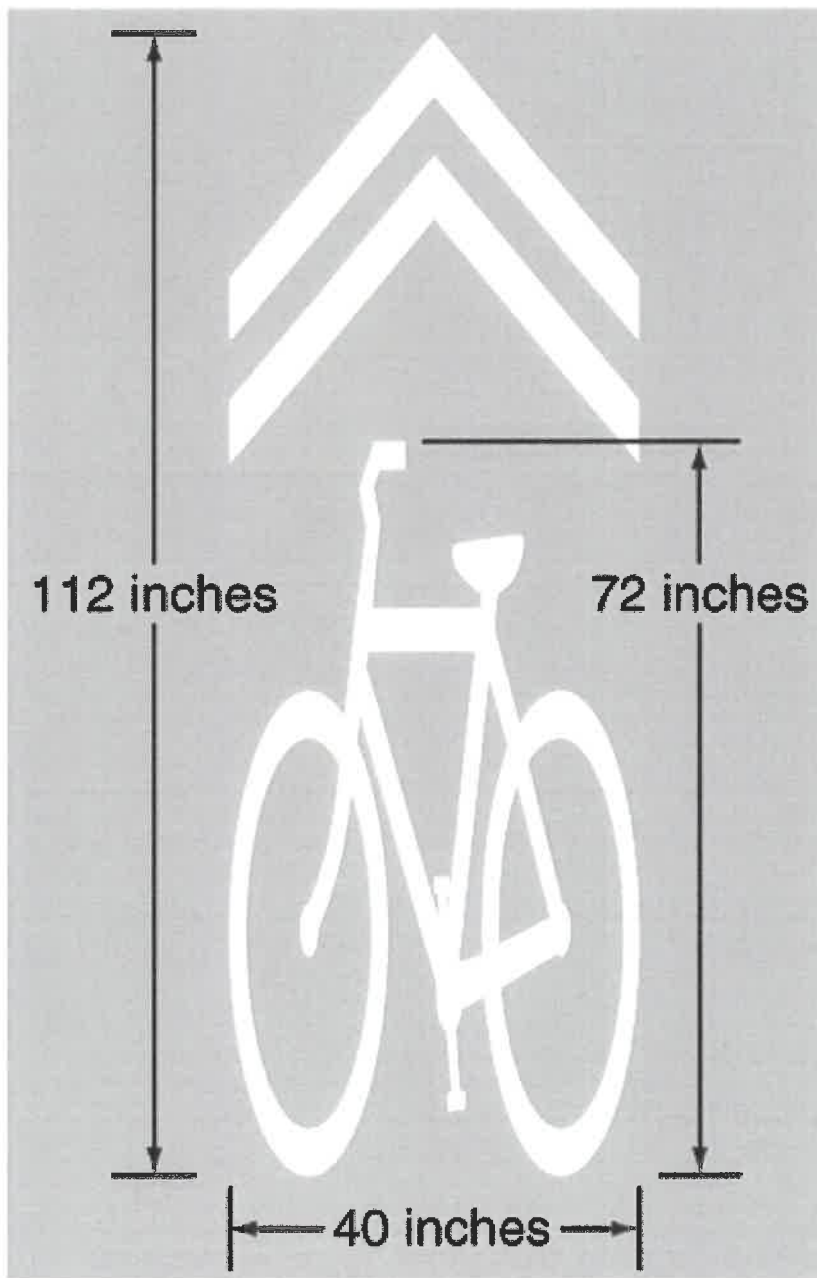


Knowledge

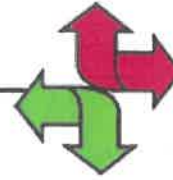
[Back to Chapter 9C](#)

2009 Edition Part 9 Figure 9C-9. Shared Lane Marking

## Figure 9C-9. Shared Lane Marking



# Manual on Uniform Traffic Control Devices (MUTCD)

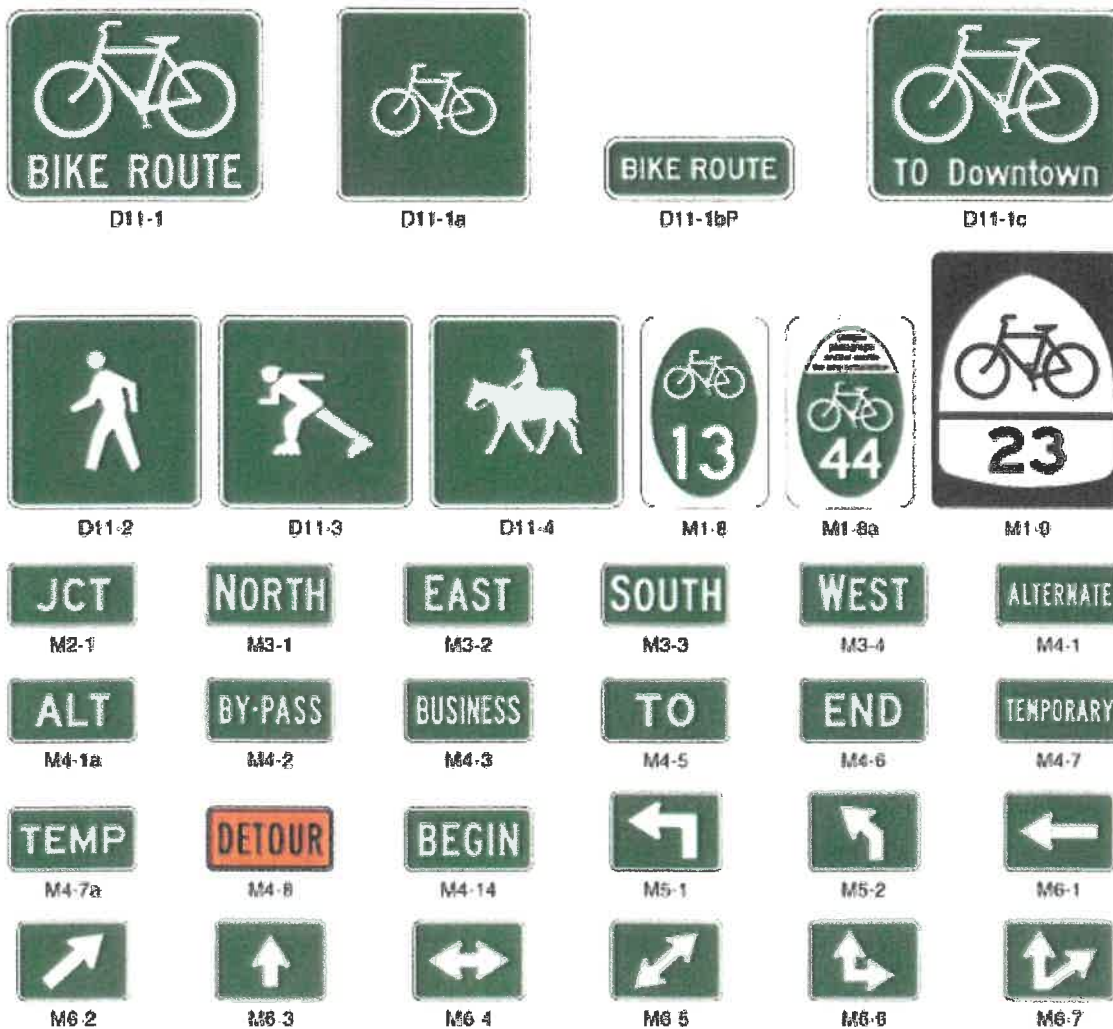


Knowledge

[Back to Chapter 9B](#)

## 2009 Edition Part 9 Figure 9B-4. Guide Signs and Plaques for Bicycle Facilities (Sheet 2 of 2)

Figure 9B-4. Guide Signs and Plaques for Bicycle Facilities (Sheet 2 of 2)



## PEDESTRIAN AND BICYCLE SYSTEM

Future trails, bicycle boulevards, and bike routes are proposed for Washington in Figure 8.1.

### Trails

Future trails are discussed in chapter 7, as part of the parks and recreation system. However, trails are an important part of the pedestrian and bicycle network described in this section. When strategically located, trails can serve double-duty as both recreation and transportation infrastructure.

### Bicycle Boulevards and Bike Routes

Two proposed bicycle boulevards, on Main Street and North D Avenue, works with the trail system to create an interconnected bicycle network. Bicycle boulevards are streets that continue to accommodate cars while providing a bicycle-friendly environment through low cost modifications such as pavement markings, signage or traffic calming. "Sharrows," pavement markings that alert drivers to share the road with bicyclists, are one example of a bicycle boulevard feature.

The Main Street boulevard, which is already signed as a bike route, provides a parallel route to the highway on a lower traffic street. The combination of the two boulevards connect both the Kewash trail and Sunset Park to the downtown, northern residential areas, and a proposed trail on the east side of town.

Figure 8.1 also shows bike routes, which are streets that are signed as preferred bike routes, but may not have any special features for bicyclists.



### Sidewalks

Sidewalks are provided in much of the core of Washington, but most new neighborhoods lack sidewalks. Sidewalks are particularly important around schools and parks, since residents and children are more likely to walk to those destinations. A quarter mile is generally considered a comfortable walking distance. Figure 8.2 shows a map of existing sidewalks with quarter-mile buffers around schools and parks.

The figure clearly shows that a majority of Washington is located within a quarter mile walking distance of either a school or a park. In order to provide better pedestrian connectivity for Washington, particularly in these buffer areas, the following sidewalk policies and specific additions are suggested.

### GENERAL POLICY FOR SIDEWALKS

- New streets should provide sidewalks on both sides of the street
- Existing streets should be retrofitted where necessary to provide sidewalk on at least one side of the street. Sidewalk retrofitting can be done over time in conjunction with other street improvement projects.

**Figure 8.2 - Existing sidewalk system, shown with quarter mile buffers around school and park property**

