



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE NICOLA-STOUFER ROOM.
PUBLIC LIBRARY AT 115 W. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, AUGUST 6, 2019

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, August 6, 2019 to be approved as proposed or amended.

Consent:

1. Council Minutes July 16, 2019
2. Iowa Communities Assurance Pool, General Insurance Premium, \$129,358.50
3. Washburn Laundry & Drycleaning Equipment, Commercial Washer & Turn Out Gear Drying Cabinet, \$13,688.00
4. Simmering-Cory, Iowa Codification, City Code Update Project, \$1,900.00
5. Fox Engineering, South Elevated Water Storage Tank Improvements, \$2,390.85
6. Fox Engineering, Water Treatment Plant Improvements, \$3,785.50
7. Fox Engineering, SE Basin I&I Reduction, \$2,980.00
8. Fox Engineering, N. 4th Avenue and Utility Improvements, \$1,051.50
9. Farnsworth Group, City Hall/Police Station, \$10,575.13
10. Farnsworth Group, Fire Station, \$3,083.25
11. IMWCA, Workers Comp. Insurance, Installment 1, \$6,669.00
12. Bolton & Menk, Taxilane for Fuel Facility Construction, \$3,275.00
13. Garden & Associates, E. Washington St. Sidewalk Extension, \$2,043.61
14. Garden & Associates, S. Ave. E Reconstruction, \$4,656.80
15. Garden & Associates, 15th Ave. Paving, Storm Sewer, Sanitary Sewer, Water Main, \$1,473.38
16. TEAM Services, Fire Station Project, \$3,343.73
17. Kevin D. Olson, Professional Services July, 2019, \$1,033.38
18. Elliott Equipment Col., Street Sweeper, \$149,750.00
19. Unc & Neph's 1015 W. Madison Street, Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales, **(renewal)**
20. Lebowski's Rock n Bowl, 1601 E. Washington St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales, Catering Privilege, **(renewal)**
21. Dollar General Store #2237, 1506 W. Washington Street, Class C Beer Permit (BC), Class B Wine Permit, Sunday Sales, **(renewal)**
22. Department Reports

Consent – Other:

- DeLong Construction, South 15th Avenue Project, \$39,695.82
- DeLong Construction, E. Washington St. Sidewalk Extension Project, \$77,338.35

Claims & Financial Reports:

Claims for August 6, 2019
Financial Reports for June, 2019

SPECIAL PRESENTATION

Lincoln School Bike-A-Thon Request, September 19, 2019 from 1:00 – 2:45.

UnitedHealthCare August 29, 2019 Central Park Event Request

Chamber of Commerce Alive After 5 Requests – Repurpose It, Latta Harris, & Don's Jewelry.

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. (Tabled 04/16/2019)

PUBLIC HEARING

NEW BUSINESS

1. Discussion and Consideration of Mayoral Appointment of Alternates to Nuisance Hearing Panel.
2. Discussion and Consideration of FY19 Transfers – Final.
3. Discussion and Consideration of Resolution Setting Notice of Hearing for 2019 Compilation of Code of Ordinances.
4. Discussion and Consideration of a Resolution Designating Newspapers for Publication of Notices Pursuant to Section 362.3 of the Code of Iowa.
5. Discussion of Alliant Electric and Natural Gas Franchise Renewal
6. Discussion and Consideration of Middle School Traffic Changes.
7. Discussion and Consideration of Garbage/Recycling Cart Reimbursement to Johnson County Refuse.
8. Discussion & Consideration of Contracts for 2019 Housing Rehab Program.
9. Discussion and Consideration of Emerald Ash Borer 9A for Stump Removals.
10. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and

Collection of Costs to the Washington County Treasurer.

DEPARTMENTAL REPORT

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Brendan DeLong
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 07-16-2019

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Free Public Library, 115 West Washington Street on Tuesday, July 16, 2019 at 6:00 P.M. Mayor Rosien in the chair. On roll call present: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Absent: none.

Motion by Gault, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 16, 2019 be approved as proposed. Motion carried.

Consent:

1. Council Minutes July 2, 2019
2. Washington County Conservation Board, Kirkwood Trail Head, \$11,181.82
3. Mi Pueblo Real #2, 1021 W. Madison St., Class C Liquor License (LC) (Commercial), Sunday Sales. **(renewal)**
4. The Corner Stop, 100 E. Madison St., Class C Beer Permit (BC), Class B Native Wine, Sunday Sales, **(renewal)**
5. Halcyon House, 1015 S. Iowa Ave., Class C Liquor License (LC) (Commercial), Sunday Sales, **(renewal)**
6. Washington Chamber of Commerce, Annual City Contribution to Chamber Tourism, \$20,000.00
7. A.S. Concrete Specialties, Trip Hazard Sidewalk Program (Zone 1), \$14,492.84
8. Iowa Association of Municipal Utilities, SASSO July 2019 – June 2020, \$5,836.83
9. Municipal Pipe Tool Company, SE Basin I & I Reduction – Phase I, \$14,883.27
10. Department Reports

Consent – Other:

Bushong Construction, Pay App #10, Fire Station Project, \$186,207.65

Motion by Pettit-Majewski, seconded by Gault, to approve all consent agenda items. Motion carried.

Motion by Stigers, seconded by Youngquist, to approve consent agenda – other. DeLong abstained with conflict. Motion carried.

Motion by DeLong, seconded by Stigers, to approve payment of the claims as presented. Motion carried.

Special Presentations:

Motion by Youngquist, seconded by Stigers, to approve the Chamber of Commerce Request for Alive After 5 – Bryson Block. Motion approved.

Presentations from the Public: none.

Discussion and Consideration of a Resolution Adopting Information Technology Disaster Recovery Plan. **(Tabled 04/16/2019)**. Remains tabled.

Motion by Pettit-Majewski, seconded by Youngquist, to affirm the Mayoral appointment of Gabriela Canchola to the Park and Recreation Board. Motion carried.

Motion by DeLong, seconded by Moore, to approve Police Department Technology Upgrades (mounting equipment in vehicles of \$6,684.10 and server replacement of \$12,984.67). Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve purchase of Code Enforcement and Permit Management Software from IWorQ Systems in the amount of \$6,500. Motion carried.

Bids received for the City Hall/Police Station Building Project:

Bushong Construction	\$1,909,000
Christner Contracting	\$2,120,000
Frye Builders & Associates	\$1,939,900
Peak Construction Group	\$2,074,000
Woodruff Companies	\$2,096,000
Cerebral Group, LLC	\$2,138,957
RG Construction, LLC	\$2,003,999

Motion by Stigers, seconded by Youngquist, to approve the Resolution Awarding the Contract to Bushong Construction in the amount of \$1,909.00 for the City Hall/Police Building Project. Roll call on motion: Ayes: Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. DeLong abstained with conflict. Motion carried. **(Resolution No. 2019-088)**

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Resolution Authorizing an Interfund Transfer and Initial Projects (Housing Infill Partner Program) Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-089)**

Motion by Youngquist, seconded by Gault, to approve the Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried. **(Resolution No. 2019-090)**

CLOSED SESSION

Motion by Pettit-Majewski, seconded by Gault, that the Council go into closed session per Iowa Code 21.5(j) "Property" and 21.5(i) "Personnel". Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried

Motion by DeLong, seconded by Pettit-Majewski, that the Council return to open session. Roll call on motion: Ayes: DeLong, Gault, Moore, Pettit-Majewski, Stigers, Youngquist. Nays: none. Motion carried

Mayor Rosien announced that no formal action had been taken in the closed session.

Motion by Gault, seconded by Stigers, that the Regular Session held at 6:00 P.M., Tuesday, July 16, 2019, is adjourned. Motion carried.

Illa Earnest, City Clerk



Iowa Communities Assurance Pool

Commitment to Continue Membership

I, City of Washington, do hereby affix my signature to this form and promise to submit the contribution of \$141,168.00 (less attached vouchers if applicable) by 08-07-2019. In order to fulfill this commitment, our payment will be received by the Iowa Communities Assurance Pool, at the address on this form, no later than 08-14-2019.

	141,168.00
VOUCHER	- 11,809.50
	<hr/>
Net Due	\$129,358.50

Printed Name Kelsey Brown
Signature [Handwritten Signature]
Date 7/17/2019

Iowa Communities Assurance Pool
5701 Greendale Road
Johnston, IA 50131



5005 Blairs Forest Lane N.E.
 Cedar Rapids, IA 52402
 319-294-0044
 Toll Free: 866-895-0044
 Fax: 319-294-5495

PROPOSAL & ACCEPTANCE

**TOM WIDE
 WASHINGTON FIRE DEPARTMENT
 215 E. WASHINGTON STREET
 WASHINGTON, IOWA 52353
 319/653-2239**

6/10/19

- | | |
|--|----------------------------------|
| <p>1) SPEED QUEEN 40 LB COMMERCIAL WASHER, NEW
 MODEL: SCT 40
 MICRO PROCESSOR CONTROL
 ELECTRICAL: 208-240/60/1</p> | <p>\$ 6,491.00</p> |
| <p>1) METAL MOUNTING BASE, NEW</p> | <p>\$ 441.00</p> |
| <p>1) SPEED QUEEN TURN OUT GEAR DRYING CABINET, NEW
 MODEL: STG
 ELECTRICAL: 240/60/1</p> | <p><u>\$ 5,331.00</u></p> |

~~001-8-1050-6283 Initials [Signature]~~

~~EXP. _____ Date Rec. _____~~

~~Vender # _____ Inv # _____~~

~~Due Date _____~~

SUB TOTAL	\$ 12,263.00
FACTORY FREIGHT / LOCAL DELIVERY	\$ 225.00
INSTALLATION	<u>\$ 1,200.00</u>
 TOTAL	 \$ 13,688.00

WHAT THE EQUIPMENT NEEDS:

TURN OUT DRYING CABINET

ELECTRICAL: 208/50-60/1 PHASE 60 AMP
208/50-60/3 PHASE 35 AMP

240/50-60/1 PHASE 70 AMP
240/50-60/3 PHASE 40 AMP

EXHAUST: 6 INCH

WASHER

WATER INLET: 2) 3/4 INCH 1 HOT 1 COLD

DRAIN: 3 INCH

ELECTRICAL: 208-240/60/1 PHASE 15 AMP

WASHBURN: WILL DELIVER NEW EQUIPMENT / OLDER WASHER AND TURNOUT DRYING CABINET, INSTALL, AND MAKE FINAL CONNECTIONS TO EXISTING UTILITIES THAT ARE WITHIN 5 FEET OF EQUIPMENT. WASHBURN'S TECHNICIANS WILL RUN, TEST AND TRAIN LAUNDRY PERSONNEL. (FOUR PIECES OF EQUIPMENT).

NOTE: LOCAL ELECTRICIAN WILL BE NEEDED FOR THE FINAL ELECTRICAL CONNECTION FOR BOTH TURNOUT DRYING CABINETS. WASHBURN WILL MAKE FINAL ELECTRICAL CONNECTIONS TO THE WASHERS.

WARRANTY: 3 YEARS PARTS: SPEED QUEEN
5 YEARS SHAFT, FRAME, CYLINDER, AND BEARINGS: SPEED QUEEN
1 YEAR PARTS / TURNOUT DRYING CABINET: SPEED QUEEN
90 DAYS SERVICE: WASHBURN

TERMS: SIGNED PROPOSAL. BALANCE DUE NET 20 DAYS FROM INSTALLATION DATE.

WASHBURN REPRESENTATIVE: TODD HINGTGEN

ACCEPTANCE OF PROPOSAL: _____

DATE: _____



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 44673
 Date 06/30/2019

Project **342417B Washington South 0.5 MG
 Elevated Water Storage Tank
 Improvements**

Professional Services for the Period of 5/30/2019 to 6/29/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	5,713.00	100.00	5,713.00	5,713.00	0.00
Final Design	13,534.00	100.00	13,534.00	13,534.00	0.00
Bidding	3,994.00	100.00	3,994.00	3,994.00	0.00
Total	23,241.00	100.00	23,241.00	23,241.00	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees	2,190.00
Reimbursables	200.85
Construction Administration Subtotal	2,390.85

Invoice total **\$2,390.85**

Approved by:

Steven J. Trayer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 44672
 Date 06/30/2019

Project **342416A Washington Water Treatment Plant Improvements**

Professional Services for the Period of 5/30/2019 to 6/29/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	100.00	126,460.00	126,460.00	0.00
Final Design	177,830.00	100.00	177,830.00	177,830.00	0.00
Bidding	16,780.00	100.00	16,780.00	16,780.00	0.00
Total	321,070.00	100.00	321,070.00	321,070.00	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees		146.00
Outside Services	KCL Engineering	1,254.00
	KCL Engineering	1,254.00
Construction Administration subtotal		2,654.00

Commissioning & Post-Construction

Professional Fees		1,131.50
Commissioning & Post-Construction subtotal		1,131.50

Invoice total **\$3,785.50**

Approved by:

Steven J. Trayer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 44699
 Date 06/30/2019

Project **204517A Washington SE Basin I&I Reduction**

Professional Services for the Period of 5/30/2019 to 6/29/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	57,100.00	100.00	57,100.00	57,100.00	0.00
Final Design	29,500.00	100.00	29,500.00	29,500.00	0.00
Bidding	8,500.00	100.00	8,500.00	8,500.00	0.00
Construction Administration	29,800.00	60.00	14,900.00	17,880.00	2,980.00
Post Construction Record Drawings	5,700.00	0.00	0.00	0.00	0.00
Total	130,600.00	86.51	110,000.00	112,980.00	2,980.00

Invoice total **\$2,980.00**

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 44716
 Date 06/30/2019

Project 711419A N 4th Avenue Street and Utility Improvements

Professional Services for the Period of 5/30/2019 to 6/29/2019

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection	1,000.00	9.00	90.00	90.00	0.00
N. 4th Avenue Improvements Scoping Study	8,200.00	5.00	0.00	410.00	410.00
N. 2nd Avenue Stormwater Pump Station Evaluation	8,300.00	7.00	0.00	581.00	581.00
Total	17,500.00	6.18	90.00	1,081.00	991.00

Standard Hourly Rate Phases

Topographic Survey
 Professional Fees

	Billed Amount
Professional Fees	60.50
Topographic Survey subtotal	60.50
Invoice total	\$1,051.50

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date



Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Des Moines, IA 52353
 Washington

July 10, 2019
 Project No: 019001.DA
 Invoice No: 208536

Invoice Total \$10,575.13

Project 019001.DA Washington City Hall & Police Station

Professional Services for Period Ending June 30, 2019

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Documents	28,349.50	100.00	28,349.50	23,625.00	4,724.50
Bidding and Negotiations	5,906.00	50.00	2,953.00	0.00	2,953.00
Construction Administration	29,532.00	0.00	0.00	0.00	0.00
Total Fee	63,787.50		31,302.50	23,625.00	7,677.50
			Total Fee		7,677.50

Reimbursable Expenses

Mileage				
6/4/2019	Orth, Kristofer	Design Review Mtg & City Council Mtg		76.25
Reimbursable Printing				
6/28/2019	Action Reprographics	printing expense		2,536.73
Postage, Shipping, & Delivery				
6/12/2019	United Parcel Service	Kristofer Orth-Proctor Mechanical-Ray		11.38
6/12/2019	United Parcel Service	Kristofer Orth - Bruty's Carpet - Pam		14.39
6/12/2019	United Parcel Service	Kristofer Orth-Walco Sheet Metal-Brooke		14.39
6/12/2019	United Parcel Service	Kristofer Orth - Brecke Mechanical - Maddie		11.38
6/13/2019	United Parcel Service	Kristofer Orth-City of Washington-Brent		14.39
6/17/2019	United Parcel Service	Kristofer Orth Frye Builders Renee		14.39
6/17/2019	United Parcel Service	Kristofer Orth Ace Electric Jeff		14.39
6/17/2019	United Parcel Service	Kristofer Bi-State Contracting Nieca		14.39
6/17/2019	United Parcel Service	Kristofer Woodruff Constr. Nate		11.38
6/17/2019	United Parcel Service	Kristofer Orth Merit Constr. Shane		11.38
6/17/2019	United Parcel Service	Kristofer Orth Merit Constr. Shane		11.38

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

Project	019001.DA	Washington CHPS	Invoice	208536
6/17/2019	United Parcel Service	Kristofer Bi-State Contracting Nieca	14.39	
6/17/2019	United Parcel Service	Kristofer Orth Merit Constr. Shane	11.38	
6/17/2019	United Parcel Service	Kristofer Orth AAA Mechanical Jim	11.38	
6/19/2019	United Parcel Service	Kristofer Orth-Universal Climate-Correna	11.38	
6/19/2019	United Parcel Service	Kristofer Orth- MODUS-Tyler	11.38	
6/19/2019	United Parcel Service	Kristofer Orth-MODUS-Tyler	11.38	
6/21/2019	United Parcel Service	Kristofer Orth-S & G-Ron	14.39	
6/21/2019	United Parcel Service	Kristofer Orth-S & G-Ron	14.39	
6/21/2019	United Parcel Service	Kristofer Orth-Bushong-John	14.39	
6/24/2019	United Parcel Service	Kristofer Orth-Dvorak Painting- Roger	15.59	
6/27/2019	United Parcel Service	Kristofer Orth-Tricon-Tracy	11.36	
	Total Reimbursables		2,897.63	2,897.63
		Total this Invoice		\$10,575.13

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

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Brent Hinson
 City of Washington, IA
 City of Washington
 215 East Washington Street
 Des Moines, IA 52353
 Washington,

July 10, 2019
 Project No: 017055.DA
 Invoice No: 208537

Invoice Total \$3,083.25

Project 017055.DA Washington Fire Station

Professional Services for Period Ending June 30, 2019

Professional Services

Billing Phase	Fee	% Comp	Earned	Previous Fee Billing	Current Fee Billing
Construction Administration	21,312.50	23.80	5,072.38	2,065.38	3,007.00
Total Fee	21,312.50		5,072.38	2,065.38	3,007.00
	Total Fee				3,007.00

Reimbursable Expenses

Mileage	Date	Name	Description	Amount	Total
	6/4/2019	Orth, Kristofer	Field Observation & Job Meeting	76.25	
		Total Reimbursables		76.25	76.25

Total this Invoice \$3,083.25

Please Remit Payment to: Farnsworth Group, Inc. P.O. Box 843219, Kansas City, MO 64184-3219

Please include FGI invoice number on check.

For Billing Inquiries, please call: 309-663-8435 or 314-962-7900

1 1/2% Interest Monthly After 30 Days

www.f-w.com

FEIN#: 37-1123236

Please submit all other correspondence to: Farnsworth Group, Inc. 2709 McGraw Dr., Bloomington, IL 61704 Attn: Accounts Receivable

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION

500 SW 7TH STREET, SUITE 101
DES MOINES, IA 50309-4506
PHONE: 800-257-2708

INVOICE INV73611

DATE

7/1/2019

PAGE:

1

Washington, City of
215 E Washington

Mbr No: 0706 Member Name:
Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				

QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL1	Installment 1 - Work Comp Prem 19-20			6,669.00	\$6,669.00

This invoice is due on August 1, 2019.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Thank You

Subtotal	\$6,669.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$6,669.00



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

June 28, 2019
 Project No: T51.117678
 Invoice No: 0235875

Washington/Taxilane for Fuel Facility

Taxilane for Fuel Facility Construction Phase

Construction Services (002)

Professional Services

	Hours	Amount	
Principal	2.50	475.00	
Project Manager	17.50	2,800.00	
Totals	20.00	3,275.00	
Total Labor			3,275.00

Billing Limits

	Current	Prior	To-Date	
Total Billings	3,275.00	7,259.25	10,534.25	
Limit			71,900.00	
Remaining			61,365.75	
		Total this Task		\$3,275.00
		Total this Invoice		\$3,275.00

301-6-6020-6793
~~002-6-2080~~ Initials *[Signature]*

EXP. Rawp

Vender # _____ Date Rec. 7-18-19

Due Date _____ Inv # _____



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

July 23, 2019

Invoice No: 38311

Project 5018070 Washington - East Washington Street - Sidewalk Extension Plan
Client ID# 20040

Professional Services for the Period: June 21, 2019 to July 18, 2019

Professional Services

	Hours	Rate	Amount	
Principal Engineer	1.50	145.00	217.50	
Technician #2	9.75	92.00	897.00	
Technician #6	9.75	57.00	555.75	
Totals	21.00		1,670.25	
Total Professional Services				1,670.25

Unit Billing

Mileage			125.86	
Robot Total Station Equipment			247.50	
Total Units			373.36	373.36

Total Project Invoice Amount \$2,043.61

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

July 23, 2019
Invoice No: 38310

Project 5018069 Washington - South E. Ave Street Reconstruction
Client ID# 20040

Professional Services for the Period: June 21, 2019 to July 18, 2019

Professional Services

	Hours	Rate	Amount	
Principal Engineer	9.50	145.00	1,377.50	
Engineer #5	.50	93.00	46.50	
Surveyor 1	11.50	118.00	1,357.00	
Surveyor 2	5.50	114.00	627.00	
Technician #1	7.50	105.00	787.50	
Technician #6	5.00	57.00	285.00	
Totals	39.50		4,480.50	
Total Professional Services				4,480.50

Unit Billing

Mileage			63.80	
GPS Survey Equipment			112.50	
Total Units			176.30	176.30
Total Project Invoice Amount				\$4,656.80

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

INVOICE



INVOICE NO: 1798429-0

REMIT TO: **TEAM Services, Inc.**

INVOICE DATE: July 23, 2019

717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

BILL TO: Brent Hinson
City of Washington
215 East Washington Street

PROJECT: **Washington Fire Station**
Washington, IA
No: 9-2550

Washington, IA 52353

PO Reference: 11-2083

Services for period of 6/1/2019 through 6/30/2019

Reference: Construction Testing Services

QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
0.75	hour	Services of Project Engineer - Analysis/Report	111.00	83.25
2.00	hour	Field Inspection of Proofrolling O-T	67.50	135.00
17.00	hour	Field Testing of Concrete Paving/Site Concrete Testing	45.00	765.00
3.00	hour	Special Inspection of Reinforcing Steel & Concrete Masonry Unit Construction	45.00	135.00
6.00	hour	Special Inspection of Proofroll	45.00	270.00
7.50	test	Sample Pickup	45.00	337.50
4.00	hour	Field Testing of Concrete Paving - overtime rate	67.50	270.00
1.00	test	Special Capping Irregular Surfaces of Strength Specimen	6.00	6.00
16.00	test	Concrete Cylinder Compressive Strength Tests, including Molds	14.00	224.00
8.00	test	Compressive Strength of 4 x 4 x 8 in. Nominal Grout Specimen	25.00	200.00
1106.00	mile	Transportation Charges, Private Car or Company Vehicle	0.83	917.98

Invoice Total: 3343.73

Amount Received: \$0.00

Amount Due: **\$3,343.73**

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, through 7/23/2019: \$13,605.29

Pay by Credit Card

Project Summary Through July 23, 2019:

Master Card Visa Am. Ex. Discover

Project Budget: \$18,554.00

Name on Card :

Project Total Billed: \$13,605.29

Card Number :

Project Amount Received: \$10,261.56

Exp.Date (MM/YY) : /

Project Budget Remaining: \$4,948.71



REMIT TO
 4000 SE Beisser Dr
 Grimes, IA 50111
 Phone #(515) 986-4840
 Fax # (515) 986-9530
 www.elliottequipco.com
 accounting@elliottequipco.com

Invoice

Date	Invoice #
4/26/2019	150733

Bill To
City of Washinton 515 East 6th Street Washington, IA 52353

Ship To
City of Washinton 215 E Washington St. Washington, IA 52353

S.O. No.	P.O. Number	Terms	Rep	Ship	Via	F.O.B.
92864	Zach Wibstad	Net 60	CRS	4/26/2019	Elliott	Washington

Item Code	Description	Qty	Price Each	Amount
	Customers Exempt From Sales Tax		0.00%	0.00

Thank you for your business.	Total	\$149,750.00
All past due balances are subject to finance charges up to 1.5% per month (18% APR).	Payments/Credits	\$0.00
All returned items are subject to a 10% restocking fee.	Balance Due	\$149,750.00

3100 West 76th Street
 Davenport, IA 52806
 Phone: (563) 391-4840

Elliott Sanitation Equip. Co.
 1245 Dawes Avenue
 Lincoln, NE 68521
 Phone: (402) 474-4840

14001 Botts Rd
 Grandview, MO 64030
 Phone: (816) 761-4840

4400 E 60th Ave
 Commerce City, CO 80022
 Phone: (303) 853-4840

Please pay from this invoice. Statements are only sent if you have past due amounts.

Applicant License Application (LC0036352)

Name of Applicant:	<u>Dan's Bar, Inc.</u>				
Name of Business (DBA):	<u>Unc & Neph's</u>				
Address of Premises:	<u>1015 West Madison St.</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-4755</u>				
Mailing	<u>1015West Madison</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>David L Sorrell</u>				
Phone:	<u>(319) 461-3752</u>	Email	<u>d.sorrell@mchsi.com</u>		

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 09/15/2018

Expiration Date: 09/14/2019

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>				
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>		

Ownership

David Sorrell

First Name: David

Last Name: Sorrell

City: Washington

State: Iowa

Zip: 52353

Position: President

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>West Bend Mutual Insurance Company</u>				
Policy Effective Date:	<u>09/15/2018</u>	Policy Expiration	<u>09/15/2019</u>		
Bond Effective	Dram Cancel Date:				
Outdoor Service Effective	Outdoor Service Expiration				
Temp Transfer Effective Date	Temp Transfer Expiration Date:				

Applicant License Application (LC0040294)

Name of Applicant:	<u>WFEC, Inc</u>		
Name of Business (DBA):	<u>Lebowski's Rock n Bowl</u>		
Address of Premises:	<u>1601 east Washington Street</u>		
City	County:	Zip:	
<u>Washington</u>	<u>Washington</u>	<u>52353</u>	
Business	<u>(319) 548-1999</u>		
Mailing	<u>1601 east Washington Street</u>		
City	State	Zip:	
<u>Washington</u>	<u>IA</u>	<u>52353</u>	

Contact Person

Name	<u>Bob Gaal</u>		
Phone:	<u>(319) 548-1999</u>	Email	<u>bgaal212@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/30/2019

Expiration Date: 08/29/2020

Privileges:

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

robert gaal

First Name: robert **Last Name:** gaal
City: washington **State:** lowa **Zip:** 52353
Position: President
% of Ownership: 50.00% **U.S. Citizen:** Yes

Mark Kendall

First Name: Mark **Last Name:** Kendall
City: Washington **State:** lowa **Zip:** 52353
Position: CFO
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

Applicant License Application (BC0030547)

Name of Applicant: <u>Dolgencorp, LLC</u>
Name of Business (DBA): <u>Dollar General Store #2237</u>
Address of Premises: <u>1506 E WASHINGTON ST</u>
City <u>Washington</u> County: <u>Washington</u> Zip: <u>52353</u>
Business <u>(319) 653-5877</u>
Mailing <u>100 Mission Ridge</u>
City <u>Goodlettsville</u> State <u>TN</u> Zip: <u>37072</u>

Contact Person

Name <u>Caleb Barton</u>
Phone: <u>(615) 855-4000</u> Email <u>tax-beerandwinelicense@dollargeneral.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 09/14/2019

Expiration Date: 09/13/2020

Privileges: 319-855-1550

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Dollar General Corporation

First Name: Dollar

Last Name: General Corporation

City: Goodlettsville

State: Tennessee

Zip: 37072

Position: N/A

% of Ownership: 100.00%

U.S. Citizen: Yes

Lawrence Gatta

First Name: Lawrence

Last Name: Gatta

City: Brentwood

State: Tennessee

Zip: 37027

Position: Non member manager

% of Ownership: 0.00%

U.S. Citizen: Yes

Jason Reiser

First Name: Jason

Last Name: Reiser

City: Nashville

State: Tennessee

Zip: 37212

Position: Non Member Manager

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Water Treatment Plant: July 2019 Council Report

Here is a summary of major updates and activities from the Water Department in July, 2019.

South Water Tower-The radio was installed. We relocated the antenna for the radio from the tower to the top of the site lighting light pole. The electrician still needs to trench in the conduit for the antenna cable. Suez is still working on getting a landscaper to clean up the site. Ruts need filled in, slight grading, and the gravel area needs cleaned up. The local landscaper they hired never showed up so I think they are reaching out to someone else.

Radio issues-Our radios are still causing us issues. When Jetco came to install the radio at south tower they adjusted and inspected all radios. They switched out the radio at both the plant and the north tower. They adjusted both antennas at well 6 and 7. Confident this would fix the issues we are having, it did not. Well 6 and the south tower radios seem to be working but well 7 and the north tower are still having issues. Jetco came down again last week and collected all of the radio data from each radio to send to the manufacturers. They also put an attenuator on both well 7 and the north tower. An attenuator reduces the signal strength of the radio. Jetco thinks since well 7 and the north tower are so close the signal strengths may be interfering with one another. I will keep you updated on our radio issues

Traffic Lights-We replaced the broken light assembly south bound at Madison and Iowa. We got a call about a button not working this week. During our walk/don't-walk inspection we noticed that about half of the speakers for the walk signals do not work. The contractor said they make push buttons with built in speakers. I'm waiting on a price and may start using those buttons at our intersections.

Hydrogen Sulfide Mitigation-The water plant produces a hydrogen sulfide (rotten egg) smell. This is because our raw water comes from a deep well (the Jordan Aquifer). The wells have a sulfate reducing bacteria as well. The smell is coming from our aerator. Our aerator is doing its job and removing the hydrogen sulfide gasses out of the water. We have the engineers, DNR, Iowa Rural Water, and numerous other consultants in the field aware and giving advice on how to mitigate the smell. Will and I have done a lot of research on the subject as well. We have decided the first thing to do is raise the vent exhaust stack on the aerator and change the vent cap. Tom Evans from Evans Welding has experience in this and will be the contractor for the job. I'm hoping to have a bid this month. If this does not fix the issue, we will need to treat the wells. I will keep you updated on this issue and its progress.

Water Treatment Plant Improvements- I believe Fox is waiting on one final change order bill to be resolved by Tricon and a sub-contractor, then the project should be closed.

Water Plant Operations- The DNR is coming to the plant this month to go over our new permit. We are getting a new permit because we changed treatment systems from EDR to RO. I will submit the July MOR in the next few days. We cleaned both chlorine injectors at the plant. We also collected 3rd quarter samples. We collected routine monthly bacteria samples; results were absent. We have put well 7 back in service. We have had high usage this month being hot and dry. Syngenta has been irrigating and the County Fair always contributes to high flows. We loaned our explorer to the airport for a week. Currently the police department is using our explorer. We changed bag filters. We will continue to work on the water meter list. We had our monthly bulk chemicals refilled. Basically, normal operations at the water plant.

Operators- I gave Will his evaluation. Will also submitted a self-evaluation. Will has been with City for over 6 months now. I feel comfortable with him covering day-to-day operations. Will has moved to Washington. Will plans to start training at the wastewater plant in the near future. Parker plans to train at the water plant in the near future. Will plans to get his Grade I in distribution soon. I plan to get my Grade III in distribution soon. If you have any questions feel free to call us at 319-653-1531.

Water Treatment Superintendent: Kyle Wellington

MAINTENANCE & CONSTRUCTION DEPT. REPORT

7-13-19/7-26-19

STREETS: Personnel began line painting around town (schools, parking etc). Personnel poured 23.5 yards of concrete in two locations by the Middle School on South 4th Ave and East Madison St. Personnel began sweeping the rock chips to the center of roadway to get bedded into the street on the newly coated seal coat streets completed this year. Crews cleaned up a downed tree limb in the 100 block of West 7th St.

WATER DISTRIBUTION: Personnel repaired two 4 inch CIP water main breaks located at 1212 East Main St and 746 East 3rd St, giving a total of 21 breaks for the year. Personnel weed eated fire hydrants located on the outer parts of the City. Personnel had 13 water shut offs for nonpayment.

SEWER COLLECTION: Personnel have observed the SE Basin I/I work and assisted when needed. Personnel televised a sanitary line located at North Ave E-West 2nd St.

STORM SEWER COLLECTION: Personnel investigated the North 2nd Ave lift station (by the RR tracks) for FOX Engineering to continue analyzing the storm line for ramifications. Personnel televised a storm line located at North Ave E-West 2nd St.

MECHANIC/SHOP: Personnel serviced PD Durango (broken washer system supply hose), Case Backhoe (electrical), PD Jeep (fuel tank and Evap and adjust the emergency lights), Parks Dept truck (suspension repair and replaced both rear shackle, frame brackets and bushings/bolts and clear engine lights with scan tool) and PD 232 (serviced and Pcheck engine codes).

OTHER: Personnel responded to 49 One Call Locates. Yard waste and bag pick up continued. Personnel hauled rock back to the material storage shed. Numerous loads of mulch and chips were hauled away from the WWTP.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
August 6, 2019
Council meeting**

- **After hour alarm and dog call outs –**
12th dog call, Safety Center reported a dog to be picked up at 4th and Jackson, 4:15 p.m. Jason
13th dog call, Safety Center reported a dog to be picked up at 1305 North 6th, 4:30 p.m. Jason
16th dog call, Safety Center reported a dog to be picked up at N Marion and W 7th, 11:00 p.m. Jason
- **Dept Head meetings –**I attended the meetings on July 16th & 23rd.
- **WWTP Alliant energy audit –** We have installed the 100 LED lamps in the office/lab building. We have changed the blower speeds for the SBR basins. We're currently running them at 75%, when we started they were set on 85%. We're waiting for the weekly test results to make sure we're still meeting the effluent discharge limits before going down 70%.
- **LS tractor –** Jason hooked the bat wing mower up on July 23rd. He mowed the lots in the new business park, the city farm, Highway 1 wetlands, east and west EQ basin fields, and west Buchanan Street edges (old entrance).
- **Underpass lift station –** Jason performed the pump draw down tests for FOX on July 17, 2019. These tests determine how many gallons per minute each pump pumps alone and then when both are pumping at the same time.
- **USEPA Discharge Monitoring Report Quality Assurance (DMR-QA) Study # 39 audit samples -** Jason performed the pH test on the audit sample and I submitted the results for grading. The study closes on July 19, 2019. We received our graded results and they were acceptable. Test America, Inc and the University of Iowa Hygienic Laboratory will also be providing the WWTP with results for this study on all state certified tests. I will have to compile the results from all three labs into a final data packet to be submitted to the USEPA no later than September 13, 2019.
- **WWTP equipment –** Outside air filter has been changed for the digester blowers, four (4) burnt out UV lamps changed in UV module #1, stair screen pressure washed, and influent wet well cleaned.
- **Mowing, spraying, and trimming –** Continues at the WWTP and lift stations.

**Fred E Doggett
7/26/2019 8:17 AM**

APPLICATION FOR PAYMENT NO. 3

To: City of Washington (JURISDICTION)
From: DeLong Construction, Inc. (CONTRACTOR)
Contract: South 15th Pavement Reconstruction & Subdivision
Project: Paving, Water Main, Sanitary Sewer & Storm Sewer
JURISDICTION's Contract No.: ENGINEER's Project No.: 5016276
For Work Accomplished Through the Date of: July 31, 2019

Table with 2 columns: Description and Amount. Rows include: 1. Original Contract Price: \$ 719,238.36; 2. Net Change by Change Orders and Written Amendments (+ or -): \$ 30,310.00; 3. Current Contract Price (1 plus 2): \$ 749,548.36; 4. Total Completed and Stored to Date: \$ 260,443.00; 5. Retainage (Per Agreement): 5% of Completed Work: \$ 6,985.65; 5% of Stored Material: \$ 6,036.50; Total Retainage: \$ 13,022.15; 6. Total Completed and Stored to Date Less Retainage (4 minus 5): \$ 247,420.85; 7. Less Previous Application for Payments: \$ 207,725.03; 8. DUE THIS APPLICATION (6 MINUS 7): \$ 39,695.82

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is requested.

Dated: 7-31-19 DeLong Construction, Inc. (CONTRACTOR) By: [Signature]

Payment of the above AMOUNT DUE THIS APPLICATION is recommended.

Dated: 7-31-2019 Garden & Associates, LTD (ENGINEER) By: [Signature]

Payment of the above AMOUNT DUE THIS APPLICATION is approved.

Dated: City of Washington (JURISDICTION) By: _____

APPLICATION FOR PAYMENT NO. 2

To: City of Washington (JURISDICTION)
 From: DeLong Construction, Inc. (CONTRACTOR)
 Contract: East Washington Street
 Project: Sidewalk Extension
 JURISDICTION's Contract No.: _____ ENGINEER's Project No.: 5018070
 For Work Accomplished Through the Date of: July 30, 2019


1. Original Contract Price:	<u>\$ 125,300.00</u>
2. Net Change by Change Orders and Written Amendments (+ or -):	
3. Current Contract Price (1 plus 2):	<u>\$ 125,300.00</u>
4. Total Completed and Stored to Date:	<u>\$ 140,105.53</u>
5. Retainage (Per Agreement):	
5% of Completed Work:	<u>\$ 7,005.28</u>
5% of Stored Material:	
Total Retainage:	<u>\$ 7,005.28</u>
6. Total Completed and Stored to Date Less Retainage (4 minus 5):	<u>\$ 133,100.25</u>
7. Less Previous Application for Payments:	<u>\$ 55,761.90</u>
8. DUE THIS APPLICATION (6 MINUS 7)	<u>\$ 77,338.35</u>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from JURISDICTION on account of Work done under the Contract referred to above have been applied on account to discharge CONTRACTOR's legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered -- through -- inclusive; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application of Payment will pass to JURISDICTION at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to JURISDICTION indemnifying JURISDICTION against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not defective.

Payment of the above AMOUNT DUE THIS APPLICATION is **requested**.

Dated: 7-31-19 DeLong Construction, Inc.
 By:  (CONTRACTOR)

Payment of the above AMOUNT DUE THIS APPLICATION is **recommended**.

Dated: 7-31-2019 Garden & Associates, LTD
 By:  (ENGINEER)

Payment of the above AMOUNT DUE THIS APPLICATION is **approved**.

Dated: _____ City of Washington
 By: _____ (JURISDICTION)

Principal
Teresa Beenblossom

Counselor
Kelsey Martins

Behavior Interventionist
Elizabeth Keesy

June 28, 2019

Dear Council,

Lincoln Elementary is preparing for our 2019 Bike A Thon. The Bike A Thon is our largest and only school fundraiser for the year. Bike A Thon will be on Thursday, September 19th from 1:00-2:45. Our rain date is Thursday, October 3rd from 1:00-2:45.

This year we would again like to close South 4th from Van Buren to Monroe, Monroe to South 6th, South 6th from Monroe to Van Buren and Van Buren from 6th to 4th Ave.

We appreciated the opportunity to do that last year and found that we had fewer accidents by using this route, as students didn't have to drive on gravel through the bus barn area.

We will need help putting up barricades on these streets to keep vehicle traffic away from our bikers. Additional staff and volunteers will be at each intersection to help keep the students safe.

We are asking, not only for permission to hold the Bike A Thon around the Lincoln property and city streets, but help in barricading these streets off the day of the Bike A Thon. Please see the attached map, showing the location of our bike route for the 2019-20 fundraiser.

If you have any questions or concerns about this matter, please feel free to call me at Lincoln, 653-3691. I appreciate your consideration on this matter.

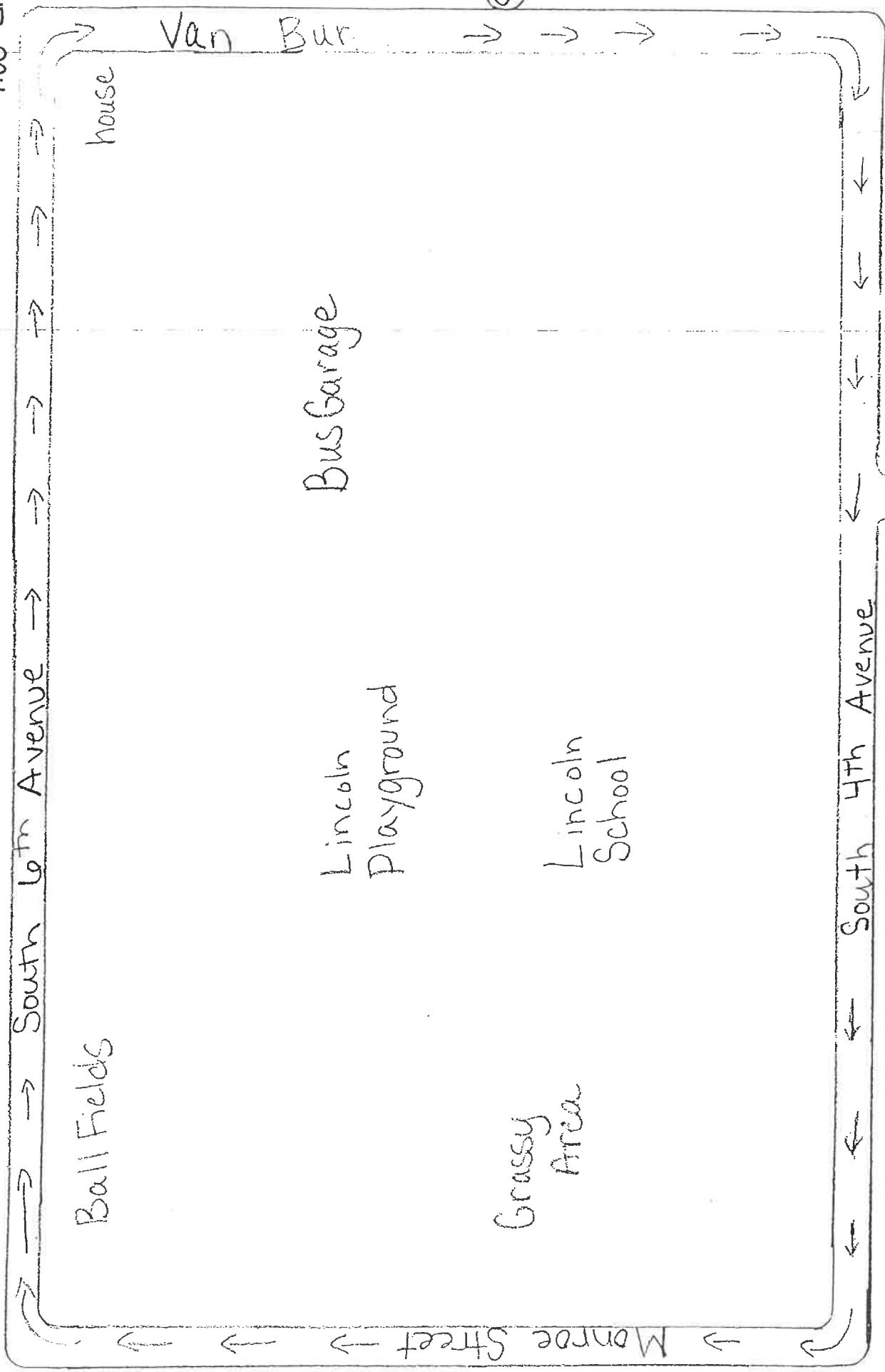


Teresa Beenblossom
Lincoln Principal



Date: 1 hrs. Sept. 19
1:00 - 2:45
Rain Date: Thurs. Oct. 3
1:00 - 2:45

(11)



(12)

(13)

(14)



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; learnest@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Lincoln Bike A Thon

Coordinator: Mindi Rees / Teresa Beenblossom

Contact Number: 319.653.3611 (Lincoln) ^{Teresa cell} 319.461.8748 ^{Mindi's cell} 319.441.7849

Email Address: tbeenblo@washington.k12.ia.us

2. EVENT INFORMATION

Event Description: Bike a thon is our largest fundraiser. We will be riding bikes around the block.

Days/Dates of Event: Thurs. Sept 19 Rain Date: Thurs. Oct. 3

Time(s) of Event: (Include Set Up/Tear Down Time) Set up @ 12:00 Tear down 2:45

Event Location: Lincoln Elementary

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: S. 4th Avenue to Monroe, Monroe to 6th down to

Van Buren meeting back up with 4th. Please

See map and previous letter.

Method of Notification for businesses/downtown residents (if applicable):

Letter on neighborhood doors.

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_____ Use of gators/UTV/ATV on City streets

_____ Use of City Park (specify park : _____
Electrical Needs: _____

_____ Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

_____ Yield signs for crosswalks

_____ Emergency "No Parking" Signs

_____ Garbage/Recycling Barrels

_____ Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes _____ No If yes, how many?)

Contact Person: _____

Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.





Applicant/Sponsor Signature

July 30, 2019

Date

DEPARTMENT APPROVALS

<u>Indicate Date Contacted</u>	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.			
_____	City Clerk (Liquor Licenses)	Illa Earnest	319-653-6584 ext 131	learnest@washingtioniowa.gov
_____	Comments/Restrictions:			
	Police Chief	Jim Lester	319-458-0264	jlester@washingtioniowa.gov
_____	Comments/Restrictions:			
	Fire Chief	Tom Wide	319-863-3332	firedept@washingtioniowa.gov
_____	Comments/Restrictions:			
<i>Copy given to M/C</i>	Streets	JJ Bell	319-653-1538	jjbell@washingtioniowa.gov
_____	Comments/Restrictions:			
_____	Parks	Nick Pacha	319-321-4886	npacha@washingtioniowa.gov
_____	Comments/Restrictions:			
_____	County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us			
_____	Comments/Restrictions:			

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____ Denied: _____

CONDITIONS IMPOSED: _____



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; iearnest@washingtونيowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Washington County Appreciation Event

Coordinator: Gina Johnson

Contact Number: 319-560-8782

Email Address: gina_m_johnson1@uhc.com

2. EVENT INFORMATION

Event Description: UnitedHealthcare (UHC) will invite residents of Washington County to come to Washington's City Square to learn more about their benefits and receive 'end of summer ice cream and sweet corn'. Mailed invitations go to our members who are low-income older adults and people with

disabilities but giveaways are open to the public.
Days/Dates of Event: Thursday, August 29 from 3:30p to 4:30p

Time(s) of Event: (Include Set Up/Tear Down Time) 3p-4:45p

Event Location: Washington Central Park

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times. n/a

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

- Temporarily park in a "No Parking" area location : _____
- Use of City Park (specify park : Central Park)
- Walk/Run (attach map of route and indicate streets to be closed)
- Fireworks (specify location :)
- Use of gators/UTV/ATV on City streets
- Parade (attach map of route and indicate streets to be closed)
- Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft
- Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

none

- Street barricades
- Emergency "No Parking" Signs
- Traffic cones
- Picnic Tables
- Yield signs for crosswalks
- Garbage/Recycling Barrels
- Street Sweeping following (parades)
- Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept): n/a

- Amplified Sound/Speaker System
- Recorded/Live Music
- Public Address System
- If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many?)

Contact Person: _____ Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.



Applicant/Sponsor Signature

7/25/19

Date

DEPARTMENT APPROVALS

Indicate Date Contacted

The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.

City Clerk Illa Earnest 319-653-6584 iearnest@washingtioniowa.gov
(Liquor Licenses) ext 131

Comments/Restrictions:



Police Chief Jim Lester 319-458-0264 jlester@washingtioniowa.gov

Comments/Restrictions:



Fire Chief Tom Wide 319-863-3332 firedept@washingtioniowa.gov

Comments/Restrictions:

Streets JJ Bell 319-653-1538 jjbell@washingtioniowa.gov

Comments/Restrictions:

Parks Nick Pacha 319-321-4886 npacha@washingtioniowa.gov

Comments/Restrictions:

County Environmental Health (if serving food):
Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us

Comments/Restrictions:

CITY COUNCIL APPROVAL

City Clerk Signature

Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/24/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA INC. 333 SOUTH 7TH STREET, SUITE 1400 MINNEAPOLIS, MN 55402-2427 Attn: Healthcare.AccountsCSS@marsh.com Fax: 212-948-1307 401115-GAWX5-16-18	CONTACT NAME: Gina Johnson PHONE (A/C, No, Ext): 319-560-8782 E-MAIL ADDRESS: gina_m_johnson1@uhc.com FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE INSURER A : Old Republic Insurance Company NAIC # 24147 INSURER B : XL Specialty Insurance Company 37885 INSURER C : Travelers Property Casualty Company of America 25674 INSURER D : INSURER E : INSURER F :
INSURED UNITEDHEALTH GROUP 9900 BREN ROAD EAST MINNETONKA, MN 55343	

COVERAGES **CERTIFICATE NUMBER:** CHI-006039106-15 **REVISION NUMBER:** 13

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR VVVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			MWZY307227	05/01/2016	05/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 2,500 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			MWTB307230	05/01/2016	05/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			US00075258L17A	05/01/2017	05/01/2018	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	HC2JUB472M475517 (AOS) HRJUB472M476717 (MA & WI) HWXJUB472M477917 (XWC OH)	05/01/2017 05/01/2017 05/01/2017	05/01/2018 05/01/2018 05/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
THE GENERAL LIABILITY POLICY INCLUDES A BLANKET ADDITIONAL INSURED ENDORSEMENT FOR PERSONS OR ORGANIZATIONS WHERE THE NAMED INSURED IS OBLIGATED TO PROVIDE SUCH STATUS BY WRITTEN CONTRACT OR AGREEMENT, ONLY TO THE MINIMUM EXTENT REQUIRED AND SUBJECT TO POLICY TERMS AND CONDITIONS.

CERTIFICATE HOLDER UNITEDHEALTH GROUP 9900 BREN ROAD EAST MINNETONKA, MN 55343	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
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**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
AUGUST 6TH, 2019**

POLICE	ACE-N-MORE	KEYS	10.35	
	ALLIANT ENERGY	ALLIANT ENERGY	362.02	
	ARNOLD MOTOR SUPPLY	PARTS	95.48	
	BARRON MOTOR SUPPLY	PARTS	375.41	
	BDH TECHNOLOGY	TECH SUPPORT	510.00	
	CAPPER CHRYSLER DODGE JEEP RAM	AUTO REPAIR/OIL CHANGE	137.80	
	CINTAS CORP LOC. 342	RUG SERVICE	76.14	
	CUSTOM IMPRESSIONS INC	NOTARY STAMP/SHIPPING	75.98	
	DURST, TIMOTHY	ENGINE & INSTALLATION/PARTS	8,167.51	
	EMBROIDERY BARN	ALTERATIONS	97.00	
	GALLS LLC	SHIRT	327.19	
	GREINER DISCOUNT TIRES	TIRE REPAIR	20.50	
	HANSEN, LYLE	FUEL REIMBURSEMENT	41.04	
	HILL, RHONDA	MILEAGE REIMBURSEMENT	82.82	
	IA LEIN- DIV OF INTELLIGENCE	CONFERENCE	200.00	
	IOWA LAW ENFORCMT ACADEMY	TRAINING	200.00	
	LAW ENFORCEMENT SYSTEMS	SUPPLIES	111.00	
	LEGISLATIVE SERVICES AGENCY	CODE BOOKS	150.00	
	MARCO, INC.	COPIER LEASE	347.91	
	O'REILLY AUTOMOTIVE INC	FILTERS	27.82	
	QUILL	BATTERIES	27.99	
	RAY O'HERRON CO.,INC.	CLOTHING	145.20	
	STANARD & ASSOCIATES INC	TEST CERTIFICATES	23.00	
	UPS	SHIPPING CHARGES	20.82	
	UP-TOWN AUTO WASH	REFILL WASH CARD	100.00	
	VISA	PARKING, SUPPLIES, TRAININ	595.28	
	WAL-MART	SUPPLIES & EQUIPMENT	193.35	
	WASHINGTON AUTO CENTER	REPAIR-CHEROKEE-TO BE REIM	590.50	
		TOTAL	13,112.11	
	FIRE	ACE-N-MORE	HOPPER/SUPPLIES	232.57
		ALLIANT ENERGY	ALLIANT ENERGY	820.63
		ARNOLD MOTOR SUPPLY	PARTS	18.60
		FELD FIRE	BUNKER GEAR/REPAIRS/SUPPLIES	5,972.12
		LEET'S REFRIGERATION	ICE MACHINE CLEANING	45.38
		VISA	TRAILER LIGHTS	220.35
			TOTAL	7,309.65
		ANIMAL CONTROL	JOHN DEERE FINANCIAL	DOG FOOD & POUND SUPPLIES
			TOTAL	96.92
	DEVELOPMENT SERVICES	ACE-N-MORE	SAFETY VEST/RULE TAPE	33.98
		AMAZON CAPITAL SERVICES	PRINTER RIBBON/VINYL TAPE	591.07
		CUSTOM IMPRESSIONS INC	BUSINESS CARDS	55.00
		HUISENGA, WILLIAM	GRASS ABATEMENTS	925.00
		IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	56.25
		MARIE, LINDA	CITY SHIRTS	214.00
		MARK'S SANITATION	TRASH ABATEMENT	100.00
		TRIAGE BIO-CLEAN SERVICE	BIO HAZARD TRASH ABATEMENT	1,200.00
			TOTAL	3,175.30
		LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL
	AMAZON		LIBRARY MATERIALS	498.70
CINTAS CORP LOC. 342	MATT SERVICE		64.98	
CONWAY, EDWARD	BUILDING MAINTENANCE		200.00	
DEMCO	OFFICE SUPPLIES		97.05	
EBERT SUPPLY CO.	CLEANING SUPPLIES		165.15	
FAREWAY STORES	PROGRAMMING		36.80	
FISHER, JASON	JANITORIAL - AUGUST		1,125.00	
GALE/CENGAGE LEARNING	WESTERNS		83.00	

HARRIS BOYZ HEATING & AIR LLC	BUILDING MAINTENANCE	67.00
KIWANIS AMer's	ASSOCIATION DUES	85.00
PIZZA HUT	PROGRAMMING	28.92
RECORDED BOOKS LLC	AUDIO BOOKS	17.99
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES & SHREDDER	1,164.70
STATE LIBRARY OF IOWA	LIBRARY MATERIALS	460.96
USA TODAY	SUBSCRIPTION	338.81
VISA	TRAINING, POST, EQUIP REP,	474.09
WASHINGTON CONCERT ASSOCIATION	PROGRAMMING	18.00
WASHINGTON RENTAL	SUPPLIES FOR PROGRAMMING	50.00
	TOTAL	5,020.15

PARKS	ACE ELECTRIC, INC	BANDSTAND REPAIR	261.17
	ACE-N-MORE	SUPPLIES	370.04
	ALLIANT ENERGY	ALLIANT ENERGY	841.60
	AMAZON CAPITAL SERVICES	PLAYSET REPAIR	79.98
	GREINER DISCOUNT TIRES	TIRE REPAIR	12.00
	IOWA PARKS & RECREATION ASSOCIATION	MEMBERSHIP DUES	170.00
	JOHN DEERE FINANCIAL	SUPPLIES	169.89
	MENARDS	SPRINKLER REPAIR	98.76
	MIDWEST TREE SERVICE INC	GRINDING STUMP	125.00
	SHERWIN-WILLIAMS	STAIN FOR NEW DAWN	292.05
	SITLER'S SUPPLIES INC.	BULBS	88.00
	WASHINGTON LUMBER	SUPPLIES	80.21
		TOTAL	2,588.70

POOL	ACCO	CHEMICALS	2,378.55
	ACE-N-MORE	POOL SUPPLIES	14.58
	ALLIANT ENERGY	ALLIANT ENERGY	4,957.71
	AMAZON CAPITAL SERVICES	POOL LIGHT REPAIR	108.13
	IOWA DIVISION OF LABOR SERVICES	POOL WATER HEATER INSPECTI	95.00
	STATE HYGIENIC LAB	POOL TESTING	26.00
		TOTAL	7,579.97

CEMETERY	ACE-N-MORE	SHOP SUPPLIES	195.51
	ALLIANT ENERGY	ALLIANT ENERGY	139.37
	ATCO INTERNATIONAL	CLEANING WIPES/SAFETY GLOV	97.08
	TIFCO INDUSTRIES	SHOP SUPPLIES	116.77
	VISA	TONER, TENT EQUIP, TRIM HE	825.25
		TOTAL	1,373.98

FINANCIAL ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	724.04
	BAKER PAPER & SUPPLY	COPY PAPER	78.30
	CASEY'S GENERAL STORE	REFUND CLASS C LIQUOR LICE	87.50
	CINTAS CORP LOC. 342	RUG SERVICE	289.54
	DE LAGE LANDEN FINANCIAL SERVICES INC	COPIER LEASE AGREEMENT	154.98
	EBERT SUPPLY CO.	CLEANING SUPPLIES	255.10
	GOOGLE LLC	MONTHLY SERVICE	240.85
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	206.25
	JOHNSON, SANDRA	LODGING AND MILEAGE	474.27
	KCH	BUY LOCAL ADVERTISING PKG	121.28
	LEET'S REFRIGERATION	ICE MACHINE CLEANING	45.38
	QUILL	TAPE	27.99
	ROSIEN, JARON	MILEAGE REIMBURSMENT	28.42
	VISA	ICMA CONFERENCE/SUPPLIES	1,371.94
		TOTAL	4,105.84

AIRPORT	ACE-N-MORE	CLEANING SUPPLIES	12.57
	AIR DR	SERVICE	228.50
	ALLIANT ENERGY	SERVICE	706.41
	BAKER PAPER & SUPPLY	CLEANING SUPPLIES	338.33
	BROOKHART ELECTRIC, INC	REPLACE LIGHTS LED	527.41
	CLOUDBURST 9	INTERNET SERVICE	69.95
	JAMIESON, JEAN	JULY CLEANING	196.00

	L.J. ROTH RECONSTRUCTION INC.	SEWER ROOTER	191.25
	MARIE ELECTRIC INC.	REPAIR	90.00
	QT PETROLEUM	THERMAL PAPER ROLLS	89.10
	ROE, MIKE	CONF AND MEAL REIMBURSMEMT	151.17
	TITAN AVIATION FUELS	FUEL	69,692.96
	VETTER'S INC-CULLIGAN WATER	WATER	23.93
	VISA	BULBS & ELECTRONIC SUPPLIE	422.91
	WEST LAWN CARE	MOWING AIRPORT	3,600.00
		TOTAL	76,340.49
ROAD USE	ACE-N-MORE	SUPPLIES	29.36
	AGRILAND FS, INC	LP GAS	419.00
	ARNOLD MOTOR SUPPLY	PARTS	204.48
	DOUDS STONE LLC	ROADSTONE	585.34
	HI-LINE INC	PARTS	140.72
	IDEAL READY MIX	PATCH-503 W MAIN-CONCRETE	510.00
	IOWA PRISON INDUSTRIES	NO SMOKING SIGNS	58.00
	JOHN DEERE FINANCIAL	PARTS	35.00
	LAWSON PRODUCTS INC	PARTS & SUPPLIES	49.35
	MID-AM RES. CHEMICAL CORP	RUST ELIMINATOR	145.70
	RIVER PRODUCTS	STONE & SAND	989.47
	S & G MATERIALS	MATERIALS	328.62
	TIFCO INDUSTRIES	SHOP SUPPLIES	590.15
	WAL-MART	SUPPLIES	53.08
	WASHINGTON LUMBER	LUMBER AND SUPPLIES	53.72
		TOTAL	4,191.99
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	346.19
	DAVE BESSINE ELECTRIC	REPLACE SIGNAL LIGHT	807.22
		TOTAL	1,153.41
CAPITAL EQUIPMENT	BDH TECHNOLOGY	COMPUTER EQUIP & SOFTWARE	12,134.67
		TOTAL	12,134.67
CAPITAL PROJECTS F	UTILITY EQUIPMENT CO	HYDRANT EXT-NEW FIRE ST &	420.15
		TOTAL	420.15
SIDEWALK REPAIR &	DUNBAR, KEVIN	SIDEWALK REPLACEMENT PROGR	960.00
	MAJEWSKI, JOHN & DANIELLE	SIDEWALK REPLACEMENT PROGR	1,008.00
		TOTAL	1,968.00
TREE REMOVAL & REP	GREG BRUTY CONSTRUCTION LLC	REPAIR SIDEALKS DAMAGED	1,480.00
	MIDWEST TREE SERVICE INC	TREE BID- 8E	950.00
		TOTAL	2,430.00
K-9 PROGRAM	ADAM, SETH	AIR COND. FOR CANINE REIMB	201.39
	VISA	PARKING, SUPPLIES, TRAININ	952.98
		TOTAL	1,154.37
PARK GIFT	HY-VEE	FLOWERS	482.77
		TOTAL	482.77
LIBRARY GIFT	AMAZON	TECHNOLOGY	239.12
	VISA	TRAINING, POST, EQUIP REP,	172.49
		TOTAL	411.61
WATER PLANT	ALL AMERICAN PEST CONTROL	PEST CONTROL	250.00
	ALLIANT ENERGY	ALLIANT ENERGY	461.73
	CARROLL, SUSAN	MILEAGE REIMBURSEMENT	16.24

CUSTOM IMPRESSIONS INC	SHIRTS	225.31
HY-VEE	OPEN HOUSE	34.36
ION ENVIRONMENTAL SOLUTIONS	WATER TESTING	104.00
JENNINGS, ELAINE	MILEAGE REIMBURSEMENT	15.08
POSTMASTER	BULK MAILING - WATER BILLS	784.56
STREFF, ROSE	MILEAGE REIMBURSEMENT	4.98
WATER SOLUTIONS UNLIMITED	CHEMICALS	4,064.10
	TOTAL	5,960.36

WATER DISTRIBUTION

ALLIANT ENERGY	ALLIANT ENERGY	47.56
ARNOLD MOTOR SUPPLY	PARTS	34.98
CARSON PLUMBING & HEATING SRVS INC	REPLACE DRINKING FOUNTING	715.40
HI-LINE INC	PARTS	298.39
LEET'S REFRIGERATION	ICE MACHINE CLEANING	45.37
MILLER & SONS LTD	REPAIR	70.00
RIVER PRODUCTS	STONE & SAND	89.90
SAMO, BENJAMIN	BOOT REIMBURSEMENT	100.00
SCHIMBERG CO.	FITTINGS FOR PIPE	723.52
USA BLUEBOOK	FLAGS	108.61
UTILITY EQUIPMENT CO	HYDRANT EXT-NEW FIRE ST &	373.75
	TOTAL	2,607.48

SEWER PLANT

ALLIANT ENERGY	ALLIANT ENERGY	16,683.07
ARNOLD MOTOR SUPPLY	PARTS	324.77
CENTRAL IOWA DISTRIBUTING	SAFETY GLOVES	127.00
JETCO	WEST EQ PUMP#1 REPAIR	2,043.00
MTR ENTERPRISES, LLC	LED LAMPS- WWTP	1,000.00
O'REILLY AUTOMOTIVE INC	PARTS	141.48
TIFCO INDUSTRIES	SHOP SUPPLIES	167.21
VISA	LICENSE, ANTIVIRUS, CTRL P	459.42
	TOTAL	20,945.95

SEWER COLLECTION

ACE-N-MORE	SUPPLIES	3.59
ARNOLD MOTOR SUPPLY	PARTS	74.33
BUSINESS RADIO SALES INC	COMM. RADIO & ACCESSORIES	325.14
CHEMSEARCH	SUPPLIES	325.00
GREINER DISCOUNT TIRES	TIRE REPAIR	37.45
IDEAL READY MIX	N 6TH E 7TH-CONCRETE	438.00
JOHN DEERE FINANCIAL	SUPPLIES	9.95
LEET'S REFRIGERATION	ICE MACHINE CLEANING	45.37
MID-AM RES. CHEMICAL CORP	CLEANER & DEGREASER/SEWER AID	566.60
	TOTAL	1,825.43

SANITATION

DE BOEF GRINDING	GRIND TREE BRUSH & YARD WA	4,875.00
KCTC	SECURITY SYS-LIBRARY ALLEY	708.78
WARTH, EARL	GARBAGE STICKER REFUNE	14.00
WASH CO HUMANE SOCIETY	JULY COLLECTIONS	371.25
WEMIGA WASTE INC.	JULY SERVICE	1,500.00
	TOTAL	7,469.03

TOTAL 183,858.33

CITY OF WASHINGTON, IA
VISA Card Charges

LIBRARY/LIBRARY GIFT
WALMART
IOWA LIBRARY ASSOCIATION
ENDICIA
USPS
ACE N MORE
AMAZON

PROGRAMMING/PRIZES
B WALKER CONFERENCE
POSTAGE
POSTAGE
OPERATIONAL EQUIPMENT REPAIR
LIBRARY MATERIALS

191.64
205.00
9.95
200.00
9.99
30.00

FIN ADMIN
PTOUCHDIRECT.COM
AMERICAN AIRLINES
ORBITZ
INTERATION

LABELMAKER TAPE
FLIGHT TO NASHVILLE-ICMA CONF- HINSON
TRIP CANCELLATION COVERAGE
ICMA CONF REGISTRATION- HINSON

30.94
328.00
23.00
990.00

1,371.94

POLICE/K9 FUND
WALMART
RPS CEDAR RAPIDS
COMFORT INN AND SUITES GRINNELL
NPI/RAM MOUNTS

CENTERFOLD TABLE AND TOWER FAN
PARKING FOR TACIO CONFERENCE
LODGING FOR S ALTENHOFEN SCHOOLING (SNIPER)
COMPUTER MOUNT FOR VEHICLE

85.54
5.25
425.32
79.17

K9
VOHNE LICHE KENNELS
RAY ALLEN MANUFACTURING
BP
TACO BELL
DAIRY QUEEN
WALGREENS
MARATHON
LOS PRIMOS MEXICAN BAR
SAVE A LOT
MCDONALDS
HARVEY HINKLEMEYERS
JIFFY LUBE
LAKESIDE KITCHEN
DUNKIN
SPEEDWAY
ARBYS
DOMINOS
DUTCH CAFE
TAKU JAPANESE STEAKHOUSE
KFC
BWW

KINETIC 26K ACTIVE DOG, 35# (2)
K9 BADGE HOLDER
S ADAM FUEL FOR K9 SCHOOLING
S ADAM MEAL FOR K9 SCHOOLING
S ADAM MEALS FOR K9 SCHOOLING
WATER AND GARDEN SPRAYER
S ADAM FUEL FOR K9 SCHOOLING
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79.00
7.90
8.55
8.61
18.14
7.48
10.15
14.93
11.01
9.62

595.28

SEWER PLANT
NORTON
IA DNR FEES
ALLIED ELECTRONICS
IA DNR FEES
WALMART

ANTIVIRUS RENEWAL FOR WWTP COMPUTER
P TURNER STATE LICENSE FEE WW GRADE II
NEW HANDLE FOR LEXINGTON CONTROL PANEL
P TURNER WATER LICENSE FEE-CERTIFICATE
SUPPLIES/NEW PHONE CASE

99.99
60.00
114.70
20.00
164.73

CEMETERY
HOLLAND INVESTMENTS
LYNGHSUPPLY
STAPLES DIRECT

TRIMMER PARTS
TENT POLE REGISTER
PRINTER/FAX INK

224.01
230.26
370.98

825.25

AIRPORT
BLUEGLOBES

LIGHTING

422.91

FIRE
BRIGHT GUY

TRAILER LIGHTS

220.35

422.91

Grand Total

2,203.50

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
JUNE 30, 2019

FUND	6/1/2019 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	6/30/2019 ENDING CASH BALANCE
001-GENERAL FUND	1,537,701.57	76,143.79	-	613,845.36	-	1,000,000.00
002-AIRPORT FUND	277,619.94	20,710.12	-	7,027.87	-	291,302.19
010-CHAMBER REIMBURSEMENT	6,756.06	6,120.55	-	5,070.16	-	7,806.45
011-MAIN STREET REIMBURSEMENT	(21,165.94)	24,981.96	-	3,816.02	-	-
012-WEDG REIMBURSEMENT	518.18	8,320.04	-	7,579.02	-	1,259.20
050-DOWNTOWN INCENTIVE GRANT	49,500.00	-	-	40,000.00	-	9,500.00
110-ROAD USE	1,028,126.17	77,075.91	-	123,585.37	-	981,616.71
112-EMPLOYEE BENEFITS	-	7,886.80	-	7,886.80	-	-
114-EMERGENCY LEVY	-	628.74	-	628.74	-	-
121-LOCAL OPTION SALES TAX	-	73,997.51	-	73,997.51	-	-
122-LOST DEBT SERVICE	300.00	-	-	300.00	-	-
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	41,771.42	8,780.87	-	-	-	50,552.29
125-UNIF COMM UR-NE IND	15,085.19	-	-	15,085.19	-	-
127-UNIF COMM UR - BRIARWOOD	3,562.36	-	-	-	-	3,562.36
129-SC RES UR	-	2,034.47	-	720.20	-	1,314.27
132-UNIF COMM UR - EBD	9,044.35	-	-	9,044.35	-	-
133-UNIF COMM UR-IRE	31,852.44	-	-	31,852.44	-	-
134-DOWNTOWN COMM UR	4,198.90	-	-	-	-	4,198.90
145-HOUSING REHABILITATION	8,740.56	-	-	-	-	8,740.56
146-LMI TIF SET-ASIDE	67,755.73	720.20	-	-	-	68,475.93
200-DEBT SERVICE	(8,050.36)	8,682.62	-	-	-	632.26
300-CAPITAL EQUIPMENT	90,608.48	51,500.00	-	-	-	142,108.48
301-CAPITAL PROJECTS FUND	2,295,439.72	423,619.43	-	594,752.03	-	2,124,307.12
305-RIVERBOAT FOUND CAP PROJ	315,515.47	-	-	315,515.47	-	-
308-INDUSTRIAL DEVELOPMENT	184,027.57	115,642.72	-	-	-	299,670.29
309-MUNICIPAL BUILDING	1,384,260.32	371,623.92	-	312,012.30	-	1,443,871.94
310-WELLNESS PARK	185,626.95	212,697.10	-	-	-	398,324.05
311-SIDEWALK REPAIR & REPLACE	61,024.52	192.00	-	15,854.92	-	45,361.60
312-TREE REMOVAL & REPLACE	62,663.34	-	-	-	-	62,663.34
510-MUNICIPAL BAND	3,563.16	-	-	200.00	-	3,363.16
520-DOG PARK	4,899.95	-	-	-	-	4,899.95
530-TREE COMMITTEE	10,349.35	3,666.00	-	171.47	-	13,843.88
540-POLICE FORFEITURE	2,051.49	109.50	-	-	-	2,160.99
541-K-9 PROGRAM	4,911.56	-	-	925.86	-	3,985.70
545-SAFETY FUND	-	2,475.50	-	-	-	2,475.50
550-PARK GIFT	145,065.08	146.47	-	101,401.58	-	43,809.97
570-LIBRARY GIFT	338,731.49	1,372.41	-	2,210.87	-	337,893.03
580-CEMETERY GIFT	11,048.00	-	-	55.00	-	10,993.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	1,208,545.13	167,675.89	-	683,678.71	-	692,482.31
601-WATER DEPOSIT FUND	27,205.00	1,875.00	-	2,250.00	-	26,830.00
602-WATER SINKING	-	219,566.10	-	219,566.10	-	-
603-WATER CAPITAL PROJECTS	(385,400.20)	394,530.52	-	9,130.32	-	-
610-SANITARY SEWER	1,433,185.97	237,189.55	-	827,228.55	-	843,146.97
612-SEWER SINKING	-	713,850.00	-	713,850.00	-	-
613-SEWER CAPITAL PROJECTS	343,522.40	4,697.10	-	2,000.00	-	346,219.50
670-SANITATION	174,673.19	373.98	-	35,181.79	-	139,865.38
950-SELF INSURANCE	269,116.38	708.23	-	4,078.00	-	265,746.61
951-UNEMPLOYMENT SELF INS	50,039.32	189.28	-	-	-	50,228.60
TOTAL BALANCE	11,363,921.35	3,239,784.28	-	4,780,502.00	-	9,823,143.63

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	628,331.74 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,746,998.22	2.124%
Wash St - Farm Mgmt Acct	104,680.07	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	4,079,372.87	2.31%
Wash St Bank - CD 08/30/2018	263,410.73	2.28%
TOTAL CASH IN BANK	9,823,143.63	

(1) Washington State Bank	775,292.22
Outstanding Deposits & Checks/Wages payable	(146,960.48)
	<u>628,331.74</u>

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
JUNE 30, 2019**

FUND	7/1/2018 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	6/30/2019 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	3,869,033.30	-	3,869,033.30	-	1,000,000.00
002-AIRPORT FUND	216,686.89	327,567.33	-	252,952.03	-	291,302.19
010-CHAMBER REIMBURSEMENT	3,120.36	70,130.18	-	65,444.09	-	7,806.45
011-MAIN STREET REIMBURSEMENT	-	59,006.52	-	59,006.52	-	-
012-WEDG REIMBURSEMENT	-	58,240.28	-	56,981.08	-	1,259.20
050-DOWNTOWN INCENTIVE GRANT	128,500.00	-	-	119,000.00	-	9,500.00
110-ROAD USE	724,834.41	1,082,511.98	-	825,729.68	-	981,616.71
112-EMPLOYEE BENEFITS	-	816,527.94	-	816,527.94	-	-
114-EMERGENCY LEVY	-	64,224.85	-	64,224.85	-	-
121-LOCAL OPTION SALES TAX	-	855,456.23	-	855,456.23	-	-
122-LOST DEBT SERVICE	-	185,904.81	-	185,904.81	-	-
123-LOST DEBT SERVICE RESERVE	8,473.29	79,170.00	-	8,473.29	-	79,170.00
124-HOTEL/MOTEL TAX	-	63,888.81	-	13,336.52	-	50,552.29
125-UNIF COMM UR-NE IND	-	15,085.19	-	15,085.19	-	-
127-UNIF COMM UR - BRIARWOOD	-	42,249.92	-	38,687.56	-	3,562.36
129-SC RES UR	-	58,824.97	-	57,510.70	-	1,314.27
132-UNIF COMM UR - EBD	-	35,067.12	-	35,067.12	-	-
133-UNIF COMM UR-IRE	-	109,377.44	-	109,377.44	-	-
134-DOWNTOWN COMM UR	-	10,067.00	-	5,868.10	-	4,198.90
145-HOUSING REHABILITATION	37,809.51	9,500.00	-	38,568.95	-	8,740.56
146-LMI TIF SET-ASIDE	47,651.89	20,824.04	-	-	-	68,475.93
200-DEBT SERVICE	65,190.56	1,093,204.85	-	1,157,763.15	-	632.26
300-CAPITAL EQUIPMENT	145,742.38	51,798.50	-	55,432.40	-	142,108.48
301-CAPITAL PROJECTS FUND	3,242,414.72	2,473,376.44	-	3,591,484.04	-	2,124,307.12
305-RIVERBOAT FOUND CAP PROJ	-	315,515.47	-	315,515.47	-	-
308-INDUSTRIAL DEVELOPMENT	104,652.52	222,474.25	-	27,456.48	-	299,670.29
309-MUNICIPAL BUILDING	1,429,140.77	373,094.00	-	358,362.83	-	1,443,871.94
310-WELLNESS PARK	178,883.88	239,440.17	-	20,000.00	-	398,324.05
311-SIDEWALK REPAIR & REPLACE	75,480.31	62,781.33	-	92,900.04	-	45,361.60
312-TREE REMOVAL & REPLACE	97,136.42	35,000.00	-	69,473.08	-	62,663.34
510-MUNICIPAL BAND	4,078.70	2,757.46	-	3,473.00	-	3,363.16
520-DOG PARK	4,684.69	215.26	-	-	-	4,899.95
530-TREE COMMITTEE	7,728.31	10,620.50	-	4,504.93	-	13,843.88
540-POLICE FORFEITURE	2,051.49	109.50	-	-	-	2,160.99
541-K-9 PROGRAM	7,040.00	15,988.00	-	19,042.30	-	3,985.70
545-SAFETY FUND	100.00	2,475.50	-	100.00	-	2,475.50
550-PARK GIFT	142,418.61	5,228.94	-	103,837.58	-	43,809.97
570-LIBRARY GIFT	333,893.93	50,243.82	-	46,244.72	-	337,893.03
580-CEMETERY GIFT	11,048.00	-	-	55.00	-	10,993.00
590-CABLE COMMISSION	10,761.14	-	-	-	-	10,761.14
600-WATER UTILITY	603,906.24	2,105,764.41	-	2,017,188.34	-	692,482.31
601-WATER DEPOSIT FUND	23,870.00	21,825.00	-	18,865.00	-	26,830.00
602-WATER SINKING	-	249,215.17	-	249,215.17	-	-
603-WATER CAPITAL PROJECTS	-	2,177,638.68	-	2,177,638.68	-	-
610-SANITARY SEWER	715,813.10	2,282,793.26	-	2,155,378.18	-	843,146.97
612-SEWER SINKING	-	939,150.00	-	939,150.00	-	-
613-SEWER CAPITAL PROJECTS	381,043.09	26,996.78	-	61,820.37	-	346,219.50
670-SANITATION	160,034.64	427,019.72	-	447,163.93	-	139,865.38
950-SELF INSURANCE	238,854.45	104,541.46	-	77,649.30	-	265,746.61
951-UNEMPLOYMENT SELF INS	44,776.92	30,222.68	-	24,771.00	-	50,228.60
TOTAL BALANCE	10,197,821.22	21,152,149.06	-	21,526,720.39	-	9,823,143.63

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	628,331.74 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT (PLUS 3 CDS)	2,746,998.22	2.124%
Wash St - Farm Mgmt Acct	104,680.07	
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	2.75%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	2.19%
Wash St Bank - CD 03/09/2017 - renewed	500,000.00	2.02%
Wash St Bank - CD 1/14/2019	500,000.00	2.75%
IPAIT ROLLING CD - MATURES MONTHLY	4,079,372.87	2.31%
Wash St Bank - CD 08/30/2018	263,410.73	2.28%
TOTAL CASH IN BANK	9,823,143.63	

(1) Washington State Bank	775,292.22
Outstanding Deposits & Checks/Wages payable	(146,960.48)
	<u>628,331.74</u>

**2019
Chamber Board**

Michelle Redlinger
Executive Director

Erin Drahota
President
United Presbyterian
Home

Adam McLaughlin
Vice President
Iowa Wesleyan
University

Matthew Brown
Treasurer
CBI Bank & Trust

Alisha Davis
Secretary
Washington Chamber of
Commerce

Jaron Rosien
Past President
JP's 207
Mayor

Erik Buchholz
Washington High School

Phil Minino
Bazooka Farmstar

Patty Elliott
Elliott Realty Group

Diane Gallagher
Gallagher Farms

Makyla Maize
Washington County
Hospital

David Collins
WEDG
Ex-Officio

Sarah Grunewaldt
Main Street
Ex-Officio



205 West Main Street • Washington, IA 52353 • www.chamber.washingtoniowa.org

July 30, 2019

Washington City Council,

The Washington Chamber of Commerce is hosting Alive After 5 events for 3 of our downtown Washington businesses.

Repurpose It 5 Year Anniversary Alive After 5, Tuesday, August 20th, 5-7 p.m.

LattaHarris Alive After 5, Tuesday, August 27th, 5-7 p.m.

Don's Jewelry 20 Year Anniversary Alive After 5, Tuesday, September 10th, 5-7pm

These events are located in the downtown and we would like to request blocked parking so the event can be held outside. Due to the large number of attendees at these events, we are requesting to host seating, food and beverage in the parking stalls nearest the sidewalk in front of our respecting businesses. The perimeter of the event will be designated with the use of cones.

The parking stalls have been blocked in the same fashion for similar events that have turned out well and with no incidents.

Please see the attached maps for a visual of our requests.

Thank you for your consideration,

A handwritten signature in black ink that reads 'Alisha Davis'.

Alisha Davis
Event Coordinator

Illa Earnest

From: Alisha
Wednesday, July 31, 2019 9:40 AM
Sent: Illa Earnest; Jim Lester; Jj Bell; Karen Kuhlman; Leslie Allender; Elainie Turner
To: Request for Parking Spots for 3 Downtown Alive After 5 Events
Subject: DonsParkingRequest.PNG; LattaParkingRequest.PNG; RepurposeParkingRequest.PNG;
Attachments: EventRequestforDons,Repurpose,Latta2019.pdf; CityCouncilLetterforAA52019-Repurpose,Latta,Dons.pdf

Hello everyone!

We have a few Alive After 5 events coming up in August and September that will need parking spots blocked in front of their businesses for seating/food trucks. I have included the event request form, photos of spots needed in front of each business and a letter to city council for this request.

JJ-I will need 10 cones delivered on each of the dates in the morning to the business location. The cones will be set out to reserve 5 spots in front of each business for the events.

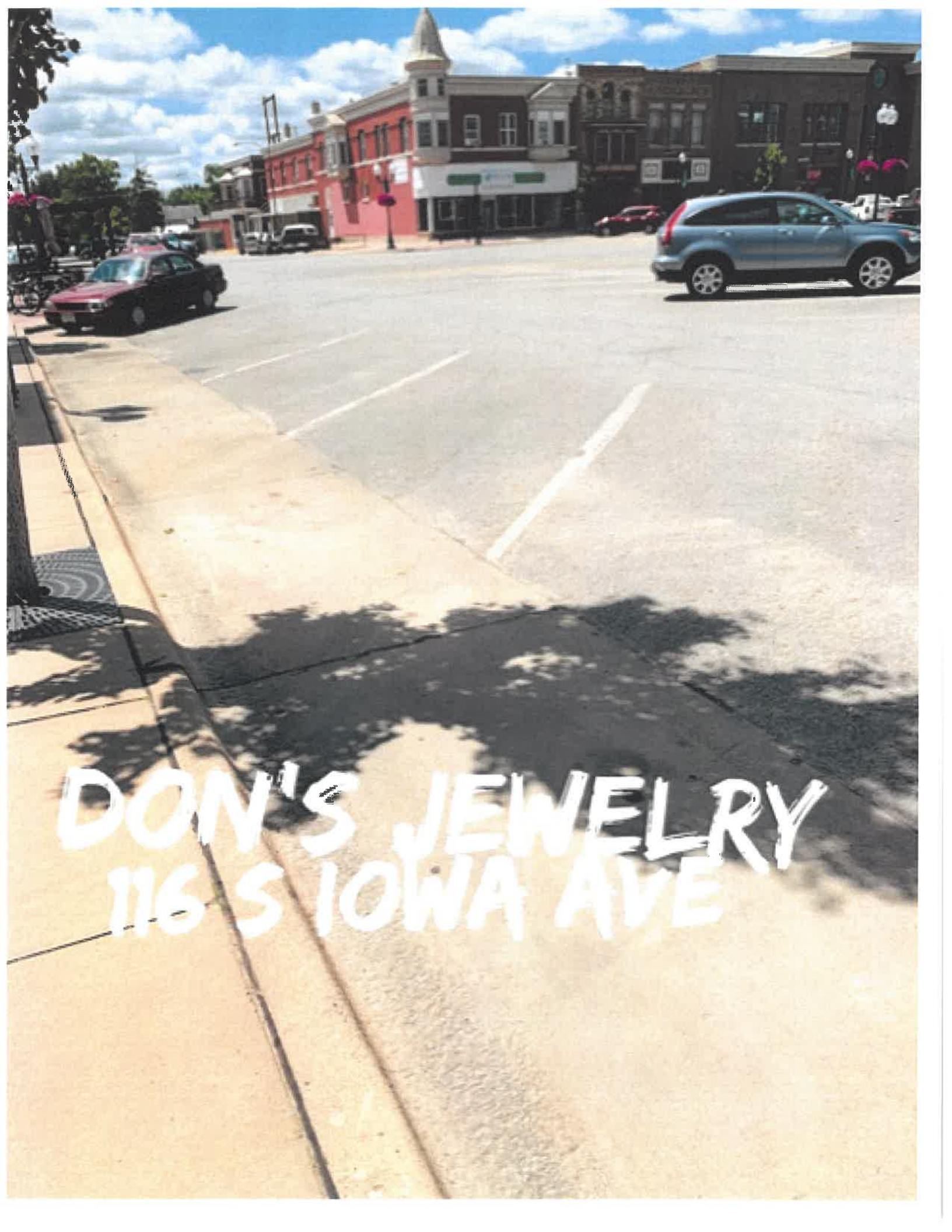
Repurpose It, 107 W 2nd St. -August 20th
LattaHarris-116 W Main St. August 27th
Don's Jewelry, 116 S Iowa Ave. -September 10th

Please let me know if you have any questions and thank you for everyone's help!

Alisha Davis

Event Coordinator
Washington Chamber of Commerce
205 West Main Street, Washington, IA. 52353
Office: (319) 653-3272
Fax: (888) 833-3529
www.chamber.washingtoniowa.org
alisha@washingtoniowa.org





DON'S JEWELRY
116 S IOWA AVE



REPURPOSE IT
107 W 2ND ST

A photograph of a street scene. In the foreground, there is a concrete sidewalk with a red brick section on the left. A young tree is planted in a circular tree pit on the sidewalk. To the right of the sidewalk is a paved street with several cars parked along the curb. In the background, there are buildings and a blue sky with white clouds.

Latta Harris

116 W Main St



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Illa Earnest, 319-653-6584 ext 131; iearnest@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. **APPLICANT INFORMATION**

Name/Event: Alive After 5
Coordinator: Washington Chamber
Contact Number: 319-790-1546
Email Address: alisha@washingtioniowa.org

2. **EVENT INFORMATION**

Event Description: Alive After 5 Event for 3 Businesses in Downtown Washington - Repurpose It - Aug 20, Latta Harris - Aug 27 + Don's Jewelry - Sept. 10

Days/Dates of Event: See Above

Time(s) of Event: (Include Set Up/Tear Down Time) Set up: 2 PM - Tear Down 8 PM

Event Location: Repurpose It: 107 W 2nd, Latta Harris: 116 W. Main
Don's: 116 S. Iowa Ave.

Will event require an alcohol license or require modification of an existing license? Yes No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

will let neighboring businesses know about closures.

Other Requests

_____ Temporarily park in a "No Parking" area location : _____

_____ Use of City Park (specify park : _____
Electrical Needs: _____

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Fireworks (specify location :)

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

Other (please specify : **RESERVE 5 parking spots in front of business for Alive After 5 events**)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Emergency "No Parking" Signs

Traffic cones - 10

_____ Picnic Tables

_____ Yield signs for crosswalks

_____ Garbage/Recycling Barrels

_____ Street Sweeping following (parades)

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes No If yes, how many? _____

Contact Person: _____

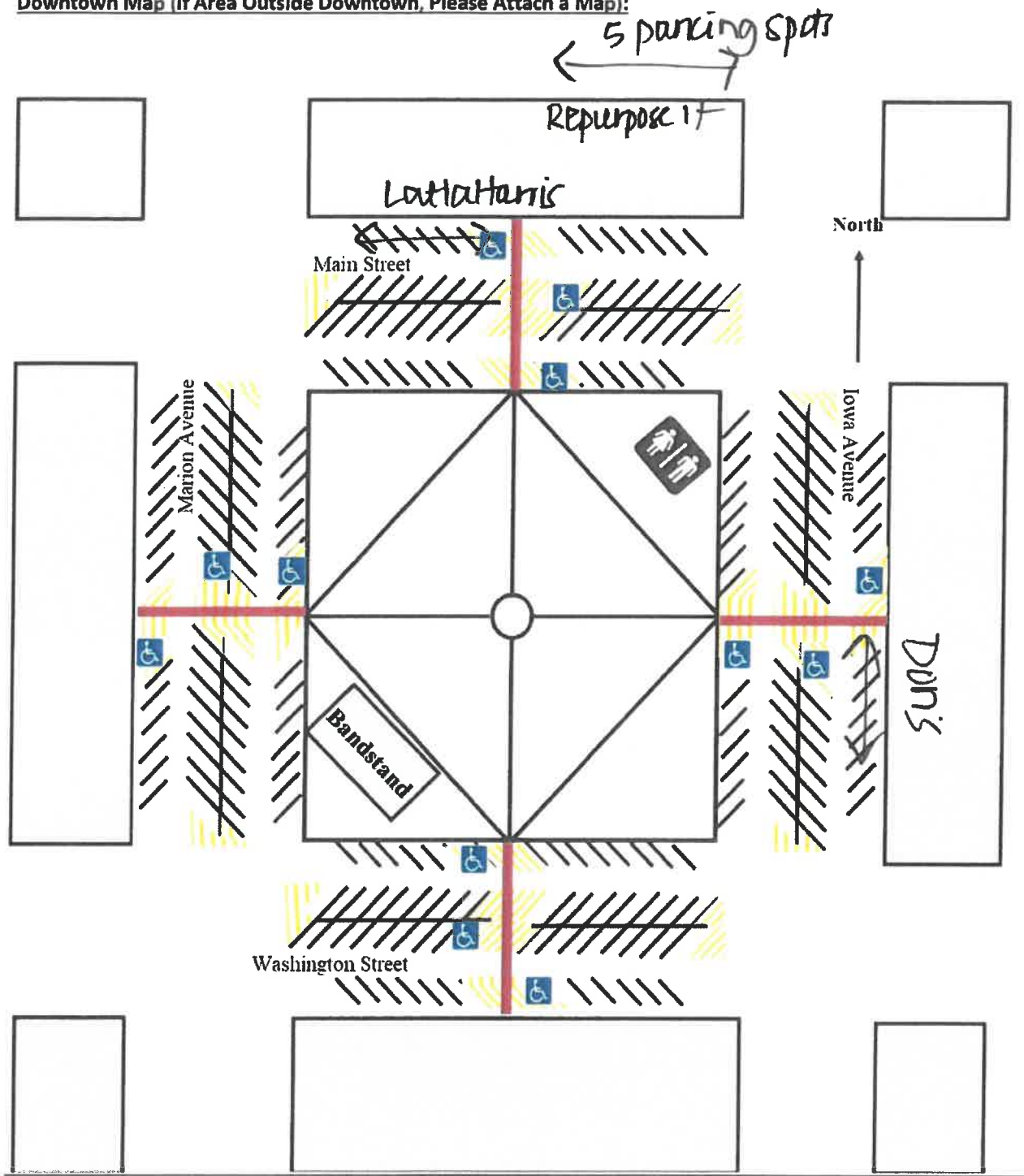
Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted Certificate of Insurance not required

Downtown Map (If Area Outside Downtown, Please Attach a Map):



Acct Number	Category	Transfers In Amount	Notes	Acct Number	Transfers Out Category	Amount
001-4-1010-4-4830	Police TRF In	300,000.00	LOST per ballot	121-6-6020-6910	LOST TRANSFER OUT	300,000.00
001-4-1090-4-4830	Animal Cont TRF In	1,000.00		670-6-8040-6910	SANITATION TRSF OUT	1,000.00
001-4-1050-4-4830	Fire TRF In	132,500.00	LOST per ballot	121-6-6020-6910	LOST TRSF OUT	132,500.00
001-4-6020-4-4830	Clerk TRF In	627,256.77	Employee Benefits	112-6-6020-6910	EMPLOYEE BENEFITS	627,256.77
		213,864.04	LOST per ballot for minibus	121-6-6020-6910	LOST TRSF OUT	213,864.04
		9,044.35	Repay GF (2006 TIF Revenue Bond)	132-6-6020-6910	UR 6 TRSF OUT	9,044.35
		64,224.85	Emergency	114-6-6020-6910	EMERGENCY TRS OUT	64,224.85
		7,628.72	fy18 transfer to cover main st balance	011-6-6020-6910	CLERK TRSF OUT	7,628.72
		<u>1,355,518.73</u>				
002-4-2080-4-4830	Airport TRF in	2,954.70	Over transfer to CP for Apron	301-6-6020-6910	CLERK TRSF Out	2,954.70
011-4-6020-4-4830	Clerk TRF in	24,981.96	Transfer to cover Main Street balance	001-6-6020-6910	CLERK TRSF Out	24,981.96
110-4-2010-4-4830	RUT TRF In	40,957.00	Over transfer to CP for Apron	301-6-6020-6910	CP TRSF OUT	40,957.00
		96,350.30	Employee Benefits	112-6-6020-6910	EMPLOYEE BENEFITS	96,350.30
122-4-1050-4-4830	Lost Debt Service	158,842.22	Lost Debt Service	121-6-6020-6910	LOST TRSF OUT	158,842.22
		27,062.59	Issuance Costs	301-6-6020-6910	CLERK TRSF OUT	27,062.59
124-4-6020-4-4830	H/M TRSF IN	8,473.29	Transfer balance from old H/M fund (123)	123-6-6020-6910	RFCP TRF OUT	8,473.29
146-4-6020-4-4830	LMI TIF TRF In	20,824.04	Tim Ridge II- UR #3C	129-6-5050-6910	UR 3C TRSF OUT	20,824.04
200-4-2088-4-4830	Fire DS TRF In	77,525.00	TIF Share of Biz Park	133-6-6020-6910	UR 6 TRSF OUT	77,525.00
200-4-8010-4-4830	WP DS TRF In	50,682.00	2016 ABC bond funds to debt service	600-6-8010-6910	WATER TRSF OUT	50,682.00
200-4-8016-4-4830	SP 2009 GO DS TRF In	61,675.00	2009 GO Bond- Ent Share	610-6-8015-6910	SEWER TRSF OUT	20,000.00
			*Reclass from 8015	600-6-8010-6910	WATER PL TRF OUT	41,675.00
300-4-2010-4-4830	RUT CE TRF In	50,000.00	From RUT	110-6-2010-6910	RUT TRF OUT	50,000.00
301-4-6020-4-4830	Clk CP TRF In	17,010.01	E. WASH SIDEWALK	110-6-2010-6910	RUT TRSF OUT	17,010.01
		356,656.83	MUNI BUILDING	309-6-6020-6910	MUNI BUILDING TRS OUT	356,656.83
		100,000.00	WELLNESS PARK	550-6-4030-6910	PARK GIFT TRSF OUT	100,000.00
		<u>473,666.84</u>				
308-4-6020-4-4830	Ind Dev TRF In	115,515.47	RIVERBOAT	305-6-6020-6910	RFCP TRS OUT	115,515.47
309-4-6020-4-4830	Mun Bldg TRF In	300.00	EXCESS LOST IN LOST DS FUND	122-6-6020-6910	RFCP TRS OUT	300.00
		50,249.97	LOCAL OPTION SALES TAX	121-6-6020-6910	LOST TRSF OUT	50,249.97
		242,434.45	EXCESS GENERAL FUND \$	001-6-6020-6910	GF CLERK TRSF OUT	242,434.45
		<u>292,984.42</u>				
310-4-6020-4-4830	Wellness Trsf in	200,000.00	Wellness Park	305-6-6020-6910	RFCP TRSF OUT	200,000.00
311-4-7500-4-4830	Sidewalk TRF In	30,000.00	Transfer from Road use Sidewalk repair \$	110-6-2010-6910	RUT TRSF OUT	30,000.00
312-4-7500-4-4830	Tree Removal TRF In	35,000.00	Transfer from Road Use Tree Removal \$	110-6-2010-6910	RUT TRSF OUT	35,000.00
545-4-6020-4-4830	Safety Fund TRSF In	2,475.50	Trsf excess safety funds (Res 2019-002)	001-6-2060-6910	GF- DEV SERV TRSF OUT	2,475.50
600-4-8010-4-4830	Water Plant TRSF in	335,491.49	WATER DEBT SERVICE PMT	603-6-8010-6910	WATER PLANT TRSF OUT	335,491.49
602-4-8010-4-4830	WSink TRF In	249,215.17	WATER DEBT SERVICE PMT	600-6-8010-6910	WATER PLANT TRSF OUT	249,215.17
603-4-8010-4-4830	WCapProj TRF In	376,998.71	Water Plant Improvements	301-6-6020-6910	CP TRSF OUT	376,998.71
		32,911.23	Plant/South Tower/Well 6&7	600-6-8010-6910	WATER PLANT TRSF OUT	32,911.23
		<u>409,909.94</u>				
610-4-8017-4-4830	Sewer TRF In	46,937.63	TIF- Repay Biz Park Internal Loan	133-6-6020-6910	UR 6 TRSF OUT	31,852.44
				125-6-5050-6910	UR 1 TRSF OUT	15,085.19
612-4-8015-4-4830	SSink TRF In	788,062.50	WWTF SRF Debt	610-6-8015-6910	SEWER PLANT TRSF OUT	788,062.50
		151,087.50	West Side Int Debt	610-6-8017-6910	SEWER COLL TRF OUT	151,087.50
		<u>5,106,193.29</u>				

Difference

5,106,193.29

RESOLUTION NO. _____

**RESOLUTION DIRECTING THE CLERK TO PUBLISH NOTICE OF HEARING ON
THE ADOPTION OF THE PROPOSED "CODE OF ORDINANCES OF THE CITY OF
WASHINGTON, IOWA"**

WHEREAS, the City Council has caused to be prepared and filed with the City Clerk copies of the proposed "CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA," and,

WHEREAS, an official copy of the proposed "CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA," is now on file for public inspection in the office of the City Clerk of Washington, Iowa,

NOW THEREFORE BE IT RESOLVED that a public hearing thereon will be held in the Nicola-Stoufer Room, Washington Free Public Library, 115 W. Washington Street, on the 20th day of August, 2019, at 6:00 o'clock p.m., at which time and place the Council will consider arguments for or against the adoption of the proposed "CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA," or amendments thereto.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to cause to be published notice of such hearing one time not less than seven (7) days nor more than twenty (20) days prior to the date herein established for hearing as by law provided.

Passed and approved this 6th day of August, 2019.

Jaron Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

RESOLUTION NO. _____

RESOLUTION DESIGNATING NEWSPAPERS FOR THE PUBLICATION OF NOTICES
PURSUANT TO SECTION 362.3 OF THE CODE OF IOWA.

WHEREAS, pursuant to Section 362.3 of the Code of Iowa, the City is required to publish certain notices required by law; and

WHEREAS, the City has previously designated the *Washington Evening Journal* for its publications; and

WHEREAS, however, the *Washington Evening Journal* has been purchased and will now only be published once a week in the City; and

WHEREAS, in addition, the new owners will publish the *Southeast Iowa Union* at least three times of week in the City; and

WHEREAS, both the *Washington Evening Journal* and the *Southeast Iowa Union* qualify as newspapers that qualify as official publications pursuant to Section 618.3 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the City designates both the *Washington Evening Journal* and the *Southeast Iowa Union* as official newspaper whereby the City can publish its required notices pursuant to applicable law.

Passed and approved this 6th day of August, 2019.

Jaron Rosien, Mayor

ATTEST:

Illa Earnest, City Clerk

*Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 22, 2019

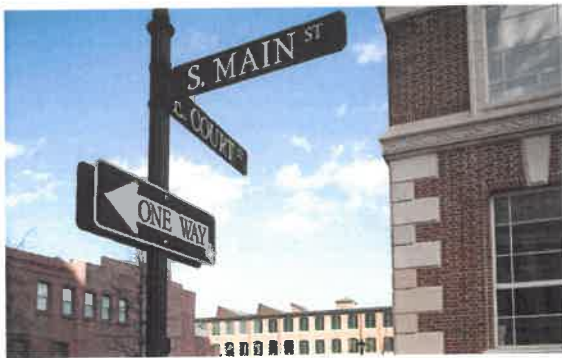
To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Alliant Electric and Natural Gas Franchises

The City's franchise agreements with Alliant Energy are set to expire January 10, 2020. Alliant has been in touch regarding renewal and would like the Council to consider adopting the 25-year franchise agreements by October 1.

I have attached Alliant's proposed agreements, but have sent to Kevin for his review and possible changes. This meeting will just be an initial discussion- I have invited our Alliant key account rep, Nancy Snaadt, to attend. If there are no major issues, we could have the agreements ready for 1st reading on August 20.



Things to know about **franchise agreements**

What is a franchise agreement?

- A franchise agreement is a legal contract between a community and a rate-regulated utility.
- Under a franchise agreement, a community allows a utility to construct, maintain and operate its system within the city streets, alleys and other rights-of-way. The utility, in turn, agrees to provide safe, reliable service at a reasonable cost.
- Iowa Code explicitly defines the conditions, requirements and limitations imposed upon utilities conducting business under a franchise agreement.
- Standard franchise agreements are for a term of 25 years, enabling a utility to make long-term plans for large infrastructure investments to provide safe and reliable energy service.
- Franchise agreements are approved through normal ordinance processes, which include public notification, a public hearing and three city council readings.
- A franchise agreement is specifically focused on use of rights-of-way and not on other land use or ownership within a community.

How does a franchise agreement benefit your community?

- A franchise agreement allows Alliant Energy to make a long-term commitment to the growth of your community.
- A franchise agreement indemnifies, or protects, the city relating to Alliant Energy's maintaining and operating its energy delivery systems within city rights-of-way.
- The city avoids the cost of moving any natural gas or electric infrastructure for city projects, such as street improvements.
- Franchise agreements strengthen the long-term economic and community development partnership between your community and our company.
- Our company incurs the operational and financial risks of running the utility system in your community.

How does a franchise agreement benefit Alliant Energy?

- A franchise agreement enables us to manage the cost of providing service to our customers by reducing the financing costs of capital projects.

(continued on back)



What is the process for approving a franchise agreement?

- A franchise agreement is approved through the normal city ordinance process, which includes the following steps:
 1. The city receives a request from Alliant Energy to enter into a franchise agreement.
 2. The city determines whether or not to include a franchise fee in the agreement.
 3. Alliant Energy and the city reach an agreement on the terms of the franchise.
 4. The city issues public notification for a discussion of the franchise.
 5. First, second and third readings of the franchise agreement are approved by the city.
 6. The franchise agreement is approved and any franchise fees are placed into effect.
- Alliant Energy's franchise agreement can include language, consistent with state law, allowing the city to collect a utility franchise fee. The language provides an option to the city council to set a franchise fee, by way of ordinance, to help fund public infrastructure and improvements and other city uses as defined by state law.
- If the city includes a franchise fee, several additional steps in the process must be completed.

What is a rate-regulated utility?

- Rate-regulated utilities, such as Alliant Energy, are privately-held or publicly-traded businesses that provide an essential commodity or service to the public and are subject to governmental regulation.
- Natural gas and electric services are considered natural monopolies. Given the amount of infrastructure and investment required to provide an efficient, safe and reliable method of producing and distributing service to all customers in a particular area.
- A rate-regulated utility is considered to be a natural monopoly; therefore:
- A regulatory agency is granted general jurisdictional authority over the utility. In return, the utility is given the exclusive right to serve an area.
- The regulatory agency determines the fair and reasonable cost utilities may charge and the means by which the utility may distribute its product.
- Rate-regulated utilities are obligated to comply with stringent safety standards monitored by the regulatory agency.
- In Iowa, Alliant Energy is regulated by the Iowa Utilities Board.

Contact information

Keith Sherman

Sr. Community Relations Manager

(641) 437-5255

keithsherman@alliantenergy.com



**CITY OF WASHINGTON, IOWA
ELECTRIC FRANCHISE**

ORDINANCE NO. _____

AN ORDINANCE REPEALING ORDINANCE NO. 757, AND GRANTING TO INTERSTATE POWER AND LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE TWENTY-FIVE YEAR FRANCHISE TO ACQUIRE, CONSTRUCT, ERECT, MAINTAIN AND OPERATE AN ELECTRIC SYSTEM IN THE CITY OF WASHINGTON, IOWA AND TO FURNISH AND SELL ELECTRIC ENERGY TO THE CITY AND ITS INHABITANTS, AND REQUIRING SAID COMPANY TO PAY A FRANCHISE FEE TO THE CITY.

BE IT ORDAINED BY THE City Council of the City of Washington, Washington County, Iowa, hereinafter referred to as the "City":

Section 1. There is hereby granted to Interstate Power and Light Company, hereinafter referred to as the "Company," its successors and assigns, the right and non-exclusive franchise to acquire, construct, reconstruct, erect, maintain and operate in the City, works and plants for the manufacture and generation of electricity and a distribution system for electric light, heat and power and the right to erect and maintain the necessary poles, lines, wires, conduits and other appliances for the distribution of electric current along, under and upon the streets, alleys and public places in the said City to supply individuals, corporations, communities, and municipalities both inside and outside of said City with electric light, heat and power for the period of twenty-five (25) years; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa.

Section 2. The poles, lines, wires, circuits, and other appliances shall be placed and maintained so as not to unnecessarily interfere with the travel on said streets, alleys, and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City. The said Company, its successors and assigns shall hold the City free and harmless from all damages to the extent arising from the negligent acts or omissions of the Company in the erection or maintenance of said system.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent settling or

depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical. The Company shall not be required to restore or modify public right of way, sidewalks or other areas in or adjacent to the Company project to a condition superior to its immediate previously existing condition.

Section 4. The Company shall, at its cost, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. If the City requires the Company to relocate facilities in the public right of way that have been relocated at Company expense at the direction of the City during the previous ten years, the reasonable costs of such relocation will be paid by the City.

If the City orders or requests the Company to relocate its existing facilities or equipment for any reason other than as specified above, or as the result of the initial request for a commercial, private or other non-public development, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment.

The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities as part of its relocation request.

Section 5. Prior to the City abandoning or vacating any street, avenue, alley or public ground where the Company has electric facilities, the City shall grant the Company a utility easement for said facilities. If the City does not grant the Company a utility easement for said facilities prior to abandoning or vacating a street, avenue, alley or public place, the City shall at its cost and expense obtain easements for existing Company facilities.

Section 6. The Company is authorized and empowered to prune or remove at Company expense any tree extending into any street, alley or public grounds to maintain electric reliability, safety, to restore utility service and to prevent limbs, branches or trunks

from interfering with the wires and facilities of the Company. The pruning and removal of trees shall be performed in accordance with Company's then current line clearance vegetation plan as filed and approved by the Iowa Utilities Board, as well as all applicable codes and standards referenced therein.

Section 7. During the term of this franchise, the Company shall furnish electric energy in accordance with the applicable regulations of the Iowa Utilities Board and the Company's tariffs. The Company will maintain compliance with Iowa Utilities Board regulatory standards for reliability.

Section 8. Service to be rendered by the Company under this franchise shall be continuous unless prevented from doing so by fire, acts of God, unavoidable accidents or casualties, or reasonable interruptions necessary to properly service the Company's equipment, and in such event service shall be resumed as quickly as is reasonably possible.

Section 9. There is hereby imposed a franchise fee of zero percent (0%) upon the gross revenue generated from sales of electricity by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 10. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after written acceptance by the Company. The acceptance shall be filed with the City Clerk within ninety (90) days from passage of this Ordinance.

Alliant Proposed

Section 11. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 12. The expense of the publication of this Ordinance shall be paid by the Company.

Section 13. This Ordinance sets forth and constitutes the entire agreement between the Company and the City with respect to the rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the written approval and acceptance of the Company. Notwithstanding the foregoing, in no event shall the City enact or maintain any Ordinance or place any limitations, either operationally or through the assessment of fees other than those approved and accepted by the Company within this Ordinance, that create additional burdens upon the Company, or which delay utility operations.

PASSED and ADOPTED by the Washington City Council on the _____ day of _____, 2019.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk

(CITY SEAL)

**CITY OF WASHINGTON, IOWA
NATURAL GAS FRANCHISE**

ORDINANCE NO. _____

AN ORDINANCE REPEALING ORDINANCE NO. 756 AND GRANTING TO INTERSTATE POWER AND LIGHT COMPANY, ITS SUCCESSORS AND ASSIGNS, A NON-EXCLUSIVE TWENTY-FIVE YEAR FRANCHISE TO ERECT, CONSTRUCT, RECONSTRUCT, MAINTAIN, AND OPERATE PLANT AND SYSTEMS FOR THE DISTRIBUTION OF NATURAL GAS IN THE CITY OF WASHINGTON, IOWA AND TO SELL, DISTRIBUTE, AND SUPPLY NATURAL GAS TO SAID CITY AND ITS INHABITANTS, AND REQUIRING SAID COMPANY TO PAY A FRANCHISE FEE TO THE CITY.

BE IT ORDAINED BY THE City Council of the City of Washington, Washington County, Iowa, hereinafter referred to as the "City":

Section 1. There is hereby granted to Interstate Power and Light Company, hereinafter referred to as the "Company," its successors and assigns, the right, privilege and non-exclusive franchise for the term of twenty-five (25) years from and after the passage, adoption, approval and acceptance of this Ordinance, to lay down, maintain and operate the necessary pipes, mains and other conductors and appliances in, along and under the streets, avenues, alleys and public places in the City as now or hereafter constituted, for the purpose of distributing, supplying and selling gas to said City and the residents thereof and to persons and corporations beyond the limits thereof; also the right of eminent domain as provided in Section 364.2 of the Code of Iowa. The term "gas" as used in this franchise shall be construed to mean natural gas only.

Section 2. The mains and pipes of the Company must be so placed as not to interfere unnecessarily with water pipes, drains, sewers and fire plugs which have been or may hereafter be placed in any street, alley and public places in said City nor unnecessarily interfere with the proper use of the same, including ordinary drainage, or with the sewers, underground pipe and other property of the City. The Company, its successors and assigns shall hold the City free and harmless from all damages arising from the negligent acts or omissions of the Company in the laying down, operation and maintenance of said natural gas distribution system.

Section 3. In making any excavations in any street, alley, or public place, Company, its successors and assigns, shall protect the site while work is in progress by guards, barriers or signals, shall not unnecessarily obstruct the use of the streets, and shall back fill all openings in such manner as to prevent settling or

Alliant Proposed

depressions in surface, pavement or sidewalk of such excavations with same materials, restoring the condition as nearly as practical. The Company shall not be required to restore or modify public right of way, sidewalks or other areas in or adjacent to the Company project to a condition superior to its immediate previously existing condition.

Section 4. The Company shall, at its cost, locate and relocate its existing facilities or equipment in, on, over or under any public street or alley in the City in such a manner as the City may at any time reasonably require for the purposes of facilitating the construction, reconstruction, maintenance or repair of the street or alley or any public improvement thereof, in or about any such street or alley or reasonably promoting the efficient operation of any such improvement. If the City requires the Company to relocate facilities in the public right of way that have been relocated at Company expense at the direction of the City during the previous ten years, the reasonable costs of such relocation will be paid by the City.

If the City orders or requests the Company to relocate its existing facilities or equipment for any reason other than as specified above, or as the result of the initial request for a commercial, private or other non-public development, the Company shall receive payment for the cost of such relocation as a precondition to relocating its existing facilities or equipment.

The City shall consider reasonable alternatives in designing its public works projects so as not arbitrarily to cause the Company unreasonable additional expense in exercising its authority under this section. The City shall also provide a reasonable alternative location for the Company's facilities as part of its relocation request.

Section 5. Prior to the City abandoning or vacating any street, avenue, alley or public ground where the Company has gas facilities, the City shall grant the Company a utility easement for said facilities. If the City does not grant the Company a utility easement for said facilities prior to abandoning or vacating a street, avenue, alley or public place, the City shall at its cost and expense obtain easements for existing Company facilities.

Section 6. Said Company, its successors and assigns, shall throughout the term of the franchise distribute to all consumers gas of good quality and shall furnish uninterrupted service, except as interruptible service may be specifically contracted for with

Alliant Proposed

consumers; provided, however, that any prevention of service caused by fire, act of God or unavoidable event or accident shall not be a breach of this condition if the Company resumes service as quickly as is reasonably practical after the happening of the act causing the interruption.

Section 7. There is hereby imposed a franchise fee of zero percent (0%) upon the gross revenue generated from sales of natural gas by the Company within the corporate limits of the City. The Company shall begin collecting the franchise fee upon receipt of written approval of the required tax rider tariff from the Iowa Utilities Board.

The amount of the franchise fee shall be shown separately on the utility bill to each customer. The Company shall remit franchise fee receipts to the City no more frequently than on or before the last business day of the month following each calendar year quarter.

The Company shall not, under any circumstances be required to return or refund any franchise fees that have been collected from customers and remitted to the City. In the event the Company is required to provide data or information in defense of the City's imposition of franchise fees or the Company is required to assist the City in identifying customers or calculating any franchise fee refunds for groups of or individual customers the City shall reimburse the Company for the expenses incurred by the Company to provide such data or information.

Section 8. The term of the franchise granted by this Ordinance and the rights granted thereunder shall continue for the period of twenty-five (25) years from and after its written acceptance by the Company. The acceptance shall be filed with the City Clerk within ninety (90) days from passage of this Ordinance.

Section 9. If any section or provision of this ordinance is held invalid by a court of competent jurisdiction, such holding shall not affect the validity of any other provisions of this ordinance which can be given effect without the invalid portion or portions and to this end each section and provision of this ordinance is severable.

Section 10. The expense of the publication of this Ordinance shall be paid by the Company.

Section 11. This Ordinance sets forth and constitutes the entire agreement between the Company and the City with respect to the

Alliant Proposed

rights contained herein, and may not be supplemented, superseded, modified or otherwise amended without the approval and acceptance of the Company. Notwithstanding the foregoing, in no event shall the City enact or maintain any ordinance or place any limitations, either operationally or through the assessment of fees, that create additional burdens upon the Company, or which delay utility operations.

PASSED and ADOPTED by the Washington City Council on the _____ day of _____, 2019.

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk

(CITY SEAL)

*Development Services Department
215 East Washington Street
Washington, IA 52353
319-653-6584*



MEMO

To: City Council
From: Keith Henkel, Engineering Technician
Date: 08/02/2019
Re: Traffic Flow Plan

Council,

Attached is a plan for proposed traffic flow and parking on E. Jefferson St. and S. 4th. Ave. around Washington Middle School and the new Fire Station site. City Hall staff met with the Washington Police Department and a rep from the school district to reduce the amount of traffic on 4th Ave and children crossing in front of stop and go cars dropping off. Further discussion may be needed if the traffic flow for dropping off backs up on S 3rd Ave in the south bound lane. This could have to potential to interfere with traffic leaving the Fire Station. With the drop off in the morning and pick up in the afternoon being a short time period I don't feel that this would be an issue. If this becomes a problem a modification to utilizing S 3rd Ave will have to be implemented.

Thank You,

A handwritten signature in black ink, appearing to read "Keith Henkel". The signature is fluid and cursive, with a long, sweeping tail that extends to the right.

Keith Henkel



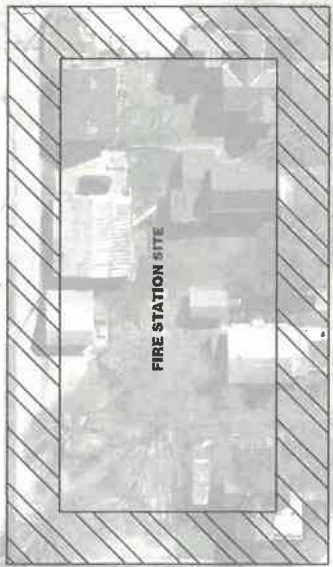
S. 4TH. AVE.



FLIP-UP STOP SIGNS TO MAKE THE INTERSECTION A 4-WAY STOP DURING DROP-OFF AND PICK-UP (OPERATED BY THE SCHOOL)



S. 3RD. AVE.



FIRE STATION SITE

S. 2ND. AVE.

FIRE DEPARTMENT ONLY PARKING

E. JEFFERSON ST.



PARENT DROP OFF

PARENT DROP OFF

PARENT DROP OFF

PARENT DROP OFF



REGULAR PARKING

WASHINGTON MIDDLE SCHOOL

E. MADISON ST.

PROPOSED E. JEFFERSON AND S. 4TH AVE. PARKING
SCHOOL PARENT DROP OFF/4TH. AVE. PARKING/FD ONLY PARKING

Jaron P. Rosien, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney
Brent Hinson, City Administrator



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

July 22, 2019

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Reimbursement for New Garbage/Recycling Carts

As approved in our contract, Johnson County Refuse has purchased and deployed the new garbage and recycling carts to Washington's households. Our agreement includes reimbursing JCR for the initial cost of the carts (from this point forward, they are responsible for coordinating replacement and providing new carts). We had forecast that this would cost \$250,000. Their total cost was \$239,095.25.

We did have a slightly different breakdown of garbage cart types than was projected. Here is a comparison:

	<u>Projected</u>	<u>Actual</u>
65-Gallon Weekly	1490	1402
35-Gallon Weekly	500	719
35-Gallon Weekly	500	516

The overall effect of this breakdown is minimal. While we are subsidizing a bit less for the initial years with the 65-gallon carts than the 35-gallon ones, we end up about \$11,000 lower in fund balance at year 5 with this breakdown versus budgeted. We will continue to monitor, but with this relatively small difference on a \$570,000 contract, it is unlikely our rate model will be negatively affected. See attached for a more in-depth calculation.

Johnson County Refuse, Inc.

Payment due upon receipt.
PO Box 200
North Liberty, IA 52317

Invoice

DATE INVOICE #
7/19/2019 120045

BILL TO

City of Washington
PO Box 516
Washington, IA 52353

DESCRIPTION	RATE	QTY	AMOUNT
65 gallon recycling carts with logo	45.80	2,106	96,454.80
Shipping for 65 gallon recycling carts	1.85	2,106	3,896.10
95 gallon recycling carts with logo	48.00	504	24,192.00
Shipping for 95 gallon recycling carts	1.85	504	932.40
35 gallon garbage carts	38.00	1,235	46,930.00
Shipping for 35 gallon garbage carts	1.95	1,235	2,408.25
65 gallon garbage carts	44.00	1,402	61,688.00
Shipping for 65 gallon garbage carts	1.85	1,402	2,593.70

Total \$239,095.25

Payment due upon receipt.
319-665-4498



Johnson County Refuse Inc.
970 238th Street
PO Box 200
North Liberty, IA 52317
Phone #319-665-4498
Owned and Operated by Steve & Kandy Smith

City of Washington Cart Information:

719	35 weekly garbage carts
516	35 e/o weekly garbage carts
1402	65 weekly garbage carts
2106	65 gallon recycling carts
504	95 gallon recycling carts



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 Ext. 124

Memo

To: City Council
From: Steve Donnolly, Emerald Ash Bore Committee
Date: 8/2/2019
Re: Tree Bid #9

This should be the last bid that goes out for the Emerald Ash Bore/Hazardous Tree Committee.

This bid is for stumps only. Most of the trees were removed by the City or property owners and they had no way of removing the stump. All these stumps are in the ROW and are the City's responsibility.

Attached to this memo is the bids received for this work. The low bid was presented by Sigourney Tree Care, LLC. I recommend that the Council approve this bid.

From this point going forward, all the dead/hazardous trees the City will pay for in the ROW should be come from either age or storm damage.

Steve Donnolly
Building and Zoning Official

TREE BID #9	Group 9A
Removal Deadline September 4, 2019	14 stumps
Brown Tree Service	\$2,900.00
Sigourney TreeCare, LLC	<u>\$1,085.00</u>
Average \$ per stump	\$78.00

From: [Mark Brown](#)
To: [Steve Donnelly](#)
Subject: Bid for list 9A
Date: Thursday, August 1, 2019 3:19:39 PM

Our bid for the list of stumps, 9A, is \$2900.

Thanks,
Mark

011492

SIGOURNEY TREECARE LLC

26248 185TH AVE.
SIGOURNEY, IA 52591
(641) 622-2097

Estimate

Customer's Order No. _____ Date 07/24/2019

Name City of Washington

Address _____ Phone: _____

SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RETD.	PAID OUT	LAYAWAY <i>Estimate</i>
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QUAN.	DESCRIPTION	PRICE	AMOUNT
	915 W madison	1	100
	308 W adam	1	80
	617 N ave b	1	80
	1004 N 6 th St	1	20
	723 W monroe St	2	105
	602 E jefferson St	1	100
	321 W washington blvd	1	40
	808 S ave b	3	340
	522 N ave C	3	220

All claims and returned goods MUST be accompanied by this bill.

Received By	TAX	0
	TOTAL	1,085

Thank You

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of a nuisance against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of William and Edith Lloyd located at 509 S. Ave B for the amount of \$400.00. Legal description (02 04 ORRS SD S 48 FT) Parcel Number (11-17-360-008).

The property of Darlene Kelly located at 914 N. 4th Ave for the amount of \$335.00 Legal description (07 09 COLUMBIAN ADD) Parcel Number (11-17-205-002).

The property of Travis and Heidy Edminson located at 732 Perdock Ct for the amount of \$375.00.00 Legal description (06 02 PERDOCKS SD) Parcel Number (11-20-227-005).

The property of Blue Hills Trust% Andy Blauvelt located at 312 E. 3rd St. for the amount of \$300.00.00 Legal description (04 BREEDS SD LOT 5 & E 21 FT) Parcel Number (11-17-328-002).

and,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Kharmarelic Investments, LLC located at 420 E. Washington Street for the amount of \$289.62. Legal description (10 06 NE WASH W 60 FT). Parcel Number (11-17-412-011).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and approved this 6th day of August, 2019

Jaron Rosien, Mayor

Attest:

Illa Earnest, City Clerk