

AGENDA OF THE REGULAR SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IOWA TO
BE HELD AT **120 E. MAIN STREET, AT 6:00 P.M.,**
WEDNESDAY, SEPTEMBER 7, 2011

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Wednesday, September 7, 2011 to be approved as proposed or amended.

Consent Agenda:

1. Minutes August 17, 2011
2. Minutes August 24, 2011
3. Brent Hinson, Rent Reimbursement, \$850.00
4. Iowa Bag and Recycling Products, LLC, Yard Bags, \$9,138.00
5. TK Enterprises, Painting Electrical Box at Bandstand. \$240.00
6. TEAM Services, 2010 Paving Project, \$699.88
7. TEAM Services, WWTP Project, \$4,127.39
8. Street Financial Report Fiscal Year 2011.

Approval of Claims

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

PERMITS AND APPLICATIONS

CONSIDERATION OF ORDINANCES & HEARINGS

First Reading of An Ordinance Amending the Municipal Code of the City of Washington, Iowa, Chapter 63 by Changing Speed Zones on South Ninth Avenue.

First Reading of An Ordinance Amending the Municipal Code of the City of Washington, Iowa, Chapter 66 by Adding “Weight Limits Upon Certain Streets” and “Weight Limit Zones”.

First Reading of An Ordinance Amending the Municipal Code of the City of Washington, Iowa, Chapter 65 By the Addition of A Stop Intersection on South Ninth Avenue and East Van Buren Street (Northbound and Southbound Stop)

OLD BUSINESS

Discussion and Consideration of Quote from Computers X Stream for Airport (**Tabled 08-17-2011**)

Discussion and Consideration-Oakwood Village Subdivision (**Tabled 08-24-2011**)

NEW BUSINESS

Paul Towner – Municipal Band Report

Stewart Boosters Request

Brad Haifley Request

Discussion and Consideration of Water Department Request for Purchase of Neptune Radio Readers.

Discussion and Consideration of Cahoy Pump Quote for Well #6.

Discussion and Consideration of WWTP LP Fuel Contract 2011/2012.

Discussion and Consideration of Maintenance Construction Department Bids for Hydraulic Hose Crimping Machine, etc.

Discussion and Consideration of Maintenance Construction Department Bids for Sewer Camera System and Trailer.

Discussion and Consideration of Sidewalk Reimbursement and Inspection Policy.

Discussion and Consideration Asbestos Abatement for Tienda La Cruz Buildings.

Discussion and Consideration of Letter of Agreement with Kirkwood Training and Outreach Services and City of Washington Fire Department.

Discussion and Consideration -Contract for Consulting Services for A Historic Survey and National Register of Historic Places Nomination Project in Downtown Washington, Washington County, Iowa.

Discussion and Consideration of Resolution Approving and Authorizing a Form of Loan and Disbursement Agreement by an between the City of Washington, Iowa, and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the Payment of \$16,316,000 Sewer Revenue Capital Loan Notes, Series 2011A, of the City of Washington, Iowa, under the Provisions of the City Code of Iowa, and Providing for a Method of Payment of Said Notes.

Discussion and Consideration Approve Form of Tax Exemption Certificate \$16,316,000 Sewer Revenue Capital Loan Notes, 2011A.

Discussion and Consideration Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.

Review of City of Washington Fiscal Year 2012 Funding to Washington County Recycle Center.

Discussion and Consideration - Budget.

DEPARTMENTAL REPORT

Public Works Report

Police Department

City Attorney

COMMITTEE REPORTS

Street Committee

Sanitation/Water/Sewer Committee

Finance/Personnel Committee

Cemetery/Building Committee

Ordinance Committee

Public Safety Committee

Cable Committee

Comprehensive Plan Committee

COUNCILPERSONS

Sandra Johnson, Mayor
Merle Hagie
Fred Stark
Mike Roth
Russ Zieglowsky
Bob Shepherd
Karen Wilson-Johnson

ADJOURNMENT

Illa Earnest, City Clerk

Council Meeting 08-17-2011

The Council of the City of Washington, Iowa met in Regular Session in the Former Washington Public Library Building, 120 E. Main Street, at 6:00 P.M., Wednesday, August 17, 2011. Mayor Sandra Johnson in the Chair. On roll call present: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Absent: none.

Motion by Stark, seconded by Wilson-Johnson, that the agenda of the Regular Session to be held at 6:00 P.M., Wednesday, August 17, 2011 be approved as amended. Mayor Johnson asked that the agenda be amended to allow Councilor Roth to address the council. Motion carried unanimously.

Motion by Shepherd, seconded by Hagie, that the consent agenda claims be approved for payment and the minutes of the 08-03-2011 council session and the minutes of the 08-13-20-2011 special session be approved and placed on file. Motion carried.

Consent Agenda:

1. Minutes 08-03-2011
2. Minutes Special Session 08-13-2011
3. Fox Engineering, Sanitary Sewer Collection System Project, \$7,789.77
4. Fox Engineering, Wastewater Treatment Facility Improvement Project, \$28,996.30
5. Gridor Construction, Wastewater Treatment Facility Improvement Project, \$785,115.15
6. Washington County Engineer's Office, 2010 Paving Project, (concrete plant inspection) \$1,374.71
7. Voorhees Associates, City Administrator Search, \$5,818.74
8. Financial Report July, 2011

Motion by Roth, seconded by Stark, that the claims except for Sitlers Supplies be approved for payment. Motion carried unanimously.

Motion by Shepherd, seconded by Wilson-Johnson, that the claims for Sitlers Supplies be approved for payment. Motion carried. Roth abstained.

Motion by Hagie, seconded by Shepherd, that Hy-Vee Food Store, 528 Hwy 1 S, Class E Liquor (LE), Class B Wine (carryout wine), Class C Beer (carryout beer), Sunday Sales, (renewal) be approved. Motion carried. Zieglowsky abstained.

Motion by Hagie, seconded by Shepherd, that Washington Pizza Hut, 1018 W. Madison Street, Special Class C Liquor License (BW (Beer/Wine) (renewal) be approved for payment. Motion carried unanimously.

Motion by Stark, seconded by Roth, that Melody Lanes, 1061 E. Washington Street, Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales, (renewal) be approved. Motion carried unanimously.

Motion by Shepherd, seconded by Roth, that Unc & Neph's, 1015 W. Madison Street, Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales, (renewal) be approved. Motion carried unanimously.

Mayor Johnson announced that now is the time for the public hearing on Ward Boundary Changes from 2010 Census. No written or oral objections were received.

Motion by Zieglowsky, seconded by Wilson-Johnson, to close the public hearing. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Nays: none. Motion carried.

Mayor Johnson announced that now is the time for the third reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, By Adding "No Parking Zone" on S. 9th Avenue (West Side) Between East Main Street and East Washington Street. Motion by Wilson-Johnson, seconded by Roth, to adopt the ordinance. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Nays: none. Motion carried. (**Ordinance No. 977**)

Motion by Shepherd, seconded by Stark, to table the request from 2012 PAPWS Motor Expo. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Nays: none. Motion carried.

Motion by Roth, seconded by Wilson-Johnson, to approve the bid in the amount of \$29,660.00 from Mincer Ford for a 2012 F250 Truck with snow plow for the cemetery department for delivery after October 1, 2011. Motion carried unanimously.

Motion by Stark, seconded by Zieglowsky, to accept the report and place on file the Financial and Capital Cash Flow Analysis (Sewer Utility Fund) prepared by Public Financial Management (PFM). Motion carried unanimously.

Motion by Shepherd, seconded by Stark, to table the Quote from Computers X Stream for Airport and put it on the agenda of the Special Session to be held August 24, 2011. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Nays: none. Motion carried.

No action was taken on discussion and consideration of Contract with RDG for Comprehensive Plan Project.

Discussion and consideration of Election Precincts Agreement-Washington County Temporary Redistricting Commission and City of Washington will be on the agenda of the Special Session to be held August 24, 2011.

No action was taken on the discussion and consideration of Employment Agreement with Brent D. Hinson, pending review by City Attorney Arbuckle. Discussion and consideration of the Employment Agreement will be on the agenda of the Special Session to be held August 24, 2011.

The Street Committee will meet at 4:30 P.M. Wednesday, August 24, 2011 in the council chambers.

The Finance and Personnel Committee will meet at 4:30 P.M., Wednesday, August 24, 2011 in the conference room in City Hall.

The Ordinance Committee will meet at 1:00 P.M. Thursday, August 25, 2011 in the conference room in City Hall.

Motion by Stark, seconded by Hagie, that the Regular Session held at 6:00 P.M., Wednesday, August 17, 2011 be adjourned. Motion carried.

Illa Earnest, City Clerk

Council Meeting 08-24-2011

The Council of the City of Washington, Iowa met in Special Session in the Former Washington Public Library Building, 120 E. Main Street, at 6:00 P.M., Wednesday, August 24, 2011. Mayor Sandra Johnson in the Chair. On roll call present: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Absent: none.

Motion by Stark, seconded by Wilson-Johnson, that the agenda of the Special Session to be held at 6:00 P.M., Wednesday, August 24, 2011 be approved as proposed. Motion carried unanimously.

Consent Agenda:

1. Paws & More Animal Shelter, Dogs Taken From Pound in 2010, \$1,440.00
2. Paws & More Animal Shelter, Dogs Taken From Pound or Picked Up Jan.-June, 2011, \$880.00
3. YTD Treasurer's Report.

Motion by Hagie, seconded by Stark, that the claim for Paws & More Animal Shelter for dogs taken from the pound in 2010 be approved for payment. Motion carried unanimously.

Motion by Hagie, seconded by Wilson-Johnson, that the claim for Paws & More Animal Shelter for dogs taken from the pound January through June, 2011 be approved for payment. Motion carried unanimously.

Motion by Hagie, seconded by Wilson-Johnson, that the YTD Treasurer's Report be approved and placed on file. Motion carried unanimously.

Mayor Johnson announced that now is the time for the second reading of an Ordinance Amending the Code of Ordinances of the City of Washington, Iowa, By Adopting New Ward Boundaries.

Motion by Hagie, seconded by Stark, to waive the second and third readings and adopt the ordinance. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Nays: none. Motion carried. **(Ordinance No. 978)**

Discussion and consideration of Quote from Computers X Stream for Airport **(Tabled 08-17-2011)** remains tabled.

Motion by Roth, seconded by Hagie, to approve the Election Precincts Agreement-Washington County Temporary Redistricting Commission and City of Washington. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Nays: none. Motion carried.

Motion by Hagie, seconded by Shepherd, to approve the request of Relay for Life 2012 to close parts of the Downtown streets on June 23, 2012. Motion carried unanimously.

Motion by Stark, seconded by Roth, to table discussion and consideration of Oakwood Village Subdivision. Roll call on said motion as follows: Ayes: Hagie, Stark, Roth, Zieglowsky, Shepherd, Wilson-Johnson. Nays: none. Motion carried.

Motion by Shepherd, seconded by Roth, to approve the contract with RDG for the Comprehensive Plan Project. Motion carried unanimously.

Motion by Roth, second by Wilson-Johnson, to approve the Employment Agreement with Brent D. Hinson. Motion carried unanimously.

Motion by Shepherd, seconded by Hagie, to accept the Street Committee recommendations to change the speed limit on S. 9th Avenue and put a north-south stop at E. Van Buren Street and S. 9th Avenue. Motion carried unanimously. Staff will prepare ordinances for consideration at the September 7, 2011 council meeting.

The Ordinance Committee will meet at 1:00 P.M. Thursday, August 25, 2011 in the conference room in City Hall.

The Sanitation Committee will meet Thursday, August 25, 2011 at 4:30 P.M. in the council chambers at 120 E. Main Street.

Motion by Stark, seconded by Wilson-Johnson, that the Special Session held at 6:00 P.M., Wednesday, August 24, 2011 be adjourned. Motion carried.

Illa Earnest, City Clerk

Illa Earnest

From: Brent Hinson [brenthinson@yahoo.com]
Sent: Wednesday, August 31, 2011 5:18 PM
To: Illa Earnest; Sandra Johnson
Subject: Fw: Lease Agreement
Attachments: 308 West Main Lease Agreement.pdf

Ladies:

Attached is the lease agreement on our rental house at 308 West Main. If it is possible, we'd like a check for \$850 by September 9 for the September payment. Thereafter, I'd request that the City pay us by the last day of each month for the next month's payment. Please let me know if you need any further documentation to allow this to proceed. Thanks!

Brent

----- Forwarded Message -----

From: Brent Hinson <brenthinson@yahoo.com>
To: "charlahoward@hotmail.com" <charlahoward@hotmail.com>
Cc: Misty- Work <mhinson@iastate.edu>
Sent: Wednesday, August 31, 2011 10:47 AM
Subject: Lease Agreement

Charla:

We have signed the lease agreement and it is attached.

Thanks,
Brent Hinson

SPECIAL NOTATION:

New Mail To Address

670 6 8040 6372
ie

IOWA BAG AND RECYCLING PRODUCTS, L. L. C.

FEIN: 68-0502025

4411 Nostalgia Lane

Waterloo, Iowa 50701-9331

(319) 291-6007 Voice

(319) 236-3754 Facsimile

Residential Recycling Cart Units
Quality Balers, Denisifiers, and Self-Contained Units
Custom Printed Polyethylene Bags

COLLECTION VEHICLES



COMMERCIAL

Single Container Recycling Bins
Stackable Container Recycling Bins
Complete Waste Reduction Programs
With GUARANTEED Results



If Your Community Is Not Reducing Your
Residential Waste Stream By 50%, You
Really Need Our Cart System.
Call Bob Today For Information.



BILL TO: City of Washington

F.E.I.N. Number: ??-???????

ATTN: Ms. Illa Earnest, City Clerk

215 East Washington Street

Post Office Box 516

Washington, Iowa 52353-0516

(319) 653-6584 Voice

(319) 653-5273 Facsimile

SHIP TO: City of Washington

ATTN: Ms. Illa Earnest, City Clerk

215 East Washington Street

Washington, Iowa 52353-0516

(319) 653-6584 Voice

I
O
W
A

B
A
G

A
N
D

R
E
C
Y
C
L
I
N
G

P
R
O
D
U
C
T
S

L
L
C

Sales Person:	In House	Date Of Order:	13 July 2011
Payment Terms:	Net Ten (10) Days	Date Order Shipped:	20 August 2011
Method Of Shipment:	Common Carrier	F.O.B. Point:	Mass Paper Plant
Invoice Number:	11-08/23-001	Invoice Date:	23 August 2011
Order Number:	IA-92-110823	Invoicing Agent:	Waterloo Office

ITEM NO.	QTY. ORDERED	QTY. SHIPPED	DESCRIPTION OF PRODUCTS OR SERVICES	PRICE EACH	EXTENDED COSTS
1	20,000	20,000	Bag, Composting, Two-Ply Paper, Lawn and Leaf, 30 gallon size, 16" x 12" x 35", fifty (50) pound wet strength. Printed with City of Washington Logo, packaged in 5 Packs. Two Thousand Bags Per Order. Pallet. Ten Pallets with 2,000 Bags Per Pallet. Total Number of Bags is 20,000 bags.	\$0.456900	\$9,138.00
2	1	1	Freight to Washington, Iowa - 52353 THIS ORDER IS COMPLETE Thank you very much for your order of composting bags, Illa. I appreciate your continued patronage. <u>No Iowa State Sales Tax Charged Nor Received.</u> <u>This sale is to a Tax Exempt Governmental Agency.</u>	Included	N/C

THIS IS AN ORIGINAL INVOICE.

If you should experience a problem with the product
or this invoice, please notify us immediately at:
(319) 291-6007

Sub Total:	\$9,138.00
Tax Rate:	Tax: Exempt
Special Handling:	\$0.00
Previous Amount Owing:	\$0.00
Credit:	\$0.00
Please Pay This Amount:	\$9,138.00



P.O. BOX 310
RIVERSIDE, IOWA 52327
(319) 648-2028

INVOICE

NO.	GREE082412
DATE:	8/24/2011
PAGE:	ONE

SOLD TO:

CITY OF WASHINGTON
P.O. BOX 516
WASHINGTON, IOWA 52353-0516

FED ID#42-0993998

ITEM	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT
			PREPARING, PRIMING AND PAINTING ELECTRICAL BOX AT BANDSTAND	240.00	240.00
			GOVERNMENT		
FINANCE CHARGE OF 1.65% A MONTH - APR 19.8% ON UNPAID BALANCE. A LATE FEE OF \$25.00 A MONTH WILL BE CHARGED IF NOT PAID WITHIN 30 DAYS.					
TOTAL					\$240.00

INVOICE

No: 1772232-0

Invoice Date: August 10, 2011

Remit To: **TEAM Services, Inc.**717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

TO: Keith Henkel

City of Washington

215 East Washington Street

Washington, IA 52353

PROJECT: City of Washington 2010 Paving Project
Washington, IA
No: 9-963

PO Reference: 11-551

Services for period of 7/1/2011 through 7/31/2011

Reference: Construction Testing Services

QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
3.5	hour	IDOT Certified Batch Plant Inspection or Monitor	41.00	143.50
12	hour	HMA Batch Plant Monitor	41.00	492.00
87	mile	Transportation Charges, Private Car or Company Vehicle	0.69	60.03
87	mile	Fuel Surcharge	0.05	4.35

Invoice Total: 699.88**Amount Received:** \$0.00**Amount Due:** \$699.88

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, invoice dates through 8/10/2011: \$699.88

Project Summary Through August 12, 2011:

Estimated Fee: \$1232.64

Total Billed: \$699.88

Total Amount Received: \$0.00

Pay by Credit Card

☐ Master Card ☐ Visa ☐ Am. Ex. ☐ Discover

Name on Card :

Card Number :

Exp.Date (MM/YY) :

/

Printed: 8/12/2011 7:22 AM

*2010 Paving Project
Project # 100
9/1/11 Bjm*

INVOICE

No: 1772251-0

Invoice Date: August 10, 2011

Remit To: **TEAM Services, Inc.**

717 S.E. 6th Street
Des Moines, IA 50309
ph: 515-282-8818
fax: 515-282-8741
ID No. 42-1416550

TO: Robert McDonald

City of Washington

215 East Washington Street

Washington, IA 52353

PROJECT: Wastewater Treatment Facility
Improvements
Washington, IA
No: 9-922

PO Reference: 11-534

Services for period of 7/1/2011 through 7/31/2011

Reference: Construction Testing Services

QTY	UNITS	DESCRIPTION	UNIT PRICE	AMOUNT
0.75	hour	Services of Principal Engineer	105.00	78.75
4.25	hour	Services of Senior Project Engineer	95.00	403.75
3	hour	Services of Administrative Assistant or CAD Drafter (incl computer)	55.00	165.00
12	hour	Field Compaction Testing	37.00	444.00
10	hour	Field Concrete Testing	37.00	370.00
1.5	hour	Field Concrete Testing - overtime rate	55.50	83.25
3	hour	Earthwork Observation and Testing	37.00	111.00
13	hour	Field Testing of Foundation Bearing Surfaces	37.00	481.00
10	hour	Field Reinforcing Steel Inspection	37.00	370.00
4	hour	Sample Pickup	37.00	148.00
19	test	Concrete Cylinder Compressive Strength Tests, including Molds	10.00	190.00
2	test	Atterberg Limits Determination	45.00	90.00
1	test	Sieve Analysis (Includes No. 200 Sieve Wash)	88.00	88.00
2	test	Standard Proctor Test (ASTM D-698)	95.00	190.00
1236	mile	Transportation Charges, Private Car or Company Vehicle	0.69	852.84
1236	mile	Fuel Surcharge	0.05	61.80

Invoice Total: 4127.39**Amount Received:** \$0.00**Amount Due:** \$4,127.39

TERMS: 1.5% Interest per month will be added after 30 days.

Total billed, invoice dates through 8/10/2011: \$5,125.42

Project Summary Through August 12, 2011:

Estimated Fee: \$77,428.90

Total Billed: \$5,125.42

Total Amount Received: \$998.03

Printed: 8/12/2011 7:25 AM

Pay by Credit Card

☐ Master Card ☐ Visa ☐ Am. Ex. ☐ Discover

Name on Card :

Card Number :

Exp.Date (MM/YY) :

WWTF Project # 101 9/1/11

JFM

City Street Financial Report (Cover Sheet)

City Name	City Number	City Population	Fiscal Year
WASHINGTON	8140	7,266	2011

Now therefore let it be resolved that the city council of WASHINGTON, Iowa
(city name)

on _____ did hereby approve and adopt the annual
(month/day/year)

City Street Financial Report from July 1, 2010 to June 30, 2011.
(year) (year)

Contact Information

Name	E-mail Address	Street Address	City	ZIP Code
Joe Myers	jmyers@washingtioniowa.net	215 East Washington	Washington	52353-0000
Hours	Phone	Extension	Alternate Phone	
8:00 A.M.-5:00 P.M.	(319) 653-6584	(000) 000-0025	(319) 627-2366	

Preparer Information

Name	E-mail Address	Phone	Extension
Joe Myers	jmyers@washingtioniowa.net	(319) 653-6584	(000) 000-0025

Mayor Information

Name	E-mail Address	Street Address	City	ZIP Code
Sandra Johnson - Mayor	sjohnson@washingtioniowa.net	215 East Washington	Washington	52353-0000
Phone	Extension			
(319) 653-6584				

Resolution Number _____

_____ Signature Mayor
 _____ Signature City Clerk



City Street Financial Report
(Summary Statement Sheet)

City Name	City Number	City Population	Fiscal Year
WASHINGTON	8140	7,266	2011

Column 1 Column 2 Column 3 Column 4
Road Use Other Street Street Debt Totals
Tax Fund Monies

Round Figures to Nearest Dollar

A. BEGINNING BALANCE				
1. July 1 Balance	767,701	0	1,686,062	2,453,763
2. Adjustments (Note on Explanation Sheet)	33,147			33,147
3. Adjusted Balance	800,848	0	1,686,062	2,486,910
B. REVENUES				
1. Road Use Tax	647,153			647,153
2. Transfer of Jurisdictions Fund				
3. Property Taxes				
4. Special Assessments				
5. Miscellaneous		42,109		42,109
6. Proceeds from Bonds, Notes, and Loans				0
7. Interest Earned				
8. Total Revenues (Lines B1 thru B7)	647,153	42,109		689,262
C. Total Funds Available (Line A3 + Line B8)	1,448,001	42,109	1,686,062	3,176,172

Round Figures to Nearest Dollar

EXPENSES				
D. Maintenance				
1. Roadway Maintenance	496,592	7,056		503,648
2. Snow and Ice Removal	12,090			12,090
E. Construction, Reconstruction and Improvements				
1. Engineering				
2. Right of Way Purchased				
3. Street/Bridge Construction	37,450			37,450
4. Traffic Services				
F. Administration				
G. Equipment (Purchased or Leased)	115,028			115,028
H. Miscellaneous				
J. Street Debt				
1. Bonds, Notes, and Loans - Principal Paid			171,000	171,000
2. Bonds, Notes and Loans - Interest Paid			27,837	27,837
TOTALS				
K. Total Expenses (Lines D thru J)	661,160	7,056	198,837	867,053
L. Ending Balance (Line C-K)	786,841	35,053	1,487,225	2,309,119
M. Total Funds Accounted For (K + L = C)	1,448,001	42,109	1,686,062	3,176,172



City Street Financial Report
(Miscellaneous Revenues and Expenses Sheet)

City Name	City Number	City Population	Fiscal Year
WASHINGTON	8140	7,266	2011

Code Number and Itemization of Miscellaneous Revenues (Line B5 on the Summary Statement Sheet) (See Instructions)			
144 FHWA Participation (Fed. Hwy. Admin.)	Column 2 Other Street Monies	Column 3 Street Debt	
170 Reimbursements (misc.)	37,450		X
	4,659		X
Line B5 Totals	42,109		

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See instructions)			
	Column 2 Other Street Monies	Column 3 Street Debt	
Line H Totals			X



**City Street Financial Report
(Bonds, Notes, and Loans Sheet)**

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1 or after	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	101	06/04/2008	1,829,160	100%	2018	1,655,420	171,000	27,837	171,000	27,837	1,484,420
			New Bond Totals		0	0	Totals	1,655,420	171,000	27,837	171,000	27,837	1,484,420



**City Street Financial Report
(Road/Street Equipment Inventory Sheet)**

City Name	City Number	City Population	Fiscal Year
WASHINGTON	8140	7,266	2011

Check here if there are no reportable equipment ☐

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used on Project this FY?	8. Status
635	1994	Homelite generator						Yes	No Change
630	2011	John Deere 310SJ backhoe	79,000					Yes	New
611	2000	GMC C-7500 dump truck	Unknown					Yes	No Change
602	1989	Ford F-250 utility box	Unknown					Yes	No Change
601	2007	Ford F-550 dump truck	Unknown					Yes	No Change
335	1998	Sewer Equip - sewer jet	Unknown					Yes	No Change
311	1992	International 4900 dump truck	Unknown					Yes	No Change
304	1990	Ford F-250	Unknown					Yes	No Change
303	2001	Ford F-150	Unknown					Yes	No Change
302	1996	Ford F-250	Unknown					Yes	No Change
301	2007	Ford F-550 dump truck	Unknown					Yes	No Change
004	1997	Ford F-150	Unknown					Yes	No Change
119	2009	International 7400 dump truck	Unknown					Yes	No Change
631	1986	Sullair air compressor	Unknown					Yes	No Change
1061	1996	Berry tar kettle	Unknown					Yes	No Change
1051	2007	EZ Liner streetline painter	Unknown					Yes	No Change
102	2001	For F150 XLT pick up	Unknown					Yes	No Change
103	2002	Ford F250 pick up	Unknown					Yes	No Change
104	2002	Ford F150 Ext pick up	Unknown					Yes	No Change
111	1995	Ford F700 dump truck	Unknown					Yes	No Change
115	1992	Ford F700 dump truck	Unknown					Yes	No Change
117	2000	GMC C7500 dump truck	Unknown					Yes	No Change
131	2001	John Deere loader	Unknown					Yes	No Change
132	1950	Massey-Harris tractor	Unknown					Yes	No Change



City Street Financial Report
(Road/Street Equipment Inventory Sheet)

City Name		City Number		City Population		Fiscal Year	
WASHINGTON		8140		7,266		2011	

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used on Project this FY?	8. Status
133	1997	John Deere loader	Unknown					Yes	No Change
134	2001	Caterpillar grader	Unknown					Yes	No Change
137	1998	Elgin sweeper	Unknown					Yes	No Change
138	1986	Midwestern roller	Unknown					Yes	No Change
139	1988	Cimline concrete saw	Unknown					Yes	No Change
144	1986	Chevrolet tank truck	Unknown					Yes	No Change
155	2003	EDCO concrete grinder	Unknown					Yes	No Change
1050	1988	EZ Liner streetline painter	Unknown					Yes	No Change
330	2011	John Deere 310SJ back hoe	79,000					Yes	New
337	1970	Massey Ferguson tractor	Unknown					Yes	No Change
113	1998	GMC C7500 dump truck	Unknown					Yes	No Change
340	2011	Vaestar Vactrailer VS800DT	Unknown					Yes	New
									Add Row



City Street Financial Report (Explanation Sheet)

City Name	City Number	City Population	Fiscal Year
WASHINGTON	8140	7,266	2011

Comments

Adjustment to July 1, 2010 beginning balance after annual audit. +\$33,147 adjustment to fund to match audited balance per CPA Associates.



Iowa Department of Transportation

Form 517007 (7-2008)
Office of Local Systems
Ames, IA 50010

City Street Financial Report
(Monthly Payment Sheet)

City Name	City Number	City Population	Fiscal Year
WASHINGTON	8140	7,266	2011

Month	Road Use Tax Payments	Transfer of Jurisdictions Payments
JULY	\$39,017.46	
AUGUST	\$71,869.31	
SEPTEMBER	\$67,759.02	
OCTOBER	\$49,951.81	
NOVEMBER	\$58,924.66	
DECEMBER	\$51,550.18	
JANUARY	\$53,080.11	
FEBRUARY	\$61,682.37	
MARCH	\$66,475.86	
APRIL	\$47,223.39	
MAY	\$56,047.61	
JUNE	\$23,570.81	
Totals	\$647,152.59	

ORDINANCE NO.

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF
WASHINGTON, IOWA, CHAPTER 63 BY CHANGING SPEED ZONES
ON SOUTH NINTH AVENUE**

BE IT ORDAINED by the Council of the City of Washington, Iowa, that the Code of Ordinances of the City of Washington, Iowa, is hereby amended as follows:

Section 1. **Delete Phrase.** Section 63.12 “Special 30 MPH Speed Zones”, Paragraph 5 “on South Ninth Avenue between East Madison Street and East Polk Street” is repealed.

Section 2. **Add Phrase.** Section 63.11 “Special 25 MPH Speed Zones” Paragraph 3 “on South Ninth Avenue between East Washington Street and East Polk Street.

Section 3. **Repealer.** All ordinances or parts thereof in conflict with the foregoing provisions are hereby repealed.

Section 4. **Effective Date.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved this _____ day of _____, 2011

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

ORDINANCE NO.
AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA CHAPTER 66 BY
ADDING “WEIGHT LIMITS UPON CERTAIN STREETS” AND “WEIGHT LIMIT ZONES”

BE IT ORDAINED by the Council of the City of Washington, Iowa, that the Code of Ordinances of the City of Washington, Iowa is hereby amended as follows:

Section 1. **Delete Paragraph.** The Municipal Code of the City of Washington, Iowa is hereby amended by deleting Chapter 66.03 “LOAD LIMITS UPON CERTAIN STREETS” “When signs are erected giving notice thereof, no person shall operate any vehicle with a gross weight in excess of the amounts specified on such signs at any time upon any of the streets or parts of streets for which said signs are erected”:

Section 2. **Add Paragraph.** The Municipal Code of the City of Washington, Iowa is hereby amended by adding Chapter 66.03 “WEIGHT LIMITS UPON CERTAIN STREETS” “When signs are erected giving notice thereof, no person shall operate any vehicle with a weight or load limit in excess of the amounts specified on such signs at any time upon any of the streets or parts of streets for which said signs are erected”:

Section 3. **Amend Paragraph** The Municipal Code of the City of Washington, Iowa, is hereby amended by renumbering Chapter 66.04 “NO THROUGH STREETS” with paragraphs 1,2,3 to Chapter 66.05 “NO THROUGH STREETS” with paragraphs 1,2,3.

Section 4. **Add Paragraph** The Municipal Code of the City of Washington, Iowa is hereby amended by adding Chapter 66.03 “WEIGHT LIMIT ZONES” and the following paragraph:

1. The following streets shall be posted with signs reading “NO TRUCKS OVER 25,000 LBS EMPTY WT” to restrict semi-trucks:

- A. South Ninth Avenue Between E. Washington Street and E. Polk Street.
- B. E. Polk Street, between South 6th Avenue and South 9th Avenue.

Section 5. **Definition.** The definition of trucks does not include pickup trucks or vans .

Section 6. **Repealer.** All ordinances or parts thereof in conflict with the foregoing provisions are hereby repealed.

Section 7. **Effective Date.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved this _____ day of _____, 2011.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

ORDINANCE NO.

**AN ORDINANCE AMENDING THE MUNICIPAL CODE
OF THE CITY OF WASHINGTON, IOWA, BY THE ADDITION
OF A STOP INTERSECTION ON SOUTH NINTH AVENUE
AND EAST VAN BUREN STREET (NORTHBOUND AND SOUTHBOUND)**

BE IT ORDAINED by the Council of the City of Washington, Iowa, that the Code of Ordinances of the City of Washington, Iowa, is hereby amended as follows:

Section 1. **New Stop Intersection.** Section 65.02 of the Municipal Code of the City of Washington, Iowa, is hereby amended by adding “northbound and southbound” to:

74. East Van Buren Street and South Ninth Avenue (northbound, southbound, eastbound, westbound stop)

Section 2. **Repealer.** All ordinances or parts thereof in conflict with the foregoing provisions are hereby repealed.

Section 3. **Effective Date.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved this _____ day of _____, 2011

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk



Quote

Date 7/12/2011
Invoice # 20110093
Expiration Date 8/12/2011

Computers Xstream LLC
111 E. Washington Street
Washington, Iowa 52353
Phone 319-653-9119
Cell 319-458-0090
lg@computersxstream.com

TO Washington City Airport

1815 S. Airport Rd.
Washington, Iowa 52353
Phone 319-653-7002
Customer ID CX000993

Salesperson	Job	Shipping Method	Shipping Terms	Delivery Date	Payment Terms	Due Date
Loren	n/a		n/a	TBD	65% Down / Remaining due upon receipt	TBD

Qty	Item #	Description	Unit Price	Line total
1	CXDVR8	8Channel DVR w/usb & remote view	\$450.00	\$450.00
1	CX500HDD	1TB Hard-drive for DVR, formatted & installed	\$115.00	\$115.00
5	CX-S3499	IR High-Res 600LOR; License Plate Recognition CCTV Cam w/ 4-9mm lens	\$349.95	\$1749.75
3	CX-TXRX581	Transmitter+Receiver : 5.8GHz 500' Range	\$365.00	\$1095.00
3	CX-WPBOXLG	Large-Weatherproof Make-up Box	\$55.00	\$165.00
200'	Siamese	Siamese Cable RG6+Power	\$0.22/ft	\$44.00
8	BNC	BNC Connectors	\$0.95	\$7.60
1	PWR6	6-Outlet AC Power Surge Protector	\$30.00	\$30.00
7	MISC	Single 12V DC 100mA Power Supply	\$14.95	\$104.65
1	MISC	Miscellaneous: Conduit, connectors, etc.	\$125.00	\$125.00
1	LABOR	Labor	\$600.00	\$600.00
*65% down = \$2,915.00				
Total				\$4,486.00

Quotation prepared by: Loren Gingerich

This is a quotation on the goods named, subject to the conditions noted below:

Memo

To: Mayor and City Council

From: Dick Schrad

Date: August 22, 2011

RE: Urban Renewal Plan

You are being presented with an Urban Renewal Plan for Oakwood Village as prepared by Simmering-Cory, Inc. as well as a Resolution approving such plan. The plan appears to meet all requirements for the establishment of such an urban renewal area, however, there are a number of factors to consider as you move forward on this issue.

1. Iowa Code requires a TIF revenue set aside (in Washington's case, 35.4%) of the total TIF revenue to be utilized to provide LMI (low to moderate income) housing assistance either within the project area or within the city. As I understand this housing project, it will not qualify for LMI housing assistance so this percentage will not be available for rebatement in the agreement.
2. TIF revenues from incremental property taxes generated by the development will include those revenues normally divided among the various taxing entities (i.e. school, city and county) but will not include levies established by those entities for PPEL (school physical plant and equipment levy) and GO debt service.
3. Options for the City:
 - A. Establish a Rebatement Agreement to provide available TIF revenues for payment to the bank for private debt incurred by the developer for infrastructure improvements in the subdivision. From the City's standpoint, this would be the lowest risk option.
 - B. Establish an Urban Renewal Revenue Note (or TIF Revenue Note) for purchase by a local bank acknowledging in the agreement that only TIF revenue will be used to pay principle and interest on the note, without GO backing. Notes on this option are below.
 - C. Establish a GO backed Capital Loan Note with a lower interest rate (possibly) than the revenue only note and with potential to be sold on the open bond market. This does, however, count against the City's statutory debt limit and places obligation for default on property taxes.
4. With regard to Option B, this type of financing is not without risk. Even though the City may not be legally obligated to pay for any default in debt service, there could be adverse consequences to the City's credit rating in the event of such default. In addition, if there is a revenue shortfall,

the local bank could exert political pressure on the City to make up the deficient principle and interest payments. You should also be aware there may be increased costs to the City with this type of financing such as for a financial advisor, bond attorney, capitalized interest and issuance fees. This would, of course, also apply to Option C.

5. I understand that this TIF proposal is only for rebatement of infrastructure improvements including streets, storm and sanitary sewers, planned as part of this development. The Urban Renewal plan calls for this rebatement to be applied at 100% (less LMI set aside, PPEL and GO debt service) for 5 years and at 75% for years 6 through 10. Residential property tax increments available for TIF would depend on the speed of the construction of houses in the development.
6. I understand the City is currently looking at the possibility of creating an Urban Renewal Plan Development Agreement with a 12 year life. If that is the thought, it would be better to do it now rather than attempt an amendment from 10 to 12 once the Agreement is in place. The significant question with this is whether, as part of the consultation process, the County, School District, and Community College will agree to an extended TIF.

The most important step however, is to determine the process going forward. It is customary to have Bond Counsel review the Urban Renewal Plan and prepare the necessary steps and documentation for proper approval process. Those steps include: Establishing a public hearing date, having Planning & Zoning review of the Plan for conformity to the City's General Development Plan, establishing a "consultation session" with representatives of the other affected taxing bodies, and conducting the public hearing. In addition, said counsel would also prepare the ordinance providing for the division of taxes as well as the development agreement stipulating the terms and conditions of the TIF rebatement. Assuming the Council wishes to proceed, direction should be provided to bond counsel on stipulations desired in the development agreement including the number of years and percentage allocation, limitation on the total revenue to be provided, and any other terms desired.

Stewart Boosters, Inc.

821 N 4th Ave
Washington, IA 52353

stewartboosters@hotmail.com
www.stewartboosters.org

August 30, 2011

Dear Washington City Council,

Stewart Boosters is planning our first Fall Festival & 5K Run for Saturday, October 8th from 10 am – 2 pm. As you can tell from the name of the event, part of our activities that day include a 5K race as well as 1 mile and ¼ mile youth races. To help ensure the safety of our participants in these races, we would like permission from the city council to close a section of N 4th Ave from E 7th St to E10th St during the race portion of the event. I am anticipating this closure would be begin about 9:45 am and last until 11:30 am.

I am respectfully requesting to be added to the agenda for the September 7, 2011 city council meeting to submit my proposal.

April Cuddeback
Secretary, Stewart Boosters, Inc.
1631 250th St
Washington, IA 52353
319-591-0859
jacuddeback@cloudburst9.net