



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE COUNCIL CHAMBERS
AT 120 E MAIN STREET
AT 6:00 P.M., TUESDAY, JULY 19, 2016

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 19, 2016 to be approved as proposed or amended.

Consent:

1. Council Minutes 07-05-2016
2. IMWCA, Workers Comp Premium, Deposit 2, \$9,673.00
3. Main Street Washington, Annual Pledge, \$20,000.00
4. Coldspring, New Columbariums in Elm Grove Cemetery, \$11,522.94
5. Washington Chamber of Commerce, 2016 Annual Contribution to Chamber Tourism, \$20,000.00
6. WEDG, Annual Pledge, \$21,000.00
7. YMCA of Washington County, 2016 Aquatic Center Management Fee, \$8,500.00
8. A & R Land Services, ROW Services for HWY 1 Water Main Project, \$1,678.80
9. Fox Engineering, Well #7 Pump Replacement & Electrical Modifications, \$8,789.60
10. Fox Engineering, Water Treatment Plant Improvements, \$29,085.80
11. Fox Engineering, Elevated Water Storage Tank, \$1,920.50
12. Fox Engineering, W. 5th Street Parallel Water Main, \$1,198.00
13. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$2,095.00
14. Iowa Codification, Inc., Codification Services, \$3,800.00
15. Caldwell Tanks, Elevated Water Storage Tank, \$76,584.92
16. MMS Consultants, 2016 Street Improvements, \$10,620.00
17. Iowa Communities Assurance Pool, 2016-2017 Renewal Commitment, \$141,363.50
18. Moore's BP Amoco, 1061 W. Madison Street, Class C Beer Permit (BC), Sunday Sales, **(renewal)**
19. Halcyon House, 1015 S. Iowa Ave, Class C Liquor License (LC) (Commercial), Sunday Sales **(new)**
20. Corner Stop, 100 East Madison Street, Class C Beer Permit (BC); Class B Native Wine Permit; Sunday Sales. **(renewal)**
21. St. James Church of Washington, Iowa, 606 W. 3rd Street, Class B Beer (BB) (includes wine coolers), Outdoor Service, Sunday Sales, **(new)**
22. Department Reports.

Consent - Other:

Claims and Financial Reports:

Claims as Presented.

SPECIAL PRESENTATION

Nuisance Abatement Update.

Discussion and Consideration of September 17 - 5K Pump N' Run and Washington Power Lifting Competition Requests – YMCA of Washington County (Teri Hartzler)

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

NEW BUSINESS

Discussion and Consideration of Purchase of Compact Utility Tractor (M/C Dept.)

Discussion and Consideration of Change Order #3 – Industrial Park Rise Improvements.

Discussion and Consideration of 28E Recycling Center RFP.

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Discussion and Consideration of Resolution Award of Contract – Sitler Drive and S. Ave. H 2016 Paving Project.

Discussion and Consideration of Resolution Approving a Development Agreement with ACH Foam.
(Tabled 07-05-2016)

Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer.

DEPARTMENTAL REPORT

Police Department
City Administrator
City Attorney

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Brendan DeLong
Kerry Janecek
Jaron Rosien
Kathryn Salazar
Millie Youngquist
Russ Zieglowsky

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 07-05-2016

The Council of the City of Washington, Iowa, met in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, July 5, 2016. Mayor Johnson in the chair. On roll call present: DeLong, Rosien, Salazar, Youngquist, Zieglowsky. Absent: Janecek .

Motion by Youngquist seconded by Salazar, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 5, 2016 be approved as proposed. Motion carried.

Consent:

1. Council Minutes 06-21-2016
2. Council Minutes 06-28-2016
3. Washington County Emergency Management, FY16-17 Assessment, \$12,715.50
4. Washington State Bank, Principal and Interest, \$15,090.39
5. Veenstra & Kimm, Industrial Park Rise Improvements-General Services, \$3,977.05
6. Veenstra & Kimm, Sitler Drive Widening Project, General Services, \$41.60
7. Mi Pueblo Real, 1021 W. Madison Street, Class C Liquor License, Sunday Sales
(renewal)
8. Department Reports.

Consent - Other:

1. DeLong Construction, Sitler Drive Widening Project, \$16,081.44

Motion by Rosien, seconded by Salazar, to approve the consent agenda. Motion carried.

Motion by Rosien, seconded by Salazar, to approve the consent agenda – other. Motion carried. DeLong abstained with conflict.

Motion by Salazar, seconded by Rosien, to approve payment of the claims as presented. Motion carried.

Bids received for WWTP Utility Cart (golf cart w/roll bar):

Yotty's Golf Cars	Kalona	\$4,899.00
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Motion by Rosien, seconded by Salazar, to approve the purchase of the Utility Cart from Yotty's for \$4,899.00. Motion carried.

Bids received for M/C Power Washer:

Helmuth Repair	Kalona	\$4,994.10
Ace & More/Grainger	Washington	\$6,289.00
Hotsy	Hiawatha	\$8,680.00

Motion by Rosien, seconded by Youngquist, to approve purchase of the power washer from Helmuth Repair in the amount of \$4,994.10. Motion carried.

Mayor Johnson announced that now is the time for the public hearing on the Development Agreement with ACH Foam.

Tom Vittetoe came before council to ask if the ACH plant was moving. He was told that the development agreement dealt with storm water management.

Motion by Rosien, seconded by Salazar, to close the public hearing. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Youngquist, Zieglofsky. Nays: none. Absent: Janecek. Motion carried.

City Attorney Olson told the council that the agreement needs to be amended and he asked that consideration be tabled until the August 1, 2016 meeting.

Motion by Salazar, seconded by Rosien, to table Discussion and Consideration of Resolution Approving a Development Agreement with ACH Foam. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Youngquist, Zieglofsky. Nays: none. Absent: Janecek. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve the Resolution Fixing a Date (Monday, August 1, 2016) for a Public Hearing on a Proposal-\$6,400,000 Conduit Revenue Bonds Issuance for the United Presbyterian Home. (revised amount). Roll call on motion: Ayes: DeLong, Rosien, Salazar, Youngquist, Zieglofsky. Nays: none. Absent: Janecek. Motion carried. **(Resolution No. 2016-065)**

Tom Vittetoe and Marc Peck representing adjoining business and property owners to 628 E. Third Street voiced concerns that due to the nature of their businesses people in the proposed apartments might complain about traffic, noise and dust. They were told that the project has several issues to be resolved before the apartments would be in place and they and other neighbors would have opportunities to voice their concerns.

Motion by Zieglofsky, seconded by Salazar, to approve the Resolution Supporting a Brownfield/Grayfield Application for Redevelopment of the Property at 628 E. Third Street. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Youngquist, Zieglofsky. Nays: none. Absent: Janecek. Motion carried. **(Resolution No. 2016-066)**

Motion by Rosien, seconded by Salazar, to approve the Resolution Supporting a Brownfield/Grayfield Application for Redevelopment of the Property at 306 N. Marion Avenue. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Youngquist, Zieglofsky. Nays: none. Absent: Janecek. Motion carried. **(Resolution No. 2016-067)**

Motion by Youngquist, seconded by DeLong, to approve the Resolution Setting a Fund Balance Policy for the General Fund. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Youngquist, Zieglofsky. Nays: none. Absent: Janecek. Motion carried. **(Resolution No. 2016-068)**

Motion by Rosien, seconded by Youngquist, to approve the Resolution Authorizing Assessment and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Rosien, Salazar, Youngquist, Zieglofsky. Nays: none. Absent: Janecek. Motion carried. **(Resolution No. 2016-069)**

Motion by DeLong, seconded by Youngquist, that the Regular Session held at 6:00 P.M., Tuesday, July 5, 2016 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

INVOICE

INV61842

IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
500 SW 7TH STREET, SUITE 101
DES MOINES, IA 50309-4506
PHONE: 800-257-2708

DATE

7/1/2016

PAGE:

1

Mbr No: 0706
Member Name: Washington, City of

Washington, City of
215 E Washington

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL1	Installment 2 of 8 - Work Comp Prem 16-17			9,673.00	\$9,673.00

This invoice is due on August 1, 2016.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal \$9,673.00
Bond Credit \$0.00
Misc \$0.00
Total \$9,673.00

08/07/16 07:03



205 W Main St
Washington, IA 52353

Invoice

Invoice #: 1582
Invoice Date: 7/1/2016

Bill To:

City of Washington
215 E Washington St
PO Box 516
Washington, IA 52353

Description	Rate	Qty	Amount
Main Street Washington Annual Pledge	20,000.00		20,000.00
<p><i>Thank you for your continued support of Main Street.</i> <i>- Sarah</i></p>			
<p>For tax deduction purposes, make checks payable to Main Street Washington Inc. Thank you!</p>			

Thank you for your support!

Total	\$20,000.00
Payments/Credits	\$0.00
Balance Due	\$20,000.00



Invoice

Bill To:
 ELM GROVE CEMETERY/CITY OF WASHINGTON
 1101 SOUTH AVE E
 PO BOX 516
 WASHINGTON, IA 52353

Account #: 202726
Invoice #: 976093
Invoice Date: 6/30/2016
Due Date: 6/30/2016
Payment Terms: PBS
 Payment before shipment

Job # : 1003287
Job Name : TWO - 80 NICHE COLUMBARIUMS
Job Location : WASHINGTON, IA
Customer Ref :

Contract Billing Item Description: ORIGINAL CONTRACT			
Contract Billing Item Amount: \$ 23,395.06			
Total Complete \$ 11,522.94	Less Prior Billed \$ 0.00	Amount Billed Now:	\$ 11,522.94
Tax Information: Code, Name, City, State, Zip, Country and County EXEMPT ELM GROVE CEMETERY/CITY OF WASHINGTON WASHINGTON, IA 52353 US WASHINGTON		Tax Billed Now:	\$ 0.00

Thank you for your business	Amount Billed Now Subtotal:	\$ 11,522.94 USD
	Tax Subtotal:	\$ 0.00 USD
When remitting payment to the below address, please include your Account # and Invoice #.	Invoice Total:	\$ 11,522.94 USD

PLEASE REMIT TO THIS ADDRESS:
 Coldspring
 PO BOX 71037, CHICAGO, IL 60694-1037

Note: To deduct the sales tax, an exemption certificate or resale certificate must be included with payment.

WASHINGTON CHAMBER OF COMMERCE
205 W. Main Street
Washington, IA
52353



"One of THE BEST Small Towns in America"

City of Washington
215 E Washington St
PO Box 516
Washington, IA 52353

Phone (319) 653-3272

E-mail: michelle@washingtioniowa.org

INVOICE

Invoice Date: 7/5/2016

Invoice Number: 2015-1922

DESCRIPTION	PRICE EACH	QUANTITY	AMOUNT
2016 Annual city contribution to Chamber tourism	20,000.00		20,000.00

Please mark your billing preference

www.chamber.washingtioniowa.org

I prefer standard MAIL

Balance Due \$20,000.00

Save a stamp, please E-MAIL invoices!

Send invoices to this email:



Washington Economic Development Group

205 W Main St
Washington, IA 52353



Innovative Business • Creative Culture • Healthy Lifestyle

City of Washington
215 E Washington St
Washington, IA 52353

*Our Mission -- Create and promote an environment for
Economic Development*

INVOICE

Invoice Date: 7/1/2016

Invoice Number: 10462

Federal Tax ID #42-1276049

DESCRIPTION	AMOUNT
2014-2016 Pledge Drive <i>Thank you for your support!</i> <i>Ed Rabe</i>	21,000.00

Thank you for your continued support of the Washington Economic Development Group (WEDG). Contributions or gifts to the WEDG are not tax deductible as charitable contributions for income tax purposes but they may be tax deductible as ordinary and necessary business expenses.

Total: \$21,000.00



YMCA of Washington County

121 East Main Street
Washington, IA 52353
United States
(319) 653-2141

July 11, 2016

INVOICE

AMOUNT DUE as of 7/11/2016
\$8,500.00

City of Washington

Identification: 016015

Enclosed payment amount: \$

TO City of Washington
215 E Washington
Washington, IA 52353
United States

(return this portion with payment)

Account Fees

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
07/11/16	City Contribution - 2016 Washington Steele Aquatic Center Management Fee	07/11/16	\$8,500.00	\$0.00	\$0.00	\$0.00	\$8,500.00
						Total	\$8,500.00
						Amount Adjusted	\$0.00
						Amount Paid	\$0.00
						Amount Scheduled	\$0.00
						Balance	\$8,500.00
						Amount Due	\$8,500.00

A & R Land Services, Inc.

1609 Golden Aspen Drive, Suite 104
Ames, IA 50010
515-337-1197

Invoice No. WASH-HWY1-16-5

INVOICE

Customer

Name City of Washington, Iowa, c/o Brent D. Hinson
Address 215 East Washington Street
City Washington State IA ZIP 52353
Phone 319-653-6584

Date 7/7/2016
Order No. WASH-HWY1-2016

Qty	Description	Unit Price	TOTAL
	MAY - JUNE 2016 (Final for Fee Acq. Parcel)		
20	ROW Services for City of Washington, Iowa Highway 1 Water Main Project	\$65.00	\$1,300.00
670	Mileage for project trips taken.	\$0.540	\$361.80
	Color copies/printing.	\$0.50	
	Black and white copies/printing.	\$0.10	
	Abstractor/Courthouse Fees	\$1.00	
	Postage	\$1.00	
17	Recording Fees	\$1.00	\$17.00
	SubTotal		\$1,678.80
	Shipping & Handling		\$0.00
	Taxes Iowa		
	TOTAL		\$1,678.80

Payment Details

- Cash
 Check
 Credit Card

Name _____
CC # _____
Expires _____

Office Use Only: Customer will be charged 1.5% interest per month for any invoices past due over 30 days.

Agreed expenses include: mileage at current the Federal rate, lodging at GSA's current rate, per diem at GSA's current rate, postage, copies/printing at 10 cents per black & white page and 50 cents per color page, telephone calls, and any other project-related expenses to be billed to client based on actual expense.

Your Expert Right of Way Resource



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 40090
 Date 06/30/2016

Project **342416B Washington Well 7 Pump Replacement & Electrical Modifications**

Professional Services for the Period of 05/29/2016 to 06/25/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design	9,446.00	43.00	0.00	4,061.78	4,061.78
Bidding	1,319.00	78.00	0.00	1,028.82	1,028.82
Total	10,765.00	47.29	0.00	5,090.60	5,090.60

Standard Hourly Rate Phases

Study & Report

Professional Fees

	Billed Amount
Professional Fees	3,699.00
Phase subtotal	3,699.00

Invoice total \$8,789.60

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 40134
Date 06/30/2016

Project **342416A Washington Water Treatment
Plant Improvements**

Professional Services for the Period of 05/29/2016 to 06/25/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	126,460.00	23.00	0.00	29,085.80	29,085.80
Final Design	177,830.00	0.00	0.00	0.00	0.00
Bidding	16,780.00	0.00	0.00	0.00	0.00
Total	321,070.00	9.06	0.00	29,085.80	29,085.80

Invoice total \$29,085.80

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 40091
 Date 06/30/2016

Project **342414A Washington Elevated Water Storage Tank**

Professional Services for the Period of 05/29/2016 to 06/25/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	26,700.00	100.00	26,700.00	26,700.00	0.00
Final Design	32,500.00	100.00	32,500.00	32,500.00	0.00
Bidding & Negotiation	10,400.00	100.00	10,400.00	10,400.00	0.00
Construction Administration	46,300.00	87.00	38,429.00	40,281.00	1,852.00
Construction Staking	2,700.00	100.00	2,700.00	2,700.00	0.00
Total	118,600.00	94.92	110,729.00	112,581.00	1,852.00

Standard Hourly Rate Phases

Tower Paint Inspection Services
 Professional Fees

	Billed Amount
Professional Fees	68.50
Phase subtotal	68.50

Invoice total \$1,920.50

Approved by: _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
Ames, IA 50010
515-233-0000

City of Washington
PO Box 516
Washington, IA 52353
Brent Hinson

Invoice number 40089
Date 06/30/2016

Project **342415A Washington West 5th Street
Parallel Water Main**

Professional Services for the Period of 05/29/2016 to 06/25/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	7,620.00	100.00	7,620.00	7,620.00	0.00
Final Design	13,250.00	100.00	13,250.00	13,250.00	0.00
Bidding & Negotiation	3,430.00	100.00	3,430.00	3,430.00	0.00
Construction Administration	11,980.00	87.00	9,224.60	10,422.60	1,198.00
Construction Staking	3,300.00	100.00	3,300.00	3,300.00	0.00
Total	39,580.00	96.07	36,824.60	38,022.60	1,198.00

Invoice total **\$1,198.00**

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 40170
 Date 06/30/2016

Project **204515A Washington Sanitary Sewer
 Collection System Evaluation**

Professional Services for the Period of 05/29/2016 to 06/25/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection & Kickoff Meeting	5,500.00	94.00	5,170.00	5,170.00	0.00
Southeast Drainage Basin Sanitary Sewer Mapping	12,500.00	95.00	11,875.00	11,875.00	0.00
Southeast Drainage Basin Sanitary Sewer Modeling	12,000.00	41.00	4,200.00	4,920.00	720.00
Southeast Drainage Basin Rehabilitation Report	27,500.00	20.00	4,125.00	5,500.00	1,375.00
Total	57,500.00	47.77	25,370.00	27,465.00	2,095.00

Invoice total **\$2,095.00**

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



Contractor's Application for Payment No. NINE (09)

Application Period:	03/30/2016 TO 06/30/2016	Application Date:	6/30/2016
To (Owner):	City of Washington, Iowa	Via (Engineer):	FOX Engineering Associates, Inc.
Project:	500,000 Gallon Elevated Water Storage Tank	Contractor's Project No.:	E-8351
Contract:	CALDWELL TANKS, INC	Engineer's Project No.:	3424-14A

Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE..... \$ 1,434,800.00
2. Net change by Change Orders..... \$
3. Current Contract Price (Line 1 ± 2)..... \$ 1,434,800.00
4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... \$ 1,237,876.70
5. RETAINAGE:
 - a. 5% X 1,237,876.70 Work Completed..... \$ 61,893.84
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 61,893.84
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 1,175,982.87
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 1,099,397.95
8. AMOUNT DUE THIS APPLICATION..... \$ 576,584.92
9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... \$ 258,817.14

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: *Douglas Jones* Date: 5/27/2016

Payment of: \$ 76,584.92
(Line 8 or other - attach explanation of the other amount)

is recommended by: *R.J. Baker* (Engineer) 7/11/2016 (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)



Iowa Communities Assurance Pool

REVISED

Commitment to Continue Membership

I, City of Washington, do hereby affix my signature to this form and promise to submit the contribution of \$152,138.53 (less attached vouchers if applicable) by 07-20-2016. In order to fulfill this commitment, our check will be received by the Iowa Communities Assurance Pool, at the address on this form, no later than 07-27-2016

	152,138.53
Voucher	- 10,775.03
Net Due	\$ 141,363.50

Printed Name Brent Hinson
Signature [Signature]
Date 7/14/16

Iowa Communities
Assurance Pool
5701 Greendale Road
Johnston, IA 50131

Applicant License Application (BC0027537)

Name of Applicant:	<u>Moore's BP Amoco, Inc.</u>		
Name of Business (DBA):	<u>Moore's BP Amoco, Inc.</u>		
Address of Premises:	<u>1061 West Madison</u>		
City	<u>Washington</u>	County:	<u>Washington</u> Zip: <u>52353</u>
Business	<u>(319) 653-2509</u>		
Mailing	<u>1061 West Madison</u>		
City	<u>Washington</u>	State	<u>IA</u> Zip: <u>52353</u>

Contact Person

Name	<u>George Moore</u>		
Phone:	<u>(319) 653-2509</u>	Email	<u>mooresbp@iowatelecom.net</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 09/11/2016

Expiration Date: 09/10/2017

Privileges:

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>249607</u>	Federal Employer ID	<u>42 1515357</u>

Ownership

George Moore

First Name: George

Last Name: Moore

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 50.00%

U.S. Citizen: Yes

Anita Moore

First Name: Anita

Last Name: Moore

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 50.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>First Western Insurance</u>
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Applicant License Application ()

Name of Applicant:	<u>Wesley Retirement Services, Inc.</u>				
Name of Business (DBA):	<u>Halcyon House</u>				
Address of Premises:	<u>1015 S Iowa Ave</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-7264</u>				
Mailing	<u>1015 S Iowa Ave</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>Christine L. Marshall</u>		
Phone:	<u>(319) 653-8313</u>	Email	<u>cmarshall@wesleylife.org</u>

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 07/22/2016

Expiration Date: 01/01/1900

Privileges:

Class C Liquor License (LC) (Commercial)

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>420680440</u>	Federal Employer ID	<u>420680440</u>

Ownership

Robert Kretzinger

First Name: Robert **Last Name:** Kretzinger
City: Johnston **State:** Iowa **Zip:** 50131
Position: CEO
% of Ownership: 0.00% **U.S. Citizen:** Yes

Frank Tallerico

First Name: Frank **Last Name:** Tallerico
City: Johnston **State:** Iowa **Zip:** 50131
Position: CFO
% of Ownership: 0.00% **U.S. Citizen:** Yes

Kristy VanderWiel

First Name: Kristy **Last Name:** VanderWiel
City: Johnston **State:** Iowa **Zip:** 50131
Position: Vice President of People and Culture
% of Ownership: 0.00% **U.S. Citizen:** Yes

Christine Marshall

First Name: Christine

Last Name: Marshall

City: Washington

State: Iowa

Zip: 52353

Position: Executive Director

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Scottsdale Insurance Company

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

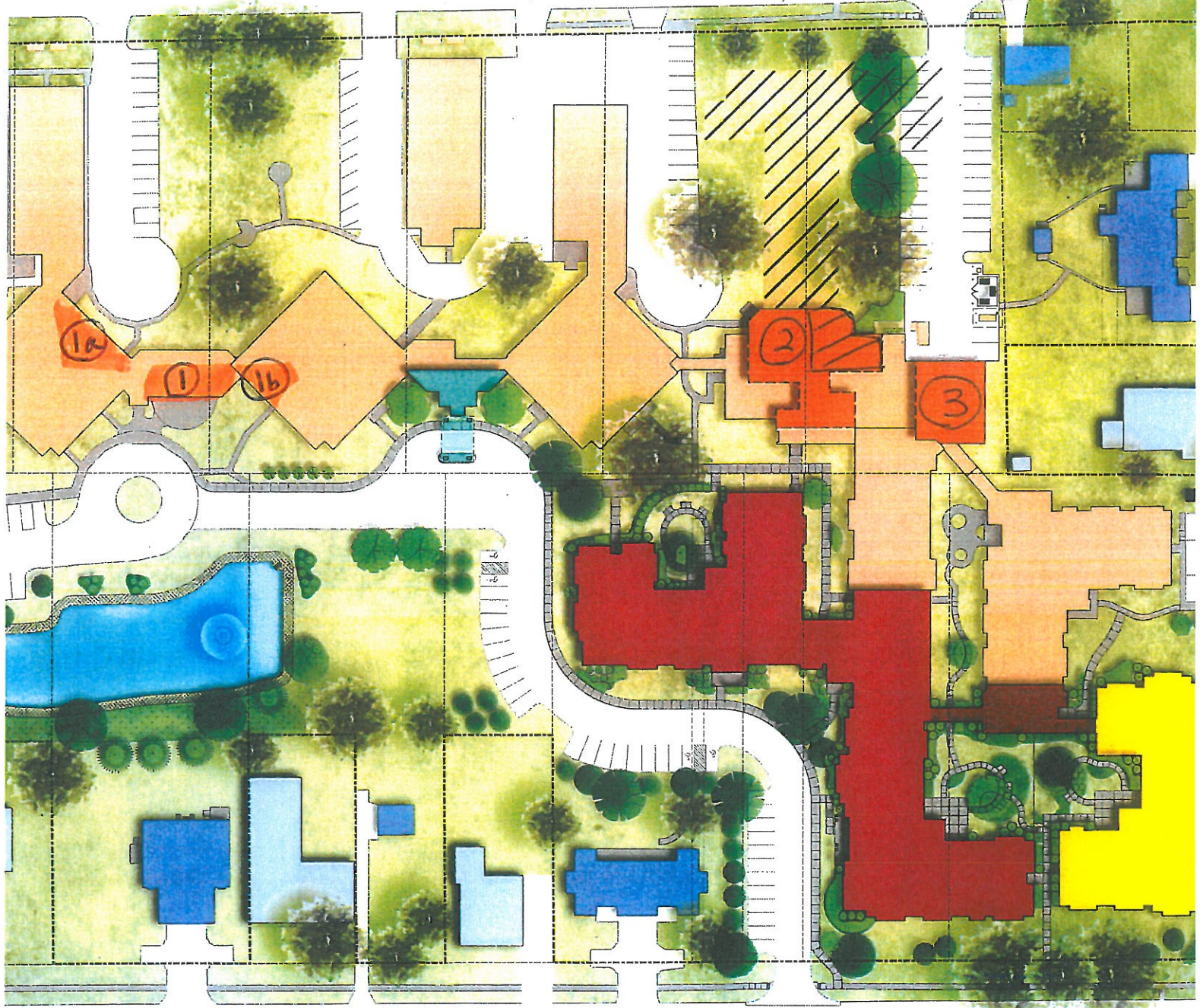
Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:

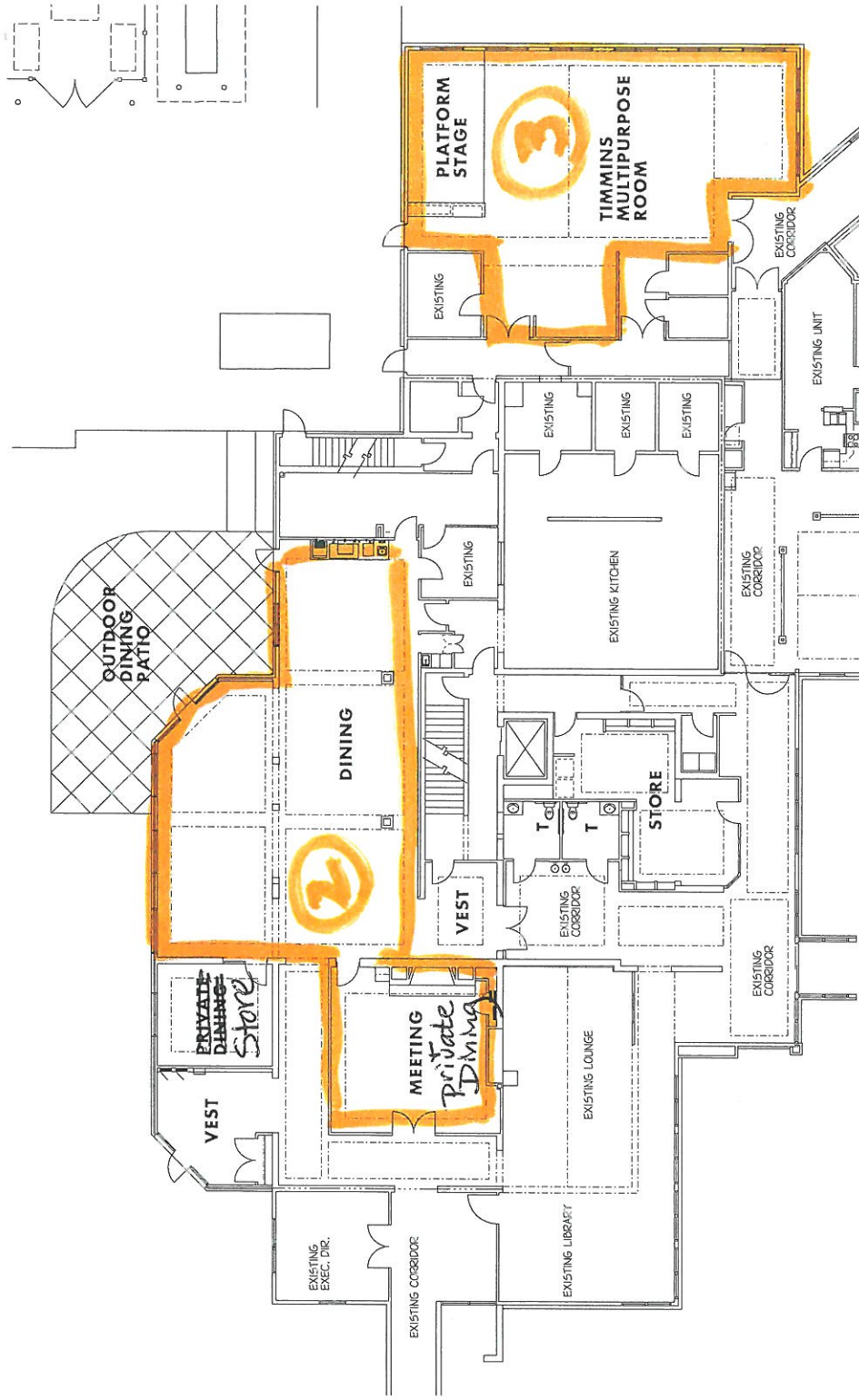
Halcyon House Food Services Areas.

South Avenue B



South Iowa Avenue

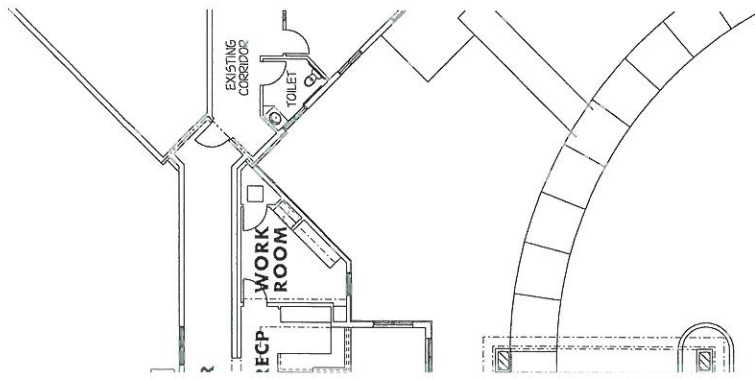
- ① Applewood Bistro -
overflow on occasion to Morrison Center (1a) and
Game Room (1b)
- ② New dining Room
- ③ Timmins all-purpose Room (current dining Room)



COMMONS REMODELING

Halcyon House
NEW ENTRY & COMMONS REMODELING
Washington, Iowa

FEB 2016



LIVING ENTRY

Applicant License Application (BC0029098)

Name of Applicant:	<u>Petroleum Services Company, LLC</u>				
Name of Business (DBA):	<u>Corner Stop</u>				
Address of Premises:	<u>100 East Madison Street</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-6833</u>				
Mailing	<u>PO Box 5716</u>				
City	<u>Coralville</u>	State	<u>IA</u>	Zip:	<u>52241</u>

Contact Person

Name	<u>Scott Gloede</u>		
Phone:	<u>(319) 558-5166</u>	Email	<u>sgloede@pscollc.com</u>

Classification Class C Beer Permit (BC)

Term:12 months

Effective Date: 09/01/2016

Expiration Date: 08/31/2017

Privileges:

Class B Native Wine Permit

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>242590</u>	Federal Employer ID	<u>42-1507170</u>

Ownership

Thomas Scott

First Name: Thomas **Last Name:** Scott
City: Iowa City **State:** Iowa **Zip:** 52245
Position: Owner
% of Ownership: 51.00% **U.S. Citizen:** Yes

Matthew Banning

First Name: Matthew **Last Name:** Banning
City: Center Point **State:** Iowa **Zip:** 52213
Position: Owner
% of Ownership: 24.50% **U.S. Citizen:** Yes

Todd Scott

First Name: Todd **Last Name:** Scott
City: Iowa City **State:** Iowa **Zip:** 52245

Position: Owner

% of Ownership: 24.50%

U . Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application ()

Name of Applicant:	<u>St. James Church of Washington</u>				
Name of Business (DBA):	<u>St. James Church of Washington, Iowa</u>				
Address of Premises:	<u>606. W. 3rd St.</u>				
City	<u>Washington</u>	County:	<u>Washington</u>	Zip:	<u>52353</u>
Business	<u>(319) 653-4933</u>				
Mailing	<u>2504 Quince Avenue</u>				
City	<u>Washington</u>	State	<u>IA</u>	Zip:	<u>52353</u>

Contact Person

Name	<u>Heidi Vittetoe</u>		
Phone:	<u>(319) 653-4933</u>	Email	<u>hvittetoe@jwvpork.com</u>

Classification Class B Beer (BB) (Includes Wine Coolers)

Term:5 days

Effective Date: 09/10/2016

Expiration Date: 01/01/1900

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Outdoor Service

Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>80860</u>	Federal Employer ID	<u>42-0681064</u>

Ownership

Rev. Bernie Weir

First Name: Rev. Bernie

Last Name: Weir

City: Washington

State: Iowa

Zip: 52353

Position: Secretary/Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Scottsdale Insurance Company</u>		
Policy Effective Date:	<u>09/10/2016</u>	Policy Expiration	<u>09/15/2016</u>
Bond Effective	Dram Cancel Date:		
Outdoor Service Effective	Outdoor Service Expiration		
Temp Transfer Effective Date	Temp Transfer Expiration Date:		

Maintenance and Construction Report

6/18/16-7/1/16

STREETS: M/C Personnel cold mixed most of the town and began prepping the seal coat streets for Pelling in early August. Personnel continued painting lines on the square, and No Parking in two areas at the Airport.

WATER DISTRIBUTION: M/C Personnel repaired a water main leak at South Ave B-East Harrison St (5th of the year). Personnel excavated for UECO to install a 12 inch gate valve in the Water Treatment yard for isolation purposes, valve installed was a success with no interruption to the water main. Personnel repaired two water services in the 1600 block of North 3rd Ave, saddles were rotted and replaced, this was one area the leak detector had found evident of a leak. Personnel repaired 2 water boxes 609 West Jefferson St (rod), and 116 West 3rd St (rod and disconnected). Personnel shut down North 4th Ave for a 4 inch gate valve for Stewart School new service. Personnel had 16 water shut offs for nonpayment.

SEWER COLLECTION: M/C Personnel gathered information on the SE Basin for Fox Eng. Personnel flushed numerous fire hydrants to flush sanitary sewers.

STORM SEWER COLLECTION: M/C Personnel televised and jetted storm line on the east side of Central Park. Personnel shaped up a few storm projects by cutting down the intake pipes to correct elevations.

MECHANIC/SHOP: M/C Personnel

OTHER: M/C Personnel picked up yard waste and bags (YTD 6,830). Personnel hauled the mulch from the grindings last month to the Clemons Creek shooting range backstops. 64 tons of cold mix was hauled to M/C storage shed.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Washington Volunteer Fire Department
July 6~~8~~, 2016

April Fires

6 City fires	710.00
0 rural fires	.00
1 Drill	800.00
6 fires and 1drill	1510.00

Meeting opened Chief Wide in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Ron Armstrong made a motion to pay all bills against the department. Seconded by Zach Thomas.

Motion passed

Committees; Social ; snacks after meeting

Golf Tournament Aug. 28

Communication: Donation from Ted Drain of \$100.00 and Gladys Ferguson of \$350.00.

Thank you from Keota memorial for having Ariel and flag there.

Applications: We are still short one member.

New: Fair July 17 mud run, Tractor pull, Moto cross, Demo.

Ragbri will be here July 29.

County meeting will be in Washington July 26.

New truck is in service.

July 9 Rock and Ride need truck to KC hall from 11-3. Tim Wells

July 8 need to fill dunk tank at KC hall. Jerry Guengerich.

July 9 Tractor ride Traffic control 1 to 2. Jase Hammes, Zack Thomas, Craig Rembold, Aaron

Deao, Doug Sanders.

Rescue Meeting

Parker Turner is back from honeymoon.

Phil Morris has a new baby girl.

Andy Miller has a new baby girl.

Discussion of calls: East 3rd. fire Mutual aid from Ainsworth and Kalona.

250th st. fire hot day did rehab

Apartment gas leak. locked meter.

Everyone needs to work on training hours all year.

Everyone needs to get direct deposit.

No other business, roll call taken meeting adjourned.

Secretary

Tom Beauchamp

CITY OF WASHINGTON, IOWA

CLAIMS REPORT FOR JULY 19, 2016

POLICE	ACE-N-MORE	SUPPLIES	4.99	
	ALLIANT ENERGY	SERVICE	237.10	
	ANSON, M.A. & VITTETOE, F.A. DRS.	FOOD AND EXAM	128.00	
	ARAMARK UNIFORM SERV INC.	RUG SERVICE	229.75	
	ARNOLD MOTOR SUPPLY	SUPPLIES	251.22	
	CHARLES CAPPER AUTO CENTER INC	PART	22.70	
	CLERK OF COURT	3 CIVIL INFRACTIONS	255.00	
	COBB OIL CO, INC.	FUEL	3,036.05	
	CUSTOM IMPRESSIONS INC	SHIPPING	58.50	
	GALLS LLC	UNIFORM	211.32	
	GREINER DISCOUNT TIRES	TIRE REPAIR	20.45	
	HIWAY SERVICE CENTER	PARTS	52.90	
	MARCO TECHNOLOGIES LLC.	COPIER	85.47	
	MEDIACOM	INTERNET SERVICE	109.95	
	QUILL CORPORATION	SUPPLIES	59.53	
	VERIZON WIRELESS	WIRELESS SERVICE	1,280.91	
	VISA	DUES AND CAR WASHES	155.25	
	WASH CHAMBER OF COMMERCE	LEADERSHIP WASHINGTON	250.00	
	WASH CO AUDITOR	JULY COMMUNICATIONS	1,395.83	
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	370.86	
		TOTAL	8,215.78	
FIRE	ACE-N-MORE	SUPPLIES	89.00	
	ALLIANT ENERGY	SERVICE	474.21	
	ARNOLD MOTOR SUPPLY	SUPPLIES	208.88	
	BUSINESS RADIO SALES INC	NEW TRUCK RADIO/EQUIPMENT/SERVICE	915.87	
	COBB OIL CO, INC.	FUEL	410.84	
	HAWKEYE FIRE & SAFETY	SAFETY SUPPLIES	55.00	
	SIGN DESIGN	LETTERING ON FIRE TRUCK	350.00	
	VERIZON WIRELESS	WIRELESS SERVICE	102.12	
	WAGNER, BILL	CLOTHING ALLOWANCE	100.00	
	WIDE, TOM	CLOTHING ALLOWANCE	100.00	
		TOTAL	2,805.92	
	DEVELOP SERV	COBB OIL CO, INC.	FUEL	116.13
		ACE-N-MORE	SUPPLIES	48.97
		CLERK OF COURT	MUNI-INFRACT JASPERING/BAUGHMAN	170.00
HARRIS, HENRY W.		GRASS ABATEMENT/739 S 8TH	45.00	
LINS, JOE		REFUND OF RENTAL INSP FEE	35.00	
VERIZON WIRELESS		WIRELESS SERVICE	255.10	
VISA		COMPUTER, MONITORS, MTG	2,482.41	
		TOTAL	3,152.61	
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00	
	ALLIANT ENERGY	ALLIANT ENERGY	1,936.31	
	AMAZON	BOOKS AND SUPPLIES	534.76	
	BAKER & TAYLOR	BOOKS	449.79	
	COMPANION CORPORATION	CATALOG ANNUAL CONTRACT	1,195.00	
	I TECH TECHNOLOGY EXPERTS	REPLACEMENT SERVER BATTERY	269.99	
	MCCANN, LINDA	PROHIBITION PROGRAM	48.00	
	OFFICE EXPRESS	PAPER	59.80	
	PARACLETE PRESS, INC	MUSIC CDS	74.29	
	THE WAYLAND REPORTER	RENEWAL SUBSCRIPTION	25.00	
	VISA	POSTAGE AND BOOKS	539.93	
	WASH CHAMBER OF COMMERCE	AMBASSADOR DUES	5.00	
		TOTAL	5,181.87	

PARKS	ACE-N-MORE	SUPPLIES	88.87
	ALLIANT ENERGY	ALLIANT ENERGY	1,045.86
	COBB OIL CO, INC.	FUEL	792.50
	JOHN DEERE FINANCIAL	SUPPLIES	37.78
	O'REILLY AUTOMOTIVE INC	PARTS	54.26
	VISA	WRENCH	23.03
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	104.74
		TOTAL	2,147.04
POOL	ACE-N-MORE	POOL MAINTENANCE	15.53
	VISA	POOL PART	4.81
		TOTAL	20.34
CEMETERY	ACE-N-MORE	A/C FOR OFFICE	302.97
	ALLIANT ENERGY	SERVICE	74.78
	GREINER DISCOUNT TIRES	BATTERY/DUMP TRUCK	128.21
	JOHN DEERE FINANCIAL	SUPPLIES	272.74
	SIGN DESIGN	T-SHIRTS	276.00
	SORRELLS, DALTON	BOOT REIMB	100.00
	VISA	DRAFTING SUPPLIES & TRIMME	527.24
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	70.88
		TOTAL	1,752.82
	FINAN ADMIN	ALLIANT ENERGY	ALLIANT ENERGY
CINTAS CORP LOC. 342		RUG & TOWEL SERVICE	138.68
FAREWAY STORES		SUPPLIES	22.15
GOOGLE INC		MONTHLY SERVICE	212.50
IMPRESSIONS COMPUTERS, INC		COMPUTER MAINTENANCE	37.75
MEDIACOM		INTERNET SERVICE	109.95
PITNEY BOWES GLOBAL FINANCIAL SERVICES		POSTAGE METER LEASE	355.27
STOREY KENWORTHY/MATT PARROTT		CHECKS,MINUTE BOOKS	1,061.66
UNITED STATES TREASURY		PCORI FEE 47 INSURED LIVES	101.99
VERIZON WIRELESS		WIRELESS SERVICE	134.21
VISA		COMPUTER, MONITORS, MTG	1,055.99
WASH COUNTY MINIBUS		LOST- JULY	16,807.23
WINDSTREAM IOWA COMMUNICATIONS		SERVICE	1,085.25
		TOTAL	21,746.00
AIRPORT		ACE-N-MORE	SUPPLIES
	EASTERN AVIATION FUELS INC	FUEL	36,448.28
	JAMIESON, JEAN	CLEANING	196.00
	KCII	ADVERTISING-SUMMER TOWN TO	220.80
	QT PETROLEUM	QT POD OVERLAY	250.80
	ROE, MIKE	MILEAGE AND MEETING	166.43
	VERIZON WIRELESS	WIRELESS SERVICE	28.07
	VETTER'S INC-CULLIGAN WATER	WATER FOR AIRPORT	14.50
	VISA	AIRPORT EQUIPMENT	280.95
	WEST LAWN CARE	MOWING AIRPORT	1,233.64
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	175.88
		TOTAL	39,017.64
	ROAD USE	ACE-N-MORE	SUPPLIES
ARNOLD MOTOR SUPPLY		SUPPLIES	39.48
BUSINESS RADIO SALES INC		RADIO INSTALLATION	290.28
COBB OIL CO, INC.		FUEL	1,416.63

	GIERKE ROBINSON CO., INC	BLADE	627.14
	KIMBALL MIDWEST	PART	102.74
	L L PELLING CO	ASPHALT	3,779.95
		TOTAL	6,306.21
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	9,458.47
		TOTAL	9,458.47
HOUSING REHAB	ITA STATE HYGIENIC LAB	N D & 6TH ABSESTOS TESTING	160.00
		TOTAL	160.00
DEBT SERVICE	GRANT THORNTON LLP	PROFESSIONAL SERVICES	1,000.00
	GRANT THORNTON LLP	PROFESSIONAL SERVICES	2,000.00
	GRANT THORNTON LLP	PROFESSIONAL SERVICES	1,000.00
		TOTAL	4,000.00
CAPITAL PROJECTS	BOLTON & MENK, INC.	RAMP	2,636.50
	COLDSRING	COLUMBARIUM PMT #2	11,522.94
	REDLINGER, KEATON	RIGHT OF WAY PURCHASE	5,500.00
		TOTAL	19,659.44
SIDEWALK REPAR FUND	WASHINGTON COMMUNITY SCHOOL DISTRICT	SIDEWALK REPLACEMENT	4,728.76
	GIER, JEFFREY	SIDEWALK REPLACEMENT	546.24
		TOTAL	5,275.00
PARK GIFT	VISA	FLOWERS	1,584.04
		TOTAL	1,584.04
LIBRARY GIFT	BAKER & TAYLOR	BOOKS	400.47
	AMAZON	BOOKS AND SUPPLIES	14.99
		TOTAL	415.46
WATER PLANT	ALLIANT ENERGY	SERVICE	14,416.44
	COBB OIL CO, INC.	FUEL	85.49
	FERGUSON WATERWORKS# 2516	METERS	2,446.65
	IA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE 16-17	843.94
	JENNINGS, ELAINE	MILEAGE REIMB	12.42
	STATE HYGIENIC LAB	TESTING	112.50
	VAN METER INDUSTRIAL INC	ISOLATED LINK COV	1,370.00
	VERIZON WIRELESS	WIRELESS SERVICE	52.11
	WATER SOLUTIONS UNLIMITED	CHEMICALS	1,396.25
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	54.42
		TOTAL	20,790.22
WATER DIST	ALLIANT ENERGY	SERVICE	44.06
	CENTRAL IOWA DISTRIBUTING	PART	131.00
	COBB OIL CO, INC.	FUEL	932.26
	IOWA ONE CALL	SERVICE	203.30
	JOHN DEERE FINANCIAL	SUPPLIES	112.65
	NORTHERN SAFETY CO., INC.	HARD HATS	159.38
	STAR EQUIPMENT LTD	EQUIPMENT	171.77
	VERIZON WIRELESS	WIRELESS SERVICE	129.21

	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	90.98
		TOTAL	1,974.61
SEWER PLANT	ALLIANT ENERGY	SERVICE	398.84
	COBB OIL CO, INC.	FUEL	228.47
	CUSTOM IMPRESSIONS INC	SHIPPING	27.81
	HIWAY SERVICE CENTER	PARTS	16.04
	JOHN DEERE FINANCIAL	SUPPLIES	31.95
	O'REILLY AUTOMOTIVE INC	PARTS	28.28
	SMITH & LOVELESS INC.	VACUUM PUMP- PARKSIDE ESTA	981.63
	TESTAMERICA LABORATORIES INC	NPDES PERMIT TESTING	405.30
	USA BLUEBOOK	TESTING SUPPLIES	222.38
	VERIZON WIRELESS	WIRELESS SERVICE	264.20
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	249.64
		TOTAL	2,854.54
SEWER COLLECT	ALLIANT ENERGY	SERVICE	688.54
	ARNOLD MOTOR SUPPLY	SUPPLIES	74.26
	COBB OIL CO, INC.	FUEL	929.64
	VERIZON WIRELESS	WIRELESS SERVICE	88.09
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	90.98
		TOTAL	1,871.51
SANITATION	RECYCLING SERVICES AGENCY	JULY RECYCLING	1,395.83
	MEYERHOLZ, JAY	ANNUAL TRASH STICKER REFUN	42.52
		TOTAL	1,438.35
		TOTAL	159,827.87

Job #	June 2016	ADDRESS	Ward	Complainant	Nuisance/Complaint/Concern	Complaint Date	Warning Date	Method of Warning	Clean up deadline	Pics	Action/Results	City Official	Status
1		815 S 3rd Ave	3	city	tail grass	1-Jun	1-Jun	hanger				MH	CLOSED
2		1026 E Main St	2	city	Furniture at curb	1-Jun	1-Jun	hanger				MH	CLOSED
3		1026 E Main St	2	city	tree limbs low over sidewalk	1-Jun	1-Jun	hanger			6/10/16-owner will get limbs trimmed(see)6-20HWH to Abate	MH	ABATED
4		1016 E Main St	2	city	tree limbs low over sidewalk	1-Jun	1-Jun	hanger				MH	CLOSED
5		302 E 6th St	2	city	tail grass	1-Jun	1-Jun	hanger				MH	CLOSED
6		603 S Ave B	4	city	tail grass	1-Jun	1-Jun	hanger				MH	CLOSED
7		302 E Jefferson St	3	city	tail grass	1-Jun	1-Jun	hanger				MH	CLOSED
8		1104 E 3rd St	2	city	mattress on porch	1-Jun	1-Jun	hanger				MH	CLOSED
9		935 E 3rd St	2	city	tail grass	1-Jun	1-Jun	hanger				MH	CLOSED
10		916 S 12th Ave	3	city	tail grass	1-Jun	1-Jun	hanger				MH	CLOSED
11		704 Highland Ct	2	citizen	tv at curb	2-Jun	2-Jun	hanger				MH	CLOSED
12		302 S 2nd Ave	4	city	tail grass	2-Jun	2-Jun	phone call			6-2 checked out all bags had stickers	MH	CLOSED
13		527 S Ave B	4	city	tail grass	2-Jun	2-Jun	verbal			talked to owner will mow weekend of 6-4-16	MH	CLOSED
14		600 S Ave B	4	city	tail grass	2-Jun	2-Jun	hanger			Called Washington State Bank they will take care of it	MH	CLOSED
15		308 E Jefferson St	3	city	tail grass	2-Jun	2-Jun	hanger			Joe says will mow this weekend	MH	CLOSED
16		104 W Main St	4	city	smell from dumpster	6-Jun	6-Jun	hanger				MH	CLOSED
17		521 N Ave B	1	city	tail grass	6-Jun	6-Jun	phone call			Called Mark's will be dumped tues 6-7-16	MH	ABATED
18		421 E Jefferson St	3	city	box spring mattress at curb	6-Jun	6-Jun	hanger			house in forclosure UNCCU 313-339-1000 Abate 6/8/16	MH	CLOSED
19		709 E Jefferson St	3	city	tail grass	6-Jun	6-Jun	hanger				MH	CLOSED
20		1015 E Adams St	3	city	tail grass	6-Jun	6-Jun	hanger				MH	CLOSED
21		513 S 8th Ave	3	city	tail grass	6-Jun	6-Jun	hanger				MH	CLOSED
22		509 S 8th St	3	city	tail grass	6-Jun	6-Jun	hanger				MH	CLOSED
23		600 W Tyler	1	city	tail grass	6-Jun	6-Jun	hanger				MH	CLOSED
24		224 E 11th St	1	city	boat and trailer on grass	6-Jun	6-Jun	letter			Brianwood Apts will mow 6/9/16. Too wet on 6/8/16.(sprinkler)	MH	CLOSED
25		1506 N 2nd Ave.	2	citizen	tail grass in alley ROW	3-Jun	7-Jun	hanger				MH	ABATED
26		415 E. Van Buren St.	3	citizen	junk, trash, yard waste behind garage. Eave on south end of house needs repaired.	3-Jun	7-Jun	48 hr hanger			6-13 left warning all must be removed by 8 am 6-16	MH	CLOSED
27		521 S D Ave.	4	city	junk, trash, all over property	3-Jun	6-Jun	letter				MH	CLOSED
28		1014 N 5th Ave.	2	post office	dog feces all over yard	3-Jun	3-Jun	letter		*	Parker 319-548-0018 6-22 called will have cleaned up by 6-29	MH	CLOSED
29		815 E Madison St.	3	post office	dog feces all over yard	3-Jun	3-Jun	letter			6-7 checked out no obvious signs of dog feces in front yard	MH	CLOSED
30		1122 E 3rd St.	3	post office	terrible smell, trash-soiled mattress on porch	3-Jun	7-Jun	hanger			6-7 checked out no obvious signs of dog feces in front yard	MH	CLOSED
31		428 S 6th Ave.	3	citizen	junk, truck, trash, etc. Junk on lot to south	3-Jun	3-Jun	letter				MH	CLOSED
32		1110 N 6th Ave.	3	citizen	tail grass dead trees	6-Jun	9-Jun	letter			John Stenberg to abate - 7-11-16-see 319-548-0018	MH	open
33		411 E Van Buren St.	3	citizen	tail grass	7-Jun	7-Jun	verbal			yard mowed tree in front yard (ingot in bark to kill tree will mow later today	MH	CLOSED
34		400 block of W. 18th St.	1	citizen	tail grass on empty lots	7-Jun	8-Jun	phone call			owner will mow/bale soon	MH	CLOSED
35		319 E 5th St.	1	city	junk-huge pile of tree logs on property	13-Jun	13-Jun	letter			talked to owner allow 45 days for clean up	MH	open
36		214 N 4th Ave.	2	citizen	junk, trash, weeds, etc. all over property	13-Jun	13-Jun	email			7-13 Drive up on 319-548-0018	SED	CLOSED
37		319 S Ave C	4	city	Furniture at curb	13-Jun	13-Jun	phone call			emailed Tim Elliott. Manager of property	MH	CLOSED
38		626 E 2nd St	2	city	tv at curb	13-Jun	13-Jun	hanger			talked to Tim Elliott he will take care of it	MH	ABATED
39		415 W 3rd St	1	city	pile of junk-trash protruding into alley ROW	13-Jun	13-Jun	letter			6-20 Luke's to Abate	MH	CLOSED
40		1104 E 2nd St	2	city	brush pile by street	13-Jun	13-Jun	verbal				MH	CLOSED
41		1038 N 2nd Ave	2	city	furniture-tv at curb	14-Jun	14-Jun	hanger			will be gone in less than 30 days	MH	CLOSED
42		712 S 2nd Ave	4	city	tail grass	14-Jun	14-Jun	hanger				MH	CLOSED
43		426 S 2nd Ave	4	city	trash-junk behind house	15-Jun	16-Jun	hanger				MH	CLOSED
44		516 W Jefferson St	4	city	tail grass	15-Jun	15-Jun	hanger				MH	open
45		902 N 4th Ave	2	city	mattress by garage	15-Jun	15-Jun	hanger			house for sale called Connie Larson she will work on it	MH	CLOSED
46		Fed. Bank Drive-up	2	city	big pot hole in street N of Drive-up	16-Jun	16-Jun	verbal			will be gone by tomorrow	MH	CLOSED
47		921 E 2nd St.	2	city	travel trailer,boat on grass - property full of weeds	22-Jun	22-Jun	letter			emailed Tim Kleese at M&C	SED	CLOSED
48		711 E Madison St	3	city	chair at curb	23-Jun	23-Jun	hanger			7-13 owner called and said they don't abate	MH	open
49		513 S 8th Ave	3	city	cabinet at curb	23-Jun	23-Jun	hanger				MH	CLOSED
50		433 S 8th Ave	3	city	furniture north side of house	23-Jun	23-Jun	hanger				MH	CLOSED
51		604 S 9th Ave	3	city	weeds around hydrant, sidewalk	23-Jun	23-Jun	hanger				MH	CLOSED
52		1307 N 2nd Ave	1	citizen	Furniture at curb	27-Jun	27-Jun	letter			owner called will have done by 6-30	MH	CLOSED
53		408 E Harrison St	3	citizen	weeds in front yard and E side of house	27-Jun	27-Jun	hanger				MH	CLOSED
54		509 S Ave B	4	citizen	weeds around deck, fence, and alley	27-Jun	27-Jun	hanger				MH	CLOSED
55		509 S Ave B	4	citizen	2 chairs by shed	27-Jun	27-Jun	hanger				MH	CLOSED
56		509 S Ave B	4	citizen	misc junk around deck	27-Jun	27-Jun	hanger				MH	CLOSED
57		624 E 2nd St	2	city	trash bags at curb early no stickers	27-Jun	27-Jun	hanger				MH	CLOSED
58		914 E 3rd St	2	city	trash bags at curb early no stickers	27-Jun	27-Jun	hanger				MH	CLOSED
59		909 E 3rd St	2	city	trash bags at curb early no stickers	27-Jun	27-Jun	48 hr hanger				MH	CLOSED
60		05 E Polk St	3	city	trash bags at curb on grass	27-Jul	27-Jul	48 hr hanger				MH	CLOSED
61		908 N 6th Ave	3	city	rear yard overgrown with weeds and brush	27-Jul	27-Jul	letter			owner called needs call time 6-17-16	MH	CLOSED
62		703 S 3rd Ave	3	city	weeds in rear yard and along fence camper, grass	27-Jun	28-Jun	letter				MH	open
63		402 W 6th St	1	city	truck on grass from previous owner city owned Prop	27-Jun	27-Jun	phone call			weeks D17-8 Camper DL7-28	MH	CLOSED
64		1037 N 2nd Ave	1	city	furniture at curb	27-Jun	27-Jun	letter			truck sold new owner has 10 days or will be impounded	MH	CLOSED
65		309 N Ave B	1	city	weeds around cars, furniture in yard tree-brush	30-Jun	30-Jun	letter				MH	CLOSED
66												MH	open

Illa Earnest

From: Teri Hartzler [thartzler@washingtonty.org]
Sent: Wednesday, July 13, 2016 10:11 AM
To: Illa Earnest
Subject: Events for YMCA
Attachments: Pump n Run registration form updated.doc; YMCA Weight lifting comp. 2016.doc

Here is the registration forms for the 2 events will be hosting in Sept. We would like to use the bandstand for the lifting competition and would like to close off the street in front of the Y on the square for the 5k run. Let me know if you need anything else.

Teri Hartzler



Saturday September 17, 2016

Location: YMCA of Washington County
110 S. Iowa
Washington, IA 52353

Time: Race- 9:00 AM

Race Day Registration- 8:00AM

Runner's 5K time will be based on how many chest press and bicep curl repetitions they perform prior to the race. A runner will be able to reduce their running time by 15 seconds per rep. Lifts will be performed on a first come basis.

NOTE: Arrive early, all pumps must be completed by 8:50am.

Age Groups: 15-18, 19-29, 30-39, 40-49, 50-59 and 60+

Pump n' Run Awards: Overall Male and Female
First place for each age group, Male and Female
Most overall PUMPS, Male and Female

Direct all questions to Teri Hartzler 319-653-6500, or e-mail thartzler@washingtoney.org

.....

First Name: _____ Last Name: _____
Address: _____ City: _____ State: _____ Zip: _____
Phone # _____ Email _____ Age on day of race: _____ M / F
T-Shirt Size (Circle One) Male: S M L XL XXL Female: S M L XL XXL

Early bird Registration through Sept. 9th: \$25.00 / Sept. 10th through race day: \$30.00

Make checks payable to YMCA of Washington County

Wavier: I certify to the best of my knowledge that I am physically fit and have no medical condition that could likely worsen by my participation in this event. I am fully aware and assume all risks associated with participation in this event. I am fully aware that the race is run on public streets and highways and that limited traffic control will be provided and that participation could be hazardous. I understand running with headphones, and strollers is considered hazardous to my safety and sponsoring organizations and entities have recommended against it. In participating with headphones, strollers, etc., I assume responsibility for the risks involved. I waive and release all rights and claims against the race committee, YMCA of Washington County, City of Washington, and volunteers associated with the race and event, for any injuries incurred during the event.

Signature: _____ (if under 18 years of age, parent or legal guardian)



Saturday September 17, 2016

**Location: YMCA of Washington County
110 S. Iowa
Washington, IA 52352**

**REGISTRATION- 10:00am WEIGH IN/ WARMUP- 11:00am
EVENT TIME- 12:00pm**

Classes: Teen (19 & under), Open (20-49), Masters (50+)

Awards: Overall Male and Female
1st Place for each class, Male and Female

Direct all questions to Josh Riffel 319-653-2141, jriffel@washingtonty.org

First Name: _____ Last Name: _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Email: _____ Age _____ M / F

T-Shirt Size (Circle one) Male: S M L XL XXL Female: S M L XL XXL

Early Registration through Sept. 9th: \$30 / Sept. 10th through race day: \$40

Make checks payable to YMCA of Washington County

Waiver: I acknowledge that I am participating voluntarily in a weight lifting competition that is physically and mentally challenging. I am fully aware of all the risks associated with participation in this event. I waive and release all rights and claims against the YMCA of Washington County, City of Washington and all volunteers associated with this event for any injuries incurred.

Signature: _____ (if under 18 years of age, parent or legal guardian)

Illa Earnest

From: Tim Kleese [tkleese@washingtioniowa.net]
Sent: Thursday, July 14, 2016 1:59 PM
To: Illa Earnest; Brent Hinson; Jj Bell
Subject: Tractor Purchase

The tractor we were looking to purchase is the New Holland TC35D that is located in North Liberty at City Tractor. This is a low hour unit that meets our criteria for diesel engine, hydrostat transmission, and is also 4x4. The tractor also includes the detachable loader. This unit has all the safety features included, seat belt, ROPS, SMV sign, and hazard lights. The price is competitive with other used units we have located that are in good condition and have low hours, but is located much closer saving us the trucking expense. We are able to drive up and haul it back on our own trailer.

--
Tim Kleese
Assistant Superintendent
Maintenance and Construction
City of Washington
319-653-1527 cell
319-653-2947 work



Tuesday, July 5, 2016
From:

CITY TRACTOR CO. INC.
645 Penn Ct
North Liberty, IA 52317
(319) 665-6500

2000 New Holland TC35D — Compact Utility Tractors

\$13,900 US

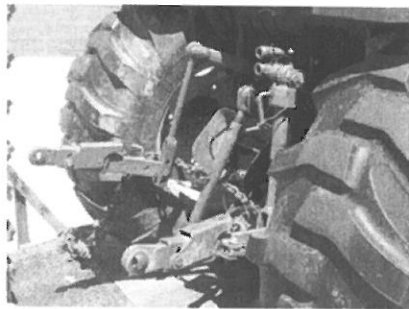
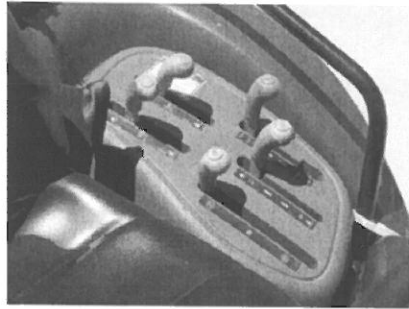
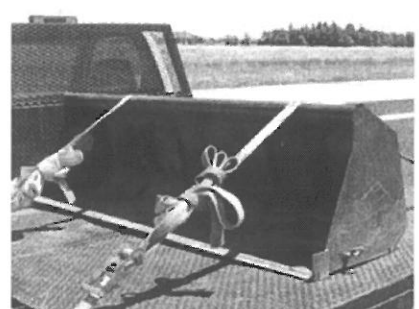
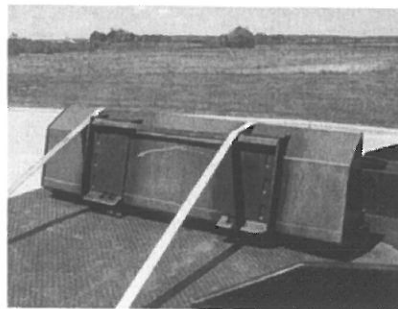


Serial #	G500492
Stock #	31390C
Hours	1326
Horsepower	35 hp

Equipment Description

For Sale: 2000 Model New Holland TC35D "Super Steer" compact tractor with Model 17LA quick-attach loader...35 engine hp; 29 PTO hp...1326 hours...open station...hydrostatic drive...R-4 17.5X24 tires...rear light...suspension seat...telescoping draft links...one rear hydraulic outlet...mid-PTO...loader has 72" bucket with skid-steer hook-up...clean and bright and obviously well-maintained...this is a good one...(loader serial number YL400336) Hydro, MFWD, Loader: Yes

Additional Photos



Email and information provided by MachineFinder Pro & MachineFinder. Copyright 2016 Deere & Company. All rights reserved.



DESCRIPTION

Equipped with 35HP Kubota Diesel Engine, 4WD, HST Transmission, Front Loader, Bucket.

Price	\$19,900.00
Make	Kubota
Model	L3540HST
Hours	515
Horse Power	35
Drive Type	4WD

Used

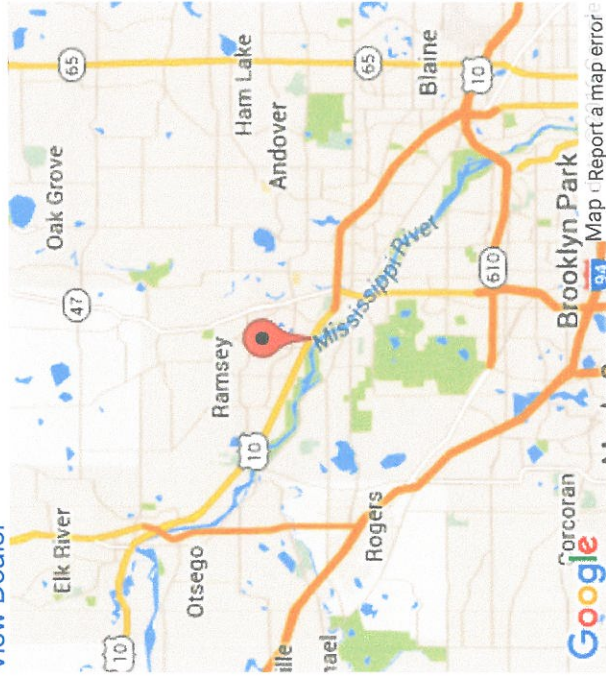
50298

121198-Anoka

LOCATION

ANOKA, MN 55303

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Farm Equipment » Tractors » Kubota Tractors » L2900

1999 Kubota L2900 | \$12,900.00

Printed from Fastline.com

Email Seller



DESCRIPTION

Kubota L2900; Power Steering, Glide Shift Transmission; Loader W/Bu
Good condition; Contact Adam for Additional Details;

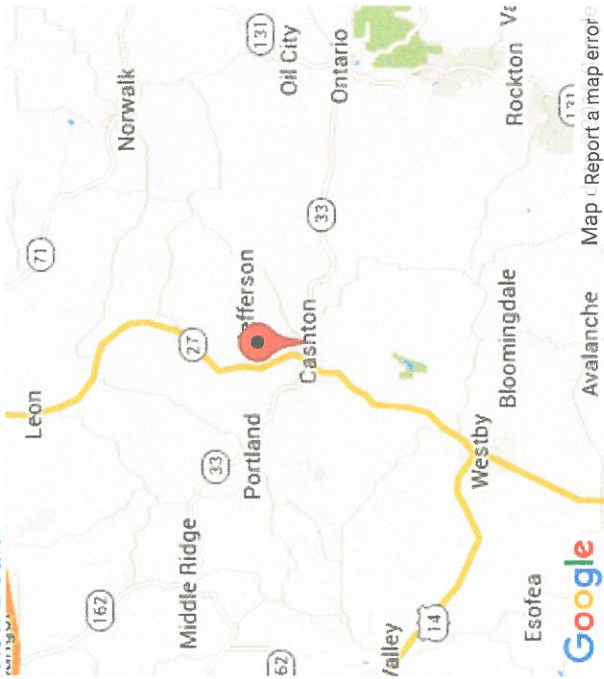
Price	\$12,900.00
Year	1999
Make	Kubota
Model	L2900
Hours	2100
Horse Power	25



LOCATION

PORTLAND IMPLEMENT
877-733-5554 | Email Seller

20 STATE HIGHWAY 33
CASHTON, WI 54619
[View Dealer](#)



2012 MASSEY-FERGUSON 1643

For Sale Price: USD \$12,950



Contact Information

Reiser Implement, Inc

Waukon, Iowa

Phone: (563) 518-5508



Description

mf 1643 mfwd 1231 hrs 3 pt joystick power shuttle

Length: 122, Fuel Type: Diesel

Specifications

Year	2012	Manufacturer	MASSEY-FERGUSON
Model	1643	Location	Waukon, Iowa
Serial Number	JWE60712	Condition	Used
Hours	1,231	Horsepower	44
Drive	MFWD	Width	64.5 in



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584

Memo

To: Mayor Johnson and City Council
From: Keith Henkel
Date: 7/15/2016
Re: Industrial Park Change Order #3

Mayor and City Council,

Submitted is change order #3 for the Industrial Park Rise Improvements Project. The change order is for full depth saw cutting of Hwy 1, the removal of that pavement and additional pavement removal that was in the plans but not in the bid price. The saw cutting of the highway was a field decision I made based on the inspection of the edge of the road after the initial pavement removal was completed. In my opinion the edge was not of a satisfactory quality to accept. The abutment alignment to the existing HMA surface would have been very irregular. See attached photo 1-1. The cost to the project for this work was \$5,600 for the full depth saw cut and \$2,400 for the pavement removal. The decision was made in the field and executed as to not interfere with a delay in the project. The finished results are of a quality I am very satisfied with. See attached photo 1-2. The remaining \$6,050 of the change order is the quantity of pavement removal required on the plan but not supplied in the original bid. This work is required to complete the project. My recommendation to council is to approve change order #3 for the Industrial Park Rise Improvements Project in the amount of \$14,050.

Thank You

A handwritten signature in black ink, appearing to read "Keith Henkel".

Keith Henkel

Cc: Brent Hinson

Photo 1-1

Abutment edge of existing HMA surface



Photo 1-2

Finished edge





VEENSTRA & KIMM, INC.

860 22nd Avenue, Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

July 7, 2016

CHANGE ORDER NO. 3

INDUSTRIAL PARK RISE IMPROVEMENTS
WASHINGTON, IOWA

Change Order No. 3 is for the following modifications to the project:

Provide all labor, equipment and materials necessary to sawcut and remove the west 1ft edge of Highway 1 to make a clean edge for widening (250 SY). Removal of existing paved driveway (80 SY) and removal of temporary asphalt pavement (515 SY).

Item No.	Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	2599-9999010	Sawcutting Pavement, Highway 1	LS	1	XXXX	\$5,600.00
2	2510-6745850	Removal of Pavement	SY	845	\$10	\$8,450.00
Change Order Item No. 1-2						<u>\$14,050.00</u>

Change Order No. 3 increases the contract amount by \$ 14,050.00.

DELONG CONSTRUCTION, INC.

CITY OF WASHINGTON, IOWA

By _____

By _____

Title _____

Title _____

Date _____

Date _____

VEENSTRA & KIMM, INC.

ATTEST:

By  _____

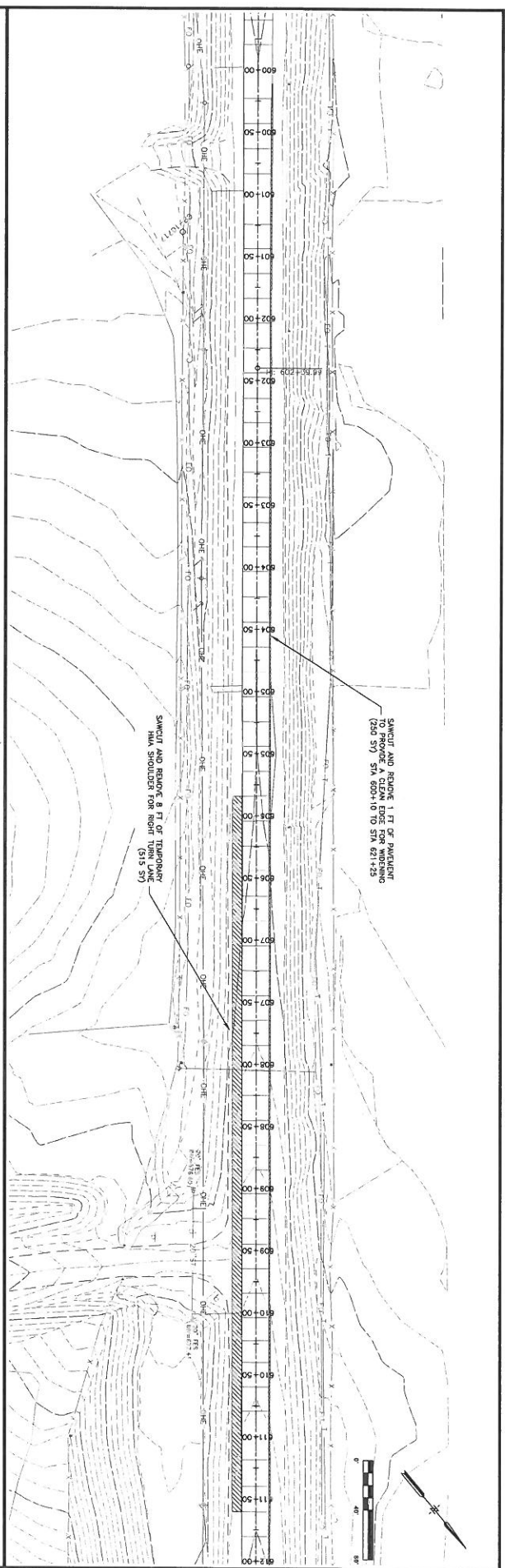
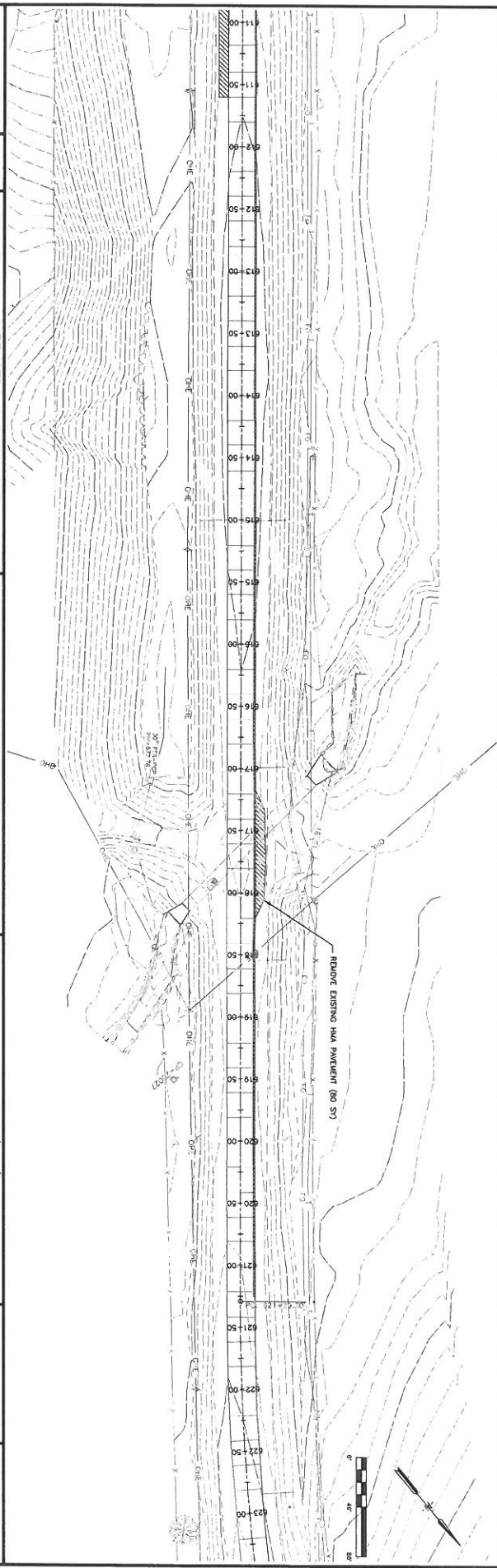
By _____

Title Project Engineer

Title _____

Date July 7, 2016

Date _____





MMS Consultants, Inc.
Experts in Planning and Development Since 1975

1917 S. Gilbert Street
Iowa City, Iowa 52240

319.351.8282

mmsconsultants.net
mms@mmsconsultants.net

July 15, 2016

Mr. Brent Hinson
City Administrator
City of Washington
215 E. Washington St.
Washington, IA 52353

Re: Recommendation for award for Sitler Drive & South H Avenue, 2016 Paving Project

Dear Mr. Hinson,

I have reviewed the three bids received July 14, 2016, at the bid opening and prepared a bid tabulation, which is included with this letter. No discrepancies were found in the bid computations submitted. The low bidder included all required attachments and acknowledgements with his bid submittal.

Based on the bids received, I recommend the City of Washington award the construction contract for the Sitler Drive & South H Avenue, 2016 Paving Project to J & L Construction, LLC for a total bid price of \$397,049.00.

Respectfully submitted,

Paul V. Anderson
Professional Engineer

Enclosure

Environmental Specialists

Landscape Architects

Land Planners

Land Surveyors

Civil Engineers



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 657-6364 Phone
(319) 657-5273 Fax

TABULATION OF BIDS
SITLER DRIVE & SOUTH H AVENUE, 2016 PAVING PROJECT
WASHINGTON, IOWA
BID OPENING: JULY 14, 2016 3:00 PM



MMS Consultants, Inc.
Experts in Planning and Development Since 1975

1015 Glenwood
Des Moines, Iowa 50319
319.281.8282
mms@mmshi.com
www.mmshi.com

Division 1 - Sitter Drive		Engineer's Opinion of Probable Cost			J & L Construction, LLC Washington, Iowa			DeLong Construction, Inc. Washington, Iowa			Metro Pavers, Inc. Iowa City, Iowa		
No.	Item Code	Item	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
1	1070-206-A-3	Traffic Control	1	LS	\$2,000.00	\$ 2,000.00	\$2,500.00	\$ 2,500.00	\$2,000.00	\$ 2,000.00	\$2,500.00	\$ 2,500.00	
2	1090-105-D-0	Mobilization	1	LS	\$6,500.00	\$ 6,500.00	\$8,500.00	\$ 8,500.00	\$7,000.00	\$ 7,000.00	\$8,500.00	\$ 8,500.00	
3	2010-108-C-0	Cleaning and Grubbing	1	LS	\$1,500.00	\$ 1,500.00	\$5,000.00	\$ 5,000.00	\$4,200.00	\$ 4,200.00	\$5,000.00	\$ 5,000.00	
4	2010-108-D-1	Stripping, Salvaging, and Spreading Topsoil	730	CY	\$10.00	\$ 7,300.00	\$10.00	\$ 7,300.00	\$8.75	\$ 6,387.50	\$10.00	\$ 7,300.00	
5	2010-108-E-0	Excavation, Class 10, Onsite	610	CY	\$12.00	\$ 7,320.00	\$10.00	\$ 6,100.00	\$13.00	\$ 7,930.00	\$10.00	\$ 6,100.00	
6	2010-108-F-0	Below Grade Excavation (Core Out)	120	CY	\$7.50	\$ 900.00	\$20.00	\$ 2,400.00	\$35.00	\$ 4,200.00	\$20.00	\$ 2,400.00	
7	2010-108-G-0	Subgrade Preparation	1,798	SY	\$1.50	\$ 2,697.00	\$4.00	\$ 7,192.00	\$1.50	\$ 2,697.00	\$4.00	\$ 7,192.00	
8	2010-108-I-0	Subbase, Modified, 6" Thick	1,798	SY	\$7.50	\$ 13,485.00	\$7.00	\$ 12,586.00	\$7.50	\$ 13,485.00	\$7.00	\$ 12,586.00	
9	2010-108-J-2	Remove Existing 18" ADS Culvert	60	LF	\$18.00	\$ 1,080.00	\$11.00	\$ 660.00	\$10.00	\$ 600.00	\$11.00	\$ 660.00	
10	2010-108-J-2	Remove Existing 24" RCP Culvert	43	LF	\$20.00	\$ 860.00	\$11.00	\$ 473.00	\$10.00	\$ 430.00	\$11.00	\$ 473.00	
11	3010-108-C-0	Trench Foundation	3	TONS	\$25.00	\$ 75.00	\$25.00	\$ 75.00	\$40.00	\$ 120.00	\$25.00	\$ 75.00	
12	4020-108-A-1	Storm Sewer, Trenched, PVC SDR35, 6" Dia.	18	LF	\$24.00	\$ 432.00	\$27.00	\$ 486.00	\$35.00	\$ 630.00	\$26.25	\$ 472.50	
13	4020-108-A-1	Storm Sewer, Trenched, RCP, 12" Dia.	23	LF	\$30.00	\$ 690.00	\$37.00	\$ 851.00	\$45.00	\$ 1,035.00	\$37.00	\$ 851.00	
14	4020-108-A-1	Storm Sewer, Trenched, RCP, 18" Dia. With Granular Trench Backfill	73	LF	\$48.00	\$ 3,504.00	\$49.00	\$ 3,577.00	\$75.00	\$ 5,475.00	\$48.50	\$ 3,540.50	
15	4020-108-A-1	Storm Sewer, Trenched, RCP, 24" Dia. With Granular Trench Backfill	61	LF	\$70.00	\$ 4,270.00	\$56.00	\$ 3,416.00	\$92.00	\$ 5,612.00	\$55.50	\$ 3,385.50	
16	4030-108-B-0	Pipe Apron Guard, 24"	1	EA	\$1,400.00	\$ 1,400.00	\$1,000.00	\$ 1,000.00	\$1,650.00	\$ 1,650.00	\$1,000.00	\$ 1,000.00	
17	4040-108-A-0	Longitudinal Subdrain, Type 1, 4"	1	EA	\$350.00	\$ 350.00	\$750.00	\$ 750.00	\$960.00	\$ 960.00	\$750.00	\$ 750.00	
18	4040-108-A-0	Subdrain Cleanout, Type A-1	2,264	LF	\$9.00	\$ 20,376.00	\$7.00	\$ 15,848.00	\$9.00	\$ 20,376.00	\$6.50	\$ 14,816.00	
19	4040-108-C-0	Subdrain Outlet, Connection to Structure	2	EA	\$450.00	\$ 900.00	\$350.00	\$ 700.00	\$650.00	\$ 1,300.00	\$350.00	\$ 700.00	
20	4040-108-D-0	Storm Manhole, Type SW-401, 48" Dia	4	EA	\$300.00	\$ 1,200.00	\$2,625.00	\$ 10,500.00	\$2,800.00	\$ 11,200.00	\$2,625.00	\$ 10,500.00	
21	6010-108-A-0	Storm Inlet, Type SW-510 with Insert	1	EA	\$7,800.00	\$ 7,800.00	\$4,750.00	\$ 4,750.00	\$6,400.00	\$ 6,400.00	\$4,750.00	\$ 4,750.00	
22	6010-108-B-0	Storm Inlet, Type SW-512, 18" Dia with SW604 Type 3A Casting	2	EA	\$2,600.00	\$ 5,200.00	\$1,450.00	\$ 2,900.00	\$2,050.00	\$ 4,100.00	\$1,450.00	\$ 2,900.00	
23	6010-108-B-0	Sanitary Manhole Rotate and Adjustment, Minor	2	EA	\$200.00	\$ 400.00	\$1,200.00	\$ 2,400.00	\$1,650.00	\$ 3,300.00	\$1,000.00	\$ 2,000.00	
24	6010-108-E-0	Field Tile Riser Relocation	1	EA	\$600.00	\$ 600.00	\$250.00	\$ 250.00	\$650.00	\$ 650.00	\$250.00	\$ 250.00	
25	6010-108-G-0	Connect to Existing Storm Sewer Manhole	1	EA	\$500.00	\$ 500.00	\$200.00	\$ 200.00	\$1,500.00	\$ 1,500.00	\$200.00	\$ 200.00	
26	7010-108-A-0	PCC Pavement, 7" Class 3 with Integral Curb	1,518	SY	\$43.00	\$ 65,274.00	\$50.00	\$ 75,900.00	\$43.65	\$ 66,260.70	\$43.65	\$ 66,260.70	
27	7010-108-A-0	Pavement Removal, PCC, ACC and Granular Exist. Driveway and Walk	349	SY	\$12.00	\$ 4,188.00	\$20.00	\$ 6,980.00	\$9.50	\$ 3,315.50	\$20.00	\$ 6,980.00	
28	7030-108-E-0	Detectable Warnings	328	SY	\$35.00	\$ 11,480.00	\$42.00	\$ 13,776.00	\$34.00	\$ 11,152.00	\$34.00	\$ 11,152.00	
29	7030-108-H-1	PCC Driveway 6"	116	SY	\$45.00	\$ 5,220.00	\$50.00	\$ 5,800.00	\$43.00	\$ 5,018.00	\$43.00	\$ 5,018.00	
30	7030-108-H-1	PCC Driveway 7"	117	SY	\$47.00	\$ 5,499.00	\$50.00	\$ 5,850.00	\$47.35	\$ 5,539.95	\$47.35	\$ 5,539.95	
31	7040-108-A-0	Partial Depth Patching, PCC, 7" Class 3 Unit Price Only	21	SY	\$135.00	\$ 2,835.00	\$110.00	\$ 2,310.00	\$156.00	\$ 3,276.00	\$150.00	\$ 3,150.00	
32	7040-108-B-0	Subbase Over-excavation	1	TONS	\$25.00	\$ 25.00	\$20.00	\$ 20.00	\$50.00	\$ 50.00	\$20.00	\$ 20.00	
33	7040-108-C-0	Crack and Joint Cleaning and Filling, Hot Pour	878	SF	\$35.00	\$ 30,730.00	\$41.00	\$ 35,998.00	\$46.50	\$ 40,827.00	\$40.00	\$ 35,120.00	
34	7040-108-D-0	Pavement Removal, PCC, Existing Street	69	LF	\$3.00	\$ 207.00	\$3.00	\$ 207.00	\$3.00	\$ 207.00	\$3.00	\$ 207.00	
35	7040-108-H-0	Seeding, Fertilizing and Mulching, Stabilization	683	SY	\$15.00	\$ 10,245.00	\$17.00	\$ 11,611.00	\$9.00	\$ 6,147.00	\$17.00	\$ 11,611.00	
36	9010-108-A-0	SWPPP Management	0.9	AC	\$5,500.00	\$ 4,950.00	\$4,500.00	\$ 4,050.00	\$3,400.00	\$ 3,060.00	\$5,000.00	\$ 4,500.00	
37	9040-108-A-2	Erosion Stone with Engineering Fabric	15	TONS	\$1,450.00	\$ 21,750.00	\$1,000.00	\$ 15,000.00	\$1,000.00	\$ 15,000.00	\$1,000.00	\$ 15,000.00	
38	9040-108-N-1	Silt Fence	400	LF	\$5.00	\$ 2,000.00	\$4.00	\$ 1,600.00	\$2.00	\$ 800.00	\$2.50	\$ 1,000.00	
39	9040-108-N-3	Removal of Silt Fence	400	LF	\$1.00	\$ 400.00	\$1.00	\$ 400.00	\$1.50	\$ 600.00	\$1.00	\$ 400.00	
40	9040-108-T-1	Inlet Protection Device	2	EA	\$100.00	\$ 200.00	\$250.00	\$ 500.00	\$100.00	\$ 200.00	\$250.00	\$ 500.00	
41	9040-108-T-2	Inlet Protection Device Maintenance	2	EA	\$100.00	\$ 200.00	\$100.00	\$ 200.00	\$100.00	\$ 200.00	\$100.00	\$ 200.00	
42	11010-108-A-0	Construction Survey	1	LS	\$6,000.00	\$ 6,000.00	\$4,800.00	\$ 4,800.00	\$4,800.00	\$ 4,800.00	\$4,800.00	\$ 4,800.00	
43	11030-108-C-1	Painted Pavement Markings, Durable	11	SFA	\$170.00	\$ 1,870.00	\$250.00	\$ 2,750.00	\$50.00	\$ 550.00	\$250.00	\$ 2,750.00	
44	11030-108-H-1	Painted Symbols and Legend	2	EA	\$90.00	\$ 180.00	\$225.00	\$ 450.00	\$150.00	\$ 300.00	\$225.00	\$ 450.00	
Sub Total - Division 1					\$	235,742.00	\$	261,251.00	\$	266,690.65	\$	276,895.15	



City of Washington
 215 South Washington Street
 Washington, Iowa 52353
 (319) 637-6264 Phone
 (319) 637-8271 Fax

TABULATION OF BIDS
SITLER DRIVE & SOUTH H AVENUE, 2016 PAVING PROJECT
 WASHINGTON, IOWA
 BID OPENING: JULY 14, 2016 3:00 PM



MMS Consultants Inc.
 Experts in Planning and Development Since 1975

675 Lakeside Court
 Suite 200, Ames, IA 50010
 319.331.8282
 mms@mmscn.com
 www.mmscn.com

No.	Item Code	Item	Quantity	Unit	Engineer's Opinion of Probable Cost		J & L Construction, LLC		DeLong Construction, Inc.		Metro Pavers, Inc.	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	1070-206-A-3	Traffic Control	1	LS	\$700.00	\$ 700.00	\$2,000.00	\$ 2,000.00	\$2,000.00	\$ 2,000.00	\$2,500.00	\$ 2,500.00
2	1090-105-D-0	Mobilization	1	LS	\$4,000.00	\$ 4,000.00	\$4,500.00	\$ 4,500.00	\$9,500.00	\$ 9,500.00	\$16,500.00	\$ 16,500.00
3	2010-108-A-0	Cleaning and Gritting	51	UNIT	\$35.00	\$ 1,785.00	\$40.00	\$ 2,040.00	\$80.00	\$ 4,080.00	\$40.00	\$ 2,040.00
4	2010-108-D-1	Stripping, Salvaging, and Spreading Topsoil	500	CY	\$8.50	\$ 4,250.00	\$10.00	\$ 5,000.00	\$9.00	\$ 4,500.00	\$10.00	\$ 5,000.00
5	2010-108-E-0	Excavation, Class 13, Onsite	150	CY	\$15.00	\$ 2,250.00	\$10.00	\$ 1,500.00	\$20.00	\$ 3,000.00	\$10.00	\$ 1,500.00
6	2010-108-F-0	Below Grade Excavation (Core Out)	20	CY	\$20.00	\$ 400.00	\$20.00	\$ 400.00	\$40.00	\$ 800.00	\$20.00	\$ 400.00
7	2010-108-G-0	Subgrade Preparation	1,340	SY	\$1.50	\$ 2,010.00	\$5.00	\$ 6,700.00	\$1.50	\$ 2,010.00	\$5.00	\$ 6,700.00
8	2010-108-I-0	Subbase, Modified, 6" Thick	1,340	SY	\$7.50	\$ 10,050.00	\$8.00	\$ 10,720.00	\$7.65	\$ 10,251.00	\$7.00	\$ 9,380.00
9	4020-108-A-1	Storm Sewer, Trenched, RCP, 12" Dia.	72	LF	\$35.00	\$ 2,520.00	\$37.00	\$ 2,664.00	\$37.00	\$ 2,664.00	\$37.00	\$ 2,664.00
10	4020-108-C-1	Remove Storm Sewer, 6" ADS	35	LF	\$12.00	\$ 420.00	\$2.00	\$ 70.00	\$10.00	\$ 350.00	\$2.00	\$ 70.00
11	4030-108-B-0	Pipe Apron, 12"	2	EA	\$1,400.00	\$ 2,800.00	\$750.00	\$ 1,500.00	\$1,350.00	\$ 2,700.00	\$750.00	\$ 1,500.00
12	4030-108-C-0	Pipe Apron Guard, 12"	2	EA	\$350.00	\$ 700.00	\$550.00	\$ 1,100.00	\$670.00	\$ 1,340.00	\$550.00	\$ 1,100.00
13	4040-108-A-0	Longitudinal Subdrain, Type 1, 4"	490	LF	\$9.00	\$ 4,410.00	\$9.00	\$ 4,410.00	\$9.00	\$ 4,410.00	\$8.00	\$ 3,920.00
14	4040-108-C-0	Subdrain Cleanout, Type A-1	5	EA	\$450.00	\$ 2,250.00	\$350.00	\$ 1,750.00	\$650.00	\$ 3,250.00	\$350.00	\$ 1,750.00
15	4040-108-D-0	Subdrain Outlet, Connection to Structure	2	EA	\$300.00	\$ 600.00	\$200.00	\$ 400.00	\$500.00	\$ 1,000.00	\$200.00	\$ 400.00
16	6010-108-B-0	Storm Intake, Type SW-501	5	EA	\$2,800.00	\$ 14,000.00	\$3,400.00	\$ 17,000.00	\$3,670.00	\$ 18,350.00	\$3,400.00	\$ 17,000.00
17	6010-108-H-0	Remove Storm Intake	1	EA	\$300.00	\$ 300.00	\$1,000.00	\$ 1,000.00	\$600.00	\$ 600.00	\$1,000.00	\$ 1,000.00
18	7010-108-A-0	PCC Pavement, 7" Class 3 with Integral Curb	1,081	SY	\$43.00	\$ 46,483.00	\$50.00	\$ 54,050.00	\$47.65	\$ 51,509.65	\$47.65	\$ 51,509.65
19	7030-108-A-0	Pavement Removal, PCC Existing Driveway	8	SY	\$18.00	\$ 144.00	\$25.00	\$ 200.00	\$15.00	\$ 120.00	\$25.00	\$ 200.00
20	7030-108-H-2	Granular Surfacing	86	TONS	\$24.00	\$ 2,064.00	\$24.00	\$ 2,064.00	\$8.50	\$ 738.00	\$24.00	\$ 2,064.00
21	7040-108-H-0	Pavement Removal, PCC/ACC, Existing Street	1,028	SY	\$12.00	\$ 12,336.00	\$10.00	\$ 10,280.00	\$8.50	\$ 8,738.00	\$10.00	\$ 10,280.00
22	9010-108-A-0	Seeding, Fertilizing and Mulching, Stabilization	1	AC	\$5,500.00	\$ 5,500.00	\$4,500.00	\$ 4,500.00	\$3,150.00	\$ 3,150.00	\$5,000.00	\$ 5,000.00
23	9040-108-A-2	SWPPP Management	1	LS	\$2,000.00	\$ 2,000.00	\$4,500.00	\$ 4,500.00	\$1,000.00	\$ 1,000.00	\$5,000.00	\$ 5,000.00
24	9040-108-I-2	Erosion Stone with Engineering Fabric	30	TONS	\$50.00	\$ 1,500.00	\$35.00	\$ 1,050.00	\$50.00	\$ 1,500.00	\$35.00	\$ 1,050.00
25	9040-108-N-1	Silt Fence	480	LF	\$3.00	\$ 1,440.00	\$4.00	\$ 1,920.00	\$2.00	\$ 960.00	\$2.50	\$ 1,200.00
26	9040-108-N-3	Removal of Silt Fence	480	LF	\$1.00	\$ 480.00	\$1.00	\$ 480.00	\$1.50	\$ 720.00	\$1.00	\$ 480.00
27	9040-108-T-1	Inlet Protection Device	2	EA	\$100.00	\$ 200.00	\$250.00	\$ 500.00	\$165.00	\$ 330.00	\$250.00	\$ 500.00
28	9040-108-T-2	Inlet Protection Device Maintenance	2	EA	\$100.00	\$ 200.00	\$100.00	\$ 100.00	\$100.00	\$ 200.00	\$50.00	\$ 100.00
29	11010-108-A-0	Construction Survey	1	LS	\$4,000.00	\$ 4,000.00	\$3,000.00	\$ 3,000.00	\$2,700.00	\$ 2,700.00	\$2,700.00	\$ 2,700.00
Sub Total - Division 2						\$ 122,292.00		\$ 135,798.00		\$ 135,740.65		\$ 143,907.65
Total - Divisions 1 & 2						\$ 358,034.00		\$ 397,049.00		\$ 402,481.30		\$ 420,712.80
Bid Bond Submitted							YES		YES		YES	YES
Bidder Status Form							YES		YES		NO	NO
Addendum #1							YES		YES		YES	YES

RESOLUTION NO. _____

A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

WHEREAS, the construction project known as "Sitler Drive & Avenue H 2016 Paving Project" has been designed and publicized for bid, and bids were received on July 14, 2016:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as "Sitler Drive & Avenue H 2016 Paving Project" be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: J & L Construction, LLC

Amount of Bid: \$397,049.00

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 19th day of July, 2016.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

City of Washington
 Sitler & Ave H 2016 Street Project
 Budget as of 7/14/16

<u>Expenditures</u>	<u>Pre-Bid Budget</u>	<u>J&L Low Bid As of 7/14/16</u>
Construction- Sitler	\$ 250,000.00	\$ 261,251.00
Construction- Ave H	\$ 110,000.00	\$ 135,798.00
Engineering	\$ 35,400.00	\$ 42,900.00
Legal & Admin	\$ 8,000.00	\$ 8,000.00
Contingency	\$ 18,000.00	\$ 20,951.00
Projected Expenditures	\$ 421,400.00	\$ 468,900.00
<u>Revenues</u>		
General Obligation Bond	\$ 250,000.00	\$ 250,000.00
Quarterly Riverboat	\$ 110,000.00	\$ 110,000.00
Road Use Tax*	\$ 25,400.00	\$ 72,900.00
Special Assessments	\$ 23,000.00	\$ 23,000.00
School Annual Payment	\$ 13,000.00	\$ 13,000.00
Projected Revenues	\$ 421,400.00	\$ 468,900.00
Net Revenues over Expenditures	\$ -	\$ -

* Source for addl. RUT- cut FY17 pavement patching (budgeted at \$47,500)

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 14, 2016

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the printed name of Brent Hinson.

Re: 28E Recycling Center RFP

As the next step in our ongoing process on the 28E Recycling Center, we ask the Council to discuss & consider the Request for Proposals (RFP) document. The Board of Supervisors will also be considering this document on July 19. If both boards approve, the document would be sent out to qualified vendors to solicit bids on the operation of the center.

By approving the RFP, the Council would be agreeing to the form of contract presented in Exhibit A, which was prepared by County Attorney Shawn Showers. Of course, the actual contract with the selected vendor would need to be considered by both boards at a later time. This consideration, as per the schedule outlined in the RFP, is expected to take place on August 23. We had previously discussed not having an August special meeting, but we will probably need at least a brief meeting that week to consider the proposals in order to keep things on schedule for the contractor to take control of the site under this new arrangement on October 1.

Request for Proposals Operation of Joint City/County Recycling Center & Solid Waste Transfer Station

WASHINGTON COUNTY/ CITY OF WASHINGTON

Any alterations to this document made by the Contractor may be grounds for rejection of proposal, cancellation of any subsequent award, or any other legal remedies available to the Agencies.

1.0 Purpose/Objective

Washington County and the City of Washington (hereinafter, "the Agencies") have jointly issued this Request for Proposals (hereinafter, "RFP") for the purpose of obtaining proposals from interested and qualified Contractors to operate a solid waste transfer station for rural residents and a joint recycling center (hereinafter, "the Center") located on a site owned by Washington County at 2170 Lexington Boulevard, Washington, Iowa.

1.1 Background

The Agencies currently operate the Center under a contractual agreement with a private contractor. The existing arrangement has been in place for many years, but the Agencies have worked to refine the model for purposes of this RFP to facilitate maximum operational efficiency moving forward.

Curbside recycling from Washington city residents is delivered to the Center by the City's contractor, sorted into separate bins for paper/newspaper, plastic, metal and clear glass. Corrugated cardboard is also collected and delivered to the Center. The Center currently accepts plastics numbered 1,2,5 and 7. The City currently has 2,543 residential recycling customers.

Rural residents of Washington County may bring their recyclables or solid waste to the Center. There is currently no charge to residents for these services, although the County may be interested in examining this in the future. In a typical year, tipping fees have been \$115,000, which equates to 2,300 tons of solid waste.

The Center also acts as a dropoff site for miscellaneous waste including tires, car batteries, appliances, electronic waste and household hazardous waste. Household hazardous waste disposal is currently managed by the SEMCO landfill. Specific charges set by the Agencies apply to each of these items. See the financial analysis attached as Exhibit C for additional information.

1.2 Inquiries

For purposes of properly addressing any questions related to this RFP equitably with all interested parties, parties that may have interest in bidding on the contract are asked to provide some electronic means of contact (e-mail or fax preferred) as soon as practical upon receipt of this RFP. Direct questions related to this RFP should be directed to Brent Hinson, City Administrator. Submit such questions in writing, via email (preferred) to bhinson@washingtونيowa.net, or by fax at (319) 653-5273. Please include the RFP page

and paragraph number for each question in order to ensure that questions asked are responded to correctly. Answers to any RFP questions will also be posted on the City's website at www.washingtoniowa.net and the County's website at co.washington.ia.us.

Prospective Contractors must clearly understand that the only official answer or position of the Agencies will be the one stated in writing.

1.3 Method of Source Selection

The Agencies are using the Competitive Sealed Proposals method of source selection, for this procurement. An award, if made, will be made to the responsible Contractor whose proposal is most advantageous to the Agencies.

The Agencies may, as is deemed necessary, conduct discussions with responsible Contractors that have been determined to be reasonably suspected of being selected for award for the purpose of clarification to assure full understanding of, and responsiveness to solicitation requirements.

1.4 Projected Timetable

RFP Issued: July 20, 2016

Proposal Closing Date and Time: August 17, 2016 at 10:00 a.m.

Opening of Sealed Proposals: August 17, 2016 at 10:00 a.m.

Consideration of Proposals by Agencies: August 23, 2016

Projected Contract Execution: August 30, 2016 or as soon as practical

Projected Contract Start Date: October 1, 2016

2.0 General Description of Required Performance Outcomes

At a minimum, the contractor must achieve and maintain the performance outcomes listed below, and remain consistent with performance standards agreed to by all parties through a contract as a result of this RFP. Contractors may propose additional performance outcomes or services beyond those minimally required by this RFP and may offer to charge additional fees for such outcomes or services.

2.1 Scope of Work

Service(s) to be provided are as described above in Section 1.1. The Agencies anticipate that the terms of the sample contract (Exhibit A) will form the basis for a contract with the selected Contractor.

The Contractor shall be responsible for marketing the recyclables collected at the Center, and will keep any revenue from these sales.

The Contractor shall be responsible for hauling all solid waste to the SEMCO landfill located near Richland, Iowa, and will be responsible for paying all tipping fees.

The Contractor shall be responsible for the oversight and management of the collection of miscellaneous and household hazardous waste as described in Section 1.1, as well as arranging for the safe final disposal of said items.

The Contractor shall be responsible for the reasonable upkeep and maintenance of the County-owned site and buildings, and shall coordinate with the County on any capital improvements desired or major building or site maintenance issues experienced. Contractor shall be responsible for maintaining site and grounds in a manner acceptable to the Agencies, as further described in Section 3.0.

The Contractor shall be responsible for providing any equipment necessary for the proper operation of the Center, including dumpsters, bailing machines, etc.

The Agencies will direct all calls regarding complaints and/or questions related to the Center to the Contractor. The contractor is expected to be reasonably available and responsive to inquiries or complaints from the Agencies and the general public throughout the contract period.

2.2 Contract Duration

The initial term of this contract shall be for thirty-three (33) months, beginning October 1, 2016, and terminating on June 30, 2019.

2.3 Proposal Cost Format

Proposals must be in the following format to be considered as the RFP Cost Format. Rates quoted are expected to cover the Contractor's cost of operating the Center, less the revenue received by the Contractor from sales of recyclables, etc. Contractor may offer the Agencies other offerings or service enhancements as part of the proposal. Proposals shall provide at least the following:

- Monthly rate for recycling operations and collection of miscellaneous waste as described in Section 1.1.
- Monthly rate for collection and disposal of solid waste received from rural residents, keeping in mind that the Contractor is responsible for the payment of all tipping fees at the SEMCO landfill.

2.4 Landfill Cost Increase Surcharge

The County will allow a pass-through surcharge for future landfill tipping fee increases at the SEMCO landfill. This tipping fee surcharge applies only to a part of the monthly charges that may be attributable to landfill costs, and any adjustments will only be made upon presentation of acceptable documentation to justify the increase. The same principle will be applied in reverse should landfill tipping fees decrease, in that this decrease in cost will be passed along to the County.

3.0 Constraints on Contractor

The Contractor shall perform service in accordance with all applicable state and local laws, and shall be specifically responsible for compliance with DNR regulations related to sites such as the Center. The Contractor shall be responsible for keeping a well-maintained site, including ensuring that the site is properly mowed and trimmed, snow is properly removed and that any loose papers or other debris are picked up promptly.

4.0 Contractor's Personnel Requirements

The Contractor must provide a central point of contact person(s) to ensure coordination of each service and/or program, as well as individuals that have the necessary expertise to ""troubleshoot" the provided solution.

5.0 Contractor's Responsibilities

Before submitting a proposal, each Contractor shall make all investigations and examinations necessary to ascertain all conditions and requirements affecting the full performance of the contract. No pleas of ignorance of such conditions and requirements resulting from failure to make such investigations and examinations will relieve the successful Contractor from any obligation to comply with every detail and with all provisions and requirements of the contract documents, or will be accepted as a basis for any claim whatsoever for any monetary consideration on the part of the Contractor.

6.0 Terms and Conditions of Contract for Services

A contract resulting from this RFP shall be subject to the terms and conditions set forth in the attached sample contract for the Operation of Joint City/County Recycling Center & Solid Waste Transfer Station. (*See Exhibit A*).

7.0 Compliance with the RFP

Proposals must be in strict compliance with this Request for Proposals. Failure to comply with all provisions of the RFP may result in disqualification.

7.1 Acknowledgement of Insurance Requirements

By signing its proposal, the Contractor acknowledges that it has read and understands the insurance requirements for the proposal as set forth in the sample contract. The Contractor also understands that the evidence of required insurance must be submitted within fifteen (15) working days following notification of its offer being accepted; otherwise, the Agencies may rescind acceptance of the Contractor's proposal.

7.2 Delivery of Proposals

All proposals shall include Exhibit B completed and shall be addressed, sealed and delivered before 10:00 o'clock a.m. on August 17, 2016 to:

Solid Waste RFP
ATTN: Dan Widmer, County Auditor
Washington County
222 West Main Street
Washington, IA 52353

The Agencies will not accept any proposals received after the date/time stated herein, and shall request Contractor to make arrangements to retrieve late proposals. The Agencies shall not bear the responsibility for proposals delivered past the stated date and/or time, or to an incorrect address by Contractor's personnel or by the Contractor's outside carrier.

7.3 Evaluation of Proposals (Procedure)

The Agencies will first examine proposals to eliminate those that are clearly non-

responsive to the stated requirements. Therefore, Contractors should exercise care in reviewing the proposal format required for this RFP.

Officials representing the Agencies shall then score all proposals based upon the evaluation factors detailed herein.

The Agencies reserve the right to withdraw this RFP at any time and for any reason, and to issue such clarifications, modifications, and/or amendments as they may deem appropriate.

Receipt of a proposal by the Agencies or a submission of a proposal to the Agencies offers no rights upon the Contractor nor obligates the Agencies in any manner. The Agencies reserve the right to waive minor irregularities in proposals, provided that such action is in the best interest of the Agencies as determined by their governing bodies.

7.4 Ambiguity, Conflict, or Other Errors in the RFP

If a Contractor discovers any ambiguity, conflict, discrepancy, omission, or other error in the RFP, they shall immediately notify the Agencies of such error in writing and request modification or clarification of the document. Inquiries are to be handled in the manner described in Section 1.2 of this RFP. Representatives of the Agencies will make modifications by issuing a written revision and will give written notice to all parties who have received this RFP.

The Contractor is responsible for clarifying any ambiguity, conflict, discrepancy, omission, or other error in the Request for Proposals prior to submitting the proposal or it shall be waived.

7.5 Proposals and Presentation Costs

The Agencies will not be liable in any way for any costs incurred by any Contractor in the preparation of its proposal in response to this RFP, nor for the presentation of its proposal and/or participation in any discussions or negotiations.

7.6 Rejection of Proposals

The Agencies reserve the right to accept or reject in whole or in part any or all proposals submitted. The Agencies shall reject the proposal of any Contractor that is determined to be non-responsive. The unreasonable failure of a Contractor to promptly supply information in connection with respect to responsibility may be grounds for a determination of non-responsibility.

7.7 Acceptance of Proposals

The Agencies shall accept all proposals that are submitted properly. However, the Agencies reserve the right to request clarifications or corrections to proposals.

7.8 Requests for Clarification of Proposals

Requests by the Agencies for clarification of proposals shall be in writing. Said requests shall not alter the Contractor's pricing information contained in its proposal. Inquiries are to be handled in the manner described in Section 1.2 of this RFP.

7.9 Validity of Proposals

All proposals shall be valid for a period of ninety (90) days from the submission date.

7.10 Response Format

Proposals should be prepared simply and economically, providing a straightforward concise description of the Contractor's approach and ability to meet the Agencies' needs, as stated in the RFP.

7.11 No Lobbying

To ensure fair consideration for all prospective bidders throughout the duration of the formal solicitation process, the Agencies prohibit communication whether direct or indirect, regarding the subject matter of the bid or specifications by any means whatsoever whether oral or in writing with any elected official from the issuance of specifications until the respective governing bodies of the Agencies make the award. Communications initiated by the bidder may be grounds for disqualifying the offending bidder from consideration of award or any future bid proffered by the Agencies.

SAMPLE Washington County Recycling Center Agreement

This Agreement made and entered into this ___ day of _____, 2016, by and between the City of Washington, Iowa and Washington County, Iowa, hereinafter called "AGENCIES", and _____ hereinafter called "CONTRACTOR".

Both parties hereto agree as follows:

DEFINITIONS

AGENCIES– Refers to City Council of the City of Washington and the Board of Supervisors of Washington County, which each governing body will jointly administer this Agreement on behalf of the respective political subdivisions. In performing its administration duties, each entity may name one member as its representative for purposes of this Agreement, however, it shall not be a separate entity as defined in Section 28E.5 of the Code of Iowa.

APPLIANCES – Includes, but is not limited to, refrigerators, freezers, kitchen ranges, air conditioning units, electronics, dehumidifiers, water heaters, furnaces, thermostats, clothes washers, clothes dryers, dishwashers, microwave ovens and commercial coolers.

CONTRACTOR – _____, the business performing refuse collection and disposal under Contract with the AGENCIES.

GARBAGE, REFUSE, RUBBISH – Animal or vegetable wastes resulting from the handling, preparation, cooking, serving or consumption of food, including food containers. Discarded waste material in a solid or semi-liquid state and non-putrescible solid waste consisting of noncombustible materials.

RECYCLABLES - For purposes of this Contract, shall constitute #1 - #7 plastics, tin and aluminum in consumer form, newsprint (including magazines, but not the bindings of hardcover books), glass bottles in consumer form (clear, green, and brown), #2 corrugated cardboard.

WASHINGTON COUNT, IOWA RECYCLING CENTER – From hereinafter, shall be referred to as "Recycling Center", for purposes of this Agreement.

SERVICE AREA – The unincorporated areas of Washington County and the City of Washington, Iowa.

SCOPE OF AGREEMENT

CONTRACTOR and AGENCIES agree that CONTRACTOR shall operate and manage a Recycling Center, in which residents living in the service area may deposit recyclable materials, oils, batteries, and appliances for processing and recycling.

All RECYCLABLES as defined in the definition section of this contract will be accepted from Washington County service area residents free of charge. Addendum A identifies the fees for all other items.

The CONTRACTOR waives all tipping fees for de minimus quantities of recyclables/garbage/refuse/rubbish for the following entities: Washington County. CONTRACTOR is responsible for upkeep and day-to-day operations of facility.

CONTRACTOR agrees with AGENCIES that during the term of this Agreement, CONTRACTOR shall operate, receive and dispose of Recyclable materials transported to the Recycling Center by customers within the service area based on the terms of this agreement.

TERM – The term of this Contract shall be for thirty-six (36) months, beginning on October 1, 2016/November 1, 2016, and terminating on June 30, 2019.

SERVICE, OPERATIONS AND PERFORMANCE

COLLECTION – CONTRACTOR shall be responsible for sorting, packaging, and transportation all Recyclables, Appliances, oil and batteries brought to the Recycling Center. CONTRACTOR shall be responsible for the management and employment of personnel working in the Recycling Center. CONTRACTOR expressly agrees that it is being engaged as an independent contractor, and therefore solely responsible for the payment of all personnel assigned by CONTRACTOR to provide services at the Recycling Center.

CONTRACTOR agrees to abide by all federal, state, and local regulations, ordinances, and laws applicable to the operating of the Recycling Center and the packaging and hauling away of materials described in this Agreement.

OFFICE HOURS - CONTRACTOR shall operate the Recycling Center and keep Recycling Center open to the public on Mondays thru Fridays, 7:30 am to 4:00pm and Saturdays from 7:00am to 12:00pm. On the following Holiday schedule the Recycling Center shall be closed;

New Year's Day
President's Day
Memorial Day
Independence Day
Labor Day

Veteran's Day
Thanksgiving Day
Friday after Thanksgiving
Christmas Eve
Christmas

Appliances, as defined by the DNR, that are delivered to the Center, shall be delivered to a DNR licensed de-manufacturer or holding facility.

CONTRACTOR will work with the AGENCIES to educate the residents of the service area anytime a change in the structure of recycling changes. This would include public notices and the preparation and dissemination of educational materials.

FEES – CONTRACTOR agrees to assume all recycling and processing fees for RECYCLABLES, licensing, and all other applicable fees, and any cost assessed in connection with the operation of the Center.

AGENCIES agrees that in the event contractor becomes subject to any fees, taxes, or surcharges imposed by any governmental entity in connection with operating the Recycling Center, Contractor shall be allowed to add fees in this agreement and Addendum A upon 30 days written notice to the AGENCIES.

NOTIFICATION- Prior to any changes to the terms of this agreement, the CONTRACTOR and AGENCIES shall enter into an Amendment of this Agreement.

NOTICES- All notices contemplated under this Agreement shall be made in writing and delivered to the other part(ies) via hand delivery or via U.S. Mail, postage prepaid, to the addresses below:

WASHINGTON COUNTY
County Auditor's Office
PO BOX 889
222 W. Main Street
Washington, IA 52353

CITY OF WASHINGTON
c/o City Administrator
215 E. Washington Street
Washington, IA 52353

CONTRACTOR
TBD

Notices shall be deemed to be given when received by the other parties via hand delivery, and one (1) day after written notice is deposited in the U.S. Mail, postage prepaid, and addressed according to the foregoing information. During the term of this Agreement, each party shall be responsible for updating any contact information.

INDEMNITY – CONTRACTOR will indemnify and save harmless the AGENICES, its officers, agents, servants, and employees from and against any and all suits,

actions, legal proceedings, claims, demands, damages, costs, expenses, and attorney's fees, and any other costs of defense resulting from a willful or negligent act or omission of CONTRACTOR, its officers, agents, servants, and employees in the performance of this Agreement; provided, however that CONTRACTOR shall not be liable for any suits, actions, legal proceedings, claims, demands, costs, expenses, and attorney's fees arising out of a willful or negligent act or omission of the AGENICES, it's officers, agents, servants, and employees.

DISCRIMINATION – Neither the CONTRACTOR nor any SUBCONTRACTOR or person(s) acting on their behalf shall discriminate against any person because of race, sex, age, creed, color, religion, national origin, veteran status, or disability.

INSURANCE – The CONTRACTOR shall maintain in full force and effect throughout the term of this contract and throughout any extension or renewal thereof the following types of insurance in at least the limits specified below:

Workmen's Compensation	Statutory
General Liability:	
Bodily Injury	\$1,000,000 each occurrence \$2,000,000 aggregate
Property Damage	\$1,000,000 each occurrence \$2,000,000 aggregate
Automobile Liability	
Bodily Injury	\$2,000,000 combined
Property Damage	\$1,000,000 each occurrence
Excess Umbrella Coverage	\$2,000,000 each occurrence

Prior to the commencement of work, the CONTRACTOR shall furnish the AGENICES with certificates of insurance or other satisfactory evidence that such insurance has been produced and is in force. In addition, said insurance shall name the City of Washington and Washington County as additional insureds under CONTRACTOR'S general liability polic(ies). Said policies shall not thereafter be canceled or be permitted to expire without 30 days written notice of the same to the AGENICES.

PERMITS, LICENSES, AND TAXES – CONTRACTOR shall obtain and assume the cost of all licenses and permits and promptly pay all licenses, permits and taxes required by law.

BASIS AND METHOD OF PAYMENT – In consideration of CONTRACTOR'S services in the operation and management of the Recycling Center, hauling of

solid waste and solid waste tipping fees, WASHINGTON COUNTY and the CITY OF WASHINGTON shall pay CONTRACTOR a combined fee in the amount of \$ 216,000 annually. Said payments shall be made in twelve (12) equal monthly installments, not later than the 15th day of each month after the service is rendered, WASHINGTON COUNTY and the CITY OF WASHINGTON, shall submit a separate payment each month equaling each agency's pro-rata share of the yearly payment.

COST OF SERVICE – The rates submitted by CONTRACTOR and approved and accepted by JOINT BOARD shall apply for the first year of this Contract term; however, CONTRACTOR may increase the price of the Contract by an amount equal to the percentage increase listed by the Consumer Price Index (CPI), for the Midwest region, annually at Contract anniversary date. Any proposed increase must be forwarded to the AGENICES 60 days in advance of the effective date.

COMPLIANCE WITH APPLICABLE LAWS – The parties agree that the laws of the State of Iowa shall govern the validity, construction, interpretation, and effect of this Agreement. The CONTRACTOR shall conduct the service of collecting Recycling as provided for by this Agreement in compliance with all applicable federal, state, and local rules, regulations, and laws.

BANKRUPTCY – “Insolvent” for the purposes of this clause shall mean a party's inability to pay its debts as they mature.

A party's insolvency, or voluntary or involuntary bankruptcy, shall not constitute prospective unwillingness and/or inability to perform nor a repudiation of this agreement unless the party fails to give a timely and adequate assurance of its ability to perform. Until such assurances are received, the demanding party may suspend, if commercially reasonable, any performance due upon its part unless already paid for. If a party is unable to give adequate assurance, the other party may terminate the contract with seven (7) days written notice. Assumption of this Contract by a bankrupt debtor's trustee shall initially give rise only to a reasonable sense of insecurity and shall not operate as an automatic repudiation, prospective unwillingness to perform, or a breach of the contract where the CONTRACTOR is in the process of voluntary or involuntary bankruptcy.

The AGENICES, at their sole discretion, may terminate this Agreement in the event that the CONTRACTOR becomes insolvent as described above by giving written notice of the same to the CONTRACTOR.

In the event of the CONTRACTOR'S bankruptcy the AGENICES will have the same remedies as provided for BREACH of the Agreement.

CONSTRAINTS ON CONTRACTOR—CONTRACTOR shall perform service in accordance with all applicable state and local laws, and shall be specifically responsible for compliance with DNR regulations related to sites such as the Center. The Contractor shall be responsible for keeping a well-maintained site,

including ensuring that the site is properly mowed and trimmed, snow is properly removed and that any loose papers or other debris are picked up promptly.

BREACH OF AGREEMENT – If the CONTRACTOR fails to perform, or to perform in a satisfactory manner, or to perform in accordance with applicable ordinances, the AGENICES shall have the right to demand in writing, adequate assurance from the CONTRACTOR that steps have been or are being taken to rectify the situation. The CONTRACTOR must within three (3) days of receipt of such demand, return to the AGENICES, a written statement that explains reasons for nonperformance or delayed, partial or substandard performance during that period and any continuation thereof. The CONTRACTOR also has the option to appear with an explanation before the AGENICES or their designee(s). Upon receipt of the CONTRACTOR'S statement or the failure of the CONTRACTOR to submit one, the AGENICES may immediately terminate this AGREEMENT and seek the services of another CONTRACTOR to provide the services outlined in this Agreement.

FORCE MAJEURE – Neither the CONTRACTOR nor the AGENICES shall be liable for the failure to perform their duties nor for any resultant damage, loss, etc. if such failure is caused by catastrophe, riot, war, governmental order, or regulation, fire, accident, act of God or other similar or different contingency beyond the reasonable control of the CONTRACTOR or AGENICES. In the case of a severe snowstorm, the Contractor has the right to delay the acceptance of materials by one day (more if condition warrants with the JOINT BOARD'S approval). Notification shall be made to the AGENICES as soon as possible if such an option is taken.

If such circumstances persist for more than seven (7) days or if after their cessation the CONTRACTOR is unable to render full or substantial performance for a period of seven (7) days, he may terminate this Agreement upon written notice given in seven (7) days in advance to the AGENICES.

ASSIGNMENT OF AGREEMENT – No assignment of this Agreement or any right accruing under this agreement shall be made in whole or in part by the CONTRACTOR without the express written consent of the AGENICES, which consent shall not be unreasonably withheld. The delegation of any Agreement duties will not relieve the CONTRACTOR of any liability and/or obligation to perform. In the event of any delegation of a duty, the delegate shall assume full responsibility and liability for performance of that duty without affecting the CONTRACTOR'S liability.

CHANGE OF OWNERSHIP – In the event that the CONTRACTOR'S business assets are sold, the AGENICES maintains the right to hold the original owner solely liable. If, however, the AGENICES determines that the new ownership can adequately and faithfully render the services called for in the Agreement for the remaining term of the Contract, then the AGENICES, at their sole discretion, may elect to execute a novation allowing the new ownership to assume the rights and

duties of this agreement and releasing the previous ownership of this Agreement and all obligation and liability.

WAIVERS – A waiver by either party of any breach of any provisions hereof shall not be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provisions itself. No payment or acceptance of compensation for any period subsequent to any breach shall be deemed a waiver of any right or acceptance of defective performance.

Where the condition to be waived is a material part of the Agreement such that its waiver is a material part of the parties, the waiver must be supported by consideration and take the form of an Agreement modification as provided for elsewhere in this section.

ILLEGAL AND INVALID PROVISIONS – Should any term, provision or other part of this Agreement be declared illegal, it shall be excised and/or modified to conform to the appropriate laws or regulations. Should any term, provision or other part of this Agreement be held to be inoperative, invalid, or unenforceable, then such provision or portion thereof shall be formed in accordance with applicable laws or regulations. In both cases the remainder of the Agreement shall not be affected but shall remain in full force and effect.

JOINT AND SEVERAL LIABILITY – If the CONTRACTOR is comprised of more than one individual, corporation or other entity, each of the entities comprising the CONTRACTOR shall be jointly and severally liable.

BINDING EFFECT – The provisions, covenants, and conditions in this agreement apply to bind the parties, their legal heirs, representatives, successors, and assigns.

AMENDMENT TO AGREEMENT – No modification or Amendment of the terms hereof shall be effective unless written and signed by the authorized representatives of all parties entitled to receive a right or obligated to perform a duty under this Agreement. A signed original is to be fastened to the original Agreement with signed copies retained by all parties.

The written modification is not to become effective for a period of sixty (60) business days during which time either party may revoke the writing upon delivery to the other party of a written notice of that effect, dated and signed by a notary. The AGENICES reserves the right to consider amendments to this agreement such as fees for garbage pickup.

The agreement is effective from the 1st day of October/November, 2016 and shall expire on the 30th day of June, 2019, with the provision, however, that the AGENICES may terminate this Agreement upon notice to CONTRACTOR when and if said CONTRACTOR shall cease to be licensed by the provisions set forth above for failure to perform and abide by the terms of this Agreement.

IN WITNESS WHEREOF, the contracting parties have executed this Agreement on the date first written above, executed in duplicate.

Company Name: _____

Company Address: _____

CONTRACTOR Signature

WASHINGTON COUNTY Signature

CITY OF WASHINGTON Signature

Date

ADDENDUM A (to Exhibit A of Sample Contract)

TIPPING FEES WASHINGTON RECYCLING RECOVERY CENTER

MISCELLANEOUS WASTE

Car Tires	\$__ (off rim)
Car Tires	\$__ (on rim)
Heavy Truck Tires	\$__
Appliances	\$__
Car Batteries	\$__
33 al. Household Trash	\$__
Miscellaneous load waste	\$__ per pound*
*(\$__ minimum to use scale, covers up to 100 pounds)	
Oils	\$__ per gallon

ELECTRONIC WASTE

Computer monitor	\$__
Hard Drive/CPU Unit	\$__
Keyboard/Mouse	\$__
TV's (27" or smaller)	\$__
TV's (28"- 36")	\$__
TV's (37" or larger)	\$__
VCR's, Stereo components	\$__
Desktop Printer	\$__
All-In-One Printer/Scanner/Copier	\$__
Large Stand Alone Copier	\$__
Electronic Waste	\$__ per pound **
**(\$__ minimum to use scale for E Waste, covers first 100 pounds)	

OTHER

Purchase of Yard Waste Bags	\$__ (Pack of 5)
-----------------------------	------------------

RECYCLING RESOURCE CENTER WILL NOT ACCEPT:

Yard Waste
Railroad Tires
Large Metal Objects- Cars, Feeders, Fencing, etc...

RECYCLING CENTER/SOLID WASTE TRANSFER STATION SERVICES PROPOSAL

Name of Contractor:

Address:

Phone Number:

Name of Principal and
email address::

PROPOSED CHARGES

	Effective 10/1/2016	Effective 7/1/2017	Effective 7/1/2018
Monthly rate for recycling operations and collection of miscellaneous waste as described in Section 1.1.	\$	\$	\$
Monthly rate for collection and disposal of solid waste received from rural residents, keeping in mind that the Contractor is responsible for the payment of all tipping fees at the SEMCO landfill.	\$	\$	\$

NOTE: Landfill tipping fee increases are subject to additional surcharge as per Section 2.4 of the Request for Proposals and the contract for services.

NARRATIVE

Please include the following information in your proposal:

- Describe your Company's experience and qualifications.
- Provide references of other cities, if available, or other customers. Include the contact name, position, phone number, and email address.

EXHIBIT C

Washington County 28E Recycling Center
 Budget Analysis FY12 thru FY15
 4-Year Averages as of 6/30/15

	<u>FY2011-2012</u>	<u>FY2012-2013</u>	<u>FY2013-2014</u>	<u>FY2014-2015</u>	<u>4-Year FY Average</u>
Revenues					
4020-1-99-0500-541000					
RECYCLABLE DISPOSAL FEE	\$ 8,421.60	\$ 10,166.00	\$ 9,935.40	\$ 8,704.30	\$ 9,306.83
Of Which:					
- Appliances	\$ 2,710.00	\$ 1,735.00	\$ 1,897.00	\$ 1,030.00	
- Carpet	\$ 325.00	\$ 305.50	\$ 195.00	\$ 330.00	
- Electronics	\$ 3,120.00	\$ 5,090.00	\$ 4,590.00	\$ 4,732.00	
- Furniture	\$ 1,037.00	\$ 1,107.00	\$ 1,616.00	\$ 752.00	
- Oil	\$ 164.85	\$ 168.30	\$ 198.65	\$ 40.50	
- Tires	\$ 535.75	\$ 580.00	\$ 548.25	\$ 417.75	
- Trash	\$ 225.00	\$ 480.00	\$ 653.00	\$ 364.00	
- Miscellaneous/Mixed	\$ 304.00	\$ 700.20	\$ 237.50	\$ 1,038.05	
4020-1-99-0500-559000					
OTHER MISC FEE		\$ -	\$ -	\$ -	\$ -
4020-1-99-0500-839200					
SALE OF RECYC MATERIAL	\$ 17,612.06	\$ 14,688.47	\$ 18,163.08	\$ 13,653.04	\$ 16,029.16
Of Which:					
- Cardboard	\$ 16,403.76	\$ 13,441.23	\$ 13,362.22	\$ 11,379.74	
- Glass	\$ 835.80	\$ 713.63	\$ -	\$ -	
- Metal	\$ -	\$ 206.11	\$ -	\$ -	
- Oil	\$ 372.50	\$ 327.50	\$ 175.00	\$ 630.00	
- Plastic	\$ -	\$ -	\$ -	\$ -	
- Mixed*	\$ -	\$ -	\$ 4,625.86	\$ 1,643.30	
4020-1-99-0500-843000					
INSURANCE SETTLEMENTS	\$ -	\$ -	\$ -	\$ -	
4020-2-99-0500-254910					
OTH CONT SRVC- WASH CO	\$ 8,499.99	\$ 4,800.00	\$ 4,800.00	\$ 12,300.04	\$ 7,600.01
4020-2-99-0500-254911					
OTH CONT SRVC- CITY	\$ 8,499.33	\$ 4,050.00	\$ 4,800.00	\$ 12,300.04	\$ 7,412.34
4020-4-99-0500-920000					
SALES OF CAPITAL ASSETS	\$ 500.00	\$ -	\$ -	\$ -	\$ 125.00
Total Revenues	\$ 43,532.98	\$ 33,704.47	\$ 37,698.48	\$ 46,957.42	\$ 40,473.34
Expenditures					
4020-99-0500-000-25000					
FUEL/MV	\$ 1,494.93	\$ 2,034.78	\$ 2,739.78	\$ 1,449.63	\$ 1,929.78

Washington County 28E Recycling Center
 Budget Analysis FY12 thru FY15
 4-Year Averages as of 6/30/15

	<u>FY2011-2012</u>	<u>FY2012-2013</u>	<u>FY2013-2014</u>	<u>FY2014-2015</u>	<u>4-Year FY Average</u>
4020-99-0500-000-29900					
MISC SUPPLIES	\$ 1,070.24	\$ 1,568.34	\$ 1,456.40	\$ 1,077.99	\$ 1,293.24
Of Which:					
- Ace-N-More	\$ 453.83	\$ 400.33	\$ 537.66	\$ 405.71	
- Bruty/Wash Lumber & Home Center	\$ 446.25	\$ 808.45	\$ 904.02	\$ 453.05	
- Other Vendor	\$ 170.16	\$ 359.56	\$ 14.72	\$ 219.23	
4020-99-0500-000-41400					
TELEPHONE & FAX SRVCS	\$ 640.28	\$ 665.15	\$ 679.83	\$ 693.61	\$ 669.72
4020-99-0500-000-42900					
OTHER PROF SRVCS	\$ 35,692.73	\$ 30,532.07	\$ 34,794.05	\$ 36,708.31	\$ 34,431.79
Of Which:					
- Mark's Sanitation	\$ 27,999.96	\$ 27,999.96	\$ 27,999.96	\$ 27,999.96	
- Coleman Construction	\$ -	\$ -	\$ -	\$ 1,650.00	
- Greiner Tire	\$ 1,957.45	\$ 951.40	\$ 992.00	\$ 1,822.30	
- Haifley Truck Repair	\$ -	\$ 628.20	\$ 63.72	\$ 376.84	
- Ideal Ready-Mix	\$ 578.13	\$ -	\$ 1,998.75	\$ -	
- James Redlinger	\$ 96.34	\$ 350.00	\$ -	\$ -	
- Marie Electric	\$ 3,517.14	\$ 98.10	\$ 390.81	\$ -	
- Sinclair Tractor	\$ -	\$ -	\$ -	\$ 3,109.92	
- Stan Jones Welding	\$ 130.12	\$ 504.41	\$ 113.64	\$ 671.86	
- All Other	\$ 1,413.59	\$ -	\$ 3,235.17	\$ 1,077.43	
4020-99-0500-000-43000					
UTILITY SRVCS	\$ 3,001.40	\$ 4,067.78	\$ 4,357.49	\$ 4,059.06	\$ 3,871.43
Of Which:					
- Alliant	\$ 2,386.88	\$ 3,437.78	\$ 3,679.11	\$ 3,423.89	
- City of Washington	\$ 614.52	\$ 630.00	\$ 678.38	\$ 635.17	
4020-99-0500-000-44700					
MISC MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -
4020-99-0500-000-47500					
SANITATION & DISPOSAL	\$ -	\$ -	\$ -	\$ -	\$ -
4020-99-0500-000-47700					
RECYCLING SRVCS	\$ 11,534.90	\$ 11,080.58	\$ 12,957.79	\$ 19,047.38	\$ 13,655.16
Of Which:					
- Mark's Sanitation	\$ 6,937.50	\$ 5,890.00	\$ 7,212.50	\$ 11,510.00	
- Adrian Trucking	\$ 700.00	\$ 700.00	\$ 1,400.00	\$ 3,675.00	
- Midwest Electronics	\$ 2,402.40	\$ 2,348.85	\$ 2,415.30	\$ 1,770.20	
- City Carton	\$ 1,335.00	\$ 876.00	\$ 923.00	\$ 1,634.98	

Washington County 28E Recycling Center

Budget Analysis FY12 thru FY15

4-Year Averages as of 6/30/15

	<u>FY2011-2012</u>	<u>FY2012-2013</u>	<u>FY2013-2014</u>	<u>FY2014-2015</u>	<u>4-Year FY Average</u>
- Liberty Tire Recycling	\$ -	\$ 1,265.73	\$ 813.24	\$ 457.20	
- Other	\$ 160.00	\$ -	\$ 193.75	\$ -	
4020-99-0500-000-48900					
OTHER SRVCS	\$ -	\$ -	\$ -	\$ -	\$ -
4020-99-0500-000-63800					
OTH MACHINERY & EQUIP	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 53,434.48	\$ 49,948.70	\$ 56,985.34	\$ 63,035.98	\$ 55,851.13
Revenues/Expenditures	\$ (9,901.50)	\$ (16,244.23)	\$ (19,286.86)	\$ (16,078.56)	\$ (15,377.79)
Starting Fund Balance	\$ 61,870.92	\$ 51,969.42	\$ 35,725.19	\$ 16,438.33	
Ending Fund Balance	\$ 51,969.42	\$ 35,725.19	\$ 16,438.33	\$ 359.77	

* For these transactions, no data is available on the exact amount received for each type of recyclable. These include:

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
07/29/2013	Strategic Materials	Sale of Glass & Plastic	\$804.28
02/12/2014	Strategic Materials	Sale of Glass & Plastic	\$551.75
06/11/2014	Mark's Sanitation	Sale of Plastic/Cardboard	\$3,269.83
09/02/2014	Strategic Materials	Sales of Glass & Plastic	\$804.86
05/07/2015	Strategic Materials	Sales of Glass & Plastic	\$838.44

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

July 14, 2016

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: ACH Foam Technologies Stormwater TIF

The finalized development agreement is attached. There is a change from previous. We didn't realize that the official owner of the building is EPS Partners- Iowa, LLC, a group owned by the same partners as ACH Foam. Therefore, this corporation needs to be included as a signatory to the agreement.

Everything should be ready for the Council to untable this item and consider action on the agreement.

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the "Agreement") entered into on this ____ day of _____, 2016, by and between the City of Washington, Iowa, a municipal corporation, (the "City"); and ACH Foam Technologies, Inc., a Wisconsin corporation (the "Developer") and EPS Partners- Iowa, LLC, an Iowa limited liability company (the "Owner").

RECITALS:

1. The Owner is the owner of certain real property legally described on Exhibit "A" attached to this Agreement and incorporated herein by this reference (the "Development Property") and the Developer leases the Development Property from the Owner for operation of its business.
2. The Development Property is located within the Washington Unified Commercial Urban Renewal Area (the "Urban Renewal Area"), which is an economic development area pursuant to Chapter 403 of the Code of Iowa.
3. The Developer desires to construct stormwater improvements on the Development Property (the "Urban Renewal Project") in accordance with the objectives of the Washington Unified Commercial Urban Renewal Plan (the "Urban Renewal Plan").
4. Chapters 15A and 403 of the Code of Iowa authorize cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons.
5. The Developer has requested and the City has agreed to provide the Developer an economic development grant (the "Economic Development Grant") in an amount not-to-exceed \$12,000 under the terms and conditions described below.

IN CONSIDERATION of the premises and the mutual obligations of the parties hereto, each party to this Agreement of them does hereby covenant and agree with the other as follows:

A. Covenants and Obligations of the Developer and Owner.

1. The Developer expressly agrees to operate the Urban Renewal Project on the Development Property for a period of not less than five (5) years from this date in accordance with the objectives of the Urban Renewal Plan.
2. The Developer shall cause the Urban Renewal Project to be maintained in a clean and safe manner.
3. The Developer agrees to maintain full-time employment of at least 65 full-time equivalent employees in Washington, and continue to operate the plant as a going concern for not less than five (5) years from this date.

4. The Developer agrees to provide a certification of work completed on the Urban Renewal Project, in a form acceptable to the City.

5. The Owner is executing this Agreement to consent for the Project to be built on the Development Property and the Owner will not have any responsibility to complete this Project or any other obligation of the Developer.

B. City Obligations.

1. Upon completion of the Urban Renewal Project, inspection by the City and receipt of a certification of work by the Developer, the City shall make a one-time payment of not-to-exceed \$12,000, based on actual project costs, with the City to be repaid from incremental taxes at a later date.

C. Reimbursement of Costs by the Developer. As part of this Agreement, any eligible legal or administrative expenses incurred by the City shall be reimbursed from incremental tax revenues, and the Developer will not be responsible for directly reimbursing any such costs.

D. Administrative Provisions.

1. This Agreement may not be amended or assigned by either party without the express permission of the other party. However, the City hereby gives its permission that the Developer's rights to receive the TIF Payments hereunder may be assigned by the Developer to a lender, as security, without further action on the part of the City.

2. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Developer have caused this Agreement to be signed in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

ACH Foam Technologies, Inc.

City of Washington:

By: _____

Sandra Johnson, Mayor

Print name and title

ATTEST:

Illa Earnest, City Clerk

EPS Partners-Iowa, LLC.

By: _____

Print name and title

Exhibit A: Legal Description of Property

Auditor's Parcel E, containing 7.057 acres, as shown by Plat Book 10 at Page 286, in the Office of the Washington County Recorder, in the NW ¼ SE ¼ SE ¼ and Lot 3 of the NE ¼ SE ¼ of Section 8, Township 75 North, Range 7 West of the 5th P.M., within the City of Washington, Washington County, Iowa.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, trash and junk was removed from the following listed property owners:

The property of William Goodwin located at 803 S 3rd Ave. for the amount of \$75.00. Legal description (01 05 Wilsons Add N 60 ft) Parcel Number (11-20-136-004).

The property of Melissa Stout located at 814 W Monroe St. for the amount of \$75.00 Legal Description (20 01 Add To SW Wash). Parcel Number (11-18-480-018).

The property of James Flynn located at 609 E 2nd St. for the amount of 75.00 Legal description (05 04 NE Wash) Parcel number (11-17-409- 002)

The property of Miguel & Amelia Velasco located at 900 W Monroe St. for the amount of \$75.00. Legal description (18 01 Add To SW Wash) Parcel number (911-18-480-016)

The property of Linda McFarland located at 1101 N Iowa Ave. for the amount of \$75.00. Legal description (04 41 Highland Park) Parcel Number (11-08-390-006).

The property of Joseph and Stacey Burke located at 614 N Marion Ave. for the amount of \$200.00 Legal Description (07 05 Dennys Add S 3/4). Parcel Number (11-17-176-003).
and,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Sharyle F. Denison located at 1203 N. Iowa Ave. for the amount of \$289.29. Legal description (04 40 Highland Park ADD V#NHP95165A&B). Parcel Number (11-08-386-007).

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and Approved this 19th day of July , 2016

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk