



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE COUNCIL CHAMBERS
AT 120 E. MAIN STREET
AT 6:00P.M., TUESDAY, DECEMBER 15, 2015

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, December 15, 2015 to be approved as proposed or amended.

Consent:

1. Council Minutes 12-01-2015
2. Council Minutes 12-08-2015
3. IMWCA, Workers Comp. Premium #6, \$9,316.00
4. Fox Engineering, Reverse Osmosis Pilot Study, \$1,715.52.
5. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$7,354.50
6. Fox Engineering, Elevated Water Storage Tank, \$1,483.00
7. Fox Engineering, W. 5th Street Parallel Water Main, \$12,212.93
8. Fox Engineering, Well #6 Pump Replacement, \$4,648.00
9. Fox Engineering, Wastewater Treatment Plant, \$368.50
10. Fox Engineering, Lexington Blvd. Wastewater Pump Station Improvements, \$2,395.50
11. City of Mt. Pleasant, Reimbursement for Police Academy Training, \$8,759.17
12. Caldwell Tanks, Inc., Elevated Water Storage Tank, \$440,930.15
13. WRH Construction, Inc., Lexington Blvd Pump Station Modifications, \$40,137.50
14. Hydro Klean, Clean Sanitary Sewer Lines, \$32,765.63
15. Washington County Auditor, Regular City Election Costs, \$2,402.07
16. Casey's General Store #1624, 1002 W. Madison St., Class C Beer Permit (BC), Sunday Sales, **(renewal)**
17. Ace-N-More, 1901 E. Washington Street, Class C Beer Permit (BC), Sunday Sales, **(renewal)**
18. Department Reports

Consent - Other:

DeLong Construction, House Demolition 220 E. Jefferson Street, \$4,500.00

Claims and Financial Reports:

Claims as Presented.

Financial Reports.

SPECIAL PRESENTATION

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

NEW BUSINESS

Discussion and Consideration of Impression Custom Computers - Annual Service Agreement.

Discussion and Consideration of Engineering Task Order – South Water Tower Renovations.

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Discussion and Consideration of a Resolution Setting Strategic Priorities for 2016.

Discussion and Consideration of second reading of an Ordinance Amending the Code of the City of Washington, Iowa, Chapter 70, “Traffic Code Enforcement Procedures” – Parking Violation Fines.

Discussion and Consideration of the second reading of an Ordinance Amending the Code of the City of Washington, Iowa, Chapter 65.02 “Special Stops Required” (Sitler Drive & S. Ave. E) and (S. Ave. E & W. Tyler Street).

Discussion and Consideration of first reading of an Ordinance Amending the Code of the City of Washington, Iowa, Chapter 69, “Parking Regulations” – Snow Emergency.

Discussion and Consideration of first reading of an Ordinance Amending the Code of the City of Washington, Iowa, Chapter 69.08 “No Parking Zones” – East Van Buren Street (Case Field) (**Tabled 12-01-2015**)

DEPARTMENTAL REPORT

Police Department
City Administrator
City Attorney

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Brendan DeLong
Jaron Rosien
Kathryn Salazar
Bob Shepherd
Millie Youngquist
Russ Zieglowsky

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 12-01-2015

The Council of the City of Washington, Iowa, met in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, December 1, 2015. Mayor Johnson in the chair. On roll call present: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Absent: none.

Motion by Salazar, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, December 1, 2015 be approved as proposed. Motion carried.

Consent:

1. Council Minutes 11-17-2015
2. Council Minutes 11-24-2015
3. Veenstra & Kimm, Halcyon House Revised Site Plan Review, \$499.50
4. Veenstra & Kimm, Country Club Road Widening-Design Services, \$2,200.00
5. Veenstra & Kimm, N. 6th Ave. Reconstruction-General Services, \$42.00
6. Veenstra & Kimm, Industrial Park RISE Improvements-Design Services, \$3,183.75
7. Veenstra & Kimm, Sitler Drive Widening-Printing, \$378.00
8. Veenstra & Kimm, Sitler Drive Widening-General Services, \$1,023.50
9. Veenstra & Kimm, Court House Sewer Separation-General Services, \$569.90
10. Federation Bank, 2012 GO Bond Interest, \$750.00
11. Cedar Rapids Bank & Trust, 2006 Urban Renewal Series, \$2,008.64
12. Washington State Bank, 2013 GO Bonds, Interest, \$557.68
13. Washington State Bank, 2014 GO Bonds, Interest, \$1322.13
14. State Revolving Fund, 2011 Sewer Revenue Loan Note, Interest, \$40,395.00
15. State Revolving Fund, 2012 Sewer Revenue Loan Note, Interest, \$196,410.00
16. Kevin Olson, Professional Services, \$1,550.88
17. Washington 4-H Extension Office, 2223 250th Street, Special Class C Liquor License (BW) (Beer/Wine) (5 day license), **(new)**
18. Café Dodici, 120-122 S. Iowa Ave., Class C Liquor License (LC) (Commercial), Catering Privilege, Class B Wine Permit, Outdoor Service, Sunday Sales, **(renewal)**
19. Department Reports

Consent - Other:

DeLong Construction, Inc., Sitler Drive Widening Project, \$129,455.81.

Mayor Johnson asked that item #2 be removed from the consent agenda. The minutes of the November 24 special work session were amended to add "Ms Youngquist was sworn in at the November 17 council meeting."

Motion by Rosien, seconded by Salazar, to approve the consent agenda items 1 and 3-19. Motion carried.

Motion by Rosien, seconded by DeLong, to approve consent item 2 with the additional language of "Ms. Youngquist was sworn in as at large councilor after the resignation of Mark Kendall following adjournment of the November 17 meeting."

Motion by Rosien, seconded by Salazar, to approve payment to DeLong Construction, Inc., Sitler Drive Widening Project in the amount of \$129,455.81. Motion carried. DeLong abstained with

conflict.

Motion by Rosien, seconded by Salazar, to approve payment of claims except those for Hy-Vee. Motion carried.

Motion by Salazar, seconded by Rosien, to approve the claims for Hy-Vee. Motion carried. Zieglowsky abstained with conflict.

Mary Patterson, Chair of the Washington Historic Preservation Commission, gave council a report on the Westside Neighborhood Survey currently underway in preparation for submitting the area for designation as a historic district. She told the council that there would be a need for funds to apply for the nomination over the next two years. The amount needed would probably be \$3,000 to \$4,000. She also gave some details of the State Historic Preservation Tax Incentive Program and the Federal Historic Preservation Tax Incentives Program.

Motion by Rosien, seconded by Shepherd, to approve the report and support application for grant funds. Motion carried.

Code Enforcement Officer Merle Hagie gave council an update on nuisance abatement and Chapter 157 Nuisance Abatement.

Motion by Zieglowsky, seconded by Rosien, to approve the appointment of Brent Hinson as Deputy City Clerk retroactive to November 17, 2015. Motion carried.

Mayor Johnson announced that now is the time for the public hearing on Amending the FY16 Budget.

No written or oral objections were received.

Motion by Salazar, seconded by Shepherd, to close the public hearing. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Nays: none. Motion carried.

Motion by Salazar, seconded by Rosien, to approve the Resolution Amending FY16 Budget. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-106)**

Motion by Salazar, seconded by DeLong, to approve the first reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 65.02 "Special Stops Required" (Sitler Drive & S. Ave. E) and (S. Ave. E & W. Tyler Street). Roll call on motion: Ayes: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Nays: none. Motion carried.

After discussion, motion by Rosien, seconded by Salazar, to table the first reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 69.08 "No Parking Zones" – East Van Buren Street (Case Field). Roll call on motion: Ayes: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Nays: none. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve the first reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 70.03 "Parking Violations - Alternate" Roll call on motion: Ayes: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Nays: none. Motion carried.

Motion by Rosien, seconded by Salazar, to approve the Resolution Amending Management Services Agreement with the Washington YMCA for the Steele Family Aquatic Center and approving fee structure. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-107)**

Motion by Shepherd, seconded by Salazar, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Shepherd, Youngquist, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-108)**

The council will meet at 6:00 P.M., Tuesday, December 8, 2015 for a Special/Work Session.

Motion by Salazar, seconded by Rosien, that the Regular Session held at 6:00 P.M., Tuesday, December 1, 2015 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

Council Minutes 12-08-2015

The Council of the City of Washington, Iowa, met in Special/Work Session in the Nicola-Stoufer Room, Washington Public Library, 115 W. Washington Street, at 6:00 P.M., Tuesday, December 8, 2015. Mayor Johnson in the chair. On roll call present: DeLong, Rosien, Salazar, Shepherd, Youngquist. Absent: Zieglowsky.

Motion by Rosien, seconded by Youngquist, that the agenda for the Special/Work Session to be held at 6:00 P.M., Tuesday, December 8, 2015 be approved as proposed. Motion carried.

Presentations from the Public: none.

Council had further discussion on the pros and cons of the two Municipal Building options. No formal action was taken.

The council discussed strategic priorities for calendar years 2015 and 2016 noting priorities accomplished, those in progress, adding emphasis on inflow/infiltration reduction, and deferring completing the downtown revitalization project.

The council reviewed the debt limit and debt service levy analysis worksheets provided by the City Administrator.

Motion by Youngquist, seconded by DeLong, that the Special/Work Session held at 6:00 P.M., Tuesday, December 8, 2015 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

INVOICE

INV59906

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

DATE

12/1/2015

PAGE:

1

Washington, City of
 215 E Washington

Mbr No: 0706 Member Name:
 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

| PURCHASE ORDER NO. | CUSTOMER ID | SALES ID | SHIPPING METHOD | PAYMENT TERMS | REQ'D SHIP DATE | MASTER NUMBER |
|--------------------|-------------|--------------------------------------|-----------------|---------------|-----------------|----------------|
| | WASHI001 | AG0075 | | | | |
| QUANTITY | ITEM NUMBER | DESCRIPTION | UOM | DISCOUNT | UNIT PRICE | EXTENDED PRICE |
| 1.00 | INSTALL6 | Installment 6 - Work Comp Prem 15-16 | | | 9,316.00 | \$9,316.00 |

This invoice is due by January 1, 2016.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

| | |
|-------------|------------|
| Subtotal | \$9,316.00 |
| Bond Credit | \$0.00 |
| Misc | \$0.00 |
| Total | \$9,316.00 |



414 South 17th Street, Suite 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 39087
Date 11/30/2015

Project **342414B Reverse Osmosis Pilot Study**

Professional Services for the Period of 11/01/2015 to 11/28/2015

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|---------------------------|-----------------|------------------|--------------|--------------|----------------|
| Study & Report | 21,444.00 | 70.00 | 13,295.28 | 15,010.80 | 1,715.52 |
| Total | 21,444.00 | 70.00 | 13,295.28 | 15,010.80 | 1,715.52 |

Invoice total **\$1,715.52**

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson


Invoice number 39091
 Date 11/30/2015

Project **204515A Washington Sanitary Sewer
 Collection System Evaluation**

Professional Services for the Period of 11/01/2015 to 11/28/2015

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|---|------------------|------------------|-----------------|-----------------|-----------------|
| Data Collection & Kickoff Meeting | 5,500.00 | 65.00 | 3,025.00 | 3,575.00 | 550.00 |
| Southeast Drainage Basin Sanitary Sewer Mapping | 12,500.00 | 15.00 | 625.00 | 1,875.00 | 1,250.00 |
| Southeast Drainage Basin Sanitary Sewer Modeling | 12,000.00 | 5.00 | 600.00 | 600.00 | 0.00 |
| Southeast Drainage Basin Rehabilitation Report | 27,500.00 | 5.00 | 1,375.00 | 1,375.00 | 0.00 |
| Total | 57,500.00 | 12.91 | 5,625.00 | 7,425.00 | 1,800.00 |

| | Billed Amount |
|---|-------------------|
| Southeast Drainage Basin Smoke Testing | |
| Professional Fees | 5,554.50 |
| Phase subtotal | 5,554.50 |
| Invoice total | \$7,354.50 |

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 39063
 Date 11/30/2015

Project **342414A Washington Elevated Water Storage Tank**

Professional Services for the Period of 11/01/2015 to 11/28/2015

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|-----------------------------|-----------------|------------------|--------------|--------------|----------------|
| Preliminary Design | 26,700.00 | 100.00 | 26,700.00 | 26,700.00 | 0.00 |
| Final Design | 32,500.00 | 100.00 | 32,500.00 | 32,500.00 | 0.00 |
| Bidding & Negotiation | 10,400.00 | 100.00 | 10,400.00 | 10,400.00 | 0.00 |
| Construction Administration | 46,300.00 | 62.00 | 27,317.00 | 28,706.00 | 1,389.00 |
| Construction Staking | 2,700.00 | 100.00 | 2,700.00 | 2,700.00 | 0.00 |
| Total | 118,600.00 | 85.17 | 99,617.00 | 101,006.00 | 1,389.00 |

| | Billed Amount |
|--|-------------------|
| Resident Project Representative | |
| Professional Fees | 94.00 |
| Phase subtotal | 94.00 |
| Invoice total | \$1,483.00 |

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 39060
 Date 11/30/2015

Project **342415A Washington West 5th Street
 Parallel Water Main**

Professional Services for the Period of 11/01/2015 to 11/28/2015

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|------------------------------------|------------------|------------------|------------------|------------------|-----------------|
| Preliminary Design | 7,620.00 | 100.00 | 7,620.00 | 7,620.00 | 0.00 |
| Final Design | 13,250.00 | 100.00 | 13,250.00 | 13,250.00 | 0.00 |
| Bidding & Negotiation | 3,430.00 | 100.00 | 3,430.00 | 3,430.00 | 0.00 |
| Construction Administration | 11,980.00 | 46.00 | 2,995.00 | 5,510.80 | 2,515.80 |
| Construction Staking | 3,300.00 | 36.00 | 1,188.00 | 1,188.00 | 0.00 |
| Total | 39,580.00 | 78.32 | 28,483.00 | 30,998.80 | 2,515.80 |

| | Billed Amount |
|--|--------------------|
| Easement Acquisition Coordination | |
| Reimbursables | 180.00 |
| Outside Services | |
| A&R Land Services, Inc. | 325.00 |
| Phase subtotal | 505.00 |
| RPR Services | |
| Professional Fees | 8,436.50 |
| Reimbursables | 755.63 |
| Phase subtotal | 9,192.13 |
| Invoice total | \$12,212.93 |

Approved by:  _____



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 39061
 Date 11/30/2015

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 11/01/2015 to 11/28/2015

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|----------------|-----------------|------------------|--------------|--------------|----------------|
| Design | 6,720.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Bidding | 2,320.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total | 9,040.00 | 0.00 | 0.00 | 0.00 | 0.00 |

Study & Report
 Professional Fees

| | Billed Amount |
|----------------------|-------------------|
| Phase subtotal | 4,648.00 |
| Invoice total | \$4,648.00 |

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 39077
Date 11/30/2015

Project **204508A Washington Wastewater
Treatment Plant**

Professional Services for the Period of 11/01/2015 to 11/28/2015

| | <u>Billed Amount</u> |
|--|-------------------------------|
| Consultation - IRE Pretreatment Agreement | |
| Professional Fees | 368.50 |
| Invoice total | <u><u>\$368.50</u></u> |

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 39062
 Date 11/30/2015

Project **204514A Lexington Boulevard
 Wastewater Pump Station Improvements**

Professional Services for the Period of 11/01/2015 to 11/28/2015

| Description | Contract Amount | Percent Complete | Prior Billed | Total Billed | Current Billed |
|----------------|------------------|------------------|------------------|------------------|----------------|
| Design | 19,700.00 | 100.00 | 19,700.00 | 19,700.00 | 0.00 |
| Bidding | 1,700.00 | 100.00 | 1,700.00 | 1,700.00 | 0.00 |
| Total | 21,400.00 | 100.00 | 21,400.00 | 21,400.00 | 0.00 |

| | Billed Amount |
|------------------------------------|-------------------|
| Construction Administration | |
| Professional Fees | 770.50 |
| Outside Services | 1,625.00 |
| Phase subtotal | 2,395.50 |
| Invoice total | \$2,395.50 |

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date

The City of Mount Pleasant

INVOICE

220 W. Monroe
Mount Pleasant, IA 52641

INVOICE # 1232015
DATE: 12/3/15

Phone 319-385-1470 Fax 319-385-1466

Bill To:
City of Washington
PO Box 516
Washington, IA 52353

OK
001-6-1010-6230 May \$8,759.17
BH

| QUANTITY | DESCRIPTION | UNIT PRICE | AMOUNT |
|---------------------|---|------------|------------|
| | Reimbursement for police academy training - Benjamin Altenhofen | | \$8,759.17 |
| SUBTOTAL | | | \$8,759.17 |
| SALES TAX | | | n/a |
| SHIPPING & HANDLING | | | n/a |
| TOTAL DUE | | | \$8,759.17 |

Make all checks payable to **The City of Mount Pleasant**

Return this invoice with your payment.

If you have any questions concerning this invoice, contact City Hall at 385-1470

Ben Altstropfer

Salary 1st week (56^{hrs})
1741.60 @ 5.10 weekly 10,291.20

Iowa Law Enforcement Academy 5,834.09

Broken Arrow T-Shirt - training clothes 236.59

Meals 1,216.46
17,578.34

50% is reimbursable # 8,759.17

VEND:006050 IOWA LAW ENFORCEMENT ACADEMY

068936 10/23/2013

DATE I.D.
10/21/2013 298110

PO #

DESCRIPTION

AMOUNT

ALTENHOFEN - TRAINING

5,834.09

CHECK TOTAL

5,834.09

SAFEGUARD. 1710 USA 08/12 W115603448M

001.5 110.1.123000
RA 10/18/13

IOWA LAW ENFORCEMENT ACADEMY
STATE FISCAL OFFICE
BLDG 3535
7105 NW 70TH AVENUE
JOHNSTON, IA 50131-1824

INVOICE

INVOICE DATE: 09/30/13
INVOICE NUMBER: 298110
CUSTOMER ACCOUNT:

BILL TO:

MT PLEASANT POLICE DEPT
204 E WASHINGTON STREET
MT PLEASANT, IA 51641

State Fiscal Year: 2014
Federal Fiscal Year: 2013

| QTY | DESCRIPTION | UNIT PRICE | AMOUNT |
|---|--|------------|---------|
| 1 | 253rd Basic Level 1 Training School September 3 Through December 13, 2013 For Benjamin Altenhofen. | 5374.09 | 5374.09 |
| 1 | Manual (Printed-All Five Volumes) | 200.00 | 200.00 |
| 1 | Criminal Law/Motor Vehicle Law Handbook | 135.00 | 135.00 |
| 1 | Optional TASER Certification | 125.00 | 125.00 |
| Credits May Not Be Applied To This Invoice. | | | |
| | | TOTAL | 5834.09 |

Make all checks payable to Iowa Law Enforcement Academy

Invoice QUESTIONS contact Accounts Receivable at 515-242-5357

PAID
DEC 23

VEND:001211 BROKEN ARROW T-SHIRT

068498 08/14/2013

DATE I.D. PO #
08/12/2013 08152013

DESCRIPTION AMOUNT
B ALTENHOFEN ACADEMY SUPPLIES 236.59

CHECK TOTAL 236.59

SAFEGUARD LITHUSA 0012 101500040M

*Need check for
made out to Broken
Arrow Wear for
Ben to take to the
academy of Sept. 3*

Ron

Custom T-shirts Silk Screen Printing T-Shirt Printing Embroidery Sweatshirts

Home Contact Us About Us FAQ Login

call us 800.810.4692 M-F 8am-6pm CST

Screen Printing Services Embroidery Services Digital Printing Rhinestones Information

Share |

izes and quantities below.

Thank you for ordering.

your check to.



To the continental US



RECEIPT

Order ID : ARROW-002946
Order Date : 01 AUG 2013 15:31:30
Bill To Ship To
Company : Mount Pleasant Police Dept. Company : Mount Pleasant Police
Name : Ron Archer Name : Benjamin Altenhofen
Address : 204 E. Washington Address : 204 E. Washington St
City : Mount Pleasant City : Mount Pleasant
State : IA State : IA
Zip : 52641 Zip : 52641
Country : United States Country : United States
Email : mppolice@iowatelecom.net Phone : 3193851450

Shipping Method: FREE Shipping

| Item | Quantity | Description | Amount |
|-----------|----------|--|--------|
| ILEASFKIT | 1 | ILEA REQUIRED Spring/Fall Uniform | 236.59 |
| | | Package includes: | |
| | | 3x ILEA T-shirts | |
| | | 2x ILEA Navy T-shirt | |
| | | 3x ILEA Navy Polos | |
| | | 1x ILEA Navy Long Sleeve T-shirts | |
| | | 1x ILEA Sweatshirt | |
| | | 1x ILEA Sweatpants | |
| | | 2x ILEA Shorts | |
| | | 2x ILEA Khaki Pants | |
| | | 1x ILEA Cap - One size fits all | |
| | | 1x ILEA Stocking Cap - One size fits all | |
| | | While Tee Size: Large | |
| | | Sweatshirt Size: Large | |
| | | Short Size: Medium | |
| | | Sweatpant Size: Medium | |
| | | Navy Tee Size: Large | |
| | | Navy LS Tee Size: Large | |
| | | Pants Size: W 34"-L 34" | |
| | | Polo Size: Large | |

Subtotal 236.59
Tax Rate 6.00%
Tax 0.00
Shipping/Handling 0.00
Total \$236.59

Customer Service BrokenArrowWear.com
Phone: 515-251-6999
Email: info@brokenarrowwear.com

AUG 14

- Make an Online Payment
- Check Order Status
- Custom Labeling Program
- Special Account Application
- Visit Our Showroom

Broken Arrow Showroom
4133 Merle Hay Road
Des Moines, Iowa 50310 USA
Phone: 515.251.6999
Toll Free: 800.810.4692

Showroom Hours
Monday-Friday: 8am-6pm
Central Time

253RD BASIC LEVEL I TRAINING SCHOOL
 "ATTACHMENT A"
 IOWA LAW ENFORCEMENT ACADEMY

08-5-110.1.1230
RA 8/6/13
Academy meals

Person Invited: BENJAMIN ALTENHOFEN

Dates of School: Physical fitness testing, August 12, 2013, from 1:30 p.m. to 4:00 p.m., held at Lied Recreation Center, located at Beach Road, Iowa State University, Ames, Iowa.
 September 3 through December 13, 2013, Iowa Law Enforcement Academy. Classes will not be held Monday, September 2, 2013, in observance of Labor Day or Wednesday, November 27 through Friday, November 29, 2013 for Thanksgiving.

MATERIALS ENCLOSED WHICH MUST BE COMPLETED AND RETURNED TO THE IOWA LAW ENFORCEMENT ACADEMY BY FRIDAY, AUGUST 30, 2013:

- Registration Form
- Iowa Law Enforcement Academy Report of Medical Examination
- Release from Liability and Assumption of Risk Agreement
- Verification of Employment
- Fingerprint clearance from the Division of Criminal Investigation and the Federal Bureau of Investigation

INFORMATION MATERIALS ENCLOSED:

1. Map of Camp Dodge Area
2. Instructions for Entrance to Camp Dodge
3. Map of Iowa State University
4. Pre-Enrollment Instructions and Information for Students
5. Basic School Payment and Refund Schedule
6. ILEA Required Athletic, Practical & Classroom Clothing Order Information Sheet (Broken Arrow)

MEAL COSTS:

Non-certified ILEACP/First Responder/EMT meal fee: \$1216.46
 Certified ILEACP/First Responder/EMT meal fee: \$1153.06
(Prepaid to Treat America. Mail to Treat America at c/o ILEA, P.O. Box 130, Johnston, Iowa 50131-0130.)

TUITION, LODGING, AND TRAINING SUPPLIES FEE:

| | | | | |
|---|--------|------|---------------------------|-------------------|
| VEND: 011803 TREAT AMERICA FOOD SERVICE | | | | 068562 08/14/2013 |
| DATE | I.D. | PO # | DESCRIPTION | AMOUNT |
| 08/10/2013 | 081413 | | POLICE REG. BEN ALTENOFEN | 1,216.46 |

CHECK TOTAL 1,216.46



Contractor's Application for Payment No. FOUR (04)

| | |
|--|---|
| Application Period 09/30/2015 TO 11/30/2015 | Application Date 11/30/2015 |
| To (Owner) City of Washington, Iowa | Via (Engineer) FOX Engineering Associates, Inc. |
| Project 500,000 Gallon Elevated Water Storage Tank | Contractor's Project No. E-8351 |
| Contract CALDWELL TANKS, INC | Engineer's Project No. 3424-14A |

**Application For Payment
Change Order Summary**

| Approved Change Order Number | Additions | Deductions |
|------------------------------------|-----------|------------|
| | | |
| | | |
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| | | |
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| | | |
| | | |
| | | |
| | | |
| | | |
| TOTALS | | |
| NET CHANGE BY CHANGE ORDERS | | |

1. ORIGINAL CONTRACT PRICE \$ 51,434,000.00
2. Net change by Change Orders \$
3. Current Contract Price (Line 1 ± 2) \$ 51,434,000.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates) \$ 5916,125.00
5. RETAINAGE:
 - a. 5% X 5916,125.00 Work Completed \$ 445,806.25
 - b. X Stored Material \$ 445,806.25
 - c. Total Retainage (Line 5.a + Line 5.b) \$ 891,612.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c) \$ 429,388.60
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$ 440,930.15
8. AMOUNT DUE THIS APPLICATION \$ 564,481.25
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above) \$ 564,481.25

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

| | |
|----------------------------|------------------|
| Contractor's Signature | Date: 11/30/2015 |
|----------------------------|------------------|

Payment of \$ 440,930.15
(Line 8 or other - attach explanation of the other amount)

is recommended by: S. B. BAKER, P.E. 12/7/2015
(Engineer) (Date)

Payment of \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Date)
(Owner)

Approved by: _____ (Date)
Funding or Financing Entity (if applicable)



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. _____

| | | | |
|---|--|------------------|---------------------------------|
| Application Period | Schedule of Values | Application Date | 11/30/2015 |
| To (Owner): City of Washington, Iowa | From (Contractor): WRH Construction, Inc. | Via (Engineer): | FOX Engineering Associates, Inc |
| Project: Lexington Blvd Pump Station Modifications | Contract: | | |
| Owner's Contract No.: | Contractor's Project No.: | 1153 | Engineer's Project No.: |
| | | | 2045-14A |

Application For Payment
Change Order Summary

| Approved Change Orders | | |
|--------------------------------|-----------|------------|
| Number | Additions | Deductions |
| | | |
| | | |
| | | |
| | | |
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| | | |
| | | |
| | | |
| | | |
| TOTALS | | |
| NET CHANGE BY CHANGE ORDERS | | |

| | | |
|--|----|--------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$178,000.00 |
| 2. Net change by Change Orders..... | \$ | |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | \$178,000.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... | \$ | \$42,250.00 |
| 5. RETAINAGE: | | |
| a. 5% X <u>542,250.00</u> Work Completed..... | \$ | \$2,112.50 |
| b. 5% X _____ Stored Material..... | \$ | |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$ | \$2,112.50 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ | \$40,137.50 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$40,137.50 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... | \$ | \$140,236.70 |


Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective



Contractor Signature

By: Kurt Reihmann Date: 11/30/2015

Payment of \$ 40,137.50
(Line 8 or other - attach explanation of the other amount)

is recommended by: R.J. BAKER, P.E. 12/11/2015
(Engineer) (Date)

Payment of \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by _____
Funding or Financing Entity (if applicable) (Date)



333 N.W. 49th Place
 Des Moines, Iowa 50313
 (515) 283-0500/Fax (515) 283-0505

Invoice

| | |
|------------|-----------|
| DATE | INVOICE # |
| 11/30/2015 | 53708-1 |

Please Pay From This Invoice

Customer Number: CITY0210

| |
|---|
| BILL TO |
| City of Washington PO Box 516 Washington IA 52353 |

| |
|---|
| SHIP TO |
| City of Washington Washington IA 52353 |

| P.O. NUMBER | TERMS | REP | SHIP | DUE DATE |
|-------------|--------|-----|------------|------------|
| VERBAL | Net 30 | CS | 11/17/2015 | 12/30/2015 |

| QUANTITY | U OF M | DESCRIPTION | PRICE EACH | AMOUNT |
|----------|--------|-------------|------------|--------|
|----------|--------|-------------|------------|--------|

10/5/15 - 11/17/15 Work authorized by J.J. Bell. Clean sanitary sewer lines around town.

| | | | | |
|-----------|------|--|--------|-------------|
| 33,779.00 | Foot | Sanitary Sewer Cleaning 8" to 24" Pipe | \$0.97 | \$32,765.63 |
|-----------|------|--|--------|-------------|

Thank you! We appreciate your business!

| | |
|---------------------|--------------------|
| Misc | \$0.00 |
| Shipping & Handling | \$0.00 |
| Tax | \$0.00 |
| Total | \$32,765.63 |

SERVICE CHARGE: 1 1/2% PER MONTH (ANNUAL RATE OF 18%) ON PAST DUE BALANCES.

INVOICE

| |
|---|
| Illa Earnest Washington City Clerk PO Box 516 Washington, IA 52353 |
|---|

Remit to:

WASHINGTON COUNTY AUDITOR
PO BOX 889
WASHINGTON, IOWA 52353

Date: November 24, 2015

| DESCRIPTION | AMOUNT | BALANCE |
|---|-------------------|-------------------|
| Regular City Election Costs – November 3, 2015 | | |
| Washington Evening Journal - publications | \$ 322.80 | |
| Adkins – programming/printing ballots | 1,042.03 | |
| Auditor - supplies/postage/mileage/printing registers | 351.67 | |
| Election officials – wages/mileage | <u>1,486.26</u> | |
| TOTAL | \$3,202.76 | |
| Washington County pro-rata share for public measure: \$800.69 | | |
| City of Washington pro-rata share – BALANCE DUE | | \$2,402.07 |
| sm | | |

Applicant License Application (BC0020351)

| | | | |
|--------------------------------|------------------------------------|----------------|--|
| Name of Applicant: | <u>Casey's Marketing Company</u> | | |
| Name of Business (DBA): | <u>Casey's General Store #1624</u> | | |
| Address of Premises: | <u>1002 West Madison</u> | | |
| City | <u>Washington</u> | County: | <u>Washington</u> Zip: <u>5235300</u> |
| Business | <u>(319) 863-9040</u> | | |
| Mailing | <u>PO Box 3001</u> | | |
| City | <u>Ankeny</u> | State | <u>IA</u> Zip: <u>500218045</u> |

Contact Person

| | | | |
|---------------|---|--------------|------------------------------------|
| Name | <u>Michelle Rogness, Store Operations</u> | | |
| Phone: | <u>(515) 446-6728</u> | Email | <u>michelle.rogness@caseys.com</u> |

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 01/08/2016

Expiration Date: 01/14/2016

Privileges:

Class C Beer Permit (BC)

Status of Business

| | | | |
|-----------------------------|------------------------------------|----------------------------|-------------------|
| BusinessType: | <u>Publicly Traded Corporation</u> | | |
| Corporate ID Number: | <u>184278</u> | Federal Employer ID | <u>42-1435913</u> |

Ownership

Michael Richardson

First Name: Michael **Last Name:** Richardson
City: Pleasant Hill **State:** Iowa **Zip:** 50327
Position: President
% of Ownership: 0.00% **U.S. Citizen:** Yes

42-0935283 Casey's General

Stores, Inc
First Name: 42-0935283 **Last Name:** Casey's General Stores, Inc
City: Ankeny **State:** Iowa **Zip:** 50021-804
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** No

Robert C. Ford

First Name: Robert C. **Last Name:** Ford
City: Dallas Center **State:** Iowa **Zip:** 50063
Position: Vice President
% of Ownership: 0.00% **U.S. Citizen:** Yes

Applicant License Application (BC0029303)

| | | |
|--|------------------------------------|--------------------------|
| Name of Applicant: <u>C & H Jones, Inc.</u> | | |
| Name of Business (DBA): <u>ACE-N-MORE</u> | | |
| Address of Premises: <u>1901 EAST WASHINGTON STREET</u> | | |
| City <u>Washington</u> | County: <u>Washington</u> | Zip: <u>52353</u> |
| Business | <u>(319) 653-6700</u> | |
| Mailing | <u>1901 EAST WASHINGTON STREET</u> | |
| City <u>Washington</u> | State <u>IA</u> | Zip: <u>52353</u> |

Contact Person

| | |
|-------------------------------------|---|
| Name <u>Holly Jones</u> | |
| Phone: <u>(319) 653-6700</u> | Email <u>holly.ace@iowatelecom.net</u> |

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 01/12/2015

Expiration Date: 01/11/2016

Privileges:

- Class C Beer Permit (BC)
- Sunday Sales

Status of Business

| | |
|--|--|
| BusinessType: <u>Privately Held Corporation</u> | |
| Corporate ID Number: <u>367213</u> | Federal Employer ID <u>26-3659446</u> |

Ownership

Holly Jones

First Name: Holly **Last Name:** Jones
City: Washington **State:** Iowa **Zip:** 52353
Position: President
% of Ownership: 50.00% **U.S. Citizen:** Yes

Craig Jones

First Name: Craig **Last Name:** Jones
City: Washington **State:** Iowa **Zip:** 52353
Position: secretary
% of Ownership: 50.00% **U.S. Citizen:** Yes

Insurance Company Information

| |
|---------------------------|
| Insurance Company: |
|---------------------------|

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

**WWTP report
December 15, 2015
Council Meeting**

- **After hour alarm and dog call outs –**
 - 26th WWTP alarm, high water alarm, 11:30 p.m. Jason
 - 28th WWTP alarm, decanter #1 VFD fault, 6:50 p.m. Delen
 - 29th WWTP alarm, decanter #4 VFD fault, 3:27 a.m. Delen
 - 30th WWTP alarm, decanter #1 VFD fault, 5:35 p.m. Fred
 - 1st WWTP alarm, decanter #4 VFD fault, 10:24 p.m. Fred
 - 2nd WWTP alarm, decanter #1 VFD fault, 4:24 a.m. Fred
 - 2nd WWTP alarm, decanter #4 VFD fault, 5:37 p.m. Fred
 - 6th WWTP alarm, decanter #1 VFD fault, 4:28 a.m. Fred
 - 9th WWTP alarm, decanter #4 VFD fault, 10:35 p.m. Fred

- **Dept Head meetings –** I attended the meeting on the 1st & 8th.

- **SBR decanter VFD faults –** Jason replaced the decanter drive motors on decaners #1 and #4 on 12-2-15. We hoped that would stop the VFD faults. That seemed to slow them down but still had a few. We had contacted JETCO, too. Dustin of JETCO finally called me back on the 10th and then showed up at the WWTP. Dustin made some internal changes to the VFD's. I guess time will tell if changes made to the VFD's will help stop the faults. Dustin also addresses a few other control issues we were having while he was here.

- **Iowa Grow, Inc (IGI) –** Gilbert and crew started pumping out the east EQ basin on December 7, 2015. Gilbert and crew will finish up the bio-solids projects later today (12-11-15). Gilbert and Randall Martin worked out a deal so Gilbert could use the contents of the new bio-solids storage basin to thin the thick solids being removed from the east EQ.

- **Iowa Renewal Energy (IRE) –** IRE stopped discharging to the City collection system on 11-10-2015 after their results were found to be in violation of the pretreatment agreement they have with the City.

- **Lexington lift station improvements –** WRH poured new concrete pads for the new control panel and generator. WRH hasn't done any work at the lift station the last couple of weeks.

- **Plugged line on Digester #1 –** The sludge transfer line on digester #1 was plugged. We got the line open on 12-3-15.

- **Delen-** He completed the National Animal Control and Humane Officer (NACHO) level II training class on December 4, 2015. Delen is now a nationally certified animal control officer.

**Fred E. Doggett
12/11/2015 2:45 PM**

Washington Volunteer Fire Department
December 9, 2015

October Fires

| | |
|--------------------|---------|
| 4 City fires | 620.00 |
| 1 rural fires | 850.00 |
| 0 Drill | .00 |
| 5 fires and 1drill | 1470.00 |

Sandy Lovetinsky talked about the Elf program

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Zach Thomas made a motion to pay all bills against the department. Seconded by Zach Morrison.

Motion passed

Communication: Tom Tanner the department for helping with Jody and helping move her.

Committees; Social ; snacks after meeting. Cinnamon rolls made by Sandy Lovetinsky.

Pancake Day is January 13,2016. Tickets handed out.

Xmas party 12-19-15 at 4:00

Christmas party at Ron Armstrong's December 13 at 5:30.

We need application for new members.

Rescue meeting

Old Business; County meeting was at Brighton Nov. 24.

Delongs demoed old house south of fire station the week of Nov. 16. Next house after 1st of the year

Steve Genk has a house to use for training.

New business: Station update the council is trying to figure out which way to go.

Working on getting 1st responders set up.

Emt class at Kirkwood

New Truck chassis was built last week.

Pipeline Meeting Feb. 16 at Mt. Pleasant at 6:00pm.

Elections: Bill Wagner made a motion to keep all officers except 1st Asst. 2nd by Jerry Guengerich.

Motion passed. Chief Tom Wide, 2nd Asst. Jim Williams, Sec. Tom Beauchamp.

1st. asst. vote between Craig Rembold and Randy Tisor was close won by Craig.

Aerial went to Breda for repairs Nov. 5&6.

Tom Wide is working on ISO rating for County .

Everyone needs to get direct deposit.

discussion of calls:

No other business, roll call taken meeting adjourned.

Secretary

Tom Beauchamp

Maintenance and Construction Report

11/21/15-12/4/15

STREETS: M/C Personnel plowed 5-6 inches of snow for the first time of the year. Personnel hauled away all the piles of snow from downtown and the area cul-de-sacs. The street sweeper was in operation and made it around the town. The leaf vac crew continued once again and made it around the town but will continue through the week of Dec 7-11 before concluding after one more round is completed. Personnel cold mixed a few areas including previous excavations.

WATER DISTRIBUTION: M/C Personnel shut off 16 water boxes for nonpayment, one had to be repaired and one is still off. Personnel repaired a water bow (rod) at 1325 West 5th St.

SEWER COLLECTION: M/C Personnel assisted with smoke testing in the SE basin with Fox Eng staff, beginning in the north part of the basin (or upstream). Personnel have also been televising the SE basin, and are nearly completed with just a few blocks left and nearly 39,000 ft of sewer main televised thus far. There were a few areas of sewer service issues resulting from the rainfall over the long holiday weekend, these were checked on as the calls came in, sewer mains were running normal. Personnel supplied parts for G&R Miller's on a sewer service that was hit during fiber optic installation, 315 West 3rd St, but was actually hooked into the sewer on North Ave C where the alley is located.

STORM SEWER COLLECTION: M/C Personnel cleared intakes a couple times with rain and melting snow.

MECHANIC/SHOP: M/C Personnel serviced-leaf vac (welded the frame and installed a safety switch), #302 (frame issues), #104 (fuel pump and fuel filter), #611 (installed a 735 poly tank for brine and plumbed), #117 (installed a radiator and transmission fluid), PD 79 (headlights, reroute signal lights and rust proof) and PD 97 (rotate tires).

OTHER: M/C Personnel responded to 47 One Call Locates. The yard waste route has concluded except for storm damage that will continue until December 11. Zach W, Parker T and Jacob B were all successful with their first Water Distribution Grade 1 exam.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Elm Grove & Woodlawn Cemeteries

Council Report for November 2015

By Nicholas Duvall

We mowed Elm Grove and Woodlawn the last time for the year. We have been mulching trees around Elm Grove. We located all survey pins and flagged out for winter, so they are easier to find with snow on the ground. We put up 5 rolls of snow fence to help control the snow at Elm Grove. The last seasonal worker is now off for the winter. He will come back around the beginning of April. We plowed snow at the airport once and cemetery twice. We also worked on snowplow equipment for several days getting it ready for the season. We replaced some lighting in our storage shed with LEDs to help us cut down our electricity usage.

We have had 8 funerals at Elm Grove this month. This brings our total for the calendar year to 80. This month we plan to continue with services, and plowing snow. As time allows, I will also be going thru the mowing equipment and servicing and repairing the mowers so they are ready for spring. We will also be working on records updating as time allows.

Elm Grove & Woodlawn Cemeteries

Council Report for October 2015

By Nicholas Duvall

We mowed Elm Grove and Woodlawn three times each during October. We have been mulching trees around Elm Grove. We worked on some trouble spots at Woodlawn in the driveways. We also started cleaning up the fence area along the North and West sides of Woodlawn. We also removed some dead trees and stumps. We settled recent graves and seeded them. We have finished fall herbicide applications to the grass in both cemeteries.

We have had 3 funerals at Elm Grove this month. This brings our total for the calendar year to 72. This month we plan to continue with services, settle and seed graves, mulching, tree trimming, and mowing and trimming. We will also be working on records updating as time allows.

DeLong Construction, Inc.
1320 North 8th Avenue
PO Box 488
Washington, IA 52353
(319) 653-3334

Invoice: 1516

Sold to
City of Washington
215 E. Washington
Washington, IA 52353

Ship to
2015 Misc. Projects

| <u>Account</u> | <u>P.O. Num</u> | <u>Ship Via</u> | <u>Ship Date</u> | <u>Terms</u> | <u>Invoice Date</u> | <u>Page</u> |
|----------------|-----------------|-----------------|------------------|--------------|---------------------|-------------|
| CITYWASH | | | | Net 30 | 11/30/15 | 1 |

| <u>Item</u> | <u>Quantity</u> | <u>Description</u> | <u>Unit Price</u> | <u>Extended Price</u> |
|-------------|-----------------|---|-------------------|-----------------------|
| | 1 | House demolition on 11/16/15 and 11/18/15. Backfill existing basement with clay. | 4,500.00 | 4,500.00 |

Subtotal 4,500.00

Total \$4,500.00

| | | | |
|--------------------------|--|------------------------------|------------------|
| POLICE | ALLIANT ENERGY | SERVICE | 172.90 |
| | ARNOLD MOTOR SUPPLY | SUPPLIES | 31.60 |
| | CUSTOM IMPRESSIONS INC | SHIPPING | 93.50 |
| | GALLS LLC | UNIFORMS | 663.60 |
| | I TECH TECHNOLOGY EXPERTS | USB-GPS RECEIVERS | 83.98 |
| | MEDIACOM | INTERNET SERVICE | 109.95 |
| | MOORE'S BP AMOCO INC | TOWING/STORAGE/FUEL/CAR WASH | 358.33 |
| | QUILL | SUPPLIES | 38.95 |
| | STANARD & ASSOCIATES INC | TESTS | 172.00 |
| | ULTRAMAX | SUPPLIES | 906.00 |
| | USPCA | MEMBERSHIP- ADAM & SORRELL | 100.00 |
| | WASH CO AUDITOR | DECEMBER COMMUNICATIONS | 19,308.42 |
| | WASHINGTON NOON KIWANIS CLUB | MEALS AND DUES | 155.25 |
| | WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 374.26 |
| | | TOTAL | 22,568.74 |
| | FIRE | ACE-N-MORE | SUPPLIES |
| ALLIANT ENERGY | | SERVICE | 345.81 |
| ARNOLD MOTOR SUPPLY | | SUPPLIES | 377.00 |
| BUSINESS RADIO SALES INC | | BATTERIES | 171.10 |
| EMC | | POWER UNIT | 143.40 |
| FELD FIRE | | SUPPLIES | 418.00 |
| TOYNE INC | | PARTS AND REPAIRS | 3,197.65 |
| VISA | | MEALS AND LODGING | 330.39 |
| | | TOTAL | 5,023.34 |
| DEVELOP SERV | | ACE-N-MORE | SUPPLIES |
| | BRUNS, DAVID | MILEAGE REIMBURSEMENT | 43.13 |
| | CCP INDUSTRIES | WINTER JACKETS | 229.51 |
| | CLERK OF COURT | R. STOCKER MUNICIPAL INFRA | 85.00 |
| | KALONIAL TREE SERVICE | TREE & STUMP REMOVAL | 4,455.00 |
| | MARIE, LINDA | EMBROIDERY | 54.00 |
| | | TOTAL | 4,878.63 |
| LIBRARY | ACE-N-MORE | SUPPLIES | 5.99 |
| | ALLIANT ENERGY | ALLIANT ENERGY | 1,632.65 |
| | AMAZON | SUPPLIES | 401.09 |
| | BAKER & TAYLOR | BOOKS | 827.17 |
| | CINTAS CORP LOC. 342 | SERVICE | 48.14 |
| | DEMCO | BOOK SUPPLIES | 70.24 |
| | GALE/CENGAGE LEARNING | WESTERNS | 36.34 |
| | HY-VEE | PROGRAMMING SUPPLIES | 110.59 |
| | I TECH TECHNOLOGY EXPERTS | UPS BATTERY | 310.99 |
| | J & S ELECTRONIC BUSINESS SYSTEMS, INC | COPIER CONTRACT | 265.21 |
| | MEDIACOM | SERVICE | 306.10 |
| | OFFICE EXPRESS | SUPPLIES | 207.63 |
| | RECORDED BOOKS LLC | AUDIO BOOKS | 141.30 |
| | SITLER'S ELECTRIC | BULBS | 48.75 |
| | STAPLES ADVANTAGE | SUPPLIES | 116.66 |
| | VISA | POSTAGE, SUPPLIES | 225.37 |
| | WASH CHAMBER OF COMMERCE | ALIVE AFTER FIVE | 30.00 |
| | | TOTAL | 4,784.22 |
| PARKS | ACE-N-MORE | SUPPLIES | 172.88 |
| | ALLIANT ENERGY | SERVICE | 1,423.16 |
| | ARMSTRONG HTG INC. | SERVICE | 5.15 |
| | KING'S MATERIAL INC. | SUPPLIES | 880.00 |
| | LIBERTY DOORS INC. | SHELTER DOORS | 3,504.00 |

| | | |
|--|-------------------|-----------------|
| UNITY POINT CLINIC-OCCUPATIONAL MEDICI | DRUG TESTING | 37.00 |
| WASHINGTON RENTAL | GAS & OIL MIXTURE | 14.10 |
| WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 104.08 |
| | TOTAL | 6,140.37 |

CEMETERY

| | | |
|--------------------------------|----------------------|-----------------|
| ACE-N-MORE | SUPPLIES | 207.17 |
| ALLIANT ENERGY | SERVICE | 106.24 |
| ARNOLD MOTOR SUPPLY | SUPPLIES | 33.77 |
| CERTIFIED LABORATORIES | WINTER FUEL ADDITIVE | 414.50 |
| FUTURE LINE TRUCK EQUIPMENT | SNOW PLOW PARTS | 917.90 |
| WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 129.36 |
| | TOTAL | 1,808.94 |

FINAN ADMIN

| | | |
|--------------------------------|-------------------------|------------------|
| ALLIANT ENERGY | SERVICE | 807.41 |
| CINTAS CORP LOC. 342 | RUG & TOWEL SERVICE | 130.75 |
| CREDIT BUREAU OF WASH | CREDIT REPORTS | 140.00 |
| CUSTOM IMPRESSIONS INC | COUNCIL SIGN | 19.35 |
| EMC | POWER UNIT | 143.40 |
| FAREWAY STORES | SUPPLIES | 44.38 |
| GOOGLE INC | MONTHLY SERVICE | 212.50 |
| IMPRESSIONS COMPUTERS, INC | SERVICE | 225.00 |
| MEDIACOM | INTERNET SERVICE | 109.95 |
| OFFICE EXPRESS | TONER | 305.99 |
| QUILL | SUPPLIES | 54.25 |
| WASH COUNTY MINIBUS | LOST FOR DEC./NOV RECON | 26,421.67 |
| WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 1,395.20 |
| | TOTAL | 30,009.85 |

AIRPORT

| | | |
|--------------------------------|--------------------|-----------------|
| ACE-N-MORE | SUPPLIES | 4.99 |
| ALLIANT ENERGY | SERVICE | 119.35 |
| ERPELDING, KEVIN | MEAL REIMBURSEMENT | 46.78 |
| JAMIESON, JEAN | CLEANING | 247.00 |
| MIKE'S LAWN CARE | SNOW REMOVAL | 27.00 |
| RINNER, DONNA | VERTICAL BLINDS | 780.00 |
| ROE, MIKE | REIMB | 142.60 |
| SITLER'S SUPPLIES INC. | LED LIGHTS | 1,620.00 |
| VETTER'S INC-CULLIGAN WATER | WATER | 24.35 |
| WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 173.55 |
| | TOTAL | 3,185.62 |

ROAD USE

| | | |
|--|-------------------------|-----------------|
| ACE-N-MORE | SUPPLIES | 703.76 |
| ADVANCED RADIATOR, INC. | RADIATOR | 716.73 |
| ARNOLD MOTOR SUPPLY | SUPPLIES | 665.28 |
| BARRON MOTOR SUPPLY | SUPPLIES | 19.98 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | 247.90 |
| COBB PETROLEUM | FUEL | 108.00 |
| GIERKE ROBINSON CO., INC | SUPPLIES | 480.10 |
| GILLUND ENTERPRISES | SUPPLIES | 126.77 |
| GREINER DISCOUNT TIRES | TIRES | 3,378.00 |
| HIWAY SERVICE CENTER | SUPPLIES | 34.60 |
| JET PHYSICAL THERAPY | PRE-EMPLOYMENT PHYSICAL | 100.00 |
| KIMBALL MIDWEST | SUPPLIES | 438.35 |
| KRIS ENGINEERING INC | SUPPLIES | 206.54 |
| MOSE LEVY CO INC | METAL AND TUBES | 464.70 |
| THOMPSON TRUCK AND TRAILER INC. | PARTS | 335.86 |
| TIFCO INDUSTRIES | SAFETY SUPPLIES | 327.08 |
| UNITY POINT CLINIC-OCCUPATIONAL MEDICI | DRUG TESTING | 37.00 |
| WASHINGTON LUMBER | LUMBER & SUPPLIES | 62.85 |
| | TOTAL | 8,453.50 |

STREET LIGHTING

| | | |
|----------------|----------------|----------|
| ALLIANT ENERGY | ALLIANT ENERGY | 9,405.81 |
|----------------|----------------|----------|

| | | | |
|----------------------|---------------------------------------|----------------------------|------------------|
| | | TOTAL | 9,405.81 |
| TIF 3C | WASHINGTON STATE BANK | TIF PMT | 4,654.70 |
| | | TOTAL | 4,654.70 |
| TIF 7 | WASHINGTON PRESERVATION, LLC | LLC TIF REBATE | 779.26 |
| | | TOTAL | 779.26 |
| HOUSING REHAB | SMITH, ROBERT K | DOWN PYMT FOR 420 W 6TH | 1,000.00 |
| | | TOTAL | 1,000.00 |
| LIBRARY GIFT | AMAZON | SUPPLIES | 25.46 |
| | BAKER & TAYLOR | BOOKS | 94.01 |
| | FAREWAY STORES | TAB PROGRAM | 28.46 |
| | VISA | POSTAGE, SUPPLIES | 180.15 |
| | | TOTAL | 328.08 |
| WATER PLANT | ACE-N-MORE | SUPPLIES | 127.84 |
| | ALLIANT ENERGY | SERVICE | 14,890.89 |
| | ARMSTRONG HTG INC. | SERVICE | 728.48 |
| | ARNOLD MOTOR SUPPLY | SUPPLIES | 24.82 |
| | CARROLL, SUSAN | MILEAGE REIMB | 16.68 |
| | HARN R/O SYSTEMS INC. | RO SYSTEM PILOT LEASE | 1,599.00 |
| | JENNINGS, ELAINE | MILEAGE REIMBURSEMENT | 14.38 |
| | VISA | MEALS | 11.00 |
| | WATER SOLUTIONS UNLIMITED | CHEMICALS | 3,560.65 |
| | WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 93.94 |
| | | TOTAL | 21,067.68 |
| WATER DIST | ACE-N-MORE | SUPPLIES | 194.31 |
| | ALLIANT ENERGY | SERVICE | 36.04 |
| | ARNOLD MOTOR SUPPLY | SUPPLIES | 262.44 |
| | BRINNING, JACOB | MEAL REIMB | 29.10 |
| | BROWN SUPPLY CO | SOCKET SET | 110.00 |
| | CENTRAL IOWA DISTRIBUTING | SUPPLIES | 443.90 |
| | CERTIFIED LABORATORIES | SUPPLIES | 510.70 |
| | COBB PETROLEUM | FUEL | 79.72 |
| | DETROIT INDUSTRIAL TOOL | SAFETY GLASSES | 122.96 |
| | FUTURE LINE TRUCK EQUIPMENT | PARTS | 82.64 |
| | GRAINGER | EXHAUST FAN | 1,085.00 |
| | HIWAY SERVICE CENTER | SUPPLIES | 13.25 |
| | IOWA ONE CALL | SERVICE | 114.30 |
| | KLEESE, TIM | BOOT REIMBURSEMENT | 100.00 |
| | TURNER, PARKER | MEAL REIMBURSEMENT | 33.93 |
| | UTILITY EQUIPMENT CO | PARTS | 4,013.62 |
| | WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 90.21 |
| | | TOTAL | 7,322.12 |
| SEWER PLANT | ALLIANT ENERGY | SERVICE | 247.09 |
| | ARMSTRONG HTG INC. | SERVICE | 37.50 |
| | ARNOLD MOTOR SUPPLY | SUPPLIES | 43.54 |
| | CENTRAL IOWA DISTRIBUTING | CLEANER-LAB BLDG | 54.00 |
| | ELECTRICAL ENGINEERING & EQUIPMENT CO | BI-ANNUAL GENERATOR PM CON | 2,254.00 |
| | E-Z SALES AND ENGINEERING | GAS PUMP REPAIRS | 498.98 |
| | HACH COMPANY | NEW LAB EQUIPMENT | 5,567.39 |
| | NBS CALIBRATIONS | SERVICE SCALE | 167.00 |
| | UNITED LABORATORIES | LIFT STATION MAINTAINER | 563.40 |
| | USA BLUEBOOK | SUPPLIES | 120.71 |
| | VISA | SUPPLIES, MEALS | 187.97 |
| | WINDSTREAM IOWA COMMUNICATIONS | TELEPHONE SERVICE | 305.59 |
| | | TOTAL | 10,047.17 |

SEWER COLLECT

ACE-N-MORE
ALLIANT ENERGY
ARNOLD MOTOR SUPPLY
CHEMSEARCH
FUTURE LINE TRUCK EQUIPMENT
G & R MILLER CONSTRUCTION
GRAINGER
GREINER DISCOUNT TIRES
MIDWEST WHEEL
MURPHY, KEITH
TRANS IOWA EQUIPMENT
USA BLUEBOOK
UTILITY EQUIPMENT CO
WINDSTREAM IOWA COMMUNICATIONS

SUPPLIES 29.95
SERVICE 617.96
SUPPLIES 113.63
SUPPLIES 990.00
PARTS 82.64
SUPPLIES 34.95
EXHAUST FAN 2,000.00
TIRE AND REPAIR 29.45
LED BEACON 80.95
CROP DAMAGES 1,380.00
SWITCHES 277.08
PLUGS 1,092.59
PIPES AND FITTINGS 739.72
TELEPHONE SERVICE 90.20
TOTAL 7,559.12

ANIMAL CONTROL

ACE-N-MORE
VISA

SUPPLIES 39.99
SUPPLIES, MEALS 9.86
TOTAL 49.85

SANITATION

DE BOEF GRINDING
RECYCLING SERVICES AGENCY

BRUSH PILE & YARD WASTE 1,587.50
RECYCLING DECEMBER 1,395.83
TOTAL 2,983.33

TOTAL 152,050.33

CITY OF WASHINGTON, IA
VISA Card Charges - 2015

CLAIMS REPORT 12/15/2015

SEWER PLANT
WALMART - SUPPLIES/PRINTER CARTRIDGE
BAR LOUIE ZONE ROS - MEALS FOR DELEN TRIP TO KANSAS CITY
TARGET - MEALS FOR DELEN TRIP TO KANSAS CITY
FIORELLAS JACK STACK - MEALS FOR DELEN TRIP TO KANSAS CITY
MINSKYS PIZZA BARRY RD - MEALS FOR DELEN TRIP TO KANSAS CITY

63.76
25.08
37.23
32.57
29.33

SANITATION
WALMART - MOUSE TRAPS

9.86

9.86

187.97

LIBRARY
SUN*PUBLISHING COMPANY - MAGAZINE
ENDICIA FEES - POSTAGE FEE
WALMART - PROGRAM SUPPLIES
WALMART - PROGRAM SUPPLIES
FABRIC AND FABRIC RELATED - AWNING REPAIR
USPS - STAMPS

42.00
9.95
36.53
8.99
29.90
98.00

LIBRARY GIFT
PIER 1 IMPORTS - LOUNGER - ALLIANT GRANT FOR JUV ROOM

180.15

180.15

225.37

FIRE - ALL EXPENSES ARE FOR ARIAL TRUCK REPAIR
GLIDDEN COUNTRY STR - DIESEL FUEL FOR TRUCK
GLIDDEN COUNTRY STR - DIESEL FUEL FOR TRUCK
CARROLLTON INN - LODGING FOR TRUCK REPAIR
CASEYS - DIESEL FUEL FOR TRUCK

13.01
100.03
134.35
83.00

WATER PLANT
HARDEES - MEAL WHILE IN CLASS IN CR

11.00

330.39

11.00

11.00

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
NOVEMBER 30, 2015

| FUND | 11/1/2015 BEGINNING CASH BALANCE | M-T-D REVENUES | REVENUES NOT YET RECEIVED | M-T-D EXPENDITURES | EXPENSES NOT YET EXPENDED | 11/30/2015 ENDING CASH BALANCE |
|------------------------------|--|-------------------|------------------------------|-----------------------|------------------------------|--------------------------------------|
| 001-GENERAL FUND | 1,397,125.75 | 128,994.75 | - | 238,721.22 | - | 1,287,399.28 |
| 002-AIRPORT FUND | 118,873.62 | 33,063.85 | - | 16,844.97 | - | 135,092.50 |
| 010-CHAMBER REIMBURSEMENT | 748.68 | 4,840.84 | - | 4,377.63 | - | 1,211.89 |
| 011-MAIN STREET REIMBURSMENT | 422.26 | 3,832.77 | - | 3,452.70 | - | 802.33 |
| 012-WEDG REIMBURSEMENT | 164.64 | 6,491.09 | - | 5,997.70 | - | 658.03 |
| 110-ROAD USE | 725,735.23 | 82,413.36 | - | 65,727.34 | - | 742,421.25 |
| 112-EMPLOYEE BENEFITS | - | 15,321.85 | - | 15,321.85 | - | - |
| 114-EMERGENCY LEVY | - | 1,362.14 | - | 1,362.14 | - | - |
| 121-LOCAL OPTION SALES TAX | - | 37,624.36 | - | 37,624.36 | - | - |
| 125-URBAN RENEWAL AREA #1 | 8,201.14 | - | - | 8,201.14 | - | - |
| 129-URBAN RENEWAL AREA #3C | - | 2,732.89 | - | 2,732.89 | - | - |
| 131-URBAN RENEWAL AREA #4 | - | 705.35 | - | 705.35 | - | - |
| 132-URBAN RENEWAL AREA #5 | - | - | - | (13,438.26) | - | 13,438.26 |
| 134-URBAN RENEWAL AREA #7 | 779.26 | - | - | - | - | 779.26 |
| 145-HOUSING REHABILITATION | 52,872.80 | - | - | 665.00 | - | 52,207.80 |
| 146-LMI TIF SET-ASIDE | 37,911.05 | 710.55 | - | - | - | 38,621.60 |
| 200-DEBT SERVICE | 389,658.74 | 20,131.38 | - | 106,668.25 | - | 303,121.87 |
| 300-CAPITAL EQUIPMENT | 346,338.27 | - | - | 4,033.79 | - | 342,304.48 |
| 301-CAPITAL PROJECTS FUND | 1,141,117.61 | 14,416.76 | - | 143,214.80 | - | 1,012,319.57 |
| 305-RIVERBOAT FOUND CAP PROJ | 256,120.34 | - | - | - | - | 256,120.34 |
| 308-INDUSTRIAL DEVELOPMENT | 1,188,339.44 | 5.30 | - | - | - | 1,188,344.74 |
| 309-MUNICIPAL BUILDING | 208,354.12 | - | - | - | - | 208,354.12 |
| 310-WELLNESS PARK | 13,997.80 | - | - | - | - | 13,997.80 |
| 510-MUNICIPAL BAND | 998.70 | - | - | - | - | 998.70 |
| 520-DOG PARK | 6,238.07 | 182.00 | - | - | - | 6,420.07 |
| 530-TREE COMMITTEE | 10,196.56 | - | - | 87.33 | - | 10,109.23 |
| 540-POLICE FORFEITURE | 152.50 | 334.25 | - | - | - | 486.75 |
| 545-SAFETY FUND | 1,000.00 | - | - | - | - | 1,000.00 |
| 550-PARK GIFT | 147,769.75 | 1,096.41 | - | - | - | 148,866.16 |
| 570-LIBRARY GIFT | 36,051.48 | 769.35 | - | 2,186.18 | - | 34,634.65 |
| 580-CEMETERY GIFT | 50,095.00 | - | - | - | - | 50,095.00 |
| 590-CABLE COMMISSION | 13,721.63 | - | - | - | - | 13,721.63 |
| 600-WATER UTILITY | 1,109,520.56 | 142,510.46 | - | 88,550.84 | - | 1,163,480.18 |
| 601-WATER DEPOSIT FUND | 19,955.00 | 2,100.00 | - | 2,400.00 | - | 19,655.00 |
| 603-WATER CAPITAL PROJECTS | - | 24,624.08 | - | 24,624.08 | - | - |
| 610-SANITARY SEWER | 1,232,344.30 | 175,980.82 | - | 66,025.16 | - | 1,342,299.96 |
| 613-SEWER CAPITAL PROJECTS | 490,910.91 | - | - | 10,024.95 | - | 480,885.96 |
| 670-SANITATION | 95,557.72 | 30,862.11 | - | 33,318.73 | - | 93,101.10 |
| 910-LIBRARY TRUST | 218,538.84 | 15.35 | - | - | - | 218,554.19 |
| 950-SELF INSURANCE | 163,838.12 | 1,470.90 | - | 318.90 | - | 164,990.12 |
| 951-UNEMPLOYMENT SELF INS | - | 229.83 | - | - | - | 229.83 |
| TOTAL BALANCE | 9,483,649.89 | 732,822.80 | - | 869,749.04 | - | 9,346,723.65 |

Cash in Bank - Pooled Cash

| | | <u>Interest Rate</u> |
|---|---------------------|----------------------|
| Wash St. Bank - Operating Account | 2,891,623.07 (1) | 0.01% |
| Cash in Drawer | 350.00 | N/A |
| Wash St Bank - MM | 256,842.82 | 0.01% |
| Investment in IPAIT | 1,987,496.91 | 0.01% |
| Wash St Bank - Library Acct | 167,609.59 | 0.01% |
| Wash St - Farm Mgmt Acct | 42,801.26 | |
| Wast St Bank - CD - 1/9/14 - renewed | 500,000.00 | 0.65% |
| Wast St Bank - CD - 3/14/2014 - renewed | 500,000.00 | 0.70% |
| Wash St Bank - CD - 6/20/2014 - renewed | 500,000.00 | 0.60% |
| Wash St Bank - CD - 8/8/2014 - renewed | 500,000.00 | 0.60% |
| Wash St Bank - CD - 12/10/2014 | 500,000.00 | 0.65% |
| Wash St Bank - CD - 02/13/2015 | 500,000.00 | 0.70% |
| Wash St Bank - CD 04/22/2015 | 500,000.00 | 0.70% |
| CBI Bank & Trust - CD - 10/8/2015 | 500,000.00 | 0.62% |
| TOTAL CASH IN BANK | 9,346,723.65 | |

| | |
|-------------------------------|---------------------|
| (1) Washington State Bank | 2,967,737.72 |
| Outstanding Deposits & Checks | (76,114.65) |
| | <u>2,891,623.07</u> |

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
NOVEMBER 30, 2015

| FUND | 7/1/2015 | | REVENUES NOT YET RECEIVED | Y-T-D | | 11/30/2015 ENDING CASH BALANCE |
|-------------------------------|---------------------------|---------------------|------------------------------|---------------------|------------------------------|--------------------------------------|
| | BEGINNING CASH BALANCE | REVENUES | | EXPENDITURES | EXPENSES NOT YET EXPENDED | |
| 001-GENERAL FUND | 1,043,129.25 | 1,734,262.17 | - | 1,490,218.94 | 226.80 | 1,287,399.28 |
| 002-AIRPORT FUND | 126,020.17 | 292,723.34 | - | 283,651.01 | - | 135,092.50 |
| 010-CHAMBER REIMBURSEMENT | 1,308.81 | 24,204.20 | - | 24,301.12 | - | 1,211.89 |
| 011-MAIN STREET REIMBURSEMENT | 807.50 | 19,163.85 | - | 19,169.02 | - | 802.33 |
| 012-WEDG REIMBURSEMENT | 30.43 | 38,946.54 | - | 38,318.94 | - | 658.03 |
| 110-ROAD USE | 674,883.61 | 450,843.15 | - | 383,355.91 | 50.40 | 742,421.25 |
| 112-EMPLOYEE BENEFITS | - | 308,445.37 | - | 308,445.37 | - | - |
| 114-EMERGENCY LEVY | - | 26,474.73 | - | 26,474.73 | - | - |
| 121-LOCAL OPTION SALES TAX | - | 361,796.00 | - | 361,796.00 | - | - |
| 125-URBAN RENEWAL AREA #1 | - | 8,201.14 | - | 8,201.14 | - | - |
| 129-URBAN RENEWAL AREA #3C | - | 35,019.70 | - | 35,019.70 | - | - |
| 131-URBAN RENEWAL AREA #4 | - | 20,371.29 | - | 20,371.29 | - | - |
| 132-URBAN RENEWAL AREA #5 | - | 15,446.90 | - | 2,008.64 | - | 13,438.26 |
| 133-URBAN RENEWAL AREA #6 | - | 22,408.14 | - | 22,408.14 | - | - |
| 134-URBAN RENEWAL AREA #7 | 1,443.27 | 779.26 | - | 1,443.27 | - | 779.26 |
| 145-HOUSING REHABILITATION | 16,949.00 | 35,873.80 | - | 615.00 | - | 52,207.80 |
| 146-LMI TIF SET-ASIDE | 29,516.48 | 9,105.12 | - | - | - | 38,621.60 |
| 200-DEBT SERVICE | 963.41 | 424,167.10 | - | 122,008.64 | - | 303,121.87 |
| 300-CAPITAL EQUIPMENT | 326,899.51 | 125,000.00 | - | 109,595.03 | - | 342,304.48 |
| 301-CAPITAL PROJECTS FUND | 417,200.59 | 2,624,927.16 | - | 2,029,808.18 | - | 1,012,319.57 |
| 305-RIVERBOAT FOUND CAP PROJ | 145,522.04 | 110,598.30 | - | - | - | 256,120.34 |
| 308-INDUSTRIAL DEVELOPMENT | 1,185,034.03 | 8,710.22 | - | 5,399.51 | - | 1,188,344.74 |
| 309-MUNICIPAL BUILDING | 208,354.12 | - | - | - | - | 208,354.12 |
| 310-WELLNESS PARK | 15,097.80 | - | - | 1,100.00 | - | 13,997.80 |
| 510-MUNICIPAL BAND | 25.00 | 973.70 | - | - | - | 998.70 |
| 520-DOG PARK | 6,340.53 | 629.00 | - | 549.46 | - | 6,420.07 |
| 530-TREE COMMITTEE | 6,017.28 | 5,000.00 | - | 908.05 | - | 10,109.23 |
| 540-POLICE FORFEITURE | 152.50 | 334.25 | - | - | - | 486.75 |
| 545-SAFETY FUND | - | 1,000.00 | - | - | - | 1,000.00 |
| 550-PARK GIFT | 154,235.66 | 33,819.23 | - | 39,188.73 | - | 148,866.16 |
| 570-LIBRARY GIFT | 32,797.26 | 4,770.85 | - | 2,933.46 | - | 34,634.65 |
| 580-CEMETERY GIFT | 50,150.00 | - | - | 55.00 | - | 50,095.00 |
| 590-CABLE COMMISSION | 16,301.43 | - | - | 2,579.80 | - | 13,721.63 |
| 600-WATER UTILITY | 924,440.95 | 732,871.48 | - | 493,909.94 | 77.69 | 1,163,480.18 |
| 601-WATER DEPOSIT FUND | 20,560.00 | 8,700.00 | - | 9,605.00 | - | 19,655.00 |
| 603-WATER CAPITAL PROJECTS | - | 671,604.89 | - | 671,604.89 | - | - |
| 610-SANITARY SEWER | 1,130,732.28 | 867,408.70 | - | 655,920.82 | 79.80 | 1,342,299.96 |
| 613-SEWER CAPITAL PROJECTS | 334,319.96 | 220,707.99 | - | 74,141.99 | - | 480,885.96 |
| 670-SANITATION | 118,398.26 | 144,371.35 | - | 169,668.51 | - | 93,101.10 |
| 910-LIBRARY TRUST | 218,478.03 | 76.16 | - | - | - | 218,554.19 |
| 950-SELF INSURANCE | 143,232.94 | 29,610.76 | - | 7,853.58 | - | 164,990.12 |
| 951-UNEMPLOYMENT SELF INS | 1,457.93 | 11,476.55 | - | 12,704.65 | - | 229.83 |
| TOTAL BALANCE | 7,350,800.03 | 9,430,822.39 | - | 7,435,333.46 | (434.69) | 9,346,723.65 |

Cash in Bank - Pooled Cash

| | | <u>Interest Rate</u> |
|---|---------------------|----------------------|
| Wash St. Bank - Operating Account | 2,891,623.07 (1) | 0.01% |
| Cash in Drawer | 350.00 | N/A |
| Wash St Bank - MM | 256,842.82 | 0.01% |
| Investment in IPAIT | 1,987,496.91 | 0.01% |
| Wash St Bank - Library Acct | 167,609.59 | 0.01% |
| Wash St - Farm Mgmt Acct | 42,801.26 | |
| Wash St Bank - CD - 1/9/14 - renewed | 500,000.00 | 0.65% |
| Wash St Bank - CD - 3/14/2014 - renewed | 500,000.00 | 0.70% |
| Wash St Bank - CD - 6/20/2014 - renewed | 500,000.00 | 0.60% |
| Wash St Bank - CD - 8/8/2014 - renewed | 500,000.00 | 0.60% |
| Wash St Bank - CD - 12/10/2014 | 500,000.00 | 0.65% |
| Wash St Bank - CD - 02/13/2015 | 500,000.00 | 0.70% |
| Wash St Bank - CD 04/22/2015 | 500,000.00 | 0.70% |
| CBI Bank & Trust - CD - 10/8/2015 | 500,000.00 | 0.62% |
| TOTAL CASH IN BANK | 9,346,723.65 | |

| | |
|-------------------------------|---------------------|
| (1) Washington State Bank | 2,967,737.72 |
| Outstanding Deposits & Checks | (76,114.65) |
| | <u>2,891,623.07</u> |

AGREEMENT TO PROVIDE SERVICES

This Agreement is entered into by and between **Impressions Custom Computers, Inc.**, located at 108 W. Main, Suite B, Washington, IA 52353-0927, hereinafter referred to as **Impressions**, and **City of Washington (Water & Engineer Departments)**, located at Washington, Iowa, hereinafter referred to as **Client**, for the purpose of enabling **Impressions** to provide services to the **Client**.

1. TERM AND TERMINATION.

1.1 Term/Extension. This Agreement is effective beginning the _____ day of _____, 20____, and terminates on the _____ day of _____, 20____. This Agreement will automatically be renewed on an annual basis unless written termination is received according to the Terms of paragraph 1.2. Continuation of this Agreement shall be subject to such extensions after the initial term as the parties may agree.

1.2 Termination. **Client** may not cancel this Agreement during the initial term unless, after having notified **Impressions** of a material breach of this Agreement, that breach is not cured within thirty days from the date that the written notice of breach was mailed or delivered.

Either party may cancel this agreement after the initial term with sixty days prior written notice; however, termination by the **Client** shall not create the right to a refund of any service fees previously paid or payable, except in the event **Impressions** is unable to provide the contracted services stated herein.

2. SCOPE OF SERVICES.

2.1 The scope of the services shall be as set forth in the attached Addendum.

2.2 The scope of the services shall not be expanded by conduct, acquiescence, or verbal understandings, but shall only be legally valid and enforceable if contained in writing and executed by both parties.

2.3 **Impressions** shall have no duty to perform or continue to perform any services defined by this paragraph unless payments are fully and timely made pursuant to paragraph 6 of this Agreement.

3. DUTIES OF THE CLIENT.

3.1 Cooperation. The **Client** shall cooperate in all regards with **Impressions** and its employees and agents to effectuate the purposes of this Agreement.

3.2 Title Matters. **Impressions** at all times maintains title to all its equipment, tools, manuals and other tangibles. **Impressions** shall be construed as passing title on any tangible items only when accompanied by a duly authorized and executed Bill of Sale.

4. LIMITATIONS AND DISCLAIMERS OF WARRANTY.

4.1 Limited Warranty and Remedies.

4.1a **Impressions** will perform its services in a prompt, workmanlike manner. In no event shall **Impressions** be liable to the **Client** or any other person or entity for any damage or cost directly or indirectly arising out of improper work unless due to the negligence of **Impressions**. Even if **Impressions** is notified of the possibility of any damages, the liability of **Impressions**, if any, for damages related to any allegedly defective product or service shall under any legal theory be limited to the actual price paid for such item and shall in no event include incidental or consequential commercial damages of any kind, including without limitation, loss of business or anticipatory profits.

4.1b **Impressions** does not warrant any connection to, transmission over, nor results of use of, any network connection or facilities provided under this Agreement. **Impressions** makes no warranties of any kind, whether expressed or implied, including any implied warranty of merchantability or fitness of this service for a particular purpose. **Impressions** assumes no responsibility for any damages suffered by **Client**, including, but not limited to, loss of data from delays, nondeliveries, misdeliveries, or service interruption caused by **Impressions** own negligence or **Client**'s errors and/or omissions.

4.2 UCC Warranties Do Not Apply. Because this transaction is predominantly for the provision of services and since the sale of goods, if any, is merely incidental, **Impressions** and the **Client** agree that the Uniform Commercial Code does not apply.

5. GENERAL.

5.1 Non Solicitation of Employees. Neither party shall solicit for employment, directly or indirectly, any employees from the other party for the period of this Agreement, and for 2 years after this Agreement ends. Nor shall either party assist any competitor of the other party in the solicitation or employment of any current employee or any of its related entities.

5.2 Trade Secrets. Neither party shall divulge or reveal to any of the other parties' competitor or its related entities its knowledge of methodology or trade secrets.

5.3 Insurance. The parties shall each be responsible for assessing their own need for, and ability to maintain, property, casualty and liability insurance and shall obtain such insurance covering their risks as they each sees fit. The parties agree not to make any claims against the other for any property loss, whether or not insured, and shall require their insurers, if any, to waive any rights of subrogation against the others for any such loss.

5.4 Scope. The scope of this service agreement shall not be expanded by either conduct, acquiescence, or verbal understandings, but shall only be legally valid and enforceable if contained in writing executed by both parties.

5.5 Non-Waiver. Waiver by Impressions of strict adherence with any particular of this contract does not waive its rights to performance or remedy for breach of performance of that particular or any other cause of this Agreement unless specifically modified in writing.

5.6 Modification. This Agreement may be modified only in writing signed by duly authorized persons for both parties.

5.7 Notification. All notices given by any party or required under this Agreement shall be in writing and addressed to the relevant party(ies) as follows:

Impressions Custom Computers, Inc.
108 W. Main, Suite B
Washington, IA 52353-0927

Client: City of Washington (Water & Engineer Dept.)
Washington, Iowa

5.8 Entire Agreement. This Agreement constitutes the complete and exclusive agreement between the parties and supercedes all proposals oral or written, and all other communications between the parties related to the subject matter hereof. All previous agreements or understandings, whether written, oral or implied, are merged into this Agreement.

5.9 Governing Law and Arbitration. Any dispute arising out of this Agreement shall be governed by the laws of the State of Iowa. Any such disputes created herein, whether in tort or contract, shall be adjudicated pursuant to the terms of the Iowa Arbitration Act.

6. **TERMS AND CONDITIONS.**

6.1 Impressions will receive compensation for its services based upon the proposal as attached as an addendum to this Agreement.

6.2 Unpaid fees plus expenses shall accrue interest at the rate of 1.5% per month or the maximum rate permitted by law, whichever is greater, compounded monthly. In the event of nonpayment of the Client for a period of more than 30 days, the Client shall be obliged to pay any reasonable court costs and attorney fees necessary to collect such sums as charged by Impressions.

6.3 The Client agrees to pay for expenses incurred at the request of the Client.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the date set forth below.

Client: _____ **Impressions Custom Computers, Inc.**
By: _____ By: _____
Title _____ Title _____
Date _____ Date _____

ADDENDUM A

Services Being Provided by **Impressions**:

Our staff will take preemptive action to keep your IT system running smoothly. Installing security patches and service packs for operating system software is included, as is management of antiviral software and monitoring of backup procedures.

Impressions will suggest to you parts replacements, hardware modifications, or upgrades and computing procedural changes that prove effective, based on either our experience or research, in avoiding downtime or resisting mischief from viruses, hackers, or electronic sabotage.

Impressions will act on your behalf as a virtual IT department in consultations with specialized software vendors including digital information suppliers, Internet service providers, and application code sources.

Client: _____ **Impressions Custom Computers, Inc.**
By: _____ By: _____
Title _____ Title _____
Date _____ Date _____

ADDENDUM B

Client: _____ **Impressions Custom Computers, Inc.**
By: _____ **By:** _____
Title _____ **Title** _____
Date _____ **Date** _____

Compensation for Services:

\$1800 per year and a hourly rate of \$75

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

December 10, 2015

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is placed over the name "Brent Hinson" in the "From:" field.

Re: Engineering Task Order for South Tower

As outlined in our Water Facility Plan, which was adopted in 2013, the 500,000 gallon South Water Tower, constructed in 1971, needs significant maintenance to preserve the tower for the long term. In addition to maintenance items such as painting and repairs, we also recommend fully updating the controls, adding a mixing system, and adding a cathodic protection system. The project would also involve painting the same logos on the tower as will be put on the North Tower. All of these improvements will essentially give us two identical towers on opposite ends of town, and maximize the benefit for water quality and water distribution for the long term. In addition, for the first time, the South Tower will be able to fill completely due to the control/telemetry changes.

FOX's updated estimate for this work is \$325,000 (not including engineering), which is more than the previously anticipated \$250,000 expense, which was budgeted in the current fiscal year. This increased cost is mainly due to the addition of the cathodic protection, mixing system, and level sensor (this will allow the water level to be monitored from the plant). I believe this cost will still be well worth it, and can be accommodated within our water cash-flow plan with some minor adjustments.

The actual construction work on the South Tower will only begin after the new North Tower is fully in service, so I would expect at this point that construction would begin no sooner than Fall 2016.

Except from Water Facility Plan

Outside the treatment buildings, the site is in generally good condition. Access is sufficient to meet the staff's needs, pavement and sidewalks are in good condition, and there is established grass and landscaping to fit the property use. Since the site is flat, there does not appear to be major concerns with meeting handicap access requirements, and it is not expected that significant work would be necessary to bring the facility up to the code.

4.3.10 Emergency Power

Emergency power is required for municipal water systems. Ten States Standards requires that emergency power be provided to meet the average day demand, which is about 0.97 MGD for the design year (about 0.8 MGD currently). This includes both supply and treatment. Currently emergency power is provided by an existing engine generator at the water treatment plant, located between the two main treatment buildings north of the connecting corridor. This 350 kW generator set appears to be in good condition, and is adequately sized for the existing equipment. This unit would be expected to provide many more years of reliable service. It provides backup power for the water plant and Well No. 5. No emergency power is provided for Well 6 or Well 7.

Well No. 5 has a capacity of about 500 to 550 gpm, or about 0.75 MGD in 24 hours. When considering in plant use of about 15%, finished water production with Well 5 would be about 0.64 MGD. This would not be adequate to meet the existing average day demand. This deficiency could be addressed by constructing a new well with a greater capacity to replace Well 5 at the treatment plant site and serving it with the plant's emergency generator. However, it is not clear that there is enough generator capacity available to supply the treatment equipment and a new well if the equipment is replaced with treatment equipment of a higher production capacity. A better option appears to use the existing generator for just the treatment plant, not the well on the treatment plant site, and providing a new, smaller generator at Well 7.

4.4 Water Storage Facilities

4.4.1 General Description

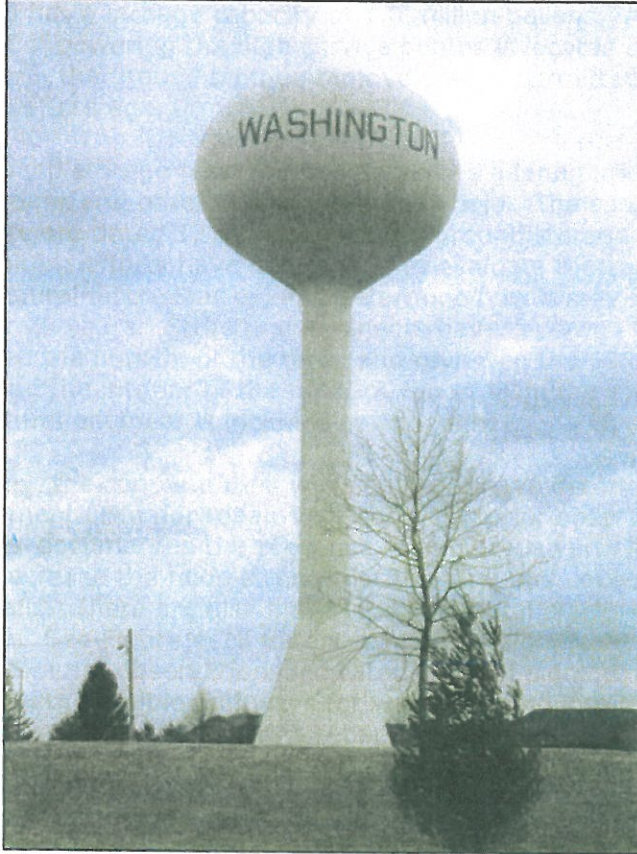
Existing effective storage volume consists of one 500,000 gallon water tower, one 200,000 gallon water tower, and a 1,000,000 gallon ground storage reservoir. The available elevated storage meets the various minimum standards for current and projected demands and fire flow storage. The existing south water tower is approximately 42 years old, the north water tower is approximately 89 years old, and the existing ground storage reservoir is nearly 100 years old.

The 200,000 gallon water tower (North Tower) is located immediately adjacent to the water treatment plant near E 6th Street and N 5th Avenue and currently includes level sensing to control the high service pumps. A second water tower (South Tower) is located in the southeast corner of the city near the intersection of E Adams Street and S 14th Avenue. The South Tower has a storage volume of 500,000 gallons. The water treatment plant includes a 1.0 MG ground storage tank, which is located at E 6th Street and N 4th Avenue.

Both towers share the same overflow elevation, but unfortunately the two towers are not able to maintain the same level. Modeling studies previously done by FOX Engineering have found that the hydraulic grade line is higher near the high-service pumps of the water treatment plant, where the north tower is located, than it is at the

differential, but it has since malfunctioned and is no longer in use. As a result, the north tower fills normally and the south tower “floats” on the system with its storage level never reaching full capacity.

Figure 4-16. South Tower



An inspection of the South Tower was recently completed by LiquidVision Technology Diving Services. The report from that inspection is included in Appendix D. The report found that the tank and coatings on the interior and exterior of the tank ranged from good to fair, with a moderate amount of corrosion and delamination of the coating. There were some areas that were in poor condition with moderate to severe corrosion. These included the drain piping and connection, the inlet/outlet piping and connection, interior ladder, and the riser to roof connection. The riser to roof connection has areas of severe corrosion where the steel has corroded clear through.

Based on the inspection report, the South Tower is in need of fairly extensive repairs, including removing and replacing the spot areas of severely corroded steel and sandblasting and/or power washing and repainting. In the fall of 2012, the Eastern Iowa field representative from Utility Services, a company that specializes in water tower maintenance and repairs, visited the South Tower and reviewed the report in Appendix D. It was his opinion that the most of the tower would not require sandblasting, which represents a significant cost. The tower does need to be cleaned and painted. He also

felt that many of the appurtenance discrepancies (piping and ladders) could be addressed with minor repairs and selective replacement.

4.4.4 Ground Storage Reservoir

An existing concrete ground storage reservoir is located on the water treatment plant site and has a storage capacity of 1.0 million gallons. An emergency standby generator capable of powering the high service pumps is located on the water treatment plant site. Therefore, the ground storage tank volume is permitted by IDNR to be included as "effective" storage.

The ground storage reservoir has served as a landmark for the community where city celebrations and other events were once held. The construction documents for this structure are dated 1916. The existing ground storage reservoir is shown in Figure 4-17. Multiple efforts have been made to evaluate the condition of this structure, to detail its structural discrepancies, and determine how it may be renovated if kept in service for another 20 years. Structural engineers have reviewed the construction plans, physically observed the outside of the tank, and reviewed the 1999 video made by a diver observing the interior of the tank. A report from the exterior observation of the tank by a structural engineer is included in Appendix E.

Presently, the concrete tank walls and roof have deteriorated significantly and require replacement or major repair very soon. Exterior observations made by a structural engineer documented the presence of numerous vertical cracks in the tank walls, which could decrease the hoop strength of the tank and cause accelerated corrosion within the tank walls. There are also numerous horizontal cracks where water is actively leaking through. See Figure 4-18 for an example of significant cracking and leaks on the tank's walls. Exterior observations indicated signs of significant deterioration in the tank roof panels, with possible pathways for water seeping into the tank, as well as large areas of concrete spalling and extreme rebar corrosion.

The roof is comprised of 8-foot square reinforced concrete panels, supported by reinforced concrete beams and reinforced concrete columns. The 1999 video, recorded by a diver inside the tank, indicated "a lot of exposed reinforcement" in multiple areas, and concrete spalling in the underside of the roof system (beams and deck). The structural engineer recommended in later correspondence, after review of the exterior observation report, the construction documents, and the 1999 video, that there is sufficient evidence that the roof system was not salvageable. In the 1999 video, the roof's support columns and bottom floor slab were noted to have minor cracking, but appeared to be in reasonable condition at that time. Very little information was available regarding the extent of cracking in the bottom floor slab then or currently.

There are significant structural integrity and corrosion concerns with the tank. If the roof were to be replaced, the structural engineer does not know if the walls or interior columns could be left in place and somehow repaired. Each crack in the wall would need to be evaluated by a contractor that specializes in this type of renovation. One crack may require a different repair technique relative to another and the only way to quantify this is to take the tank out of service and drain it. It is not possible to provide a reasonable cost opinion to renovate this tank for this reason. Taking the tank out of service is not recommended. The City needs to have this critical storage volume in service every day. Taking this water storage out of service for more than a day would place considerable risk to the public's safety. More discussion as to why follows in the next section.

**This is Task Order No. 3424-15B,
consisting of 3 pages**

Task Order

In accordance with paragraph 1.01 of the Master Agreement Between Owner and Engineer for Professional Services dated May 1, 2013 ("Agreement"), Owner and Engineer agree as follows:

Specific Project Data

- A. Title: Renovation of South 0.5 MG Elevated Water Storage Tank
- B. Description: Design, bidding, and construction services related to renovation of the South 0.5 MG Elevated Water Storage Tank as described in the *Water System Facility Plan, City of Washington, IA, April 2013*. This Task Order includes engineering services related to repair and repainting of the existing elevated water tank, adding new tank level controls and telemetry to the water tower, associated controls programming of the water treatment plant PLC to specifically incorporate to the tower level, adding new tank mixing system, and a cathodic protection system.

1. Services of Engineer

Exhibit A shall apply to this project in its entirety, with the following exceptions and additions:

A1.01 Study and Report Phase – Not included; study and report phase has already been completed.

A1.02 Preliminary Design Phase – per Exhibit A, except as follows:

- 1. Field survey services and utility mapping are not expected to be necessary for this project.
- 2. One meeting on site with Owner and electrical engineer to observe the tower, verify scope of repairs and how new items are to be added, and discuss painting goals.
- 3. Submit to Owner three hard copies and one electronic copy of the final Preliminary Design Phase documents.

A1.03 Final Design Phase – per Exhibit A, except as follows:

- 1. An IDNR Construction Permit is not expected to be necessary for this project. A storm water pollution prevention plan and General Permit No. 2 are not expected to be necessary for this project.
- 2. Submit to Owner three hard copies and one electronic copy of final Bidding Documents.
- 3. One construction bid package (one prime contract) is assumed for the project.

A1.04 Bidding Phase – per Exhibit A, except as follows:

- 1. Costs for bid document printing and distribution will be paid by the Owner as an additional expense.

A1.05 Construction Phase – per Exhibit A, except as follows:

- 1. Engineer shall coordinate the setup of the project website with the service provider at the start of construction. The costs for an online, web-based submittal and construction administration website and service will be included in the construction contract.
- 2. Engineer shall coordinate paint inspection services performed by an independent and certified paint inspector. Paint inspection shall be performed by others under a services contract separate from this task order.
- 3. RPR Services are not expected to be necessary for this project.
- 4. Construction staking services are not expected to be necessary for this project.
- 5. Construction phase services are based on construction duration of 11 months.

A1.06 Commissioning and Post Construction Phase – per Exhibit A, except as follows:

1. Prepare record drawings based on Contractor furnished information.

A.2.01 Additional Services Requiring Owner’s Authorization in Advance – per Exhibit A.

1. Coordination to obtain hazardous materials inspection(s) will be provided as an additional service and charged based on an hourly basis, if needed. Hazardous materials inspection services will be under a separate contract, with the company providing the service contracting directly with the Owner.

Exhibit D shall apply to this project in its entirety.

2. Owner’s Responsibilities

Exhibit B shall apply to this project in its entirety.

3. Times for Rendering Services:

| Phase | Days |
|--|------------------------------|
| <u>Preliminary Design Phase</u> | <u>60 days</u> |
| <u>Final Design Phase</u> | <u>60 days</u> |
| <u>Bidding Phase</u> | <u>45 days</u> |
| <u>Construction Phase</u> | <u>11 months (estimated)</u> |
| <u>Commissioning/Post Construction Phase</u> | <u>as required</u> |

The above days are after the date of approval of the agreement and based on Owner providing the necessary information, comments, approvals, etc. to Engineer in a timely manner to allow work to proceed. If there are protracted delays for reasons beyond Engineer’s control, the schedule will be adjusted to reflect such delays.

4. Payments to Engineer

Owner shall pay Engineer for services within each phase as follows:

| Phase | Method of Payment | Amount |
|---|-------------------|----------|
| Preliminary Design Phase | Lump Sum | \$6,758 |
| Coordination for Hazmat Inspection Services | Hourly* | \$1,125 |
| Final Design Phase | Lump Sum | \$10,969 |
| Bidding Phase | Lump Sum | \$4,198 |
| Construction Phase | Lump Sum | \$19,923 |
| Post Construction Phase Services | Hourly* | \$2,199 |
| Total | | \$45,172 |

* Hourly amounts are estimated amounts and not maximums. Engineer will request written authorization from Owner to continue such services should the accumulated hourly amounts charged for any given task or phase reach the estimated total amounts given above.

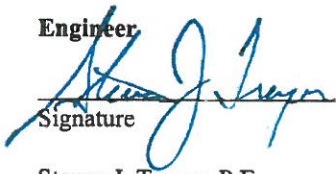
5. Engineer’s Consultants:

Electrical Services – Riesberg Engineering, Perry, Iowa

- 6. **Other Modifications to Master Agreement:** None
- 7. **Attachments:** None
- 8. **Documents Incorporated By Reference:** None

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, 2015.

Engineer

 Signature _____ Date 10-15-15

Steven J. Trover, P.E.
 Name _____

Principal
 Title _____

Owner
 Signature _____ Date _____

 Name

 Title

Designated Representative for Task Order:

Steven J. Trover, P.E.
 Name _____

Principal
 Title _____

414 South 17th Street, Suite 107
Ames, IA 50010
 Address _____

strover@foxeng.com
 E-Mail Address _____

515-233-0000
 Phone _____

515-233-0103
 Fax _____

Designated Representative for Task Order:

Brent Hinson
 Name _____

City Administrator
 Title _____

215 E. Washington Street
 Address _____

 E-Mail Address

 Phone

 Fax

RESOLUTION NO. _____

**A RESOLUTION SETTING STRATEGIC PRIORITIES
FOR THE CITY OF WASHINGTON**

WHEREAS, the City Council sees the importance of strategic planning as a method for confronting the many challenges and opportunities presented our community; and

WHEREAS, the City Council met in special session on December 8, 2015 to update its top strategic priorities for 2016:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council establishes the following as strategic priorities for 2016:

- Top priority: Strongly emphasize efforts toward eliminating sources of inflow/infiltration (I/I) of stormwater into the sanitary sewer system
- Develop communications strategy with the public
- Hotel/motel tax referendum
- Remove one-way on Sitler Drive

Section 2. While keeping in mind the broad range of important priorities the City may have, the City Council establishes its intent that the following on-going commitments and priorities will receive continued emphasis:

- Continue to build public trust
- Continue to maintain public safety
- Continue to address and improve budget/financial issues
- Continue inflow/infiltration program
- Continue Street repair program:
 - \$500K/year: \$250K/year bonding, \$250K/year Riverboat funding
- Continue economic development programs
- Continue to support Main Street program
- Implement Sidewalk Program – new and repairs
- Implement rental housing inspection
- Continue development of Washington Business Park, including West Buchanan Street corridor
- Assist in development process for Wellness Park - infrastructure
- Make a decision regarding municipal building facility needs and use
- Continue water system improvements as outlined in the 2013 Water Facility Plan
- Maintain/improve existing parks
- Stay focused on carrying out the goals and planning in the Comprehensive Plan
- Continue equipment replacement plan

Section 3. The City Council commits to seeing that all of the above goals remain top priorities for the coming year and that continuing progress be made toward on-going commitments and priorities. The City Administrator is directed to provide regular updates to allow for proper benchmarking. Strategic Priorities are to be reviewed regularly.

PASSED AND APPROVED this 15th day of December, 2015.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF
WASHINGTON, IOWA, BY AMENDING CHAPTER 70,
TRAFFIC CODE ENFORCEMENT PROCEDURES

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Section.** Section 70.03, "Parking Violations: Alternate", hereby repealed.

SECTION 2. **Add Section.** A new Section 70.03 is adopted as follows:

"70.03 PARKING VIOLATIONS: ALTERNATE. Admitted violations of parking restrictions imposed by this Code of Ordinances may be charged upon a simple notice of a fine payable at the office of the City Clerk. The simple notice of a fine shall be in the amount of twenty dollars (\$20) for all violations except snow route parking violations and improper use of a handicapped identification device. If such fine is not paid within thirty (30) days, it shall be increased to twenty-five dollars (\$25). The simple notice of a fine for improper use of a handicapped identification device is one hundred dollars (\$100). Failure to pay the simple notice of a fine shall be grounds for the filing of a complaint in District Court."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 201____.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____ December 1, 2015
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 201__.

City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF
THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 65.02
“SPECIAL STOPS REQUIRED”

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Phrase.** Section 65.02, “Special Stops Required”, Paragraph 169 is hereby repealed.

SECTION 2. **Add Phrase.** Section 65.02, “Special Stops Required”, New Paragraph 169 “South Avenue E and Sitler Drive (northbound, southbound, westbound, and eastbound stop).”

SECTION 3. **Add Phrase.** Section 65.02, “Special Stops Required”, New Paragraph 268 “South Avenue E and West Tyler Street (northbound stop).”

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 201__.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: December 1, 2015
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 201__.

City Clerk

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

December 10, 2015

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

Re: Snow Emergency Change

In accordance with the change Councilor Salazar mentioned at the December 1 meeting, in order to be able to utilize the WENS "reverse 911" system for informing the public of snow emergencies, we need to explicitly state in our ordinance that such emergencies are declared to "protect public safety and provide access to emergency vehicles". I have revised the code section to reflect this change, and ran this wording past Communications Supervisor Cara Sorrells to verify.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF
WASHINGTON, IOWA, BY AMENDING CHAPTER 69,
PARKING REGULATIONS

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Section.** Section 69.13, "Snow Emergency", is hereby repealed.

SECTION 2. **Add Section.** A new Section 69.13 is adopted as follows:

"69.13 SNOW EMERGENCY. In order to protect public safety and to provide access for emergency vehicles, no person shall park, abandon or leave unattended any vehicle on any public street, alley, or other declared area during any snow emergency proclaimed by the Mayor unless the snow has been removed or plowed from said street, alley, or area and the snow has ceased to fall. A snow emergency parking ban shall continue from its proclamation throughout the duration of the snow or ice storm and the forty-eight (48) hour period after cessation of such storm except as above provided upon streets, which have been fully opened. Such a ban shall be of uniform application and the Police Chief is directed to publicize the requirements widely, using all available news media, in early November each year. Where predictions or occurrences indicate the need, the Mayor shall proclaim a snow emergency and the Police Chief shall inform the news media to publicize the proclamation and the parking rules thereunder. Such emergency may be extended or shortened when conditions warrant."

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 201____.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 201__.

City Clerk

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

December 10, 2015

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson 
City Administrator

Re: Case Field No Parking Ordinance

This ordinance is designed to square with what has been a longstanding policy. As we discussed last time, we post "No Parking" signs on the south side of Van Buren adjacent to Case Field during football season, and have for at least two decades, and no current ordinance exists to this effect. However, the ordinance was tabled at the last meeting, because I was not aware until the day of the meeting that we do also post signs on the south side of Van Buren from 7th Avenue to 9th Avenue as well. I have made this addition to the ordinance you saw last time, and we should be ready to move forward.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 69.08 "NO PARKING ZONES"- EAST VAN BUREN STREET (CASE FIELD)

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 69.08, "No Parking Zones", Paragraph 48 is hereby repealed.

SECTION 2. **New Paragraph.** Section 69.08, "No Parking Zones", New Paragraph 48 "East Van Buren Street, on the south side, for a distance of one hundred thirty five (135) feet east from its intersection with South Ninth Avenue throughout the year; and from that point to a point seven hundred seventy (770) feet east of said intersection and from South Seventh Avenue to South Ninth Avenue from August 15 to November 15 of each year".

SECTION 3. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 201__.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 201__.

City Clerk