



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE COUNCIL CHAMBERS  
AT 120 E. MAIN STREET  
AT 6:00 P.M., TUESDAY, OCTOBER 20, 2015

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 20, 2015 to be approved as proposed or amended.

**Consent:**

1. Council Minutes 10-06-2015
2. Harn R/O, 4<sup>th</sup> Monthly Installment, \$3,000.00
3. Fox Engineering, Lexington Blvd. Pump Station Improvements, \$301.50
4. Fox Engineering, W. 5<sup>th</sup> Street Parallel Water Main Project, \$7,519.56
5. Fox Engineering, Elevated Water Storage Tank, \$8,521.12
6. Fox Engineering, Reverse Osmosis Pilot Study, \$428.88
7. Caldwell Tanks, Elevated Water Storage Tank, Pay Application #3, \$85,310.00
8. Gronewold, Bell, Kyhnn & Co., Progress Billing FY15 Audit, \$8,500.00
9. Spark Consulting, "West Side Neighborhood Survey Project", \$3,652.35
10. IMWCA, 2014-2015 Audit Premium Adjustment, \$514.00
11. Panda Palace, 100 W. Main Street, Special Class C Liquor License (BW) (Beer/Wine),  
Sunday Sales, **(renewal)**
12. Department Reports
- 13.

**Consent - Other:**

1. DeLong Construction, Sitler Drive Widening Project, \$94,581.49

**Claims and Financial Reports:**

Claims as Presented.  
Financial Reports.

**SPECIAL PRESENTATION**

**PRESENTATION FROM THE PUBLIC** - Please limit comments to 3 Minutes.

**NEW BUSINESS**

Discussion and Consideration of Request - Isabel Buendia, 1645 Highland Avenue, Urban Duck Permit (Her son's 2 Pet Ducks).

Discussion and Consideration of Fall Bio-solids Land Application Quotations.

Discussion and Consideration of Halcyon Site Plan.

Discussion and Consideration of an Application for Regional Surface Transportation Program Funds – W. Buchanan Street.

Discussion and Consideration of Demolished Building Burn – 220 E. Jefferson Street.

Discussion and Consideration of Report on Well #6.

Discussion and Consideration of Engineering Agreement with Fox Engineering – Well #6 Competitive Quotations.

Discussion and Consideration of a Agreement for Services with Lynch Dallas, P.C.

### **CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS**

Discussion and Consideration of Final Change Order – S. 12<sup>th</sup>/E. Tyler Paving Project.

Discussion and Consideration of a Resolution Accepting the S. 12<sup>th</sup>/E. Tyler 2014 Paving Project as Completed.

Discussion and Consideration of a Resolution Fixing an Amount to be Assessed Against Private Property for the S. 12/E Tyler 2014 Paving Project and Directing the Engineer to File an Assessment Schedule with the City.

Discussion and Consideration of a Resolution Naming Depositories for the City of Washington, Iowa.

Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.

Discussion and Consideration of the Third Reading of an Ordinance Allowing Partial Residential Use of the Ground Floors of Buildings in a B-1 Central Business District.

### **DEPARTMENTAL REPORT**

Police Department  
City Administrator  
City Attorney

### **MAYOR & COUNCILPERSONS**

Sandra Johnson, Mayor  
Mark Kendall  
Jaron Rosien  
Kathryn Salazar  
Bob Shellmyer  
Bob Shepherd  
Russ Zieglowsky

### **ADJOURNMENT**

Illa Earnest, City Clerk

## Council Minutes 10-06-2015

The Council of the City of Washington, Iowa, met in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, October 6, 2015. Mayor Johnson in the chair. On roll call present: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Ziegłowsky. Absent: none.

Motion by Kendall, seconded by Shepherd, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 6, 2015 be approved as proposed. Motion carried.

### Consent:

1. Council Minutes 09-15-2015
2. Council Minutes 09-22-2015
3. V & K, Engineering Services - La Canada Retaining Wall Evaluation, \$920.00
4. V & K, Engineering Services – Sheetz Farm Drainage Calculations, \$460.00
5. V & K, Engineering Services – Country Club Road Widening (Design Services), \$2,700.00
6. V & K, Engineering Services – N. 6<sup>th</sup> Ave. Reconstruction (General Services), \$281.75
7. V & K, Engineering Services – Industrial Park Rise Improvements (Design Services), \$21,127.23
8. V & K, Engineering Services – Sitler Drive Widening (General Services), \$971.75
9. V & K, Engineering Services – Flow Metering (Phase I), \$1,324.35
10. V & K, Engineering Services – W. 3<sup>rd</sup> Street Storm Drainage Study, \$4,106.15
11. V & K, Engineering Services – Court House Sewer Separation (Easements), \$2,500.00
12. IMWCA, Workers Compensation Premium #4, \$9,316.00
13. Snyder & Assoc., Rehabilitate Runway Construction Services, \$3,020.14
14. Public Financial Management, Inc., Professional Services \$2,335,000 GO Capital Loan Notes, Series 2015, \$15,500.61
15. Paws & More Animal Shelter, Animal Services - July-Sept. 2015, \$4,000.00
16. Kevin Olson, Professional Services, \$1,362.84
17. Department Reports

### Consent - Other:

1. DeLong Construction, S. 12<sup>th</sup>/E. Tyler Street Construction, \$30,460.17
2. Hy-Vee Octoberfest Event (Parking Lot/Garden Center), 528 S. Hwy 1, Special Beer Class B Beer (BB) (Include Wine Coolers), outdoor service area (**new**)
3. G & R Miller Construction, N. 6<sup>th</sup> Avenue Storm Sewer Project, Pay App. #2, \$10,108.00

Motion by Kendall, seconded by Shepherd, to approve consent agenda items 1-17. Motion carried.

Motion by Kendall, seconded by Shepherd, to approve payment to DeLong Construction. Motion carried. Kendall abstained with conflict.

Motion by Rosien, seconded by Kendall, to approve the Hy-Vee Octoberfest Event request. Motion carried. Ziegłowsky abstained with conflict.

Motion by Kendall, seconded by Rosien, to approve payment to G. & R. Miller Construction. Motion carried.

Motion by Kendall, seconded by Shepherd, to approve payment of claims except those for Hy-Vee. Motion carried.

Motion by Kendall, seconded by Salazar, to approve the claims for Hy-Vee. Motion carried. Zieglowsky abstained with conflict.

Motion by Kendall, seconded by Rosien, to approve the Washington Music Boosters Haunted Trail Request with added provision to block W. 3<sup>rd</sup> Street at the railroad trestle and block the Kewash Trail Entrance and to approve rain dates of November 1 and November 6 & 7. Motion carried.

Merle Hagie, Code Enforcement Officer, gave council the nuisance abatement update.

After discussion of the La Canada Wall Evaluation, motion by Salazar, seconded by Shepherd, to direct staff to draft a letter for the city attorney to review that will be sent with a copy of the evaluation to the property owner as notice of property in disrepair. Motion carried.

Leland Belding, an engineer with Veenstra & Kimm, went over the W. 3<sup>rd</sup> Street Storm Sewer Study his company has done for the City of Washington.

Mayor Johnson read her proclamation naming October “Domestic Violence Awareness Month in Washington, Iowa”. Motion by Rosien, seconded by Salazar, to support the proclamation. Motion carried.

The Washington Public Library will hold a “Healthy Relationships Summit” on October 20 as part of Domestic Violence Awareness Month.

Mayor Johnson announced that now is the time for the public hearing for the W. 5<sup>th</sup> Street Parallel Water Main Project.

No written or oral objections were received.

Motion by Kendall, seconded by Salazar, to close the public hearing. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried.

Motion by Rosien, seconded by Kendall, to approve the Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Cost for the W. 5<sup>th</sup> Street Parallel Water Main Project. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-089)**

Bids received for the W. 5<sup>th</sup> Street Parallel Water Main Project:

Dave Schmitt Construction	\$218,175.00
Ricklefs Excavating	\$220,230.50
SulzCo	\$224,824.25
DeLong Construction	\$237,148.50
KMA Trucking & Excavating	\$247,465.50
Cornerstone Excavating	\$256,851.50
Zinser Grading & Excavating	\$259,123.85
G & R Miller Construction	\$263,858.00
Horsfield Companies	\$268,119.50
Yordi Excavating	\$293,632.00
K.M. King, Inc.	\$329,127.50



Motion by Kendall, seconded by Rosien, to approve the Resolution Awarding Contract for the W. 5<sup>th</sup> Street Parallel Water Main Project to Dave Schmitt Construction Company in the amount of \$218,175.00 subject to finalization of easements. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-090)**

Motion by Kendall, seconded by Shepherd, to approve the Resolution Approving Urban Renewal Joint Agreement with Washington County Related to the Establishment of the Washington County Hospital Urban Renewal Area. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-091)**

Motion by Kendall, seconded by Shepherd, to approve the Resolution for Street Lighting on McCreedy Drive. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2015-092)**

Motion by Kendall, seconded by Shepherd, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: Kendall, Rosien, Shellmyer, Shepherd, Zieglowsky. Nays: none. Salazar abstained with conflict. Motion carried.

Motion by Kendall, seconded by Shepherd, to approve the second reading of an Ordinance Allowing Partial Residential Use of the Ground Floors of Buildings in a B-1 Central Business District. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shepherd, Zieglowsky. Nays: Shellmyer. Motion carried.

Motion by Rosien, seconded by Kendall, to approve the third reading and adopt the Ordinance Establishing Smoke Free Places. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Ordinance No. 1039)**

Motion by Kendall, seconded by Salazar, to approve the third reading and adopt the Ordinance Creating a New "A-2" Agricultural Zoning Classification. Roll call on motion: Ayes: Kendall, Rosien, Salazar, Shellmyer, Shepherd, Zieglowsky. Nays: none. Motion carried. **(Ordinance No. 1040)**

Motion by Kendall, seconded by Shepherd, that the Regular Session held at 6:00 P.M., Tuesday, October 6, 2015 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor



**MEMBRANE WATER TREATMENT SYSTEMS**

**Harn R/O Systems, Inc.**

310 Center Court  
Venice, FL 34285  
(941) 488-9671

INVOICE NUMBER: 1733-IN  
INVOICE DATE: 9/28/2015  
CUSTOMER NO: WAS001  
CUSTOMER PO: Proposal 3/13/15  
JOB NUMBER: 15-2118C  
TERMS: NET 30

**BILL TO:** City of Washington, IA  
215 East Washington Street  
Washington, IA 52353

**SHIP TO:** Washington WTP  
522 North 4<sup>th</sup> Avenue  
Washington, IA 52353

**DESCRIPTION:**

**RO System Pilot Lease**  
**Per signed proposal dated 3/13/15**  
**Start-up date: 6/8/15**  
**Lease period: 4 months**

**AMOUNT**

4<sup>th</sup> Monthly Installment  
Monthly Lease: 9/8/15 to 10/7/15

**3,000.00**

**TOTAL DUE \$ 3,000.00**

Payment Terms are Net 30 days. 1.5% will be charged each month on past due invoices.



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 38838  
 Date 09/30/2015

Project **204514A Lexington Boulevard  
 Wastewater Pump Station Improvements**

Professional Services for the Period of 08/30/2015 to 09/26/2015

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Design</b>	19,700.00	100.00	19,700.00	19,700.00	0.00
<b>Bidding</b>	1,700.00	100.00	1,700.00	1,700.00	0.00
<b>Total</b>	<b>21,400.00</b>	<b>100.00</b>	<b>21,400.00</b>	<b>21,400.00</b>	<b>0.00</b>

	Billed Amount
<b>Construction Administration</b>	
Professional Fees	301.50
Phase subtotal	301.50
<b>Invoice total</b>	<b>\$301.50</b>

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 38854  
 Date 09/30/2015

Project **342415A Washington West 5th Street  
 Parallel Water Main**

Professional Services for the Period of 08/30/2015 to 09/26/2015

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	7,620.00	100.00	7,620.00	7,620.00	0.00
<b>Final Design</b>	13,250.00	100.00	12,587.50	13,250.00	662.50
<b>Bidding &amp; Negotiation</b>	3,430.00	31.00	0.00	1,063.30	1,063.30
<b>Construction Administration</b>	11,980.00	0.00	0.00	0.00	0.00
<b>Construction Staking</b>	3,300.00	3.00	99.00	99.00	0.00
<b>Total</b>	<b>39,580.00</b>	<b>55.67</b>	<b>20,306.50</b>	<b>22,032.30</b>	<b>1,725.80</b>
					<u>Billed Amount</u>
<b>Easement Acquisition Coordination</b>					
Professional Fees					33.50
Outside Services					
Shive-Hattery, Inc					5,552.26
Phase subtotal					<u>5,585.76</u>
<b>Bidding Documents</b>					
Professional Fees					208.00
Phase subtotal					<u>208.00</u>
<b>Invoice total</b>					<b><u><u>\$7,519.56</u></u></b>

Approved by: 



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 38839  
 Date 09/30/2015

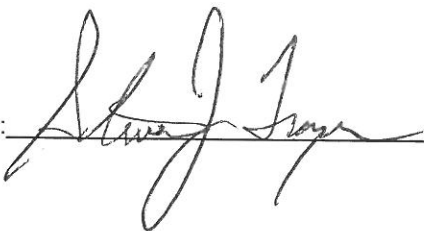
Project **342414A Washington Elevated Water Storage Tank**

Professional Services for the Period of 08/30/2015 to 09/26/2015

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	26,700.00	100.00	26,700.00	26,700.00	0.00
Final Design	32,500.00	100.00	32,500.00	32,500.00	0.00
Bidding & Negotiation	10,400.00	100.00	10,400.00	10,400.00	0.00
Construction Administration	46,300.00	55.00	21,761.00	25,465.00	3,704.00
Construction Staking	2,700.00	100.00	1,809.00	2,700.00	891.00
<b>Total</b>	<b>118,600.00</b>	<b>82.43</b>	<b>93,170.00</b>	<b>97,765.00</b>	<b>4,595.00</b>

	Billed Amount
<b>Resident Project Representative</b>	
Professional Fees	2,961.00
Reimbursables	965.12
Phase subtotal	3,926.12
<b>Invoice total</b>	<b>\$8,521.12</b>

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 38849  
Date 09/30/2015

Project **342414B Reverse Osmosis Pilot Study**

Professional Services for the Period of 08/30/2015 to 09/26/2015

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Study &amp; Report</b>	21,444.00	62.00	12,866.40	13,295.28	428.88
Total	21,444.00	62.00	12,866.40	13,295.28	428.88

Invoice total **\$428.88**

Approved by:

Late Payment Charge: 15% per annum beginning 30 days from above date





**Contractor's Application for Payment No. THREE (03)**

Application Period	08/31/2015 TO 09/30/2015	Application Date	9/30/2015
To (Owner)	City of Washington, Iowa	Via (Engineer)	FOX Engineering Associates, Inc.
From (Contractor)	CALDWELL TANKS, INC	Engineer's Project No	3454-14A
Contract	500,000 Gallon Elevated Water Storage Tank		
Contractor's Project No	E-8351		

Application For Payment  
Change Order Summary

Approved Change Orders	Number	Additions	Deductions
1. ORIGINAL CONTRACT PRICE			\$ 1,434,800.00
2. Net change by Change Orders			\$
3. Current Contract Price (Line 1 + 2)			\$ 1,434,800.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)			\$ 451,988.00
5. RETAINAGE:			
a. 5% X		\$451,988.00	Work Completed..... \$ 222,599.40
b. X			Stored Material..... \$
c. Total Retainage (Line 5.a + Line 5.b)			\$ 222,599.40
6. AMOUNT ELIGIBLE TO DATE (Line 4 + Line 5.c)			\$ 429,388.60
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			\$ 334,078.60
8. AMOUNT DUE THIS APPLICATION			\$ 85,310.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)			\$ 1,005,411.40

**Contractor's Certification**  
The undersigned Contractor certifies, to the best of its knowledge, the following:  
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.  
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment, free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances) and  
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

Contractor Signature	Date
	9/30/2015

Payment of \$ 85,310.00  
(Line 8 or other - attach explanation of the other amount)

is recommended by R.A. Baker, P.E. 10/9/2015  
(Engineer) (Date)

Payment of \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by \_\_\_\_\_ Funding or Financing Entity (if applicable) \_\_\_\_\_ (Date)

# **Gronewold, Bell, Kyhnn & Co. P.C.**

1910 E. 7th Street  
P.O. Box 369  
Atlantic, IA 50022  
712-243-1800

CITY OF WASHINGTON  
215 EAST WASHINGTON ST.  
WASHINGTON, IA 52353

Invoice No. 21921  
Date 09/30/2015  
Client No. 03793

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Progress billing on audit of financial statements  
for the year ended June 30, 2015.

\$ 8,500.00

Interest at 18% per annum will be charged on any balance not paid within 30 days of receipt of invoice.

**INVOICE FOR SERVICES RENDERED – September-October 2015**  
*Survey of the “west side” neighborhood in Washington*

Date of Invoice: October 12, 2015

<b>Consultant Hours</b>		
Week of 9/6/2015	Research for historic contexts – 12.5 hours @ \$60/hr	\$750
Week of 9/13/2015	Research for historic contexts, revisions of site inventory forms – 24.5 hours @ \$60/hr	\$1,470
Week of 9/20/2015	Writing draft report, additional research – 22.5 hours @ \$60/hr	\$1,350
Week of 9/27/2015	Writing draft report, additional research – 25 hours @ \$60/hr – <i>may bill at a later date</i>	
Week of 10/4/2015	Writing draft report – 17.5 hours @ \$60/hr – <i>may bill at a later date</i>	-
<b><i>SUB-TOTAL</i></b>		<b>\$3,570</b>
<b>Additional Expenses</b>		
10/12/15	Printing of draft survey report – 3 copies 114 double-sided pages each @ \$.15/page	\$51.30
10/12/15	Printing of sample survey forms for SHPO – 73 pages @ \$.10/page	\$7.30
10/12/15	Binding of three copies of report	\$12.10
10/13/15	Postage to Washington and Des Moines	\$11.65
<b><i>SUB-TOTAL</i></b>		<b>\$82.35</b>
<b>TOTAL INVOICE</b>		<b>\$3,652.35</b>

Please make checks payable to **Rebecca Lawin McCarley** and submit to the address listed above.

Payment due upon receipt. Late fees will be added after 30 days.

	Total Amount	Billed to Date	This Invoice	Total Billed
Consultant Hours	\$23,400	\$17,520	\$3,570	\$21,090
Additional Expenses – mileage, lodging, photocopies, printing, etc.	\$1,450	\$366.10	\$82.35	\$448.45

**IMWCA**

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION  
 500 SW 7TH STREET, SUITE 101  
 DES MOINES, IA 50309-4506  
 PHONE: 800-257-2708

**INVOICE**

INV60875

DATE

9/30/2015

PAGE:

1

Washington, City of  
 215 E Washington

Mbr No: Member Name:  
 0706 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 210000, Des Moines, IA 50321-0000

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	AUDIT PREMIUM	2014-2015 Audit Premium Adjustment			514.00	\$514.00

This invoice is due 30 days after the invoiced date.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

*Thank You*

Subtotal	\$514.00
Bond Credit	\$0.00
Misc	\$0.00
Total	\$514.00

Applicant License Application ( BW0093322 )

Name of Applicant: <u>hua mei</u>		
Name of Business (DBA): <u>panda palace chinese restaurant</u>		
Address of Premises: <u>100 w main st</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business	<u>(319) 653-6888</u>	
Mailing	<u>100 w main st</u>	
City <u>Washington</u>	State <u>IA</u>	Zip: <u>52353</u>

Contact Person

Name	<u>hua mei</u>		
Phone:	<u>(626) 905-7280</u>	Email	<u>shuaige19@yahoo.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Effective Date: 11/15/2015

Expiration Date: 11/14/2016

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Sunday Sales

Status of Business

BusinessType:	<u>Sole Proprietorship</u>
Corporate ID Number:	Federal Employer ID <u>Applied For</u>

Ownership

HUA mei

First Name: HUA

Last Name: mei

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>West Bend Mutual Insurance Company</u>		
Policy Effective Date:	<u>11/15/2015</u>	Policy Expiration	<u>11/15/2016</u>
Bond Effective		Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	

**WWTP report  
October 20, 2015  
Council Meeting**

- **After hour alarm and dog call outs** –  
6<sup>th</sup> dog call, Safety Center reported a dog to be located at 209 South F Ave, 5:00 p.m. Jason  
14<sup>th</sup> WWTP, high priority alarm, 11:00 p.m. Jason
- **Dept Head meetings** – I attended the meeting on the 13<sup>th</sup>.
- **Iowa Grow, Inc (IGI)** – Gilbert and crew finished pumping out the old sludge storage tank at the old WWTP. The bio-solids from this tank were pumped into the East EQ. This work is part of bio-solids removal project at the old WWTP. IGI will remove and land apply the solids from the bottom of the East EQ basin later this fall after the crops have been harvested. As part of this project it was necessary we provide approximately one million (1,000,000) gallons of water to be used by IGI to mix with the solids being removed from the East EQ. We started pumping effluent water over to the old sludge tank with our portable four inch (4”) pump to accomplish this.
- **Cost estimate letters to area manure contractors** – I sent out letters to four (4) area manure contractors. This project is for the new bio-solids storage basin. The project consists of pumping the basin down and land applying the bio-solids to the farm fields around the WWTP. I requested the cost estimate letters be returned to me by 4:00 p.m. on October 9, 2015. We received two (2) cost estimate quotes they are as follows: Iowa Grow, Inc = three and one half (3.5) cents per gallon and Martin Manure Movers = two and one half (2.5) cents per gallon. I recommend hiring Martin Manure Movers for this annual project. I will be at the council meeting to answer any questions about this project.
- **Treated bio-solids** – We got the results back from the two (2) digested bio-solids samples we collected on Sept 29, 2015. These samples were collected from the new bio-solids storage basin and bio-solids on the bottom of the East EQ. They were both under the IDNR 503 regs which means they can be land applied later this fall after the crops are out.
- **Saturday mornings** – We will be open on Saturday mornings from 7:00 a.m. to 10:00 a.m. on the following dates: October 24<sup>th</sup> & 31<sup>st</sup> November 7<sup>th</sup>, 14<sup>th</sup>, & 21<sup>st</sup> so Washington residents can bring out their yard waste and tree trimmings.
- **Parkside Estates lift station** – Jason replaced the vacuum pump (primes big pump) for pump #2 at this lift station on October 7<sup>th</sup>.
- **Ozonia** – We’re still having issues with the UV lamps failing prematurely in module #2. Working with Ozonia to get the burnt out lamps replaced under warranty. Their customer service is terrible.
- **SASSO safety meeting** – Delen and I attended the meeting in West Point on October 5<sup>th</sup>. Jason attended the meeting in Mount Pleasant on October 6<sup>th</sup>. The topics were Confined Space Entry and Lock out/Tag out.
- **Iowa Renewal Energy (IRE)** – We attended a meeting on October 16<sup>th</sup>, with IRE, FOX, IDNR, and City staff to talk about everyone’s responsibilities when IRE starts discharging to the city collection system. IRE also gave us a tour of their pretreatment equipment that was recently installed. IRE plans to start discharging on October 21, 2015. This was a very good meeting and everyone knows what to expect now.
- **WWTP September 2015 MOR** – Average daily flow 1.72 million gallons (mg), maximum daily flow 4.57 mg, minimum daily flow 1.14 mg. There were **zero (0)** violation of the WWTP’s



NPDES discharge permit during September 2015. Total precipitation for September 2015 = 3.93” (recorded at the WWTP).

**CBOD5 Removal 85% required**      **result = 99.6 %**  
Influent CBOD5 monthly average = **51.8** mg/L  
Effluent CBOD5 monthly average = **0.36** mg/L

**TSS Removal 85 % required**      **result = 97.8 %**  
Influent TSS monthly average = **125.8** mg/L  
Effluent TSS monthly average = **2.8** mg/L

- **Lexington lift station upgrade** – IDNR didn’t approve the pumps that were specified for the upgrade. FOX specified different pumps to meet IDNR criteria. The contractor priced the new pumps the cost difference is five thousand six hundred twenty five dollars and eighty cents (\$5,625.80). There was a construction contingency allowance of eight thousand dollars (\$8,000.00) that this extra cost will be deducted from.
- **City farm** – The beans were harvested on October 13<sup>th</sup> & 14<sup>th</sup>.

**Fred E. Doggett**  
**10/16/2015 1:36 PM**

## Maintenance and Construction Report

9/26/15-10/9/15

**STREETS:** M/C Personnel poured 26 yards of concrete on East 7<sup>th</sup> St in the 700 block. Personnel began trimming trees that were not in compliance to City code, using the chipper there were 10 leaf box loads of chips taken to the WWTP. Personnel also began crack sealing control joints in the City streets completing 6 blocks to date, (East Van Buren from 9<sup>th</sup> Ave to 12<sup>th</sup> Ave (complete) and West Tyler St/E Ave (one side).

**WATER DISTRIBUTION:** M/C Personnel repaired 2 water main breaks in the 700 block of East 7<sup>th</sup> St, 4 inch CIP where 12 ft 6 inch piece of CIP were replaced with PVC. That's 17 total main breaks for the year through September.

**SEWER COLLECTION:** M/C Personnel completed manhole inspections in the SE basin totaling 250 manholes. Personnel also continued on televising the SE basin, with jetting and cleaning in the sanitary sewer mains from time to time. Hydro-Klean began jetting and vacking sanitary sewers on October 5<sup>th</sup> in the SE basin. We kept the sewer camera close behind them as well.

**STORM SEWER COLLECTION:** V&K personnel worked on the north end storm sewer getting information on flows and direction.

**MECHANIC/SHOP:** M/C Personnel began service on 601 (diagnose engine, service and exhaust), old 004 (service, rotate tires, wash and check brakes), new 004 (topper, running boards and lights) and FD #3 (brake booster).

**OTHER:** M/C Personnel attended a Safety meeting through SASSO on Confined Space and Lock Out/Tag Out. Personnel responded to 65 One Call Locates. Fall clean up went well, 88 vehicles on Friday evening and 42 vehicles Saturday morning as well as picking up appliances at 5 locations on Friday.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.*

DELONG CONSTRUCTION, INC.  
SITLER DRIVE WIDENING

QUANTITIES COMPLETE AS OF 10/15/15

	JTD Qty		Previous Qty	Qty this period		JTD Extension
	complete	95		95	0 \$	
1	95	UNIT	15.00			
2	2200	CY	10.25			1,425.00
3	3350	CY	6.80			22,550.00
4	662	CY	43.00			13,260.00
5	3028	SY	38.25			28,085.88
6	100	TON	20.00			26,048.25
7	1	EA	1,685.00	1	0 \$	1,685.00
8	1	EA	2,100.00	1	1 \$	2,100.00
9	1	EA	3,100.00	1	0 \$	3,100.00
10	1	EA	3,600.00	1	1 \$	3,600.00
11	9	EA	4,475.00	6	3 \$	40,275.00
12	1	EA	7,900.00	1	0 \$	7,900.00
13	1	EA	4,625.00	1	1 \$	4,625.00
14	1	EA	2,565.00	1	1 \$	2,565.00
15	1	EA	6,050.00	1	0 \$	6,050.00
16	2500	LF	8.75	1671	119 \$	14,621.25
17	12	EA	180.00	12	12 \$	2,160.00
18	573	LF	42.00	559	47 \$	23,478.00
19	17	LF	58.00	17	17 \$	986.00
20	189	LF	62.00	177	177 \$	10,974.00
21	67	LF	108.00	56	0 \$	6,048.00
22	107	LF	23.00	107	107 \$	2,461.00
23	36	SY	3.00		0 \$	-
24	100	TON	34.00		0 \$	-
25	892	SY	12.25	930	200 \$	11,392.50
26	788	SY	31.00	338.04	205.55 \$	10,479.24
27	152	SF	32.00	110.8	0 \$	3,545.60
28	1391	LF	25.00	611	0 \$	15,275.00
29	1	LS	13,700.00	1	0 \$	13,700.00
30	1	LS	4,640.00	1	0 \$	4,640.00
31	1	LS	15,000.00	1	0 \$	15,000.00
32	1167	LF	35.00	1147	107 \$	40,145.00
33	2	EA	1,800.00	1	1 \$	1,800.00
34	3	EA	2,950.00	3	2 \$	8,850.00
35	2	EA	5,230.00	2	1 \$	10,460.00
36	1	ACRE	2,250.00	1.79	0.3	4,027.50
37	1	ACRE	4,000.00	1.79	1.49 \$	7,160.00
38	1490	LF	2.50	600	0 \$	1,500.00
39	1490	LF	0.50		0 \$	-
40	1	EA	500.00	3	1	1,500.00
X1	1	LS	1,210.00	1	0 \$	1,210.00

VALUE OF COMPLETED WORK: \$ 374,682.22  
 LESS 3% RETAINAGE: \$ 11,240.47  
 LESS PREVIOUS PAYMENTS: \$ 268,860.26  
 DUE: \$ 94,581.49

## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT FOR OCTOBER 20, 2015

POLICE	123 SECURITY PRODUCTS	CAMERA LIGHT	394.19
	COBB PETROLEUM	FUEL	1760.82
	COMPUTER RESOURCE SPECIALIST	SERVICE	315.00
	JOHN DEERE FINANCIAL	SUPPLIES	19.99
	MEDIACOM	CABLE SERVICE	109.95
	O'REILLY AUTOMOTIVE INC	PARTS	13.96
	VANWILLIGEN, BRIAN	REIMBURSEMENT FOR CHARGER	32.09
	VERIZON WIRELESS	WIRELESS SERVICE	1578.04
	VISA	REPAIR, SURFACE PEN, ADAPT	393.00
	WASH CO AUDITOR	OCTOBER COMMUNICATIONS	19308.42
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	376.15
		<b>TOTAL</b>	<b>24301.61</b>
	FIRE	ALLIANT ENERGY	ALLIANT ENERGY
ARNOLD MOTOR SUPPLY		SUPPLIES	289.61
BUSINESS RADIO SALES INC		REPAIR/MAINT ON RADIO/PAGERS	623.61
COBB PETROLEUM		FUEL	219.25
DON'S TRUCK SALES, INC		ALTERNATOR FOR FIRE TANKER	395.49
HAWKEYE FIRE & SAFETY		SUPPLIES	18.50
SITLER'S ELECTRIC		PARTS AND SUPPLIES	252.00
UNITY POINT CLINIC-OCCUPATIONAL MEDICI		SERVICE-DRUG TEST	37.00
VERIZON WIRELESS		WIRELESS SERVICE	101.97
WASH CO HOSPITAL		FIREMAN PHYSICAL	489.00
WASHINGTON MEDICAL CLINIC		SERVICE DRUG TESTING	126.00
		<b>TOTAL</b>	<b>2585.04</b>
DEVELOP SERVICES		BRUNS, DAVID	MILEAGE REIMBURSEMENT
	CAPPS HOME REPAIR	501 S AVE D ABATEMENT	80.00
	COBB PETROLEUM	FUEL	39.13
	MIDWEST WHEEL	WEATHERTECH LINER FOR TRAILBLAZER	97.45
	VERIZON WIRELESS	WIRELESS SERVICE	254.55
		<b>TOTAL</b>	<b>578.09</b>
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
	BAKER & TAYLOR	BOOKS	846.22
	CINTAS CORP LOC. 342	SERVICE	48.14
	DEMCO	BOOK SUPPLIES	69.43
	MEDIACOM	CABLE SERVICE	306.10
	RECORDED BOOKS LLC	AUDIOBOOKS	132.28
	TAPED EDITIONS INC	AUDIO BOOKS	20.00
	VISA	SUPP, POSTAGE, MEALS, CONF	819.28
	WINDSTREAM IOWA COMMUNICATIONS	ELEVATOR LINE	53.75
		<b>TOTAL</b>	<b>2339.20</b>
PARKS	BAUGHMAN, ARNEL	MUNICIPAL BAND STIPEND 201	89.25
	BELL, PETE	MUNICIPAL BAND STIPEND 201	110.25
	BLACK, SAWYER	MUNICIPAL BAND STIPEND 201	31.50
	BORDWELL, VIRGINIA	MUNICIPAL BAND STIPEND 201	63.00
	BROCK, RON	MUNICIPAL BAND STIPEND 201	89.25
	BROCK, WAYNE	MUNICIPAL BAND STIPEND 201	110.25
	BROOKS, BETH	MUNICIPAL BAND STIPEND 201	73.50
	BROOKS, NORMAN	MUNICIPAL BAND STIPEND 201	84.00
	BROTHERTON, AL	MUNICIPAL BAND STIPEND 201	94.50
	BUCKLWALTER, ANNE	MUNICIPAL BAND STIPEND 201	84.00
	CARSON PLUMBING INC.	SERVICE	49.90
	CARTER, JEREMIAH	MUNICIPAL BAND STIPEND 201	84.00
	CHALUPA, MARTHA	MUNICIPAL BAND STIPEND 201	73.50

COBB PETROLEUM	FUEL	462.07
CONLON, WALTER	MUNICIPAL BAND STIPEND 201	78.75
DIAZ, VANESA	MUNICIPAL BAND STIPEND 201	99.75
GOLL, ASHLEY	MUNICIPAL BAND STIPEND 201	31.50
GOLL, JESSICA	MUNICIPAL BAND STIPEND 201	57.75
GOLL, SADIE	MUNICIPAL BAND STIPEND 201	52.50
GUERRA, GEORGE	MUNICIPAL BAND STIPEND 201	94.50
HANCOCK, JIM	MUNICIPAL BAND STIPEND 201	107.10
HANIFAN, TOM	MUNICIPAL BAND STIPEND 201	89.25
HARRIS, ELIZABETH	MUNICIPAL BAND STIPEND 201	105.00
HARRIS, JOHN	MUNICIPAL BAND STIPEND 201	110.25
HERSCHBERGER, HEATHER	MUNICIPAL BAND STIPEND 201	81.60
HOFFMAN, CAROLEN	MUNICIPAL BAND STIPEND 201	52.50
HUSTON, BRUCE	MUNICIPAL BAND STIPEND 201	36.75
I TECH TECHNOLOGY EXPERTS	SERVICE	127.50
JOHN DEERE FINANCIAL	SUPPLIES	674.06
JOHNSON, CHRISTIAN	MUNICIPAL BAND STIPEND 201	105.00
KAZAKOV, ANGELINA	MUNICIPAL BAND STIPEND 201	89.25
KAZAKOV, LUBOV	MUNICIPAL BAND STIPEND 201	89.25
KAZAKOV, ROZALIA	MUNICIPAL BAND STIPEND 201	89.25
KESSELL, JOHN	MUNICIPAL BAND STIPEND 201	25.00
KUNZ, DAVID	MUNICIPAL BAND STIPEND 201	78.75
LUJANO, NAYRA	MUNICIPAL BAND STIPEND 201	68.25
MARR, DICK	MUNICIPAL BAND STIPEND 201	99.75
MAYER, ANNA	MUNICIPAL BAND STIPEND 201	94.50
MCCLELLEN, COLLETTE	MUNICIPAL BAND STIPEND 201	57.75
MCCLENAHAN, CRAIG	MUNICIPAL BAND STIPEND 201	21.00
MCCURDY, GARY	MUNICIPAL BAND STIPEND 201	89.25
MCNAMAR, TAMERA	MUNICIPAL BAND STIPEND 201	73.50
MCNAMAR, TOM	MUNICIPAL BAND STIPEND 201	1350.00
MEADER, EMILY	MUNICIPAL BAND STIPEND 201	110.25
MIRACLE REC. EQUIPMENT CO	PLAYGROUND EQUIPMENT	193.47
MORNING SUN FARM	REPAIR	188.59
MURPHY, JANE	MUNICIPAL BAND STIPEND 201	278.75
O'REILLY AUTOMOTIVE INC	PARTS	1.99
PATTERSON, DON	MUNICIPAL BAND STIPEND 201	84.00
RABER, ED	MUNICIPAL BAND STIPEND 201	68.25
RABER, ERICKA	MUNICIPAL BAND STIPEND 201	89.25
RABER, MEREDITH	MUNICIPAL BAND STIPEND 201	47.25
REED, DONIELLE	MUNICIPAL BAND STIPEND 201	78.75
ROBERTS, ANDY	MUNICIPAL BAND STIPEND 201	42.00
RUNYON, HEATHER	MUNICIPAL BAND STIPEND 201	52.50
SCHLABAUGH, JARED	MUNICIPAL BAND STIPEND 201	52.50
SCHOONOVER, JESSICA	MUNICIPAL BAND STIPEND 201	89.25
SCHUMAKER, ROSS	MUNICIPAL BAND STIPEND 201	378.75
SEDLACEK, CHEYENNE	MUNICIPAL BAND STIPEND 201	105.00
SENTS, ISAIAH	MUNICIPAL BAND STIPEND 201	73.50
SITLER'S ELECTRIC	PARTS AND SUPPLIES	7.59
STANTON, BENJAMIN	MUNICIPAL BAND STIPEND 201	57.75
STARK, FRED	MUNICIPAL BAND STIPEND 201	84.00
SWANSON, DEBBIE	MUNICIPAL BAND STIPEND 201	47.25
TEBOCKHORST, JAMI	MUNICIPAL BAND STIPEND 201	47.25
TEMPLE, KAIA	MUNICIPAL BAND STIPEND 201	47.25
TODD, ADAM	MUNICIPAL BAND STIPEND 201	42.00
TODD, ELLIE	MUNICIPAL BAND STIPEND 201	63.00
TODD, NICOLAS	MUNICIPAL BAND STIPEND 201	105.00
TOWNER, PAUL	MUNICIPAL BAND STIPEND 201	110.25
TYSON, JOSH	MUNICIPAL BAND STIPEND 201	94.50
VAN ROEKEL, HANNAH	MUNICIPAL BAND STIPEND 201	31.50

VERIZON WIRELESS	WIRELESS SERVICE	27.96
VISA	SUPPLIES	40.33
WASH CO RECYCLING CTR	TIRE DISPOSAL	29.00
WEISS, LAURYN	MUNICIPAL BAND STIPEND 201	78.75
WINDSTREAM IOWA COMMUNICATIONS	SERVICE	105.71
WINGA JR, JOHN	MUNICIPAL BAND STIPEND 201	110.25
WOLLENBERG, JEAN	MUNICIPAL BAND STIPEND 201	73.50
	<b>TOTAL</b>	<b>8765.12</b>

<b>POOL</b>	ACCO	SUPPLIES	148.95
	POOL TECH INC.	SUPPLIES FOR POOL	132.27
		<b>TOTAL</b>	<b>281.22</b>

<b>CEMETERY</b>	BIG COUNTRY SEEDS	HERBICIDE	700.00
	CERTIFIED LABORATORIES	GREASE	406.26
	FUTURE LINE TRUCK EQUIPMENT	FLAGS	181.85
	LOWRY EQUIPMENT	PART	21.21
	TIFCO INDUSTRIES	CABLE TIES	57.40
	VISA	PARTS AND TRIMMER LINE	573.85
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	128.61
		<b>TOTAL</b>	<b>2069.18</b>

<b>FINANCIAL ADMINISTRAT</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
	CARSON PLUMBING INC.	REPAIR RESTROOM	205.90
	CARSON PLUMBING INC.	OLD LIBRARY BOILER	397.68
	FAREWAY STORES	SUPPLIES	63.92
	WASH COUNTY MINIBUS	LOST- OCTOBER	16517.70
	SCHUMACHER	QRTLTY MAINT-OLD LIB ELEVAT	373.32
	QUILL	BINDER CLIPS	33.20
	WASHINGTON CO HEALTH DEPT	FLU SHOTS	150.00
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	1115.86
	SHEPHERD JR, ROBERT	MILEAGE/PARKING LEAGE CONF	78.50
	CINTAS CORP LOC. 342	SERVICE	130.75
	MEDIACOM	CABLE SERVICE	109.95
	VISA	CONFERENCE AND LODGING	2182.04
	VERIZON WIRELESS	WIRELESS SERVICE	133.91
	GOVERNMENT FINANCE OFFICERS ASSOCIATIO	MEMBERSHIP RENEWAL	170.00
		<b>TOTAL</b>	<b>21706.73</b>

<b>AIRPORT</b>	ACE-N-MORE	SUPPLIES	29.12
	ALLIANT ENERGY	ALLIANT ENERGY	401.58
	CAFE DODICI	CATERING-ALIVE AFTER 5	800.00
	GINGERICH WELL & PUMP	SERVICE	117.12
	JEAN JAMIESON CLEANING	CLEANING	200.00
	MARIE ELECTRIC INC.	INSTALL/REWIRE HANGAR LIGHTS	6428.10
	SCHWEISS BI-FOLD DOORS	REPAIR AND PARTS	2512.00
	VERIZON WIRELESS	WIRELESS SERVICE	27.96
	VETTER'S INC-CULLIGAN WATER	AIRPORT WATER	38.70
	VISA	DOOR PARTS, SUPP-RIBBON CU	356.28
	WASH CHAMBER OF COMMERCE	AIRPORT- ALIVE AFTER 5	30.00
	WEST LAWN CARE	MOWING AIRPORT	1710.00
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	173.64
		<b>TOTAL</b>	<b>12824.50</b>

<b>ROAD USE</b>	ARNOLD MOTOR SUPPLY	SUPPLIES	96.99
	COBB PETROLEUM	FUEL	1222.36
	DON'S TRUCK SALES, INC	PARTS	87.32
	HANSHAW, JIM	SIDEWALK REPLACEMENT PROGR	236.50



	WASHINGTON MEDICAL CLINIC	SERVICE DRUG TESTING	85.00
		<b>TOTAL</b>	<b>1728.17</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	280.10
	BROWN TRAFFIC PRODUCTS	LED TRAFFIC LIGHT SUPPLIES	4176.00
	SLABACH CONSTRUCTION CO, INC.	TRAFFIC BORES	1400.00
		<b>TOTAL</b>	<b>5856.10</b>
<b>CAPITAL EQUIPMENT</b>	HAWKEYE FIRE & SAFETY	FIRE EXTINGUISHER FOR DODGE	39.50
	HEIMAN FIRE INC	25% FOR F-550 BRUSH TRUCK	24937.75
		<b>TOTAL</b>	<b>24977.25</b>
<b>CAPITAL PROJ</b>	FERGUSON, GLADYS	PURCHASE OF 220 E JEFFERSO	12600.00
	FLYNN COMPANY, INC	AIRPORT RUNWAY CONSTRUCTIO	207581.29
	GAAL, ROBERT AND KRISTA	PURCHASE OF 220 E JEFFERSO	7728.00
	GOLDSMITH, AMANDA	PURCHASE OF 220 E JEFFERSO	11243.21
	WASH CO RECORDER	TRANSFER TAX 220 E JEFFERS	59.20
	WASH CO TREASURER	REAL ESTATE TAX 220 E JEFF	653.00
		<b>TOTAL</b>	<b>239864.70</b>
<b>TREE COMMITTEE</b>	IOWA CITY LANDSCAPING	SUPPLIES	199.00
		<b>TOTAL</b>	<b>199.00</b>
<b>LIBRARY GIFT</b>	BAKER & TAYLOR	BOOKS	40.17
		BOOKS	15.11
		<b>TOTAL</b>	<b>55.28</b>
<b>CABLE COMMISSION</b>	ACE ELECTRIC. INC	STUDIO ELECTRICAL UPDATE	2579.80
		<b>TOTAL</b>	<b>2579.80</b>
<b>WATER PLANT</b>	ADCOCK, MELODY	WATER DEPOSIT REFUND	64.28
	ANDERSON, JOHN H	WATER DEPOSIT REFUND	60.66
	CARROLL, SUSAN	MILEAGE REIMBURSEMENT	14.95
	CHALUPA, LYNELLE	WATER DEPOSIT REFUND	21.34
	COBB PETROLEUM	FUEL	68.37
	GRECIAN, SCOTT G.	WATER DEPOSIT REFUND	47.04
	GURNEY, CHAD & TERES	WATER DEPOSIT REFUND	77.33
	IA DEPT OF NATURAL RESOURCES	PERMIT 2523 - WATER USE	99.00
	MCCLEARY, CHAD	MILEAGE REIMB FOR CONFERENCE	403.08
	ANDERSON, KIMBERLY	WATER DEPOSIT REFUND	2.64
	STATE HYGIENIC LAB	TESTING	5507.00
	TURNER, BARBARA	WATER DEPOSIT REFUND	83.17
	VERIZON WIRELESS	WIRELESS SERVICE	51.96
	VISA	CONFERENCES AND MEALS	727.03
	WATER SOLUTIONS UNLIMITED	CHEMICALS	3502.05
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	52.24
		<b>TOTTAL</b>	<b>10782.14</b>
<b>WATER DIST</b>	AGRILAND FS, INC	SUPPLIES	296.50
	COBB PETROLEUM	FUEL	596.21
	VERIZON WIRELESS	WIRELESS SERVICE	92.83
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	95.27
		<b>TOTAL</b>	<b>1080.81</b>

<b>SEWER PLANT</b>	COBB PETROLEUM	FUEL	168.80
	FAREWAY STORES	SUPPLIES	7.12
	ALLIANT ENERGY	ALLIANT ENERGY	10172.31
	UNITED LABORATORIES	CHEMICALS	563.40
	JETCO	SERVICE	830.70
	JOHN DEERE FINANCIAL	SUPPLIES	93.49
	GREINER DISCOUNT TIRES	TIRES & REPAIR	20.45
	WASHINGTON MEDICAL CLINIC	SERVICE DRUG TESTING	41.00
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	314.24
	WHISLER, JASON	BOOT REIMBURSEMENT	100.00
	VISA	DOG POUND SUPPLIES	90.63
	VERIZON WIRELESS	WIRELESS SERVICE	103.92
	WASHINGTON LUMBER	KNEE PADS	28.99
		<b>TOTAL</b>	<b>12535.05</b>
<b>SEWER COLLECT</b>	AGRILAND FS, INC	SUPPLIES	10.83
	COBB PETROLEUM	FUEL	1048.38
	JOHN DEERE FINANCIAL	SUPPLIES	62.99
	VERIZON WIRELESS	WIRELESS SERVICE	123.92
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	95.27
		<b>TOTAL</b>	<b>1341.39</b>
<b>ANIMAL CONTROL</b>	VISA	DOG POUND SUPPLIES	46.46
		<b>TOTAL</b>	<b>46.46</b>
<b>SANITATION</b>	EL HERALDO HISPANO, INC.	WWTP & FALL CLEANUP ADVERT	160.00
	IOWA BAG & RECYCLING PRODUCTS	LAWN & LEAF BAGS	9996.60
	MIDWEST ELECTRIC RECOVERY	ELECTRONICS DISPOSAL FALL CLEANUP	1245.80
	RECYCLING SERVICES AGENCY	OCTOBER RECYCLING	1395.83
	WEIKERT IRON & METAL	METAL DISPOSAL- FALL CLEANUP	200.00
		<b>TOTAL</b>	<b>12998.23</b>
	<b>TOTAL</b>	<b>389495.07</b>	
	<b>LESS AIRPORT CONSTRUCT PMT</b>	<b>207581.29</b>	
	<b>TOTAL</b>	<b>181913.78</b>	

**CITY OF WASHINGTON, IA  
VISA Card Charges - 2015**

**CLAIMS REPORT 10/20/2015**

<b>POLICE</b>			
ITECH - IPAD GLASS REPLACEMENT	295.99		
AMAZON - SURFACE PEN FOR OFFICER ELLINGSON	69.98		
AMAZON - DC ADAPTOR	27.03		
<b>Total</b>	<b>393.00</b>		
<b>AIRPORT</b>			
SCHWEISS - 2 1/4" LIFT CABLES @40' AND 2 3" PULLEYS	130.57		
PIZZA HUT - PIZZA	172.16		
HY-VEE - BEVERAGES FOR ALIVE AFTER 5	53.55		
<b>Total</b>	<b>356.28</b>		
<b>SANITATION</b>			
A TO Z VET SUPPLY - DOG POUND SUPPLIES	46.46		
<b>Total</b>	<b>46.46</b>		
<b>LIBRARY</b>			
ENDICIA FEES - POSTAGE FEE	9.95		
WALMART - VIDEOS	31.62		
IOWA LIBRARY ASSOCIATION - CONFERENCE REG - DEBBIE	146.00		
IOWA LIBRARY ASSOCIATION - CONFERENCE REGISTRATION - JOLISA	125.00		
IOWA LIBRARY ASSOCIATION - CONFERENCE REGISTRATION - LE ANN	118.00		
WALMART - EQUIPMENT FOR PROGRAM	7.97		
WALMART - SUPPLIES FOR PROGRAM	24.59		
RESEARCH TECHNOLOGY - DISC CLEANING SUPPLIES	156.15		
USPS POSTAGE - POSTAGE	200.00		
<b>Total</b>	<b>819.28</b>		
<b>WATER PLANT</b>			
TACO JOHNS - MEAL WHILE AT CONFERENCE - CHAD	5.42		
SPORTS PAGE - MEAL WHILE AT CONFERENCE - CHAD	17.10		
TACO JOHNS - MEAL WHILE AT CONFERENCE - CHAD	8.75		
HOLIDAY INN SPENCER - LODGING FOR CONFERENCE - CHAD	201.59		
SMOKIN JAKES - MEAL WHILE AT CONFERENCE - CHAD	9.48		
ARROWWOOD RESORT CONF CENTER OKOBOJI- LODGING FOR CONFERENCE - CHAD	119.90		
CASEYS - MEAL WHILE AT CONFERENCE - CHAD	4.69		
IOWA SECTION AWWA - IOWA SECTION AMERICAN WATER WORKS CONF - KYLE	5.10		
KIRKWOOD CONT EDUC - WASTEWATER GRADE 1-2 KYLE	230.00		
<b>Total</b>	<b>727.03</b>		
<b>FINANCIAL ADMIN</b>			
LEAGUE OF CITIES - CONFERENCE REGISTRATION - COUNCILMAN SHEPHERD	250.00		
DOUBLE TREE - HOTEL ROOM FOR CONFER- MAYOR JOHNSON	447.90		
IOWA LEAGUE OF CITIES - BUDGET WORKSHOP REGISTRATION - BRENT AND KELSEY	80.00		
CRABPOT RESTAURANT - MEAL WHILE AT CONFERENCE - BRENT	44.94		
MOTIF SEATTLE - HOTEL FOR CONFERENCE	1,304.70		
QUAD CITY AIRPORT - PARKING	35.00		
ETTAS SEAFOOD RESTAURANT - MEAL WHILE AT CONFERENCE - BRENT	19.50		
<b>TOTAL</b>	<b>2,182.04</b>		
<b>SEWER PLANT</b>			
WALMART - OFFICE SUPPLIES	90.63		
<b>Total</b>	<b>90.63</b>		
<b>PARK</b>			
HYVEE - GARDEN CENTER	8.26		
WALMART - TONER	32.07		
<b>Total</b>	<b>40.33</b>		
<b>CEMETERY</b>			
GREENLINE AND BYRON PLANTAT - TRIMMER STRING	446.80		
PARTSTREE.COM - PULLEYS AND HUBS	127.05		
<b>Total</b>	<b>573.85</b>		

CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
SEPTEMBER 30, 2015

FUND	9/1/2015	M-T-D	REVENUES NOT	M-T-D	EXPENSES NOT	9/30/2015
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	621,366.21	184,117.73	-	258,513.54	-	546,970.40
002-AIRPORT FUND	156,956.19	32,835.80	-	42,591.37	-	147,200.62
010-CHAMBER REIMBURSEMENT	17.96	4,840.84	-	4,412.02	-	446.78
011-MAIN STREET REIMBURSEMENT	(165.92)	3,832.77	-	3,481.30	-	185.55
012-WEDG REIMBURSEMENT	(689.73)	6,491.09	-	5,997.70	-	(196.34)
110-ROAD USE	645,931.83	93,714.25	-	50,627.56	-	689,018.52
112-EMPLOYEE BENEFITS	21.37	40,682.99	-	40,704.36	-	-
114-EMERGENCY LEVY	1.90	3,616.81	-	3,618.71	-	-
125-URBAN RENEWAL AREA #1	-	951.04	-	-	-	951.04
129-URBAN RENEWAL AREA #3C	2.19	7,543.95	-	7,546.14	-	-
131-URBAN RENEWAL AREA #4	-	1,800.42	-	1,800.42	-	-
145-HOUSING REHABILITATION	52,822.80	-	-	-	-	52,822.80
146-LMI TIF SET-ASIDE	29,516.48	1,962.00	-	-	-	31,478.48
200-DEBT SERVICE	11,994.50	53,590.04	-	-	-	65,584.54
300-CAPITAL EQUIPMENT	398,370.50	-	-	25,051.00	-	373,319.50
301-CAPITAL PROJECTS FUND	2,051,602.25	97,903.42	-	537,256.25	-	1,612,249.42
305-RIVERBOAT FOUND CAP PROJ	145,522.04	110,598.30	-	-	-	256,120.34
308-INDUSTRIAL DEVELOPMENT	1,183,190.32	4.34	-	2,944.00	-	1,180,250.66
309-MUNICIPAL BUILDING	208,354.12	-	-	-	-	208,354.12
310-WELLNESS PARK	13,997.80	-	-	-	-	13,997.80
510-MUNICIPAL BAND	32,648.70	(31,650.00)	-	-	-	998.70
520-DOG PARK	6,312.47	336.00	-	410.40	-	6,238.07
530-TREE COMMITTEE	7,845.56	2,550.00	-	-	-	10,395.56
540-POLICE FORFEITURE	152.50	-	-	-	-	152.50
545-SAFETY FUND	1,000.00	-	-	-	-	1,000.00
550-PARK GIFT	125,904.34	32,680.21	-	10,815.00	-	147,769.55
570-LIBRARY GIFT	36,021.33	170.65	-	338.78	-	35,853.20
580-CEMETERY GIFT	50,095.00	-	-	-	-	50,095.00
590-CABLE COMMISSION	16,301.43	-	-	-	-	16,301.43
600-WATER UTILITY	1,005,734.41	158,185.20	-	98,182.32	-	1,065,737.29
601-WATER DEPOSIT FUND	19,695.00	2,100.00	-	2,590.00	-	19,205.00
603-WATER CAPITAL PROJECTS	-	241,466.55	-	241,466.55	-	-
610-SANITARY SEWER	1,058,598.46	177,051.14	-	78,747.66	-	1,156,901.94
613-SEWER CAPITAL PROJECTS	512,071.87	-	-	12,928.96	-	499,142.91
670-SANITATION	113,617.50	25,065.95	-	28,779.47	-	109,903.98
910-LIBRARY TRUST	218,508.85	14.97	-	-	-	218,523.82
950-SELF INSURANCE	138,161.99	3,907.62	-	804.53	-	141,265.08
951-UNEMPLOYMENT SELF INS	520.02	610.57	-	-	-	1,130.59
<b>TOTAL BALANCE</b>	<b>8,862,002.24</b>	<b>1,256,974.65</b>	<b>-</b>	<b>1,459,608.04</b>	<b>-</b>	<b>8,659,368.85</b>

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,212,466.50 (1)	0.01%
Cash in Drawer	350.00	N/A
Wash St Bank - MM	256,799.90	0.01%
Investment in IPAIT	1,987,463.69	0.01%
Wash St Bank - Library Acct	167,581.58	0.01%
Wash St - Farm Mgmt Acct	34,707.18	
Federation Bank - CD - 10/02/13-renewed	500,000.00	0.51%
Wash St Bank - CD - 1/9/14 - renewed	500,000.00	0.65%
Wash St Bank - CD - 3/14/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD - 6/20/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014	500,000.00	0.65%
Wash St Bank - CD - 02/13/2015	500,000.00	0.70%
Wash St Bank - CD 04/22/2015	500,000.00	0.70%
<b>TOTAL CASH IN BANK</b>	<b>8,659,368.85</b>	

(1) Washington State Bank	2,274,554.68
Outstanding Deposits & Checks	(62,088.18)
	<u>2,212,466.50</u>

CITY OF WASHINGTON IOWA  
YEAR TO DATE TREASURERS REPORT  
SEPTEMBER 30, 2015

FUND	7/1/2015	Y-T-D	REVENUES NOT	Y-T-D	EXPENSES NOT	9/30/2015
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	1,043,129.25	498,649.66	-	995,035.31	226.80	546,970.40
002-AIRPORT FUND	126,020.17	243,829.82	-	222,649.37	-	147,200.62
010-CHAMBER REIMBURSEMENT	1,308.81	14,522.52	-	15,384.55	-	446.78
011-MAIN STREET REIMBURSEMENT	807.50	11,498.31	-	12,120.26	-	185.55
012-WEDG REIMBURSEMENT	30.43	25,964.36	-	26,191.13	-	(196.34)
110-ROAD USE	674,883.61	275,541.48	-	261,456.97	50.40	689,018.52
112-EMPLOYEE BENEFITS	-	49,493.96	-	49,493.96	-	-
114-EMERGENCY LEVY	-	4,396.54	-	4,396.54	-	-
121-LOCAL OPTION SALES TAX	-	192,030.02	-	192,030.02	-	-
125-URBAN RENEWAL AREA #1	-	951.04	-	-	-	951.04
129-URBAN RENEWAL AREA #3C	-	7,546.14	-	7,546.14	-	-
131-URBAN RENEWAL AREA #4	-	1,800.42	-	1,800.42	-	-
134-URBAN RENEWAL AREA #7	1,443.27	-	-	1,443.27	-	-
145-HOUSING REHABILITATION	16,949.00	35,873.80	-	-	-	52,822.80
146-LMI TIF SET-ASIDE	29,516.48	1,962.00	-	-	-	31,478.48
200-DEBT SERVICE	963.41	79,961.52	-	15,340.39	-	65,584.54
300-CAPITAL EQUIPMENT	326,899.51	125,000.00	-	78,580.01	-	373,319.50
301-CAPITAL PROJECTS FUND	417,200.59	2,564,984.21	-	1,369,935.38	-	1,612,249.42
305-RIVERBOAT FOUND CAP PROJ	145,522.04	110,598.30	-	-	-	256,120.34
308-INDUSTRIAL DEVELOPMENT	1,185,034.03	4.34	-	4,787.71	-	1,180,250.66
309-MUNICIPAL BUILDING	208,354.12	-	-	-	-	208,354.12
310-WELLNESS PARK	15,097.80	-	-	1,100.00	-	13,997.80
510-MUNICIPAL BAND	25.00	973.70	-	-	-	998.70
520-DOG PARK	6,340.53	447.00	-	549.46	-	6,238.07
530-TREE COMMITTEE	6,017.28	5,000.00	-	621.72	-	10,395.56
540-POLICE FORFEITURE	152.50	-	-	-	-	152.50
545-SAFETY FUND	-	1,000.00	-	-	-	1,000.00
550-PARK GIFT	154,235.66	32,722.62	-	39,188.73	-	147,769.55
570-LIBRARY GIFT	32,797.26	3,666.95	-	611.01	-	35,853.20
580-CEMETERY GIFT	50,150.00	-	-	55.00	-	50,095.00
590-CABLE COMMISSION	16,301.43	-	-	-	-	16,301.43
600-WATER UTILITY	924,440.95	446,239.34	-	305,006.00	63.00	1,065,737.29
601-WATER DEPOSIT FUND	20,560.00	5,700.00	-	7,055.00	-	19,205.00
603-WATER CAPITAL PROJECTS	-	526,700.64	-	526,700.64	-	-
610-SANITARY SEWER	1,130,732.28	520,072.32	-	493,982.46	79.80	1,156,901.94
613-SEWER CAPITAL PROJECTS	334,319.96	220,707.99	-	55,885.04	-	499,142.91
670-SANITATION	118,398.26	83,616.21	-	92,110.49	-	109,903.98
910-LIBRARY TRUST	218,478.03	45.79	-	-	-	218,523.82
950-SELF INSURANCE	143,232.94	4,751.42	-	6,719.28	-	141,265.08
951-UNEMPLOYMENT SELF INS	1,457.93	3,398.91	-	3,726.25	-	1,130.59
<b>TOTAL BALANCE</b>	<b>7,350,800.03</b>	<b>6,099,651.33</b>	<b>-</b>	<b>4,791,502.51</b>	<b>(420.00)</b>	<b>8,659,368.85</b>

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	2,212,466.50 (1)	0.01%
Cash in Drawer	350.00	N/A
Wash St Bank - MM	256,799.90	0.01%
Investment in IPAIT	1,987,463.69	0.01%
Wash St Bank - Library Acct	167,581.58	0.01%
Wash St - Farm Mgmt Acct	34,707.18	
Federation Bank - CD - 10/02/13-renewed	500,000.00	0.51%
Wast St Bank - CD - 1/9/14 - renewed	500,000.00	0.65%
Wast St Bank - CD - 3/14/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD - 6/20/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014	500,000.00	0.65%
Wash St Bank - CD - 02/13/2015	500,000.00	0.70%
Wash St Bank - CD 04/22/2015	500,000.00	0.70%
<b>TOTAL CASH IN BANK</b>	<b>8,659,368.85</b>	

(1) Washington State Bank	2,274,554.68
Outstanding Deposits & Checks	(62,088.18)
	<u>2,212,466.50</u>

Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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## Urban Chicken Permit Application

**\*\*Failure to complete all sections of the application and provide supporting documentation may result in a return or denial of your application. \*\***

### 1. Applicant Information

Name Isabel Buendia

Property Address 1645 Highland Ave Washington IA 52353

Daytime Phone # (319) 461-8313 Evening Phone # \_\_\_\_\_

Number of chickens to be kept 2

*(No roosters are allowed, Maximum number of hens is 4)*

### 2. Application Checklist

#### Resident's Submittal

#### Staff Review

- |   |                |       |
|---|----------------|-------|
| • Landlord sign-off (if applicant is a tenant)  | _____          | _____ |
| • Description of chicken coop and pen including materials used & cubic feet   | <u>Pending</u> | _____ |
| • Diagram of the property including dimensions, location of coop and pen, and identification of adjacent properties by street address | <u>Pending</u> | _____ |
| • Sign-off of all adjacent property owners (please use form attached as Exhibit A)  | <u>✓</u>       | _____ |



Brent Hinson, City Administrator  
 Sandra Johnson, Mayor  
 Illa Earnest, City Clerk  
 Craig Arbuckle, City Attorney



City of Washington  
 215 East Washington Street  
 Washington, Iowa 52353  
 (319) 653-6584 Phone  
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**NEIGHBOR SIGN-OFF FOR URBAN CHICKEN PERMIT  
 EXHIBIT A TO PERMIT APPLICATION**

Any person wanting to keep chickens must first receive written approval from all property owners adjacent to the property for which the permit is requested. Adjacent means all parcels of property that share a property line with the applicant's property, including those that only meet at a single property corner.

Applicant Name: Isabel Boendia  
 Site Address: 1645 Highland Ave Washington IA 52353

The above applicant wishes to keep chickens in a coop at the property listed. I/We, being the adjacent property owner(s), have been provided a diagram of the planned coop and pen in relation to the applicant's property lines, and do not object to the above-named person keeping chickens as may be approved by the Washington City Council.

Name(s) & Address	Phone	Signature(s) & Date
Melissa Meeker 1633 Highland Ave	319-852-1543	Melissa Meeker 10/8/15
Dave & Christy Watts	653-3355	Christy Watts
1651 Highland Ave. Alicia Sargado	863-7139	Alicia Sargado
Sarah Sadrakula 1600 N. 6th Ave	651-707-3431	S.N. S. 10-13-15
Geni Hoback 1520 N. 6th Ave	319-863-0506	Geni Hoback 10/13/15
Maggie McGrew 704 Highland ct.	319-594-9812	Maggie McGrew 10/13/15

(For additional adjacent property owners, please attach additional sheets)

**3. Statement of Understanding (Please initial by each item)**

- ±B 1) I am aware that owners of all adjacent properties (i.e., all properties that contact each other at any point) must give their written consent for any urban chicken permit application to be approved.
- ±B 2) I am aware that I must receive approval from the City prior to obtaining chickens.
- ±B 3) I will follow all City ordinances and state laws relating to the care and keeping of animals.
- ±B 4) I am aware that I am responsible for keeping chickens within the confines of my property at all times.
- ±B 5) I am aware that I may not make any dimensional changes to my chicken coop without first obtaining approval from the City of Washington.
- ±B 6) I grant the right for City staff to inspect my property at any time to investigate a complaint related to this permit.
- ±B 7) I acknowledge that I live in an owner-occupied single-family home, or if renting, have the written permission of my landlord (landlord must provide a signature below).
- ±B 8) I affirm that I have never been found guilty of any animal welfare, neglect or cruelty violations.
- ±B 9) I understand that the permit is a limited license for the activity, no vested zoning rights arise from this permit and that the permit does not run with the land.
- ±B 10) I understand the private restrictions on the use of the property shall remain enforceable and shall supersede the permit. I affirm that there are no private restrictions including, but not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants, and restrictions and rental agreements. A permit issued to a property subject to private restrictions that prohibit keeping of chickens is void.
- ±B 11) I understand that the City Council's approval is good for two years, by which time the City may have developed different guidelines and I must reapply for my continued keeping of chickens.

*I affirm that all statements contained in the application and attachments are true and correct and that I the permit holder will keep the chickens in compliance with all related ordinances and as otherwise directed by the City Council. I understand that failure to comply with regulations may result in revocation of the permit and/or issuance of a municipal infraction.*

Signature Isabel Benitez Date 9-22-15

**If applicant is a tenant, the landlord must sign below:**

As the owner/authorized manager of the property at \_\_\_\_\_ (address), I give permission for my tenant \_\_\_\_\_ (applicant), to install a chicken coop and to keep chickens on the property, as may be approved by the City Council.

Landlord Signature \_\_\_\_\_ Date \_\_\_\_\_







COPY

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WWTP MEMORANDUM

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TO: BRENT HINSON  
FROM: FRED E. DOGGETT FED  
SUBJECT: FALL 2015 LAND APPLICATION OF TREATED BIO-SOLIDS  
DATE: FRIDAY, OCTOBER 16, 2015

IT'S THAT TIME OF THE YEAR AGAIN WE'LL BE LAND APPLYING BIO-SOLIDS IN THE NEAR FUTURE. MARTIN MANURE MOVERS WILL BE THE CONTRACTOR AND THEIR COST ESTIMATE WAS TWO POINT FIVE (2.5) CENTS PER GALLON. I'M ESTIMATING THERE WILL BE APPROXIMATELY ONE POINT FIVE MILLION GALLONS (1,500,000). THIS PROJECT WILL EXCEED \$5,000.00, SO COUNCIL APPROVAL IS NECESSARY. WE WON'T KNOW THE TOTAL COST UNTIL THE TANK IS EMPTY AND THE NUMBER OF GALLONS ARE TOTALED. PLEASE NOTE WE ARE ONLY APPLYING BIO-SOLIDS ONCE PER YEAR INSTEAD OF TWICE A YEAR. THERE IS MONEY AVAILABLE IN ACCOUNT # 610-6-8015-6599 FOR THIS PROJECT. I'LL ASK ILLA TO INCLUDE THIS PROJECT ON THE AGENDA FOR THE OCTOBER 20, 2015 COUNCIL MEETING. THANKS



Fred Doggett <fdoggett@washingtioniowa.net>

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**pumping**

**Randall Martin** <rdmartin@netins.net>

Wed, Oct 7, 2015 at 9:59 AM

To: fdoggett@washingtioniowa.net

Good morning . we would pump the bio- solids on the fields I looked at for .025 cents a gallon .

Thank you,.

Randall Martin

Martin manure movers

October 7, 2015

City of Washington  
City Clerks Office  
Washington, Iowa

Re: Sludge Pumping from sludge storage tank

Iowa Grow, Inc. of Kalona, Iowa will provide machinery, labor and fuel for pumping sludge storage tank and approximately 1.5 million gallons of sludge. Sludge will be applied according to IDNR rules and monitored by waste water facility.

Price for pumping and application: 3.5 cents per gallon with gallons tallied by city flow meter.

Respectfully submitted,

Gilbert Troyer, President  
Iowa Grow, Inc.

Signed by Susan Troyer, Vice-President

Susan Troyer - V-P

Susan Troyer

10/7/15

Date

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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October 14, 2015

City Council,

Halcyon House had to have a revised site plan for their addition located at 1015 S. Iowa Ave. Illa has provided for you the revised version of the site plan. The big difference is that the main entrance has moved from B Ave. to Iowa Ave and they are now having a road that goes across the front of their complex connecting Sitler Drive and South Iowa. Since this added more impervious surface, they redesigned the storm water retention area to a water feature pond. Leland has gone over the calculations of the revised site plan and recommended that it be approved. You will notice in Leland's approval letter that he mentioned landscaping. The architects did submit a landscaping plan before P&Z meeting and it met Leland's approval.

P&Z met on October 13, 2015 to discuss and review the revised site plan. After discussion, P&Z made a motion to recommend that the Washington City Council approve the revised site plan for Halcyon House.

If you have any questions, feel free to call me if you have any questions.



**Steve Donnolly**

Development Services Department  
Building and Zoning Official  
Building and Plumbing Inspector  
215 E. Washington St. - Washington, IA 52353  
(p) 319-653-6584 X124 (c) 319-458-0190  
(f) 319-653-5273





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**MEMORANDUM**

To: Steve Donnolly, City of Washington  
From: Leland Belding  
Re: Washington, Iowa  
Halcyon House Site Plan Review

Date: October 7, 2015

File: 24616-022

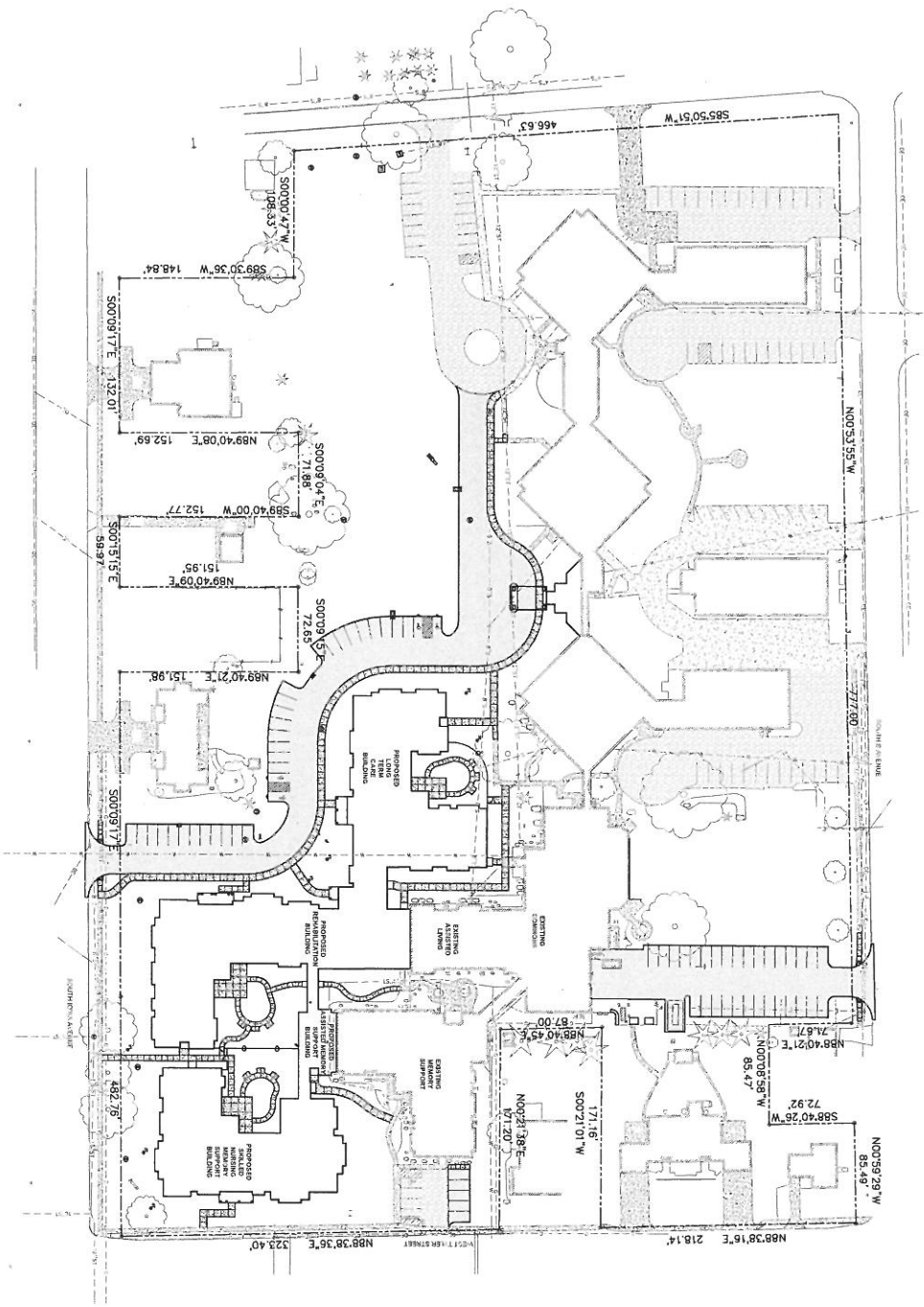
Veenstra & Kimm, Inc. has reviewed the revised site plan submitted by Civil Design Advantage on behalf of WesleyLife. The site plan is a Major Site plan since the total site area is 520,907 SF. The work will consist of demolition of an existing building and parking and construction of new buildings, parking, and a retention pond. Existing on-site utilities will be reconfigured to service the new buildings. The proposed retention basin will have a three stage outlet structure to provide both water quality and storm water detention. The retention basin will retain water and will ultimately have a fountain placed in the middle.

The changes to this plan include:

1. Converting the dry bottom detention pond to a wet bottom retention pond.
2. Connecting the existing south drive on Sitler Drive with the existing east drive on Iowa.
3. Only one new access will be constructed on Ave B instead of two.
4. A new Landscaping Plan will be prepared.

The site plan meets the requirements of the Site Plan ordinance for a Major Site Plan. The original Landscaping Plan met the site plan ordinance but a new Landscaping Plan needs to be submitted for approval.

It is our recommendation that the site plan be approved dependent on receiving an updated Landscaping Plan.



C1.1  
1410.0512

**HALCYON HOUSE  
REFERENCE PLAN**

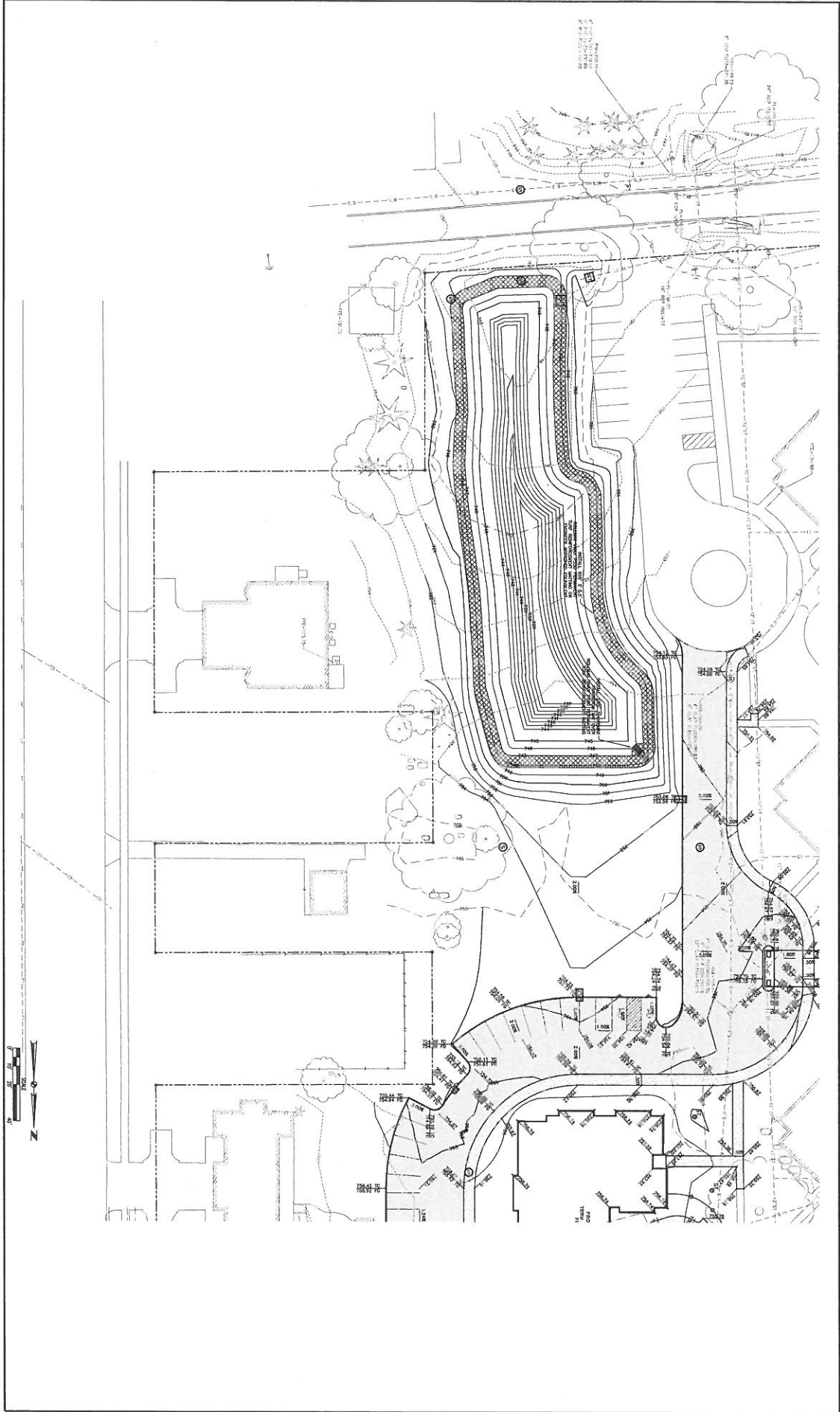
WASHINGTON, IOWA



3405 S.E. CROSSROADS DRIVE, SUITE G  
GRIMES, IOWA 50111  
PHONE: (515) 369-4400 FAX: (515) 369-4410

PROJECT M-NAGER:KW ENGINEER:RAH

REV.	DATE



C4.3  
 14100133

**HALCYON HOUSE  
 GRADING PLAN**

© WASHINGTON, IOWA



3405 S.E. CROSSROADS DRIVE, SUITE G  
 GRIMES, IOWA 52111  
 PHONE: (515) 351-4400 FAX: (515) 369-4410  
 PROJECT MANAGER: KW ENGINEER: RAH

REVISION	DATE
01.1.00	11/20/10
01.1.01	11/20/10
01.1.02	11/20/10
01.1.03	11/20/10
01.1.04	11/20/10
01.1.05	11/20/10
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01.1.97	11/20/10
01.1.98	11/20/10
01.1.99	11/20/10
01.1.100	11/20/10

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

October 15, 2015

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: STP Application for West Buchanan

We've discussed the paving of West Buchanan into town a number of times in the past. The Washington Business Park project will provide turn lanes off Highway 1 and paving of a portion of the roadway using a DOT RISE grant, but that will still leave approximately 3,400 feet of paving to get a paved route into the southwest side of town. From the beginning of discussions on this long-term project, we have discussed using Surface Transportation Program (STP) funds to pay for this project. We have now accumulated enough STP funds to get this project programmed through the East Central Iowa Council of Governments (ECICOG).

As a community of over 5,000, we receive federal highway funds suballocated by ECICOG. This typically amounts to about \$170,000 per year. These funds can only be used on "federal aid" routes. These are essentially the major collector routes for the community. The last two federal aid projects were South 9<sup>th</sup> and the South Iowa mill & overlay. The guidelines for the funds are onerous enough that it makes much more sense to save up funds for big projects, rather than doing a number of small projects. The grant funds pay for 80% of the project- it is up to the local entity to come up with 20% match.

In the FY2020 cycle, we are estimated to have \$1.8 million suballocated to us. This compares to a projected \$2.56 million project to pave West Buchanan from the first phase of the Business Park to South Avenue E. The local match could potentially come from the combination of another RISE grant and a General Obligation bond backed by TIF funds produced by the Business Park. If we are able to get the engineering cost covered (the DOT engineer at the workshop I attended recently described this tongue-in-cheek as a "simple 50-step process"), we could reduce the local match to around \$500,000.

While the project may end up proceeding somewhat later than FY2020, we need to get the project included in the STP program now for two reasons: 1) To clearly state the City's long-range planning for this project; and 2) To allow the West Buchanan corridor to be formally designated as a federal aid route. While the Council voted in July 2012 to designate this route as such, we were later advised by the DOT that it was important to get the project in an STP plan first to show readiness to proceed, and then we could go through the formal process to designate it as a federal aid route. Previously, we did not have enough suballocated federal funds to make this a realistic possibility, but now we have reached the point where the project could proceed within the current STP program horizon.

I look forward to discussion at the meeting.



**Project Category**

Check all boxes that apply to your project.

**STP Projects**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> New road construction | <input type="checkbox"/> Road replacement or reconstruction   |
| <input type="checkbox"/> New bridge construction          | <input type="checkbox"/> Bridge replacement or reconstruction |
| <input type="checkbox"/> Expansion of transit facilities  | <input type="checkbox"/> Purchase of transit capital          |

**Project Cost**

1. Indicate projected project cost:

Item	Cost	Explanation
Land/site acquisition costs	\$10,000.00	ROW Acquisition from adjacent landowner
Construction/material costs	\$2,242,489.00	
Engineering/consulting costs	\$305,800.00	
Capital acquisition (explain)	\$	
Other (explain)	\$	
<b>Total Cost</b>	<b>\$2,558,289</b>	

2. Indicate proposed cost share (the total of local and federal share shall equal the project cost shown above):

	Local Share	Federal Share Requested	Total
Project Cost	\$731,851.00	\$1,826,438.00	\$2,558,289.00
% of Project Cost	28.6%	71.4%	100%

**Narrative Information**

1. Write a brief narrative of the project. Describe the current conditions and an outline of the proposed project concept. In addition, describe the existing demand for the project (i.e. description of users, current service conditions, anticipated service counts). Include a description of the anticipated time schedule for planning, design, and proposed completion of the project.



**DESCRIPTION**

The project will extend the paving of West Buchanan from its current termination 750' east of Highway 1 to South Avenue E, a distance of approximately 3,400' in additional paving. This extension is Phase 2 of a three phase development of the area as an industrial area, branded as the Washington Business Park. Phase 1 connects from Highway 1 to a new cul-de-sac, Phase 2 connects to S. Ave E creating a new east-west connecting arterial, and Phase 3 will develop the area north of Buchanan.

**TRAFFIC COUNTS**

Existing – Access to 5 homes & Waste Water Treatment Plant

Phase 1 development of 29 Acres – 4,344 ADT

Phase 2 development of 10 Acres – 5,832 ADT total

**SCHEDULE**

2019 Design

2019-2020 Construction

2. Describe below why the sponsoring agency is applying for funding. Include a description of how this project will allow the sponsor to meet the stated need (i.e. transportation safety improvements, improved economic development opportunities, reductions in energy consumption, development of alternative transportation modes, improved mobility of the general public and/or persons with disabilities, enhanced distribution of regional products, or improved inter-regional cooperation).

The proposed project will link the southern half of Washington with Iowa Highway 1. Currently, no link to Highway 1 exists within nearly a mile of the proposed new route. The new route will provide much-improved access to the new Washington Community High School, located in the southwest quadrant of Washington, as well as provide improved access from the southern part of town to the Washington Business Park, a 55-acre industrially-zoned development located at the intersection of Highway 1 and West Buchanan Street. The Business Park project is a \$2 million project being constructed in 2016, with the support of a \$581,000 RISE grant.

The southwest area of town currently has \$25 million in new development

under construction, including a new high school auditorium, a new memory care unit for a senior living community, and a 32-unit low-income tax credit apartment project. The City has thus far invested around \$1.2 million in street and other infrastructure in the area in the past three years, and has plans to invest approximately \$1 million more in the next few years, in addition to this project.

The Business Park project includes turn lanes being installed on Highway 1 at the West Buchanan intersection, so continuing the paving further east will create a safer and more direct route into town.

3. Has any part of this project been started?       No       Yes, explain below

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### Certification

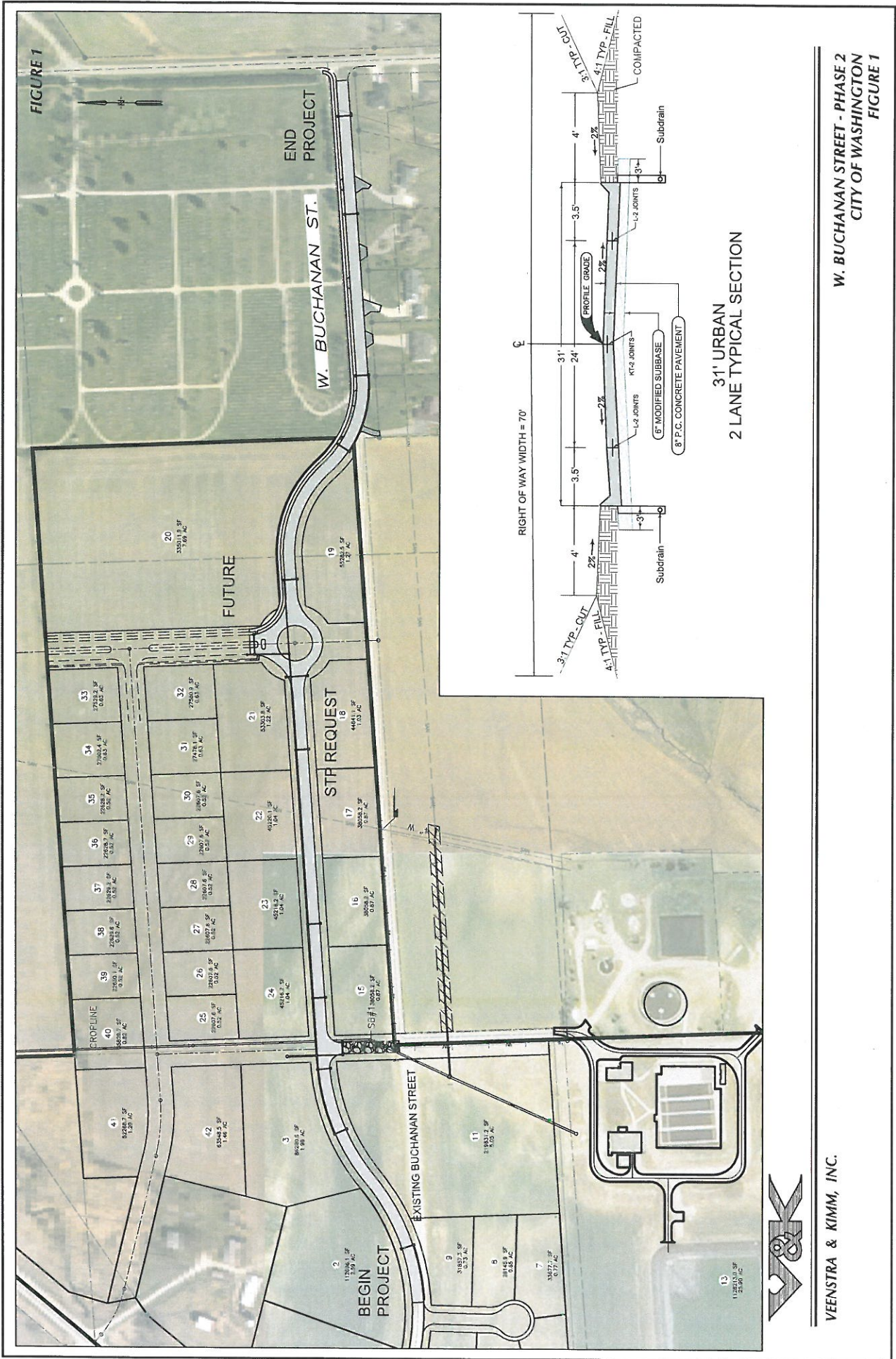
To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. This application has been duly authorized by the participating local authority. I understand that this endorsement binds the participating local government(s) to assume responsibility for adequate maintenance of any new or improved facilities.

I understand that although this information is sufficient to secure a commitment of funds, an executed contract between the applicant and the Iowa Department of Transportation (Iowa DOT) is required prior to the authorization of funds. I also understand that any expenses incurred prior to said contract will not be eligible for reimbursement. In addition, if the project contract with the Iowa DOT is not signed within three years of the original programming, I understand that funding may be withdrawn.

Representing the City of Washington

Signature	Date
Brent Hinson, City Administrator	10/20/15
Typed Name and Title	Date

FIGURE 1



VEENSTRA & KIMM, INC.



W. BUCHANAN STREET - PHASE 2  
CITY OF WASHINGTON  
FIGURE 1

31' URBAN  
2 LANE TYPICAL SECTION



**Opinion of Cost for Buchanan Street - Phase 2**  
**Washington, Iowa**  
**10/16/2014**

No.	Item Code	Description	Unit	Unit Price	Phase 2	
					Buchanan - Ave M to Ave E Quantity	Extended Price
1	2101-0850002	CLEAR+GRUBB	UNIT	\$200.00	100	\$20,000.00
2	2102-2710070	EXCAVATION, CL 10, RDWY+BORROW	CY	\$10.00	8000	\$80,000.00
3	2102-2713090	EXCAVATION, CL 13, WASTE	CY	\$15.00	600	\$9,000.00
4	2105-8425015	TOPSOIL, STRIP, SALVAGE+SPREAD	CY	\$10.00	4000	\$40,000.00
5	2115-0100000	MODIFIED SUBBASE	CY	\$35.00	2730.00	\$95,550.00
6	2123-7450000	SHLD CONSTRUCTION, EARTH	STA	\$100.00	6800.00	\$680,000.00
7	2301-1033080	STD/S-F PCC PAVT, CL C CL 3, 8"	SY	\$40.00	13170.00	\$526,800.00
8	2312-8260051	GRANULAR SURF ON RD, CL A CR STONE	TON	\$25.00	500.00	\$12,500.00
9	2416-0100018	APRON, CONC, 18"	EACH	\$500.00	1.00	\$500.00
10	2435-0140148	MANHOLE, STORM SWR, SW-401, 48"	EACH	\$4,000.00	4.00	\$16,000.00
11	2435-0140172	MANHOLE, STORM SWR, SW-401, 72"	EACH	\$5,000.00	2.00	\$10,000.00
12	2435-0250800	INTAKE, SW-508	EACH	\$4,000.00	28.00	\$112,000.00
13	2502-8212034	SUBDRAIN, LONGITUDINAL, (SHLD) 4"	LF	\$10.00	6800.00	\$68,000.00
14	2502-8220196	SUBDRAIN OUTLET, RF-19E	EACH	\$200.00	56.00	\$11,200.00
15	2503-0132042	STORM SWR G-M/CAS,TRNCHED, RCP 2000D,12"	LF	\$32.00	1687.00	\$53,984.00
16	2503-0132048	STORM SWR G-M/CAS,TRNCHED, RCP 2000D,15"	LF	\$35.00	93.00	\$3,255.00
17	2503-0134212	STORM SWR G-M/CAS,TRNCHED, RCP 2000D,18"	LF	\$38.00	570.00	\$21,660.00
18	2503-0134224	STORM SWR G-M/CAS,TRNCHED, RCP 2000D,24"	LF	\$40.00	472.00	\$18,880.00
19	2503-0134227	STORM SWR G-M/CAS,TRNCHED, RCP 2000D,27"	LF	\$42.00	355.00	\$14,910.00
20	2503-0134230	STORM SWR G-M/CAS,TRNCHED, RCP 2000D,30"	LF	\$45.00	80.00	\$3,600.00
21	2507-8029000	EROSION STONE	TON	\$40.00	50.00	\$2,000.00
22	2510-6745850	RMVL OF PAVT	SY	\$10.00	525.00	\$5,250.00
23	2511-7526005	SIDEWALK, PCC, 5"	SY	\$35.00	1500.00	\$52,500.00
24	2515-2475006	DRIVEWAY, PCC, 6"	SY	\$40.00	525.00	\$21,000.00
25	2526-8285000	CONSTRUCTION SURVEY	LS	\$50,000.00	1.00	\$50,000.00
26	2528-8445110	TRAFFIC CONTROL	LS	\$10,000.00	1.00	\$10,000.00
27	2533-4980005	MOBILIZATION	LS	\$50,000.00	1.00	\$50,000.00
28	2601-2634100	MULCH	ACRE	\$1,000.00	10.00	\$10,000.00
29	2601-2636044	SEED+FERTILIZE (URBAN)	ACRE	\$1,000.00	10.00	\$10,000.00
30	2602-0000020	SILT FENCE	LF	\$2.00	10000.00	\$20,000.00
31	2602-0000071	RMVL OF SILT FENCE/SILT FENC-DITCH CHECK	LF	\$1.00	10000.00	\$10,000.00
32	2602-0000101	MAINT OF SILT FENC/SILT FENC-DITCH CHECK	LF	\$2.00	10000.00	\$20,000.00

<b>Subtotal</b>		<b>\$2,038,589.00</b>
Contingency	10%	\$203,900.00
<b>Construction Total &amp; Contingency</b>		<b>\$2,242,489.00</b>
Engineering, Legal, Administration	15%	\$305,800.00
<b>Project Total</b>		<b>\$2,548,289.00</b>

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

October 16, 2015

To: Mayor and City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: Demolished Building Burn- 220 East Jefferson

The City has acquired the house at 220 East Jefferson for future Fire Department expansion. We are working on the removal of the house, with a plan to remove it in the next month, and are planning to take the demo materials off-site and burn them. This procedure requires City Council approval and a DNR permit. We have already sent in asbestos samples, and will be abating any asbestos prior to demolition.

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

October 16, 2015

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name and title.

Re: Well #6 Repairs & FOX Task Order

As the Council is aware, we have been analyzing the alternatives for the repair of Well #6, one of three current municipal wells. We had a casing inspection done in September, and the results were not promising as they relate to an upgrade as imagined in the facility plan. The attached letter from Darin Cahoy discusses the findings in more detail. The casing is in bad enough condition that re-casing is not recommended.

Therefore, we are looking at the best option being a replacement-in-kind, with a few small upgrades. FOX Engineering's estimate on this work is \$114,000. We were able to get an insurance settlement on the old pump of a little more than \$37,000. We would be replacing the existing pump with a similar-sized pump, replacing non-stainless steel piping with stainless, doing some electrical improvements, and adding a soft starter to the pump. This last item will be designed to help get the maximum life out of the new pump. The replacement-in-kind option should be seen as no more than a 10-year fix. We will need to be working on drilling a new well within that time period, although we certainly would want to run this well as long as it is still productive to do so.

We are envisioning obtaining competitive quotations to do this work, and have asked FOX to prepare the attached task order, which spells out the services they will provide in preparing plans & specifications, bidding the work, and overseeing the repairs.



**Well And Pump Service**  
Municipal • Industrial • Environmental

24568 150th Street • Suite 200  
Sumner, Iowa 50674  
(563) 578-1130  
(563) 578-1135 Fax

200 Grant Street  
P.O. Box 72  
Marne, Iowa 51552  
(712) 781-2030  
(712) 781-2032 Fax

September 15, 2015

Washington Municipal Water Department  
215 East Washington Street  
P.O. Box 516  
Washington, Iowa 52353

Attn: Mr. Chad McCleary  
Re : Well No. 6

Dear Chad:

As you are aware I have had a personal, working knowledge of Well No. 6 for well over 15 years. To that end I offer the following professional opinion for you after our investigation:

#### **HISTORY:**

This well was drilled in 1956 by Varner Well Company (defunct) to a reported depth of 1900' below ground surface. To date the well has not been recased, but it was acidized by Cahoy Pump Service approximately 13 years ago to remedy a mineral encrustation problem that was dramatically reducing the specific capacity of the well. The steel drop pipe has incrementally been replaced with stainless steel drop pipe due to the short life span of the carbon steel drop pipe. This is an indication of the aggressive nature of the water derived from the Jordan aquifer in this area of Iowa.

#### **POSITIVE POINTS:**

- The well pumps no measureable sediment at its current capacity.
- The specific capacity has remained relatively unchanged since the completion of the chemical rehabilitation procedure.
- The well casing is of sufficient diameter to allow a smaller casing to be set and grouted into place with affecting the capacity of the well or the well pump.

#### **NEGATIVE POINTS:**

- The wall casing has a significant amount of encrustation on it even after a thorough mechanical brushing of the well. This usually indicates the steel casing is losing its carbon content.
- The well casing itself is in "less than average" condition, visually speaking.
- Most Jordan wells located in Central and southern Iowa typically need to be re-cased every 40 to 60 years. This well is presently 59 years old.
- There is a motor, pump, and a significant amount of drop pipe in the bottom of this well. Thus making it impossible to every clean the well back to original bottom depth.
- We presently do not know if this well will delivery 900 gpm in a sand-free condition. (We could conduct a test pumping of the well at 900 gpm in order to eliminate this as a risk. However, once a Jordan well begins to pump sand it may or may not stop pumping sand)



**SUMMARY:**

Unless the community is in dire need of the increased pumping capacity I would upgrade the controls and direct Cahoy Pump Service to install the same type of pumping equipment as it has historically had in it – especially since the bulk of the materials and field labor should be covered by the insurance company. To me, there are just too many unknowns and too much risk in attempting to increase the capacity of this well.

Typically, most major water well infrastructure investments are based on a Return On Investment where the initial investment is amortized over 40 years or more. I understand the proposed total upgrades could cost upwards of \$ 500,000.00 today and, in my professional opinion, this well does not have anywhere near 40 years of life left at its present capacity without requiring another major capital improvement. Furthermore, I doubt it has 20 years of life left if the capacity is increased to 900 gpm or more.

Chad, I sincerely appreciate the opportunity to work with your and your staff again and hope we can continue to build on our professional relationship that is based on honesty, service, and professionalism.

Please feel free to contact me if you have any questions whatsoever.

Sincerely,



Darin J. Cahoy  
Chief Executive Office, The Cahoy Group

**Task Order**

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In accordance with paragraph 1.01 of the Master Agreement Between Owner and Engineer for Professional Services dated May 1, 2013 ("Agreement"), Owner and Engineer agree as follows:

**Specific Project Data**

- A. Title: Well 6 Pump Replacement
- B. Description: Project includes preparation of documents needed to obtain quotations for the replacement of the well pump at Well 6 in the City of Washington, Iowa, and a brief investigation of drop hose technology for wells serving municipal potable water treatment plants. This Task Order includes engineering services related to Well 6 equipment replacement, including:
  - (1) Replacing submersible well pump in the existing wet well.
  - (2) Replacing pump discharge column pipe, pipe accessories, fittings, and check valve(s) inside the well casing and terminating at the existing well head. Exposed piping in well house to remain the same. No improvements to the well house structure or the well house site are anticipated.
  - (3) Replacing the motor starter with a new variable frequency drive (VFD) or soft starter with the new pump.
  - (4) Replacing the modem communications device to restore the well controls to a similar functionality, relative to when last functional.

**1. Services of Engineer**

Exhibit A shall apply to this project in its entirety, with the following exceptions and additions:

A1.01 Study and Report Phase – Engineer will investigate the drop hose technology, such as Boreline™ by Hose Solutions, to see if applicable to this well and to provide the Owner with sufficient information to decide whether to use this technology with this pump replacement. Engineer shall provide a letter report with a concise summary of his findings and a recommendation.

A1.02 Preliminary Design Phase – there is no Preliminary Design Phase.

A1.03 Final Design Phase – per Exhibit A, except as follows:

- 1. This project will not be publically bid. Owner will be requesting quotations. Engineer shall provide a set of documents to formally request quotations. Document set shall include: Request for Quotations, Competitive Quotation Form, Agreement or Form of Contract, Performance, Payment, and Maintenance Bond Form, and Bidder Status Form.
- 2. The quotation documents shall contain a description of the work to be accomplished and the certification and experience requirements required of the Contractor. A limited set of technical specifications will be included to specify the replacement equipment to be provided and describe the scope of work to be completed by the Contractor. Drawings are not anticipated to be necessary.
- 3. After completing the engineering services work under this phase, Engineer will furnish two (2) review copies of the Quotation Document Set to Owner and its legal counsel. Engineer shall revise the Quotation Document Set in accordance with comments and instructions from the Owner or its legal counsel, as appropriate, and submit two (2) final copies of the Quotation Document Set, a revised opinion of probable construction cost, and any other deliverables to Owner.
- 4. The work is expected to be performed under one prime contract.

A1.04 Bidding Phase – per Exhibit A, except as follows:

1. Costs for quotation document printing and distribution will be paid by the Owner as an additional expense.
2. A pre-bid conference will not be required for this project.
3. Engineer will not physically attend the opening of quotations, but will be available by telephone when quotations are opened.

A1.05 Construction Phase – per Exhibit A, except as follows:

1. Engineer shall coordinate the signing of the construction Contract, insurance certificates, and the performance, payment, and maintenance bond.
2. A preconstruction conference is not anticipated.
3. Resident Project Representative (RPR) Services are not anticipated to be necessary and are not included.
4. Construction staking services are not expected to be necessary and are not included.
5. No progress meetings or visits to the site by the Engineer are anticipated. Engineer will be available by phone to address contractor questions.
6. Engineer does not anticipate needing to make recommendations related to the progress of the work. Payment is expected to be made as a lump sum, at the completion of the Work.
7. Engineer does not anticipate issuing a statement of substantial completion or final completion.

A1.06 Commissioning and Post Construction Phase – Not included.

A.2.01 Additional Services Requiring Owner's Authorization in Advance – per Exhibit A.

Exhibit D shall apply to this project in its entirety, if an RPR is used.

2. **Owner's Responsibilities**

Exhibit B shall apply to this project in its entirety.

3. **Times for Rendering Services:**

<b>Phase</b>	<b>Days</b>
<u>Study Phase and Design Phase</u>	<u>30 days</u>
<u>Bidding Phase</u>	<u>30 days</u>
<u>Construction Phase</u>	<u>2 months (estimated)</u>

The above days are based on Owner providing the necessary information, comments, approvals, etc. to Engineer in a timely manner to allow work to proceed. If there are protracted delays for reasons beyond Engineer's control, the schedule will be adjusted to reflect such delays.

4. **Payments to Engineer**

Owner shall pay Engineer for services within each phase as follows:

Phase	(Hourly/Lump Sum)*	Amount
Report Phase	Hourly*	\$3,995
Design Phase	Lump Sum	\$6,720
Bidding Phase	Lump Sum	\$2,320
Construction Phase	Hourly *	\$1,475
Total		\$14,510

\* Note that hourly amounts are estimated amounts and not maximums. However, Engineer will request written authorization from Owner to continue such services should the accumulated hourly amounts charged for any given task or phase reach the estimated total amounts given above.

5. **Engineer's Consultants:**

Electrical Engineering Services – Riesberg Engineering, Perry, Iowa

6. **Other Modifications to Master Agreement:** None

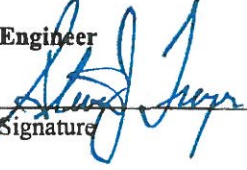
7. **Attachments:** None

8. **Documents Incorporated By Reference:** None

(Remainder of page intended to be left blank)

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_, 2015.

Engineer  
  
Signature \_\_\_\_\_ Date 10-15-15

Steven J. Troyer, P.E.  
Name \_\_\_\_\_

Principal  
Title \_\_\_\_\_

**Designated Representative for Task Order:**

Steven J. Troyer, P.E.  
Name \_\_\_\_\_

Principal  
Title \_\_\_\_\_

414 South 17<sup>th</sup> Street, Suite 107  
Ames, IA 50010  
Address \_\_\_\_\_

stroyer@foxeng.com  
E-Mail Address \_\_\_\_\_

515-233-0000  
Phone \_\_\_\_\_

515-233-0103  
Fax \_\_\_\_\_

Owner  
\_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Name \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_

**Designated Representative for Task Order:**

\_\_\_\_\_  
Name \_\_\_\_\_

\_\_\_\_\_  
Title \_\_\_\_\_

\_\_\_\_\_  
Address \_\_\_\_\_

\_\_\_\_\_  
E-Mail Address \_\_\_\_\_

\_\_\_\_\_  
Phone \_\_\_\_\_

\_\_\_\_\_  
Fax \_\_\_\_\_

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

October 16, 2015

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Union Negotiations

We recently received a request to negotiate from the Teamsters on the union contracts with the Police and Public Works units, which expire on June 30, 2016. Attached is an agreement for services with Lynch Dallas, P.C. Bill Stone with Lynch Dallas is the negotiator we have used the past few cycles. Previously, this arrangement was conducted through Ray & Associates and was then subcontracted to Lynch Dallas. We ended our arrangement with Ray & Associates earlier this year, but would still like to use Bill to assist with this process.

Assuming the Council approves of the agreement, Lynch Dallas is planning to have representatives present prior to the City Council meeting on November 17 at 5:30 PM for a pre-negotiation strategy session. This is how we handled it last time, and I think it worked well.





# ATTORNEY FEE CONTRACT

**IT IS AGREED** between  
City of Washington, Iowa

\_\_\_\_\_ as Client  
and Lynch Dallas, P.C.  
as Attorney as follows:

**1. EMPLOYMENT.** Client employs Attorney to represent Client in connection with  
collective bargaining and related services involving bargaining units.

**2. EXPENSES.** Client shall pay Attorney for all expenses for telephone calls, travel expense, photocopies, securing records or documents, photographs, hospital records, medical reports, medical examinations, court costs, depositions, expert witness fees, and all other expenses incurred by Attorney on behalf of Client. Client shall advance the sum of \$ \_\_\_\_\_ to Attorney on \_\_\_\_\_ and shall advance additional expense money from time to time as requested by Attorney to pay anticipated expenses. Any unpaid expense may be billed periodically by Attorney and shall be paid by Client upon billing. Any unused expense money advanced to Attorney by Client shall be refunded to Client.

**3. FEE.** Client shall pay Attorney a fee for services as follows:

**3.1 HOURLY FEE.** Client shall pay Attorney a fee of \$ 165.00 \_\_\_\_\_ per hour for all services performed under this Contract. Client shall pay Attorney an Advance Fee Payment of \$ \_\_\_\_\_ on \_\_\_\_\_ to be used for payment of fees as incurred, which is in addition to the deposit for expenses referred to in paragraph 2. Any unused portion of the Advance Fee Payment shall be refunded to Client. Client shall advance additional money for fees from time to time as requested by Attorney to pay anticipated fees. Any unused portion of such advances shall be refunded to Client. All fees will be billed periodically and shall be due and payable at the time of billing.

~~3.2 CONTINGENT FEE. IN THE EVENT OF RECOVERY, Client shall pay Attorney the following fee based on the amount of the gross recovery with a reduction for any expenses incurred by Attorney against Client's recovery. A fee equal to \_\_\_\_\_% of the recovery if settled without filing suit, a fee equal to \_\_\_\_\_% of the recovery after suit is filed and before notice of appeal to any appellate court, a fee equal to \_\_\_\_\_% of the recovery after notice of appeal, and a fee equal to \_\_\_\_\_% of the recovery if settled. IN THE EVENT NO RECOVERY IS MADE, ATTORNEY SHALL RECEIVE NO FEE FOR SERVICES PERFORMED UNDER THIS CONTRACT. If Client terminates Attorney's employment before conclusion of the case, Client shall pay Attorney a fee based on the fair and reasonable value of the services performed by Attorney before termination. Attorney may employ another attorney or attorneys to assist in this case at Attorney's expense.~~

**4. PLACE OF PAYMENT.** All sums due herein shall be paid at Attorney's office at the address stated below.



5. **WITHDRAWAL.** Non-payment of expenses or fees when due shall be a basis for Attorney's withdrawal from representation of Client.

6. **NO GUARANTEE.** Attorney makes no guarantee as to the outcome of the case.

7. **ADDITIONAL TERMS.**

Dated the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
City of Washington, Iowa (Client)

\_\_\_\_\_  
(Client)

\_\_\_\_\_  
(Address of Client)

\_\_\_\_\_  
(Client Phone)

\_\_\_\_\_  
Lynch Dallas, P.C. (Attorney)

ICIS PIN Number: AT0007699  
526 Second Avenue SE, P.O. Box 2457  
Cedar Rapids, IA 52406-2457

\_\_\_\_\_  
(Address of Attorney)

\_\_\_\_\_  
(319) 365-9101

\_\_\_\_\_  
(Attorney Phone)



**VEENSTRA & KIMM, INC.**

860 22<sup>nd</sup> Avenue, Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

October 16, 2015

CHANGE ORDER NO. 1

SOUTH 12<sup>th</sup> STREET/EAST TYLER STREET RECONSTRUCTION  
WASHINGTON, IOWA

Change Order No. 1 is for the following modifications to the project:

1. Additional Excavation, Class 10, Roadway & Borrow	1,571CY@\$10.60/CY	\$ <u>16,652.60</u>
2. Additional Topsoil, Furnish & Spread	449CY@\$10/CY	\$ <u>4,490.00</u>
3. Additional HMA Commercial Mix (including asphalt binder)	3.05Tons@\$215/Ton	\$ <u>655.75</u>
4. Additional Manhole, Storm SWR, SW-401, 48"	1Ea. @\$3,130/Ea.	\$ <u>3,130.00</u>
5. Additional Intake, SW-508	2Ea. @ \$3,645/Ea.	\$ <u>7,290.00</u>
6. Additional Subdrain, Std, Non-Perforated, 4"	396LF @ \$8.05/LF	\$ <u>3,187.80</u>
7. Additional Storm SWR RCP 2000d,12"	21LF @\$42/LF	\$ <u>882.00</u>
8. Additional Removal of Pavement	104.3SY @ \$9.25/SY	\$ <u>964.78</u>
9. Additional Sidewalk, PCC, 4"	35.9SY @ \$29.50/SY	\$ <u>1,059.05</u>
10. Additional Sidewalk, PCC, 6"	3.7SY @ \$36/SY	\$ <u>133.20</u>
11. Additional Detectable Warning	11.02SF @ \$28/SF	\$ <u>308.56</u>
12. Additional Driveway, PCC, 6"	112.13SY @ \$36/SY	\$ <u>4,036.68</u>
13. Delete Perimeter + Slope Sed. Cntl Device, 9"	500LF @ \$3.65LF	\$ <u>(1,825.00)</u>
14. Delete Rmvl of Perim. + Slope Sed. Cntl Dev	500LF @ \$2.25/LF	\$ <u>(1,125.00)</u>
15. Additional Yard Intake along 12 <sup>th</sup>	1Ea. @ \$2,000/Ea.	\$ <u>2,000.00</u>
16. Additional Cold Patch Asphalt	12.1Tons @ \$178/Ton	\$ <u>2,153.80</u>
17. Additional Work at Sta 28 + 00	LS	\$ <u>691.00</u>
18. Additional 2" HMA and Milling	160SY @ \$26.40/SY	\$ <u>4,224.00</u>
	Total:	\$ <u>48,909.22</u>

Change Order No. 1 increases the contract amount by \$ 48,909.22.

**DELONG CONSTRUCTION, INC.**

**CITY OF WASHINGTON, IOWA**

By \_\_\_\_\_

By \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**VEENSTRA & KIMM, INC.**

**ATTEST:**

By 

By \_\_\_\_\_

Title Project Engineer

Title \_\_\_\_\_

Date October 16, 2015

Date \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ACCEPTING THE SOUTH 12<sup>TH</sup>/ EAST TYLER 2014 PAVING PROJECT AS COMPLETED.

WHEREAS, the City Council of the City of Washington did award a construction contract to DeLong Construction, Inc. in the amount of \$520,367.00 for the “South 12<sup>th</sup>/ East Tyler 2014 Paving Project” (the “Project”); and

WHEREAS, the Project has now been completed in accordance with the plans and specifications; and

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the construction of the Project is hereby accepted as completed, with a final contract price of \$569,276.22.

BE IT FURTHER RESOLVED that any retainage for the completion of the Project will be paid 30 days after the date of this Resolution if no claims are filed against the retainage without further action from this Council.

Passed and approved this 20<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

# CERTIFICATE OF COMPLETION

## S. 12<sup>th</sup> AVENUE & E. TYLER STREET RECONSTRUCTION WASHINGTON, IOWA


September 14, 2015

We hereby certify that we have made an on-site review of the completed construction of the **S. 12<sup>th</sup> Avenue & E. Tyler Street Reconstruction** under the Contract as performed by DeLong Construction, Inc. of Washington, Iowa.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the contract is Five Hundred Sixty-Nine Thousand Two Hundred Seventy-Six and 22/100 Dollars (\$569,276.22).

**VEENSTRA & KIMM, INC.**

Accepted: **CITY OF WASHINGTON, IOWA**

By  \_\_\_\_\_  
Title Project Engineer  
Date October 1, 2015

By \_\_\_\_\_  
Title Mayor  
Date \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION FIXING AN AMOUNT TO BE ASSESSED AGAINST PRIVATE PROPERTY FOR THE SOUTH 12<sup>TH</sup>/ EAST TYLER 2014 PAVING PROJECT AND DIRECTING THE ENGINEER TO FILE AN ASSESSMENT SCHEDULE WITH THE CITY.

WHEREAS, the City Council of the City of Washington did hereby determine that private property owners along the South 12<sup>th</sup>/ East Tyler 2014 Paving Project (the "Project") would pay a portion of the costs via special assessment for special benefit conferred onto the properties; and

WHEREAS, the Project has now been accepted by the City Council via Resolution passed on October 20, 2015; and

WHEREAS, pursuant to Section 384.58 of the Code of Iowa (2015), the City Council must ascertain the amount of the costs of the Project to be assessed against private properties.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the amount of \$83,762.00 will be assessed against private property for the construction of the Project.

BE IT FURTHER RESOLVED that the Project Engineer shall file with the City Clerk an assessment schedule in strict compliance with Section 384.59 of the Code of Iowa (2015) within 30 days from the date of this Resolution.

Passed and approved this 20<sup>th</sup> day of October, 2015.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



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**FINAL  
ASSESSMENT PLAT AND SCHEDULE**

**FOR**

**S. 12<sup>th</sup> AVENUE & E. TYLER STREET  
RECONSTRUCTION**

**WASHINGTON, IOWA**

FINAL  
ASSESSMENT PLAT AND SCHEDULE  
FOR  
S. 12<sup>TH</sup> AVENUE & E. TYLER STREET RECONSTRUCTION  
WASHINGTON, IOWA

DATE OF FILING: \_\_\_\_\_

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signed:

Date:

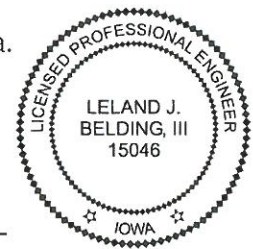


10/6/2015

Leland J. Belding, III., P.E.

Iowa License No. 15046

My license renewal date is December 31, 2015



Detailed parts covered by this seal:

ALL

Prepared by  
VEENSTRA & KIMM, INC.  
Coralville,  
Iowa

INDEX  
FINAL  
ASSESSMENT PLAT AND SCHEDULE  
FOR  
S. 12<sup>TH</sup> AVENUE & E. TYLER STREET RECONSTRUCTION  
WASHINGTON, IOWA

<u>TITLE</u>	<u>PAGE</u>
BENEFITTED AREA	1
DESCRIPTION OF IMPROVEMENTS	1
LOCATION OF IMPROVEMENTS	1
METHOD OF ASSESSMENT	1
BASIS OF ASSESSMENT	2
ESTIMATE OF COST	2
APPENDIX	3
DETAILED COST OPINION	CO-1
ASSESSMENT SCHEDULE	AS-1
ASSESSMENT PLAT	AP-1R

**FINAL  
ASSESSMENT PLAT AND SCHEDULE  
S. 12<sup>TH</sup> AVENUE & E. TYLER STREET RECONSTRUCTION  
WASHINGTON, IOWA**

**BENEFITTED AREA**

All properties fronting the improvements within an established distance receive a special traffic operations, storm water drainage, and pedestrian accessibility benefit from the completion of this public improvement.

**DESCRIPTION OF IMPROVEMENTS**

The work includes demolition of the existing seal coat road, construction of a new 7" PCC pavement with integral curb and gutter, (31') thirty-one feet in width, (1,600') sixteen hundred feet of five feet wide sidewalk, new storm intakes, and associated underground storm sewer.

**LOCATION OF IMPROVEMENTS**

S. 12<sup>th</sup> Street from E. Fillmore Street to E Tyler Street, along with (750') seven hundred fifty feet of E. Tyler Street, West of S. 12<sup>th</sup> Street.

**METHOD OF ASSESSMENT**

The Flint Formula is the assessment method utilized to distribute the costs among the adjacent property owners. The benefit received by each property is calculated by the length of frontage along the improvement and the proximity to the improvements. The Flint Formula cuts the assessment in half for each 50 feet the property is removed from the improvements to a maximum distance of 300 feet. The assessment is zero beyond the 300 feet.

A chart of the Flint Formula is included in the Appendix.

**BASIS OF ASSESSMENT**

The assessment policy for the City of Washington indicates that the property owner will be assessed for 40% of the cost for the pavement, base material, and sidewalk along the frontage. Intersection paving, storm sewers, and all other costs will be paid for by the City.

The benefitted properties are those properties which fall within 300 feet of the road right-of-way, or half the distance to the next platted street, whichever is less.

The assessment schedule is located in the appendix.

**ESTIMATE OF COST**

The Engineer's record of total construction cost is located in the appendix.

TOTAL PROJECT COST                      \$569,276.22

	ASSESSABLE	ASSESSED AT 40%
Zone # 1	\$43,159.70	\$16,630.40
Zone # 2	\$67,707.30	\$27,082.92
Zone # 3	\$112,088.20	\$39,148.43
Zone # 4	\$2,249.40	\$899.76
Total	\$225,205.00	\$83,762.00

## APPENDIX



**Final Cost for S. 12th Ave & E. Tyler Street Reconstruction**  
**Washington, Iowa**  
**9/14/2015**

No.	Item Code	Description	Unit	Unit Price	Quantity	Extended Price
1	2102-2710070	EXCAVATION, CL 10, RDWY+BORROW	CY	\$10.60	3986	\$42,251.60
2	2102-2713090	EXCAVATION, CL 13, WASTE	CY	\$7.10	1330	\$9,443.00
3	2105-8425005	TOPSOIL, FURN+SPREAD	CY	\$10.00	1054	\$10,540.00
4	2115-0100000	MODIFIED SUBBASE	CY	\$38.30	950	\$36,385.00
5	2123-7450020	SHLD FINISH, EARTH	STA	\$200.00	32	\$6,400.00
6	2213-7100400	RELOCATION OF MAIL BOX	EACH	\$350.00	13	\$4,550.00
7	2301-1033070	STD/S-F PCC PAVT, CL C CL 3, 7"	SY	\$33.50	6008	\$201,268.00
8	2303-0000100	HMA COMMERCIAL MIX (INCL ASPH BINDER)	TON	\$215.00	18.05	\$3,880.75
9	2435-0140148	MANHOLE, STORM SWR, SW-401, 48"	EACH	\$3,130.00	5	\$15,650.00
10	2435-0250700	INTAKE, SW-507	EACH	\$3,125.00	2	\$6,250.00
11	2435-0250704	INTAKE, SW-507, TOP ONLY	EACH	\$1,545.00	4	\$6,180.00
12	2435-0250800	INTAKE, SW-508	EACH	\$3,645.00	9	\$32,805.00
13	2435-0250900	INTAKE, SW-509	EACH	\$4,760.00	2	\$9,520.00
14	2435-0254100	INTAKE, SW-541	EACH	\$4,480.00	1	\$4,480.00
15	2435-0600010	MANHOLE ADJUSTMENT, MINOR	EACH	\$1,405.00	10	\$14,050.00
16	2502-8212024	SUBDRAIN, LONGITUDINAL, (BACKSLOPE) 4"	LF	\$8.80	2700	\$23,760.00
17	2502-8212308	SUBDRAIN, STD, PERFORATED, 8"	LF	\$12.55	900	\$11,295.00
18	2502-8220193	SUBDRAIN OUTLET (RF-19C)	EACH	\$300.00	30	\$9,000.00
19	2502-8212404	SUBDRAIN, STD, NON-PERFORATED, 4"	LF	\$8.05	756	\$6,085.80
20	2503-0114212	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 12"	LF	\$42.00	187	\$7,854.00
21	2503-0114215	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 15"	LF	\$46.00	57	\$2,622.00
22	2503-0114230	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 30"	LF	\$56.50	41	\$2,316.50
23	2510-6745850	RMVL OF PAVT	SY	\$9.25	524.3	\$4,849.78
24	2510-6750600	RMVL OF INTAKE+UTILITY ACCESS	EACH	\$585.00	6	\$3,510.00
25	2511-7526004	SIDEWALK, PCC, 4"	SY	\$29.50	668.9	\$19,732.55
26	2511-7526006	SIDEWALK, PCC, 6"	SY	\$36.00	186.7	\$6,721.20
27	2511-7528101	DETECTABLE WARNING	SF	\$28.00	61.02	\$1,708.56
28	2515-2475006	DRIVEWAY, PCC, 6"	SY	\$36.00	559.13	\$20,128.68
29	2524-6765010	RMV+REINSTALL SIGN	EACH	\$120.00	12	\$1,440.00
30	2526-8285000	CONSTRUCTION SURVEY	LS	\$8,600.00	1	\$8,600.00
31	2528-8445110	TRAFFIC CONTROL	LS	\$9,430.00	1	\$9,430.00
32	2533-4980005	MOBILIZATION	LS	\$12,500.00	1	\$12,500.00
33	2601-2636044	SEED+FERTILIZE (URBAN)	ACRE	\$2,500.00	2	\$5,000.00
34	2602-0000309	PERIMETER+SLOPE SEDIMENT CNTL DEVICE, 9"	LF	\$3.65	0	\$0.00
35	2602-0000350	RMVL OF PERIMETER+SLOPE SEDIMNT CNTL DEV	LF	\$2.25	0	\$0.00
X1		YARD INTAKE	EACH	\$2,000.00	1	\$2,000.00
X2		COLD PATCH	TON	\$178.00	12.1	\$2,153.80
X3		WORK AT STATION 28+00	LS	\$691.00	1	\$691.00
X4		2" HMA AND MILLING	SY	\$26.40	160	\$4,224.00

**Construction Total**

\$569,276.22

Assessable Cost	MODIFIED SUBBASE	CY	\$38.30	149	\$5,706.70
Tyler North Side	STD/S-F PCC PAVT, CL C CL 3, 7"	SY	\$33.50	1118	\$37,453.00
Zone 1		PRELIMINARY			<u>\$44,345.00</u>
					<b>\$43,159.70</b>
Assessable Cost	MODIFIED SUBBASE	CY	\$38.30	172	\$6,587.60
Tyler South Side	STD/S-F PCC PAVT, CL C CL 3, 7"	SY	\$33.50	1292	\$43,282.00
Zone 3	SIDEWALK, PCC, 4"	SY	\$29.50	330	\$9,735.00
	SIDEWALK, PCC, 6"	SY	\$36.00	31	\$1,116.00
		PRELIMINARY			<u>\$62,225.00</u>
					<b>\$60,720.60</b>
Assessable Cost	MODIFIED SUBBASE	CY	\$38.30	186	\$7,123.80
12th Ave East Side	STD/S-F PCC PAVT, CL C CL 3, 7"	SY	\$33.50	1413	\$47,335.50
Zone 2	SIDEWALK, PCC, 4"	SY	\$29.50	288	\$8,496.00
	SIDEWALK, PCC, 6"	SY	\$36.00	132	\$4,752.00
		PRELIMINARY			<u>\$69,225.00</u>
					<b>\$67,707.30</b>
Assessable Cost	MODIFIED SUBBASE	CY	\$38.30	177	\$6,779.10
12th Ave West Side	STD/S-F PCC PAVT, CL C CL 3, 7"	SY	\$33.50	1331	\$44,588.50
Zone 3		PRELIMINARY			<u>\$52,780.00</u>
					<b>\$51,367.60</b>
Assessable Cost	MODIFIED SUBBASE	CY	\$38.30	8	\$306.40
12th Ave Northwest Side	STD/S-F PCC PAVT, CL C CL 3, 7"	SY	\$33.50	58	\$1,943.00
Zone 4		PRELIMINARY			<u>\$2,310.00</u>
					<b>\$2,249.40</b>

TOTAL ASSESSABLE COST		\$225,204.60
RATE	40%	
ASSESSED AMOUNT		\$90,081.84

FINAL ASSESSMENT SCHEDULE  
S. 12TH AVENUE & E. TYLER STREET RECONSTRUCTION  
WASHINGTON IOWIA  
October 6, 2015

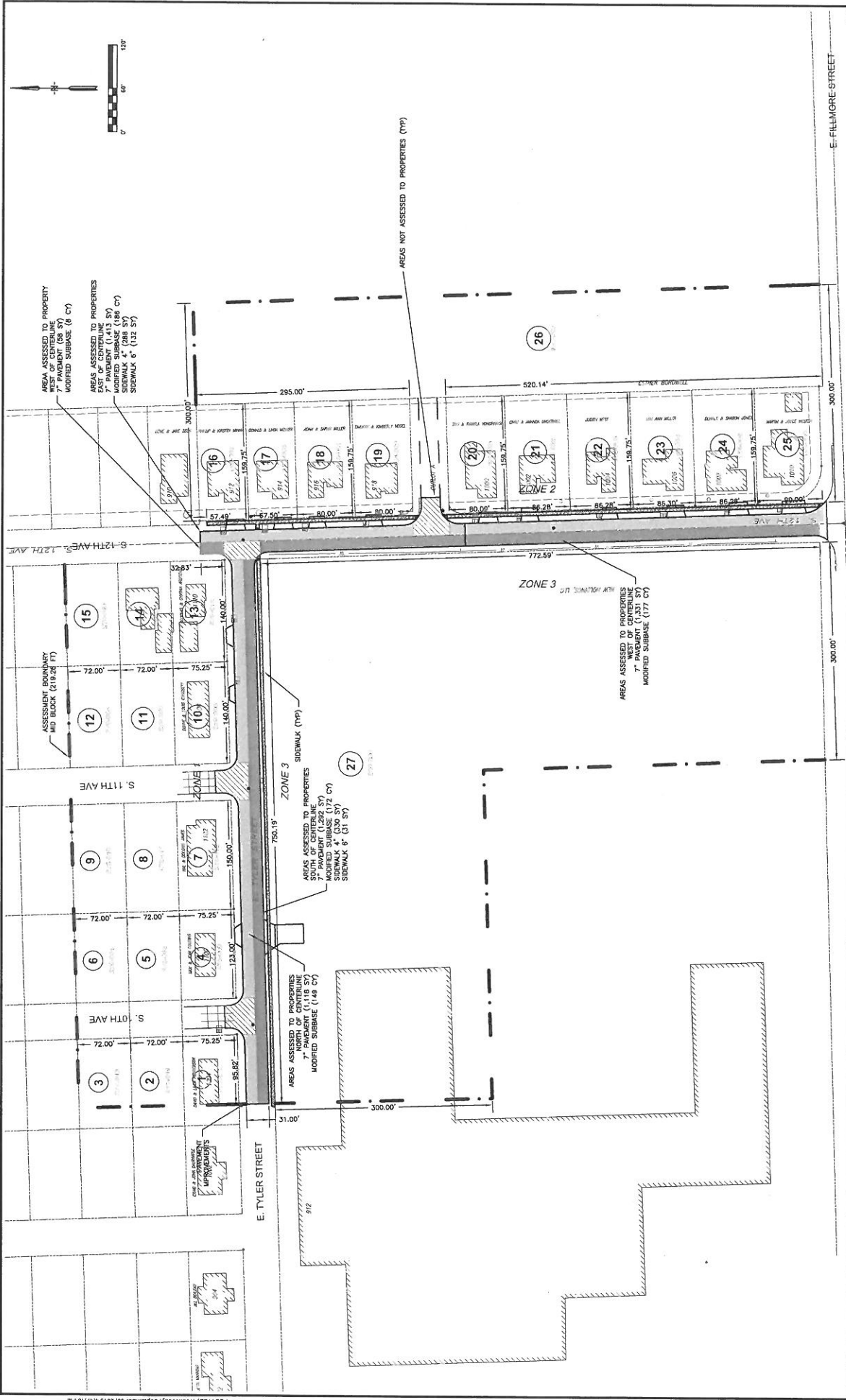
ITEM NO.	PARCEL NO.	OWNER	DESCRIPTION OF PROPERTY	COUNCIL'S EVALUATION	DEPTH (FEET)	ASSESSMENT FACTOR	LOT/PARCEL FRONTAGE (FEET)	PAVEMENT ASSESSMENT DISTRIBUTION	ASSESSMENT RATE	PRELIMINARY ASSESSMENT	FINAL ASSESSMENT	ADJUSTED FINAL ASSESSMENT	PERCENT OF ZONE ASSESSMENT	DEFERRED ASSESSMENT ITEM NO.
1	277-012	David & Linda Henderson 1004 East Tyler Street Washington, IA 52353	Lot 1 of Block 2 Hotle 2nd Subdivision	\$110,100	75.25	1.30	95.82	124.12	40%	\$1,782	\$4,336	\$1,734	10%	1
2	277-011	Brenna Johnson 909 South 10th Ave Washington, IA 52353	Lot 2 of Block 2 Hotle 2nd Subdivision	\$93,300	147.25	1.74	95.82	42.63	40%	\$612	\$1,489	\$596	3%	2
3	277-010	David & Holly Mueller 907 South 10th Ave Washington, IA 52353	Lot 3 of Block 2 Hotle 2nd Subdivision	\$111,400	219.25	1.90	95.82	15.71	40%	\$226	\$549	\$220	1%	3
4	278-006	Max & Jean Cousins 1100 East Tyler Street Washington, IA 52353	Lot 1 of Block 1 Hotle 2nd Subdivision	\$83,600	75.25	1.30	123	159.33	40%	\$2,287	\$5,566	\$2,226	13%	4
5	278-005	Leslie Montague 910 South 10th Ave Washington, IA 52353	Lot 2 of Block 1 Hotle 2nd Subdivision	\$92,000	147.25	1.74	123	54.73	40%	\$786	\$1,912	\$765	4%	5
6	278-004	Marvin & Phyllis Crile 908 South 10th Ave Washington, IA 52353	Lot 3 of Block 1 Hotle 2nd Subdivision	\$94,000	219.25	1.90	123	20.17	40%	\$290	\$705	\$282	2%	6
7	278-012	Hal & Dolores James 1102 East Tyler Street Washington, IA 52353	Lot 1 of Block 2 Hotle Subdivision	\$129,500	75.25	1.30	150	194.30	40%	\$2,789	\$6,787	\$2,715	16%	7
8	276-011	James & Linda Belisle 909 South 11th Ave Washington, IA 52353	Lot 2 of Block 2 Hotle Subdivision	\$94,500	147.25	1.74	150	66.74	40%	\$958	\$2,331	\$933	5%	8
9	278-010	Kurt & Debra Hanson 907 South 11th Ave Washington, IA 52353	Lot 3 of Block 2 Hotle Subdivision	\$88,400	219.25	1.90	150	24.60	40%	\$353	\$859	\$344	2%	9
10	279-006	Duane & Louis Crossett 1108 East Tyler Street Washington, IA 52353	Lot 7 of Block 1 Hotle Subdivision	\$114,100	75.25	1.30	140	181.35	40%	\$2,604	\$6,335	\$2,534	15%	10
11	279-005	Phyllis Johnson 910 South 11th Ave Washington, IA 52353	Lot 8 of Block 1 Hotle Subdivision	\$90,100	147.25	1.74	140	62.29	40%	\$894	\$2,176	\$870	5%	11
12	279-004	Terri Miller & Tomi Hunter c/o Sandra Burns 908 South 11th Ave Washington, IA 52353	Lot 9 of Block 1 Hotle Subdivision	\$88,200	219.25	1.90	140	22.96	40%	\$330	\$802	\$321	2%	12

FINAL ASSESSMENT SCHEDULE  
 S. 12TH AVENUE & E. TYLER STREET RECONSTRUCTION  
 WASHINGTON IOWA  
 October 6, 2015

ITEM NO.	PARCEL NO.	OWNER	DESCRIPTION OF PROPERTY	COUNCIL'S EVALUATION	DEPTH (FEET)	ASSESSMENT FACTOR	LOT/PARCEL FRONTAGE (FEET)	PAVEMENT ASSESSMENT DISTRIBUTION	PAVEMENT TRIAL ASSESSMENT	ASSESSMENT RATE	PRELIMINARY ASSESSMENT	FINAL ASSESSMENT	ADJUSTED FINAL ASSESSMENT	PERCENT OF ZONE ASSESSMENT	DEFERRED ASSESSMENT	ITEM NO.
13	279-012	Douglas & Cynthia Arpogast 1110 East Tyler Street Washington, IA 52353	Lot 1 of Block 1 Hottle Subdivision	\$103,100	75.25	1.30	140	181.35	\$6,509	30%	\$1,953	\$6,335	\$1,900	15%		13
14	279-011	Donald & Marjorie Kline 909 South 12th Ave Washington, IA 52353	Lot 2 of Block 1 Hottle Subdivision	\$117,800	147.25	1.74										14
					-75.25	1.30										
					72	0.44	140	62.29	\$2,236	40%	\$894	\$2,176	\$870	5%		
15	279-010	Suzanne Lucas 907 South 12th Ave Washington, IA 52353	Lot 3 of Block 1 Hottle Subdivision	\$93,400	219.25	1.90										15
					-147.25	1.74										
					72	0.16	140	22.96	\$824	40%	\$330	\$802	\$321	2%		
<b>Zone 1 East Tyler Street</b>																
								<b>1,235.53</b>	<b>\$44,345</b>		<b>\$17,087.12</b>	<b>\$43,159.70</b>	<b>\$16,630.40</b>	<b>100.00%</b>		
16	152-007	Phillip & Kristen Minino 912 South 12th Ave Washington, IA 52353	Lot 4A of Block 1 Stewart Sunrise Acres 1st Addition	\$168,800	159.75	1.78	57.49	102.42	\$4,455	40%	\$1,782	\$4,400	\$1,760	6%		16
17	152-008	Donald & Linda Messer 914 South 12th Ave Washington, IA 52353	Lot 4B of Block 1 Stewart Sunrise Acres 1st Addition	\$129,400	159.75	1.78	67.5	120.26	\$5,230	40%	\$2,092	\$5,166	\$2,066	8%		17
18	154-001	Adam & Sarah Miller 916 South 12th Ave Washington, IA 52353	Lot 1 Prairie Home Addition	\$180,600	159.75	1.78	80	142.53	\$6,199	40%	\$2,480	\$6,122	\$2,449	9%		18
19	154-002	Timothy & Kimberly Vogel 918 South 12th Ave Washington, IA 52353	Lot 2 Prairie Home Addition	\$91,700	159.75	1.78	80	142.53	\$6,199	40%	\$2,480	\$6,122	\$2,449	9%		19
20	155-001	Tou & Pamela Vongpanya 1000 South 12th Ave Washington, IA 52353	Lot 3 Prairie Home Addition	\$193,000	159.75	1.78	80	142.53	\$6,199	40%	\$2,480	\$6,122	\$2,449	9%		20
21	155-002	Chad & Amanda Underhill 1002 South 12th Ave Washington, IA 52353	Lot 4 Prairie Home Addition	\$156,200	159.75	1.78	86.28	153.72	\$6,685	40%	\$2,674	\$6,603	\$2,641	10%		21
22	155-003	Judith West 1004 South 12th Ave Washington, IA 52353	Lot 5 Prairie Home Addition	\$160,800	159.75	1.78	86.28	153.72	\$6,685	40%	\$2,674	\$6,603	\$2,641	10%		22
23	155-004	Lou Ann Miller 1006 South 12th Ave Washington, IA 52353	Lot 6 Prairie Home Addition	\$199,500	159.75	1.78	86.3	153.75	\$6,687	40%	\$2,675	\$6,604	\$2,642	10%		23

FINAL ASSESSMENT SCHEDULE  
 S. 12TH AVENUE & E. TYLER STREET RECONSTRUCTION  
 WASHINGTON IOWA  
 October 6, 2015

ITEM NO.	PARCEL NO.	OWNER	DESCRIPTION OF PROPERTY	COUNCIL'S EVALUATION	DEPTH (FEET)	ASSESSMENT FACTOR	LOT/PARCEL FRONTAGE (FEET)	PAVEMENT ASSESSMENT DISTRIBUTION	PAVEMENT TRIAL ASSESSMENT	ASSESSMENT RATE	PRELIMINARY ASSESSMENT	FINAL ASSESSMENT	ADJUSTED FINAL ASSESSMENT	PERCENT OF ZONE	DEFERRED ASSESSMENT	ITEM NO.
24	155-005	Donald & Sharon Jones 1008 South 12th Ave Washington, IA 52353	Lot 7 Prairie Home Addition	\$176,900	159.75	1.78	86.28	153.72	\$6,685	40%	\$2,674	\$6,603	\$2,641	10%		24
25	155-006	Martin & Joyce Westen 1010 South 12th Ave Washington, IA 52353	Lot 8 Prairie Home Addition	\$240,900	159.75	1.78	90	160.34	\$6,974	40%	\$2,789	\$6,887	\$2,755	10%		25
26	151-007	Esther Bordwell 37 Cedar Drive Washington, IA 52353	21 75 07 PAR E EXC N 25 FT W 165 FT SW 1/4 NW 1/4	\$29,100	300	1.97										26
					-159.75	1.78										
					140.25	0.19	805.6	150.76	\$6,557	40%	\$2,623	\$6,476	\$2,590	10%	Agricultural Deferment \$2,590	
<b>Zone 2 South 12th Ave</b>																
								1,576.28	\$88,555		27,422.00	67,707.30	27,082.92	100.00%		
27	280-006	NLW Holdings L.L.C. 915 East Tyler Street Washington, IA 52353	A W CHILCOTES OL ADD OL 10 LOT A B & E1/2 ADJ ABD RR ROW & W E CHILCOTES PAR A CORNER LOT	\$919,900	300	1.97	750.19	1476.94	\$56,657	40%	\$22,663	\$55,220	\$22,088	49%		27
					300	1.97	772.59	1521.04	\$58,348	30%	\$17,505	\$56,869	\$17,061	51%		
<b>Zone 3 East Tyler Street South 12th Ave</b>																
								2,997.97	\$115,005		40,167.16	112,088.20	39,148.43	100.00%		
28	279-012	Douglas & Cynthia Arbogast 1110 East Tyler Street Washington, IA 52353	Lot 1 of Block 1 Hottle Subdivision	\$103,100	140	1.71	32.83	56.23	\$2,310	40%	\$924	\$2,249	\$900	100%		28
<b>Zone 4 South 12th Ave</b>																
								56.23	\$2,310		924.00	2,249.40	899.76	100.00%		
<b>ASSESSMENT TOTALS</b>																
													\$225,205	\$83,762	\$2,590	



	 <p><b>VEENSTRA &amp; KIMM, INC.</b></p>	<p><b>S. 12TH AVENUE &amp; E. TYLER STREET RECONSTRUCTION</b> CITY OF WASHINGTON</p>	<p>DWG. NO. <b>1 of 1</b></p> <p>PROJECT 2428</p>									
<p><b>VERIFY SCALE</b></p> <p>AS NOTED SCALE DRAWN CHECKED APPROVED DATE ISSUED FOR</p>		<p>860 22nd Avenue • Suite 4 • Credit: life line 52241-1858 319-466-1000 • 319-466-1008 FAX • 888-241-8001/11-1739</p>										
<p><b>REVISIONS</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DATE</th> <th>BY</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		DATE	BY	DESCRIPTION							<p>PLotted: Wednesday, September 30, 2015 4:47:10 PM</p> <p>FILE PATH: Z:\WASHINGTON\2460 12TH AVENUE RECONSTRUCTION DR\DRAWINGS_PROD\CONSTRUCTION DR\ASSESSMENT PLAT - 12TH</p>	
DATE	BY	DESCRIPTION										

**RESOLUTION NO.**

**RESOLUTION NAMING DEPOSITORIES  
FOR THE CITY OF WASHINGTON, IOWA**

**BE IT BE RESOLVED**, that the City of Washington in Washington County, Iowa approves the following list of financial institutions to be depositories of the City of Washington funds in conformance with all applicable provisions of Iowa Code. The City Finance Director is hereby authorized to deposit the City of Washington funds in amounts not to exceed the maximum approved for each respective financial institution as set out below.

Depository Name	Maximum Balance
US Bank, Minneapolis, MN	\$10,000,000
Washington State Bank, Washington, IA	\$10,000,000
Federation Bank, Washington, IA	\$10,000,000
CBI Bank and Trust, Washington, IA	\$10,000,000
Community 1 <sup>st</sup> Credit Union, Washington, IA	\$10,000,000
Hills Bank and Trust, Washington, IA	\$10,000,000
IPAIT — Des Moines, IA	\$10,000,000

Passed and approved the 20th day of October, 2015.

CITY OF WASHINGTON

By \_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

By \_\_\_\_\_  
Illa Earnest, City Clerk



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, tall grass and weeds were removed from the following listed property owners:

The property of (Arnel Baughman at 1009 E. Main St).for the amount of \$110.00. Legal description (76 Smouses E SID Addition). Parcel Number (11-17-436-002).

The property of (Eric Gideon at 617 Washington Blvd) for the amount of 110.00. Legal description (04 01 SE Wash) Parcel Number (11-18-477-044)

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 20th day of October, 2015.

\_\_\_\_\_  
Sandra Johnson, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTERS 164 AND 165 OF THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON BY ALLOWING PARTIAL RESIDENTIAL USE OF THE GROUND LEVEL FLOORS OF BUILDINGS IN A B-1 CENTRAL BUSINESS DISTRICT.

WHEREAS, in order to ensure that the City of Washington has a vital downtown commercial district, the zoning code prohibits the use of certain ground level floors for residential uses; and

WHEREAS, the Council has considered allowing the partial use of ground floors for residential purposes under certain circumstances; and

WHEREAS, the Planning and Zoning Commission has recommended approval of the following ordinance.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Amendment. Section 165.01 of the Code of Ordinances is hereby amended by adding the following definition and renumbering all subsequent definitions:

48. *“Ground Floor Residential Conversion means converting to residential use a portion of the ground floor of any structure that is located within the area bounded by Avenue B on the west, 2<sup>nd</sup> Street on the north, 2<sup>nd</sup> Avenue on the east and Jefferson Street on the south but not including the following legally described parcels: Lots 1, 4, 5 and 8 in Block 14; Lot B in Block 7; Lots 5, 6, 7, and 8 in Block 8; Lot 5 in Block 9; Lots 2, 3, 6 and 7 In Block 12; Lot A in Block 19; Lots 1, 2, 3 and 4 in Block 18; and Lot A in Block 17, all in the Original Plat of the Town, now City of Washington, Washington County, Iowa.”*

2. Amendment. Section 165.15(4) of the Code of Ordinances is hereby amended by deleting the section in its entirety and replacing it with the following:

*“4. Prohibited Uses. Dwellings or dwelling units, except for those not occupying the ground floor, or an approved ground floor residential conversion, within the area bounded by Avenue B on the west, 2<sup>nd</sup> Street on the north, 2<sup>nd</sup> Avenue on the east and Jefferson Street on the south, but not including the following legally described parcels: Lots 1, 4, 5 and 8 in Block 14; Lot B in Block 7; Lots 5, 6, 7, and 8 in Block 8; Lot 5 in Block 9; Lots 2, 3, 6 and 7 In Block 12; Lot A in Block 19; Lots 1, 2, 3 and 4 in Block 18;*

*and Lot A in Block 17, all in the Original Plat of the Town, now City of Washington, Washington County, Iowa.”*

3. Amendment. Section 164.02 is hereby amended by striking the last sentence in its entirety and replacing it with the following:

*“Site plans shall only be required whenever a person proposes to place any structure for which a building permit is required under any other section of this Code, on any tract or parcel of and within any district of the Washington Zoning Ordinance, a proposal to perform a Ground Level Residential Conversion or for any other use, except for one-family and two-family residential dwellings.”*

4. Amendment. Section 164.04 is hereby amended by adding subparagraph (20), which reads as follows:

*“20. Ground Level Residential Conversion. An application for a Ground Floor Residential Conversion shall contain the following information:*

- a. Date of preparation, north point and scale.*
- b. Legal description and address of the property to be developed.*
- c. Name and address of the record property owner, the applicant, and the person or firm preparing the site plan.*
- d. Total number, type, and location of dwelling units proposed; proposed uses for all buildings, including clear depiction of the portion requested to be converted to residential and the portion which is to remain in commercial use; total floor area of each building including any planned additions; and any other information which may be necessary to determine the number of off-street parking spaces and loading spaces required by the zoning ordinance.*
- e. Property lines including location(s) of adjacent streets, and all required yard setbacks.*
- f. Location and type of existing or proposed signs and of any existing or proposed lighting on the property which illuminates any part of any required yard.*
- g. Show the parking spaces that will be reserved for said partial residential uses, subject to the requirements of Section 165.21(2) of this Code.”*

5. Amendment. Section 164.05 is hereby amended by deleting the first sentence in entirety and replacing it with the following:

*“Whenever any person proposes to place any structure for which a building permit is required under any other section of this Code, or proposes to perform a Ground Level Residential Conversion, on any tract or parcel of land within any district of the Washington Zoning Ordinance, the person shall submit to the Zoning Administrator a request for a Pre-Application Conference.”*

6. Amendment. Section 164.06 is hereby amended by adding subparagraph 12 which reads as follows:

*“12. Ground Level Residential Conversions. When reviewing an application for a Ground Level Residential Conversion, the applicant must meet the following minimum standards before a Ground Level Residential Conversion can be approved:*

*a. The entire frontage of the ground level which faces the public street shall be used for any uses allowed in the B-1 Central Business District pursuant to Section 165.15 of this Code.*

*b. The portion of the ground level to be converted to residential uses shall be less than 50% of the area of the ground floor and the minimum depth of the commercial space shall be at least 20 feet from the front of the building.*

*c. The proposed conversion must be in compliance with all building and safety codes adopted by the City.*

*d. The owner of the building shall have dedicated parking spaces for the residential uses.*

*e. The following legally described parcels are not eligible for a Ground Level Residential Conversion:*

*Lots 1, 4, 5 and 8 in Block 14; Lot B in Block 7; Lots 5, 6, 7, and 8 in Block 8; Lot 5 in Block 9; Lots 2, 3, 6 and 7 In Block 12; Lot A in Block 19; Lots 1, 2, 3 and 4 in Block 18; and Lot A in Block 17, all in the Original Plat of the Town, now City of Washington, Washington County, Iowa.”*

7. Amendment. Section 165.21(2) is hereby amended by adding the following at the end of said paragraph:

“In the case of Ground Level Residential Conversions, the applicant shall provide one off-street parking stall per residential unit on the site being converted.”

7. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

8. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Sandra Johnson, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: 09-15-2015  
Approved on Second Reading: 10-06-2015  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
City Clerk