



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IOWA
TO BE HELD IN THE COUNCIL CHAMBERS
AT 120 E MAIN STREET
AT 6:00 P.M., TUESDAY, OCTOBER 18, 2016

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 18, 2016 to be approved as proposed or amended.

Consent:

1. Council Minutes 10-04-2016
2. Iowa City Landscaping, Tree Committee (trees for Sunset Park), \$5,810.88
3. Fox Engineering, Well #6 Pump Replacement, \$4,391.64
4. Fox Engineering, Well #7 Pump Replacement & Electrical Modifications, \$2,463.25
5. Fox Engineering, Sanitary Sewer Collection System Evaluation, \$4,725.00
6. Paws & More, Animal Services April – June, 2016, \$4,000
7. Paws & More, Animal Services July – September, 2016 \$4,250.00
8. Paws & More, Animal Services (dogs (63) taken May 2015-Sept.2016) \$2,938.95
9. Dave Schmitt Construction, Pay App #4, W. 5th St. Water Main Project, \$2,052.00
10. Iowa Grow, Inc., Sludge Pumping at WWTP, 3 cents per gallon (approx.1.5 million gallons) Budgeted amount is \$52,500.00
11. Panda Palace, 100 W. Main Street, Special Class C Liquor License (BW) (Beer/Wine), Sunday Sales, **(renewal)**
12. Department Reports.

Consent - Other:

Claims and Financial Reports:

Claims as Presented.

Financial Reports.

SPECIAL PRESENTATION

PRESENTATION FROM THE PUBLIC - Please limit comments to 3 Minutes.

NEW BUSINESS

CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS

Public Hearing – On a Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Cost for Well #6 Improvements.

Discussion and Consideration of a Resolution Approving Plans, Specifications, Form of Contract, and Estimate of Cost for Well #6 Improvements.

Public Hearing – On a Purchase Agreement with Washington Economic Development Group (WEDG) – Washington Business Park Lot Sales.

Discussion and Consideration of a Resolution Approving a Purchase Agreement with WEDG for Business Park Lot Sales.

Discussion and Consideration of a Resolution Approving Gas Facilities Extension Agreement – Business Park.

Discussion and Consideration of Change Order #1 for W. 5th Street Water Main Project.

Discussion and Consideration of a Resolution Accepting Public Improvements for W. 5th Street Water Main Project.

Discussion and Consideration of a Resolution Approving Contract for 28E Recycling Center.

Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 69 – S. Iowa Avenue/Sitler Drive - No Parking Zones.

Discussion and Consideration of First Reading of an Ordinance Establishing Grade Elevations for Sitler Drive.

Discussion and Consideration of the Third Reading of an Ordinance Amending Chapter 155 to Adopt 2015 International Codes.

DEPARTMENTAL REPORT

Police Department
City Administrator
City Attorney

MAYOR & COUNCILPERSONS

Sandra Johnson, Mayor
Brendan DeLong
Steve Gault
Kerry Janecek
Jaron Rosien
Kathryn Salazar
Millie Youngquist

ADJOURNMENT

Illa Earnest, City Clerk

Council Minutes 10-04-2016

After the call to order, Mayor Johnson administered the oath of office to Steven Gault who won the special election for the open seat in Ward 2

The Council of the City of Washington, Iowa, met in Regular Session in the council chambers 120 E. Main Street, at 6:00 P.M., Tuesday, October 4, 2016. Mayor Johnson in the chair. On roll call present: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Absent: none.

Motion by Salazar, seconded by Youngquist, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 4, 2016 be approved as proposed. Motion carried.

Consent:

1. Council Minutes 09-20-2016
2. Ahlers & Cooney, P.C., Professional Services, \$724.17
3. Veenstra & Kimm, Engineering Services, ACH Foam Detention Pond, \$514.00
4. Veenstra & Kimm, Engineering Services, Business Park Rise Improvements-Design Services, \$2,849.40
5. Veenstra & Kimm, Engineering Services, Business Park Rise Improvements-General Services, \$1,688.55
6. Washington County Auditor, Special Election Costs, \$674.04
7. IMWCA, Premium Installment #5, \$9,673.00
8. L.L. Pelling Co., 2016 Seal Coat Project, \$83,603.05
9. Kevin Olson, Professional Services, \$1,362.84
10. Bolton & Menk, Airport Parking Apron Project, \$5,931.00
11. Smokin Joe's Tobacco and Liquor Outlet #9, 304 W. Madison St., Class E Liquor License (LE), Class B Wine Permit, Class C Beer Permit (carryout beer), Sunday Sales (**renewal**)
12. Department Reports.

Consent - Other:

1. DeLong Construction, Business Park Water Main Project, \$3,000.94
2. DeLong Construction, Sitler Drive & S. Ave. H Projects, \$156,136.00

Motion by Salazar, seconded by Janecek, to approve the consent agenda. Motion carried.

Motion by Rosien, seconded by Salazar, to approve the consent agenda-other. Motion carried. DeLong abstained with conflict.

Motion by Rosien, seconded by Janecek, to approve payment of the claims as presented. Motion carried.

Several members of the Domestic Violence Intervention Board were present to give council information about the percentage of domestic violence victims in Washington County and the kinds of help that is available to victims of abuse and that all services are free and confidential. Mayor Johnson read a proclamation proclaiming October, 2016, "Domestic Violence Awareness Month in Washington, Iowa".

Motion by Rosien, seconded by DeLong, to approve the Marion Avenue Baptist Church request to block off the South side of the Square parking and use Central Park for a celebration they are having on Sunday, October 16. Motion carried.

Motion by Rosien, seconded by Youngquist, to approve the Washington Chamber of Commerce request for Octoberfest activities on October 31. Motion carried.

Motion by Salazar, seconded by Rosien, to approve the Washington Music Boosters Haunted Walk request. Motion carried.

Debbie Stanton, Washington Public Library Director, gave the Library's Annual Report to Council.

Steve Donnolly gave council an update on nuisance abatement activities.

Dean Kurtz and members of the RAGBRAI Entertainment Committee came before council to thank them for their support and presented a framed picture of the Committee.

Discussion with Mark Spanner, from Loyal, LLC, and attorney, Richard Bordwell regarding a high water bill the company received for the trailer court. After investigation, a computer error was found. Staff was directed to work with Loyal, LLC and resolve the issue.

After discussion, motion by Janecek, seconded by Gault, to approve as part of the W. 3rd Street Storm Sewer Project the construction of approximately 95 feet of sidewalk along the Southside of W. 3rd Street to the St. James parking lot and replace an additional 160 feet of sidewalk that is in poor condition along W. 3rd Street not to exceed \$11,000. Motion carried.

Mayor Johnson announced that now is the time for the public hearing on a proposal to Vacate and Offer for Sale a Platted Portion of the 1500 Block of E. Madison Street.

No written or oral objections were received.

Motion by Salazar, seconded by Rosien, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by DeLong, to approve the first reading of an Ordinance Vacating a Platted Street – 1500 Block of E. Madison Street. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Gault, to suspend the rules and approve the second and third readings and adopt the Ordinance. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Ordinance No. 1050)**

Motion by Salazar, seconded by Youngquist, to approve the Resolution Selling an Interest in Real Property -1500 Block of E. Madison Street- and execute a quit claim deed. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2016-092)**

Motion by Rosien, seconded by Salazar, to approve the second reading of an Ordinance Amending Chapter 155 to Adopt the 2015 International Codes. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Janecek, to approve the Resolution Approving and Authorizing a Form of Interim Loan and Disbursement Agreement - \$507,000 Planning and Design Loan. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2016-093)**

Motion by Rosien, seconded by Youngquist, to approve the Resolution Approving the Final Plat and Dedication of Washington Business Park – Phase I. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2016-094)**

Motion by Rosien, seconded by Gault, to approve the Resolution Adopting Protective Covenants for the Washington Business Park as amended with lots 1-10. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2016-095)**

Motion by Rosien, seconded by Youngquist, to approve the Resolution Setting a Public Hearing for October 18 at 6:00 P.M. on a Purchase Agreement with Washington Economic Development Group (WEDG) for Washington Business Park Lot Sales. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2016-096)**

Motion by DeLong, seconded by Youngquist, to approve the first reading of an Ordinance Amending Chapter 69 – S. Iowa/Sitler Drive –No Parking Zones. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by DeLong, seconded by Gault, to approve the Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Youngquist. Nays: none. Motion carried. Salazar abstained with conflict. **(Resolution No. 2016-097)**

Motion by DeLong, seconded by Youngquist, that the Regular Session held at 6:00 P.M., Tuesday, October 4, 2016 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

Iowa City Landscaping & Garden Center

REPRINTED

520 Hwy 1 West

Iowa City, IA 52246

(319) 337-8351

www.iowacitylandscaping.com

Bill To: Washington, City of
 Washington, City of
 City of Washington
 Washington, IA 52353
 (319) 653-6584

Customer PO# Tree Committee

Name	Item Description	Disc %	Type	Qty	Price	Ext Price	Tax
Blue Pine #5	Pinus strobus			6	\$69.99	\$419.94	T
Homestead Horsechestnut 6' POT	Aesculus x 'Homestead'			1	\$149.00	\$149.00	T
Shagbark Hickory #5	Carya cordiformis			2	\$69.99	\$139.98	T
Shagbark #5	Carya illinoensis			2	\$69.99	\$139.98	T
Redmond Linden 1.25" POT	Tilia americana 'Redmond'			1	\$149.00	\$149.00	T
Black Birch #7 6'	Betula nigra			1	\$99.99	\$99.99	T
Princeton Sentry Ginkgo 1" POT	Ginkgo biloba 'Princeton Sentry'			4	\$199.00	\$796.00	T
Worplesdon Sweetgum 6' POT	Liquidambar styraciflua 'Worplesdon'			2	\$129.00	\$258.00	T
Shagbark Magnolia #10	Magnolia acuminata			1	\$149.00	\$149.00	T
Blackwood #10	Ostrya virginiana			3	\$199.00	\$597.00	T
Fiesta Maple 1" POT	Acer saccharum 'Fall Fiesta'			3	\$199.00	\$597.00	T
Red Oak #7	Quercus macrocarpa			4	\$129.00	\$516.00	T
Swamp Cypress 6' POT	Taxodium distichum			13	\$149.00	\$1,937.00	T
Swamp White Oak #7 6'	Quercus bicolor			2	\$149.00	\$298.00	T
Green Giant Arborvitae #5	Thuja x 'Green Giant'			5	\$69.99	\$349.95	T
Blue Honeylocust 1"	Gleditsia tricanthos 'Skyline'			1	\$169.00	\$169.00	T
Wildfire Black Gum #5	Nyssa sylvatica 'Wildfire'			1	\$129.00	\$129.00	T
Red Oak #7 6'	Quercus rubra			4	\$129.00	\$516.00	T
Shawnee Brave Baldcypress #15	Taxodium distichum 'Shawnee Brave'			2	\$169.00	\$338.00	T

Subtotal: \$7,747.84

25 % Disc: - \$1,936.96

Exempt 0 % Tax: + \$0.00

RECEIPT TOTAL: \$5,810.88

Account: \$5,810.88

Total Deposit Taken: \$0.00
Balance Outstanding: \$1,936.96

Total Sales Discounts: \$1,936.96

Previous Account Balance: \$7.49
Account Balance: \$5,818.37

From Sales Order #460
 Thanks for shopping with us!



63766



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 40529
 Date 09/30/2016

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 08/28/2016 to 09/30/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design	28,324.00	95.00	22,659.20	26,907.80	4,248.60
Bidding	4,768.00	3.00	0.00	143.04	143.04
Total	33,092.00	81.74	22,659.20	27,050.84	4,391.64

Invoice total \$4,391.64

Approved by: 

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 40527
 Date 09/30/2016

Project **342416B Washington Well 7 Pump Replacement & Electrical Modifications**

Professional Services for the Period of 08/28/2016 to 09/30/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Design	12,408.25	100.00	12,408.25	12,408.25	0.00
Bidding	2,912.00	100.00	2,912.00	2,912.00	0.00
Total	15,320.25	100.00	15,320.25	15,320.25	0.00

Standard Hourly Rate Phases

Construction Administration

Professional Fees	993.25
Outside Services	1,470.00
Phase subtotal	2,463.25

Invoice total \$2,463.25

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Suite 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 40564
 Date 09/30/2016

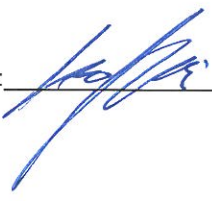
Project **204515A Washington Sanitary Sewer
 Collection System Evaluation**

Professional Services for the Period of 08/28/2016 to 09/30/2016

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Data Collection & Kickoff Meeting	5,500.00	94.00	5,170.00	5,170.00	0.00
Southeast Drainage Basin Sanitary Sewer Mapping	12,500.00	100.00	12,500.00	12,500.00	0.00
Southeast Drainage Basin Sanitary Sewer Modeling	12,000.00	95.00	10,800.00	11,400.00	600.00
Southeast Drainage Basin Rehabilitation Report	27,500.00	50.00	9,625.00	13,750.00	4,125.00
Total	57,500.00	74.47	38,095.00	42,820.00	4,725.00

Invoice total \$4,725.00

Approved by:  _____

Late Payment Charge: 15% per annum beginning 30 days from above date

PAWS & More Animal Shelter

1004 1/2 West Madison Street
Washington, IA 52353

Invoice

Date	7/12/2016
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Invoice #	47
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Bill To
City of Washington
PO Box 516
Washington, IA 52353

Terms	DUE UPON RE...
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Description	Quantity	Rate	Amount
Animal Services- April - June 2016		4,000.00	4,000.00
Total			\$4,000.00

PAWS & More Animal Shelter

1004 1/2 West Madison Street
Washington, IA 52353

Invoice

Date	10/11/2016
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Invoice #	47
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Bill To

City of Washington
PO Box 516
Washington, IA 52353

Terms	DUE UPON RE...
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Description	Quantity	Rate	Amount
Animal Services- July - September 2016		4,250.00	4,250.00
Animal Services - Dog pound dogs taken in leu of euthanasia - May 2015 thru September 2016	63	46.65	2,938.95
		Total	\$7,188.95

Contractor's Application for Payment No. 4

Unit Price Contract

Project: West 5th Street Water Main From (Contractor): Dave Schmitt Construction Company, Inc. Application Date: 6/21/2016
 To (Owner): City of Washington, Iowa Owner's Project No.: 3424-15A Period From: 6/7/2016
 Via (Engineer): FOX Engineering Engineer's Proj. No.: 10/12/2016

Approved Change Order Summary:			
No.	Date Approved	Additions	Deductions
1	10/18/2016		-\$19,193.01
TOTALS			
NET CHANGE BY CHANGE ORDERS			-\$19,193.01

1. ORIGINAL CONTRACT PRICE..... \$ 218,175.00
 2. Net change by Change Orders..... \$ -19,193.01
 3. Current Contract Price (Line 1 + 2)..... \$ 198,981.99
 4. TOTAL COMPLETED AND STORED TO DATE
 (Column F on Progress Estimate)..... \$ 198,981.99
 5. RETAINAGE:
 a. 5% X \$198,981.99 Work Completed..... \$ 9,949.10
 b. 5% X Stored Material..... \$
 c. Less Total Retainage Released Early..... \$
 d. Total Retainage (Line 5a + Line 5b - Line 5c)..... \$ 9,949.10
 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 189,032.89
 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 186,980.89
 8. AMOUNT DUE THIS APPLICATION..... \$ 2,052.00
 9. BALANCE TO FINISH, PLUS RETAINAGE
 (Column G on Progress Estimate + Line 5 above)..... \$ 9,949.10

Contractor's Certification
 The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: *Ben Hinkel* Date: 10-12-16

Payment of: \$ **2,052.00**
 (Line 8 or other - attach explanation of the other amount)
 is recommended by: *[Signature]* 10/13/16 (Date)
 (Engineer)
 Payment of: \$ **2,052.00**
 (Line 8 or other - attach explanation of the other amount)
 is approved by: _____ (Owner) _____ (Date)

Endorsed by the Construction Specifications Institute.

October 7, 2016

City of Washington
City Clerks Office
Washington, Iowa 5235

Re: Sludge pumping at wastewater treatment plant

Iowa Grow, Inc. of Kalona, Iowa will provide machinery, labor and fuel for pumping sludge storage tank and approximately 1.5 million gallons of sludge. Sludge will be applied according to IDNR rules and monitored by waste water facility.

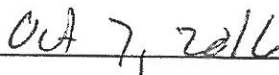
Price for pumping and application: Three cents per gallon with gallons tallied by city flow meter.

Respectfully submitted,

Gilbert Troyer, President
Iowa Grow, Inc.
831 14th Street
Kalona, IA 52247
319-936-2812



Signed by Gilbert Troyer



Date

Applicant License Application (BW0093322)

Name of Applicant: <u>hua mei</u>		
Name of Business (DBA): <u>panda palace chinese restaurant</u>		
Address of Premises: <u>100 w main st</u>		
City <u>Washington</u>	County: <u>Washington</u>	Zip: <u>52353</u>
Business <u>(319) 653-6888</u>		
Mailing <u>100 w main st</u>		
City <u>Washington</u>	State <u>IA</u>	Zip: <u>52353</u>

Contact Person

Name <u>hua mei</u>		
Phone: <u>(626) 905-7280</u>	Email	<u>shuaige19@yahoo.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Effective Date: 11/15/2016

Expiration Date: 11/14/2017

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Sunday Sales

Status of Business

BusinessType: <u>Sole Proprietorship</u>		
Corporate ID Number:	Federal Employer ID	<u>Applied For</u>

Ownership

HUA mei

First Name: HUA

Last Name: mei

City: Washington

State: Iowa

Zip: 52353

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>West Bend Mutual Insurance Company</u>	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Maintenance and Construction Report

9/24/16-10/7/16

STREETS: M/C Personnel finished trimming trees in City streets & alleys. Personnel pothole patched and consumed some shoulder work. Street sweeper was repaired and back sweeping the streets as well as picking up chips on seal coat streets from this year's project.

WATER DISTRIBUTION: M/C Personnel repaired the 10th water main break of the year, located at 810 North Iowa Ave 4 inch CIP and crews installed a 6 ft pc of PVC with two repair sleeves. Personnel had 10 water disconnects this past month.

SEWER COLLECTION: M/C Personnel flushed terminal manholes and trouble spots, as well as jetting a couple areas needed using 122,800 gallons of water.

STORM SEWER COLLECTION: M/C Personnel began work on West 3rd St storm project.

MECHANIC/SHOP: M/C Personnel serviced 301 (hydraulic hose), 005 (front license plate holder), PD 97 (serviced & rotate tires), 105 (serviced), sewer jet (hydraulic line), FD #2 (air leak), 117 (began engine dialysis), 303 (serviced and installed leveling kit) and 111 (king pin repair).

OTHER: M/C Personnel repaired a few signs that were hit resulting in damaged sign posts. Personnel responded to 74 One Call Locates. Numerous loads of sand and rock were hauled back to the material storage building. Yard waste and brush pick up continued on a weekly basis.

Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
October 18, 2016
Council meeting**

- **After hour alarm and dog call outs –**
3rd called out to unlock the City tow lot gate for the Police (Brian V), 7:31 p.m., Fred
5th JJ called out Parker to check out what Delong hit while digging at S Iowa & Sitler Dr, 5p.m.
6th WWTP & Lexington lift station alarms, generators running, 9:22 p.m. Fred
- **Dept Head meetings –** I attended the meeting on the 4th.
- **Saturday mornings –** We will be open on Saturday mornings from 7:00 a.m. to 10:00 a.m. on the following dates: October 22nd & 29th /November 5th, 12th, & 19th so Washington residents can bring out their yard waste and tree trimmings.
- **Parker –** He has completed the thirty (30) hour basic waste water training class. He has been approved to take the State of Iowa grade I waste water exam. He plans to take the exam soon.
- **Treated bio-solids sample –** All test results are back. The results are under the parameters outlined in the IDNR 503 regs so we can go ahead with the annual land application project.
- **Bio-solids land application project –** On September 14, 2016, I sent out cost estimate letters to four (4) area manure contractors. I asked to have the letters returned by 4:00 p.m. Oct 7, 2016. We only received one (1) letter back from Iowa Grow, Inc. (IGI). IGI submitted the lone bid of three (3) cents per gallon for land applying the bio-solids. I'm estimating between one point two million (1,200,000) to one point five million (1,500,000) will be available to be land applied. We won't know the exact number of gallons until the project is finished. Money was included in this year's budget for this project.
- **National Weather Service (NWS) –** Staff from the Quad Cities NWS office were at the WWTP on October 13, 2016 to service their and winterize equipment.
- **WWTP generator –** A service tech from the 3E Company is expected to be at the WWTP on October 18, 2016 to perform the bi-annual preventative maintenance contract work.
- **WWTP September 2016 Discharge Monitoring Report (DMR) –** Average daily flow 1.410 million gallons (mg), maximum daily flow 2.082 mg, minimum daily flow 0.988 mg. There were no violations of the WWTP's NPDES discharge permit. Total precipitation for September 2016 = >1.61" (recorded at the WWTP).

CBOD5 removal 85% required	result = 99.5%
Influent CBOD5 monthly average =	95.9 mg/L
Effluent CBOD5 monthly average =	0.5 mg/L

TSS removal 85% required	result = 97.9%
Influent TSS monthly average =	153.5 mg/L
Effluent TSS monthly average =	3.3 mg/L
- **SCADA control nuisance alarms –** We had been getting a lot of nuisance alarms on the SCADA computer controls that operate the WWTP. Dustin from JETCO made some changes in the programming this week. The changes Dustin made have eliminated the alarms for now.
- **City farm –** Nick Shelman and crew got the corn harvested from the City farm on October 10th.

- **Dog bite case** – I transported the two (2) pitbulls to the pound after the bite occurred on the 11th. Thanks to Greg G for helping with getting them in the pens at the pound.
- **SASSO safety meeting** – Parker attended the safety meeting in Mount Pleasant on the 13th. The topics were confined space entry and lock out/tag out.
- **Grease problems at the WWTP** – On October 5th after the M/C Dept was flushing/jetting trouble spots in the sanitary sewer collection system a lot of hard grease chunks entered the WWTP. This caused the stair screen to plug up until we could get some of it removed from the influent channel by hand. We shut the raw waste water pumps off so the grease wouldn't be pumped into the SBR tanks. After the pumps were turned off we diverted the greasy water to the West EQ. After a couple hours things returned to normal.

Fred E. Doggett
10/14/2016 9:22 AM

CITY OF WASHINGTON, IOWA

CLAIMS REPORT OCTOBER 18, 2016

POLICE	ARNOLD MOTOR SUPPLY	PART	27.11
	ALLIANT ENERGY	ALLIANT ENERGY	336.59
	CLERK OF COURT	CIVIL INFRACTION - POTTER	85.00
	COBB OIL CO, INC.	FUEL	2,658.67
	EMBROIDERY BARN	PATCHES	18.00
	GALLS LLC	SHIRTS	153.48
	GREINER DISCOUNT TIRES	TIRES	543.60
	IGRAPHIX, INC	SHIPPING	16.58
	JOHNSON, BRETT	MEALS & MILEAGE REIMB	196.41
	KCTC	INTERNET SERVICE	95.00
	MEDIACOM	FINAL BILLING FOR SERVICE	137.45
	SUNSET LAW ENFORCEMENT	SUPPLIES	517.75
	VERIZON WIRELESS	CELLULAR SERVICE	1,284.29
	WASH CO AUDITOR	OCTOBER COMMUNICATIONS	20,682.58
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	382.01
		TOTAL	27,134.52
	FIRE	ALLIANT ENERGY	ALLIANT ENERGY
GLANDON'S WESTSIDE SERVICE		GAS FOR ENGINE #1	10.00
KELTEK		SUPPLIES	328.32
O'REILLY AUTOMOTIVE INC		PARTS	19.98
VERIZON WIRELESS		CELLULAR SERVICE	144.71
VISA		MTG, LODGING, RECERT, GAS	917.33
WIDE, TOM		REIMB FOR SUPPLIES	8.97
		TOTAL	2,102.50
DEVELOP SERV	ACE-N-MORE	SUPPLIES	39.99
	COBB OIL CO, INC.	FUEL	65.54
	SITLER'S SUPPLIES INC.	CIRCUITS	16.20
	VERIZON WIRELESS	CELLULAR SERVICE	254.88
	VISA	MTG, LODGING, RECERT, GAS	365.00
	WHOLESALE FIRE EQUIPMENT	FLAGS	78.22
	WORLDPOINT	SAFETY EQUIPMENT	602.42
		TOTAL	1,422.25
LIBRARY	ALLIANT ENERGY	ALLIANT ENERGY	1,978.79
	AAA MECHANICAL CONTRACTORS INC	HVAC MAINTENANCE	4,356.05
	BAKER & TAYLOR	BOOKS	891.88
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	52.15
	KCTC	LIBRARY- ELEVATOR SERVICE	66.74
	MEDIACOM	SERVICE	305.87
	OFFICE EXPRESS	CLEANING SUPPLIES	65.98
	PIZZA HUT	SUPPLIES	58.20
	STAPLES ADVANTAGE	PAPER	155.12
	WASH CHAMBER OF COMMERCE	CHAMBER AD	25.00
		TOTAL	7,955.78
PARKS	ACE-N-MORE	SUPPLIES	137.17
	ALLIANT ENERGY	ALLIANT ENERGY	1,552.02
	ARNOLD MOTOR SUPPLY	ANTI FREEZE/OIL	65.76
	BLUE MOON SATELLITES, LLC	PORTABLE TOILET SRV-SOCCER	108.75
	COBB OIL CO, INC.	FUEL	744.80
	MORNING SUN FARM	KUBOTA REPAIR	142.34
	O'REILLY AUTOMOTIVE INC	PARTS	4.29
	VISA	LAPTOP, SOCCER FIELD GOALS	619.86
	WASH CO EXTENSION OFFICE	TURFGRASS APPLICATION REGI	35.00
	WASHINGTON RENTAL	AERATOR RENTAL	175.00
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	105.81

		TOTAL	3,690.80
POOL	ACCO	POOL REPAIR	66.48
	ACE-N-MORE	SUPPLIES	107.76
	BRENNEMAN BUILDERS	BATH HOUSE ROOF REPLACEMEN	9,470.00
	BROWN SUPPLY CO	POOL MAIN VALVE	160.35
		TOTAL	9,804.59
CEMETERY	ACE-N-MORE	SUPPLIES	308.03
	ALLIANT ENERGY	ALLIANT ENERGY	118.69
	CERTIFIED LABORATORIES	CHEMICALS	221.00
	PATS SALES AND SERVICE	WHEEL MOTORS	1,474.50
	VISA	PARTS AND TRIMMER STRING	215.81
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	135.16
		TOTAL	2,473.19
FINAN ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	1,235.95
	BAKER PAPER CO.	COPY PAPER	29.85
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	138.68
	IMPRESSIONS COMPUTERS, INC	COMPUTER SRV	206.25
	KCTC	INTERNET SERVICE	94.99
	MEDIACOM	FINAL BILLING SERVICE	137.45
	PIP PRINTING	NEWSLETTER & POSTAGE	1,265.04
	SCHUMACHER	QUARTERLY ELEV SERV	386.19
	SITLER'S SUPPLIES INC.	CIRCUITS	540.00
	VERIZON WIRELESS	CELLULAR SERVICE	134.09
	VISA	MTG, LODGING, RECERT, GAS	333.76
	WASH COUNTY MINIBUS	OCTOBER- LOST	16,473.96
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	1,213.92
		TOTAL	22,190.13
AIRPORT	ACE-N-MORE	SUPPLIES	27.82
	HARRIS BOYZ HEATING & AIR LLC	AIR-SERVICE CALL	174.00
	VERIZON WIRELESS	CELLULAR SERVICE	28.03
	VISA	SUPPLIES	28.58
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	177.95
		TOTAL	436.38
ROAD USE	ACE-N-MORE	SUPPLIES	141.73
	ARNOLD MOTOR SUPPLY	PARTS	127.02
	BARRON MOTOR SUPPLY	SHOP TOOL BOX	285.19
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	485.20
	CHEMSEARCH	CHEMICALS	712.59
	COBB OIL CO, INC.	FUEL	1,038.01
	IDEAL READY MIX	SIDEWALKS	358.50
	IOWA PRISON INDUSTRIES	SIGNS	766.00
	L L PELLING CO	PRE-MIX	947.75
	MOORE'S BP AMOCO INC	TOWING SWEEPER	219.42
		TOTAL	5,081.41
STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	10,020.74
	MARIE ELECTRIC INC.	STREET LIGHT REPAIR	45.05
		TOTAL	10,065.79
CAPITAL PROJECTS	ACE-N-MORE	SUPPLIES/KEYS FOR LOT LOCKS	61.79
	ALLIANT ENERGY	WASH BIZ PARK ELECTRIC CON	95,525.42
		TOTAL	95,587.21

SIDEWALK REPAIR&REPLACE	PHILLIPS, TERRY	SIDEWALK REIMB	1,001.44
		TOTAL	1,001.44
TREE REMOVAL	STOUTNER PROPERTY MAINTENANCE	TREE REMOVAL	750.00
		TOTAL	750.00
LIBRARY GIFT	FAREWAY STORES	PROGRAMMING (TAB)	13.48
	BAKER & TAYLOR	BOOKS	140.13
		TOTAL	153.61
WATER PLANT	ACE-N-MORE	SUPPLIES	26.38
	ALLIANT ENERGY	ALLIANT ENERGY	23,769.34
	COBB OIL CO, INC.	FUEL	104.79
	IA DEPT OF NATURAL RESOURCES	WATER USE FEE	66.00
	JENNINGS, ELAINE	MILEAGE REIMB	12.96
	MUNICIPAL SUPPLY INC	RESETTER	251.90
	PINNACLE ENGINEERING	13 SLOT RACK/SUPPORT	2,904.62
	VAN METER INDUSTRIAL INC	MODULE	457.00
	VERIZON WIRELESS	CELLULAR SERVICE	52.05
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	55.26
		TOTAL	27,700.30
WATER DISTRIBUTION	ALLIANT ENERGY	ALLIANT ENERGY	44.33
	ARNOLD MOTOR SUPPLY	SUPPLIES	12.87
	CERTIFIED LABORATORIES	CHEMICALS	618.74
	COBB OIL CO, INC.	FUEL	993.29
	UTILITY EQUIPMENT CO	COMPRESSION COUPLING	158.42
	VERIZON WIRELESS	CELLULAR SERVICE	94.74
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	90.94
		TOTAL	2,013.33
SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	447.37
	CINTAS FIRST AID & SAFETY	1ST AIDE SUPPLIES	93.96
	COBB OIL CO, INC.	FUEL	191.83
	IOWA PUMP WORKS INC	PUMP SRVS AGREEMENT/E EQ PUMP REBUILD	6,131.26
	JOHN DEERE FINANCIAL	DRILL BIT/PARTS	48.46
	STATE HYGIENIC LAB	BIO-SOLIDS	108.00
	TESTAMERICA LABORATORIES INC	BIO-SOLID TESTING FEES	258.09
	USA BLUEBOOK	TESTING SUPPLIES	170.91
	VERIZON WIRELESS	CELLULAR SERVICE	183.28
	WASHINGTON LUMBER	SCREWS	29.97
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	249.76
	TOTAL	7,912.89	
SEWER COLLECTION	ALLIANT ENERGY	ALLIANT ENERGY	786.06
	ARNOLD MOTOR SUPPLY	HOSE/PARTS	637.89
	BAKER PAPER CO.	COPY PAPER	26.85
	BARRON MOTOR SUPPLY	PARTS	255.65
	COBB OIL CO, INC.	FUEL	1,093.64
	HIWAY SERVICE CENTER	PARTS	496.55
	IDEAL READY MIX	S IOWA SEWER HIT	776.00
	KELTEK	SUPPLIES	47.88
	SEMCO SANITARY LANDFILL	CONST & DEMO MATERIAL	53.00
	VERIZON WIRELESS	CELLULAR SERVICE	124.10
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	90.94
	TOTAL	4,388.56	

ANIMAL CONTROL

JOHN DEERE FINANCIAL
WASH CO HOSPITAL

KENNEL GATE 84.99
RABIES VACCINATION- TURNER 2,467.50
TOTAL 2,552.49

SANITATION

RECYCLING SERVICES AGENCY

RECYCLING CENTER EXTRA PMT/OCT RECYLING 4,018.71
TOTAL 4,018.71

TOTAL 238,435.88

**CITY OF WASHINGTON, IA
VISA Card Charges - 2016**

CLAIMS REPORT 10/18/2016

FIRE
GETZ FIRE EQUIPMENT - 50# VACU FILL HOPPER SYSTEM

DEVELOP SERV
INT'L CODE COUNCIL-INTERNATIONAL CODES
INT'L CODE COUNCIL - COMMERCIAL BUILDING INSPECTOR RENEWAL CERT
IAPMO - MEMBERSHIP RENEWAL

917.33

135.00
80.00
150.00

917.33

365.00

FINAN ADMIN
MARRIOTT - DES MOINES - HOTEL ROOM FOR MAYOR JOHNSON - LEAGE OF CITIES CON

GEMETERY
GREENLINE & BYRON PLANTAT - TRIMMER PARTS
PARTSTREE.COM - PARTS

333.76

178.09
37.72

PARK
TECHNOLOGY SERVICES OF IOWA - LAPTOP COMPUTER REPAIR
AMAZON - SOCCER FIELD GOALS
AMAZON - SOCCER FIELD GOALS
AMAZON - SOCCER FIELD GOALS
AMAZON - SOCCER FIELD GOALS

AIRPORT
HYVEE - POP AND WATER

333.76

215.81

499.98
29.97
29.97
29.97
29.97

28.58

619.86

28.58

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CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
SEPTEMBER 30, 2016

FUND	9/1/2016	M-T-D	REVENUES NOT	M-T-D	EXPENSES NOT	9/30/2016
	BEGINNING					REVENUES
	CASH BALANCE					BALANCE
001-GENERAL FUND	435,223.12	277,799.61	-	266,104.41	-	446,918.32
002-AIRPORT FUND	262,877.97	19,005.81	-	42,454.77	-	239,429.01
010-CHAMBER REIMBURSEMENT	(84.80)	4,938.24	-	444.16	-	4,409.28
011-MAIN STREET REIMBURSMENT	(156.35)	3,968.56	-	3,586.58	-	225.63
012-WEDG REIMBURSEMENT	(1,714.60)	6,491.09	-	5,962.16	-	(1,185.67)
110-ROAD USE	808,823.69	99,695.52	-	83,944.52	-	824,574.69
112-EMPLOYEE BENEFITS	-	51,028.97	-	51,028.97	-	-
114-EMERGENCY LEVY	-	4,546.96	-	4,546.96	-	-
121-LOCAL OPTION SALES TAX	-	65,895.86	-	65,895.86	-	-
125-URBAN RENEWAL AREA #1	-	2,295.34	-	-	-	2,295.34
129-URBAN RENEWAL AREA #3C	2.60	824.76	-	-	-	827.36
134-URBAN RENEWAL AREA #7	629.22	2,773.97	-	-	-	3,403.19
145-HOUSING REHABILITATION	50,519.80	-	-	4,450.00	-	46,069.80
146-LMI TIF SET-ASIDE	56,983.87	-	-	-	-	56,983.87
200-DEBT SERVICE	12,412.29	67,113.21	-	-	-	79,525.50
300-CAPITAL EQUIPMENT	262,405.65	-	-	113,960.00	-	148,445.65
301-CAPITAL PROJECTS FUND	276,520.10	945,968.82	-	628,541.20	-	593,947.72
305-RIVERBOAT FOUND CAP PROJ	94,827.75	108,510.19	-	110,000.00	-	93,337.94
308-INDUSTRIAL DEVELOPMENT	468,771.19	50,248.98	-	501,419.00	-	17,601.17
309-MUNICIPAL BUILDING	622,653.76	6.90	-	-	-	622,660.66
310-WELLNESS PARK	25,569.41	-	-	-	-	25,569.41
311-SIDEWALK REPAIR & REPLACE	56,207.51	-	-	4,205.16	-	52,002.35
312-TREE REMOVAL & REPLACE	15,000.00	-	-	4,375.00	-	10,625.00
510-MUNICIPAL BAND	1,018.70	-	-	-	-	1,018.70
520-DOG PARK	4,524.76	-	-	-	-	4,524.76
530-TREE COMMITTEE	6,874.58	6,000.00	-	-	-	12,874.58
540-POLICE FORFEITURE	486.75	-	-	-	-	486.75
545-SAFETY FUND	700.00	-	-	-	-	700.00
550-PARK GIFT	147,811.39	1.28	-	-	-	147,812.67
570-LIBRARY GIFT	26,347.96	292.19	-	280.25	-	26,359.90
580-CEMETERY GIFT	43,517.06	-	-	25,163.06	-	18,354.00
590-CABLE COMMISSION	8,761.14	-	-	-	-	8,761.14
600-WATER UTILITY	1,156,337.80	152,802.82	-	186,466.06	-	1,122,674.56
601-WATER DEPOSIT FUND	19,615.00	2,250.00	-	1,725.00	-	20,140.00
603-WATER CAPITAL PROJECTS	16,383.00	148,804.63	-	149,476.63	-	15,711.00
610-SANITARY SEWER	823,296.83	178,745.71	-	81,317.64	-	920,724.90
613-SEWER CAPITAL PROJECTS	105,348.45	-	-	12,430.10	-	92,918.35
670-SANITATION	121,925.25	32,652.31	-	31,085.90	-	123,491.66
910-LIBRARY TRUST	218,728.28	21.63	-	-	-	218,749.91
950-SELF INSURANCE	161,790.02	5,130.25	-	2,784.03	-	164,136.24
951-UNEMPLOYMENT SELF INS	366.09	1,474.74	-	-	-	1,840.83
TOTAL BALANCE	6,311,305.24	2,239,288.35	-	2,381,647.42	-	6,168,946.17

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	695,684.20 (1)	0.01%
Wash St. Bank - Airport Fuel Account	1.03	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,078.63	0.01%
Investment in IPAIT	987,999.69	0.01%
Wash St Bank - Library Acct	167,765.00	0.01%
Wash St - Farm Mgmt Acct	55,700.40	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	502,326.34	0.62%
CBI Bank & Trust - CD - 2/19/2016	502,040.88	0.82%
IPAIT CD - 3/9/2016	500,000.00	1.00%
IPAIT CD - 6/7/2016	500,000.00	0.82%
TOTAL CASH IN BANK	6,168,946.17	

(1) Washington State Bank	859,682.53
Outstanding Deposits & Checks	(163,998.33)
	<u>695,684.20</u>

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
SEPTEMBER 30, 2016

FUND	7/1/2016 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	9/30/2016 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	498,584.49	-	1,051,666.17	-	446,918.32
002-AIRPORT FUND	225,517.92	137,004.81	-	123,093.72	-	239,429.01
010-CHAMBER REIMBURSEMENT	1,054.05	14,814.72	-	11,459.49	-	4,409.28
011-MAIN STREET REIMBURSEMENT	632.45	11,905.68	-	12,312.50	-	225.63
012-WEDG REIMBURSEMENT	-	19,473.27	-	20,658.94	-	(1,185.67)
110-ROAD USE	810,566.76	267,728.63	-	253,720.70	-	824,574.69
112-EMPLOYEE BENEFITS	-	59,902.10	-	59,902.10	-	-
114-EMERGENCY LEVY	-	5,336.12	-	5,336.12	-	-
121-LOCAL OPTION SALES TAX	-	200,353.68	-	200,353.68	-	-
125-URBAN RENEWAL AREA #1	-	2,295.34	-	-	-	2,295.34
129-URBAN RENEWAL AREA #3C	-	827.36	-	-	-	827.36
134-URBAN RENEWAL AREA #7	629.22	2,773.97	-	-	-	3,403.19
145-HOUSING REHABILITATION	51,031.80	-	-	4,962.00	-	46,069.80
146-LMI TIF SET-ASIDE	56,983.87	-	-	-	-	56,983.87
200-DEBT SERVICE	4,963.94	93,651.95	-	19,090.39	-	79,525.50
300-CAPITAL EQUIPMENT	291,396.04	-	-	142,950.39	-	148,445.65
301-CAPITAL PROJECTS FUND	718,877.81	1,159,442.89	-	1,284,372.98	-	593,947.72
305-RIVERBOAT FOUND CAP PR	94,827.75	108,510.19	-	110,000.00	-	93,337.94
308-INDUSTRIAL DEVELOPMENT	478,750.29	50,263.88	-	511,413.00	-	17,601.17
309-MUNICIPAL BUILDING	626,831.76	6.90	-	4,178.00	-	622,660.66
310-WELLNESS PARK	25,569.41	-	-	-	-	25,569.41
311-SIDEWALK REPAIR & REPL	63,332.31	-	-	11,329.96	-	52,002.35
312-TREE REMOVAL & REPLAC	15,000.00	-	-	4,375.00	-	10,625.00
510-MUNICIPAL BAND	1,018.70	-	-	-	-	1,018.70
520-DOG PARK	4,420.76	104.00	-	-	-	4,524.76
530-TREE COMMITTEE	7,458.99	6,000.00	-	584.41	-	12,874.58
540-POLICE FORFEITURE	486.75	-	-	-	-	486.75
545-SAFETY FUND	700.00	-	-	-	-	700.00
550-PARK GIFT	149,393.47	3.24	-	1,584.04	-	147,812.67
570-LIBRARY GIFT	26,542.94	823.18	-	1,006.22	-	26,359.90
580-CEMETERY GIFT	43,572.06	-	-	25,218.06	-	18,354.00
590-CABLE COMMISSION	8,761.14	-	-	-	-	8,761.14
600-WATER UTILITY	1,142,357.16	458,302.93	-	477,985.53	-	1,122,674.56
601-WATER DEPOSIT FUND	20,740.00	3,900.00	-	4,500.00	-	20,140.00
603-WATER CAPITAL PROJECTS	-	419,593.02	-	403,882.02	-	15,711.00
610-SANITARY SEWER	680,392.61	536,436.73	-	296,104.44	-	920,724.90
613-SEWER CAPITAL PROJECTS	207,445.04	-	-	114,526.69	-	92,918.35
670-SANITATION	126,556.87	92,583.48	-	95,648.69	-	123,491.66
910-LIBRARY TRUST	218,673.55	76.36	-	-	-	218,749.91
950-SELF INSURANCE	175,016.97	7,446.59	-	18,327.32	-	164,136.24
951-UNEMPLOYMENT SELF INS	109.67	1,731.16	-	-	-	1,840.83
TOTAL BALANCE	7,279,612.06	4,159,876.67	-	5,270,542.56	-	6,168,946.17

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	695,684.20 (1)	0.01%
Wash St. Bank - Airport Fuel Account	1.03	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,078.63	0.01%
Investment in IPAIT	987,999.69	0.01%
Wash St Bank - Library Acct	167,765.00	0.01%
Wash St - Farm Mgmt Acct	55,700.40	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	502,326.34	0.62%
CBI Bank & Trust - CD - 2/19/2016	502,040.88	0.82%
IPAIT CD - 3/9/2016	500,000.00	1.00%
IPAIT CD - 6/7/2016	500,000.00	0.82%
TOTAL CASH IN BANK	6,168,946.17	

(1) Washington State Bank	859,682.53
Outstanding Deposits & Checks	(163,998.33)
	<u>695,684.20</u>

**CITY OF WASHINGTON, IOWA
WASHINGTON, IOWA
WELL 6 IMPROVEMENTS**

NOTICE OF PUBLIC HEARING AND INVITATION TO BID

Notice is hereby given that the City Council of the City of Washington, Iowa, will meet at the Council Chambers in the old public library at 120 East Main Street, Washington, Iowa, at 6:00 p.m. on October 18, 2016 at which time and place the City Council will hear objections to the proposed plans, specifications, form of contract, and estimated cost for the Well 6 Improvements project.

Sealed Bids for the construction of the Well 6 Improvements will be received, by City of Washington, Iowa, at the office of the City Clerk at City Hall, 215 East Washington Street, Washington, Iowa, until 2 pm local time on November 9, 2016, at which time bids will be publicly opened and read aloud at City Hall. All bids received after the deadline for submission of bids as stated herein shall not be considered and shall be return to the late bidder unopened. Contractor assumes all risk associated with delivery of his or her bid to the office of the city clerk prior to the specified time deadline.

The Project consists of removal of existing pump equipment and abandoned pump equipment in Well 6, re-casing Well 6, test pumping the well, installing a new submersible well pump with all accessories, electrical equipment, instrumentation, and other improvements and making the well ready for service, as indicated on the Drawings and in the Specifications.

All bids shall be submitted to the City Clerk of Washington, Iowa on or before the time set herein for the bid opening. Bids shall be made on the Proposal Form furnished by the City of Washington, in a sealed envelope labeled or marked as required by the Instructions to Bidders.

Bids will be received for a single prime Contract. Bids shall be on a lump sum and unit price basis, with additive alternate bid items as indicated in the Bid Form. Each proposal must be accompanied either by a cashier's check or certified check in the amount of five percent (5%) drawn on an Iowa bank or a bank chartered under the laws of the United States, a Bid Bond or credit union certified share draft in the amount of five percent (5%) of the proposal, drawn on a credit union in Iowa or chartered under the laws of the United States and filed in an envelope separate from the one containing the proposal, made payable to the City of Washington, Iowa, and said check or draft may be cashed or the Bid Bond declared forfeited by the City of Washington, Iowa as liquidated damages in the event the successful bidder fails to enter into a contract within fifteen (15) days of the Notice of Award and post bond satisfactory to the City insuring the faithful fulfillment of the contract and maintenance of said improvements as required by law and the Specifications.

Payment to the Contractor for said construction will be made in cash from the following sources: Cash from any fund of City of Washington, Iowa, which may be legally used for such purposes; proceeds derived from the sale and issuance of Utility Revenue Bonds, or Federal or State grants or loans.

The Contractor will be paid each month Ninety-five Percent (95%) of the Engineer's Estimate of the value of work completed at the end of the preceding month. Final payment will be made no sooner than thirty (30) days after completion of the work and acceptance by the Owner.

The City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

The City of Washington reserves the right to defer acceptance of any bid for a period not to exceed sixty (60) days after receipt of bids, and no bid may be withdrawn during this period.

The work under the proposed contract shall commence within thirty (30) days of the written "Notice to Proceed." The work shall be substantially completed by April 1, 2017, and completed and ready for final payment by May 1, 2017, subject to any changes granted by the Owner.

Iowa law provides that on public improvements a resident bidder shall be allowed preference as against a nonresident bidder from a state or foreign country which gives or requires a preference to bidders from that state

or foreign country. The preference so allowed shall be equivalent to the preference given or required by the state or foreign country in which the nonresident bidder is a resident.

By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor.

Each bidder shall accompany its bid with bid security as defined in Code of Iowa Section 26.8. Each successful bidder shall be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of its contract price. Said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement in good repair for a period of two (2) years from and after the completion and acceptance by the City Council. Out-of-state bidders shall be prepared to submit an Out-of-State Contractor Bond to the Iowa Division of Labor in accordance with Chapter 91C of the Code of Iowa.

The Issuing Office for the Bidding Documents is: FOX Engineering, 414 South 17th Street, Ames, Iowa 50010, and the contact person is Rob Baker, P.E., rjb@foxeng.com, (515) 233-0000. Prospective Bidders may examine the Bidding Documents at the Issuing Office on Mondays through Fridays between the hours of 8 am to 5 pm, local time, and may obtain copies of the Bidding Documents from the Issuing Office as described below. Bidding Documents also may be examined at the office of the City Clerk, City Hall, 215 East Washington Street, Washington, Iowa, on Mondays through Fridays between the hours of 8 am to 5 pm or online using the bid document service by QuestCDN.

Printed copies of the Bidding Documents may be obtained from the Issuing Office, during the hours indicated above, upon payment of a deposit of \$50 for each set. Bidders who return full sets of the Bidding Documents in good condition (suitable for re-use) within 14 days after the Award of Contract will receive a full refund. Checks for Bidding Documents shall be payable to FOX Engineering. Upon receipt of the bidding document deposit indicated, the Issuing Office will transmit the Bidding Documents by hand or via delivery service. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

Bidding Documents may be accessed online by registering online with QuestCDN at www.questcdn.com. Following registration, complete sets of Bidding Documents may be downloaded from the website as portable document format (PDF) files. Bidders must input the Quest project cost number 4680301 on the website's search page. Please contact QuestCDN.com at 952-233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and printing digital project information. Website registration is necessary to ensure that prospective bidders are placed on the plan holders list and remain informed of addendum and other essential communications prior to the bid date. If the prospective bidder has a concern about the validity of the digital information downloaded from www.questcdn.com, then prospective bidder shall access the paper copies on file at the Owner's or the Engineer's office to verify the information in question.

Owner: City of Washington, Iowa
By: Illa Earnest
Title: City Clerk
Date: October 12, 2016

RESOLUTION NO. _____

**A RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT, AND ESTIMATE OF COST
FOR WELL 6 IMPROVEMENTS PROJECT**

WHEREAS, FOX Engineering Associates has prepared plans, specifications, form of contract and estimate of cost for the construction of certain public improvements described in general as “Well 6 Improvements Project”; and

WHEREAS, notice of hearing on plans, specifications, form of contract, and estimate of cost for said public improvements was published as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the plans, specifications, form of contract, and estimate of cost are hereby approved as the plans, specifications, form of contract, and estimate of cost for said public improvements, as described in the preamble of this Resolution.

PASSED AND APPROVED, this 18th day of October, 2016.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Brent Hinson

From: Rob Baker
Sent: Tuesday, September 13, 2016 2:05 PM
To: bhinson
Cc: Taylor Hopper; Brian Riesberg; Steve Troyer; cmccleary
Subject: Re: Well 6 Design, Bidding, and Construction Schedule

Brent,

Glad you mentioned it, I have revised to include notice of public hearing and the public hearing date.

Sept 16: Submit 100% Drawings/Specs to City for Review, and Permit Schedule A for City signature
Sept 21: Submit 100% Drawings/Specs to DNR with Construction Permit Application
Oct 12: Publish Notice to Bidders and Notice of Public Hearing of Plans/Specs (we can make this a joint notice, or issue separately). Make Bid docs available to potential bidders in Plan Rooms.
Oct 18: Public Hearing on Plans/Specs
Oct 19: DNR issues construction permit
Nov 7: Issue final addendum
Nov. 9: Bid opening Well 6 (4-week bidding period)
Nov. 15: Council Approves dual motion to award contract and sign agreement (if PP&M bond and insurance certificates meet the contract documents).
Nov 29: Notice to Proceed, Start Construction.
April 1: Substantial Completion
May 1: Final Completion

Thank you,
Rob

Robbie Baker, P.E.
FOX Engineering Associates, Inc.
414 South 17th Street | Suite 107 | Ames, IA 50010
Office | 515.233.0000 | Cell | 515.313.7202
www.foxeng.com

From: "bhinson" <bhinson@washingtioniowa.net>
To: "Rob Baker" <rjb@foxeng.com>
Cc: "Taylor Hopper" <tah@foxeng.com>, "Brian Riesberg" <brian@riesberg-engr.com>, "Steve Troyer" <stj@foxeng.com>, "cmccleary" <cmccleary@washingtioniowa.net>
Sent: Tuesday, September 13, 2016 1:14:04 PM
Subject: Re: Well 6 Design, Bidding, and Construction Schedule

Thanks, Rob. I think this schedule makes sense. I assume this means City Council action on October 4 to approve notice of hearing & letting. Otherwise, the other October meeting is the 18th.

Brent D. Hinson, City Administrator
City of Washington, Iowa

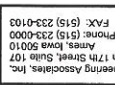
On Sep 13, 2016 9:49 AM, "Rob Baker" <rjb@foxeng.com> wrote:

Brent and Chad,

DATE	BY	DESIGNED	CHECKED
09/15		09/15	

PROJECT NO.	DATE

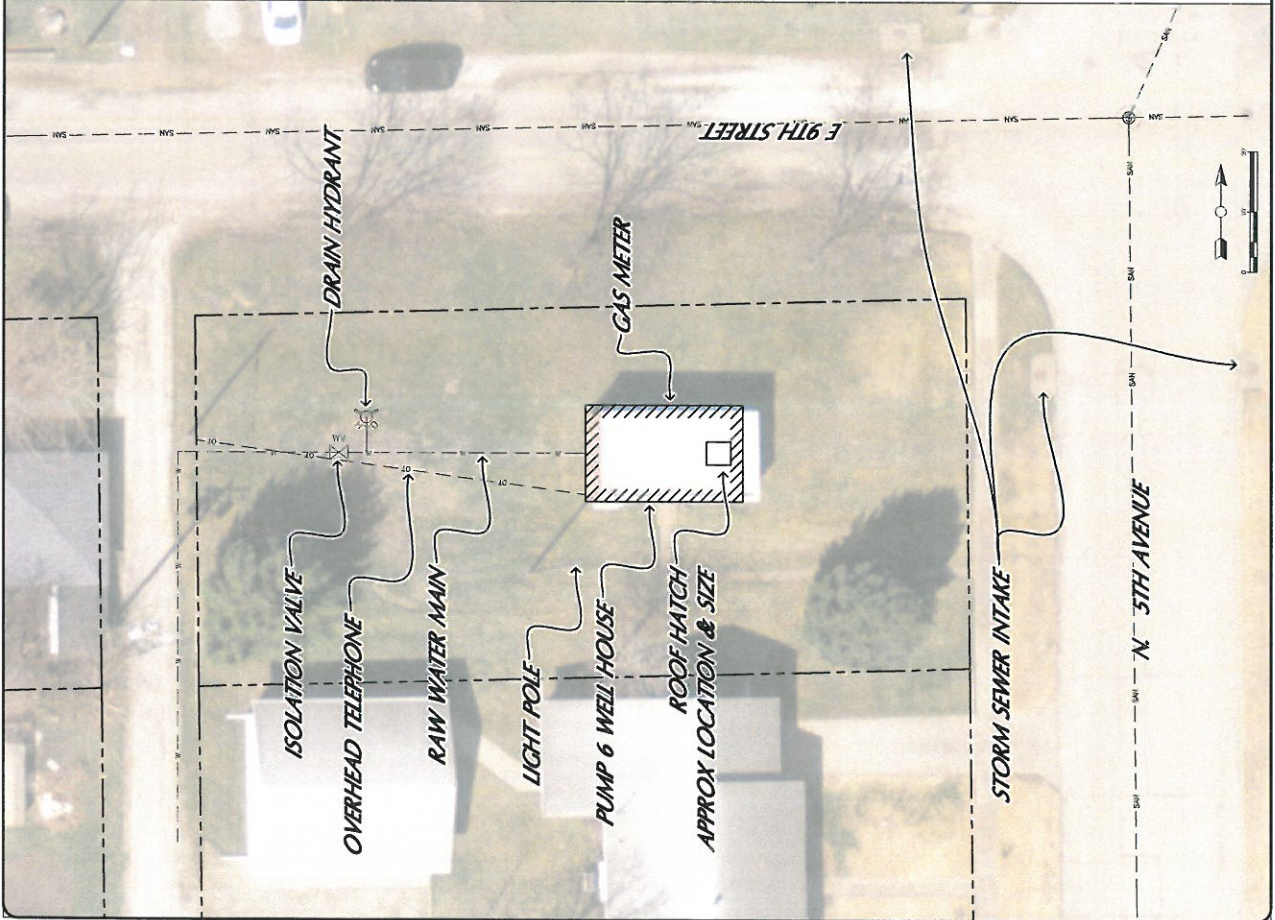
FOX Engineering Associates, Inc.
 414 South 17th Street, Suite 107
 Ames, Iowa 50010
 Phone: (515) 233-0000
 Fax: (515) 233-0103



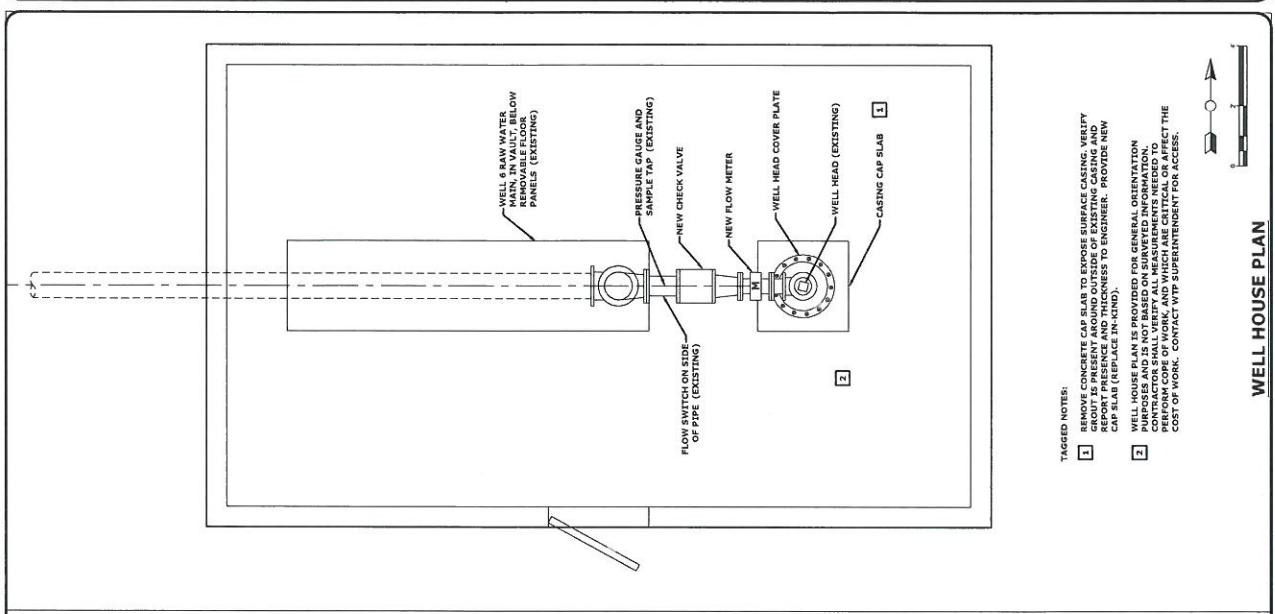
EXISTING SITE PLAN
 WELL & IMPROVEMENTS
 CITY OF WASHINGTON
 WASHINGTON, IOWA

SCALE	C1
DATE	
BY	
CHECKED	

- NOTES:**
1. LOCATION AND DIMENSIONS OF ALL ITEMS SHOWN ARE APPROXIMATELY DRAWN. PRIOR TO SUBMITTING A BID, CONTRACTOR SHALL MAKE A SITE VISIT AND VERIFY ALL MEASUREMENTS NEEDED TO PERFORM SCOPE OF WORK. CONTACT ENGINEER FOR VERIFICATION OF DIMENSIONS WHICH CANNOT BE OBTAINED DURING SITE VISIT AND WHICH ARE CRITICAL OR AFFECT THE COST OF THE WORK.
 2. NO EARTHWORK OR DIGGING IS ANTICIPATED TO COMPLETE THE SCOPE OF WORK.
 3. CONTRACTOR SHALL CONTROL ALL WELL WATER DISCHARGES IN ACCORDANCE WITH IOWA GENERAL PERMIT NO. 6, AND SECTION 02375.
 4. CONTRACTOR SHALL NOT DISCHARGE WELL WATER INTO RAW WATER MAIN, DOWNSTREAM OF HYDRANT WITHOUT PERMISSION OF THE WATER TREATMENT PLANT SUPERINTENDENT.



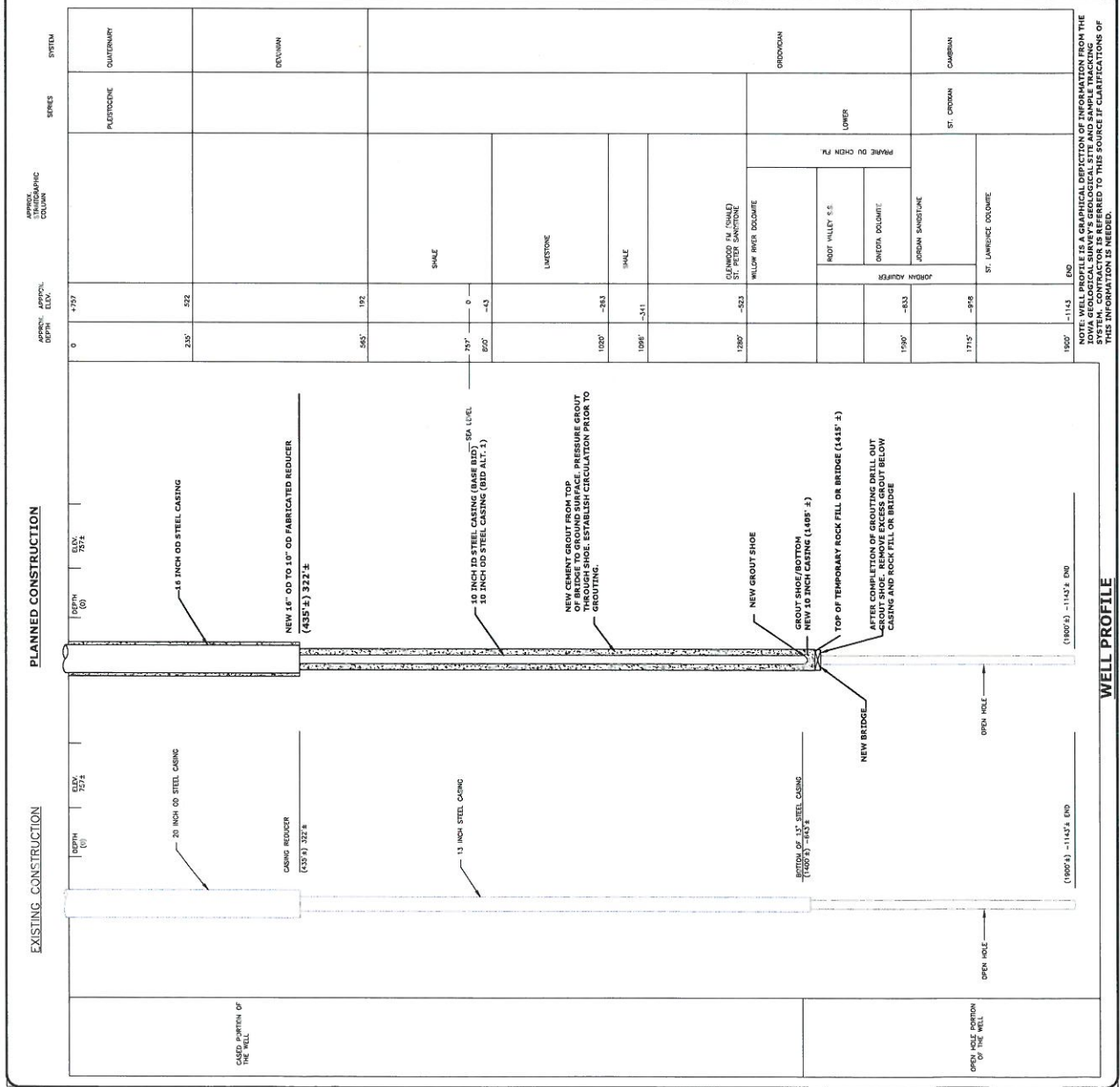
DATE	BY



- TAGGED NOTES:**
- 1 REMOVE CONCRETE CAP SLAB TO EXPOSE SURFACE CASTING. VERIFY CASTING PRESENCE AND THICKNESS TO ENGINEER. PROVIDE NEW CAP SLAB (REPLACE IN-KIND).
 - 2 WELL HOUSE PLAN IS PROVIDED FOR GENERAL ORIENTATION PURPOSES ONLY. CONTRACTOR SHALL VERIFY ALL MEASUREMENTS NEEDED TO PERFORM SCOPE OF WORK, AND WHICH ARE CRITICAL OR AFFECT THE COST OF WORK. CONTACT WTP SUPERINTENDENT FOR ACCESS.



WELLS HOUSE PLAN



APPROX. DEPTH (ELEV.)	APPROX. DEPTH (ELEV.)	APPROX. DEPTH (ELEV.)	SERIES	SYSTEM
0	+757			
235'	522		PLASTERED	QUATERNARY
555'	192			DEVONIAN
714'	0			
825'	-43			
1000'	-283			
1095'	-378			
1280'	-563			
1290'	-573			
1715'	-998			
1900'	-1183			

NOTE: WELL PROFILE IS A GRAPHICAL DEPICTION OF INFORMATION FROM THE SURFACE AND BOREHOLE LOGS. THIS INFORMATION IS REFERRED TO THIS SOURCE IN CLARIFICATIONS OF THIS INFORMATION IS NEEDED.

WELL PROFILE

Well 6 Improvements

City of Washington, Iowa

9/16/2016

Fox Engineering PN 3424-15C.420

Bid

Item No.	Item Description	Quantity	Unit	Unit Cost	Cost
1	Bid Item 1 Mob/Demob, Demo	1	LS	\$20,000	\$20,000
2	WWPPP	1	LS	\$5,000	\$5,000
3	Retrieve previously abandoned well pump & accessories	1	LS	\$10,000	\$10,000
4	Mechanically Brush Clean Casing	120	Hr	\$225	\$27,000
5	Fill Open Hole	1	LS	\$7,500	\$7,500
6	Run Dummy Casing	1	LS	\$1,800	\$1,800
7	16-inch Upper Casing	465	LF	\$92	\$42,780
8	10-inch Lower Casing	965	LF	\$36	\$34,740
9	Grouting Set Up / Removal	1	LS	\$7,500	\$7,500
10	Grout Primary Casing	537	Sack	\$34	\$18,260
11	Remove Debris, Rock	1	LS	\$45,000	\$45,000
12	Video Inspect Well	1	LS	\$1,300	\$1,300
13	Test Pump Well	1	LS	\$2,000	\$2,000
14	Disinfection	1	LS	\$1,500	\$1,500
15	Install New Pump	1	LS	\$100,230	\$100,230
16	Submittal Exchange Allowance	1	LS	1400	\$1,400
17	Construction Contingency Allowance	1	LS	\$10,300	\$10,300

Opinion of Probable Construction Cost \$336,310

AFFIDAVIT OF PUBLICATION

STATE OF IOWA }
Washington County } SS.

Mathew W. Bryant being first duly sworn on oath deposes and says that he is Publisher of the The Washington Evening Journal, and that he has knowledge of the facts herein alleged, and is the publisher of The Washington Evening Journal, a weekly newspaper published in the city of Washington, Washington County, Iowa, and that the Notice, a copy of which is hereto attached, was published for _____ consecutive weeks, in said The Washington Evening

occurring the 7 day of _____, 2016, the 3rd _____ day of the 4th insertion the _____ day of

October A.D. 2016.

Mathew W. Bryant

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING ON PROPOSAL TO DISPOSE OF AN INTEREST IN REAL PROPERTY BEING A PURCHASE AGREEMENT WITH THE WASHINGTON ECONOMIC DEVELOPMENT GROUP REGARDING THE SALE OF LOTS AT THE WASHINGTON BUSINESS PARK.

YOU ARE HEREBY NOTIFIED that a public hearing will be held by the City Council of the City of Washington in the Council Chambers, at 120 E. Main Street, at 6:00 o'clock P.M., on Tuesday, October 18, 2016. Said public hearing shall be to consider the intent and proposal of disposing of the City's interest in the Washington Business Park to the Washington Economic Development Group to market the property on behalf of the City. The property is legally described as:

Lots 1-10, Washington Business Park Subdivision, Phase One, Washington, Iowa (the "Property").

BE FURTHER ADVISED that the City Council did by Resolution on October 4th, 2016, indicate an intent to dispose of said Property to the Washington Economic Development Group, subject to public hearing on said proposal, in accordance with applicable State law and local Ordinances. All interested persons are invited to attend and be heard on the proposal to dispose of the City's interest in the aforementioned Property. Further information on this matter may be obtained by contacting the Washington City Clerk, /s/Ilia Earnest, City Clerk.

by Direction of the City Council
Published in the Washington Evening Journal, October 7, 2016.

Printer's Legal Fee \$ 21.69

Subscribed and sworn to by Mathew W. Bryant

Before me this 7 day of Oct., 2016.

Teresa Ellison

Notary Public



RESOLUTION NO. 2016-_____

RESOLUTION APPROVING A PURCHASE AGREEMENT WITH THE WASHINGTON ECONOMIC DEVELOPMENT GROUP FOR THE WASHINGTON BUSINESS PARK – PHASE I.

WHEREAS, the City of Washington has developed the Washington Business Park Subdivision, Phase One (the “Property”) in order to create jobs and expand the City’s tax base; and

WHEREAS, the City Council has heretofore deemed it necessary and desirable to engage the Washington Economic Development Group (“WEDG”) to assist the City to market the Property; and

WHEREAS, to that end, the City Attorney has drafted a proposed Purchase Agreement with WEDG to market the Property and facilitate sales of the Property on behalf of the City.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Washington County, Iowa that the aforementioned Purchase Agreement is hereby approved. The Mayor and City Clerk are hereby directed to execute the Purchase Agreement on behalf of the City.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk, with assistance from the City Attorney, are hereby directed to execute any and all further documents to facilitate the sale of any portion of the Property to WEDG in the future.

Passed and approved this 18th day of October, 2016.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Prepared by: Kevin D. Olson, Washington City Attorney, PO Box 5640, Coralville, Iowa 52241 (319)351-2277
Return to: Washington City Clerk, 215 E. Washington Street, Washington, Iowa 52353

PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT entered into by and between the City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353 (hereafter the "Seller"); and Washington Economic Development Group, 205 W. Main Street, Washington, Iowa 52353 (hereinafter the "Buyer").

1. **REAL ESTATE DESCRIPTION.** The Seller agrees to sell and the Buyer agrees to purchase the following described properties in the City of Washington, Washington County, Iowa:

Lots 1-10, Washington Business Park, Phase I, according to the plat thereof recorded in Book ____ at page ____, Records of the Washington County Recorder.

These parcels shall hereafter be collectively referred to as the "Property."

2. **PURCHASE PRICE.** The purchase price of each lot of the Property shall be as follows:

Lot 1: \$100,000
Lot 2: \$30,000
Lot 3: \$25,000
Lot 4: \$25,000
Lot 5: \$35,000
Lot 6: \$30,000
Lot 7: \$130,000
Lot 8: \$85,000
Lot 9: \$75,000
Lot 10: \$90,000

3. **DATE OF POSSESSION/CLOSING.** The Buyer have the right to market and sell the Property for a period of ten (10) years from the date of this Agreement. The Seller shall give possession of the Property, or any portion thereof, on the same date that the Buyer closes on the Property, or any portion thereof, with a permitted user of the Property.

4. **LIMITATIONS ON SALE.** Buyer expressly agrees and understands that the City has invested in the City's Business Park for the purpose of expanding the tax base and creating jobs. Therefore, Buyer expressly agrees that it shall not sell or attempt to sell any portion of the Property to any business that is tax exempt unless first obtaining the necessary further approvals of the City, said approval only to be given in its sole discretion. Because of the impacts upon neighboring properties, the Buyer is also prohibiting from selling any portion of the Property for an adult entertainment establishment.

4. **REAL ESTATE TAXES.** Seller shall pay any unpaid real estate taxes payable in prior years and any and all real estate taxes and utilities that accrue during the term of this Agreement.

5. **RISK OF LOSS AND INSURANCE.** Seller shall bear the risk of loss or damage to the Property prior to the date of possession. Buyer may, at his sole cost and expense, maintain insurance on the Property, but is not obliged to do so. The Seller shall maintain liability insurance only on the Property during the term of this Agreement.

6. **USE OF PURCHASE PRICE.** At the time of closing, the Buyer shall pay, without setoff, all the remaining monies due to the Seller after deducting the payments referenced in Paragraph 15 below.

7. **ABSTRACT AND TITLE.** Seller shall promptly obtain an abstract of title to the Property continued through the date of acceptance of an Offer produced by the Buyer to sell any portion of the Property to a permitted user, and deliver it to Buyer for examination. It shall show merchantable title in Seller in conformity with this Agreement, Iowa law and title standards of the Iowa State Bar Association. Seller shall make every reasonable effort to perfect title. If the closing is delayed by Seller's inability to provide marketable title, this Agreement shall remain in full force and effect unless rescinded by Buyer after giving ten days written notice to Seller. The abstract shall become property of Buyer when the purchase price is paid in full. Seller shall pay the costs of any additional abstracting work due to any act or omission of Seller.

8. **DEED.** Upon payment of the purchase price, Seller shall convey the Property to Buyer by Quit Claim Deed, free and clear of all liens, restrictions, and encumbrances.

9. **TIME IS OF THE ESSENCE.** Time is of the essence in this contract.

10. **REMEDIES OF THE PARTIES.**

- a. If Buyer fails to perform this contract, Seller may forfeit it as provided in the Iowa Code, and all payments made shall be forfeited, at Seller's option, upon thirty days written notice of intention to accelerate the entire balance because of such failure (during which thirty days such failure is not corrected) Seller may declare the entire balance immediately due and payable. Thereafter, this contract may be foreclosed in equity and the Court may appoint a receiver.

- b. If Seller fails to timely perform this contract, Buyer shall have the right to have all payments made returned to them.
- c. Seller and Buyer also are entitled to utilize any and all other remedies or actions at law or in equity available to them and shall be entitled to obtain a judgment for costs and attorneys fees as permitted by law.

11. CONTRACT BINDING ON SUCCESSORS IN INTEREST. This contract shall apply to and bind the successors in interest of the parties.

12. ASSIGNMENT. Either party may assign this Purchase Agreement by giving written notice of said assignment to the other party.

13. CONSTRUCTION. Words and phrased shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

14. CERTIFICATION. Seller and Buyer each certify that they are not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by any Executive Order of the United States Treasury Department as a terrorist, "Specially Designated National and Blocked Person" or any other banned or blocked person, entity, nation or transaction pursuant to any law, order, rule or regulation that is enforced or administered by the Office of Foreign Assets Control; and are not engaged in this transaction, directly or indirectly on behalf of, any such person, group, entity or nation. Each party hereby agrees to defend, indemnify, and hold harmless the other party from and against any and all claims, damages, losses, risks, liabilities and expenses (including attorney's fees and costs) arising from or related to a breach of the foregoing certification.

15. CREDITS FROM PURCHASE PRICE ALLOWABLE. The Buyer shall be allowed to deduct from the Purchase Price listed in Paragraph 2 above, or another price approved by the Washington City Council, the costs to include, but not be limited to, the costs of any real estate commissions, recording fees, transfer taxes and 6% of the final purchase price as payment for marketing the Property on behalf of the City.

16. TIME OF ACCEPTANCE. The Seller shall have until 5:00 p.m. on November 30, 2016 to accept this Offer by the City or this Agreement shall become null and void.

Seller:
City of Washington, Iowa

Buyer:
Washington Economic Development Group

By: _____
Sandra Johnson, Mayor

Edward Raber, Executive Director

Date: _____

Date: _____

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this _____ day of _____, 2016, by Sandra Johnson and Illa Earnest, as Mayor and City Clerk respectively of the City of Washington.

Notary public

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this _____ day of _____, 2016, by Edward Raber as Executive Director of the Washington Economic Development Group.

Notary Public

RESOLUTION NO. _____

**A RESOLUTION APPROVING A GAS FACILITIES EXTENSION
AGREEMENT WITH INTERSTATE POWER AND LIGHT COMPANY**

WHEREAS, the Washington Business Park is currently being developed, and as part of this process, it is necessary to extend natural gas services throughout the new subdivision; and

WHEREAS, Interstate Power and Light Company (Alliant Energy) has a practice of requiring the costs of these natural gas extensions to be paid up front by the developer, in this case the City of Washington, and later reimbursed as the subdivision develops.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby authorizes the City Administrator to sign the attached Gas Facilities Extension Agreement for the Washington Business Park.

Section 2. The City Council hereby establishes intent that any refund payments will be deposited in Fund 308, Industrial Development, to assist with future industrial development activities.

PASSED AND APPROVED this 18th day of October, 2016.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

GAS FACILITIES EXTENSION AGREEMENT (ADVANCE)

THIS AGREEMENT, made this 14th day of October, 2016, between **Interstate Power and Light Company**, hereinafter called the Company, and the City of Washington hereinafter called the Customer/Developer.

WITNESSETH:

WHEREAS, the Company is engaged in the distribution of gas in the City of Washington, Iowa; and

WHEREAS, the Customer/Developer is the owner of the following legally described premises: 19 75 07 PT LOT B W1/2 N OF S1/2 SW1/4, Iowa, as shown on the map attached hereto (marked Exhibit A) and made a part hereof; and

WHEREAS, the Company desires to sell natural gas to the ultimate owners or occupants of the residences, or other buildings being built or installed on said premises, and the Customer/Developer desires to have natural gas available for such residences or other buildings to be used for heating, water heating, cooking and other uses, hereinafter called gas service.

NOW, THEREFORE, IT IS MUTUALLY AGREED AS FOLLOWS:

1. The Company agrees to construct, install, maintain and operate natural gas facilities to serve said premises; upon application for gas service made by the owner or occupant of each such building.

2. The Customer/Developer agrees to advance to the Company the estimated cost of construction of gas facilities, as set out in Exhibit B, attached, and the Company agrees to refund to the Customer/Developer the cost of installing the facilities, as set forth in Paragraph 4 below.

3. For the purpose of this agreement, the Company's estimated cost and the Customer/Developer advance for this gas extension are shown on Exhibit B.

4. The Customer/Developer agrees to advance \$79,849.29 to the Company payable prior to the commencement of construction. Upon acceptance by the Company of each application for gas service by Customer/Developers along the extensions contemplated herein, the Company shall refund Customer/Developer's advances in accordance with the Company's Gas Tariff Extension policy on file with the Iowa Utilities Board. The Company shall not be obligated to refund more than the original amount advanced and the refunds shall be without interest.

5. The obligation of the Company to make refund to the Customer/Developers shall be null and void after the expiration of ten (10) years from the date of this agreement, and any and all monies remaining unrefunded in the hands of the Company shall then become the sole property of the Company.

6. The Customer/Developer agrees to furnish at his own expense all necessary easements and permits required for the installation of said gas main, and the Customer/Developer

and the Company will cooperate so that said construction and installation can be accomplished in the most economical manner.

7. Title to all gas facilities installed pursuant to this agreement shall be in the Company.

8. Applications for gas service referred to above shall be subject to and pursuant to applicable rules and regulations of the Company effective at the date of said applications with respect to the availability of natural gas and the rates and charges for same.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

INTERSTATE POWER AND LIGHT COMPANY

By _____

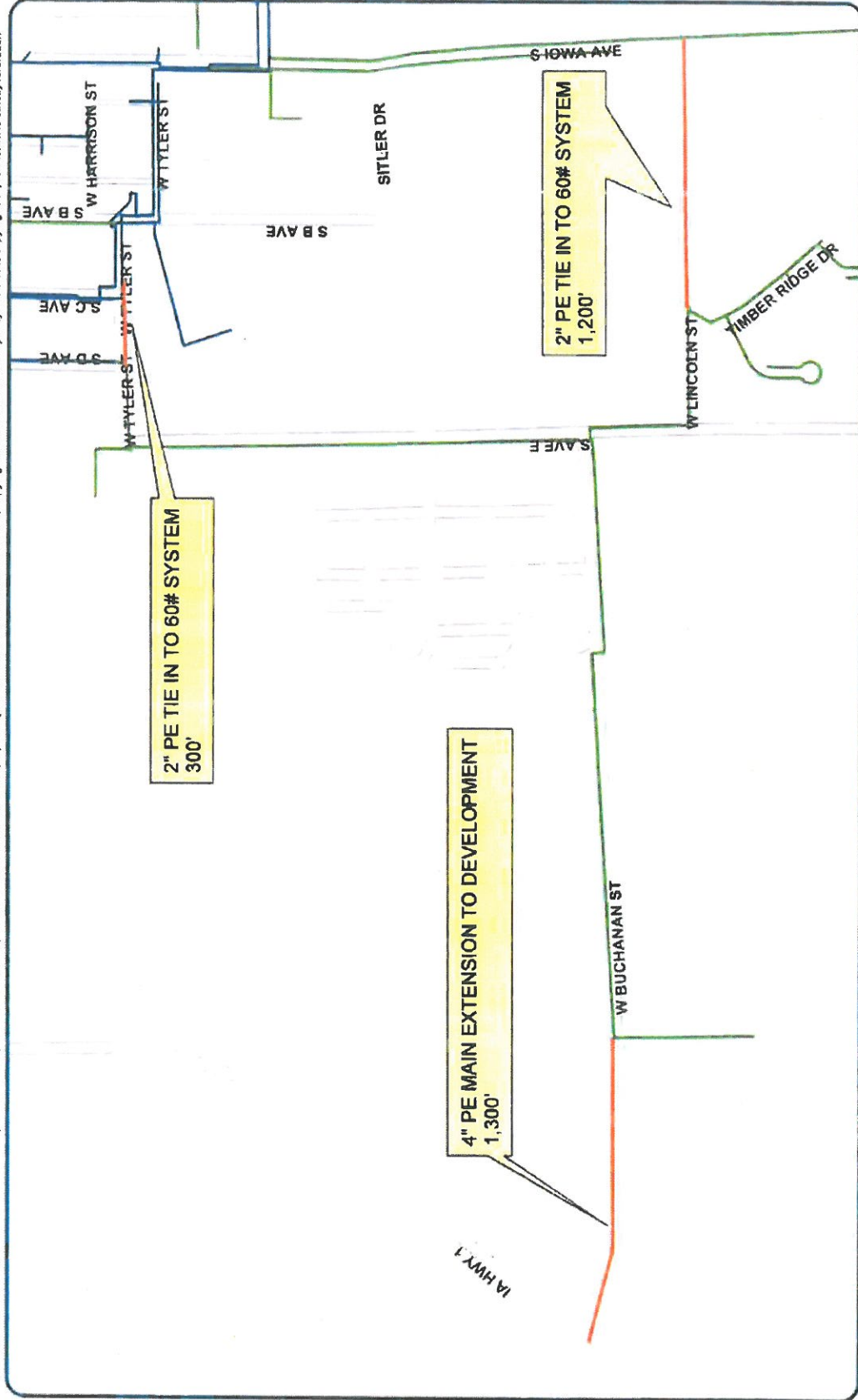
Title _____

CUSTOMER/DEVELOPER

By _____

Title _____

Interstate Power and Light Company (IPL) and Wisconsin Power and Light Company (WPL) both Alliant Energy utility companies and hereafter referred to as the Utilities assume no liability and make no warranty or representation whatsoever as to the accuracy or completeness of the information contained on this map. Any data provided is for general information only and any use of this data is at your own risk. Any intention to excavate requires compliance with state law including contacting the appropriate one call notification center. Prior to excavation, the actual physical location of buried facilities must be determined pursuant to the requirements of applicable law. This map constitutes limited protected nonpublic data that is confidential and proprietary to the Utilities. By one of the Utilities issuing you a copy of this map, you are deemed to have agreed to treat this information as confidential and to use and disclose it only for the specific project identified in your request for the map and as further restricted below. (If you disagree, please destroy this map and inform the Alliant Energy representative that sent it to you that you cannot comply, that your copy has been removed from all storage mechanisms, and that you will not further use this map.) This map may only be copied or reproduced for internal use by the Utilities or copied, reproduced, or disclosed by you subject to the terms of a nondisclosure or confidentiality agreement between your organization and those to whom you intend to disclose such information for a specific project, whereby the potential recipients agree to use this map only for the specific project identified in the request for the map and to treat this map as the Utilities' confidential and proprietary information restricted from further use, copying or disclosure indefinitely. Any other use, copying or reproduction is strictly forbidden.



Interstate Power & Light Company (Applicable to the Iowa Service Area)
EXHIBIT "B"
NON-STANDARD GAS FACILITIES EXTENSION AGREEMENT

Customer Name: CITY OF WASHINGTON

Date: 10/14/2016

Mailing Address: 215 E WASHINGTON
 WASHINGTON, IA 52353

Phone #

Project Address: WASHINGTON SW BUSINESS PARK
 WASHINGTON, IA 52353
 WASHINGTON BUSINESS PARK SUBDIVISION PHASE 1

NUB Account ID 3408329379
 NUB SA ID 3408981103
 WR # 4057676
 Contract #

The charges contemplated herein are based upon Advance In Aid of Construction - Time and Material installation of new facilities.

Charge Description	QTY	Installed Cost
WASHINGTON SW DEVELOPMENT BUSINESS PARK GAS EXPANSION	1	\$64,838.00

Total Installed Cost =	\$64,838.00
Marginal Estimated Future Revenue Allowance =	\$0 00
Total Installed Cost Without Tax Adder =	\$64,838.00
Iowa Advance Tax Adder =	23.152%
Tax Adder Amount =	\$15,011.29

Total Refundable Advance In Aid of Construction Required = \$79,849.29

COMMENTS:

Pricing valid for 30 calendar days. (until 11/13/2016)



October 12, 2016

City of Washington
Attn: Mayor and City Council
215 E. Washington St.
Washington, Iowa 52353

RE: West 5th Street Water Main
Engineering Recommendation for Completion
3424-15A

Dear Mayor and City Council,

Dave Schmitt Construction Company, Inc. (Contractor) has satisfactorily completed in general compliance with the terms, conditions, and stipulations of said Contract for the West 5th Street Water Main Project, dated October 6, 2015. In addition to the attached Engineer's Statement of Final Completion, please also find the attached Change Order 1 (adjustment of quantities) and Progress Payment 4 (acknowledgement of Change Order 1 showing zero balance).

The Original Contract Price was \$218,175.00 and there was a total of one Change Order totaling a deduct of \$19,193.01. The total amount due to the Contractor for the fulfillment of said Contract is \$198,981.99.

The final work was completed on September 23, 2016. The Contract final completion date is October 31, 2016. Dave Schmitt Construction has provided a warranty document to address seeding issues in the spring if/when necessary for areas of the project disturbed by construction. This warranty is attached.

FOX Engineering recommends the Council accept the Certificate of Final Completion for the West 5th Street Water Main.

If you find the documents to be acceptable, please sign three copies of each of the change order and progress payment documents. Please keep one copy for your records and distribute the others to Dave Schmitt Construction and FOX Engineering.

It has been a pleasure working on this project. FOX Engineering appreciates the work and our continued partnership with The City of Washington.

Sincerely,
FOX Engineering Associates, Inc.



Mitch Holtz, P.E.
Project Manager

*Enclosures: Change Order No. 1
Pay Application No. 4
Engineering Statement of Final Completion
Seed Warranty*

CC: Ben Hosch, Dave Schmitt Construction Company, Inc.

Change Order No. 1

Project: West 5th Street Water Main	Date of Contract: October 6, 2015
Owner: City of Washington, IA	Owner's Contract No.:
Engineer: FOX Engineering	Engineer's Project No.: 3424-15A
Contractor: Dave Schmitt Construction Company, Inc.	Date of Issuance: October 12, 2016

The Contract Documents are modified as follows upon execution of this Change Order:

DESCRIPTIONS:

Item 1 - Miscellaneous items Added/Subtracted as needed for construction.

Item 1 Adjustment of Final Quantities:

- i. Construction Contingency Allowance (Item 1.3) -
Decreases by 0.092286 LS @ 7,000.00 = **(\$646.00)**
- ii. Trench Foundation (Item 3.2) - Decreases by 32.81 Ton @ \$21.00/Ton = **(\$689.01)**
- iii. Replacement of Unsuitable Backfill, Trench (Item 3.3) -
Decreases by 100 CY @ \$21.00/CY = **(\$2,100.00)**
- iv. Tile Repair, 4-inch to 10-inch (Item 4.1) -
Decreases by 206 LF @ \$15.00/LF = **(\$3,090.00)**
- v. Tapping Sleeve and Valve (Item 5.2) - Decreases by 1 EA @ \$4,848.00 = **(\$4,848.00)**
- vi. Seeding, Fertilizing, and Mulching - Type 5 (Item 9.1) -
Decreases by 1.8 Acres @ \$800.00/Acre = **(\$1,440.00)**
- vii. Silt Fence (Item 9.3) - Decreases by 1,000 LF @ \$1.80/LF = **(\$1,800.00)**
- viii. Turf Reinforcement Mat (TRM) (Item 9.4) -
Decreases by 1,145 SY @ \$4.00/SY = **(\$4,580.00)**

Total for Change Order No. 1 = **(\$19,193.01)**

Attachments: N/A

CHANGE IN CONTRACT PRICE:

Original Contract Price:
 \$218,175.00

Increase Decrease from previously approved Change Orders:

Contract Price prior to this Change Order:
 \$218,175.00

Increase Decrease of this Change Order:
 \$ 19,193.01

Contract Price incorporating this Change Order:
 \$198,981.99

CHANGE IN CONTRACT TIMES:


Original Contract Working Calendar
 Substantial completion:
 Ready for final payment:

Increase Decrease from previously approved Change Orders:
 Substantial completion (days):
 Ready for final payment (days):

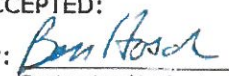
Contract Times prior to this Change Order:
 Substantial completion:
 Ready for final payment:

Increase Decrease of this Change Order:
 Substantial completion (days):
 Ready for final payment (days):

Contract Times with all approved Change Orders:
 Substantial completion:
 Ready for final payment:

RECOMMENDED:
 By: 
 Engineer (Authorized Signature)
 Date: 10/13/16

ACCEPTED:
 By: _____
 Owner (Authorized Signature)
 Date: _____

ACCEPTED:
 By: 
 Contractor (Authorized Signature)
 Date: 10-12-16

RESOLUTION NO. _____

RESOLUTION ACCEPTING THE WEST 5TH WATER MAIN PROJECT AS COMPLETED.

WHEREAS, the City Council of the City of Washington did award a construction contract to Dave Schmitt Construction Company, Inc. in the amount of \$218,175.00 for the “West 5th Water Main Project” (the “Project”); and

WHEREAS, the Project has now been completed in accordance with the plans and specifications as per the attached Engineer’s Statement of Completion; and

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the construction of the Project is hereby accepted as completed, with a final contract price of One Hundred Ninety-Eight Thousand Nine Hundred Eighty-One Dollars and Ninety-Nine Cents (\$198,981.99).

BE IT FURTHER RESOLVED that retainage in the amount of \$9,949.10 for the completion of the Project will be paid 30 days after the date of this Resolution if no claims are filed against the retainage, without further action from this Council.

Passed and approved this 18th day of October, 2016.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Engineer's Statement of Completion

Project: West 5th Street Water Main	Date of Contract: October 6, 2015
Owner: City of Washington, IA	Owner's Contract No.:
Engineer: FOX Engineering Associates, Inc.	Engineer's Project No.: 3424-15A
Contractor: Dave Schmitt Construction Company, Inc.	

I hereby state that the construction of the West 5th Street Water Main project by a Contract dated October 6, 2015, has been satisfactorily completed in general compliance with the terms, conditions, and stipulations of said Contract.

The work was completed on September 23, 2016. The Contract completion date was October 31, 2016.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is \$198,981.99 or One Hundred Ninety-Eight Thousand Nine Hundred Eighty-One dollars and 99/100. This amount is derived from the contract bid amount of \$218,175.00 minus one change order totaling \$19,193.01.

The derivation of this total amount is tabulated on the attached sheet.

Ninety-five percent (95%) of the total amount due to the Contractor should be paid after the acceptance of the construction by resolution of the City Council. The remaining five percent (5%) shall then be paid no sooner than thirty (30) days following formal acceptance of the construction by the City Council provided that no unpaid claims exist in connection with this Contract. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the City Council.

Signed:

FOX Engineering Associates

By: 

Iowa Registration No.: 19936

Date: 10/13/16

FOX PN: 3424-15A

Accepted by:

Owner: _____

Resolution: _____

Date: _____

Signed: _____

Title: _____

Attest: _____

Distribution:

- Engineer
- Contractor
- Owner
- IDNR



October 12, 2016

Re: Washington West 5th St Water Main Improvements

Dear Mr. Mitch Holtz,

Dave Schmitt Construction, along with Stevens Erosion, will warranty the seeding that took place on the above referenced project in May of 2016, also the seeding done on 9-23-2016, until the spring of 2017, or accepted by the engineer.

If you have questions or need additional clarification, feel free to contact us at 319-365-8669.

We look forward to working with you in the future.

Sincerely,

A handwritten signature in blue ink that reads "Ben Hosch".

Ben Hosch
Dave Schmitt Construction

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 14, 2016

To: Mayor and City Council
Cc: Illa Earnest, City Clerk

From: Brent Hinson
City Administrator

A handwritten signature in blue ink, appearing to be "B. Hinson", is written over the name "Brent Hinson" in the "From:" field.

Re: 28E Recycling Center RFP

As the Council is aware, a joint City/County committee has been handling discussion of changes to the management of the 28E Recycling Center over the past two years. At last week's joint workshop, the City Council and Board of Supervisors empowered the committee to hear presentations from the vendors that responded to the RFP and to utilize this information to formulate a recommendation for the boards to take action on.

The committee heard presentations from the vendors last Thursday night. This was an interesting and informative process. The committee asked many questions of the vendors, and got a much more full idea of each vendor's plans for the facility. The committee utilized a scoring system that evaluated the proposal on the basis of cost, qualifications, communication quality, business practices, references and additional factors as outlined on the attached scoring sheet. After all the presentations were done, each committee member's scores were tallied, and then the average score for all 4 committee members for each vendor was determined. The aggregate results of this evaluation were:

- Wemiga Waste, Inc.: 82 points out of 100
- Hawkeye Waste Systems: 74 points out of 100
- Luke Waste Management: 72 points out of 100
- Mark's Sanitation: 51 points out of 100

One of the results of the presentations is that we discovered that one of the vendors (who happened to be the last one to present) had understood the solid waste portion of the RFP to mean that the contractor would pay the tipping fees at the landfill, and then bill the County back for these fees. While this was not the intent of the RFP, the contractor made a good point that it appears the amount of tipping fees currently being paid by the County is significantly higher than should be expected at a site of this nature, so it may actually be to the County's advantage to pay tipping fees in this manner at least for a while to establish a new, more accurate baseline for this expense.

As a result of this differing interpretation, the Supervisors asked the vendors to come back last night to attend a special worksession of the BOS on this topic. I attended this meeting. I believe the BOS got all of their questions answered.

The committee recommendation, as per the scoring listed above, is to enter into a contract with Wemiga Waste, Inc. for a time period starting December 1, 2016 and ending June 30, 2019. The impact of accepting the Wemiga bid is that the City will be \$13,000 over in expenditures versus what we had budgeted for FY17. While this is not ideal, I believe you should support the committee's recommendation, which is based on review of their proposals, site visits, presentations/interviews with the vendors, and much additional background research and examination.

The County Attorney is working on changes to the contract to reflect the changed way of billing tipping fees versus what is presented in the RFP, so the recommended action at this time is to award the bid to Wemiga subject to the County Attorney making this change. It is important that we take action as soon as possible, since we will now be less than 45 days from when the contract is due to start.

RESOLUTION NO. _____

**A RESOLUTION MAKING AWARD OF
28E RECYCLING CENTER CONTRACT**

WHEREAS, the City of Washington and Washington County jointly advertised for proposals for the operation of the joint City/County (28E) Recycling Center on Lexington Boulevard; and

WHEREAS, these proposals have been evaluated and a recommendation made by a joint committee organized to oversee the operations of the center.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Subject to concurrence by the Washington County Board of Supervisors, that the contract for operation of the 28E Recycling Center be awarded to Wemiga Waste, Inc. for the period beginning December 1, 2016 and ending June 30, 2019.

Section 2. That such award is also subject to City Council approval of a written contract to be finalized by the County Attorney.

PASSED AND APPROVED, this 18th day of October, 2016.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Washington County Recycling and Trash Center

Qualifications and Experience in the Industry

Do you belong to any industry associations
Identify the owners of the business
Identify the names of the other businesses the owner has operated
What happened to those other businesses

Experience & Qualifications(10)_____

Communications –

Is it clear and complete
Do they provides complete answers
Are responses timely

Communication(10)_____

Business practices

Describe the structure of operations
Describe plans to handle and market recycling
Describe equipment available – age & condition
Number of employees needed and available
Any plans for the future
What is the public appearance of current operations
What is the history of complaints
History of regulatory issues – local/DNR/EPA

Past(5)_____

Present(10)_____

Future(5)_____

Financial stability

How long in business
Do you have a history with associated businesses
Describe significant claims/lawsuits/bankruptcy

Finances(10)_____

References and reputation

(10)_____

Creativeness

(5)_____

Overall presentation

(5)_____

Responsible Bid/Cost

(30)_____

Total score_____

By:_____

CITY/COUNTY RECYCLING CENTER/SOLID WASTE SITE PROPOSALS

September 15, 2016 (10/14/16 Update)

	Hawkeye Waste Effective 12/01/2016	Mark's Sanitation Effective 12/01/2016	Luke Waste Mgmt Effective 12/01/2016	Wemiga Waste, Inc. Effective 12/01/2016	Budget or Current
Monthly rate for recycling operations & collection of miscellaneous waste as described in Section 1.1	\$ 5,412.00	\$ 4,850.00	\$ 5,344.00	\$ 7,000.00	\$ 4,416.67
Monthly rate for collection & disposal of solid waste received from rural residents, with Contractor responsible for tipping fees at SEMCO.	\$ 14,300.00	\$ 9,062.00	\$ 13,624.00	\$ 19,915.00	\$ 13,583.33
Rate to Customer for Appliance Disposal	\$ 12.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Rate to Customer for Carpet, Mattresses, Household Furnishings (per pickup truck)	\$ 60.00	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
Rate to Customer for Electronics	\$ 5.00	\$ 15.00	\$ 15.00	\$ 20.00	\$ 20.00
.....					
Annual Charge for Recycling Center Operations*	\$ 64,944.00	\$ 58,200.00	\$ 64,128.00	\$ 84,000.00	\$ 53,000.00
Annual Charge for Solid Waste Disposal & Hauling**	\$ 171,600.00	\$ 108,744.00	\$ 163,488.00	\$ 238,980.00	\$ 163,000.00
Subtotal	\$ 236,544.00	\$ 166,944.00	\$ 227,616.00	\$ 322,980.00	\$ 216,000.00
NOTES: 10% revenue credit on recyclables based on sale prices					
With tipping fees billed to County: Est. \$168,000 Total: \$252,000					

* Paid 50/50 by City and County
 ** Paid 100% by County

Wemiga Add'l. Bid Info



SOLID WASTE SERVICES



This is how our services will work under our bid.

Our Bid: \$10,332.00 per month flat rate to man and operate the entire collection process of solid waste as requested in the RFP.

Landfill Expenses: Our bid states that we will pay all disposal fees and charge back those disposal fees to the agency on a monthly basis. It is stated in the RFP that those rates are currently \$115,000.00 annually or \$9583.00 per month. We believe this amount will be much less than you have shown. Based on similar operations your landfill should run \$3700.00 per month.

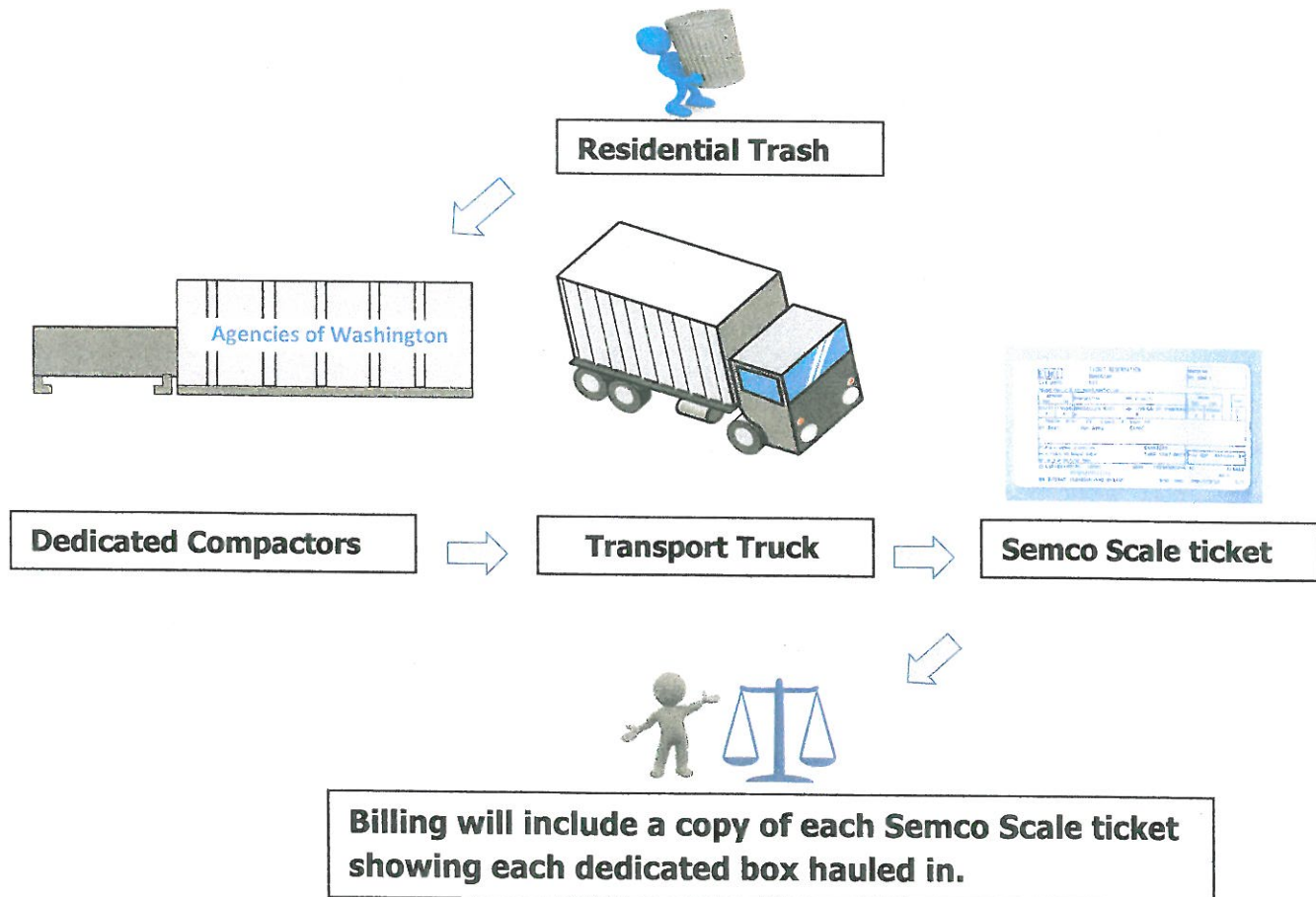
Therefore we would expect to see your entire monthly Solid Waste bill to be around **\$14,000.00.**

Current operating hours: Will remain the same as stated in RFP

Current items taken: Will remain the same as stated in RFP

Current gate fees if any: Will remain the same as are currently in place. Any revenues received from items taken will belong to Wemiga Waste Inc. as stated in the RFP.

Below is how "residential trash" will be brought into the facility, put into two "dedicated trash compactors" marked "Agencies of Washington", "transported by truck" to Semco Landfill and weighed receiving a "Semco scale ticket", and then billed out to the Agencies with a "copy of each Semco scale ticket".





RECYCLE SERVICES



This is how the services will work under our bid.

Our bid: \$7000.00 per month / flat rate to man and operate the entire collection process of recyclables as requested in the RFP.

Current operating hours: Will remain the same as stated in RFP

Current items taken: Will remain the same as stated in RFP

Current gate fees "if any": Will remain the same as are currently in place.

Any revenues received from items taken will belong to Wemiga Waste Inc. as stated in the RFP.

i.e. Cardboard, Tin & Plastics sold at market, tires taken \$3.50 to \$50 each depending on size taken, appliances & computers \$15 each, batteries N/C.



Note:

We will follow the layout of the work being asked of us and if able to "improve services" in any way, we will approach the Board at that time.

I believe that making the services for the residents as convenient and user friendly as possible should be key. Having operated a CCC and Transfer Station for many years getting traffic thru in a safe manner is something I will address first and foremost.

*Sample of Letter sent to
Sitler/South Iowa Property
Owners*

*Brent Hinson, City Administrator
Sandra Johnson, Mayor
Illa Earnest, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

October 10, 2016

Redlinger, Keaton J.
1133 South Iowa Avenue
Washington, IA 52353

Re: Street Parking Changes Near 1133 South Iowa Avenue

Dear Property Owner:

In conjunction with the Sitler Drive paving project being conducted this year, the City Council is proposing extending existing "no parking" areas near the intersection of Sitler Drive and South Iowa Avenue, adjacent to your property. These changes are being proposed on the recommendation of our engineer based on a study conducted by the Iowa Department of Transportation, with the goal of ensuring maximum visibility and safety at the intersection.

I have attached the engineer's drawing of the proposed changes. Please feel free to contact me at 319-653-6584, extension 134, with any questions. The City Council plans to address these changes at its October 18 meeting and potentially finalize the changes at its October 25 meeting.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to be "Brent Hinson", is written over a circular stamp or seal.

Brent Hinson
City Administrator

Sitler/South Iowa "No Parking" Letter to Property Owners- 10/10/16

Redlinger, Keaton J.
1133 South Iowa Avenue
Washington, IA 52353

Paredes, Indalecio & Maria G.
1140 South Iowa Avenue
Washington, IA 52353

Schaley, Barry A. & Angela D.
1205 South Iowa Avenue
Washington, IA 52353

Gilplat Trust, The
1201 South Iowa Avenue
Washington, IA 52353

Potter, Douglas J. & Amanda J.
1134 South Iowa Avenue
Washington, IA 52353

Joette Armbruster
Iowa City FM Group
2730 Bradford Drive
Iowa City, IA 52240-2550

Wesley Retirement Services, Inc.
1015 South Iowa Avenue
Washington, IA 52353

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER 69.08 "NO PARKING ZONES"- SOUTH IOWA AVENUE AT SITLER DRIVE

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **New Paragraph.** Section 69.08, "No Parking Zones", Paragraph 87 "South Iowa Avenue, on the east side, from a point 51.37 feet north to a point 91.31 feet south of the centerline of Sitler Drive; and on the west side from a point 174.67 feet north to a point 171.33 feet south of the centerline of Sitler Drive."

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2016.

Sandra Johnson, Mayor

Attest:

Illa Earnest, City Clerk

Approved on First Reading: 10-04-2016
Approved on Second Reading: _____
Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2016.

City Clerk



CIVIL ENGINEERS
 LAND PLANNERS
 LAND SURVEYORS
 LANDSCAPE ARCHITECTS
 ENVIRONMENTAL SPECIALISTS

1917 S. GILBERT ST.
 IOWA CITY, IOWA 52240
 (319) 351-8282
 www.mmsconsultants.net

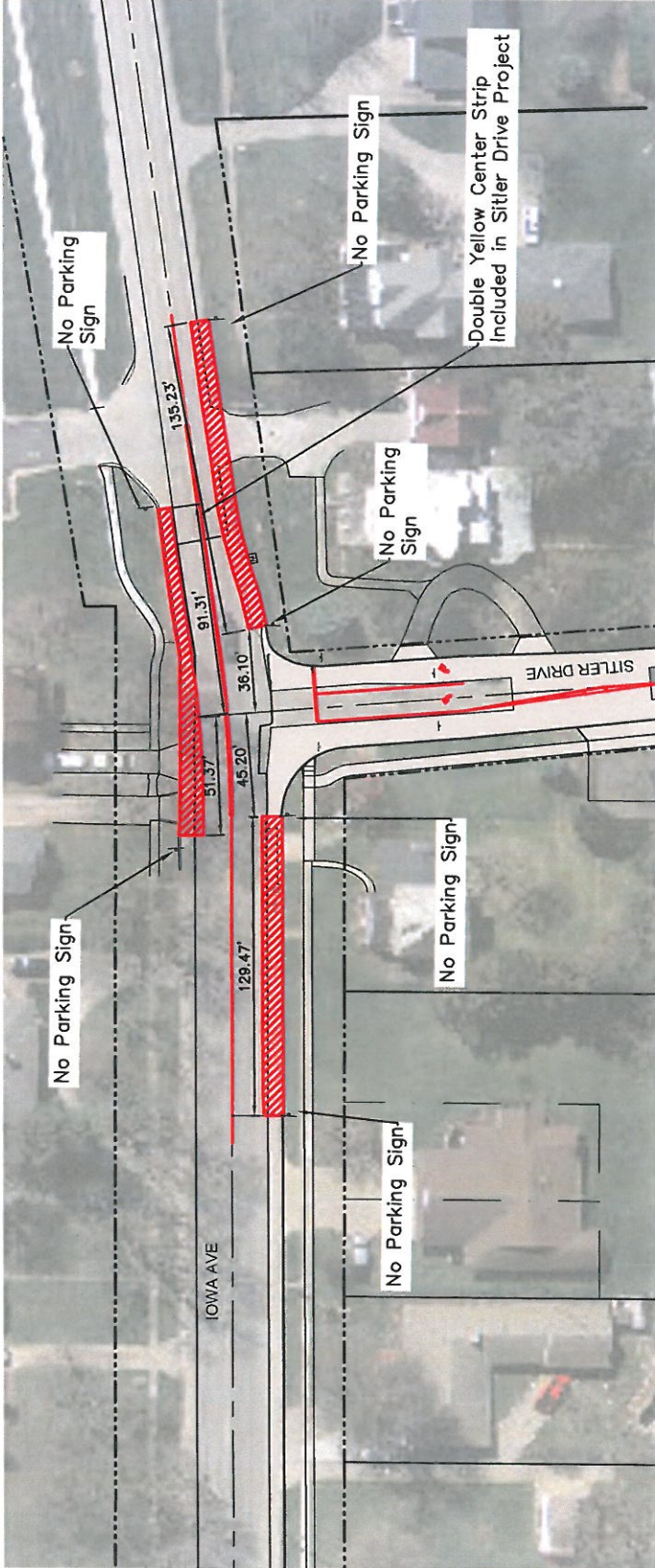
Date	Revision

NO PARKING EXHIBIT

SITLER DRIVE AND SOUTH H AVENUE 2016 PAVING PROJECT

WASHINGTON
 WASHINGTON COUNTY
 IOWA
MMS CONSULTANTS, INC.

Date:	09-16-16
Designed by:	PVA
Field Book No.:	
Drawn by:	JDM
Scale:	1"=50'
Checked by:	PVA
Sheet No.:	1
Project No.:	IC 5955002
of:	1



Brent Hinson

From: Paul Anderson
Sent: Friday, October 14, 2016 10:17 AM
To: Brent Hinson; Illa Earnest
Subject: MEMO FOR COUNCIL PACKET REGARDING SITLER DRIVE
Attachments: Grade Ordinance Memorandum.docx

Brent and Illa,
I have attached a memo clarifying the purpose of the grade elevation ordinance.
Paul

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MMS Consultants, Inc.
Experts in Planning and Development Since 1975

Paul Anderson, P.E.

Project Manager

Office: (319) 351-8282

Mobile: (319) 631-3014

P.anderson@mmsconsultants.net

www.mmsconsultants.net

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No virus found in this message.

Checked by AVG - www.avg.com

Version: 2015.0.6201 / Virus Database: 4664/13195 - Release Date: 10/12/16

Memorandum

To: Brent Hinson, Washington City Administrator

From: Paul Anderson

Date: 10/14/2016

Re: Purpose of a Grade Ordinance

While specific advice on the legal intricacies of special assessments and grade ordinances is best left to your City Attorney and not an engineer, we understand the grounds for a grade ordinance as follows:

The foundation of a Special Assessment is the theory that a special benefit is conferred upon a property arising from construction of the improvement that is in excess of the general benefit enjoyed by the entire neighborhood or city. Additionally, an assessed property should be able to rely on the benefit received and for which it has paid. In the case of a street project, the enactment of a grade ordinance defines this benefit by formally establishing and recording the grade of the street. A street grade ordinance is a required component of street assessment projects in accordance with Iowa Code.

If, at a future date, the street is reconstructed at a different grade, a property once assessed might not be subject to additional assessments for that work. In addition, if driveways, sidewalks, structures or other improvements that rely on the established grade are impacted by the new grade, the property may have a claim for damages. The grade ordinance serves as a protection to the owner of an assessed property against assessment or cost to alter their own property resulting from future modifications to the street by the city.

ORDINANCE NO. _____

AN ORDINANCE ESTABLISHING GRADE ELEVATIONS ON
CERTAIN DESCRIBED STREETS IN THE CITY OF WASHINGTON, IOWA
FOR THE "SITLER DRIVE 2016 PAVING PROJECT"

BE IT ORDAINED by the City Council of Washington, Iowa:

The Sitler Drive 2016 Paving Project includes street widening for which costs are to be assessed to individual properties as Special Assessments. Widening consists of placement of Portland Cement Concrete adjacent to the existing pavement to a thickness of seven inches (7").

For purposes of this Grade Ordinance it shall be understood that the street included in this project was set to grade and paved under prior construction projects, for which no related Grade Ordinance was found to have been set by the City Council of Washington, Iowa. Therefore the longitudinal reference lines and related centerline elevations which follow are based on existing conditions. The intersection of the centerlines of South B Avenue and Sitler Drive is established as Station 20+00 with Stationing increasing along the centerline of Sitler Drive in an easterly direction.

That the following street grade elevations are hereby established at the locations hereafter indicated on Sitler Drive from the west line of South Iowa Avenue to the east line of South B Avenue to-wit:

STATION	DISTANCE FROM CENTERLINE	ELEVATION
20+50.63	15.5' L	750.43
20+55.63	15.5' R	750.28
21+25.00	15.5' L	750.55
21+32.20	15.5' R	750.48
22+00.00	15.5' L	750.22
22+00.00	15.5' R	750.17
22+50.00	15.5' L	750.08
22+50.00	15.5' R	750.07
23+46.65	15.5' L	749.47
23+46.65	15.5' R	749.46

24+00.00	15.5' L	749.93
24+00.00	15.5' R	749.91
24+50.00	15.5' L	750.18
24+50.00	15.5' R	750.26
25+00.00	15.5' L	750.67
25+00.00	15.5' R	750.72
25+09.00	15.5' L	750.75
25+38.99	15.5' R	751.19
25+99.00	18.0' L	751.85
25+99.00	18.0' R	751.88
26+50.00	18.0 L	752.49
26+50.00	18.0' R	752.49

Passed and Approved this XXth day of October 2016.

Attest:

Sandra Johnson, Mayor

1st reading: October XX, 2016

2nd reading: October XX, 2016

3rd reading: October XX, 2016

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 155.01, 155.03, 155.04 and 155.05 OF THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, REGARDING ADOPTION OF THE INTERNATIONAL BUILDING CODE, 2015 EDITION, INTERNATIONAL MECHANICAL CODE, 2015 EDITION WITH STATE AMENDMENTS, UNIFORM PLUMBING CODE, 2015 EDITION WITH STATE AMENDMENTS AND INTERNATIONAL FIRE CODE, 2015 EDITION.

BE IT ORDAINED by the City Council of the City of Washington, Iowa;

Section 1. Section 155.01 is hereby amended by deleting the words '2009 Edition" and substituting the words "2015 Edition" and changing the first sentence of the body of the code section to read as follows: "This code is adopted by reference and shall apply to all covered properties within the City."

Section 2. Section 155.03 is hereby amended by deleting the first paragraph and substituting the words "**155.03-ADOPTION OF INTERNATIONAL MECHANICAL CODE 2015 Edition with State of Iowa Amendments.** The International Mechanical Code, 2015 Edition with State of Iowa Amendments, is hereby adopted by reference and shall apply to all properties within the City. The fee for a permit issued under the International Mechanical Code adopted in this chapter shall be set by resolution of the City Council."

Section 3. Section 155.04 is hereby amended by deleting the first paragraph and substituting the words "**155.04 ADOPTION OF UNIFORM PLUMBING CODE, 2015 Edition with State of Iowa Amendments.** The Uniform Plumbing Code, 2015 Edition with State of Iowa Amendments, is hereby adopted by reference and shall apply to all properties within the City, except as to those provisions governing the replacement of water heaters in one and two family dwellings. The fee for a permit issued under the Uniform Plumbing code adopted in this chapter shall be set by resolution of the City Council."

Section 4. Section 155.05 is hereby amended by deleting the words "2009 Edition" and substituting the words "2015 Edition", and changing the first sentence of the body of the code section to read as follows: "This code is adopted by reference and shall apply to all covered properties within the City." .

SECTION 5. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION . **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2016.

Sandra Johnson, Mayor

ATTEST:

Illa Earnest, City Clerk

Approved on First Reading: 09-20-2016

Approved on Second Reading: 10-04-2016

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2016.

Illa Earnest, City Clerk