



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE COUNCIL CHAMBERS
AT 120 E. MAIN STREET
AT 6:00 P.M., TUESDAY, AUGUST 4, 2015

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, August 4, 2015 to be approved as proposed or amended.

Consent:

1. Council Minutes 07-21-2015
2. Council Minutes 07-28-2015
3. IMWCA, Work Comp Premium #2., \$9,316.00
4. Washington Chamber of Commerce, Sponsor Thursday Night Live, \$750.00
5. ICAP, Annual Contribution 2015-16, \$136,423.93
6. Coleman, Construction, Improvements at Ball Fields, \$12,545.16
7. LL Pelling Co., 2015 Sealcoat Project, \$94,140.53
8. Washington County Emergency Management, FY 15-16 Assessment, \$11,625.60
9. V & K, Engineering Services for Egg Sewer TVI Review, \$263.40
10. V & K, Engineering Services for East Creek Addition Storm, \$67.00
11. V & K, Engineering Services for S. 12th Avenue Reconstruction-General Services, \$514.05
12. V & K, Engineering Services for Industrial Park Rise Improvements-Design Services, \$12,373.30
13. V & K, Engineering Services for Sitler Drive Widening – Printing, \$463.58
14. V & K, Engineering Services for Sitler Drive Widening – General Services, \$2,854.80
15. V & K, Engineering Services for Flow Metering – Phase I, \$2,082.60
16. V & K, Engineering Services for Court House Sewer Separation-Design Services, \$8,738.90
17. Kevin Olson, Legal Services, \$1,160.34
18. Lebowski's Rock n Bowl, 1601 E. Washington St., Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales, **(renewal)**
19. Department Reports

SPECIAL PRESENTATION

IMWCA Presentation.

Claims and Financial Reports:

Claims as Presented.

Financial Reports.

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

NEW BUSINESS

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Public Hearing on Resolution Approving Plans, Specifications, Form of Contract and Estimate of Cost – Courthouse Sewer Separation Project.

Discussion and Consideration of Resolution Approving Plans, Specifications, Form of Contract and Estimate of Cost – Courthouse Sewer Separation Project.

Discussion and Consideration Resolution Awarding Contract – Courthouse Sewer Separation Project.

Discussion and Consideration Resolution Approving 2015 Street Financial Report.

Discussion and Consideration of a Resolution Amending Cemetery Fees.

Discussion and Consideration of a Revised Job Description for Park Superintendent.

Discussion and Consideration Resolution Authorizing Levy, Assessment, and Collection of Costs to Washington County Treasurer.

Discussion and Consideration of Third Reading of an Ordinance Amending Code of Ordinances Chapters 50,51& 80 – Junk Vehicle Definitions and Clarifications.

Discussion and Consideration of Second Reading of an Ordinance Amending Code of Ordinances, Chapter 155.02 “Adoption of 2014 Edition - National Electrical Code”

DEPARTMENTAL REPORT

Police Department
City Administrator
City Attorney

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Mark Kendall
Jaron Rosien
Kathryn Salazar
Bob Shellmyer
Bob Shepherd
Russ Zieglowsky

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 07-21-2015

The Council of the City of Washington, Iowa, met in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, July 21, 2015. Mayor Johnson in the chair. On roll call present: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Absent: none.

Motion by Shellmyer, seconded by Kendall, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 21, 2015 be approved as proposed. Motion carried.

Consent:

1. Council Minutes 07-07-2015 (as amended)
2. Fox Engineering, Engineering Services Reverse Osmosis Pilot Study, \$1,072.20
3. Fox Engineering, Engineering Services Washington Ground Storage Reservoir, \$1,172.50
4. Fox Engineering, Engineering Services Sanitary Sewer Collection System, \$1,0000.00
5. Fox Engineering, Engineering Services Lexington Blvd. Wastewater Pump Station Improvements, \$4,327.75
6. Fox Engineering, Engineering Services W. 5th Street Parallel Water Main, \$7,502.10
7. Fox Engineering, Engineering Services Elevated Water Storage Tank, \$7,866.00
8. Spark Consulting, West Side Neighborhood Survey Project, \$4,350.00
9. Terracon, 0.5 MG Elevated Water Storage Tank, \$811.50
10. G & R Miller Construction, N. 6th Avenue Storm Sewer Project, \$81,383.46
11. YMCA of Washington County, Aquatic Center Payment, \$8,864.00
12. WEDG, 2014-2016 Pledge Drive, \$21,000.00
13. Iowa Association of Municipal Utilities, SASSO Billing 2015-2016, \$3,839.28
14. Main Street Washington, Celebrate Washington, 205 Main Street, Class B Beer (BB) (Includes wine coolers), Outdoor Service Area, **(new)**
15. Corner Stop, 100 E. Madison Street, Class C Beer Permit (BC); Class B Native Wine; Sunday Sales. **(renewal)**
16. Department Reports

Motion by Kendall, seconded by Shepherd, that the consent agenda be approved. Shellmyer voted "no". Motion carried.

Motion by Rosien, seconded by Kendall, that the claims as presented except those for Hy-Vee be approved for payment. Motion carried.

Motion by Kendall, seconded by Shepherd, that the claims for Hy-Vee be approved for payment. Motion carried. Zieglowsky abstained with conflict.

Washington Historic Preservation Commission Chairperson Mary Patterson came before the council to review some of the powers and responsibilities of the Commission which was established in August, 2005. Those powers and duties included advising council on matters of preservation, conducting public education programming, to monitor and report on historic properties, and survey and nominate properties to the National Register of Historic Properties. A Certified Local Government contract was signed in 2006 which adds responsibilities to the commission and benefits the community including access to grant funds for preservation and educational projects, annual training for at least one commission member, and prepares an annual report to the State Historical Society and National Park Service.

Michelle Redlinger, Washington Chamber of Commerce Director, came before council seeking their support to invite 2016 RAGBRAI to Washington.

Motion by Rosien, seconded by Kendall, to support the request to be considered for 2016 RAGBRAI. Motion carried.

Presentations from the public:

Fred Stark, Washington resident, came with concern regarding large trucks turning wide across the curbs at the intersection of S. Iowa and W Madison Street.

Richard Gilmore, Washington resident, to speak against allowing first floor residential in the Downtown District.

Steve Genk, 808 S. Ave. B, came before council in regard to rain causing debris to wash down the alley and on to his property.

Joy Greenlee, 905 E. Jefferson Street, came before council with problems with water and mud coming up the drains in her basement.

After discussion by council with George and Denise Button, Main Street Washington Director Sarah Sadrakula, Washington Chamber of Commerce Director Michelle Redlinger and City staff regarding changing the ordinance prohibiting first floor residential in the Downtown District, motion by Kendall, seconded by Shepherd, to direct staff to prepare an ordinance with the changes discussed to be approved by council and send it to the Planning and Zoning Commission for review and recommendation. Motion carried.

Mayor Johnson announced that now is the time for the public hearing on a Resolution Adopting Plans, Specifications, Term of Contract and Estimate of Cost for the Lexington Lift Station Improvement Project.

No written or oral objections were received.

Motion by Shellmyer, seconded by Shepherd, to close the public hearing. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried.

Motion by Kendall, seconded by Salazar, to approve the Resolution Adopting Plans, Specifications, Term of Contract and Estimate of Cost for the Lexington Lift Station Project. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-068)**

Bid received for the Lexington Lift Station Improvement Project:

WRH, Inc.	\$178,000.00
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Motion by Kendall, seconded by Salazar, to approve the Resolution Awarding Contract for the Lexington Lift Station Improvement Project to WRH, Inc. in the amount of \$178,000.00. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-069)**

Motion by Rosien, seconded by Kendall, to approve the Resolution Adopting Council Rules of Procedure. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-070)**

Motion by Shellmyer, seconded by Zieglowsky, to approve the Resolution Amending Purchasing Policy. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-071)**

Motion by Kendall, seconded by Rosien, to approve the Resolution Setting a Policy Regarding Development and Maintenance of Alleys. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-072)**

Motion by Rosien, seconded by Kendall, to approve the Second Reading of an Ordinance Amending the Code of Ordinances, Chapter 69.08 “No Parking Zones” – 1000/1100 Blocks of S. Ave. B. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried.

Motion by Rosien, seconded by Shellmyer, to suspend the rules and waive the third reading. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none.

Motion by Rosien, seconded by Salazar, to adopt the ordinance. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Ordinance No. 1036)**

Motion by Kendall, seconded by Zieglowsky, to approve the Second Reading of an Ordinance Amending the Code of Ordinances, Chapters 50, 51 & 80 – Junk Vehicle Definitions and Clarifications. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Zieglowsky. Nays: Shepherd. Motion carried.

Motion by Rosien, seconded by Kendall, to approve the First Reading of an Ordinance Amending the Code of Ordinances, Chapter 155.02 “Adoption of National Electrical Code” by Adding “2014 Edition”. Roll call on motion as follows: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried.

Motion by Zieglowsky, seconded by Kendall, that the Regular Session held at 6:00 P.M., Tuesday, July 21, 2015 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

Council Minutes 07-28-2015

The Council of the City of Washington, Iowa, met in Special/Work Session in the Nicola-Stoufer Room, Washington Public Library, 115 W. Washington Street, at 6:00 P.M., Tuesday, July 28, 2015. Mayor Johnson in the chair. On roll call present: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Absent: none.

Motion by Kendall, seconded by Shellmyer, that the agenda for the Special/Work Session to be held at 6:00 P.M., Tuesday, July 28, 2015 be approved as proposed. Motion carried.

Discussion on cemetery rates. Cemetery Sexton, Nick Duvall, had prepared a comparison of cemetery rates from other private and public cemeteries in Eastern Iowa. After further discussion, motion by Rosien, seconded by Salazar, to direct staff to put the changes discussed by council into the form of a resolution and bring it to council for review and action. Motion carried. Kendall and Zieglowsky voted 'no' on the motion.

Discussion on having a fall clean-up this year but to handle it as a central site collection rather than curbside as has been previously done. After further discussion, motion by Salazar, seconded by Shepherd, to proceed with fall clean-up at a central site in lieu of curbside collection. Motion carried.

Motion by Kendall, seconded by Shepherd, that the Special/Work Session held at 6:00 P.M., Tuesday, July 28, 2015 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

INVOICE

INV58610

IMWCA
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

DATE
 8/1/2015

PAGE:
 1

Mbr No: 0706 Member Name:
 Washington, City of

Washington, City of
 215 E Washington

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL2	Installment 2 - Work Comp Prem 15-16			9,316.00	\$9,316.00

This invoice is due on September 1, 2015.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Thank You

Subtotal	\$9,316.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$9,316.00

WASHINGTON CHAMBER OF COMMERCE

205 W. Main Street
Washington, IA 52353

"One of THE BEST Small Towns in America"
City of Washington 215 E Washington St PO Box 516 Washington, IA 52353

Phone (319) 653-3272

E-mail: michelle@washingtioniowa.org

Invoice Date: 7/30/2015

Invoice Number: 2015-1201

DESCRIPTION	PRICE EACH	QUANTITY	AMOUNT
Presenting Sponsor of Thursday Night Live	750.00		750.00

Please mark your billing preference

I prefer standard MAIL

Save a stamp, please E-MAIL invoices!

Send invoices to this email:

www.chamber.washingtioniowa.org

Balance Due \$750.00



Horak Insurance
115 E. Washington Street
Washington, IA 52353

Phone: (319)653-2116
paul@horakinsurance.com

Horak Insurance

Business MEMO

Date: June 26, 2015
To: Brent Hinson, City Of Washington
From: Paul L Horak
Customer: City Of Washington
Policy No./Term: 2140641/ 01/13/2014 - 01/13/2017
Subject: ICAP year to year summary

Net annual contribution 2014-15	\$134,126.26
Net annual contribution 2015-16	\$136,423.93

Main reason for increase is the increased property covered. Blanket last year was \$23,017,319. This year it is \$26,587,633. Part of this is due to adding the new water storage facility and adding stop lights.

Coleman Construction, Inc.
 2667 Wayland Road
 Washington, IA 52353

Invoice

Bill To:
City of Washington*
Parks Dept. Attn. Tim Widmer
215 E. Washington St.
Washington, IA. 52353

Date	Invoice No.	P.O. Number	Terms	Project
07/22/15	6815		Due on receipt	

Item	Description	Quantity	Rate	Amount
Labor & Materials	Sidewalk 4" thick w/rebar 5' x 500. @ \$2.85 SF		7,125.00	7,125.00
Labor & Materials	Bleacher pads 5" thick w/1/2" rebar 12' x 26' each @ \$3 SF		2,592.00	2,592.00
Labor & Materials	Sidewalk 4" thick w/1/2" rebar 5' x 38' @ \$2.85 SF		541.50	541.50
Labor & Materials	Pad 5" thick w/rebar 1/2" 8' x 24' @ \$3 SF		576.00	576.00
Labor & Materials	Pad 5" thick w/1/2" rebar 14' x 26' @ \$3 SF		1,092.00	1,092.00
Labor & Materials	34 ton 1" clean stone		465.66	465.66
Labor & Materials	Hauling @ \$4.50 ton		153.00	153.00
<p>Please pay from park gift fund. Jim 550-6-4030-6320 VB 7/27/15</p>				
We appreciate your prompt payment.			Total	\$12,545.16

Ball field improvements



Remit to:
 L L Pelling Co.
 P.O. Box 230
 North Liberty IA 52317
 www.llpelling.com

INVOICE

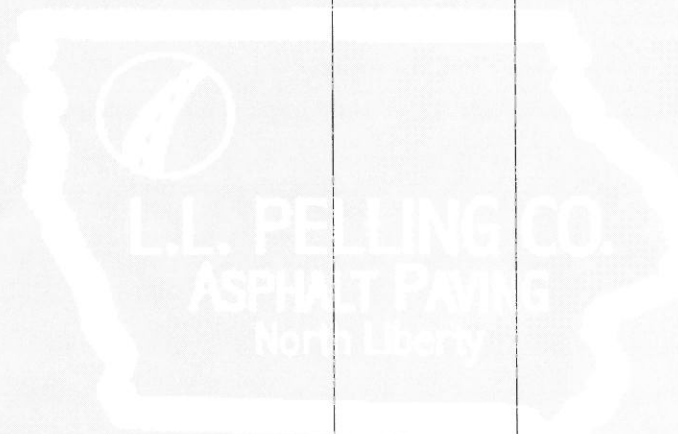
Invoice # :	15532
Date :	7/24/2015
Customer # :	100221
Cust Job :	1876.15.1Washington
Cust PO :	0000001674
Total Due:	94,140.53

Contract : 1876.15 Washington, City of

To : Washington, City of
 PO Box 516
 Washington, IA 52353

▲ PLEASE RETURN TOP PORTION OF INVOICE WITH PAYMENT ▲

Contract Item	Quantity	Unit Price	U/M	Amount
6 Mobilization, Performance/Maintenance Bond and Traffic Ctrl	1.00	15,240.00	LS.	15,240.00
7 Binder Bitumen, MC-3000	14,776.16	3.30	GAL	48,761.33
8 Cover Aggregate	662.40	45.50	TON	30,139.20



Contract terms prevail if contract and terms are present. Otherwise, payment is due on receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expenses incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Total Due This Invoice :	<u>94,140.53</u>
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Washington County

Emergency Management

INVOICE

POB 273
Sigourney, IA 52591-0273
Phone 641.622.2528 Fax 641.622.2139
lsmith5450@lisco.com

DATE: July 16, 2015
INVOICE # 15-16'
FOR: Annual Assessment

Bill To:

City of Washington
POB 516
Washington, IA 52353-0516

DESCRIPTION	AMOUNT
FY15-16' Assessment 7,266 @ \$1.60	11,625.60
TOTAL	\$ 11,625.60

Make all checks payable to Washington County Emergency Management
If you have any questions concerning this invoice, contact Larry Smith



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24616-024
Invoice No: 2

Project Manager Leland Belding III

Engineering services for Egg Sewer TVI Review:

Professional Services from June 21, 2015 to July 18, 2015

Professional Personnel

	Hours	Rate	Amount	
Engineer XI	2.00	63.00	126.00	
Drafter IV	2.00	66.00	132.00	
Totals	4.00		258.00	
Total Labor				258.00

Unit Billing

Duplication			.30	
Duplication-8.5 X11 Color			5.10	
Total Units			5.40	5.40

Total this Invoice \$263.40



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24616-025
Invoice No: 1

Project Manager Leland Belding III

Engineering services for East Creek Addition Storm:

Professional Services from June 21, 2015 to July 18, 2015

Professional Personnel

	Hours	Rate	Amount	
Technician III	1.00	67.00	67.00	
Totals	1.00		67.00	
Total Labor				67.00
		Total this Invoice		\$67.00



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24641
Invoice No: 8

Project Manager Leland Belding III

Engineering services for South 12th Avenue Reconstruction - General Services:

Professional Services from June 21, 2015 to July 18, 2015

Professional Personnel

	Hours	Rate	Amount	
Engineer III-A	4.00	115.00	460.00	
Totals	4.00		460.00	
Total Labor				460.00

Reimbursable Expenses

Travel			51.75	
Total Reimbursables			51.75	51.75

Unit Billing

Duplication			.60	
Duplication-8.5 X11 Color			1.70	
Total Units			2.30	2.30

Billing Limits

	Current	Prior	To-Date	
Total Billings	514.05	12,441.80	12,955.85	
Limit			18,000.00	
Remaining			5,044.15	
		Total this Invoice		\$514.05

Billings to Date

	Current	Prior	Total
Labor	460.00	12,117.00	12,577.00
Expense	51.75	279.05	330.80
Unit	2.30	45.75	48.05
Totals	514.05	12,441.80	12,955.85



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24644
Invoice No: 6

Project Manager Leland Belding III

Engineering services for Industrial Park Rise Improvements - Design Services:

Professional Services from June 21, 2015 to July 18, 2015

Professional Personnel

	Hours	Rate	Amount	
Clerical III	3.00	41.00	123.00	
Engineer III-A	67.00	115.00	7,705.00	
Drafter IV	2.50	66.00	165.00	
Technician III	64.50	67.00	4,321.50	
Totals	137.00		12,314.50	
Total Labor				12,314.50

Unit Billing

Duplication		18.00	
Duplication-8.5 X11 Color		40.80	
Total Units		58.80	58.80

Billing Limits

	Current	Prior	To-Date	
Total Billings	12,373.30	84,716.11	97,089.41	
Limit			190,000.00	
Remaining			92,910.59	
		Total this Invoice		\$12,373.30

Billings to Date

	Current	Prior	Total
Labor	12,314.50	82,120.50	94,435.00
Expense	0.00	537.56	537.56
Unit	58.80	2,058.05	2,116.85
Totals	12,373.30	84,716.11	97,089.41



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24646P
Invoice No: 1

Project Manager Leland Belding III

Engineering services for Sitler Drive Widening - Printing:

Professional Services from June 21, 2015 to July 18, 2015

Reimbursable Expenses

Direct Expense-Reproduction	463.58	
Total Reimbursables	463.58	463.58
Total this Invoice		\$463.58



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24647
Invoice No: 2

Project Manager Leland Belding III

Engineering services for Sitler Drive Widening - General Services:

Professional Services from June 21, 2015 to July 18, 2015

Professional Personnel

	Hours	Rate	Amount	
Clerical III	2.50	41.00	102.50	
Engineer III-A	16.00	115.00	1,840.00	
Technician III	7.00	67.00	469.00	
Totals	25.50		2,411.50	
Total Labor				2,411.50

Reimbursable Expenses

Travel			155.25	
Total Reimbursables			155.25	155.25

Unit Billing

Duplication			48.90	
Duplication-8.5 X11 Color			198.90	
Mileage			40.25	
Total Units			288.05	288.05

Billing Limits

	Current	Prior	To-Date	
Total Billings	2,854.80	63.55	2,918.35	
Limit			5,000.00	
Remaining			2,081.65	
			Total this Invoice	\$2,854.80

Billings to Date

	Current	Prior	Total
Labor	2,411.50	61.50	2,473.00
Expense	155.25	0.00	155.25
Unit	288.05	2.05	290.10
Totals	2,854.80	63.55	2,918.35



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24648
Invoice No: 6

Project Manager Leland Belding III

Engineering services for Flow Metering - Phase 1:

Professional Services from June 21, 2015 to July 18, 2015

Professional Personnel

	Hours	Rate	Amount	
Engineer X	2.00	67.00	134.00	
Technician III	19.00	67.00	1,273.00	
Technician V	5.00	56.00	280.00	
Technician VI	3.50	52.00	182.00	
Totals	29.50		1,869.00	
Total Labor				1,869.00

Reimbursable Expenses

Miscellaneous Expense			25.00	
Total Reimbursables			25.00	25.00

Unit Billing

Mileage			188.60	
Total Units			188.60	188.60

Total this Invoice \$2,082.60



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

July 24, 2015
Project No: 24649
Invoice No: 4

Project Manager Leland Belding III

Engineering services for Court House Sewer Separation - Design Services:

Professional Services from June 21, 2015 to July 18, 2015

Professional Personnel

	Hours	Rate	Amount	
Clerical III	5.00	41.00	205.00	
Engineer III-A	36.00	115.00	4,140.00	
Technician III	51.50	67.00	3,450.50	
Technician VI	8.00	52.00	416.00	
Totals	100.50		8,211.50	
Total Labor				8,211.50

Reimbursable Expenses

Travel			51.75	
Total Reimbursables			51.75	51.75

Unit Billing

Mileage			83.95	
Duplication			19.80	
Robotics			360.00	
Duplication-8.5 X11 Color			11.90	
Total Units			475.65	475.65

Billing Limits

	Current	Prior	To-Date	
Total Billings	8,738.90	18,735.53	27,474.43	
Limit			28,000.00	
Remaining			525.57	

Total this Invoice \$8,738.90

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241
Phone (319) 351-2277 Fax: (319) 351-2279

July 31, 2015

Mr. Brent Hinson, City Administrator
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa

TOTAL HOURS	11.25 hours (reg)
TOTAL MILEAGE	264 miles
Hourly Rate	\$90/hour- Reg
Mileage Rate	\$0.56 per mile
TOTAL FOR THIS INVOICE	\$1,160.34

Applicant License Application (LC0040294)

Name of Applicant:	<u>WFEC, Inc</u>		
Name of Business (DBA):	<u>Lebowski's Rock n Bowl</u>		
Address of Premises:	<u>1601 east Washington Street</u>		
City	<u>Washington</u>	County:	<u>Washington</u> Zip: <u>52353</u>
Business	<u>(319) 548-1999</u>		
Mailing	<u>1601 east Washington Street</u>		
City	<u>Washington</u>	State	<u>IA</u> Zip: <u>52353</u>

Contact Person

Name	<u>Bob Gaal</u>		
Phone:	<u>(319) 548-1999</u>	Email	<u>bgaal212@gmail.com</u>

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/30/2014

Expiration Date: 08/29/2015

Privileges:

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>462159</u>	Federal Employer ID	<u>46-3346701</u>

Ownership

robert gaal

First Name: robert Last Name: gaal
City: washington State: lowa Zip: 52353
Position: President
% of Ownership: 50.00% U.S. Citizen: Yes

jason prochaska

First Name: jason Last Name: prochaska
City: washington State: lowa Zip: 52353
Position: vice president
% of Ownership: 50.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Illinois Security Co</u>
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**WWTP report
August 4, 2015
Council Meeting**

- **After hour alarm and dog call outs –**
17th dog call, Safety Center reported a dog to be picked up at the U.P. Church, 8:00 p.m. Jason
18th dog call, Safety Center reported 2 dogs to be picked up at Main & 11th, 7:30 p.m. Jason
18th dog call, Safety Center reported a dog to be picked up at 411 South 8th, 10:00 p.m. Jason
- **Dept Head meetings –** I attended the meetings on the 21st & 28th.
- **WWTP's renewal of the National Pollutant Discharge Elimination System (NPDES) Permit**
– I got this expanded testing set up to collect the first samples in early August. We will be using Test America and the U of Iowa Hygienic Lab for this testing.
- **Mowing –** We're trying to keep up with mowing in between the rains. We have finished mowing with the LS tractor and bush hog mower until later this fall.
- **Lift stations –** Jason replaced a pump float at Parkside Estates (PSE) lift station. He also rebuilt a vacuum pump (used to prime big pumps) for the PSE lift station. Shortly after rebuilding the first vacuum pump the second vacuum pump motor failed. We ordered a new vacuum pump for the second pump from Smith & Loveless. We'll have the motor that failed rebuilt some soon so we have a backup vacuum pump on the shelf. Iowa Pump Works (IPW) is scheduled to be here during the week of August 10th to perform the pump service agreement work. IPW will be pulling eight (8) pumps. The pumps are located at Parkside Estates lift station, the Underpass lift station, WWTP west EQ pump station, and the WWTP east EQ pump station. Upon completion of the pump inspections IPW will send a detailed pump report for each of the pumps pulled and inspected.
- **City farm field between the north WWTP chain link fence and south of west Buchanan Street –** We got bids to spray this field (15 acres) for weed control. We mowed this field with LS tractor and bush hog mower. We need to have the weeds under control for this fall's bio-solids land application project. Washington AG submitted the lowest bid. They sprayed the farm field and the east EQ on July 31st.
- **USEPA blind laboratory performance evaluation audit samples –** Jason performed the tests on the audit samples. I submitted our test results for the lab performance evaluation. We found out on the 31st the results we submitted were in the acceptable range. GOOD job Jason! I have to submit the final data package to the USEPA in August when I receive the graded results from UHL & Test America for the tests they performed on behalf of the WWTP.

**Fred E. Doggett
7/31/2015 1:50 PM**

Maintenance and Construction Report

7/4/15-7/17/15

STREETS: M/C Personnel sawed numerous areas of concrete. Personnel poured 41.5 yards of concrete completing 8 patches of street replacement thus far where previous excavation took place. The street sweeper ran its course a couple times. Personnel cold mixed potholes around town. Personnel continued line painting, completing the 4 blocks around Central Park. Personnel trimmed a few trees that were visibility issues at intersections. With LLPelling coming to town next Tuesday or Wednesday personnel jetted some culverts on seal coat streets to be overlaid.

WATER DISTRIBUTION: M/C Personnel installed a one inch water service at North 13th Ave-East 4th St. Personnel repaired two water services running through sanitary sewer main.

SEWER COLLECTION: M/C Personnel televised several sanitary and storm sewers, including East 3rd St (1300 & 1400 blocks-S), South 12th Ave-East Adams St (ST) and East Main St (South 6th Ave west to the Egg at 3rd Ave-S). On East 3rd St we found 2 water services that were directionally bored through the clay sanitary sewer, we excavated both areas and made repairs, when we televised again we found a 3rd water service bored through the center of the sewer main. This is a work in progress.

STORM SEWER COLLECTION: M/C Personnel televised the storm sewer at South 12th Ave-East Adams St. Personnel installed a 10 inch storm line/intake in the west side of South 12th Ave approx 100 ft south of East Adams St.

MECHANIC/SHOP: M/C Personnel serviced 105 (battery), Case back hoe, 504 (diagnosis-noise, rear leaf springs), PD92 (steering, tires and alignment), WWTP (tractor hydraulic hose), 302 (steering column), PD97 (A/C), 102 and 611.

OTHER: M/C Personnel performed the yard waste and brush pick-up on a weekly basis. M/C hired the brush pile and yard waste bag pile ground at the WWTP. Personnel responded to 52 One Call Locates. Personnel hauled multiple loads of spoil away from the shop from previous excavations and also hauled cold mix, one inch ballast and one inch road stone back to the stock pile.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Illa Earnest

From: JJ Bell [jjbell@washingtioniowa.net]
Sent: Friday, July 31, 2015 11:24 AM
To: Illa Earnest; Jj Bell
Subject: M/C Report

Maintenance and Construction Report

7/18/15-7/31/15

STREETS: M/C Personnel prepared seal coat streets for Pelling who completed the project during the week of July 20th. Personnel poured 12 yards of concrete in a couple of locations where previous excavation occurred. Street sweeping ran its course throughout the City. Crews bladed a few alleys that needed attended to. Personnel trimmed trees in a few areas.

WATER DISTRIBUTION: M/C Personnel had 17 water shut offs for nonpayment. Personnel repaired a water box (new rod) at 601 South Iowa Ave. M/C flushed the first stage of Sitler Dr water main and collected 2 samples in which De Long delivered to the hygienic lab in North Liberty for testing of coli-form and bacteria.

SEWER COLLECTION: M/C Personnel televised 1,500 ft of sewer main in areas where sewer back up was evident, East 3rd St (1300/1400 block), South 3rd Ave (500/600 block), East Jefferson St (900/1000 block) and the 400 block of East Main. Two point repairs were completed on East 3rd St in the 1300 block where a water service had been bored through and a separation had been found from televising.

STORM SEWER: M/C Personnel vacked a few areas off of East Harrison St between South 14th and South 15th to locate utilities for a new 18 inch storm sewer.

MECHANIC/SHOP: M/C Personnel serviced the street sweeper (hydraulic hoses and sprockets), FD Tanker (portable pump), FD #2 (small engines), K-9 Unit (A/C), PD 96 (rotate tires and flushed washer fluid), 301 (dash switch for hydraulics), PD 38, PD 97 and John Deere backhoe.

OTHER: M/C Personnel hauled 23 loads of mulch to Clemons Creek and the rest (35 loads) to a farm field just south of town, this was the grinding from the brush pile at the WWTP. Personnel responded to 56 One Call Locates.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed.

--
JJ Bell
Superintendent
M/C Department
215 E. Washington Street
Washington, IA 52353
cell: 319-653-1538
jjbell@washingtioniowa.net

Washington Volunteer Fire Department
July 8, 2015

May Fires

5 City fires	630.00
1 rural fires	120.00
0 Drill	.00
6 fires and 0drill	750.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Zach Thomas made a motion to pay all bills against the department. Seconded by Mark Chenoweth.

Motion passed

Committees; Social ; Snacks after meeting

Golf; Aug 23 will be tournament

Zach Morrison Has returned to the department.

Rescue meeting

Communication; Thank You read

Old Business; County meeting will be in Wellman on the 28th.

House burn coming up in August.

Truck update; bids have come in.

Sygenta Tour and meal were good.

New; Hose testing in September

Fair week coming up help will be needed.

Kirkwood Fire School is September 26 & 27

Ropes need replaced on ladders

Everyone needs to get direct deposit going. Checks are not getting cashed.

Discussion of calls:

No other business, roll call taken meeting adjourned.

Secretary

Tom Beauchamp

City of Washington
Minutes of the City Hall Renovation Committee
July 28, 2015

The City Hall Renovation Committee met on Tuesday, July 28, 2015 at the former Kirkwood Center at 115 Westview Drive to begin discussions.

The meeting began at 2:30 PM with a self-guided tour of the former Kirkwood Center for committee members. Realtor Tim Elliott was present to answer questions from committee members.

Chairperson Jaron Rosien convened the formal committee meeting at 3:00 PM. Committee members present were: Jaron Rosien, Bob Shepherd, Connie Larsen, Virginia McCurdy and Dale Torpey. Committee member Jim Ziegrowsky was absent. Others present were: Brent Hinson, Sandra Johnson, Bob Shellmyer, Shawn Ellingson, Kelsey Brown, Keith Henkel and David Hotle.

Chairperson Rosien opened the meeting by discussing the fact that evaluating the former Kirkwood Center was part of the committee’s mission, as established by the City Council. He thanked committee members for their time in participating in this process, and asked for opinions as to the “pros and cons” of the former Kirkwood Center as it relates to usage for City Hall and Police operations.

The committee subsequently identified pros and cons as depicted in the following table:

<u>Pros</u>	<u>Cons</u>
<ul style="list-style-type: none"> • Amount of available space is appropriate • Possible price (prior to construction expenses) • Patio • Better than what they have now (Police) • Location not negative for Police • Equipment available (tables, chairs, etc) at building 	<ul style="list-style-type: none"> • Building needs work (roof, shifting, dry rot, cracks on columns, old A/C units, shifting sidewalks in rear, water drainage toward building) • Current parking may not be sufficient for operations plus staff parking • Location is a negative for City Hall, and not a solvable problem • What is the plan if we do this, as related to plans for current buildings? • Perceived longevity of investments into building- current is residential rather than commercial quality • Challenges for ensuring employee and public safety in this location?

City Administrator Hinson, Councilor Shellmyer and Councilor Shepherd provided the committee with an update on the facilities planning thus far. The City Council has voted to proceed with renovating the former Public Library for City Hall & Development Services (Engineering) and renovating and adding on to the current Municipal Building for Police and Fire operations, and it is the central mission of the committee to move this process along, although evaluating the Kirkwood facilities was an important first step for the committee.

Bob Shepherd moved and Dale Torpey seconded to remove the former Kirkwood Center from consideration as a site for City Hall and Police facilities as per committee discussion. The motion carried unanimously.

As per committee request, City Administrator Hinson will provide committee members with past reports that were prepared in the City's facility planning process.

Connie Larsen moved and Virginia McCurdy seconded to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 3:27 PM.

Respectfully Submitted,

Brent Hinson
City Administrator

CITY OF WASHINGTON, IOWA

CLAIMS REPORT FOR AUGUST 4TH, 2015

POLICE	ARAMARK UNIFORM SERV INC.	SERVICE	187.30
	ARNOLD MOTOR SUPPLY	SUPPLIES	515.22
	BP	FUEL	9.95
	CUSTOM IMPRESSIONS INC	SHIPPING	30.47
	GALLS LLC	7 HD BODY CAMS	1770.00
	GREINER DISCOUNT TIRES	TIRES REPAIR	523.08
	HIWAY SERVICE CENTER	SUPPLIES	35.64
	IGRAPHIX, INC	SHIPPING	8.64
	JC PARTS CITY	SUPPLIES	58.21
	JOHN DEERE FINANCIAL	SUPPLIES	18.99
	LOGIN / IACP NET	DUES	525.00
	L-TRON CORPORATION	THERMAL PAPER	162.00
	MARCO, INC.	COPIER LEASE	125.77
	ROSS AUTO & MUFFLER SHOP INC	WHEEL ALIGNMENT	51.74
	SHOTTENKIRK	PARTS	385.21
	SITLER'S ELECTRIC	SUPPLIES FOR REPAIRS	137.05
	ULTRAMAX	SUPPLIES	1079.00
	UP-TOWN AUTO WASH	CAR WASH CARD	100.00
	WAL-MART	MONITOR, SOFTWARE, SUPP	235.11
		TOTAL	5958.38
FIRE	BUSINESS RADIO SALES INC	SERVICE	100.50
	FELD FIRE	SUPPLIES	244.50
	LEET'S REFRIGERATION	CLEANING ICE MACHINE	38.62
	TISOR, RANDY	CLOTHING ALLOWANCE	100.00
	VISA	PHONE	113.41
	WAGNER, BILL	CLOTHING ALLOWANCE	100.00
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	171.18
		TOTAL	868.21
DEVELOPMENT SERVICES	BILL & LONNIE LAWN CARE CORP.	YARD MOWING - 415 W MADISO	40.00
	BROWN'S TREE SERVICE	TREE REMOVAL AND TRIMMING	2600.00
	HAWKEYE FIRE & SAFETY	SUPPLIES	866.74
	SITLER'S ELECTRIC	SUPPLIES FOR REPAIRS	14.73
	VISA	LODGING & CONFERENCE	208.00
		TOTAL	3729.47
LIBRARY	CINTAS CORP LOC. 342	SERVICE	48.14
	DEMCO	BOOK PROCESSING SUPPLIES	81.71
	EBERT SUPPLY CO.	JANITORIAL SUPPLIES	105.60
	FAREWAY STORES	SUPPLIES	8.19
	GALE/CENGAGE LEARNING	LP BOOKS	22.79
	HY-VEE	SUPPLIES	41.88
	IOWA LIBRARY SERVICES	ANNUAL DBASE SUBSCRIPTION	413.30
	RECORDED BOOKS LLC	ANNUAL LANGUAGE DBASE/AUDIO B	1689.98
	SCHAEFER CLEANING	JULY CLEANING	1125.00
	STAPLES ADVANTAGE	OFFICE SUPPLIES	29.87
	WCDC INC	WINDOW WASHING	30.00
		TOTAL	3596.46
	PARKS	ARNOLD MOTOR SUPPLY	SUPPLIES
BRUNS CONSTRUCTION		SERVICE	864.06

	FAREWAY STORES	SUPPLIES	14.99
	JOHN DEERE FINANCIAL	SUPPLIES	848.43
	WASHINGTON LUMBER	SUPPLIES	9.58
		TOTAL	1818.16
POOL	WASHINGTON LUMBER	LEAK SEALER	21.98
	WASHINGTON RENTAL	TITANIUM LINE	16.59
		TOTAL	38.57
CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	23.35
	ARNOLD MOTOR SUPPLY	SUPPLIES	119.73
	ATCO INTERNATIONAL	SUPPLIES	125.00
	SIGN DESIGN	SAFETY SHIRTS	174.00
	WAL-MART	GBG BAGS, SUPP , & VACUUM	31.94
		TOTAL	474.02
FINANCIAL ADMINISTRAT	BAKER PAPER CO.	COPY PAPER	88.05
	BRUNS, DAVID	MILEAGE REIMB	52.33
	CINTAS CORP LOC. 342	SERVICE	130.75
	IGRAPHIX, INC	SUPPLIES	13.20
	LEET'S REFRIGERATION	CLEANING ICE MACHINE	38.62
	QUILL	POST ITS, CORRECTION TAPE	47.24
	SCHUMACHER	QUARTERLY MAINTENANCE	362.46
	VISA	LODGING & CONFERENCE	1288.20
		TOTAL	2020.85
AIRPORT	EASTERN AVIATION FUELS INC	FUEL	54667.11
	L.J. ROTH RECONSTRUCTION INC.	WATER LEAK REPAIR	1503.94
	MARIE ELECTRIC INC.	AIRPORT REPAIR	384.22
	OAK RIDGE SERVICES	TRIMMING TREES	100.00
	STEVE'S SALES & SERVICE	REPAIR VAN	361.78
		TOTAL	57017.05
ROAD USE	ALTORFER	EQUIPMENT RENTAL	394.00
	ARNOLD MOTOR SUPPLY	SUPPLIES	1252.78
	BRUTY, NORM	SIDEWALK REPAIR PROGRAM	78.80
	CERTIFIED LABORATORIES	SUPPLIES	744.43
	COLEMAN CONSTRUCTION	SERVICE	2405.00
	CONSTRUCTION MATERIALS INC.	SUPPLIES	894.04
	CRAIG, WILLIAM	SIDEWALK REPAIR PROGRAM	78.80
	DOUDS STONE LLC	ROADSTONE	190.71
	HIWAY SERVICE CENTER	SUPPLIES	134.53
	IDEAL READY MIX	SERVICE	5466.50
	JOHN DEERE FINANCIAL	SUPPLIES	8.34
	KIMBALL MIDWEST	SUPPLIES	475.80
	MENARDS	FILTERS	32.11
	TIFCO INDUSTRIES	SPRAY PAINT	79.95
	WELLINGTON, EARL	BELT KIT	65.25
		TOTAL	12301.04
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	58.34
	SITLER'S ELECTRIC	SUPPLIES FOR REPAIRS	28.47
		TOTAL	86.81

CAPITAL PROJECTS	DOUDS STONE LLC	MATERIAL STORAGE BLDG	2227.30
		TOTAL	2227.30
LIBRARY GIFT	OFFICE ELEMENTS	GENEOLOGY COPIER	34.26
		TOTAL	34.26
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	1635.85
	HACH COMPANY	SUPPLIES	775.31
	HOLT SUPPLY CO.	SUPPLIES	161.37
	POSTMASTER	WATER BILL BULK MAILING	831.31
	SITLER'S ELECTRIC	SUPPLIES FOR REPAIRS	29.10
	STATE HYGIENIC LAB	TESTING	635.00
	STREFF, ROSE	MILEAGE REIMBURSEMENT	4.03
	WAL-MART	GBG BAGS, SUPP , & VACUUM	14.01
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	41.65
		TOTAL	4127.63
WATER DISTRIBUTION	ALLIANT ENERGY	ALLIANT ENERGY	41.51
	CHEMSEARCH	SUPPLIES	229.01
	GREINER DISCOUNT TIRES	TIRE REPAIR	180.45
	LEET'S REFRIGERATION	CLEANING ICE MACHINE	38.63
	UTILITY EQUIPMENT CO	2- HYDRANTS/SADDLE	5518.48
	WAL-MART	GBG BAGS, SUPP , & VACUUM	79.96
		TOTAL	6088.04
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	19.41
	ARNOLD MOTOR SUPPLY	SUPPLIES	1006.41
	GREINER DISCOUNT TIRES	TIRE REPAIR	20.45
	IOWA DIVISION OF LABOR SERVICES	WATER HEATING INSPECTION F	80.00
	JOHN DEERE FINANCIAL	SUPPLIES	92.40
	SMITH & LOVELESS INC.	VACUUM PUMP	731.81
	TESTAMERICA LABORATORIES INC	TESTING	861.00
	UNITED LABORATORIES	CHEMICALS	563.16
	TOTAL	3374.64	
SEWER COLLECTION	AGRILAND FS, INC	GRASS SEED & FERTILIZER	531.00
	ARNOLD MOTOR SUPPLY	SUPPLIES	28.16
	CHEMSEARCH	SUPPLIES	469.87
	HIWAY SERVICE CENTER	SUPPLIES	73.28
	JOHN DEERE FINANCIAL	SUPPLIES	88.92
	LEET'S REFRIGERATION	CLEANING ICE MACHINE	38.63
	MARIE ELECTRIC INC.	INSTALL SHOP LIGHTS	389.02
	PIONEER RESEARCH CORP	SEWER CLEANER	1038.55
	VISA	GAS DETECTOR	907.95
		TOTAL	3565.38
SEWER CAPITAL PROJECTS	IOWA PUMP WORKS INC	LEXINGTON LIFT	900.00
		TOTAL	900.00
SANITATION	DE BOEF GRINDING	SERVICE	3400.00
	GOULD, AARON	GARBAGE STICKER REFUND	42.52
	LUKE WASTE MANAGEMENT	REFUSE AND RECYCLING/BULKY	24868.25
	WASH CO. HUMANE SOCIETY	JULY COLLECTIONS	441.75

		TOTAL	28752.52
UNEMPLOYMENT SELF INS	IOWA WORKFORCE DEVELOPMENT	UI ACCT 104129-2 UNEMPLOYM	272.00
	IOWA WORKFORCE DEVELOPMENT	UI ACCT 104129-2 UNEMPLOYM	2794.00
	IOWA WORKFORCE DEVELOPMENT	UI ACCT 104129-2 UNEMPLOYM	240.00
	IOWA WORKFORCE DEVELOPMENT	UI ACCT 104129-2 UNEMPLOYM	77.57
	IOWA WORKFORCE DEVELOPMENT	UI ACCT 104129-2 UNEMPLOYM	342.68
		TOTAL	3726.25
		TOTAL	140705.04

**CITY OF WASHINGTON, IA
VISA Card Charges - 2015**

CLAIMS REPORT 08/04/2015

Category	Description	Amount	Total
FIRE	FACTORYOUTLETSTORE.COM - PHONE	113.41	208.00
	Total	113.41	208.00
FINANCIAL ADMIN	TRAVEL INSURANCE POLICY - IMCA CONFERENCE - BRENT	21.00	907.95
	ICMA INTERNET - IMCA CONFERENCE IN SEPTEMBER- BRENT	925.00	
	UNITED - FLIGHT FOR IMCA CONFERENCE - BRENT	342.20	
Total		1,288.20	907.95
DEVELOPMENT SERVICES	LOWELL CENTER - LODGING FOR RENTAL INSPECTION TRAINING		208.00
	Total		208.00
SEWER COLLECTION	USA BLUEBOOK - 4 GAS DETECTOR		907.95
	Total		907.95

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
JUNE 30, 2015

FUND	6/1/2015			6/30/2015		
	BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	1,318,466.16	73,473.96	-	348,793.59	(17.28)	1,043,129.25
002-AIRPORT FUND	199,934.54	215.00	-	74,129.37	-	126,020.17
010-CHAMBER REIMBURSEMENT	838.15	4,840.84	-	4,370.18	-	1,308.81
011-MAIN STREET REIMBURSEMENT	411.14	3,832.77	-	3,432.28	(4.13)	807.50
012-WEDG REIMBURSEMENT	622.41	5,300.00	-	5,887.96	(4.02)	30.43
110-ROAD USE	648,326.26	137,735.80	-	111,175.15	(3.30)	674,883.61
112-EMPLOYEE BENEFITS	-	7,316.67	-	7,316.67	-	-
114-EMERGENCY LEVY	-	647.48	-	647.48	-	-
121-LOCAL OPTION SALES TAX	-	62,979.60	-	62,979.60	-	-
129-URBAN RENEWAL AREA #3C	-	2,098.27	-	2,098.27	-	-
132-URBAN RENEWAL AREA #5	9,087.42	-	-	9,087.42	-	-
134-URBAN RENEWAL AREA #7	1,443.27	-	-	-	-	1,443.27
145-HOUSING REHABILITATION	50.00	17,699.00	-	800.00	-	16,949.00
146-LMI TIF SET-ASIDE	43,970.93	545.55	-	15,000.00	-	29,516.48
200-DEBT SERVICE	(9,503.57)	9,613.48	-	(853.50)	-	963.41
300-CAPITAL EQUIPMENT	264,488.81	72,234.70	-	9,824.00	-	326,899.51
301-CAPITAL PROJECTS FUND	570,441.77	465,660.88	-	618,902.06	-	417,200.59
305-RIVERBOAT FOUND CAP PROJ	58,751.79	123,905.25	-	37,135.00	-	145,522.04
308-INDUSTRIAL DEVELOPMENT	536,129.16	648,904.87	-	-	-	1,185,034.03
309-MUNICIPAL BUILDING	123,354.12	-	-	(85,000.00)	-	208,354.12
310-WELLNESS PARK	15,097.80	-	-	-	-	15,097.80
510-MUNICIPAL BAND	50.00	-	-	25.00	-	25.00
520-DOG PARK	6,294.53	46.00	-	-	-	6,340.53
530-TREE COMMITTEE	5,657.94	660.00	-	300.66	-	6,017.28
540-POLICE FORFEITURE	(150.00)	302.50	-	-	-	152.50
550-PARK GIFT	152,526.99	1,800.21	-	91.54	-	154,235.66
570-LIBRARY GIFT	32,386.01	956.00	-	544.75	-	32,797.26
580-CEMETERY GIFT	40,150.00	10,000.00	-	-	-	50,150.00
590-CABLE COMMISSION	16,301.43	-	-	-	-	16,301.43
600-WATER UTILITY	1,234,391.49	141,357.20	-	451,298.14	(9.60)	924,440.95
601-WATER DEPOSIT FUND	20,485.00	2,700.00	-	2,625.00	-	20,560.00
603-WATER CAPITAL PROJECTS	7,505.00	3,152.40	-	10,657.40	-	-
610-SANITARY SEWER	1,315,021.68	173,019.29	-	357,290.73	(17.96)	1,130,732.28
612-SEWER SINKING	440,227.77	-	-	440,227.77	-	-
613-SEWER CAPITAL PROJECTS	354,145.01	-	-	19,825.05	-	334,319.96
670-SANITATION	123,126.99	34,460.47	-	39,189.20	-	118,398.26
910-LIBRARY TRUST	218,463.44	14.59	-	-	-	218,478.03
950-SELF INSURANCE	137,960.82	5,589.37	-	317.25	-	143,232.94
951-UNEMPLOYMENT SELF INS	(2,163.10)	3,621.03	-	-	-	1,457.93
TOTAL BALANCE	7,884,291.16	2,014,683.18	-	2,548,118.02	56.29	7,350,800.03

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	901,591.37 (1)	0.01%
Cash in Drawer	350.00	N/A
Wash St Bank - MM	256,735.17	0.01%
Investment in IPAIT	1,987,413.59	0.01%
Wash St Bank - Library Acct	167,539.35	0.01%
Wash St - Farm Mgmt Acct	37,170.55	
Federation Bank - CD - 10/02/13-renewed	500,000.00	0.51%
Wash St Bank - CD - 1/9/14 - renewed	500,000.00	0.65%
Wash St Bank - CD - 3/14/2014	500,000.00	0.47%
Wash St Bank - CD - 6/20/2014	500,000.00	0.45%
Wash St Bank - CD - 8/8/2014	500,000.00	0.45%
Wash St Bank - CD - 12/10/2014	500,000.00	0.65%
Wash St Bank - CD - 02/13/2015	500,000.00	0.70%
Wash St Bank - CD 04/22/2015	500,000.00	0.70%
TOTAL CASH IN BANK	7,350,800.03	

(1) Washington State Bank	998,776.20
Outstanding Deposits & Checks	(97,184.83)
	<u>901,591.37</u>

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
JUNE 30, 2015

FUND	7/1/2014		REVENUES NOT YET RECEIVED	6/30/2015		
	BEGINNING CASH BALANCE	Y-T-D REVENUES		Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	831,620.44	3,621,670.93	-	3,413,102.01	2,939.89	1,043,129.25
002-AIRPORT FUND	193,599.45	427,875.60	-	495,454.88	-	126,020.17
010-CHAMBER REIMBURSEMENT	-	14,522.52	-	13,213.71	-	1,308.81
011-MAIN STREET REIMBURSEMENT	-	22,996.62	-	22,209.34	20.22	807.50
012-WEDG REIMBURSEMENT	-	37,755.45	-	37,726.16	1.14	30.43
110-ROAD USE	755,668.20	885,769.94	-	968,103.03	1,548.50	674,883.61
112-EMPLOYEE BENEFITS	-	655,193.47	-	655,193.47	-	-
114-EMERGENCY LEVY	-	58,952.64	-	58,952.64	-	-
121-LOCAL OPTION SALES TAX	-	766,736.17	-	766,736.17	-	-
125-URBAN RENEWAL AREA #1	-	19,883.52	-	19,883.52	-	-
129-URBAN RENEWAL AREA #3C	-	68,632.97	-	68,632.97	-	-
131-URBAN RENEWAL AREA #4	-	44,147.54	-	44,147.54	-	-
132-URBAN RENEWAL AREA #5	-	35,553.92	-	35,553.92	-	-
133-URBAN RENEWAL AREA #6	-	44,470.98	-	44,470.98	-	-
134-URBAN RENEWAL AREA #7	-	2,518.68	-	1,075.41	-	1,443.27
145-HOUSING REHABILITATION	-	20,398.00	-	3,449.00	-	16,949.00
146-LMI TIF SET-ASIDE	26,671.90	17,844.58	-	15,000.00	-	29,516.48
200-DEBT SERVICE	170.31	924,763.85	-	923,970.75	-	963.41
300-CAPITAL EQUIPMENT	253,628.85	139,475.56	-	66,204.90	-	326,899.51
301-CAPITAL PROJECTS FUND	1,648,473.03	2,732,847.53	-	3,964,119.97	-	417,200.59
305-RIVERBOAT FOUND CAP PROJ	308,670.99	443,986.05	-	607,135.00	-	145,522.04
308-INDUSTRIAL DEVELOPMENT	542,202.68	651,934.80	-	9,103.45	-	1,185,034.03
309-MUNICIPAL BUILDING	100,000.00	125,000.00	-	16,645.88	-	208,354.12
310-WELLNESS PARK	-	24,739.25	-	9,641.45	-	15,097.80
510-MUNICIPAL BAND	-	3,700.00	-	3,675.00	-	25.00
520-DOG PARK	5,893.18	736.40	-	289.05	-	6,340.53
530-TREE COMMITTEE	6,113.63	10,721.53	-	10,817.88	-	6,017.28
540-POLICE FORFEITURE	-	402.50	-	250.00	-	152.50
550-PARK GIFT	170,488.99	18,582.00	-	34,835.33	-	154,235.66
570-LIBRARY GIFT	35,060.27	11,390.11	-	13,653.12	-	32,797.26
580-CEMETERY GIFT	40,000.00	10,150.00	-	-	-	50,150.00
590-CABLE COMMISSION	16,418.04	-	-	116.61	-	16,301.43
600-WATER UTILITY	915,582.48	1,596,575.55	-	1,588,847.78	1,130.70	924,440.95
601-WATER DEPOSIT FUND	16,030.00	24,450.00	-	19,920.00	-	20,560.00
603-WATER CAPITAL PROJECTS	-	1,525,999.39	-	1,525,999.39	-	-
610-SANITARY SEWER	1,546,122.64	2,031,731.07	-	2,448,941.20	1,819.77	1,130,732.28
612-SEWER SINKING	-	716,609.63	-	716,609.63	-	-
613-SEWER CAPITAL PROJECTS	363,193.12	350,000.00	-	378,873.16	-	334,319.96
670-SANITATION	99,692.03	401,242.98	-	382,536.75	-	118,398.26
910-LIBRARY TRUST	218,312.16	165.87	-	-	-	218,478.03
950-SELF INSURANCE	83,348.94	83,851.41	-	23,967.41	-	143,232.94
951-UNEMPLOYMENT SELF INS	-	13,852.93	-	12,395.00	-	1,457.93
TOTAL BALANCE	8,176,961.33	18,587,831.94	-	19,421,453.46	(7,460.22)	7,350,800.03

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account		
Cash in Drawer	901,591.37 (1)	0.01%
Wash St Bank - MM	350.00	N/A
Investment in IPAIT	256,735.17	0.01%
Wash St Bank - Library Acct	1,987,413.59	0.01%
Wash St - Farm Mgmt Acct	167,539.35	0.01%
Federation Bank - CD - 10/02/13-renewed	37,170.55	
Wash St Bank - CD - 1/9/14 - renewed	500,000.00	0.51%
Wash St Bank - CD - 3/14/2014	500,000.00	0.65%
Wash St Bank - CD - 6/20/2014	500,000.00	0.47%
Wash St Bank - CD - 8/8/2014	500,000.00	0.45%
Wash St Bank - CD - 12/10/2014	500,000.00	0.45%
Wash St Bank - CD - 02/13/2015	500,000.00	0.65%
Wash St Bank - CD 04/22/2015	500,000.00	0.70%
TOTAL CASH IN BANK	7,350,800.03	0.70%

(1) Washington State Bank
Outstanding Deposits & Checks

998,776.20
(97,184.83)
901,591.37

NOTICE OF HEARING AND LETTING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF COURT HOUSE SEWER SEPARATION FOR THE CITY OF WASHINGTON, IOWA, AND THE TAKING OF BIDS THEREFOR

Notice is hereby given that the City Council of Washington, Iowa will meet in the Council Chambers at the old Public Library, 120 East Main Street, Washington, Iowa, at 6:00 p.m. on the 4th day of August, 2015, at which time a hearing will be held and said Council proposes to adopt plans, specifications, form of contract and estimate of cost for the construction of Court House Sewer Separation and work incidental thereto for said City.

Sealed proposals will be received by the City Clerk of the City of Washington, Iowa, at City Hall, 215 East Washington Street, Washington, Iowa, until 2:00 p.m. on the 30th day of July, 2015, for the construction of Court House Sewer Separation. Proposals will be opened and the amount of the bids announced by the City Clerk at the time and date specified above. Proposals will be acted upon by said City at the August 4th City Council Meeting or at such later time and place as then may be fixed.

The nature and extent of the improvements are as follows:

COURTHOUSE SEWER SEPARATION

Construction of sanitary and storm water sewer separation including all labor, materials and equipment necessary to construct new storm sewer, intakes, point repairs, manholes, 7" PCC street replacement, and associated work including seeding and cleanup at two locations.

The Courthouse area includes construction of (350 LF) 12" RCP storm sewer on N. Ave B from W. Main Street to Ave W. 2nd Street, (220 LF) 12" PVC storm sewer and area drains on both sides of the 210 W. Main Street next to the Washington County Courthouse, and sanitary sewer point repairs on W. 2nd Street between N. B Ave and Marion Avenue.

The Washington Street area includes construction of 9 curb intakes, 2 manholes, and (200 LF) 12" and (500 LF) 15" RCP storm sewer from W. Washington Street along N. Ave D to W. Jefferson Street and along N. Ave C to W. Jefferson Street then to N. Ave B.

Notice of Hearing and Letting

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the City Clerk of Washington, Iowa, and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals and bids in connection therewith shall be submitted to the City Clerk of said City on or before the time herein set for receiving bids. All proposals shall be made on official bidding blanks furnished by the City, and any alternations in the official form of proposal will entitle the Council, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the municipality and must be accompanied in a sealed envelope by either (1) a certified or cashier's check drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or (2) a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa, in the penal sum of five percent (5%) of the bid.

The bid security should be made payable to the CITY OF WASHINGTON, IOWA. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the City as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the City insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and other contract documents. Bidders shall use the bid bond form bound in the specifications.

By virtue of statutory authority, preference will be given to projects and provisions grown, and coal produced within the State of Iowa, and preference will be given to Iowa domestic labor in the construction of the improvements.

The award of contract will be made to the lowest responsible bidder submitting the lowest responsive bid, which shall be determined without regard to state or local law whereby preference is given on factors other than the amount of the bid.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The City Council reserves the right to reject any and all bids, to waive informalities and technicalities and to enter into such contract as it shall deem for the best interest of the City. The City reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) from the date of receiving bids.

Notice of Hearing and Letting

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment for all materials and labor and protect and save harmless the City from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period as required by the specifications after its completion and acceptance by the City Council.

The work under the contract shall commence within ten (10) days after date set forth in written Notice to Proceed. All work shall be substantially completed, subject to any extensions of time which may be granted by the City Council, by December 4, 2015. Substantial completion is defined as all work except the seeding and final clean-up. The final completion date shall be June 3, 2016, subject to any extensions of time which may be granted by the City Council.

Interim liquidated damages in the amount of Five Hundred Dollars (\$500.00) per calendar day will be assessed for each day that work on the total project except seeding and final clean-up shall remain uncompleted after December 4, 2015.

Liquidated damages in the amount of Five Hundred Dollars (\$500.00) per consecutive calendar day will be assessed for each day that work shall remain uncompleted after June 3, 2016, with due allowance for extensions of the contract period due to conditions beyond the control of the Contractor. Inclement weather shall not be considered for extension of the contract period. Separate liquidated damage assessments may be made for each of the two completion dates.

Payment to the Contractor for said improvements will be made in cash derived from the proceeds of the issuance and sale of such bonds, and/or from cash funds of the City as may be legally used for said purposes. Any combination of the above methods of payment may be used at the discretion of the City Council.

Payment to the Contractor will be based on monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed including materials and equipment delivered to the job during the preceding calendar month, and will be based upon an estimate prepared by the Contractor on the first day of the month, subject to the approval of the Engineer.

At least ten (10) days before each progress payment falls due (but not more often than once a month), the Contractor will submit to the Engineer a partial payment estimate filled out and signed by the Contractor covering the work performed during the period covered by the partial payment estimate and supported by such data as the Engineer

Notice of Hearing and Letting

may reasonably require. If payment is requested on the basis of materials and equipment not incorporated in the work but delivered and suitably stored at or near the site, the partial payment estimate shall also be accompanied by such supporting data, satisfactory to the Owner, as will establish the Owner's title to the material and equipment and protect his interest therein, including applicable insurance. The Engineer will, within fifteen (15) days after receipt of each partial payment estimate, either indicate in writing his approval of payment and present the partial payment estimate to the Owner, or return the partial payment estimate to the Contractor indicating in writing his reasons for refusing to approve payment. In the latter case, the Contractor may make the necessary corrections and resubmit the partial payment estimate. The Owner will, within thirty (30) days of presentation to him of an approved partial payment estimate, pay the Contractor a progress payment on the basis of the approved partial payment estimate. The Owner shall retain five (5) percent of the amount of each payment until final completion and acceptance of all work covered by the contract documents.

The request for payment may also include an allowance for the cost of such major materials and equipment which are suitably stored either at or near the site.

Prior to substantial completion, the Owner, with the approval of the Engineer and with the concurrence of the Contractor, may use any completed or substantially completed portions of the work. Such use shall not constitute an acceptance of such portions of the work.

The Owner shall have the right to enter the premises for the purpose of doing work not covered by the contract documents. This provision shall not be construed as relieving the Contractor of the sole responsibility for the care and protection of the work, or the restoration of any damaged work except such as may be caused by agents or employees of the Owner.

Upon completion and acceptance of the work, the Engineer shall issue a certificate that the work has been accepted by him under the conditions of the contract documents. Final payment will be made not less than thirty-one (31) days after completion of the work and acceptance by the City subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa.

The City will issue a sales tax exemption certificate applicable for all materials purchased for the project.

Plans and specifications governing the construction of the proposed improvements have been prepared by VEENSTRA & KIMM, INC. of Coralville, Iowa, which plans and specifications and the proceedings of the City Council referring to and defining said

Notice of Hearing and Letting

improvements are hereby made a part of this notice and the proposed contract by reference, and the proposed contract shall be executed to comply therewith.

Copies of said plans and specifications are now on file in the office of the City Clerk, for examination by bidders. Copies are available from TECHNIGRAPHICS, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240. Contact Jill Chambers at 319-354-5950 or email jillc@rapidsrepro.com. A refundable deposit of \$30 is required. Please make checks to Veenstra & Kimm, Inc. Mail said deposit checks to Technigraphics, 415 Highland Avenue, Suite 100, Iowa City, Iowa 52240, Attn: Jill Chambers. Upon receiving deposit check, plans and specifications will be mailed out. When plans and specifications are returned in good condition within 14 days of the award date of the project, deposit checks will be returned.

This notice is given by order of the Council of the City of Washington, Iowa.

CITY OF WASHINGTON, IOWA

Sandra Johnson, Mayor

ATTEST:

Brent Hinson, City Administrator

RESOLUTION NO. _____

**A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF
CONTRACT, AND ESTIMATE OF COST**

WHEREAS, Veenstra & Kimm, Inc. has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as “2015 Courthouse Sewer Separation Project”; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

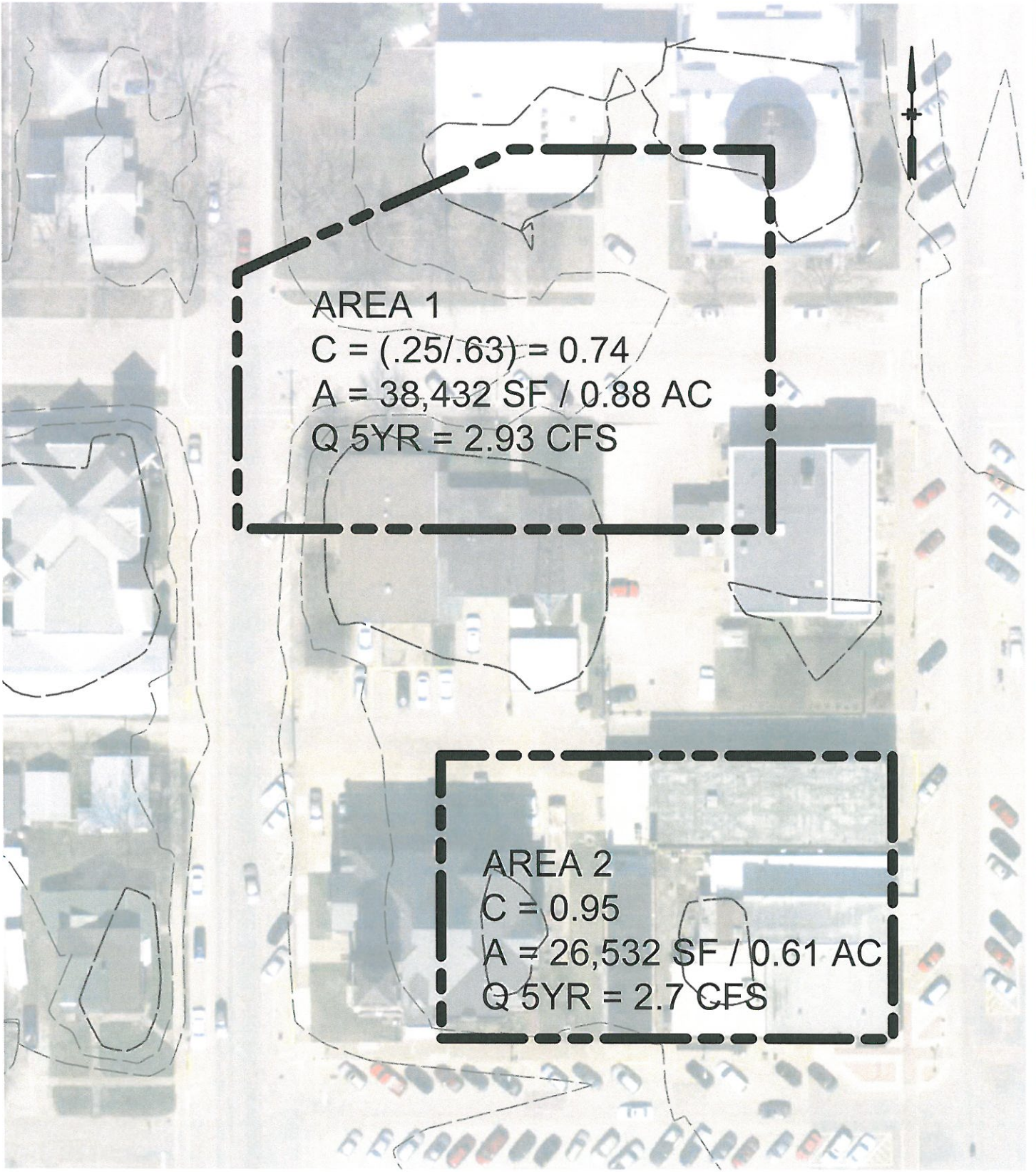
Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 4th day of August, 2015.

Sandra Johnson, Mayor

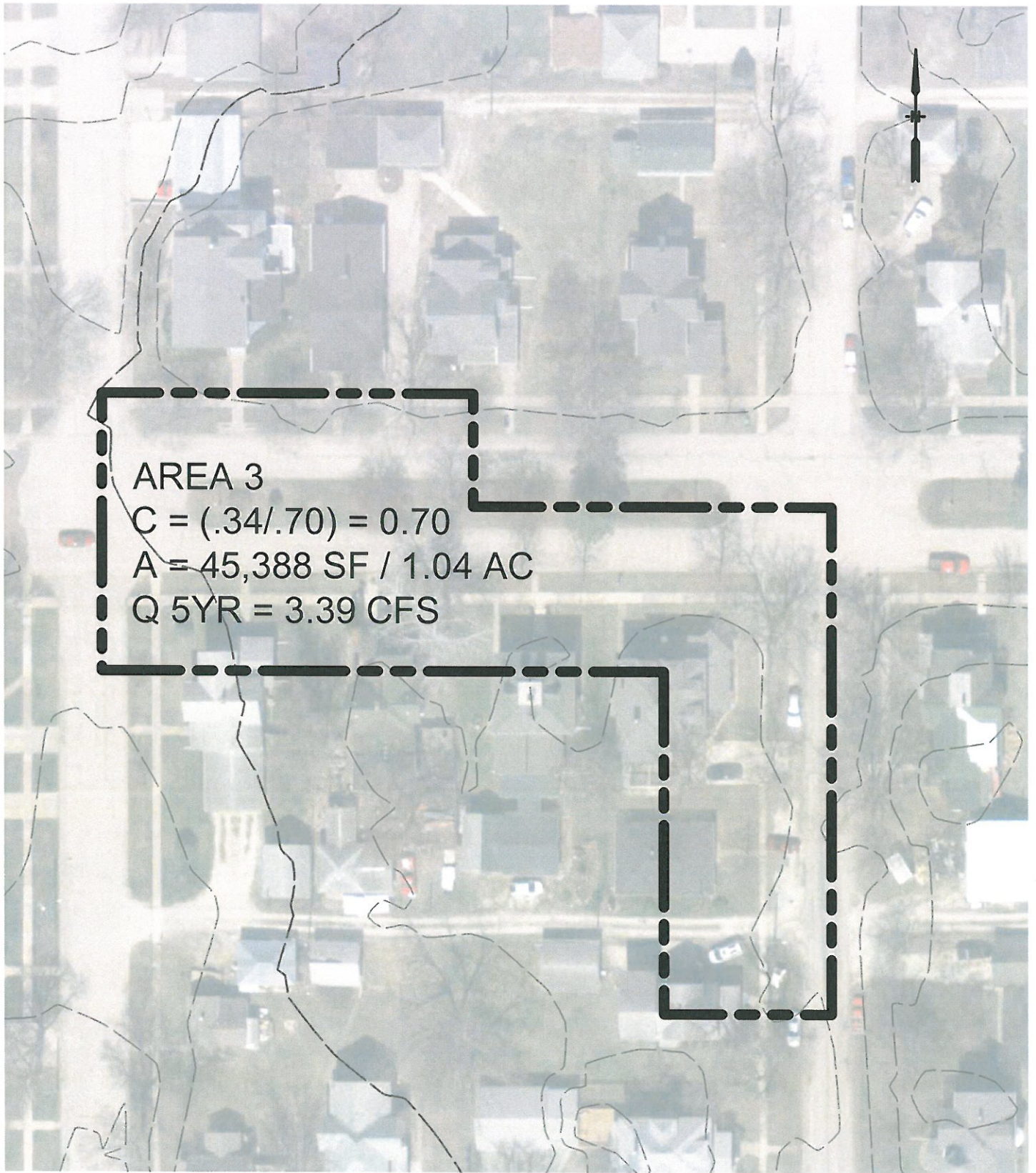
ATTEST:

Illa Earnest, City Clerk



VEENSTRA & KIMM, INC.

COURT HOUSE DRAINAGE AREA
CITY OF WASHINGTON
FIGURE 1



VEENSTRA & KIMM, INC.

WASHINGTON STREET DRAINAGE AREA
CITY OF WASHINGTON
FIGURE 2



BID TABULATION
COURT HOUSE SEWER SEPARATION
WASHINGTON, IOWA

Project Scope 1: Construct Court House Sewer Separation with work substantially completed by December 4, 2015 and final completion by June 3, 2016 for the following unit and lump sum prices:

Bid No. 1

Bid No. 2

DeLong Construction, Inc.
P.O. Box 488
Washington, Iowa 52353

Cornerstone Excavating, Inc.
1320 West Main Street
Washington, Iowa 52353

Item No.	Description	Unit	Estimate		Extended		
			Quantity	Unit Price	Price	Price	
1.1	Traffic Control	LS	xxxxx	xxxxx	\$ 11,700.00	xxxxx \$ 7,500.00	
1.2	Mobilization	LS	xxxxx	xxxxx	\$ 19,750.00	xxxxx \$ 142,000.00	
1.3	Construction Survey	LS	xxxxx	xxxxx	\$ 12,500.00	xxxxx \$ 6,000.00	
1.4	Erosion Control	LS	xxxxx	xxxxx	\$ 6,050.00	xxxxx \$ 2,250.00	
1.5	Special Backfill	TON	1,025	\$ 37.00	\$ 37,925.00	\$ 19.95 \$ 20,448.75	
1.6	Intake Removal	EA	3	\$ 1,865.00	\$ 5,595.00	\$ 1,500.00 \$ 4,500.00	
1.7	Pavement Removal	SY	537	\$ 46.00	\$ 24,702.00	\$ 20.00 \$ 10,740.00	
1.8	Grading	LS	xxxxx	xxxxx	\$ 15,525.00	xxxxx \$ 20,000.00	
1.9	Flowable Mortar	CY	3	\$ 855.00	\$ 2,565.00	\$ 250.00 \$ 750.00	
1.10	Seeding	LS	xxxxx	xxxxx	\$ 11,400.00	xxxxx \$ 4,500.00	
1.11	Open Cut Point Repair	Ea.	2	\$ 3,775.00	\$ 7,550.00	\$ 2,175.00 \$ 4,350.00	
1.12	Sanitary Sewer Pipe in Place						
1.12.1	8" PVC	LF	41	\$ 126.00	\$ 5,166.00	\$ 245.00 \$ 10,045.00	
1.12.2	12" PVC	LF	50	\$ 141.00	\$ 7,050.00	\$ 105.00 \$ 5,250.00	
1.13	Manholes						
1.13.1	12" RCP 2000D	LF	352	\$ 68.00	\$ 23,936.00	\$ 51.00 \$ 17,952.00	
1.13.2	15" RCP 2000D	LF	385	\$ 70.00	\$ 26,950.00	\$ 53.50 \$ 20,597.50	
1.13.3	8" PVC	LF	162	\$ 61.00	\$ 9,882.00	\$ 118.50 \$ 19,197.00	
1.13.4	12" PVC	LF	145	\$ 63.00	\$ 9,135.00	\$ 55.00 \$ 7,975.00	
1.13.5	15" PVC	LF	776	\$ 66.00	\$ 51,216.00	\$ 62.00 \$ 48,112.00	
1.14	Sanitary Manhole SW-301	Ea.	2	\$ 6,500.00	\$ 13,000.00	\$ 3,550.00 \$ 7,100.00	
1.15	Sanitary Manhole SW-301 Top Only	Ea.	1	\$ 3,010.00	\$ 3,010.00	\$ 1,750.00 \$ 1,750.00	
1.16	Storm Sewer Manhole SW-401	Ea.	1	\$ 4,500.00	\$ 4,500.00	\$ 3,200.00 \$ 3,200.00	
1.17	Intakes						
1.17.1	SW-501	Ea.	6	\$ 4,160.00	\$ 24,960.00	\$ 3,650.00 \$ 21,900.00	
1.17.2	SW-508	Ea.	2	\$ 4,935.00	\$ 9,870.00	\$ 3,875.00 \$ 7,750.00	
1.17.3	SW-511	Ea.	4	\$ 3,420.00	\$ 13,680.00	\$ 3,675.00 \$ 14,700.00	
1.17.4	SW-541	Ea.	3	\$ 3,430.00	\$ 10,290.00	\$ 5,775.00 \$ 17,325.00	
1.18	Nyloplast Basins	Ea.	6	\$ 3,165.00	\$ 18,990.00	\$ 2,650.00 \$ 15,900.00	
1.19	Sanitary Sewer Clean-out	Ea.	2	\$ 4,365.00	\$ 8,730.00	\$ 885.00 \$ 1,770.00	
1.20	Portland Cement Concrete						
1.20.1	8" Pavement	SY	301	\$ 78.00	\$ 23,478.00	\$ 78.75 \$ 23,703.75	
1.20.2	7" Pavement	SY	1,097	\$ 73.00	\$ 80,081.00	\$ 73.75 \$ 80,903.75	
1.20.3	6" Driveway	SY	191	\$ 69.00	\$ 13,179.00	\$ 84.00 \$ 16,044.00	
1.20.4	4" Sidewalk	SY	330	\$ 53.00	\$ 17,490.00	\$ 78.75 \$ 25,987.50	
1.21	Detectable Warnings	SF	178	\$ 38.00	\$ 6,764.00	\$ 42.50 \$ 7,565.00	
Total:					\$ 536,619.00	Total:	\$ 597,766.25



BID TABULATION
COURT HOUSE SEWER SEPARATION
WASHINGTON, IOWA

Project Scope 2: Construct Court House Sewer Separation with all work completed by June 3, 2016 for the following unit and lump sum prices:

Bid No. 1
DeLong Construction, Inc.
P.O. Box 488
Washington, Iowa 52353

Bid No. 2
Cornerstone Excavating, Inc.
1320 West Main Street
Washington, Iowa 52353

Item No.	Description	Unit	Estimate		Extended		
			Quantity	Unit Price	Price	Price	
2.1	Traffic Control	LS	xxxxx	xxxxx	\$ 11,000.00	\$ 7,500.00	
2.2	Mobilization	LS	xxxxx	xxxxx	\$ 17,500.00	\$ 42,000.00	
2.3	Construction Survey	LS	xxxxx	xxxxx	\$ 12,500.00	\$ 6,000.00	
2.4	Erosion Control	LS	xxxxx	xxxxx	\$ 5,000.00	\$ 2,250.00	
2.5	Special Backfill	TON	1,025	\$ 30.00	\$ 30,750.00	\$ 20,448.75	
2.6	Intake Removal	EA	3	\$ 1,525.00	\$ 4,575.00	\$ 4,500.00	
2.7	Pavement Removal	SY	537	\$ 37.00	\$ 19,869.00	\$ 10,740.00	
2.8	Grading	LS	xxxxx	xxxxx	\$ 12,700.00	\$ 20,000.00	
2.9	Flowable Mortar	CY	3	\$ 700.00	\$ 2,100.00	\$ 750.00	
2.10	Seeding	LS	xxxxx	xxxxx	\$ 10,000.00	\$ 4,500.00	
2.11	Open Cut Point Repair	Ea.	2	\$ 3,100.00	\$ 6,200.00	\$ 4,350.00	
2.12	Sanitary Sewer Pipe in Place						
2.12.1	8" PVC	LF	41	\$ 103.00	\$ 4,223.00	\$ 10,045.00	
2.12.2	12" PVC	LF	50	\$ 115.00	\$ 5,750.00	\$ 5,250.00	
2.13	Manholes						
2.13.1	12" RCP 2000D	LF	352	\$ 55.00	\$ 19,360.00	\$ 17,952.00	
2.13.2	15" RCP 2000D	LF	385	\$ 60.00	\$ 23,100.00	\$ 20,597.50	
2.13.3	8" PVC	LF	162	\$ 46.00	\$ 7,452.00	\$ 19,197.00	
2.13.4	12" PVC	LF	145	\$ 50.00	\$ 7,250.00	\$ 7,975.00	
2.13.5	15" PVC	LF	776	\$ 54.00	\$ 41,904.00	\$ 48,112.00	
2.14	Sanitary Manhole SW-301	Ea.	2	\$ 5,340.00	\$ 10,680.00	\$ 7,100.00	
2.15	Sanitary Manhole SW-301 Top Only	Ea.	1	\$ 2,475.00	\$ 2,475.00	\$ 1,750.00	
2.16	Storm Sewer Manhole SW-401	Ea.	1	\$ 3,700.00	\$ 3,700.00	\$ 3,200.00	
2.17	Intakes						
2.17.1	SW-501	Ea.	6	\$ 3,415.00	\$ 20,490.00	\$ 21,900.00	
2.17.2	SW-508	Ea.	2	\$ 4,050.00	\$ 8,100.00	\$ 7,750.00	
2.17.3	SW-511	Ea.	4	\$ 2,800.00	\$ 11,200.00	\$ 14,700.00	
2.17.4	SW-541	Ea.	3	\$ 2,810.00	\$ 8,430.00	\$ 17,325.00	
2.18	Nyloplast Basins	Ea.	6	\$ 2,600.00	\$ 15,600.00	\$ 15,900.00	
2.19	Sanitary Sewer Clean-out	Ea.	2	\$ 3,590.00	\$ 7,180.00	\$ 1,770.00	
2.20	Portland Cement Concrete						
2.20.1	8" Pavement	SY	301	\$ 64.00	\$ 19,264.00	\$ 23,703.75	
2.20.2	7" Pavement	SY	1,097	\$ 60.00	\$ 65,820.00	\$ 80,903.75	
2.20.3	6" Driveway	SY	191	\$ 56.00	\$ 10,696.00	\$ 16,044.00	
2.20.4	4" Sidewalk	SY	330	\$ 43.00	\$ 14,190.00	\$ 25,987.50	
2.21	Detectable Warnings	SF	178	\$ 30.00	\$ 5,340.00	\$ 7,565.00	
Total:					\$ 444,398.00	Total:	\$ 497,766.25

I hereby certify that this is a true tabulation of bids received on July 30, 2015 by the City of Washington, Iowa for the Court House Sewer Separation project.



Leland J. Belding, III
Leland Belding, P.E.
Iowa License No. 15046
My license renewal date is December 31, 2015

RESOLUTION NO. _____

A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

WHEREAS, the construction project known as "2015 Courthouse Sewer Separation Project" has been designed and publicized for bid; and

WHEREAS, the City Council has approved the plans, specifications, form of contract and estimate of cost:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as "2015 Courthouse Sewer Separation Project", described in the plans and specifications heretofore adopted by this Council on August 4, 2015, be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: DeLong Construction, Inc.

Amount of Bid: \$444,398.00

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 4th day of August, 2015.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 31, 2015

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is placed to the right of the "From:" line.

Re: Courthouse Sewer Separation Project

The City received bids on the above project on Thursday, July 30. The bid numbers will be surprising to the Council, as they are significantly above the engineer's estimate dated May 6, 2015 of roughly \$212,000, which the estimate previously provided to Council. City staff became aware last week that the estimate had been revised higher than the May 6 estimate, and thus we asked V&K to offer the alternative completion date of June 3, 2016 in addition to the original completion date of December 4, 2015 to provide contractors more options in scheduling. This change did have a positive effect, as it reduced DeLong's bid by \$92,000 and Cornerstone's by \$100,000, but those bids still ended up exceeding even the revised engineer's estimate.

As Leland's memo details, the proposed project really is a necessary project, and it will have a major impact on reducing the level of inflow into the sanitary sewer system. The Council could opt to defer the project and re-bid it in the spring, but I don't believe I can recommend that, because we already essentially eliminated the factor of time by giving the contractor 10 months to complete the project. My experience with re-bidding projects that came in high has not been good, and I don't think the City's past results have been any better. Therefore, I feel that the proper course is to proceed with the project now.

To assist in your understanding of the financial impact of this project, I have prepared the attached spreadsheet. There are five items that the Council would need to change to facilitate the project proceeding: 1) Agree to defer the demolition of the old wastewater plant structures for now; 2) Agree to defer action on the West 3rd (Fareway area) storm sewer study results for now; 3) Utilize the Sewer Fund surplus vs. budget for FY15 of \$117,406.87 (actual expenses were lower than budgeted); 4) Utilize the leftover funds

from the West Side Interceptor Sewer project of \$103,301.12 (these funds have been held in the Capital Projects Fund); and 5) Reduce the budget allocation for FY17 for lining and sewer separation projects from \$350,000 to \$250,000 and utilize these funds in FY16.

The items cut for now could easily be re-evaluated at the end of this fiscal year. If budgetary performance continues to be as strong as last year's, we may be able to restore some or all of the cuts. Additionally, with IRE likely coming fully on line to our system just after Labor Day, we may find that the current operating budget actually improves in a significant way. Finally, the numbers I have provided in the spreadsheet include significant contingency allowances, so if those are not spent, more funds will be available than what the spreadsheet currently shows.

I look forward to discussion at the meeting.

RESOLUTION NO.

**A RESOLUTION ADOPTING THE OFFICIAL 2015
FISCAL YEAR STREET FINANCE REPORT**

WHEREAS, an annual Street Finance Report must be submitted to the Iowa Department of Transportation; and

WHEREAS, this report sets out how funds were spent during the fiscal year for street purposes:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, Iowa that the 2015 Fiscal Year Street Finance Report is hereby adopted and approved as prepared.

PASSED AND APPROVED this 4th day of August, 2015.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

City Street Financial Report

City Name	City Number
WASHINGTON	5110

Fiscal Year
2015

Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
 Road Use Other Street Street Debt Totals
 Tax Fund Monies

Round Figures to Nearest Dollar

A. BEGINNING BALANCE				
	Column 1	Column 2	Column 3	Column 4
	Road Use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
1. July 1 Balance	288,314	465,465	1,142,633	1,896,412
2. Adjustments (Note on Explanation Sheet)				
3. Adjusted Balance	288,314	465,465	1,142,633	1,896,412
B. REVENUES				
1. Road Use Tax	755,537			755,537
2. Transfer of Jurisdictions Fund				
3. Property Taxes				
4. Special Assessments				
5. Miscellaneous		130,233		130,233
6. Proceeds from Bonds, Notes, and Loans				0
7. Interest Earned				
8. Total Revenues (Lines B1 thru B7)	755,537	130,233		885,770
C. Total Funds Available (Line A3 + Line B8)	1,043,851	595,698	1,142,633	2,782,182

Round Figures to Nearest Dollar

EXPENSES				
	Column 1	Column 2	Column 3	Column 4
	Road Use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
D. Maintenance				
1. Roadway Maintenance	805,697			805,697
2. Snow and Ice Removal	49,689			49,689
E. Construction, Reconstruction and Improvements				
1. Engineering		9,968		9,968
2. Right of Way Purchased				
3. Street/Bridge Construction				
4. Traffic Services				
F. Administration		79,811		79,811
G. Equipment (Purchased or Leased)		19,500		19,500
H. Miscellaneous				
J. Street Debt				
1. Bonds, Notes, and Loans - Principal Paid			348,432	348,432
2. Bonds, Notes and Loans - Interest Paid			38,712	38,712
TOTALS				
K. Total Expenses (Lines D thru J)	964,665		387,144	1,351,809
L. Ending Balance (Line C-K)	79,186	595,698	755,489	1,430,373
M. Total Funds Accounted For (K + L = C)	1,043,851	595,698	1,142,633	2,782,182

RESOLUTION NO. _____

A RESOLUTION ADJUSTING CERTAIN FEES FOR CITY CEMETERIES

WHEREAS, Section 115.09 of the Washington Code of Ordinances provides that the City Council may adopt by resolution rules and regulations, including fees for services, in regard to City-owned cemeteries; and

WHEREAS, the City Council has reviewed current cemetery fees, and agreed to make certain adjustments:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council authorizes adjustments to fees as detailed in Exhibit A to this resolution.

Section 2. These adjustments are effective January 1, 2016.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 4th day of August, 2015.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Cemetery Fee Adjustments

	<u>Current Policy</u>	<u>New Policy</u>
1	After Hours charge of \$100 plus cost of overtime	\$150/hr flat rate after 4 PM
2	Saturday PM additional charge of \$150	Additional charge of \$300
3	Sunday additional charge of \$350	Sunday charge increased to \$1,200 total for adult interment (\$550 more than revised rate)
4	Holiday additional charge of \$350	Holiday charge increased to \$1,200 total for adult interment (\$550 more than revised rate)
5	No frost/snow charge	Frost/snow charge of \$200 to cover additional work needed; charged at Sexton's discretion
6	Cremation and infant interments charge of \$400	Freeze at current rate until full-size interments is at \$800
7	Full size interment charge of \$600	Charge adjusted to \$650

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 31, 2015

To: Mayor & City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name "Brent Hinson".

Re: Park Superintendent Job Description Updating

As the Council is aware, Park Superintendent Tim Widmer is retiring in February. We are now getting the process of hiring his replacement moving forward, and as part of this process, the Park Board has reviewed the job description for this position and made revisions, as shown on the attached redlined document.

The hiring committee for this position is me, Don Pfeiffer (Park Board representative) and Becky Harkema (community rep). I believe from expressions of interest I have heard from the public since this first appeared in the paper that we will receive many applications, and will hopefully have a number of high-quality candidates to choose from. A preliminary schedule for the hiring process is attached.

**City of Washington, Parks Department
Park Superintendent Hiring Process (Tentative)
Summer/Fall 2015**

Hiring Committee

- Brent Hinson, City Administrator
- Don Pfeiffer, Park Board
- Becky Harkema, community representative

Hiring Timetable

- June 24: Begin Park Board review of job description and desired attributes; discuss hiring committee composition & parameters.
- July 22: Park Board and City Administrator agree on job description, hiring committee parameters, and committee appointees.
- By July 31: Job description updating finalized and submitted to Council for approval at August 4 meeting.
- By August 5: Committee meeting to set up plan for advertising the position opening.
- By August 6: Begin external advertising.
- September 2: Applications due.
- By September 7: Committee meets to review applications and select finalists
- September 14-15: Interviews.
- September 16-18: Background checks & committee determination of offer to hire.
- By September 18: Tentative offer of hire & acceptance.
- September 21-23: Background checks, pre-employment physical & drug screen.
- September 24: Final offer of hire.
- By October 15: Start date (tentative).
- February 5, 2016: Current Park Superintendent retires (tentative)

Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney



215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

TITLE: Superintendent – Parks Department
DEPARTMENT: Parks
REPORTS TO: City Administrator
FLSA: Non-Exempt

POSITION SUMMARY:

The superintendent is a non-exempt professional position with proficiency in equipment operation, manpower management, budgeting and decision making; which performs work related to the management, oversight, planning and implementation of the City’s Parks and Aquatic Center. Serves as chief staff liaison to elected Park Board. Responsible for the oversight of all the departments’ activities; including but not limited to installation, repair, and maintenance of equipment and grounds. This position may be required to attend council meeting and present materials related to work being completed by city staff or purchases being made by city departments. This position may be required to interact with outsourced contractors performing work for the city. Position is expected to be able to serve as a Competent Person (per OSHA rules), and be skilled in supervising and decision-making.

The Superintendent – Parks Department follows prescribed policies and procedures and must be skilled in decision-making and generally work well with no supervision. Performs all other duties as assigned.

ESSENTIAL FUNCTIONS AND DUTIES:

Develops agenda and prepares reports for Park Board meetings. Determines and prioritizes work plans and implements personnel, equipment and materials to accomplish results in a safe and efficient manner. Plans & sees to the execution of special projects, including coordination with outside contractors as needed. Must have a thorough knowledge of equipment and manpower necessary to perform tasks involving the parks, park equipment and aquatic center. Responsible for ensuring adherence to the state health code as it relates to the pool. Must have knowledge of turf and plant materials management, herbicide use, fertilizer use, planting techniques and proper pruning methods. Responsible for keeping all City vehicles, equipment, tools, building and grounds in clean, safe and in good working condition as needed. Performs semiskilled and skilled manual labor that may or may not be directly related to the operation of the parks department. Supervises work schedules and approves & coordinates employee leave time as needed. Interview, hire and evaluation of departmental employees. Preparation of yearly and special department budget requests. Purchases departmental supplies & equipment under applicable purchasing policies. Coordinates departmental activities with other departments, and

assists other departments as needed. Coordinates with and assists community organizations in execution of special events, especially in Central Park.

Must use and oversee employee use of equipment in strict compliance with City safety programming and best practices as defined by the Iowa Municipal Workers' Compensation Association. Must see to the full utilization of all available safety equipment as appropriate for each task. Must work to protect public safety in routine and project duties to the greatest extent possible.

Must have physical ability to traverse variable terrain conditions not accessible by vehicle. Must have ability to bend, stoop, lift and carry 75 pounds, and must be in general good physical health. Must have ability to hear speech and other sounds effectively for the taking of statements and directions. Must possess sufficient mental functions and capabilities to make rational decisions to handle operational needs and business decisions of the position. Must have ability to establish and maintain effective working relationships with supervisor, co-workers and the general public. Must have ability to work for extended periods of time outdoors, occasionally under adverse weather conditions. Must be able to understand and follow instructions and written diagrams, and have mastery of the spoken and written English language. Must be able to speak, write and understand English to effectively communicate with fellow employees, contractors and the general public by telephone, electronically, in written format and face-to-face. Must have ability to perform basic mathematical calculations.

Position performs other assigned duties as deemed necessary or as required.

TYPICAL DUTIES:

As above. Participates in the daily activities of the City of Washington's operations.

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Must have positive and professional demeanor when conducting City business. Must have cooperative, service-minded approach to execution of duties. Self-starter that can work with limited supervision. Must be careful and skilled in the operation of equipment & complete in record keeping as needed. Must be skilled in planning and execution of projects. Must develop thorough knowledge and understanding of safety rules and regulations and City policies, and be highly safety-conscious in all aspects of the position's duties. Must work within and enforce these rules, regulations and policies. Team player who inspires other employees to perform to the best of their abilities.

Ability to effectively express ideas verbally and in writing. Ability to establish and maintain positive working relationships with Supervisor, City employees and the general public. Ability to deal with all of the aforementioned tactfully and courteously. Able to solve problems and make quality decisions, when necessary in consultation with supervisors.

WORKING CONDITIONS:

Mixture of inside work and outside manual work performed under variable conditions, including occasional adverse weather. Regular lifting, climbing, stooping, reaching, and handling activities. Outside work involves standing, walking, moderate lifting, operation of trucks and other equipment and other moderately demanding physical activities. Requires ability to converse, using verbal and listening skills, with citizen customers, vendors, staff and Council. Requires eye/hand coordination, manual/finger dexterity and motor coordination. Requires clerical, forms, numerical, and verbal

perception. Moderately high physical strength requirements involving the moving, lifting, pushing, carrying and pulling of objects weighing up to 75 pounds.

REQUIREMENTS:

High school diploma or GED required, Associate's degree preferred with ~~a minimum of 10 years of~~ experience in park operations. Past management and supervisory experience preferred. Ability to communicate clearly, and keep accurate records. Ability to understand and carry out oral instructions as well as basic written instructions. Good public appearance and positive attitude. Must obtain Certified Pool Operators License, [Iowa Commercial Driver's License](#) and [Certified Pesticide Applicator License](#) within 6 months of employment, and maintain throughout employment. ~~Must possess a current Iowa Driver's License at time of hire and throughout employment.~~ Must be insurable by the city's insurance company, able to pass a thorough background check, and a pre-employment drug screen and physical.

DISCLAIMER:

All duties and requirements in this job description have been determined by the employer to be essential job functions consistent with ADA requirements and are representative of the functions that are necessary to successful job performance. They do not, however, reflect the only duties required. Employees in this job class will be expected to perform other job-related duties when it can be reasonably implied that such duties do not fundamentally change the basic requirements, purpose or intent of the position.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of Richard Robson at 415 W. Madison St. for the amount of \$110.00. Legal description (03 02 ORRS SD). Parcel Number (11-17-356-002).

and,

WHEREAS, trash and junk were removed from the following listed property owners:

The property of Melinda K. Schnicker at 515 W. Monroe St for the amount of \$115.00. Legal description (05 KENDALLS SD LOT B & E 10 FT LOT 3 6 7 & W 49.5 FT LOT 4 &). Parcel Number (11-17-358-003).

WHEREAS, trip hazard on sidewalk was repair from the following listed property owners:

The property of Thomas E. Knerr at 807 S. 2nd Ave. for the amount of \$1030.00. Legal description (02 04 WILSONS ADD). Parcel Number (11-20-135-006).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 4th day of August, 2015.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE
OF THE CITY OF WASHINGTON, IOWA, BY
AMENDING CHAPTERS 50, 51 AND 80

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Insert Word.** Insert the word “flammable” in Paragraph 50.01(5c) so that paragraph reads as follows:

“(c) Any vehicle, trailer or semitrailer which contains stored gasoline or other flammable fuel, paper, cardboard, wood or other combustible materials, garbage, refuse, solid waste, debris, etc.”

SECTION 2. **Delete Paragraph.** Paragraph 50.01(5f) is hereby deleted.

SECTION 3. **Delete Section.** Section 50.11 is hereby repealed.

SECTION 4. **Add Section.** A new Paragraph 50.11 is adopted as follows:

“**50.11 CONSTRUCTION EQUIPMENT AND MATERIALS.** Operable machinery, equipment, and materials being used for construction purposes, including pipes, lumber, forms, dirt, sand, and sod, shall not be stored or kept in the open in residential zones, except on the job site of a project in process for a period not to exceed thirty (30) days after construction has been completed or a separate certificate of occupancy has been issued, whichever occurs first.”

SECTION 5. **Delete Word.** Strike the word “motor” in Section 50.12 so that Section reads as follows:

“**50.12 OPERABLE VEHICLES.** Operable vehicles, materials, supplies or related equipment may be parked or stored outside only if placed in a rear yard area, or in a front yard or side yard if such vehicle is parked or stored on a temporary basis, not to exceed twenty-four (24) consecutive hours, and if the vehicle is parked or stored on an all-weather surfaced area.”

SECTION 6. **Delete Paragraphs.** Paragraphs 51.01(1), (3), and (5) are hereby repealed.

SECTION 7. **Add Paragraph.** A new Paragraph 51.01(1) is adopted as follows:

“1. “All-weather surface” means an asphalt, Portland cement concrete, brick paver or gravel surface free of all grass and weeds for the entirety of the surface and of sufficient thickness to adequately support a motor vehicle.”

SECTION 8. **Add Paragraph.** A new Paragraph 51.01(3) is adopted as follows:

“3. “Inoperable condition” means a vehicle that (1) has a missing or defective part that is necessary for normal operation, or (2) is on blocks, jacks or other supports, (3) does not have a current license, properly displayed, for operation on a public roadway as defined in Chapter 321.18 of the Code of Iowa, or (4) does not have all tires inflated properly in order for the vehicle to operate correctly. This list is not intended to be exhaustive, and other conditions that show that a vehicle is not operable may also exist.”

SECTION 9. **Add Paragraph.** A new Paragraph 51.01(5) is adopted as follows:

“5. "Junk vehicle" means any vehicle, trailer or semitrailer, or any other type of vehicle, whether currently licensed or not, which includes, but is not limited to the following characteristics:

(a) Any vehicle, trailer, or semi trailer which is rendered inoperable, or may not be lawfully operated on a public street or highway, because of a missing or broken windshield or window glass, fender, door, bumper, hood, steering wheel, driver's seat, trunk, fuel tank, wheel, engine, drive shaft, differential, battery, generator or alternator or other component part of an electrical system, or any component or structural part;

(b) Any vehicle, trailer or semi trailer which has become the habitat of rats, mice, snakes or any other vermin or insects;

(c) Any vehicle, trailer or semi trailer which contains stored gasoline or other flammable fuel, paper, cardboard, wood or other combustible materials, garbage, refuse, solid waste, debris, etc.;

(d) Any vehicle, trailer or semi trailer used for storage purposes or harborage, cage or dwelling for animals of any kind;

(e) Any other vehicle, trailer or semi trailer which because of its defective or obsolete condition in any other way constitutes a threat to the public health or safety of the citizens of Washington, Iowa.”

SECTION 10. **Add Paragraph.** A new Paragraph 51.01(7) is adopted as follows:

“7. “Motor Home” means a motor vehicle designed as an integral unit to be used as a conveyance upon the public streets and highways for use as a temporary or recreational dwelling as defined in the Code of Iowa 321.1(36C)(d).”

SECTION 11. **Add Paragraph.** A new Paragraph 51.01(13) is adopted as follows:

“13. “Semitrailer” means every vehicle without motive power designed for carrying persons or property and for being drawn by a motor vehicle and so constituted that some of its weight rests upon or is carried by another vehicle.”

SECTION 12. **Add Paragraph.** A new Paragraph 51.01(14) is adopted as follows:

“14. “Trailer” means every vehicle without motive power designed for carrying persons or property and for being drawn by a motor vehicle and being constructed that no part of its weight rests on the towing vehicle.”

SECTION 13. **Add Paragraph.** A new Paragraph 51.01(16) is adopted as follows:

“16. “Vehicle” means every device in, upon, or by which any person or property is or may be transported or drawn upon the highway as defined in the Code of Iowa 321.1(90).”

SECTION 14. **Renumber Paragraphs.** The paragraphs listed below are hereby renumbered to allow for the insertions in Sections 11, 12 and 13 of this Ordinance:

<u>Previous Number</u>	<u>New Number</u>
51.01(7) “Motor Vehicle”	51.01(8)
51.01(8) “Nuisance”	51.01(9)
51.01(9) “Outside”	51.01(10)
51.01(10) “Residential area”	51.01(11)
51.01(11) “Restoration”	51.01(12)
51.01(12) “Undeveloped area”	51.01(15)
51.01(13) “Vital component parts”	51.01(17)
51.01(14) “Yard, front”	51.01(18)

SECTION 15. **Delete Paragraph.** Paragraph 51.02(3) is hereby repealed.

SECTION 16. **Add Paragraph.** A new Paragraph 51.02(3) is adopted as follows:

“3. Automotive Towing/Repair Business: Persons engaged in the business of towing motor vehicles, temporary storage of motor vehicles, general motor vehicle repair, and motor vehicle body repair that are lawfully operated within the City. However, any inoperable vehicles stored temporarily as part of a legal business operation as described above shall be screened from the public view via fencing. Unless the motor vehicle is actively being repaired or being readied for auction as in the case of a vehicle storage business, the vehicle shall not be stored outside for a period exceeding twenty (20) days. These businesses must be located within a commercial, or industrial zoned area within the City.

Furthermore, these businesses must be in full compliance with all other ordinances of the City and the laws of the State of Iowa.”

SECTION 17. **Strike Phrase.** In Paragraph 51.02(4), strike the phrase “or in an inconspicuous place on their property”, so that Paragraph 51.02(4) reads as follows:

“4. Permit: A permit may be obtained from the City for the purpose of restoring an automobile and light truck only. This permit will be valid for one (1) year from date of issue. Permits may be obtained from City Hall at a cost of \$25.00. Permit holders must store the vehicle on an all-weather surface. If the vehicle is stored outside, it must be covered with a secured non-transparent covering that covers the entire vehicle.”

SECTION 18. **Insert Phrase.** In Section 51.04, add the phrase “For abatement purposes, any vehicle defined as inoperable shall be classified as a junk vehicle” to the end of the section, so that Section 51.04 reads as follows:

“**51.04 JUNK AND JUNK VEHICLES PROHIBITED.** It is unlawful for any person to store, accumulate, or allow to remain on any private property within the corporate limits of the City any junk or junk vehicle. For abatement purposes, any vehicle defined as inoperable shall be classified as a junk vehicle.”

SECTION 19. **Add Paragraph.** A new Paragraph 80.01(1G) is hereby adopted as follows:

“G. Any vehicle that is considered inoperable pursuant to Section 51.01(3) of this Code.”

SECTION 20. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 21. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2015.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: July 7, 2015
Approved on Second Reading: July 21, 2015
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2015.

City Clerk

ORDINANCE NO.

**AN ORDINANCE AMENDING CHAPTER 155.02 OF THE MUNICIPAL
CODE OF THE CITY OF WASHINGTON, IOWA,
REGARDING ADOPTION OF THE ELECTRICAL CODE 2014 EDITION**

BE IT ORDAINED by the City Council of the City of Washington, Iowa;

Section 1. Section 155.02 is hereby amended by deleting the words "2011 Edition" and substituting the words "2014 Edition".

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2015.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: July 21, 2015

Approved on Second Reading:

Approved on Third & Final Reading:

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2015.

City Clerk