



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE COUNCIL CHAMBERS  
AT 120 E. MAIN STREET  
AT 6:00 P.M., TUESDAY, FEBRUARY 2, 2016

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, February 2, 2016 to be approved as proposed or amended.

**Consent:**

1. Council Minutes 01-19-2016
2. Council Minutes 01-26-2016
3. Kevin D. Olson, Professional Services, \$1,924.26
4. Veenstra & Kimm, E. 5<sup>th</sup> St. Mini Storage Site Plan Review, \$586.00
5. Veenstra & Kimm, Casey's Site Plan Review, \$712.00
6. Veenstra & Kimm, Industrial Park Rise Improvements-Design Services, \$9,842.30
7. Wine & Spirits, 106 W. 2<sup>nd</sup> Street, Class E Liquor License (LE); Class B Wine Permit; Class C Beer Permit (Carryout Beer); Sunday Sales; **(renewal)**
8. Department Reports

**Consent - Other:**

Hy-Vee Food Store, 528 Hwy 1 S, Class C Beer (BC); Class B Wine; Sunday Sales, **(renewal)**

**Claims and Financial Reports:**

Claims as Presented.

**SPECIAL PRESENTATION**

Library Update – Debbie Stanton.

Nuisance Abatement Update.

**PRESENTATION FROM THE PUBLIC** - Please limit comments to 3 Minutes.

**NEW BUSINESS**

Discussion and Consideration of Various Possible Code Changes.

Discussion of Possible Ordinance Change – No Parking on Sitler Drive.

Discussion and Consideration of Setting Public Hearing on Sale of Housing Lot – 1307 N. 2<sup>nd</sup> Avenue.

**CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS**

Resolution Ratifying Settlements with Teamsters Union for FY17-19 Contracts.

Resolution Authorizing Levy, Assessment, and Collection of Costs to Washington County Treasurer.

**DEPARTMENTAL REPORT**

Police Department  
City Administrator  
City Attorney

**MAYOR & COUNCILPERSONS**

Sandra Johnson, Mayor  
Brendan DeLong  
Kerry Janecek  
Jaron Rosien  
Kathryn Salazar  
Millie Youngquist  
Russ Zieglowsky

**ADJOURNMENT**

Illa Earnest, City Clerk

Council Minutes 01-19-2016

The Council of the City of Washington, Iowa, met in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, January 19, 2016. Mayor Johnson in the chair. On roll call present: DeLong, Janecek, Rosien, Salazar, Youngquist, Zieglowsky. Absent: none.

Motion by Youngquist seconded by Salazar, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 19, 2016 be approved as proposed. Motion carried.

**Consent:**

1. Council Minutes 01-05-2016
2. Harn R/O Systems, Inc., R/O System Pilot Lease, \$4,500.00
3. Terracon, Elevated Water Storage Project, \$827.25
4. Rebecca Lawin McCarley, W. Side Neighborhood Survey Project, \$3,311.55
5. Dave Schmitt Construction, W. 5<sup>th</sup> Street Water Main, \$84,899.60
6. Gronewold, Bell, Kyhn & Co., FY15 City Audit, \$3,500.00
7. Fox Engineering, W. 5<sup>th</sup> St. Parallel Water Main Project, \$1,566.96
8. Fox Engineering, Well #6 Pump Replacement, \$4,233.40
9. Fox Engineering, Elevated Water Storage Tank, \$1,852.00
10. Fox Engineering, Lexington Blvd. Pump Station Improvements, \$1,014.50
11. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$20,238.53
12. Fareway Stores #554, 301 N. Marion Avenue, Class E Liquor License (LE); Class B Wine Permit; Class C Beer Permit (Carryout Beer); **(renewal)**
13. Columbus Club, 606 W. 3<sup>rd</sup> Street, New Officers and Class C Liquor License (LC) (Commercial), **(renewal)**
14. Department Reports

Motion by Salazar, seconded by Rosien to approve the consent agenda. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve payment of the claims as presented. Motion carried.

Finance Director Kelsey Brown gave the December financial reports.

Motion by Rosien, seconded by Youngquist, to accept the financial reports as presented. Motion carried.

Steven Soupir, CFM, P.E., from Fox Engineering Company gave council a review and update on work being done to study the southeast quadrant of Washington for inflow and infiltration problems.

After discussion of the engineering proposals received from Shive-Hattery and MMS Consultants, motion by Rosien, seconded by Salazar, to select MMS Consultants, Inc. for engineering services for the 2016 Street Program. Motion carried.

Motion by Zieglowsky, seconded by DeLong, to approve the Resolution Approving Permanent Easements – Highway 1 Water Main Project. Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist, Zieglowsky. Nays: none. Motion carried. **(Resolution No. 2016-003)**

Motion by Rosien, seconded by Zieglowsky, to approve the third reading and adopt the Ordinance Amending the Code of the City of Washington, Iowa, Chapter 69, "Parking Regulations" – Snow Emergency. Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist, Zieglowsky. Nays: none. Motion carried. **(Ordinance No. 1044)**

Motion by Salazar, seconded by Rosien, to approve the third reading and adopt the Ordinance Amending the Code of the City of Washington, Iowa, Chapter 69.08 "No Parking Zones" – East Van Buren Street (Case Field). Roll call on motion: Ayes: DeLong, Janecek, Rosien, Salazar, Youngquist, Zieglowsky. Nays: none. Motion carried. **(Ordinance No. 1045)**

Motion by DeLong, seconded by Zieglowsky, that the Regular Session held at 6:00 P.M., Tuesday, January 19, 2016 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

Council Minutes 01-26-2016

The Council of the City of Washington, Iowa, met in a Budget Work/Special Session in the State Bank Room, in the Washington Public Library, 115 W. Washington Street, at 6:00 P.M., Tuesday, January 26, 2016. Mayor Johnson in the Chair. On roll call present: DeLong, Janecek, Salazar, Youngquist, Ziegłowsky. Absent: Rosien.

Motion by Salazar, seconded by Youngquist, that the agenda for the Special Session to be held at 6:00 P.M., Tuesday, January 26, 2016 be approved as proposed. Motion carried.

City Administrator Brent Hinson gave Council a power point overview of the proposed Fiscal Year 2016-2017 City Budget. Further discussion of the budget will continue at additional budget workshops.

Motion by Salazar, seconded by DeLong, that the Special Session held at 6:00 P.M., Tuesday, January 26, 2016 be adjourned. Motion carried unanimously.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

**Kevin D. Olson**  
**Attorney-at-Law**  
**1400 5<sup>th</sup> Street, P.O. Box 5127**  
**Coralville, Iowa 52241**

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

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January 29, 2016

Mr. Brent Hinson, City Administrator  
City of Washington, Iowa  
215 E. Washington Street  
Washington, Iowa 52353

**INVOICE**

For legal services rendered to the City of Washington, Iowa

TOTAL HOURS		18.75 hours (reg)
TOTAL MILEAGE		396 miles
Hourly Rate		\$90/hour- Reg
Mileage Rate		\$0.56 per mile
Recording Reimbursement	\$15.00	
TOTAL FOR THIS INVOICE	\$1,924.26	



**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

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**STATEMENT OF PROFESSIONAL SERVICES**

City of Washington  
215 East Washington  
P.O. Box 516  
Washington, IA 52353

January 22, 2016  
Project No: 24616-029  
Invoice No: 3

Project Manager Leland Belding III

Engineering services for East 5th Street Mini Storage Site Plan Review:

**Professional Services from December 13, 2015 to January 16, 2016**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Engineer III-A	4.00	115.00	460.00	
Engineer XI	2.00	63.00	126.00	
Totals	6.00		586.00	
<b>Total Labor</b>				<b>586.00</b>
		<b>Total this Invoice</b>		<b>\$586.00</b>



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**STATEMENT OF PROFESSIONAL SERVICES**

City of Washington  
215 East Washington  
P.O. Box 516  
Washington, IA 52353

January 22, 2016  
Project No: 24616-031  
Invoice No: 2

Project Manager Leland Belding III

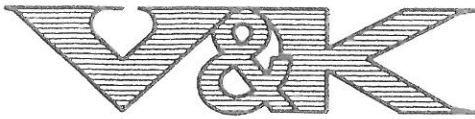
Engineering services for Casey's Site Plan Review:

**Professional Services from December 13, 2015 to January 16, 2016**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Engineer III-A	4.00	115.00	460.00	
Engineer XI	4.00	63.00	252.00	
Totals	8.00		712.00	
<b>Total Labor</b>				<b>712.00</b>
		<b>Total this Invoice</b>		<b>\$712.00</b>





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**STATEMENT OF PROFESSIONAL SERVICES**

City of Washington  
 215 East Washington  
 P.O. Box 516  
 Washington, IA 52353

January 22, 2016  
 Project No: 24644  
 Invoice No: 12

Project Manager Leland Belding III

Engineering services for Industrial Park Rise Improvements - Design Services:

**Professional Services from December 13, 2015 to January 16, 2016**

**Professional Personnel**

	Hours	Rate	Amount	
Clerical III	6.00	41.00	246.00	
Engineer III-A	56.00	115.00	6,440.00	
Engineer III-B	1.50	108.00	162.00	
Engineer IV	4.00	100.00	400.00	
Drafter IV	10.00	66.00	660.00	
Technician III	27.50	67.00	1,842.50	
Totals	105.00		9,750.50	
<b>Total Labor</b>				<b>9,750.50</b>

**Unit Billing**

Duplication		23.80	
Duplication-8.5 X11 Color		68.00	
<b>Total Units</b>		<b>91.80</b>	<b>91.80</b>

**Billing Limits**

	Current	Prior	To-Date	
Total Billings	9,842.30	149,015.39	158,857.69	
Limit			190,000.00	
Remaining			31,142.31	
		<b>Total this Invoice</b>		<b>\$9,842.30</b>

**Billings to Date**

	Current	Prior	Total
Labor	9,750.50	145,851.00	155,601.50
Expense	0.00	718.69	718.69
Unit	91.80	2,445.70	2,537.50
<b>Totals</b>	<b>9,842.30</b>	<b>149,015.39</b>	<b>158,857.69</b>

**Applicant License Application ( LE0000830 )**

<b>Name of Applicant:</b> <u>T &amp; J Walsh Inc</u>		
<b>Name of Business (DBA):</b> <u>Wines And Spirits</u>		
<b>Address of Premises:</b> <u>106 W 2nd St</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>5235300</u>
<b>Business</b> <u>(319) 653-2822</u>		
<b>Mailing</b> <u>106 W 2nd St</u>		
<b>City</b> <u>Washington</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>52353</u>

**Contact Person**

<b>Name</b> <u>Anthony</u>		
<b>Phone:</b> <u>(319) 653-2822</u>	<b>Email</b> <u>winenspirits@hotmail.com</u>	

**Classification** Class E Liquor License (LE)

**Term:** 12 months

**Effective Date:** 03/04/2016

**Expiration Date:** 03/03/2017

**Privileges:**

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b> <u>216302</u>	<b>Federal Employer ID</b> <u>42-1473452</u>	

**Ownership**

**Anthony Walsh**

**First Name:** Anthony                      **Last Name:** Walsh  
**City:** Washington                      **State:** Iowa                      **Zip:** 52353  
**Position:** Owner  
**% of Ownership:** 100.00%                      **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>United Fire &amp; Casualty Company</u>		
<b>Policy Effective Date:</b> <u>03/04/2016</u>	<b>Policy Expiration</b> <u>01/01/1900</u>	
<b>Bond Effective</b> <u>2</u>	<b>Dram Cancel Date:</b>	
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>	

# Maintenance and Construction Report

1/2/16-1/15/16

**STREETS:** M/C Personnel hauled all the snow off the downtown area. Personnel plowed back snow/ice off the streets with the warm weather that was experienced. Personnel picked up Xmas trees from Central Park and around town. Personnel hauled away the mulch pile from the tub grinding at the WWTP.

**WATER DISTRIBUTION:** M/C Personnel shut off numerous water services, one being Casey's for construction purposes.

**SEWER COLLECTION:** M/C Personnel began loading manhole inspections onto Pipe Tech, where Fox can analyze further with the I/I, approximately 200 so far (half).

**STORM SEWER COLLECTION:** M/C Personnel cleaned numerous areas for draining purposes with the snow melt.

**MECHANIC/SHOP:** M/C Personnel serviced 303 (waxed), serviced diesel pump to get working and completed fuel report, also installed tank snakes in all three bulk tanks to help with water issues. Personnel also serviced FD tanker (valve pump), 104 (fuel tank and pump), PD 97 (rotate tires), 005 (engine miss, RR plugs and coil pack), 111 (engine fuel leak), 611 (repair hydro boost leak), K-9 unit (replace surge tank and battery and diagnosis engine lights), Park Dept truck and backhoes (greased) and trailer repairs.

**OTHER:** M/C Personnel attended a safety meeting on Slips/Trips & Falls and PPE. Personnel responded to 12 One Call Locates.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.*

**WWTP report  
February 2, 2016  
Council Meeting**

- **After hour alarm and dog call outs** – 29<sup>th</sup> dog call, Safety Center reported dog to be picked up at 518 West Adams, 4:30 a.m., Delen
- **Dept Head meetings** – I attended the meetings on the 19<sup>th</sup> & 26<sup>th</sup>.
- **Iowa Renewal Energy (IRE)** – We plan to have a meeting with IRE, DNR, FOX, and the City on February 3, 2016 before IRE starts discharging to City again.
- **Lexington lift station improvements** – WHR has been working at this lift station. WRH has installed the backup generator, the new control panels, automatic transfer switch, and performed some electrical work. The new pumps are scheduled for installation and startup on February 4, 2016.
- **New NPDES discharge permit** – The new discharge permit was postponed and will take effect on March 1, 2016 instead of February 1, 2016. Iowa Renewal Energy (IRE) had requested less third party testing once they have some data points established to allow results from their in-house lab to be used for their monthly operating report instead of using a third party lab. The IDNR permit writer and Rob Baker from FOX worked together to get these changes made.
- **WWTP Hach Dissolved Oxygen (DO) and Total Suspended Solids (TSS) SBR and Digester Meters** – Andrew Palmer of Onsite Service Solutions (OSS) was here on January 28, 2016 to calibrate these meters. This calibration was required since data from these meters will be used for IDNR reporting. Andrew will send a written service & calibration report in near future.
- **SASSO safety meeting** – Delen attended the safety meeting in Bonaparte on the 18<sup>th</sup>. The topics were Slips, Trips, and Falls & Personal Protective Equipment.
- **2015 annual bio-solids land application report** – We have been working on this annual report. This report is due to IDNR & USEPA by February 19, 2016.
- **Explosion proof hanging room heater in OPS building pump room** – The heater had quit heating. We called Joe Marie to look at it. He thought the high limit switch wasn't working. Jason ordered the new switch on line. Joe got the new switch installed on the 25<sup>th</sup>.
- **Truck #502** – The original factory battery was replaced with new battery on the 19<sup>th</sup>. Zach also serviced (oil change & greased) this truck on the 28<sup>th</sup>.
- **I/I meeting** – Delen attended the I/I meeting with City staff and Steve of FOX on the 19<sup>th</sup>. Delen has also been uploading I/I data at the M/C Dept so they can send it to FOX for analysis.
- **Effluent sampler hose** – The suction hose on the effluent sampler was frozen in one spot and the heat tape melted through the hose in another spot. Jason spliced the hose back together. We installed the new heat tape & suction hose inside of foam pipe insulation pieces.
- **IDNR Semi-Annual WWTP compliance review** – We had the following violations for the last six (6) months of 2015. A by-pass occurred at Lexington lift station on July 6, 2015. The by-pass at Lexington lift station was caused by heavy rain. Three (3) CBOD5 violations in October and November 2015. The CBOD5 violations were caused by IRE's discharge that entered the city collection system and then the WWTP.

- **New NPDES discharge permit testing** – We plan to collect effluent samples on February 4, 2016 for the second round of the pollutant scan testing for the new NPDES discharge permit as required by IDNR.
- **Annual bio-solids land application report for 2015** – We have been working on this annual report for the USEPA & IDNR. The report is due by February 19, 2016.

**Fred E. Doggett**  
**1/29/2016 2:09 PM**

**Applicant License Application ( BC0030371 )**

<b>Name of Applicant:</b>	<u>Hy-Vee, Inc.</u>		
<b>Name of Business (DBA):</b>	<u>Hy-Vee Food Store</u>		
<b>Address of Premises:</b>	<u>528 Hwy 1 S</u>		
<b>City</b>	<u>Washington</u>	<b>County:</b>	<u>Washington</u> <b>Zip:</b> <u>52353</u>
<b>Business</b>	<u>(319) 653-5406</u>		
<b>Mailing</b>	<u>5820 Westown Pkwy</u>		
<b>City</b>	<u>West Des Moines</u>	<b>State</b>	<u>IA</u> <b>Zip:</b> <u>50266</u>

**Contact Person**

<b>Name</b>	<u>Denae Elgin</u>		
<b>Phone:</b>	<u>(515) 267-2949</u>	<b>Email</b>	<u>delgin@hy-vee.com</u>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 03/17/2016

**Expiration Date:** 03/16/2017

**Privileges:**

Class B Wine Permit

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>19862</u>	<b>Federal Employer ID</b>	<u>42-0325638</u>

**Ownership**

**Randy Edeker**

**First Name:** Randy **Last Name:** Edeker  
**City:** Urbandale **State:** Iowa **Zip:** 50322  
**Position:** CEO, President  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Michael Jurgens**

**First Name:** Michael **Last Name:** Jurgens  
**City:** Des Moines **State:** Iowa **Zip:** 50312  
**Position:** Vice President, Secretary  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Michael Skokan**

**First Name:** Michael **Last Name:** Skokan  
**City:** Waukee **State:** Iowa **Zip:** 50263

**Position:** CFO, Treasurer

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Jeffrey Pierce**

**First Name:** Jeffrey

**Last Name:** Pierce

**City:** Waukee

**State:** Iowa

**Zip:** 50263

**Position:** Ass't Treasurer, Financial

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	
<b>Policy Effective Date:</b>	<b>Policy Expiration</b>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>

<b>POLICE</b>	ALTENHOFEN, BEN	SUPPLY REIMBURSEMENT	30.44	
	CUSTOM IMPRESSIONS INC	SHIPPING	28.39	
	EMBROIDERY BARN	PATCHES/EMBLEMS	54.00	
	GALLS LLC	UNIFORMS	648.81	
	GREINER DISCOUNT TIRES	TIRE & REPAIR	157.60	
	IOWA LAW ENFORCMT ACADEMY	EVALUATIONS	250.00	
	IOWA NARCOTICS OFFICERS ASSOCIATION	MEMBERSHIP & CONFERENCE	200.00	
	MARCO, INC.	COPIER LEASE	216.30	
	MOORE'S BP AMOCO INC	IMPOUND CAR AND STORAGE	275.00	
	PIP PRINTING	PRINTING	231.25	
	SHOTTENKIRK, INC.	PART	183.89	
	TODD, ADAM	SERVICE	20.00	
	VISA	SUPPLIES & MEALS	417.82	
	WAL-MART	HEADLIGHT	8.97	
	WEST DES MOINES MARRIOTT	LODGING- RON SEE	329.28	
		<b>TOTAL</b>	<b>3,051.75</b>	
<b>FIRE</b>	CARSON PLUMBING & HEATING SRVS INC	SUPPLIES	9.34	
	WAGNER, BILL	CLOTHING ALLOWANCE	100.00	
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	172.72	
		<b>TOTAL</b>	<b>282.06</b>	
<b>DEVELOP SERV</b>	BRUNS, DAVID	MILEAGE REIMB	41.98	
	COLEMAN CONSTRUCTION	SNOW REMOVAL ABATEMENTS	195.00	
	DONNOLLY, STEVE	MEAL REIMB	25.88	
	GREINER DISCOUNT TIRES	TIRES	541.16	
	HENKEL, KEITH	MEAL REIMBURSEMENT	42.79	
	IOWA CHAPTER OF IAPMO	MEMBERSHIP	20.00	
	LUKE WASTE MANAGEMENT	TRASH ABATEMENT	80.00	
	STOUTNER PROPERTY MAINTENANCE	SNOW REMOVAL ABATEMENTS	610.00	
	WAL-MART	SUPPLIES	23.38	
		<b>TOTAL</b>	<b>1,580.19</b>	
<b>LIBRARY</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00	
	AMAZON	LIBRARY MATERIALS & SUPPLI	314.12	
	HODGE, JAN D.	POETRY PROGRAMS	150.00	
	SCHAEFER CLEANING	FEB JANITORIAL CLEANING	1,125.00	
	STAPLES ADVANTAGE	PAPER	70.89	
	WINDSTREAM IOWA COMMUNICATIONS	ELEVATOR LINE	53.87	
		<b>TOTAL</b>	<b>1,757.88</b>	
<b>PARKS</b>	IOWA PARK & RECREATION	CLASSES-POOL OPERATOR	255.00	
		<b>TOTAL</b>	<b>255.00</b>	
<b>POOL</b>	RENOUX FLOORING	CITY POOL REPAIR	551.20	
		<b>TOTAL</b>	<b>551.20</b>	
<b>CEMETERY</b>	ACE-N-MORE	SUPPLIES	43.97	
	ALLIANT ENERGY	ALLIANT ENERGY	23.22	
	PATS SALES AND SERVICE	PARTS FOR MOWER	402.35	
	ZEE MEDICAL INC.	SAFTY SUPPLIES	161.70	
		<b>TOTAL</b>	<b>631.24</b>	
<b>FINANCIAL ADMIN</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00	
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	130.75	
	CUSTOM IMPRESSIONS INC	COUNCIL MEMBER PLAQUE	19.35	
	PIP PRINTING	PRINTING	72.33	
	PITNEY BOWES GLOBAL FINANCIAL SERVICES	POSTAGE RENTAL	335.16	
	SCHUMACHER	QRTLTY MAINTENANCE-OLD LIB ELEVATOR	373.32	
	WASH CHAMBER OF COMMERCE	AMBASSADOR DUES	10.00	
		<b>TOTAL</b>	<b>984.91</b>	
	<b>AIRPORT</b>	ALLIANT ENERGY	ALLIANT ENERGY	299.04



		<b>TOTAL</b>	<b>299.04</b>
<b>ROAD USE</b>	COBB PETROLEUM	FUEL	595.60
	HIWAY SERVICE CENTER	PARTS	86.24
	MOSE LEVY CO INC	SUPPLIES	86.78
	RIVER PRODUCTS	STONE AND SAND	634.63
	TWIN STATE & CHEMICAL CO	PARTS	4.68
	WAL-MART	SUPPLIES	14.82
		<b>TOTAL</b>	<b>1,422.75</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	75.03
		<b>TOTAL</b>	<b>75.03</b>
<b>CAPTIAL PROJECTS</b>	PATTERSON, MARY	POSTAGE REIMB-WEST SIDE SURVEY	7.52
	SWIFT, BARB	POSTAGE REIMB-WEST SIDE SURVEY	3.64
		<b>TOTAL</b>	<b>11.16</b>
<b>LIBRARY GIFT</b>	RECORDED BOOKS LLC	AUDIO BOOKS	64.79
	AMAZON	LIBRARY MATERIALS & SUPPLI	876.11
		<b>TOTAL</b>	<b>940.90</b>
<b>CABLE COMMISSION</b>	WAL-MART	SUPPLIES	267.96
		<b>TOTAL</b>	<b>267.96</b>
<b>WATER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	4,714.97
	FERGUSON WATERWORKS# 2516	METERS	1,210.59
	PIP PRINTING	PRINTING	208.39
	POSTMASTER	BULK MAILING WATER BILLS	833.94
	STREFF, ROSE	MILEAGE REIMB	7.59
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	16.20
	ZEE MEDICAL INC.	SAFETY SUPPLIES	181.90
		<b>TOTAL</b>	<b>7,173.58</b>
<b>WATER DIST</b>	ALLIANT ENERGY	ALLIANT ENERGY	47.06
	MOSE LEVY CO INC	TUBE	23.52
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	25.06
	EVANS WELDING LLC	BACKHOE BUCKET WELDING	765.00
	WAL-MART	SUPPLIES	18.97
	ZEE MEDICAL INC.	SAFETY SUPPLIES	135.40
	PRODUCTIVITY PLUS	PLOWBOLT KIT	302.23
	PRODUCTIVITY PLUS	PLATE	229.63
		<b>TOTAL</b>	<b>1,546.87</b>
<b>SEWER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	9,046.11
	ATCO INTERNATIONAL	SUPPLIES	85.00
	HIWAY SERVICE CENTER	PARTS	16.00
	SUPPLY WORKS	OFFICE SUPPLIES	56.39
	TESTAMERICA LABORATORIES INC	TESTING	1,001.70
	TUSING, DELEN	EXAM FEE REIMBURSMENT	30.00
	ZEE MEDICAL INC.	SAFETY SUPPLIES	171.30
		<b>TOTAL</b>	<b>10,406.50</b>
<b>SEWER COLLECTION</b>	ALVIS, KEVIN	SERVICE	64.20
	THOMPSON TRUCK AND TRAILER INC.	PARTS	798.99
	WASHINGTON LUMBER	INSULATION KIT	44.28
		<b>TOTAL</b>	<b>907.47</b>
<b>SEWER CAP PROJ</b>	IOWA PUMP WORKS INC	LEXINGTON LIFT PUMP RENTAL	900.00
		<b>TOTAL</b>	<b>900.00</b>
<b>SANITATION</b>	LUKE WASTE MANAGEMENT	REFUSE AND RECYCLING/BULKY	26,007.50
	WASH CO HUMANE SOCIETY	JANUARY 2016 COLLECTIONS	448.07
		<b>TOTAL</b>	<b>26,455.57</b>

UNEMPLOYMENT SELF INS

IOWA WORKFORCE DEVELOPMENT

UI ACCT#104129-2 UNEMPLOYM

300.00

UI ACCT #104129-2 UNEMPLOY

810.00

UI ACCT#104129-2 UNEMPLOYM

816.00

UI ACCT #104129-2 UNEMPLOY

980.00

**TOTAL**

**2,906.00**

**TOTAL**

**62,407.06**

**CITY OF WASHINGTON, IA  
VISA Card Charges - 2015**

**CLAIMS REPORT 02/02/2016**

**POLICE**  
 DOUBLETREE - MEAL GOODMAN CONFERENCE  
 DOUBLETREE - MEAL GOODMAN CONFERENCE  
 DOUBLETREE - MEAL GOODMAN CONFERENCE  
 AMAZON - BARREL NUT BY TACTICAL INTENT  
 CHEAPER THAN DIRT - DUTY RIFLE PART  
 CARUNLOCKTOOLS.COM - AIR WEDGE(2) AND LOCK KNOB LIFTERS(5)  
 BEST BUY - IPHONE 6 BELT CLIP AND LIFEPROOF CASE

5.28  
 14.84  
 17.78  
 15.54  
 129.80  
 114.60  
 119.98



417.82



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JOB #	ADDRESS	Complainant	Nuisance/Complaint/Concern	Complaint Date	Warning Date	Method of Warning	Clean up deadline	Pics	Action/Results	City Official	Status
1	914 E. 3rd St	city	trash by front steps	6-Jan	6-Jan	hanger	8-Jan	*	Lukes to abate 1-21-16	MH	ABATED
2	1114 E. Washington St.	city	trash by front steps	1-Jan	6-Jan	hanger	8-Jan	*		MH	CLOSED
3	105 S. Marion Ave	city	large amount trash in alley behind business	11-Jan	11-Jan	verbal	13-Jan	*		MH	CLOSED
4	820 S. Marion Ave	city	tv's at curb	14-Jan	14-Jan	hanger			will be removed 1-21-16	MH	CLOSED
5	110 E. Monroe St.	city	trash bags by porch	14-Jan	14-Jan	hanger				MH	CLOSED
6	703 S. 3rd Ave.	city	trash bags in carport pumpkins on steps	14-Jan	14-Jan	48 hr hanger	16-Jan	*		MH	CLOSED
7	402 E. Jefferson St.	city	stove at curb	14-Jan	14-Jan	hanger				MH	open
8	427 S. 9th Ave	city	trash bags by garage	14-Jan	14-Jan	48 hr hanger		*		MH	CLOSED
9	714 N 4th Ave	city	burning trash in rear yard	19-Jan	19-Jan	hanger				MH	CLOSED
10	202 E Main St	city	trash bags on patio	19-Jan	19-Jan	hanger				MH	CLOSED
11	518 S Ave B	city	trash bags N side of house	19-Jan	19-Jan	hanger				MH	CLOSED
12	603 S Ave B	city	trash bags by rear door	19-Jan	19-Jan	hanger				MH	CLOSED
13	102 N 7th St	city	trash bags by rear door	20-Jan	20-Jan	hanger				MH	CLOSED
14	632 E Main St	city	3 tv's by curb	20-Jan	20-Jan	phone call			owner will remove by 1-22-16	MH	CLOSED
15	308 W Jefferson St	city	trash bags on porch can at curb expired sticker	20-Jan	20-Jan	hanger				MH	CLOSED
16	613 N 5th Ave	city	trash bags by porch	20-Jan	20-Jan	hanger				MH	CLOSED
17	305 1/2 E Madison St	city	trash bag in yard	21-Jan	21-Jan	hanger				MH	CLOSED
18	420 E Jefferson St	city	2 tires at curb	21-Jan	21-Jan	27				MH	CLOSED
19	903 E. 3rd St.	city	more trash at front porch again	25-Jan	25-Jan	letter	1-Feb	*		MH	open
20	521 N. Marion Ave.	city	3 tv's by curb	26-Jan	26-Jan	hanger				MH	open
21	1103 E 3rd St	city	tv at curb	27-Jan	27-Jan	hanger				MH	open
22	709 N Marion Ave	city	2 tv at curb	27-Jan	27-Jan	hanger				MH	CLOSED
23	709 N Marion Ave	city	trash at curb	27-Jan	27-Jan	hanger				MH	CLOSED
24	632 E Jefferson St	city	dishwasher fridge by garage	28-Jan	28-Jan	hanger				MH	open
25	632 E Jefferson St	city	trash bags at NW corner of house	28-Jan	28-Jan	48 hr hanger				MH	open
26	603 N. 5th St	city	trash bags 2 picnic table, truck bottles all around	28-Jan	28-Jan	48 hr hanger				MH	open

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 29, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Various Possible Code Changes

We have a number of code changes that have been identified as needed by Merle or through our nuisance review committee processes. These changes are generally clarifications or of a relatively minor nature. However, we would like the Council to discuss and review these possible changes prior to drafting them into ordinance format for adoption and having formal consideration.

The changes suggested include the following:

- 1) Grass & Weeds (Chapter 52): Include volunteer trees as a nuisance. These are a common problem with nuisance properties.
- 2) Solid Waste (Chapter 105): Add definitions to better define and regulate dumpsters and portable storage units. Again, these are a very common nuisance issue.
- 3) Sidewalks (Chapter 136): Add language per Kevin to better shield the City from liability in sidewalk slip/fall cases based on recent court decisions.
- 4) Nuisance Abatement (Chapter 50): Correct code reference, since the previous Chapter 50.05 was changed in a previous code revision.
- 5) Building Numbering (Chapter 150): Change references from "City Engineer" to "Zoning Administrator", and increase building numbering size from 2 ½ inches to a more standard 4 inches.
- 6) Trees (Chapter 151): Add mulberry trees to the list of prohibited tree plantings.

Merle will be present at Tuesday's meeting to discuss and answer any questions.

## CHAPTER 52

### GRASS AND WEEDS

52.01 Weeds and Grass Control

52.05 Notice to Abate – Contents (repealed)

52.02 Nuisance Violation

52.06 Failure to Comply (repealed)

52.03 Notice to Abate

52.07 Administrative Fee for Abatement (repealed)

52.04 Notice to Abate Nuisance (repealed)

52.08 Collection of Abatement Costs (repealed)

**52.01 WEEDS AND GRASS CONTROL.** The maximum height of grass and/or weeds (such as jimson, burdock, ragweed, thistle, cocklebur or other plants of like kind) shall be eight (8) inches in developed residential, commercial and industrial zoned districts, twelve (12) inches in unplatted districts other than agricultural districts. The provisions of this chapter apply to all noxious weeds (as defined by the State of Iowa Department of Agriculture) and all grass, weeds, non-ornamental brush, vines, [volunteer trees, as defined in Chapter 151.12](#) and other dense and rank growth upon public or private property. The property owner and occupant are jointly and severally responsible for mowing the abutting space between the lot line and the curb line or edge of the traveled portion of the street right-of-way and one-half of any alley abutting the property. ~~A lot may be exempted from the foregoing provision on the following conditions:~~

**52.02 NUISANCE VIOLATION.** A weed and grass control nuisance violation is created when:

1. All grass, weeds, non-ornamental brush, vines, [volunteer trees as defined in Chapter 151.12](#), or other rank growth in excess of eight (8) inches exists on public or private property to the centerline of streets and alleys.
2. All grass, weeds, non-ornamental brush, vines or other rank growth in excess of twelve (12) inches exists on property that is platted as a lawful subdivision and/or is part of a planned development that has received approval from the City.
3. All grass, weeds, non-ornamental brush, vines or other rank growth in excess of eighteen (18) inches exists within twenty (20) feet of the exterior perimeter of property that is zoned for agricultural purposes and is used for the raising of crops, livestock, or other use as allowed by this Code of Ordinances.

**52.03 NOTICE TO ABATE.** Upon discovery of any violations of this Chapter, the City may within forty-eight (48) hours initiate abatement procedures as outlined in Chapter 50 of this Code of Ordinances.

(Ord. 1011 - 2013 Supp.)

## Chapter 105 - Solid Waste

### 105.02 Definitions

17. "Solid waste" means garbage, refuse, rubbish, and other similar discarded solid or semisolid materials, including but not limited to such materials resulting from industrial, commercial, agricultural, and domestic activities. Solid waste may include vehicles, as defined by subsection one of section 321.1 of the code of Iowa.

(Code of Iowa, section. 455 B.301)

18. "Container" means a dumpster, portable storage unit, roll-on/roll-off box, compactor, refuse bin, heavy duty waterproof plastic bag, garbage can, molded polyethylene barrel, roll cart, or other receptacle used to store commercial/residential waste.

19. "Dumpster" means a container designed to receive, transport and dump solid waste.

20. "Portable Storage unit" means a container designed or used for the storage of personal property on a temporary basis, not to exceed 30 days which is set on the ground and is without wheels..

### 105.12

2. Storage of Containers. Residential solid waste containers and Portable Storage Containers shall be stored upon the residential premises. Commercial solid waste containers shall be stored on private property, unless the container owner has been granted written permission from the City to use public property for such purposes. The storage site shall be well drained: fully accessible to collection equipment, public health personnel and fire inspection personnel. All owners of residential and commercial premises shall be responsible for proper storage of all garbage, yard, and solid waste to prevent materials from leaving the premises except at collection.

a. Dumpsters/containers next to roadway shall be provided with two pieces of reflective red and white tape two inches (2") in width and eighteen inches (18") in length (as a minimum) to be located at the top corners front and rear of the dumpster/container.

b. Dumpsters/containers placed on private property or the City's right-of-way shall bear the name and phone number of the owner of the dumpster/container. This identification shall be permanently affixed to two sides of the dumpster with letters no less than two inches (2") in height, in a color directly contrasting that of the dumpster.

## Chapter 136 Sidewalks

**136.04 RESPONSIBILITY FOR MAINTENANCE.** It is the responsibility of the abutting property owners to maintain in a safe and hazard-free condition any sidewalk outside the lot and property lines and inside the curb lines or traveled portion of the public street. "The abutting property owner may be liable for damages caused by failure to maintain the sidewalk"

*(Code of Iowa, Sec. 364.12 [2c])*



## Chapter 50.02 - Nuisance Abatement Procedure

10. Weeds, Brush. Dense growth of all weeds, vines, brush or other vegetation in the City so as to constitute a health, safety or fire hazard. (~~see also chapter 50.05~~) Chapter 50.05 has been repealed. (see also chapter 52.02)

(Code of Iowa, 657.2[12])

## Chapter 150 - Building Numbering

**150.02 OWNER REQUIREMENTS.** Every owner shall comply with the following numbering requirements:

1. Obtain Building Number. The owner shall obtain the assigned number to the principal building from the ~~City Engineer~~ Zoning Administrator.

(Code of Iowa, Sec. 364.12[3d])

2. Display Building Number. The owner shall place or cause to be installed and maintained on the principal building the assigned number in a conspicuous place to the street in figures not less than ~~two and one-half (2½)~~ four (4) inches in height and of a contrasting color with their background.

(Code of Iowa, Sec. 364.12[3d])

**150.03 BUILDING NUMBERING MAP.** The ~~City Engineer~~ Zoning Administrator shall be responsible for preparing and maintaining a building numbering map.

## Chapter 151 - Trees

**151.11 CLASS D TREES.** For the purpose of this chapter, large or messy trees and those which restrict visibility may not be planted on terraces and, including by example the following types of trees, shall be deemed to be in the Class D category.

American Elm	Mulberry
Siberian Elm	Osage Orange (Hedge Apple)
Chinese Elm	Pin Oak
Catalpa	Russian Olive
European Mountain Ash	Black Locust
Fruit or nut-bearing trees	Silver Maple
Honeylocust (thorny)	Lombardy Poplar
Weeping European Birch	White Poplar
All evergreens (firs, spruces, conifers)	Willows

Trees in the Class D category may be planted on private property but shall not be planted upon or within a street right-of-way or easement area.

**151.12 PROHIBITED TREES.** The following nuisance types of trees shall not be planted upon public or private property, and are subject to removal at the property owner's expense as determined by the Forestry Commission:

Ailanthus (Tree of Heaven)	Cottonwood	Mulberry
Cotton-bearing Poplar	Box elder	

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

January 28, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson".

Re: No Parking on Sitler Drive

Now that the widened Sitler Drive is now open, we have a problem that never previously existed- people wanting to park along it. It is my thought that we need to restrict parking along the boulevard portion, at a minimum. I haven't seen this be an issue yet, but it could easily happen, especially while the auditorium is still under construction. We also may want to consider whether the remainder should only have parking allowed on one side.

I look forward to discussion at the meeting.



DATE: \_\_\_\_\_

REVISIONS		SCALE		AS NOTED		VERIFY SCALE	
NO.	DATE	BY	REASON	SCALE	DATE	BY	REASON

DATE	17 APRIL 2015
ISSUED FOR	REVIEW
CHECKED	LIB
APPROVED	LIB
DRAWN	JMG

<p><b>VEENSTRA &amp; KIMM, INC.</b></p> <p>860 22nd Avenue • Suite 4 • Covington, Iowa 52241-1563          315-466-1000 • 315-466-1000(FAX) • 666-241-4001(VATS)</p>	<p><b>SITTLER DRIVE WIDENING</b>  <b>CITY OF WASHINGTON</b></p>	<p>DWG. NO.  <b>1 of 1</b></p>
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*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



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## **Memorandum**

January 29, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Sale of 1307 North 2<sup>nd</sup> Avenue

As was alluded to at the last meeting, we are overdue in selling off the lot at 1307 North 2<sup>nd</sup>, which was the site of a nuisance house purchased and burned by the City. I had held off on this lot because I thought I had a buyer willing to purchase the lot for a very favorable price for construction of a home for low and moderate income (LMI) individuals. That has never come to pass, and it is definitely time just to bid out the lot and get a home constructed.

The bid guidelines attached generally follow the previously adopted Neighborhood Stabilization Program, adopted by the City Council in 2013. The major difference is that we are not strictly requiring an LMI buyer or occupant. I did build in a rebate of a portion of the lot price if the home does go to an LMI buyer. Also, I added some additional guidelines, such as having an attached garage, paved driveway, etc., to ensure that we get a quality home constructed on the lot. The minimum lot purchase price is \$5,000, which should be an attractive price for buyers, but provide enough money to repay us fully for all of our related costs, including demolition of the previous house.

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
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**Public Bid Announcement**  
**Sale of Residential Building Lot by the City of Washington**

The City of Washington, Iowa, will open public bids on the 25<sup>th</sup> day of February, 2016, at 9 o'clock A.M. in the City Administrator's office, City Hall, 215 East Washington Street, Washington, Iowa, for the following described real estate located in Washington County, Iowa, to-wit:

- Lot 3, Block 26, Highland Park Addition, Washington, Washington County, Iowa (local address 1307 North 2<sup>nd</sup> Avenue), exact legal description to be obtained from the abstract of title.

Bid packets containing information regarding the lot and conditions of the sale are available at City Hall, located at 215 East Washington Street. Anyone submitting a bid for the above-listed property must agree in writing to meet the conditions set by the City of Washington concerning the uses of the lot.

Sealed bids are due on or before 9 o'clock A.M. on the 25<sup>th</sup> day of February, 2016, in the office of the City Administrator, City Hall, 215 East Washington Street, Washington, Iowa. Minimum bid shall be \$5,000. Bids will be opened immediately following the deadline.

The Washington City Council will hold a public hearing and act on bids for the above-described real estate on Tuesday, March 1, 2016 at 6 o'clock P.M. at the Former Public Library, 120 East Main Street. At that time, the City Council may accept the bids and award the sale to the bidder whose application is the most advantageous to the citizens of the City. The City Council may reject any and all bids in its sole discretion. The City may waive any discrepancies or technicalities associated with said bid.

Published by order of the City Council of Washington, Iowa  
Illa Earnest, City Clerk

### **Sale of Lot & Construction of Homes**

The lot being sold is available due to an enforcement action or voluntary relinquishment of the property to the City of Washington. The City has cleared the property and removed all known construction debris. Water and sewer services have been temporarily discontinued, but the City makes no warranty as to the viability of the existing lines, and disconnection of the existing sewer from the main, if needed, is the sole responsibility of the buyer.

The property is being sold "AS IS," so the bidder should make itself familiar with the lot prior to making a bid on the property.

The lot will be conveyed to the successful purchaser by warranty deed with right of reversion and the City of Washington will furnish an abstract. Closing shall take place within 60 days of award of the lot to the chosen bidder and entire bid price will be due and payable at the closing.

Lots are being sold with the sole purpose of encouraging new home construction in infill areas. Lots will not be sold to increase an adjoining landowner's lot size. A new home must be built or moved on the lot and made suitable for occupancy within 18 months. Extensions to this time limitation may only be granted by specific permission of the City Council. Homes built must be of stick-built or modular residential construction, and meet the following requirements:

- 1) Homes will have a minimum of 1,000 square feet finished living space. In the case of a duplex, the minimum will be 900 square feet per unit finished living space.
- 2) All homes must have an attached garage.
- 3) Driveway must be continuously paved from garage to street. If street is without curb & gutter, driveway must be continuously paved from garage to property line.
- 4) Existing trees should be maintained to the extent possible, or replaced on a 1:1 basis if removal is required, except as approved in writing. In all cases, the finished property should contain at least two trees.
- 5) If a public sidewalk exists along the property, it must be brought up to code.
- 6) Homes constructed must conform to all building and zoning codes.

The minimum sale price for lots is \$5,000. In the case of a lot buyer able to meet low and moderate (LMI) income requirements, the City will rebate ½ of the lot cost upon completion of the home, up to a maximum rebate of \$5,000.

The City has 3-year tax abatement available on new construction.

**Bid for City-Owned Property**

Location: 1307 North 2<sup>nd</sup> Avenue

Description: 66 x 132 lot; Lot 3, Block 26 Highland Park Addition

Minimum bid for this property is \$5,000.

Describe the intended use for the property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My bid: \_\_\_\_\_

\_\_\_\_ I acknowledge and agree to all of the requirements detailed in the Public Bid Announcement, and specifically acknowledge and agree to the requirement to build on the property and make a home suitable for occupancy within 18 months.

\_\_\_\_ I acknowledge and agree to fully comply with the requirements of the Washington Code of Ordinances as it may relate to this project.

\_\_\_\_ I acknowledge and agree that the City of Washington has the right to reject any and all bids.

**Bidder Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please seal your bid in an envelope and submit to Washington City Hall at 215 East Washington Street by February 25 at 9 AM.



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION RATIFYING SETTLEMENTS WITH  
TEAMSTERS UNION FOR FY17-19 CONTRACTS**

WHEREAS, the City's current labor agreements with its two bargaining units, Police and Public Works, expire on June 30, 2016; and

WHEREAS, a management negotiating team has been engaged in negotiations with the union in relation to the contracts for both bargaining units; and

WHEREAS, following negotiations, tentative settlements to both contracts have been reached that must in turn be ratified by the City Council:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The tentative settlements as described in Exhibit A and Exhibit B attached to this resolution are hereby ratified.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 2<sup>nd</sup> day of February, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
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**Police Union Settlement- January 29, 2016**  
**Summary of Changes**

Provisions:

- Employees will pay 3% of single health insurance premium starting in FY18 (family premium share will remain same as current).
- Changes will be made to allow opening of the contract due to any health insurance changes due to the Affordable Care Act (ACA).
- Union will convene and City will cooperate with labor/management committee review of Section 11.2 of the contract regarding calculation of overtime hours.
- Wages as follows:

**CITY OF WASHINGTON**  
**POLICE OFFICER SALARY STEPS (Preliminary Estimate)**  
Step Increases Performance Based (Yrs 1-5); Automatic@ Yrs 6,8,10

	1	2	3	4	5	6
<b>FY16 Wages</b>	\$ 41,272.23	\$ 44,328.88	\$ 47,385.54	\$ 50,442.20	\$ 53,499.98	\$ 56,557.76

FY17- FY19 Contract	
---------------------------	--

(Effective 7/01/16)

	Step	1	2	3	4	5	6
<b>Settlement</b>	2.75%	\$ 42,407.22	\$ 45,547.92	\$ 48,688.64	\$ 51,829.36	\$ 54,971.23	\$ 58,113.10

(Effective 7/01/17)

	Step	1	2	3	4	5	6
<b>Settlement</b>	3.00%	\$ 43,679.43	\$ 46,914.36	\$ 50,149.30	\$ 53,384.24	\$ 56,620.37	\$ 59,856.49

(Effective 7/01/18)

	Step	1	2	3	4	5	6
<b>Settlement</b>	3.00%	\$ 44,989.82	\$ 48,321.79	\$ 51,653.78	\$ 54,985.77	\$ 58,318.98	\$ 61,652.19

Brent Hinson, City Administrator  
 Sandra Johnson, Mayor  
 Illa Earnest, City Clerk  
 Kevin Olson, City Attorney



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 215 East Washington Street  
 Washington, Iowa 52353  
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 (319) 653-5273 Fax

**Public Works Union Settlement- January 29, 2016**  
**Summary of Changes**

Provisions:

- Employees will pay 3% of single health insurance premium starting in FY18 (family premium share will remain same as current).
- Changes will be made to allow opening of the contract due to any health insurance changes due to the Affordable Care Act (ACA).
- Changes will be made to update contract references to “City Administrator” rather than “Mayor”.
- Wages as follows:

<b><u>FY16 Actuals</u></b>	1	2	3	4
Op #1	\$32,959.63	\$33,947.28	\$34,966.85	\$36,015.86
Op #2	\$38,197.05	\$39,341.80	\$40,523.28	\$41,738.97
Op #3	\$43,434.50	\$44,737.53	\$46,079.67	\$47,462.08
Op #4	\$49,389.04	\$50,870.71	\$52,396.83	\$53,968.74
VM#2	\$43,434.50	\$44,737.53	\$46,079.67	\$47,462.08
VM#3	\$49,389.04	\$50,870.71	\$52,396.83	\$53,968.74

**Projected Salary Schedule FY16/17 (7-1-16)**

Op#1	2.75%	\$33,866.02	\$34,880.83	\$35,928.44	\$37,006.30
Op#2		\$39,247.47	\$40,423.70	\$41,637.67	\$42,886.79
Op#3		\$44,628.95	\$45,967.81	\$47,346.86	\$48,767.29
Op#4		\$50,747.24	\$52,269.65	\$53,837.74	\$55,452.88
VM#2		\$44,628.95	\$45,967.81	\$47,346.86	\$48,767.29
VM#3		\$50,747.24	\$52,269.65	\$53,837.74	\$55,452.88

**Projected Salary Schedule FY17/18 (7-1-17)**

Op#1	3.00%	\$34,882.00	\$35,927.26	\$37,006.29	\$38,116.49
Op#2		\$40,424.89	\$41,636.41	\$42,886.80	\$44,173.40
Op#3		\$45,967.82	\$47,346.85	\$48,767.27	\$50,230.31
Op#4		\$52,269.66	\$53,837.74	\$55,452.88	\$57,116.47
VM#2		\$45,967.82	\$47,346.85	\$48,767.27	\$50,230.31
VM#3		\$52,269.66	\$53,837.74	\$55,452.88	\$57,116.47

**EXHIBIT B**

Public Works  
Projected Salary Schedule FY18/19 (7-1-18)

Op#1	3.00%	\$35,928.46	\$37,005.07	\$38,116.48	\$39,259.98
Op#2		\$41,637.64	\$42,885.50	\$44,173.40	\$45,498.60
Op#3		\$47,346.85	\$48,767.25	\$50,230.28	\$51,737.21
Op#4		\$53,837.75	\$55,452.88	\$57,116.46	\$58,829.96
VM#2		\$47,346.85	\$48,767.25	\$50,230.28	\$51,737.21
VM#3		\$53,837.75	\$55,452.88	\$57,116.46	\$58,829.96

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING LEVY,  
ASSESSMENT, AND COLLECTION OF COSTS TO  
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of Joseph P. and Stacey L. Burke located at 614 N. Marion Ave. for the amount of \$115.00. Legal description ( 07 05 DENNYS ADD S3/4) Parcel Number (11-17-176-003).

The property of Thomas E. Knerr located at 807 S. 2<sup>nd</sup> Ave. for the amount of \$105.00 Legal Description (02 04 WILSONS ADD). Parcel Number (11-20-135-006).

The property of Laura R. Rangel located at 813 S. 2<sup>nd</sup> Ave. for the amount of 105.00 Legal description (03 04 WILSONS ADD) Parcel number (11-20-135 007)

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 2nd day of February, 2016

\_\_\_\_\_  
Sandra Johnson, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk