

AGENDA OF THE WORK SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IOWA TO BE
HELD AT **120 E. MAIN STREET, AT 5:00 P.M.**,
WEDNESDAY, APRIL 20, 2011

Call to Order.

Roll Call.

1. Discussion of City Administrator Position.
2. Other Business.

AGENDA OF THE REGULAR SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IOWA TO
BE HELD AT **120 E. MAIN STREET, AT 6:00 P.M.**,
WEDNESDAY, APRIL 20, 2011

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Wednesday, April 20, 2011 to be approved as proposed or amended.

Consent Agenda:

1. Minutes 04-6-2011
2. Minutes 04-13-2013
3. Corridor Paint & Drywall, New Library Project, Pay App #5, \$1,288.70
4. Paws & More Animal Shelter, First Quarter Donation, \$2,600.00
5. Financial Report March, 2011

Approval of Claims

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

PERMITS AND APPLICATIONS

CONSIDERATION OF ORDINANCES & HEARINGS

Public Hearing for Demolition of 207-211 S. Marion Avenue (Tienda La Cruz)

First Reading of an Ordinance Amending the Code of the City of Washington, Iowa, by Adding Side Yard Setbacks and front yard widths for duplexes in the R-2 Zone.

OLD BUSINESS

Discussion of W. Madison Street Lane Configuration. (**Tabled 04-13-2011**)

NEW BUSINESS

Presentation from Natel Broad band.

Request from Main Street Washington

Request from Marion Ave. Church for Fireworks Permit

Resolution Fixing Date for a Meeting on the Authorization of a Loan Agreement and the Issuance of Not to Exceed \$20,521,000 Sewer Revenue Capital Loan Notes, Series 2011, of the City of Washington, State of Iowa, and Providing for Publication of Notice Thereof.

Resolution Approving Construction Surveying Services for Wastewater Treatment Facility Improvements.

Discussion City Administrator Position.

Discussion Utility Rate Increases.

Discussion Comprehensive Plan.

Closed Session for Property Acquisition (Iowa Code Section 21.5 (J))

Closed Session for Pending Litigation (Iowa Code Section 21.5 (C))

DEPARTMENTAL REPORT

Public Works Report

Police Department

City Administrator Report

City Attorney

COMMITTEE REPORTS

Street Committee

Sanitation/Water/Sewer Committee

Finance/Personnel Committee

Cemetery/Building Committee

Ordinance Committee

Public Safety Committee

Cable Committee

COUNCILPERSONS

Sandra Johnson, Mayor

Merle Hagie

Fred Stark

Mike Roth

Russ Ziegrowsky

Bob Shepherd

Karen Wilson-Johnson

ADJOURNMENT

Illa Earnest, City Clerk

Council Meeting 04-06-2011

The Council of the City of Washington, Iowa met in Regular Session in the Former Washington Public Library Building, 120 E. Main Street, at 6:00 P.M., Wednesday, April 6, 2011. Mayor Sandra Johnson in the Chair. On roll call present: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Absent: none.

Motion by Stark, seconded by Wilson-Johnson, that the agenda of the Regular Session to be held at 6:00 P.M., Wednesday, April 6, 2011 be approved. Motion carried unanimously.

Motion by Shepherd, seconded by Wilson-Johnson, that the consent agenda claims be approved for payment and the minutes of the 03-16-2011 council meeting be approved and placed on file. Motion carried.

Consent Agenda:

1. Minutes 03-16-2011
2. Kone, Inc., New Library Project, Pay App. 7, \$1,472.00
3. Fox Engineering, Wastewater Sanitary Sewer Collection System, \$16,897.34
4. Fox Engineering, Wastewater Treatment Facility Improvement Project, \$17,161.36

Motion by Roth, seconded by Shepherd, that the claims with the exception of those for Hy-Vee be approved for payment. Motion carried.

Motion by Roth, seconded by Shepherd, that the claims for Hy-Vee be approved for payment. Motion carried. Zieglowsky abstained.

Mike Bender owner of Hoodwinks-Melody Lanes came before the council to give details of his plan to set up a sand volleyball and horseshoe pit area on his property. The council requested that he go before the Planning and Zoning Commission with his proposal and come back to council.

Amy Vetter, Director of Main Street Washington, gave the council a summary of the Main Street Iowa Conference in Des Moines. Main Street Washington's success is reflected in the many awards it received at the Conference.

Thomas Billups came before the council with his proposal to repaint the underpass as an art project for local school students. The council voiced support for the project and asked that he have discussion with the railroad and the school board.

Motion by Hagie, seconded by Stark, to approve the request from Main Street Washington for Ridiculous Day. Motion carried unanimously.

Motion by Stark, seconded by Zieglowsky, to approve the Resolution Approving City Credit Card Policy. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried.

(Resolution No. 2011-16)

Motion by Shepherd, seconded by Stark, to authorize the City Administrator to prepare necessary paperwork including a tax abatement schedule, ordinance and development agreement with Farm Bureau for TIF.

Motion by Shepherd, seconded by Roth, to approve the Resolution Approving Contract (Contingent on DNR Approval) with Gridor Construction, Inc. in the amount of \$14,987,500 for the Wastewater Treatment Facility Improvements Project. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-17)**

Bids Received:

Gridor Construction, Inc.	\$14,987,500
Williams Brothers Construction, Inc.	\$15,560,000
Rice Lake Construction Group	\$16,368,800
Carl A. Nelson & Co.	\$16,430,000
Knutson Construction Services Midwest, Inc	\$16,450,000
Miron Construction Co., Inc.	\$17,127,000
Grooms & Company Construction, Inc.	\$17,177,000

Motion by Shepherd, seconded by Zieglowsky, to approve the Resolution Approving Contract for Construction Surveying Services (staking) with Shive-Hattery not to exceed \$22,500 for the Wastewater Treatment Facility Improvements Project. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-18)**

Motion by Shepherd, seconded by Roth, to approve the Resolution Approving Contract for Testing Services with TEAM Services, Inc. not to exceed \$80,543.90 for the Wastewater Treatment Facility Improvements Project. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-19)**

Motion by Hagie, seconded by Stark, approving the Contract with Braun Intertec for Wetlands Mitigation in the amount of \$16,988 for the Wastewater Treatment Facility Improvements Project and the Wastewater Sanitary Sewer Collection System Project. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-20)**

Motion by Hagie, seconded by Shepherd, approving the Resolution Setting Public Hearing for Demolition of 207-211S. Marion Avenue (Tienda La Cruz). Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-21)**

Motion by Hagie, seconded by Roth, approving the Resolution Approving Specifications, Form of Contract, Cost Estimate, and Setting Date for Receipt of Bids for Demolition of 207-211 S. Marion Avenue (Tienda La Cruz) Phase II. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-22)**

Motion by Roth, seconded by Wilson-Johnson, to approve the Resolution Authorizing Levy, Assessment and Collection of Costs to the Washington County Treasurer. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-23)**

Motion by Hagie, seconded by Shepherd, to approve the Resolution Approving Agreement with Iowa Department of Transportation and the DM&E Railroad to Reconstruct RR Crossing on N. 4th Avenue. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Motion carried. **(Resolution No. 2011-24)**

Motion by Shepherd, seconded by Wilson-Johnson, to approve the Exercise Sidewalk Concept for Lincoln School. Motion carried unanimously.

Motion by Hagie, seconded by Stark, to approve the contract with Rich Pumping LLC for the Spring 2011 Land Application of Treated Bio-Solids. Motion carried unanimously.

Mayor Johnson announced that there would be no closed sessions.

The council will meet in Special Session at 6:00 P.M., Wednesday, April 13, 2011 in the council chambers in the Former Washington Public Library Building, 120 E. Main Street.

Motion by Zieglowsky, seconded by Wilson-Johnson, that the Regular Session held at 6:00 P.M., Wednesday, April 6, 2011 be adjourned. Motion carried.

Illa Earnest, City Clerk

Council Meeting April 13, 2011

The Council of the City of Washington, Iowa, met in Special Session in the council chambers in the former library building, 120 E. Main Street, at 6:00 P.M., Wednesday, April 13, 2011. Mayor Sandra Johnson in the Chair. On roll call present: Ayes: Hagie, Stark, Roth, Shepherd. Absent: Zieglowsky, Wilson-Johnson.

Motion by Stark, seconded by Roth, that the agenda for the Special Session to be held at 6:00 P.M., Wednesday, April 13, 2011 be approved as presented. Motion carried unanimously.

Jeff Schott, from the Institute of Public Affairs at the University of Iowa, went through the processes for selecting a new city administrator. Discussion followed.

City Administrator Dave Plyman came before the council seeking council direction on how the council wants to re-structure sewer rates to generate the needed monies to pay debt service and to pay operational costs for the new wastewater facility. Discussion followed.

City Administrator Dave Plyman is working on the Request for Proposal for the Comprehensive Plan Project. The proposals are due May 18, a contract with the firm selected is due June 15, and the completed comprehensive plan is due March 31, 2012.

Motion by Shepherd, seconded by Stark, to table the discussion of W. Madison Street Lane Configuration. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd. Nays: none. Absent: Zieglowsky, Wilson-Johnson. Motion carried.

Motion by Roth, seconded by Shepherd, to approve the Resolution Rescinding Resolution 2011-23 and Approving Updated Resolution. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd. Nays: none. Absent: Zieglowsky, Wilson-Johnson. Motion carried. **(Resolution No. 2011-25)**

Motion by Roth, seconded by Shepherd, that the Special Session held at 6:00 P.M., Wednesday, April 13, 2011 be adjourned. Motion carried unanimously.

Illa Earnest, City Clerk



AIA Document G702/CMA™ - 1992

REC'D CARLA NELSON & CO

Vendor # _____ Inv # _____

Pmt _____ Accto _____

Application and Certificate for Payment Construction Manager-Adviser Edition

NOV 16 2010

TO OWNER:

CITY OF WASHINGTON
215 E WASHINGTON ST
WASHINGTON, IA 52553

PROJECT: WASHINGTON

APPLICATION NO: 5

Vendor # _____ Inv # _____

Pmt _____ Accto _____

PERIOD TO: Nov 30

Distribution to:

GL/Job _____ CC _____
S M RE Tax Group _____
Perm Bldg Mat'l - Y _____
Approved _____
OWNER ☐
CONSTRUCTION MANAGER ☐
ARCHITECT ☐
CONTRACTOR ☐
FIELD ☐

FROM CONTRACTOR:

CONCRETE PLANT & DRIVEWAY

VIA CONSTRUCTION MANAGER: MAR 28 2011

CONTRACT DATE:

VIA ARCHITECT:

GL/Job _____ CC _____
S M RE Tax Group _____
Perm Bldg Mat'l - Y _____
Approved _____

PROJECT NOS: 1 / 1

CONTRACT FOR: PAINTING

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$ 41,233⁰⁰
2. Net change by Change Orders \$ 615
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 41,848
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 41,848
5. RETAINAGE:
 - a. _____ % of Completed Work
(Column D + E on G703) \$ - 0 -
 - b. _____ % of Stored Material
(Column F on G703) \$ - 0 -
- Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ - 0 -
6. TOTAL EARNED LESS RETAINAGE \$ 41,848
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 40,559³⁰
(Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE \$ 1,288.70
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$ - 0 -

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$	\$
Total approved this Month	\$	\$
TOTALS	\$	\$
NET CHANGES by Change Order	\$	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Chris H. Glick

Date: 11-12-10

State of: IOWA

County of: LINN

Subscribed and sworn to before me this 12 day of November

Notary Public: Karl Peterson

My Commission expires: 3-18-2011

Karl Peterson
Notary Public - IOWA
Comm. No. 751805
My Comm. Exp 3-18-2011

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 1,288.70

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature]

Date: 3/22/2011

ARCHITECT:

By: [Signature]

Date: 3/25/11

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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PAWS & More Animal Shelter

1004 1/2 West Madison Street
Washington, IA 52353

Invoice**Date**

4/8/2011

Invoice #

12

Bill To

City of Washington
PO Box 516
Washington, IA 52353

Terms

Description	Quantity	Rate	Amount
JANUARY - MARCH 2011 CONTRIBUTION FOR ANIMAL SERVICES IN CITY OF WASHINGTON		2,600.00	2,600.00
Thank you for your support!		Total	\$2,600.00

**CITY OF WASHINGTON, IOWA
YEAR-TO-DATE TREASURERS REPORT
AS OF MARCH 31, 2011**

	07/01/2010					03/31/2011
FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	(425,554.09)	2,823,114.79	-	3,206,886.59	(11,029.91)	(820,355.80)
110-ROAD USE	800,848.23	557,870.05	-	537,649.42	(1,565.81)	819,503.05
112-EMPLOYEE BENEFITS	-	187,137.35	-	187,137.35	-	-
113-LIABILITY INSURANCE	-	48,176.76	-	48,176.76	-	-
121-LOCAL OPTION SALES TAX	-	495,945.97	-	495,945.97	-	-
125-URBAN RENEWAL AREA #1	-	18,309.14	-	18,309.14	-	-
127-URBAN RENEWAL AREA #3A	-	40,968.56	-	40,968.56	-	-
129-URBAN RENEWAL AREA #3C	-	29,276.88	-	31,139.35	-	(1,862.47)
131-URBAN RENEWAL AREA #4	-	16,404.86	-	14,542.39	-	1,862.47
132-URBAN RENEWAL AREA #5	-	14,551.93	-	14,551.93	-	-
133-URBAN RENEWAL AREA #6	-	82,499.93	-	82,499.93	-	-
134-URBAN RENEWAL AREA #7	-	1,268.57	-	1,268.57	-	-
145-HOUSING REHABILITATION	48,288.00	-	-	48,288.00	-	-
200-DEBT SERVICE	(110,648.76)	493,911.54	-	129,413.79	-	253,848.99
300-CAPITAL RESERVES	377,791.33	1,165.69	-	147,808.40	-	231,148.62
301-CAPITAL PROJECTS FUND	3,022,585.82	582,789.00	-	1,681,466.16	-	1,923,908.66
303-WWTP CAPITAL PROJ FUND	-	-	-	1,116,940.09	-	(1,116,940.09)
510-BAND BOOSTER	(303,303.47)	-	-	(303,303.47)	-	-
520-DOG PARK	6,979.38	647.00	-	1,199.95	-	6,426.43
530-TREE COMMITTEE	5,385.43	11,250.00	-	6,852.42	-	9,783.01
540-POLICE FORFEITURE	(4,500.00)	-	-	(4,500.00)	-	-
550-PARK GIFT	237,095.99	288,579.66	-	318,338.50	-	207,337.15
570-LIBRARY GIFT	41,242.01	66,142.67	-	63,532.48	-	43,852.20
600-WATER UTILITY	(47,181.20)	709,011.78	-	942,248.00	(3,704.55)	(284,121.97)
610-SANITARY SEWER	1,146,767.19	761,302.21	-	1,058,934.37	(2,668.74)	846,466.29
670-SANITATION	(69,816.78)	207,160.43	-	238,127.75	-	(100,784.10)
910-TRUST ACCOUNTS	249,209.91	1,030.55	-	15,016.08	-	235,224.38
TOTAL BALANCE	4,975,188.99	7,438,515.32		10,139,438.48	18,969.01	2,255,296.82

Cash in Bank - Pooled Cash

U.S. Bank/Wash St. Bank - Operating Account	519,683.92	(1)
Cash in Drawer	350.00	
Wash St Bank - MM	255,414.94	
Wash St Bank - CD	4,405.26	
Federation Bank - Utility Account	-	
Investment in IPAIT	1,308,886.75	
Wash St Bank - Library Acct	166,555.95	
TOTAL CASH IN BANK	2,255,296.82	

(1) Washington State Bank	568,329.96	
U.S. BANK	14,957.27	
Outstanding Deposits & Checks	(63,603.31)	
	519,683.92	

PUBLIC NOTICE

NOTICE OF TIME AND PLACE OF PUBLIC HEARING ON THE TIENDA LA CRUZ DEMOLITION PROJECT—PHASE 2

Public Notice is hereby given that the City Council of the City of Washington, Iowa will hold a public hearing to hear comments on the specifications, form of contract, and cost estimate for the proposed Tienda La Cruz Demolition Project—Phase 2. The project will be located at 207, 209, and 211 South Marion Avenue and involves removing existing buildings. Said hearing will be held in the City Council Chambers, 120 E. Main Street, Washington, Iowa, on April 20, 2011 at 6:00 p.m. All interested persons are invited to attend and will be given an opportunity to be heard relative to this matter.



Illa Earnest, City Clerk

ORDINANCE NO.

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA
CHAPTER 165.10, PARAGRAPH 5, BY ADDING LOT AREA, FRONTAGE, AND YARD REQUIREMENTS
FOR DUPLEXES IN THE R-2 ZONE.

BE IT ORDAINED by the Council of the City of Washington, Iowa, that the Code of Ordinances of the City of Washington, Iowa is hereby amended as follows:

Section 1. **Amending Chapter 165.10, Paragraph 5.** The Municipal Code of the City of Washington, Iowa is hereby amended by adding the following language:

<u>Building Height</u>	<u>Min. Lot Width</u>	<u>Min. Front Yard Depth</u>	<u>Min. Side Yard Depth</u>	<u>Min. Rear Yard Depth</u>
Duplex(one parcel)	90'	25'	6'external/0' internal	25'
Duplex(two parcels)	45'	25'	6'external/0' internal	25'

Section 2. **Repealer.** All ordinances or parts thereof in conflict with the foregoing provisions are hereby repealed.

Section 3. **Effective Date.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved this ____ day of _____, 2011.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk



11.5'

11.5'

2'	(4)	OPTIONAL
12'	(11')	LANE
16'	(14')	SPACING
12'	(11')	
2'	(4)	

Good morning,

Per our discussion a few days ago, I would like to be added to the agenda of the city council meeting on April 20th. Natel Broadband is a locally owned internet service provider in Jefferson County. We have been Jefferson County's premiere broadband provider since 1996 and were recently awarded a Broadband Stimulus loan to deploy high speed wireless internet to underserved communities throughout Southeast Iowa. Over the course of 2 1/2 years, we will expand to cover 12 counties and serve over 8,000 Iowa homes that would otherwise not have access to affordable high speed internet. Your community is one of the areas selected for service.

Affordable high speed internet is an essential tool in developing local economies. It provides the opportunity to access information, communicate with friends and coworkers, work from home, and engage in distance learning. We currently have Access Points placed strategically on water towers and grain legs throughout Jefferson County broadcasting wireless signals to our customers' homes. We would like to introduce our company and discuss possible Access Point locations in your community. In addition to providing needed high speed wireless service to the rural market we also plan on providing discounted or at cost internet service to community organizations such as the library and school system. We would like to work with you to make this possible.

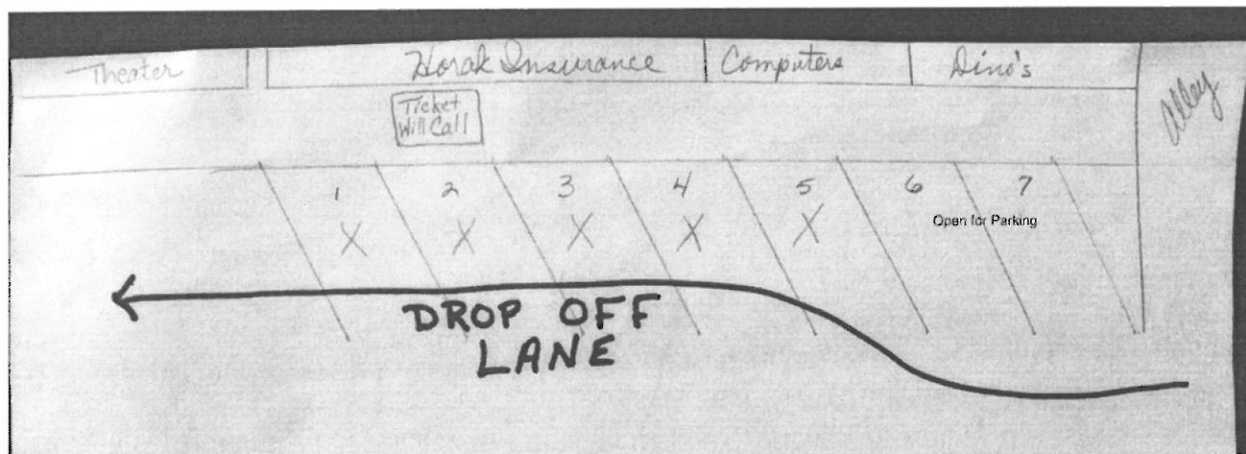
If you have any questions, feel free to contact me.

Best regards,

Celesta Schill
Natel Broadband
641-469-6220 x 114
Celesta.schill@natel.net
<http://www.natel.com/>

Main Street Washington requests a parking change for the evening of Saturday, April 30, 2011, in conjunction with the Gala Re-Opening of the State Theater.

Details:



We would like to use the parking places along the south side of the 100 block of East Washington Street in front of Horak Insurance and ComputersXStream as a drop off lane for the theater event. We anticipate approximately 300 theater goers arriving between 7:00 PM and 8:00 PM, and departing again around or after 9:00 PM.

We request a No Parking designation in five (5) parking spaces for four (4) hours, from 6:00 PM until 10:00 PM. The event begins at 7:00 PM and ends at 9:00 PM, so this would provide safe arrival and departure for theater guests.

We believe that allowing more room to pull up and drop of passengers will reduce possible traffic delays in that block during the busiest times, and should allow non-theater traffic to flow more smoothly.

Not Affected:

- Center street parking would remain open.
- The parking in front of Dino's Pizza would remain open.
- Parking on the west half of the block, along the north side of Country Market, (east bound lane) and the entire north side of the block (west bound lane) would remain open.



(FOR OFFICE USE ONLY)

WASHINGTON COUNTY FIREWORKS PERMIT

That the Washington County Board of Supervisors, having been presented and having reviewed a written application for a Fireworks Permit submitted by Joseph Brown, address: 2050 North 13th Ave Washington, IA, does, acting pursuant to Section 727.2 of the Iowa Code, grant a Fireworks Permit to the following group or individuals:
Our Time Youth Program - J & M Displays shooters

ADDRESS OR LOCATION OF FIREWORKS DISPLAY: Larry Brown residence - permission slip
2610 Nutmeg Ave attached
Letter to BOS attached also Washington, IA 52353

That the above identified group has designated the following named person(s) who through experience or training or education is deemed competent to operate fireworks displays, the Washington County Board of Supervisors accepting the good faith representations of the Applicant(s) regarding the competency of said operator(s):

J & M Displays

That this Fireworks Permit shall be effective on the following dates and times:

Date: April 21, 2011

Date: _____

Time From: 9:15 PM

Time From: _____

To: 9:40 PM

To: _____

(No permit will be issued for later than 11:00 PM)

Rain Date: _____

Rain Date: _____

Time From: _____

Time From: _____

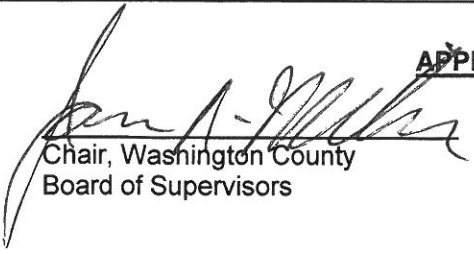
To: _____

To: _____

(No permit will be issued for later than 11:00 PM)

- ☒ Letter to BOS + permission slip attached
- ☒ \$10.00 non-refundable processing fee has been paid.
- ☒ Sheriff approval form submitted

APPROVED BY BOARD OF SUPERVISORS


Chair, Washington County
Board of Supervisors

04/04/11
Date

That a violation of the terms of this permit shall subject the violator to possible criminal prosecution.
THIS PERMIT MUST BE IN OPERATOR'S POSSESSION AT ALL TIMES DURING DISPLAY.



ATTENTION: KARLA

TO BE COMPLETED BY SHERIFF'S OFFICE

RE: FIREWORKS PERMIT
APPLICATION

Name of applicant: Joseph Brown

Date of fireworks display: April 21, 2011

Address where fireworks will take place: Joseph Brown residence
2610 Nutmeg Ave - Washington
permission note attached

Fireworks application sent to Sheriff's Office on: 3-14-11

Copy of application attached: X

Response from Sheriff's Office:

We find issues challenging this fireworks permit: Yes _____ No X

If yes, briefly explain: _____

We approve submitting this application to the Board of Supervisors for Approval:

Yes X No _____

Please return to the Auditor's Office before: _____

Signed by: [Signature] Dated: 3-21-11

Council Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$20,521,000 SEWER REVENUE CAPITAL LOAN NOTES, SERIES 2011, OF THE CITY OF WASHINGTON, STATE OF IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AGREEMENT AND THE
ISSUANCE OF NOT TO EXCEED \$20,521,000 SEWER
REVENUE CAPITAL LOAN NOTES, SERIES 2011, OF THE
CITY OF WASHINGTON, STATE OF IOWA, AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Washington, State of Iowa, should provide for the authorization of a Loan Agreement and the issuance of Sewer Revenue Capital Loan Notes, Series 2011, in the amount of not to exceed \$20,521,000, as authorized by Sections 384.24A, 384.82, and 384.83, Code of Iowa, as amended, for the purpose of providing funds to pay costs as hereinafter described; and

WHEREAS, the Loan Agreement and Notes shall be payable solely and only out of the net earnings of the Municipal Sewer Utility and shall be a first lien on the future net earnings of the Utility; and shall not be general obligations of the City or payable in any manner by taxation and the City shall be in no manner liable by reason of the failure of the net revenues to be sufficient for the payment of the Loan Agreement and Notes; and

WHEREAS, before a Loan Agreement may be authorized and Sewer Revenue Capital Loan Notes, Series 2011 issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the City Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, 120 E. Main Street, Washington, Iowa, at 6:00 o'clock P.M., on the 4th day of May, 2011, for the purpose of taking action on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$20,521,000 Sewer Revenue Capital Loan Notes, Series 2011, to evidence the obligations of the City thereunder, the proceeds of which will be used to provide funds to pay the costs of construction of improvements and extensions to the Municipal Sewer Utility of the City.

Section 2. The Clerk is authorized and directed to proceed on behalf of the City with the negotiation of terms of a Loan Agreement and the issuance of Sewer Revenue Capital Loan Notes, Series 2011, to a principal amount of not to exceed \$20,521,000, to select a date for the final approval thereof, to cause to be prepared such notice and sale information as may appear appropriate, to publish and distribute the same on behalf of the City and this Council and otherwise to take all action necessary to permit the completion of a loan on a basis favorable to the City and acceptable to the Council.

Section 3. That the Clerk is hereby directed to cause at least one publication to be made of a notice of the meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City. The publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 4. The notice of the proposed action shall be in substantially the following form:

NOTICE OF MEETING OF THE CITY COUNCIL OF THE
CITY OF WASHINGTON, STATE OF IOWA, ON THE
MATTER OF THE PROPOSED AUTHORIZATION OF A
LOAN AGREEMENT AND THE ISSUANCE OF NOT TO
EXCEED \$20,521,000 SEWER REVENUE CAPITAL LOAN
NOTES, SERIES 2011, AND THE PUBLIC HEARING ON
THE AUTHORIZATION AND ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Washington, State of Iowa, will hold a public hearing on the 4th day of May, 2011, at 6:00 o'clock P.M., in the Council Chambers, 120 E. Main Street, Washington, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$20,521,000 Sewer Revenue Capital Loan Notes, Series 2011, in order to provide funds to pay the costs of construction of improvements and extensions to the Municipal Sewer Utility of the City. The Notes will not constitute general obligations or be payable in any manner by taxation, but will be payable from and secured by the net revenues of the Municipal Sewer Utility.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of the City, to the above action. After all objections have been received and considered, the Council will at this meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of Notes or will abandon the proposal to issue the Notes.

This Notice is given by order of the City Council of the City of Washington, State of Iowa, as provided by Sections 384.24A and 384.83 of the City Code of Iowa, as amended.

Dated this 20th day of April, 2011.

City Clerk, City of Washington, State of
Iowa

(End of Notice)

PASSED AND APPROVED this 20th day of April, 2011.

Mayor

ATTEST:

City Clerk

Memo

To: Mayor and City Council
From: Rob McDonald
Date: April 15, 2011
Re: Construction Staking for the Wastewater Treatment Facility Improvements

ISSUE

At the April 6th council meeting City Council approved Shive-Hattery's proposal of \$30,000 less \$7,500 (using City help) or a net of \$22,500 for construction staking for the Wastewater Treatment Facility Improvements, but this was contingent upon getting a Not-to-Exceed price. The resolution that was passed was based on this condition. **Shive-Hattery was not willing to take all the risk**, but was willing to renegotiate any additional cost over \$22,500, if additional work is necessary.

Fox Engineering provided an lump sum price for the staking of \$24,840.

RECOMMENDATION

The City does have the potential of saving some money based on Shive-Hattery's hourly rates. This could occur since Shive-Hattery is located relatively close by in Iowa City, but since they are hedging, I suspect that they do not have much margin available. The difference between the two prices is only \$2340. **Since the price from Fox Engineering is not subject to change, I recommend rescinding the previous resolution approving Shive-Hattery and approving the quote from Fox Engineering for \$24,840.** This decision cannot be delayed any further since work on the Treatment Plant is almost ready to start.

RESOLUTION NO. 2011-__

RESOLUTION RESCENDING/AWARDING CONSTRUCTION STAKING
SERVICES FOR THE WASTEWATER TREATMENT FACILITY IMPROVEMENTS
PROJECT

BE IT RESOLVED by the City Council of Washington, Iowa:

That Resolution No. 2011-18, accepting construction surveying services from Shive-Hattery, Inc. is hereby rescended; and

That the lump sum price of \$24,840.00 for construction staking services, submitted by Fox Engineering for the Wastewater Treatment Facility Improvements Project, be and the same is hereby accepted; and

BE IT FURTHER RESOLVED that the Mayor is hereby directed to execute the contract with said company for the Wastewater Treatment Facility Improvements Project.

Passed and approved this 20th day of April 2011.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

April 13, 2011

The City of Washington
Engineering Department
ATTN: Mr. Rob McDonald
215 East Washington Street
Washington, Iowa 52353

RE: Proposal for Construction Staking Services
Wastewater Treatment Facility Improvements
Washington, Iowa

Dear Mr. McDonald:

Thank you for the opportunity to submit this proposal and be associated with the above-mentioned project.

PROJECT DESCRIPTION: Your project consists of building a new Operations Building, Lab and Garage Building, SBR Building, UV Disinfection Building, Sludge Storage Tank, EQ Basin, Gravel Road around site, Access Road from Highway 1, and miscellaneous utilities/piping.

SCOPE OF SERVICES: Shive-Hattery, Inc. proposes to provide the construction staking services for the project. The following outline is our interpretation of the general staking required for this project. The exact number of stakes will be determined by the requests we receive from the Contractor:

1. Set stakes for general grading.
2. Set stakes for loop drive.
3. Set stakes for access road.
4. Set stakes for walks.
5. Set stakes for parking areas.
6. Set stakes for equalization basin.
7. Set stakes for storm sewer structures.
8. Set stakes for sanitary sewer structures.
9. Set stakes for water main and fire hydrants.
10. Set stakes for geothermal well field.
11. Set stakes for light poles.
12. Set stakes for operations building, lab building and office building.
13. Set stakes for digester and sludge tanks.

CLIENT RESPONSIBILITIES: Provide us with two (2) sets of plans and specifications.

SCHEDULE: Shive-Hattery will complete the services on a mutually agreed upon schedule to accommodate the construction schedule. A 48-hour notice is requested when staking is required.

COMPENSATION: We will provide the above Scope of Services on an hourly rate plus reimbursable expense basis in accordance with our Standard Hourly Rates Schedule in effect at the time of service. Attached is an outline of the 2011 Standard Hourly Rates for the personnel anticipated to be used on this project.



The survey crew rates are broken into two categories, a one-person crew and a two-person crew. It is our understanding that the City will provide the second field person, so the majority of time Shive-Hattery will be providing a crew chief and surveying equipment (one-person crew rate). We anticipate our fee for construction staking services to be approximately \$22,500. The fee amount is approximate as Shive-Hattery has no control over schedule, the number of stakes or the number of trips to the site. This approximate fee includes survey crew field time, travel time, office calculation, project management and administrative services. We will not exceed \$22,500 without City approval. If additional fees are needed to complete the projects, they will be negotiated at this time. Any re-staking will be included in the fee.

AGREEMENT: This proposal shall become the Agreement for Services when signed and dated by both parties. The attached **STANDARD TERMS AND CONDITIONS** are made a part of this proposal and Agreement for Services.

Thank you for considering this proposal. When you have executed this agreement, return a signed copy to us in the enclosed green envelope. If you have any questions concerning this proposal, please contact us at (800) 798-3040 or (319) 354-3040.

Sincerely,

SHIVE-HATTERY, INC.


Jonathon Bailey, P.L.S. /P.M.

AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT NAME: _____ CITY OF WASHINGTON, IOWA _____

BY: _____ TITLE: _____

DATE ACCEPTED: _____

JSB/mas

Enc. Standard Terms and Conditions
2011 Standard Hourly Fee Schedule
Green Envelope

This is **EXHIBIT K**, consisting of one (1) page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services**, dated March 28, 2011.

AMENDMENT NO. 4 TO OWNER-ENGINEER AGREEMENT

1. Background Data:

Effective Date of Owner-Engineer Agreement: October 21, 2008

Owner: City of Washington, Iowa

Engineer: FOX Engineering Associates, Inc.

Project: Wastewater Treatment Plant

2. Nature of Amendment *[Check those that are applicable and delete those that are inapplicable.]*

- ☒ Additional Services to be performed by Engineer
☐ Modifications to Services of Engineer
☐ Modifications to Responsibilities of Owner
☒ Modifications to Payment to Engineer
☒ Modifications to Time(s) for rendering Services
☐ Modifications to other terms and conditions of the Agreement

3. Description of Modifications

See Attachment 1, "Modifications"

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is _____.

OWNER: City of Washington, Iowa

ENGINEER: FOX Engineering Associates, Inc.

By: _____

By: _____

Title: _____

Title: _____

Date Signed: _____

Date Signed: _____

This is **Attachment 1**, consisting of one (1) page, to Amendment No. 4, dated March 28, 2011.

Modifications – Engineer shall perform the following additional services

1. Add the following to Part 1 of Exhibit A:

A1.08 Construction Staking

A. Upon written authorization from Owner, Engineer shall:

1. Provide construction staking services for the Wastewater Treatment Plant Improvements project construction Contractor. Scope of work shall include:
 - a. Construction limits, easement locations, and site perimeter fencing.
 - b. Rough grade stakes for the site, equalization basin, and ditches.
 - c. Fine grade staking for the site, equalization basin, and ditches.
 - d. Staking for all storm sewer, sanitary sewer, water main, gas, light poles, and geothermal field.
 - e. Corners of all buildings and building grid lines.
 - f. Parking lot, paving, and sidewalk grades.
2. Owner shall provide a man to assist in the construction staking.

2. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

A. Payment to Engineer shall be a lump sum of \$24,840.

3. The schedule for rendering services is modified as follows:

A. The Additional Services for the Construction Staking Phase will be completed as required throughout the construction phase of the project.

[End of Exhibit K – Amendment No. 4]

**John R. Greener
603 West Washington Blvd.
Washington, Iowa 52353**

April 18, 2011

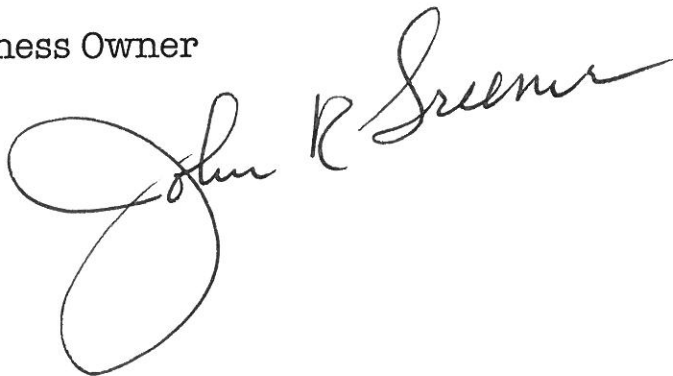
Washington Planning and Zoning Commission
Washington City Council

As a business owner on the square, I am against any change to the current ordinance restricting ground floor establishments to business only. To allow any exception for a residential use would violate the intent of the ordinance. This is not about the fortunes of one individual it about the good of the whole down town business community for the long term. We want to attract business to the square and any change in the ordinance will discourage that and discourage those of us who are hanging on in hard times.

A residential tax is different from a business tax. A change in the ordinance would open the way for a shift in the tax base of the business district. Grant a variance once and what grounds would you have for denying it a second time or a third. Any second grader would know this: if you give a mouse a cookie, he will want a glass of milk, if you give him a glass of milk he will want a napkin... etc.

When it comes to the vote on ground floor residence on the square
vote NO

Business Owner

A handwritten signature in black ink, reading "John R. Greener". The signature is written in a cursive style with a large, looping initial "J".

Cemetery Report For April 20th 2011

- At this time we have had 6 burials making the total of 20 for the year so far.
- Allen and I have been working getting everything ready for the spring.
- We have went through all the equipment the mowers and the string trimmers making sure that we have everything tuned up and ready so when we start to use them they are going to work and have no problems.
- We cleaned up the west side of the cemetery next to the field where I have been putting the extra dirt from the graves we dug. So it's good for using the field for planting.
- Other than that we have been trimming bushes and tilling the flower bed that is next to the columbarium's.
- We will start mowing the week of the 18th.
- Amanda Smith will start the same week.
- With collage aged help starting when they get out of school.

Rick W.

Maintenance & Construction Department Report

4/2/11 – 4/15/11

STREETS: M/C personnel continued seeding areas from previous excavations. Street sweeper ran its course through the city. Worked on a few alleys in town and added rock or asphalt millings as needed.

WATER DISTRIBUTION: M/C personnel completed flushing and maintenance on all the fire hydrants throughout the water system. Repaired 2 gate valve boxes. Repaired a 12” gate valve along Hwy #1 and 92 inside Parkside Estates that was leaking. Repaired a water service shut off @ #1010 West 5th consisting of a new rod. Investigated a low volume water service in the 200 block of East Jefferson that was resolved.

SEWER COLLECTION: M/C personnel televised a sewer main in the 600 block of West Main to detect whether the sewer was infiltrating into a foundation and found no problem.

STORM SEWER COLLECTION: M/C personnel jetted and cleaned 2 storm intakes and the storm line on South Iowa between Washington St and Main St. Repaired a storm outlet south of Polk St.

MECHANIC/SHOP: M/C personnel finished yard waste trailer (wiring, new hubs, tires and packed wheel bearings). Serviced PD#87 (replaced battery, replaced both leaky valves to A/C and recharged), removed salt spreader on #119, replaced battery in sewer jet and repaired hose controls, repaired LF tire on loader #133 and replaced air filter in backhoe #330 along with reinstalling air intake piping to radiator.

OTHER: M/C personnel hauled 70 ton of spoil away from the shop and other locations. Picked- up yard waste compiling of 800 bags and brush. Hauled 10 ton of scrap metal and cast to Davenport and stopped at Buffalo to pick up manhole sections from Rinker on the way back. Hauled numerous loads of 1” ballast, sand and 1” road stone to the stock pile. Personnel attended a meeting on Workzone Safety.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report for
April 20, 2011
Council Meeting**

- **After hour alarm and dog call outs**
 - 2nd - dog call, Safety Center reported a dog to be picked up at 420 E Madison, 4:37 p.m. Danny
 - 3rd - dog call, Safety Center reported a dog to be picked up on North 5th, 3:02 p.m. Danny
 - 6th dog call, Safety Center reported a dog to be picked up at 320 South C, 8:30 p.m. Jason
 - 7th Sunset Park lift station, high water alarm, 6:11 p.m. Danny.
- **WWTP lagoon** – The lagoon is by-passing over the stand pipe at press time and has been since February 15, 2011.
- **SASSO meeting** – Danny and I attended the safety meeting in Mt Pleasant on the 5th. The topics were Flagger/Work Zone Safety.
- **WWTP floating digester lid** – We finished the repairs to the lid on the 12th. The lid is now ready for spring showers.
- **Rich Pumping LLC** – Rich Pumping land applied approx. 625,000 gallons of stabilized bio-solids to the City farm on April 13-14, 2011. There is money available in account number 610-6-8015-6599 for this project.
- **WWTP walk through inspection** – We received the written inspection report from IDNR F.O. #6. Several NPDES final effluent violations were outlined in the report. The violations are caused by excessive flows used to calculate the loadings. They would also like to see backup power (stand by generators) provided at Lexington Blvd and Parkside Estates lift stations. A copy of the complete report is available at City Hall or WWTP Office upon request.
- **WWTP March 2011 MOR** – 31/31 days bypass over lagoon standpipe, **88.674** million gallons (mg) treated, **51.943** mg through WWTP, **36.731** mg in and out of lagoon. Average daily flow **2.861** mg, maximum daily flow **5.666** mg, minimum daily flow **1.773** mg, Sunset Park lift station bypassed for a total of **235.1** hours. **No SSO's out of the head works for March 2011.**
- **March 2011 NPDES permit effluent violations**
 - Ammonia –nitrogen violations**

1 st daily max limit	67 lbs/d	result 85.8 lbs/d	flow (mgd) 3.016
8 th daily max limit	67 lbs/d	result 70.3 lbs/d	flow (mgd) 3.132
9th daily max limit	67 lbs/d	result 101.9 lbs/d	flow (mgd) 4.379
3rd daily max limit	67 lbs/d	result 68.6 lbs/d	flow (mgd) 2.601
30 day average limit	38 lbs/d	result 60.5 lbs/d	
 - CBOD5**
None to report
 - Total Suspended Solids (TSS)**

1 st daily max limit	751 lbs/d	result 784.8 lbs/d	flow (mgd) 3.016
---------------------------------	------------------	---------------------------	-------------------------
 - Removal % 85% required CBOD5= 80% TSS= 79%**
- **Annual toxicity test** – I scheduled the annual test for May 15-16, 2011.
- **WWTP Equipment serviced** – The bar screen hydraulic power unit, primary clarifier drive unit, and trickling filter gear drive unit have all had their gear oils changed.
- **Mowing** – The yard has been mowed for the first time this year.

- **WWTP extended hours** – The WWTP will be open on Saturday mornings from 7:00-10:00 a.m. during the month of May 2011, so Washington residents can haul their own tree trimmings and yard waste.

Fred E. Doggett
4/15/2011 8:28 AM

Washington Volunteer Fire Department
April 6, 2011

February Fires

10 City fires	1640.00
2 rural fires	740.00
0 drill	0.00
12 fires	2380.00

The meeting was preceded by a pork loin Meal.

Meeting opened with Chief Tom Wide in charge.

Minutes of the previous meeting were read and approved.

Treasure report was read.

Scott Bartholomew made a motion to pay all bills against the department. Seconded by Mark Chenoweth. Motion passed

Committees; Social; Real good meal before the meeting.

Golf; Cart shed clean up May 1.

Communications were read

Applications; No vacancy

Brighton hosted the county meeting. The program was by the State Fire Marshal.

Next County meeting will be at Crawfordsville May 24.

Kidsfest May 20 Bruce McAvoy

House burn went like planed. Good training.

Thank you need sent to Boyds for the meal and Rusty and Danna Knerr for the Cup cakes.

Firefighter 1 class is over. Waiting on results from test.

Firefighter 2 class will be this fall.

Tactical rescue team received the grant.

Dave Birney would like help burning his CRP next to Waters Edge.

Parkside Estate prairie burn.

Ron Armstrong has agreed to be the new safety officer.

Saturday April 9 will be the funeral for Officer Eric Stien we will take the Ladder truck to hang the flag from. Help is needed.

Discussion of calls

No other business roll call taken meeting adjourned.

Secretary
Tom Beauchamp