



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IOWA  
TO BE HELD IN THE COUNCIL CHAMBERS  
AT 120 E MAIN STREET  
AT 6:00 P.M., TUESDAY, NOVEMBER 15, 2016

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 15, 2016 to be approved as proposed or amended.

**Consent:**

1. Council Minutes 11-01-2016
2. Bankers Trust, GO Capital Loan Notes, Series 2009, Interest & Fees, \$38,785.00
3. Bankers Trust, GO Refunding Bonds, Series 2016B, Interest & Fees, \$10,525.20
4. Bankers Trust, GO Bonds, Series 2016C, Interest & Fees, \$9,154.66
5. Bankers Trust, GO Capital Loan Note, Series 2015, Interest & Fees, \$30,093.75
6. Federation Bank, 2012 GO Bond Interest, \$358.33
7. Cedar Banks & Trust, TIF Revenue Bond Interest, \$1,558.75
8. Washington State Bank, 2013 GO Bonds Interest, \$370.18
9. Washington State Bank, 2014 GO Bonds Interest, \$1,122.57
10. IA Finance Authority (SRF), West Side Interceptor Project, Interest, \$39,435.00
11. IA Finance Authority (SRF), WWTP Project, Interest, \$194,910.00
12. Fox Engineering, W. 5<sup>th</sup> Street Water Parallel Water Main Project, \$1,557.40
13. Fox Engineering, Elevated Water Storage Tank, \$1,485.00
14. Fox Engineering, Well #6 Pump Replacement, \$2,226.76
15. Fox Engineering, Well #7 Pump Replacement & Electrical Modifications, \$1,349.25
16. Fox Engineering, WWTP Improvements, \$12,646.00
17. Utility Equipment, Sewer Pipe (W. 3<sup>rd</sup> Storm Sewer Project), \$5,880.00
18. Bolton & Menk, Design & Construct Aircraft Parking Apron, \$5,542.50
19. Pipeliners Bar & Grill, 331 N. 4<sup>th</sup> Avenue, Class C Liquor License (LC) (Commercial), Outdoor Service, Sunday Sales. **(Renewal)**
20. Casey's General Store #1624, 1002 W. Madison St., Class C Beer Permit (BC), Sunday Sales, **(renewal)**
21. Casey's General Store #3528, 1730 E. Washington St., Class C Beer Permit (BC), Class B Native Wine Permit, Sunday Sales. **(new)**
22. Department Reports.

**Consent - Other:**

1. DeLong Construction, Industrial Park Rise Improvements, \$45,673.92

**Claims and Financial Reports:**

Claims as Presented.

Financial Reports.

**SPECIAL PRESENTATION**

Main Street Washington SNOW requests.

Relay for Life - 2017

**PRESENTATION FROM THE PUBLIC** - Please limit comments to 3 Minutes.

**NEW BUSINESS**

Affirm Mayoral Appointment to Washington Historic Preservation Commission – Jamie Engemen-Evans.

Discussion and Consideration of R-O-W Services Agreement for East Adams Street.

**CONSIDERATION OF HEARINGS, ORDINANCES & RESOLUTIONS**

Discussion and Consideration of State Financial Report – Fiscal Year Ending June 30, 2016.

Discussion and Consideration of Change Order #5 – Washington Business Park

Discussion and Consideration of a Resolution Accepting Industrial Park Rise Improvements Project as Completed.

Discussion and Consideration of a Resolution Approving a Management Agreement for the Steele Family Aquatic Center.

Discussion and Consideration of a Resolution Approving Operations Contract for 28E Recycling Center.

Discussion and Consideration of a Resolution Approving a Grant Agreement with Iowa DNR.

Discussion and Consideration of a Resolution Awarding Contract for Well #6 Improvements

Discussion and Consideration of First Reading of an Ordinance Amending the Code of Ordinances Chapter 68.01 Repeal of One-Way on Sitler Drive.

Discussion and Consideration of Second Reading of an Ordinance – Reserves at Briarwood TIF.

**DEPARTMENTAL REPORT**

Police Department  
City Administrator  
City Attorney

**MAYOR & COUNCILPERSONS**

Sandra Johnson, Mayor  
Brendan DeLong  
Steven Gault  
Kerry Janecek  
Jaron Rosien  
Kathryn Salazar  
Millie Youngquist

**ADJOURNMENT**

Illa Earnest, City Clerk

## Council Minutes 11-01-2016

The Council of the City of Washington, Iowa, met in Regular Session in the council chambers, 120 E. Main Street, at 6:00 P.M., Tuesday, November 1, 2016. Mayor Johnson in the chair. On roll call present: DeLong, Gault, Janecek, Rosien, Salazar. Absent: Youngquist.

Motion by DeLong, seconded by Rosien, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, November 1, 2016 be approved as proposed. Motion carried.

### Consent:

1. Council Minutes 10-18-2016
2. Council Minutes 10-25-2016
3. Fox Engineering, Water Treatment Plant Improvements, \$25,292.00
4. Veenstra & Kimm, Industrial Park Rise Improvements – Design Services, \$4,696.33
5. Veenstra & Kimm, Industrial Park Rise Improvements – General Services, \$1,739.18
6. IMWCA, Premium Installment #6, \$9,673.00
7. Neumiller Electric, Well #7 Upgrades, \$9,681.45
8. Trans Iowa Equipment, Service Work on Street Sweeper, \$6,672.25
9. Kevin D. Olson, Professional Services, \$1,055.88
10. Paws & More, May 2015-Oct. 2016, Dogs taken in leu of euthanasia (**revised**), \$1,306.20
11. Café Dodici, 120-122 S. Iowa Ave., Class C Liquor License (LC) (Commercial); Class B Wine Permit; Catering Privilege; Outdoor Service; Sunday Sales. (**renewal**)
12. Department Reports.

### Consent - Other:

DeLong Construction, Sitler Drive & S. Ave. H Project, \$164737.23

Motion by Rosien, seconded by Janecek, to approve the consent agenda. Motion carried.

Motion by Rosien, seconded by Salazar, to approve the consent agenda - other. Motion carried. DeLong abstained with conflict.

Motion by Salazar, seconded by Janecek, to approve payment of the claims as presented. Motion carried.

Jeff Edberg, Lepic-Kroeger Realty, was present to give council an update on efforts to market the former library building. Edberg is now partnering with Tim and Patti Elliott and Elliot Realty to develop plans to market the building.

Merle Hagie gave a nuisance abatement update.

Motion by Rosien, seconded by Salazar, to affirm the mayoral appointment of Steve Gault to the Nuisance Hearing Panel. Motion carried.

Motion by Rosien, seconded by Salazar, to approve the health insurance renewal for 2017 - renews the current plan and uses self-funding. Motion carried.

Motion by Salazar, seconded by Janecek, to approve the pool management contract with the YMCA. Staff was directed to draft a contract that will come back for council approval and the contract should include the City of Washington paying for the utilities and giving a \$6,800 management fee to the YMCA. Motion carried.



Motion by Rosien, seconded by Gault, to approve a proposal for CDBG Income Survey Services for the Water Plant Project not to exceed \$5,700. Motion carried.

Motion by DeLong, seconded by Salazar, to approve the third reading and adopt the Ordinance Establishing Grade Elevations for Sitler Drive. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar. Nays: none. Motion carried. **(Ordinance No. #1053)**

Motion by Rosien, seconded by Salazar, to approve the Resolution Adopting a Communications Plan. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar. Nays: none. Motion carried. **(Resolution No. 2016-104)**

Motion by Rosien, seconded by Salazar, to approve Change Order #1 in the amount of \$37,333.00 – Industrial Park Water Main Improvements. Motion carried. DeLong abstained with conflict.

Motion by Rosien, seconded by Salazar, to approve a Resolution Accepting Industrial Park Water Main Improvements. Roll call on motion: Ayes: Gault, Janecek, Rosien, Salazar. Nays: none. Motion carried. DeLong abstained with conflict. **(Resolution No. 2016-105)**

Motion by DeLong, seconded by Salazar, approve the first reading of an Ordinance – Reserves at Briarwood TIF. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar. Nays: none. Motion carried.

Motion by Salazar, seconded by DeLong, that the Regular Session held at 6:00 P.M., Tuesday, November 1, 2016 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor



Date: 10/12/2016

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
CITY OF WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN NOTE  
SERIES 2009 ESSENTIAL CORPORATE PURPOSE  
DTD 6/17/09 \$3,500,000

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASH09  
Trust Acct No: 0185368453

Debt Service

Registered interest due	12/01/2016	50,860.00
Registered principal due	12/01/2016	0.00
Fees for invoice#	33750	250.00
Less: Funds on Deposit		( 12,325.00)
Total Due		<hr/> 38,785.00

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:  
BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



Date: 10/12/2016

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
WASHINGTON  
GENERAL OBLIGATION REFUNDING BONDS  
SERIES 2016B  
\$630,000 DTD 04/19/16

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON16B  
Trust Acct No: 0185408838

Debt Service

Registered interest due	12/01/2016	10,275.20
Registered principal due	12/01/2016	0.00
Fees for invoice#	33752	250.00
Less: Funds on Deposit		( 0.00)
Total Due		<hr/> 10,525.20

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

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BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



Date: 10/12/2016

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
WASHINGTON  
GENERAL OBLIGATION BONDS  
SERIES 2016C  
\$1,470,000 DTD 04/19/2016

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON16C  
Trust Acct No: 0185408846

Debt Service

Registered interest due	12/01/2016	8,904.66
Registered principal due	12/01/2016	0.00
Fees for invoice#	33749	250.00
Less: Funds on Deposit		( 0.00)
Total Due		<hr/> 9,154.66

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:  
BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



Date: 10/12/2016

CITY OF WASHINGTON  
ATTN: CITY CLERK  
215 E WASHINGTON ST  
PO BOX 516  
WASHINGTON IA 52353

Re:  
CITY OF WASHINGTON  
GENERAL OBLIGATION CAPITAL LOAN NOTES  
SERIES 2015, DTD 7/21/15  
\$2,335,000

Corporate Trust Department  
DIANA VAN VLEET  
Account Name: WASHINGTON15  
Trust Acct No: 0185406592

Debt Service

Registered interest due	12/01/2016	29,843.75
Registered principal due	12/01/2016	0.00
Fees for invoice#	33751	250.00
Less: Funds on Deposit		( 0.00)
Total Due		<hr/> 30,093.75

FUNDS MUST BE ON DEPOSIT AT BANKERS TRUST COMPANY BEFORE  
PRINCIPAL AND INTEREST PAYMENTS ARE MADE TO BONDHOLDERS.

PAYMENT BY CHECK MUST BE RECEIVED 5 DAYS PRIOR TO DUE DATE. PLEASE  
RETURN YOUR PAYMENT IN THE ENCLOSED RETURN ENVELOPE OR SEND IT TO:

BANKERS TRUST COMPANY  
CORPORATE TRUST DEPARTMENT  
453 7TH STREET  
DES MOINES, IOWA 50309

PAYMENT BY WIRE MUST BE RECEIVED ON PAYMENT DATE PRIOR TO 11:00 AM CST.

WIRE FUNDS TO:  
BANKERS TRUST COMPANY, DES MOINES, IOWA  
ABA # 073000642  
ATTN: CORPORATE TRUST DEPARTMENT ACCT #801119

ALL LATE PAYMENTS WILL BE CHARGED A \$75.00 FEE



102 East Main St. PO Box 529  
Washington, IA 52353  
(319) 653-7256



Loan Payment Notice

GJC

Loan Balance 50,000.00  
Rate 1.5000 Pmt Type INT  
Interest Pd YTD 739.58

Interest Due 358.33

\*Total Amt Due 358.33  
Please remit your payment.

Thank you for allowing  
us to serve you.

Tax ID	Date Due	Loan Number	Amount Due
On File	12/01/2016	10053301	358.33

City Of Washington  
Po Box 516  
Washington IA 52353

2012 GO Bond

# Cedar Rapids Bank & Trust

## TIF Fund -132

50-295-2 Loan Amortization Schedule - Estimated Payments

Note number 1147020602 Name CITY OF WASHINGTON  
 Prin amt 94500.00 Accr/Yr base 30 360 Int comp SIMPLE  
 Interest rate 1- 4.3000

Pymt date	Total pymt	Principal Cr life	Interest A&H	Principal bal Other ins Interest paid
01 12-01-15	2008.64	.00	2008.64	94500.00
6-01-16	24031.75	22000.00	2031.75	72500.00
12-01-16	1558.75	.00	1558.75	72500.00
6-01-17	25058.75	23500.00	1558.75	49000.00
12-01-17	1053.50	.00	1053.50	49000.00
6-01-18	25053.50	24000.00	1053.50	25000.00
12-01-18	537.50	.00	537.50	25000.00
6-01-19	25537.50	25000.00	537.50	.00

Bottom

F3=Exit F2=Note inquiry F8=Print schedule F11=Fold/Unfold F12=Cancel

TIF Revenue Bond



City of Washington - July 2, 2013					
Due			Paid		
Date	Interest	Principal	Date	Interest	Principal
12/01/13	776.04		12/04/13	776.04	
06/01/14	937.50	51,286.00	05/22/14	937.50	51,286.00
12/01/14	745.18		11/24/14	745.18	
06/01/15	745.18	50,000.00	05/26/15	745.18	50,000.00
12/01/15	557.68				
06/01/16	557.68	50,000.00			
12/01/16	370.18				
06/01/17	370.18	50,000.00			
12/01/17	182.68				
06/01/18	182.68	48,714.00			

250,000.00

Unpaid Balance: 148,714.00

Total Owed: 347,428.00

City of Washington - July 15, 2014					
Due			Paid		
Date	Interest	Principal	Date	Interest	Principal
12/01/14	1,106.68		11/28/14	1,106.68	
06/01/15	1,460.82	50,432.50	05/26/15	1,460.82	51,286.00
12/01/15	1,322.13				
06/01/16	1,322.14	49,891.88			
12/01/16	1,122.57				
06/01/17	1,122.56	49,891.88			
12/01/17	823.22				
06/01/18	823.21	49,891.88			
12/01/18	449.03				
06/01/19	449.02	49,891.86			

250,000.00

Unpaid Balance: 198,714.00

Washington State Bank - 2013 + 2014 GO Bonds



Iowa Finance Authority  
 2015 Grand Avenue  
 Des Moines, IA 50312

**LOAN STATEMENT**

Telephone: 515.725.4900  
 Fax: 515.725.4901

*Statement Date* 11/1/2016  
*Loan Number:* C0441R  
*Original Loan Amount* \$3,000,000.00  
*Current Loan Balance:* \$2,629,000.00  
*Interest Rate:* 3.00%  
*Annual Service Fee Rate* 0.25%

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

**Payment Due Date:** 12/1/2016  
*Current Principal Due:* \$0.00  
*Prior Principal Due* \$0.00  
*Current Interest Due:* \$39,435.00  
*Prior Interest Due* \$0.00  
*Service Fee Due:* \$0.00  
**Total Amount Due:** \$39,435.00

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 515-725-4901 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [becky.wu@iowa.gov](mailto:becky.wu@iowa.gov)

Keep upper portion for your records

C0441R



Iowa Finance Authority  
2015 Grand Avenue  
Des Moines, IA 50312

**LOAN STATEMENT**

Telephone: 515.725.4900  
Fax: 515.725.4901

**City of Washington**  
**Attn: City Clerk**  
**215 E Washington Street**  
**Washington IA 52353**

<i>Statement Date</i>	11/1/2016
<i>Loan Number:</i>	CF0412R
<i>Original Loan Amount</i>	\$16,316,000.00
<i>Current Loan Balance:</i>	\$12,994,000.00
<i>Interest Rate:</i>	3.00%
<i>Annual Service Fee Rate</i>	0.25%
<b>Payment Due Date:</b>	<b>12/1/2016</b>
<i>Current Principal Due:</i>	\$0.00
<i>Prior Principal Due</i>	\$0.00
<i>Current Interest Due:</i>	\$194,910.00
<i>Prior Interest Due</i>	\$0.00
<i>Service Fee Due:</i>	\$0.00
<b>Total Amount Due:</b>	<b>\$194,910.00</b>

**Do not pay.** The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please complete an ACH Authorization form and fax it to us at 515-725-4901 at least one week before your payment is due (download a form from <http://www.iowafinanceauthority.gov/ach>.)

Questions? Please contact Becky Wu at 800-432-7230 or [becky.wu@iowa.gov](mailto:becky.wu@iowa.gov)

Keep upper portion for your records

**CF0412R**



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 40718  
 Date 10/30/2016

Project **342415A Washington West 5th Street  
 Parallel Water Main**

Professional Services for the Period of 10/01/2016 to 10/29/2016

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	7,620.00	100.00	7,620.00	7,620.00	0.00
<b>Final Design</b>	13,250.00	100.00	13,250.00	13,250.00	0.00
<b>Bidding &amp; Negotiation</b>	3,430.00	100.00	3,430.00	3,430.00	0.00
<b>Construction Administration</b>	11,980.00	100.00	10,422.60	11,980.00	1,557.40
<b>Construction Staking</b>	3,300.00	100.00	3,300.00	3,300.00	0.00
<b>Total</b>	<b>39,580.00</b>	<b>100.00</b>	<b>38,022.60</b>	<b>39,580.00</b>	<b>1,557.40</b>

Invoice total **\$1,557.40**

Approved by: 

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 40717  
 Date 10/30/2016

Project **342414A Washington Elevated Water Storage Tank**

Professional Services for the Period of 10/01/2016 to 10/29/2016

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	26,700.00	100.00	26,700.00	26,700.00	0.00
<b>Final Design</b>	32,500.00	100.00	32,500.00	32,500.00	0.00
<b>Bidding &amp; Negotiation</b>	10,400.00	100.00	10,400.00	10,400.00	0.00
<b>Construction Administration</b>	46,300.00	98.00	43,985.00	45,374.00	1,389.00
<b>Construction Staking</b>	2,700.00	100.00	2,700.00	2,700.00	0.00
<b>Total</b>	<b>118,600.00</b>	<b>99.22</b>	<b>116,285.00</b>	<b>117,674.00</b>	<b>1,389.00</b>

	Billed Amount
<b>Resident Project Representative</b>	
Professional Fees	96.00
Phase subtotal	96.00
<b>Invoice total</b>	<b>\$1,485.00</b>

Approved by:  \_\_\_\_\_

Late Payment Charge: 15% per annum beginning 30 days from above date





414 South 17th Street, Suite 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 40716  
Date 10/30/2016

Project **342415C Washington Well 6 Pump Replacement**

Professional Services for the Period of 10/01/2016 to 10/29/2016

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Design</b>	28,324.00	100.00	26,907.80	28,324.00	1,416.20
<b>Bidding</b>	4,768.00	20.00	143.04	953.60	810.56
Total	33,092.00	88.47	27,050.84	29,277.60	2,226.76

Invoice total **\$2,226.76**

Approved by: \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*



414 South 17th Street, Suite 107  
 Ames, IA 50010  
 515-233-0000

City of Washington  
 PO Box 516  
 Washington, IA 52353  
 Brent Hinson

Invoice number 40719  
 Date 10/30/2016

Project **342416B Washington Well 7 Pump Replacement & Electrical Modifications**

Professional Services for the Period of 10/01/2016 to 10/29/2016

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Design</b>	12,408.25	100.00	12,408.25	12,408.25	0.00
<b>Bidding</b>	2,912.00	100.00	2,912.00	2,912.00	0.00
<b>Total</b>	<b>15,320.25</b>	<b>100.00</b>	<b>15,320.25</b>	<b>15,320.25</b>	<b>0.00</b>

**Standard Hourly Rate Phases**

**Construction Administration**

	Billed Amount
Professional Fees	719.25
Outside Services	630.00
Phase subtotal	1,349.25

**Invoice total      \$1,349.25**

Approved by:  \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*





414 South 17th Street, Suite 107  
Ames, IA 50010  
515-233-0000

City of Washington  
PO Box 516  
Washington, IA 52353  
Brent Hinson

Invoice number 40780  
Date 10/30/2016

Project **342416A Washington Water Treatment  
Plant Improvements**

Professional Services for the Period of 10/01/2016 to 10/29/2016

**Lump Sum Phases**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
<b>Preliminary Design</b>	126,460.00	100.00	113,814.00	126,460.00	12,646.00
<b>Final Design</b>	177,830.00	0.00	0.00	0.00	0.00
<b>Bidding</b>	16,780.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>321,070.00</b>	<b>39.39</b>	<b>113,814.00</b>	<b>126,460.00</b>	<b>12,646.00</b>

**Invoice total \$12,646.00**

Approved by: \_\_\_\_\_

*Late Payment Charge: 15% per annum beginning 30 days from above date*

UTILITY EQUIPMENT CO.  
PO BOX 1290  
3739 STATE ST  
BETTENDORF IA 52722  
Phone: 563-355-5376

\*\*\*\*\*  
\* INVOICE \*  
\*\*\*\*\*

Invoice # 10063673-000  
Inv Date: 10-11-16  
Page: 1

Sold To:

CITY OF WASHINGTON  
MUNICIPAL WATER DEPT  
PO BOX 516  
WASHINGTON IA 52353

Ship To:

(ATTN:JJ) FOR:SEWER REHAB  
C/O MUNICIPAL WATER DEPT  
515 E 6TH STREET  
WASHINGTON IA

P.O. # SEWER REHAB WASHINGTON, IA

Phone: 319-653-6584  
Fax:

Terms	Order#/Rel	Cust #	SalesRep	Ship Via	Req-Dt	Reference
N30/INV DATE	10063673-000	191450	ADAM-BETT	DIRECT	100516	B10063673

FRT ON BOARD DESTINATION, FRT PREPAID & ADDED

Stock #	Ordered	Shipped	BackOrd	U/M	Unit Price	Extension
35SDR1150 15" X 14' GSKT'D SDR 35 PVC SEWER PIPE REF DO #166845	700	700		FT	8.40	5880.00

Sub Total 5880.00

TOTAL 5880.00

6110-6-8017-6507  
W 3rd Storm Sewer



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)  
 www.Bolton-Menk.com

To Ensure Proper Credit, Provide Invoice Numbers with Payment



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\* 0 1 9 5 3 3 3 \*



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City of Washington  
 1625 South Airport Road  
 Washington, IA 52353

September 30, 2016  
 Project No: T51.109617  
 Invoice No: 0195333

**Washington Airport/Construct Apron**

Design and Construct Aircraft Parking Apron

Construction Phase (004)

Description: Assist with Grant Application, Grant Administration, and Construction Observation

**Professional Services**

	Hours	Amount	
Principal Engineer	2.00	350.00	
Project Manager	33.50	5,192.50	
Totals	35.50	5,542.50	
<b>Total Labor</b>			<b>5,542.50</b>
		<b>Total this Task</b>	<b>\$5,542.50</b>
		<b>Total this Invoice</b>	<b>\$5,542.50</b>

301-6-6000-6791  
~~002-6-2000~~ Initials *JEM*  
 EXP. RAM P  
 Vender # \_\_\_\_\_ Date Rec. 11-8-16  
 Due Date \_\_\_\_\_ Inv # \_\_\_\_\_

**Applicant License Application ( LC0032301 )**

<b>Name of Applicant:</b>	<u>VIP Entertainment, Inc.</u>				
<b>Name of Business (DBA):</b>	<u>Pipeliners Bar &amp; Grill</u>				
<b>Address of Premises:</b>	<u>331 N 4th</u>				
<b>City</b>	<u>Washington</u>	<b>County:</b>	<u>Washington</u>	<b>Zip:</b>	<u>52353</u>
<b>Business</b>	<u>(319) 653-4971</u>				
<b>Mailing</b>	<u>331 N 4th Ave</u>				
<b>City</b>	<u>Washington</u>	<b>State</b>	<u>IA</u>	<b>Zip:</b>	<u>52353</u>

**Contact Person**

<b>Name</b>	<u>Jason Mellinger</u>		
<b>Phone:</b>	<u>(319) 541-1309</u>	<b>Email</b>	<u>pipeliners2014@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 12/04/2016

**Expiration Date:** 12/03/2017

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>272800</u>	<b>Federal Employer ID</b>	

**Ownership**

**Jason Mellinger**

**First Name:** Jason

**Last Name:** Mellinger

**City:** Cedar Rapids

**State:** Iowa

**Zip:** 52402

**Position:** P

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	<u>Founders Insurance Company</u>		
<b>Policy Effective Date:</b>		<b>Policy Expiration</b>	
<b>Bond Effective</b>		<b>Dram Cancel Date:</b>	
<b>Outdoor Service Effective</b>		<b>Outdoor Service Expiration</b>	
<b>Temp Transfer Effective Date</b>		<b>Temp Transfer Expiration Date:</b>	

**Applicant License Application ( BC0020351 )**

<b>Name of Applicant:</b> <u>Casey's Marketing Company</u>		
<b>Name of Business (DBA):</b> <u>Casey's General Store #1624</u>		
<b>Address of Premises:</b> <u>1002 West Madison</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>5235300</u>
<b>Business</b> (319) 863-9040		
<b>Mailing</b> <u>PO Box 3001</u>		
<b>City</b> <u>Ankeny</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>500218045</u>

**Contact Person**

<b>Name</b> JESSICA FISHER, Store Operations
<b>Phone:</b> (515) 446-6404 <b>Email</b> JESSICA.FISHER@caseys.com

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 01/15/2018

**Expiration Date:**

**Privileges:**

Class C Beer Permit (BC)

**Status of Business**

<b>BusinessType:</b> <u>Publicly Traded Corporation</u>
<b>Corporate ID Number:</b> <u>184278</u> <b>Federal Employer ID</b> <u>42-1435913</u>

**Ownership**

**Michael Richardson**

**First Name:** Michael      **Last Name:** Richardson  
**City:** Pleasant Hill      **State:** Iowa      **Zip:** 50327  
**Position:** President  
**% of Ownership:** 0.00%      **U.S. Citizen:** Yes

**42-0935283 Casey's General Stores, Inc**

**First Name:** 42-0935283      **Last Name:** Casey's General Stores, Inc  
**City:** Ankeny      **State:** Iowa      **Zip:** 50021-804  
**Position:** Owner  
**% of Ownership:** 100.00%      **U.S. Citizen:** No

**Julia Jackowski**

**First Name:** Julia      **Last Name:** Jackowski  
**City:** Urbandale      **State:** Iowa      **Zip:** 50322  
**Position:** Asst  
**% of Ownership:** 0.00%      **U.S. Citizen:** Yes



**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>CASEY'S MARKETING</u>		
<b>Name of Business (DBA):</b> <u>CASEY'S GENERAL STORE #3528</u>		
<b>Address of Premises:</b> <u>1730 E WASHINGTON ST</u>		
<b>City</b> <u>Washington</u>	<b>County:</b> <u>Washington</u>	<b>Zip:</b> <u>52353</u>
<b>Business</b>	<u>(319) 653-7437</u>	
<b>Mailing</b>	<u>PO BOX 3001</u>	
<b>City</b> <u>ANKENY</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50021</u>

**Contact Person**

<b>Name</b> <u>JESSICA FISHER, STORE OPERATIONS</u>	
<b>Phone:</b> <u>(515) 446-6404</u>	<b>Email</b> <u>JESSICA.FISHER@CASEYS.COM</u>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 12/12/2017

**Expiration Date:**

**Privileges:**

Class C Beer Permit (BC)

**Status of Business**

<b>BusinessType:</b> <u>Publicly Traded Corporation</u>	
<b>Corporate ID Number:</b> <u>184278</u>	<b>Federal Employer ID</b> <u>42-1435913</u>

**Ownership**

**42-0935283 CASEY'S GENERAL STORE INC.**

<b>First Name:</b> <u>42-0935283</u>	<b>Last Name:</b> <u>CASEY'S GENERAL STORE, INC.</u>
<b>City:</b> <u>ANKENY</u>	<b>State:</b> <u>Iowa</u> <b>Zip:</b> <u>50021</u>
<b>Position:</b> <u>OWNER</u>	
<b>% of Ownership:</b> <u>100.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>

**Michael Richardson**

<b>First Name:</b> <u>Michael</u>	<b>Last Name:</b> <u>Richardson</u>
<b>City:</b> <u>Pleasant Hill</u>	<b>State:</b> <u>Iowa</u> <b>Zip:</b> <u>50327</u>
<b>Position:</b> <u>President</u>	
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>

**Julia Jackowski**

<b>First Name:</b> <u>Julia</u>	<b>Last Name:</b> <u>Jackowski</u>
<b>City:</b> <u>Urbandale</u>	<b>State:</b> <u>Iowa</u> <b>Zip:</b> <u>50323</u>
<b>Position:</b> <u>Secretary</u>	
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>





# Maintenance and Construction Report

10/22/16-11/4/16

**STREETS:** M/C Personnel poured 10 yards of concrete in which a small amount was placed in the 4 intakes around the Court House I/I project and for an intake on West 3<sup>rd</sup> St storm, with the rest in the parking lot at St James church where the new storm line began. Personnel installed the No Parking signs at Iowa-Sitler. The leaf vac has taken 69 loads to date out to the WWTP site.

**WATER DISTRIBUTION:** M/C Personnel repaired 2 water main breaks, a 4 inch CIP out at Green Meadows and a 6 inch CIP located in the 1000 block of North Iowa. Personnel also repaired a water box rod located at Madison Park on West Madison St. Personnel shut off 7 water services for nonpayment.

**SEWER COLLECTION:** M/C Personnel used an instrument to take photos of the SE Basin once we were about half completed with manhole inspections, the past week personnel continued this process on manholes that needed photos attached to their inspection files on PipeTech (150+).

**STORM SEWER COLLECTION:** M/C Personnel completed the 15 inch storm line on West 3<sup>rd</sup> St, leaving the concrete work left to do. Personnel had to jet the storm line on West 3<sup>rd</sup> between C & Marion, found a 1x6 wooden stake causing the plug with the help of leaves as well at B-3<sup>rd</sup>.

**MECHANIC/SHOP:** M/C Personnel serviced #111 (kingpin installation and P/S pump leak), 302 (ball joints, wheel bearings and front brakes), PD 96 (serviced, rotate tires and new front brake pads and rotors), Leaf vac (impeller), old Leaf vac (strobe light), 104 (diagnosis), FD Aerial (step) and PD 97.

**OTHER:** M/C Personnel responded to 49 One Call Locates. Yard waste and brush pick up continued. Personnel attended a Sasso safety meeting on chains and slings.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.*

**WWTP report  
November 15, 2016  
Council meeting**

- **After hour alarm and dog call outs -**  
30<sup>th</sup> WWTP & Lexington lift station, high priority generator running, 3:44 p.m. Fred
- **Dept Head meetings** – I attended the meeting on the 1<sup>st</sup> and Jason on the 8<sup>th</sup>.
- **Fall cleanup** – Everything well. Ninety four (94) customers on Friday night. Ninety six (96) on Saturday.
- **Dog pound** – Parker and Jacob (M/C) installed the steel panels on the sides of the dog pound on the 1<sup>st</sup> and 2<sup>nd</sup>. Jacob used to do this kind of work before he started at the City. They did a great job. The steel panels really improved the looks of the pound. A fresh coat of paint was applied to several wooden areas, too.
- **Digested bio-solids land application project**– Iowa Grow, Inc (IGI) started the bio-solids project on November 4, 2016. IGI completed this project on November 6, 2016. A total of one million four hundred seven thousand seven hundred gallons (1,407,700) were applied during this project. The total cost of this project was forty two thousand two hundred thirty one dollars (\$42,231.00). There was fifty two thousand five hundred dollars (452,500.00) budgeted for this project in account number 610-6-8015-6599.

**Fred E. Doggett  
11/7/2016 3:26 PM**

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

*Park Board Members:  
Kevin Caldwell  
Donald Pfeiffer  
Larry Bartlett*

*Parks Superintendent:  
Nick Pacha*

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## October City Council Update – Parks Department

- We assisted the tree committee in digging, planting, staking, mulching, and watering of 60 trees at Sunset Park
- Re-grouting of the tiles and crack sealing at the outdoor pool is completed. Caulking and painting around the pool has been completed. ACCO winterized the pool also.
- Pool bathhouse interior repairs and painting have been done.
- Removed a basketball hoop at Sunset for repairs.
- The fountain is winterized, drained and cover is on along with the Xmas display.
- Completed several valve repairs in the fountain pit
- Insulation was blown into the attics at Central Park & Sunset park restrooms.
- We removed hanging baskets around Central Park.
- Assisted with several events at Central Park including political gatherings, church services and farmers markets.
- Fertilized grass at Central Park and soccer fields. The soccer fields look much better.
- Attended two Parks Board meetings and Department head meetings.
- We are busy keeping up with mowing, trimming and leaf pickup at all locations.

\*Please note, this is a summary of work completed this month and does not include everything completed by the Department.

DELONG CONSTRUCTION, INC.  
 WASHINGTON INDUSTRIAL PARK RISE IMPROVEMENTS  
 QUANTITIES COMPLETE AS OF 10/19/16

	Contract Qty	Unit Price	Adjusted Contract Value	JTD Qty complete	Previous Qty	Qty this period	JTD Extension
1	CLEAR AND GRUBB	700 UNIT	\$ 15.00	\$ 10,500.00	700	700	0 \$ 10,500.00
2	EXCAVATION, CL 10, RDWY & BORROW	10,400 CY	\$ 3.85	\$ 40,040.00	10400	10400	0 \$ 40,040.00
3	EXCAVATION, CL 10, RDWY & BORROW	30,870 CY	\$ 2.00	\$ 61,740.00	30870	30870	0 \$ 61,740.00
4	TOPSOIL, STRIP, SALVAGE & SPREAD	1,830 CY	\$ 7.40	\$ 13,542.00	1830	1830	0 \$ 13,542.00
5	TOPSOIL, STRIP, SALVAGE & SPREAD	9,550 CY	\$ 3.30	\$ 31,515.00	11250	11250	0 \$ 37,125.00
6	MODIFIED SUBBASE	2,186 CY	\$ 38.00	\$ 83,068.00	2186.43	2186.43	0 \$ 83,084.34
7	GRANULAR SHLD, TYPE B	1,162 TON	\$ 20.50	\$ 23,821.00	1162	1162	0 \$ 23,821.00
8	PAVED SHLD, HMA, 8"	2,464 SY	\$ 36.65	\$ 90,305.60	2261.3	2261.3	0 \$ 82,876.65
9	EXCAVATION, CL 13, WIDEN	1,280 CY	\$ 10.70	\$ 13,696.00	1280	1280	0 \$ 13,696.00
10	RELOCATION OF MAIL BOX	2 EA	\$ 350.00	\$ 700.00	2	2	0 \$ 700.00
11	STD/S-F PCC PAVT, CL C CL 3, 8"	4,934 SY	\$ 44.00	\$ 217,096.00	4934	4934	0 \$ 217,096.00
12	STD/S-F PCC PAVT, CL C CL 3, 9.5"	2,490 SY	\$ 53.10	\$ 132,219.00	2490	2490	0 \$ 132,219.00
13	GRANULAR SURF ON RD, CL A CR STONE	69 TON	\$ 22.35	\$ 1,542.15	363.46	363.46	0 \$ 8,123.33
14	APRON, CONC, 12"	2 EA	\$ 1,445.00	\$ 2,890.00	2	2	0 \$ 2,890.00
15	APRON, CONC, 15"	3 EA	\$ 1,535.00	\$ 4,605.00	3	3	0 \$ 4,605.00
16	APRON, CONC, 24"	3 EA	\$ 1,755.00	\$ 5,265.00	3	3	0 \$ 5,265.00
17	MANHOLE, SAN SWR, SW-301, 48"	6 EA	\$ 3,015.00	\$ 18,090.00	6	6	0 \$ 18,090.00
18	MANHOLE, SAN SWR, SW-304	1 EA	\$ 32,185.00	\$ 32,185.00	1	1	0 \$ 32,185.00
19	INTAKE, SW-508	11 EA	\$ 4,100.00	\$ 45,100.00	11	11	0 \$ 45,100.00
20	SUBDRAIN, LONGITUDINAL, (SHLD) 4"	4,124 LF	\$ 6.34	\$ 26,146.16	4506	4506	0 \$ 28,568.04
21	SUBDRAIN OUTLET, DR-303	11 EA	\$ 250.00	\$ 2,750.00	12	12	0 \$ 3,000.00
22	SUBDRAIN OUTLET, DR-304	12 EA	\$ 185.00	\$ 2,220.00	7	7	0 \$ 1,295.00
23	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 12"	92 LF	\$ 32.75	\$ 3,013.00	92	92	0 \$ 3,013.00
24	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 15"	951 LF	\$ 35.50	\$ 33,760.50	908	908	0 \$ 32,234.00
25	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 18"	133 LF	\$ 41.00	\$ 5,453.00	123	123	0 \$ 5,043.00
26	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 24"	313 LF	\$ 51.60	\$ 16,150.80	310	310	0 \$ 15,996.00
27	RMV STORM SWR PIPE LE 36"	273 LF	\$ 9.85	\$ 2,689.05	150	150	0 \$ 1,477.50
28	SAN SWR G-MAIN, TRENCHED, PVC, 15"	1,238 LF	\$ 35.50	\$ 43,949.00	1256	1256	0 \$ 44,588.00
29	ENGINEER FABRIC	300 SY	\$ 2.35	\$ 705.00	300		300 \$ 705.00
30	EROSION STONE	210 TON	\$ 30.00	\$ 6,300.00	127.62	127.62	0 \$ 3,828.60
31	RMVL/REINSTALL FENCE, FIELD	1,622 LF	\$ 5.00	\$ 8,110.00			0 \$ -
32	CONSTRUCTION SURVEY	1 LS	\$ 10,250.00	\$ 10,250.00	1	0.75	0.25 \$ 10,250.00
33	PAINTED PAVT MARK, WATERBORNE/SOLVENT	144 STA	\$ 48.50	\$ 6,984.00	177.72		177.72 \$ 8,619.42
34	PAINTED SYMBOL & LEGEND, WATERBORNE/SOLVNT	10 EA	\$ 85.00	\$ 850.00	10		10 \$ 850.00
35	PAVT MARK RMVD	40 STA	\$ 45.00	\$ 1,800.00	57.66		57.66 \$ 2,594.70
36	TRAFFIC CONTROL	1 LS	\$ 4,100.00	\$ 4,100.00	1	1	0 \$ 4,100.00
37	FLAGGER	20 EA	\$ 330.00	\$ 6,600.00	11	11	0 \$ 3,630.00
38	MOBILIZATION	1 LS	\$ 45,000.00	\$ 45,000.00	1	1	0 \$ 45,000.00
39	WATER MAIN, TRENCHED, PVC, 8"	334 LF	\$ 19.90	\$ 6,646.60	362	362	0 \$ 7,203.80
40	WATER MAIN, TRENCHED, PVC, 12"	510 LF	\$ 29.50	\$ 15,045.00	434.5	434.5	0 \$ 12,817.75
41	VALVE, GATE, DIP, 8"	1 EA	\$ 1,390.00	\$ 1,390.00			0 \$ -
42	VALVE, GATE, DIP, 12"	1 EA	\$ 2,300.00	\$ 2,300.00	1	1	0 \$ 2,300.00
43	FIRE HYDRANT ASSEMBLY, WM-201	2 EA	\$ 4,075.00	\$ 8,150.00	1	1	0 \$ 4,075.00
44	JOINT, LONGITUDINAL, BT-5	21 STA	\$ 400.00	\$ 8,400.00	21	21	0 \$ 8,400.00
45	MULCH	22 ACRE	\$ 700.00	\$ 15,400.00	24.9	7.3	17.6 \$ 17,430.00
46	SEED & FERTILIZE (RURAL)	20 ACRE	\$ 850.00	\$ 17,000.00	21.3	5.3	16 \$ 18,105.00
47	SEED & FERTILIZE (URBAN)	2 ACRE	\$ 1,000.00	\$ 2,000.00	3.6	2	1.6 \$ 3,600.00
48	SLOPE PROTECTION, WOOD EXCELSIOR	100 SQ	\$ 12.00	\$ 1,200.00			0 \$ -
49	SILT FENCE	6,025 LF	\$ 1.75	\$ 10,543.75	6279	5669	610 \$ 10,988.25
50	SILT FENCE- DITCH CHECKS	800 LF	\$ 2.20	\$ 1,760.00			0 \$ -
51	RMVL OF SILT FENCE/SILT FENC-DITCH CHECK	6,825 LF	\$ 0.60	\$ 4,095.00	5279		5279 \$ 3,167.40
52	MAINT OF SILT FENC/SILT FENC-DITCH CHECK	6,825 LF	\$ 0.75	\$ 5,118.75			0 \$ -
53	MOBILIZATION, EROSION CONTROL	2 EA	\$ 500.00	\$ 1,000.00	1	1	0 \$ 500.00
54	SPECIAL BACKFILL	550 CY	\$ 36.00	\$ 19,800.00	550	550	0 \$ 19,800.00
CO 1	EXCAVATION, CL 10, RDWY & BORROW	2600 CY	\$ 2.00	\$ 5,200.00	2600	2600	0 \$ 5,200.00
CO 1	TOPSOIL, STRIP, SALVAGE & SPREAD	1700 CY	\$ 3.30	\$ 5,610.00	1700	1700	0 \$ 5,610.00
CO 1	WATERMAIN, PVC, 8"	340 LF	\$ 19.90	\$ 6,766.00	340	340	0 \$ 6,766.00
CO 1	WATERMAIN, PVC, 12"	730 LF	\$ 29.50	\$ 21,535.00	730	730	0 \$ 21,535.00
CO 1	GATE VALVE, DIP, 8"	1 EA	\$ 1,390.00	\$ 1,390.00			0 \$ -
CO 1	GATE VALVE, DIP, 12"	2 EA	\$ 2,300.00	\$ 4,600.00	2	2	0 \$ 4,600.00
CO 1	FIRE HYDRANT ASSEMBLY, WM-201	5 EA	\$ 4,075.00	\$ 20,375.00	5	5	0 \$ 20,375.00
CO 1	SAN SWR G-MAIN, TRENCHED, PVC, 15"	282 LF	\$ 35.50	\$ 10,011.00	282	282	0 \$ 10,011.00
CO 1	MANHOLE, SAN SWR, SW-301, 48"	1 EA	\$ 3,015.00	\$ 3,015.00	1	1	0 \$ 3,015.00
CO 1	SAN SWR, SERVICE STUB, PVC, 4"	215 LF	\$ 27.00	\$ 5,805.00	173	173	0 \$ 4,671.00
CO 1	SAN SWR CONNECTION	3 EA	\$ 250.00	\$ 750.00	3	3	0 \$ 750.00
CO 2	EXCAVATION, CL 10, RDWY & BORROW	1627 CY	\$ 3.85	\$ 6,263.95	1627	1627	0 \$ 6,263.95
CO 2	TOPSOIL, STRIP, SALVAGE & SPREAD	1000 CY	\$ 7.40	\$ 7,400.00	1000	1000	0 \$ 7,400.00
CO 2	MODIFIED SUBBASE	460 CY	\$ 38.00	\$ 17,480.00	460	460	0 \$ 17,480.00
CO 2	STD/S-F PCC PAVING, 8"	2311 SY	\$ 44.00	\$ 101,684.00	2311	2311	0 \$ 101,684.00
CO 2	GRANULAR SURF ON RD, CL A CR STONE	340 TON	\$ 22.35	\$ 7,599.00	340	340	0 \$ 7,599.00
CO 2	APRON, CONC, 15"	1 EA	\$ 1,535.00	\$ 1,535.00	1	1	0 \$ 1,535.00
CO 2	INTAKE, SW-508	6 EA	\$ 4,100.00	\$ 24,600.00	6	6	0 \$ 24,600.00
CO 2	SUBDRAIN, LONGITUDINAL, (SHLD) 4"	1400 LF	\$ 6.34	\$ 8,876.00	1400	1400	0 \$ 8,876.00
CO 2	SUBDRAIN OUTLET, DR-304	12 EA	\$ 185.00	\$ 2,220.00	6	6	0 \$ 1,110.00
CO 2	STORM SWR, RCP 2000D, 15"	580 LF	\$ 35.50	\$ 20,590.00	580	580	0 \$ 20,590.00
CO 2	CONSTRUCTION SURVEY	1 LS	\$ 3,500.00	\$ 3,500.00	1	1	0 \$ 3,500.00
CO 3	SAWCUTTING PAVEMENT, HWY 1	1 LS	\$ 5,600.00	\$ 5,600.00	1	1	0 \$ 5,600.00
CO 3	REMOVAL OF PAVEMENT	845 SY	\$ 10.00	\$ 8,450.00	845	845	0 \$ 8,450.00
CO 4	TOPSOIL, STRIP, SALVAGE & SPREAD	8935 CY	\$ 3.30	\$ 29,485.50	8935	8935	0 \$ 29,485.50
CO 4	GRANULAR SHLD, TYPE B	387.62 TON	\$ 20.50	\$ 7,946.21	387.62	387.62	0 \$ 7,946.21
CO 4	STD/S-F PCC PAVT, CL C CL 3, 9.5"	242 SY	\$ 53.10	\$ 12,850.20	242	242	0 \$ 12,850.20
CO 4	STORM SWR G-MAIN, TRENCHED, RCP 2000D, 12"	12 LF	\$ 32.75	\$ 393.00	12	12	0 \$ 393.00
CO 4	JOINT, LONGITUDINAL, BT-5	0.15 STA	\$ 400.00	\$ 60.00	0.15	0.15	0 \$ 60.00
CO 4	SPECIAL BACKFILL	103.91 CY	\$ 36.00	\$ 3,740.76	103.91	103.91	0 \$ 3,740.76

ADJUSTED CONTRACT VALUE:	\$ 1,529,929.98	VALUE OF COMPLETED WORK:	\$ 1,507,574.40
		LESS 3% RETAINAGE:	\$ 45,227.23
		LESS PREVIOUS PAYMENTS:	\$ 1,416,673.24
		DUE:	\$ 45,673.92

## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT FOR NOVEMBER 15, 2016

<b>POLICE</b>	COBB OIL CO, INC.	FUEL	1058.91
	ACE-N-MORE	KEY FOR CITY IMPOUND 102	1.99
	BROWNELLS, INC.	EQUIPMENT	395.94
	GALLS LLC	WINTER JACKET	104.99
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	37.50
	IOWA LAW ENFORCMT ACADEMY	HUSCHKA RECERTIFICATION CO	125.00
	KCTC	INTERNET SERVICE	95.00
	MARCO TECHNOLOGIES LLC.	COPIER	96.27
	MOORE'S BP AMOCO INC	TOWING & STORAGE	175.00
	O'REILLY AUTOMOTIVE INC	PARTS	42.97
	SITLER'S ELECTRIC	BATTERIES	16.20
	VERIZON WIRELESS	SERVICE	1378.20
	WASH CO AUDITOR	NOVEMBER COMMUNICATION	20682.58
	WASH CO PUBLIC HEALTH	FLU SHOTS	60.00
	WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	376.23
		<b>TOTAL</b>	<b>24646.78</b>
<b>FIRE</b>	ACE-N-MORE	TRF EQUIPMENT	14.99
	COBB OIL CO, INC.	FUEL	168.71
	CUSTOM IMPRESSIONS INC	STAMP	22.95
	GLANDON'S WESTSIDE SERVICE	GAS FOR GENERATOR #8	14.60
	SITLER'S ELECTRIC	FAN	129.52
	VERIZON WIRELESS	SERVICE	181.65
		<b>TOTAL</b>	<b>532.42</b>
<b>DEVELOP SERV</b>	ACE-N-MORE	SWEATSHIRT/RAINSUITS/GLOVES	268.89
	COBB OIL CO, INC.	FUEL	62.35
	DONNOLLY, STEVE	REIMB FOR BLDG INSP BOOK	22.42
	ESRI, INC.	SOFTWARE	400.00
	MARK'S SANITATION	CHAIR REMOVAL	50.00
	VERIZON WIRELESS	SERVICE	254.88
	WHOLESALE FIRE EQUIPMENT	PAINT AND FLAGS	120.93
		<b>TOTAL</b>	<b>1179.47</b>
<b>LIBRARY</b>	ALLIANT ENERGY	ALLIANT ENERGY	1296.39
	BAKER & TAYLOR	BOOKS	1286.87
	CINTAS CORP LOC. 342	RUG SERVICE	52.15
	CORRIDOR BUSINESS JOURNAL	SUBSCRIPTION	149.95
	FAREWAY STORES	PROGRAM SUPPLIES	11.96
	KCTC	LIBRARY ELEVATOR LINE	34.90
	ORIENTAL TRADING COMPANY INC	SUPPLIES	24.93
	PLASTICARDS INC.	LIBRARY CARDS	700.00
		<b>TOTAL</b>	<b>3557.15</b>
<b>PARKS</b>	ACE-N-MORE	FERTILIZER/FOUND REPAIR/SUPPLIES	192.73
	ALLIANT ENERGY	ALLIANT ENERGY	49.17
	BLUE MOON SATELLITES, LLC	SOCCER FIELD PORTABLE TOIL	65.25
	COBB OIL CO, INC.	FUEL	249.27

KLEOPFER LAWN CARE LLC	PARKS SPRAYING-BROADLEAF	4050.00
O'REILLY AUTOMOTIVE INC	PARTS	65.15
STOUTNER PROPERTY MAINTENANCE	TREE TRIMMING & REMOVAL- P	1275.00
WASHINGTON LUMBER	SUPPLIES	137.00
WASHINGTON RENTAL	SUPPLIES	23.50
WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	104.72
	<b>TOTAL</b>	<b>6211.79</b>

<b>POOL</b>	ACCO	POOL WINTERIZATION	1003.00
		<b>TOTAL</b>	<b>1003.00</b>

<b>CEMETERY</b>	ACE-N-MORE	DRILL BIT/TOOLS	92.92
	GREINER DISCOUNT TIRES	TIRE FOR GATOR	138.00
	WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	138.32
		<b>TOTAL</b>	<b>369.24</b>

<b>FINAN ADMIN</b>	ACE-N-MORE	OLD LIB BASEMENT KEY	3.37
	ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
	ALLIANT ENERGY	ALLIANT ENERGY	16.82
	CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	138.68
	EBERT SUPPLY CO.	PAPER TOWELS	85.50
	FAREWAY STORES	SUPPLIES	17.95
	GOVERNMENT FINANCE OFFICERS ASSOCIATIO	MEMBERSHIP RENEWAL	170.00
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	593.75
	IOWA LEAGUE OF CITIES	BUDGET WORKSHOP- BRENT, KE	80.00
	KCTC	INTERNET SERVICE	94.99
	QUILL	SUPPLIES	106.26
	SITLER'S SUPPLIES INC.	LED BULBS	260.00
	STOREY KENWORTHY/MATT PARROTT	TAX FORMS	243.04
	VERIZON WIRELESS	SERVICE	360.33
	WASH COUNTY MINIBUS	WASH COUNTY MINIBUS	16473.96
	WASHINGTON EVENING JOURNAL	LEGAL & DISPLAY ADVERTISIN	809.22
	WEDG	PLEDGE/REALTOR LUNCHEON	520.00
	WINDSTREAM IOWA COMMUNICATIONS	SERVICE	1225.73
		<b>TOTAL</b>	<b>21243.60</b>

<b>AIRPORT</b>	HORAK INSURANCE CO	INSURANCE	3462.00
	ACE-N-MORE	CLEANING SUPPLIES	7.98
	AIR DR	HEAT & AIR REPAIR	638.00
	CASH-N-CARRY CHEMICALS LLC	LAWN CHEMICALS	375.00
	EASTERN AVIATION FUELS INC	FUEL	23119.83
	JAMIESON, JEAN	CLEANING	245.00
	KRON, GARY	SEEDING	930.00
	MARIE ELECTRIC INC.	LIGHT REPAIRS	1046.21
	REED, PHIL	CROP LOSS-AIRPORT PIPELIN	480.00
	SYNGENTA SEEDS INC.	CROP LOSS-PIPELINE & AIRPO	4066.00
	TNT FARM PTR	2 YR CROP LOSS-AIRPORT PIP	2644.00
	VERIZON WIRELESS	SERVICE	28.03
	VETTER'S INC-CULLIGAN WATER	WATER FOR AIRPORT	33.75
	WEST LAWN CARE	SEPTEMBER MOWING	3420.00
	WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	177.87
		<b>TOTAL</b>	<b>40673.67</b>



<b>ROAD USE</b>	COBB OIL CO, INC. O'REILLY AUTOMOTIVE INC	FUEL PARTS <b>TOTAL</b>	412.79 16.23 <b>429.02</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY <b>TOTAL</b>	165.42 <b>165.42</b>
<b>CAPITAL PROJECTS</b>	WIDE, TOM IDEAL READY MIX	BUSINESS PARK SIGN CONCRETE-COLUMBARIUM <b>TOTAL</b>	1500.00 1603.00 <b>3103.00</b>
<b>SIDEWALK REPAIR</b>	CARSON PLUMBING & HEATING SRVS INC KARIAN, DAVID & CAROL NEVAEHS PROPERTIES	SIDEWALK REIMB SIDEWALK REIMBURSEMENT SIDEWALK REPLACEMENT <b>TOTAL</b>	1429.12 484.88 1582.24 <b>3496.24</b>
<b>TREE REMOVAL</b>	KALONIAL TREE SERVICE CONRAD, DAN STOUTNER PROPERTY MAINTENANCE	REMOVE TREES & STUMPS REPLACING DOWN SPOUT REMOVE TREE 803 N IOWA AVE <b>TOTAL</b>	1710.00 12.83 807.50 <b>2530.33</b>
<b>LIBRARY GIFT</b>	BAKER & TAYLOR STAPLES ADVANTAGE	BOOKS TONER <b>TOTAL</b>	130.89 126.95 <b>257.84</b>
<b>WATER PLANT</b>	ALTORFER ACE-N-MORE ADKINS, AMBER ALLIANT ENERGY ARMSTRONG HEATING & AIR CONDITIONING I COBB OIL CO, INC. FERGUSON WATERWORKS# 2516 GOLDSMITH, AMANDA HAM, MARK HERRERA, SILVIA HERSCH, ADAM JENNINGS, ELAINE MOORE, CHARLES MULLINS, KATHLEEN SCHULTZ, JUSTIN SUMMERS, COLLIN VARGAS GOFF, ANN FRA VERIZON WIRELESS VRADENBURG, CEIRRA WINDSTREAM IOWA COMMUNICATIONS	MAINTENANCE SUPPLIES WATER DEPOSIT REFUND ALLIANT ENERGY HEATING SRV-WATER PLANT/PU FUEL METERS WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND MILEAGE REIMBURSEMENT WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND WATER DEPOSIT REFUND SERVICE WATER DEPOSIT REFUND SERVICE <b>TOTAL</b>	1239.00 541.11 70.52 34.73 490.71 41.35 2184.14 116.70 122.40 107.31 150.00 11.88 15.94 107.50 11.42 116.89 110.00 52.05 114.86 97.14 <b>5735.65</b>

<b>WATER DIST</b>	ALLIANT ENERGY	ALLIANT ENERGY	38.79
	COBB OIL CO, INC.	FUEL	477.14
	VERIZON WIRELESS	SERVICE	155.03
	WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	90.86
		<b>TOTAL</b>	<b>761.82</b>
<b>WATER CAP PROJ</b>	WASHINGTON EVENING JOURNAL	LEGAL & DISPLAY ADVERTISIN	113.87
		<b>TOTAL</b>	<b>113.87</b>
<b>SEWER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	12222.10
	COBB OIL CO, INC.	FUEL	30.71
	ELECTRICAL ENGINEERING & EQUIPMENT CO	GENERATOR MAINTENANCE	851.88
	HIWAY SERVICE CENTER	OIL FILTER	7.08
	IOWA GROW, INC	BIO-SOLIDS LAND APP. 2016	42231.00
	UNITED LABORATORIES	LIFT STATION DEGREASER	587.40
	VERIZON WIRELESS	SERVICE	183.28
	WASHINGTON LUMBER	SUPPLIES	97.65
	WASHINGTON RENTAL	PARTS & REPAIR	235.00
	WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	249.65
		<b>TOTAL</b>	<b>56695.75</b>
<b>SEWER COLLECT</b>	COBB OIL CO, INC.	FUEL	453.34
	VERIZON WIRELESS	SERVICE	91.32
	WINDSTREAM IOWA COMMUNICATIONS	NOVEMBER SERVICE	90.86
		<b>TOTAL</b>	<b>635.52</b>
<b>SANITIATION</b>	IGRAPHIX, INC	BULKY TAGS	198.50
	LUKE WASTE MANAGEMENT	FALL CLEANUP	3690.00
	MIDWEST ELECTRIC RECOVERY	E-WASTE DISPOSAL- FALL CLE	727.50
	RECYCLING SERVICES AGENCY	NOVEMBER RECYCLING	1395.83
	WASHINGTON EVENING JOURNAL	LEGAL & DISPLAY ADVERTISIN	276.51
	WEIKERT IRON & METAL	FALL CLEANUP- APPLIANCES	185.00
		<b>TOTAL</b>	<b>6473.34</b>
	<b>TOTAL</b>	<b>179814.92</b>	

CITY OF WASHINGTON, IOWA  
MONTH TO DATE TREASURER REPORT  
OCTOBER 31, 2016

FUND	10/1/2016	M-T-D	REVENUES NOT	M-T-D	EXPENSES NOT	10/31/2016
	BEGINNING CASH BALANCE	REVENUES	YET RECEIVED	EXPENDITURES	YET EXPENDED	ENDING CASH BALANCE
001-GENERAL FUND	446,918.32	1,071,153.65	-	278,598.12	-	1,239,473.85
002-AIRPORT FUND	239,429.01	11,382.03	-	3,502.84	-	247,308.20
010-CHAMBER REIMBURSEMENT	4,409.28	4,938.24	-	5,188.61	-	4,158.91
011-MAIN STREET REIMBURSEMENT	225.63	3,968.56	-	3,939.60	-	254.59
012-WEDG REIMBURSEMENT	(1,185.67)	6,491.09	-	5,956.03	-	(650.61)
110-ROAD USE	824,574.69	102,368.33	-	144,586.56	-	782,356.46
112-EMPLOYEE BENEFITS	-	252,935.80	-	252,935.80	-	-
114-EMERGENCY LEVY	-	21,572.08	-	21,572.08	-	-
121-LOCAL OPTION SALES TAX	-	65,895.86	-	65,895.86	-	-
125-URBAN RENEWAL AREA #1	2,295.34	8,287.14	-	10,582.48	-	-
129-URBAN RENEWAL AREA #3C	827.36	13,026.89	-	13,582.48	-	271.77
132-URBAN RENEWAL AREA #5	-	17,608.64	-	-	-	17,608.64
133-URBAN RENEWAL AREA #6	-	32,563.47	-	32,563.47	-	-
134-URBAN RENEWAL AREA #7	3,403.19	1,465.80	-	-	-	4,868.99
145-HOUSING REHABILITATION	46,069.80	-	-	-	-	46,069.80
146-LMI TIF SET-ASIDE	56,983.87	4,808.20	-	-	-	61,792.07
200-DEBT SERVICE	79,525.50	337,720.49	-	-	-	417,245.99
300-CAPITAL EQUIPMENT	148,445.65	-	-	25,147.10	-	123,298.55
301-CAPITAL PROJECTS FUND	593,947.72	52,743.74	-	351,541.33	-	295,150.13
305-RIVERBOAT FOUND CAP PROJ	93,337.94	-	-	-	-	93,337.94
308-INDUSTRIAL DEVELOPMENT	17,601.17	1,620.08	-	113.47	-	19,107.78
309-MUNICIPAL BUILDING	622,660.66	14.38	-	-	-	622,675.04
310-WELLNESS PARK	25,569.41	-	-	-	-	25,569.41
311-SIDEWALK REPAIR & REPLACE	52,002.35	-	-	1,001.44	-	51,000.91
312-TREE REMOVAL & REPLACE	10,625.00	-	-	750.00	-	9,875.00
510-MUNICIPAL BAND	1,018.70	-	-	-	-	1,018.70
520-DOG PARK	4,524.76	87.00	-	156.91	-	4,454.85
530-TREE COMMITTEE	12,874.58	-	-	5,810.88	-	7,063.70
540-POLICE FORFEITURE	486.75	377.14	-	-	-	863.89
545-SAFETY FUND	700.00	-	-	-	-	700.00
550-PARK GIFT	147,812.67	1,001.60	-	-	-	148,814.27
570-LIBRARY GIFT	26,359.90	193.50	-	209.25	-	26,344.15
580-CEMETERY GIFT	18,354.00	-	-	-	-	18,354.00
590-CABLE COMMISSION	8,761.14	-	-	-	-	8,761.14
600-WATER UTILITY	1,122,674.56	150,668.89	-	95,098.55	-	1,178,244.90
601-WATER DEPOSIT FUND	20,140.00	2,550.00	-	2,700.00	-	19,990.00
603-WATER CAPITAL PROJECTS	15,711.00	4,515.25	-	8,906.89	-	11,319.36
610-SANITARY SEWER	920,724.90	178,686.22	-	69,501.30	-	1,029,909.82
613-SEWER CAPITAL PROJECTS	92,918.35	-	-	4,725.00	-	88,193.35
670-SANITATION	123,491.66	33,210.34	-	39,468.00	-	117,234.00
910-LIBRARY TRUST	218,749.91	23.52	-	-	-	218,773.43
950-SELF INSURANCE	164,136.24	24,305.56	-	8,464.88	-	179,976.92
951-UNEMPLOYMENT SELF INS	1,840.83	7,309.84	-	-	-	9,150.67
<b>TOTAL BALANCE</b>	<b>6,168,946.17</b>	<b>2,413,493.33</b>	<b>-</b>	<b>1,452,498.93</b>	<b>-</b>	<b>7,129,940.57</b>

**Cash in Bank - Pooled Cash**

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,654,281.37 (1)	0.01%
Wash St. Bank - Airport Fuel Account	1.03	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,100.46	0.01%
Investment in IPAIT	988,071.38	0.01%
Wash St Bank - Library Acct	167,779.24	0.01%
Wash St - Farm Mgmt Acct	57,207.01	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	503,109.20	0.62%
CBI Bank & Trust - CD - 2/19/2016	502,040.88	0.82%
IPAIT CD - 3/9/2016	500,000.00	1.00%
IPAIT CD - 6/7/2016	500,000.00	0.82%
<b>TOTAL CASH IN BANK</b>	<b>7,129,940.57</b>	

(1) Washington State Bank	1,875,112.37
Outstanding Deposits & Checks	(220,831.00)
	<u>1,654,281.37</u>

CITY OF WASHINGTON, IOWA  
YEAR TO DATE TREASURERS REPORT  
OCTOBER 31, 2016

FUND	7/1/2016 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	10/31/2016 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	1,569,738.14	0	1,330,264.29	0	1,239,473.85
002-AIRPORT FUND	225,517.92	148,386.84	0	126,596.56	0	247,308.20
010-CHAMBER REIMBURSEMENT	1,054.05	19,752.96	0	16,648.10	0	4,158.91
011-MAIN STREET REIMBURSEMENT	632.45	15,874.24	0	16,252.10	0	254.59
012-WEDG REIMBURSEMENT	0	25,964.36	0	26,614.97	0	-650.61
110-ROAD USE	810,566.76	370,096.96	0	398,307.26	0	782,356.46
112-EMPLOYEE BENEFITS	0	312,837.90	0	312,837.90	0	0
114-EMERGENCY LEVY	0	26,908.20	0	26,908.20	0	0
121-LOCAL OPTION SALES TAX	0	266,249.54	0	266,249.54	0	0
125-URBAN RENEWAL AREA #1	0	10,582.48	0	10,582.48	0	0
129-URBAN RENEWAL AREA #3C	0	13,854.25	0	13,582.48	0	271.77
132-URBAN RENEWAL AREA #5	0	17,608.64	0	0	0	17,608.64
133-URBAN RENEWAL AREA #6	0	32,563.47	0	32,563.47	0	0
134-URBAN RENEWAL AREA #7	629.22	4,239.77	0	0	0	4,868.99
145-HOUSING REHABILITATION	51,031.80	0	0	4,962.00	0	46,069.80
146-LMI TIF SET-ASIDE	56,983.87	4,808.20	0	0	0	61,792.07
200-DEBT SERVICE	4,963.94	431,372.44	0	19,090.39	0	417,245.99
300-CAPITAL EQUIPMENT	291,396.04	0	0	168,097.49	0	123,298.55
301-CAPITAL PROJECTS FUND	718,877.81	1,212,186.63	0	1,635,914.31	0	295,150.13
305-RIVERBOAT FOUND CAP PROJ	94,827.75	108,510.19	0	110,000.00	0	93,337.94
308-INDUSTRIAL DEVELOPMENT	478,750.29	51,883.96	0	511,526.47	0	19,107.78
309-MUNICIPAL BUILDING	626,831.76	21.28	0	4,178.00	0	622,675.04
310-WELLNESS PARK	25,569.41	0	0	0	0	25,569.41
311-SIDEWALK REPAIR & REPLACE	63,332.31	0	0	12,331.40	0	51,000.91
312-TREE REMOVAL & REPLACE	15,000.00	0	0	5,125.00	0	9,875.00
510-MUNICIPAL BAND	1,018.70	0	0	0	0	1,018.70
520-DOG PARK	4,420.76	191	0	156.91	0	4,454.85
530-TREE COMMITTEE	7,458.99	6,000.00	0	6,395.29	0	7,063.70
540-POLICE FORFEITURE	486.75	377.14	0	0	0	863.89
545-SAFETY FUND	700	0	0	0	0	700
550-PARK GIFT	149,393.47	1,004.84	0	1,584.04	0	148,814.27
570-LIBRARY GIFT	26,542.94	1,016.68	0	1,215.47	0	26,344.15
580-CEMETERY GIFT	43,572.06	0	0	25,218.06	0	18,354.00
590-CABLE COMMISSION	8,761.14	0	0	0	0	8,761.14
600-WATER UTILITY	1,142,357.16	608,971.82	0	573,084.08	0	1,178,244.90
601-WATER DEPOSIT FUND	20,740.00	6,450.00	0	7,200.00	0	19,990.00
603-WATER CAPITAL PROJECTS	0	424,108.27	0	412,788.91	0	11,319.36
610-SANITARY SEWER	680,392.61	715,122.95	0	365,605.74	0	1,029,909.82
613-SEWER CAPITAL PROJECTS	207,445.04	0	0	119,251.69	0	88,193.35
670-SANITATION	126,556.87	125,793.82	0	135,116.69	0	117,234.00
910-LIBRARY TRUST	218,673.55	99.88	0	0	0	218,773.43
950-SELF INSURANCE	175,016.97	31,752.15	0	26,792.20	0	179,976.92
951-UNEMPLOYMENT SELF INS	109.67	9,041.00	0	0	0	9,150.67
<b>TOTAL BALANCE</b>	<b>7,279,612.06</b>	<b>6,573,370.00</b>	<b>0</b>	<b>6,723,041.49</b>	<b>0</b>	<b>7,129,940.57</b>

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,654,281.37 (1)	0.01%
Wash St. Bank - Airport Fuel Account	1.03	
Cash in Drawer	350.00	N/A
Wash St Bank - MM	257,100.46	0.01%
Investment in IPAIT	988,071.38	0.01%
Wash St Bank - Library Acct	167,779.24	0.01%
Wash St - Farm Mgmt Acct	57,207.01	
Wash St Bank - CD - 1/9/13 - renewed	500,000.00	0.75%
Wash St Bank - CD - 8/8/2014 - renewed	500,000.00	0.60%
Wash St Bank - CD - 12/10/2014 - renewed	500,000.00	0.70%
Wash St Bank - CD 04/22/2015 - renewed	500,000.00	0.85%
CBI Bank & Trust - CD - 10/8/2015	503,109.20	0.62%
CBI Bank & Trust - CD - 2/19/2016	502,040.88	0.82%
IPAIT CD - 3/9/2016	500,000.00	1.00%
IPAIT CD - 6/7/2016	500,000.00	0.82%
<b>TOTAL CASH IN BANK</b>	<b>7,129,940.57</b>	

(1) Washington State Bank	1,875,112.37
Outstanding Deposits & Checks	(220,831.00)
	<u>1,654,281.37</u>



205 West Main Street ▪ Washington, IA 52353 ▪ (319) 653-3918 ▪ Fax (888) 833-3529

November 9, 2016

City of Washington  
Washington City Council  
215 E Washington Street  
Washington, IA 52353

Dear Council Members,

Main Street Washington is excited to host the 9th Annual SNOW (Showcasing Nights of Washington), a series of activities to showcase our downtown's Christmas spirit! These events will celebrate the holiday season all while showcasing Washington's unique retail businesses, beautiful lighted historic architecture, and community spirit.

Introduced during the 2008 Holiday Season, the Annual SNOW was developed to encourage customers to shop locally and to create awareness of what downtown Washington has to offer. This series of events includes activities that have become tradition in Washington including the Twilight Shop & Stroll, Lighting Ceremony, Lighted Holiday Parade, Santa's Headquarters, and Breakfast with Santa. The planning committee continues to enhance activities and build partnerships to increase the number of opportunities for patrons to shop local as well as partake in the holiday spirit.

We are asking for your help to make this year's SNOW a success. Main Street Washington requests to:

- Block parking around the square on Saturday, November 26<sup>th</sup> from 5 pm – 8 pm for a safe and fun parade. We also ask to block parking on Washington Boulevard from S Avenue B to S Avenue F for parade line-up.
  - For the safety of the parade watchers as well as the participating floats we request barricades to block off all traffic to the square for a few minutes immediately preceding and a few minutes after the end of the parade due to safety concerns from last year.
- Hang our festive flower baskets, banners, and snowflakes from the street lamps around the square and down the 100 block of east Washington Street, through the months of November and December.
- Reserve parking at the north entrance of Central Park from 5:30 pm – 8:00 pm on Saturday, November 26th. During the festivities MSW provides free horse drawn hayrack rides and need space along the North side of the park to offer this activity.

We also want to thank the City of Washington for allowing us to utilize the Old City Library as our home for Santa's House during the holiday season every year as well as the storage for our décor during its off season. It has been a fabulous space for us to greet children and their families, however because of the listing of the Old Library for sale, Main Street has decided to look for new space for our annual Santa's House. This year we will be moving our location to 110 W. Main Street in the former Custom Impressions location. We are excited about this new space and opportunity to bring Santa's House back onto the Square. Again, we want to thank the City for its continued support and past generosity in the use of the Library.

Main Street Washington is excited to present you with these ideas to continue to enhance and rejuvenate activity in our downtown district. We thank you for your continued support and consideration in our ongoing efforts to revitalize Downtown Washington.

Sincerely,

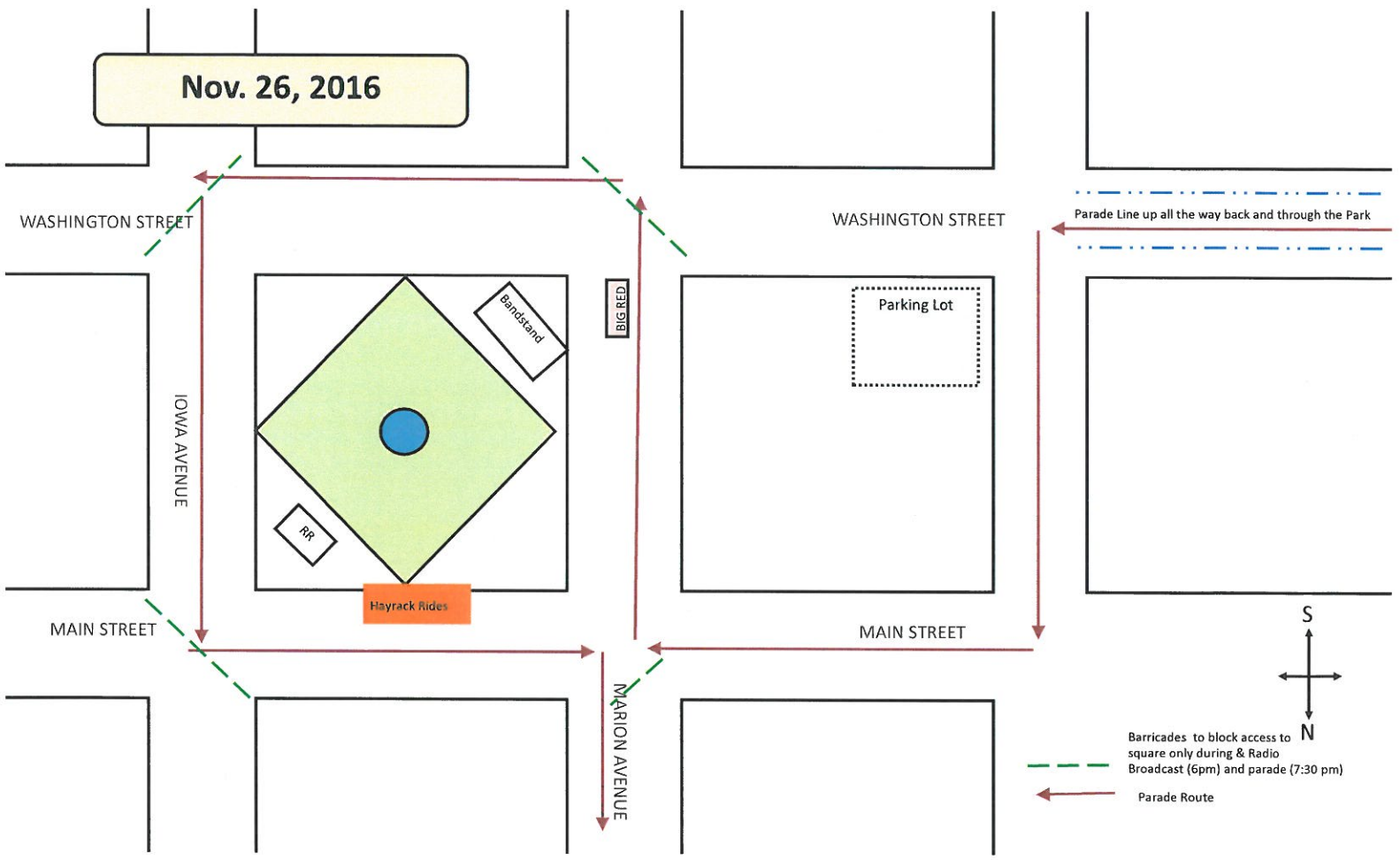
A handwritten signature in black ink that reads "Sarah Grunewaldt".

Sarah Grunewaldt  
Executive Director, Main Street Washington

*The mission of Main Street Washington is to create a culturally diverse, economically vibrant downtown district. This will be accomplished through strong partnerships, historic preservation, and coordinated events by empowering and educating businesses, volunteers, and the community*



Nov. 26, 2016



Parade Line up all the way back and through the Park

Barricades to block access to square only during & Radio Broadcast (6pm) and parade (7:30 pm)

Parade Route





## Saturday, November 26, 2016~ 7:00 pm

### Parade Registration Information

Light up Historic Downtown Washington in the 22<sup>nd</sup> Annual Lighted Holiday Parade on SATURDAY November 26<sup>th</sup>! Our parade is an open invitation to get out and share in the holiday spirit! To encourage you to use your imagination and be creative we will award first, second and third place prizes to the most festive parade entries. Please arrive at 6:00 for parade entry registration and judging at the corner of W. Washington Street and B Avenue. Please fill out the form below and bring it with you to register your parade entry on **SATURDAY November 26th**. No pre-registration is necessary.

Main Street Washington asks that you follow the simple guidelines below so that we can continue to provide a safe parade experience for all participants, spectators, and event staff.

- The physical handout/distribution of candy by parade participants is **ALLOWED & ENCOURAGED!** All candy must be in the original wrappers. Throwing candy is **NOT ALLOWED.**
- **DO NOT** use a representation of either Santa or Mrs. Claus in your parade entry. The use of elves or other holiday characters is acceptable. This will help to avoid duplication and confusion of young spectators as the final entry of the parade is designated for Santa Claus.
- All entries/floats **MUST BE LIGHTED.**

Thank you for taking part in the 22<sup>nd</sup> Annual Lighted Holiday Parade!

We look forward to lighting up Historic Downtown Washington with you!!



Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Address: \_\_\_\_\_ City, ST Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Alternate #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Type of Entry:    Walking    Pickup Truck    Semi Truck    Vehicle & Trailer    Other

#### Indemnification Clause:

I/We hereby voluntarily release Main Street Washington and all other sponsoring organizations and individuals from any and all liability in any way arising from injuries, losses, and damages to person and property that might be sustained or received in connection with the Annual SNOW events. I/We agree to indemnify and hold Main Street Washington and all other sponsoring organizations and individuals harmless from any and all costs of any kind whatsoever relating in any way to Annual SNOW activities, whether caused by, or allegedly caused by any acts, intentional, negligent, contributory, or otherwise by Main Street Washington officers, directors, employees, or volunteers. I/We have read and understand and do agree with the above provision.

Entrants Name: (please print) \_\_\_\_\_ Authorized Signature: \_\_\_\_\_

Please bring completed form to the parade entry registration at the corner of W. Washington Street and B Avenue on Saturday Nov. 26<sup>th</sup> at 6 pm.



ADMIT ONE

# Live Radio Broadcast of... "It's a Wonderful Life"

Radio Play (Short Version) by Joe Landry - Directed by Chris Hanson

Presented by - Washington Community Theater, Washington Public Library, KCIJ Radio, & Main Street Washington

Come watch the performance through the windows of the Washington Public Library, tune in on KCIJ at AM 1380 or FM 106.1 or FM 102.5, or Stream at kcij.com

November 26, 2016  
6:00 pm

For a Full Holiday Calendar of Events

[www.mainstreetwashington.org/events](http://www.mainstreetwashington.org/events)

STATE OF THE ART  
THEATRICAL  
PRODUCTION

# LIVE ANIMAL Christmas Play

DECEMBER 10-11

Marion Avenue Baptist Church  
216 S. Marion Avenue, Washington, IA 52353  
855.825.4113 [www.liveanimalchristmasplay.com](http://www.liveanimalchristmasplay.com)  
FREE ADMISSION but limited seating  
A spectacular event for the whole family!

Public Showings  
SATURDAY 11:00AM, 5:00PM  
SUNDAY 11:00AM, 5:00PM

Reserved Seating  
FRIDAY 7PM (BUS MINISTRY SHOWING)  
SATURDAY & SUNDAY 2PM (GROUP SHOWINGS)



Celebrate the Holidays with

# SNOW

Showcasing Nights of Washington

PRSR STD  
ECRWSS  
U.S. POSTAGE  
PAID  
EDDM RETAIL

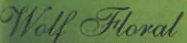
Local  
Postal Customer



## TWILIGHT SHOP & STROLL

Friday, November 18th  
Downtown 5-8 pm

café dodici



Come Downtown Washington  
for a festive kickoff to Holiday  
Shopping! Invite your friends for  
this evening of specials, sales, &  
socializing!

Shop GREAT Deals



Thank you to our wonderful sponsors for helping Main Street Washington put on these holiday events!



# SNOW Calendar of Events

**Friday, Nov. 18 (Downtown)**  
Twilight Shop & Stroll 5-8 pm

**Saturday, Nov. 26- Holiday Blitz!**  
**Breakfast with Santa 8-10:30 am**  
United Presbyterian Church  
brought to you by



**Jingle Bell Run 9 am** (Central Park)  
**Small Business Saturday!**  
**Meet a Live Reindeer & Camell**  
Central Park 2 pm  
brought to you by



**Live Radio Broadcast "It's a Wonderful Life" 6 pm**  
Washington Public Library or tune into KCII Radio

## Lighting Ceremony & Holiday Lighted Parade

**6 pm** - Hayrack Rides  
brought to you by



**7 pm** -Lighting Ceremony  
brought to you by



**7:30 pm** - Lighted Holiday Parade  
brought to you by



## Saturday, Dec. 3rd & Sunday, Dec. 4th

**Candlelight Tour of Homes**  
Sat. 4 - 8 pm & Sunday 1- 4 pm  
brought to you by



## Saturday, Dec. 10 & Sun. Dec. 11 @ 11 and 5

**Live Animal Christmas Play**  
brought to you by Marion Avenue Baptist Church

## Santa's Headquarters @ 110 W. Main St.

Brought to you by



Sat. Nov. 26th 1-4 pm & 8-9:30 pm  
Sun. Nov. 27th 1-4 pm  
Sat. Dec. 3rd 1-4 pm  
Sun. Dec. 4th 1-4 pm  
Sat. Dec. 10th 1-4 pm  
Sun. Dec. 11th 1-4 pm  
Thurs. Dec. 15 6:00-8:00 pm  
Sat. Dec. 17 1-4 pm  
Sun. Dec. 18 1-4 pm  
Wed. Dec. 21st 6:30-8:30 pm  
**LAST CHANCE!**  
Thurs. Dec. 22nd 6:30-8:30 pm



From the Washington, Iowa Chamber of Commerce

## Candlelight Tour of Homes

December 3, 4:00-8:00 p.m. & December 4, 1:00-4:00 p.m.

**Proceeds Fund Holiday Lights on the Square**

### 26th Annual Tour: 2016 Homes

Janine Roslen: 605 South Marion Avenue  
Justin & Alisha Davis: 1425 Campbell Drive (Golf Course)  
Brett & Christie Antczak: 315 East Washington Street  
George & Denise Button: 114 North Iowa Avenue #2

**SNEAK PEEK WITH FUN PHOTO BOOTH:**  
L.E.T.'s Center for the Healing and Creative Arts  
114 North Iowa Avenue  
**REFRESHMENT RETREAT:**  
Blair House  
205 East Washington Street

**Special Thanks to our Sponsors:**



**Tickets Available at Chamber:**  
\$9 in advance or \$10 at door  
319-653-3272  
205 W Main St



[chamber.washingtoniowa.org/tour-of-homes/](http://chamber.washingtoniowa.org/tour-of-homes/)

## HOME Team Advantage REALTORS



Kim Linnenkamp  
Owner/REALTOR®



Connie Larsen  
Broker

*We're selling HOMES, not houses!*

116 E Washington  
Washington, IA 52355  
319.591.8206  
[www.HomeTeamAdvRealtors.com](http://www.HomeTeamAdvRealtors.com)



## Jingle Bell 5K Fun Run!

Washington, Iowa

Saturday, November 26, 2016, 9 a.m.

5K Run/Walk On the Square & through Sunset Park



1 Mile Fun Run/Walk Around the Square

Early entry fee by 11/22/16  
\$25 (ages 10 and older) \$10 (Ages 10 and under)  
Plus one canned good to be donated to HACAP.

8 a.m. registration day of race, YMCA on Iowa Ave.

T-Shirt & Jingle Bells with Pre-registration

Register at Chamber of Commerce or contact Steve Roth at [stroth@iowatelecom.net](mailto:stroth@iowatelecom.net)

Fun for the whole family. Ugliest Sweater Contest. Costumes & themes encouraged!

Proceeds go toward downtown Christmas Lighting!



CITY OF WASHINGTON

BOARD/COMMISSION APPLICATION FORM

Please return to: City of Washington, ATTN: City Clerk, PO Box 516, Washington, IA 52353

Application for: \_\_\_ Airport Commission \_\_\_ Planning & Zoning Commission \_\_\_ Board of Adjustment
\_\_\_ Forestry Commission \_\_\_ Library Board [X] Historic Preservation Commission
\_\_\_ Cable TV Commission \_\_\_ Tree Beautification Committee \_\_\_ Neighborhood Pride Committee

NAME Jamie Engeman-Evans HOME ADDRESS 420 W 7th Street Washington, IA
OCCUPATION Office Manager EMPLOYER Dragonfly Properties Management
PHONE NUMBER: HOME 319-311-2239 BUSINESS
E-MAIL ADDRESS jengeman-evans@gmail.com

EXPERIENCE AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION
BA History from University of Iowa. Worked with the HPC in Iowa City.
And interest in architectural history, Extensive research in the
architecture of

WHAT IS YOUR PRESENT KNOWLEDGE OF THIS ADVISORY BOARD
I know that the board is responsible for maintaining the cultural heritage
of our community. That HPC boards help to protect and preserve buildings
and neighborhoods that showcase how the community developed and influential styles.

WHAT CONTRIBUTIONS DO YOU FEEL YOU CAN MAKE TO THIS ADVISORY BOARD? (OR STATE
REASON FOR APPLYING)
I am applying because I would like to be involved in my
community. I have an active interest and some expertise in this field
through my education and work experience. The aesthetics of the community
helped with my families decision to move to Washington. I would like to be apart
of helping residents take pride in their cultural and architectural heritage.

Signature James Engeman-Evans

Date 4/15/11



*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 10, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

A handwritten signature in blue ink, appearing to be "BH", is written over the name "Brent Hinson" in the "From:" field.

Re: Right of Way Services for East Adams ROW Acquisition

In connection with the long-term street improvements plan on the southeast side of town, we need to acquire additional street right-of-way along East Adams Street between South 12<sup>th</sup> and South 15<sup>th</sup> Avenues. The current right-of-way there varies between 24.5' and 30', far too narrow to pave the street in the future. I have discussed this possible acquisition with Jack Pope, engineer for the South 15<sup>th</sup> Avenue project, and he feels an acquisition of a 30' strip along East Adams will be sufficient for our needs.

The owner of the property adjacent to East Adams is Ted Stewart. I have met with Mr. Stewart and separately with his attorney on this issue, and believe he is amenable to working with us on this property acquisition. I believe it is in everyone's interest that we proceed with land acquisition now, even though East Adams itself is unlikely to be paved for a few more years.

I have attached a proposal from A&R Land Services to perform the easement acquisition services. They are the same firm that did easement acquisition for the West Side Interceptor project, the West 5<sup>th</sup> Street water main and the Highway 1 water main projects. The City has made past mistakes on ROW and easement acquisition agreements negotiated in-house that continue to create problems today. The way A&R handles things ensures no future problems for us or the landowner, and everyone can walk away satisfied.





City of Washington  
Proposed East Adams ROW Acquisition  
November 2016

New Street/Subdivision >

Proposed ROW Acquisition

PLAT OF LOTS A THRU F SW 1/4 SEC. 21 T70 N 7

950  
0.6 Acres  
950

353-006

352-028

351-028

358-005

358-011

357-011

354-018

354-017

354-013

354-012

354-011

354-010

354-009

354-008

354-007

354-006

481-013

4-023  
4.53

354-019  
13.29

354-014

481-005

108-004

108-005

107-004

107-005

107-007

107-008

107-009

102-001

101-006

101-007

101-008

101-001

101-002

101-003

228-027

228-026

228-026

ROBEISONS 2ND ADD.

CONTACT PLAN REVISED (UNRECORDED)

STANTIS

5000 AVE



## RIGHT OF WAY SERVICES AGREEMENT

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between **THE CITY OF WASHINGTON, IOWA**, hereinafter referred to as the '**ACQUIRING AGENCY**', and **A & R LAND SERVICES, INC.**, the Consultant, hereinafter referred to as the '**ROW AGENT**'.

WHEREAS, the **Acquiring Agency** requires professional Right of Way Services to be provided by the **ROW Agent** for **acquiring real estate for road paving and widening purposes for 1 parcel along East Adams Street in the City of Washington, Iowa.**

IN CONSIDERATION OF the mutual covenants and promises between the parties hereto, the **ROW Agent** agrees to provide the following services as required by the **Acquiring Agency**. It is agreed as follows:

### I. STANDARDS FOR RIGHT OF WAY SERVICES:

The **ROW Agent** agrees to perform the services required by the terms of this Agreement in accord with the following general standards.

A. Professional Representative: The **ROW Agent** shall serve as the **Acquiring Agency's** professional representative in the performance of the work of this Agreement, and shall give consultation and advice to the **Acquiring Agency** during the performance of these services. The **ROW Agent** shall provide services necessary for compliance with this Agreement and shall endeavor to protect the **Acquiring Agency** against defects and deficiencies in the work of Title Abstractors, Independent Appraisers or Attorneys, and other professionals or specialists, if any, providing professional services for the **ROW Agent** on this project.

B. Professional Responsibility: The **ROW Agent** represents that the Services shall be performed, within the limits prescribed by the terms of this Agreement, in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants under similar circumstances at the time the Services are performed. No other representations, whether express or implied, and no warranty or guarantee is included or intended in this Agreement, or any report, opinion, and document or otherwise.

### C. Standards for Work:

1. Law and Administrative Rules: Unless specified otherwise by the terms of this Agreement, all right of way work performed by the **ROW Agent** shall comply with the acquisition policies and requirements of Iowa Code Chapter 6A *Eminent Domain Law (Condemnation)*, Chapter 6B *Procedures Under Eminent Domain*, and Chapter 316 *Relocation Assistance*, and the *Uniform Manual, Real Property Acquisition and Relocation Assistance* adopted by the Iowa Administrative Code 761IAC111, for that segment of projects that lies within the State of Iowa; AND the corresponding laws of the State in which the parcel is located.

2. Policy and Procedure: Misunderstandings between the **ROW Agent** and the **Acquiring Agency** over appropriate policy and procedure for the performance of

right of way work shall be resolved by compliance with the requirement of appropriate and current right of way policy and procedural manuals of the **Acquiring Agency** or, in the absence of an **Acquiring Agency's** manual or policy, the Iowa Administrative Code concerning Real Property Acquisition and Relocation Assistance, Chapter 111, 761IAC111, and the appropriate and current policy and procedure manual or policy of the State in which the parcel is located.

II. GENERAL RIGHT OF WAY SERVICE(S): General Right of Way Services to be provided shall include:

- A. Acquisition Services: The **ROW Agent** shall propose and obtain approval from the **Acquiring Agency's** legal counsel or applicable representative regarding the form and format of options, purchase agreements, contracts, deeds, easements, and other contract acquisition and transfer documents necessary to secure the required property rights needed for projects.

The **Acquiring Agency** or applicable representative will provide the **ROW Agent** with right of way design and engineering advice and assistance in the performance of this acquisition function as necessary.

All available "Reports of Record Ownership and Liens" or other forms of Title Reports and their recertification shall be furnished by the **ROW Agent** to the **Acquiring Agency**, if title services are requested by the **Acquiring Agency**.

The **ROW Agent** shall prepare a parcel file for each property from which a property right is to be acquired and shall prepare and use the approved form of purchase agreement or acquisition document necessary to acquire the property rights required from each parcel.

If necessary to assure receipt of timely possession of real property needed, the **ROW Agent** shall attempt to obtain the landowner's consent to granting the **Acquiring Agency** possession in advance of the landowner's receipt of payment for the acquisition.

The **ROW Agent** shall make and document a Good Faith effort to negotiate the purchase of the land or interests in the land needed for projects as required by the Laws of the State of Iowa. The **ROW Agent** shall make at least three (3) personal contacts with the landowners and property tenants or their representatives to explain the effect of the acquisition, answer questions, and make a written offer to acquire right of way. The **ROW Agent** shall consider and report landowner counteroffers and shall recommend and make approved offers for administrative settlements. Non-resident landowners shall be contacted by mail, return receipt requested.

Negotiations shall be considered complete upon occurrence of one of the following: (1) both the landowner and tenant accept the offer or an administrative settlement; (2) either the landowner or tenant fails or refuses to sign the offer or administrative settlement after a fourth pre-condemnation follow-up negotiation contact; or, (3) in the judgment of the **Acquiring Agency** and the **ROW Agent** negotiation has reached an impasse.

Approved forms of signed and acknowledged purchase offers, acquisition contracts, and agreements shall be submitted by the **ROW Agent** to the **Acquiring Agency's**

legal counsel or applicable representative for approval prior to their approval and acceptance by the **Acquiring Agency**.

Negotiation fees for services to be paid to the **ROW Agent** shall be paid directly to the **ROW Agent** by the **Acquiring Agency**.

For every parcel on which negotiation has reach an impasse or that cannot be acquired by negotiated agreement, the **ROW Agent** shall deliver as much of the file to the **Acquiring Agency** as is necessary to begin preparation for the condemnation of the parcel.

**B. Administrative Settlements and Condemnation Hearings and Reports:**

1. **Administrative Settlements:** The **ROW Agent** shall not offer a landowner or tenant an amount in excess of the approved appraisal/compensation estimate without the prior approval of the **Acquiring Agency**.

If an agreement cannot be reached with a landowner through normal negotiation procedures, the **ROW Agent** shall review the parcel giving full consideration to the appraiser's opinion of value, the determination of the review appraiser, recent sales of similar land, recent awards by compensation commissions for similar property in the same area, the amount of probable testimony by other the appraiser and the property owner AND, should the parcel be condemned, to make a recommendation whether a settlement should be attempted at an amount other than that previously offered. No action shall be taken based upon such recommendations until it has been approved by the **Acquiring Agency**.

- C. **Litigation Defense and Witness Costs:** The **Acquiring Agency** shall be solely responsible for defending against claims or lawsuits brought against the **Acquiring Agency** for work performed on projects. **At the request of the Acquiring Agency**, the **ROW Agent** shall appear and, if called, testify either in court or before administrative bodies as expert witnesses for the **Acquiring Agency** in support of any work contracted for in this Agreement. Payment for appearances and testimony and necessary preparation time is extra work, or work in addition to the work contracted for in this Agreement, and will be paid at the agreed rate per hour or per day for actual hours or days to prepare for and appear, including necessary travel time. Requests for payment for appearances and testimony shall itemize the parcel, date, hours, and travel time for which payment is requested.

**III. ADMINISTRATIVE PROVISIONS:** This Agreement shall be administered in accord with the following terms.

- A. **Beginning of Work:** The **ROW Agent** shall not begin work on projects until the **Acquiring Agency** completely executes or approves a copy of this Agreement and it is returned to the **ROW Agent** with notice to proceed.

The **Acquiring Agency** or application representative shall furnish to the **ROW Agent** all engineering and project-related survey data, plans, property plats, acquisition plats, legal descriptions, cross sections, plan changes, or other applicable products or data that are available or that become available and needed by the **ROW Agent** to understand and to complete the work of the **ROW Agent**. The **Acquiring Agency** shall promptly furnish answers to inquiries by the landowner(s) or interest holder(s) and

provide decisions, notices or determinations, and payment warrants required and necessary for the **ROW Agent** to begin, continue, and complete work.

- B. Termination: This Agreement shall terminate when the **Acquiring Agency** and the **ROW Agent** determine that the work of the **ROW Agent** has been completed and the **ROW Agent** has been paid for all completed work. Notwithstanding any of the provisions contained herein, the **Acquiring Agency** and the **ROW Agent** shall have the right to delay or cancel further performance of all or any separable part of this Agreement at any time by written notice to the other party. On the date of such delay or cancellation stated in the notice by either party, the **ROW Agent** shall discontinue all Work pertaining to this Agreement, shall place no additional orders, and shall preserve and protect materials on hand purchased for or committed to this Agreement, Work in progress and completed Work both in the **ROW Agent's** and in its suppliers' offices pending the **Acquiring Agency's** instructions, and shall dispose of same in accordance with the **Acquiring Agency's** instructions.
- C. Work Completion Deadlines: Time is of the essence. Negotiation work shall be completed as scheduled by the **Acquiring Agency** and the **ROW Agent**. The **ROW Agent** agrees to proceed with work immediately. It is anticipated that property will be acquired or the negotiations will have reached an impasse within thirty (30) to sixty (60) days after a written offer has been sent or delivered to the landowner. The **ROW Agent** shall furnish weekly status reports of work completed and a record of contacts made and shall complete negotiations on all parcels to be certified by the completion of projects. The **ROW Agent** shall deliver parcel files for each parcel acquired by negotiated agreement within thirty (30) days from the date the last landowner or tenant signs the contract.
- D. Payment for Right of Way Services: When the **ROW Agent** is to be paid by the **Acquiring Agency**, the **ROW Agent** shall promptly submit an itemized invoice for service(s) to the **Acquiring Agency** on a monthly basis unless a different invoicing schedule is requested by the **Acquiring Agency**. As a condition of payment the **ROW Agent** shall attend meetings and participate in requested conferences with representatives of the **Acquiring Agency** and shall provide information necessary to facilitate work or to the acceptance and payment for work completed.

Payment for the services of the **ROW Agent** shall be:

1. At the agreed hourly rate of **\$65.00** per hour for the **ROW Agent**.
2. For hours worked on each parcel to be acquired, to attend meetings, and participate in conferences with representatives of the **Acquiring Agency**.
3. For **Actual Expenses** which include:
  - (a) Mileage at the current allowable Federal Rate (currently \$0.54/mile);
  - (b) Per Diem at the current allowable rate as authorized by GSA (currently \$51);
  - (c) Lodging at the current allowable rate as authorized by GSA (currently \$91);
  - (d) Postage on an actual basis as incurred on the project(s);
  - (e) Copies and Printing at 10 cents per black and white page and 50 cents per color page;
  - (f) Telephone calls on an actual basis as incurred on projects;
  - (g) Any other project-related expenses based on actual incurrence.



4. Estimated fees for this project are **\$3,360.00**, including expenses, subject to reduction in fees for elimination of specific services required for this project by the **Acquiring Agency**. This estimate is based on the provided *2016 Right of Way Services Prices for A & R Land Services, Inc.* and for the acquisition of 1 parcel.

IV. MISCELLANEOUS PROVISIONS:

A. General Compliance with Laws: The **ROW Agent** shall comply with all Federal, State, and local laws and ordinances applicable to the work.

B. Insurance: **ROW Agent** shall purchase and maintain during the life of this Agreement, insurance coverage which will satisfactorily insure against claims and liabilities which arise because of the execution of this Agreement. Insurance coverage carried by the **ROW Agent** is the following:

<u>Commercial General Liability</u>	<u>Limits of Insurance</u>
Each Occurrence	\$1,000,000
Damage to Rented Premises (Each occur.)	\$300,000
Medical Expenses – Any one person	\$10,000
Personal and Adv. Injury	\$1,000,000
General Aggregate	\$2,000,000
Products – Comp./Op. Agg.	\$2,000,000

<u>Automotive Liability</u>	<u>Limits of Insurance</u>
Combined Single Limit for bodily injury and property damage (Each accident)	\$1,000,000

<u>Workers Compensation Insurance and Employer's Liability Insurance</u>	<u>Limits of Insurance</u>
In accordance with statutory requirements (Each accident)	\$500,000

<u>Real Estate Errors &amp; Omissions Professional Liability</u>	<u>Limits of Insurance</u>
Each claim	\$1,000,000
Aggregate	\$1,000,000

<u>Umbrella Liability</u>	<u>Limits of Insurance</u>
Each Occurrence	\$5,000,000
Aggregate	\$5,000,000

**IN WITNESS WHEREOF**, the parties hereto have made and executed this Agreement on this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**SIGNATURES:**

**ROW Agent:**

A & R Land Services, Inc.  
1609 Golden Aspen Drive, Suite 104  
Ames, IA 50010  
Phone: 515-337-1197  
Fax: 515-337-1274  
Email: rgurwell@a-rland.com

**Acquiring Agency:**

City of Washington, Iowa  
215 East Washington Street  
Washington, IA 52353  
Phone: 319-653-6584  
Fax: 319-653-5273  
Email: bhinson@washingtioniowa.net

By: \_\_\_\_\_  
Ryan K. Gurwell  
President

By: \_\_\_\_\_  
Brent D. Hinson  
City Administrator



**2016 RIGHT OF WAY SERVICES PRICES FOR A & R LAND SERVICES, INC.**

A & R Land Services works under time and material contracts, and submits invoices for services provided on a monthly basis unless the client requests otherwise. Our rate of compensation is **\$65.00** per hour plus expenses. The following is a breakdown of costs for each phase of a project and the estimated cost per parcel.

**PER PARCEL COSTS WITH COMPENSATION ESTIMATES ONLY**

1.	Project Management (client communications, document review, agent supervision) (2 hours at \$65.00 per hour).....	\$130.00
2.	Survey Consents (prepare forms and acquire consents from owners) (4 hours at \$65.00 per hour).....	\$260.00
3.	Title Search and Preparation of Report of Record Ownership and Liens (6 hours at \$65.00 per hour).....	\$390.00
4.	Preparation of Compensation Estimates (Appraisal Waiver Process) (8 hours at \$65.00 per hour).....	\$520.00
5.	Preparation of Acquisition Documents (4 hours at \$65.00 per hour).....	\$260.00
6.	Acquisition Negotiations with landowners and tenants and file completion (16 hours at \$65.00 per hour).....	\$1,040.00
7.	Completion of Closings (4 hours at \$65.00 per hour).....	\$260.00
8.	Expenses – Include historical averages for mileage, lodging, per diem, parking, postage, printing, and copies, based on actual expenses incurred, with mileage reimbursement at the current federal rate, lodging at GSA’s standard rate for Iowa, per diem at GSA’s standard rate for Iowa, color copies and printing at \$0.50 per page, and black and white copies and printing at \$0.10 per page).....	\$500.00
	<b>TOTAL COST PER PARCEL.....</b>	<b>\$3,360.00</b>

Note, our firm recommends the appraisal waiver process when possible on public improvement projects, as established by Iowa Code Section 6B.54 Subsection 2, which allows for the use of Compensation Estimates for determining Just Compensation for property rights to be acquired for projects. However, if Appraisals and Appraisal Reviews are required for a project, we will provide appraisal fee estimates from our contract appraiser staff which will replace the cost of Compensation Estimates referenced above.

Our firm also has surveying company subconsultants which our firm can hire as needed for public improvement projects.

If you need additional information related to additional services, please contact our President, Ryan K. Gurwell at 515-337-1197.

**STATE OF IOWA**  
**2016**  
**FINANCIAL REPORT**  
**FISCAL YEAR ENDED**  
**JUNE 30, 2016**  
WASHINGTON  
CITY OF WASHINGTON, IOWA  
**DUE: December 1, 2016**

16209200600000  
**Finance Director**  
215 E. Washington Street  
Washington, IA 52353

*(Please correct any error in name, address, and ZIP Code)*

**WHEN COMPLETED, PLEASE RETURN TO**  
Mary Mosiman, CPA  
Office of Auditor of State  
Lucas State Office Building  
321 E. 12th Street, 2nd Floor  
Des Moines, IA 50319

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

**ALL FUNDS**

Item description	Governmental (a)	Proprietary (b)	Total actual (c)	Budget (d)
<b>Revenues and Other Financing Sources</b>				
Taxes levied on property	3,414,053		3,414,053	3,223,650
Less: Uncollected property taxes-levy year	0		0	0
<b>Net current property taxes</b>	3,414,053		3,414,053	3,223,650
Delinquent property taxes	0		0	219,617
TIF revenues	219,550		219,550	889,225
Other city taxes	805,866	0	805,866	126,825
Licenses and permits	148,229	0	148,229	178,947
Use of money and property	131,757	0	131,757	3,033,991
Intergovernmental	1,552,211	0	1,552,211	4,764,457
Charges for fees and service	432,280	4,188,242	4,620,522	20,000
Special assessments	27,309	0	27,309	65,364
Miscellaneous	920,857	13,737	934,594	4,460,932
Other financing sources	8,090,030	3,221,871	11,311,901	8,841,410
<b>Total revenues and other sources</b>	15,742,142	7,423,850	23,165,992	25,824,418
<b>Expenditures and Other Financing Uses</b>				
Public safety	1,747,302	0	1,747,302	1,799,013
Public works	1,271,395	0	1,271,395	1,566,540
Health and social services	0	0	0	0
Culture and recreation	859,313	0	859,313	894,641
Community and economic development	32,302	0	32,302	28,889
General government	867,445	0	867,445	890,700
Debt service	2,217,056	0	2,217,056	2,246,257
Capital projects	2,739,204	0	2,739,204	5,047,346
<b>Total governmental activities expenditures</b>	9,734,017	0	9,734,017	12,473,386
Business type activities	0	6,022,394	6,022,394	6,410,137
<b>Total ALL expenditures</b>	9,734,017	6,022,394	15,756,411	18,883,523
Other financing uses, including transfers out	5,758,789	1,721,980	7,480,769	8,841,410
<b>Total ALL expenditures/And other financing uses</b>	15,492,806	7,744,374	23,237,180	27,724,933
<b>Excess revenues and other sources over (Under) Expenditures/And other financing uses</b>	249,336	-320,524	-71,188	-1,900,515
Beginning fund balance July 1, 2015	4,677,658	2,673,142	7,350,800	7,350,800
Ending fund balance June 30, 2016	4,926,994	2,352,618	7,279,612	5,450,285

**Note** - These balances do not include \$ \_\_\_\_\_ held in non-budgeted internal service funds; \$ \_\_\_\_\_ held in Pension Trust Funds; \$ \_\_\_\_\_ held in Private Purpose Trust funds and \$ \_\_\_\_\_ held in agency funds which were not budgeted and are not available for city operations.

Indebtedness at June 30, 2016	Amount - Omit cents	Indebtedness at June 30, 2016	Amount - Omit cents
General obligation debt	\$ 8,763,390	Other long-term debt	\$ 29,255
Revenue debt	\$ 15,623,000	Short-term debt	\$ 0
TIF Revenue debt	\$ 72,500	General obligation debt limit	\$ 17,529,598

**CERTIFICATION**

THE FOREGOING REPORT IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF

Signature of city clerk		Date Published/Posted	Mark (x) one <input type="checkbox"/> Date Published <input type="checkbox"/> Date Posted
Printed name of city clerk	Telephone	Area Code	Number Extension
Signature of Mayor or other City official (Name and Title)			Date signed

**PLEASE PUBLISH THIS PAGE ONLY**



**VEENSTRA & KIMM, INC.**

860 22<sup>nd</sup> Avenue, Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

November 10, 2016

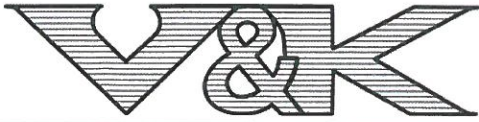
CHANGE ORDER NO. 5

INDUSTRIAL PARK RISE IMPROVEMENTS  
WASHINGTON, IOWA

Change Order No. 5 is for the following modifications to the project:

Item No.	Item Code	Description	Unit	Estimated Quantity	Unit Price	Extended Price
5	2105-8425015	Topsoil, Strip, Salvage + Spread	CY	1700	\$3.30	\$ 5,610.00
6	2115-0100000	Modified Subbase	CY	0.43	\$38.00	\$ 16.34
8	2122-5500080	Paved Shld, HMA, 8"	SY	-202.7	\$36.65	\$ (7,428.96)
13	2312-8260051	Granular Surf On Rd, CL A CR Stone	Ton	294.46	\$22.35	\$ 6,581.18
20	2502-8212034	Subdrain, Longitudinal, (Shld) 4"	LF	382	\$6.34	\$ 2,421.88
21	2502-8221303	Subdrain Outlet, DR-303	Ea.	1	\$250.00	\$ 250.00
22	2502-8221304	Subdrain Outlet, DR-304	Ea.	-5	\$185.00	\$ (925.00)
24	2503-0114215	Storm SWR G-Main, Trenched, RCP 2000d, 15"	LF	-43	\$35.50	\$ (1,526.50)
25	2503-0114218	Storm SWR G-Main, Trenched, RCP 2000d, 18"	LF	-10	\$41.00	\$ (410.00)
26	2503-0114224	Storm SWR G-Main, Trenched, RCP 2000d, 24"	LF	-3	\$51.60	\$ (154.80)
27	2503-0200036	Rmv Storm SWR Pipe LE 36"	LF	-123	\$9.85	\$ (1,211.55)
28	2504-0114015	San SWR G-Main, Trenched, PVC, 15"	LF	18	\$35.50	\$ 639.00
30	2507-8029000	Erosion Stone	Ton	-82.38	\$30.00	\$ (2,471.40)
31	2519-4200040	Rmvl/Reinstall Fence, Field	LF	-1622	\$5.00	\$ (8,110.00)
33	2527-9263109	Painted Pav't Mark, Waterborne/Solvent	Sta.	33.72	\$48.50	\$ 1,635.42
35	2527-9263180	Pav't Mark Rmvd	Sta.	17.66	\$45.00	\$ 794.70
37	2528-8445113	Flagger	Ea.	-9	\$330.00	\$ (2,970.00)
39	2554-0114008	Water Main, Trenched, PVC, 8"	LF	28	\$19.90	\$ 557.20
40	2554-0114012	Water Main, Trenched, PVC, 12"	LF	-75.5	\$29.50	\$ (2,227.25)
41	2554-0207008	Valve, Gate, DIP, 8"	Ea.	-1	\$1,390.00	\$ (1,390.00)
43	2554-0210201	Fire Hydrant Assembly, WM-201	Ea.	-1	\$4,075.00	\$ (4,075.00)
45	2601-2634100	Mulch	Acre	2.9	\$700.00	\$ 2,030.00
46	2601-2636043	Seed + Fertilize (Rural)	Acre	1.3	\$850.00	\$ 1,105.00
47	2601-2636044	Seed + Fertilize (Urban)	Acre	1.6	\$1,000.00	\$ 1,600.00
48	2601-2638352	Slope Protection, Wood Excelsior	SQ	-100	\$12.00	\$ (1,200.00)
49	2602-0000020	Silt Fence	LF	254	\$1.75	\$ 444.50
50	2602-0000030	Silt Fence-Ditch Checks	LF	-800	\$2.20	\$ (1,760.00)
51	2602-0000071	Rmvl Of Silt Fence/Silt Fenc-Ditch Check	LF	-1546	\$0.60	\$ (927.60)
52	2602-0000101	Maint Of Silt Fenc/Silt Fenc-Ditch Check	LF	-6825	\$0.75	\$ (5,118.75)
53	2602-0010010	Mobilization, Erosion Control	Ea.	-1	\$500.00	\$ (500.00)
CO1		Gate Valve, DIP, 8"	Ea.	-1	\$1,390.00	\$ (1,390.00)
CO1		San Swr, Service Stub, PVC, 4"	LF	-42	\$27.00	\$ (1,134.00)
CO1		Subdrain Outlet, DR-304	Ea.	-6	\$185.00	\$ (1,110.00)
Total:						\$ (22,355.58)

Change Order No. 5 decreases the contract amount by \$ 22,355.58.



**VEENSTRA & KIMM, INC.**

860 22<sup>nd</sup> Avenue, Suite 4 • Coralville, Iowa 52241-1565  
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

Original Contract Price	\$1,174,599.36
Approved Change Order No. 1	\$85,057.00
Approved Change Order No. 2	\$201,747.95
Approved Change Order No. 3	\$14,050.00
Approved Change Order No. 4	\$54,475.67
Change Order No. 5	\$(22,355.58)
Revised Contract Price	\$1,507,574.40

**DELONG CONSTRUCTION, INC.**

**CITY OF WASHINGTON, IOWA**

By \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

By \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_

**VEENSTRA & KIMM, INC.**

**ATTEST:**

By *Mark J. Bell*  
 Title Project Engineer  
 Date November 10, 2016

By \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_



**CERTIFICATE OF COMPLETION**

**INDUSTRIAL PARK RISE IMPROVEMENTS  
WASHINGTON, IOWA**

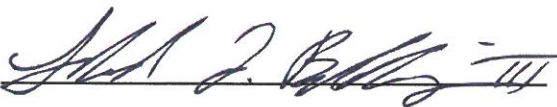
October 4, 2016

We hereby certify that we have made an on-site review of the completed construction of the **INDUSTRIAL PARK RISE IMPROVEMENTS** under the Contract as performed by DeLong Construction, Inc. of Washington, Iowa.

As Engineers for the project it is our opinion that the work performed is in substantial accordance with the plans and specifications, and that the final amount of the contract is One Million Five Hundred Seven Thousand Five Hundred Seventy-Four and 40/100 Dollars (\$1,507,574.40).

**VEENSTRA & KIMM, INC.**

Accepted: **CITY OF WASHINGTON, IOWA**

By 

By \_\_\_\_\_

Title Project Engineer

Title Mayor

Date November 10, 2016

Date \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION ACCEPTING THE INDUSTRIAL PARK RISE IMPROVEMENTS PROJECT AS COMPLETED.

WHEREAS, the City Council of the City of Washington did award a construction contract to DeLong Construction, Inc. in the amount of \$1,174,599.36 for the “Industrial Park Water Main Project” (the “Project”); and

WHEREAS, the Project has now been completed in accordance with the plans and specifications as per the attached Engineer’s Statement of Completion; and

WHEREAS, it is necessary for the City Council to formally accept the Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the construction of the Project is hereby accepted as completed, with a final contract price of One Million Five Hundred Seven Thousand Five Hundred Seventy-Four Dollars and Forty Cents (\$1,507,574.40).

BE IT FURTHER RESOLVED that retainage in the amount of \$45,227.23 for the completion of the Project will be paid 30 days after the date of this Resolution if no claims are filed against the retainage, without further action from this Council.

Passed and approved this 15<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING AMENDMENT TO MANAGEMENT SERVICES  
AGREEMENT FOR STEELE FAMILY AQUATIC CENTER**

WHEREAS, the City has had a mutually beneficial relationship with the Washington YMCA;  
and

WHEREAS, the YMCA and City have agreed to continue their relationship in regard to the  
YMCA managing the Steele Family Aquatic Center.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
WASHINGTON, IOWA:

Section 1. The City Council hereby approves the amendment to the Management Services  
Agreement attached as Exhibit A to this Resolution.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

\_\_\_\_\_  
Illa Earnest, City Clerk

AMENDMENT TO THAT CERTAIN MANAGEMENT SERVICES AGREEMENT  
BY AND BETWEEN  
THE CITY OF WASHINGTON, IOWA  
AND  
THE YOUNG MEN'S CHRISTIAN ASSOCIATION OF WASHINGTON, IOWA

REFERENCE is hereby made to that certain Management Services Agreement (the "Agreement") dated February 10, 2014, by and between the City of Washington, Iowa (the "City"); and the Young Men's Christian Association of Washington, Iowa (the "YMCA").

WHEREAS, the City and YMCA the agreement and extend the term of the Agreement;  
and

WHEREAS, it is now necessary for the parties to enter into this written amendment ("Amendment") to the Agreement.

NOW, THEREFORE, the parties agree as follows:

1. Section 3.1 of the Agreement is hereby amended by obligating the City to pay for gas and electric utility costs for the Facilities.
2. Article IV is hereby amended by amending the Management Fee from \$7,000 to \$6,800.
3. Section 6.1 of the Agreement is hereby amended to amend the termination date of this Agreement until December 31, 2019.
4. In all other respects, except as outlined in Sections 1, 2 and 3 of this Amendment, the Agreement shall remain in full force and effect.

Dated this \_\_\_\_ day of November, 2016.

CITY:

YMCA:

\_\_\_\_\_  
Sandra Johnson, Mayor

\_\_\_\_\_  
Becky Harkema, Director

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION APPROVING CONTRACT FOR  
OPERATION OF 28E RECYCLING CENTER**

WHEREAS, the City of Washington and Washington County jointly advertised for proposals for the operation of the joint City/County (28E) Recycling Center on Lexington Boulevard; and

WHEREAS, these proposals have been evaluated and a recommendation made by a joint committee organized to oversee the operations of the center; and

WHEREAS, the City Council approved the selection of Wemiga Waste, Inc. as the contractor in Resolution 2016-102, adopted October 18, 2016, pending approval of a written contract.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. Subject to concurrence by the Washington County Board of Supervisors, the City of Washington approves the contract attached as Exhibit A with Wemiga Waste, Inc., beginning December 1, 2016 and lasting through June 30, 2019.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

**WASHINGTON COUNTY RURAL SOLID WASTE AND RECYCLING CENTER  
AGREEMENT FOR SERVICES WITH WEMIGA WASTE, INC.**

This Agreement is jointly made and entered into this 15<sup>th</sup> day of November, 2016, by and between the City of Washington, Iowa, and Washington County, Iowa, hereinafter called "AGENCIES", and Wemiga Waste, Inc., hereinafter called "CONTRACTOR".

Both parties hereto agree as follows:

**TERM:**

The term of this Contract shall be for thirty-one (31) months, beginning on December 1<sup>st</sup>, 2016, and terminating on June 30<sup>th</sup>, 2019.

**DEFINITIONS:**

Definitions in this Agreement, unless otherwise noted, are as contained in the Code of Iowa, as amended.

**AGENCIES** – Refers to City Council of the City of Washington and the Board of Supervisors of Washington County, with each governing body administering this agreement by representatives designated by each to a "Joint Recycling Committee." The City and the County will each name two (2) members to advise and represent them; however, it shall not be a separate entity as defined in Section 28E.5 of the Code of Iowa.

**APPLIANCES** – Includes, but is not limited to, refrigerators, freezers, kitchen ranges, air conditioning units, electronics, dehumidifiers, water heaters, furnaces, thermostats, clothes washers, clothes dryers, dishwashers, microwave ovens, and commercial coolers.

**CONTRACTOR** – Wemiga Waste, Inc., the business performing refuse collection and disposal, as well as recycling services, under the terms of the Agreement with the AGENCIES.

**GARBAGE, REFUSE, RUBBISH** – Animal or vegetable wastes resulting from the handling, preparation, cooking, serving, or consumption of food; including food containers, discarded waste material in a solid or semi-liquid state, and non-putrescible solid waste consisting of noncombustible materials.

**HOUSEHOLD HAZARDOUS MATERIALS OR WASTE** – Are defined in the Iowa Administrative Code Chapter 567 subsection 144.3(455F).

**RECYCLABLES** – For purposes of this Agreement, shall constitute recyclable class #1 - #7 plastics; tin and aluminum in consumer form; newsprint (including magazines, but

not the bindings of hardcover books); glass bottles in consumer form (clear, green, and brown); and #2 corrugated cardboard.

RECYCLING CENTER – The Washington County Rural Solid Waste and Recycling Center, from hereinafter shall be referred to as “Recycling Center”, for purposes of this Agreement.

SERVICE AREA – The unincorporated areas of Washington County and the City of Washington, Iowa.

## **SCOPE OF AGREEMENT**

CONTRACTOR and AGENCIES agree that CONTRACTOR shall operate and manage a Recycling Center, addressed at 2170 Lexington Blvd., Washington, Iowa 52353, in which residents living in the service area may deposit recyclable materials, oils, batteries, and appliances for processing and recycling, as well as a Citizens Convenience Center for the disposal of household waste and trash from residents of the unincorporated areas of Washington County.

All RECYCLABLES, as defined in the definition section of this contract, will be accepted from Washington County service area residents free of charge, unless specifically identified in Addendum A, which identifies the fees for all other specified items. Fees listed in Addendum A must be approved by the AGENCIES.

The CONTRACTOR waives all tipping fees for de minimus quantities of recyclables/garbage/refuse/rubbish for the following entity: Washington County.

HAULING – All solid waste hauled by the Contractor shall be so contained or enclosed that leaking, spilling, or blowing are prevented. In the event of any spillage, the Contractor shall immediately clean up litter.

DISPOSAL – All solid waste which is not recyclable or excluded by law for disposal in a sanitary landfill shall be hauled by the Contractor to the SEMCO Sanitary Landfill, west of Richland, Iowa, being an approved landfill facility. Washington County will pay charges of entry into said landfill and tipping fees for solid waste charge by SEMCO upon receipt of bills from SEMCO.

CONTRACTOR is responsible for upkeep and day-to-day operations of the facility.

CONTRACTOR agrees with AGENCIES that during the term of this Agreement, CONTRACTOR shall operate, receive, and market or otherwise dispose of recyclable materials transported to the Recycling Center by customers within the service area based on the terms of this agreement.

REVENUES FROM RECYCLABLES shall belong to the CONTRACTOR.

## **SERVICE, OPERATIONS, AND PERFORMANCE**

**COLLECTION** – CONTRACTOR shall be responsible for receiving, sorting, packaging, and transportation of rural household trash and waste, as well as all recyclables, appliances, oil and batteries brought to the Recycling Center. CONTRACTOR expressly agrees that it is being engaged as an independent contractor, and therefore solely responsible for the payment of all personnel assigned by CONTRACTOR to provide services at the Recycling Center.

**EQUIPMENT** – The CONTRACTOR shall furnish all labor, tools, and equipment, for the operation of Washington County Rural Solid Waste and Recycling Center. Equipment should consist of packer-type vehicles and include a mechanical device for packing or compressing refuse and recyclables as appropriate. The equipment shall be in good operating condition at all times; the body of transport containers shall be leak proof and reasonably clean. The CONTRACTOR shall have enough equipment available in running order so that if a piece of equipment is not in operational condition, it will not prevent normal use by citizens.

**EXISTING EQUIPMENT ON-SITE** – that was heretofore property of Washington County, the City of Washington, or owned jointly by the County and the City, is hereafter transferred to and will become the property of the CONTRACTOR to use or dispose of as CONTRACTOR sees fit. The property referred to is as follows: two (2) vertical bailers; one (1) glass crusher; one (1) semi-trailer; eight (8) 6-yard capacity dumpsters; one (1) uni-loader; “Gaylord” type containers, and other various containers for the collection of recyclable materials. Any other items or equipment found onsite will not be disposed of or destroyed without consultation with the AGENCIES.

CONTRACTOR agrees to abide by all federal, state, and local regulations, ordinances, and laws applicable to the operating of the Recycling Center and the packaging and hauling away of materials described in this Agreement.

**OFFICE HOURS** – CONTRACTOR shall operate the Recycling Center and keep Recycling Center open to the public on Mondays thru Fridays, 7:30 a.m. to 4:00 p.m. and Saturdays from 7:00 a.m. to 12:00 p.m. On the following holiday schedule, the Recycling Center shall be closed:

New Year’s Day  
President’s Day  
Memorial Day  
Independence Day  
Christmas

Veteran’s Day  
Thanksgiving Day  
Friday after Thanksgiving  
Labor Day

**NOTE:** There will be one additional holiday – usually the day before or the day after Christmas – each year determined by the Board of Supervisors.

Appliances, as defined by the DNR, that are delivered to the Center, shall be delivered to a DNR licensed de-manufacturer or holding facility.

CONTRACTOR will work with the AGENCIES to reeducate the residents of the service area anytime a change in the structure of recycling changes. This would include public notices and the preparation and dissemination of educational materials.

FEES – CONTRACTOR agrees to assume all recycling and processing fees for RECYCLABLES, licensing, and all other applicable fees, and any cost assessed in connection with the operation of the Center.

AGENCIES agree that in the event CONTRACTOR becomes subject to any fees, taxes, or surcharges imposed by any governmental entity, after adoption of this agreement, in connection with operating the Recycling Center, CONTRACTOR shall be allowed to add fees in this agreement and Addendum A upon thirty (30) days written notice to the AGENCIES.

NOTIFICATION – Prior to any changes to the terms of this agreement, the CONTRACTOR and AGENCIES shall enter into an Amendment of this Agreement.

NOTICES – All notices contemplated under this Agreement shall be made in writing and delivered to the other party or parties via hand delivery or via U.S. Mail, postage prepaid, to the addresses below:

WASHINGTON COUNTY  
County Auditor's Office  
PO Box 889  
222 W. Main Street  
Washington, Iowa 52353

CITY OF WASHINGTON  
c/o City Administrator  
215 E. Washington Street  
Washington, Iowa 52353

WEMIGA WASTE, INC.  
c/o Lynn Whaley  
1005 W. Washington Street  
Mt. Pleasant, Iowa 52641

Notices shall be deemed to be given when received by the other parties via hand delivery, and two (2) business days after written notice is deposited in the U.S. Mail, postage prepaid, and addressed according to the foregoing information. During the term of this Agreement, each party shall be responsible for updating any contact information with the Washington County Auditor, and the Washington City Clerk, in Washington, Iowa.

INDEMNITY – CONTRACTOR will indemnify and hold harmless the AGENCIES, its officers, agents, servants, and employees from and against any and all suits, actions,



legal proceedings, claims, demands, damages, costs, expenses, and attorney’s fees, and any other costs of defense resulting from a willful or negligent act or omission of CONTRACTOR, its officers, agents, servants, and employees in the performance of this Agreement; provided, however that CONTRACTOR shall not be liable for any suits, actions, legal proceedings, claims, demands, costs, expenses, and attorney’s fees arising out of a willful or negligent act or omission of the AGENCIES, its officers, agents, servants, and employees.

DISCRIMINATION – Neither the CONTRACTOR nor any subcontractor or person(s) acting on their behalf shall discriminate against any person because of race, sex, age, creed, color, religion, national origin, veteran status, or disability.

INSURANCE – The CONTRACTOR shall maintain in full force and effect throughout the term of this Agreement and throughout any extension or renewal thereof the following types of insurance in at least the limits specified below:

Workmen’s Compensation	Statutory
General Liability:	
Bodily Injury	\$1,000,000 each occurrence \$2,000,000 aggregate
Property Damage	\$1,000,000 each occurrence \$2,000,000 aggregate
Fire/Legal Liability	\$250,000 each occurrence
Medical	\$5,000 each occurrence
Automobile Liability:	
Bodily Injury	\$2,000,000 combined
Property Damage	\$1,000,000 each occurrence
Excess Umbrella Coverage	\$2,000,000 each occurrence

Prior to the commencement of work, the CONTRACTOR shall furnish the AGENCIES with certificates of insurance or other satisfactory evidence that such insurance has been procured and is in full force. In addition, said insurance shall name the City of Washington and Washington County as additional insureds under CONTRACTOR’S general liability policy or policies. Said policies shall not thereafter be canceled or be permitted to expire without thirty (30) days written notice of the same to the AGENCIES.



PERMITS, LICENSES, AND TAXES – CONTRACTOR shall obtain and assume the cost of all licenses and permits and promptly pay all licenses, permits, and taxes required by law.

BASIS AND METHOD OF PAYMENT – In consideration of CONTRACTOR’S services in the operation and management of the Recycling Center, and hauling of solid waste, Washington County and the City of Washington shall pay CONTRACTOR monthly as follows:

\$3,500.00 from City of Washington for recycling services  
(\$42,000.00 annually)

\$13,832.00 from Washington County for recycling services and operation of  
the Recycling Center (\$165,984.00 annually)

Said payments shall be made monthly, not later than the 15<sup>th</sup> day of each month after the service is rendered. Washington County and the City of Washington shall submit separate payments to the CONTRACTOR.

COST OF SERVICE – The rates submitted by CONTRACTOR and approved and accepted by AGENCIES shall apply for the first year of this Agreement term; however, CONTRACTOR may increase the price of the Agreement by an amount equal to the percentage increase listed by the Consumer Price Index (CPI), for the Midwest region, effective at the beginning of the fiscal year which begins July 1<sup>st</sup> and ends June 30<sup>th</sup> of the following calendar year. Any proposed increase must be forwarded to the AGENCIES at least sixty (60) days in advance of the effective date.

COMPLIANCE WITH APPLICABLE LAWS – The parties agree that the laws of the State of Iowa shall govern the validity, construction, interpretation, and effect of this Agreement. The CONTRACTOR shall conduct business and provide the service of collecting, disposal, handling, and disposing of recycling and solid waste as provided for by this Agreement in compliance with all applicable federal, state, and local rules, regulations, and laws.

BANKRUPTCY – “Insolvent” for the purposes of this clause shall mean a party’s inability to pay its debts as they mature.

A party’s insolvency, or voluntary or involuntary bankruptcy, shall not constitute prospective unwillingness and/or inability to perform nor a repudiation of this agreement unless the party fails to give a timely and adequate assurance of its ability to perform. Until such assurances are received, the demanding party may suspend, if commercially reasonable, any performance due upon its part unless already paid for. If a party is unable to give adequate assurance, the other party may terminate the contract with seven (7) days written notice. Assumption of this Agreement by a bankrupt debtor’s trustee shall initially give rise only to a reasonable sense of insecurity and shall not operate as an automatic repudiation, prospective unwillingness to perform, or a breach

of the contract where the CONTRACTOR is in the process of voluntary or involuntary bankruptcy.

The AGENCIES, at their sole discretion, may terminate this Agreement in the event that the CONTRACTOR becomes insolvent as described above by giving written notice of the same to the CONTRACTOR.

In the event of the CONTRACTOR'S bankruptcy the AGENCIES will have the same remedies as provided for in the breach of the Agreement section.

**CONSTRAINTS ON CONTRACTOR** – CONTRACTOR shall perform service in accordance with all applicable state and local laws, and shall be specifically responsible for compliance with DNR regulations related to sites such as the Recycling and Citizens' Convenience Center. The CONTRACTOR shall be responsible for keeping a well-maintained site, including ensuring that the site is properly mowed and trimmed, snow is properly removed, and that any loose papers or other debris are picked up promptly to include litter that blows onto or otherwise makes its way to adjoining properties.

**BREACH OF AGREEMENT** – If the CONTRACTOR fails to perform, or to perform in a satisfactory manner, or to perform in accordance with applicable laws, regulations, or ordinances, the AGENCIES shall have the right to demand in writing, adequate assurance from the CONTRACTOR that steps have been or are being taken to rectify the situation. The CONTRACTOR must within three (3) business days of receipt of such demand, return to the AGENCIES, a written statement that explains reasons for nonperformance or delayed, partial, or substandard performance during that period and any continuation thereof. The CONTRACTOR also has the option to appear with an explanation before the AGENCIES or their designee(s). Upon receipt of the CONTRACTOR'S statement or the failure of the CONTRACTOR to submit one, the AGENCIES may immediately terminate this AGREEMENT and seek the services of another CONTRACTOR to provide the services outlined in this Agreement.

AGENCIES will pro rate on a daily basis and pay CONTRACTOR only for actual services rendered for the month, and seek damages from CONTRACTOR if replacement services are required due to failure of CONTRACTOR to perform duties. Damages will be sought only if replacement services cost more than this agreement calls for.

**FORCE MAJEURE** – Neither the CONTRACTOR nor the AGENCIES shall be liable for the failure to perform their duties nor for any resultant damage, loss, etc. if such failure is caused by catastrophe, riot, war, governmental order, or regulation, fine, accident, act of G-d, or other similar or different contingency beyond the reasonable control of the CONTRACTOR or AGENCIES. In the case of a severe snowstorm, the CONTRACTOR has the right to delay the acceptance of materials by one day (more if condition warrants with the AGENCIES' approval). Notification shall be made to the AGENCIES as soon as possible if such an option is taken.

If such circumstances persist for more than seven (7) days or if after their cessation the CONTRACTOR is unable to render full or substantial performance for a period of seven (7) days, CONTRACTOR may terminate this Agreement upon written notice given in seven (7) days in advance to the AGENCIES.

**ASSIGNMENT OF AGREEMENT** – No assignment of this Agreement or any right accruing under this agreement shall be made in whole or in part by the CONTRACTOR without the express written consent of the AGENCIES, which consent shall not be unreasonably withheld. The delegation of an Agreement duties will not relieve the CONTRACTOR of any liability and/or obligation to perform. In the event of any delegation of a duty, the delegate shall assume full responsibility and liability for performance of that duty without affecting the CONTRACTOR'S liability.

**CHANGE OF OWNERSHIP** – In the event that the CONTRACTOR'S business assets are sold, the AGENCIES maintain the right to hold the original owner solely liable. If, however, the AGENCIES determine that the new ownership can adequately and faithfully render the services called for in the Agreement for the remaining term of the Agreement, then the AGENCIES, at their sole discretion, may elect to execute a novation allowing the new ownership to assume the rights and duties of this Agreement and releasing the previous ownership of this Agreement and all obligation and liability.

**WAIVERS** – A waiver by either party of any breach of any provisions hereof shall not be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provisions itself. No payment or acceptance of compensation for any period subsequent to any breach shall be deemed a waiver of any right or acceptance of defective performance.

Where the condition to be waived is a material part of the Agreement such that its waiver is a material part of the parties, the waiver must be supported by consideration and take the form of an Agreement modification as provided for elsewhere in this section.

**ILLEGAL AND INVALID PROVISIONS** – Should any term, provision or other part of this Agreement be declared illegal, it shall be excised and/or modified to conform to the appropriate laws or regulations. Should any term, provision or other part of this Agreement be held to be inoperative, invalid, or unenforceable, then such provision or portion thereof shall be formed in accordance with applicable laws or regulations. In both cases the remainder of the Agreement shall not be affected but shall remain in full force and effect.

**JOINT AND SEVERAL LIABILITY** – If the CONTRACTOR is comprised of more than one individual, corporation or other entity, each of the entities comprising the CONTRACTOR shall be jointly and severally liable.

**BINDING EFFECT** – The provisions, covenants, and conditions in this Agreement apply to bind the parties, their legal heirs, representatives, successors, and assigns.

ARBITRATION – Any controversy or claim arising out of or relating to this Agreement or breach thereof shall be settled by arbitration, each of the hereto selecting an arbitrator, and these two arbitrators so selecting a third arbitrator, and the decision of these three arbitrators so selected shall be binding on both of the parties hereto.

STANDARD OF PERFORMANCE – If the CONTRACTOR fails to collect materials herein specified for a period in excess of five (5) scheduled working days, or fails to operate the system in a satisfactory manner, provided such failure is not due to war, insurrection, riot, Act of G-d, or other causes beyond the CONTRACTOR'S control, the County may negotiate with other CONTRACTORS for the operation of said collection service.

RIGHT TO REQUIRE PERFORMANCE – The failure of the County at any time to require performance by the CONTRACTOR of any provisions hereof shall in no way affect the right of the County thereafter to enforce the same. Nor shall a waiver by the County of any breach of any provisions hereof be taken or held to be a waiver of any succeeding breach of such provision or as a waiver of any provision itself.

AMENDMENT TO AGREEMENT – No modification or amendment of the terms hereof shall be effective unless written and signed by the authorized representatives of all parties entitled to receive a right or obligate to perform a duty under this Agreement. A signed original is to be fastened to the original Agreement with signed copies retained by all parties.

The written modification is not to become effective for a period of sixty (60) business days during which time either party may revoke the writing upon delivery to the other party of a written notice of that effect, dated and signed by a notary. The AGENCIES reserve the right to consider amendments to this agreement such as fees for garbage pickup.

This Agreement is effective from the 1<sup>st</sup> day of December, 2016, and shall expire on the 30<sup>th</sup> day of June, 2019, with the provision, however, that the AGENCIES may terminate this Agreement upon notice to CONTRACTOR when and if said CONTRACTOR shall cease to be licensed by the provisions set forth above for failure to perform and abide by the terms of this Agreement.

IN WITNESS WHEREOF, the contracting parties have executed this Agreement on the date first written above, executed in duplicate.

**Company Name:** Wemiga Waste, Inc.  
**Company Address:** 1005 West Washington Street  
Mt. Pleasant, Iowa 52641

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**Lynn Whaley – CONTRACTOR** **Date**  
**WEMIGA WASTE, INC.**

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**Richard Young – CHAIR** **Date**  
**WASHINGTON COUNTY BOARD OF SUPERVISORS**

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**Sandra Johnson – MAYOR** **Date**  
**CITY OF WASHINGTON, IOWA**

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**Daniel Widmer – AUDITOR** **Date**  
**WASHINGTON COUNTY, IOWA**

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**Illa Earnest – CITY CLERK** **Date**  
**CITY OF WASHINGTON, IOWA**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING A GRANT AGREEMENT  
WITH THE IOWA DEPARTMENT OF NATURAL RESOURCES (DNR)**

WHEREAS, the City Council recognizes the importance of amenities such as pedestrian trails in the community, and has been working in partnership with the Washington County Conservation Board in a project to create a new trail segment to be known as the Willow Pond Trail; and

WHEREAS, the City Council authorized an application for funds from the Iowa DNR Resource Enhancement and Protection (REAP) program to further these aims; and

WHEREAS, the DNR has awarded a \$100,000 grant to the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council approves the attached grant agreement under the Iowa Department of Natural Resources' Resource Enhancement and Protection (REAP) program for the Willow Pond Trail, and authorizes the City Administrator to sign the agreement on behalf of the City.

PASSED AND APPROVED this 15<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk



IOWA DEPARTMENT OF NATURAL RESOURCES  
502 E. 9<sup>TH</sup> STREET DES MOINES, IA 50319

RESOURCE ENHANCEMENT AND PROTECTION FUND  
GRANT AGREEMENT-DEVELOPMENT

GRANTEE: CITY OF WASHINGTON  
PROJECT TITLE: KEWASH NATURE TRAIL - WILLOW POND TRAIL EXTENSION  
CONTACT PERSON/PHONE #: BRENT HINSON 319-653-6584  
GRANT AWARD: \$100000.00  
DNR CONTACT/PHONE #: Kathleen Moench 515-725-8213

1. **PURPOSE.** The purpose of this REAP Development Grant Agreement is to enable the Iowa Department of Natural Resources (DNR), acting for the State of Iowa, to assist the **CITY OF WASHINGTON** (Grantee) in the development of land for the enhancement and protection of open space areas.
2. **PARTIES/AUTHORITY.** The parties to this Grant Agreement are the DNR, an agency of the State of Iowa, and the **CITY OF WASHINGTON**. The parties make this Grant Agreement pursuant to 1989 Iowa Code Supplement Section 455A.19(1)(a), which authorizes the Natural Resource Commission to spend certain state funds appropriated for projects to enhance and protect open spaces.
3. **GENERAL DESCRIPTION OF PROJECT LANDS.** This Grant Agreement is for your project described as:

**EXTENSION OF THE KEWASH TRAIL FOR 1900' FROM WILLOW POND AND NORTH TO LEXINGTON BLVD, WASHINGTON, IOWA.**

4. **GRANT AWARD AND REIMBURSEMENTS.** The DNR will provide 100 percent of **development** costs up to a maximum amount of **\$100000.00**.
  - A. A ninety (90) percent advance reimbursement of the grant award may be requested by submitting a letter of request to:

Kathleen Moench, Budget & Grants Bureau,  
Iowa Department of Natural Resources  
502 E. 9<sup>th</sup> Street  
Des Moines, Iowa 50319
  - B. **Final** payment will be made when the project is completed and the grantee submits a letter of request along with the following grant requirements:
    - a legal description of the property for the required Notice of Use Restriction;
    - pictures of the completed project;
    - copies of billings and canceled checks for 100 percent of the grant award;
    - contracted development work requires; a copy of the signed contract, pay estimates, and contractor's reimbursement Refund of Sales Tax;
    - final report, to include a description of the completed project and efforts made to procure goods and services from Targeted Small Businesses (TSBs).
5. **RESPONSIBILITIES.** The grantee is solely responsible for the project completion as outlined in the project proposal. The grantee will make a concerted effort to procure goods and services from Targeted Small



Businesses (TSBs) during the performance of this Grant Agreement. The DNR may provide assistance at the request of the grantee, or at the Director's recommendation.

6. **AMENDMENTS.** This Grant Agreement may be amended only by written ADDENDA signed and dated by the DNR Director or the DNR REAP coordinator. Requests for amendments shall be directed to the DNR REAP coordinator.
7. **EFFECTIVE DATE/TERMINATION.** This Grant Agreement shall become effective when it has been signed and dated by the DNR Director and the grantee. All work specified in the project proposal will be completed by **DECEMBER 31, 2018**.
8. **AVAILABILITY OF FUNDS:** If funds anticipated for the continued fulfillment of this agreement are at any time not forthcoming or insufficient, either through the failure of the State of Iowa to appropriate funds, or discontinuance or material alteration of the program under which funds were provided, then the Department shall have the right to terminate the agreement without penalty.
9. **By signing this Grant Agreement, the grantee agrees to the terms and conditions set forth in this agreement and all attachments listed below:**
  - the REAP "General Provisions" (State Administrative Rules from your application);

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Date

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Bruce Trautman, Deputy Director  
Iowa Department of Natural Resources

BHINSON@WASHINGTONIOWA.NET

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Email Address

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Grantee Signature, Mayor or County Board Director

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Print Name, Mayor or County Board Director

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 9, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Well #6 Bids

The Well #6 rehabilitation project was bid out at the October 18 meeting. While we had interest from several different contractors, we only received one bid, from the Northway Well & Pump Company. This bid was \$372,755.50, which was around 11% over the engineer's estimate of \$336,310. Northway has done work in Washington in the past, and is a long-standing Iowa company more than capable of performing the work.

I have attached an adjusted budget for the Well #6 and #7 projects. The higher amount of the bid versus the engineer's estimate is not welcome news, but does not hinder our ability to proceed. The project is badly needed, and while the 2 projects combined will likely end up costing around \$618,000, they will also hopefully allow us to defer drilling a new well for a number of years, which provides a considerable savings in our water cash flow analysis.

BID TABULATION

**Well 6 Improvements  
Washington, Iowa**

BID DATE: **November 9, 2016**  
FOX PN **3424-15C**

CONTRACTORS:				Engineer's Opinion Probable Cost		The Northway Company 4895 8th Ave Marion, IA 52302	
CHECK OR BID BOND				n/a		Bid Bond	
Bidder Status Form?				n/a		Yes	
ITEM NO.	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization/Demobilization	LS	1	\$20,000.00	\$20,000.00	\$39,500.00	\$39,500.00
2	Well Water Pollution Prevention Plan	LS	1	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00
3	Retrieve Old Well Pump, Motor, and Drop Pipe from Bottom of Well	HRS	30	\$333.00	\$9,990.00	\$245.00	\$7,350.00
4	Mechanically Brush Clean Casing	HRS	120	\$225.00	\$27,000.00	\$150.00	\$18,000.00
5	Fill Open Hole/Build Bridge	LS	1	\$7,500.00	\$7,500.00	\$5,998.00	\$5,998.00
6	Run Dummy Casing in Well	LS	1	\$1,800.00	\$1,800.00	\$1,000.00	\$1,000.00
7	16-Inch Upper Casing	LF	435	\$92.00	\$40,020.00	\$72.00	\$31,320.00
8	10-Inch Lower Casing	LF	970	\$36.00	\$34,920.00	\$55.50	\$53,835.00
9	Grout Set-Up and Removal	LS	1	\$8,000.00	\$8,000.00	\$18,500.00	\$18,500.00
10	Grout Primary Casing	SACKS	705	\$34.00	\$23,970.00	\$33.50	\$23,617.50
11	Drill Out Bridge/Remove Debris & Rock	HRS	80	\$550.00	\$44,000.00	\$235.00	\$18,800.00
12	Video Inspect Well	EA	1	\$1,320.00	\$1,320.00	\$1,500.00	\$1,500.00
13	Test Pump Well	HRS	24	\$240.00	\$5,760.00	\$165.00	\$3,960.00
14	Disinfection	LS	1	\$2,200.00	\$2,200.00	\$2,000.00	\$2,000.00
15	Install New Pump	LS	1	\$65,000.00	\$65,000.00	\$78,120.00	\$78,120.00
16	Well House Valves, Electrical, and Controls	LS	1	\$35,225.00	\$35,225.00	\$54,955.00	\$54,955.00
17	Submittal Exchange Allowance	LS	1	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
18	Construction Contingency Allowance	LS	1	\$10,300.00	\$10,300.00	\$10,300.00	\$10,300.00
<b>TOTAL BASE BID</b>					<b>\$343,505.00</b>		<b>\$372,755.50</b>
8	ALTERNATE NO. 1 (REPLACES ITEM 8, IF ACCEPTED)	LF	970	\$35.00	\$33,950.00	\$45.00	\$43,650.00
<b>TOTAL BID WITH ALTERNATE NO. 1</b>					<b>\$342,535.00</b>		<b>\$362,570.50</b>

PREPARED BY:  
FOX ENGINEERING ASSOCIATES, INC.  
AMES, IOWA

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT**

WHEREAS, the construction project known as "Well 6 Improvements Project" has been designed and publicized for bid, and bids were received on November 9, 2016:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the following bid for the construction of certain public improvements described in general as "Well 6 Improvements Project" be and is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: \_\_\_\_\_ Northway Well & Pump Company \_\_\_\_\_

Amount of Bid: \_\_\_\_\_ \$372,755.50 \_\_\_\_\_

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said public improvements.

PASSED AND APPROVED, this 15<sup>th</sup> day of November, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

City of Washington  
Well #6 & #7 Improvements Project Budget  
As of November 9, 2016

<u>Sources</u>		<u>Amount</u>
Water Fund	\$	602,009.15
Insurance Settlement	\$	15,989.00
Estimated Total RV	\$	617,998.15

<u>Uses</u>		<u>Amount</u>
Well #7 Improvements	\$	60,945.00
Well #7 Electrical	\$	52,439.00
Well #7 Engineering	\$	22,189.00
Well #7 Contingency	\$	13,557.30
Well #7 Subtotal	\$	149,130.30
Well #6 Improvements	\$	372,755.50
Well #6 Engineering	\$	53,488.00
Well #6 Contingency	\$	42,624.35
Well #6 Subtotal	\$	468,867.85
Estimated Total XP	\$	617,998.15
RV/XP	\$	-

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

November 9, 2016

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Ordinance for Sitler Drive

In a minor oversight, we have not yet adjusted our code to remove the one-way designation on the newly improved section of Sitler Drive. All of the signage has been updated to reflect this change, we just need to formalize this.

Also, it was noted by our staff in changing out signs that South Avenue B should probably be a stop sign rather than a yield, given the increased traffic on Sitler. I had them change out the sign while they were doing the other signs, but again, we need to move forward on formalizing this.

If the Council would be amenable, I think it would make sense to adopt these changes in a single meeting.



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS 65 & 68 REGARDING ADDING A STOP SIGN AND REMOVING A ONE-WAY TRAFFIC DESIGNATION

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Paragraph.** Section 65.03, "Special Yield Required", Paragraph 6 is hereby repealed.

SECTION 2. **Add Paragraph.** Section 65.02, "Special Stops Required", New Paragraph 269, "South Avenue B and Sitler Drive (southbound stop)."

SECTION 3. **Delete Phrase.** Section 68.01, "One-Way Traffic Required", Paragraph 5 is hereby repealed.

SECTION 4. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

Attest:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: \_\_\_\_\_  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
City Clerk

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING ORDINANCE PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON ALL PROPERTY LOCATED WITHIN THE UNIFIED WASHINGTON URBAN RENEWAL PROJECT AREA IN THE CITY OF WASHINGTON, COUNTY OF WASHINGTON, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF WASHINGTON, COUNTY OF WASHINGTON, WASHINGTON COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY SAID CITY IN CONNECTION WITH SAID URBAN RENEWAL PROJECT.

WHEREAS, pursuant to Resolution No. 2013-093, the City Council of Washington declared the City's intent to enter into a Development Agreement with Briarwood Partners, LLC (the "Developer") if the Developer was granted tax credits from the Iowa Finance Authority ("IFA") under the Section 42 Housing Program to build housing (comprising two buildings) of low to moderate income housing and market rate housing units within the City (the "Project"); and

WHEREAS, pursuant to Resolution No. 2014-055, the City Council of Washington authorized the making of tax increment payments to the Developer and the execution of a development agreement with regard to the Project; and the City and the Developer previously entered into such a Development Agreement dated as of June 17, 2014 (the "Original Agreement"); and

WHEREAS, pursuant to the Resolution No. 2014-104, the City Council of Washington approved a change of site of the Project and amendment of the Original Agreement; and

WHEREAS, IFA awarded the Developer funds through the State HOME program in the amount of \$999,000 and tax credits in the amount of \$389,355 for the Project; and

WHEREAS, the Project is located within the Unified Washington Urban Renewal Area (the "Urban Renewal Project Area"); and

WHEREAS, it is now necessary for the City to pass an ordinance setting the base value of the Project and directing incremental revenues into a special project fund to pay rebates required under said Development Agreement.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA, THAT:

Section 1: For purposes of this Ordinance, the following terms shall have the following meanings:

"Project Area" means the following described real property in the City of Washington:

Auditor's Parcel C, which is a part of Lot 3 of the Irregular Survey of the NE ¼ of Section 19, Township 75 North, Range 7 West of the 5<sup>th</sup> P.M., as shown in Plat Book 27 at page 0041, Records of the Washington County Recorder (collectively the "Property");

Section 2: The taxes levied on the taxable property in the Project Area located in the Urban Renewal Project Area, legally described in Section 1 hereof, by and for the benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and all other taxing

districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 3: As to the Project Area, base period taxes on this Property shall be computed in the same manner using the total value shown on the assessment roll as of January 1, 2015, being the assessment roll applicable to the Property in the Project Area as of January 1 of the calendar year preceding the effective date of this Ordinance.

Section 4: That portion of the taxes each year in excess of base period taxes for the Project Area shall be allocated to and when collected be paid into the special tax increment fund previously established by the City of Washington to pay the principal of and interest on loans, monies advanced to, or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under authority of Section 403.9 or Section 403.12 of the Code of Iowa, incurred by the City of Washington, Iowa to finance or refinance, in whole or in part, urban renewal projects undertaken within the Unified Washington Urban Renewal Project Area pursuant to the Urban Renewal Plan, as amended, except that taxes for the payment of bonds and interest of each taxing district shall be collected against all property within the Urban Renewal Project Area without any limitation as hereinabove provided.

Section 5: Unless or until the total assessed valuation of the taxable property in the areas of the Urban Renewal Project Area exceeds the total assessed value of the taxable property in said areas shown by the assessment rolls referred to in Section 3 of this Ordinance, all of the taxes levied and collected upon the taxable property in the Project Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 6: At such time as the loans, monies advanced, bonds and interest thereon and indebtedness of the City of Washington referred to in Section 4 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the Urban Renewal Project Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 7: All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to continue the division of taxes from property within the Urban Renewal Project Area enacted prior to this Ordinance and to fully implement the provisions of Section 403.19 of the Code of Iowa with respect to the division of taxes from property within the Project Area described above. In the event that any provision of this Ordinance shall be determined to be contrary to law it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke the provisions of Section 403.19 of the Code of Iowa with reference to the Urban Renewal Project Area and the territory contained therein.

Section 8: This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of November, 2016.

\_\_\_\_\_  
Sandra Johnson, Mayor

ATTEST:

\_\_\_\_\_  
Illa Earnest, City Clerk

Approved on First Reading: November 1, 2016  
Approved on Second Reading: \_\_\_\_\_  
Approved on Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Illa Earnest, City Clerk