

AGENDA OF THE SPECIAL SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD AT **120 E. MAIN STREET**, AT 10:00 A.M., FRIDAY, MAY 20, 2011

Roll call

Agenda for the Special Session to be held at **10:00 A.M.**, Friday, May 20, 2011 to be approved as proposed or amended.

Consent Agenda:

1. Minutes 05-04-2011
2. Minutes of Special Session 05-11-2011
3. Gridor Construction, Inc., Wastewater Treatment Facility Improvements Project, Pay App. #1, \$272,935.00

Approval of Claims

**PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes

**PERMITS AND APPLICATIONS**

Hy-Vee, 528 S. Hwy #1, cigarette permit renewal

Wines & Spirits, 1004 W. Madison Street, cigarette permit renewal

Fareway Store #554, 301 N. Marion Avenue, cigarette permit renewal

**OLD BUSINESS**

Discussion Request for Ordinance Change Downstairs Residences P & Z Report

**NEW BUSINESS**

Selection of Executive Search Firm

Discussion Interim Authorization Limit

**DEPARTMENTAL REPORT**

Public Works Report

Police Department

City Administrator Report

City Attorney

**COMMITTEE REPORTS**

Street Committee

Sanitation/Water/Sewer Committee

Finance/Personnel Committee

Cemetery/Building Committee

Ordinance Committee  
Public Safety Committee  
Cable Committee

**COUNCILPERSONS**

Sandra Johnson, Mayor  
Merle Hagie  
Fred Stark  
Mike Roth  
Russ Zieglowsky  
Bob Shepherd  
Karen Wilson-Johnson

**ADJOURNMENT**

Illa Earnest, City Clerk

Council Meeting 05-04-2011

The council met in a work session at 5:00 P.M. prior to the Regular Session.

The Council of the City of Washington, Iowa met in Regular Session in the Former Washington Public Library Building, 120 E. Main Street, at 6:00 P.M., Wednesday, May 4, 2011. Mayor Sandra Johnson in the Chair. On roll call present: Hagie, Stark, Roth, Shepherd, Wilson-Johnson (on speakerphone). Absent: Zieglowsky.

Motion by Stark, seconded by Wilson-Johnson, that the agenda of the Regular Session to be held at 6:00 P.M., Wednesday, May 4, 2011 be approved. Motion carried unanimously.

Motion by Roth, seconded by Hagie, that the consent agenda claim be approved for payment and the minutes of the 04-20-2011 council meeting be approved and placed on file. Motion carried unanimously.

Consent Agenda:

1. Minutes 04-20-2011
2. Rich Pumping, Spring Land Application Bio-solids, \$11,382.43

Motion by Roth, seconded by Shepherd, that the claims be approved for payment. Motion carried unanimously.

Mayor Johnson announced that now is the time for the second reading of an Ordinance Amending the Code of the City of Washington, Iowa, by Adding Side Yard Setbacks and Front Yard Widths for Duplexes in the R-2 Zone.

Motion by Roth, seconded by Hagie, to pass the ordinance to the third reading. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd, Wilson-Johnson. Nays: none. Absent: Zieglowsky. Motion carried.

Motion by Hagie, seconded by Wilson-Johnson, to approve the Request from St. James Knight Flight for permission to close off W. 2nd Street from N. Ave. D to N. Ave. H, W. 3rd Street from N. Ave. D through Hayes Timber to W. 5th Street, N. Ave F and N. Ave. D from W. 2nd to W. 5th and also N. Ave. H from W. 2nd to W. 3rd, except to residential traffic from 5pm to 8pm, Friday evening, May 13. Motion carried unanimously.

City Administrator Dave Plyman gave the council a debriefing on the water main breaks that occurred on Easter weekend. Also present were Chad McCleary, Water Treatment Plant Superintendent, and J.J. Bell, Maintenance and Construction Superintendent.

Cara Sorrells, Communications Center Director, gave the council a briefing on the emergency sirens and information on a wireless emergency notification system being reviewed.

Motion by Hagie, seconded by Shepherd, to approve Resolution Fixing Date for a public hearing at 6:00 P.M., Wednesday, May 18, 2011 on Amendment of Current City Budget. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd, Wilson-Johnson. Nays: none. Absent: Zieglowsky. Motion carried. **(Resolution No. 2011-28)**

Motion by Stark, seconded by Roth, to approve the Resolution Approving Agreements with Tyler Technologies and ETS for Credit Card Payment of Utility Bills. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd, Wilson-Johnson. Nays: none. Absent: Zieglowsky. Motion carried. **(Resolution No. 2011-29)**

Motion by Stark, seconded by Wilson-Johnson, to approve a Resolution of the City of Washington, Iowa, Establishing Minimum Standards for Burial Vaults. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd, Wilson-Johnson. Nays: none. Absent: Zieglowsky. Motion carried. **(Resolution No. 2011-30)**

After lengthy discussion, motion by Shepherd, seconded by Wilson-Johnson, to reject all bids for the Marion Avenue Demolition Project and authorize the City Administrator to arrange for asbestos abatement and rebid the project without asbestos abatement. Motion carried unanimously.

Motion by Hagie, seconded by Stark, to approve the fireworks permit for the City of Washington, Iowa. Motion carried unanimously.

Motion by Hagie, seconded by Roth, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd, Wilson-Johnson. Nays: none. Absent: Zieglowsky. Motion carried. **(Resolution No. 2011-31)**

Further discussion of details of city administrator replacement search.

The City Administrator will meet with council next week to review the options for utility rate changes.

The council will meet in a Special Session at 5:00 P.M., Wednesday, May 11, 2011.

Mayor Johnson announced that there would be no closed sessions.

Motion by Stark, seconded by Wilson-Johnson, that the Regular Session held at 6:00 P.M., Wednesday, May 4, 2011 be adjourned. Motion carried.

Illa Earnest, City Clerk

Special Council Session 05-11-2011

The Council of the City of Washington, Iowa, met in Special Session in the council chambers in the former library building, 120 E. Main Street, at 5:00 P.M., Wednesday, May 11, 2011. Mayor Sandra Johnson in the Chair. On roll call present: Ayes: Hagie, Stark, Roth, Shepherd(by speakerphone), Wilson-Johnson. Absent: Zieglowsky.

Motion by Stark, seconded by Roth, that the agenda for the Special Session to be held at 5:00 P.M., Wednesday, May 11, 2011 be approved as presented. Motion carried unanimously.

City Administrator Dave Plyman showed a detailed spreadsheet he had prepared to show council current income from water, sewer, and garbage services then how changes to rates would change income levels. After discussion, motion by Hagie, seconded by Wilson-Johnson, to authorize the City Administrator to prepare an ordinance for the May 18, 2011 council meeting to change the rates as proposed in the "future rates" calculation and make the garbage/recycling fee \$4.35. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Shepherd, Wilson-Johnson. Nays: none. Absent: Zieglowsky. Motion carried.

As part of the council's selection of an executive search firm, two firms had been invited to come before the council to give a brief presentation and answer council questions. Richard Schrad and Richard Fursman (by phone) representing Brimeyer Fursman and The Mercer Group, represented by Gary Goddard.

The council will interview a third firm before the regular council session May 18, 2011 and will make a final selection by Friday May 20.

Motion by Wilson-Johnson, seconded by Roth, that the Special Session held at 5:00 P.M., Wednesday, May 11, 2011 be adjourned. Motion carried unanimously.

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Sandra Johnson, Mayor

Attest:

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Illa Earnest, City Clerk


# Contractor's Application for Payment No. 1

Project:	Wastewater Treatment Facility Improvements	From (Contractor):	Gridor Construction, Inc.	Application Date:	5/9/2011
To (Owner):	City of Washington, Iowa	Owner's Project No.:		Period From:	5/4/2011
Via (Engineer):	FOX Engineering Associates, Inc.	Engineer's Proj. No.:	2045-08A	Period To:	5/4/2011

1. ORIGINAL CONTRACT PRICE.....	\$	14,987,500.00
2. Net change by Change Orders.....	\$	0.00
3. Current Contract Price (Line 1 + 2).....	\$	14,987,500.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	287,300.00
5. RETAINAGE:		
a. 5%           X       \$287,300.00 Work Completed.....	\$	14,365.00
b. 5%           X       \$0.00 Stored Material.....	\$	0.00
c. Less Total Retainage Released Early.....	\$	
d. Total Retainage (Line 5a + Line 5b - Line 5c).....	\$	14,365.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	272,935.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	0.00
8. AMOUNT DUE THIS APPLICATION.....	\$	272,935.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	14,714,565.00

No.	Date Approved	Additions	Deductions
TOTALS		\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS			\$0.00

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 5/10/11

Payment o \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is recommended by: \_\_\_\_\_ (Engineer) \_\_\_\_\_ (Date)

Payment o \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Endorsed by the Construction Specifications Institute.

## CITY OF WASHINGTON, IA

## CLAIMS REPORT FOR MAY 18, 2011

<b>POLICE</b>	ACE-N-MORE	SUPPLIES	15.97
	BARRON MOTOR SUPPLY	PART	14.06
	BUSINESS RADIO SALES INC	SERVICE	174.00
	BUSINESS SYSTEMS INC.	MAINTENANCE CONTRACT	108.22
	COBB PETROLEUM	FUEL	2,913.12
	CUSTOM IMPRESSIONS INC	UPS	38.69
	GALL'S INC.	EQUIP/UNIFORMS	477.13
	HOLIDAY INN	ACCOMMODATIONS	91.84
	O'REILLY AUTOMOTIVE INC	REPAIR PARTS	20.57
	VISA	TUITION	1,938.88
	VISA	FUEL	373.53
	WASH CO AUDITOR	COMMUNICATIONS	18,388.67
	WINDSTREAM IOWA COMMUN	SERVICE	160.51
		<b>TOTAL:</b>	<b>24,715.19</b>
<b>FIRE</b>	ACE-N-MORE	SUPPLIES	794.00
	ARNOLD MOTOR SUPPLY	PARTS	373.43
	BUSINESS RADIO SALES INC	SERVICE & SUPPLIES	65.80
	BUSINESS RADIO SALES INC	RADIOS/PAGERS./EQUIP	2,875.35
	COBB PETROLEUM	FUEL	302.57
	GALL'S INC.	EQUIPMENT	716.25
	GLANDON'S WESTSIDE SERVICE	FUEL	19.00
	GUENTHER LOCK & KEY	PROGRAMMABLE LOCK	560.00
	JIM'S SMALL ENGINE REPAIR	SERVCE	24.00
	LEET'S REFRIGERATION	ICE MACHINE REPAIR	45.50
	O'REILLY AUTOMOTIVE INC	REPAIR PARTS	93.98
	PATTEN EQUIPMENT	TRAILER & HITCH	6,000.00
	SANDRY FIRE SUPPLY	GAS DETECTOR	1,174.00
	TREASURER'S OFFICE	HMO/FF1	50.00
	U S CELLULAR	CELLULAR SERVICE	78.98
	VISA	MISC SUPPLIES, EQUIPMENT	1,967.81
		<b>TOTAL:</b>	<b>15,140.67</b>
<b>STREET LIGHT</b>	ALLIANT ENERGY	SERVICE	101.34
		<b>TOTAL:</b>	<b>101.34</b>
<b>ENGINEERING</b>	BRUNS, DAVID	REIMBURSEMENT/MILEAGE	83.22
	COBB PETROLEUM	FUEL	201.72
	CUSTOM IMPRESSIONS INC	SIGNS/UPS	120.71
	DONNOLLY, STEVE	REIMBURSEMENT	28.70
	QUILL	FILE FOLDERS	16.99
	U S CELLULAR	CELLULAR SERVICE	18.64
	VISA	CONFERENCE & FUEL	56.10
		<b>TOTAL:</b>	<b>526.08</b>
<b>AIRPORT</b>	BROOKHART ELECTRIC, INC	INSTALL BEACON - AIRPORT	989.58
	BRUTY BUILDING SUPPLY	MATERIALS	180.43
	BRUTY BUILDING SUPPLY	MATERIALS	204.09
	KALONA COOPERATIVE TELE	SERVICE	19.95
	KALONA FLYING SERVICE	SERVICE	210.00
	MAXTED, MIKE	APRIL AIRPORT MANAGERS CON	800.00

	MILLERS GENERAL CONTRACTING	GUTTER WORK	853.17
	ROE HEATING & HARDWARE	AIR CONDITIONER	422.75
	ROE, MIKE	REIMB CONF & MILEAGE	358.02
	VETTER'S INC-CULLIGAN WATER	ANNUAL COND. RENTAL	219.85
	WESTERN PETROLEUM CO	MAINT FEE	45.50
	WINDSTREAM IOWA COMMUN	SERVICE	111.56
		<b>TOTAL:</b>	<b>4,414.90</b>
<b>LIBRARY</b>	ALLIANT ENERGY	SERVICE	1,190.22
	WINDSTREAM IOWA COMMUN	SERVICE	173.03
		<b>TOTAL:</b>	<b>1,363.25</b>
<b>PARKS</b>	ACE-N-MORE	SUPPLIES	25.43
	ACTION SERVICES INC	SERVICE	235.00
	AGRILAND FS, INC	SUPPLIES	102.61
	ARNOLD MOTOR SUPPLY	PARTS	42.99
	BRUTY BUILDING SUPPLY	MATERIALS	128.64
	CARSON PLUMBING INC.	SERVICE- CENTRAL PARK R R	121.13
	COBB PETROLEUM	FUEL	615.23
	FARM PLAN	SERVICE & PARTS	309.77
	HY-VEE	SUPPLIES	79.98
	MCLAURIN TRUE VALUE HARDWARE	MISC PARTS AND SUPPLIES	340.18
	U S CELLULAR	CELLULAR SERVICE	18.64
	WIDMER, TIM	REIMBURSEMENT	81.44
	WINDSTREAM IOWA COMMUN	SERVICE	74.02
	ZLC MOWERS & SERVICE	TRIMMER REPAIR	30.20
		<b>TOTAL:</b>	<b>2,205.26</b>
<b>POOL</b>	ACCO	POOL CHEMICALS	2,003.80
	BRUTY BUILDING SUPPLY	MATERIALS	110.77
	PEPSI-OSKALOOSA	PRODUCT	547.84
	SCHIMBERG CO.	GASKET	24.08
		<b>TOTAL:</b>	<b>2,686.49</b>
<b>CEMETERY</b>	ARNOLD MOTOR SUPPLY	PARTS	290.65
	LOWRY EQUIPMENT	KUB- ROD END	24.23
	O'REILLY AUTOMOTIVE INC	REPAIR PARTS	9.47
	WINDSTREAM IOWA COMMUN	SERVICE	48.95
		<b>TOTAL:</b>	<b>373.30</b>
<b>FIN ADMIN</b>	ALLIANT ENERGY	SERVICE	82.63
	ARAMARK UNIFORM SERV INC.	SERVICE	284.34
	BUSINESS SYSTEMS INC.	MAINT CONTRACT	1,089.02
	ECICOG	CDBG HOUSING REHAB	598.00
	FAREWAY STORES	SUPPLIES	26.64
	GOODWIN LAW OFFICE P.C.	SERVICES	265.15
	HY-VEE	SUPPLIES	147.54
	IMPRESSIONS CUSTOM COMP.	SERVICE	225.00
	QUILL	PAPER	18.98
	U S CELLULAR	CELLULAR SERVICE	123.88
	WALKER'S OFFICE SUPPLIES	COPY PAPER	104.76
	WASH CHAMBER OF COMMERCE	THURSDAY NIGHT LIVE	300.00
	WASH COUNTY MINIBUS	MAY - LOST	12,179.48



	WASH EVENING JOURNAL	LEGALS	649.99
	WINDSTREAM IOWA COMMUN	SERVICE	333.54
		<b>TOTAL:</b>	<b>16,428.95</b>
<b>ROAD USE</b>	AGRILAND FS, INC	PROPANE	36.00
	COBB PETROLEUM	FUEL	1,884.73
	CONSTRUCTION MATERIALS INC.	PARTS	170.55
	DOUDS STONE INC	ROADSTONE	402.49
	FARM PLAN	PARTS	14.00
	FORINASH TOOL	TOOLS	128.98
	GRETTER AUTOLAND INC.	PART	11.18
	JIM'S SMALL ENGINE REPAIR	SERVICE	20.00
	MIDWEST WHEEL	PARTS	235.99
	NORRIS ASPHALT & PAVING	ASPHALT	1,232.55
	O'REILLY AUTOMOTIVE INC	REPAIR PARTS	197.99
	RIVER PRODUCTS	BALLAST SAND	1,046.10
	SORRELL GLASS	MIRROR	32.50
	TK ENTERPRISES	TREE TRIMMING	775.00
		<b>TOTAL:</b>	<b>6,188.06</b>
<b>DEBT SERVICE</b>	BANKERS TRUST	FEES	250.00
	BANKERS TRUST	FEES	250.00
	BANKERS TRUST	INTEREST	61,861.25
	BANKERS TRUST	PRINCIPAL	380,000.00
	BANKERS TRUST	INTEREST	59,822.50
	BANKERS TRUST	PRINCIPAL	125,000.00
		<b>TOTAL:</b>	<b>627,183.75</b>
<b>WWTP CAP PROJ</b>	BRAUN INTERTEC CORP	SAN SEWER PROJECT	408.00
		<b>TOTAL:</b>	<b>408.00</b>
<b>TREE COMM</b>	BAILEY NURSERIES	TAGS	4,382.67
	IGRAPHIX, INC	PRINTING	95.00
	IOWA CITY LANDSCAPING	TREES	448.97
	VISA	TRUCK RENTAL FOR TREE COMM	180.39
	WASH EVENING JOURNAL	ADVERTISING	432.81
	WASHINGTON GARDEN & DECOR	COLORADO SPRUCE	199.95
		<b>TOTAL:</b>	<b>5,739.79</b>
<b>WATER PLANT</b>	ACE-N-MORE	SUPPLIES	23.47
	ASHLEY RANDALL	MILEAGE	62.84
	COBB PETROLEUM	FUEL	181.55
	IA DEPT OF NATL RESOURCES	WW & PWS CERTIFICATES	120.00
	JENNINGS, ELAINE	MILEAGE REIMB	23.50
	SCHIMBERG CO.	ELECTRIC ACTUATOR/PARTS	1,755.23
	TOTAL FILTRATION SYSTEM	FILTERS AND WATER PLANT	888.73
	U S CELLULAR	CELLULAR SERVICE	18.84
	VISA	SUPPLIES	43.53
	WASHINGTON ELECTRIC INC.	SERVICE & REPAIR	1,590.68
	WINDSTREAM IOWA COMMUN	SERVICE	25.05
		<b>TOTAL:</b>	<b>4,733.42</b>
<b>WATER DISTR</b>	ALTORFER	SAFETY SHIRTS	184.50

	COBB PETROLEUM	FUEL	1,210.28
	CONNEY SAFETY PRODUCTS	SUPPLIES	97.35
	FARM PLAN	PARTS	45.61
	FOX VALLEY SYSTEMS	MARKER PAINT	271.21
	IA DEPT OF NATL RESOURCES	RENEWAL- NICK DUVALL	180.00
	IOWA ONE CALL	LOCATES	64.45
	LAWSON PRODUCTS INC	BOLTS AND TOOLS	155.20
	LEET'S REFRIGERATION	ICE MACHINE REPAIR	45.50
	O'REILLY AUTOMOTIVE INC	REPAIR PARTS	132.49
	U S CELLULAR	CELLULAR SERVICE	38.58
	UTILITY EQUIPMENT CO	REPR CLAMP/BOX LIDS/SADDLES	1,372.29
	VERMEER SALES & SERV.INC.	TOOLS & PARTS	352.00
	WINDSTREAM IOWA COMMUN	SERVICE	42.65
		<b>TOTAL:</b>	<b>4,192.11</b>
<b>SEWER PLANT</b>	ALTORFER	SAFETY SHIRTS	108.00
	BRUTY BUILDING SUPPLY	MATERIALS	202.06
	COBB PETROLEUM	FUEL	393.34
	I.D.A.L.S.	ANIMAL WELFARE LICENSE	75.00
	J.A.G. ELECTRIC	L S CONTROL PANEL	85.00
	O'REILLY AUTOMOTIVE INC	REPAIR PARTS	27.48
	TESTAMERICA LABORATORIES INC	TESTS	576.45
	U S CELLULAR	CELLULAR SERVICE	55.30
	WINDSTREAM IOWA COMMUN	SERVICE	126.36
		<b>TOTAL:</b>	<b>1,648.99</b>
<b>SEWER COLLECT</b>	ACE-N-MORE	SUPPLIES	11.78
	ALTORFER	SAFETY SHIRTS	184.50
	COBB PETROLEUM	FUEL	2,533.57
	CONNEY SAFETY PRODUCTS	SUPPLIES	97.35
	FOX VALLEY SYSTEMS	MARKER PAINT	271.21
	IA DEPT OF NATL RESOURCES	RENEWAL	60.00
	IOWA ONE CALL	LOCATES	64.45
	LAWSON PRODUCTS INC	MISC PARTS	222.69
	MCLAURIN TRUE VALUE HARDWARE	MISC PARTS AND SUPPLIES	16.95
	MIDWEST WHEEL	PARTS	235.99
	O'REILLY AUTOMOTIVE INC	REPAIR PARTS	428.69
	SEWER EQUIPMENT	FILTERS AND GAUGES	102.72
	U S CELLULAR	CELLULAR SERVICE	18.65
	WINDSTREAM IOWA COMMUN	SERVICE	42.65
		<b>TOTAL:</b>	<b>4,291.20</b>
<b>SANITATION</b>	RECYCLING SERVICES AGENCY	MAY RECYCLING	2,333.33
		<b>TOTAL:</b>	<b>2,333.33</b>
		<b>TOTAL:</b>	<b>724,674.08</b>

# APPLICATION FOR IOWA RETAIL CIGARETTE / TOBACCO PERMIT

For period July 1, 2011 through June 30, 2012

PLEASE TYPE OR PRINT LEGIBLY Please mail this completed application to your local jurisdiction. If you have questions, call your City Clerk (within city limits) or your County Auditor (outside city limits).

I/We hereby make application for a retail permit to sell cigarettes and tobacco products:

## BUSINESS INFORMATION

Name of Business/DBA Hy-Vee, Inc. DBA: Food Store

Location Address (Must Have) 528 S. Hwy #1, Washington, IA 52353

Mailing Address 5820 Westown Pkwy City West Des Moines Zip 50266

Type of Sales: ☐ Vending Machine ☒ Over-the-counter Telephone Number (319) 653-5406

### Type of Establishment:

☐ Bar ☐ convenience store – with gas ☐ convenience store – no gas ☐ drug store ☐ gas station  
☒ Grocery ☐ hotel/motel ☐ liquor store ☐ restaurant ☐ tobacco store  
☐ Other

Cigarettes must be sold at the minimum price set by the State of Iowa. Obtain a current copy from the Iowa Department of Revenue Web site at [www.state.ia.us/tax](http://www.state.ia.us/tax) or from Tax Fax at 1-800-572-3943 (enter form number 71023).

### ONLY APPROVED BRANDS OF CIGARETTES OR ROLL-YOUR-OWN PRODUCTS MAY BE SOLD IN IOWA

Any brand not on the list is contraband. In addition, all cigarettes sold in Iowa must have an Iowa Cigarette Tax Stamp affixed to each package. Any violation of contraband or non-Iowa cigarette tax stamped package is subject to seizure and penalties under the provisions of Iowa Code 453A and 453D.

The list of approved brands is always current at <http://www.state.ia.us/tax/business/CigTobIndex.htm> and is called IOWA DIRECTORY OF CERTIFIED TOBACCO PRODUCTS MANUFACTURERS – THEIR BRANDS AND BRAND FAMILIES.

Go to <http://elist.idrf.state.ia.us/scripts/wa.exe> and sign up for the Cigarette/Tobacco E-list. You will receive an e-mail every time the approved list changes or the minimum price changes.

## LEGAL OWNER INFORMATION

Type of Ownership: ☐ Individual ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

Legal Owner: Hy-Vee, Inc

Mailing Address 5820 Westown Pkwy  
City West Des Moines State Iowa Zip 50266 Phone Number (515) 267-2800  
Fax Number (515) 267-2904 E-Mail Address \_\_\_\_\_

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes and tobacco products.

## SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print) Jeff Pierce Name (please print): \_\_\_\_\_

Signature  Signature \_\_\_\_\_

Date 5/11/11 Date \_\_\_\_\_

### FOR OFFICE USE ONLY

Amount Paid \_\_\_\_\_

Date Issued \_\_\_\_\_

Permit Number \_\_\_\_\_

☐ New

☐ Renewal

### FOR CITY CLERK/COUNTY AUDITOR ONLY PLEASE SENT COMPLETED COPY TO THE IOWA DEPARTMENT OF PUBLIC HEALTH

Name of Issuing City or County Washington

# APPLICATION FOR IOWA RETAIL CIGARETTE / TOBACCO PERMIT

For period July 1, 2011 through June 30, 2012

PLEASE TYPE OR PRINT LEGIBLY Please mail this completed application to your local jurisdiction. If you have questions, call your City Clerk (within city limits) or your County Auditor (outside city limits).

I/We hereby make application for a retail permit to sell cigarettes and tobacco products:

## BUSINESS INFORMATION

Name of Business/DBA Hy-Vee, Inc. DBA: Wine & Spirits

Location Address (Must Have) 1004 W Madison St., Washington, IA 52353

Mailing Address 5820 Westown Pkwy City West Des Moines Zip 50266

Type of Sales: ☐ Vending Machine ☒ Over-the-counter Telephone Number (319) 653-5406

### Type of Establishment:

☐ Bar ☐ convenience store – with gas ☐ convenience store – no gas ☐ drug store ☐ gas station  
☐ Grocery ☐ hotel/motel ☒ liquor store ☐ restaurant ☐ tobacco store  
☐ Other

Cigarettes must be sold at the minimum price set by the State of Iowa. Obtain a current copy from the Iowa Department of Revenue Web site at [www.state.ia.us/tax](http://www.state.ia.us/tax) or from Tax Fax at 1-800-572-3943 (enter form number 71023).

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## LEGAL OWNER INFORMATION

Type of Ownership: ☐ Individual ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

Legal Owner: Hy-Vee, Inc

Mailing Address 5820 Westown Pkwy  
City West Des Moines State Iowa Zip 50266 Phone Number (515) 267-2800  
Fax Number (515) 267-2904 E-Mail Address \_\_\_\_\_

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes and tobacco products.

## SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print) Jeff Pierce Name (please print): \_\_\_\_\_

Signature  Signature \_\_\_\_\_

Date 5/11/11 Date \_\_\_\_\_

### FOR OFFICE USE ONLY

Amount Paid \_\_\_\_\_

Date Issued \_\_\_\_\_

Permit Number \_\_\_\_\_

☐ New

☐ Renewal

### FOR CITY CLERK/COUNTY AUDITOR ONLY PLEASE SENT COMPLETED COPY TO THE IOWA DEPARTMENT OF PUBLIC HEALTH

Name of Issuing City or County Washington

# APPLICATION FOR IOWA RETAIL CIGARETTE / TOBACCO PERMIT

For period July 1, 20 11 through June 30, 20 12

PLEASE TYPE OR PRINT LEGIBLY

Please mail this completed application to your local jurisdiction. If you have questions, call your city clerk (within city limits) or your county auditor (outside city limits).

I/We hereby make application for a retail permit to sell cigarettes and tobacco products:

## BUSINESS INFORMATION

Name of Business/DBA: Fareway Stores, Inc. #554

Location Address (Must Have): 301 North Marion Avenue

Mailing Address: 301 North Marion Avenue City: WASHINGTON State/Zip: 52353

Type of Sales: ☐ Vending Machine ☐ Over-the-counter Telephone Number ( 319 ) 653-5064

### Type of Retail Establishment:

☐ bar ☐ convenience store - with gas ☐ convenience store - no gas ☐ drug store ☐ gas station  
☒ grocery ☐ hotel/motel ☐ liquor store ☐ restaurant ☐ tobacco store  
☐ other \_\_\_\_\_

Cigarettes must be sold at the minimum price set by the State of Iowa. Obtain a current copy from the Iowa Department of Revenue Web site at [www.state.ia.us/tax](http://www.state.ia.us/tax) or from TaxFax at 1-800-572-3943 (enter form number 71023).

### ONLY APPROVED BRANDS OF CIGARETTES OR ROLL-YOUR-OWN PRODUCTS MAY BE SOLD IN IOWA

Any brand not on the list is contraband. In addition, all cigarettes sold in Iowa must have an Iowa Cigarette Tax Stamp affixed to each package. Any violation of contraband or non-Iowa cigarette tax stamped package is subject to seizure and penalties under the provisions of Iowa Code 453A and 453D.

The list of approved brands is always current at [www.state.ia.us/tax/business/CigTobIndex.html](http://www.state.ia.us/tax/business/CigTobIndex.html) and is called IOWA DIRECTORY OF CERTIFIED TOBACCO PRODUCTS MANUFACTURERS — THEIR BRANDS AND BRAND FAMILIES

Go to <http://elists.idrf.state.ia.us/scripts/wa.exe> and sign up for the Cigarette/Tobacco eList (listserv).

You will receive an e-mail every time the approved list changes or the minimum price changes.

## LEGAL OWNER INFORMATION

Type of Ownership: ☐ Individual ☐ Partnership ☒ Corporation ☐ LLC ☐ LLP

Legal Owner: Fareway Stores, Inc.

(Name of Individual, Partnership, Corporation, LLC, or LLP)

Mailing Address: 2300 E 8th Street

City: Boone State: IA Zip: 50036 Ph. Number: ( 515 ) 432-2623 x196

Fax Number: ( 515 ) 433-4416 E-mail Address: twilson@farewaystores.com

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes and tobacco products.

## SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print): Frederick R. Greiner Name (please print): \_\_\_\_\_

Signature:  Signature: \_\_\_\_\_

Date: May 10, 2011 Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

Amount Paid: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Permit #: \_\_\_\_\_

☐ New

☐ Renewal

### FOR CITY CLERK/COUNTY AUDITOR ONLY PLEASE SEND COMPLETED COPY TO THE IOWA DEPARTMENT OF PUBLIC HEALTH

Name of Issuing City or County \_\_\_\_\_



**From:** Steve Donnolly [sdonnolly@washingtونيowa.net]

**Sent:** Thursday, April 28, 2011 10:52 AM

**To:** Craig Arbuckle ; Dave Plyman ; Illa Earnest ; Rob McDonald ; Sandra Johnson ; Bob Sheperd ; Fred Stark; Karen Wilson-Johnson; Merle Hagie; 'Mike Roth'; Russ Zieglowsky

**Subject:** P&Z meeting

Just a quick note over the meeting held on Tuesday night. I have not got the minutes writing up yet because of problems hearing the tape recording and problems loading it on my computer. A conditional use permit was granted for Cornerstone Excavating doing business at 1320 W. Main. The property already had a conditional use permit but for a landscaping business. It has evolved into an excavation business and the owner, Jim Zieglowsky, wants to build an office. Jim just wanted to make sure that he had all his ducks in a row before he laid out the money for a new building. Oakwood subdivision was also on the agenda. The Vogel's presented the preliminary plat. Rob expressed his concerns with the plat and recommended that it be denied. Most of the problems are little and can be resolved fairly easy. The main concerns deal with the east/west road in the subdivision and access to the Country Club road. Craig Arbuckle and I are going to get all parties involved together for a meeting so we can get thru the issues at hand so we can move on. Hopefully the P&Z May 10<sup>th</sup> meeting will have the preliminary plat approved and sent to council. The third main item involved the "super square" area in the downtown district. Gerald Franzen was in favor of the amendment to allow residences on the ground floor of buildings. Main Street and the Chamber made the opposite opinion. It was estimated that within the last 5 years that about 11 millions dollars has been spent on the downtown area. The Commission felt that amending the ordinance would create a problem and undermining the work of the people who made the ordinance in the first place. The Commission voted against the amendment on a 5-1. If you have any questions or comments, do not hesitate to contact me about anything.

Steve Donnolly

Building and Zoning Official

Washington, Iowa 52353

319-653-6584 ext. 24

[sdonnolly@washingtونيowa.net](mailto:sdonnolly@washingtونيowa.net)