



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, JULY 16, 2019

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 16, 2019 to be approved as proposed or amended.

Consent:

1. Council Minutes July 2, 2019
2. Washington County Conservation Board, Kirkwood Trail Head, \$11,181.82
3. Mi Pueblo Real #2, 1021 W. Madison St., Class C Liquor License (LC) (Commercial), Sunday Sales. **(renewal)**
4. The Corner Stop, 100 E. Madison St., Class C Beer Permit (BC), Class B Native Wine, Sunday Sales, **(renewal)**
5. Halcyon House, 1015 S. Iowa Ave., Class C Liquor License (LC) (Commercial), Sunday Sales, **(renewal)**
6. Washington Chamber of Commerce, Annual City Contribution to Chamber Tourism, \$20,000.00
7. A.S. Concrete Specialties, Trip Hazard Sidewalk Program (Zone 1), \$14,492.84
8. Iowa Association of Municipal Utilities, SASSO July 2019 – June 2020, \$5,836.83
9. Municipal Pipe Tool Company, SE Basin I & I Reduction – Phase I, \$14,883.27
10. Department Reports

Consent – Other:

Bushong Construction, Pay App #10, Fire Station Project, \$186,207.65

Claims & Financial Reports:

Claims for July 16, 2019

SPECIAL PRESENTATION

Chamber of Commerce Request: Alive After 5 – Bryson Block.

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**

PUBLIC HEARING

NEW BUSINESS

1. Affirm Mayoral Appointment to Park and Recreation Board – Gabriela Canchola.
2. Discussion and Consideration of Police Department Technology Upgrades,
3. Discussion and Consideration of Code Enforcement and Permit Management Software.
4. Discussion and Consideration of a Resolution Awarding Contract (City Hall/Police Building Project)
5. Discussion and Consideration of a Resolution Authorizing an Interfund Transfer and Initial Projects (Housing Infill Partner Program)
6. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.

CLOSED SESSION

Per Iowa Code 21.5(j) (Property)
Per Iowa Code 21.5(i) (Personnel)

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 07-02-2019

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, July 2, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 2, 2019 be approved as proposed. Motion carried.

Consent:

1. Council Minutes June 18, 2019
2. Running Robots, Professional Services – Website Upgrades, \$10,841.00
3. Running Robots, Professional Services – Website Upgrades, \$2,450.00
4. YMCA of Washington County, City Sports Sponsorship – Annual Rec. Services Fee \$32,000.00
5. LL Pelling Company, 2019 Sealcoat Project, \$93,062.77
6. Lexipol, LLC, FY20 Law Enforcement Policy Manual Subscription, \$7,909.00
7. Simmering-Cory, SE Basin I & I Reduction Project, \$4,000.00
8. Team Services, Fire Station Project, \$2,442.53
9. Bolton & Menk, Airport Taxilane for Fuel Facility, \$6,539.25
10. Daniel R. Bothell, 822 E. Madison Street, Urban Chicken Permit Application,
11. Fox Engineering, Water Treatment Plant Improvements, \$1,095.00
12. Fox Engineering, N. 4th Avenue Street and Utility Improvements, \$90.00
13. Fox Engineering, SE Basin I & I Reduction, \$6,142.00
14. Garden & Associates, South 15th Avenue Improvements Project, \$6,816.53
15. Garden & Associates, Water Tower Park Detention Basin, \$2,074.50
16. Garden & Associates, Stogdill Storage Site Plan Review, \$362.50
17. Garden & Associates, Horizon Architect Site Plan Review, \$217.50
18. Garden & Associates, Survey Lots 1,2,3 in Block 9, Original Plat of Washington, \$3,843.31
19. Utility Services Company, South Water Tower Renovation, \$302,480.00
20. Kevin D. Olson, Professional Services June 2019, \$755.34
21. Department Reports

Consent – Other:

1. DeLong Construction, East Washington Street Sidewalk Extension, \$55,761.91
2. DeLong Construction, South 15th Avenue Improvements Project, \$100,560.35
3. DeLong Construction, Wellness Park - Grading and Utilities, \$55,243.93

Councilor Stigers requested consent item #4 be removed from the consent agenda.

Motion by Pettit-Majewski, seconded by Stigers, to approve all consent agenda items except #4 and approve #1 as amended. Motion carried.

Motion by Youngquist, seconded by Gault, to approve consent item #4. Stigers voted “no”. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, to approve consent agenda – other. DeLong abstained with conflict. Motion carried.

Motion by DeLong, seconded by Pettit-Majewski, to approve payment of the claims as presented.
Motion carried.

Special Presentations:

Nuisance Abatement Officer Jason Peterson gave an update on nuisance abatements for June, 2019.

Presentations from the Public:

Mayor Rosien swore in new Police K-9 Dex.

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan.
(Tabled 04/16/2019). Remains tabled.

Mayor Rosien announced that now is the time for the public hearing on Plans, Specifications, Form of Contract, and Estimate of Cost for the City Hall/Police Building Project.

No written or oral objections were received.

Motion by Youngquist, seconded by Stigers, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by DeLong, seconded by Stigers, to approve the Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Cost for the City Hall/Police Building Project. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.
(Resolution No. 2019-082)

Motion by Youngquist, seconded by Moore, to approve the quote from Karl Emergency Vehicles of estimated cost of \$12,877.31 each for a total of \$25,754.62 to outfit the two new police patrol Dodge Durangos. Motion carried.

Motion by Pettit-Majewski, seconded by Moore, to approve the Resolution Releasing Funds in the amount of \$29,000 as per DIG Agreement with LJP Management, LLC (Poeples Capital Management). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-083)**

Motion by Stigers, seconded by Gault, to approve the Resolution Approving Special Events and Food Truck Permit Forms. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-084)**

Motion by Stigers, seconded by Youngquist, to approve the Resolution Creating a Housing Infill Partner Program. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-085)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Resolution Revising Hotel/Motel Tax Fund Administration Committee Term Staggering. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-086)**

Motion by Gault, seconded by Youngquist, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-087)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve the first reading of an Ordinance Amending Chapter 23 "Park and Recreation Board". Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by DeLong, seconded by Gault, to suspend the second reading of an Ordinance Amending Chapter 23 "Park and Recreation Board". Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Gault, seconded by Moore, to approve the third reading and adopt the Ordinance Amending Chapter 23 "Park and Recreation Board". Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1090)**

Motion by Pettit-Majewski, seconded by Youngquist, to affirm the Mayoral Appointment of Charles Halvorson to the Park and Recreation Board.

Closed session for Personnel per Iowa Code 21.5(i) was not held.

City Attorney Kevin D. Olson announced that there is valid reason for the closed session per Iowa Code 21.5(j) (Property).

Motion by DeLong, seconded by Gault, that the Council go into closed session per Iowa Code 21.5(j) (Property). Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Pettit-Majewski, that the Council go out of closed session. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried.

Mayor Rosien announced that no formal action had been taken in the closed session.

Motion by Gault, seconded by Stigers, that the Regular Session held at 6:00 P.M., Tuesday, July 2, 2019, is adjourned. Motion carried.

Illa Earnest, City Clerk



WASHINGTON COUNTY CONSERVATION BOARD

Zach Rozmus, Executive Director

2943 Highway 92

Ainsworth, Iowa 52201

Telephone: (319) 657-2400

FAX: (319) 657-2500

zachwccb9279@gmail.com

Invoice for the creation of the Kirkwood Trail head.

TO: City of Washington

Delong Construction was awarded the contract for the construction of the Kirkwood Trail head for the amount of \$109,000. This contracted amount is higher than the engineer estimated \$80,000.

This invoice amount is the City of Washington's contribution to the project.

Attached to this invoice is the financial breakdown for this project to date.

AMOUNT OF INVOICE:

\$11,181.82

REMIT TO:

Washington County Conservation Board

Zach Rozmus, Executive Director

2943 Highway 82

Ainsworth, Iowa 52201

Applicant License Application (LC0038602)

Name of Applicant: <u>Campo Azul, Inc.</u>
Name of Business (DBA): <u>Mi Pueblo Real #2</u>
Address of Premises: <u>1021 W. Madison</u>
City <u>Washington</u> County: <u>Washington</u> Zip: <u>52353</u>
Business <u>(319) 653-3337</u>
Mailing <u>1021 W. Madison</u>
City <u>Washington</u> State <u>IA</u> Zip: <u>52353</u>

Contact Person

Name <u>Fernando Macias</u>
Phone: <u>(319) 621-1286</u> Email <u>fernandomacias42@yahoo.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/01/2018

Expiration Date: 07/31/2019

Privileges:

- Class C Liquor License (LC) (Commercial)
- Sunday Sales

Status of Business

BusinessType: <u>Privately Held Corporation</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

CLAUDIA ALVAREZ

First Name: CLAUDIA **Last Name:** ALVAREZ
City: Washington **State:** Iowa **Zip:** 52353
Position: OWNER
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Auto Owners Insurance Company</u>
Policy Effective Date: <u>08/01/2018</u> Policy Expiration <u>08/01/2019</u>
Bond Effective Dram Cancel Date:
Outdoor Service Effective Outdoor Service Expiration
Temp Transfer Effective Temp Transfer Expiration Date:

Applicant License Application (BC0030763)

Name of Applicant: <u>dnp llc</u>		
Name of Business (DBA): <u>corner stop</u>		
Address of Premises: <u>100 east madison st</u>		
City <u>Washington</u>	County: <u>Iowa</u>	Zip: <u>52353</u>
Business <u>(502) 356-5226</u>		
Mailing <u>2301 university dr</u>		
City <u>muscatine</u>	State <u>IA</u>	Zip: <u>52761</u>

Contact Person

Name <u>dipesh gautam</u>		
Phone: <u>(703) 624-8297</u>	Email <u>dipeshgtm4@gmail.com</u>	

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 08/01/2018

Expiration Date: 07/31/2019

Privileges:

Class B Native Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>		
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>	

Ownership

purushotam Baral

First Name: purushotam **Last Name:** Baral
City: muscatine **State:** Iowa **Zip:** 52761
Position: president
% of Ownership: 90.00% **U.S. Citizen:** No

dipesh gautam

First Name: dipesh **Last Name:** gautam
City: muscatine **State:** Iowa **Zip:** 52761
Position: vice president
% of Ownership: 10.00% **U.S. Citizen:** Yes

Insurance Company Information

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Applicant License Application (LC0042761)

Name of Applicant:	<u>Wesley Retirement Services, Inc.</u>				
Name of Business (DBA):	<u>Halcyon House</u>				
Address of Premises:	<u>1015 S Iowa Ave</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-7264</u>				
Mailing	<u>1015 S Iowa Ave</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>Christine L. Marshall</u>		
Phone:	<u>(319) 653-8313</u>	Email	<u>cmarshall@wesleylife.org</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 07/27/2018

Expiration Date: 07/26/2019

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Robert Kretzinger

First Name: Robert **Last Name:** Kretzinger
City: Johnston **State:** Iowa **Zip:** 50131
Position: CEO
% of Ownership: 0.00% **U.S. Citizen:** Yes

Kristy VanderWiel

First Name: Kristy **Last Name:** VanderWiel
City: Johnston **State:** Iowa **Zip:** 50131
Position: Vice President of People and Culture
% of Ownership: 0.00% **U.S. Citizen:** Yes

Christine Marshall

First Name: Christine **Last Name:** Marshall
City: Washington **State:** Iowa **Zip:** 52353
Position: Executive Director

WASHINGTON CHAMBER OF COMMERCE

205 W. Main Street
Washington, IA
52353

"One of THE BEST Small Towns in America"

City of Washington
215 E Washington St
PO Box 516
Washington, IA 52353

Phone (319) 653-3272

E-mail:michelle@washingtoniowa.org

INVOICE

Invoice Date: 7/5/2019

Invoice Number: 2019-308

DESCRIPTION	PRICE EACH	QUANTITY	AMOUNT
Annual city contribution to Chamber tourism	20,000.00		20,000.00

Please mark your billing preference

www.chamber.washingtoniowa.org

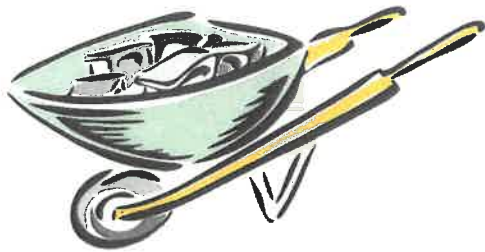
I prefer standard MAIL

Balance Due \$20,000.00

Save a stamp, please E-MAIL invoices!

Send invoices to this email:





A.S. CONCRETE SPECIALTIES LL

3259 110TH ST BRIGHTON IA 52540

319-591-1415

Invoice

Name: city of washington
Address: 215 east washington
Company: _____
Phone: 319-653-6584

Date: 7//19
Invoice No.: 1003

S. No.	Description	Qty.	Unit Price (\$)	Amount
	progress payment for june			
	6"sidewalk	116 sqft	\$5.99	\$694.84
	4" sidewalk	2233 sqft	\$6.00	\$13,398.00
	change order trunkated dome installed in approach	40 sqft	\$10.00	\$400.00
Subtotal				\$14,492.84
V.A.T				
Other Taxes				
Grand Total				\$14,492.84

THANKS FOR YOUR BUSSINESS FROM A.S. CONCRETE SPECIALTIES LLC



IOWA ASSOCIATION OF MUNICIPAL UTILITIES

1735 NE 70th Avenue
Ankeny, IA 50021

Invoice

Invoice Number	Invoice Date
20033	7/1/2019

Bill To
City of Washington P.O. Box 516 215 East Washington Street Washington, IA 52353-0516

Account #:
 Terms: Net 30
 Due Date: 7/31/2019

Description	Quantity	Rate	Amount
SASSO • July 2019 - June 2020		5,836.83	5,836.83

Subtotal \$5,836.83

Sales Tax (7.0%) \$0.00

Payments/Credits \$0.00

Balance Due \$5,836.83

Email Address	Phone #	Fax #	Website
jvandusseldorp@iamu.org	515-289-1999	515-289-2499	www.iamu.org

001-6-6020-6230
 7/1/19

**WWTP report
July 16, 2019
Council meeting**

- **After hour alarm and dog call outs –**
30th dog call, Safety Center reported a dog to be picked up at W Van Buren & South C, 4:31 p.m. Parker
3rd dog call, Safety center reported 2 dogs to be picked up at West 5th & HWY 1, 7:56 p.m. Parker
4th Lexington Blvd lift station, generator alarm, 2:52 p.m.
- **Dept Head meetings –**I attended the meetings on July 2nd & 9th.
- **WWTP June 2019 Discharge Monitoring Report (DMR) –** Average daily flow **2.746 million gallons (mg)**, maximum daily flow **5.520 mg**, minimum daily flow **1.332 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for June 2019 = **>3.61"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 88.4 %
Influent CBOD5 monthly average =	49.1 mg/L
Effluent CBOD5 monthly average =	5.7 mg/L

TSS removal 85% required	result = 91.6 %
Influent TSS monthly average =	106.4 mg/L
Effluent TSS monthly average =	8.9 mg/L
- **Dog pound report for June 2019 –** Twelve (12) calls total for June 2019. Six (6) call outs during normal hours and six (6) call outs after hours. Four (4) dogs returned to their owners, one (1) dog taken to Paws & More, one (1) dog stolen from the pound and six (6) dogs their owners showed up upon Parker's arrival.
- **West EQ return pump #1 –** Jeff from JETCO was at the WWTP on July 9, 2019 to install the new output filter in the West EQ pump #1 VFD.
- **WWTP Alliant energy audit –** We have received the written report from Alliant. Brent, Jason, Steve T from FOX, and myself have reviewed the report. We have decided to try a new operational strategy for operating the SBR basins at lower dissolved oxygen levels. We'll be doing this over a two (2) to three (3) month period to make sure we are still meeting the effluent discharge limits without problems. We also plan to purchase one hundred (100) LED four (4) foot lamps to swap out the fluorescent lamps in the office/lab building. Two (2) other suggestions in the report weren't possible due to the SCADA controls and fire/safety regulations.
- **Mowing, spraying, and trimming –** Continues at the WWTP and lift stations.
- **Underpass lift station –** We will be doing some investigative work at the lift station for FOX next week.
- **Thanks –** To Tim and Ben of the M/C Dept for dust coating the main entrance road to the WWTP on July 10, 2019.

**Fred E Doggett
7/12/2019 10:45 AM**

MAINTENANCE & CONSTRUCTION DEPT. REPORT

6-15-19/6-28-19

STREETS: Personnel crack sealed past concrete patchwork and Campbell Drive along with Country Club Road. Personnel worked on shoulders and mowing areas along streets and highways. Personnel pothole patched around town. Street sweeper continued to operate.

WATER DISTRIBUTION: Personnel had 17 water shutoffs for nonpayment. Personnel shut off and turned on numerous water services for multiple reasons. Personnel installed a 12 inch extension on a fire hydrant located at the new Fire station.

SEWER COLLECTION: Personnel televised a sanitary sewer in Highland Addition to locate a service tap for a new duplex that is under construction. Personnel adjusted manhole and 2 cleanouts located at the Pennsylvania Town Houses on West 3rd St.

STORM SEWER COLLECTION: Personnel closed off the underpass on North 2nd Ave due to heavy rains. Personnel switched out a culvert located at 1019 East Adams St, ditched some as well.

MECHANIC/SHOP: Personnel serviced Case Hoe (clean out coolant package and clean A/C;charge), PD 696 (check over for front end noise, repair coolant leak), PD 97 (noise check;rock in brakes, door lock issue and work on repair list), Sweeper (cross train), Yard waste trailer (safety light repair), PD Jeep Cherokee (serviced), PD 905 (serviced) and 501 (serviced and made a repair list and talked over with WWTP Supt Fred).

OTHER: Personnel responded to 71 One Call Locates. Rock and other material was hauled to the material storage building. Yard waste and bag

pick up continued. M/C personnel assisted with grinder (DeBoef) at the WWTP getting the brush pile completed but only $\frac{1}{3}$ of the bag pile.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Washington Volunteer Fire Department
July 3, 2019

May Fires

8 City fires	1600.00
0 rural fires	.00
0 Drill	.00
8 fires and 0 drill	1600.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and the date was corrected to the 5th. not 8th.

Treasure report was read.

Kelly Williams made a motion to pay all bills against the department seconded by Kevin Shultz. passed.

Committees: Social; Good meal before the meeting by Iowa Bred.

Golf: Tournament August 25th.

Rescue

Communications: Thank You from Ron Stalder family. Thank You from the 4-H for Joey Wallace teaching them about fire safety. Thank you from Hills Bank for all we do for the community.

Solon Fire Department Golf tournament July 15,2019.

Rescue

Old Business; County meeting will be in Crawfordsville July 23rd. at 7pm.

The Fire coins will be here next month.

Testing will be here July 9th. at 6pm. Pump Opps and FF1 written tests.

Pump Opps review will be July 8th. at 6pm.

New Business: Bill Wagner made a motion to put Zip Zager and Ron Stalder on the memorial wall seconded by Bruce McAvoy. Passed.

The Fair board would like us to wash out the exhibit building before the fair. 7/10/19 at 6pm.

Fair week will be busy. Sunday 7-14 garden tractor pull at 6pm., Monday 7-15 Tractor and truck pull at 7pm. Wednesday 7-17 Demolition Derby at 7:30. Friday 7-19 at 7pm Motocross and fire works at dark. We will be cooking breakfast for the 4-H at 6am on Friday.

Station update ; Concrete is done, walls going up inside, block work is about done. Some of the garage doors are up.

We need to move our portable building. will need help getting spot ready.

Drill dates: October 16. Hose testing September 18 at 4:30pm.

Zach Thomas asked about image camera on SCBA mask. Doug Sanders has arranged for Riverside Fire to be here next month to show us what they have..

August meeting will be at Halcyon House in the Timmins Event Center with a buffet supper at 7pm.

Discussion of calls;

Roll call taken meeting adjourned.

Secretary
Tom Beauchamp

**WWTP report
July 16, 2019
Council meeting**

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**Fred E Doggett
7/12/2019 10:45 AM**



**Washington Police Department
215 E. Washington
Washington, IA 52353**



Chief of Police Jim Lester
Lieutenant Lyle Hansen
Lieutenant Ron See

Phone: 319-653-2256
Tip: 800-847-7492
Fax: 319-653-2317

***Department Activity Report
June 2019***

Included is the June 2019 activity report for the Washington Police Department.

Documentation for the Bulletproof Vest Partnership grant program was submitted. This program reimburses the city for 50% of the cost of new vests for new officers.

Officer Training / Presentations:

Administrative staff, Mayor and City Administrator participated in a Lexipol policy kick-off webinar.

Administrative Assistant Hill and Chief Lester attended records management (TAC10) user group meeting.

Lt. Hansen attended the Iowa Prosecuting Attorney's Association legal update for law enforcement.

Lt. See attended the monthly SART meeting.

Officer Adam and K-9 Dex completed their six weeks of training at Vohne Liche Kennels in Indiana. Dex is trained in narcotics detection, suspect apprehension, tracking and handler protection.

Officer S. Altenhofen attended the Iowa Law Enforcement Academy Sniper/Observer School.

B. Altenhofen completed an eight hour Introduction to Patrol Drug Investigations course.

Chief Lester attended Department Head meetings, served as a guest instructor at the Iowa Law Enforcement Academy and attended other meetings as requested and available.

Respectfully submitted,


Jim Lester
Chief of Police

**Washington Police Department
Activity & Offense Summary
For the Month of June 2019**

Activity	Current Month	Year-To-Date
Citations / Warnings	51	351
Traffic Stops	36	279
Traffic Accidents	10	105
Parking Tickets	25	65
Vehicle Unlocks	27	177
Arrest Warrants Served	5	56
Search Warrants Served	3	10
Calls for Service	302	1797
Animal Calls	33	133
Mental Health Responses / Suicidal Subjects	5	25
Arrests	11	184

Offense Summary

Offenses	Current Month	Year-To-Date
Assaults	1	21
Domestic Assault	1	6
Harassment	0	1
No Contact Order Violation	0	6
Burglary	1	2
Burglary to a Motor Vehicle	1	3
Curfew Violations	4	6
Disorderly Conduct	3	5
Driving While Intoxicated (OWI)	2	9
Drunkenness (Public Intoxication)	0	6
Drug Offenses	4	36
Drug Paraphernalia	1	16
Sexual Abuse	1	2
Theft (includes Shoplifting)	5	40
Trespass	4	6
Pornography / Obscene Material	1	2
Weapons Laws Violations	0	1

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER: PROJECT: Washington Fire Station
 City of Washington Washington, IA
 215 E Washington Street
 Washington, IA 52353

FROM CONTRACTOR: VIA ARCHITECT: Design Alliance
 Bushong Construction Company 14225 University Avenue, Suite 110
 704 E Wood Street Waukege, IA 50263
 Montezuma, IA 50171

APPLICATION NO: 10 Distribution to: OWNER
 CONTRACTOR
 A/R
 FILE

PERIOD TO: 6/30/2019
 PROJECT NOS:
 CONTRACT DATE: 8/22/2018

CONTRACTOR'S APPLICATION FOR PAYMENT
 Application is made for payment, as shown below, in connection with the Contract.
 Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 2,474,900.00
2. Net change by Change Orders \$45,167.37
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 2,520,067.37
4. TOTAL COMPLETED & STORED TO DATE \$1,464,389.17
 (Column G on G703)
5. RETAINAGE:
 - a. 5 % of Completed Work 73,219.46
 (Column D + E on G703)
 - b. 5 % of Stored Material \$ -
 (Column F on G703)
 Total Retainage (Lines 5a + 5b or
 Total in Column I of G703) \$ 73,219.46
 (Line 4 Less Line 5 Total) \$ 1,391,169.71
6. TOTAL EARNED LESS RETAIL \$ 1,391,169.71
 (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 1,204,962.06
8. CURRENT PAYMENT DUE \$ 186,207.65
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)
 \$ 1,128,897.66

OWNER CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$45,167.37	\$0.00
TOTALS	\$45,167.37	\$0.00
NET CHANGES by Change Order		\$45,167.37

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: BUSHONG CONSTRUCTION COMPANY, INC.

By: John Bushong Date: 07/03/19

State of: Iowa County of: Poweshiek
 Subscribed and sworn to before me this 3rd day of July, 2019
 Notary Public: Brenda J. Moore
 My Commission expires: 11/03/19



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 186,207.65

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified ARCHITECT.)

By: [Signature] Date: 07/03/19
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JULY 16, 2019**

POLICE	ACE-N-MORE	STORAGE	48.59	
	ALTENHOFEN, SHAMUS	TRAINING REIMB	308.13	
	BDH TECHNOLOGY	TECH SERVICES	510.00	
	CAPPER CHRYSLER DODGE JEEP RAM	PARTS	47.32	
	CINTAS CORP LOC. 342	RUG SERVICE	38.07	
	COBB OIL CO, INC.	FUEL	1456.24	
	EMBROIDERY BARN	PATCHES & REPAIR	23.00	
	GREINER DISCOUNT TIRES	TIRES	606.04	
	HANSEN, LYLE	CASE FOR PHONE	51.35	
	INQUIREHIRE	POLICE CHIEF SEARCH	354.00	
	KCTC	PHONE & INTERNET	446.87	
	MARCO, INC.	COPIER LEASE	327.91	
	MOORE'S BP AMOCO INC	TOWING K-9 TAHOE	325.00	
	OMG NATIONAL	PRODUCTS FOR SERVICES	202.00	
	QUILL	OFFICE SUPPLIES	118.06	
	UPS	SHIPPING CHARGES	10.24	
	VERIZON WIRELESS	WIRELESS SERVICE	1262.34	
	WMPF GROUP LLC	POLICE POSITION	144.72	
		TOTAL	6279.88	
	FIRE	ACE-N-MORE	SUPPLIES	45.63
		COBB OIL CO, INC.	FUEL	158.73
		FIRE SERVICE TRAINING BUREAU	CERTIFICATION-HALVORSON	50.00
		KCTC	PHONE & INTERNET	224.30
		MOORE'S BP AMOCO INC	FUEL- FIRE	33.50
		VERIZON WIRELESS	WIRELESS SERVICE	185.47
		TOTAL	697.63	
DEVELOP SERV		AMAZON CAPITAL SERVICES	DISTANCE MEASURING WHEEL	143.71
	BRUTY, FRANK	TRASH ABATEMENT	95.00	
	COBB OIL CO, INC.	FUEL	112.85	
	HUISENGA, WILLIAM	GRASS ABATEMENTS	230.00	
	VERIZON WIRELESS	WIRELESS SERVICE	252.32	
		TOTAL	833.88	
	LIBRARY	ALLIANT ENERGY	ALLIANT ENERGY	1199.83
BAKER & TAYLOR		LIBRARY MATERIALS	1011.29	
CLARION- PLAINSMAN		SUBSCRIPTION	39.00	
DEMCO		OFFICE SUPPLIES	106.19	
DES MOINES REGISTER		SUBSCRIPTION	741.36	
EBERT SUPPLY CO.		JANITORIAL SUPPLIES	148.45	
I TECH TECHNOLOGY EXPERTS		RECYCLING CELL/TECH SERVICES	125.00	
KCTC		PHONE & INTERNET	419.35	
KESSELL, JOHN		GROOVING W/GERSHWIN	40.00	
KONE INC.		ELEVATOR MAINTENANCE AGREE	3216.60	
STAPLES BUSINESS ADVANTAGE		OFFICE SUPPLIES	245.19	
		TOTAL	7292.26	
PARKS		ACE-N-MORE	SUPPLIES	584.06
	ACTION SERVICES INC	PORTABLE TOILETS	540.00	
	ALLIANT ENERGY	ALLIANT ENERGY	1198.34	
	AMAZON CAPITAL SERVICES	PRINTER CARTRIDGE	50.96	
	ARNOLD MOTOR SUPPLY	PARTS	39.79	
	CHEMSEARCH	ADHESIVE	322.85	
	COBB OIL CO, INC.	FUEL	816.12	
	FAREWAY STORES	FLOWERS	19.98	

IDEAL READY MIX	SWIMMING POOL DR - MADISON	262.50
KCTC	PHONE & INTERNET	124.78
MOORE'S BP AMOCO INC	FUEL- PARK	47.20
NORTHERN SAFETY CO., INC.	SAFETY SUPPLIES	116.68
SHERWIN-WILLIAMS	NEW DAWN- STAIN	329.33
	TOTAL	4452.59

POOL	ALLIANT ENERGY	ALLIANT ENERGY	5156.88
	CARSON PLUMBING & HEATING SRVS INC	URINAL REPAIR	9.42
		TOTAL	5166.30

CEMETERY	ACE-N-MORE	ROD FOR MOWER	25.98
	COBB OIL CO, INC.	FUEL	487.53
	KCTC	PHONE & INTERNET	155.62
	LIQUI-GROW OF WASH INC.	HERBICIDE FOR WEEDS	140.65
	WMPF GROUP LLC	CLEANUP	49.68
		TOTAL	859.46

FINAN ADMIN	ALL AMERICAN PEST CONTROL	PEST CONTROL	88.00
	ALLIANT ENERGY	ALLIANT ENERGY	21.66
	CINTAS CORP LOC. 342	RUG SERVICE	179.73
	DELUXE	BANK DEPOSIT SLIPS	225.50
	FAREWAY STORES	SUPPLIES	31.96
	GOOGLE LLC	MONTHLY SERVICE	237.50
	J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIES	477.83
	KCTC	PHONE & INTERNET	733.86
	MICROSOFT CORP.	REPAIR	450.00
	VERIZON WIRELESS	WIRELESS SERVICE	62.80
	WMPF GROUP LLC	SHOP LOCAL/LEGALS/ADVERTISE	784.71
		TOTAL	3293.55

AIRPORT	ACE-N-MORE	SUPPLIES	8.38
	ARNOLD MOTOR SUPPLY	PARTS	9.87
	JAMIESON, JEAN	JUNE CLEANING	245.00
	L.J. ROTH RECONSTRUCTION INC.	AIRPORT REPAIR- NO TAX GOV	137.50
	TITAN AVIATION FUELS	FUEL- JET A	15601.92
	VERIZON WIRELESS	WIRELESS SERVICE	52.80
	VETTER'S INC-CULLIGAN WATER	AIRPORT WATER AND DELIVERY	14.94
		TOTAL	16070.41

ROAD USE	ACE-N-MORE	MARKING PAINT	11.58
	ALLIANT ENERGY	ALLIANT ENERGY	118.16
	COBB OIL CO, INC.	FUEL	1358.04
	COLEMAN CONSTRUCTION INC.	FINAL PMT FOR MANHOLE REPL	1280.90
	IDEAL READY MIX	SWIMMING POOL DR - MADISON	262.50
	UNITY POINT CLINIC-OCCUPATIONAL MEDICI	TESTING	84.00
	WIBSTAD, ZACH	MEAL REIMBURSEMENT	8.57
		TOTAL	3123.75

STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	10777.30
		TOTAL	10777.30

CAPITAL PROJECTS	WMPF GROUP LLC	PUBLIC HEARING NTC	6.65
		TOTAL	6.65

TREE REMOVAL & REPLACE	MIDWEST TREE SERVICE INC	STUMP REMOVAL	320.00
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		TOTAL	320.00
TREE COMMITTEE	MCCONNELL, MARDE	TREE COMM- REIMBURSEMENT	56.42
		TOTAL	56.42
K-9 PROGRAM	WASH VETERINARY CLINIC	DEX- SERVICE	192.30
		TOTAL	192.30
LIBRARY GIFT	BAKER & TAYLOR	LIBRARY MATERIALS	605.26
	I TECH TECHNOLOGY EXPERTS	TECH SERVICES/LAPTOP	1250.98
	MC CLELLEN, MATTHEW	PIANO TUNING	125.00
		TOTAL	1981.24
WATER PLANT	ACE-N-MORE	SUPPLIES	16.49
	ALLIANT ENERGY	ALLIANT ENERGY	16427.21
	BUTLER, ABBY & RYAN	WATER DEPOSIT REFUND	142.36
	COBB OIL CO, INC.	FUEL	364.41
	DONG, JIA QUAN	WATER DEPOSIT REFUND	91.98
	FERGUSON WATERWORKS# 2516	HANDHELDS & SOFTWARE	15427.18
	FISCHER, JONATHAN	WATER DEPOSIT REFUND	97.61
	IA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	831.13
	KCTC	PHONE & INTERNET	69.68
	KURTZ, PAIGE	WATER DEPOSIT REFUND	52.29
	MCCARTY, SHAWN R.	WATER DEPOSIT REFUND	99.14
	MURRAY, EDYTH	WATER DEPOSIT REFUND	89.73
	SIDE, SAMUEL	WATER DEPOSIT REFUND	45.00
	TYLER TECHNOLOGIES	SOFTWARE MAINTENANCE	3120.40
	VERIZON WIRELESS	WIRELESS SERVICE	52.80
	VRADENBURG, CEIRRA	WATER DEPOSIT REFUND	59.44
		TOTAL	36986.85
WATER DIST	ACE-N-MORE	PAINT SUPPLIES	254.76
	ALLIANT ENERGY	ALLIANT ENERGY	40.91
	VERIZON WIRELESS	WIRELESS SERVICE	127.26
		TOTAL	422.93
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	864.33
	ATCO INTERNATIONAL	PLANT CHEMICALS	410.00
	CASH-N-CARRY CHEMICALS LLC	WEED KILLER	240.00
	COBB OIL CO, INC.	FUEL	358.80
	JETCO	WEST EQ PUMPS SERVICE	484.35
	STATE HYGIENIC LAB	TESTING FEES-DIESEL FUEL	103.00
	TYLER TECHNOLOGIES	SOFTWARE MAINTENANCE	3120.39
	UNITED LABORATORIES	LIFT STATION DEGREASER	611.40
	USA BLUEBOOK	LAB & TESTING SUPPLIES	878.38
	VERIZON WIRELESS	WIRELESS SERVICE	735.41
		TOTAL	7806.06
SEWER COLLECT	ACE-N-MORE	SUPPLIES	286.66
	ALLIANT ENERGY	ALLIANT ENERGY	559.26
	COBB OIL CO, INC.	FUEL	668.73
	VERIZON WIRELESS	WIRELESS SERVICE	130.59
		TOTAL	1645.24
SANITATION	ACE-N-MORE	TRASH STICKER REFUND	323.64
	JOHNSON, ARIAL	GARBAGE STICKER REFUND	45.00

WEMIGA WASTE INC.

JUNE SERVICE- RECYCLING CE

3500.00

TOTAL

3868.64

TOTAL

112133.34

**2019
Chamber Board**



Michelle Redlinger
Executive Director

Erin Drahota
President
United Presbyterian
Home

Adam McLaughlin
Vice President
Iowa Wesleyan
University

Matthew Brown
Treasurer
CBI Bank & Trust

Alisha Davis
Secretary
Washington Chamber of
Commerce

Jaron Rosien
Past President
JP's 207
Mayor

Erik Buchholz
Washington High School

Phil Minino
Bazooka Farmstar

Patty Elliott
Elliott Realty Group

Diane Gallagher
Gallagher Farms

Makyla Maize
Washington County
Hospital

David Collins
WEDG
Ex-Officio

Sarah Grunewaldt
Main Street
Ex-Officio

205 West Main Street • Washington, IA 52353 • www.chamber.washingtoniowa.org

July 8, 2019

Washington City Council,

The Washington Chamber of Commerce is hosting our Bryson Block Party Alive After 5 on Tuesday, July 23rd, 2019. This event is located in the downtown and we would like to request blocked parking so the event can be held outside. The Chamber partners with The Village, Peoples Investments, Main Street Washington, WEDG, and JP's 207.

Due to the large number of attendees at these events, we are requesting to host seating, food and beverage in the parking stalls nearest the sidewalk in front of our respecting businesses. The perimeter of the event will be designated with the use of cones.

The parking stalls have been blocked in the same fashion since 2015 for similar events that have turned out well and with no incidents.

Please see the attached maps for a visual of our requests.

Thank you for your consideration,

Alisha Davis
Event Coordinator



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; learnest@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Bygones Block Party
Coordinator: Ariana Davis
Contact Number: 319-750-1546
Email Address: ariana@washingtoniowa.gov

2. EVENT INFORMATION

Event Description: Live DJ set for Bygones Block
Corner of Marion + Main Hosted by Charles
Maun St, Wedg. People's, JP's, The Village
Days/Dates of Event: Tuesday, July 23rd
Time(s) of Event: (Include Set Up/Tear Down Time) 5-7 pm
Event Location: Corner of Marion + Main St.

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: parking spaces from People's Capital
to village blocked on Marion + First

3 spots in front of village blocked on Marion.

Method of Notification for businesses/downtown residents (if applicable):

All businesses that need notified that
event together. They are already
notified.

From
noon-8pm

Other Requests

- Temporarily park in a "No Parking" area location : _____
- Use of City Park (specify park : _____ Electrical Needs: _____)
- Use of gators/UTV/ATV on City streets
- Parade (attach map of route and indicate streets to be closed)
- Walk/Run (attach map of route and indicate streets to be closed)
- Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
- Fireworks (specify location :)
- Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

- Street barricades
- Yield signs for crosswalks
- Emergency "No Parking" Signs
- Garbage/Recycling Barrels
- Traffic cones
- Street Sweeping following (parades)
- Picnic Tables
- Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

- Amplified Sound/Speaker System
- Recorded/Live Music
- Public Address System
- If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many?)

Contact Person: _____ Phone: _____

7. INSURANCE

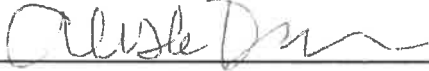
For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.


7/11/19

 Applicant/Sponsor Signature Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
<u>7/9/19</u>	City Clerk (Liquor Licenses)	Illa Earnest	319-653-6584 ext 131	iearnest@washingtioniowa.gov Comments/Restrictions:
<u>7/12/2019</u>	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov Comments/Restrictions:
<u>7/12/2019</u>	Fire Chief	Tom Wide	319-863-3332	firedept@washingtioniowa.gov Comments/Restrictions:
<u>7/11/19</u>	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov Comments/Restrictions:
_____	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov Comments/Restrictions:
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us Comments/Restrictions:			

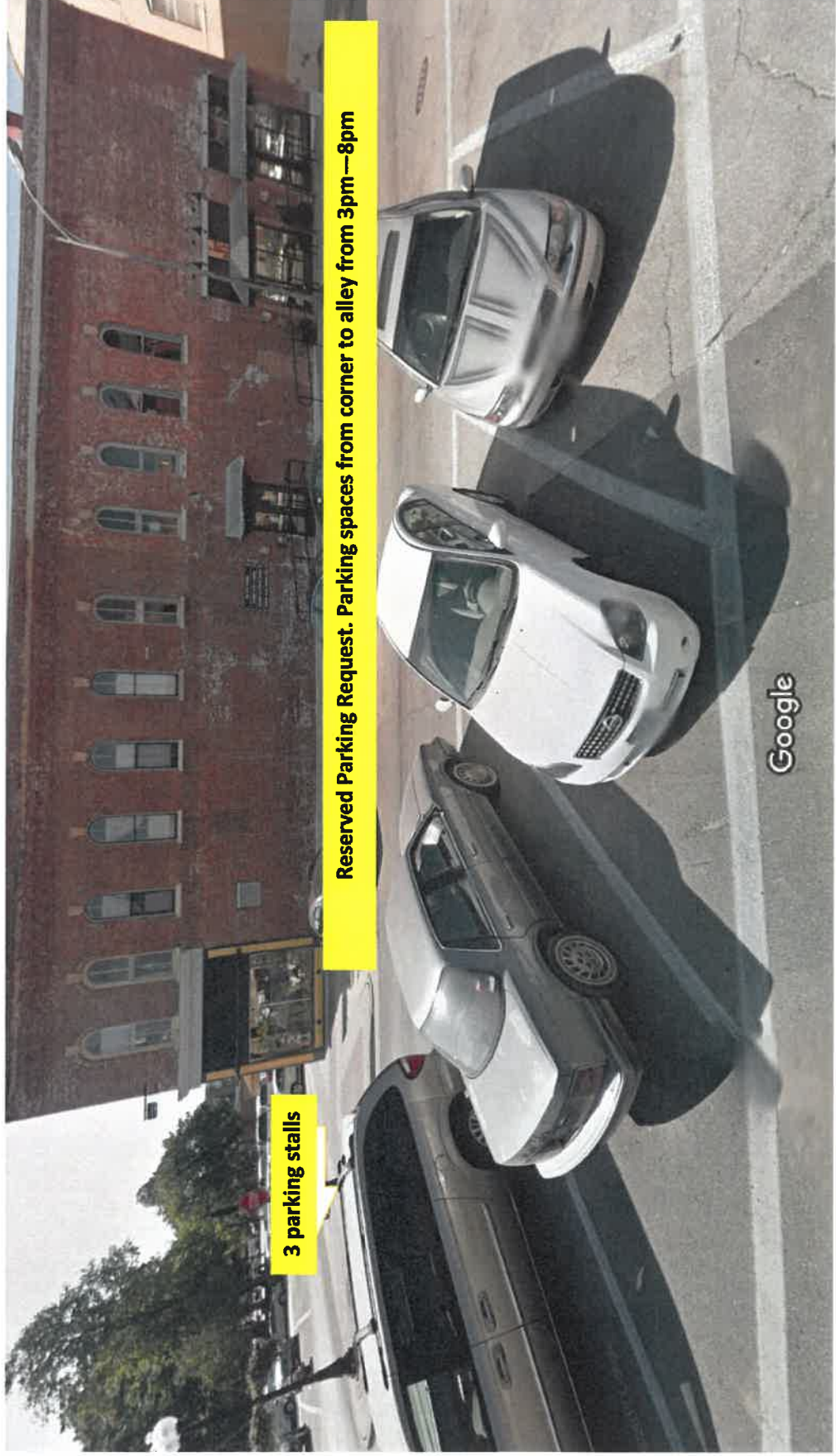
CITY COUNCIL APPROVAL

 City Clerk Signature Date of Action
Approved: _____
Denied: _____

CONDITIONS IMPOSED: _____

July 23, 2019
Parking Closure Request, September 11, 2018

**Bryson Block Party Alive After 5 and
10th Anniversary Celebrations for Main Street & The Village**





**Washington Police Department
215 E. Washington
Washington, IA 52353**



Chief of Police Jim Lester
Lieutenant Lyle Hansen
Lieutenant Ron See

Phone: 319-653-2256
Tip: 800-847-7492
Fax: 319-653-2317

July 11, 2019

To: Mayor & City Council

Cc: Brent Hinson, City Administrator
Illa Earnest, City Clerk

Ref.: Police Department Technology Upgrades

As previously mentioned, I am requesting approval for the following technology upgrades for the Police Department. While these requests do not address all of the current needs, they are the most important at this time.

1. Purchase of five GETAC Tablets. These tablets will be used in the patrol units as well as one for use in the Chief's vehicle. The majority of the current patrol unit computers have an operating system that will no longer be supported beginning in January 2020. The quote is from BDH Technology who currently provides IT services for the department. These tablets will include built-in 4G LTE service, allowing for more reliable connection to our server instead of using the USB or MiFi modems. BDH worked with Synnex Financial Services for a leasing option for us that provides a three-year lease and reasonable monthly expense of \$604.26 for all five tablets. The tablets also include a three-year bumper to bumper warranty. I believe we can make the annual cost of \$7,251.12 work within our current year's budget.
2. While the expense of the mounting hardware for the tablets was included in the upfit cost for the two new patrol units, there will be expense to update the mounting equipment in the other vehicles. I request your approval of the Karl Emergency Vehicles quote of \$6,684.10 for the installation of those mounts.

3. Working with BDH Technology on a memory storage issue with the current server, they made us aware that the operating system of the server will not have Microsoft support beginning in January 2020. I have included their quote of \$12,984.67 for replacement of our server and request your approval for this item as well.

Technology is a critical component for today's law enforcement and it is important for not only officer productivity, but also for officer safety that the equipment used each and every day is up-to-date and reliable.

Respectfully submitted,

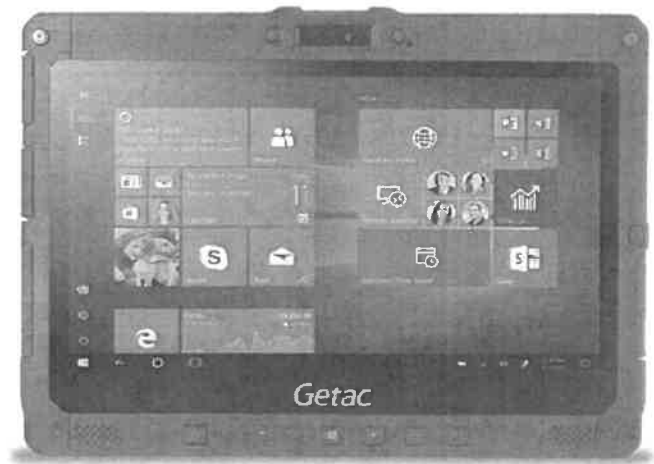
A handwritten signature in blue ink, appearing to read "JL", is positioned above the printed name.

Jim Lester, Chief of Police

K120

FULLY RUGGED 12.5" TABLET

- Large 12.5" IPS LumiBond® 2.0 sunlight display
- 8th generation Intel® Core™ processor
- Hot-swappable battery design
- Intel UHD graphics 620
- Full-size 88 key detachable backlit keyboard
- Optional integrated 4G LTE broadband wireless
- 802.11ac next generation WiFi
- MIL-STD 810G and IP65 certified
- Industry-leading bumper-to-bumper warranty



8th Gen Intel Core Processor.

With the latest Intel Core i5 or Intel Core i7 processor, the K120 rugged tablet was designed for speed and efficiency. Clocking in at up to 1.9GHz and with Turbo Boost speeds up to 4.2GHz, the K120 has the power needed for the most demanding tasks.



Built to Survive

Built from high quality magnesium alloy, the K120 features an exterior case that is specifically engineered to protect the computer against drops, shocks, spills, vibration and more. The sealed design of the K120 protects it against dust and moisture. The K120 has been independently tested and certified to MIL-STD 810G, IP65 and MIL-STD 461G standards.



Large 12.5" IPS Display.

The K120 features a large 12.5" IPS FHD display that utilizes our revolutionary LumiBond 2.0 technology to achieve a display that is more readable, and offers better contrast and more crisp colors than any other rugged tablet display. The 12.5" widescreen display is ideally suited providing plenty of real estate to run Windows and view your apps.



Dual Hot-Swappable Batteries.

The K120's unique hot-swappable battery design allows for potentially infinite, uninterrupted battery life. This enables you to remove one of the two rechargeable batteries and replace it with a fresh battery without ever shutting down apps or your Windows OS.



Full-Size 88 Key Detachable Keyboard.

Unlike our competitors' products that have small keyboards with small keys, the K120 features a full-sized 88-key detachable backlit keyboard with standard-sized keys. The K120 lets you type the way you're used to typing.



Bumper-to-Bumper Warranty.

Accidents happen. Only Getac offers bumper-to-bumper coverage standard on every K120 rugged tablet.

SYNNEX
Financial Services

SCHEDULE 1 TO SUBSCRIPTION AGREEMENT

EQUIPMENT SCHEDULE

QTY	MODEL	DESCRIPTION	EQUIPMENT LOCATION Address/City/State/Zip
5	Getac K120 Tablet	BDH Technology Quote # 000614	215 E. Washington St/Washington/IA/ 52353
2	Getac K120 Keyboard Dock	BDH Technology Quote #000614	215 E. Washington St/Washington/IA/ 52353

1 Subscription Period: 36

2 Subscription Fee: \$604.26



EQUIPMENT & INSTALL QUOTE

JEEP

KARL EMERGENCY VEHICLES
5983 NE INDUSTRY DR
DES MOINES, 50313
United States

Phone: 515-299-4479
Mobile: 515-264-6311
Toll free: FED TAX I.D. #42-1092272

BILL TO
WASHINGTON POLICE DEPARTMENT
JIM LESTER

JLESTER@WASHINGTONIOWA.GOV

Estimate Number: VEHICLE
COMPUTER
INSTALLS

Estimate Date: June 12, 2019

Expires On: July 12, 2019

Grand Total (USD): \$6,684.10

Items	Quantity	Price	Amount
HAVIS FLOOR MOUNT FOR COMPUTER POLE SYSTEM FOR JEEP CHEROKEE	1	\$123.60	\$123.60
Havis tablet and keyboard mount with swing arm.	3	\$335.43	\$1,006.29
KEV SUPPLIED POLE AND SUPPORT BRACE WITH MOTION DEVICE	1	\$0.00	\$0.00
LABOR & SHOP SUPPLIES FOR EACH VEHICLE COMPUTER INSTALL	3	\$300.00	\$900.00
HAVIS RUGGED KEYBOARD AND MOUNTING KIT	3	\$376.86	\$1,130.58
HAVIS DOCKING STATION WITH TRIPLE RF PASS THROUGH AND LPS-140 POWER SUPPLY FOR GETAC K120 TABLET	3	\$1,088.30	\$3,264.90
HAVIS MOUNT FOR FORD UTILITY SIDE MOUNT	1	\$119.77	\$119.77
HAVIS SIDE MOUNT POLE FOR TAHOE MOUNT	1	\$138.96	\$138.96
		Total:	\$6,684.10
		Grand Total (USD):	\$6,684.10

Server Quote

Quote Information:



Quote #: 000613
 Version: 2
 Delivered: 06/13/2019
 Expires: 07/04/2019

Prepared for:

Washington Police Department
 Jim Lester
 215 East Washington Street
 Washington, IA 52353
 jlester@washingtioniowa.gov
 (319) 653-2256

Prepared by:



BDH Technology
 Chad Berg
 319.774.3818
 Fax (319) 362-3208
 chad@bdhtek.com




Server Hardware		Price	Qty	Ext. Price
	Custom-Configured Server (No Case, Processor, Memory or Drives; Select options below)	\$4,500.43	1	\$4,500.43
	2U Rackmount Server Case 560W - 8x 3.5" Hot Swap Bays		1	
	Micro ATX Server Motherboard, LGA 1151, DDR4 Memory, Dual 1 Gbps LAN		1	
	Intel Xeon E3-1275 v6 Kaby Lake 3.8 GHz LGA 1151 73W Server Processor		1	
	32GB (2 x 16GB) DDR4 2400 Server Memory ECC UDIMM		2	
	12Gb/s SAS, Serial ATA/600 Internal RAID Card		1	
	2x 512 GB 2.5" Internal Solid State Drive - SATA in RAID 1 (mirror) mode		2	
	8TB Datacenter Hard Disk Drive - 7200 RPM SATA 6Gb/s 256MB Cache 3.5 inch		4	
	CD/DVD-Writer, Black, SATA		1	
	USB Keyboard and Mouse		1	
	Microsoft Windows Server 2019 Standard - License - 2 Core - Microsoft Qualified, Volume, Local Government - Microsoft Open License for Government - English - PC	\$134.13	8	\$1,073.04
	Microsoft Windows Server 2019 - License - 1 User CAL - Volume, Local Government - Microsoft Open License for Government - English - PC	\$37.05	20	\$741.00
	Battery Backup/UPS			

Phone: (319) 363-3848

Email: chad@bdhtek.com

Web: www.bdhtechnology.com

Server Hardware		Price	Qty	Ext. Price
	1500VA/1050W UPS, 8 Outlets, AVR, Mini-Tower with Network Card for remote management	\$742.02	1	\$742.02
	Environmental Sensor- Temperature & Humidity Monitor	\$131.36	1	\$131.36
Server Hardware Subtotal				\$7,187.85

New NAS		Price	Qty	Ext. Price
	Synology 2U NAS Server - 12 x Total Bays	\$2,474.73	1	\$2,474.73
	Mounting Rail Kit for Network Storage System	\$141.09	1	\$141.09
	8TB Datacenter Hard Disk Drive - 7200 RPM SATA 6Gb/s 256MB Cache 3.5 inch	\$388.50	6	\$2,331.00
New NAS Subtotal				\$4,946.82

Labor		Price	Qty	Ext. Price
	Installation labor-Install server, migrate data and configure software; Total is amount not to exceed, actual labor rates will be billed. Does not include any night or weekend rates.	\$85.00	10	\$850.00
Labor Subtotal				\$850.00

Quote Summary	Amount
Server Hardware	\$7,187.85
New NAS	\$4,946.82
Labor	\$850.00
Total	\$12,984.67

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature _____

Date _____

*Development Services Department
215 East Washington Street
Washington, IA 52353
319-653-6584*



MEMO

To: City Council
From: Steve Donnolly
Date: 7-12-19
Re: Code Enforcement and Permit Management

For the last couple of years, I have wanted to streamline the paper work and organization of the permitting and inspection department. As this time, I am using excel spreadsheets and fillable PDF's that are not very efficient. I have been researching different methods and feel that I have come up with a good fit for Development Services. It seems like the best fit is a software package from iWorQ Systems. This is currently being used by several area cities including Mt. Pleasant and North Liberty.

I went to visit Mt. Pleasant and North Liberty to see how they used the software. I feel this will help out with rental inspections, permitting, fire inspections and code enforcement. It is cloud based so we will be able to get rid of Dropbox that costs the department about \$400 a year. I have been working towards using as less paper as possible in my department and use more technology to become more efficient with our time. This should also save time and money for the contractors that can pull and pay their permits on line.

Another good aspect of the program is that I can generate reports of different types of information that includes reminders to register rentals, nuisance letters and other reminders that need to be sent out. Every address will have its own file so we can keep track of nuisances, building permits, fire permits for liquor licenses and any other information we find appropriate.

My goal in having this program is to make my department more time and cost efficient so that it will free up time to concentrate on other jobs that require my time.

Washington City	Quote creation: 7/9/2019
215 E Washington St, Washington, IA 52353, USA	Prepared by: Jon Goble

1. QUOTE

Washington City- hereafter known as "Customer", enters into the following Service Agreement with iWorQ Systems, "iWorQ", headquartered in Logan, UT. Customer will pay an annual fee for the services and a one-time setup fee detailed below:

Population: 7,395

<u>Community Development Applications and Services</u>	<u>Package Price</u>	<u>Billing</u>
Community Development Package Package includes <i>*Permit Management</i> <i>*Code Enforcement</i> - Available on any computer, tablet, or mobile device using Chrome browser - Code Enforcement with OpenStreetMap - Permit Management with OpenStreetMap - Quarterly parcel upload - Contractor tracking capabilities - Free forms, letters, and / or permits utilizing iWorQ's template library, and up to 3 custom letters / forms.	\$4,000	Annual
ANNUAL TOTAL	\$ 4,000	

Setup, on-going training, and system configuration	\$ 2,500	Once
Grand total due	\$ 6,500	Annual

Notes

- 1- Invoices for amount will be sent out 2 weeks after signature. Terms of the invoicing is Net 30 days.
- 2- This quote is provided at the customer's request and is good for 30 days.
- 3- This quote cannot be disclosed or used to compete with other companies.
- 4- Pricing is based on population and number of applications. Removing any items from this quote may require application prices to be updated.



iWorQ

Code Enforcement

iWorQ's Code Enforcement software application is accurate, simple, and powerful. As violations are established, the process of each case can be tracked and monitored as it is resolved.

The application has the ability to track and schedule inspections, citations, and warnings for each individual case. Each case can be assigned employees, inspectors, fees, and other details.

- Assign employees, inspectors, and fees
- Create letters with the click of a button
- Map and attach parcel information
- Allow citizens to submit complaints to be created into a case
- Attach pictures to a code case from a mobile device



"iWorQ has brought my City out of the stone age and into the 21st century when it comes to managing data. The software has greatly increased efficiency and productivity while lowering response times and the time it takes to assist our residents."

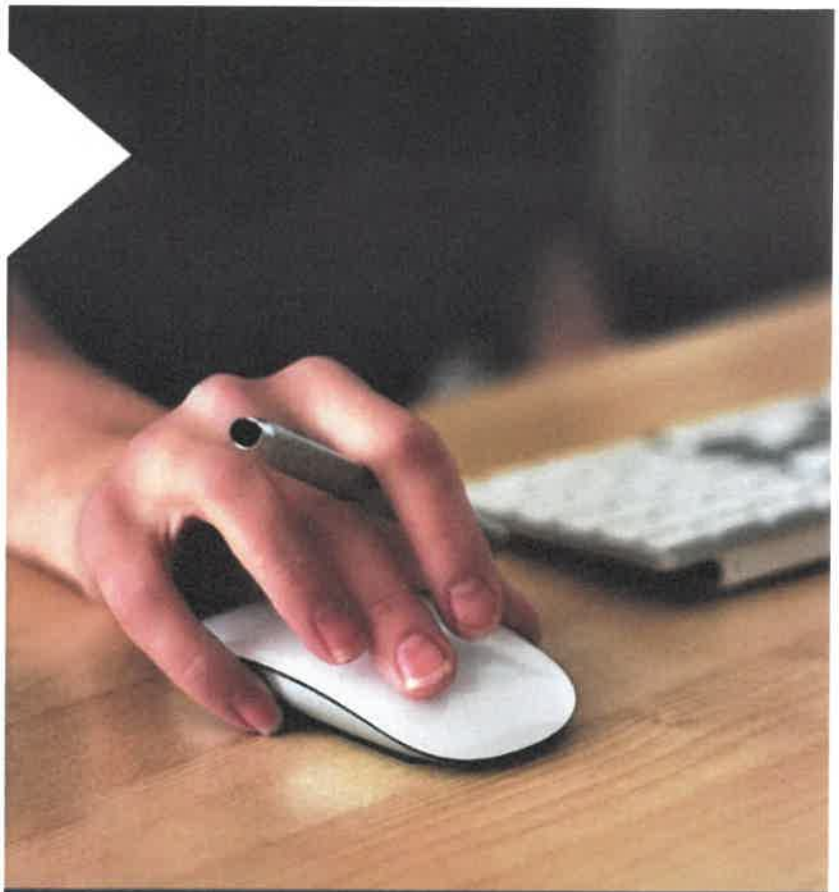
-City of Mary Esther



iWorQ

Permit Management

- Store contractor and owner information
- Customize fields to track specific data for your agency
 - Track dates on inspections, notes, and photos for detailed data
- Upload documents and pictures to each permit
- Track parcel information using a GIS map



What impact has iWorQ made on your permitting process?

"iWorQ has brought us out of the stone ages of carbon copy permitting. [It's given us] instant feedback to contractors/owners of inspection notices. Instant sending of work orders, as well as the ability to look up permitting and plan review information in the field."

-Brigham City



iWorQ's permit management software will track the permit application, through inspection, all the way to occupancy. Inspections can be completed anywhere with an internet connection using a mobile device.



When you use our software, there is no need to worry about paperwork or lost documentation. Everything you need is in the palm of your hand such as plans, documents, inspection history, and more.



*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 12, 2019

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: City Hall/Police Building Construction Project- Award of Contract

We received bids on Tuesday, and got good results. We had a total of 7 bids, and the low bid was from Bushong Construction in the amount of \$1,909,000. This is slightly below the most recent estimate, and has the added benefit of being from the same contractor we have been working with on the Fire Station project. This should make the transition between the two projects very smooth, and we have been very pleased with the work Bushong has completed thus far.

I do not have comprehensive financial analysis for you yet as hoped. This may be ready for Tuesday night, but Kelsey and I are still working through the year-end numbers. An initial look seems to show that while we are track with what we discussed back when the cost estimate initially came back higher than expected, we are not quite as strong as I was hoping we'd finish the fiscal year. It's still not that bad of picture, and is manageable, especially now that we know the actual (not estimated) cost of the City Hall/Police construction. I don't see any reason not to proceed with the award of contract to Bushong.

RESOLUTION NO. _____

A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

WHEREAS, the construction project known as "City Hall/Police Building Construction Project" has been designed and publicized for bid, and bids were received on July 9, 2019.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as "City Hall/Police Building Construction Project" be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: Bushong Construction Company, Inc.

Amount of Bid: \$1,909,000

Section 2. That the Mayor and Clerk are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 16th day of July, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



...is now
FARNSWORTH GROUP, INC.

July 10, 2019

City of Washington
Jaron Rosien, Mayor
215 E. Washington Street
Washington, Iowa 52353

Re: Washington City Hall & Police Station - Bid Recommendation
Washington, Iowa

Dear Mayor Rosien & Members of the City Council,

Bids for the Washington City Hall & Police Station were received on Tuesday July 9, 2018 at 2:00 p.m. We distributed paper or electronic copies of the bid documents to (21) perspective general contractors, and we received seven (7) bids for this project. Two of the bidders were not even on our plan holders list. The bid process included placing the Notice of Public Hearing and Invitation to Bid with the appropriate construction industry plan rooms and on the City of Washington's website. Design Alliance/ Farnsworth Group also emailed or called over 36 subcontractors to invite them to participate. We feel this was an excellent response and bids reflect an optimal bidding environment.

The bid letting was handled by Design Alliance / Farnsworth Group, on behalf of the city. Bids were opened utilizing construction industry protocol. There were no objections voiced at the bid letting. The Bid Tabulation is attached for your reference. The low and high bids received had a 12% spread which is not uncommon on a project of this size and scope. There was only a 1.6% difference between the low and second low bids. The good news is the low bid is about 1% below the 95% Construction Document Cost Estimate presented by Design Alliance / Farnsworth Group at the City Council Meeting on June 4.

The 95% CD Cost Estimate illustrates a Total Estimated Construction Cost (base bid), for this work of \$1,926,363. The apparent low bidder, Bushong Construction submitted a bid of \$1,909,000, which is \$17,363 below the estimate. The bids also include a 3% Construction Change Contingency of \$56,000.

Design Alliance / Farnsworth Group recommends awarding the project to Bushong Construction Company, Inc. from Montezuma, Iowa for a total of \$1,909,000.00.

If you have any questions, please feel free to contact us.

Sincerely,

Design Alliance, Inc. is now FARNSWORTH GROUP, INC.

A handwritten signature in blue ink, appearing to read "Kristofer J. Orth".

Kristofer J. Orth, AIA,
KJO:kjo

Cc: Brent Hinson, City of Washington

Enclosures



...is now
FARNSWORTH GROUP, INC.

BID TABULATION SHEET

Washington City Hall & Police Station
Washington, IA

Architect's Opinion of Probable Costs: \$1,926,363

Tuesday, July 9, 2019 @ 2:00 p.m.

GENERAL CONTRACTOR	Bid Sec.	Add.	Add.	Add.	Base Bid	Unit Price A Excavate Soil per cu/yd	Unit Price B General Fill per cu/yd	Unit Price C Structural Fill per cu/yd	Unit Price D Granular Fill per cu/yd
	5%	1	2	3					
Bi-State Contracting Burlington, IA									
Bushong Construction Montezuma, IA	x	x	x	x	\$1,909,000.00	\$20.00	\$20.00	\$30.00	\$55.00
Carl A Nelson & Co. W. Burlington, IA									
Christner Contracting Ottumwa, IA	x	x	x	x	\$2,120,000.00	\$14.00	\$17.00	\$17.00	\$48.00
City Construction Iowa City, IA									
Frye Builders & Associates Muscatine, IA	x	x	x	x	\$1,939,900.00	\$22.00	\$25.00	\$28.00	\$25.00
Knutson Const. Services Iowa City, IA									
McComas-Lacina Construction Iowa City, IA									
Myers Construction, Inc. Mediapolis, IA									
Peak Construction Group North Liberty, IA	x	x	x	x	\$2,074,000.00	\$12.00	\$15.00	\$15.00	\$47.00
Point Builders Cedar Rapids, IA									
Schickedanz Construction, Inc. Fort Madison, IA									
Selzer Werderitsch Associates Iowa City, IA									
Sheets Design Build Maquoketa, IA									
Tricon Construction Group Dubuque, IA									
W-3 Construction Washington, IA									
Wood Construction Ainsworth, IA									
Woodruff Companies Waterloo, IA	x	x	x	x	\$2,096,000.00	\$14.00	\$16.00	\$16.00	\$50.00
Cerebral Group, LLC Des Moines, IA	x	x	x	x	\$2,138,957.00	\$14.00	\$16.00	\$16.00	\$50.00
RG Construction, LLC Ottumwa, IA	x	x	x	x	\$2,003,999.00	\$15.00	\$18.00	\$18.00	\$50.00



WASHINGTON CITY HALL / POLICE STATION
95% Construction Document Cost Estimate
Washington, Iowa
Date: 06/04/19

<u>Descriptions</u>			<u>Total Costs</u>
City Hall & Police Station	9,550 SF	\$195.85	\$1,870,363
SUBTOTAL			<u>\$1,870,363</u>
Change Order Allowance (Included in Bid)	3.0%		\$56,000
TOTAL ESTIMATED CONSTRUCTION COSTS			<u>\$1,926,363</u>
Alliant Energy Commercial New Construction Incentive			-\$12,000
OWNER SOFT COSTS			
Architect and Engineering Design Fees		\$118,125	
A/E Reimbursable Expenses		\$5,000	
Geotechnical Engineering Investigation & Report		\$0	
Hazardous Material Abatement (By Owner)		\$0	
Construction Phase Testing & Inspections	0.25%	\$4,816	
Furniture, Furnishings & Equipment	±	\$100,000	
			<u>\$227,941</u>
TOTAL ESTIMATED PROJECT COSTS:			\$2,142,304

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 12, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Housing Infill Partner Program- Initial Budget Allocation & Applications

We have already received 2 of the applications we were expecting to receive under the program, and are bringing them for your approval. This is great, but raises the immediate need to identify a source of initial funding for the program, which as we have discussed will ultimately be self-sustaining from additional property taxes collected from homes built under the program.

Due to project timing versus what was planned, we have kept a larger balance in Capital Projects Fund 301 than was anticipated in the budget. Thus, we received much more bank interest this year than was projected. I recommend thus transferring excess funds in the amount of \$38,824 from the Capital Projects Fund to Housing Fund 145 to provide the initial funding for this new program.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A TRANSFER OF
CERTAIN FUNDS TO HOUSING FUND 145**

WHEREAS, the City Council approved the creation of a Housing Infill Partner Program in Resolution 2019-085 on July 2, 2019; and

WHEREAS, while the program is expected to be self-sustaining over time through property taxes collected on new housing developed under the program, an initial funding allocation is needed; and

WHEREAS, the first two applications under the program have been submitted, and require Council approval to proceed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The Council directs the Finance Director to transfer \$38,824 in accrued bank interest from Fund 301 (Capital Projects) to Housing Fund 145 to provide initial funding for grants under the Housing Infill Partner Program.

Section 2. The Council hereby approves the following applications under said program:

- A. MSJ, LLC for 1015 East Adams Street (maximum grant of \$7,500)
- B. Coleman Homes, LLC for 1122 East 3rd Street (maximum grant of \$5,500 based on submission of acceptable documentation following demolition)

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 16th day of July, 2019.

Jaron P. Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk



Housing Infill Partner Program Application

Applicant

1) Applicant Business Name: MSJ, LLC

2) Applicant Contact Person: Jeff Hazelett

3) Phone: 319-461-4810 Email: jeff@elliottrealtygroup.com

Current Property

4) Property Location: 1015 E. Adams St. Washington

5) Property Owner (if different): Same

6) Description of Current Structures/Condition: Old dilapidated story 1/2 home beyond repair. Full of mold from roof leaking.

7) Estimated Cost of Demolition: \$7,732⁵⁰ (Attached)

8) Timeline for Demolition: Completed

New Home Plans

9) Type of home to be constructed (circle): Single-Family (Maximum Grant \$5,500)

Multi-Family (Maximum Grant \$7,500)

10) Description of homes to be constructed: 1,300 sq ft. / unit duplex Full basements with attached 2 car garages

11) Additional details on construction plans: Construction started 6/3/19 completed appx 9/30/19

* All local contractors.

12) Please list any local (Washington County) subcontractors or suppliers: Elliott Realty Group

Washington Lumber, Carson plumbing, Sanders Electric, Armstrong Heating, CMC Const, Coleman Const, Leitch Const, Scott Woodruff Const, Sweating Const

13) Please attach sketch of new home on property, including square footage and setbacks, as well as architectural renderings/sketches (if available)

Acknowledgements and Certifications

I acknowledge and agree to abide by all of the requirements detailed in the program guidelines and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.

I acknowledge that grant fund shall be made on a reimbursement basis upon presentation of proper documentation following demolition, and that if no new home is constructed within 18 months, I may be liable for repayment of said grant.

I understand that this application is subject to approval of the City Council and to availability of funds.

I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

I have investigated whether the current structure(s) contribute to an adopted historic district and verify that they do not. *Note: If property contains contributing structures that applicant plans to demolish, advance review and approval from the Washington Historic Preservation Commission and City Council is required.*

I certify that the above application is true and accurate, to the best of my knowledge and belief.

Signed: Jeff Hazlett

Date: 7-10-19

Printed Name: Jeff Hazlett

Title: Owner



Housing Infill Partner Program Application

Applicant

1) Applicant Business Name: Coleman Homes, LLC

2) Applicant Contact Person: Kim & Brian Coleman

3) Phone: 319-653-5113 Email: kimmersue67@hotmail.com

Current Property

4) Property Location: 1122 E 3rd St

5) Property Owner (if different): _____

6) Description of Current Structures/Condition: Condemned / has to be demolished

7) Estimated Cost of Demolition: ??

8) Timeline for Demolition: As soon as we close.

New Home Plans

9) Type of home to be constructed (circle): Single-Family (Maximum Grant \$5,500)

Multi-Family (Maximum Grant \$7,500)

10) Description of homes to be constructed: Possibly moving a house to the property

11) Additional details on construction plans: None

12) Please list any local (Washington County) subcontractors or suppliers: _____

Coleman Const

13) Please attach sketch of new home on property, including square footage and setbacks, as well as architectural renderings/sketches (if available)

Acknowledgements and Certifications

I acknowledge and agree to abide by all of the requirements detailed in the program guidelines and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.

I acknowledge that grant fund shall be made on a reimbursement basis upon presentation of proper documentation following demolition, and that if no new home is constructed within 18 months, I may be liable for repayment of said grant.

I understand that this application is subject to approval of the City Council and to availability of funds.

I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

I have investigated whether the current structure(s) contribute to an adopted historic district and verify that they do not. *Note: If property contains contributing structures that applicant plans to demolish, advance review and approval from the Washington Historic Preservation Commission and City Council is required.*

I certify that the above application is true and accurate, to the best of my knowledge and belief.

Signed: [Signature] Date: 7/8/19

Printed Name: Kim Coleman Title: Secretary

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of Robert Jones at 825 S. Ave B for the amount of \$355.00. Legal description (02 18 S WASH). Parcel Number (11-20-106-013).

The property of VIP Entertainment at 331 N. 4th Ave. for the amount of \$310.00. Legal Description (04 01 NORTH ADD LOT 1 &). Parcel Number (11-17-190-013).

The property of Blue Hills Trust % Andy Blauvelt at 312 E. 3rd St. for the amount of \$340.00. Legal description (04 BREEDS SD LOT 5 & E 21 FT). Parcel Number (11-17-328-002)

and,

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of delinquent water service accounts to the property owner and,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Brian and Lisa McCain at 308 N. Ave. C for the amount of \$67.80. Legal description (B 02 MM YOUNGS ADD). Parcel Number (11-17-164-005).

And,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 16th day of July, 2019.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk