



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE COUNCIL CHAMBERS
AT 120 E. MAIN STREET
AT 6:00 P.M., TUESDAY, FEBRUARY 3, 2015

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, February 3, 2015 to be approved as proposed or amended.

Consent:

1. Council Minutes 01-20-2015
2. Council Minutes 01-27-2015
3. Veenstra & Kimm, Reserves Site Plan, \$495.75
4. Veenstra & Kimm, N. 6th Ave. Reconstruction-Design, \$667.20
5. Veenstra & Kimm, Engineering Services Sitler Dr. Widening, \$7,940.00
6. Spark Consulting(Rebecca Lawin McCarley), West Side Neighborhood Survey, \$1,918.89.
7. Kevin D. Olson, Professional Services, \$1,458.72
8. Columbus Club, 606 W. 3rd Street, Liquor License (LC) (Commercial), Sunday Sales, **(Renewal)**
9. Columbus Club, 606 W. 3rd Street, Dance Permit **(Renewal)**
10. Department Reports

Claims and Financial Reports:

Claims as Presented.

SPECIAL PRESENTATION

Tree Committee Annual Report.

KIDZFEST Request.

Relay for Life and Corn Country Cruisers Request.

Nuisance Abatement Update.

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

UNFINISHED BUSINESS

NEW BUSINESS

Discussion and Consideration of Wayland Road/Country Club Area and Future Planning.

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Discussion and Consideration of Resolution Approving Reimbursement Agreement with Washington Chamber of Commerce.

Discussion and Consideration of Resolution Establishing New Fund – 010 Chamber of Commerce Reimbursement.

Discussion and Consideration of Resolution Authorizing Assessment to Taxes.

Discussion and Consideration of First Reading of an Ordinance Amending the Code of the City of Washington, Iowa, Chapter 65 “Stop or Yield Required” by Replacing Stop Sign with Yield Sign Ridgeview Court at Timber Ridge Drive.

Discussion and Consideration of First Reading of an Ordinance Amending the Code of the City of Washington, Iowa, Chapter 147 “Rental Housing Regulatory and Inspection Program” to Define Exemptions to Registration and Inspection.

DEPARTMENTAL REPORT

Police Department
City Administrator
City Attorney

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Mark Kendall
Jaron Rosien
Kathryn Salazar
Bob Shellmyer
Bob Shepherd
Russ Zieglowsky

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 01-20-2015

The Council of the City of Washington, Iowa, met in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, January 20, 2015. Mayor Johnson in the chair. On roll call present: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky Absent: none.

Motion by Kendall, seconded by Shepherd, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 20, 2015 be approved as amended. Partial payment to Iowa Bag & Recycling Products was added to the consent agenda for goods already received. Motion carried.

Consent:

1. Council Minutes 01-06-2015
2. Council Minutes 01-13-2015
3. Gronewold, Bell, Kyhnn & Co., FY13-14 Audit, \$1,500.00
4. Griggs Environmental Strategies, Inc., Wetland Monitoring: Fall Inspection & Report, \$1,356.00
5. Fox Engineering, Lexington Blvd. WWTP Pump Station Improvements, \$2,955.00
6. Fox Engineering, WWTP, \$65.50
7. Fox Engineering, IRE Pretreatment Agreement, \$3,786.70
8. Fox Engineering, Reverse Osmosis Pilot Study, \$857.76
9. Fox Engineering, Elevated Water Storage Tank, \$6,675.00
10. Fox Engineering, Ground Storage Reservoir, \$666.00
11. Snyder & Assoc., Rehabilitate Runway Construction Services, \$8,365.69
12. Wines & Spirits, 106 W. 2nd Street, Class E Liquor License, Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales, **(renewal)**
13. Hy-Vee Wine & Spirits, 1004 W. Madison Street, Class E Liquor License, Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales, **(renewal)**
14. Fareway Store #554, 301 N. Marion Ave., Class E Liquor License, Class B Wine Permit, Class C Beer Permit (carryout beer), **(renewal)**
15. Department Reports
16. Iowa Bag & Recycling Products, Recycling Containers, \$8,987.20

Councilor Rosien requested item #13 be removed from the consent agenda.

Motion by Rosien, seconded by Kendall, to approve the Consent Agenda items 1-12, 14-16. Motion carried.

Motion by Rosien, seconded by Shepherd, to approve payment of item #13. Motion carried. Zieglowsky abstained with conflict.

Motion by Rosien, seconded by Salazar, that the claims as presented except those for Hy-Vee be approved for payment. Motion carried.

Motion by Rosien, seconded by Salazar, that the claims for Hy-Vee be approved for payment. Motion carried. Zieglowsky abstained with conflict.

Finance Director Kelsey Kranz gave the December Financial Reports. Motion by Rosien, seconded by Shellmyer, to approve the financial reports. Motion carried.

Motion by Shellmyer, seconded by Rosien, to approve the proposal from Visu-Sewer to televise the egg sewer. Motion carried.

Motion by Shellmyer, seconded by Shepherd, to approve the Engineering Services Agreement with Veetstra & Kimm for the Sewer Flow Monitoring Project. Motion carried.

Motion by Salazar, seconded by Shepherd, to approve the appointment of Joe Harvey to the Airport Commission for a term ending June 30, 2015. Motion carried.

Motion by Rosien, seconded by Kendall, to approve the Resolution Adopting Strategic Priorities Work Plan for 2015 & 2016 as amended. Motion to amend by Shepherd, seconded by Rosien, to add in Item #1 "city engineer will analyze alternatives to repair crosswalks within the next 12 months". Motion carried. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-002)**

Motion by Kendall, seconded by Shepherd, to approve the third reading and adopt the Ordinance Amending the Code of the City of Washington, Iowa, by Adding Yield Signs (W. 6th Street and N. Ave. C). Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Ordinance No. 1030)**

Motion by Kendall, seconded by Shepherd, that the Regular Session held at 6:00 P.M., Tuesday, January 20, 2015 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

Council Minutes 01-27-2015

The Council of the City of Washington, Iowa, met in Special Session in the Nicola-Stoufer Meeting Room, in the Washington Public Library, 115 W. Washington Street, at 6:00 P.M., Tuesday, January 27, 2015. Mayor Johnson in the Chair. On roll call present: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Absent: none.

Motion by Kendall, seconded by Shellmyer, that the agenda for the Special Session to be held at 6:00 P.M., Tuesday, January 27, 2015 be approved as proposed. Motion carried unanimously.

The Council went through the proposed budget for each of the City departments. The department superintendents or their representatives were present to answer any questions. Work on the FY15-16 Budget will continue with consideration of the proposed budgets for the departments, outside entities and capital projects on at the Special Session/Work Session on Tuesday, February 10 at 6:00 p.m. in the Nicola-Stoufer Room, Washington Public Library.

Motion by Rosien, seconded by Salazar, that the Special Session held at 6:00 P.M., Tuesday, January 27, 2015 be adjourned. Motion carried unanimously.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

January 23, 2015
Project No: 24616-017
Invoice No: 6

Project Manager Leland Belding III

Engineering services for Reserves Site Plan:

Professional Services from December 14, 2014 to January 17, 2015

Professional Personnel

	Hours	Rate	Amount	
Engineer III-A	4.00	111.00	444.00	
Totals	4.00		444.00	
Total Labor				444.00
Reimbursable Expenses				
Travel			51.75	
Total Reimbursables			51.75	51.75
			Total this Invoice	\$495.75



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STATEMENT OF PROFESSIONAL SERVICES

City of Washington
 215 East Washington
 P.O. Box 516
 Washington, IA 52353

January 23, 2015
 Project No: 24642
 Invoice No: 6

Project Manager Leland Belding III

Engineering services for North 6th Avenue Reconstruction - Design:
Professional Services from December 14, 2014 to January 17, 2015

Professional Personnel

	Hours	Rate	Amount	
Engineer III-A	6.00	111.00	666.00	
Totals	6.00		666.00	
Total Labor				666.00

Unit Billing

Duplication			1.20	
Total Units			1.20	1.20

Billing Limits

	Current	Prior	To-Date	
Total Billings	667.20	12,665.33	13,332.53	
Limit			17,000.00	
Remaining			3,667.47	
				Total this Invoice
				\$667.20

Billings to Date

	Current	Prior	Total
Labor	666.00	11,891.00	12,557.00
Expense	0.00	123.49	123.49
Unit	1.20	650.84	652.04
Totals	667.20	12,665.33	13,332.53



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STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

January 23, 2015
Project No: 24646
Invoice No: 1

Project Manager Leland Belding III

Engineering services for Sittler Drive Widening:

Professional Services from December 14, 2014 to January 17, 2015

Fee

Total Fee	39,700.00			
Percent Complete	20.00	Total Earned	7,940.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	7,940.00	
		Total Fee		7,940.00
		Total this Invoice		\$7,940.00

Billings to Date

	Current	Prior	Total
Fee	7,940.00	0.00	7,940.00
Totals	7,940.00	0.00	7,940.00



INVOICE FOR SERVICES RENDERED – December 2014 – January 2015
 Survey of the “west side” neighborhood in Washington

Date of Invoice: January 23, 2015

Consultant Hours		
December 2014	Project supervision, meeting coordination - 1 hour @ \$60/hr	\$60
Week of 1/4/2015	Prep for volunteer meeting in Washington, review of photography - 12.5 hours @ \$60/hr	\$750
Week of 1/11/2015	Volunteer meeting and research in Washington, project supervision - 13 hours @ \$60/hr	\$780
Week of 1/18/2015	Project supervision, review of photography – 4.5 hours @ \$60/hr	\$270
SUB-TOTAL		\$1,860
Additional Expenses		
11/10/2014	Mileage to Washington – 151 @ \$.39/mile – volunteer meeting, photography training	\$58.89
SUB-TOTAL		\$58.89
TOTAL INVOICE		\$1,918.89

Please make checks payable to **Rebecca Lawin McCarley** and submit to the address listed above.

Payment due upon receipt. Late fees will be added after 30 days.

	Total Amount	Billed to Date	This Invoice	Total Billed
Consultant Hours	\$23,400	\$3,990	\$1,860	\$5,850
Additional Expenses – mileage, lodging, photocopies, printing, etc.	\$1,450	\$269.38	\$58.89	\$328.27

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241
Phone (319) 351-2277 Fax: (319) 351-2279

January 30, 2015

Mr. Brent Hinson, City Administrator
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa

TOTAL HOURS	12.5 hours (reg) 1.0 (CT)
TOTAL MILEAGE	462 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL FOR THIS INVOICE	\$1,458.72

License Application (LC0035929)

Applicant

Name of Applicant:	<u>COLUMBUS CLUB OF WASHINGTON</u>		
Name of Business (DBA):	<u>COLUMBUS CLUB OF WASHINGTON, IOWA</u>		
Address of Premises:	<u>606 WEST THIRD</u>		
City: <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>	
Business Phone:	<u>(319) 653-5000</u>		
Mailing Address:	<u>606 WEST THIRD</u>		
City: <u>Washington</u>	State: <u>IA</u>	Zip: <u>52353</u>	

Contact Person

Name:	<u>ROGER ALTENHOFEN</u>		
Phone:	<u>(319) 698-2164</u>	Email Address:	

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/05/2015

Expiration Date: 03/04/2016

Privileges:

Class C Liquor License (LC) (Commercial)
Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>72767</u>	Federal Employer ID #	<u>42-0953842</u>

Ownership

BARRY MCNULTY

First Name: BARRY

Last Name: MCNULTY

City: WASHINGTON

State: Iowa

Zip: 52353

Position TREASURER

% of Ownership 0.00 %

U.S. Citizen

JOE TRIPLETT

First Name: JOE

Last Name: TRIPLETT

City: WASHINGTON

State: Iowa

Zip: 52353

Position VICE PRESIDENT

% of Ownership 0.00 %

U.S. Citizen

Insurance Company Information

Insurance Company: Founders Insurance Company

Policy Effective Date: 03/05/2015

Policy Expiration Date: 03/05/2016

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

**CITY OF WASHINGTON
APPLICATION FOR DANCING PERMIT**

DATE 1-19-15

CURRENT PERMIT EXPIRES: 3-4-2015

NEW LICENSE _____

RENEWAL LICENSE X

FEE \$25.00

APPLICANT NAME: Columbus Club

APPLICANT ADDRESS 606 West Third

BUSINESS NAME K.C. Hall

SOCIAL SECURITY/FED. EMPLOYER ID 42-0953842

BUSINESS ADDRESS Same

BUSINESS TELEPHONE 319-653-5000

MAILING ADDRESS 606 West Third, Washington

CONTACT PERSON Daniel Conrad

ARREST RECORD: (OWNERS, PARTNERS, MANAGERS, OFFICERS)

<u>NAME</u>	<u>DATE</u>	<u>CHARGE</u>	<u>DISPOSITION</u>
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None

****ATTACH A DETAILED SKETCH AND DESCRIPTION OF PREMISES SHOWING BAR, OPENINGS TO OTHER ROOMS, RESTROOMS, EXITS, DANCE FLOOR AREA.**

DO YOU HAVE:

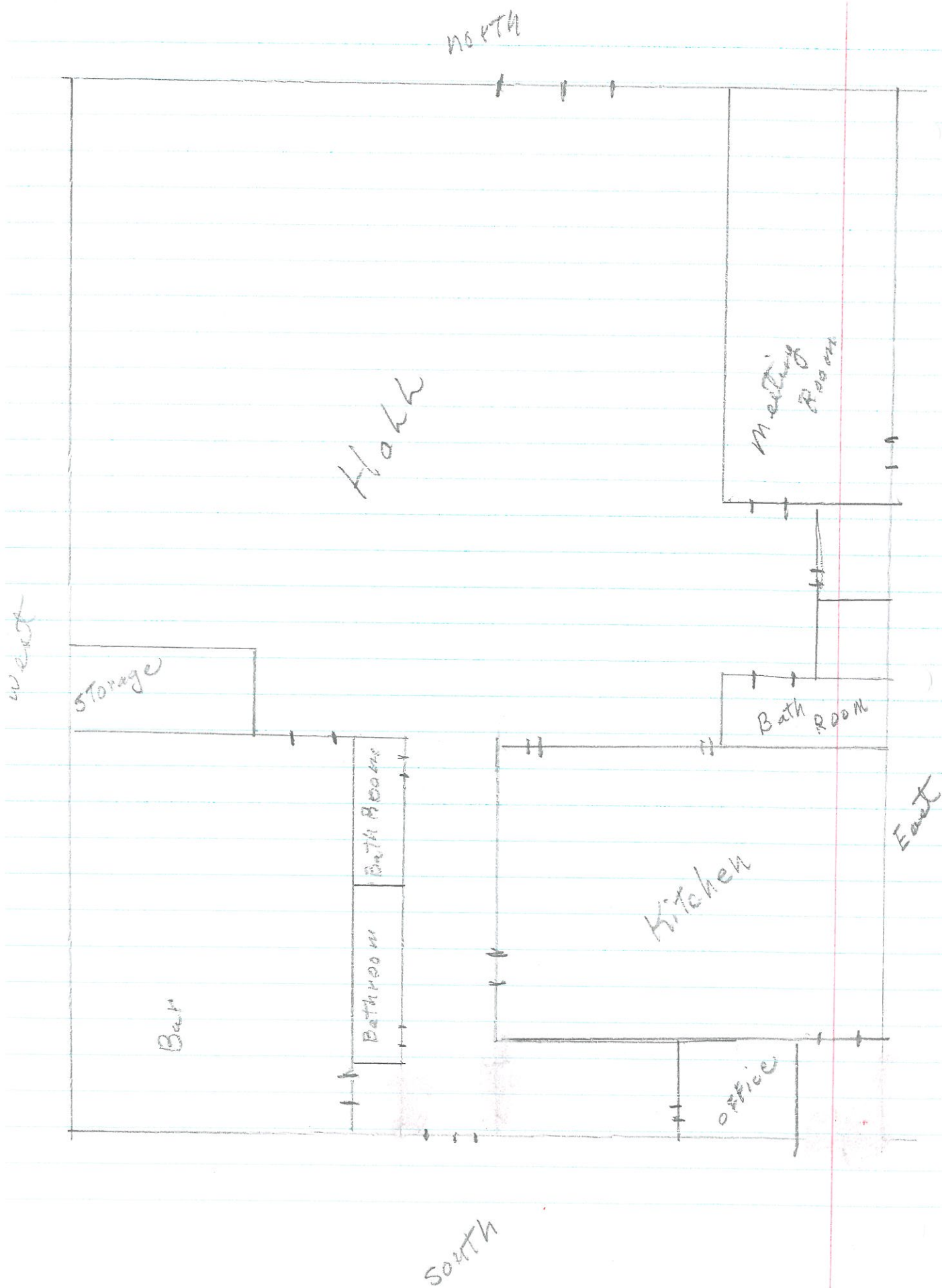
FEDERAL GAMBLING STAMP no

CLASS B BEER PERMIT NO. -

LIQUOR LICENSE NO. LC0035929

The undersigned agrees, if a license is issued as herein applied for, to comply at all times with and observe all the provisions of Chapter 128 of the Municipal Code of City of Washington, Iowa, and all the laws of Iowa.

(Signature/Title) Daniel Conrad



**WWTP report
February 3, 2015
Council Meeting**

- **After hour alarm and dog call outs –**
17th dog call, Safety Center reported a dog to be picked at 515 W Jefferson, 7:05 p.m. Delen
18th dog call, Public reported a dog to be picked up at 620 E Van Buren, 11:30 a.m. Jason
18th WWTP, SBR decanter #4 VFD fault, 8:30 p.m. Jason
22nd dog call, Safety Center reported 2 dogs to be picked up at Walmart, 6:00 p.m. Jason
- **Dept Head meetings –** I attended the meetings on the 27th and 3rd.
- **IRE –** IRE hasn't discharged any waste water to the WWTP.
- **2014 annual bio-solids report –** This annual report was sent to the USEPA & IDNR on January 23, 2015. It was due by February 19, 2015.
- **Park side estates lift station –** The phone alarm dialer at this lift station had quit working. On the 23rd Windstream replaced the phone line and the alarm dialer is working again.
- **WWTP generator –** The generator had quit performing its weekly exercising test when in it was in the auto position. The 3E Company of the Quad cities was at the WWTP on the 28th to look at it. They found something wrong with the programming. The WWTP was never in danger of it not running when needed because the main breaker was tripped on the 17th and the generator started and provided power to everything.
- **JETCO –** Was at the WWTP in the afternoon of the 20th to work on some SCADA control problems. Dustin of JETCO got a couple issues resolved. However he will need to return in the near future to work on some other ones. This work is being done at no charge to the city.
- **FOX Engineering –** Rob of FOX and Brian Reisberg of Riesberg Engineering were in town on the 26th for a meeting with the water dept. When they were done with that they looked over the electrical service at Lexington lift station to see if it was adequate for the lift station upgrade. Everything looked good. Jason and Delen assisted Rob with checking the flow in manholes that Lexington lift station discharges into. Rob got the flow info he needed for the upgrade, too.
- **Continuing Education Units (CEU) training classes –** Jason and Delen have both signed up for classes to get the required CEU's needed for their state licenses.

**Fred E. Doggett
1/30/2015 3:21 PM**

Washington Volunteer Fire Department
January 7, 2015

November Fires

8 City fires	760.00
3 rural fires	360.00
0 Drill	.00
11 fires and 0drill	1120.00

Meeting opened At 7:00pm with Chief Tom Wide in charge.

Minutes of the previous meeting were read and approved.

Treasure report was read.

Ron Armstrong made a motion to pay all bills against the department. Seconded by Scottie Bartholomew. Motion passed

Committees; Social ; Snacks after meeting

Pancake; January 14 2015. Things going good. Monday and Tuesday set up and Wednesday Pancake Day.

Xmas; Party was a good time

Applications: Zach Morrison has moved out of town. Tim Kleese has put his application back in.

Bill Wagner made a motion to make Tom Tanner an honorary member. seconded by Jerry Guengerich

Motion passed

The party at Ron and Karen Armstrongs was a good time.

Physicals will be January 27 and 28.

State Fire School in Ames. 8 people are signed up.

2015 Drills. April 15, June 10, September 16.

County Meeting will be in Kalona 1/27/15

Brighton is having driver opps class 1/15/15.

Pipeline meeting in Fairfield Febuary 11 at 6:00pm

Donation were received from Roberta Garrells and Devon Schrock.

Trustee meeting went well.

Chief is looking into a new grass truck

Rescue Meeting

Iowa Fireman Association update.

Discussion of calls:

No other business, roll call taken meeting adjourned.

Secretary

Tom Beauchamp

Memorandum

To: Washington City Council
From: April Cuddeback
Health Promotions Coordinator
Date: Friday, May 15, 2014
4:30pm to 7:30pm
Re: KIDZFEST

The 2015 KidzFest Committee is requesting the city's permission to block off the interior half of the east and south sides of the Square (2 lanes out) and to block off the three lanes of parking on the north and west sides of the Square (from the center section in) on Friday, May 15th. This Kids Health Fair promotes health, wellness, and safety to our youth in Washington and surrounding communities and attracts many young children and families. Blocking off traffic and parking like this would allow us to provide safer surroundings for attendees and also provide more room for our food vendors, car seat checks and fire trucks. KidzFest runs from 4:30pm to 7:30pm, but we would like to request this be blocked off in the early morning of May 15th or the evening before, to ensure the removal of vehicles and provide for more convenient event set-up.

We will follow up with Tim Widmer once we have the City Council's approval.

Thank you for your time and consideration in helping to make this event safe and successful!

December 2014

JOB #	ADDRESS	Complainant	Nuisance/Complaint/Concern	Complaint Date	Warning Date	Method of Warning	Clean up deadline	Pics	Action/Results	City Official	Status
1	1117 E. Main St.	city	box springs leaning against house	1-Dec	1-Dec	hanger			12-8-14 Gone	MH	CLOSED
2	1421 E. 3rd St.	city	dumpster	1-Dec					12-23 gone	MH	CLOSED
3	1202 E. 3rd St.	city	dumpster	1-Dec	19-Dec	hanger			530-1324 letter sent 1-5-15	MH	open
4	613 N. 5th St.	citizen	unlicensed car front of house	1-Dec				*	12-17 owner says they will remove asap	MH	CLOSED
5	926 S Iowa	city	roofing material in yard	1-Dec	1-Dec	hanger			12-3 moved	MH	CLOSED
6	733 E. Washington St.	city	car in grass	1-Dec	1-Dec	hanger		*	owner called will remove within a week	MH	CLOSED
7	422 E. 2nd St.	city	dump truck parked on grass	1-Dec	1-Dec	hanger		*	12-15 dumpster there 12-22 cleaned up	MH	CLOSED
8	632 E. Main St.	City	carry over from August 2014	5-Dec	5-Dec	Certified letter	16-Dec	*	12-23 moved to driveway 12-4 gone carried over from August 2014-#42	SED	CLOSED
9	412 E. Van Buren	city	dumpster	3-Dec		hanger			12/15/14-Joe Sr. came in and said property was getting cleaned up. They will have it finished hopefully by end of week.		
10	415 W. Main	city	trash mattress at curb	4-Dec					was const material now trash 12-11 gone	MH	CLOSED
11	503 E. 2nd St.	city	dumpster	8-Dec					12-9 gone	MH	CLOSED
12	614 E. 2nd St.	city	dumpster	8-Dec	8-Dec	hanger	29-Dec		observing	MH	CLOSED
13	1027 E. Main St.	city	car/grass dumpster	8-Dec	8-Dec	hangers			12-22 letter 12-29 gone	MH	CLOSED
14	1027 E. Main St.	city	2 cars/grass	8-Dec	8-Dec	hangers			12-15 dumpster gone truck moved	MH	CLOSED
15	417 E. Main	city	dumpster	8-Dec	8-Dec	hanger			12-18 moved to all weather surface	MH	CLOSED
16	220 N. 2nd Ave.	city	dumpster	9-Dec					12-8 owner called said Mark not picking up 12-11 gone	MH	open
17	502 N. Marion	citizen	trash at curb no tags	9-Dec	9-Dec	talk to owner			observing 12-23 indoor furniture by dumpster	MH	open
18	503 W. 2nd St.	city	dumpster	11-Dec		hanger	29-Dec		Dennis Franzen says it will be cleaned up 12-11 gone	MH	CLOSED
19	601 N. 7th Ave.	city	const material by garage truck in yard	15-Dec		hanger			12-22 letter 12-30 says will be gone 2 days 1-5 gone	MH	CLOSED
20	221 N. D Ave	city	dumpster	15-Dec		hanger	29-Dec	*	12-15 talked to owner says will clean up soon	MH	open
21	601 N 7th	city	trash in side yard by house	16-Dec	16-Dec	hanger			12-22 Letter 12-29 gone	MH	CLOSED
22	615 N 7th	city	trash in front yard by picnic table	16-Dec	13-Jan	hanger			car in yard- snow- and trash 48th hangers	MH	CLOSED
23	215 W. Jefferson	mayor	trash around outbuilding/front of house	17-Dec	16-Dec	hanger		*	12-17 Gone	MH	CLOSED
24	1100 E. Main St	citizen	tires in rear yard left by contractor	15-Dec	17-Dec	letter	31-Dec	*	12-31 cleaned up	MH	CLOSED
25	1109 E. 3rd St.	city	trash, indoor furniture around garage cars in yard	8-Dec	8-Dec	letter	29-Dec	*	12-17 gone	MH	open
26	1109 E. 3rd St.	city	Joe Hurlbut 458-0425 PO box 644 in wash.						12-15 copy of letter sent to owner at his request Haley Egli- 1992 Geo Prism- He will have it moved by 1/5/15 If not moved, call 319-217-3522		
27	415 W. Main	city	trash/junk at curb	22-Dec					12-29 Owner evicting tenant possibly 6 weeks to finalize		
28	719 N. Iowa Ave.	city	TV at curb	22-Dec	23-Dec	hanger		*	12-31 gone	MH	CLOSED
29	1004 N. Iowa Ave	city	inside furniture at curb	22-Dec	23-Dec	hanger			12-23 second hanger 1-5 called Mark to remove	MH	ABATED
30	1212 E. 2nd St.	city	trash on porches	23-Dec	23-Dec	hanger			12-23 gone	MH	CLOSED
31	720 N Iowa Ave.	city	Car on grass refrigerator by outbuilding	22-Dec	22-Dec	letter	12-Jan	*	12-29 call saying it will be gone end of week	MH	open
32	726 S. Iowa Ave.	city	parking on grass	30-Dec	30-Dec	hanger		*	1-6 4 mattresses on porch also	MH	CLOSED
33	740 S. Marion Ave.	city	parking on grass	30-Dec	30-Dec	hanger		*	1-13 2nd notice hanger. 48 hr	MH	CLOSED
34									1-5 moved	MH	open
35									1-5 moved	MH	CLOSED

job #	Address	Vendor	Complainant	complaint date	Construction/Remodel	warning date	warning method	Removal Deadline	Pics	Action/results	city official	Status
	Dumpster											
1	603 N. Iowa Ave	Luke	city	12-Nov		12-Nov	hanger	1/5/2015 *		12-22 step 3 letter 1-5-15 Lukes say on list to go 1/28/15- owner called. Dumpster removed	MH	CLOSED
2	426 E. Madison	Luke	city	12-Nov	owner claims remodel	12-Nov	hanger				MH	open
3	432 E. Washington St	Luke	city	24-Nov	owner claims remodel	24-Nov	hanger				MH	open
4	1421 E. 3rd St	?	city	1-Dec		15-Dec	hanger			12-23 gone	MH	CLOSED
5	1302 E. 3rd St		city	1-Dec		15-Dec	hanger			1-5-15 step 2 letter	MH	open
6	632 E. Washington St.		city	21-Nov		2-Dec	hanger			12-17 gone	MH	CLOSED
7	503 E. 2nd St		city	8-Dec		8-Dec	hanger			1-5 gone	MH	CLOSED
8	609 E. Main St		city	8-Dec	owner claims remodel	8-Dec	hanger	1/2/2015 *		12-23 trash step 2 letter sent 12-31 owner to remove	MH	open
9	503 W. Main St		city	12-Nov		2-Dec	hanger	18-Dec		12-11 letter 12-15 Gone	MH	CLOSED
10	417 E. Main		city	8-Dec		8-Dec	hanger			12-11 gone	MH	CLOSED
11	221 N. D Ave		city	15-Dec		15-Dec	hanger			12-22 step 2 letter 12-29 gone	MH	CLOSED
12	503 W. 2nd		city	11-Dec		11-Dec	hanger	29-Dec		12-22 step 2 letter says will be gone 2 days	MH	open
13	614 E. 2nd St	Luke	city	8-Dec		8-Dec	hanger	29-Dec		12-22 step 2 letter 12-29 gone	MH	CLOSED
14	926 S. Ia Ave	N&N	city	1-Dec		1-Dec	hanger				MH	open
15	803 E. 7th St		city	29-Dec		29-Dec	hanger			observing	MH	open
16	1603 N. Marion Ave.		city	29-Dec		29-Dec	hanger			observing	MH	open
17	1004 N. 6th St.		city	29-Dec		13-Jan	hanger			1/20/15-Joni Luke called. Trying to get Mark's to dump before Christmas with no results.	MH	CLOSED
18	802 S. B Ave.		city	29-Dec							MH	open
19	220 N 2nd Ave		city	9-Dec	owner claims remodel						MH	open
20	909 N. Marion Ave.		city	13-Jan							MH	open
21	1302N. Marion Ave.		city	13-Jan							MH	open
22											MH	open

Snow Warnings 2015

Tag Date	Time	Address	Status	Staff	Abate Date	Picture	contractor	notes
8-Jan		508 N. 2nd Ave.	ABATE	mh	1/13/15		Capps	
		615 N. 4th Ave.	done	mh				
		514 S. 3rd Ave.	done	mh				
		717 S. 2nd Ave. (unoccupied?)	ABATE	mh	1/13/15		Capps	
		725 S. 2nd Ave.	done	mh				
		813 S. 2nd Ave.	done	mh				
		219 W. Jefferson St. (unoccupied?)	ABATE	mh	1/13/15		Capps	
		316 S B Ave.	ABATE	mh	1/13/15		Capps	
9-Jan		1304 E. Washington St.	ABATE	sed	1/10/15		Mike Roder	
		727 E. Washington St.	ABATE	sed	1/10/15		Mike Roder	
		321 S. Iowa Ave.	ABATE	sed	1/10/15		Mike Roder	
12-Jan	9:00	515 N. 2nd Ave.	done	mh				
	9:00	507 N. 2nd Ave.	done	mh				
	9:00	302 E. 6th St.	done	mh				
	9:00	309 E. 6th St	done	mh				
13-Jan	10:15	204 E. 7th St	done	mh				sidewalk at corner
	10:21	821 N. 2nd Ave.	done	mh				
	10:24	908 N 2nd Ave.	done	mh				
	10:24	914 N. 2nd Ave.	done	mh				
	10:36	328 E. Main St.	done	mh				
13-Jan	9:05	803 N. Marion Ave.	ABATE	mh	1/17/15	*	Mike Roder	
	9:05	Fareway	done	mh				talked to mgr
		1103 N. Iowa	done	mh				
		1101 N. Iowa	done	mh				
		515 N. Iowa	done	mh				
		206W. 6th St	done	mh				
		212 W. 6th St	done	mh				called owner left message
		603 N. Marion Ave.	done	mh				
		314 E. 6th St.	ABATE	mh	1/17/15	*	Mike Roder	called owner will do today
		1020 N. 7th St.	done	mh		*		
		904 N. 7th St.	done	mh				
		601 N. 7th St.	done	mh				
		609 N. th St.	done	mh				
14-Jan		Tom Lowe along E. 7th St. 700 Blk	done	sed				called WSB will take care of
16-Jan	3:30	504 W. Washington Blvd	done	sed				called left message. 1/16/15-left message at office
	3:49	415 E. Van Buren St.	done	sed				
	3:59	733 E. Washington St.	ABATE	sed	1/19/15	*	capps	
	4:03	1122 E. 3rd St.	done	sed				

4:07	1008 E. 3rd St.	done	sed				
4:09	1011 E. 3rd St.	done	sed				
4:13	1007 E. 3rd St.	done	sed				
4:17	415 E. 3rd St.	done	sed				
4:19	409 E. 3rd St.	done	sed				
4:25	302 E. 3rd St.	done	sed				
4:27	219 E. 3rd St.	done	sed				
4:27	215 E. 3rd St.	done	sed				
4:27	213 E. 3rd St.	done	sed				
4:33	220 N. 2nd Ave	done	sed				
	123 E. 2nd St.	ABATE	sed	1/17/15	*	Mike Roder	texted Luke Leyden to scoop walk.
4:45	433 E. 2nd St.	done	sed				
4:45	615E. 2nd St.	done	sed				
4:50	702 E. 2nd St.	done	sed				
4:53	741 E. 2nd St.	done	sed				
4:56	1120 E. Main St.	done	sed				
4:59	1027 E. Main St.	done	sed				

Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

January 30, 2015

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name "Brent Hinson".

Re: Extension of Utilities on Wayland Road

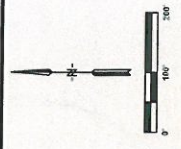
I was recently approached by George Hansen, the owner of the mobile home court on Wayland Road outside the city limits, in reference to the City's interest or ability to provide water and possibly sewer service to his property in the near future. He understood by our ordinance that this would require annexation. My initial reaction was that the City would probably not have any interest in doing this, given the distance from existing water mains and the fact that the elevation changes in the area make providing sewer service without a lift station impossible.

Mr. Hansen then researched further, and found that Wapello Rural Water would be willing to extend water service to his property. He called me back to let me know that in order for him to go this route, I would need to write a letter giving them permission to come within a 2-mile radius of Washington. This got me thinking that perhaps I had been a little rash in my initial reaction and that a larger planning and development issue is present and needs public consideration. Once Rural Water comes into our "territory", so to speak, it's my understanding that they can expand at will without informing the City where infrastructure is being installed (Kevin is still researching this). It would certainly make sense from their perspective to attempt to serve the entire golf course and surrounding area if they are already extending service to the mobile home court. Once that occurs, we cannot annex any of those properties in the future without buying them out, which can be a very significant cost (in a conversation with the City of Nevada, I was told this cost is usually \$3,000/acre, but could be more for a fully developed subdivision). This could also put the City in a difficult position as it relates to future requests for sewer service, which are likely to increase in the future due to the requirement to bring septic tanks up to the current code at the time of any property transfer.

From a short-term perspective, it doesn't really make any sort of financial sense to extend a water main or sewer main to the mobile home court. The cost would certainly exceed the value of the account to the City, even if the property owner were specially assessed for a portion of the main. A main extended along Wayland Road could serve up to 9 additional homes along the route, but none of these property owners would be compelled to connect right away. From a longer-term perspective, it may actually make some sense, as there are a total of 28 homes currently in a close radius of the Country Club (not including the mobile home court), with several built in recent years, and potential for more in the future. However, the costs of doing this may exceed the benefits, even when stretched out over a long period of time. More analysis is needed.

In sum, while I am not convinced at this point that it would be a good idea to extend water (and possibly sewer) service to this area in the future, I do think this is an important public policy issue that needs review of the City Council and possibly the Planning & Zoning Commission. If the Council believes we will never wish to do any additional annexation or take action to encourage development in the Country Club area (this viewpoint would be consistent with the Comprehensive Plan), this may be a fairly simple question, but is important to recognize that this decision may be the point of no return in this regard. It sounds like Mr. Hansen is fine with us taking a bit of time to review the issue before letting him know which direction we intend to go.

I have attached a drawing from Leland showing the path a water main would take along Wayland Road.



DWG. NO. 1
PROJECT 24662-01

PROPOSED
WATER MAIN
OVERVIEW

WAYLAND ROAD
CITY OF WASHINGTON
860 22nd Avenue • Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1000/FAO • 888-241-6001/WATS



VERIFY SCALE
BAR IS ONE INCH ON ORIGINAL DRAWING
IF NOT ONE INCH ON SCALE ACCORDINGLY

SCALE	AS NOTED	REVISIONS
DRAWN	EDG	
CHECKED	LJP	
DATE	DATE	
ISSUED FOR	REVIEW	

DATE	REVISIONS

REIMBURSEMENT AGREEMENT

THIS REIMBURSEMENT AGREEMENT (the "Agreement") entered into by and between the City of Washington, Iowa, an Iowa municipal corporation, 215 E. Washington Street, Washington, Iowa 52353, hereafter referred to as "City"; and Washington Chamber of Commerce, Inc., an Iowa nonprofit corporation, 205 W. Main Street, Washington, Iowa 52353, hereafter referred to as "Chamber."

WHEREAS, the City and Chamber collaborate on multiple endeavors to improve the business climate in the City and to improve the quality of life of the citizens of the City; and

WHEREAS, Chamber has requested that the City make the Executive Director (the "Employee") an employee of the City and to provide health insurance and other regular City employee benefits to said Employee; and

WHEREAS, Chamber will reimburse the City for the entire cost of employment of said director in accordance with the terms outlined below.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Employee. At the time of execution of this Agreement, the City shall make the Executive Director of the Chamber an employee of the City.
2. Employment Policies. The Chamber agrees that all City policies relating to the payment of wages and benefits shall be applicable to the Employee. The exception to this requirement is that the Chamber may opt whether to allow for, and fully pay the cost of employer-provided life insurance and disability insurance that is customarily offered to City employees at City expense.
3. City Payment Schedule. The City shall pay the Employee on the same schedule the City pays all of its employees.
4. Chamber Payment Schedule. Chamber shall pay the City in advance for the applicable costs, arranging for the payment of the ensuing month by automatic electronic payment on the first day of the month. These monthly payments shall cover the entire amount of the payment of the wages and benefits to the City, including the City share of any payments paid on behalf of the employee. Said payments shall include, but not be limited to, FICA payments, unemployment insurance, IPERS contributions and any other fees paid on behalf of the employee by the City.

5. Determination of Monthly Payments. Not less than 10 days prior to the start of the City fiscal year on July 1 of each year, the City shall provide information pertaining to the amount to be paid by Chamber in 12 equal monthly payments for the ensuing fiscal year. The City shall provide sufficient detail to allow for easy understanding of the calculated numbers.

6. Shortfalls/Surplus in Payment. The City shall set up this reimbursement agreement in a separate fund in its accounting system, and shall track the amount of reimbursement versus actual amount paid on a monthly basis. Should a shortfall in payment exist at the end of the City fiscal year, Chamber shall have 30 days to remedy the shortfall. Should a surplus in payment exist at the end of the City fiscal year, this amount shall roll forward as a credit against Chamber's future payments.

7. Amendment of Monthly Reimbursement Amount. The amount of compensation, and thus payment by the City and reimbursement by Chamber may only be changed during a period immediately prior to July 1 and December 1 of each year, with July 1 or December 1 as the effective date. The party requesting the change shall provide notice to the other party not less than 20 days prior to the desired effective date for the change. Unless Chamber advises otherwise not less than 20 days prior to July 1, the Employee shall receive the same salary increase as the average for other non-union City employees at the change of each City fiscal year.

8. City Official as Voting Board Member. As a term of this Agreement, Chamber agrees to designate an elected or appointed City official as a voting member of its board of directors, and to maintain a voting City representative throughout the duration of this Agreement.

9. Termination. This Agreement may be terminated in the following manner:

a. By either party giving the other party written notice of at least ninety (90) days.

b. In the event that the City is classified under the Patient Protection and Affordable Care Act or its successors as a large group employer by the inclusion of the Main Street and Chamber of Commerce employees, the City shall notify the Chamber of this fact and this Agreement shall end on the last day of the calendar month which is at least 30 days after the notice to terminate has been sent.

10. Notices. Any notice under this Agreement shall be in writing and deemed served when it is delivered by personal delivery or mailed by U.S. Mail, postage prepaid, addressed to the parties at the addresses given below:

To the City:

City of Washington, Iowa
115 E. Washington Street
Washington, Iowa 52353
ATTN: City Administrator

To Chamber:

Washington Chamber of Commerce, Inc.
205 W. Main Street
Washington, Iowa 52353
ATTN: Executive Director

11. Enforceability. All parties to this Agreement expressly agree that this Agreement is not enforceable against the City until such time as approved by the Washington City Council as required by law.
12. Severability. If any term or provision of this Agreement or the application thereof to either party or circumstances shall be held invalid or unenforceable, the other provisions of this Agreement, or the application of such term or provision to persons or circumstances other than those held to be invalid or unenforceable, shall not be affected thereby but shall continue to be valid and be enforceable to the fullest extent permitted by law.
13. Captions. The captions to the paragraphs hereof are for convenience of reference only and are not intended to affect the meaning of the provisions of this Agreement.
14. Counterparts. This Agreement may be signed in any number of counterparts which together shall constitute one instrument.
15. Entire Agreement. This Agreement contains the entire agreement of the parties with respect to the subject matter thereof.
16. Governing Laws. This Agreement will be construed and enforced in accordance with the laws of the State of Iowa without regard to any conflicts of law rules.

ACCEPTED AND AGREED:
Washington Chamber of Commerce, Inc.

City of Washington, Iowa

By: 

Sandra Johnson, Mayor

Its: Board President

ATTEST:

Date: 1/22/15

Illa Earnest, City Clerk

Date: _____

RESOLUTION NO. _____

A RESOLUTION ESTABLISHING NEW FUND

WHEREAS, the City Council has agreed to enter into Reimbursement Agreement for employee services with the Washington Chamber of Commerce; and

WHEREAS, the City Council would like to provide for simplified financial oversight of these arrangements:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council directs the Finance Director to create the following new fund, for the purposes designated below:

- a. 010- Chamber of Commerce Reimbursement, for the purpose of tracking employee expenses and reimbursements from the Washington Chamber of Commerce.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 3rd day of February, 2015.

ATTEST:

Sandra Johnson, Mayor

Illa Earnest, City Clerk

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, junk/trash was removed from the following listed property owners:

The property of James G. and Melanie A. Whalen at 1008 E. 3rd St. for the amount of \$125.00. Legal description (09 SMOUSES E SID ADD). Parcel Number (11-17-427-002).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 3rd day of February, 2015.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF
WASHINGTON, IOWA, BY REPLACING STOP SIGN WITH YIELD SIGN
RIDGEVIEW COURT AT TIMBER RIDGE DRIVE
(NORTHBOUND AND EASTBOUND YIELD)

BE IT ORDAINED by the Council of the City of Washington, Iowa, that the Code of Ordinances of the City of Washington, Iowa, is hereby amended as follows:

Section 1. **Delete Phrase.** Section 65.02 “Special Stops Required”, Item 254 “Ridgeview Court at Timber Ridge Drive (north-eastbound stop)” is deleted.

Section 2. **Add Phrase.** Section 65.03 “Special Yield Required” Item 56 “Ridgeview Court at Timber Ridge Drive (Northbound and Eastbound Yield) is added.

Section 3. **Repealer.** All ordinance or parts thereof in conflict with the foregoing provisions are hereby repealed.

Section 4. **Effective Date.** This ordinance shall be in effect from and after its final passage, approval, and publication as provided by law.

Passed and approved this _____ day of _____, 2015.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on first reading _____

Approved on second reading _____

Approved on third and final reading _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2015

Illa Earnest, City Clerk

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

January 30, 2015

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: Chapter 147 Ordinance Amendment- Exempt Properties

As Kevin, Steve and I have worked on preparing for the implementation of rental housing registration and inspection, we have come to the conclusion that we need to better define which properties are exempt from registration and inspection in the ordinance itself. We feel that formally adding some exemptions into the code will help to ensure consistency. While there are bound to be some oddball situations we haven't anticipated, we believe adding these exemptions into the code will allow for a good basis for determining whether any borderline examples are exempt, or whether they will be required to register and be inspected.

The exemptions we identified were:

- A. Properties with the homestead credit. This is fairly self explanatory, as this is a very good indicator of which properties are owner-occupied.
- B. Properties occupied by a close family member such as a parent or child. This also includes step-children, etc.
- C. Properties owned by a trust, where a trustee lives in the property. This is really just an alternate type of ownership situation, and more and more people are utilizing trusts for estate planning.
- D. Properties in Continuing Care Retirement Communities. This includes all of the units and structures at Halcyon House and the UP Home. Many of these are already exempt under the code as currently written, such as the cottages & condos, the assisted living apartments and the nursing homes at both sites.

Some properties may qualify under multiple exemptions, but we think these 4 areas will do a reasonable job of covering the bases, and will allow us to focus on the properties the

ordinance was intended to cover. If the Council is amenable to these changes, I would encourage you to consider 2nd reading at the February 10 workshop, so that the ordinance can be adopted at the February 17 meeting. That way, we can ensure that the mailing that we're planning to send out to all landlords and tenants about registration and inspection reflects these changes. We are planning to have that mailing out by February 20 so that people have an adequate amount of time to respond prior to the May 1 registration deadline.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 147
OF THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA

BE IT ORDAINED by the City Council that Chapter 147 of the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Paragraph.** A new Paragraph 147.08(5) is adopted as follows:

“5. Other Exempt Properties. Subject to the determination of code enforcement staff, the following types of properties are generally considered to be exempt from registration and inspection:

- A. Properties that qualify for the State of Iowa homestead property tax credit;
- B. Single-family homes or dwelling units occupied by lineal ascendants or descendants of the owner, as defined by Iowa Code Chapter 450.9;
- C. Single-family homes or dwelling units owned by a trust, in which a trustee lives in the home or dwelling unit; and
- D. Dwelling units within a Continuing Care Retirement Community zone as defined by Washington Code of Ordinances 165.14.

SECTION 2. **Renumber.** The current Paragraph 147.08(5), “Failed Inspections”, is hereby renumbered as 147.08(6).

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Severability.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2015.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2015.

City Clerk