



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE COUNCIL CHAMBERS  
AT 120 E MAIN STREET  
AT 6:00 P.M., TUESDAY, JUNE 21, 2016

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 21, 2016 to be approved as proposed or amended.

**Consent:**

1. Council Minutes 06-21-2016
2. Feld Fire, New Fire Truck Equipment, \$7,067.00
3. Fox Engineering, Sanitary Sewer System Collection System Evaluation, \$1,200.00
4. Fox Engineering, WWTP-IRE Pretreatment Agreement Consultation, \$650.75
5. Fox Engineering, Elevated Water Storage Tank, \$2,315.00
6. Fox Engineering, Lexington Blvd Pump Station Improvements, \$205.50
7. Dave Schmitt Construction, W. 5<sup>th</sup> Street Water Main Project, Pay App #3, \$11,840.80
8. Iowa League of Cities, Member Dues 2016-2017, \$2,979.00
9. MMS Consultants, Sitler Drive Improvements & S. Ave H (Sunset Park) Street Repair, \$5,240.00
10. WRH Construction, Lexington Blvd Pump Station Improvements, Pay App #4, \$9,280.04
11. IMWCA, Workers Comp Premium, Deposit 1, \$22,575.00
12. Life Time Fence Co., Impound Lot Fence at WWTP, \$8,615.00
13. Wal-Mart, 2485 Highway 92, Retail Tobacco Permit Application (**renewal**)
14. Department Reports.

**Consent - Other:**

1. DeLong Construction, House Demolition on E. Jefferson Street, \$4,500.00
2. DeLong Construction, Industrial Park Rise Improvements, \$285,427.06
3. DeLong Construction, Court House Sewer Separation Project, \$137,896.07

**Claims and Financial Reports:**

Claims as Presented.

Financial Reports

**SPECIAL PRESENTATION**

Discussion and Consideration of 5K Run Request – Jennifer Nichols

Discussion and Consideration of Hospice of Washington County Request.

**PRESENTATION FROM THE PUBLIC** - Please limit comments to 3 Minutes.

**NEW BUSINESS**

Discussion and Consideration of Quotes for End Loader Purchase.

Discussion and Consideration of 12" AVT Valve

Discussion and Consideration of Quotes for Well #7 Repairs.

Discussion and Consideration of Asphalt Patching Project.

**CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS**

**Public Hearing** – Resolution of Necessity for Sitler Drive 2016 Project.

Discussion and Consideration of Resolution of Necessity for Sitler Drive 2016 Paving Project.

Discussion and Consideration of a Resolution Approving Alternative Payment for Street Assessment.

**Public Hearing** - Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Cost for Sitler Drive 2016 Paving Project

Discussion and Consideration of a Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Cost for Sitler Drive 2016 Paving Project.

Discussion and Consideration of a Resolution Adopting Revised 28E Agreement for Joint City/County Recycling Center.

Discussion and Consideration of a Resolution Setting Public Hearing on a Development Agreement with ACH Foam.

Discussion and Consideration of Third Reading of an Ordinance Setting Utility Rates.

Discussion and Consideration of a Resolution Authorizing Park Board Application to Riverboat Foundation Mini-Grant for Disc Golf Course Upgrades.

Discussion and Consideration of a Resolution Authorizing Cable Commission Application to Riverboat Foundation Mini-Grant for Video Camera.

Discussion and Consideration of a Resolution Authorizing Visitors & Tourism Application to Riverboat Foundation Mini-Grant for Street Banners.

**DEPARTMENTAL REPORT**

Police Department  
City Administrator  
City Attorney

**MAYOR & COUNCILPERSONS**

Sandra Johnson, Mayor

Brendan DeLong

Kerry Janecek

Jaron Rosien

Kathryn Salazar

Millie Youngquist

Russ Zieglowsky

**ADJOURNMENT**

Illa Earnest, City Clerk

## Council Minutes 06-07-2016

The Council of the City of Washington, Iowa, met in the State Bank Room, Washington Public Library, 115 W. Washington Street, at 6:00 P.M., Tuesday, June 7, 2016. Mayor Johnson in the chair. On roll call present: DeLong, Janecek, Rosien, Salazar, Youngquist. Absent: Zieglowsky.

Motion by DeLong, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 7, 2016 be approved as amended. Motion carried. Discussion and Consideration of Certificate of Completion for Sitler Drive Widening Project is duplication of Discussion and Consideration of Resolution Accepting the 2015 Sitler Drive Paving Project as Completed and was struck from the agenda.

### Consent:

1. Council Minutes 05-17-2016
2. Council Minutes 05-31-2016
3. Veenstra & Kimm, Engineering Services – E. 5<sup>th</sup> St. Mini-Storage Site Plan Review, \$241.00
4. Veenstra & Kimm, Engineering Services – Casey's Site Plan Review, \$125.20
5. Veenstra & Kimm, Engineering Services – Industrial Park Rise Improvements, \$3,150.30
6. Veenstra & Kimm, Engineering Services – Court House Sewer Separation (Printing), \$67.00
7. Veenstra & Kimm, Engineering Services – Court House Sewer Separation, \$1,066.15
8. Harris Global Software, Annual Software Maintenance, \$10,889.00
9. Kevin D. Olson, Professional Services, \$1,594.80
10. Ahlers & Cooney, P.C., Professional Services (General Urban Renewal), \$2,182.50
11. A&R Land Services, Inc., ROW Services-Hwy 1 Water Main Project, \$928.90
12. Wagon Wheel, outdoor service area (RAGBRAI)
13. Lebowski's, Rock N Bowl, 1601 E. Washington St., outdoor service area (RAGBRAI)
14. Mi Pueblo Real, 1021 W. Madison Street, Class C Liquor License (LC) (Commercial), Sunday Sales, **(renewal)**
15. Washington Events, 211 W. Washington Street, Class B Beer Permit (BB) (includes wine coolers), outdoor service area, **(new)**
16. Corner Stop, 100 E. Madison Street, Cigarette Permit **(renewal)**
17. Fareway Store #554, 301 N. Marion Avenue, Cigarette Permit **(renewal)**
18. Wines & Spirits, 106 W. 2<sup>nd</sup> Street, Cigarette Permit **(renewal)**
19. Moore's BP AMOCO, 1061 W. Madison Street, Cigarette Permit **(renewal)**
20. BP One Trip, 1504 E. Washington Street, Cigarette Permit **(renewal)**
21. Dollar General #2237, 1506 E. Washington Street, Cigarette Permit **(renewal)**
22. Casey's General Store #3036, 304 E. Washington Street, Cigarette Permit **(renewal)**
23. Casey's General Store #1624, 1002 W. Madison Street, Cigarette Permit **(renewal)**
24. Smokin' Joe's Tobacco & Liquor Outlet #9, 304 W. Madison St., Cigarette Permit **(renewal)**
25. Department Reports.

### Consent - Other:

1. Hy-Vee, 528 Hwy 1 S, Cigarette Permit **(renewal)**
2. Hy-Vee Wines & Spirits, Cigarette Permit **(renewal)**

Mayor Johnson requested that item 2 be removed from the consent agenda.

Motion by Salazar, seconded by Rosien, to approve the consent agenda items 1, and 3-25. Motion carried.

Motion by Rosien, seconded by Salazar, to approve item 2 on the consent agenda. Motion carried.

Motion by Rosien, seconded by Salazar, to approve the council minutes as amended for May 17, 2016. Adding “to authorize proceeding with the State Revolving Fund and Planning & Design loan applications for the Water Treatment Plant Improvements “ Motion carried.

Motion by Rosien, seconded by Salazar, to approve the consent-other claims. Motion carried.

Motion by Salazar, seconded by Janecek, to approve payment of the claims as presented. Motion carried.

Mayor Johnson signed a proclamation designating June 20-June 26, 2016 as Amateur Radio Week in the City of Washington.

The nuisance abatement update was given by Nuisance Enforcement Officer Merle Hagie.

Bids received for the Audit RFP:

Anderson, Larkin & Co.	\$40,500
Office of the State Auditor	\$48,750
Gronewold, Bell, Kynn & Co.	\$48,430

Motion by DeLong, seconded by Rosien, to approve the audit proposal of \$48,750 for three years from the Office of the State Auditor as recommended by Finance Director Kelsey Brown. Motion carried.

Motion by Rosien, seconded by Youngquist, to affirm the mayoral appointment of Carol Ray and Margi Jarrard to the Washington Free Public Library Board of Trustees. Motion carried.

Motion by Salazar, seconded by Rosien, to approve the engineering task order for Well #7 improvements in the estimated amount of \$22.189 for services for the four phases (study, design, bidding, construction). Motion carried.

Motion by Salazar, seconded by Rosien, to approve purchase of the replacement motor for Well #6 in the amount of \$16,989. Motion carried.

Motion by Rosien, seconded by Salazar, to approve Change Order #2 – Washington Business Park. Motion carried. DeLong abstained with conflict.

Motion by Rosien, seconded by Janecek, to approve Change Order #4 – Court House Sewer Separation Project in the amount of \$12,000 to be paid from Road Use Tax Fund. Motion carried. DeLong abstained with conflict.

Bids received for the W. Monroe Street Pavement Project:

DeLong Construction	\$34,138.10+ \$2,700 (“M” mix concrete) = \$36,838
Rodney’s Concrete & Construction	\$59,768.42

Motion by Rosien, seconded by Youngquist, to approve the bid from DeLong Construction for the W. Monroe Street Pavement Repair Project using "M" mix concrete and paying from the Road Use Tax Fund. Motion carried. DeLong abstained with conflict.

Councilor Rosien left at this time.

Motion by Salazar, seconded by DeLong, to table Discussion and Consideration of Listing Agreement for Former Library Building. Roll call on motion: Ayes: DeLong, Janecek, Salazar, Youngquist. Nays: none. Absent: Rosien, Zieglowsky. Motion carried. The discussion and consideration will be on the June 28 Workshop agenda.

Motion by Salazar, seconded by Youngquist, to approve the Farm Management Agreement with Washington State Bank for farming the 4.8 acres (Wellness Park). Motion carried.

Mayor Johnson announced that now is the time for the public hearing for Proposed \$5,660,000 Conduit Revenue Bond Issuance – United Presbyterian Home.

No written or oral objections were received.

Motion by Salazar, seconded by DeLong, to close the public hearing. Roll call on motion: Ayes: DeLong, Janecek, Salazar, Youngquist. Nays: none. Absent: Rosien, Zieglowsky. Motion carried.

Motion by DeLong, seconded by Youngquist, to approve the Resolution Authorizing Issuance of \$5,660,000 Revenue Bonds – United Presbyterian Home. Roll call on motion: Ayes: DeLong, Janecek, Salazar, Youngquist. Nays: none. Absent: Rosien, Zieglowsky. Motion carried. **(Resolution No. 2016-051)**

Motion by Youngquist, seconded by Salazar, to approve the Resolution Setting Salaries for FY17. Roll call on motion: Ayes: DeLong, Janecek, Salazar, Youngquist. Nays: none. Absent: Rosien, Zieglowsky. Motion carried. **(Resolution No. 2016-052)**

Motion by Salazar, seconded by Youngquist, to approve the Resolution Approving the Three Year Contract for Solid Waste and Recycling Services with Luke Waste Management. Roll call on motion: Ayes: DeLong, Janecek, Salazar, Youngquist. Nays: none. Absent: Rosien, Zieglowsky. Motion carried. **(Resolution No. 2016-053)**

Motion by Salazar, seconded by Youngquist, to approve the Resolution Accepting Sitler Drive 2015 Paving Project as Completed. Roll call on motion: Ayes: DeLong, Janecek, Salazar, Youngquist. Nays: none. Absent: Rosien, Zieglowsky. Motion carried. **(Resolution No. 2016-054)**

Motion by Salazar, seconded by Youngquist, to approve the Resolution Authorizing Washington Public Library Application for Riverboat Foundation Mini-Grant. Roll call on motion: Ayes: DeLong, Janecek, Salazar, Youngquist. Nays: none. Absent: Rosien, Zieglowsky. Motion carried. **(Resolution No. 2016-055)**

Motion by DeLong, seconded by Youngquist, that the Regular Session held at 6:00 P.M., Tuesday, June 7, 2016 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor



WE'VE GOT YOU COVERED

Box 625 113 North Griffith Road  
 Carroll, IA 51401  
 www.feldfire.com  
 (712)792-3143

*New Truck*

**ORIGINAL INVOICE**

**CUSTOMER NUMBER  
 PLEASE WRITE THIS  
 NUMBER ON ALL  
 ORDERS AND CHECKS**

00-1429870

Page	Invoice Date
1	6/3/2016
Invoice Number	
0296724-IN	

PLEASE PAY THIS AMOUNT 7,067.00  
 DUE DATE 7/3/2016

**Sold To:**

Washington Fire Dept  
 Attn: Tom Wide, Chief  
 215 E Washington  
 PO Box 516  
 Washington, IA 52353

**Ship To:**

Washington Fire Dept  
 Attn: Tom Wide, Chief  
 215 E Washington  
 PO Box 516  
 Washington, IA 52353

Please detach and enclose top portion with your payment

Make check payable and remit to above address



WE'VE GOT YOU COVERED

CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	TERMS
00-1429870	0296724-IN	6/3/2016	Net 30
SALESPERSON	ORDER NUMBER	SHIP VIA	PO #
Greg Morris	0244188	UPS	T Wide

RETAIN THIS PORTION FOR YOUR RECORDS

Ship Data / Item Descriptions	Item Number	U of M	Shipped	Backordered	Price	Amount
Pump Backpack Collapsible	85130	EA	4.00	0.00	157.000	628.00
1.75" JAFILINE HD 50" O w/cplng	52H175HDO50	FT	400.00	0.00	2.460	984.00
Class A Foam	770169	5G	15.00	0.00	71.000	1,065.00
Fire Vulcan LED Standard System dual rear LEDs, quick release shoulder strap. 120V AC/12V DC - Orange	44450	EA	4.00	0.00	158.000	632.00
Fire Rake, Akron	FR-12	EA	4.00	0.00	38.000	152.00
CYL&VLV ASSY CARB,30MIN,2216	804840-01	EA	4.00	0.00	790.000	3,160.00
Gator Hook, 40", D Handle	GBH-40W/D	EA	2.00	0.00	120.000	240.00
Irons Strap-Fire Hooks	ISS-82	EA	2.00	0.00	39.000	78.00
Spanner Set	14837	EA	1.00	0.00	103.000	103.00

Please pay from this invoice and remit to:  
 Ed M. Feld Equipment Company, Inc.  
 Box 625 113 North Griffith Road  
 Carroll, IA 51401  
 Ph (712) 792-3143 Website: www.feldfire.com  
 Fx: (712) 792-6658 E-mail: sales@feldfire.com  
 Iowa Sales Tax Permit No. 1-14-004938M

Net Invoice: 7,042.00  
 Less Discount: 0.00  
 Freight: 25.00  
 Sales Tax: 0.00  
**Invoice Total: 7,067.00**

A finance charge of 1 1/2% per month, or 18% PER ANNUM will be charged on accounts after 30days.

Member NFPA, NAFED, I.A.F.C., I.F.A., I.F.C.A

Thank you for your business!

Customer



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 40008  
 Date 05/30/2016

Project **204515A Washington Sanitary Sewer  
 Collection System Evaluation**

Professional Services for the Period of 05/01/2016 to 05/28/2016

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection & Kickoff Meeting	5,500.00	94.00	5,170.00	5,170.00	0.00
Southeast Drainage Basin Sanitary Sewer Mapping	12,500.00	95.00	11,875.00	11,875.00	0.00
Southeast Drainage Basin Sanitary Sewer Modeling	12,000.00	35.00	3,000.00	4,200.00	1,200.00
Southeast Drainage Basin Rehabilitation Report	27,500.00	15.00	4,125.00	4,125.00	0.00
Total	57,500.00	44.12	24,170.00	25,370.00	1,200.00

Invoice total **\$1,200.00**

Approved by: \_\_\_\_\_

Late Payment Charge: 15% per annum beginning 30 days from above date





414 South 17th Street, Suite 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 39954  
Date 05/30/2016

Project **204508A Washington Wastewater Treatment Plant**

Professional Services for the Period of 05/01/2016 to 05/28/2016

	<u>Billed Amount</u>
<b>Consultation - IRE Pretreatment Agreement</b>	
Professional Fees	650.75
<b>Invoice total</b>	<b><u><u>\$650.75</u></u></b>

Approved by:  \_\_\_\_\_

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 39936  
 Date 05/30/2016

Project **342414A Washington Elevated Water Storage Tank**

Professional Services for the Period of 05/01/2016 to 05/28/2016

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	26,700.00	100.00	26,700.00	26,700.00	0.00
Final Design	32,500.00	100.00	32,500.00	32,500.00	0.00
Bidding & Negotiation	10,400.00	100.00	10,400.00	10,400.00	0.00
Construction Administration	46,300.00	83.00	36,114.00	38,429.00	2,315.00
Construction Staking	2,700.00	100.00	2,700.00	2,700.00	0.00
Total	118,600.00	93.36	108,414.00	110,729.00	2,315.00

**Invoice total      \$2,315.00**

Approved by:  \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 39935  
 Date 05/30/2016

Project **204514A Lexington Boulevard  
 Wastewater Pump Station Improvements**

Professional Services for the Period of 05/01/2016 to 05/28/2016

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Design</b>	19,700.00	100.00	19,700.00	19,700.00	0.00
<b>Bidding</b>	1,700.00	100.00	1,700.00	1,700.00	0.00
<b>Total</b>	<b>21,400.00</b>	<b>100.00</b>	<b>21,400.00</b>	<b>21,400.00</b>	<b>0.00</b>

**Standard Hourly Rate Phases**

	Billed Amount
<b>Construction Administration</b>	
Professional Fees	205.50
Phase subtotal	205.50
<b>Invoice total</b>	<b>\$205.50</b>

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date





500 SW. 7TH ST.  
 SUITE 101  
 DES MOINES, IOWA  
 50309

# INVOICE

DATE  
 6/15/2016

070665

PAGE 1

Washington  
 PO Box 516

Washington IA 52353-0516

Remit to: Iowa League of Cities, 500 SW 7th St, Ste 101, Des Moines, IA 50309

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
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QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	DUES	Member Dues July 1, 2016 - June 30, 2017			2,979.00	\$2,979.00

Subtotal \$2,979.00

Total \$2,979.00

If you provide a check as payment, you authorize the Iowa League of Cities either to use information from your check to make a one-time electronic fund transfer from your account to process the payment, or to process the payment as a check transaction. For inquiries please call 515-244-7282.

*Thank You*



**MMS Consultants, Inc.**

1917 South Gilbert Street  
Iowa City, IA 52240-  
Tel: 319-351-8282 Fax: 319-351-8476  
mms@mmsconsultants.net  
www.mmsconsultants.net

**Invoice**

CITY OF WASHINGTON  
P.O. BOX 516  
WASHINGTON, IA 52353

**Invoice Date:** May 31, 2016  
**Invoice Num:** 18120  
**Billing Through:** May 31, 2016

**Sitler Street Improvements (5955-002:F1) - Managed by (86)**

City of Washington 2016 Street Program - Sitler Street Improvements

Contract Amount: \$26,900.00      % Complete: 70.00%      Previously Billed: \$16,140.00      Amount Due: \$2,690.00  
**Progress Payment Due (5955-002:F1):** \$2,690.00

**South H Ave (City Park) Repair (5955-002:F2) - Managed by (86)**

City of Washington 2016 Streets Program - South H Ave (City Park) Repair

Contract Amount: \$8,500.00      % Complete: 70.00%      Previously Billed: \$3,400.00      Amount Due: \$2,550.00  
**Progress Payment Due (5955-002:F2):** \$2,550.00

**Amount Due This Invoice:** \$5,240.00

*This invoice is due upon receipt*

**Account Summary**

Billed To Date	Paid To Date	Balance Due
\$ 24,780.00	\$ 19,540.00	\$ 5,240.00

**Terms: Due 45 days from original invoice date, 1.5% monthly late fee for invoices over 45 days, late fees calculated based on original invoice date.**



# Contractor's Application for Payment No. 4

<b>To (Owner):</b> City of Washington, Iowa	<b>From (Contractor):</b> WRH Construction, Inc.	<b>Application Period:</b> Schedule of Values	<b>Application Date:</b> 4/26/2016
<b>Project:</b> Lexington Blvd Pump Station Modifications	<b>Contract:</b>	<b>Via (Engineer):</b> FOX Engineering Associates, Inc.	
<b>Owner's Contract No.:</b>	<b>Contractor's Project No.:</b> 1153	<b>Engineer's Project No.:</b> 2045-14A	

### Application For Payment

#### Change Order Summary

Approved Change Orders	Number	Additions	Deductions	
	1		\$1,875.00	
<b>TOTALS</b>			<b>\$1,875.00</b>	
<b>NET CHANGE BY CHANGE ORDERS</b>			<b>-\$1,875.00</b>	

1. ORIGINAL CONTRACT PRICE..... \$ 178,000.00
2. Net change by Change Orders..... \$ -1,875.00
3. Current Contract Price (Line 1 ± 2)..... \$ 176,125.00
4. TOTAL COMPLETED AND STORED TO DATE  
(Column F total on Progress Estimates)..... \$ 176,124.55
5. RETAINAGE:
  - a.  5%  10%  15%  20%  25%  30%  35%  40%  45%  50%  55%  60%  65%  70%  75%  80%  85%  90%  95%  100%
  - b. 5%  10%  15%  20%  25%  30%  35%  40%  45%  50%  55%  60%  65%  70%  75%  80%  85%  90%  95%  100%
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 176,124.55
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 166,844.51
8. AMOUNT DUE THIS APPLICATION..... \$ 9,280.04
9. BALANCE TO FINISH, PLUS RETAINAGE  
(Column G total on Progress Estimates + Line 5.c above)..... \$ 30.00

<b>Contractor's Certification</b> The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	<b>Date:</b> 4/26/2016
<b>Contractor Signature:</b> Kurt Reihmann	
<b>By:</b>	

Payment of: \$ 9,280.04  
(Line 8 or other - attach explanation of the other amount)

is recommended by: R.J. BAKER (Engineer) 4/28/2016 (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) \_\_\_\_\_ (Date)

# INVOICE

INV61491

## IMWCA

IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION  
 500 SW 7TH STREET, SUITE 101  
 DES MOINES, IA 50309-4506  
 PHONE: 800-257-2708

DATE

6/1/2016

PAGE:

1

Washington, City of  
 215 E Washington

Mbr No: Member Name:  
 0706 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 310009, Des Moines, IA 50331-0009

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	DEPOSIT	Deposit 1 of 8 - Work Comp Premium 16-17 This invoice is 25% of total annual premium. The balance will be invoiced in 7 monthly installments of \$9673. If full payment is remitted, total annual premium is \$90286.			22,575.00	\$22,575.00

This invoice is due on July 1, 2016.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal \$22,575.00  
 Bond Credit \$0.00  
 Misc \$0.00  
 Total \$22,575.00

*Thank You*







SEE INSTRUCTIONS ON THE REVERSE SIDE

For period (MM/DD/YYYY) 7/1/16 through June 30, 2017

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA: Wal-Mart Stores, Inc. / DBA Walmart #1475  
Physical Location Address: 2485 Highway 92 City: Washington ZIP: 52353  
Mailing Address: 508 SW 8th St. City: Bentonville State: AR ZIP: 72716-0500  
Business Phone Number: (319) 253-7213

Legal Ownership Information:

Type of Ownership: Sole Proprietor  Partnership  Corporation  LLC  LLP   
Name of sole proprietor, partnership, corporation, LLC, or LLP: Wal-Mart Stores, Inc.  
Mailing Address: 508 SW 8th St. Dept. 8914 City: Bentonville State: AR ZIP: 72716-0500  
Phone Number: (479) 277-0270 Fax Number: (479) 204-9864 Email: Cynthia.monterea@walmart.com

Retail Information:

Types of Sales: Over-the-counter  Vending machine   
Types of Products Sold: (Check all that apply)  
Cigarettes  Tobacco  Alternative Nicotine Products  Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store  Bar  Convenience store/gas station  Drug store   
Grocery store  Hotel/motel  Liquor store  Restaurant  Tobacco store   
Has vending machine that assembles cigarettes  Other  Retail

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

SIGNATURE OF OWNER(S), PARTNER(S), OR CORPORATE OFFICIAL(S)

Name (please print): \_\_\_\_\_ Name (please print): Andrea Lazenby  
Signature: \_\_\_\_\_ Signature: Andrea  
Date: \_\_\_\_\_ Date: 5/12/16

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 75.00
- Fill in the date the permit was approved by the council or board: 06/21/2016
- Fill in the permit number issued by the city/county: 2016-012
- Fill in the name of the city or county issuing the permit: City of Washington, Iowa

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: [iapledge@iowaabd.com](mailto:iapledge@iowaabd.com)
- Fax: 515-281-7375

**WWTP report  
June 21, 2016  
Council meeting**

- **After hour alarm and dog call outs -**
  - 9<sup>th</sup> Lexington lift station alarm, pump #2 not in auto alarm, 4:22 p.m., 5:11 p.m. and 5:53 p.m. Fred
  - 10<sup>th</sup> Lexington lift station alarm, pump #2 not in auto, 4:56 p.m. Jason
  - 10<sup>th</sup> dog call, Safety Center reported a dog to be picked at 626 E Madison, 10:30 p.m. Jason
  - 11<sup>th</sup> WWTP alarm, high TSS alarm, 1:00 a.m. Jason
  - 11<sup>th</sup> Lexington lift station alarm, pump #2 not in auto, 1:50 p.m. Jason
  - 11<sup>th</sup> Lexington lift station alarm, pump #2 not in auto, 4:15 p.m. Jason
- **Dept Head meetings** – I attended the meetings on the 7<sup>th</sup> & 14<sup>th</sup>.
- **Delen** – Delen’s annual training with Iowa Army National Guard was extended to June 22, 2016. He will return to work on June 23, 2106.
- **Annual effluent toxicity test** – We got the results back from the effluent composite sample we collected and sent to the University of Iowa Hygienic Lab for analysis on May 16, 2016. The sample passed so no additional testing will be required at this time. We will test for toxicity again during May 2017.
- **Iowa Renewal Energy (IRE)** – IRE continues to discharge to the city collection system without problems.
- **WWTP’s new utility cart with roll over protection purchase** - We sent out five (5) letters asking for bids for the new utility cart purchase. The old cart will be traded in as part of the purchase. We asked to have the bids be returned by July 1, 2016. We will be at the July 5, 2016 meeting to discuss. Five thousand (\$5,000.00) dollars was approved for this purchase during the WWTP’s budget meeting in January 2016.
- **WWTP May 2016 Discharge Monitoring Report (DMR)** – Average daily flow **2.525** million gallons (mg), maximum daily flow **4.565** mg, minimum daily flow **1.479** mg. There were **no** violations of the WWTP’s NPDES discharge permit. Total precipitation for May 2016 = **>5.24”** (recorded at the WWTP).  
  

<b>CBOD5 removal 85% required</b>	<b>result = 100%</b>
Influent CBOD5 monthly average =	<b>41.1</b> mg/L
Effluent CBOD5 monthly average =	<b>0</b> mg/L

<b>TSS removal 85% required</b>	<b>result = 94.5%</b>
Influent TSS monthly average =	<b>93.1</b> mg/L
Effluent TSS monthly average =	<b>4.8</b> mg/L
- **New NPDES permit expanded effluent pollutant scan testing** – We sampled for the third and final round of the effluent expanded testing from Wednesday 6-15-16 to Thursday 6-16-16. After the samples were collected some were sent to Test America and some to University of Iowa Hygienic lab for analysis. After I receive the results I have to complete an IDNR form and send it to our permit writer in Des Moines for review within two (2) months.
- **Lexington lift station alarms** – We had been getting a lot of nuisance call outs at the lift station for pump #2 not in auto. Jason contacted Scott from Primex on June 2, 2106 to call him back. Scott never did call back. Talked to Rob of FOX who had another contact for Primex. Dan from Primex called Jason back on the 13<sup>th</sup>. Dan showed up on the 15<sup>th</sup> to troubleshoot the alarms. Dan found a loose wire in the control panel and thought that was what was causing the alarms. After

Dan left there were two (2) more alarm callouts. Jason contacted Dan and told him about the alarms. Dan said he thought it was an issue with Omni Site alarm system which was supplied by Electric Pump (EP). Dave of EP ghosted in to the alarm system and disabled the pump #2 not in auto alarm. Dave hopes to be here next week to troubleshoot the alarm system. The lift station is still fully operational with the pump #2 not in auto alarm disabled.

- **East EQ basin** – Washington Ag sprayed the inside of the rock berms for weed control on June 15, 2016.
- **City wetlands on City farm** – Jason mowed the wetlands with the LS tractor and bush hog mower.

**Fred E. Doggett**  
**6/16/2016 1:39 PM**

Washington Volunteer Fire Department  
June 8,2016

April Fires

3 City fires	490.00
2 rural fires	360.00
0 Drill	.00
5 fires and 0drill	850.00

Meeting opened Asst. Chief Rembold in charge

Minutes of the previous meeting were read and approved.

Treasure report was read.

Brendan DeLong made a motion to pay all bills against the department. Seconded by Scott Bartholomew. Motion passed

Jake Bullins has resigned

Committees; Social ; snacks after meeting

Golf Tournament Aug. 28

Shirts and jackets are here.

Old; County meeting in Riverside talked about block paging

Talked about training hours and read off what everyone has.

New; June 22 is drill.

July 9&10 Attack trailer will be in Winfield.

August 27 Attack trailer will be in Keota.

Keota fun days coming up.

June 26 family picnic in the park.

Communications : Thank you from Alex Edwards

Washington Amateur radio June 26 & 27.

Rescue Meeting

Tom Wide is on his way to get new truck.

Candle light ceremony Saturday Sunday is memorial at Firefighter Memorial in Coralville.

Discussion of calls:

Everyone needs to work on training hours all year.

Everyone needs to get direct deposit.

No other business, roll call taken meeting adjourned.

Secretary

Tom Beauchamp

# Maintenance and Construction Report

5/21/16-6/3/16

**STREETS:** M/C Personnel poured 7 yards of C-4 concrete just south of the underpass on North 2<sup>nd</sup> Ave. The street sweeper ran its course. Personnel began sawing concrete patches for replacement in both previous excavation areas and busted/rough areas. Personnel began line painting crosswalks and parking stalls around the schools and downtown area. Personnel crack sealed South Iowa from Madison to Polk street.

**WATER DISTRIBUTION:** M/C Personnel repaired a 6 inch water main at South Iowa and Monroe St where 5 ft of 6 inch PVC was used to replace 6 inch CIP, this marks the 4<sup>th</sup> repair of the year. Personnel repaired a water box by replacing with a new curb stop at 626 East 2<sup>nd</sup> St, as well as gum balled with orange slices to try and get the water pressure back to normal. Personnel also replaced a rod on a water box located at 632 East Main St. There were 12 water shut offs for nonpayment.

**SEWER COLLECTION:** M/C Personnel dealt with a couple issues of resident sewer service problems that were investigated. Personnel repaired an 8 inch sewer main located at 1205 East 3<sup>rd</sup> St.

**STORM SEWER COLLECTION:** M/C Personnel closed off North 2<sup>nd</sup> Ave at the via duct re:heavy rains.

**MECHANIC/SHOP:** M/C Personnel serviced 601 (engine repair kit and road test), 303 (install lap top bracket), sweeper (new water line to dirt shoe), 005 (master cylinder), 302 (brakes, cruise switch and suspension), FD #1 (air leak), PD 97, PD 96 and grease numerous equipment.

**OTHER:** M/C Personnel continued the yard waste and brush pick up respectfully, bag total to date 5,170. Personnel responded to 68 One Call Locates. Two loads of scrap metal were hauled away to a local dealer, scrap metal \$128/ton. Personnel assisted with Ridiculous Days festivities with cones, barricades and fencing. Numerous loads of spoil were hauled away from the shop.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.*

# Maintenance and Construction Report

6/4/16-6/17/16

**STREETS:** M/C Personnel crack sealed South Ave B from Monroe to Van Buren St. The street sweeper made its way around town. Street line painting continued, with only three nights of painting left. Crews poured 38 yards of concrete on East 11<sup>th</sup> St by the DOT. M/C Dept had Pelling paint the yellow striping throughout the town. Personnel worked on a few alleys that were in need of attention.

**WATER DISTRIBUTION:** M/C Personnel had the water distribution system leak detected by a professional contractor, finding multiple leaks for repair. Personnel repaired a leaking water service by pulling new one inch copper under the street located at North 4<sup>th</sup> Ave-East 3<sup>rd</sup> St. Personnel also repaired a water box rod on West 5<sup>th</sup> St in the 1100 block. Personnel took out a water box tower on North 2<sup>nd</sup> Ave for fire access entrance to Stewart school. Personnel repaired a rod on a service box that was hit at South Ave D-West Madison for the Car Doctor. Personnel repaired a water box at 723 West Monroe.

**SEWER COLLECTION:** M/C Personnel investigated a sewer main by jetting and televising in the alley behind 821 West Madison St where everything seemed normal with the City's responsibility.

**STORM SEWER COLLECTION:** M/C Personnel N/A

**MECHANIC/SHOP:** M/C Personnel serviced PD 97 (repair driver's seat), 302 (cont'd on suspension), Chief Tahoe (rotate tires), Case backhoe (blown fuse), Park's truck (install strobe light), 003 (install lab top), 301 (begin engine repair), Cemetery Kubota (wiring short-blowing fuse for work lights), PD 96 (rear lift gate inoperable) and PD 79 (rotate tires and check front end noise).

**OTHER:** M/C Personnel picked up yard waste and brush. Personnel assisted with brush grinding at the WWTP. Personnel trimmed the brush around the house to be demo'd at N Ave D-West 6<sup>th</sup> St and hauled away. Staff hauled multiple loads of spoil away from the shop, as well as hauling multiple loads of 1 inch clean rock and 1 inch road stone back to the stock pile.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.*

DeLong Construction, Inc.  
1320 North 8th Avenue  
PO Box 488  
Washington, IA 52353  
(319) 653-3334

Invoice: 1547

Sold to  
City of Washington  
215 E. Washington  
Washington, IA 52353

Ship to  
Misc. Jobs - 2016

<u>Account</u> CITYWASH	<u>P.O. Num</u>	<u>Ship Via</u>	<u>Ship Date</u>	<u>Terms</u> Net 0	<u>Invoice Date</u> 6/13/16	<u>Page</u> 1
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<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
	1	House demolition for fire station.	4,500.00	4,500.00

Subtotal 4,500.00

Total \$4,500.00



**DELONG CONSTRUCTION, INC.**  
**WASHINGTON INDUSTRIAL PARK RISE IMPROVEMENTS**  
**QUANTITIES COMPLETE AS OF 6/11/16**

Contract Qty as adjusted by CO 1	Contract Description	UNIT	Unit Price	Adjusted Contract Value	JTD Qty complete	Previous Qty	Qty this period	JTD Extension
1	CLEAR AND GRUBB	CY	\$ 15.00	\$ 10,500.00	700	700	0 \$	10,500.00
2	EXCAVATION, CL 10, RDWY & BORROW	CY	\$ 3.85	\$ 40,040.00	5739	5739	5739	\$ 22,095.15
3	EXCAVATION, CL 10, RDWY & BORROW	CY	\$ 2.00	\$ 66,940.00	32643	32643	26928	\$ 65,286.00
4	TOPSOIL, STRIP, SALVAGE & SPREAD	CY	\$ 7.40	\$ 13,542.00	915	915	0 \$	6,771.00
5	TOPSOIL, STRIP, SALVAGE & SPREAD	CY	\$ 3.30	\$ 37,125.00	11250	7925	3325	\$ 37,125.00
6	MODIFIED SUBBASE	CY	\$ 38.00	\$ 83,068.00			0 \$	-
7	GRANULAR SHLD, TYPE B	TON	\$ 20.50	\$ 23,821.00			0 \$	-
8	PAVED SHLD, HMA, 8"	SY	\$ 36.65	\$ 90,305.60	2261.3	2261.3	2261.3	\$ 82,876.65
9	EXCAVATION, CL 13, WIDEN	CY	\$ 10.70	\$ 13,696.00	600	600	600	\$ 6,420.00
10	RELOCATION OF MAIL BOX	EA	\$ 350.00	\$ 700.00			0 \$	-
11	STD/S-F PCC PAVT, CL C CL 3, 8"	SY	\$ 44.00	\$ 217,096.00			0 \$	-
12	STD/S-F PCC PAVT, CL C CL 3, 9.5"	SY	\$ 53.10	\$ 132,219.00			0 \$	-
13	GRANULAR SURF ON RD, CL A CR STONE	TON	\$ 22.35	\$ 1,542.15	164.3	164.3	0 \$	3,672.11
14	APRON, CONC, 12"	EA	\$ 1,445.00	\$ 2,890.00	2		2	\$ 2,890.00
15	APRON, CONC, 15"	EA	\$ 1,535.00	\$ 4,605.00			0 \$	-
16	APRON, CONC, 24"	EA	\$ 1,755.00	\$ 5,265.00	3	2	1	\$ 5,265.00
17	MANHOLE, SAN SWR, SW-301, 48"	EA	\$ 3,015.00	\$ 21,105.00	7	6	1	\$ 21,105.00
18	MANHOLE, SAN SWR, SW-304	EA	\$ 32,185.00	\$ 32,185.00	1	1	0 \$	32,185.00
19	INTAKE, SW-508	EA	\$ 4,100.00	\$ 45,100.00	11	11	0 \$	45,100.00
20	SUBDRAIN, LONGITUDINAL, (SHLD) 4"	LF	\$ 6.34	\$ 26,146.16			0 \$	-
21	SUBDRAIN OUTLET, DR-303	EA	\$ 250.00	\$ 2,750.00			0 \$	-
22	SUBDRAIN OUTLET, DR-304	EA	\$ 185.00	\$ 2,220.00			0 \$	-
23	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 12"	LF	\$ 32.75	\$ 3,013.00	104	104	104	\$ 3,406.00
24	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 15"	LF	\$ 35.50	\$ 33,760.50	912	912	0 \$	32,376.00
25	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 18"	LF	\$ 41.00	\$ 5,453.00	123	123	0 \$	5,043.00
26	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 24"	LF	\$ 51.60	\$ 16,150.80	310	123	187	\$ 15,996.00
27	RMV STORM SWR PIPE LE 36"	LF	\$ 9.85	\$ 2,689.05	150	150	0 \$	1,477.50
28	SAN SWR G-MAIN, TRENCHED, PVC, 15"	LF	\$ 35.50	\$ 53,960.00	1538	1254	284	\$ 54,599.00
29	ENGINEER FABRIC	SY	\$ 2.35	\$ 705.00			0 \$	-
30	EROSION STONE	TON	\$ 30.00	\$ 6,300.00			0 \$	-
31	RMVL/REINSTALL FENCE, FIELD	LF	\$ 5.00	\$ 8,110.00			0 \$	-
32	CONSTRUCTION SURVEY	LS	\$ 10,250.00	\$ 10,250.00	0.5	0.5	0 \$	5,125.00
33	PAINTED PAVT MARK, WATERBORNE/SOLVENT	STA	\$ 48.50	\$ 6,984.00			0 \$	-
34	PAINTED SYMBOL & LEGEND, WATERBORNE/SOLVENT	EA	\$ 85.00	\$ 850.00			0 \$	-
35	PAV'T MARK RMVD	STA	\$ 45.00	\$ 1,800.00			0 \$	-
36	TRAFFIC CONTROL	LS	\$ 4,100.00	\$ 4,100.00	0.5	0.5	0 \$	2,050.00
37	FLAGGER	EA	\$ 330.00	\$ 6,600.00	8	8	8	\$ 2,640.00
38	MOBILIZATION	LS	\$ 45,000.00	\$ 45,000.00	0.75	0.5	0.25	\$ 33,750.00
39	WATER MAIN, TRENCHED, PVC, 8"	LF	\$ 19.90	\$ 13,412.60	702	354	348	\$ 13,969.80
40	WATER MAIN, TRENCHED, PVC, 12"	LF	\$ 29.50	\$ 36,580.00	1164.5	465	699.5	\$ 34,352.75
41	VALVE, GATE, DIP, 8"	EA	\$ 1,390.00	\$ 2,780.00			0 \$	-
42	VALVE, GATE, DIP, 12"	EA	\$ 2,300.00	\$ 6,900.00	3	1	2	\$ 6,900.00
43	FIRE HYDRANT ASSEMBLY, WM-201	EA	\$ 4,075.00	\$ 28,525.00	5	2	3	\$ 20,375.00
44	JOINT, LONGITUDINAL, BT-5	STA	\$ 400.00	\$ 8,400.00			0 \$	-
45	MULCH	ACRE	\$ 700.00	\$ 15,400.00			0 \$	-
46	SEED & FERTILIZE (RURAL)	ACRE	\$ 850.00	\$ 17,000.00			0 \$	-
47	SEED & FERTILIZE (URBAN)	ACRE	\$ 1,000.00	\$ 2,000.00			0 \$	-
48	SLOPE PROTECTION, WOOD EXCELSIOR	SQ	\$ 12.00	\$ 1,200.00			0 \$	-
49	SILT FENCE	LF	\$ 1.75	\$ 10,543.75	4442	4442	0 \$	7,773.50
50	SILT FENCE- DITCH CHECKS	LF	\$ 2.20	\$ 1,760.00			0 \$	-
51	RMVL OF SILT FENCE/SILT FENC-DITCH CHECK	LF	\$ 0.60	\$ 4,095.00			0 \$	-
52	MAINT OF SILT FENCE/SILT FENC-DITCH CHECK	LF	\$ 0.75	\$ 5,118.75			0 \$	-
53	MOBILIZATION, EROSION CONTROL	EA	\$ 500.00	\$ 1,000.00			0 \$	-
54	SPECIAL BACKFILL	CY	\$ 36.00	\$ 19,800.00	653.91	653.91	653.91	\$ 23,540.76
CO 1-1	SAN SWR, SERVICE STUB, PVC, 4"	LF	\$ 27.00	\$ 5,805.00	173	173	173	\$ 4,671.00
CO 1-2	SAN SWR CONNECTION	EA	\$ 250.00	\$ 750.00	3	3	3	\$ 750.00

ADJUSTED CONTRACT VALUE: \$ 1,259,656.36  
VALUE OF COMPLETED WORK: \$ 610,086.21  
LESS 3% RETAINAGE: \$ 18,302.59  
LESS PREVIOUS PAYMENTS: \$ 306,356.56  
DUE: \$ 285,427.06



## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT FOR JUNE 21, 2016

<b>POLICE</b>	ARNOLD MOTOR SUPPLY	SUPPLIES	176.65	
	BAKER PAPER CO.	COPY PAPER	88.05	
	BARRON MOTOR SUPPLY	SUPPLIES	353.54	
	COBB OIL CO, INC.	FUEL	1,491.86	
	JOHN DEERE FINANCIAL	DOG FOOD	20.99	
	MEDIACOM	INTERNET SERVICE	109.95	
	QUILL	SUPPLIES	86.41	
	VERIZON WIRELESS	CELLULAR SERVICE	959.10	
	VISA	TRAINING, CAR WASHES	1,393.75	
	WASH CO AUDITOR	JUNE COMMUNICATIONS	19,308.42	
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	376.72	
		<b>TOTAL</b>	<b>24,365.44</b>	
	<b>FIRE</b>	ALLIANT ENERGY	ALLIANT ENERGY	27.74
ARNOLD MOTOR SUPPLY		SUPPLIES	31.99	
COBB OIL CO, INC.		FUEL	27.28	
FELD FIRE		FIRE GEAR & BOOTS	6,982.75	
HIWAY SERVICE CENTER		PART	2.69	
IOWA STATE UNIVERSITY-TREASURER'S OFFI		EDUCATIONAL MATERIALS	272.10	
VERIZON WIRELESS		CELLULAR SERVICE	102.09	
WASH CO HOSPITAL		CONTRACT BILLING- PHYSICAL	150.00	
WIDE, TOM		MILEAGE REIMBURSEMENT	432.00	
		<b>TOTAL</b>	<b>8,028.64</b>	
<b>DEVELOP SERV</b>		ARNOLD MOTOR SUPPLY	SUPPLIES	56.63
		COBB OIL CO, INC.	FUEL	26.25
		HARRIS, HENRY W.	MOWING ABATEMENT	95.00
	HEDGE ABOVE	GRASS ABATEMENT	121.10	
	JC AUTO & TRUCK PARTS	FRONT BUMPER	68.00	
	QUILL	SUPPLIES	222.64	
	VERIZON WIRELESS	CELLULAR SERVICE	254.97	
	VISA	COMPUTER HOLDER FOR VEHICL	140.00	
		<b>TOTAL</b>	<b>984.59</b>	
	<b>LIBRARY</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
		ALLIANT ENERGY	SERVICE	1,377.83
		AMAZON	LIBRARY MATERIALS	428.65
		BAKER & TAYLOR	BOOKS	449.59
EBERT SUPPLY CO.		JANITORIAL SUPPLIES	125.59	
GALE/CENGAGE LEARNING		WESTERNS	101.20	
MEDIACOM		TELEPHONE AND INTERNET SER	305.96	
VISA		SUPPLIES & POSTAGE	241.09	
WASH CHAMBER OF COMMERCE		RIDICULOUS DAY DUCKS	24.00	
WINDSTREAM IOWA COMMUNICATIONS		ELEVATOR LINE	53.81	
		<b>TOTAL</b>	<b>3,151.72</b>	
<b>PARKS</b>		ACE-N-MORE	SUPPLIES	374.59
		ACTION SERVICES INC	PORTABLE TOILETS	315.00
	ALLIANT ENERGY	SERVICE	74.92	
	CASH-N-CARRY CHEMICALS LLC	WEED SPRAY	60.00	
	COBB OIL CO, INC.	FUEL	489.79	
	GREINER DISCOUNT TIRES	TIRE REPAIR	38.45	
	JOHN DEERE FINANCIAL	MOWER MAINT/SUPPILES/REPAIRS	1,124.04	

MIDWEST WHEEL	TRUCK SAFETY LIGHT	217.40
POWER COM MOTOR CONTROL	FOUNTAIN REPAIR	135.00
SCHIMBERG CO.	FOUNTAIN	359.98
SITLER'S SUPPLIES INC.	LED LIGHTS	85.00
VISA	PARTS, SUPP, MEALS & UHAUL	64.93
WASHINGTON LUMBER	LUMBER & HINGE	39.48
WASHINGTON RENTAL	MOWER REPAIR	108.12
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	104.75
	<b>TOTAL</b>	<b>3,591.45</b>

<b>POOL</b>	ACCO	CHEMICAL PROBE	626.00
	ACE-N-MORE	POOL MAINTENANCE	45.92
	CARSON PLUMBING & HEATING SRVS INC	PLUMBING	29.94
	STATE HYGIENIC LAB	TOXICITY TEST & POOL TEST	12.50
	USA BLUEBOOK	GOGGLES/IDENTIFICATION TAGS	344.63
	VISA	PARTS, SUPP, MEALS & UHAUL	51.96
		<b>TOTAL</b>	<b>1,110.95</b>

<b>CEMETERY</b>	ATCO INTERNATIONAL	SAFETY CABINET	1,579.54
	CERTIFIED LABORATORIES	HERBICIDE	529.50
	GREINER DISCOUNT TIRES	TIRE REPAIR	26.45
	HIWAY SERVICE CENTER	PARTS	70.48
	LOWRY EQUIPMENT	PARTS	166.62
	TIFCO INDUSTRIES	PARTS & SUPPLIES	162.34
	VISA	REPAIRS ON EQUIPMENT	787.75
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	131.81
		<b>TOTAL</b>	<b>3,454.49</b>

<b>FINAN ADMIN</b>	ALLIANT ENERGY	SERVICE	19.23
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	138.68
	GOOGLE INC	MONTHLY SERVICE	212.50
	IOWA CITY/COUNTY MANAGEMENT ASSOC.	MEMBERSHIP RENEWAL	150.00
	MEDIACOM	INTERNET SERVICE	109.95
	PERSONNEL CONCEPTS	COMPLIANCE POSTERS	713.82
	SITLER'S SUPPLIES INC.	BULBS	170.00
	VERIZON WIRELESS	CELLULAR SERVICE	134.15
	VISA	SURVEY	26.00
	WASH COUNTY MINIBUS	JUNE LOST	16,807.23
	WASHINGTON EVENING JOURNAL	LEGAL & DISPLAY ADVERTISIN	747.16
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	1,084.46
		<b>TOTAL</b>	<b>20,313.18</b>

<b>AIRPORT</b>	ACE-N-MORE	SUPPLIES	18.48
	AERO RENTAL	GROUNDS MAINTENANCE	829.05
	ALLIANT ENERGY	ALLIANT ENERGY	700.61
	GREINER BUILDINGS INC.	HANGAR PROJECT	1,500.00
	JAMIESON, JEAN	CLEANING	248.21
	KCII	ADVERTISING-FLIGHT BREAKFA	220.80
	MARIE ELECTRIC INC.	PARTS AND LABOR	165.91
	VERIZON WIRELESS	CELLULAR SERVICE	28.04
	VETTER'S INC-CULLIGAN WATER	WATER SERVICE	39.85
	WEST LAWN CARE	MAY AIRPORT MOWING	2,280.00
	WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	175.88
		<b>TOTAL</b>	<b>6,206.83</b>

<b>ROAD USE</b>	ACE-N-MORE	SUPPLIES	146.28
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	AGRILAND FS, INC	FUEL	236.06
	ALTORFER	CONCRETE SAW RENTAL	634.00
	ARNOLD MOTOR SUPPLY	SUPPLIES	69.32
	BINNS & STEVENS INC	DUST CONTROL	340.00
	COBB OIL CO, INC.	FUEL	412.42
	CONCRETE ACCESSORIES LTD	SUPPLIES	21.50
	CUSTOM IMPRESSIONS INC	SHIRTS	49.38
	EZ-LINER INDUSTRIES	SUPPLIES	714.15
	GREINER DISCOUNT TIRES	TIRE REPAIR	18.95
	HIWAY SERVICE CENTER	PARTS	23.36
	IDEAL READY MIX	UNDERPASS	836.50
	JOHN DEERE FINANCIAL	SUPPLIES	1,374.93
	LAWSON PRODUCTS INC	SUPPLIES & EQUIPMENT	279.92
	METAL CULVERTS INC.	CULVERTS	1,122.00
	MUNICIPAL MANAGEMENT CORP.	LEAK DETECTION	2,600.00
	STAN JONES WELDING	REPAIR TAR APPLICATOR	70.00
	TIFCO INDUSTRIES	PARTS & SUPPLIES	175.71
	TRANS IOWA EQUIPMENT	FREIGHT CHARGE	16.50
	WASHINGTON EVENING JOURNAL	LEGAL & DISPLAY ADVERTISIN	101.37
	WASHINGTON LUMBER	GEL PASTE	197.12
	ZARNOTH BRUSH WORKS	GUTTER BROOM	488.00
		<b>TOTAL</b>	<b>9,927.47</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	72.01
	FRANZEN, DENNIS	TRAFFIC SIGNAL REPAIR	75.00
		<b>TOTAL</b>	<b>147.01</b>
<b>TIF 3C</b>	WASHINGTON STATE BANK	TIF PAYMENTS- VOGEL	4,798.54
		<b>TOTAL</b>	<b>4,798.54</b>
<b>TIF 7</b>	WASHINGTON PRESERVATION, LLC	LLC TIF REBATE	1,108.42
		<b>TOTAL</b>	<b>1,108.42</b>
<b>HOUSING REHAB</b>	WASH TITLE & GUARANTY CO	TITLE CERTIFICATES	330.00
		<b>TOTAL</b>	<b>330.00</b>
<b>CAPITAL EQUIP</b>	HEIMAN FIRE	FINAL PMT ON BRUSH TRUCK	74,843.25
		<b>TOTAL</b>	<b>74,843.25</b>
<b>CAP PROJECTS</b>	WASHINGTON EVENING JOURNAL	LEGAL & DISPLAY ADVERTISIN	27.43
		<b>TOTAL</b>	<b>27.43</b>
<b>MUNICIPAL BAND</b>	WINDSTAR LINES INC	MUNIBAND TRIP TO BOONE, IOWA	1,636.00
		<b>TOTAL</b>	<b>1,636.00</b>
<b>TREE COMMITTEE</b>	IOWA CITY LANDSCAPING	TREES	2,353.97
		<b>TOTAL</b>	<b>2,353.97</b>
<b>PARKS GIFT</b>	BENDER, PERRY	DOWNTOWN FLOWERS	122.47
	VISA	PARTS, SUPP, MEALS & UHAUL	80.17
		<b>TOTAL</b>	<b>202.64</b>
<b>LIBRARY GIFT</b>	HENDRICKSON, SHIRLEY & RAY	BOOKS	48.00
	RECORDED BOOKS LLC	AUDIO BOOKS	65.68

VISA	SUPPLIES & POSTAGE	139.89
	<b>TOTAL</b>	<b>253.57</b>

**WATER PLANT**

BRYANT, SHELBY	WATER DEPOSIT REFUND	7.56
COBB OIL CO, INC.	FUEL	33.11
DUNCAN, CHARYA	WATER DEPOSIT REFUND	3.53
LANHAM, JADE	WATER DEPOSIT REFUND	76.00
LISAUSKAS, JULIE	WATER DEPOSIT REFUND	16.53
LEFFLER, JACQUELINE	WATER DEPOSIT REFUND	3.88
MORRISON, ZACHARY J	WATER DEPOSIT REFUND	78.76
VERIZON WIRELESS	CELLULAR SERVICE	52.08
VISA	MEALS AND LODGING	140.15
WATER SOLUTIONS UNLIMITED	CHEMICALS	2,032.30
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	54.50
	<b>TOTAL</b>	<b>2,498.40</b>

**WATER DIST**

ACE-N-MORE	SUPPLIES	88.96
ARNOLD MOTOR SUPPLY	SUPPLIES	115.74
CHEMSEARCH	SUPPLIES	714.89
COBB OIL CO, INC.	FUEL	581.58
HIWAY SERVICE CENTER	PARTS	57.00
IOWA ONE CALL	SERVICE	138.90
JOHN DEERE FINANCIAL	SUPPLIES	434.02
MIDWEST WHEEL	PARTS	81.86
USA BLUEBOOK	TRACER WIRE	299.78
UTILITY EQUIPMENT CO	VALVES & FLARES	1,079.89
VERIZON WIRELESS	CELLULAR SERVICE	266.63
VISA	DOOR HANGER PAPER	88.50
VIZ-CON DIVISION OF TRAFFIX DEVICES	CONES & SIGNS	2,109.10
WELLINGTON, EARL	PLIER SET	274.05
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	90.83
	<b>TOTAL</b>	<b>6,421.73</b>

**SEWER PLANT**

ALLIANT ENERGY	ALLIANT ENERGY	9,668.38
ARNOLD MOTOR SUPPLY	SUPPLIES	45.26
COBB OIL CO, INC.	FUEL	89.72
GREINER DISCOUNT TIRES	TIRE REPAIR	26.45
HACH COMPANY	LAB TESTING SUPPLIES	204.24
JETCO	CIRCUIT BRD WEST EQ PUMP#1	1,200.20
JOHN DEERE FINANCIAL	MOWER BLADES/SUPPLIES	98.75
O'REILLY AUTOMOTIVE INC	PART	25.74
STATE HYGIENIC LAB	TOXICITY TEST & POOL TEST	459.50
TIFCO INDUSTRIES	CLAMP	56.45
U-LINE	SAFETY GAS CANS	186.03
UNITED LABORATORIES	DEGREASER	563.40
VERIZON WIRELESS	CELLULAR SERVICE	114.16
VISA	TONER, PARTS AND SUPPLIES	267.83
WINDSTREAM IOWA COMMUNICATIONS	PHONE SERVICE	250.03
	<b>TOTAL</b>	<b>13,256.14</b>

**SEWER COLLECT**

ACE-N-MORE	SUPPLIES	17.76
CERTIFIED LABORATORIES	SUPPLIES	241.04
COBB OIL CO, INC.	FUEL	386.69
FASTENAL COMPANY	SAFETY HARNESS REPAIRS	828.27
JC AUTO & TRUCK PARTS	PARTS	250.00
MIDWEST WHEEL	PARTS	81.86
MINCER FORD	PART	217.24

USA BLUEBOOK  
VERIZON WIRELESS  
WINDSTREAM IOWA COMMUNICATIONS

FLAG WIRE 94.20  
CELLULAR SERVICE 88.03  
PHONE SERVICE 90.83  
**TOTAL 2,295.92**

**SANITATION**

RECYCLING SERVICES AGENCY  
DE BOEF GRINDING  
EL HERALDO HISPANO, INC.

JUNE RECYCLING 1,395.83  
GRIND YARD WASTE 2,950.00  
WWTP ADVERTISING 60.00  
**TOTAL 4,405.83**

**TOTAL 194,077.61**

**CITY OF WASHINGTON, IA  
VISA Card Charges - 2016**

**CLAIMS REPORT 06/21/2016**

<b>PARK/PARK GIFT/POOL</b>			
MENARDS - POOL PARTS	51.96	<b>LIBRARY/LIBRARY GIFT</b>	9.95
MESSICK'S - KUBOTA PARTS	34.03	ENDICIA FEES - POSTAGE FEE	70.95
UJI*U-HAULARCHER - TRANSPORTATION FOR FLOWERS	80.17	WALMART- SUMMER READING SUPPLIES	31.14
PRESS BOX - SASSO MEETING LUNCH 3 EMPLOYEES	30.90	WALMART - SUMMER READING SUPPLIES	200.00
	197.06	USPS POSTAGE - POSTAGE	68.94
		WALMART- SUMMER READING SUPPLIES	<b>380.98</b>
<b>POLICE</b>			
UPTOWN AUTO WASH - CAR WASH	3.75	<b>CEMETERY</b>	
WHENTOWORK INC - 12 MONTH SUBSCRIPTION	200.00	MOJACK DISTRIBUTORS - JACK PARTS	71.95
ALICE TRAINING INSTITUTE - TRAINING FOR BEN AND BRIAN	1,190.00	PARTSTREE.COM - PARTS FOR TRIMMERS	446.25
		PARTSTREE.COM - PARTS - VARIOUS	269.55
<b>SEWER PLANT</b>			
WALMART - SUPPLIES	6.24	<b>DEVELOP SERV</b>	
IOWA FARM EQUIPMENT - TRACTOR PARTS	164.08	PAYPAL *GPSLOT - TABLET HOLDERS FOR VEHICLES	140.00
TONERPIRATE.COM - TONER	97.51		
	1,393.75		<b>787.75</b>
<b>WATER DIST</b>			
BLANKDOORHA - DOOR HANGERS	267.83	<b>ADMIN SERVICES</b>	
		SURVEYMONKEY - ONE MONTH PLAN	26.00
	88.50		<b>26.00</b>
<b>WATER PLANT</b>			
IHOP - CHAD MEAL WHILE AT TRAINING	17.73		
SLEEP INN/SUITES - CHAD LODGING WHILE AT TRAINING	99.68		
BIERSTUBE - CHAD MEAL WHILE AT TRAINING	22.74		
	<b>140.15</b>		



CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURERS REPORT  
MAY 31, 2016

FUND	5/1/2016 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	5/31/2016 ENDING CASH BALANCE
001-GENERAL FUND	1,686,701.16	121,791.45	-	226,436.21	-	1,582,056.40
002-AIRPORT FUND	154,969.95	74,894.56	-	5,084.90	-	224,779.61
010-CHAMBER REIMBURSEMENT	1,468.57	4,938.24	-	4,480.00	-	1,926.81
011-MAIN STREET REIMBURSEMENT	1,186.89	3,968.56	-	3,579.01	-	1,576.44
012-WEDG REIMBURSEMENT	834.91	6,491.09	-	5,884.97	-	1,441.03
110-ROAD USE	860,438.62	58,894.06	-	33,933.69	-	885,398.99
112-EMPLOYEE BENEFITS	-	14,231.71	-	14,231.71	-	-
114-EMERGENCY LEVY	-	1,265.23	-	1,265.23	-	-
121-LOCAL OPTION SALES TAX	-	57,551.25	-	57,551.25	-	-
129-URBAN RENEWAL AREA #3C	4,798.54	1,858.79	-	1,858.79	-	4,798.54
132-URBAN RENEWAL AREA #5	28,885.15	-	-	24,031.75	-	4,853.40
134-URBAN RENEWAL AREA #7	1,737.64	-	-	-	-	1,737.64
145-HOUSING REHABILITATION	52,596.80	-	-	1,235.00	-	51,361.80
146-LMI TIF SET-ASIDE	52,409.51	483.29	-	-	-	52,892.80
200-DEBT SERVICE	2,204,333.81	18,542.62	-	2,054,227.16	-	168,649.27
300-CAPITAL EQUIPMENT	348,151.29	25,048.00	-	-	-	373,199.29
301-CAPITAL PROJECTS FUND	518,844.73	1,687.38	-	261,601.77	-	258,930.34
305-RIVERBOAT FOUND CAP PROJ	202,645.69	-	-	-	-	202,645.69
308-INDUSTRIAL DEVELOPMENT	672,104.28	12,008.67	-	10,717.86	-	673,395.09
309-MUNICIPAL BUILDING	48,297.20	43,163.44	-	-	-	91,460.64
310-WELLNESS PARK	25,664.41	-	-	195.00	-	25,469.41
311-SIDEWALK REPAIR & REPLACE	(1,150.00)	1,150.00	-	-	-	-
510-MUNICIPAL BAND	1,018.70	-	-	-	-	1,018.70
520-DOG PARK	6,450.07	66.00	-	2,203.11	-	4,312.96
530-TREE COMMITTEE	11,261.82	4,222.00	-	3,371.97	-	12,111.85
540-POLICE FORFEITURE	486.75	-	-	-	-	486.75
545-SAFETY FUND	700.00	-	-	-	-	700.00
550-PARK GIFT	151,368.46	0.68	-	376.00	-	150,993.14
570-LIBRARY GIFT	28,051.36	50.00	-	2,183.66	-	25,917.70
580-CEMETERY GIFT	50,095.00	-	-	-	-	50,095.00
590-CABLE COMMISSION	8,761.14	-	-	-	-	8,761.14
600-WATER UTILITY	1,301,848.76	139,570.35	-	62,207.31	-	1,379,211.80
601-WATER DEPOSIT FUND	19,990.00	2,250.00	-	1,425.00	-	20,815.00
603-WATER CAPITAL PROJECTS	-	39,706.37	-	39,706.37	-	-
610-SANITARY SEWER	1,395,481.33	173,547.23	-	457,072.82	-	1,111,955.74
613-SEWER CAPITAL PROJECTS	89,012.14	401,000.00	-	174,685.95	-	315,326.19
670-SANITATION	131,878.73	24,740.76	-	3,308.61	-	153,310.88
910-LIBRARY TRUST	218,638.14	17.05	-	-	-	218,655.19
950-SELF INSURANCE	165,144.59	1,776.31	-	8,058.33	-	158,862.57
951-UNEMPLOYMENT SELF INS	4,163.30	5,436.10	-	9,599.40	-	-
<b>TOTAL BALANCE</b>	<b>10,449,269.44</b>	<b>1,240,351.19</b>	<b>-</b>	<b>3,470,512.83</b>	<b>-</b>	<b>8,219,107.80</b>

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,741,993.72 (1)	0.01%
Cash in Drawer	350.00	N/A
Wash St Bank - MM	256,992.72	0.01%
Investment in IPAIT	1,987,740.35	0.01%
Wash St Bank - Library Acct	167,693.27	0.01%
Wash St - Farm Mgmt Acct	64,337.74	
Wash St Bank - CD - 1/9/14 - renewed	500,000.00	0.75%
Wash St Bank - CD - 6/20/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	500,000.00	0.62%
CBI Bank & Trust - CD - 2/19/2016	500,000.00	0.82%
IPAIT CD - 3/9/2016	500,000.00	1.00%
<b>TOTAL CASH IN BANK</b>	<b>8,219,107.80</b>	

(1) Washington State Bank	1,779,853.17
Outstanding Deposits & Checks	(37,859.45)
	<u>1,741,993.72</u>

CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
MAY 31, 2016

FUND	7/1/2015 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	5/31/2016 ENDING CASH BALANCE
001-GENERAL FUND	1,043,129.25	3,560,432.76	-	3,021,732.41	226.80	1,582,056.40
002-AIRPORT FUND	126,020.17	463,206.63	-	364,447.19	-	224,779.61
010-CHAMBER REIMBURSEMEI	1,308.81	53,833.64	-	53,215.64	-	1,926.81
011-MAIN STREET REIMBURSM	807.50	42,975.21	-	42,206.27	-	1,576.44
012-WEDG REIMBURSEMENT	30.43	77,893.08	-	76,482.48	-	1,441.03
110-ROAD USE	674,883.61	887,856.73	-	677,391.75	50.40	885,398.99
112-EMPLOYEE BENEFITS	-	642,432.21	-	642,432.21	-	-
114-EMERGENCY LEVY	-	55,223.74	-	55,223.74	-	-
121-LOCAL OPTION SALES TAX	-	738,636.70	-	738,636.70	-	-
125-URBAN RENEWAL AREA #1	-	23,771.10	-	23,771.10	-	-
129-URBAN RENEWAL AREA #3	-	70,678.16	-	65,879.62	-	4,798.54
131-URBAN RENEWAL AREA #4	-	44,932.84	-	44,932.84	-	-
132-URBAN RENEWAL AREA #5	-	30,893.79	-	26,040.39	-	4,853.40
133-URBAN RENEWAL AREA #6	-	44,816.37	-	44,816.37	-	-
134-URBAN RENEWAL AREA #7	1,443.27	2,516.90	-	2,222.53	-	1,737.64
145-HOUSING REHABILITATIO	16,949.00	46,678.80	-	12,266.00	-	51,361.80
146-LMI TIF SET-ASIDE	29,516.48	23,376.32	-	-	-	52,892.80
200-DEBT SERVICE	963.41	2,343,921.66	-	2,176,235.80	-	168,649.27
300-CAPITAL EQUIPMENT	326,899.51	198,908.81	-	152,609.03	-	373,199.29
301-CAPITAL PROJECTS FUND	417,200.59	3,763,676.35	-	3,921,946.60	-	258,930.34
305-RIVERBOAT FOUND CAP PI	145,522.04	307,123.65	-	250,000.00	-	202,645.69
308-INDUSTRIAL DEVELOPMEN	1,185,034.03	63,271.44	-	574,910.38	-	673,395.09
309-MUNICIPAL BUILDING	208,354.12	43,163.44	-	160,056.92	-	91,460.64
310-WELLNESS PARK	15,097.80	16,651.20	-	6,279.59	-	25,469.41
311-SIDEWALK REPAIR & REPL	-	1,150.00	-	1,150.00	-	-
510-MUNICIPAL BAND	25.00	993.70	-	-	-	1,018.70
520-DOG PARK	6,340.53	725.00	-	2,752.57	-	4,312.96
530-TREE COMMITTEE	6,017.28	15,277.00	-	9,182.43	-	12,111.85
540-POLICE FORFEITURE	152.50	334.25	-	-	-	486.75
545-SAFETY FUND	-	1,000.00	-	300.00	-	700.00
550-PARK GIFT	154,235.66	36,322.21	-	39,564.73	-	150,993.14
570-LIBRARY GIFT	32,797.26	10,705.46	-	17,585.02	-	25,917.70
580-CEMETERY GIFT	50,150.00	-	-	55.00	-	50,095.00
590-CABLE COMMISSION	16,301.43	-	-	7,540.29	-	8,761.14
600-WATER UTILITY	924,440.95	1,559,039.49	-	1,104,346.33	77.69	1,379,211.80
601-WATER DEPOSIT FUND	20,560.00	17,850.00	-	17,595.00	-	20,815.00
603-WATER CAPITAL PROJECT	-	1,611,794.11	-	1,611,794.11	-	-
610-SANITARY SEWER	1,130,732.28	1,888,756.49	-	1,907,612.83	79.80	1,111,955.74
612-SEWER SINKING	-	236,805.00	-	236,805.00	-	-
613-SEWER CAPITAL PROJECT	334,319.96	760,505.34	-	779,499.11	-	315,326.19
670-SANITATION	118,398.26	379,001.27	-	344,088.65	-	153,310.88
910-LIBRARY TRUST	218,478.03	177.16	-	-	-	218,655.19
950-SELF INSURANCE	143,232.94	74,843.25	-	59,213.62	-	158,862.57
951-UNEMPLOYMENT SELF INS	1,457.93	23,752.12	-	25,210.05	-	-
<b>TOTAL BALANCE</b>	<b>7,350,800.03</b>	<b>20,165,903.38</b>	<b>-</b>	<b>19,298,030.30</b>	<b>(434.69)</b>	<b>8,219,107.80</b>

**Cash in Bank - Pooled Cash**

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,741,993.72 (1)	0.01%
Cash in Drawer	350.00	N/A
Wash St Bank - MM	256,992.72	0.01%
Investment in IPAIT	1,987,740.35	0.01%
Wash St Bank - Library Acct	167,693.27	0.01%
Wash St - Farm Mgmt Acct	64,337.74	
Wash St Bank - CD - 1/9/14 - renewed	500,000.00	0.75%
Wash St Bank - CD - 6/20/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	500,000.00	0.62%
CBI Bank & Trust - CD - 2/19/2016	500,000.00	0.82%
IPAIT CD - 3/9/2016	500,000.00	1.00%
<b>TOTAL CASH IN BANK</b>	<b>8,219,107.80</b>	

(1) Washington State Bank	1,779,853.17
Outstanding Deposits & Checks	(37,859.45)
	<u>1,741,993.72</u>

6/14/16

To the members of City Council of Washington, Iowa,

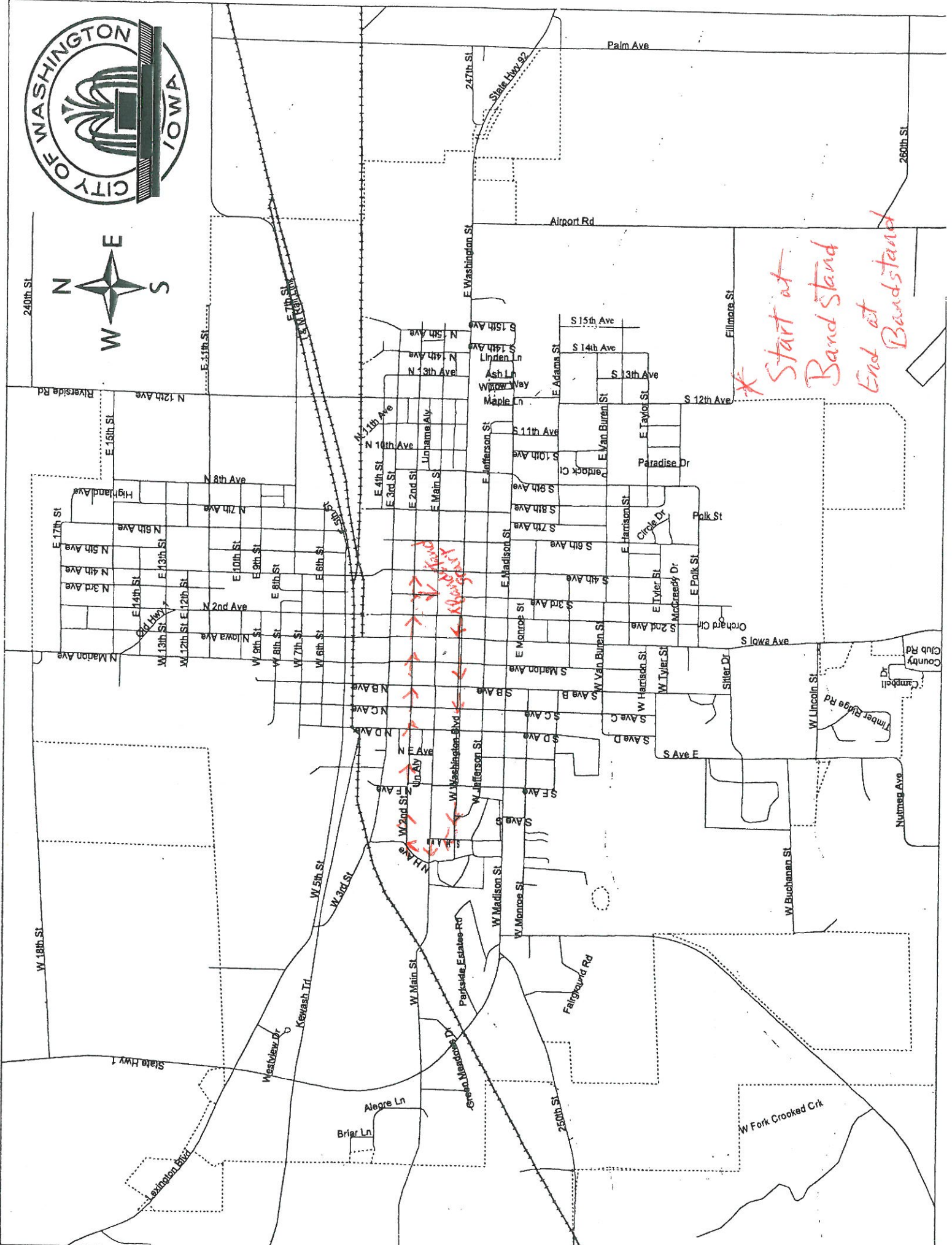
My name is Jennifer Nichols and I am writing this letter on behalf of my husband Arlen. We are currently in the process of organizing a 5k run/walk and fundraiser for him. The purpose of said fundraiser is to raise money for his fight with multiple myeloma cancer. My husband is an amazing person and has had a lifetime of health struggles in a short period of time. After going through dialysis for two years he was blessed enough to receive a functioning kidney seven years ago. Unfortunately, in November of 2015, a cancerous growth was found on one of his kidneys that no longer functions. At the same time, he was diagnosed with myeloma. Luckily enough, doctors were able to remove the problematic kidney with no problems. However, the process of treating the myeloma will be a long and arduous journey that we take together as a family.

We are looking to schedule his fundraiser on the morning of Saturday, July 16<sup>th</sup> on the town square. The route we are hoping to use is the "Jingle Bell" route. With the funds that are raised, we are looking to get a second opinion on his diagnosis and treatment options. They will also go towards travel and other expenses. We are thankful and grateful for all of the support and kindness that we have received from the town and people within it. We could not ask for a better community to live in.

Thank you for your time and consideration.

Sincerely,

Jennifer Nichols



*\* Start at  
Band Stand  
End at  
Bandstand*

*Bandstand*

*Bandstand*

# Hospice of Washington County

6/16/16

Dear City Council Members:

On Friday, July 29<sup>th</sup> Hospice of Washington County property will be used as an official Campground for 200 riders for the Bikes To You RAGBRAI Team out of Cedar Rapids. This many rides will need to use all the surrounding grass areas plus our parking lot to park one Semi Tractor Trailer, 1 Box Truck, 1 Pickup with Trailer, and 2 Fifteen Passenger Vans.

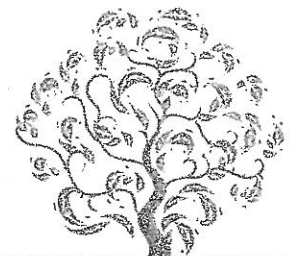
We are planning to staff a skeleton crew that day to make sure that all the needs of our Hospice Patients are met. However in order to keep this skeleton crew going, we believe that we will need to have parking on East 11<sup>th</sup> Street in front of our building which is a "No Parking Zone." With the parking lot being full of RAGBRAI riders, trucks, trailers and vans, we are hoping to get the City's permission to have a temporary parking permit allowing Hospice staff to park in front of the Hospice building on East 11<sup>th</sup> from 7:00 AM – 3:00 PM. We are thinking we will need spaces for about 3 or 4 cars to park out front. We are also going to try and keep the area in front of our garage open in case we need to get out wheelchairs or other large supply items to meet our patient's needs. We have had a temporary permit to park on 11<sup>th</sup> Street in the past when we were laying concrete in our parking area.

We are excited about RAGBRAI coming to town, but also know that we have the responsibility of caring for the families who are on Hospice during this time. We hope that you will grant us this temporary parking permit so that both the RAGBRAI riders and hospice patients needs can be met.

Thank you for your consideration of this matter.



Jean Wollenberg,  
Executive Director,  
Hospice of Washington County



Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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## **Memorandum**

June 20, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Purchase of New Wheel Loader

In the FY17 (year starting July 1, 2016) budget, Council approved \$130,000 for the purchase of a new wheel loader. We currently have 2 of these units in our fleet, and both are more than 15 years old. The unit to be replaced at this time is a 1997 John Deere 544H with 7,800 hours on it.

The M/C department tested out models from 3 different manufacturers: Caterpillar, John Deere and Case. While I have asked M/C to provide a more detailed written summary for your review at the meeting on Tuesday, and JJ & Tim also plan to attend the meeting, I will attempt to provide a brief rundown of their findings. The consensus of the department, including mechanic Zach Wibstad, is that either the Caterpillar or the John Deere could fully meet our needs. They were not impressed with the Case for several reasons they can explain, but did not feel it stacked up as an equal to the other two units.

The price quotes we received on these units were:

<u>Manufacturer/Model</u>	<u>Gross Price</u>	<u>Trade Value</u>	<u>Net Price</u>
Case 621F	\$141,620	(\$33,000)	\$108,620
Caterpillar 926M	\$140,960	(\$27,000)	\$113,960
John Deere 544KXT	\$141,350	(\$20,000)	\$121,350

The recommendation is to purchase the Caterpillar unit at a net price of \$113,960. This includes selecting the two options listed on the quote: Object detection system at \$2,040 and windshield cleaning platform at \$367. This also includes 48" pallet forks with an approximate value of \$1,700. The one downside to ordering the Cat is that our current pallet forks will not work on it. Therefore, the salesman added this item to make sure we could still have pallet forks to use with it.

June 6, 2016

City of Washington  
 PO Box 516  
 Washington, IA 52353-0516

Attention: City of Washington



We are pleased to provide the following proposal for your review:

**One (1) New Caterpillar 926M Wheel Loader**

*Includes the following standard equipment and options:*

- |  |   |
|--|---|
| Pressurized, Sound Suppressed ROPS/FOPS Cab        | Cat® C7.1 ACERT™ Tier 4f Diesel Engine    |
| Cat® Comfort Air Suspension Cloth Seat             | Turbocharged & Aftercooled                |
| Air Conditioner & Heater/Defroster                 | 120V Engine Block Heater                  |
| Internal & Heated External Rear View Mirrors       | Two, 1000 CCA Batteries                   |
| Sun Visor and Sun Screen                           | Ether Starting Aid                        |
| AM/FM Radio  | Hydrostatic Transmission (4 Speed Ranges) |
| Parallel Lift, Z-Bar Loader Linkage                | Front Axle w/ Differential Lock           |
| Ride Control                                       | Open Rear Differential                    |
| Fusion Quick Coupler                               | 20.5-R25 * L3 Tires                       |
| Load Sensing Hydraulics & Steering System          | Fenders                                   |
| Three-Valve Hydraulics                             | Front & Rear Halogen Work Lights          |
| Joystick Implement Control w/ Directional Control  | Counterweight                             |
| Proportional Control Roller Switch                 | Back-Up Alarm                             |
| Automatic Bucket Positioner/ Kickout               | Cat® Product Link Ready                   |
| 2.7 yd <sup>3</sup> Bucket w/ Bolt-on Cutting Edge | <b>48" Pallet Forks and Carriage</b>      |

**Equipment Protection Plan (EPP)**

Includes 12-Month Premier and 60-Month / 3,000 SMH Powertrain + Hydraulics EPP.

**Selling Price**      \$ 138,553  
**Less trade**        - 27,000  
**Trade Difference** \$ 111,553

**JD 544H** SN DW544HX563370

- Sales Tax Additional, if applicable.

**Availability**

Approximately 10 Weeks.

**Optional Items**

<b>Integrated Object Detection System</b>	<b>\$ 2,040</b>
<b>Windshield Cleaning Platform RH side</b>	<b>\$ 367</b>

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We appreciate the opportunity to submit this proposal, and trust that it will merit your favorable consideration.

Sincerely,

Jeff Krug  
Machine Sales Representative  
Altorfer Cat



<p><b>Quote Issued To : CITY OF WASHINGTON</b>                  515 EAST 6TH                  WASHINGTON , IA , 52353                  319-653-6584</p>	<p><b>QUOTATION</b></p> <p><b>Quote # :</b> 7000197  <b>Issue Date :</b> 5/25/2016  <b>Expire Date :</b> 6/17/2016  <b>Est Delivery :</b> 8/16/2016  <b>FOB :</b></p>
<p><b>Quote Issued By :</b> Price, Brad</p>	

**ITEMS LISTED FOR SALE**

Item #	Year	Make	Model	Serial #	Hours	List Price	Sale Price
	2016	JD	544KXT	(TBD)	0	261,832.00	141,350.00
						<b>Total:</b>	<b>141,350.00</b>

**TRADE ALLOWANCES**

TIV #	Year	Make	Model	Serial #	Trade Allowance
7000732	1997	JOHN DEERE	544H	DW544HX563370	20,000.00
<b>Total Trade Allowances :</b>					<b>20,000.00</b>

**Notes**

6.8L FT4 163HP JOHN DEERE POWERTECH  
 3YR / 3000 HR PT/HYD WARRANTY  
 HYD LOCKING FRONT DIFF LOCK W/CONVENTIONAL REAR  
 MICHELIN XTLA TIRES  
 FULL FRONT FENDERS  
 4 SPEED TRANSMISSION  
 BOTTON TRANSMISSION GUARD  
 REAR CAMERA WITH OBJECT DETECTION  
 BACK UP ALARM  
 JOYSTICK CONTROL W/FNR  
 ONE FRONT AUX HYD CIRCUIT  
 CAB W/AIR CONDITIONING  
 STD MIRROR PACKAGE  
 TILT STEERING WHEEL  
 AM/FM RADIO WITH WEATHERBAND  
 15 AMP 24V TO 12V CONVERTER  
 FABRIC AIR RIDE SEAT  
 LOADER RIDE CONTROL  
 HALOGEN DRIVE AND WORK LIGHTS  
 120V ENGINE BLOCK HEATER  
 JRB COMPATIBLE BUCKET COUPLER  
 3 YD COUPLER BUCKET W/BOLT ON CUTTING EDGE  
 SINGLE BEACON BRACKET W/STROBE LIGHT  
 :::::::::::ADDITIONAL OPTIONS NOT IN LOADER PRICE::::::::::::  
 60X60 COUPLER FORKS \$4675.00  
 REVERSING FAN KIT \$1250.00  
 SERVICE MANUALS \$1320.00  
 BIOMASS GRAPPLE \$13,900.00

**"BUILT IN IOWA, USA"**

**QUOTE SUMMARY**

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<b>Total Sale Price :</b>	<b>141,350.00</b>
<b>Less Trade Allowance :</b>	<b>20,000.00</b>
<b>Additional Taxable Items :</b>	<b>0.00</b>
<hr/>	
<b>Subtotal:</b>	<b>121,350.00</b>
<b>Sales Tax :</b>	<b>0.00</b>
<b>Additional Nontaxable Items :</b>	<b>0.00</b>
<hr/>	
<b>Total :</b>	<b>121,350.00</b>

**Acceptance Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

All quotations contingent upon strikes, delays, and conditions beyond our control. Prices subject to change with or without notice.  
All prices are subject to expiration of any current sales programs and incentives.

Customer: City of Washington

Address: 515<sup>th</sup> St. Washington Ia. 52353

Minn State Bid used

Tim

No.

Page 1 of

Date 05/24/16

QTY	DESCRIPTION	PRODUCT ID.	PRICE
1	Case 621 F Loader cab heat AC		141,620.00
note	Rev Fan, Oil Cooler, Bias PLY 20.5/25 Tires		
	Air seat heated radio 12/24 converter		
	outside mirrors Conv. Package		
	Ride Control auto type		
	4 speed PS auto mode		
	Limited slip Diff F&R		
	Aux Hyd., HD Batteries, fuel warmer, Grid heat		
	JRB Coupler 2.75 yd Bucket 60 " Forks BOE		
	enclosed side plates skid plates bottom		
	Rear camera, 2 extra lights, LED 8 Total		
	right side brake pedal and Strobe light		
Add	Radial tire option 20.5 R/ 25	\$5,230	
Note	3 year /3000 hr full war. All oil and filter icluded		
	telematic for 3 years NC \$7500 value		
	PRO CARE Included		

COMMENTS / TRADE	Serial Number	PRICE
1997 JD 544H loader		33,000.00

Terms:	Cash	Contract	Rental	Lease
				<b>Total Due: \$ 108,620.00</b>

Tom Michel \_\_\_\_\_

Field Marketer \_\_\_\_\_ Customer Signature

Date: \_\_\_\_\_ 5/25/2016 Date:

Brent Hinson, City Administrator  
 Sandra Johnson, Mayor  
 Illa Earnest, City Clerk  
 Kevin Olson, City Attorney



**City of Washington**  
 215 East Washington Street  
 Washington, Iowa 52353  
 (319) 653-6584 Phone  
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**FY 2016-2017 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: AVT Installation	Account:Water Distribution Operation Supplies 6507
Cost: \$8,900.00	Dept:M/C Department

**Narrative/Justification:**

The main reason to justify the gate valve we are wanting installed is to have the availability to isolate future projects/water main breaks east of the Water Treatment Plant. This valve will be installed in the terrace on the same block the WTP is currently located, directly north of Well #5. This will isolate any issues with the 12 inch water main eastward on East 6th to North 6th Ave and therefore north to East 7th all the way to North 12th Ave. We have had a few main breaks on East 7th St on the 12 inch water main in which were very hard to isolate and repair. On Easter 2011, the 12 inch main break we experienced caused the ground storage reservoir to basically run out (4 other breaks that day), and the decision to keep fire protection to the community by pumping raw water into the distribution system caused a boil order to be issued. With a gate valve installed to assist with isolation, highly decreases the chances we experienced in 2011.

The procedure is simple, we (M/C) excavate a hole to the correct dimensions and a staff member under Utility Equipment Company's supervision installs the 12 inch gate. There will be no interruption to the system, as this procedure is completed with the water main under pressure (live). With the attachment you can see on pages 2 & 3 where it is explained on how the procedure is performed.

**Illa Earnest**

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**From:** JJ Bell [jjbell@washingtioniowa.net]  
**Sent:** Tuesday, June 07, 2016 3:46 PM  
**To:** Illa Earnest; Brent Hinson; Tim Kleese; Kelsey Brown  
**Subject:** Fwd: AVT 12" valve  
**Attachments:** avt broch single.pdf

----- Forwarded message -----

From: "Adam Laver" <[alaver@utilityequipmentco.com](mailto:alaver@utilityequipmentco.com)>  
Date: May 25, 2016 11:22 AM  
Subject: AVT 12" valve  
To: "JJ Bell" <[jjbell@washingtioniowa.net](mailto:jjbell@washingtioniowa.net)>  
Cc:

JJ:

Price on a 12" AVT valve is \$8900.00/ea

Attached is a submittal for what will be done. You guys dig the hole and we install the valve. We do need 3' on each side of the pipe and at least 12" below to mount the valve.

The great part about the valve is that you have a AWWA spec valve inserted in your line with no interruption to service.

Let me know if you have questions.

**Adam Laver**

**Utility Equipment Company**

**[319-310-7581](tel:319-310-7581)**

# The EZ<sub>2</sub><sup>TM</sup> Process

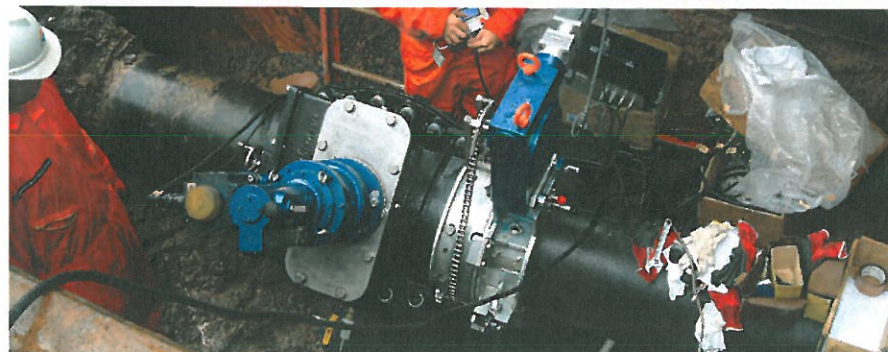
The EZ<sub>2</sub><sup>TM</sup> system was developed to provide important performance and installation benefits to professionals working under difficult conditions and with critical needs.

## *Advanced Valve Technologies delivers*

- High quality components meeting or exceeding industry standards (AWWA material spec C-509-09)
- Rapid installation procedures (reduced field-work hours)
- Single excavation performance
- Standardized operation (normal turns to actuate valve)
- Compact design (lower weights; simpler lifting equipment)
- Pipe-line Integrity Maintenance (No sectional or circumferential pipe intrusion, only a milled slot with no coupon drop)
- Lightweight and compact installation equipment
- No service interruption (Process is completed under pressure)
- Sizes available for 4 inch through 16 inch systems

Plus --

- Integral isolation valve and
- "Take It or Leave It" Valve bonnet design lets you choose to retain the insertion valve operation or temporarily create a line stop; the bonnet may be used for multiple projects.





June 17, 2016

Mr. Brent Hinson  
City of Washington  
215 E. Washington Street  
Washington, Iowa 52353

RE: New Submersible Well Pump at Municipal Well No. 7  
FOX P.N. 3424-16B.440

Dear Mr. Hinson and City Council:

The purpose of this letter is to summarize the results of the recent quotations received for the subject named project and to provide our recommendation for consideration.

Quotations for the project were received and opened on June 17, 2016 at 2:00 p.m. Two (2) quotations were received and opened by the City Clerk. The Clerk did not find that any of the quotation proposals were unresponsive upon initial opening of documents. Quotation proposals were submitted by Cahoy Well and Pump Service and Northway Well and Pump Company. Both companies were in contact with the Engineer during the preparation of the contract document and were expected to submit a proposal. The quotation amounts were \$60,945.00 (Cahoy) and \$80,924.00 (Northway). The engineer's opinion of probable construction cost was \$84,775.00. A bid tabulation summary is enclosed for your reference.

The quotation documents established that the contract will be awarded to the lowest responsive, responsible Bidder whose quotation is in the best interest of the Project. Cahoy Well and Pump, of Sumner, Iowa, submitted the apparent low bid.

Based on information provided by the Contractor who submitted the lowest quotation and our own cost opinion, we did some further investigation into the difference in cost. Item 1, Mobilization, was somewhat high, and it apparently included cost to cover the portion of the specified two-year pump equipment warranty which is not covered by the Manufacturer's standard term. Northway elected to get a two-year warranty through the pump manufacturer and Cahoy self-insured the period beyond the standard term. The amounts under items 3 and 4 are reasonable and only account for 2% to 5% of the overall quotation amounts. The largest cost difference between the quotations occurs in item 2. Item 2 includes procurement and installation of the equipment. FOX contacted Cahoy to see if there were any obvious differences in equipment included in the quotation and what is specified in the technical specification, but we did not find any. (This will be verified in greater detail during shop drawing review.) Means and methods chosen by the contractor can also affect the cost of Item 2 since it includes installation.

The scope of work involved in this case is neither complex nor will result in permanent modifications to the well and how it performs. Considering that Cahoy installed a temporary pump



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in Washington's Well No. 6 in March 2016, it is clear that this contractor is capable of performing the work involved. Cahoy does not have experience with installation a drop hose in lieu of drop pipe, but this would have been the case with almost all well contractors in Iowa.

To review, a continuous drop hose will be installed rather than an iron or stainless steel drop pipe. The City hired FOX to study this technology which has not been used in Iowa, but has been in use in other states. The primary reason to use it is that it will not corrode while exposed to the harsh well conditions. Installation and retrieval has been known to be faster/easier in many other locations relative to replacement and reuse of stainless steel pipe with threaded couplings. The findings of this study supported a decision to try this technology in Washington's wells. The manufacturer of the drop hose routinely provides personnel on site in support of the contractor's first drop hose installation. This will be the case in Washington. This field service support will be provided at no cost to the City, as the drop hose manufacturer seeks a successful Iowa installation to point other Iowa well contractors to.

After review of the quotation and an interview with the president of Cahoy, we believe Cahoy Well and Pump has the practical knowledge of the work, adequate equipment, and personnel to complete the project. Performance of the work will be backed with a 100% performance and payment bond. We believe that the proposal is significantly lower than the Engineer's Opinion of Probable Cost, but it is not uncommon to see a wide range in bids and higher percent differences for projects below the bid threshold.

Please feel free to contact us if you have any questions or comments regarding this recommendation.

Sincerely,  
FOX ENGINEERING ASSOCIATES, INC.



Robbie J. Baker, P.E.  
Project Manager



**COMPETITIVE QUOTATION FORM**  
New Well Pump in Municipal Well No. 7  
City of Washington, Iowa

**I. Description of Public Improvement Work to be Performed:** The undersigned Quoting Contractor hereby proposes to perform all work necessary to complete the following described public improvement:

- a. The work to be performed under this Contract will occur at Well No. 7, located just south of the railroad track and near the intersection of North D Avenue and West Fifth Street. The following is a general description of the principal work elements of the project:
  - 1. Provide a New Pump Unit - provide one (1) submersible turbine well pump, motor, submersible cable, and drop hose. New motor cable will be connected to the existing terminal box by Well Contractor and operated locally in HAND mode only. Provide well startup services with the new pump.
  - 2. Furnish and Install Sensors – furnish and install an electromagnetic flow meter in the well house, a submersible level sensor in well casing, and an air line assembly. The flow meter and submersible level sensor will not be made operational under this contract. The airline will be made operational and be used on a temporary basis.
  - 3. Detailed requirements are specified in the Technical Specifications.

**II. Quoting Contractor's Price for Construction of the Public Improvement:** The Quoting Contractor agrees to perform all work necessary to complete the scope of work described above, for and in consideration of the City's payment of the following prices which include all labor, equipment, materials, and supplies required to perform the work and complete the improvement:

Item	Description	Amount
1	Mobilization/Demobilization: for all equipment and materials required to complete all construction under this contract. Costs of bonds and insurance shall also be included in this bid item.	\$ 7,550 <sup>00</sup>
2	Install New Pump: includes all labor, equipment, and materials to install the new well pump motor, submersible cable and submersible level sensor at the specified setting, along with new drop hose, power cable, and airline.	\$ 50,345 <sup>00</sup>
3	Disinfect Well: includes all labor, equipment, materials, chemicals, lab testing, and incidental items to perform disinfection of the well. The well disinfection shall be performed following installation of the pump and all appurtenances.	\$ 1,200 <sup>00</sup>
4	Test Pump Well: includes all labor, equipment, and materials to test pump with the new pump. Flow capacity shall be reported to Engineer.	\$ 1,850 <sup>00</sup>
<b>Total Quoted Cost to Perform the Work</b>		<b>\$60,945<sup>00</sup></b>

**COMPETITIVE QUOTATION FORM**  
New Well Pump in Municipal Well No. 7  
City of Washington, Iowa

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Item	Description	Amount
1	Mobilization/Demobilization: for all equipment and materials required to complete all construction under this contract. Costs of bonds and insurance shall also be included in this bid item.	\$ 450.00
2	Install New Pump: includes all labor, equipment, and materials to install the new well pump motor, submersible cable and submersible level sensor at the specified setting, along with new drop hose, power cable, and airline.	\$ 78,774.00
3	Disinfect Well: includes all labor, equipment, materials, chemicals, lab testing, and incidental items to perform disinfection of the well. The well disinfection shall be performed following installation of the pump and all appurtenances.	\$ 950.00
4	Test Pump Well: includes all labor, equipment, and materials to test pump with the new pump. Flow capacity shall be reported to Engineer.	\$ 750.00
<b>Total Quoted Cost to Perform the Work</b>		<b>\$ 80,924.00</b>



**CITY OF WASHINGTON  
NEW WELL PUMP IN MUNICIPAL WELL NO. 7 AGREEMENT**

THIS AGREEMENT FOR WELL PUMP AND DROP PIPE REPLACEMENT IN MUNICIPAL WELL NO. 7 (the "Agreement"), made and entered as of this \_\_\_\_ day of \_\_\_\_, 2016, by and between the City of Washington, Iowa, a Municipal Corporation, 215 E. Washington Street, Was, hereinafter referred to as the "CITY", and INSERT CONTRACTOR NAME AND ADDRESS, hereinafter referred to as the "CONTRACTOR."

WHEREAS, the City Council of the City of Washington has heretofore deemed it necessary and desirable to contract for providing a new well pump, check valve in casing, drop hose, submersible power cable, well disinfection, well pump startup services, and furnishing and installing a submersible level sensor and a flow meter at Municipal Well No. 7 (the "Services"); and

WHEREAS, CONTRACTOR submitted the lowest responsive, responsible quotation for said Project; and

WHEREAS, CONTRACTOR is qualified and capable of performing said Project in strict compliance with the specifications; and

WHEREAS, the Project Engineer has heretofore recommended approval of said services; and

WHEREAS, it would be in the best interests of the City to execute said Agreement.

NOW THEREFORE, THE CITY AND THE CONTRACTOR, FOR CONSIDERATION HEREINAFTER SET FORTH, DO MUTUALLY AGREE AS FOLLOWS:

I. SCOPE OF SERVICES

A. The CONTRACTOR shall perform in a timely and satisfactory manner the Services for the City of Wastewater Wastewater Treatment Plant as same are set forth in **Exhibit "A"** and its attachments attached hereto and incorporated into this Agreement by this reference.

B. That the CONTRACTOR agrees and acknowledges that TIME IS OF THE ESSENCE under this Agreement and that timely performance shall be made by August 2, 2016 for Substantial Completion (well pump in service with local HAND control).

II. TERM.

A. The TERM of this Agreement shall commence as of the date set forth

above and shall be two (2) years.

### III. GENERAL TERMS AND PROVISIONS.

A. The CONTRACTOR shall not commit any of the following employment practices in connection with or while rendering service hereunder and does hereby expressly agree to prohibit the following practices from being committed by any subcontractors engaged by the CONTRACTOR in connection with the Project. Upon request, the CONTRACTOR shall provide the CITY with a copy of the relevant provisions of any agreement entered into by the CONTRACTOR and a subcontractor in connection with the Project to confirm to the satisfaction of the CITY that the requirements under this Subparagraph III(A) have been met.

1. To discharge or refuse to hire any individual because of their race, color, religion, sex, national origin, disability, age, marital status, sexual orientation or gender identity.

2. To discriminate against any individual in terms, conditions or privileges of employment because of their race, color, religion, sex, national origin, disability, age, marital status, sexual orientation or gender identity.

B. The CITY may terminate this Agreement, with or without cause, upon no less than seven (7) days written notice. In the event that the CITY does so terminate this Agreement, the CONTRACTOR shall be paid for all work and services performed up to the time of said termination upon submission to the CITY of a final billing statement and review and approval thereof by the Washington City Council at the next regularly scheduled Council Meeting.

C. This agreement shall not be assigned or in any manner transferred by the CONTRACTOR, without the express written consent of the Washington City Council.

D. It is hereby expressly acknowledged and agreed by both parties hereto that the engagement of the CONTRACTOR by the CITY shall be as an independent contractor and shall be exclusive; provided, however, that the Contractor may retain the services of subcontractors for the purpose of performing its obligations and responsibilities under this Agreement so long as the CONTRACTOR has first obtained approval of same from the CITY; and further provided that, should the CONTRACTOR so engage subcontractors under the terms of this Subparagraph III(D), the CONTRACTOR shall be solely responsible for compensating any such subcontractors.

E. The CITY shall furnish reasonable assistance to the CONTRACTOR in the use of said information and documentation at the request of CONTRACTOR.

F. It is further agreed that neither party to this Agreement shall perform contrary to any federal or state law, rule or regulation, or the Washington City Code of

Ordinances.

G. At the request of the CITY, the CONTRACTOR shall attend such meetings of the City Council and/or any federal or state regulatory agency or commission with authority and jurisdiction over community water supply, including, without limitation, the installation well pump installation and startup services.

H. Upon termination of this Agreement and request of the CITY, the CONTRACTOR shall provide the CITY with copies of all basic notes, charts, computations, maps, plans and any other data prepared or obtained by the CONTRACTOR pursuant to this Agreement without cost, and without restrictions or limitations as to the use thereof. It is understood, however, that the CONTRACTOR shall not be liable for the CITY's use of such documents, materials or data on other projects or in connection with the Services after the termination of this Agreement.

I. (1) CONTRACTOR shall procure and maintain insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury, including personal injury, sickness, disease or death of any and all employees or of any person other than such employees and from claims or damages because of injury to or destruction of property, including loss of use resulting therefrom. Without limiting the generality of the immediately preceding sentence, the CONTRACTOR shall obtain and carry throughout the Term of this Agreement insurance with a reputable company, acceptable to the Owner, and allowed to do business in the State of Iowa, the following coverages:

1. Workman's Compensation and occupational disease insurance in accordance with the laws of the State of Iowa covering all employees who perform any of the obligations under this Agreement
2. Public liability and property damage liability insurance covering all operations under the Agreement, limits for bodily injury or death not less than one million dollars (\$1,000,000.00) for one person and two million dollars (\$2,000,000.00) for each accident; for property damage not less than one million dollars (\$1,000,000.00) for each accident and two million dollars (\$2,000,000.00) aggregate during such policy period. Said insurance shall name the CITY, Fox Engineering, Riesberg Engineering, and Washington Electric as Additional Insured under the policy.
3. Automobile liability insurance on all self-propelled vehicles used in connection with the Agreement, whether its own, non-owned or hired; public liability limits of not less than five hundred thousand dollars (\$500,000.00) for one person and one million dollars (\$1,000,000.00) for each accident; property damage limit of two hundred fifty thousand dollars (\$250,000.00) for each accident or a combined single limit of one million dollars (\$1,000,000.00).
4. Builder's Risk Insurance in the amount of \$500,000.



5. Pollution Liability Insurance in the amount of \$500,000.

(2) The contractor shall furnish the CITY, prior to the commencement of the Services, with proof of such insurance and each policy shall require a 30-day notice of cancellation or material change to be given to the CITY while this Agreement is in effect.

#### IV. COMPENSATION FOR SERVICES.

The CITY shall compensate the CONTRACTOR for services rendered under this Agreement for a cost of \_\_\_\_\_ Dollars and no Cents (\$\_\_\_\_,\_\_\_\_.00). Furthermore, it is understood that the aforementioned price is inclusive of all of the CONTRACTORS's costs including, but not limited to, labor, utilities, chemicals, fuel, vehicles, materials, supplies, equipment and miscellaneous expenses. This amount shall include the costs associated with the electrical scope of work specified in Exhibit A and its Attachments, which is to be provided by a pre-selected Electrical Subcontractor.

The Contractor shall be paid by the CITY upon submission to the CITY by the CONTRACTOR of a monthly invoice, which shall include a complete and certified record of well pump installation, startup, disinfection, and well water disposal on the applicable dates, after the same has been reviewed and approved by the Washington City Council at the next regularly scheduled Council Meeting. The City shall retain 5% of each such invoice submitted by the CONTRACTOR as required by Section 573.12 of the Code of Iowa (2013) until completion and acceptance of all of the Services to be performed under this Agreement.

#### V. INDEMNIFICATION

To the extent permitted by law, the CONTRACTOR agrees to fully indemnify, defend, save and hold the CITY and FOX Engineering (the "Project Engineer"), its officers, representatives, agents, contractors, subcontractors and employees, harmless from any and all liability (including reimbursement of reasonable legal fees and costs) arising directly or indirectly from the negligent acts, errors or omissions of the CONTRACTOR, its officers, representatives, agents, contractors, subcontractors or employees in connection with the Services to be rendered hereunder.

#### VI. INTERPRETATION.

This Agreement shall be construed in accordance with the generally accepted standards for community water supply; provided, however, that it is expressly understood and agreed by both parties that to the extent, if at all, the accepted standards, the explicit terms and conditions of this Agreement shall control in the event of a dispute between the parties hereto.

VII. SURVIVAL.

All express representations, guarantees and indemnifications set forth in this Agreement shall survive the completion of the services to be rendered by the CONTRACTOR hereunder or the termination of this Agreement for any reason.

VIII. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Iowa. The parties hereto agree that any action, suit or proceeding based upon any matter, claim or controversy arising under this Agreement shall be brought solely in the state courts located in Washington County, Iowa or the federal courts located in Linn County, Iowa. The parties hereto hereby irrevocably waive objection to the venue of the above-mentioned courts, including any claim that such action, suit or proceeding has been brought in an inconvenient forum. Both parties hereto expressly acknowledge and agree that nothing contained in this Agreement shall be construed to require the parties to submit to mandatory arbitration or mediation in the event of a breach or dispute hereunder.

IX. HEADINGS.

The headings of sections of this Agreement are for convenient reference only and shall not be deemed to limit, construe, affect, modify or alter the meaning of such sections.

X. SEVERABILITY.

If any section, subsection, term or provision of this Agreement or the application thereof to the CONTRACTOR, the CITY or a particular circumstance shall, to any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to the CONTRACTOR, the CITY or particular circumstances other than that for which it was held invalid or unenforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

XI. AUTHORITY.

The persons signing this Agreement warrant and represent that they have the authority to sign as, or on behalf of, the party for whom they are signing.

XII. FINAL AGREEMENT

Both the CONTRACTOR and the CITY hereby expressly acknowledge and agree that this Agreement, is intended to set forth the entire agreement between the parties regarding

the Services to be rendered by the CONTRACTOR to the CITY, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or considerations have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party here to unless in writing and signed by both the CONTRACTOR and the CITY. The waiver by either party hereto of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach of that provision or of any other provision of condition in this Agreement.

**Accepted & Agreed:**

**CONTRACTOR:**  
**INSERT CONTRACTOR NAME**  
An Iowa Corporation

**CITY OF WASHINGTON:**

\_\_\_\_\_  
An Authorized Representative

\_\_\_\_\_  
Sandra Johnson, Mayor

**ATTEST:**

\_\_\_\_\_  
Illa Earnest, City Clerk

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

June 16, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: Asphalt Patching Work

In FY16 Budget Amendment #2, the City Council approved \$115,000 in additional street maintenance spending from Road Use Tax, due than higher than expected Road Use Tax receipts. The Council has already approved several items to be covered by this funding, and the final piece is doing some hot-mix asphalt patching work. We are focusing our efforts on the general areas affected by the Courthouse Sewer Separation, but being centrally located, they are likely to also be high-traffic areas during RAGBRAI.

We propose to patch several areas on the West Washington Boulevard, which includes some previous water main break excavation sites. There is also some patching called out on the portion with the existing asphalt overlay between Avenue B and Avenue D. We are also calling for patches in several areas affected by the sewer separation project. In a number of cases, we were pulling out asphalt and replacing it with concrete, but still need a hot-mix patch to tie everything back in correctly and permanently (we temporarily used cold-mix asphalt).

I have also attached a project-by-project breakdown of the street maintenance spending.

# PROPOSAL

City of Washington  
 Attn: Keith Henkel  
 215 E. Washington Street  
 Washington, IA 52353



WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

**Project: Washington Patching**

June 13, 2016

The L.L. Pelling Company proposes to do the following work: Mill existing pavement and replace with 2 inches or 3 inches of hot mix asphalt. Areas of proposed work are listed on attached sheet.

Item	Description	Quantity	Unit	Unit Price	Amount
10	Mobilization	1.000	LS	\$1,200.00	\$1,200.00
20	2" Milling and HMA	300.000	SY	\$41.45	\$12,435.00
30	3" Milling and HMA	175.000	SY	\$54.10	\$9,467.50
				<b>Bid Total:</b>	<b>\$23,102.50</b>

*Add - 2" Milling and HMA 191 SY \$41.45 + 7916.95*

Notes:

- 1 Final payment will be based on final measurements
- 2 Not responsible for unstable sub-grade

*Total = 31019.45*

**Authorized  
Signature**

*Boyd Rhinault*

Note: This proposal may be withdrawn if not accepted within \_\_\_\_\_ days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

**Acceptance of Proposal** The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**"Committed to Excellence since 1948"**

## WASHINGTON PATCHING

### SOUTH AVE B @ W MONROE

120 x 6' - 80.00 SY

30 x 2.5' - 8.33 SY

88.33 SY 3" MILL & FILL

### AVE B - WEST MAIN TO WEST 2<sup>ND</sup>

310' x 2' - 68.89 SY 3" MILL & FILL

### WEST 2<sup>ND</sup> & NORTH MARION

70' x 2' - 15.55 SY 3" MILL & FILL

### NORTH MARION AVE @ BLUE MAIL DROP BOX

45 x 12 (2) - 120.00 SY 2" MILL & FILL

## WASHINGTON BLVD

32 x 10' - 35.56 SY 2" MILL & FILL @ HOUSE # 308

24 x 12' - 32.00 SY 2" MILL & FILL @ HOUSE # 516

20 x 12' - 26.67 SY 2" MILL & FILL @ HOUSE # 522

18 x 20 (2) - 80.00 SY 2" MILL & FILL APPROACH @ S. AVE F

18 x 3 - 6.00 SY 2" MILL & FILL APPROACH @ S. AVE F

TOTAL 2" MILL & FILL - 300.23 SY

TOTAL 3" MILL & FILL - 172.77 SY

## Additional Work

### Washington BLVD

14' x 3' - 4.6 sy 2" Mill & Fill @ House # 415

13' x 6' 8.6 sy 2" Mill & Fill @ House # 415

90' x 7' 70 sy 2" Mill & Fill @ House # 410

69' x 14' 107.3 sy 2" Mill & Fill @ D & Washington Intersection

City of Washington  
 Allocation of Supplemental Street Maintenance Funding (Road Use Tax)  
 As of June 16, 2016

Budget Amendment #2 Amount for Street Maintenance \$ 115,000.00

<u>Activity</u>		<u>Amount</u>		<u>Running Total</u>
Courthouse CO- D & Jeff Sidewalk Ret Walls	\$	12,000.00	\$	103,000.00
Courthouse CO- B & Monroe Intersection	\$	30,508.00	\$	72,492.00
Monroe & Highway 1 Intersection	\$	40,000.00	\$	32,492.00
Hot-Mix Asphalt Patching (Various- see list)*	\$	31,019.45	\$	1,472.55
		<hr/>		
	\$	113,527.45		

\* Proposed

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
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## **Memorandum**

June 15, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: 2016 Street Program

The City Council initiated the 2016 Sitler project and the special assessment process with the adoption of the preliminary resolution on April 5, and continued this process on May 17 with review of preliminary plans, assessment schedule, etc. and authorizing the publishing of notice on a Resolution of Necessity. We are now ready for the Council to hold a hearing and consider the Resolution of Necessity. This resolution requires a  $\frac{3}{4}$  vote of the City Council. Under normal circumstances, this would mean 5 of 6, but we do have one member who will not be present. Therefore, under those circumstances, a 5 of 5 vote will be necessary for approval.

The neighbor meeting we held on June 1 went fairly well, and I don't think we'll have a lot of unanswered questions to be concerned about by the time of the hearing. We will have one somewhat unusual circumstance related to a property owner due to the narrow right-of-way we currently have on Sitler. We are trying to have the safest possible design, and only have 50' right-of-way to work with in a design that is 3 lanes plus a sidewalk leading up to the intersection with South Iowa. Therefore, we need to purchase between 2' and 5' of right-of-way for the length of the property on the north side of Sitler to make things work. This property owner also has a circle driveway right at the intersection, and getting rid of this is also a significant safety improvement. Essentially, we are agreeing to waive this property owner's assessment, plus paying him \$5,500, in exchange for deeding us the necessary property and eliminating the dangerous driveway. I believe this is a very good deal for both parties, and it is pivotal to constructing the safest project possible. A bonus is that he is also going to remove his garage and replace it with a new one in conjunction with the project. The existing garage is right up against the revised right-of-way, so without him doing this, the sidewalk would be right up against his garage.



As with the previous times this has been on the agenda, I have attached the planned schedule of activities for this important project.

The other element to this year's street program is the pavement replacement on Avenue H in Sunset Park. This is a non-assessment project, so we don't have to follow all the same steps as with Sitler, but we are planning to bid the two together as different divisions of the same project to save on administrative expenses. Avenue H is pretty straightforward. We will essentially be replacing the pavement that is there currently, replacing an existing curb intake and installing a new curb intake to assist with draining the road.

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
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Sitler Drive Widening 2016  
Preliminary Schedule of Activities

- April 5: Preliminary Resolution
- By May 13: Preliminary plans and estimated costs are made available
- By May 13: Schedule of assessments prepared by engineer
- May 17: Council adopts plat, schedule and estimate of cost
- May 17: Council sets hearing on Resolution of Necessity and orders publication
- May 19: Publication of notice of hearing and letters are sent by certified mail to affected property owners
- June 21: Public hearing and adoption of Resolution of Necessity (requires  $\frac{3}{4}$  vote)
- June 21: Council approves resolution approving plans, specs, form of contract and estimate of cost and authorizes Notice of Hearing & Letting
- By June 28: City Clerk files certified Resolution of Necessity, plat and schedule with County Treasurer
- July 14: Bid opening
- July 19: Council reviews bids and approves resolution awarding contract & authorizes Mayor & Clerk to sign contracts & bonds
- August 1: Start of construction
- October 15: Construction completed
- By October 28: Engineer files certificate of final completion
- November 1: Council approves resolution accepting public improvements and determines amount to be assessed
- By November 30: Engineer files final assessment schedule
- December 6: Council adopts schedule, levy assessment and orders notice to be provided to affected property owners
- By December 8: Publication of notice of final schedule of assessments and mailing to affected property owners
- January 9, 2017: Deadline for owners to pay assessments without interest applied

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION OF NECESSITY FOR  
SITLER DRIVE 2016 PAVING PROJECT**

WHEREAS, this Council has adopted a preliminary resolution pursuant to section 384.42 of the Iowa Code, as amended, covering the Sitler Drive 2016 Paving Project (hereinafter referred to as "the Project"); and

WHEREAS, in accordance with such preliminary resolution, the City Engineer has prepared preliminary plans and specifications, an estimated cost of the work, and a plat & schedule, including the valuation of each lot as determined by this Council, and the same have been duly adopted and filed with the City Clerk:

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Washington, Iowa:

Section 1. That it is hereby found and determined to be necessary and for the best interest of the City and its inhabitants to proceed with the aforementioned Project, and to assess a portion of the cost thereof to the property benefited thereby.

Section 2. That the Project shall constitute a single improvement and shall consist generally of Portland Cement Concrete paving and curb & gutter, installed on Sitler Drive from South Avenue B to South Iowa Avenue in Washington, Iowa, all as more particularly described in the preliminary resolution relating to the Project previously adopted by this Council, which resolution is hereby referred to for a more complete description of the location and terminal points of the Project and the property benefited thereby and proposed to be assessed to pay a portion of the cost of such improvement. The location and terminal points of the Project are further described in the Notice to Property Owners as attached hereof.

Section 3. That it is hereby found and determined that there are on file in the office of the Clerk an estimated total cost of the proposed work and a preliminary plat and schedule showing the amount proposed to be assessed to each lot by reason of such Project.

Section 4. That this Council did meet on Tuesday, June 21, 2016 at 6 PM at the Former Public Library, 120 East Main Street, at which time and place it heard the property owners subject to the proposed assessment or assessments and interested parties for or against the Project, its cost, the assessment thereof or the boundaries of the properties to be assessed.

Section 5. That the Clerk gave notice as required by Section 384.50 of the Code of Iowa, as amended, by publication once each week for two consecutive weeks in a newspaper published at least once weekly and having general circulation in the City, and likewise mailed a copy of such notice by Certified Mail to each

property owner whose property is subject to assessment for the Project, as shown by the records in the office of the County Auditor, not less than 15 days prior to the hearing.

Section 6. That such notice was in form substantially the same form as attached Notice to Property Owners.

PASSED AND APPROVED this 21<sup>st</sup> day of June, 2016.

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Sandra Johnson, Mayor

ATTEST:

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Illa Earnest, City Clerk

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING ALTERNATIVE  
PAYMENT FOR STREET ASSESSMENT**

WHEREAS, this Council has adopted a Resolution of Necessity regarding a project known as the Sitler Drive 2016 Paving Project (“the Project”); and

WHEREAS, in said Resolution references an assessment schedule that has been prepared by the City Engineer; and

WHEREAS, the City and property owner Keaton Redlinger have reached an agreement for payment in lieu of special assessment for the project, as per the attached agreement, which is judged to be in the best interest of the City and the Project:

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Washington, Iowa:

Section 1. In consideration of the alternative payment arrangement, attached as Exhibit A to this Resolution, the City Council hereby waives the special assessment stipulated by the application of the Flint Formula for Keaton J. Redlinger, property owner at 1133 South Iowa Avenue.

Section 2. That all resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

PASSED AND APPROVED this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney



215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
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### Letter of Agreement

WHEREAS, the City of Washington ("the City") proposes to construct public improvements known as the "Sitler Drive 2016 Paving Project" ("the Project"); and

WHEREAS, in order to construct said improvements, it is deemed necessary and advisable to acquire additional street right-of-way from a private property owner at 1133 South Iowa Avenue, Keaton J. Redlinger ("Redlinger"); and

WHEREAS, in order to further ensure safety of the public, it is deemed necessary and advisable to incentivize Redlinger to allow removal of a private driveway that is an unsafe distance from the intersection of Sitler Drive and South Iowa Avenue:

THEREFORE, the parties agree to the following:

#### Obligations of Redlinger

- 1) Redlinger agrees to transfer property to the City as recommended by MMS Consultants to facilitate safe construction of the Project. No compensation will be offered except as stipulated by this agreement.
- 2) Redlinger agrees to allow the City to remove his existing circle driveway between South Iowa Avenue and Sitler Drive as part of the Project.

#### Obligations of the City

- 1) City agrees to waive special assessment against Redlinger's property for the Project.
- 2) City agrees to pay Redlinger \$5,500.
- 3) City agrees to construct a driveway to a new garage to be constructed by Redlinger.
- 4) City agrees to be responsible for all related legal work at its sole cost.

Dated this 15<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Keaton J. Redlinger

\_\_\_\_\_  
City of Washington, Iowa  
By: Brent Hinson, City Administrator

NOTICE OF PUBLIC HEARING ON  
PROPOSED PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATED  
COST FOR CONSTRUCTION FOR THE  
SITLER DRIVE AND SOUTH H AVENUE  
2016 PAVING PROJECT FOR THE CITY OF  
WASHINGTON, IOWA.

To all taxpayers of the City of Washington, Iowa, and to other interested persons:

Public notice is hereby given that the City Council of the City of Washington, Iowa, will conduct a public hearing on plans, specifications, form of contract and estimated cost for the construction of the Sitler Drive and S. H Avenue 2016 Paving Project in said City at 6:00 pm on the 21<sup>th</sup> day of June, 2016, said meeting to be held in the Washington City Hall Council Chambers.

Said plans, specifications, form of contract and estimated cost are now on file in the office of the City Clerk 215 E. Washington Street, Washington, Iowa, and may be inspected by any interested persons.

Any interested persons may appear at said meeting of the City Council for the purpose of making objections to and comments concerning said plans, specifications, contract or the cost of making said improvement.

Published upon order of the City Council of the City of Washington, Iowa and as provided by law.

Illa Earnest, Washington City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST**

WHEREAS, MMS Consultants, Inc. has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as "Sitler Drive 2016 Paving Project"; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA.

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
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(319) 653-5273 Fax*

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## **Memorandum**

June 16, 2016

To: Mayor and City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: 28E Recycling Center

The process continues on changes to the 28E Recycling Center, and we have reached a mutual understanding with Washington County that we would like to start under a new 28E agreement on July 1. This agreement is pretty simple, but is very significant in my mind. This follows the framework that was discussed in a joint Council/Supervisors meeting late last year.

The next steps in the coming months will be for the City Council and Board of Supervisors to consider an RFP for operating the center, consider the actual proposals from interested contractors, and adopt a detailed contract for services.

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING A JOINT AGREEMENT FOR  
OPERATION OF A RECYCLING CENTER PURSUANT  
TO THE PROVISIONS OF IOWA CODE SECTION 28E**

WHEREAS, the City of Washington and Washington County, Iowa currently operate a joint recycling center under Iowa Code Chapter 28E, and wish to continue this operation under a new agreement:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the attached 28E agreement, which will be effective July 1, 2016 with the mutual agreement of the Washington County Board of Supervisors.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED by the City Council of the City of Washington, Iowa this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

**CITY OF WASHINGTON-WASHINGTON COUNTY JOINT AGREEMENT FOR  
OPERATION OF WASHINGTON COUNTY, IOWA RECYCLING CENTER  
PURSUANT IOWA CODE SECTION 28E**

- I. PARTIES. The parties to this agreement are the City of Washington, Iowa and the Washington County, Iowa.
- II. PURPOSE. The parties herein desire to provide the residents in the service area the ability to utilize the recycling center for the betterment of the City of Washington and Washington County, Iowa.
- III. ADMINISTRATION. This agreement shall be administered by a joint board consisting of one representative selected by each party, who shall serve at the pleasure of that party until a successor is selected.
- IV. SEPARATE ENTITY. No separate legal entity is created by this agreement.
- V. DURATION. This agreement shall commence July 1, 2016 and shall continue for an indefinite period until terminated under the terms of the agreement.
- VI. MANNER OF FINANCING. The county agrees to pay 100 percent of Hauling fees and 100 percent of tipping fees. All other fees shall be paid by equal share from the City and County.
- VII. TERMINATION. Either party may terminate the agreement by providing the other party with 180 days written notice of the termination.
- VIII. PROPERTY. The property owned by the respective parties as of the date of this agreement shall remain the property thereof and any property purchased by either party during the life of this agreement shall remain the property thereof during this agreement and after the termination thereof. The County owns the recycling center property and buildings, and agrees the City is not responsible for their upkeep or improvement.
- IX. AMENDMENT. This agreement may be amended upon the written agreement of both parties hereto by resolution of the Washington County Boards of Supervisors and City of Washington's City Council.
- X. LIABILITY. Each party assumes sole and exclusive liability for and agrees to hold all other parties harmless with respect to its acts or omissions, including that of all representatives, agents, or persons acting for or on behalf of that party, and shall maintain liability insurance coverage with the other parties named as additional insured as such other parties may require.

XI. ENTRY INTO FORCE. If City of Washington and Washington County adopt this agreement, the agreement will become legally binding only after it is filed electronically with the Iowa Secretary of State. The Washington City Administrator and Washington County Auditor shall ensure the filing of this agreement within 30 days of the parties agreeing to the terms in writing.

Approved/signed on: \_\_\_\_\_, 2016  
SANDRA JOHNSON  
MAYOR, CITY OF WASHINGTON, IOWA

By: \_\_\_\_\_

Approved/signed on: \_\_\_\_\_, 2016  
WASHINGTON COUNTY BOARD OF SUPERVISORS

By: \_\_\_\_\_  
RICHARD YOUNG  
CHAIR, WASHINGTON COUNTY BOARD OF SUPERVISORS

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



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## **Memorandum**

June 16, 2016

To: Mayor and City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson   
City Administrator

Re: ACH Foam Technologies Stormwater TIF

On and off for several years, the City and ACH Foam Technologies have been talking about a TIF agreement to facilitate stormwater improvements at their facility, located at 809 East 15<sup>th</sup> Street. The City first did this type of agreement in 2013 to help Iowa Renewable Energy (biodiesel plant) retroactively comply with the stormwater management component of our site plan ordinance. Prior to 2013, the City did not have any stormwater component required for new developments, which ended up resulting in significant issues for downstream property owners, especially agricultural property owners. The TIF mechanism allows the City to financially assist the industry with this retroactive compliance by using the tax increment to pay itself back.

This project was added to the City's Unified Commercial Urban Renewal Plan in Amendment #2 (June 2014), so is eligible for the use of TIF without further amendment. All that is needed to proceed is the adoption of a development agreement with ACH. The development agreement will end up being very simple, because ACH is planning to do what will be a relatively inexpensive project rather than the more extensive detention basin that was previously envisioned. The reason for this is that they have significant future expansion plans, and the detention basin previously examined would be in the way of that expansion. We believe we have come up with a simple but effective solution to get the most stormwater detention possible, while not handicapping their future expansion plans or creating unnecessary costs for the City or ACH. The total cost of the basin improvements is expected to be \$12,000. In the interest of simplicity, we will be recommending in the development agreement that the City pay this cost up front, and reimburse itself from the TIF increment next year.

The development agreement is still being written, but I have attached the mostly completed form we use to structure the development agreement. We are just waiting on a few pieces of information from ACH.

If you approve setting the hearing, it would be held at the July 5 meeting. ACH hopes to construct these improvements as soon as possible.

RESOLUTION NO. \_\_\_\_\_

RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH ACH FOAM TECHNOLOGIES, FOR A PROPOSED ECONOMIC DEVELOPMENT GRANT IN THE AMOUNT OF NOT-TO-EXCEED \$12,000.

WHEREAS, ACH Foam Technologies, Inc. (“ACH”) and the City have negotiated a proposed Development Agreement whereby the City would grant the sum of not-to-exceed \$12,000 to ACH to fund stormwater detention improvements at ACH’s facility, located at 809 East 15<sup>th</sup> Street in the City (the “Project”); and

WHEREAS, the Project is proposed to be constructed on property that will be located within the Washington Unified Commercial Urban Renewal Area, and the Project is specifically included in the related Urban Renewal Plan; and

WHEREAS, Chapters 15A and 403 of the Iowa Code authorizes cities to make loans and grants for economic development in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the objectives of the urban renewal project and Chapters 15A and 403 of the Code of Iowa; and

WHEREAS, prior to entering into a Development Agreement where the City will pay the Developer incremental tax revenues, the City Council must hold a hearing on said Development Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a public hearing on the proposal to enter into a Development Agreement which contemplates the payment of not-to-exceed \$12,000 economic development grant is hereby set for 6:00 p.m. on Tuesday, July 5, 2016, at the Council Chambers at 120 E. Main Street in the City. Further, the City Clerk is directed to publish notice of said hearing on substantially the same form as provided in this Resolution.

Passed and approved this 21<sup>st</sup> day of June, 2016.

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Sandra Johnson, Mayor

ATTEST:

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Illa Earnest, City Clerk



## NOTICE OF PUBLIC HEARING

The City Council of the City of Washington, Iowa, will hold a public hearing on the proposal to enter into a Development Agreement with ACH Foam Technologies, Inc. (“ACH”) at 6:00 p.m. on Tuesday, June 21, 2016 in the City Council Chambers, Former Library, 120 East Main Street in Washington. The proposed Development Agreement contemplates the payment of a not-to-exceed \$12,000 economic development grant to ACH for stormwater detention improvements.

Any and all persons are invited to make comments in person or via written communication prior to or at said public hearing. More information on this proposed Development Agreement may be obtained by contacting the City Clerk.

/s/ Illa Earnest  
by Direction of the City Council

Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
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**DEVELOPMENT AGREEMENT QUESTIONNAIRE**

**A. PARTY INFORMATION**

1. Name of City or County: \_\_\_\_\_ City of Washington, Iowa
2. Full Legal Name of Developer: \_\_\_\_\_ ACH Foam Technologies, Inc.
3. Does the Developer own the property on which the Project is anticipated to be built (i.e. is title to the property in the name of the Developer or another entity or individual?)  
Explain \_\_\_\_\_  
\_\_\_\_\_
4. If title is held by another entity and/or if the Project anticipates an owner/tenant situation:
  - a. Which entity owns the property? \_\_\_\_\_
  - b. Which entity will construct the Improvements? \_\_\_\_\_
  - c. Which entity receives the Economic Development Grants? \_\_\_\_\_
  - d. Which entity will operate the business and hire the employees? \_\_\_\_\_
  - e. Is the owner leasing the building to another entity that is operating the business?  
Explain \_\_\_\_\_  
\_\_\_\_\_
5. Owner Information:
  - a. Address: \_\_\_\_\_
  - b. Name and Title of Developer's signator: \_\_\_\_\_
  - c. Name and Title of Developer's attest: \_\_\_\_\_
6. If Tenant, Tenant Information:
  - a. Address: \_\_\_\_\_
  - b. Name and Title of Tenant's signator: \_\_\_\_\_
  - c. Name and Title of Tenant's attest: \_\_\_\_\_

**B. URBAN RENEWAL AREA INFORMATION**

1. Name of Urban Renewal Area (URA) that site is located within (please specify in which part of the Urban Renewal Area the property is located i.e. Original Area, Amendment No. 1 Area, etc.):  
Unified Commercial Urban Renewal Area, Amendment #2
2. Provide a map showing the Urban Renewal Areas (and Amendment Areas) and circle where this property is located within that URA.  
See attached.
3. Date loan/grants/debt were first certified for on the Original Urban Renewal Area, Amendment No. 1 Area, 2 or 3 etc. where the Project will be located:  
November 25, 2013.

**C. PROJECT INFORMATION**

1. Does this Project involve the relocation of Developer's business from another county or city? No.  
Explain. N/A.  
Will the building be leased to anyone who is relocating? N/A.
2. Description of Project: Construction of stormwater detention area to control flooding and stormwater runoff in the area by the plant, benefiting the entire drainage area. The total cost for construction of the Project is \$12,000, which consists of grading, installation of appropriate drainage structures, and related work.
3. **Attach and send Legal Description of Development Property in a Word document.**
4. The parcel no. on which the Project will be built is 11-08-476-012 in Washington County.
5. Define and indicate approximate value of the Project upon completion (only the building and improvement costs that will affect taxable valuation, **NOT land, equipment or machinery**): Current improvements valued at \$1,118,000.
6. Does City have site plans or construction plans for the Project? Yes.
7. Completion Date: August 31, 2016 (tentative).
8. Will there be a High Quality Jobs or Enterprise Zone or other Agreement with State? No. If so, is it executed or has an application been filed? N/A.  
If application or Agreement, provide. N/A.

**D. EMPLOYMENT INFORMATION:**

1. The number of employees currently employed by Developer: \_\_\_\_\_
2. Number of new employees to be hired by Developer: N/A by: \_\_\_\_\_ (date)

**E. INCENTIVE INFORMATION:**

1. **IF NOT A REBATE:** Will the City provide anything other than tax rebates? If so, describe: Grant for 100% of certified eligible project costs upon completion, City to repay itself with tax increment.  
Will City borrow money? No.
2. **IF REBATE:** Percentage and maximum amount of Economic Development Grants, if rebate: \_\_\_% for \_\_\_ years up to a cumulative maximum of \$\_\_\_\_.
3. Annual or semi-annual grants? Annual.

**F. MISCELLANEOUS:**

1. Will there be a Minimum Assessment Agreement? No.; Amount \_\_\_\_\_;  
Start date \_\_\_\_\_;  
End date \_\_\_\_\_
2. Are there any other restrictions, obligations, or contingencies desired in the Development Agreement? (Attach any city resolutions, letters of intent, etc.)  
N/A.
3. Does City want Developer to (1) pay City for City's attorney's fees? \_\_\_\_\_ (2) deduct City's attorney fees from 1<sup>st</sup> Economic Development Grant? \_\_\_\_\_ or (3) other  
X- City to repay itself with tax increment?

**Attach:** Legal description in a Word document: Para. (C)(3)  
City resolutions, letters, applications pertaining to Project: Para. (F)(2)  
Diagram of Project (site plans or construction plans): Para. (C)(6)  
Map showing location of Project in the Urban Renewal Area: Para. (B)(2)  
State Application or Agreement for incentives: Para. (C)(8)

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING SECTION 92, WATER RATES,  
SECTION 99, SEWER USER CHARGE AND  
SECTION 106, COLLECTION OF SOLID WASTE**

**BE IT ORDAINED** by the City Council of the City of Washington, Iowa:

**SECTION 1.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02(2):

**"92.02 RATES FOR SERVICE.** Water service shall be furnished at the following rates with the City:

2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

*(Code of Iowa, Sec. 384.84[1])*

Cubic Feet Used Per Month	Rate
All Usage	\$3.65 per 100 cubic feet

”

**SECTION 2.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.05, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.05(1) and (2):

**"99.05 CHARGES.** The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.

- A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$30.00 per month plus \$3.64 per 100 cubic feet of water used.

- B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$60.00 per month plus \$3.64 per 100 cubic feet of water used.

- C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal

to the sum of \$120.00 per month plus \$3.64 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$240.00 per month plus \$3.64 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$30.00 per month per dwelling unit plus \$3.64 per 100 cubic feet of water used.”

**SECTION 3.** The Code of Ordinances of the City of Washington, Iowa, 2014, Section 106.08, titled, “Collection Fees”, is hereby amended to read as follows by amending Section 106.08(1):

**“106.08 COLLECTION FEES.** The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees therefore in accordance with the following:

1. Fees.

A. The fee for solid waste collection and disposal service used or available, for each residential premise, is seven dollars (\$7.00) per month.

B. The fee for the identification stickers for disposable containers is one dollar and ninety cents (\$1.90) each.

C. The fee for the annual identification sticker for reusable containers is ninety dollars (\$90.00) per year prorated monthly.”

**SECTION 4. REPEALER.** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 5. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 6. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: May 17, 2016  
Approved on Second Reading: June 7, 2016  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2016.

\_\_\_\_\_  
City Clerk

**RESOLUTION NO.**

**A RESOLUTION ENDORSING AN APPLICATION FOR MINI-GRANT FUNDS  
(Disc Golf Course Upgrades)**

WHEREAS, the Park Board wishes to improve the disc golf course in Sunset Park; and

WHEREAS, the signage needs to be updated and repaired: tee off signs replaced to show location of baskets, yardage, and aerial view of the hole; numbers placed on tops of the baskets; 5 portable baskets added for tournament use; and disc golf rules and aerial view of the entire course added.

WHEREAS, the Council supports this objective and sees the value to the City in applying for mini-grant funds to defray costs of the project:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for mini-grant funds from the Washington County Riverboat Foundation in the amount of \$2,000 for the disc golf course upgrades.

PASSED AND APPROVED this 21st day of June, 2016.

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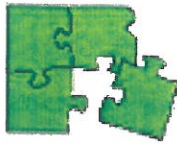
Sandra Johnson, Mayor

ATTEST:

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Illa Earnest, City Clerk





## 2016 MINI-GRANT APPLICATION

### Applicant Organization Information:

1. Applicant Organization: CITY OF WASHINGTON PARKS DEPARTMENT
2. Mailing Address: 215 E. Washington St.
3. City, State, Zip: Washington, Iowa 52353
4. Federal Tax ID#: 42-6005318
5. Tax Exempt Category:  501c(3),  501c(4),  501c(6),  School District  
(Check only one)  City/County Gov't,  Other: (If government or school project, you must supply a supporting resolution from the governing body)

### Contact Information:

6. Primary Contact Name: NICK PACHA
7. Title in Organization: Parks Superintendent
8. Daytime Phone: 319-321-4886 Evening Phone:
9. E-mail address: npacha@washingtioniowa.net

### Project/Program Information:

10. Project Title: DISC GOLF COURSE UPGRADES
11. Project Address: Sunset park - Washington, IA
12. WCRF Grant Request \$2,000 (not to exceed \$2,000)
13. Matching Funds: (not required)
14. Total Project Cost (12+13): \$2,000
15. Provide a brief description of the project you are seeking funds for (10 lines):

The Disc golf course in Sunset park is used by many residents and visitors to Washington County. It is the longest 9 hole disc golf course in the state. The signage for the course is very worn and damaged from years of weather and abuse. We are looking to update and repair signage for the course. 9 tee off signs would be replaced with new ones which would show the location of baskets, yardage, and aerial view of the hole. We would also like to add numbers to the tops of the baskets so they can easily be identified while playing. Also included would be 5 new portable baskets to make the course larger for tournaments and play. A Disc golf rules sign and aerial view of the entire course will also be added. The WCRF will be recognized with signage on the 1<sup>st</sup> tee box for their generous donation.

**RESOLUTION NO.**

**A RESOLUTION ENDORSING WASHINGTON CABLE COMMISSION  
(PUBLIC ACCESS TV) FOR AN APPLICATION FOR MINI-GRANT FUNDS**

WHEREAS, the City Council recognizes the importance of having a public access TV channel for use in the community to televise sports, plays, festivals, and other events; and

WHEREAS, the Washington Cable Commission (Public Access TV) has a secure studio room for equipment and program production; and

WHEREAS, the Council supports the development of the public access TV channel and sees the value to the City in applying for grant funds to defray part of the costs of equipment for the project:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council endorses the submission of an application for mini-grant funds from the Washington County Riverboat Foundation in the amount of \$2,000 for the purchase of a digital video camera to film local events to put on the public access channel.

PASSED AND APPROVED this 21<sup>st</sup> day of June, 2016.

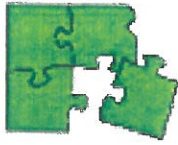
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Sandra Johnson, Mayor

ATTEST:

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Illa Earnest, City Clerk



## 2016 MINI-GRANT APPLICATION

### Applicant Organization Information:

1. Applicant Organization: CITY OF WASHINGTON CABLE COMMISSION
2. Mailing Address: 215 E. Washington Street
3. City, State, Zip: Washington, IA 52353
4. Federal Tax ID#: 42-6005318
5. Tax Exempt Category:  501c(3),  501c(4),  501c(6),  School District  
(Check only one)  City/County Gov't,  Other: (If government or school project, you must supply a supporting resolution from the governing body)

### Contact Information:

6. Primary Contact Name: ILLA EARNEST
7. Title in Organization: commission member
8. Daytime Phone: 319-653-6584 Evening Phone: 319-653-6037
9. E-mail address: iearnest@washingtioniowa.net

### Project/Program Information:

10. Project Title: VIDEO CAMERA WITH EXTERNAL MICROPHONE
11. Project Address: 115 W. Washington Street
12. WCRF Grant Request \$2,000 (not to exceed \$2,000)
13. Matching Funds: (not required)
14. Total Project Cost (12+13): 2,000
15. Provide a brief description of the project you are seeking funds for (10 lines):

The Cable Commission was created to develop programming for the public access channel . A digital video camera with external microphone will allow us to utilize the channel for local activities such as parades, sports, festival events, council meetings and this year RAGBRAI activities . To be able to do this, we need to get video equipment

**RESOLUTION NO.**

**A RESOLUTION ENDORSING AN APPLICATION FOR MINI-GRANT FUNDS  
(Banners for Main Entrance Streets)**

WHEREAS, the Visitors and Tourism Committee wishes to make Washington more welcoming; and

WHEREAS, the Visitors and Tourism Committee wishes to place colorful banners on the light poles on W. Madison Street and E. Washington Street; and

WHEREAS, the Council supports these objectives and sees the value to the City in applying for grant funds to defray costs of the project:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

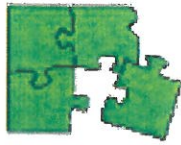
Section 1. The City Council endorses the submission of an application for mini-grant funds from the Washington County Riverboat Foundation in the amount of \$2,000 for banners to be placed along W. Madison Street and E. Washington Street.

PASSED AND APPROVED this 21<sup>st</sup> day of June, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



## 2016 MINI-GRANT APPLICATION

### Applicant Organization Information:

1. Applicant Organization: WASHINGTON VISITORS & TOURSIM COMMITTEE
2. Mailing Address: 205 W. Main Street
3. City, State, Zip: Washington, IA 52353
4. Federal Tax ID#: 42-0586680
5. Tax Exempt Category:  501c(3),  501c(4),  501c(6),  School District  
(Check only one)  City/County Gov't,  Other: (If government or school project, you must supply a supporting resolution from the governing body)

### Contact Information:

6. Primary Contact Name: HEATHER SCHULTZ
7. Title in Organization: President
8. Daytime Phone: 319-653-6621 Evening Phone: 319-548-1630
9. E-mail address: heatherschultz1973@gmail.com

### Project/Program Information:

10. Project Title: STREET BANNERS
11. Project Address: Along Hwy 92 in Washington (W. Madison & E. Washington)
12. WCRF Grant Request 2,000 (not to exceed \$2,000)
13. Matching Funds: (not required)
14. Total Project Cost (12+13): \$2,000
15. Provide a brief description of the project you are seeking funds for (10 lines):

The Visitors & Tourism Committee wants to welcome visitors and local citizens as they come into Washington on the West and East sides of town. We want to hang colorful banners with "Welcome to Washington" "Washington - An American Classic:" or some similar phrase on the light poles along W. Madison Street and E. Washington Street. The banners will be 3 year warranty, 100% marine acrylic with UV resistant high pigment screen inks.