



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, JUNE 18, 2019

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 18, 2019 to be approved as proposed or amended.

Consent:

1. Council Minutes June 4, 2019
2. Tax Abatement Application, Kathryn J. Odem, 122 W. 3rd Street.
3. IMWCA, Work Comp Premium, \$15,570.00
4. Farnsworth Group, Fire Station Project, \$2,292.30
5. Farnsworth Group, City Hall/Police Project, \$23,700.64
6. Iowa League of Cities, Membership Renewal, \$3,350.00
7. Iowa Bred (VIP Entertainment, Inc.), 331 N. 4th Avenue, Class C Liquor License (LC) (Commercial), Outdoor Service, **(new)**
8. Washington Liquor and Tobacco Outlet, 1061 W. Madison Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
9. Dollar General Store #2237, 1506 E. Washington Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
10. Casey's General Store #3528, 1730 E. Washington Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
11. Casey's General Store #1624, 1002 W. Madison Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
12. The Corner Stop, 100 E. Madison Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
13. Department Reports

Consent – Other:

Bushong Construction, Fire Station Project, \$223,555.56

Claims & Financial Reports:

Claims for June 18, 2019
Financial Reports – May, 2019

SPECIAL PRESENTATION

- Washington Public Library Request for “Alley Party” on July 26, 2019
- Discussion and Consideration of Lebowski’s, New Outdoor Service Area Request,

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**

PUBLIC HEARING

NEW BUSINESS

1. Affirm Mayoral Appointments to **Library Board** - Isabella Santoro, Mindi Graham; **Park Board** – Keely Brower; **Historic Preservation Commission** – Jamie Engeman-Evans. **P & Z** - Susan Fisher, Tom Gaughan, and Rhonda Shelman, **Airport Commission** - Jim Almelien and Joe Nichols
2. Discussion and Consideration of Reimbursement Request from Washington Chamber of Commerce for Guide Training and Certification Program.
3. Discussion and Consideration of Change Order #1, South 15th Ave. Improvements Project (Additional Storm Sewer)
4. Discussion and Consideration of Change Order #1, SE Basin Sewer Project (Increased CDBG Match/Additional Manhole Rehabilitation)
5. Discussion and Consideration of a Resolution Accepting Improvements in Wiley Subdivision, Second Addition and Authorizing Development Agreement Payment.
6. Discussion and Consideration of a Resolution Approving a Site Plan (Pam Pamm, LLC – Linda Lou’s Site)
7. Discussion and Consideration of a Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer.
8. Discussion and Consideration of Third Reading of an Ordinance Creating New Chapters 129 & 130 and Amending Chapter 165 (Special Events Permitting)
9. Discussion and Consideration of Third Reading of an Ordinance Amending Chapter 92 (Water Rates) and Chapter 99 (Sewer Use Charge).

CLOSED SESSION

Per Iowa Code 21.5(i) Personnel Evaluation

NEW BUSINESS

Discussion and Consideration of a Resolution Approving FY20 Salaries.

WORKSHOP

Discussion on Infill Housing Demolition/Construction Partner Program

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 06-04-2019

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, June 4, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 4, 2019 be approved as proposed. Motion carried.

Consent:

1. Council Minutes May 21, 2019
2. Tax Abatement Application – Dirk & Connie Larsen, 107 W. 15th Street.
3. Tax Abatement Application – Jason D. & Jasmine C. Peiffer, 116 W. 3rd Street.
4. Tax Abatement Application – Brian & Julieanne Gentz, 1636 Highland Avenue.
5. Tax Abatement Application – William Monroe, 124 W. 3rd Street.
6. Tax Abatement Application – David W. Collins, 118 W. 3rd Street.
7. Urban Chicken Request – Sarah Owens, 611 W. Washington Blvd.
8. A.S. Concrete Specialties, Trip Hazard Sidewalk Program (Zone 1). \$15,422.92
9. TEAM Services, Fire Station Project, \$3,117.95
10. Simmering-Cory, CDBG Sanitary Sewer Project, \$2,000.00
11. Garden & Assoc., 2019 Sealcoat Project, \$415.49
12. Garden & Assoc., Stogdill Storage Site Plan Review. \$435.000
13. Garden & Assoc., Water Tower Park Detention Basin Design, \$1,495.00
14. Garden & Assoc., East Washington Street Sidewalk Extension Plan, \$4,668.41
15. Garden & Assoc., S. 15th Avenue Improvements, \$6,729.50
16. Garden & Assoc., Professional Work Lots 7 & Outlot A, \$1,038.54
17. Terracon, Fire Station Project, \$683.00
18. Washington State Bank, 2014 General Obligation Bonds, Principal & Interest, \$50,340.88
19. Bankers Trust, GO Capital Loan Notes, Series 2015, Principal, Interest, Fees, \$192,293.75
20. Bankers Trust, GO Refunding Bonds, Series 2016A, Principal, Interest, Fees, \$146,985.00
21. Bankers Trust, GO Refunding Bonds, Series 2016B, Principal, Interest, Fees, \$52,881.25
22. Bankers Trust, GO Bonds, Series 2016C, Principal, Interest, Fees, \$127,450.00
23. Bankers Trust, GO Capital Loan Notes, Series 2018A, Principal, Interest, Fees, \$473,160.00
24. Bankers Trust, LOSST Revenue Bonds, Series 2018B, Principal, Interest, Fees, \$141,120.00
25. Cedar Rapids Bank & Trust, 2006 Urban Renewal TIF Revenue Bonds, Principal & Interest, \$25,485.27
26. Kevin D. Olson, Professional Services, \$1,025.34
27. Fareway Stores, Inc. #554, 301 N. Marion Ave, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
28. Moore's BP Amoco, 1061 W. Madison Street, Cigarette, Tobacco, Nicotine, Vapor Permit, **(renewal)**
29. Department Reports

Consent – Other:

1. Bushong Construction, Fire Station Project, \$178,867.90
2. DeLong Construction, S. 15th Avenue Project Pay App. #1, \$107,164.68

Motion by Pettit-Majewski, seconded by Gault, to approve all consent agenda items. Motion carried.

Motion by Stigers, seconded by Gault, to approve consent agenda – other. DeLong abstained with conflict. Motion carried.

Motion by Gault, seconded by Youngquist, to approve payment of the claims as presented. Motion carried.

Special Presentations:

Nuisance Abatement Officer Jason Peterson gave an update on nuisance abatements for May, 2019.

Kristofer Orth from Design Alliance gave council an update on the plans now 95% complete for the City Hall/Police Building Project.

Motion by DeLong, seconded by Stigers, to approve the Resolution Authorizing a Notice of Hearing and Letting for the City Hall/Police Building Project. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-074)**

Presentations from the Public: none.

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**. Remains tabled.

Motion by Youngquist, seconded by Pettit-Majewski, to remove from the table Discussion and Consideration of a Resolution Releasing Funds (\$40,000) as per Downtown Investment Grant (DIG) Agreement with Royal Midwest, Inc. (Frontier Family Restaurant), Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Resolution Releasing Funds (\$40,000) as per Downtown Investment Grant (DIG) Agreement with Royal Midwest, Inc. (Frontier Family Restaurant). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-075)**

Bids received for the Audit for FY 19-20-21:

CPA AssociatesPC	\$92,800.00
State of Iowa Auditor's Office	\$67,440.00
Gronewold, Bell, Kyhnn & Co. PC	\$49,725.00

Motion by DeLong, seconded by Gault, to approve the bid from Gronewold, Bell, Kyhnn & Co. PC for the FY 19-20-21 City of Washington annual audits in the amount of up to \$49,725.00. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-076)**

Motion by Stigers, seconded by Gault, to approve the Second Reading of an Ordinance Creating New Chapters 129 & 130 and Amending Chapter 165 (Special Events Permitting). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Youngquist, to approve the Second Reading of an Ordinance Amending Chapter 92 “Water Rates” and Chapter 99 “Sewer Use Charge”. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Pettit-Majewski, seconded by Stigers, to approve the Third Reading and Adopt the Ordinance Amending Chapter 41 “Public Health and Safety” (Smoking in Parks). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. (**Ordinance No. 1087**)

Motion by Stigers, seconded by Pettit-Majewski, to approve the Resolution Designating Certain Smoke-Free Places. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. (**Resolution No. 2019-077**)

Motion by Gault, seconded by Pettit-Majewski, that the Regular Session held at 6:00 P.M., Tuesday, June 4, 2019, is adjourned. Motion carried.

Illa Earnest, City Clerk

APPLICATION FOR TAX ABATEMENT UNDER THE
WASHINGTON URBAN REVITALIZATION PLAN FOR
WASHINGTON, IOWA

Prior Approval for Intended Improvements

Approval of Improvements Completed

FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE WASHINGTON
URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA

The Washington Urban Revitalization Plan allows property tax exemptions as follows:

Residential

All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. The exemption is for a period of three (3) years. Improvements must increase the assessed value by a minimum of 10%.

Commercial/Industrial

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year – 75% Exemption
- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1st following the year that the improvements are first assessed for taxation.

Address of Property: 123 W 3rd St, Washington, IA 52353

Legal Description: Lot F4 of Pennsylvania House Townhomes

Title Holder or Contract Buyer: Kathryn J. Odem

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): X 319-550-1389

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to _____ [insert date of adoption of the Plan]? Yes ___ No ___

Existing Property Use: ___ Residential ___ Commercial ___ Industrial ___ Vacant

Proposed Property Use: _____

Nature of Improvements: New Construction ___ Addition ___ General Improvements

Specify: Unit F4 Purchase Property 11-29-18

Permit Number(s) from the City of _____ Building Department

Date Permit(s) Issued: _____

Permit(s) Valuation: _____ [Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: _____

Estimated or Actual Cost of Improvements: _____

Signature: *Kathryn Jane Odem*

Name (Printed) *Kathryn J. Odem*

Title: *Owner*

Company: _____

Date: *5/26/19*

FOR CITY USE

CITY COUNCIL	Application Approved/Disapproved Reason (if disapproved) _____ Date _____ Resolution No. _____ Attested by the City Clerk _____
	ASSESSOR Present Assessed Value of Structure _____ Assessed Value with Improvements _____ Eligible or Noneligible for Tax Abatement _____ Assessor _____ Date _____

* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION

This Application is to be forwarded by the City to the County Assessor by March 1.



Zoning Permit Application

Applicant's Signature: _____

Permit Amount: \$ 490.42 Permit #: 18-059

Valuation of Project: \$ 65,820.00

Date Permit Issued 3 / 28 / 18

Authorized By: Steve E. Donnolly
Digitally signed by i.w55c.net
DN: ou=Created by http://www.fiddler2.com,
o=DO_NOT_TRUST, cn=i.w55c.net
Date: 2018.03.28 16:19:09 -0500

SECTION 1. GENERAL INFORMATION

Property Owner: DW Developments, LLC Phone Number (319) 939 - 2591

Address of Property Owner: 1205 Industrial Drive Washington, IA 52353

SECTION 2. SITE & CONSTRUCTION INFORMATION Zoning District B-1

Address of site: 122 W. 3rd St. Use of Property residential

Change in use: yes no if yes, from apartment house to single family

Class of work: New Addition Remodel Repair

Setbacks of Structure: Front yard 27 ft. Side yard (1) ___ ft. (2) ___ ft. Rear yard ___ ft.

Height of structure 25 ft. Construction Dimensions 57 x 21 = 1197 Sq. Ft.

Describe Work: Construct a single family townhouse

Work will be preformed by: Homeowner Contractor (supply information below)

Contractor: DW Developments, LLC Contact Number (319) 939 - 2591

ZONING ADMINISTRATOR

Setback/pin verification: Preconstruction by: Steve Donnolly Date: 3 / 19 / 18

(If required) Construction by: _____ Date: ___ / ___ / _____

Inspection Notes: _____

IMWCA
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

INVOICE INV73243

DATE

6/1/2019

PAGE:

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Mbr No: 0706 Member Name: Washington, City of

Washington, City of
 215 E Washington

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	DEPOSIT	Deposit - Work Comp Premium 19-20			15,570.00	\$15,570.00

This invoice is 25% of total annual premium. The balance will be invoiced in 7 monthly installments of \$6669. If full payment is remitted, total annual premium is \$62253.

This invoice is due on July 1, 2019.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal \$15,570.00
 Bond Credit \$0.00
 Misc \$0.00
 Total \$15,570.00

Thank You



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Des Moines, IA 52353

June 6, 2019
 Project No: 017055.DA
 Invoice No: 207505

Invoice Total \$2,292.30

Project 017055.DA Washington Fire Station
Professional Services for Period Ending May 31, 2019
Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Administration	21,312.50	9.6909	2,065.38	0.00	2,065.38
Total Fee	21,312.50		2,065.38	0.00	2,065.38
	Total Fee				2,065.38

Reimbursable Expenses

Date	Name	Description	Amount
5/7/2019	Orth, Kristofer	Job Meeting & Field Observation	75.64
5/23/2019	Orth, Kristofer	Field Observation	151.28
	Total Reimbursables		226.92
		Total this Invoice	\$2,292.30

For ease in understanding the new invoice, I'm including additional information.

Total Contract Fee	\$155,000.00
Previously Billed by Design Alliance	\$133,687.50
Remaining Contract Balance	\$21,312.50

If you have any questions, please contact Roxanne Purdy @ 515-225-3469 or rpurdy@f-w.com

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check. For Billing Inquiries, please call: 309-663-8435 or 314-962-7900
 1 1/2% Interest Monthly After 30 Days www.f-w.com FEIN#: 37-1123236
 Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Des Moines, IA 52353

June 6, 2019
 Project No: 019001.DA
 Invoice No: 207507

Invoice Total \$23,700.64

Project 019001.DA Washington City Hall & Police Station

Professional Services for Period Ending May 31, 2019

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Documents	28,349.50	83.3348	23,625.00	0.00	23,625.00
Bidding and Negotiations	5,906.00	0.00	0.00	0.00	0.00
Construction Administration	29,532.00	0.00	0.00	0.00	0.00
Total Fee	63,787.50		23,625.00	0.00	23,625.00
	Total Fee				23,625.00

Reimbursable Expenses

Mileage					
5/7/2019	Orth, Kristofer	Design Review Meeting		75.64	
	Total Reimbursables			75.64	75.64
		Total this Invoice			\$23,700.64

For ease in understanding the new invoice, I'm including additional information.

Total Contract Fee	\$118,125.00
Previously Billed by Design Alliance	\$54,337.50
Remaining Contract Balance	\$63,787.50

If you have any questions, please contact Roxanne Purdy @ 515-225-3469 or rpurdy@f-w.com

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable



500 SW. 7TH ST.
SUITE 101
DES MOINES, IOWA
50309

INVOICE

DATE	6/15/2019	082836
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Washington
PO Box 516

Washington IA 52353-0516

Remit to: Iowa League of Cities, 500 SW 7th St, Ste 101, Des Moines, IA 50309

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D. SHIP DATE	MASTER NUMBER
	WASH10001			Net 30		

QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	DUES	Member Dues July 1, 2019 - June 30, 2020			3,350.00	\$3,350.00

Subtotal \$3,350.00

Total \$3,350.00

If you provide a check as payment, you authorize the Iowa League of Cities either to use information from your check to make a one-time electronic fund transfer from your account to process the payment as a check transaction. For inquiries please call 515-244-7282.

Thank You

Applicant License Application ()

Name of Applicant:	<u>VIP Entertainment, Inc.</u>				
Name of Business (DBA):	<u>Iowa Bred</u>				
Address of Premises:	<u>331 N 4th Ave</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 864-1800</u>				
Mailing	<u>331 N 4th Ave</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>Jason Mellinger</u>				
Phone:	<u>(701) 339-1888</u>	Email	<u>iowabredco@gmail.com</u>		

Classification Class C Liquor License (LC) (Commercial)

Term: 6 months

Effective Date: 06/15/2019

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Status of Business

BusinessType:	<u>Privately Held Corporation</u>				
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>		

Ownership

Jason Mellinger

First Name: Jason

Last Name: Mellinger

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Illinois Casualty Co</u>				
Policy Effective Date:		Policy Expiration			
Bond Effective		Dram Cancel Date:			
Outdoor Service Effective		Outdoor Service Expiration			
Temp Transfer Effective		Temp Transfer Expiration Date:			

Instructions on the reverse side

For period (MM/DD/YYYY) 06/30/2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Washington Liquor & Tobacco Outlet
Physical Location Address 204 W. Madison St City Washington ZIP 52853
Mailing Address 304 W Madison St City Washington State IA ZIP 52853
Business Phone Number 319 591 8865

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Flying Boys LLC
Mailing Address 204 W Madison St City Washington State IA ZIP 52853
Phone Number 319 591 8865 Fax Number _____ Email flyingboysllc@gmail.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Achut Adhikari Name (please print) _____
Signature [Signature] Signature _____
Date 06-05-2019 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
• Email: iapledge@iowaabd.com
• Fax: 515-281-7375

6/30/20 July-June
Iowa Department of
REVENUE

City of Washington
215 E Washington St.
Washington, IA 52353

Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor

2237

Fee: \$75.00

https://tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA Dollar General Store # 2237
Physical Location Address 1506 E Washington St. City Washington ZIP 52353-2102
Mailing Address 100 Mission Ridge / Tax Dept. City Grandlettsville State TN ZIP 37072
Business Phone Number 319-855-1550

RECEIVED MAY 15 2019

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Dolgenercorp, LLC
Mailing Address 100 Mission Ridge / Tax City Grandlettsville State TN ZIP 37072
Phone Number 615-855-4000 Fax Number 877-364-4130 Email Tax-beerandwinelicense @dollargeneral.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other Retail-general Merch

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine

Signature of Owner(s), Partner(s), or Corporate Official(s)

Vendor #309964
Invoice #202002237TOBCITY13
Batch #17552 \$ 75.00

Name (please print) Cindy Norton
Signature Cindy Norton
Date 5-16-19

Name (please print) _____
Signature _____
Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

Fill in the amount paid for the permit: _____
Fill in the date the permit was approved by the council or board: _____
Fill in the permit number issued by the city/county: _____
Fill in the name of the city or county issuing the permit: _____
New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
• Email: iapledge@iowaabd.com
• Fax: 515-281-7375

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 3528

Physical Location Address 1730 E WASHINGTON STREET City WASHINGTON ZIP 52353

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 3196537437

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar **Convenience store/gas station** Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____
Signature _____
Date _____

Signature 

Date 05/01/2019

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit:
- Fill in the date the permit was approved by the council or board:
- Fill in the permit number issued by the city/county:
- Fill in the name of the city or county issuing the permit:
- New **Renewal**

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

<https://tax.iowa.gov>

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S GENERAL STORE# 1624

Physical Location Address 1002 WEST MADISON ST City WASHINGTON ZIP 52353

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Business Phone Number 3198639040

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORE, INC.

Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021

Phone Number 515-446-6404 Fax Number 515-965-6205 Email JESSICA.FISHER@CASEYS.COM

Retail Information:

Types of Sales: **Over-the-counter** Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar **Convenience store/gas station** Drug store

Grocery store Hotel/motel Liquor store Restaurant Tobacco store


Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) JULIA L. JACKOWSKI, SECRETARY FOR
CASEY'S MARKETING COMPANY

Name (please print) _____
Signature _____
Date _____

Signature 
Date 05/01/2019

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit:
- Fill in the date the permit was approved by the council or board:
- Fill in the permit number issued by the city/county:
- Fill in the name of the city or county issuing the permit:
- New **Renewal**

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) Oct 1 01 / 2019 through June 30, 2020

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA corner stop
Physical Location Address 100 E MADISON ST City washington ZIP 52353
Mailing Address 100 E madison st City washington State IA ZIP 52353
Business Phone Number 319-653-6833

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership corporation, LLC, or LLP _____
Mailing Address 100 E madison st City washington State IA ZIP 52353
Phone Number 319-653-6833 Fax Number _____ Email cornerstop100@gmail.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products
Type of Establishment: (Select the option that best describes the establishment)
Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Dipesh Gauram Name (please print) Purushotam Baral
Signature [Signature] Signature [Signature]
Date 06-13-19 Date 06-13-19

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Washington Volunteer Fire Department
June 8, 2019

April Fires

7 City fires	920.00
6 rural fires	1380.00
1 Drill	620.00
13 fires and 1 drill	2920.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Mark Chenoweth made a motion to pay all bills against the department seconded by Josh Laws. passed.

Communications: Thank You from U.P. Home. Thank You And \$2.00 from Roselene Lowe.

Thank you from the Family of Bob Zager. Richland Days July 6.

Rescue

Committees; Social: Snacks after the meeting

Old Business; County meeting was in Brighton. Emergency Management was the program.

Thank you for the help on street cleaning. Kids fest was moved to the High school because of weather. Had to change the program but still went well.

Had a truck on the square for Chamber nite.

UTV needs helper springs to carry the load.

We have received the DNR Grant Check of \$3500.00.

Station update ; Front drives are poured and block wall are going up inside along with wiring and sprinkler system.

New tanker is ordered from Heiman . 400 days.

Drill dates: June 12, October 16. Hose testing September 18 at 4:30pm.

Kelly Williams is working on Grants for exercise equipment in new station.

Joey Wallace asked about changing spare hose rolls on the trucks.

Zach Thomas asked about image camera on SCBA mask.

Discussion of calls;

Roll call taken meeting adjourned.

Secretary
Tom Beauchamp



**Washington Police Department
215 E. Washington
Washington, IA 52353**



Chief of Police Jim Lester
Lieutenant Lyle Hansen
Lieutenant Ron See

Phone: 319-653-2256
Tip: 800-847-7492
Fax: 319-653-2317

***Department Activity Report
May 2019***

Included is the May 2019 activity report for the Washington Police Department. As you can see in the attached documents, May was an active month for the Department.

May did include several personnel changes; I was sworn in and began work on May 20 and Officer Chris Raymer began working for the Department on May 23. Chris comes to the PD from the Fairfield Police Department with nearly five years of experience.

May 31 was Chief Goodman's final day and it was also Officer Brett Sorrells last day as he too, has retired after 30 years of service. We are currently accepting applications to fill his position.

The Police Department participated in an after action review with law enforcement and school staff of the incident involving a weapon that took place in mid-May. The incident was handled professionally by all parties involved and the Police Department will continue a strong working relationship with our school administrators and staff.

The Officers have started working with the daily log function of our Records Management System and once we get this fine-tuned to our liking, this will be able to help us better report and efficiently log our activities.

Officer Trainings / Presentations:


Lt. See gave a presentation on phone and internet scams at the Halcyon House, completed the Leadership Washington program and attended a training of trainers for Opioid Overdose Education and Naloxone.

Officer B. Altenhofen spoke to the Driver's Ed class, completed the Defensive Tactics Instructor course at the Iowa Law Enforcement Academy and also attended an advanced DT instructor program in Omaha.

Officer VanWilligen completed recertification as a Drug Recognition Expert (DRE) and also attended a Seated Field Sobriety Testing course.

Chief Lester and Lt. See attended a LEIN meeting in Burlington and also participated in the Touch a Truck event as part of the Summer Classic.

Respectfully submitted,


Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of May 2019**

Activity	Current Month	Year-To-Date
Citations / Warnings	87	300
Traffic Stops	60	243
Traffic Accidents	21	95
Parking Tickets	15	40
Vehicle Unlocks	21	150
Arrest Warrants Served	12	51
Search Warrants Served	4	7
Calls for Service	346	1495
Animal Calls	22	100
Mental Health Responses / Suicidal Subjects	3	20
Arrests	47	173

Offense Summary

Offenses	Current Month	Year-To-Date
Assaults	4	20
Domestic Assault	0	5
Harassment	1	1
No Contact Order Violation	2	6
Burglary	4	1
Burglary to a Motor Vehicle	3	2
Curfew Violations	2	2
Disorderly Conduct	8	2
Driving While Intoxicated (OWI)	0	7
Drunkenness (Public Intoxication)	0	6
Drug Offenses	4	32
Drug Paraphernalia	2	15
Sexual Abuse	1	1
Theft (includes Shoplifting)	7	35
Trespass	5	2
Pornography / Obscene Material	0	1
Weapons Laws Violations	1	1

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

**WWTP report
June 18, 2019
Council meeting**

- **After hour alarm and dog call outs** –
30th WWTP, West EQ overflow 3:30 a.m. Jason
7th dog call, Safety Center reported a dog to be picked up at the Police Dept, 7:09 a.m. Parker
9th dog call, Safety Center reported a dog to be picked up at 908 E Main, 4:28 p.m. Parker
- **Dept Head meetings** –I attended the meetings on June 4 & 11.
- **Employee evaluations** – All evaluations have been completed and discussed with Brent, Jason, and Parker.
- **Annual WWTP effluent toxicity test** – The results are back and we passed the toxicity test. Nothing else will be required until May 2020.
- **WWTP May 2019 Discharge Monitoring Report (DMR)** – Average daily flow **4.918** million gallons (mg), maximum daily flow **6.053** mg, minimum daily flow **1.856** mg. There were **three (3)** violations of the WWTP's NPDES discharge permit. **Two (2)** of the violations were due to overflows out of the West EQ basin emergency overflow structure and **one (1)** for not meeting the **85%** removal requirement for **BOD**. **We had a result of 82.2% removal. With that being said the influent monthly BOD mg/L average was 23.6 mg/L which is under the effluent monthly mg/L average limit of 25.0 mg/L. Total precipitation for May 2019 = 9.95"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 82.2 %
Influent CBOD5 monthly average =	23.6 mg/L
Effluent CBOD5 monthly average =	4.2 mg/L

TSS removal 85% required	result = 88.5 %
Influent TSS monthly average =	90.3 mg/L
Effluent TSS monthly average =	10.4 mg/L
- **Dog pound report for May 2018** – **Eleven (11)** calls total for May 2019. **Four (4)** call out during normal hours and **seven (7)** call outs after hours. **Eight (8)** dogs returned to their owners, **four (4)** dogs taken to Paws & More, and **three (3)** dogs their owners showed up upon Parker's arrival.
- **West EQ return pump #1** – Iowa Pump Works (IPW) brought our pump back from checking it out at their shop. IPW determined there wasn't anything wrong with it. After they got it installed the pump's VFD was faulting out again. IPW determined there was a problem with the VFD and not the pump. JETCO came to look at the VFD. They determined the output filter inside the VFD that was burnt out. The quote for the new output filter was five hundred eighty five dollars and no cents (**\$585.00**), I had them order the new filter.
- **Parker** – He has completed the thirty (30) hour basic water treatment class through Kirkwood Community College. He will start cross training at WTP.
- **Mowing/spraying** – Jason finished mowing the business park, city farm, HWY 1 wet lands, and both the EQ basin's fields this week with the LS tractor/batwing mower. Parker has been keeping up with the WWTP's yards since there have been some dry days. I finally got the weeds sprayed this week around the buildings and fences for the first time this year.

**Fred E Doggett
6/14/2019 10:48 AM**

Elm Grove & Woodlawn Cemeteries

Council Report for May 2019

By Nicholas Duvall

This month we mowed Elm Grove and Woodlawn both five times, and trimmed both cemeteries twice each. We blew grass off all of the headstones before Memorial Day. I sprayed for weeds around the buildings and trees, and along the cracks in the roads. We settled and seeded the winter graves and a few low areas we hauled dirt to. I marked out 5 foundations for new monuments. Thank you to M/C who sent out several people to help us trim before Memorial Day. I also did some tree inspections for the EAB committee.

The weather this year was a challenge to say the least for us, getting both cemeteries ready for Memorial Day. We had and still have standing water in several sections, and those require us to mow these areas with weed trimmers only. I have tried to keep most of the car traffic on the paved roads, to limit the damage from being so wet this spring.

We have had 4 funerals at Elm Grove this month, 28 for the year so far. In June, we plan to continue with funeral services, mulching and planting trees, continue mowing and trimming, and clean up decorations from Memorial Day. We will also be working on cemetery records updating as time allows. Thank you.

EAB/Hazard Tree Removal Cost Analysis							6/3/2019		
Due Date	Group	Contractor	# Trees	Cost	Cost/Tree	Average DBH	Total DBH		
9/1/2017	1	Kalonial Tree Service	10	\$ 6,775.00	\$ 677.50	33.6	336.0		
12/1/2017	2	Midwest Tree Service	9	\$ 4,250.00	\$ 472.22	22.7	204.3		
3/1/2018	3A	Stoutner Property Maintenance	13	\$ 6,550.00	\$ 503.85	27.3	354.9		
	3B	Stoutner Property Maintenance	8	\$ 2,900.00	\$ 362.50	26.5	212.0		
	3C	Brown's Tree Service	9	\$ 4,100.00	\$ 455.56	34.8	313.2		
4/1/2018	4A	Midwest Tree Service	15	\$ 8,000.00	\$ 533.33	30.1	451.5		
	4B	Midwest Tree Service	15	\$ 7,500.00	\$ 500.00	29.9	448.5		
9/1/2018	5A	Brown's Tree Service	11	\$ 6,900.00	\$ 627.27	27.4	301.4		
	5B	Brown's Tree Service	11	\$ 6,100.00	\$ 554.55	22.4	246.4		
	5C	Brown's Tree Service	11	\$ 7,450.00	\$ 677.27	29.8	327.8		
12/1/2018	6A	Midwest Tree Service	10	\$ 6,250.00	\$ 625.00	27.9	279.0		
	6B	Sigourney Tree Care	10	\$ 4,770.00	\$ 477.00	26.4	264.0		
	6C	Brown's Tree Service	10	\$ 5,800.00	\$ 580.00	36.0	360.0		
3/1/2019	7A	Trent Greiner Logging	10	\$ 4,500.00	\$ 450.00	27.6	276.0		
	7B	Brown's Tree Service	11	\$ 5,700.00	\$ 518.18	24.2	266.2		
	7C	Brown's Tree Service	10	\$ 5,150.00	\$ 515.00	22.6	226.0		
5/31/2019	8A	Brown's Tree Service	12	\$ 4,100.00	\$ 341.67	18.1	217.2		
	8B	Brown's Tree Service	12	\$ 4,900.00	\$ 408.33	23.8	285.6		
	8C	Midwest Tree Service	11	\$ 4,750.00	\$ 431.82	20.6	226.6		
	8D	Midwest Tree Service	12	\$ 6,200.00	\$ 516.67	23.1	277.2		
Total			220	\$ 112,645.00	\$ 512.02	26.7	22.1		
3/1/2018		M/C	41			11.0	451.0		
3/1/2019		M/C	15			13.1	196.5		
			56			12.1	11.6		
	Stumps								
5/31/2019	8E	Midwest Tree Service	18	\$ 950.00	\$ 52.78	14.9	268.2		
		Stump Total	18	\$ 950.00	\$ 52.78	14.9	268.2		
Total Cost for EAB/Hazard Tree Removals to date				\$ 113,595.00					

Emerald Ash Borer Committee Update June 2019

The EAB committee began meeting in April 2017, and since that time we have had 16 meetings at City Hall. We have presented a plan to City Council, for which they adopted, that consists of City crews removing smaller trees, and contracting out the rest of the trees as long as the bids are reasonably priced.

In FY18, we have had contractors remove 46 Ash trees, and 33 condition #1 hazard (non-ash) trees at an average of \$507.28/tree (\$40,075.00 for 79 trees). The City crews have removed 32 Ash trees, and 9 condition #1 hazard (non-ash) trees. Alliant Energy's tree trimming crew took down 1 Ash tree also while trimming overhead power lines.

In FY19, we have had contractors remove 127 Ash trees and 14 condition #1 hazard (non-ash) trees at an average of \$514.68/tree (\$72,570.00 for 141 trees). We also had one group of 18 stumps ground by contractors for \$950.00 (\$52.78/stump). City crews have removed 15 Ash trees also.

In total, we had contractors remove 173 Ash trees, and 47 hazard trees. M/C crew removed 47 Ash trees, and 9 hazard trees. Alliant Energy removed 1 tree. A total of 221 Ash trees, and 56 hazard trees were removed from city property and right-of-ways. As some of you may remember, there were more Ash trees than 221 when we began, but a few were hazard trees also so they are counted as hazard trees. There were also some right-of-way Ash trees in removed by adjacent property owners, thus the difference in numbers from beginning to end. There have been several areas where we also had to remove sidewalks to get stumps ground out. These sidewalks were trip hazards as well, and their replacements will accompany the sidewalk program.

There are not any Ash trees left, as the group of bids council approved in February was the last of the trees to take down. There is one more group of stumps that is going out for bids this month, which will take care of the rest of the stumps left in the right-of-way. We will also be looking at all other trees for potential hazard trees as they may arise.

As a committee, we are pleased with the progress we have made getting these trees removed in a timely manner. We are also very satisfied with the costs associated with this project. When we began meeting, we were projecting an average of \$1000.00/tree for removal, but our average for contracted trees was \$512.02/tree (\$112,645.00 for 220 trees). We had originally projected this to be a \$250,000 - \$300,000 project over approximately 5 years, yet we have completed this project in a little over 2 years at \$113,595.00 for trees and stump removals.

I would also like to thank everyone on this EAB committee for their help and input. The committee members include Andy Dahl, Don Pfeiffer, Marde McConnell, JJ Bell, Steve Donnolly, Brent Hinson, Nick Pacha, and me, as committee chair. A special thank you is due to Andy Dahl, for putting together a great tree inventory, from which this process was made possible. Also, thank you, to the City Council members for supporting this project.

Please let us know of any questions or comments. Thank you.

Sincerely,

Nicholas Duvall (Committee Chair)

Cemetery Sexton

Elm Grove & Woodlawn Cemetery

319-653-3927 Office 319-461-1490 Cell

nduvall@washingtioniowa.gov

Washington, Iowa Park and Recreation Board Meeting Meetings

5-16-19 6:00 pm

Washington City Hall, Washington Iowa

Present: Don Pffiefer, Nick Pacha, Gabby Conchalo, Shawn Loy and Genie Davis

Absent: Trent Stout

Guest speaker: Keith Lazar

Keith Lazar started the meeting discussing to the group about Pickle Ball. Keith also brought the pads and balls to use while playing the game. Keith told the group that the game has been started in the YMCA in Kalona and would like to see Pickle Ball be started here in our community. Keith drew a diagram of what the court that is used to play the game on. The dimensions of the court are 60 x 30. The actual size of the court is 44 x 20. The extra is for the boundaries.

The board could tell Keith is very passionate about getting this project underway in our community. Keith did some research on this project of the financial part of it. Keith asked about an estimate on the tennis court that is already there. A company gave Keith some advice on what it would need to be a Pickle Ball court. In order to paint lines at the tennis court already would cost around \$1,400.00.

Keith went onto telling the board of the different figures of surrounding cities of what they spend on recreation. Keith then read the figures to the board and it shows Washington isn't spending anything on recreation compared to the other cities. Keith ended his talk with the board at this time. The board discussed whether to table the Pickle Ball matter or look into the future with the game. Shawn motioned and Gabby second to discuss the Pickle Ball matter after more information is collected.

Nick gave an update on the Wellness Park. The project is slowly continuing day by day.

Don spoke of the trees that have been planted and how the price came under budget. Yeah!!!!

Next meeting is June 13, 2019 at 6:00 pm at City Hall.

Submitted by: Genie Davis

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:
 City of Washington
 215 E Washington Street
 Washington, IA 52353

PROJECT:
 Washington Fire Station
 Washington, IA

FROM CONTRACTOR:
 Bushong Construction Company
 704 E Wood Street
 Montezuma, IA 50171

VIA ARCHITECT:
 Design Alliance
 14225 University Avenue, Suite 110
 Waukegan, IA 50263

APPLICATION NO: 9

Distribution to:
 OWNER
 CONTRACTOR
 A/R
 FILE

PERIOD TO: 5/31/2019

PROJECT NOS:

CONTRACT DATE: 8/22/2018

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 2,474,900.00
2. Net change by Change Orders ~~45,167.37~~ \$0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2) ~~2,520,067.37~~ 2,474,900.00
4. TOTAL COMPLETED & STORED TO DATE \$1,268,381.12
 (Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed Work 63,419.06
 (Column D + E on G703)
 - b. 5 % of Stored Material \$ -
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or
 Total in Column I of G703) \$ 63,419.06
6. TOTAL EARNED LESS RETAINAGE \$ 1,204,962.06
 (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 981,406.50
8. CURRENT PAYMENT DUE \$ 223,555.56
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ ~~4,269,937.94~~
 (Line 3 less Line 6) 1,315,105.31

OWNER CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BUSHONG CONSTRUCTION COMPANY, INC.

By: *John Bushong* Date: 05/29/19

State of: Iowa County of: Poweshiek
 Subscribed and sworn to before me this 29th day of May, 2019
 Notary Public: *Brenda J. Moore*
 My Commission expires: 11/05/19



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 223,555.56

(Attach explanation if amount certified differs from the amount applied. Initial all figures on the Application and on the Continuation Sheet that are changed to conform to the amount certified ARCHITECT.)

By: *[Signature]* Date: 06/12/19

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CITY OF WASHINGTON, IOWA**CLAIMS REPORT FOR JUNE 18, 2019****POLICE**

ACE-N-MORE	3 SETS OF KEYS	138.91
AMAZON CAPITAL SERVICES	SHOOTING MAT/OPTICS SET	292.82
BDH TECHNOLOGY	TECH SERVICES	510.00
CINTAS CORP LOC. 342	RUG SERVICE	38.07
COBB OIL CO, INC.	FUEL	2104.46
CUSTOM IMPRESSIONS INC	ENGRAVED SIGN & WALL HOLDER	41.43
FAIRFIELD POLICE DEPARTMENT	VEST	392.50
GALLS LLC	LIGHTS/HOLSTER/NAME PLATE	154.39
HY-VEE	GOODMAN/105'S RECEPTION	70.42
IACP - INT'L ASSOC OF CHIEFS OF POLICE	ANNUYAL IACP NET SERVICE A	525.00
KCTC	PHONE & INTERNET	446.87
KIESLER'S POLICE SUPPLY INC	GUN	340.50
LESTER, JIM	HOUSING ALLOWANCE	750.00
MARCO, INC.	COPIER LEASE	327.91
MOORE'S BP AMOCO INC	TOWING & STORAGE	165.00
PIP PRINTING	BUSINESS CARDS	441.64
QUILL	SUPPLIES	160.23
SECRETARY OF STATE	SEE/HANSEN - NOTARY	60.00
UPS	SHIPPING	19.80
VERIZON WIRELESS	WIRELESS SERVICE	1339.49
WASH CO AUDITOR	JUNE COMMUNICATIONS	21400.25
WMPF GROUP LLC	ADVERTISING-LAW ENFORCEMENT	91.24
	TOTAL	29810.93

FIRE

ALLIANT ENERGY	ALLIANT ENERGY	88.85
BUSINESS RADIO SALES INC	PAGER	523.06
COBB OIL CO, INC.	FUEL	248.61
FIRE SERVICE TRAINING BUREAU	CERTIFICATION-D.SANDERS	50.00
GALLS LLC	WORK SHIRT/SHORTS	121.88
HAWKEYE FIRE & SAFETY	RESPIRATOR WIPES	65.00
KCTC	PHONE & INTERNET	138.36
MIDWEST BREATHING AIR SYSTEMS	AIR TESTING	411.63
SITLER'S ELECTRIC	SUPPLIES	45.95
VERIZON WIRELESS	WIRELESS SERVICE	184.38
WCHC MEDICAL CLINIC	TESTING	255.00
	TOTAL	2132.72

ANIMAL CONTROL

JOHN DEERE FINANCIAL	DOG FOOD	37.98
	TOTAL	37.98

DEVELOP SERV

COBB OIL CO, INC.	FUEL	191.89
DONNOLLY, STEVE	MEALS, LODGING, EXPENSE	1368.60
HUISENGA, WILLIAM	GRASS ABATEMENTS	2535.00

QUILL	TONER & SUPPLIES	461.96
VERIZON WIRELESS	WIRELESS SERVICE	253.24
	TOTAL	4810.69

LIBRARY

ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
ALLIANT ENERGY	ALLIANT ENERGY	1117.69
BAKER & TAYLOR	LIBRARY MATERIALS	430.49
CLEARVIEW WINDOW CLEANING	WINDOW CLEANING	120.00
COLUMBUS GAZETTE	SUBSCRIPTION	36.00
EBERT SUPPLY CO.	JANITORIAL SUPPLIES	132.06
KCTC	PHONE & INTERNET	423.44
RECORDED BOOKS LLC	LIBRARY MATERIAL	35.99
STAPLES BUSINESS ADVANTAGE	SUPPLIES & TONER	102.44
	TOTAL	2442.11

PARKS

ACE-N-MORE	SUPPLIES	704.43
ACTION SERVICES INC	PORTABLE TOILETS	540.00
ALLIANT ENERGY	ALLIANT ENERGY	1044.17
COBB OIL CO, INC.	FUEL	666.73
JOHN DEERE FINANCIAL	FILTERS FOR MOWER/SUPPLIES	32.26
KCTC	PHONE & INTERNET	124.78
POWER COM MOTOR CONTROL	FOUNTAIN STARTUP	138.00
SITLER'S SUPPLIES INC.	LIGHT REPAIR FOR DOWNTOWN	352.00
WASHINGTON LUMBER	SUPPLIES	84.38
WASHINGTON RENTAL	EQUIPMENT RENTAL	61.85
	TOTAL	3748.60

POOL

ACE-N-MORE	POOL REPAIR/PAINT	96.86
ALLIANT ENERGY	ALLIANT ENERGY	888.12
	TOTAL	984.98

CEMETERY

ACE-N-MORE	SUPPLIES	152.19
ATCO INTERNATIONAL	GLOVES/CONCRETE CLEANER	313.28
COBB OIL CO, INC.	FUEL	780.80
GREINER DISCOUNT TIRES	MOWER TIRES	195.00
JOHN DEERE FINANCIAL	PLUGS FOR PLUMBING	9.47
KCTC	PHONE & INTERNET	155.62
LENGACHERS SMALL ENGINE SALES & SERV	MOWER PARTS	21.98
TIFCO INDUSTRIES	HARDWARE	150.16
	TOTAL	1778.50

FINAN ADMIN

ALLIANT ENERGY	ALLIANT ENERGY	20.93
AMAZON CAPITAL SERVICES	COMPUTER CASE/MAYOR	65.99
BAKER PAPER & SUPPLY	COPY PAPER	122.06

CINTAS CORP LOC. 342	RUG SERVICE	179.73
FAREWAY STORES	SUPPLIES	53.46
GOOGLE LLC	MONTHLY SERVICE	237.50
KCTC	PHONE & INTERNET	732.85
PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE MACHINE	313.44
POSTMASTER	POST OFFICE BOX FEE	120.00
QUILL	SUPPLIES	54.84
VERIZON WIRELESS	WIRELESS SERVICE	62.25
WASH COUNTY MINIBUS	LOST- JUNE	18499.38
WMPF GROUP LLC	ADVERTISING	1153.00
	TOTAL	21615.43

AIRPORT

ACE-N-MORE	SUPPLIES	12.57
ALLIANT ENERGY	ALLIANT ENERGY	1070.57
CAPPS HOME REPAIR	SNOW REMOVAL	120.00
HALI-BRITE, INC	LIGHTS	1447.82
JAMIESON, JEAN	MAY CLEANING	196.00
VERIZON WIRELESS	WIRELESS SERVICE	52.25
VETTER'S INC-CULLIGAN WATER	WATER	28.95
WEST LAWN CARE	MOWING AIRPORT	2400.00
	TOTAL	5328.16

ROAD USE

ACE-N-MORE	SUPPLIES	70.22
COBB OIL CO, INC.	FUEL	1489.48
ELLIOTT EQUIPMENT CO	NEW WEAR PARTS-SWEEPER	3441.10
JOHN DEERE FINANCIAL	NEW BRUSH MOWER/SUPPLIES	1492.91
L L PELLING CO	PRE-MIX	1141.95
WMPF GROUP LLC	LEGAL-SEALCOAT	102.83
	TOTAL	7738.49

STREET LIGHTING

ALLIANT ENERGY	ALLIANT ENERGY	11011.24
MARIE ELECTRIC INC.	SERVICE- W MADISON STOP LIGHT	515.13
	TOTAL	11526.37

CAPITAL PROJECTS

COLEMAN CONSTRUCTION INC.	PA TOWN HOUSES-CURB REPLACE	3600.00
	TOTAL	3600.00

SIDEWALK REPAIR/REPLACE

WIDMER, TIM	SIDEWALK REPLACEMENT PROG	432.00
	TOTAL	432.00

MUNICIPAL BAND

BISHOP, ROSE	GUEST SOLOIST	200.00
	TOTAL	200.00

TREE COMMITTEE
MCCONNELL, MARDE

SUPPLIES FOR TREE COMMITTE 87.51
TOTAL 87.51

K-9 PROGRAM

GLANDON'S WESTSIDE SERVICE
JOHN DEERE FINANCIAL
WASH VETERINARY CLINIC

K-9 TAHOE MAINTENANCE 60.60
RUBBER HORSE STALL 39.99
EXAMINATION 23.15
TOTAL 123.74

LIBRARY GIFT

BAKER & TAYLOR
I TECH TECHNOLOGY EXPERTS

LIBRARY MATERIALS 173.89
DESKTOP/AV PROJ/TECH SERVICES 1911.98
TOTAL 2085.87

CEMETERY GIFT

WOLF FLORAL INC.

MEMORIAL DAY PLANTS 55.00
TOTAL 55.00

WATER PLANT

ACE-N-MORE
ALLIANT ENERGY
COBB OIL CO, INC.
FERGUSON WATERWORKS# 2516
ION ENVIRONMENTAL SOLUTIONS
KCTC
VERIZON WIRELESS
WATER SOLUTIONS UNLIMITED
WELLINGTON, KYLE

SUPPLIES 106.66
ALLIANT ENERGY 16320.49
FUEL 106.40
YMCA METER FLG KIT/METER 1168.67
LAB SERVICES 104.00
PHONE & INTERNET 155.62
WIRELESS SERVICE 52.25
CHEMICALS 2633.88
REIMBURSEMENT 20.81
TOTAL 20668.78

WATER DIST

ACE-N-MORE
ALLIANT ENERGY
COBB OIL CO, INC.
JOHN DEERE FINANCIAL
SCHIMBERG CO.
UTILITY EQUIPMENT CO
VERIZON WIRELESS

SUPPLIES 65.90
ALLIANT ENERGY 40.29
FUEL 260.51
HITCH PIN 8.99
CURB VALVES 3295.06
REPAIR CLAMPS 1164.00
WIRELESS SERVICE 129.49
TOTAL 4964.24

SEWER PLANT

ALLIANT ENERGY
COBB OIL CO, INC.
ELECTRICAL ENGINEERING & EQUIPMENT CO
IOWA PUMP WORKS INC
JOHN DEERE FINANCIAL
STATE HYGIENIC LAB
USA BLUEBOOK

ALLIANT ENERGY 12142.09
FUEL 386.96
GENERATOR P.M. CONTRACT 1200.00
WEST EQ PUMP RELAYS/INSTALL 2253.21
MOWER BLADES/SUPPLIES 269.10
TOXICITY TESTING FEES 459.50
LAB SUPPLIES 368.90

VERIZON WIRELESS	WIRELESS SERVICE	183.84
	TOTAL	17263.60

SEWER COLLECTION

ACE-N-MORE	SUPPLIES	91.05
ALLIANT ENERGY	ALLIANT ENERGY	600.65
COBB OIL CO, INC.	FUEL	623.05
VERIZON WIRELESS	WIRELESS SERVICE	126.32
	TOTAL	1441.07

SANITATION

LACKENDER, WHITNEY	REFUND 3 ANNUAL TRASH STICKERS	157.50
	TOTAL	157.50

	TOTAL	143034.27
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ELEVEN MONTH ANALYSIS - 91.67% OF FY18-19 COMPLETED

City of Washington
As of May 31, 2019

Revenue Summary

GENERAL FUND

91.67% >>> % of Budget Year

** Ahead of budget is Good! (AB)
UB - Under Budget!

Department	Fund No.	Dept No.	Annual Budget	Eleven Month		Eleven Month Actual	% of Budget Rec'd YTD	Ahead/ (Behind) Budget	Explanation for YTD performance
				Budget	Actual				
Police	001	1010	322,375	295,521	316,260	98.10%	20,739	LOST AB \$19,742; Misc Rev AB \$921 County Contributions AB \$3,171; LOST AB \$11,037 TTL Licenses/Permits UB \$2,360; Nuisance Reim to date \$3,492 Grants UB \$3,244 Library Service AB \$10,442; Fines AB \$979 Charges for services UB \$4,310; Transfers in UB \$1,833 Taxes AB \$142,780; Interest AB \$39,137; Transfer in AB \$65,943 General Fund is ahead of budget mainly due to the receipt of our second half of the fiscal year property tax revenue	
Fire	001	1050	217,500	199,382	214,613	98.67%	15,230		
Animal Control	001	1090	2,500	2,292	1,025	41.00%	(1,267)		
Development Services	001	2060	61,500	56,377	54,996	88.77%	(1,781)		
Library	001	4010	86,816	79,584	90,946	104.76%	11,361		
Parks	001	4030	450	413	1,300	288.83%	887		
Pool	001	4035	-	-	140	#DIV/0!	140		
Cemetery	001	4050	70,500	64,627	58,185	82.53%	(6,443)		
Clerk/Treas	001	6020	3,061,671	2,806,654	3,055,826	99.81%	249,193		
TTL General Fund			3,823,312	3,504,830	3,792,890	99.20%	288,059		
			Fiscal Year 18 May			99.95%			
Airport General Fund	002	2080	435,355	399,090	306,857	70.48%	(92,232)	Airport Fuels sales UB \$115,079; Rents AB \$6,983 Fuel sales \$205,766 vs. expense \$179,860= \$25,906	
Road Use	110	2010	1,061,069	972,682	1,005,436	94.76%	32,755	Road Use Taxes AB \$60,502; Transfers UB \$32,817	
ENTERPRISE/UTILITY FUNDS									
Water Plant	600	8010	2,263,739	2,075,170	1,936,654	85.55%	(138,516)	Charges for Services UB \$147,668; Transfer in AB \$27,946	
Water Distr	600	8012	300	275	1,435	478.22%	1,160		
TTL Water Utility			2,264,039	2,075,445	1,938,089	85.60%	(137,356)		
Sewer Plant	610	8015	2,318,245	2,125,155	2,044,417	88.19%	(80,719)	Charges for sewer service are UB \$70,706 Transfers in UB \$40,770	
Sewer Collection	610	8017	44,475	40,770	1,106	2.49%	(39,664)		
TTL Sanitary Sewer			2,362,720	2,165,905	2,045,523	86.57%	(120,383)		
Sanitation	670	8040	428,732	393,019	426,621	99.51%	33,602	Merchandise Sales AB \$25,603 for annual garbage sticker sales	

SUMMARY:

Our General Fund is looking good due to the receipt of the second half of our property tax revenue for the year.
Our Utility funds are all under budget for charges for services, with the exception of the Sanitation Fund due to 2019 annual garbage sticker sales

ELEVEN MONTH ANALYSIS - 91.67% OF FY18-19 COMPLETED

91.67% >>>% of Budget Year

UB = Under-budget is good!!
AB = ahead of budget

Department	Fund No.	Dept No.	Annual Budget	Eleven Month Budget	Eleven Month Act	% of Budget Spent YTD	Ahead/ (Behind) Budget	Explanation for YTD performance	
GENERAL FUND	001	1010	1,544,814	1,416,131	1,451,918	93.99%	35,787	Wages AB \$44,987; Vehicle Ops AB \$4,978; Staff AB \$1,549;	
		1050	418,728	383,848	375,619	89.70%	(6,229)	Wages/Benefits AB \$4,987; Telecommunications AB \$1,893; Utilities AB \$1,844; Other accounts under budget	
		1090	2,500	2,292	1,451	58.05%	(843)		
		2030	50,000	45,835	-	0.00%	(45,835)	No transfer through May	
		2060	78,598	72,051	56,755	72.21%	(15,296)	Nuisance Abatement AB \$1,872; Subscriptions AB \$411; Other accounts under budget	
		4010	412,194	377,859	370,789	89.95%	(7,070)	Hourly Wages AB \$4,093; Janitorial Exp AB \$6,304 (changed from employee to contractor); Office Supplies AB \$1,049; Other accounts under budget	
		4030	268,181	245,841	186,469	69.53%	(59,372)	Utilities AB \$2,852; Other accounts under budget	
		4035	35,100	32,176	30,737	87.57%	(1,439)	Management Contract AB \$566; other accounts under budget	
		4050	162,225	148,711	139,555	86.03%	(9,156)	Wages AB \$1,224; Vehicle Repair \$1,760; Other accounts under budget	
		6020	865,594	793,490	641,893	74.16%	(151,597)	Telecommunications AB \$1,342; Operational Equip Repair (Server) AB \$5,064; Tech Services AB \$2,227	
									Payments to outside entities AB 15,522; Postage AB \$2,764
		TTL General Fund			3,837,934	3,518,234	3,255,188	84.82%	(263,047)
Fiscal Year 18 May							85.68%		
AIRPORT GENERAL FUND	002	2080	550,597	504,733	245,924	44.66%	(258,808)	All accounts under budget Fuel sales \$205,766 vs. expense \$179,860= \$25,906	
ROAD USE	110	2010	1,133,379	1,038,969	702,144	61.95%	(336,824)	Vehicle Ops AB \$5,288; Street Maint. Exp AB \$15,880; Other accounts under budget	
ENTERPRISE/UTILITY FUNDS									
Water Plant	600	8010	1,719,701	1,576,450	889,864	51.75%	(686,586)	Wages AB \$13,963; Operational Equip Repair AB \$38,384 (Well #7) Utilities AB \$23,989	
Water Distr	600	8012	527,139	483,229	443,646	84.16%	(39,583)	Contractual Services AB \$7,837; Other accounts under budget	
TTL Water Utility			2,246,840	2,059,679	1,333,510	59.35%	(726,169)		
Sewer Plant	610	8015	1,425,297	1,310,236	803,697	56.23%	(506,539)	Engineering Exp AB \$2,275; Vehicle Ops AB \$1,817; Utilities AB \$16,038; Operational Equip Repair AB \$16,815	
Sewer Collection	610	8017	1,025,905	940,448	524,453	51.12%	(415,995)	Utilities AB \$775; Other accounts under budget	
TTL Sanitary Sewer			2,455,202	2,250,684	1,328,150	54.10%	(927,534)		
Sanitation	670	8040	461,917	423,439	411,982	89.19%	(11,457)	Contractual Services AB \$44,295 (Cleanups); Other accounts under budget	

SUMMARY:

All funds are under budget!

At this point in the fiscal year even though we are under budget in total, certain expenses including work comp, general insurance, utilities, vehicle repairs/operations and payments to outside entities are over budget

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
MAY 31, 2019**

FUND	5/1/2019 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	5/31/2019 ENDING CASH BALANCE
001-GENERAL FUND	1,659,999.39	256,398.56	-	378,696.38	-	1,537,701.57
002-AIRPORT FUND	292,675.03	15,001.93	-	30,057.02	-	277,619.94
010-CHAMBER REIMBURSEMENT	6,558.26	6,120.55	-	5,922.75	-	6,756.06
011-MAIN STREET REIMBURSEMENT	(14,242.76)	-	-	6,923.18	-	(21,165.94)
012-WEDG REIMBURSEMENT	(5,063.26)	16,640.08	-	11,058.64	-	518.18
050-DOWNTOWN INCENTIVE GRANT	49,500.00	-	-	-	-	49,500.00
110-ROAD USE	1,063,800.47	92,492.74	-	128,167.04	-	1,028,126.17
112-EMPLOYEE BENEFITS	-	40,421.88	-	40,421.88	-	-
114-EMERGENCY LEVY	-	3,222.43	-	3,222.43	-	-
121-LOCAL OPTION SALES TAX	-	73,997.51	-	73,997.51	-	-
122-LOST DEBT SERVICE	141,420.00	-	-	141,120.00	-	300.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	41,771.42	-	-	-	-	41,771.42
125-UNIF COMM UR-NE IND	13,201.63	1,883.56	-	-	-	15,085.19
127-UNIF COMM UR - BRIARWOOD	22,906.14	-	-	19,343.78	-	3,562.36
129-SC RES UR	26,205.90	3,150.60	-	29,356.50	-	-
132-UNIF COMM UR - EBD	34,529.62	-	-	25,485.27	-	9,044.35
133-UNIF COMM UR-IRE	109,377.44	-	-	77,525.00	-	31,852.44
134-DOWNTOWN COMM UR	6,999.55	133.40	-	2,934.05	-	4,198.90
145-HOUSING REHABILITATION	11,240.56	-	-	2,500.00	-	8,740.56
146-LMI TIF SET-ASIDE	57,363.53	10,392.20	-	-	-	67,755.73
200-DEBT SERVICE	801,381.84	233,678.68	-	1,043,110.88	-	(8,050.36)
300-CAPITAL EQUIPMENT	90,958.48	-	-	350.00	-	90,608.48
301-CAPITAL PROJECTS FUND	2,602,926.77	14,179.76	-	321,666.81	-	2,295,439.72
305-RIVERBOAT FOUND CAP PROJ	315,515.47	-	-	-	-	315,515.47
308-INDUSTRIAL DEVELOPMENT	160,523.97	27,432.57	-	3,928.97	-	184,027.57
309-MUNICIPAL BUILDING	1,384,085.11	175.21	-	-	-	1,384,260.32
310-WELLNESS PARK	183,055.25	2,571.70	-	-	-	185,626.95
311-SIDEWALK REPAIR & REPLACE	68,007.96	-	-	6,983.44	-	61,024.52
312-TREE REMOVAL & REPLACE	62,663.34	-	-	-	-	62,663.34
510-MUNICIPAL BAND	3,662.16	-	-	99.00	-	3,563.16
520-DOG PARK	4,899.95	-	-	-	-	4,899.95
530-TREE COMMITTEE	10,363.54	787.00	-	801.19	-	10,349.35
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	21,458.00	1,000.00	-	17,546.44	-	4,911.56
550-PARK GIFT	145,401.62	45.17	-	381.71	-	145,065.08
570-LIBRARY GIFT	342,882.30	997.48	-	5,148.29	-	338,731.49
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	1,273,596.38	137,078.43	(60.00)	202,189.68	-	1,208,545.13
601-WATER DEPOSIT FUND	26,530.00	2,700.00	-	2,025.00	-	27,205.00
603-WATER CAPITAL PROJECTS	(378,087.58)	-	-	7,312.62	-	(385,400.20)
610-SANITARY SEWER	1,386,099.67	180,423.17	-	133,336.87	-	1,433,185.97
613-SEWER CAPITAL PROJECTS	347,506.70	2,571.70	-	6,556.00	-	343,522.40
670-SANITATION	196,467.26	30,405.96	-	52,200.03	-	174,673.19
950-SELF INSURANCE	270,022.97	3,629.88	-	4,536.47	-	269,116.38
951-UNEMPLOYMENT SELF INS	58,694.19	970.13	-	9,625.00	-	50,039.32
TOTAL BALANCE	12,999,888.90	1,158,502.28	(60.00)	2,794,529.83	-	11,363,921.35

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,180,154.68 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,744,696.25	2.176%
Wash St - Farm Mgmt Acct	104,552.82	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	4,071,281.56	2.31%
Wash St Bank - CD 08/30/2018	262,886.04	2.38%
TOTAL CASH IN BANK	11,363,921.35	

(1) Washington State Bank	2,342,734.04
Outstanding Deposits & Checks/Wages payable	(162,579.36)
	<u>2,180,154.68</u>

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
MAY 31, 2019**

FUND	7/1/2018 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	5/31/2019 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	3,792,889.51	-	3,255,187.94	-	1,537,701.57
002-AIRPORT FUND	216,686.89	306,857.21	-	245,924.16	-	277,619.94
010-CHAMBER REIMBURSEMENT	3,120.36	64,009.63	-	60,373.93	-	6,756.06
011-MAIN STREET REIMBURSEMENT	-	34,024.56	-	55,190.50	-	(21,165.94)
012-WEDG REIMBURSEMENT	-	49,920.24	-	49,402.06	-	518.18
050-DOWNTOWN INCENTIVE GRANT	128,500.00	-	-	79,000.00	-	49,500.00
110-ROAD USE	724,834.41	1,005,436.07	-	702,144.31	-	1,028,126.17
112-EMPLOYEE BENEFITS	-	808,641.14	-	808,641.14	-	-
114-EMERGENCY LEVY	-	63,596.11	-	63,596.11	-	-
121-LOCAL OPTION SALES TAX	-	781,458.72	-	781,458.72	-	-
122-LOST DEBT SERVICE	-	185,904.81	-	185,604.81	-	300.00
123-LOST DEBT SERVICE RESERVE	8,473.29	79,170.00	-	8,473.29	-	79,170.00
124-HOTEL/MOTEL TAX	-	55,107.94	-	13,336.52	-	41,771.42
125-UNIF COMM UR-NE IND	-	15,085.19	-	-	-	15,085.19
127-UNIF COMM UR - BRIARWOOD	-	42,249.92	-	38,687.56	-	3,562.36
129-SC RES UR	-	56,790.50	-	56,790.50	-	-
132-UNIF COMM UR - EBD	-	35,067.12	-	26,022.77	-	9,044.35
133-UNIF COMM UR-IRE	-	109,377.44	-	77,525.00	-	31,852.44
134-DOWNTOWN COMM UR	-	10,067.00	-	5,868.10	-	4,198.90
145-HOUSING REHABILITATION	37,809.51	9,500.00	-	38,568.95	-	8,740.56
146-LMI TIF SET-ASIDE	47,651.89	20,103.84	-	-	-	67,755.73
200-DEBT SERVICE	65,190.56	1,084,522.23	-	1,157,763.15	-	(8,050.36)
300-CAPITAL EQUIPMENT	145,742.38	298.50	-	55,432.40	-	90,608.48
301-CAPITAL PROJECTS FUND	3,242,414.72	2,049,757.01	-	2,996,732.01	-	2,295,439.72
305-RIVERBOAT FOUND CAP PROJ	-	315,515.47	-	-	-	315,515.47
308-INDUSTRIAL DEVELOPMENT	104,652.52	106,831.53	-	27,456.48	-	184,027.57
309-MUNICIPAL BUILDING	1,429,140.77	1,470.08	-	46,350.53	-	1,384,260.32
310-WELLNESS PARK	178,883.88	26,743.07	-	20,000.00	-	185,626.95
311-SIDEWALK REPAIR & REPLACE	75,480.31	62,589.33	-	77,045.12	-	61,024.52
312-TREE REMOVAL & REPLACE	97,136.42	35,000.00	-	69,473.08	-	62,663.34
510-MUNICIPAL BAND	4,078.70	2,757.46	-	3,273.00	-	3,563.16
520-DOG PARK	4,684.69	215.26	-	-	-	4,899.95
530-TREE COMMITTEE	7,728.31	6,954.50	-	4,333.46	-	10,349.35
540-POLICE FORFEITURE	2,051.49	-	-	-	-	2,051.49
541-K-9 PROGRAM	7,040.00	15,988.00	-	18,116.44	-	4,911.56
545-SAFETY FUND	100.00	-	-	100.00	-	-
550-PARK GIFT	142,418.61	5,082.47	-	2,436.00	-	145,065.08
570-LIBRARY GIFT	333,893.93	48,871.41	-	44,033.85	-	338,731.49
580-CEMETERY GIFT	11,048.00	-	-	-	-	11,048.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	603,906.24	1,938,088.52	(60.00)	1,333,509.63	-	1,208,545.13
601-WATER DEPOSIT FUND	23,870.00	19,950.00	-	16,615.00	-	27,205.00
602-WATER SINKING	-	29,649.07	-	29,649.07	-	-
603-WATER CAPITAL PROJECTS	-	1,783,108.16	-	2,168,508.36	-	(385,400.20)
610-SANITARY SEWER	715,813.10	2,045,522.50	-	1,328,149.63	-	1,433,185.97
612-SEWER SINKING	-	225,300.00	-	225,300.00	-	-
613-SEWER CAPITAL PROJECTS	381,043.09	22,299.68	-	59,820.37	-	343,522.40
670-SANITATION	160,034.64	426,620.69	-	411,982.14	-	174,673.19
950-SELF INSURANCE	238,854.45	103,833.23	-	73,571.30	-	269,116.38
951-UNEMPLOYMENT SELF INS	44,776.92	30,033.40	-	24,771.00	-	50,039.32
TOTAL BALANCE	10,197,821.22	17,912,258.52	(60.00)	16,746,218.39	-	11,363,921.35

Cash in Bank - Pooled Cash

		Interest Rate
Wash St. Bank - Operating Account	2,180,154.68 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,744,696.25	2.176%
Wash St - Farm Mgmt Acct	104,552.82	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	4,071,281.56	2.31%
Wash St Bank - CD 08/30/2018	262,886.04	2.38%
TOTAL CASH IN BANK	11,363,921.35	

(1) Washington State Bank	2,342,734.04
Outstanding Deposits & Checks/Wages payable	(162,579.36)
	2,180,154.68

Illa Earnest

From: Bryna Walker
Sent: Friday, June 14, 2019 11:38 AM
To: 'Illa Earnest'
Subject: Alley Party

On Friday July 26th we would like the alley to be blocked off between 3pm and 6pm with cones or barricades.
Thank you.
Bryna

Bryna Walker
Library Director
Washington Public Library
Washington, Iowa
319-653-2726



This email has been checked for viruses by AVG antivirus software.
www.avg.com

Illa Earnest

From: Robert Gaal
Sent: Monday, June 10, 2019 9:03 AM
To: Illa Earnest
Subject: Lebowskis outdoor seating proposal layout
Attachments: lebowskis' outdoor seating proposal.PDF

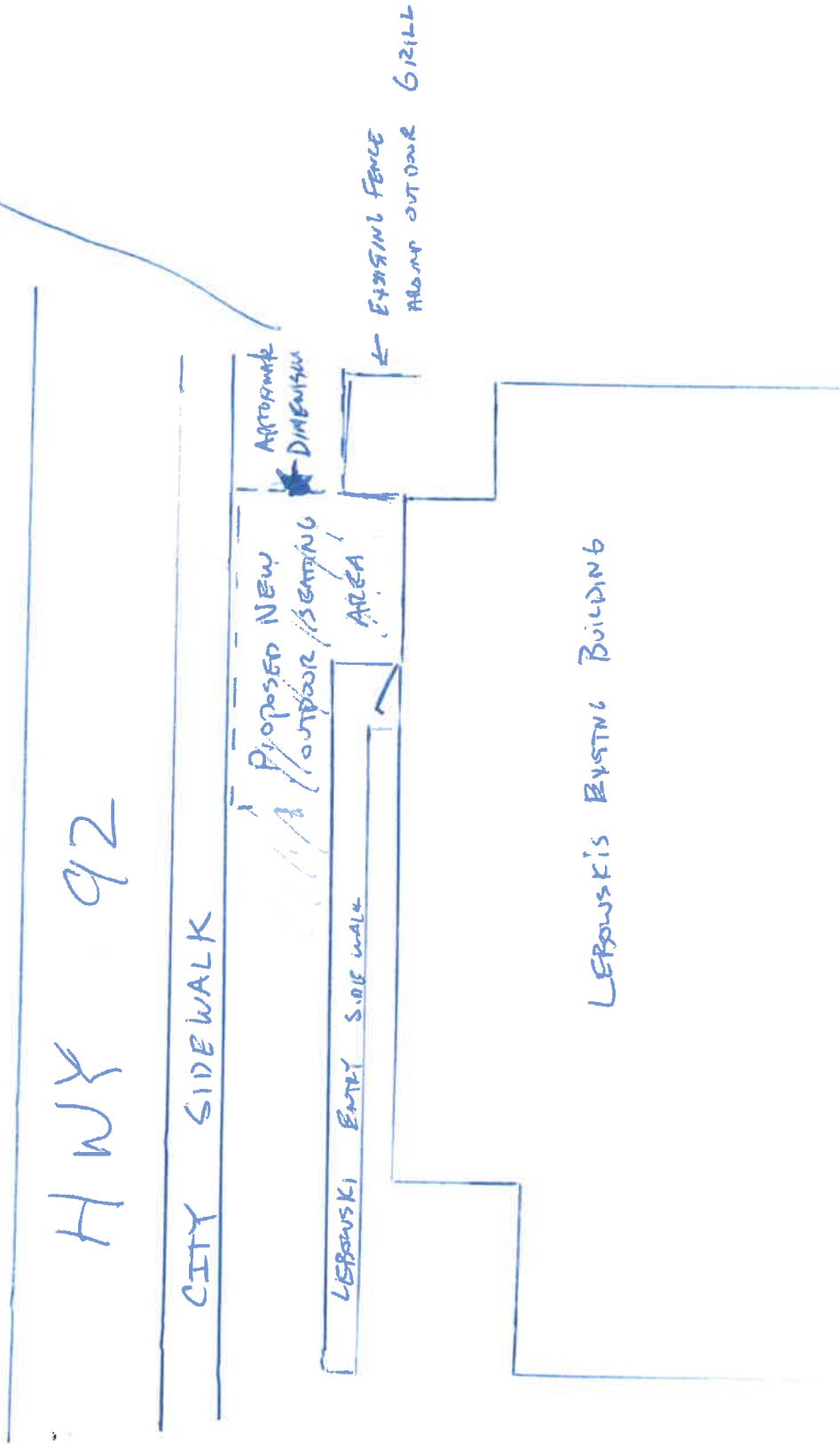
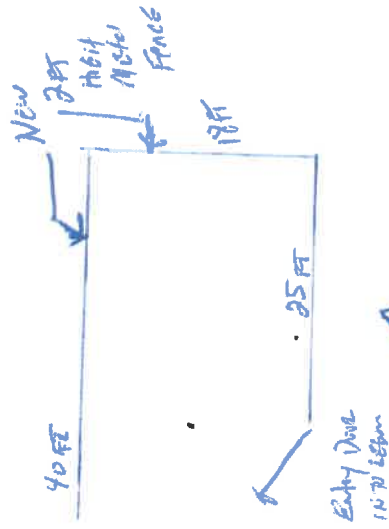
Illa,
Lebowski's would like to concrete to the area between our entry sidewalk and the city sidewalk and use a portion of this area for outdoor seating. We would install a short fence around the area separating it from the city sidewalk.
I have discussed concreting the are with Steve Donnelly he sees no problem with doing so.

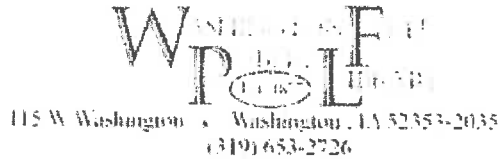
Please let me know if you need any further information or drawings.
Attached you will find my, very... not to scale, drawing of the proposed area.

Thanks,
Bob Gaal
319-548-1999

LEBOWSKI'S
OUTDOOR SEATING REQUEST

BOB GAAL
319-548-1999





Recruitment for a Library Board Opening

From the Washington Free Public Library

Washington Free Public library believes in the freedom to read and learn, and the freedom to compare and express ideas. WFPL strives to provide educational, cultural and social enrichment for all residents of the city of Washington and surrounding areas.

If you have passion, intellectual curiosity, and are eager to help us reach our long term goals and live out our mission statement please apply below.

The Washington Free Public Library seeks new trustees to serve on the board for a 6 year term. The Board meets on the second Thursday of every month at 4pm. As a board member, you should be a member in good standing with your library. The board is composed of seven members appointed by the Mayor, charged with overseeing the Library's services, policies, planning, and expenditures.

Serving on the board requires a person that is proficient in teamwork and possesses knowledge of the community. The recruit must be willing to contribute time and skills to the advocacy and betterment of the library with the goal of maintaining and improving library services. While serving on the board you will be working with a diverse group of people while creating connections with Library staff and patrons.

If interested in serving as a Library Trustee, please contact the Library Director at 319-653-2726 or admin@washington.lib.ia.us. Thank You for your interest in the library.

Name: Isabella Santoro

E-mail: isabella.santoro@gmail.com

Address: 406 W 2nd St Phone: 319-461-3601

Education: BA in International Studies Work Experience: 8 years management, 2 years office work in

What skills can you bring to the board? I am organized, task-driven, and always follow-through degree

If I say I'm going to do something. I already serve on other boards and committees and am very active within those. This includes the LET's Center Board, the Hotel-Motel tax committee, the library Foundation Board, and my local PEO group. I find it an asset that I know so many people in our community and have good relationships with them. I very much enjoy serving on the Hotel-Motel committee because it gives me a chance to work on projects that

beautify our community and increase tourism.
I think our library is a major asset to our community
and would be honored to serve on this board.
I am temperate in my opinions, speech and habits
and like to think things through before forming
an opinion or making a decision.

My flexible work and life schedule means I'm
able to attend meetings and volunteer whenever
possible. I am genuinely passionate about this
town and want to see it grow and flourish.
I believe the library plays a central role in that
pursuit and will continue to be as involved as
I'm able, whether as a member of this board
or just a passionate resident.

Thank you for your time and consideration.

Chabell Stewart

Mindy Graham



115 W Washington • Washington, IA 52353-2035
(319) 653-2726

Recruitment for a Library Board Opening

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If interested in serving as a Library Trustee, please contact the Library Director at 319-653-2726 or admin@washington.lib.ia.us. Thank You for your interest in the library.

Name: Mindy Graham

E-mail: jagm1g.sag@yahoo.com

Address: 421 South 8th Ave Phone: 319-863-1601

Education: 12th grade Work Experience: retail sales

What skills can you bring to the board? I believe the library should be a safe zone for everyone. Being a mother, I care for the childrens well being. Always trying to be open minded when situations arise. (This is for my 2nd term) Board approved 10/10/2013



CITY OF WASHINGTON

BOARD/COMMISSION APPLICATION FORM

Please return to: City of Washington, ATTN: City Clerk, PO Box 516, Washington, IA 52353

Application for: ___ Airport Commission ___ Planning & Zoning Commission ___ Board of Adjustment
___ Forestry Commission ___ Library Board ___ Historic Preservation Commission
___ Cable TV Commission ___ Tree Beautification Committee
___ Hotel/Motel Tax Fund Administration Committee X Park & Recreation Board

NAME Keely Brower HOME ADDRESS 925 N Marion Ave
OCCUPATION front desk EMPLOYER Eastern Iowa Chiropractic
PHONE NUMBER: HOME 319-530-9764 BUSINESS 319-683-6000
E-MAIL ADDRESS kbrower80@gmail.com

EXPERIENCE AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION (PLEASE FEEL FREE TO ATTACH ADDITIONAL INFORMATION AS NEEDED)

Secretary of Washington Athletic Boosters
Secretary of Washington Area Soccer Program
Member of Domestic Violence Coalition

WHAT IS YOUR PRESENT KNOWLEDGE OF THIS ADVISORY BOARD

The board oversees the parks in Washington

WHAT CONTRIBUTIONS DO YOU FEEL YOU CAN MAKE TO THIS ADVISORY BOARD? (OR STATE REASON FOR APPLYING)

I'm applying because I want to see recreation options continue to grow and thrive Not just for kids but adults too.

Signature Keely Brower

Date 5.20.19



CITY OF WASHINGTON

BOARD/COMMISSION APPLICATION FORM

Please return to: City of Washington, ATTN: City Clerk, PO Box 516, Washington, IA 52353

Application for: Airport Commission Planning & Zoning Commission Board of Adjustment

Forestry Commission Library Board Historic Preservation Commission

Cable TV Commission Tree Beautification Committee

Hotel/Motel Tax Fund Administration Committee Park & Recreation Board

NAME Charles Halvorson HOME ADDRESS 805 S Iowa Ave

OCCUPATION Tire Service EMPLOYER Greiner Tire

PHONE NUMBER: HOME 319-461-7939 BUSINESS 319-653-3880

E-MAIL ADDRESS charles.halvorson1979@gmail.com

EXPERIENCE AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION (PLEASE FEEL FREE TO ATTACH ADDITIONAL INFORMATION AS NEEDED)

I have enjoyed parks since I was little and would enjoy helping others enjoy them.

WHAT IS YOUR PRESENT KNOWLEDGE OF THIS ADVISORY BOARD?

I have talked to Don & Jaroy and they have told me about it.

WHAT CONTRIBUTIONS DO YOU FEEL YOU CAN MAKE TO THIS ADVISORY BOARD? (OR STATE REASON FOR APPLYING)

I have 3 children and have taken them to many parks in Iowa and Minnesota so I feel I could contribute to keeping our parks the wonderful places they are.

Ch Hal
Signature

6-17-2019
Date

Biographical Sketch
Applicant for Historic Preservation Commission

NAME: (Mr. Mrs Ms. Dr. *please circle one*): Jamie Engeman - Evans

ADDRESS: 420 W 7th St, Washington, IA

WORK PHONE NUMBER WORK: (319) 354-3792

HOME PHONE NUMBER: (319) 316-2239

EMAIL ADDRESS:

jengeman.evans@gmail.com

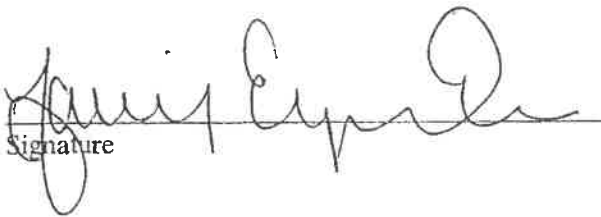
INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION (Describe education, employment, memberships, publications, and/or other activities which indicate your interest in and commitment to historic preservation; or provide a statement detailing your interest in local history and commitment to historic preservation; use extra sheets if necessary)

EDUCATION: 2014 BA History - University of Iowa

EMPLOYMENT: Westwinds Real Estate - Iowa City, IA

INTEREST: I believe historic preservation is an important resource for communities. I find working with the commission a way to be involved in preserving the culture of our community.

While serving on the Washington Historic Preservation Commission, I will work to insure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation.


Signature

5/21/2019
Date



Hotel Motel Fund Administration Committee

June 14, 2019

Dear Council Members,

A unique opportunity was presented to our committee to grow tourism in our area and a way to better share what we have to offer. On April 11 & June 13, 5 community members in Washington attended a Guide Training Workshop to develop skills that professional guides use to meet the needs of visitors to our community.

The training was provided by Diane Van Wyngarden, Tourism Specialist for Iowa State University and a nationally certified interpretive guide, who teaches and coaches professional guiding at the national level. The workshop offered education on improving our skills and techniques for creating and delivering dynamic guided programs or tours, with a focus on guiding adult visitors.

All individuals completing the workshop have the optional opportunity to receive Professional Guide Certification from Iowa State University for an additional \$50. 4 of the attendees would like to pursue this certificate.

The Hotel Motel Fund Administration would like to request funding to reimburse for the cost of this workshop, which was presented to us on such a short timeline that we were unable to make the request prior to attending.

Costs Incurred \$1,109.86:

Lodging & Meals: \$636.56

Workshop & Certification: \$250

Transportation: \$223.30

We request these costs be reimbursed to the Washington Chamber of Commerce who paid for all expenses before the ability for funding request.

Warm regards,

Your Name

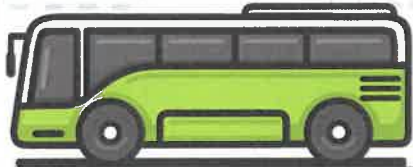
Hotel Motel Fund Administration Advisor





GUIDE TRAINING & CERTIFICATION PROGRAM THURSDAY JUNE 13 2019

IGTA MEETING
9:00 to 9:30 AM
REGISTRATION
9:30 to 10:00 AM
WORKSHOP
10:00 to 3:00 PM



WHO SHOULD ATTEND:

This program is specifically designed for staff and volunteers who lead guided programs at Iowa's diverse community tourism assets including but not limited to, museums, parks and conservation areas, historic sites, science centers, agritourism and other tourism related attractions.

The program has two separate elements:

A one-day workshop filled with interactive methods & techniques for creating and delivering dynamic guided programs. The workshop includes:

- Tips and best practices for all audiences, with a focus on guiding adult visitors, including the unique needs of motorcoach and other travel groups.
- The course workbook, all workshop activities, lunch and refreshments. Partnership funding from Iowa State University Extension and Outreach, ISU Foundation Excellence in Extension, Visit Mason City and Iowa Group Travel Association allows us to offer the workshop at just \$10.
- Diane Van Wyngarden, Tourism Specialist for Iowa State University and a nationally certified interpretive guide, who teaches and coaches professional guiding at the national level will lead our workshop.

All individuals completing the workshop have the optional opportunity to receive Professional Guide Certification from Iowa State University.

- Certification is an additional fee and see page 2 for more information.
- Indicate your interest in pursuing the coaching/certification on the registration form below.



Alternate Date/Location: This same workshop will be held Thursday, April 11, 2019 at the Central Iowa Expo, 1827 217th Rd, Boone in partnership with the Ames CVB, Boone County CVB and Iowa State University Extension & Outreach Boone County and Story County.

location

The Music Man Square
308 S. Pennsylvania Avenue
Mason City, IA 50401
themusicmansquare.org/visit-us/

Program
Partners:



Registration Form

Registration is required and due by June 5, 2019.
Complete form for each person registering.

Name: _____ Phone: _____

Organization: _____ Email: _____

Please check appropriate boxes: \$10 per person June 5 workshop fee
 Check enclosed I'll pay at the workshop

Do you currently lead guided tours? Yes No

Are you interested in the *optional* Professional Guide Certification: Yes No Maybe

Special Dietary Needs: _____

Send registration to: Central Iowa Tourism Region • PO Box 454 • Webster City, IA 50595
FAX: 515-832-4809 • Email: ann@iowatourism.com • Phone: 800-285-5842

Cancellations after June 5 and no-shows will be subject to pay registration fee.

YOUR
NEXT
STEP

CERTIFICATION

Reasons to become a Certified Professional Guide



WHAT DO I NEED TO DO

Certification is an **optional opportunity** for individuals who have completed the training workshop.

Your one-hour certification & coaching session will be held at your place of work (or Iowa location of your choosing). Certification is an additional fee (\$100), and those who sign up at the workshop are eligible for a reduced rate of \$50. **Bring your calendar to the workshop for scheduling. Some restrictions apply for the \$50 reduced rate and contact the CITR office at 800.285.5842 with questions.**

Your certification session begins with what you do — conducting a program with visitors to your site. During this time, the certification coach will be just another member of your audience. If your session is held when there are no visitors, you may conduct your program for only the coach.

Prior to beginning your session, select the reasons why you wish to complete certification (listed above); and share these with the coach, plus anything else you would like to discuss about your programs. The best length of time for the coach to observe your program ranges from 20–45 minutes. Indicate when signing up if your program length must be outside of that time span.

You will meet privately for a discussion with the coach after your program. Your guided program plus private coaching session can total up to one hour in length. You will achieve Professional Guide certification from Iowa State University upon completion of both the one-day training workshop and your one-hour certification coaching session.

Your Certified Professional Guide credentials include a certificate and news release from Iowa State University, and your name will be listed on Iowa State University's Professional Guide certification website. You may also choose to include your attraction/organization with your public recognition and website listing.

In addition to certification, you may also earn 0.5 Continuing Education Credits from Iowa State University (CEUs are an additional fee), by completing both the workshop and your certification session.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

June 13, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: South 15th Improvements, Change Order #1

As I had shared with the Council at end of the May 21 meeting, it has been determined that the planned discharge of the stormwater for the South 15th improvements will be problematic, as it is in the backyards of properties that already experience significant stormwater concerns. We examined options, and by far the most cost-effective option is to pipe the stormwater underground through the backyards rather than have it flow over the ground to the creek. This is similar to the tiling improvement we did several years ago on the south side of the creek. This approach will also improve the existing situation by putting underground much of what has been running over the ground since the subdivision was originally constructed several decades ago.

The proposed change order is \$29,800. As a reminder, we came in \$192,000 under the engineer's estimate on this project, so can manage this improvement without any issues, and we believe it will make for a better overall project.

CHANGE ORDER

No. 1

DATE OF ISSUANCE 6-12-2019 EFFECTIVE DATE 6-18-2019

JURISDICTION City of Washington

CONTRACTOR DeLong Construction, Inc.

Contract: South 15th Avenue Pavement Reconstruction and Subdivision Project

Project: Paving, Water Main, Sanitary Sewer & Storm Sewer

JURISDICTION's Contract No. _____ ENGINEER's Contract No. 5016276

ENGINEER Garden & Associates, LTD

You are directed to make the following changes in the Contract Documents:


Description: Install 24" storm sewer downstream of existing termination

Reason for Change Order: Prevent storm water discharge

Attachments: (List documents supporting change) DeLong estimate of costs

CHANGE IN CONTRACT PRICE:
Original Contract Price: \$ <u>719,238.36</u>
Net Increase (Decrease) from previous Change Orders No. <u> </u> to <u> </u> : \$ <u>0.00</u>
Contract Price prior to this Change Order: \$ <u>719,238.36</u>
Net Increase (Decrease) of this Change Order: \$ <u>30,310</u>
Contract Price with all approved Change Orders: \$ <u>749,548.36</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. <u> </u> to <u> </u> : Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net Increase (Decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:
By: 
ENGINEER(Authorized Signature)

Date: 6-14-2019

APPROVED:
By: _____
JURISDICTION(Authorized Signature)

Date: _____

ACCEPTED:
By: 
CONTRACTOR(Authorized Signature)

Date: 6-14-19

EJCDC 1910-8-B (1996 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractor of America and the Construction Specifications Institute.



"Our Business is Earth Moving, Our Quality is World Class"

An EEO/AA Employer

An Iowa DOT Certified DBE / WBE Contractor

1320 North 8th Avenue
PO Box 488
Washington, Iowa 52353

Ph: 319-653-3334
F: 319-653-3351
www.delonginc.com

EXTRA- 24" STORM SEWER OUTLET

SOUTH 15TH RECONSTRUCTION/SUBDIVISION
COUNTY: WASHINGTON

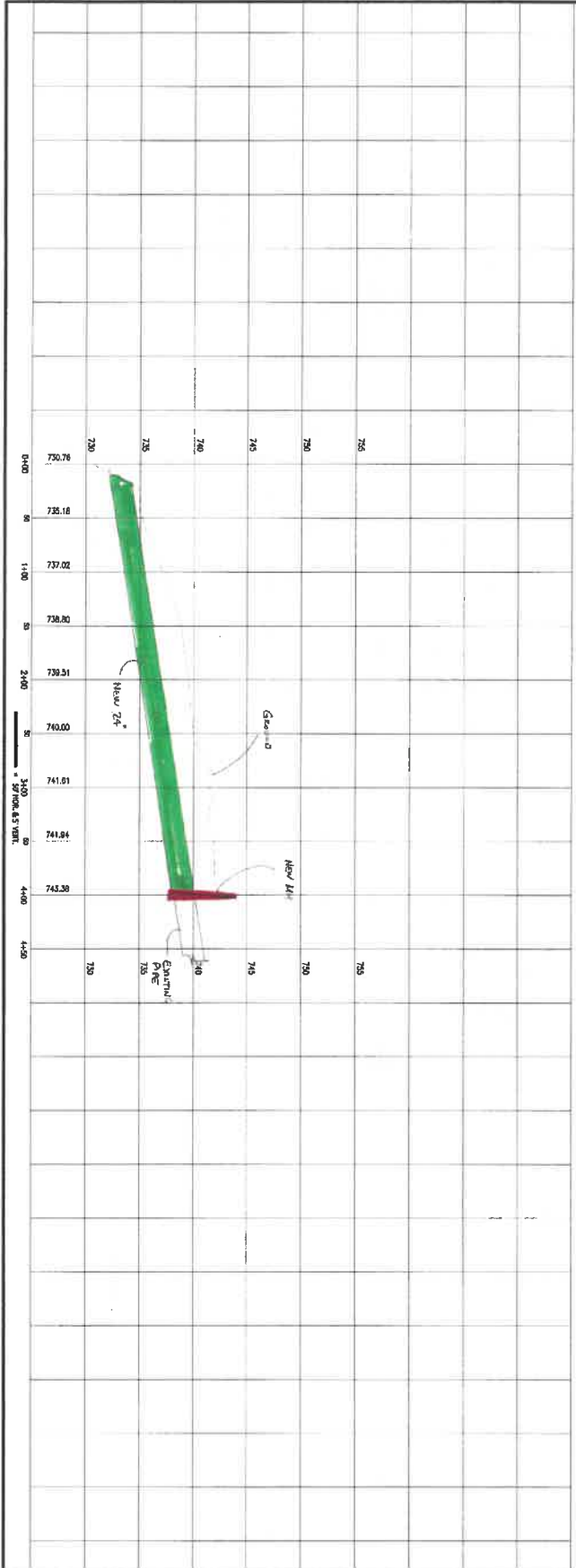
ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
1	24" STORM SEWER, TRENCHED	400	LF	\$ 50.00	\$ 20,000.00
2	MANHOLE, SW-301, 48"	1	EA	\$ 3,300.00	\$ 3,300.00
3	CLEARING & GRUBBING	1	LS	\$ 4,000.00	\$ 4,000.00
4	TOPSOIL, SEED, FINISH GRADE	1	LS	\$ 2,500.00	\$ 2,500.00
				TOTAL	\$ 29,800.00

NOTES:

Quote good for 30 days.
Please add an additional 5 working days to our contract to complete this work.

DELONG CONSTRUCTION, INC.

BRENDAN DELONG
319-461-3796



SHEET NO.
D 01

PROJECT NO.
20190278

DATE
MAY 12, 2019

REVISIONS:

APPROVED:
JP

DRAWN BY:
TBL

SCALE:

SHEET TITLE
PLAN AND PROFILE

**15TH AVENUE PAVING,
AND STORM SEWER
WASHINGTON, IOWA**

GARDEN & ASSOCIATES, LTD.
ENGINEERS & SURVEYORS
2702 2nd Avenue East, Suite 2 P.O. Box 451
Oskaloosa, Iowa 52577
641.672.2618 Phone
641.672.2681 Fax
500 E. Taylor, Suite C
Oskaloosa, Iowa 52501
641.782.4025 Phone
641.782.4318 Fax
800.491.2524 Iowa Toll Free
email@gardenassociates.net

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

June 13, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Southeast Sanitary Sewer Basin Project Change Order #1

As was discussed when the bid was awarded on this project back in February, we came well under the engineer's estimate for this project, and planned on investigating some additional work to max out our \$600,000 Community Development Block Grant for the project. We were able to get the State of Iowa to increase the grant share of the project from 45% to 50%, and then only had to add \$100,707.40 in work to the contract to max out the grant.

This is great news, and will allow us to slip-line an additional 2,376 lineal feet of sewer (in addition to the 11,300 LF previously awarded), and to rehabilitate 4 additional manholes (in addition to the 20 rehabs already awarded). Thanks to FOX and to Simmering-Cory for helping us put together this plan for the maximum benefit to our system at the minimum cost to Washington's taxpayers.

Date of Issuance:	Effective Date:
Owner: City of Washington	Owner's Contract No.: N/A
Contractor: Municipal Pipe & Tool	Contractor's Project No.:
Engineer: FOX Engineering Associates, Inc.	Engineer's Project No.: 2045-17A
Project: SE Basin I&I Reduction Project – Phase I	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description:

Add the following quantities, per the base bid items, to the contract documents:

CO 1.01, CCTV 8-INCH SANITARY SEWER, PRE CONSTRUCTION INSPECTION ADD 1,864 LF	<u>\$1,864</u>
CO 1.02, CCTV 10-INCH SANITARY SEWER, PRE CONSTRUCTION INSPECTION ADD 512 LF	<u>\$512</u>
CO 1.03, CCTV 8-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION ADD 1,864 LF	<u>\$932</u>
CO 1.04, CCTV 10-INCH SANITARY SEWER W/REPORT, POST CONSTRUCTION INSPECTION ADD 1,864 LF	<u>\$384</u>
CO 1.05, SANITARY SEWER MAIN LINE, PROTRUDING TAP CUT ADD 6 EA	<u>\$1,200</u>
CO 1.06, CIPP LINING, 8" O.D., MODULUS EL=350,000, 6MM ADD 1,864 LF	<u>\$35,602.40</u>
CO 1.07, CIPP LINING, 10" O.D., MODULUS EL=350,000, 6MM ADD 512 LF	<u>\$10,752</u>
CO 1.08, CIPP LINING, SERVICE REINSTATEMENTS ADD 19 EA	<u>\$1,520</u>
CO 1.09, TESTING, CEMENTITIOUS MORTAR LINING OF MANHOLE ADD 3 EA	<u>\$363</u>
CO 1.10, REBUILD BENCH & TROUGH ADD 6 EA	<u>\$8,064</u>
CO 1.11, NEW CHIMNEY SEALS, INTERNAL ADD 10 EA	<u>\$4,150</u>
CO 1.12, EPOXY LINER OF MANHOLE ADD 128 VF	<u>\$27,904</u>
CO 1.13, BOXOUT & ALIGN NEW FRAME ADD 10 EA	<u>\$14,810</u>
CO 1.14, POINT REPAIR SITE MOBILIZATION DEDUCT 1 EA	<u>(\$7,350)</u>

Remove one point repair mobilization from the contract to accurately reflect only the 8 excavation point repair locations per sheets F4.0-F4.1 of the contract documents. Deduct the unit price amount from the contract.

Additional CIPP Sections added:

Change Order No. 1, CIPP 1 - 4029 – 4028 – 398 LF 8-Inch CIPP
Change Order No. 1, CIPP 2 - 4042 – 4041 – 197 LF 8-Inch CIPP
Change Order No. 1, CIPP 3 - 4151 – 4152 – 390 LF 8-Inch CIPP
Change Order No. 1, CIPP 4 - 4133 – 4132 – 512 LF 10-Inch CIPP
Change Order No. 1, CIPP 5 - 4161 – 4162 – 439 LF 8-Inch CIPP
Change Order No. 1, CIPP 6 - 4055 – 4053 – 440 LF 8-Inch CIPP

Additional Manholes with work items added:

MH 521	MH 4014
MH 4023	MH 4054
MH4058	MH 4096
MH 4104	MH 4131
MH 4134	MH 4154
MH 4202	MH 4213
MH 4285	

TOTAL ADD TO CONTRACT = \$100,707.40

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,079,630.10</u>	Original Contract Times: Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ <u>0</u>	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days
Contract Price prior to this Change Order: \$ <u>1,079,630.10</u>	Contract Times prior to this Change Order: Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>100,707.40</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days or dates
Contract Price incorporating this Change Order: \$ <u>1,180,337.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>September 13, 2019</u> Ready for Final Payment: <u>October 11, 2019</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (if required)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____

CITY OF WASHINGTON

215 E. Washington Street
Washington IA 52353

June 4, 2019

Joe Bohlke
Iowa Economic Development Authority
200 East Grand Avenue
Des Moines, Iowa 50309

Dear Joe:

This letter is a request to amend our 2018 CDBG contract (18-WS-020) for our Sanitary Sewer Improvements Project. This amendment request is for change in performance targets as well as budget.

Increase in Performance Targets. With the low bid coming in 27% lower than the Engineer's estimates, the City reviewed extending the areas of CIPP lining and manhole repairs to accomplish additional work at the lower than anticipated rates. In the original application, we proposed to line 11,300 LF of sewer main, and repair 20 manholes. We would like to add in an additional 2,376 LF (1,864 LF of 8" and 512 LF of 10") of CIPP lining and 4 additional brick manholes (#4014, #4023, #4054, #4285). Please see attached proposed Change Order outlining the extra work as well as map showing all areas of work.

Regarding the Environmental Review pertaining to this additional work, we have reviewed the Checklist and since this is the same activity of CIPP lining and manhole repairs with just an extension of the areas, we do not see any additional review needed.

Budget Amendment. This is also a request for budget amendment that lowers the percentage ratio of local match to CDBG percentage. While the lower bids impacted the ratio, the City is proposing to keep a minimum of a 50/50 split of the entire project costs based on the bid received and the proposed Change Order No. 1. Additionally, the City and engineer understand that if this amendment is approved the contingency fund will be eliminated and that any additional, unexpected work will be paid completely by the City. The following chart shows the break down of funding for the project before and after the proposed amendment.

	CDBG Share (%)	Local Share (%)	Total Costs
Application	\$600,000 (44.86%)	\$737,399 (55.14%)	\$1,337,399.00
Amendment	\$600,000 (49.98%)	\$600,337.50 (50.02%)	\$1,200,337.50
Change	\$0.00 (+5.12%)	(\$137,061.50) (-5.12%)	(\$137,061.50)

Joe Bohlke
Iowa Economic Development Authority
June 4, 2019

Page 2 -

In summary, we are able to do more work, with less overall costs and are requesting that the CDBG funds remain the same but not exceed 50% of the overall project costs.

If you have any questions regarding this request, please contact our Administrators at Simmering-Cory, either Justin Yarosevich (515-355-4072) or Melanie Mitchell (641-357-7554).

Thank you for your consideration of this request.

Sincerely,

Jaron Rosien
Mayor

Attachment

Brent Hinson

From: Melanie Mitchell
Sent: Monday, June 10, 2019 11:44 AM
To: 'Brent Hinson'; Illa Earnest
Cc: Justin Yarosevich
Subject: RE: Amendment Request for Sanitary Sewer Project

We wanted to let you know that the State has authorized the Amendment Request for the additional work, and the Budget Amendment Request. This revised budget will be reflected on the next Draw.

Please let me know if questions.
Thank you.

From: Melanie Mitchell
Sent: Wednesday, June 05, 2019 12:12 PM
To: Illa Earnest <iearnest@washingtioniowa.gov>
Subject: RE: Amendment Request for Sanitary Sewer Project

Thank you, Illa. We'll get it submitted.

From: Illa Earnest <iearnest@washingtioniowa.gov<mailto:iearnest@washingtioniowa.gov>>
Sent: Wednesday, June 05, 2019 11:29 AM
To: Melanie Mitchell <melanie@sc-ic.com<mailto:melanie@sc-ic.com>>
Subject: RE: Amendment Request for Sanitary Sewer Project
Importance: High

Here it is.

[illa email signature]

From: Melanie Mitchell [mailto:melanie@sc-ic.com<mailto:melanie@sc-ic.com>]
Sent: Tuesday, June 04, 2019 1:16 PM
To: 'Brent Hinson'; Illa Earnest
Cc: Justin Yarosevich
Subject: Amendment Request for Sanitary Sewer Project

Attached please find the Amendment Request letter that the Mayor needs to sign for your Sanitary Sewer Project. This is requesting authorization of the additional work as proposed in Change Order #1, as well as a budget amendment to decrease your Local/CDBG ratio.

Please have the Mayor sign and then email the signed page back to me so that we can get it submitted.

Please contact either Justin or me if you have any questions.
Thank you!

Melanie Mitchell
Simmering-Cory
PO Box 141, Clear Lake, IA 50428-0141
Phone: 641-357-7554 (direct to desk)



MMS Consultants, Inc.
Experts in Planning and Development Since 1975

1917 S. Gilbert Street
Iowa City, Iowa 52240
319.351.8282

mmsconsultants.net
mms@mmsconsultants.net

June 6, 2019

Mr. Keith Henkel
City of Washington
215 E. Washington Street
Washington, IA 5253

Re: Wiley Second Addition acceptance of public improvements

Dear Keith,

I am writing to recommend that the City of Washington accept the water main and sanitary sewer systems installed in Wiley Second Addition. This recommendation is based on observations and measurements taken by MMS Consultants staff as follows.

- Random observations of the construction activities performed by DeLong Construction found installation of these utilities being accomplished in good condition.
- The sanitary sewer deflection and leakage (by low pressure air test) were observed and found to be acceptable.
- The pressure testing of the water main was observed and found to be acceptable.
- MMS has received documentation that two consecutive tests for bacterial infection of the water sampled from the water main indicated the water was safe for drinking purposes. Testing was provided by DeLong Construction.
- MMS has prepared As-Built plans that indicate construction was completed in general conformity to the project plans and specifications. Two paper copies of As-Built plans are included with this letter. A .pdf version will be emailed to you.

Acceptance of the improvements should be deferred until you receive maintenance bonds directly from Delong Construction.

Respectfully Submitted

Paul V. Anderson P.E.
MMS Consultants, Inc.

Environmental Specialists

Landscape Architects

Land Planners

Land Surveyors

Civil Engineers

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

June 13, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "Brent Hinson", is written over the printed name and title.

Re: Wiley Subdivision Second Addition, Acceptance of Improvements

In far less than 9 years after the completion of the improvements, we are ready to accept Wiley's 2nd Addition. The Developer has provided all of the relevant documentation, and we need Council authorization to accept the improvements and release the initial development agreement payment to the Wileys.

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING CERTAIN MUNICIPAL
IMPROVEMENTS CONSTRUCTED IN WILEY SUBDIVISION
SECOND ADDITION, WASHINGTON, IOWA AND AUTHORIZING
ECONOMIC DEVELOPMENT AGREEMENT PAYMENT**

WHEREAS, the City of Washington did by Resolution 2019-041 on March 19, 2019, approve the final platting of the subdivision referred to as Wiley Subdivision Second Addition, Washington, Iowa; and

WHEREAS, as a condition for said final approval, the developer was required to enter into a Subdivider's Agreement with the City regarding the construction of certain municipal improvements, including water mains and sanitary sewer mains; and

WHEREAS, pursuant to said Subdivider's Agreement, the City Council is required to pass a resolution releasing the Subdivider from the obligations of said agreement at which time the improvements are completed in accordance with the City's standards; and

WHEREAS, the developer has completed said improvements, and seeks the approval and acceptance of these improvements; and

WHEREAS, following public hearing on March 19, 2019 the City entered into a Development Agreement with Greg and Lori Wiley whereby the City would provide an economic development grant to reimburse the Developer for infrastructure costs of up to \$40,000 in conjunction with the Wiley Subdivision Second Addition improvements.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the aforementioned municipal improvements have been installed in accordance with City standards and the subdivision. Therefore, the subdivision is hereby released from the lien for the construction of the municipal improvements without further documentation.

Section 2. That as the Developer has provided appropriate documentation as per the Development Agreement and met all other requirements, the City Council hereby authorizes release of 90% of applicable utility costs for the project at this time.

Section 3. That the final 10% of reimbursements for utility costs shall be released upon issuance of an occupancy permit for the Dollar Tree store without further action from the Council.

Section 4. That upon issuance of the aforementioned occupancy permit, the Developer shall be released from the obligation to pay for sidewalk costs under Section 6 of the Subdivider's Agreement signed August 27, 2010, without further action from the Council.

PASSED AND APPROVED this 18th day of June, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Application No: 1
 Invoice No: WAS153-1
 Invoice Date: 4/16/2019
 Terms: Net 30
 Due Date: 5/16/2019
 Period To: 4/15/2019
 Project No:
 Contract Date:

Project: Wiley Subdivision-2nd Addition
 South Wiley Avenue
 Letting Date: 3/19/19
 Wage Rates NOT in Effect

Via(Architect/
 Engineer)

To(OWNER): Greg Wiley
 2474 Hwy 92
 Washington, IA 52353

From: DeLong Construction, Inc.
 1320 North 8th Avenue
 PO Box 488
 Washington, IA 52353
 (319) 653-3334

For:

No.	Description	Total Quantity	Unit Cost	Total Cost	Completed Units	Current Value	Prior Value	Due This Request
1	SITE UTILITIES	1	34,900.00	34,900.00	1	34,900.00	0.00	34,900.00
2	ALTERNATE - 2" WATER SERVICE	0	1,000.00	0.00	0	0.00	0.00	0.00
3	ALTERNATE - SILT FENCE, INSTALL ONLY	0	1.90	0.00	0	0.00	0.00	0.00
				<u>34,900.00</u>	<u>34,900.00</u>	<u>34,900.00</u>	<u>0.00</u>	<u>34,900.00</u>

Application No: 1
 Invoice No: WAS153-1
 Invoice Date: 4/16/2019
 Terms: Net 30
 Due Date: 5/16/2019
 Period To: 4/15/2019
 Project No:
 Contract Date:

Project: Wiley Subdivision-2nd Addition
 South Wiley Avenue
 Letting Date: 3/19/19
 Wage Rates NOT in Effect
 Via(Architect/
 Engineer)

To(OWNER): Greg Wiley
 2474 Hwy 92
 Washington, IA 52353
 From: DeLong Construction, Inc.
 1320 North 8th Avenue
 PO Box 488
 Washington, IA 52353
 (319) 653-3334

Contract sum.....	34,900.00
Completed to date.....	34,900.00
Retainage.....	0.00
Total earned less retainage.....	34,900.00
Previous billings.....	0.00
Current payment due.....	34,900.00
Sales tax.....	0.00
Total due.....	34,900.00

For:



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Steve Donnolly-Building and Zoning Official
Date: 6/14/2019
Re: Site Plan for Allen Mitchell CPA

Council,

On Tuesday, June 11, the City of Washington's Planning and Zoning Commission met to review and discuss a site plan for Allen Mitchell CPA. The lot is located at 123 E. 2nd St. and was the former Red Bear Daycare/Linda Lou's Restaurant. It was discussed at length and P&Z would like the City Council to approve the site plan on the stipulation that the curbing in the parking area of the drive thru lane be reviewed by the City's hired engineer Jack Pope and Maintenance and Construction Department Head J.J. Bell.

After review, it was decided that the curbing be removed for site safety issues with the drive thru, storm water issues and easier removal of snow in the winter. Instead of curbing, the pavement will have to be painted to indicate no parking and designate the drive thru lane.

With the review that P&Z requested, P&Z would recommend that City Council pass the site plan as presented with the curbing removed from the parking area as amended on the site plan drawing.

RESOLUTION NO. _____

**A RESOLUTION APPROVING THE SITE PLAN FOR HORIZON
ARCHITECTURE DEVELOPMENT**

WHEREAS, Horizon Architecture Development has filed a Site Plan for a proposed business building at 123 E. 2nd St. as required under Chapter 164 of the Washington Code of Ordinances; and

WHEREAS, the Building Official has reviewed and recommended said revised Site Plan; and

WHEREAS, the Planning & Zoning Commission voted at its meeting on June 11, 2019 to recommend to the City Council the approval of said Amended Site Plan with the removal of curbing in the drive thru area as indicated on Amended Site Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Said Amended Site Plan is hereby approved by the City Council.

PASSED AND APPROVED this 18th day of June, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

MINOR SITE PLAN FOR HORIZON ARCHITECTURE DEVELOPMENT IN THE CITY OF WASHINGTON WASHINGTON COUNTY, IOWA

SITE INFORMATION

PROPERTY LOCATION: 123 EAST SECOND STREET WASHINGTON, IA 52353

REQUIRED PARKING
B-1 ZONING THEREFORE NO PARKING REQUIRED

PROPOSED PARKING
ON STREET ADJACENT TO PROPERTY IS 7 STALLS INCLUDING 1 ACCESSIBLE PARKING STALL

EXISTING SITE	13,199 SF	0.30 AC	(100%)
BUILDING AREA =	0 SF	0 AC	(0%)
PAVEMENT =	0 SF	0 AC	(0%)
OPEN SPACE =	13,199 SF	0.30 AC	(100%)
PROPOSED SITE	13,199 SF	0.30 AC	(100%)
BUILDING AREA =	8,307 SF	0.19 AC	(65%)
PAVEMENT =	1,869 SF	0.05 AC	(16%)
OPEN SPACE =	2,923 SF	0.07 AC	(20%)

*DOES NOT INCLUDE AREA WITHIN ROW.

ZONING INFORMATION
B-1 RETAIL BUSINESS DISTRICT

FEMA FLOODWAY INFORMATION
NOT APPLICABLE

YARD SETBACKS
FRONT: NONE
SIDE: NONE
REAR: 1.5'

PROPOSED USE
COMMERCIAL

BUILDING TYPE PER 2009 IBC:
TYPE V-B

UTILITY & EMERGENCY CONTACTS

THE FOLLOWING UTILITY COMPANIES MAY HAVE FACILITIES IN PROXIMITY TO THE PROJECT:

ALLIANT ENERGY
CONTACT: TROY ENGELBERG
EMAIL: TROY.E@ALLIANTENERGY.COM
PHONE: 720/278-8290

CENTURYLINK
CONTACT: TOMA STUBBER
PHONE: 720/278-8290

IOWA COOPERATIVE TELEPHONE
CONTACT: JAMES GARRHAM
PHONE: 319/653-2847

CITY OF WASHINGTON
CONTACT: TERRY HANSEN
PHONE: 319/653-2847

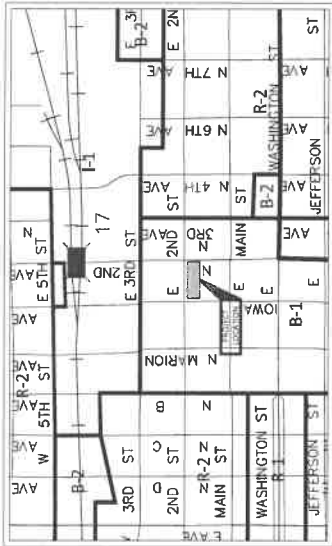
WINDSTREAM COMMUNICATIONS
CONTACT: LOCATE DISK
EMAIL: LOCATE_DISK@WINDSTREAM.COM
PHONE: 866/447-4474

WINDSTREAM COMMUNICATIONS CORP.
CONTACT: MARIANNE WELLS
PHONE: 361/743-4735

CITY CONTACTS

CITY OF WASHINGTON
CITY ADMINISTRATOR
BERNIE O. HANSEN
215 EAST WASHINGTON
WASHINGTON, IA 52353
319/653-6584
BHANSEN@WASHINGTONIA.GOV

PROJECT VICINITY MAP CITY OF WASHINGTON



THIS PROJECT HAS BEEN DESIGNED IN ACCORDANCE WITH THE CITY OF WASHINGTON DESIGN STANDARDS. NO DESIGN VARIANCES REQUESTED.

INDEX OF SHEETS

SHEET	TITLE
CO.00	COVER SHEET
CO.01	LEGEND AND GENERAL NOTES
CO.02	GENERAL NOTES
CL.00	EXISTING CONDITIONS PLAN
CL.00	SITE AND UTILITY PLAN
CS.00	GRADING, EROSION CONTROL, PAVEMENT PLAN
LI.00	LANDSCAPE PLAN
LI.01	LANDSCAPE DETAILS

OWNER:
CITY OF WASHINGTON
PO BOX 516
WASHINGTON, IA 52353

APPLICANT:
HORIZON ARCHITECTURE
3116 ALPINE COURT
IOWA CITY, IA 52245
563-506-4965
MICHAEL@HORIZON-ARCHITECTURE.COM

PREPARED BY:
AXIOM CONSULTANTS, LLC
C/O NICK BETTIS, P.E.
60 E. COURT STREET, UNIT 3
IOWA CITY, IOWA 52240
319-519-6220
BRIAN@AXIOM-CON.COM



SIGNED: NICHOLAS J. BETTIS, P.E.
LICENSE NUMBER 17780
DATE: _____
I HEREBY CERTIFY THAT THE ENGINEERING DESIGNARY USER NUMBERED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A QUALIFIED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2019.
PAGES OR SHEETS COVERED BY THIS SEAL: _____

PLANNING AND ZONING CHAIRPERSON

BY: _____ DATE: _____
MAYOR

BY: _____ DATE: _____



REV	DESCRIPTION OF CHANGES	DATE
A	COMMENTS	JUNE 7, 2019

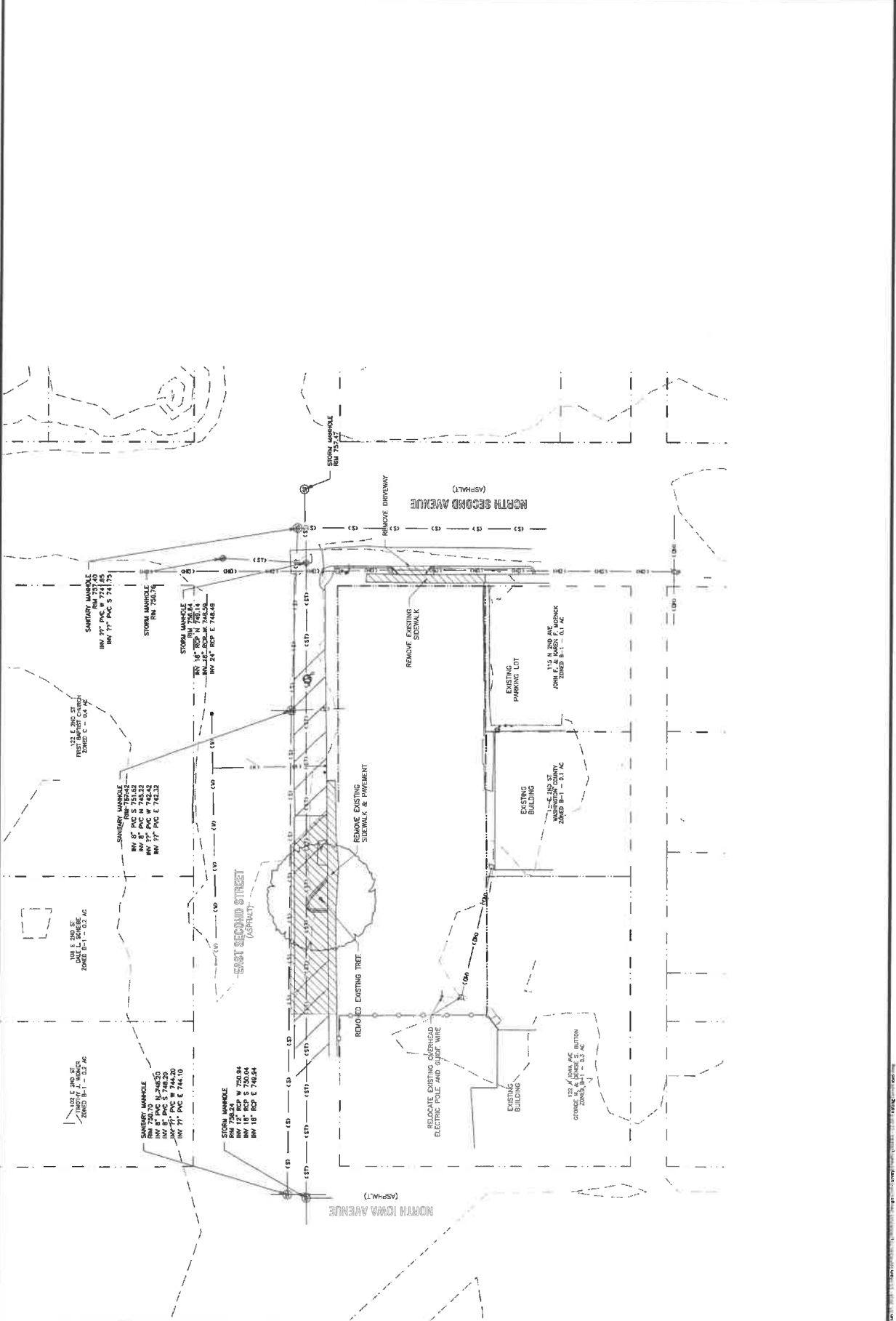
DRAWING LOG

PROJECT NAME: PANPANN, LLC DEV.

CLIENT NAME: HORIZON ARCH.

PROJECT NUMBER: 18-0083

COVER SHEET

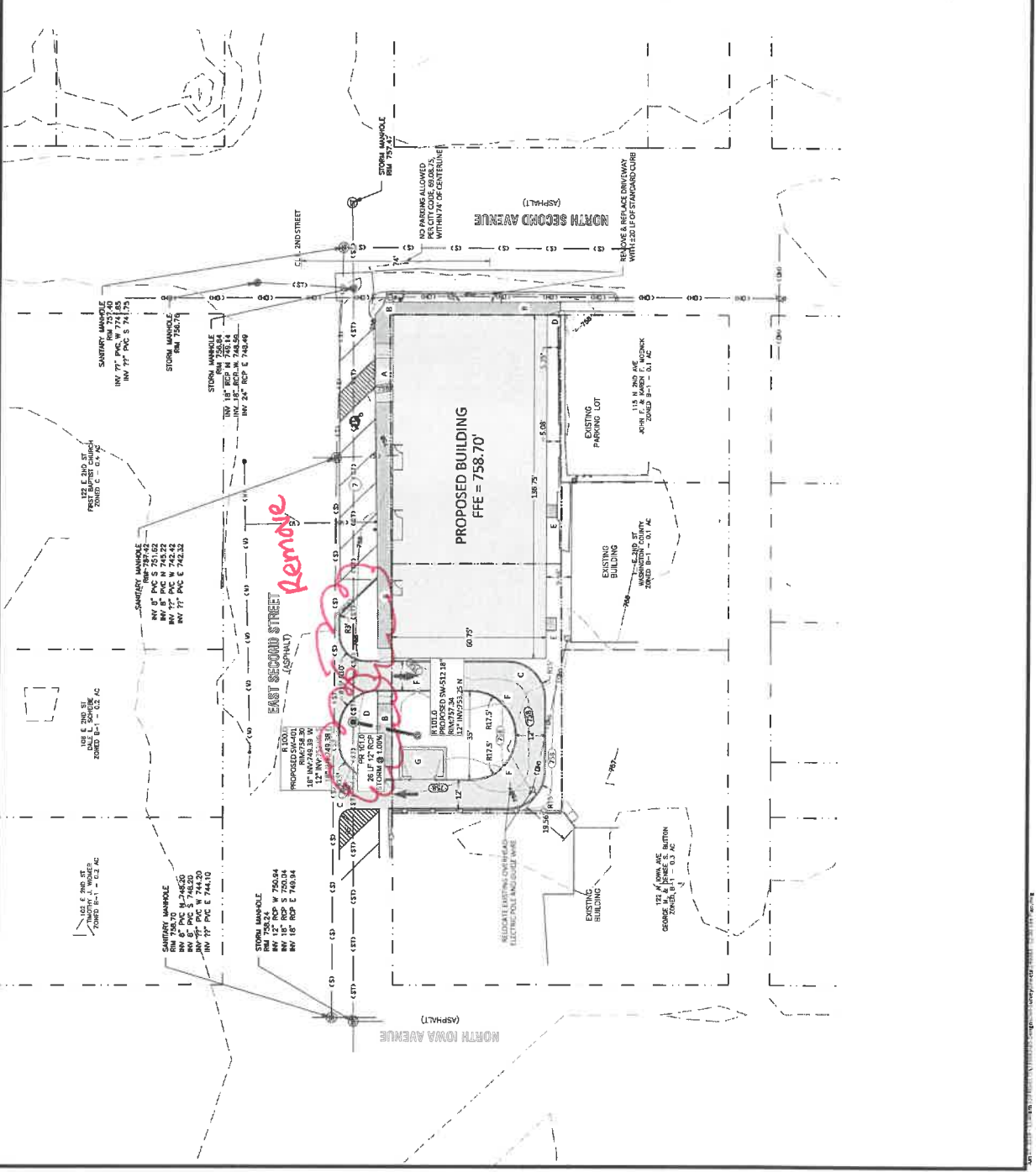


SITE PLAN KEYNOTES

- ADA CURB RAMP. REFER TO SDAS DETAIL 7030.206
- PROPOSED CONCRETE WALK. WIDTH VARIES. DETAIL 2/C2.00.
- PROPOSED STAIRS AND DUTY CONCRETE PAVEMENT. SEE DETAIL 1/C2.00.
- REMOVE CURB & PAVING IN ACCORDANCE WITH CITY REQUIREMENTS. SEE SHEET C100 FOR REMOVAL LIMITS.
- CONCRETE STOP. REFER TO STRUCTURAL PLANS.
- 2" WIDE CONCRETE CURB OPENING.
- DUMPTER ENCLOSURE. SEE ARCHITECTURAL PLANS.

UTILITY PLAN NOTES

- COORDINATE WATER AND SANITARY SEWER SERVICE WITH BUILDING AND PAVES.





AXIOM
CONSTANTS
WWW.AXIOM-CONS.COM | (817) 519-6210

REV	DESCRIPTION OF CHANGES	DATE
A	NOT FOR CONSTRUCTION	JUNE 7, 2019

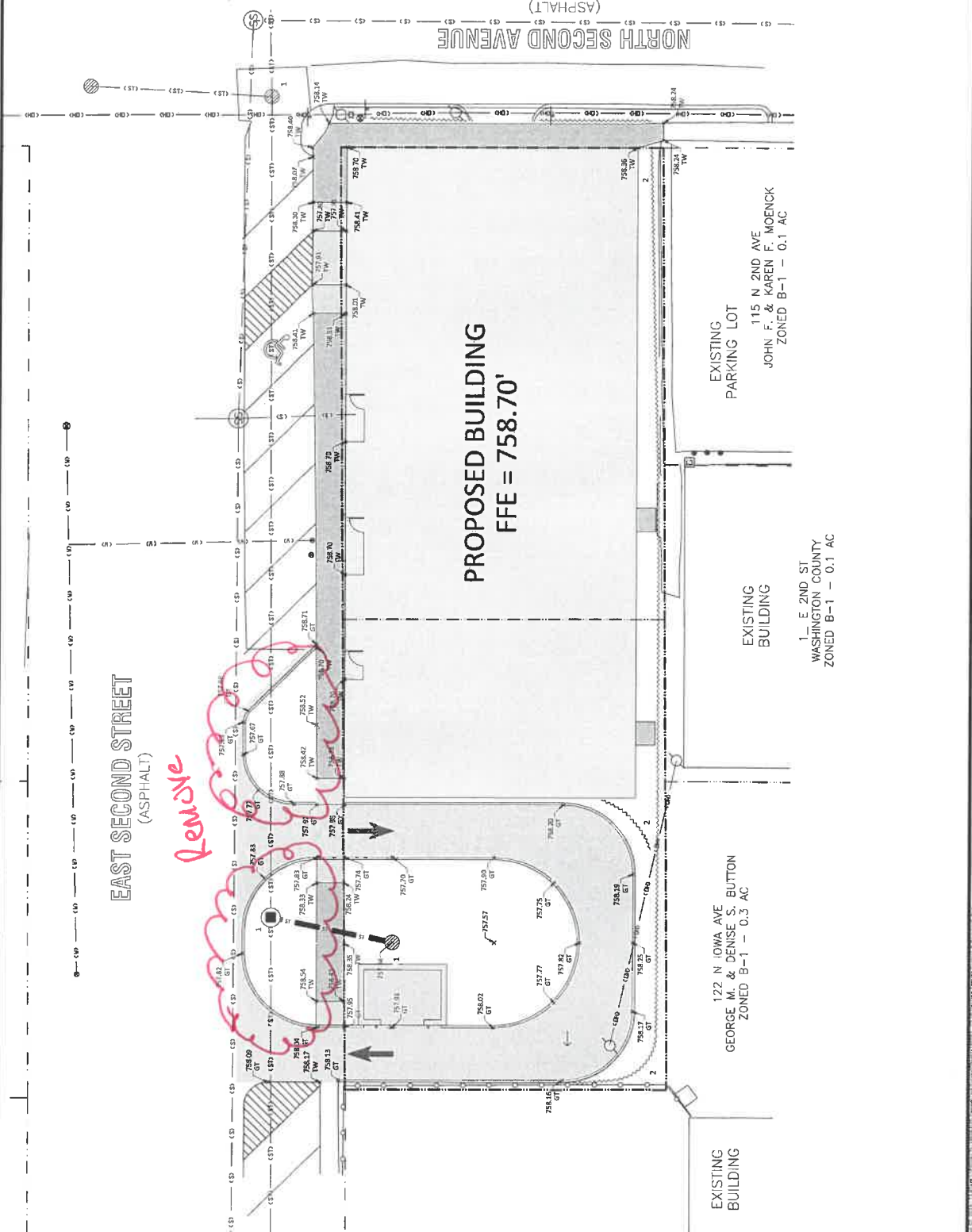
PROJECT NAME: PANPAM, LLC DEV.
CLIENT: HORIZON ARCH.
DATE: JUNE 7, 2019
DRAWN BY: [blank]

PROJECT NO: 18-0083
PROJECT TITLE: GRADING, EROSION CONTROL & PAVEMENT PLAN
SHEET NO: 1 OF 1

- NOTES**
1. GUTTER
 2. 6" TOP OF CURB
 3. 12" TOP OF WALK
 4. 12" TOP OF CURB
- LEGEND**
- PCC PAVING
 - PCC SIDEWALK
 - PAVEMENT MARKINGS (4" SOLID WHITE)

EROSION CONTROL KEYNOTES

1. PROVIDE INLET PROTECTION
2. PROVIDE PERIMETER SILT FENCE



PLANTING NOTES:

CONTRACTOR TO BIDDER TO BIDDING AND INSTALLATION. QUANTITIES ARE LISTED FOR CONSTRUCTION ONLY. THIS ACTIVITY IS TO BE COMPLETED BY THE CONTRACTOR. THE CONTRACTOR SHALL FURNISH GOVERNOR OVER QUANTITIES LISTED WITHIN THE PLANT SCHEDULES. THE CONTRACTOR SHALL FURNISH ALL PLANT MATERIAL NECESSARY TO COMPLETE THE PLANTING AS SHOWN ON THE PLAN.

COORDINATION OF DISCREPANCIES BETWEEN THE CONSTRUCTION DOCUMENTS AND THE SITE REPRESENTATIVE IS THE RESPONSIBILITY OF THE LANDSCAPE ARCHITECT OR OWNERS REPRESENTATIVE.

THE LANDSCAPE ARCHITECT OR OWNERS REPRESENTATIVE IS TO APPROVE ANY OR ALL SUBSTITUTIONS.

ALL PLANT MATERIAL MUST BE MAINTAINED IN HEALTH AND VIGOR AND BE ALLOWED TO ATTAIN NATURAL SIZE AND SHAPE IN ACCORDANCE WITH ALL S.A.S. SPECIFICATIONS.

UPON DELIVERY, ALL PLANT MATERIAL MUST MEET S.A.S. SPECIFICATIONS. ALL PLANT MATERIAL SHALL BE INSPECTED PRIOR TO ACCEPTANCE. THE LANDSCAPE ARCHITECT OR OWNERS REPRESENTATIVE SHALL BE NOTIFIED IMMEDIATELY UPON DELIVERY OF ALL PLANT MATERIAL. ALL PLANT MATERIAL SHALL BE INSPECTED PRIOR TO ACCEPTANCE. EVEN AFTER DELIVERY TO SITE. ALL PLANT MATERIAL SHALL BE INSPECTED PRIOR TO ACCEPTANCE. ADJACENT PLANTS, STRUCTURES, AND VEHICLES.

PLANT MATERIAL SHALL BE LOCATED AWAY FROM OBSTACLES SUCH AS FIRE HYDRANTS, TRANSFORMERS, POWER POLES, AND LIGHT FIXTURES AS NECESSARY. ANY CONFLICTS SHOULD BE IMMEDIATELY REPORTED TO THE ATTENTION OF THE LANDSCAPE ARCHITECT OR OWNERS REPRESENTATIVE.

NO IMPROVEMENTS SHALL BE DONE IN ANY AREA WHICH WILL CAUSE HARM TO ADJACENT IMPROVEMENTS.

LANDSCAPE CONTRACTOR TO BE RESPONSIBLE FOR THE PROTECTION OF EXISTING UTILITIES TO REMAIN. ANY NECESSARY PROTECTIVE MEASURES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO AVOID THE SOIL.

PLANTING METHODS, SOIL AMENDMENT QUANTITIES (IF ANY), AND PREPARATION METHODS SHALL BE INSTALLED ACCORDING TO THE PLANTING SPECIFICATIONS AND DETAILS.

ALL SHRUBS AND GROUNDCOVERS TO BE LOCATED A MINIMUM OF 7' FROM FIRE HYDRANTS. NO PLANTS ARE TO BE PLACED BETWEEN THE FIRE HYDRANT AND CURB.

GRADING ON THE PROJECT IS PER THE GRADING PLANS. HOWEVER, ADDITIONAL FINE GRADINGS WILL BE NECESSARY BY THE LANDSCAPE CONTRACTOR.

THE ENGINEER'S PLANS FOR DRAINAGE FLOWS, THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF EXISTING UTILITIES AND NOT IMPAIRED WITH OBSTRUCTIONS.

CONTRACTOR TO MAINTAIN PROPER CLEARANCE BETWEEN SIDEWALKS AND PAVED WALKWAYS (INCLUDING OVERLAP TOLERANCE).

3 INCHES MINIMUM TO BE MAINTAINED FOR ALL TREES AND SHRUBS. 18" MINIMUM TO BE MAINTAINED IN PLANTER BEDS AND WINDWOOD MULCH (4" MINIMUM IN LAWN AREAS). COLOR TO BE SELECTED BY OWNER.

CONTRACTOR IS TO CALL FOR UTILITY LOCATES PRIOR TO INSTALLATION WORK. CONTACT IOWA ONE CALL (1-800-368-8889 OR 811) AT LEAST 48 HOURS PRIOR TO DIGGING.

FOUNDATION PLANTING ALONG THE WEST SIDE ARE OPTIONAL AND MAY BE ABANDONED BY OWNER.

INSTALLATION NOTES:

STAKE ALL UNWRAP PLANTED TREES RELATIVE TO EXPOSURE TO WIND. STAMENHORN ALL TREES THAT ARE NOT STAKED WHEN FIRST PLANTED, AS NECESSARY.

PRUNE BROKEN BRANCHES AS NECESSARY, MAX. 1/3

AFTER BACKFILLING, ROTOTILL EXISTING GROUND TO A DEPTH OF 8" - 10" TO A DISTANCE OF 30" AROUND HOLE.

MULCH ROOTBALL WITH WOOD CHIPS OR SHREDDED BARK. MULCH TO BE 4" IN DEPTH, AND PLACED 6" FROM TRUNK OF TREE. EXTEND 12" PAST THE EDGE OF THE HOLE.

SEED OR SOIL TO LIMITS OF MULCH.

ROOTBALL TO BE PLACED ON UNDISTURBED GROUND. AND SET 7" ABOVE FINISHED GRADE. PLANTING HOLE TO BE 6" WIDER THAN ROOTBALL.

BACKFILL WITH EXISTING SOIL IN 6" LIFTS, TAMP AND WATER.

COORDINATE WATERING SCHEDULE WITH LANDSCAPE/NURSERY CONTRACTOR FOR ALL TREES & SHRUBS.

MAINTAIN ADEQUATE WATERING SUPPLY THROUGHOUT FIRST FULL GROWTH YEAR OF GROWTH AS PER LANDSCAPE/NURSERY CONTRACTOR RECOMMENDATION(S).

LANDSCAPE REQUIREMENTS:

NO LANDSCAPE BUFFER REQUIRED. ADJACENT PROPERTIES ARE ZONED B-2.

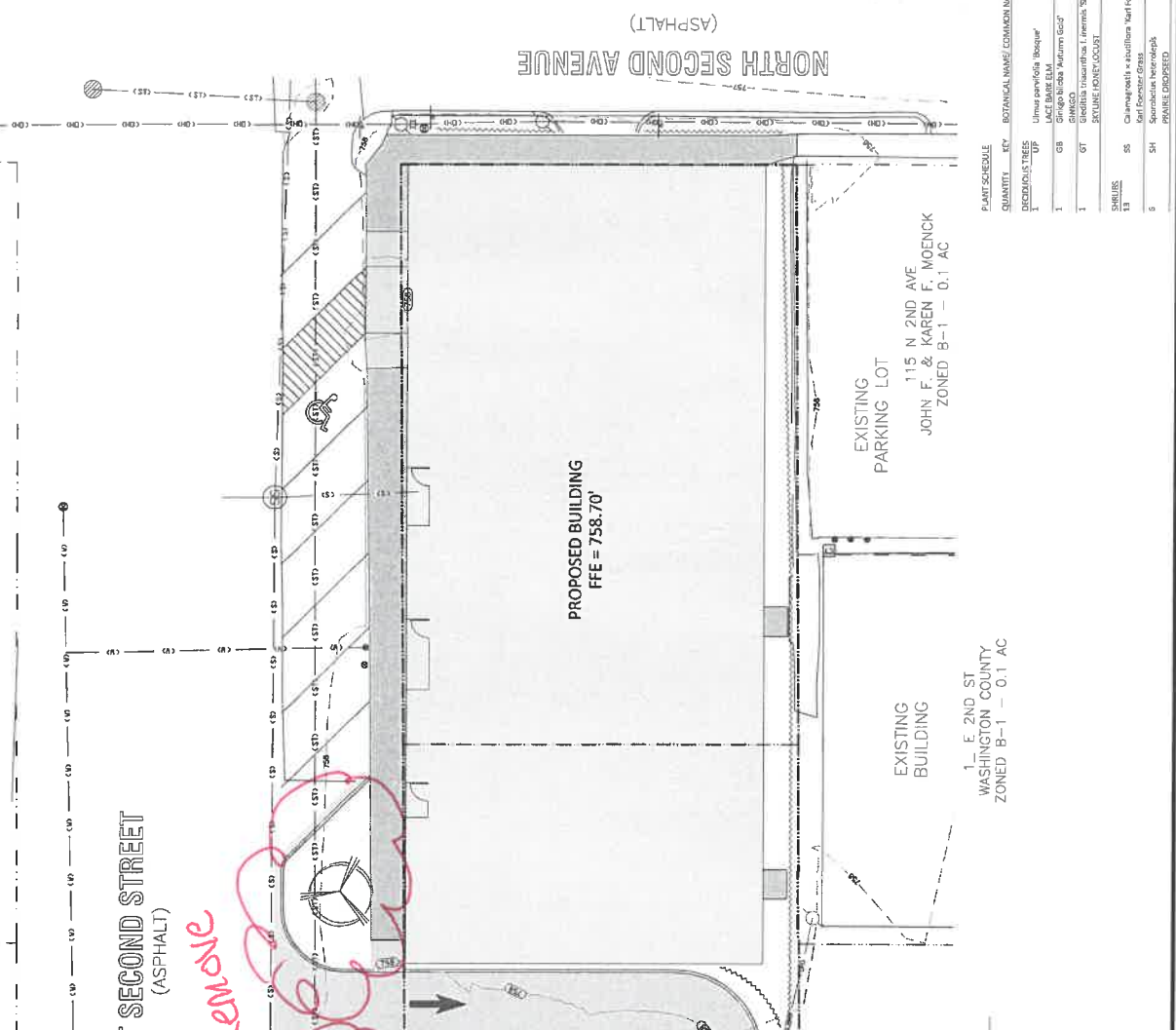
5 SHRUBS OF 1.5M @ 1000 PER 1000 SQ. FT. OPEN SPACE. LARGER SHRUBS GREATER THAN 1.5M @ 1000 PER 1000 SQ. FT. OPEN SPACE. PROPOSED = 3 SHRUBS.

15 TOTAL PLANTING PROPOSED

1 TREE REQUIRED TO BE 100% OF FRONTAGE

4 TREES REQUIRED TO BE 100% OF FRONTAGE

5 TOTAL TREES PROVIDED DUE TO AREA LIMITATIONS



PLANTING SCHEDULE

QUANTITY	KEY	BOTANICAL NAME (COMMON NAME)	SIZE	NEW	EXIST	REMARKS
1	DT	Deciduous Tree				
1	CB	Ulmus parviflora 'Boquete'	2 1/2" DBH	47530P	BB	NURSERY MATCHED, QUANTITY SPECIFIC
1	GT	Quercus bicolor 'Autumn Gold'	2 1/2" DBH	47530P	BB	NURSERY MATCHED, QUANTITY SPECIFIC
1	GT	Ulmus americana 'Eterna' 'Savine'	2 1/2" DBH	47530P	BB	NURSERY MATCHED, QUANTITY SPECIFIC
1	GT	Ulmus americana 'Eterna' 'Savine'	2 1/2" DBH	47530P	BB	NURSERY MATCHED, QUANTITY SPECIFIC
15	SHRUB	Chamaecyparis 'Savilliana' 'Half Spear'	4 1/2"	47530P		CONTAINER, EVENLY SPACED, REGULAR PATTERN
5	SH	Sporobolus heterostachyus	4 1/2"	47530P		CONTAINER, EVENLY SPACED, TRIANGULAR PATTERN
1	GC	Rock Fallch				

PLANTING LEGEND:

- DT: Deciduous Tree
- CB: Ulmus parviflora 'Boquete'
- GT: Quercus bicolor 'Autumn Gold'
- GT: Ulmus americana 'Eterna' 'Savine'
- SHRUB: Chamaecyparis 'Savilliana' 'Half Spear'
- SH: Sporobolus heterostachyus
- GC: Groundcover
- RF: Rock Fallch



horizon. original. architecture.



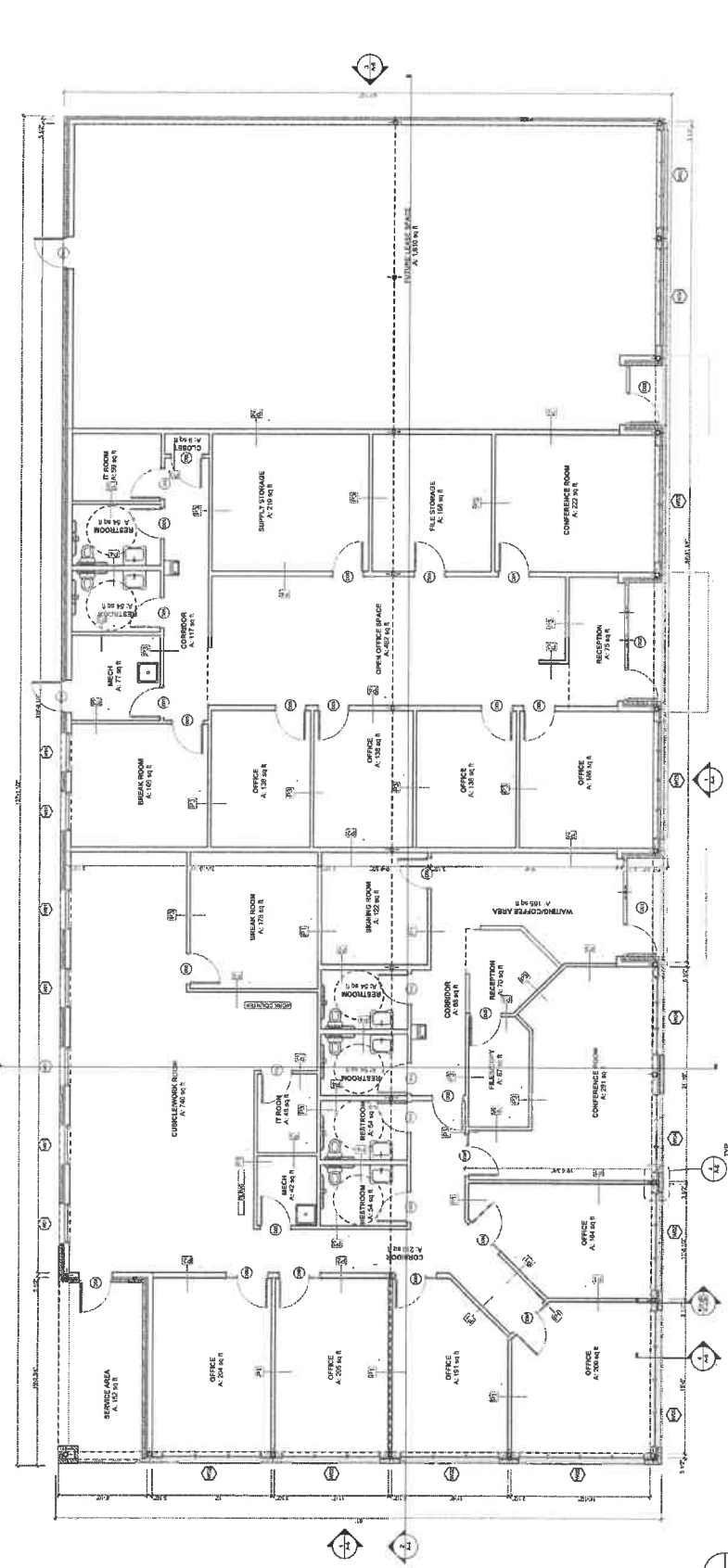
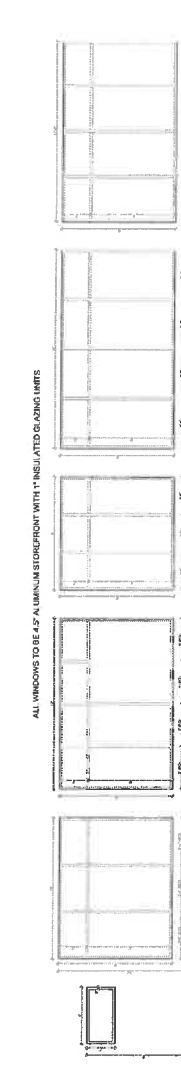
NEW CONSTRUCTION FOR PAMPANM, LLC
 123 EAST 2ND STREET
 WASHINGTON, WA 98101

MARK	DATE	DESCRIPTION
4/19/19	6/14/2019	MSK
		COPYRIGHT

FLOOR PLAN

A-1

ARCH AND STRUCTURAL PACKAGE - ISSUED FOR PERMIT AND CONSTRUCTION



FINISH NOTES

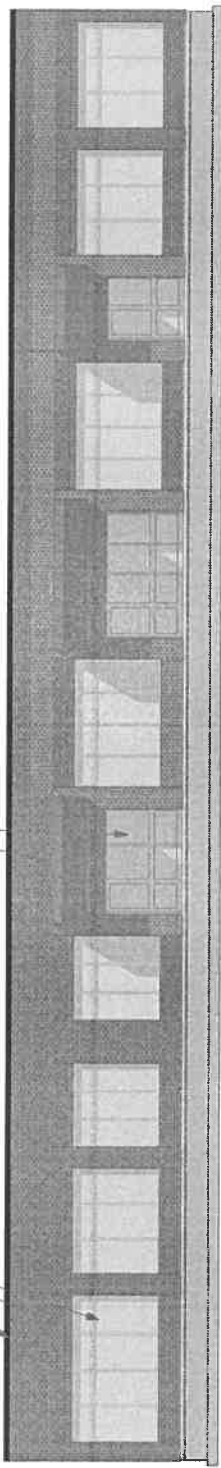
OFFICES AND COMMON SPACES
 WALLS - PAINTED GWB IN ALL OFFICES AND COMMON SPACES
 FLOORS - CARPET TILE WITH VINYL BASE
 BATHROOMS AND BREAK ROOMS
 WALLS - 3/8" TILE WAINSCOT WITH CONE BASE AND BULLNOSE CAP; PAINTED GWB ABOVE
 FLOORS - CERAMIC TILE
 MECHANICAL AND UTILITY ROOMS
 WALLS - PAINTED GWB
 FLOORS - SEAL-ED CONCRETE

ID	Quantity	W	H	Unit	Dimensions	GLZ	HW SET	NOTES
D01	1	3'	7'	7	6x18x7-2"	FULL SECURITY	3"	STOREFRONT - 30" ENTRANCE DOOR WITH GLAZING (SEE ELEVATIONS)
D02	1	3'	7'	7	15x18x7-2"	FULL SECURITY	3"	STOREFRONT - 30" ENTRANCE DOOR WITH GLAZING (SEE ELEVATIONS)
D03	1	3'	7'	7	8x7-2"	FULL SECURITY	3"	STOREFRONT - 30" ENTRANCE DOOR WITH GLAZING (SEE ELEVATIONS)
D04	3	7'	3'	7	3-4-7-2"	FULL SECURITY	3"	STOREFRONT - 30" ENTRANCE DOOR WITH GLAZING (SEE ELEVATIONS)
D05	123	3'	6-6"	3	35-1-10x6-3-3/4"	NONE SECURITY	3"	INSULATED ALU/IGL EXTERIOR DOOR
D06	17	3'	6-6"	3	42-3-1/4x6-3-3/4"	NONE SECURITY	3"	30" DOOR WITH 12" SCHEDULE
D07	4	3'	6-6"	3	42-3-1/4x6-3-3/4"	SCHEDULE OFFICE	3"	30" DOOR WITH 12" SCHEDULE

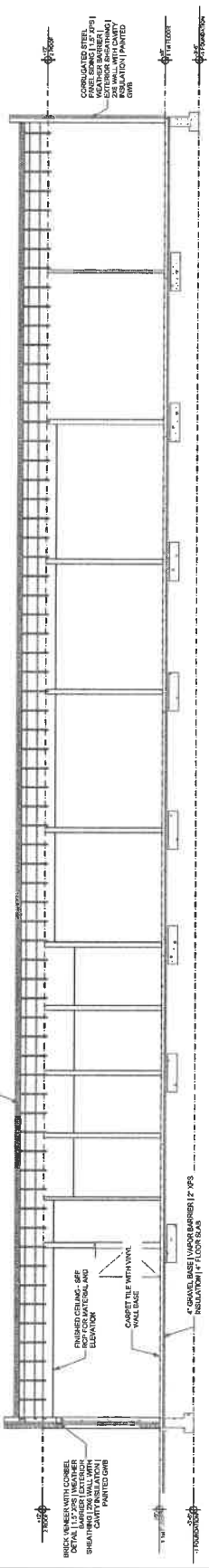
3 FLOOR PLAN

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PREFORMED STEEL COPING
 BRICK VENEER WITH CORBELING DETAILS
 4.5" FRAME ALUMINUM STOREFRONT WITH 1" IGU
 AWNING
 STOREFRONT ENTRY

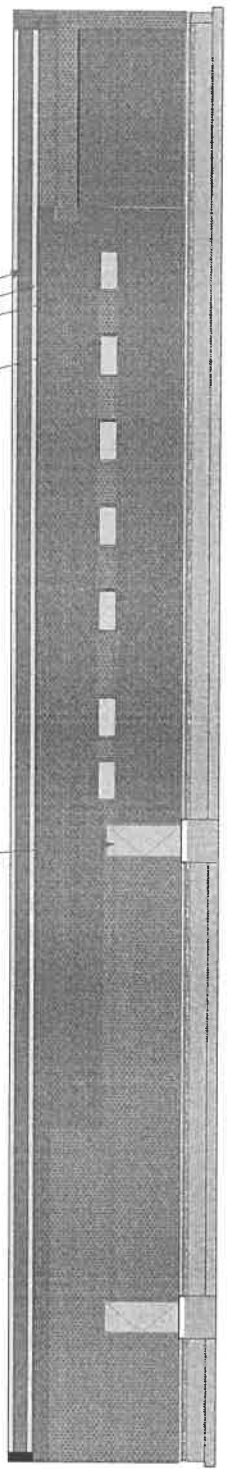


1 NORTH ELEVATION
 SCALE 1/8" = 1'-0"



2 OVERALL SECTION
 SCALE 3/8" = 1'-0"

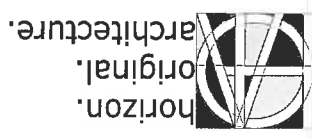
SLOPED MEMBRANE ROOF (EPDM OR TPO), 6" EPS INSULATION (R-30 MIN)
 CONTINUOUS GUTTER WITH DOWNSPOUTS (ASSUME 15' O.C.)
 FLAT BRICK (NO CORBELING)
 ALUMINUM FRAME WINDOWS (STOREFRONT)
 INSULATED STEEL DOOR



3 SOUTH ELEVATION
 SCALE 3/8" = 1'-0"

ARCH AND STRUCTURAL PACKAGE - ISSUED FOR PERMIT AND CONSTRUCTION

NEW CONSTRUCTION FOR PAMPANM, LLC
 123 EAST 2ND STREET
 WASHINGTON, IA 52533



MARK	DATE	DESCRIPTION

PROJECT NO.:
 DATE: 6/4/2019
 DRAWN BY: MSN
 COPYRIGHT

SHEET TITLE
ELEVATIONS AND SECTIONS

A-4



**NEW
CONSTRUCTION FOR
PAMPANM, LLC**
123 EAST 2ND STREET
WASHINGTON, WA 98101

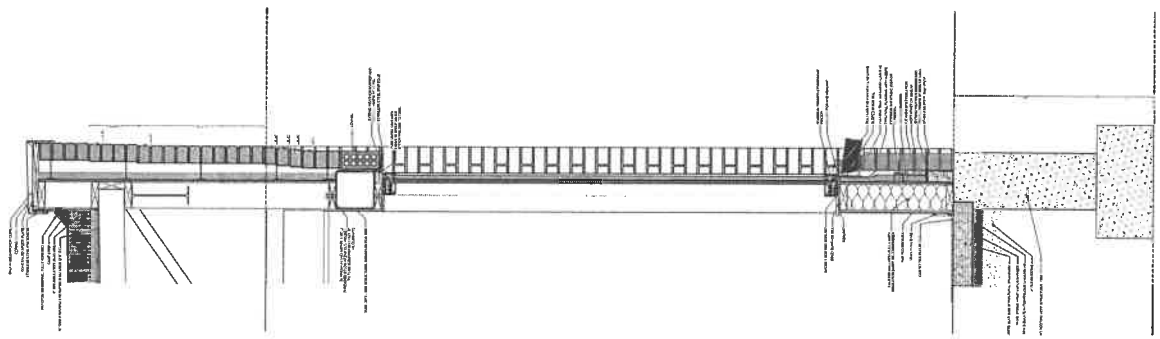
MARK	DATE	DESCRIPTION

PROJECT NO: 6/41-2019-RSN
DATE: 6/4/2019
DRAWN BY: CUPP/RC/CHT

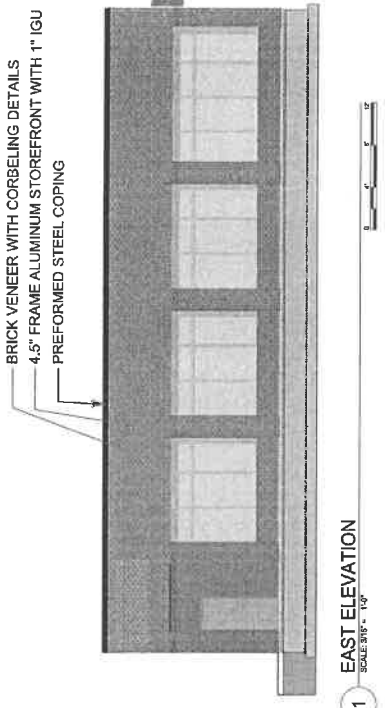
SHEET TITLE
**ELEVATIONS
AND SECTIONS**

A-5

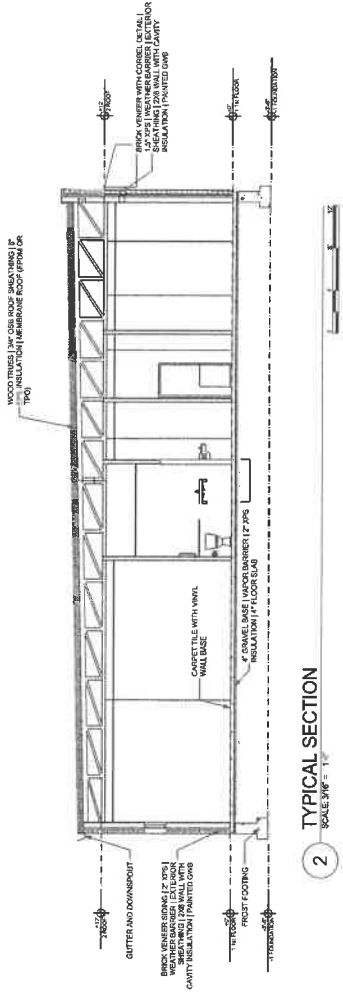
ARCH AND STRUCTURAL PACKAGE - ISSUED FOR PERMIT AND CONSTRUCTION



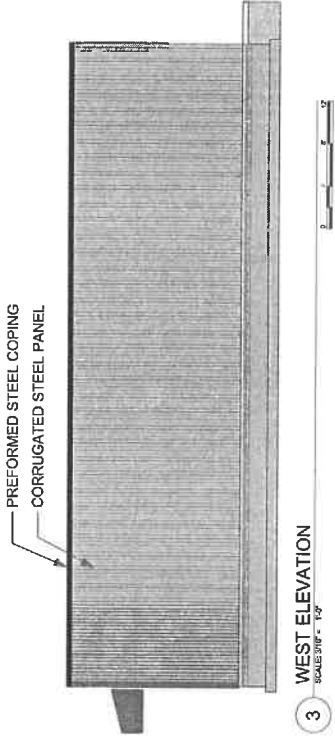
4 TYPICAL WALL SECTION AT WINDOW
SCALE: 3/8" = 1'-0"



1 EAST ELEVATION
SCALE: 3/8" = 1'-0"



2 TYPICAL SECTION
SCALE: 3/8" = 1'-0"



3 WEST ELEVATION
SCALE: 3/8" = 1'-0"

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RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Roger Showman at 221N. Ave. D for the amount of \$295.51. Legal description (01 01 WESTERN ADD E 60 FT). Parcel Number (11-17-302-006).

and,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of Lorena Wheeler at 947 S. 2nd Ave for the amount of \$250.00. Legal description (01 12 WILSONS ADD S 16 FT LOT B & N 29.2 FT). Parcel Number (11-20-176-018).

The property of Nick Luke at 515 W. 5th St. for the amount of \$350.00. Legal Description (02 04 M M YOUNGS ADD N OF RR). Parcel Number (11-17-158-001).

The property of Cynthia Brown-Smith at 603 N. Ave D for the amount of \$350.00. Legal description (02 04 M M YOUNGS 2ND ADD). Parcel Number (11-17-151-004).

The property of Thomas Knerr at 807 S. 2nd Ave for the amount of \$300.00. Legal description (02 04 WILSONS ADD). Parcel Number (11-20-135-006).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 18th day of June, 2019.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA TO ADD SPECIAL EVENT REGULATIONS

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Add Chapter. A new Chapter 129 is adopted as follows:

**“CHAPTER 129
SPECIAL EVENTS**

129.01 PURPOSE. The purpose of this chapter is to ensure that special events are promoted and staged in a manner which preserves the safety of both our citizens and visitors to our City; to ensure that all promoters of these events are treated fairly and in accordance with their particular needs in the promotion of the event; to promote the economic well-being of our community through the orderly attraction of people to these events; and to ensure City personnel adequate opportunity to prepare for and provide services for the events so as to provide them the maximum opportunity for success.

129.02 DEFINITIONS. For the purpose of this chapter certain terms and words are hereby defined.

1. “Special event” means an event sponsored by an individual, organization, club, group, partnership or corporation in which the public is invited to attend and which requires the use of public streets or other public property as a staging area for promotion of the event.
2. “Special event area” means a place designated by the special event promoter as provided in this chapter where the general public is invited to gather for an event and where the area of interest of the promoter will be promoted and/or celebrated and where, in connection with the special event, there may be displays, speeches, the performance of music or the arts, games, and other similar celebrations, and the sale and/or distribution of literature, antiques, crafts, curios, art or artifacts, food, and other similar items, all under the sponsorship of a “special event promoter” as defined in this section. The area designated as a special event area may include property which is privately owned, provided that the inclusion of private property within the special event area shall not be construed as requiring the owner of the private property to participate in or otherwise allow the property to be used in the special event without his, her or its consent, or as prohibiting the owner of the private property from using the private property in a manner otherwise allowed by law.

3. “Special event merchant” means an individual, organization, club, group, partnership or corporation which engages in the sale of items within a “special event area” as defined in this section through the permission of the special event promoter.

4. “Special event promoter” means an individual, organization, club, group, partnership or corporation which organizes, sponsors, promotes or makes space available for a special event or is otherwise considered the organizer of the special event.

129.03 PERMIT REQUIRED; FOOD AND HEALTH REGULATIONS.

1. No individual, organization, club, group, partnership or corporation shall act as a special event promoter within the City without first obtaining a permit therefor as provided in this chapter.

2. Special event promoters granted a permit hereunder and special event merchants selling pursuant to that permit shall comply with all applicable State food and health rules and regulations.

129.04 APPLICATION FOR A SPECIAL EVENT PERMIT.

1. A special event promoter shall file with the City Clerk an application for a special event permit. The City Council may grant authority to a special event promoter to hold a special event in a designated special event area. The application shall be on a form furnished by the City Clerk and shall contain information concerning the requested dates and hours of the event, other information required by this chapter, and such other information as may be reasonable in relation to the event for which the permit is requested.

2. The special event promoter shall provide, at the time of application, a preliminary map or drawing showing the area to be designated as the special event area. Upon approval of the application for a special event permit, the special event promoter shall provide the City Clerk a detailed map of the designated special event area, showing any booths, trailers, stages, or other facilities which will be temporarily erected, constructed or parked as a part of the event. The detailed map shall be furnished according to a schedule to be established by the City Clerk and approved by the Council.

3. At the time of application for the special event permit, the special event promoter shall make a request for any necessary street or right-of-way closings. Public right-of-way barricades must be attended in order to allow authorized personnel to enter and exit the special event area. It shall be the responsibility of the special event promoter to arrange for the personnel who will attend the barricades.

129.05 DECISION BY CITY COUNCIL. The City Council shall approve or deny the permit application in its sole discretion based upon the facts and comments presented to it and the overall effect the special event would have on the City and/or its citizens.

129.06 COORDINATION OF APPLICATION.

1. Prior to submitting an application, special event promoters shall coordinate with City personnel as may be appropriate for the coordination of street closings, barricades, and City personnel and service requirements. If the Police Chief deems it necessary for the protection of the public good, the Police Chief shall conduct an investigation of the special event promoter and the proposed special event. The Chief shall submit findings and any other comments to the City Clerk. The City Clerk shall submit the Chief's comments to the City Council for its consideration in making a final decision on the application.

2. Upon review of a special event promoter's application, all affected Department Directors shall attach their comments to the application and return the application to the City Clerk. The City Clerk shall submit the Directors' comments to the City Council for its consideration in making a final decision on the application.

3. Any permit approved by the Council will also include all comments from City Departments and will be provided to the applicant for compliance.

129.07 PERMIT FEE. The Council may establish a permit fee by resolution if desired.

129.08 SEASONAL PERMITS. A special event promoter who coordinates and sponsors an event which occurs on a regular basis throughout a specific time period, at least one day a week for a minimum for four (4) consecutive weeks; not to exceed a maximum of twenty-four (24) weeks in any twelve (12) month period must apply for a permit prior to commencement of the activity season.

129.09 INSURANCE REQUIREMENT. The approval by the City Council of an application for a special event permit shall be contingent upon the special event promoter providing the City appropriate proof of liability insurance coverage. If deemed necessary due to event circumstances, the Council may require a certificate of liability insurance naming the City as an "additional insured" in a minimum amount to be set by resolution of the Council.

Upon receipt of the appropriate certificate of insurance the City Clerk shall issue the permit to the special event promoter.

129.10 PERMIT EXPIRATION. A special event permit as issued shall set forth the time period for which the permit is issued. The time period for which the permit is effective shall include a reasonable period for cleanup. The permit shall expire at the end of the time period specified in the permit.

129.11 OBSTRUCTION OF TRAFFIC PROHIBITED. The special event for which a permit is issued shall be conducted within the designated special event area. The special event shall not be conducted in such a manner as to hinder or obstruct the free passage of pedestrian or vehicular traffic outside of the designated special event area.

129.12 EXHIBITING PERMIT. A special event promoter shall be required to provide a copy of its permit to each special event merchant for exhibit by the special event merchant during the term of the permit period.

129.13 CONTRACTUAL ARRANGEMENTS. The special event promoter shall be solely responsible for any contractual arrangements between itself and any special event merchants and/or private property owners operating or located within the designated special event area.

129.14 REVOCATION OR SUSPENSION OF PERMIT. A permit issued under the provisions of this chapter may be revoked or suspended by the Police Chief, without notice, for any of the following causes:

1. Fraud, misrepresentation, or an incorrect statement contained in the application for permit, or made in the course of promoting the special event.
2. Failure to comply with any provision of this chapter.
3. Promoting the special event in an unlawful manner or in such a manner as to constitute a breach of the peace or to constitute a menace to the health, safety, or general welfare of the public.

129.15 APPEALS. Any person aggrieved by the action of the Police Chief in revoking or suspending a permit or by the action of the City Council in the denial of a permit may appeal to the City Council. Such appeal shall be taken by filing with the City Clerk, within fourteen (14) days after the notice of the action complained of, a written statement setting forth fully the grounds for such appeal. The City Clerk shall set a time and place for hearing on such appeal and notice of such hearing shall be mailed, postage prepaid, to the appellant at its last known address at least five (5) days prior to the date set for hearing, or shall be delivered by a police officer in the same manner as a summons at least three (3) days prior to the date set for hearing. The decision of the City Council regarding an appeal shall be final.

129.16 PEDDLER, SOLICITOR, AND TRANSIENT MERCHANT PERMITS. A special event promoter may, in its application for a special event permit, request the City Council to temporarily limit the areas within the City for which a peddler, solicitor or transient merchant permit provided under Chapter 122 of this Code of Ordinances may be issued to an applicant thereunder during the time period for which a permit is issued under this chapter. In making its request, the special event promoter shall suggest particular areas within the City limits which the special event promoter believes would be appropriate for the issuance of peddler, solicitor or transient merchant permits during the time period in question. If the City Council agrees with the suggested limitation of areas for which a peddler, solicitor or transient merchant permit may be issued during the time period for which a permit is issued under this chapter, the City Council shall adopt a resolution providing for the modification of the issuance of peddler, solicitor and transient merchant permits as requested in the application hereunder. In adopting its resolution, the City Council shall be required to find that the permitted special event is of City-wide interest, promotes the well-being and reputation of the City, and that the issuance of a peddler, solicitor or transient merchant permit on a City-wide basis concurrent with the permitted special event would detract from the benefits provided by the permitted special event. If the City Council adopts the resolution as previously required, the exclusion for yard sales contained in the second to the last sentence of the definition of “transient merchant” set forth in Section 122.02(3) of this Code of Ordinances shall not be available during the time period for which the issuance of a peddler, solicitor or transient merchant permit is so restricted. ”

SECTION 2. **Add Section.** A new Section 165.25, “Special Events”, is hereby added to Zoning Regulations Chapter 165 as follows:

“165.25 SPECIAL EVENTS. The City recognizes that in certain instances, some flexibility to allow special events out of the confines of a building can be beneficial to business interests, as well as the consumers and the City alike, provided such events continue to promote the public health, safety and general welfare. The following special event applications may require a fee in an amount determined by resolution of the City Council from time to time.

1. The City Clerk shall permit outdoor sales events for two (2) events per year for a maximum duration of seven (7) days per event, subject to approval. Outdoor sales events shall be defined as those sales events that incorporate one or more 24-hour periods. Outdoor sales shall not create a burden on parking and access facilities. Outdoor sales events shall maintain fire and emergency access at all times.
2. Seasonal sales events shall be permitted for two (2) events per year for a maximum duration of forty-five (45) days per event subject to approval by the

City Clerk, excluding recurring events explicitly permitted by City Council. Seasonal sales events shall maintain fire and emergency access at all times. Seasonal sales events shall be defined as those events that, due to the nature of the product being sold or the time of year that such product is for sale, are best accomplished out of doors.

3. Temporary site plans for events other than those mentioned above shall be approved by City Council. Such events shall require the appropriate permits, including, but not limited to: noise, outdoor liquor license, and temporary signs. Temporary site plans shall show that the event will not impact the neighboring properties due to noise, congestion, lighting, or additional factors. Temporary site plans shall be submitted on forms supplied by the City Clerk. “

SECTION 3. **Add Chapter.** A new Chapter 130 is adopted as follows:

**“CHAPTER 130
PUBLIC SALE OF FOOD, BEVERAGES
AND NON-FOOD ITEMS ON CITY PROPERTY**

130.01 PURPOSE. The purpose of this chapter is to provide rules, regulations and restrictions concerning the sale of any consumable food, beverage or non-food item upon any publicly-owned City property including but not limited to streets, sidewalks, parks, rights-of-way, parking lots and other public grounds owned by the City. The provisions of this chapter are enacted for the protection of the health, safety and welfare of the citizens of the City.

130.02 VENDOR. No person shall provide or sell any consumable food, beverage or non-food item upon any publicly-owned City property to the public in the City unless the person first obtains a vendor’s permit from the City. An exception to this requirement is provided in Section 130.06.

130.03 VENDOR APPLICATION. The vendor shall submit an application for each day the vendor intends to operate and for each location if the vendor intends to operate at more than one location per day. The application shall be on a form furnished by the City Clerk. All food vendors shall comply with the Iowa Department of Health rules and regulations governing the sale of food for consumption on the premises.

130.04 VENDOR FEES. The Council may establish a permit fee by resolution.

130.05 NUISANCE. The sale of any consumable food, beverage or non-food item upon any publicly-owned City property without a permit or in violation of any of the provisions of this chapter is hereby declared to be a nuisance. Any member of the Police

Department is empowered to cause any vendor in violation of this chapter to be immediately removed without notice.

130.06 EXCEPTION. It is not a violation of this chapter and no vendor permit is required for a person to sell any consumable food, beverage or non-food item under the following conditions: 1) the person is a vendor at an event located on City-owned public property, 2) the sponsor of the event has had prior approval of the Council or the City Administrator, 3) the sponsor of the event has authorized and approved said vendor including the assessment of any fee established by the sponsor, and 4) the vendor complies with the Iowa Department of Health rules and regulations governing the sale of food for consumption on the premises. “

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5 **Severability.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. **Effective Date.** This Ordinance shall be in effect July 1, 2019 after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2019.

Jaron P. Rosien, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ 05-21-2019 _____
Approved on Second Reading: _____ 06-04-2019 _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

City Clerk

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES
AND CHAPTER 99, SEWER USER CHARGE**

BE IT ORDAINED by the City Council of the City of Washington, Iowa:

SECTION 1. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

"92.02 RATES FOR SERVICE. Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of seventeen dollars and eighty-five cents (\$17.85) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

(Code of Iowa, Sec. 384.84[1])

Cubic Feet Used Per Month	Rate
All Usage	\$4.11 per 100 cubic feet

”

SECTION 2. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.05, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.05(1) and (2):

"99.05 CHARGES. The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.
 - A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.11 per 100 cubic feet of water used.
 - B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.11 per 100 cubic feet of water used.
 - C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.11 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.11 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.11 per 100 cubic feet of water used.”

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: 05-21-2019
Approved on Second Reading: 06-04-2019
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2019.

City Clerk

RESOLUTION _____

**RESOLUTION SETTING THE SALARIES FOR THE
APPOINTED OFFICERS AND EMPLOYEES OF
THE CITY OF WASHINGTON FOR FISCAL YEAR 2019-2020.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON,
IOWA:

SECTION 1. In accordance with the results of personnel evaluations conducted by the City Administrator, decisions of the Council and collective bargaining agreements, as applicable, the following persons and full-time positions shall be paid salaries or wages indicated and the Finance Director is authorized to issue warrants less legally required authorized deductions from the amounts set out below, bi-weekly, not including longevity pay; and make such contributions to IPERS and FICA and other purposes as required by law or authorization of the Council, subject to audit and review by the City Council:

Police:

Lester, James	\$3,107.69/ppd	Altenhofen, Shamus	\$2,418.66/ppd
See, Ron	\$2,612.95/ppd	Chalupa, Jason	\$2,287.90/ppd
Hanson, Lyle	\$2,612.95/ppd	Lavelly, Tanner	\$2,287.90/ppd
Hill, Rhonda	\$23.17/hr	Raymer, Christopher	\$2,157.13/ppd
Adam, Seth	\$2,345.59/ppd	VanWilligen, Brian	\$2,418.66/ppd
Altenhofen, Ben	\$2,157.13/ppd		

Fire:

Wide, Tom	\$1,689.32/ppd
Chenoweth, Mark	\$1,644.17/ppd
Redlinger, Joe	\$1,705.85/ppd
Wagner, Bill	\$1,697.57/ppd

Library:

Walker, Bryna	\$2,192.31/ppd
Harris, Jenisa	\$16.33/hr
Kunz, Leann	\$19.89/hr
Paarsmith, Allison	\$15.91/hr
Weidner, Jolisa	\$19.90/hr

Maint/Construction:

Bell, JJ	\$3,018.99/ppd
Kleese, Tim	\$28.01/hr
Brinning, Jacob	\$18.69/hr
Crone, Tony	\$20.42/hr
Glandon, Seth	\$18.69/hr
Greiner, Dick	\$24.63/hr
Quigley, Jay	\$28.85/hr
Samo, Benjamin	\$21.66/hr
Wagenknecht, Rick	\$17.62/hr
Wibstad, Zach	\$28.01/hr

Development Services:

Donnolly, Steve	\$26.66/hr
Henkel, Keith	\$29.37/hr

Parks:

Pacha, Nick	\$2,352.05/ppd
New Parks Technician	\$17.62/hr

Water Plant:

Wellington, Kyle	\$34.20/hr
Brock, Will	\$21.03/hr

Cemetery:

Duvall, Nick	\$28.01/hr
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(CONTINUED)

Administration:

Hinson, Brent	\$4,278.28/ppd
Earnest, Illa	\$2,305.67/ppd
Brown, Kelsey	\$2,436.43/ppd
Krotz, Linda	\$19.47/hr
Wagler, Deb	\$25.09/hr

Sewer Plant:

Doggett, Fred	\$34.76/hr
Whisler, Jason	\$28.85/hr
Turner, Parker	\$21.66/hr

This Resolution shall be effective as of the first pay date in July.

PASSED AND APPROVED this 18th day of June, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

June 14, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: Housing Infill Partner Program

As I've relayed the Council, we have had interest from 3 separate builders lately about the possibility of City assistance for acquiring distressed properties, tearing them down, and building a new house. We have had a program since 2013 to do this ourselves, but certainly, having the private sector do it for us is great, and I'd like to see us partner with them. The impact on a neighborhood of replacing potentially the worst house with a new home is huge.

I'd propose that we provide demolition grant assistance, then track the increased property taxes received from each home under the program and transfer this amount from the General Fund to the Housing Fund at the end of each fiscal year. The increased taxes paid by a new home versus a distressed property can make the program self-sustaining over time; the hard part is coming up with the initial money.

I look forward to discussion at the meeting.

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
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Housing Infill Partner Program

Purpose of Program

To encourage continued redevelopment of distressed properties and the construction of new infill housing by the private sector, the City wishes to partner with these private entities by defraying the costs of demolition of the existing structures to clear the way for new home construction. This program is intended to accelerate the pace of redevelopment already occurring, and to thus improve Washington's neighborhoods and housing stock in general.

Application Process

Developer should complete the application form prior to demolition. The form will be administratively reviewed by the City Administrator and then forwarded to the City Council for approval on the consent agenda.

Grant Amount & Procedures

The grant check will not be issued to the Developer until the existing structure is demolished and proper documentation of expenses is provided to the City. The Developer must agree to construct the new home(s) within 18 months as a term of the agreement.

The Developer will be eligible for up to a \$5,500 grant for eventual construction of a single-family home or \$7,500 for construction of a duplex or more. These figures are based on the projected 10-year payback to the City's General Fund for replacing a distressed property with new construction.

Additional Benefits

Homes constructed under this program remain eligible for 3-year, 100% abatement on the first \$75,000 of actual value under the City's Urban Revitalization Program.

Funding

The City Council agrees to annually appropriate funding to allow for regular utilization of this program. Valuations of all homes constructed under the program shall be tracked, and the appropriate amount of taxes collected each year under the \$8.10 general levy will be transferred from the General Fund to the Housing Fund 145 at fiscal year-end. In this way, the program is intended to be self-sustaining over time.

New Home Requirements

The following minimum requirements shall apply:

- 1) Homes will have a minimum of 1,000 square feet finished living space. In the case of a duplex, the minimum will be 900 square feet per unit finished living space.
- 2) All homes must have an attached garage.
- 3) Driveway must be continuously paved from garage to street. If street is without curb & gutter, driveway must be continuously paved from garage to property line.
- 4) Existing trees should be maintained to the extent possible, or replaced on a 1:1 basis if removal is required, except as approved in writing. In all cases, the finished property should contain at least two trees.
- 5) If a public sidewalk exists along the property, it must be brought up to code.
- 6) Homes constructed must conform to all building and zoning codes.

Additional Provisions

Historically contributing structures within approved historic districts shall not be demolished unless the Developer first meets the requirements of Chapter 28 of the Washington Code of Ordinances in regarding to historic property demolition. In the case of any homes constructed within a historic district, the Developer will take care to visually match the character of the existing neighborhood with the new construction.

City of Washington
Housing Infill Partner Program
Analysis of Financial Impact

Single Family Example

		<u>Land Value</u>		<u>Dwelling Value</u>		<u>With Rollback</u>		<u>City GF Levy</u>		<u>City GF Taxes with Abatement</u>
Prior to Redevelopment	\$	15,500	\$	13,500	\$	15,950	\$	129	\$	129
<u>After Redevelopment</u>										
Year 1	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	455
Year 2	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	455
Year 3	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	455
Year 4	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	789
Year 5	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	789
Year 6	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	789
Year 7	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	789
Year 8	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	789
Year 9	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	789
Year 10	\$	15,500	\$	161,700	\$	97,460	\$	789	\$	789
								10-Year Taxes	\$	6,892
								Less Original	\$	(1,292)
								10-Year Benefit to City	\$	5,600
								Proposed Demo Grant Assistance	\$	5,500

Multi-Family Example

<u>After Redevelopment</u>										
Year 1	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	652
Year 2	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	652
Year 3	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	652
Year 4	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	986
Year 5	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	986
Year 6	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	986
Year 7	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	986
Year 8	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	986
Year 9	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	986
Year 10	\$	15,500	\$	205,800	\$	121,715	\$	986	\$	986
								10-Year Taxes	\$	8,857
								Less Original	\$	(1,292)
								10-Year Benefit to City	\$	7,565
								Proposed Demo Grant Assistance	\$	7,500