



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, June 6, 2023

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/84413261389?pwd=Sy9VMjgldHpoYkkwTzFPTy84aUF2dz09>

Meeting ID: 844 1326 1389

Passcode: 6536584

Agenda updated June 5, 2023 at 4 p.m.

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 6th, 2023 to be approved as proposed or amended.

Consent:

1. Council Minutes May 16, 2023
2. Council Minutes May 25, 2023 – Special Session
3. Ahlers & Cooney, P.C., General Urban Renewal, \$75.00
4. Ahlers & Cooney, P.C., Washington Hotel Group, LLC, \$302.00
5. Ahlers & Cooney, P.C., Washington East Commercial Urban Renewal Plan, \$1,016.00
6. Ahlers & Cooney, P.C., General Services, \$222.00
7. Bolton & Menk, Runway 18/36 PAPI and REILs, \$158.00
8. Bolton & Menk, Fuel System Repair, \$1,406.50
9. Feld Fire, SCBAs, \$220,900.00
10. FOX Strand, 2021 Water Main Improvements Final Design, \$6,554.50
11. Garden & Associates, General Engineering, \$711.28
12. Garden & Associates, Buchanan Street Paving Project, \$1,559.00
13. Greiner Buildings, Marion Avenue Church Gym Sidewalk Reimbursement, \$1,515.00
14. Traffic and Transportation Products, Ltd., Video Detection Upgrade, \$21,364.00
15. Veenstra & Kimm Inc., 2023 Seal Coat Project, \$389.00
16. Veenstra & Kimm Inc., Murphy Boundary Retracement, \$4,214.19
17. Veenstra & Kimm Inc., 12th Ave. and Washington St. Intersection Improvements, \$12,333.39
18. Veenstra & Kimm Inc., Dog Park Storm Sewer, \$703.36

19. YMCA of Washington County, Second Half of the 2022-2023 Recreational Services Fee, \$20,000
20. Café Dodici, 122 S. Iowa Ave., Sidewalk Café License Application (**renewal**)
21. Casey's General Store #3528, 1730 E. Washington St., Class E Retail Alcohol License (Automatic Renewal) (**renewal**)
22. Casey's General Store #1624, 1002 W. Madison St., Class E Retail Alcohol License (Automatic Renewal) (**renewal**)
23. Hy-Vee Fast & Fresh Express, 520 Highway 1, Class B Retail Alcohol License (Automatic Renewal) (**renewal**)
24. The Tippy Travelers LLC, 121 West Washington Street, Special Class C Retail Alcohol License Five-Day (June 13-17)
25. Dollar General #21535, 225 West Madison St., LLC, Over-the-Counter, Cigarettes/Tobacco (**renewal**)
26. Washington County Jail, 2185 Lexington Boulevard, Alternative Nicotine Products, Over-the-Counter (**renewal**)
27. Urban Chicken Permit, 812 West 2nd Street, Whitney Grey (**new**)
28. Department Reports
29. FEH Design, Washington Public Library Makerspace, \$9,725.63 (*added item*)

SPECIAL PRESENTATION

- Mayoral Appointment – Washington Library Board Regina Schantz (rural representative)

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS

- Claims for June 6, 2023

NEW BUSINESS

1. Discussion and Consideration of Wastewater Treatment Plant Vehicle Purchase
2. Discussion and Consideration of a Resolution Endorsing an Application for T-Mobile Hometown Grant Program (Central Park Improvements)
3. Discussion and Consideration of a Resolution Approving a License Agreement for Placement of a Welcome Sign
4. Discussion and Consideration of a Resolution Amending the Employee Handbook for the City of Washington, Iowa
5. Discussion and Consideration of Pay Application No. 2 for 2022 Washington Water Main Improvements (Cornerstone Excavating, Inc. \$220,790.45)
6. Discussion and Consideration of Second Reading of Ordinance Amending Utility Rates
7. Discussion and Consideration of Parking for Thursday Night Live Performers
8. DeLong Construction, Inc., South Avenue E Retaining Wall Landscape, \$8,435.00

OLD BUSINESS

1. Discussion and Consideration of a Resolution Approving the Quote for the Alley Project (200 Block of Marion Ave. to S. Avenue B) *(tabled)*
2. Discussion and Consideration and Possible First Reading of Ordinance No 2023- Vacant Building Code *(tabled)*

DEPARTMENT REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor Pro Tem
Illa Earnest
Bethany Glinsmann
Elaine Moore
Ivan Rangel
Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 5-16-2023

The Council of the City of Washington, Iowa, met in Regular Session with Mayor Pro Tem Youngquist calling the meeting to order at 4:35 p.m. on Tuesday, May 16, 2023, at the Wastewater Treatment Plant at 1065 West Buchanan St.

In attendance: Earnest, Moore, Youngquist, and City Administrator Deanna McCusker. Wastewater Plant Superintendent Jason Whisler provided a tour of the facility and its systems. The tour ended at 5:22 p.m.

The Council of the City of Washington, Iowa, reconvened in the Council Chambers, 215 East Washington Street on Tuesday, May 16, 2023, at 6:01 p.m. Mayor Pro Tem Youngquist in the chair.

On roll call present: Earnest, Glinsmann, Moore, Rangel, Stigers and Youngquist. Absent: none.

Motion by Stigers, seconded by Moore, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, May 16, 2023, be approved. Motion carried.

Consent:

1. Council Minutes May 2, 2023
2. FEH Design, Public Library Makerspace Professional Services, \$12,314.91
3. Iowa Finance Authority, SRF Loan, Water Treatment Plant, Principal, Interest & Fee, \$12,990.00
4. Iowa Finance Authority, SRF Loan, Additional Water Treatment Plan, Principal, Interest & Fee, \$231,360.00
5. Iowa Finance Authority, SRF Loan, Wastewater Treatment Plant, Principal, Interest & Fee, \$555,917.50
6. Iowa Finance Authority, SRF Loan, Westside Interceptor Project, Principal, Interest & Fee, \$104,750.00
7. Iowa Pump Works, Pump Number 2 Repair Wastewater Treatment Plant, \$11,539.40
8. Platte River Displays, Inc., July 4, 2023 Fireworks Show, \$9,600.00
9. Schneider Geospatial, Beacon Setup, On Site GIS Consulting, Professional Services, \$9,200.00
10. SRF Consulting Group, Quiet Zone Study, \$520.00
11. Hy-Vee Wine and Spirits, 528 Iowa Highway 1, Class E Retail Alcohol License (Permanent Premise Transfer Application - Amendment)
12. 2 BROS MEXICAN BAR & GRILL, INC., 331 North 4th Avenue, Class C Retail Alcohol License (**new**)
13. Hy-Vee Food Store, 528 South Highway 1, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products (**renewal**)
14. Hy-Vee Fast & Fresh, 520 South Highway 1, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products (**renewal**)
15. Walmart #1475, 2485 Highway 92, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products (**renewal**)
16. BP One Trip, 1504 East Washington Street, Over-the-Counter, Cigarettes/Tobacco/Vapor Products (**renewal**)
17. Fareway Stores, Inc. #554, 301 North Marion Avenue, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products (**renewal**)

18. Washington Liquor and Tobacco Outlet, 304 West Madison Street, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products, Vapor Products **(renewal)**
19. Wine & Spirits, 106 West 2nd Street, Over-the-Counter, Delivery, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
20. Casey's General Store #1624, 1002 W. Madison St., Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
21. Casey's General Store #3528, 1730 E. Washington St., Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**
22. The Tippy Traveler's LLC, 107 West 2nd Street, Special Class C Retail Alcohol License Five-Day (May 17-22)
23. Department Reports

Motion by Moore, seconded by Stigers, to approve consent items 1-7, 9-11, and 13-23. Motion carried.

Moore asked that item 8 be considered separately. Motion by Moore, seconded by Earnest, to approve item 8 for \$9,000. Motion carried.

Youngquist asked that item 12 be considered separately. Motion by Stigers, seconded by Rangel, to approve item 12 pending fire department inspection approval. Motion carried.

Presentation from the public: Merle Hagie of Washington said he prefers four lanes over three lanes of traffic for Highway 92 in town, he was in favor of protected left turns at stoplights and upgrading the stoplights in town.

Motion by Moore, seconded by Stigers, to approve claims for May 16, 2023. Motion carried.

Motion by Moore, seconded by Glinsmann, to approve the April 2023 Financial Report. Motion carried.

Engineer Leland Belding with Veenstra & Kimm, via Zoom, presented information on changing the existing four-lane configuration to three lanes on Highway 92 in Washington. Motion by Moore, seconded by Rangel, to move ahead with a four-lane to three-lane conversion with widening the road on the north side near Wiley Blvd., ramping the bike lane onto the sidewalk near Wiley Blvd., and accept plans for installing a traffic signal at the intersection of 12th Avenue and Washington Street. Motion carried.

Kerrie Willis and Cindy Rico Chavez with PLANT Washington presented information and asked the council questions for a proposed community garden and orchard on city property. After discussion, it was decided to hold a joint meeting on site to see the proposed layout in the near future.

Motion by Stigers, seconded by Glinsmann, to approve a Resolution Approving Final Plat for the Wiley Subdivision Fourth Addition Near Pizza Ranch. Roll call on the motion: Ayes: Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: Earnest. Motion carried.
(Resolution 2023-040)

Maintenance and Construction Superintendent JJ Bell presented information regarding alley repairs for the alley in the 200 Block of South Marion Avenue and South Avenue B. Pastor Joseph Brown of Marion Avenue Baptist Church also presented information and stated they

are willing to contribute funds to the project. The council asked for further information and estimates. Motion by Moore, seconded by Stigers, to table this item. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Glinsmann, seconded by Stigers, to approve a Resolution Amending Certain Charges and Fees for the Elm Grove and Woodlawn Cemeteries. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-041)**

Motion by Earnest, seconded by Rangel, to approve a Resolution Authorizing Tax Abatement Under the Washington Urban Revitalization Plan for Washington, Iowa at 501 South 15th Avenue. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-042)**

Motion by Glinsmann, seconded by Rangel, to approve a Resolution Approving a Temporary Mayor Pro Tem Appointment for the City of Washington. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-043)**

Motion by Moore, seconded by Stigers, to approve a Resolution Adopting a Code of Ethics for Elected Officials with the change of "elected officials" in Section 2. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-044)**

Motion by Earnest, seconded by Stigers, to approve a Resolution Approving a Mowing Maintenance Agreement with WCHS for Mowing Services for Lot 7. Roll call on the motion: Ayes: Earnest, Glinsmann, Rangel, Stigers, and Youngquist. Nays: none. Abstain with conflict: Moore. Motion carried. **(Resolution 2023-045)**

Motion by Moore, seconded by Earnest, to approve a Resolution Determining the Necessity and Setting Dates of a Consultation and a Public Hearing on a Proposed Washington East Commercial Urban Renewal Plan for a Proposed Urban Renewal Area in the City of Washington, State of Iowa. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-046)**

Police Chief Lester presented an updated fee schedule. Motion by Glinsmann, seconded by Rangel, to approve the Washington Police Department Updated Fee Schedule. Motion carried.

Motion by Earnest, seconded by Glinsmann, to approve Change Order No. 3 for West Buchanan St. Paving and Reconstruction Project to DeLong Construction, Inc. for \$51,261.59. Motion carried.

Motion by Moore, seconded by Rangel, to approve Pay Application No. 12 for West Buchanan St. Paving and Reconstruction Project to DeLong Construction, Inc. for \$16,777.34. Motion carried.

Motion by Glinsmann, seconded by Rangel, to approve Pay Application No. 1 for 2022 Washington Water Main Improvements to Cornerstone Excavating, Inc. for \$145,606.50.

Motion carried.

Motion by Stigers, seconded by Glinsmann, to approve the First Reading of an Ordinance Amending Utility Rates. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Stigers, seconded by Moore, to untable a Resolution Authorizing Tax Abatement Under the Washington Urban Revitalization Plan for Washington, Iowa at 6 Circle Drive. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

Motion by Glinsmann, seconded by Stigers to approve a Resolution Authorizing Tax Abatement Under the Washington Urban Revitalization Plan for Washington, Iowa at 6 Circle Drive. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2023-047)**

No action was taken on possible first reading of Ordinance No. 2023 – Vacant Building Code and it remains tabled.

Motion by Moore, seconded by Stigers, to go into Closed Session per Iowa Code 21.5(1)(i) – To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

The Council entered closed session at 7:56 p.m.

Motion by Moore, seconded by Stigers, to end the closed session. Roll call on the motion: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, and Youngquist. Nays: none. Motion carried.

The Council ended the closed session at 8:46 p.m.

Department reports were presented.

Motion by Glinsmann, seconded by Moore, that the Regular Session held at 6:00 p.m., Tuesday, May 16, 2023, is adjourned at 9:00 p.m. Motion passed unanimously.

Sally Y. Hart, City Clerk

CITY OF WASHINGTON
Council Minutes 5-25-2023

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Thursday, May 25, 2023, at 5:30 p.m. with Mayor Pro Tem Youngquist in the chair.

On roll call present: Earnest, Glinsmann, Rangel, and Youngquist. Absent: Moore and Stigers.

Motion by Earnest, seconded by Rangel, that the agenda for the Special Session to be held at 5:30 p.m., Thursday, May 25, 2023, be approved. Motion carried.

Consent:

1. Washington Chamber of Commerce, 205 West Main Street, Class C Retail Alcohol License, Five-Day June 2-6, 2023, Outdoor Service Area
2. The Tippy Travelers, 125 North Iowa Avenue, Class C Retail Alcohol License, Five-Day June 1-5, Outdoor Service Area
3. The Tippy Travelers, 107 W. 2nd St., Class C Retail Alcohol License, Five-Day June 6-10

Motion by Glinsmann, seconded by Earnest, to approve consent items 1-3. Motion carried.

No action was taken on possible first reading of Ordinance No. 2023 – Vacant Building Code and it remains tabled.

Motion by Rangel, seconded by Earnest, that the Special Session held at 5:30 p.m., Thursday, May 25, 2023, is adjourned at 5:33 p.m. Motion passed unanimously.

Following the meeting, as notice was posted, a quorum of the City Council attended a tour with PLANT Washington members Kerri Willis and Sarah Dawson at South Avenue D and West Van Buren Street regarding a request for a community garden and orchard. In attendance: Earnest, Glinsmann, Rangel, Youngquist, City Administrator Deanna McCusker and City Clerk Sally Hart. No action was taken.

Sally Y. Hart, City Clerk



May 18, 2023

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 845193
Client #: 11307
Matter #: 53
Billing Attorney: JHS

INVOICE SUMMARY

RE: GENERAL URBAN RENEWAL

For professional services rendered and costs advanced through May 15, 2023:

Total Professional Services	\$ 75.00
Total Expenses	<u> \$.00</u>
TOTAL THIS INVOICE	\$ 75.00

Invoice #: 845193
GENERAL URBAN RENEWAL

May 18, 2023

PROFESSIONAL SERVICES

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
4/19/23	JHS	.30	REVIEW INFORMATION SENT BY CITY ADMINISTRATOR REGARDING PROSPECTIVE URBAN RENEWAL PROJECT; SEND FOLLOW UP EMAIL TO CITY ADMINISTRATOR

TOTAL FEES **\$ 75.00**

TOTAL THIS INVOICE **\$ 75.00**



AHLERS COONEY
ATTORNEYS

AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

May 18, 2023

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 845193
Client #: 11307
Matter #: 53
Billing Attorney: JHS

REMITTANCE ADVICE

For professional services rendered through May 15, 2023

RE: GENERAL URBAN RENEWAL

TOTAL THIS INVOICE

\$ 75.00

Please return this page with payment to AHLERS & COONEY, P.C.



AHLERS COONEY
ATTORNEYS

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May 18, 2023

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 845194
Client #: 11307
Matter #: 65
Billing Attorney: JHS

INVOICE SUMMARY

RE: WASHINGTON HOTEL GROUP, LLC

For professional services rendered and costs advanced through May 15, 2023:

Total Professional Services	\$ 302.00
Total Expenses	<u> \$.00</u>
TOTAL THIS INVOICE	\$ 302.00

Invoice #: 845194
 WASHINGTON HOTEL GROUP, LLC

May 18, 2023

PROFESSIONAL SERVICES

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
4/20/23	MP	.20	ATTENTION TO PRELIMINARY CORRESPONDENCE AND OPENING FILE
4/27/23	JHS	.30	RECEIVE AND RESPOND TO EMAILS FROM CITY ADMINISTRATOR REGARDING ACTIONS FOR MAY 2ND COUNCIL MEETING AND NEXT STEPS
5/03/23	JHS	.20	RECEIVE AND RESPOND TO EMAILS FROM CITY ADMINISTRATOR REGARDING QUESTIONNAIRES
5/09/23	JHS	.20	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING GATHERING INFORMATION TO DRAFT URBAN RENEWAL PLAN AND DRAFT COUNCIL ADOPTION PROCEEDINGS
5/09/23	JHS	.20	RECEIVE AND RESPOND TO EMAILS FROM CITY ADMINISTRATOR; REVIEW INITIAL INFORMATION RECEIVED FOR URBAN RENEWAL PLAN
5/10/23	JHS	.10	FOLLOW UP ON TAX PARCEL NUMBER PROVIDED FOR PROPERTY IDENTIFICATION; SEND FOLLOW UP EMAIL TO CITY ADMINISTRATOR
5/12/23	JHS	.10	EMAIL CITY ADMINISTRATOR REGARDING DEVELOPMENT AGREEMENT QUESTIONNAIRE

TOTAL FEES	\$ 302.00
TOTAL THIS INVOICE	\$ 302.00



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May 18, 2023

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CITY CLERK
224 W. MAIN STREET
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WASHINGTON, IA 52353

Invoice #: 845194
Client #: 11307
Matter #: 65
Billing Attorney: JHS

REMITTANCE ADVICE

For professional services rendered through May 15, 2023

RE: WASHINGTON HOTEL GROUP, LLC

TOTAL THIS INVOICE

\$ 302.00

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AHLERS COONEY
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May 18, 2023

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 845195
Client #: 11307
Matter #: 66
Billing Attorney: JHS

INVOICE SUMMARY

RE: WASHINGTON EAST COMMERCIAL URP

For professional services rendered and costs advanced through May 15, 2023:

Total Professional Services	\$ 1,016.00
Total Expenses	<u> \$.00</u>
TOTAL THIS INVOICE	\$ 1,016.00

Invoice #: 845195
 WASHINGTON EAST COMMERCIAL URP

May 18, 2023

PROFESSIONAL SERVICES

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
5/10/23	JHS	.20	PULL DEED FROM IOWA LAND RECORDS; SEND COPY OF DEED TO CITY ADMINISTRATOR
5/10/23	JHS	.30	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR; SEND COPY OF ADOPTION SCHEDULE TEMPLATE
5/10/23	JHS	.70	REVIEW AND REVISE DRAFT URBAN RENEWAL PLAN; PREPARE MEMO REGARDING DRAFT PLAN; SEND DOCUMENTS TO CITY ADMINISTRATOR FOR REVIEW
5/10/23	MP	.80	DRAFTING URBAN RENEWAL PLAN
5/11/23	JHS	.90	UPDATE DRAFT PLAN; PREPARE PARTIAL PROPOSED ADOPTION SCHEDULE FOR PLAN; SEND PARTIAL SCHEDULE WITH FOLLOW UP QUESTIONS TO CITY ADMINISTRATOR
5/11/23	JHS	.10	RECEIVE AND RESPOND TO FOLLOW UP EMAIL FROM CITY ADMINISTRATOR REGARDING P&Z MEETING DATE AND ADOPTION SCHEDULE
5/11/23	JHS	.20	RECEIVE AND RESPOND TO FOLLOW UP CORRESPONDENCE FROM CITY ADMINISTRATOR; ATTENTION TO FINALIZING SCHEDULE DOCUMENT
5/11/23	JHS	.10	RECEIVE AND RESPOND TO FOLLOW UP CORRESPONDENCE WITH CITY ADMINISTRATOR REGARDING PROJECT COSTS
5/11/23	JHS	.40	PREPARE AND SEND FINAL VERSION OF PLAN; REVIEW AND REVISE FIRST SET OF ADOPTION PROCEEDINGS
5/11/23	MP	.40	DRAFTING FIRST SET OF PROCEEDINGS
5/12/23	JHS	.10	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING AGENDA ITEM FOR MAY 16TH MEETING
5/12/23	JHS	.20	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING TIF DEBT CERTIFICATION TIMING
5/12/23	MP	.40	SENDING FIRST SET OF PROCEEDINGS, DRAFTING SECOND SET OF PROCEEDINGS

TOTAL FEES \$ 1,016.00
TOTAL THIS INVOICE \$ 1,016.00



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May 18, 2023

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Invoice #: 845195
Client #: 11307
Matter #: 66
Billing Attorney: JHS

REMITTANCE ADVICE

For professional services rendered through May 15, 2023

RE: WASHINGTON EAST COMMERCIAL URP

TOTAL THIS INVOICE

\$ 1,016.00

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AHLERS COONEY
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FEDERAL ID 42-1323559

May 17, 2023

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 844637
Client #: 11307
Matter #: 000
Billing Attorney: JLC

INVOICE SUMMARY

RE: GENERAL

For professional services rendered and costs advanced through May 15, 2023:

Total Professional Services	\$ 147.00
Total Expenses	<u>\$ 75.00</u>
TOTAL THIS INVOICE	\$ 222.00

Invoice #: 844637
GENERAL

May 17, 2023

PROFESSIONAL SERVICES

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
5/05/23	LSB	.70	REVIEW CITY'S CEMETERY ORDINANCES, RULES, AND FEE SCHEDULE; REVIEW IOWA CODE ON CEMETERY FEE REQUIREMENTS; SEND CITY EMAIL RESPONSE ON QUESTION OF ADOPTION OF CEMETERY UPDATED FEES

TOTAL FEES **\$ 147.00**

EXPENSES

DESCRIPTION	AMOUNT
4/19/23 2023 LABOR & EMPLOYMENT SEMINAR, KELSEY BROWN	75.00

TOTAL EXPENSES **\$ 75.00**

TOTAL THIS INVOICE **\$ 222.00**



AHLERS COONEY
ATTORNEYS

AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

May 17, 2023

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 844637
Client #: 11307
Matter #: 000
Billing Attorney: JLC

REMITTANCE ADVICE

For professional services rendered through May 15, 2023

RE: GENERAL

TOTAL THIS INVOICE

\$ 222.00

Please return this page with payment to AHLERS & COONEY, P.C.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1960 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

April 28, 2023
 Project No: OT5.126418
 Invoice No: 0311878
 Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 PAPI and REILs

Construction (002)
Professional Services

	Hours	Amount	
Design Engineer	.50	64.00	
Project Manager	.50	94.00	
Totals	1.00	158.00	
Total Labor			158.00
			Total this Task \$158.00
			Total this Invoice \$158.00

301-2-6020-6116
~~0026-2080~~ _____ Initials *JEK*
 EXP. _____ *PAPE & REILS*
 Vender # _____ Date Rec. *5-18-2023*
 Due Date _____ Inv # _____

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

April 28, 2023
Project No: OT5.125319
Invoice No: 0311877
Client Account: WASHINGT_CI_IA

Washington Airport/Fuel System Repair

Refurbish and Link 2 Existing 10K Gallon Tanks

Design and Construction (001)

Fee

Total Fee	48,500.00		
Percent Complete	90.90	Total Earned	44,086.50
		Previous Fee Billing	42,680.00
		Current Fee Billing	1,406.50
		Total Fee	1,406.50
		Total this Task	\$1,406.50
		Total this Invoice	\$1,406.50

301-2-6000-6705

002-0-2080 Initials *JE*

EXP. Fuel System

Vender # _____ Date Rec. 5-18-2023

Due Date _____ Inv # _____

6705

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



Box 625 113 North Griffith Road
 Carroll, IA 51401
 www.feldfire.com
 (712)792-3143

300-6-1050-6723
~~801-8-1000~~ Initials *ML*
 EXP. *SCBAs*
 Vendor # _____ Date Rec. _____
 Due Date _____ Inv # _____

ORIGINAL INVOICE

**CUSTOMER NUMBER
 PLEASE WRITE THIS
 NUMBER ON ALL ORDERS
 AND CHECKS**

00-1429870

Page	Invoice Date
1	5/19/2023
Invoice Number	
0423388-IN	

Sold To:
 Washington Fire Dept-Iowa
 Attn: Brandon DeLong, Chief
 215 E Washington
 PO Box 516
 Washington, IA 52353

Ship To:
 Washington Fire Dept-Iowa
 Attn: Brandon DeLong, Chief
 215 E Washington
 PO Box 516
 Washington, IA 52353

PLEASE PAY THIS AMOUNT	220,900.00
DUE DATE	6/18/2023

Please detach and enclose top portion with your payment

Make check payable and remit to above address



CUSTOMER NUMBER	INVOICE NUMBER	INVOICE DATE	TERMS
00-1429870	0423388-IN	5/19/2023	Net 30
SALESPERSON	ORDER NUMBER	SHIP VIA	PO #
Greg Morris	0328589		Chief DeLong

RETAIN THIS PORTION FOR YOUR RECORDS

Ship Data / Item Descriptions	Item Number	U of M	Shipped	Backordered	Price	Amount
X3 PRO 2018, UEBSS, Pak Tracker, 4500 Snap Change, Std Reg, LOT Lot Number: WASHING183565	X8914021305303L	EA	1.00	0.00	5,880.000	5,880.00
X3 PRO 2018, UEBSS, Pak Tracker, 4500 Snap Change, Std Reg, LOT Lot Number: WASHING183565	X8914021305304L	EA	26.00	0.00	5,880.000	152,880.00
CYL&VALV ASSY C,30YR,45MIN,4.5, LOT 30 Year Cylinders Lot Number: WASHING183565	200129-35LOT	EA	55.00	0.00	908.000	49,940.00
AV-3000 HT (S), KVLR	201215-01	EA	2.00	0.00	305.000	610.00
AV-3000 HT (M), KVLR	201215-02	EA	35.00	0.00	305.000	10,675.00
AV-3000 HT (L), Kevlar Mask	201215-03	EA	3.00	0.00	305.000	915.00

Please pay from this invoice and remit to: Ed M. Feld Equipment Company, Inc. Box 625 113 North Griffith Road Carroll, IA 51401 A finance charge of 1 1/2% per month, or 18% PER ANNUM will be charged on accounts after 30days.	Ph: (712) 792-3143	Website: www.feldfire.com	Net Invoice: 220,900.00
	Fx: (712) 792-8858	E-mail: sales@feldfire.com	Less Discount: 0.00
	Iowa Sales Tax Permit No. 1-14-004938M		Freight: 0.00
			Sales Tax: 0.00
			Invoice Total: 220,900.00

Member NFPA, NAFED, I.A.F.C., I.F.A., I.F.C.A

Thank you for your business!



FOX Strand
 414 South 17th Street, Suite 107
 Ames, IA 50010-8106
 (515) 233-0000

Invoice

Deanna McCusker
 City Administrator
 City of Washington
 City Hall
 215 East Washington Street
 Washington, IA 52353

May 11, 2023
 Project No: 7046.011
 Invoice No: 0197271

Professional Services: April 1, 2023 through April 30, 2023

Project	7046.011	2021 Washington Water Main Improvements - Final Design		
Fee				
Total Fee		74,100.00		
Percent Complete		100.00	Total Earned	74,100.00
			Previous Fee Billing	74,100.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.012	2021 Washington Water Main Improvements - CDBG Grant Additional Services		
			Total this Project	0.00

Project	7046.013	2021 Washington Water Main Improvements- Permitting		
			Total this Project	0.00

Project	7046.014	2021 Washington Water Main Improvements - Bidding		
Fee				
Total Fee		8,600.00		
Percent Complete		100.00	Total Earned	8,600.00
			Previous Fee Billing	8,600.00
			Current Fee Billing	0.00
			Total Fee	0.00
			Total this Project	0.00

Project	7046.015	2021 Washington Water Main Improvements - Easements		
			Total this Project	0.00

Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Fee				
Total Fee		14,000.00		
Percent Complete	100.00	Total Earned	14,000.00	
		Previous Fee Billing	14,000.00	
		Current Fee Billing	0.00	
			Total Fee	0.00
			Total this Project	0.00

Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Fee				
Total Fee		21,700.00		
Percent Complete	100.00	Total Earned	21,700.00	
		Previous Fee Billing	21,700.00	
		Current Fee Billing	0.00	
			Total Fee	0.00
			Total this Project	0.00

Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
Fee				
Total Fee		69,200.00		
Percent Complete	20.00	Total Earned	13,840.00	
		Previous Fee Billing	11,072.00	
		Current Fee Billing	2,768.00	
			Total Fee	2,768.00
			Total this Project	\$2,768.00

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
Fee				
Total Fee		7,600.00		
Percent Complete	0.00	Total Earned	0.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	0.00	

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0197271
Total Fee				0.00
			Total this Project	0.00

Project	7046.020	2021 Washington Water Main Improvements - Construction Staking		
Total Labor				3,714.50
Total Expenses				72.00
			Total this Project	\$3,786.50
			Total this Invoice	\$6,554.50

TERMS: Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: FOX Strand 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

May 23, 2023
Invoice No: 45397

Project 5020201 Washington - Buchanan Street Paving Project.
Client ID# 20040

Professional Services for the Period: April 21, 2023 to May 18, 2023

Professional Services

	Hours	Rate	Amount	
Principal Engineer	9.50	160.00	1,520.00	
Technician #5	.50	78.00	39.00	
Totals	10.00		1,559.00	
Total Professional Services				1,559.00
		Total Project Invoice Amount		\$1,559.00

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

Marion Ave. Church Youth Center
Washington, IA

Contractor's Monthly Payment Application

Subcontractor:
J + L Construction, LLC

PAY APPLICATION # 8

Date: **11/30/2022**

Description	Qty.	Unit	Price	\$ Amount	WORK		COMPLETED		WORK COMPLETED TO DATE	
					From Previous Pay Apps No. of Units	This Period No. of Units	No. of Units	\$ Amount		
FOOTINGS:										
F7.0 (7'x7'x2') w/(8) #6 6'-8" ea way T&B	7 EA		\$ 2,040.00	\$ 14,280.00	7		7		\$ 14,280.00	
F6.0 (6'x6'x1') w/(6) #5 5'-8" ea way	3 EA		\$ 690.00	\$ 2,070.00	3		3		\$ 2,070.00	
F9.0 (9'x9'x1') w/(10) #6 8'-8" ea way	1 EA		\$ 1,785.00	\$ 1,785.00	1		1		\$ 1,785.00	
F8.0 (8'x8'x1'-8") w/(8) #6 x 7'-8" ea way	460 LF		\$ 18.60	\$ 8,556.00	460		460		\$ 8,556.00	
F8.0 (8'x8'x1'-8") w/(8) #6 x 7'-8" ea way	1 EA		\$ 1,840.00	\$ 1,840.00	1		1		\$ 1,840.00	
F8.0 (8'x8'x1'-8") w/(8) #6 x 7'-8" ea way	46 LF		\$ 136.00	\$ 6,256.00	46		46		\$ 6,256.00	
F4.1 (W6'-4"x1'-2" w/13) #6 long & #5x60" @ 12" OC T&B)	42 LF		\$ 46.00	\$ 1,932.00	42		42		\$ 1,932.00	
F3 (W2'-8"x1' w/3 #5 long)	1 EA		\$ 566.00	\$ 566.00	1		1		\$ 566.00	
F4.0 (4'x4'x1') w/(4) #5 x 3'-8" ea way	8 EA		\$ 963.00	\$ 7,704.00	8		8		\$ 7,704.00	
F6.5 (6'-6"x6'-6"x1') w/(7) #6 x 6'-2" ea way	52 LF		\$ 41.00	\$ 2,132.00	52		52		\$ 2,132.00	
F2 (W2'-4"x1' w/3) #5 long)	18 LF		\$ 72.00	\$ 1,296.00	18		18		\$ 1,296.00	
F5 (W2'-4"x1' w/#6 Horiz bars @ 6" OC & #5 trans bar 12" OC	83 LF		\$ 123.00	\$ 10,209.00	83		83		\$ 10,209.00	
F4 (W5'-4"x1'-2" w/13 #6 long & #5 x 60" @ 12" OC T&B)	15 EA		\$ 475.00	\$ 7,125.00	15		15		\$ 7,125.00	
F5.0 (5'x5'x1') w/(5) #5 x 4'-8" ea way										
WALLS:										
W4.08 (4'hx8") w/#5@12" OC	384 LF		\$ 66.00	\$ 25,344.00	384		384		\$ 25,344.00	
W4.30 (4'hx30") w/#5@48" OC Ea Face	43 LF		\$ 116.00	\$ 4,988.00	43		43		\$ 4,988.00	
W4.30 (4'hx30") w/#5@48" OC Ea Face	101 LF		\$ 101.00	\$ 10,201.00	101		101		\$ 10,201.00	
W6.08 (6'hx8") w/#5@12" OC	142 LF		\$ 131.00	\$ 18,602.00	142		142		\$ 18,602.00	
W8.08 (8'hx8") w/#5@12" OC	57 LF		\$ 320.00	\$ 18,240.00	57		57		\$ 18,240.00	
W6.30 (6'hx30") w/#5@48" OC Ea Face	149 LF		\$ 360.00	\$ 53,640.00	149		149		\$ 53,640.00	
W10.12 (10'hx12") w/#6@12" OC Ea Face	23 EA		\$ 668.00	\$ 15,364.00	23		23		\$ 15,364.00	
Concrete Columns w/#6 Vert & #3 stirrups @ 12"										
FLOORS:										
Wide Concrete Stairs	3.5 LF		\$ 1,765.00	\$ 6,177.50						
Concrete Stairs	3.5 LF		\$ 753.75	\$ 2,638.13						
4" Concrete SOG w/6x6-W1.4XW1.4 over 10 mil plastic	12890 SF		\$ 4.40	\$ 56,716.00	12890		12890		\$ 56,716.00	
Stoop Caps	218 SF		\$ 14.55	\$ 3,171.90	163		218		\$ 3,171.90	
3" Concrete Slab on Metal Deck w/6x6-W1.4XW1.4	5860 SF		\$ 3.85	\$ 22,561.00	5860		5860		\$ 22,561.00	
PAVING & SIDEWALKS:										
7" PCC Paving	1823 SF		\$ 5.25	\$ 9,570.75			1823		\$ 9,570.75	
6" Sidewalk	2007.25 SF		\$ 4.00	\$ 8,029.00			757.25		\$ 3,029.00	
CHANGE ORDER # 1										
CHANGE ORDER # 2										
CHANGE ORDER # 2 - CHARGEBACK - For excavation/backfill of footing - was to be performed by DeLong	1 LS			\$ 500.00			1		\$ 500.00	
TOTAL				\$ 338,471.43					\$ 324,655.80	
TOTAL EARNED TO DATE									\$ 324,655.80	
RETAINED PERCENT (10%)									\$ (32,465.58)	
TOTAL LESS RETAINAGE									\$ 292,190.22	
TOTAL PREVIOUS PAYMENTS									\$ (280,130.22)	
AMOUNT DUE THIS PAY APPLICATION									\$ 12,060.00	

\$ 1515.00

1/2 to Carpenter
Marion Ave Church
Sidewalk
Retainment



STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 26, 2023
Project No: 24616-037
Invoice No: 2

Project Manager Leland Belding III

Engineering services for 2023 Seal Coat Project:
Professional Services from April 16, 2023 to May 20, 2023

Professional Personnel

	Hours	Rate	Amount	
Clerical II	5.00	76.00	380.00	
Totals	5.00		380.00	
Total Labor				380.00

Unit Billing

Duplication			9.00	
Total Units			9.00	9.00

Total this Invoice \$389.00



STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 26, 2023
Project No: 24616-038
Invoice No: 1

Project Manager Leland Belding III

Engineering services for Murphy Boundary Retracement:
Professional Services from April 16, 2023 to May 20, 2023

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	5.00	163.00	815.00	
Technician I	31.00	101.00	3,131.00	
Technician VIII	4.00	51.00	204.00	
Totals	40.00		4,150.00	
Total Labor				4,150.00

Unit Billing

Mileage			64.19	
Total Units			64.19	64.19

Total this Invoice \$4,214.19



STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 26, 2023
Project No: 24653
Invoice No: 6

Project Manager Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:

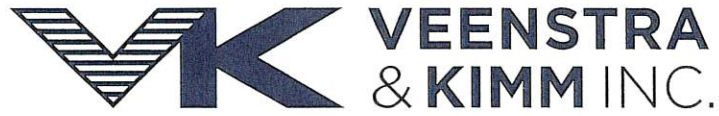
Professional Services from April 16, 2023 to May 20, 2023

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	38.00	163.00	6,194.00	
Engineer X	67.00	90.00	6,030.00	
Totals	105.00		12,224.00	
Total Labor				12,224.00

Reimbursable Expenses

Travel			109.39	
Total Reimbursables			109.39	109.39
		Total this Invoice		\$12,333.39



STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 26, 2023
Project No: 24654
Invoice No: 3

Project Manager Leland Belding III

Engineering services for Dog Park Storm Sewer:
Professional Services from April 16, 2023 to May 20, 2023

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	2.00	163.00	326.00	
Technician I	2.00	101.00	202.00	
Technician VIII	2.00	51.00	102.00	
Totals	6.00		630.00	
Total Labor				630.00
Unit Billing				
Mileage			73.36	
Total Units			73.36	73.36
		Total this Invoice		\$703.36



YMCA of Washington County

520 W 5th St PO Box 887
PO Box 887
Washington, IA 52353
United States
(319) 653-2141

May 26, 2023

INVOICE

AMOUNT DUE as of 5/26/2023
\$20,000.00

City of Washington

Identification: 016015

Enclosed payment amount: \$

TO City of Washington
215 E Washington
Washington, IA 52353
United States

(return this portion with payment)

Account Fees

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
05/26/23	City Sports Sponsorship - Second half 2022/2023 Rec Services fee	05/26/23	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
Total							\$20,000.00
Amount Adjusted							\$0.00
Amount Paid							\$0.00
Amount Scheduled							\$0.00
Balance							\$20,000.00
Amount Due							\$20,000.00

WE BUILD STRONG KIDS, STRONG FAMILIES, STRONG COMMUNITIES

Deanna McCusker, City
 Administrator
 Jaron Rosien, Mayor
 Sally Y. Hart, City Clerk
 Kevin Olson, City Attorney



City of Washington
 215 East Washington Street
 Washington, Iowa 52353
 (319) 653-6584 Phone
 (319) 653-5273 Fax

SIDEWALK CAFÉ LICENSE APPLICATION FORM

1. Applicant Information:

- Restaurant Name & Address: ___Cafe Dodici 122 S Iowa Ave Washington, IA 52353
- Liquor License No. (if applicable): LC0033534
- Business Owner's Information

Name: _Lorraine Williams	Address: 125 Green Meadows Ave
Phone: 319-461-6301	E-mail: accounting@cafedodici.com
- Building Owner (if different from above): _____

2. Application Checklist

Owner's Submittal

Staff Review

- | | | | |
|---|---|---|-------------------------------|
| <ul style="list-style-type: none"> ✓ • Application Fee (\$50) • Must submit Site Plan which meets ordinance guidelines ✓ • Proof of Insurance ✓ • Indemnification Form <p>(See Exhibit A)</p> | <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> | <p>_____ <i>synt</i></p> <p>_____ <i>synt</i></p> <p>_____ <i>synt</i></p> <p>_____ <i>synt</i></p> | <p><i>Horak will send</i></p> |
|---|---|---|-------------------------------|

3. Statement of Understanding:

I hereby acknowledge the City of Washington sidewalk café license requirements, have been provided a copy of the ordinance and agree to abide by the listed rules & regulations as a condition of continued enjoyment of said license. I further acknowledge and agree to the proposed temporary easement terms in Exhibit B of this application.

Lorraine K Williams
 Signature

May 25, 2023
 Date

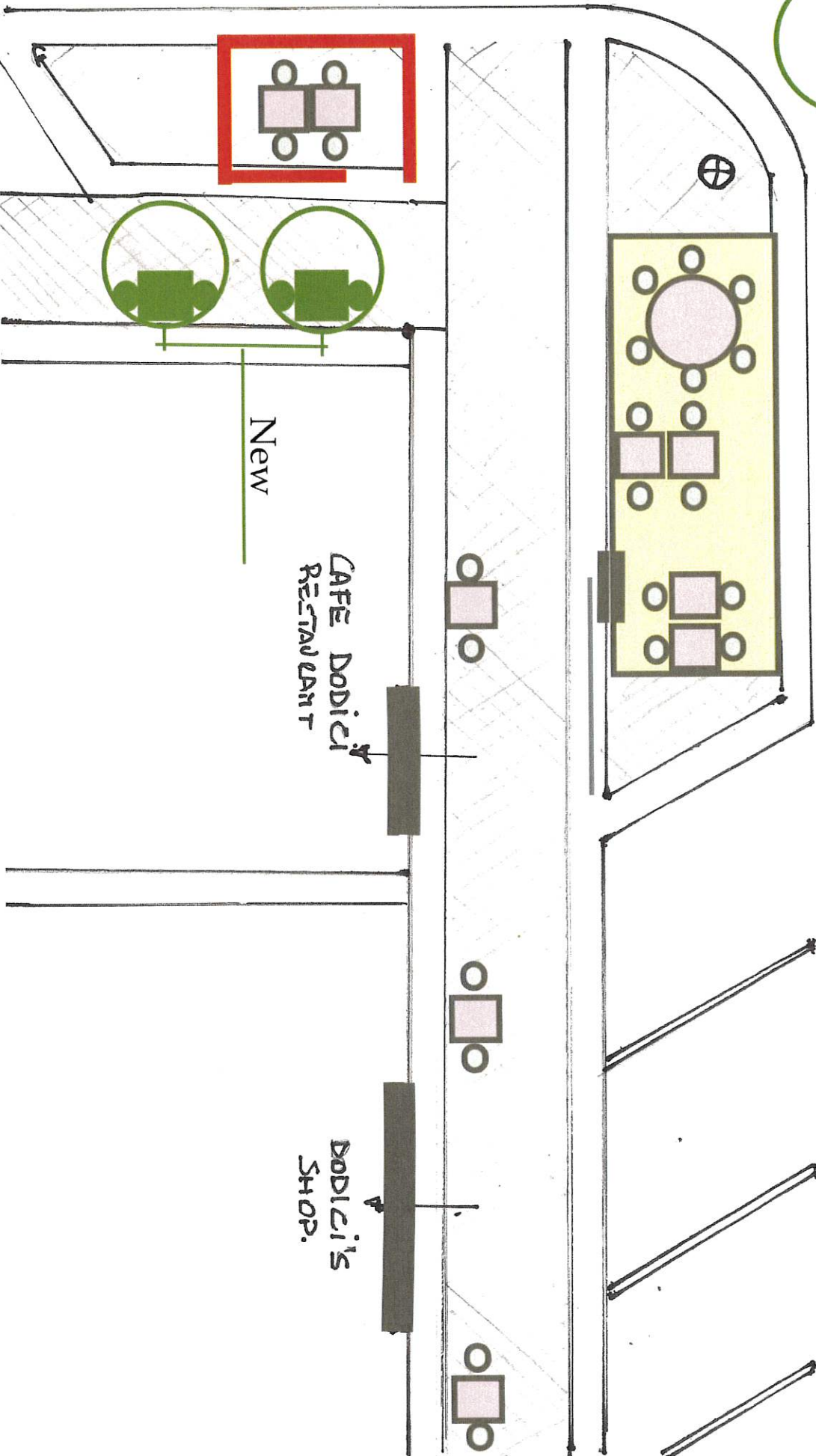
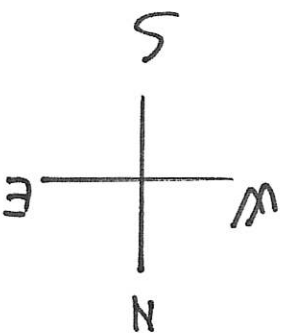
Lorraine K Williams
 Print Name

E. WASHINGTON ST.



Addition enclosure out door dining E. Washington St.

S. 10th AVE.



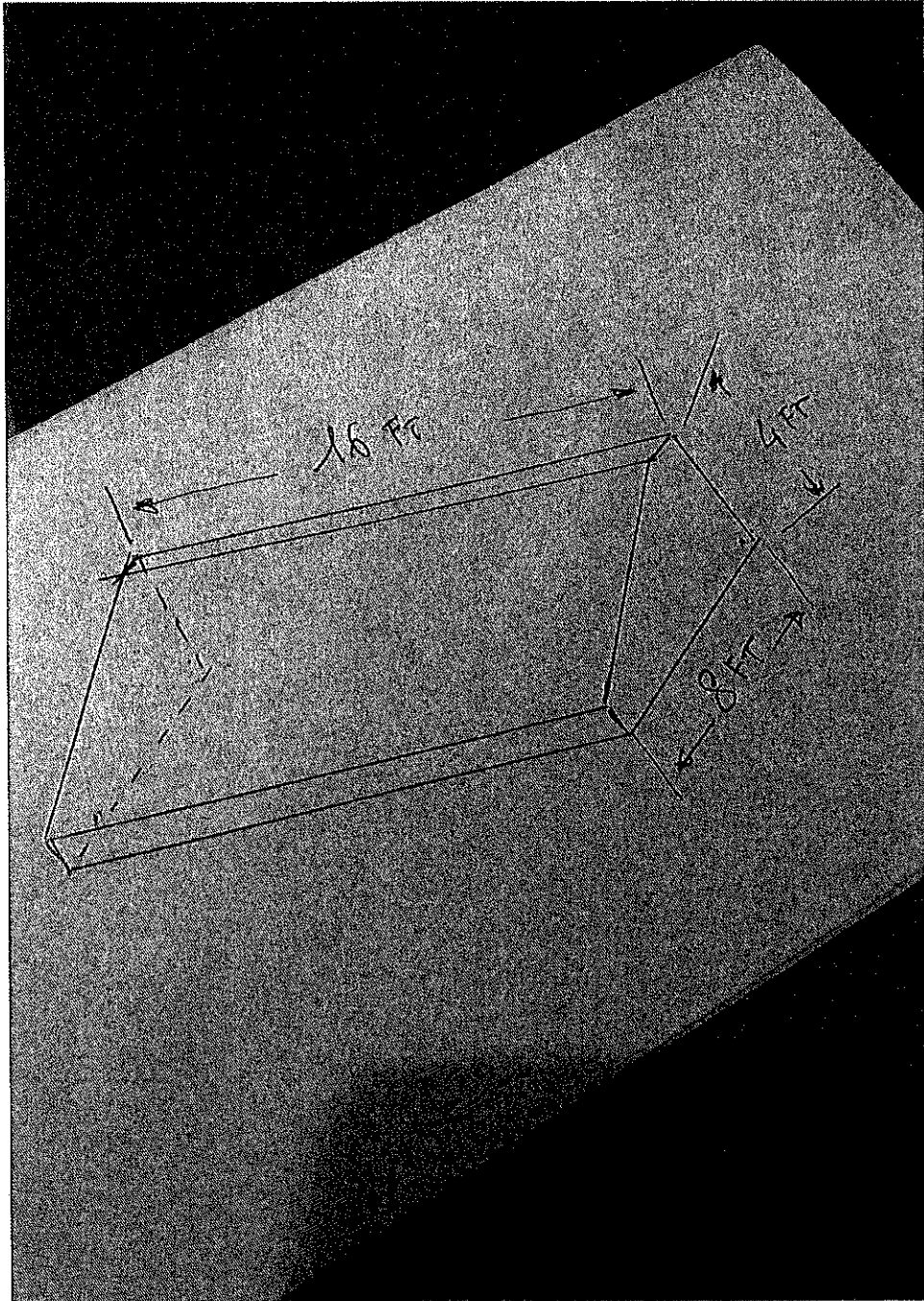
New

CAFE DODICI RESTAURANT

DODICI'S SHOP







- Awning to be added on South side of building to replace some umbrellas.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/25/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Horak Insurance 115 E. Washington Street Washington IA 52353		CONTACT NAME: Maryjo Rich PHONE (A/C, No, Ext): (319) 653-2116 E-MAIL ADDRESS: maryjo@horakinsurance.com FAX (A/C, No): (888) 361-7576	
INSURED Dodici, Inc 122 S Iowa Ave Washington IA 52353-2011		INSURER(S) AFFORDING COVERAGE INSURER A: West Bend Mutual Insurance INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15350	


COVERAGES **CERTIFICATE NUMBER:** CL2352510216 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			A098674	12/01/2022	12/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 LPPAK \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	A098701	12/01/2022	12/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	LIQUOR LIABILITY			A101680	12/01/2022	12/01/2023	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

City of Washington 215 East Washington Washington IA 52353	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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Deanna McCusker, City
Administrator
Jaron Rosien, Mayor
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

RELEASE, INDEMNIFICATION & HOLD HARMLESS AGREEMENT
Exhibit A

WHEREAS, the undersigned desires to maintain a sidewalk café (e.g. an outdoor dining seating area on a portion of the public sidewalk in the City of Washington; and

WHEREAS, the City of Washington may permit the undersigned to maintain such as area, provided that the city shall not thereby incur the risk of any liabilities to the undersigned, or to any third party or employee of the undersigned, by virtue of the presence or actions of the undersigned:

NOW, THEREFORE, the undersigned agrees to release, indemnify, defend and hold harmless the City of Washington, its officers, employees and agents against any and all loss, liability, damage, claims, costs, attorney's fees and expenses which it may hereafter incur as a result of the undersigned's operation of the sidewalk café. The undersigned shall at his or her own expense, appear, defend and pay all attorney's fees and all costs and other expenses arising therefrom or incurred in connection with the undersigned's operation of the sidewalk café. If any judgments are rendered against the City in any such action, the undersigned shall satisfy and discharge the same excluding only such claims, demands or losses which result from the sole negligence of the City of Washington or its officers, agents or employees.

I HAVE CAREFULLY READ THIS RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE AND HOLD HARMLESS AGREEMENT, AND A CONTRACT BETWEEN THE CITY OF WASHINGTON AND ME, AND I SIGN IT OF MY OWN FREE WILL AND ACCORD.

Signed at Washington, Iowa this 25th day of May 2023

City, State

Date

Month

Business Owner

Signature

Lorraine k Williams

Print Name

Building Owner (if different from above)

Signature

Print Name

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



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Deanna McCusker, City Administrator
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney

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Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Casey's General Store #3528**

Business Address: **1730 E. Washington St.**

App # : **App-180779**

Type of License: New: Renewal: **X** Special Five-Day: Amendment:
Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class E Retail Alcohol License (Automatic Renewal)**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **June 6, 2023**

Police: DCI background check and/or local background check: Yes: No:
Police Chief sign off . Date 5/15/2023.

Fire: fire inspection done: Yes: No:
Fire Chief sign off _____ . Date _____ .



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CASEY'S MARKETING COMPANY	CASEY'S GENERAL STORE #3528	(319) 220-4029		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1730 E WASHINGTON ST		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1 SE CONVENIENCE BLVD	Ankeny	Iowa	50021	

Contact Person

NAME	PHONE	EMAIL
Madison Paulson	(515) 381-5974	madi.paulson@caseys.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0003274	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
July 1, 2023	June 30, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
DOUGLAS BEECH	Ankeny	Iowa	50021	ASSISTANT SECRETARY	0.00	Yes
SAMUEL JAMES	Ankeny	Iowa	50021	PRESIDENT	0.00	Yes
BRIAN JOHNSON	Johnston	Iowa	50131	VICE PRESIDENT	0.00	Yes
SCOTT FABER	Johnston	Iowa	50131	SECRETARY	0.00	Yes
ERIC LARSEN	Ankeny	Iowa	50023	TREASURER	0.00	Yes
42-0935283 CASEY'S GENERAL STORE, INC.	ANKENY	Iowa	50021	OWNER	100.00	Yes
JESSICA GENERAL STORES	Urbandale	Iowa	50322			
Carla Heckman						



Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

THE CITY OF WASHINGTON

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Deanna McCusker, City Administrator
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney

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Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: Casey's General Store #1624

Business Address: 1002 W. Madison St.

App #: App-180263

Type of License: New: Renewal: X Special Five-Day: Amendment:
Permanent Premise Transfer: X

Beer/Wine Permit:

Liquor License: Class E Retail Alcohol License (Auto Renewal)

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: June 6, 2023

Police: DCI background check and/or local background check: Yes: No:
Police Chief sign off [Signature]. Date 5-5-2023

Fire: fire inspection done: Yes: No:
Fire Chief sign off _____ . Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CASEY'S MARKETING COMPANY	CASEY'S GENERAL STORE #1624	(319) 387-2944		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1002 W MADISON ST		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1 SE CONVENIENCE BLVD	Ankeny	Iowa	50021	

Contact Person

NAME	PHONE	EMAIL
Madison Paulson	(515) 381-5974	madi.paulson@caseys.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0003220	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 15, 2023	June 14, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
DOUGLAS BEECH	Ankeny	Iowa	50021	ASSISTANT SECRETARY	0.00	Yes
SAMUEL JAMES	Ankeny	Iowa	50021	PRESIDENT	0.00	Yes
BRIAN JOHNSON	Johnston	Iowa	50131	VICE PRESIDENT	0.00	Yes
SCOTT FABER	Johnston	Iowa	50131	SECRETARY	0.00	Yes
ERIC LARSEN	Ankeny	Iowa	50023	TREASURER	0.00	Yes
42-0935283 CASEY'S GENERAL STORE, INC.	ANKENY	Iowa	50021	OWNER	100.00	Yes
JESSICA GENERAL STORES	Urbandale	Iowa	50322			
Carla Heckman						



State of Iowa

Alcoholic Beverages Division

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

THE CITY OF WASHINGTON
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Deanna McCusker, City Administrator
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Kevin Olson, City Attorney

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Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Hy-Vee Fast & Fresh Express**

Business Address: **520 Highway 1**

App # : **App-180943**

Type of License: New: Renewal: **X** Special Five-Day: Amendment:
Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class B Retail Alcohol License (Automatic Renewal)**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **June 6, 2023**

Police: DCI background check and/or local background check: Yes: No:
Police Chief sign off _____ . Date **5-15-2023**

Fire: fire inspection done: Yes: No:
Fire Chief sign off _____ . Date _____



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
HY-VEE, INC.	Hy-Vee Fast & Fresh Express	(515) 267-2800		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
520 Iowa 1		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
5820 Westown Parkway	West Des Moines	Iowa	50266	

Contact Person

NAME	PHONE	EMAIL
Katie Nylen	(515) 267-2800	knylen@hy-vee.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class B Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 26, 2023	Dec 25, 2024	

SUB-PERMITS
Class B Retail Alcohol License

PRIVILEGES

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jeremy Gosch	Urbandale	Iowa	50323	CEO	0.00	Yes
Andrew Schroeder	Johnston	Iowa	50131	SVP Accounting	0.00	Yes
Michael Jurgens	Urbandale	Iowa	50322	EVP Secretary	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

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319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **The Tipsy Traveler's LLC**

Business Address: **121 West Washington St.**

App # : **App-181027**

Type of License: New: Renewal: Special Five-Day: **X** Amendment:
Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Special Class C Retail Alcohol License (June 13-17)**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **June 6, 2023**

Police: DCI background check and/or local background check: Yes: No:
Police Chief sign off _____ . Date _____ .

Fire: fire inspection done: Yes: No: **(circled)**
Fire Chief sign off *[Signature]* . Date **5/16/23**

THE CITY OF WASHINGTON

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Deanna McCusker, City Administrator
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney

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Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **The Tipsy Traveler's LLC**

Business Address: **121 West Washington St.**

App # : **App-181027**

Type of License: New: Renewal: Special Five-Day: **X** Amendment:
Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Special Class C Retail Alcohol License (June 13-17)**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **June 6, 2023**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off . Date 5-15-2023

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ . Date _____ .



Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
THE TIPSY TRAVELER'S LLC	THE TIPSY TRAVELERS	(319) 201-0470		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
121 West Washington Street		Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
1919 Dogwood Avenue	Keota	Iowa	52248	

Contact Person

NAME	PHONE	EMAIL
megan libe	(319) 201-0470	tipsytravelrs@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 13, 2023	June 17, 2023	

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Megan Libe	Keota	Iowa	52248	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

June 13, 2023

POLICY EXPIRATION DATE

June 18, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

July-June 6/30/2024

tax.iowa.gov

INSTRUCTIONS on the reverse side

21535

For period (MM/DD/YYYY) 07 / 01 / 2023 through June 30, 2024

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Dollar General #

21535

\$75

Physical location address: 225 W MADISON ST

City: WASHINGTON

ZIP: 52353-1716

Mailing address: 100 Mission Ridge

City: Goodlettsville

State: TN

ZIP: 37072

Business phone number: 3192596315

Legal Ownership Information:

Type of Ownership: Sole Proprietor [] Partnership [] Corporation [] LLC [x] LLP []

Name of sole proprietor, partnership, corporation, LLC, or LLP Dolgencorp, LLC

Mailing address: 100 Mission Ridge

City: Goodlettsville

State: TN

ZIP: 37072

Phone number: 615-855-4000

Fax number: 877-364-4130

Email: tax-beerandwinelicense@dollargeneral.com

Retail Information:

Types of Sales: Over-the-counter [x] Vending machine []

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes [] No [x]

Types of Products Sold: (Check all that apply)

Cigarettes [x] Tobacco [x] Alternative Nicotine Products [] Vapor Products []

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store [] Bar [] Convenience store/gas station [] Drug store []
Grocery store [] Hotel/motel [] Liquor store [] Restaurant [] Tobacco store []
Has vending machine that assembles cigarettes [] Other [x] Retail-General Merchandise

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Lily Grace Carter

Signature: [Handwritten Signature]

Date: 5/1/2023

Vendor #309964

Name (please print): Invoice #202421535TOBCITY35

Signature: Batch #24749 \$75.00

Date: [Blank]

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit:
Fill in the date the permit was approved by the council or board:
Fill in the permit number issued by the city/county:
Fill in the name of the city or county issuing the permit:
New [] Renewal []

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.
Email: iapledge@iowaabd.com
Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 1 / 2023 through June 30, 2024

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: WASHINGTON COUNTY JAIL

Physical location address: 2185 Lexington Blvd. City: Washington ZIP: 52353

Mailing address: 2185 Lexington Blvd. PO Box 6 City: Washington State: IA ZIP: 52353

Business phone number: 319-653-5902

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP WASHINGTON COUNTY

Mailing address: 2185 Lexington Blvd. PO Box 6 City: Washington State: IA ZIP: 52353

Phone number: 319-653-5902 Fax number: 319-863 1002 Email: WPSWE@wps.co.washington.iowa.us

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other WASHINGTON COUNTY JAIL

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Jared Schneider

Signature: [Signature]

Date: 5/19/2023

Name (please print): Shawn M Ellingson

Signature: [Signature]

Date: 5-19-2023

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 75.00
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: CITY OF WASHINGTON
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Brent Hinson, City Administrator
 Jaron P. Rosien Mayor
 Sally Hart, City Clerk
 Kevin Olson, City Attorney



City of Washington
 215 East Washington Street
 Washington, Iowa 52353
 (319) 653-6584 Phone
 (319) 653-5273 Fax

*No lot
 behind
 & beside -*

**NEIGHBOR SIGN-OFF FOR URBAN CHICKEN PERMIT
 EXHIBIT A TO PERMIT APPLICATION**

Any person wanting to keep chickens must first receive written approval from all property owners adjacent to the property for which the permit is requested. Adjacent means all parcels of property that share a property line with the applicant's property, including those that only meet at a single property corner.

Applicant Name: Whitney Gray
 Site Address: 812 W 2nd St Washington IA

The above applicant wishes to keep chickens in a coop at the property listed. I/We, being the adjacent property owner(s), have been provided a diagram of the planned coop and pen in relation to the applicant's property lines, and do not object to the above-named person keeping chickens as may be approved by the Washington City Council.

Name(s) & Address	Phone	Signature(s) & Date
APRIL SIX 808 W 2nd St	314-541-1532	April Six

(For additional adjacent property owners, please attach additional sheets)

Brent Hinson, City Administrator
 Jaron P. Rosien, Mayor
 Sally Y. Hart, City Clerk
 Kevin Olson, City Attorney



City of Washington
 215 East Washington Street
 Washington, Iowa 52353
 (319) 653-6584 Phone
 (319) 653-5273 Fax

Urban Chicken Permit Application

***Failure to complete all sections of the application and provide supporting documentation may result in a return or denial of your application. ***

1. Applicant Information

Name Whitney Gray
 Property Address 812 W 2nd St
 Daytime Phone # 319-461-9449 Evening Phone # 319-461-9449
 Number of chickens &/or poultry to be kept 4
 (No roosters are allowed, Maximum number is 4)

2. Application Checklist

Resident's Submittal

Staff Review

- | | | |
|---|------------|---------------|
| • Landlord sign-off (if applicant is a tenant) | ✓
_____ | _____
Sjrt |
| • Description of chicken coop and pen including materials used & cubic feet | ✓
_____ | _____
Sjrt |
| • Diagram of the property including dimensions, location of coop and pen, and identification of adjacent properties by street address | ✓
_____ | _____
Sjrt |
| • Sign-off of all adjacent property owners (please use form attached as Exhibit A) | ✓
_____ | _____
Sjrt |

3. Statement of Understanding (Please initial by each item)

WB 1) I am aware that owners of all adjacent properties (i.e., all properties that contact each other at any point) must give their written consent for any urban chicken permit application to be approved.

WB 2) I am aware that I must receive approval from the City prior to obtaining chickens.

WB 3) I will follow all City ordinances and state laws relating to the care and keeping of animals.

WB 4) I am aware that I am responsible for keeping chickens within the confines of my property at all times.

WB 5) I am aware that I may not make any dimensional changes to my chicken coop without first obtaining approval from the City of Washington.

WB 6) I grant the right for City staff to inspect my property at any time to investigate a complaint related to this permit.

WB 7) I acknowledge that I live in an owner-occupied single-family home, or if renting, have the written permission of my landlord (landlord must provide a signature below).

WB 8) I affirm that I have never been found guilty of any animal welfare, neglect or cruelty violations.

WB 9) I understand that the permit is a limited license for the activity, no vested zoning rights arise from this permit and that the permit does not run with the land.

WB 10) I understand the private restrictions on the use of the property shall remain enforceable and shall supersede the permit. I affirm that there are no private restrictions including, but not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants, and restrictions and rental agreements. A permit issued to a property subject to private restrictions that prohibit keeping of chickens is void.

WB 11) I understand that the City Council's approval is good for two years, by which time the City may have developed different guidelines and I must reapply for my continued keeping of chickens.

I affirm that all statements contained in the application and attachments are true and correct and that I the permit holder will keep the chickens in compliance with all related ordinances and as otherwise directed by the City Council. I understand that failure to comply with regulations may result in revocation of the permit and/or issuance of a municipal infraction.

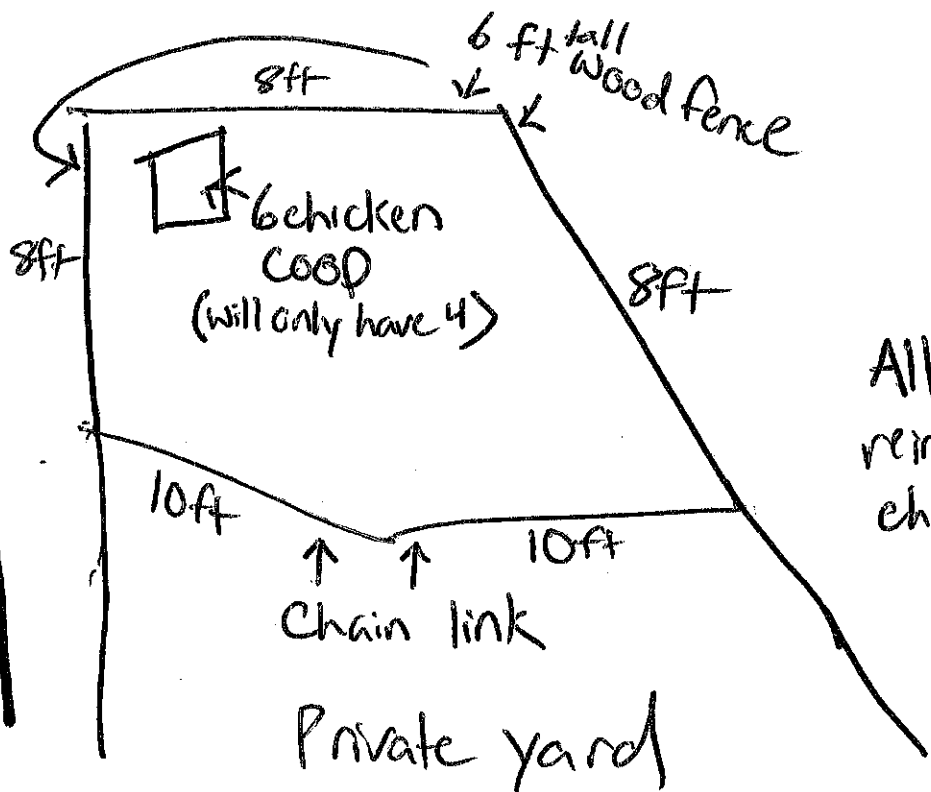
Signature [Signature] Date 5-12-23

If applicant is a tenant, the landlord must sign below:

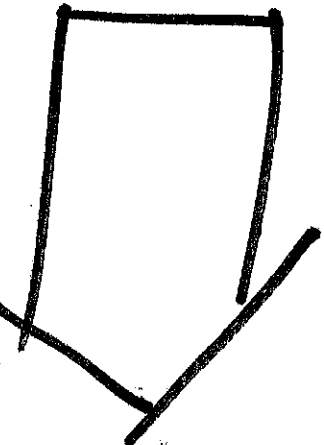
As the owner/authorized manager of the property at 812 W 2nd St (address), I give permission for my tenant Whitney Gray (applicant), to install a chicken coop and to keep chickens on the property, as may be approved by the City Council.

Landlord Signature [Signature] Date _____

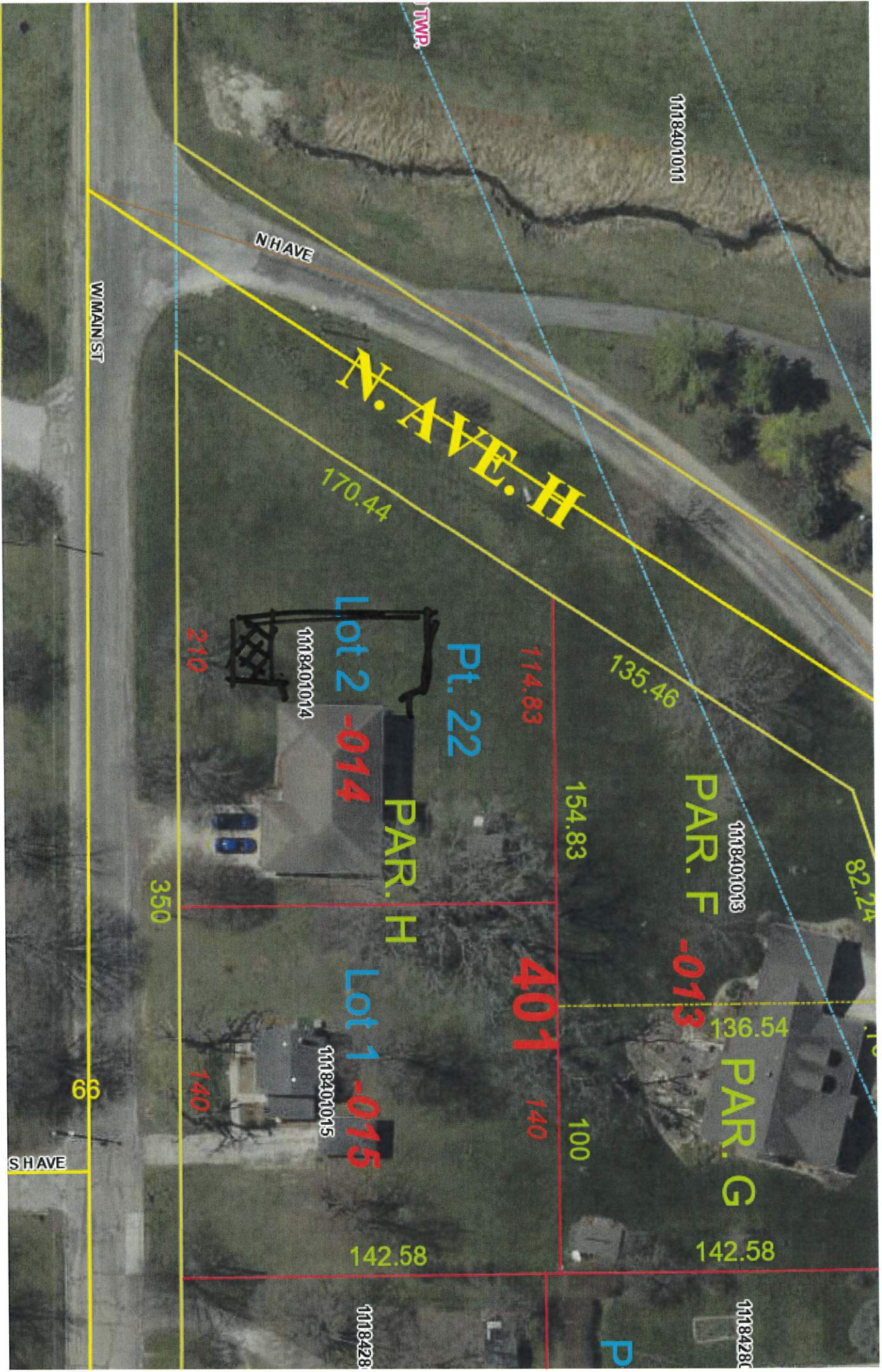
Driveway



All 5 sides reinforced with chicken wire



N ↓



1118401011

TWP.

NH AVE

W MAIN ST

N. AVE. H

170.44

Lot 2 -014

1118401014

Pt. 22

114.83

135.46

210

PAR. H

PAR. F -013

1118401013

154.83

350

82.24

Lot 1 -015

1118401015

401

140

136.54

PAR. G

100

66

SH AVE

140

142.58

142.58

1118428015

1118428016

P

Millie Youngquist, Mayor Pro Tem
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

City Administrator Report
June 6, 2023

Project Updates:

Country Club View Subdivision: The intakes are waiting to get finished. Hopefully within the next two weeks they will be here and it will take a week to do. The road is done and is open.

East Adams: backfilling sidewalks. Punch list being developed. Seeding will be done not sure when if it will be done now or wait until fall.

Water Main: Service lines are connected to the new main, except 14th -15th which the main has not been done yet. Waiting on the boring machine. Intersection at 13th getting poured Friday.

Buchanan Street: M/C watering the areas that were reseeded. Reviewing of the final punch list is happening. Intakes need to be reviewed to make sure they have been cleaned out.

3-Lane Conversion: Leland is updating the cost opinion to show the changes to the bike lanes at the east end and adjusting the USTEP grant application with updated City quantities to get the \$200k max amount with using the other grant amount as the City match.

Other updates: Labels informing residents about our water service line inventory was placed on the utility bills. Additionally, a survey regarding the same thing has been placed on Main Streets Facebook page, the Washington Police Facebook page, and go out in the newsletter. Also, I will be doing an interview with Kalen from the paper about the water service line inventory. Leland is also reviewing information that he recently received from the DNR on the lead service inventory.

Working on GIS on Beacon getting points of data added. Keith and Marshall working on that. We will also be discussing whether or not to move forward with designing and developing a conceptual cost for phase 2 of the wellness park. We have cost estimates of upgrading the traffic lights to camera systems at 3 of the intersections that are not done. The systems are \$22,656 a piece for a total of \$67,968. There is a traffic safety grant through the DOT that we can apply for to assist with this cost. We do need to get updated traffic counts at the intersection of S Iowa and W Madison & E Washington & 4th. I am working with Leland on if we can do the traffic counts or what the cost will be if VNK does it. I will have more information at the next meeting on this.

Murphy's survey has been completed awaiting the document and are also awaiting an agreement from their attorney. Engineering still reviewing the dog park creek. Once the engineers have come up with their plans there will be a meeting to review. Held a meeting with Keith Gifford who owns Parkside Estates. He has plans to continue with some home demolitions and plans on

bringing in a new home in July, one was just brought in and one planned for the future. They have made some major strides in improving the area. Met with a person who represents a developer from Fairfield who may be looking at an area to develop housing on. More to come with that. Will be working on updating some code sections concerning building codes and inspections.

Reminder that city attorney evaluations are due June 9th and we will hold his evaluation on June 20th.

Personnel: We have the P/T code enforcement and P/T meter reader position open. Deadline to apply is June 9th. If you know of anyone who is looking for a part-time job send them our way. Held department head evaluations this week. Received information about department head training. Assisting with checking nuisances. 4 of us have each taken a quadrant.

Reminder that beginning at 4pm on June 20th we will have our park facility tour. Meet at City Hall and we will take a tour of the park facilities, including the park shop.

Next week's meetings include: Council one on one and a department head one on one. Meeting to discuss a new location to relocate a daycare. Meeting to review GIS account management. Main Street on June 15th.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

4-29-23/5-12-23

STREETS: Personnel hauled 6 loads of 1 inch road stone to Wellness Park lot. Personnel hauled 4 loads of cold mix back to the stockpile for prepping the seal coat streets in the near future. Personnel also marked out the streets for this year's seal coat project. Pothole patched numerous areas in town.

WATER DISTRIBUTION: Personnel operated a lot of water services. Assisted with Cornerstone on East Main St water main project. Replaced the fire hydrant located at South Ave C-West Adams St. Replaced a lead service located at 602 West Washington St.

SEWER COLLECTION: Personnel flushed terminal manholes and trouble spots using 20,000 gallons of water. Personnel raised a manhole located at North 3rd Ave-East 6th St for the seal coat program this year. Personnel vac'd out the pump station at WWTP. Personnel jetted a sewer line located at Prospect Pl-East Harrison St.

STORM SEWER COLLECTION: Personnel picked up brush from a recent storm. Personnel repaired a sinkhole off of Lexington Blvd, outside of an intake north of the County jail.

MECHANIC/SHOP: Personnel serviced backhoe, numerous PD units, 117, 104 (brakes) and assisted on some projects with other PM/C personnel.

OTHER: Personnel picked up cones & barricades from the Kewash 5K/10K/Half Marathon. The Yard Waste route continued. Personnel responded to 59 One Call Locates. M/C assisted with moving bookshelves at the Library. M/C set out barricades for a Marion Church event. Personnel pulled numerous slats out of the hog building (Bartholow's) for parking blocks at the Wellness Park.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

5-13-23/5-26-23

STREETS: Personnel cold mixed areas prepping the seal coat streets for Pelling to resurface in mid June. The street sweeper made it around town. Personnel grass seeded an area on South Ave E and the tank truck has been watering that in addition to half of West Buchanan St new seeding. Personnel placed slats and painted them yellow in the Wellness Park parking lot to help assist them in parking.

WATER DISTRIBUTION: Personnel constructed a water tap at 205 South Wiley Ave using 30 ft of one inch copper. Personnel shut 14 waters off for nonpayment. Personnel worked to shut down the water leak on Bazooka property (8 inch main). Personnel switched out a lead water service located at 532 South Marion Ave switching to copper, using 5 ft.

SEWER COLLECTION: Personnel jetted the sanitary sewer located at Iowa Ave-Main St 140 ft and flushed the Central Park bathroom cleanout.

STORM SEWER COLLECTION: Personnel N/A (no rain).

MECHANIC/SHOP: Personnel serviced vac trailer (rust eliminated air intake housing and replaced fuel filter), WWTP truck (rotated tires, replaced ball joints sway bar links), Tahoe (took for recall-Marengo & replaced drivers sway bar link/bushing and drivers strut), WW.TP Ford, Engineering Explorer (strobe light), Yard Waste trailer (tire repair) and 117 (replaced two strobe lights with new wiring)

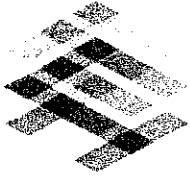
OTHER: Personnel attended a SASSO safety meeting. Yard waste route continued. Personnel responded to 63 One Call Locates. M/C mowed in a few areas. Personnel placed cones and barricades for events in the downtown area. M/C had one on one evaluations throughout the department.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
June 6th , 2023
Council meeting**

- **After hour alarm and dog call outs –**
5-17-23 Dog call to 420 E Monroe @ 8:00 p.m. Dylan
5-21-23 Dog call to The Square @ 9:30 p.m.
5-27-23 Alarm at the WWTP @ 5:20p.m. Dylan
5-30-23 Dog call to 1202 E 3rd St. @ 7:45p.m. Dylan
- **Dept Head meetings** –May 23rd,30th a one on one with Deanna on the 26th and evaluation meeting on the 31st
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Maintenance-**Routine maintenance on SBR blower #4 and WAS valves was preformed.
- **Testing-**Regular testing of daily and weekly samples continue.
- **Grit Auger-**We lost power to the grit auger and waiting on Jetco to come check it out.
- **Yard work-**Mowing and mulching continues around the WWTP. Spraying for weeds and removal of unwanted trees and weeds is ongoing.
- **IAWEA Annual Conference-**I will be attending the IAWEA annual conference in Waterloo June 6th -8th.

**Jason Whisler
6/1/2023 10:30 A.M.**



FEH DESIGN

604 EAST GRAND AVENUE
DES MOINES, IOWA 50309
P 515 288 2000

WWW.FEHDESIGN.COM

Washington Public Library
Cary Ann Siegfried
115 W. Washington St.
Washington, IA 52352

Invoice number 113459
Date 05/26/2023

Project **2023202 Washington Public Library
Makerspace**

Invoice Summary

Description	Amount Not to Exceed	Prior Billed	Remaining	Current Billed
Professional Services	69,500.00	18,764.91	41,009.46	9,725.63
Total	69,500.00	18,764.91	41,009.46	9,725.63

PROFESSIONAL SERVICES

Professional Fees

	Hours	Rate	Billed Amount
Project Architect 3	19.00	110.00	2,090.00
Interior Design Principal	19.00	125.00	2,375.00

Reimbursable Expenses

	Billed Amount
Meals	30.33
Miles	170.30
Consultant	

Engineering Consultant
KCL Engineering LLC

570
 201-6-4010 6490
 Initials AD
 EXP. architectural design services
 Vender# _____
 Date Rec. 5/26/23
 Due Date 6/26/23
 Inv# 113459

Invoice total **9,725.63**

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JUNE 6, 2023**

POLICE

ACE-N-MORE	PATROL UNIT SUPPLIES/AMMUNITION	980.63
ADAM, SETH	MEAL REIMBURSEMENT	21.20
ALLIANT ENERGY	ALLIANT ENERGY	579.45
ARNOLD MOTOR SUPPLY	VEHICLE SUPPLIES	152.81
CAPITAL ONE	EVIDENCE SUPPLIES	52.96
COBB OIL CO, INC.	FUEL	2065.81
COMFORT INN & SUITES	LODGING K9 TRAINING	448.00
GALLS LLC	UNIFORM SUPPLIES	334.22
KCTC	PHONE & INTERNET	232.70
KIWANIS WASHINGTON AMer's	DUES - LESTER	76.50
LPI FIRE	FIRE EXTINGUISHER MOUNTS	153.79
MARCO, INC.	COPIERS	442.31
MOORE'S BP AMOCO, INC.	IMPOUND AND STORAGE	250.00
SECRETARY OF STATE	S ALTENHOFEN- NOTARY FEE	30.00
SIRCHIE	PATROL LATENT PRINT KIT	86.45
VISA-TCM BANK, N.A.	K-9 SCHOOL & FUEL/TRAINING/MEAL	689.73
	TOTAL	6596.56

FIRE

ALLIANT ENERGY	ALLIANT ENERGY	1303.76
AMAZON CAPITAL SERVICES	SUPPLIES	53.91
CINTAS CORP LOC. 342	TOWEL SERVICE	87.87
COBB OIL CO, INC.	FUEL	782.87
GALLS LLC	SHIRT & TIE	63.09
HEIMAN FIRE EQUIPMENT	TRUCK 4 VALVE	880.38
HIWAY SERVICE CENTER	PART	3.69
KCTC	PHONE & INTERNET	191.32
VISA-TCM BANK, N.A.	LODGING & MEALS	1015.79
WITMER PUBLIC SAFETY GROUP	SUPPLIES	347.74
	TOTAL	4730.42

EMS

HEIMAN FIRE EQUIPMENT	CO DETECTORS	643.97
THOMAS EMS	LIFT STRAP	368.00
	TOTAL	1011.97

DEVELOPMENT SERVICES

AMAZON CAPITAL SERVICES	TONER	48.79
ARNOLD MOTOR SUPPLY	PARTS	568.23
CUSTOM IMPRESSIONS INC	SUPPLIES	627.68
O'REILLY AUTOMOTIVE INC	TAHOE- SUSPENSION	258.00
VISA-TCM BANK, N.A.	TRAINING, REPAIR & DSPL CA	75.00
WASHINGTON EVENING JOURNAL SUBSCRIPTIC	SUBSCRIPTION	149.00

TOTAL **1726.70**

LIBRARY

ACCESS SYSTEMS
AMAZON CAPITAL SERVICES
BAKER & TAYLOR
CENTRAL IOWA DISTRIBUTING
CINTAS CORP LOC. 342
CODY, BETH - AUTHOR
DAVID CASAS
DIVISION OF LABOR/ELEVATOR SAFETY
JOHNSON CONTROLS
KCTC
OLIVEIRA, LUCAS
STAPLES BUSINESS ADVANTAGE
THE LOCK DR
VALENTINE, TAMMY
VISA-TCM BANK, N.A.

COPIER MAINTENANCE 205.98
PROGRAM SUPPLIES/CHAIR REPAIR 127.84
LIBRARY MATERIALS 446.30
JANITORIAL SUPPLIES 52.00
MAT SERVICE 84.57
LIBRARY MATERIALS 25.00
PROGRAMMING SRC 350.00
ELEVATOR INSPECTION 225.00
HVAC SERVICE CALL 348.00
PHONE & INTERNET 409.55
PROGRAMMING - SRC 240.00
TONER 189.94
DOOR REPAIR 785.00
HOMEBOUND DELIVERY 9.18
SUBSCRIPTION, ZOOM, TRAINI 332.34
TOTAL **3830.70**

PARKS

ACE-N-MORE
ALLIANT ENERGY
AMAZON CAPITAL SERVICES
AQUA-PRO
ARNOLD MOTOR SUPPLY
BEACON ATHLETICS
BLUE MOON SATELLITES, LLC
BOHO BAILEY
CASH-N-CARRY CHEMICALS LLC
CENTRAL IOWA DISTRIBUTING
COBB OIL CO, INC.
COBB OIL CO., INC-BP ONE TRIP
CUSTOM IMPRESSIONS INC
ELECTRICAL ENGINEERING & EQUIPMENT CO
IMPRESSIONS COMPUTERS, INC
IOWA CITY LANDSCAPING
JOHN DEERE FINANCIAL
KCTC
ULINE
VISA-TCM BANK, N.A.
WASHINGTON LUMBER

SUPPLIES 613.08
ALLIANT ENERGY 1249.89
SUPPLIES 247.15
IRRIGATION MAINTENANCE 224.00
EQUIPMENT REPAIR 152.56
BALLFIELD SUPPLIES 2421.90
PORTABLE TOILETS 288.00
SAFETY SHIRTS 192.00
SUPPLIES 30.00
SUPPLIES 303.00
FUEL 202.82
FUEL 74.05
BENCH PLAQUES 379.00
SHELTER LIGHT 98.72
FOUNTAIN SOFTWARE MAINTENA 220.00
REPLACEMENT TREES 444.60
SUPPLIES 75.89
PHONE & INTERNET 340.21
SAFETY SUPPLIES 318.40
SUPPLIES 195.79
SUPPLIES/LATTICE FOR STORAGE SHI 592.71
TOTAL **8663.77**

POOL

ACCO
ACE-N-MORE

POOL SUPPLIES 6016.47
POOL SUPPLIES 281.81

AMAZON CAPITAL SERVICES
IN THE SWIM
JOHN DEERE FINANCIAL
KCTC
MID-AM RES. CHEMICAL CORP

BACKBOARD 290.00
LOUNGE CHAIRS 919.96
SUPPLIES 4.99
PHONE & INTERNET 85.94
POOL SUPPLIES 171.64
TOTAL 7770.81

CEMETERY

ACE-N-MORE
ALLIANT ENERGY
ARNOLD MOTOR SUPPLY
CASH-N-CARRY CHEMICALS LLC
COBB OIL CO, INC.
KCTC
MID-AM RES. CHEMICAL CORP
VISA-TCM BANK, N.A.

SUPPLIES 136.97
ALLIANT ENERGY 183.01
MOWER OIL/BULK TANK SUPPLIES 139.94
BRUSH KILLER 52.00
FUEL 1151.40
PHONE & INTERNET 120.28
GREASE & SUPPLIES 643.62
SUPPLIES & FILTERS 116.28
TOTAL 2543.50

FINANCIAL ADMIN

ALLIANT ENERGY
ACCESS SYSTEMS
ACCESS SYSTEMS LEASING
ACE-N-MORE
ALBERT, KIRK
AMAZON CAPITAL SERVICES
BAKER PAPER & SUPPLY
CINTAS CORP LOC. 342
GOOGLE LLC
IMPRESSIONS COMPUTERS, INC
KCTC
KIWANIS WASHINGTON AMer's
PURCHASE POWER
ROTARY CLUB OF WASHINGTON
SIMMERING-CORY, INC.
VISA-TCM BANK, N.A.
WMPF GROUP LLC

ALLIANT ENERGY 1014.04
COPIER MAINTENANCE & COPIES 264.25
COPIER LEASE 611.62
SUPPLIES 4.59
MILEAGE REIMBURSEMENT 112.66
SUPPLIES 305.40
COPY PAPER 246.79
RUG SERVICE 55.55
EMAIL SUBSCRIPTION 396.00
COMPUTER MAINTENANCE 320.00
PHONE & INTERNET 1127.84
DUES & MEALS 76.50
POSTAGE 1072.96
DUES & MEALS 145.80
APRIL SUPPLEMENT 705.00
ZOOM FEE 400.64
LEGAL ADVERTISING 847.49
TOTAL 7707.13

AIRPORT

ALLIANT ENERGY
BAUTISTA MIRANDA, YOLANDA
CLOUDBURST 9
VETTER'S INC-CULLIGAN WATER
VISA-TCM BANK, N.A.
WEST LAWN CARE

ALLIANT ENERGY 632.79
MAY CLEANING 300.00
INTERNET 87.09
WATER 355.52
FUEL PUMP, CONF./ZOOM FEE 948.44
MAY AIRPORT MOWING 3020.00
TOTAL 5343.84

ROAD USE

ACE-N-MORE	FLASH LIGHTS	201.97
ARNOLD MOTOR SUPPLY	TANK TRUCK FILTER	42.70
COBB OIL CO, INC.	FUEL	1623.82
COBB OIL CO., INC-BP ONE TRIP	FUEL	153.47
DIAMOND BLADE WAREHOUSE	SAW BLADES	305.40
DIAMOND VOGEL	LINE PAINT	2394.55
HI-LINE INC	PARTS	104.30
IOWA PRISON INDUSTRIES	SIGNS	728.55
JOHN DEERE FINANCIAL	DUCT TAPE	11.98
L L PELLING CO	SEAL COAT STREET- PREP	3366.00
NORRIS ASPHALT & PAVING	COLD MIX	2689.50
RIVER PRODUCTS	STONE & SAND	543.85
TIFCO INDUSTRIES	SUPPLIES	344.11
WASHINGTON DISCOUNT TIRE	TIRE REPAIR	29.52
ZARNOTH BRUSH WORKS	STREET SWEEPER SUPPLIES	744.20
	TOTAL	13283.92

STREET LIGHTING

ALLIANT ENERGY	ALLIANT ENERGY	273.34
	TOTAL	273.34

HOTEL/MOTEL TAX

VISA-TCM BANK, N.A.	TRAINING, REPAIR & DSPL CA	3852.32
	TOTAL	3852.32

CAPITAL PROJECTS F

AEROSAW INC	CURB CUTTING	1400.00
FRANZEN, DENNIS	ST LIGHT MAINTENANCE	561.39
	TOTAL	1961.39

TREE REMOVAL & REP

MIDWEST TREE SERVICE INC.	TREE REMOVAL- DAMAGED TREE	750.00
	TOTAL	750.00

TREE COMMITTEE

IOWA CITY LANDSCAPING	TREES	4470.00
IGRAPHIX, INC	TREE INFO PRINTING	9.00
IOWA CITY LANDSCAPING	TREES	444.60
KELLY TREE FARM	TREE SAPLINGS	120.00
MCCONNELL, MARDE	PRINTING REIMBURSEMENT	36.73
	TOTAL	5080.33

K-9 PROGRAM

JOHN DEERE FINANCIAL	K9 FOOD	54.99
	TOTAL	54.99

PARK GIFT

MORNING VIEW GREENHOUSE

HANGING BASKETS SQUARE

1543.00

TOTAL**1543.00****LIBRARY GIFT**

AMAZON CAPITAL SERVICES

PROGRAM SUPPLIES

332.86

ANDERSON, MIKE

PROGRAMMING FOR LIBRARY

400.00

BAKER & TAYLOR

LIBRARY MATERIALS

172.86

CENGAGE LEARNING INC/GALE

LIBRARY MATERIALS

75.92

GAZETTE COMMUNICATIONS INC

SUBSCRIPTION

234.00

GROUT MUSEUM DISRICT

PROGRAMMING

396.60

IOWA STATE UNIVERSITY-TREASURER'S OFFI

PROGRAM - SRC

440.83

KCII

PROGRAM MARKETING

300.56

VISA-TCM BANK, N.A.

SUBSCRIPTION, ZOOM, TRAINI

527.03

TOTAL**2880.66****CEMETERY GIFT**

WOLF FLORAL INC.

MEEKER MEMORIAL PLANTS

55.00

TOTAL**55.00****WATER PLANT**

ALLIANT ENERGY

ALLIANT ENERGY

436.93

COBB OIL CO, INC.

FUEL

144.08

EPPERLY, RANDY

MILEAGE REIMBURSMET

9.83

KCTC

PHONE & INTERNET

158.67

PINNACLE PLUMBING HOLDINGS LLC

INSTALL VALVES AND CHEM LI

744.59

POSTMASTER

BULK MAILING- WATER BILLS

1134.33

TOTAL**2628.43****WATER DISTRIBUTION**

ACE-N-MORE

FLASH LIGHT

12.99

AGRILAND FS, INC

SEED FOR TERRACE REPAIRS

941.96

ALLIANT ENERGY

ALLIANT ENERGY

49.28

CINTAS FIRST AID & SAFETY

FIRST AID SUPPLIES

65.61

COBB OIL CO, INC.

FUEL

266.41

IOWA ONE CALL

SERVICE

130.50

KCTC

PHONE & INTERNET

104.31

OVERHEAD DOOR CO.

SHOP GARAGE DOOR BRACING

1514.50

TOTAL**3085.56****SEWER PLANT**

ACE-N-MORE

REPAIR PARTS

54.53

ALLIANT ENERGY

ALLIANT ENERGY

11104.28

ATCO INTERNATIONAL

WASP SPRAY

168.15

BINNS & STEVENS EXPLOSIVES INC

DUST CONTROL

381.60

CASH-N-CARRY CHEMICALS LLC

WEED SPRAY

465.00

CINTAS FIRST AID & SAFETY

FIRST AID SUPPLIES

72.63

COBB OIL CO, INC.
DETECTION INSTRUMENTS CORPORATION
ENVIRONMENTAL RESOURCE ASSOCIATES
IGRAPHIX, INC
JOHN DEERE FINANCIAL
KCTC
MID-AM RES. CHEMICAL CORP
TIFCO INDUSTRIES
USA BLUEBOOK
VISA-TCM BANK, N.A.

GENERATOR FUEL/FUEL 8129.68
H2S CALIBRATION 249.89
CHEMICALS FOR TESTING 239.85
SHIPPING/PRINTER PAPER 163.42
REPAIR PARTS 45.47
PHONE & INTERNET 197.67
LIFT STATION TREATMENT 1213.82
LAB GLOVES 179.50
LAB SUPPLIES 445.70
TRAINING, CERTIFICATION, M 426.46
TOTAL 23537.65

SEWER COLLECTION

ARNOLD MOTOR SUPPLY
COBB OIL CO, INC.
G & R MILLER CONSTRUCTION
KCTC
SCHIMBERG CO.
WASHINGTON LUMBER

VAC TRAILER FILTERS 41.51
FUEL 1149.45
ANIMAL GUARD 36.91
PHONE & INTERNET 104.31
SEWER CLEANING 96.36
SUPPLIES 46.99
TOTAL 1475.53

SANITATION

JOHNSON COUNTY REFUSE INC
WASH CO HUMANE SOCIETY

REFUSE & RECYCLING-APRIL/MAY 97011.00
MAY COLLECTIONS 334.00
TOTAL 97345.00

TOTAL 207677.53

Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Hart, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

WWTP MEMORANDUM

TO: CITY COUNCIL, MAYOR, AND CITY ADMINISTRATOR

FROM: JASON WHISLER WASTE WATER SUPERINTENDENT

SUBJECT: WWTP TRUCK PURCHASE FOR FY 23-24

DATE: THURSDAY JUNE 1ST

I AM ASKING FOR THE APPROVAL OF THE PURCHASE TO BE PAID AFTER JULY 1ST OF A NEW 2022 RAM 1500 CLASSIC FROM DAN DEERY RAM OF WATERLOO FOR THE PRICE OF \$42,738.50. THIS TRUCK IS ALMOST IDENTICAL TO THE ONE WE ALREADY HAVE WITH THE SAME DRIVE TRAIN (V8). MONEY IN THE AMOUNT OF \$45,000 WAS APPROVED FOR TRUCK REPLACEMENT IN FY 23-24 BUDGET LINE 610-6-8015-6730. SIMILAR TRUCKS WERE PRICED AS FOLLOWS.

2023 RAM 1500CLASSIC (V6) \$42,900

2023 FORD F150 (V6) \$45,670

2023 CHEVY 1500 (I4 TURBO) \$42,800

IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION, PLEASE LET ME KNOW, AS I'M NOT ABLE TO BE AT THE JUNE 6TH MEETING.

THANK YOU

JASON WHISLER

*Jaron P. Rosien, Mayor
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Sally Y. Hart, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

June 2, 2023

To: City Council

CC: Deanna McCusker, City Administrator, & Kelsey Brown, Finance Director

From: Sally Y. Hart, City Clerk

Re: T-Mobile Grant Application for Central Park

T-Mobile offers a Hometown Grant program that helps small towns across the country invest in their local communities. T-Mobile has partnered with Main Street America and Smart Growth America on this grant program that provides up to \$50,000 to 100 towns each year. The program has helped fund a variety of projects and it has quarterly grants.

We recommend applying for a \$30,000 grant for the Central Park improvement project. This project would add wheelchair-accessible picnic tables to the park. The project would also renovate the two restroom stalls and make them family restrooms with changing tables, grab bars, new doors, and ADA fixtures to improve accessibility. It would also change the concrete apron that connects the restroom to the sidewalk to eliminate any existing trip hazards.

The grant request is for \$30,000, with the other \$10,000 being city funds that are already budgeted for the project.

The deadline to apply is June 30th.

RESOLUTION NO. 2023-__

**A RESOLUTION ENDORSING AN APPLICATION FOR T-MOBILE
HOMETOWN GRANT FUNDS**

WHEREAS, the Central Park is a central hub of activities and events and promotes outdoor gathering for residents and visitors alike; and

WHEREAS, the Central Park facilities would be able to provide more outdoor gathering space for people of different physical abilities; and

WHEREAS, the City may apply for a T-Mobile Hometown Grant; and

WHEREAS, the City of Washington will provide a funding match of \$10,000; and

WHEREAS, the added wheelchair accessible picnic tables, new restroom doors and fixtures, and new smooth concrete to reduce trip hazards is estimated to cost \$40,000; and

WHEREAS, in order to be eligible to apply this quarter for a \$30,000 T-Mobile Hometown Grant, an application must be submitted by June 30, 2023.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WASHINGTON, IOWA:**

Section 1. The City Council endorses the submission of an application for grant funds to the T-Mobile Hometown Grant Program in the amount of \$30,000 for the Central Park Improvement project.

Section 2. The City Council states its commitment in partnering with local organizations to increase the regional use of Central Park accessible for all people.

Section 3. Funding allocated in this Resolution is contingent on the receipt of the T-Mobile Hometown Grant.

PASSED AND APPROVED this 6th day of June, 2023.

Illa Earnest, Mayor Pro Tem

ATTEST:

Sally Y. Hart, City Clerk

*Millie Youngquist, Mayor Pro Tem
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

June 2, 2023

To: Mayor & City Council
Cc: Sally Hart, City Clerk & Kelsey Brown, Finance Director

From: Deanna McCusker
City Administrator

Re: License Agreement for placement of a welcome sign

The hotel/motel committee has been discussing adding 2 welcome signs and wayfinding signage throughout the city. One location for a welcome sign is along Hwy 92 heading into Washington. I met with Craig Jones who owns property on the north side of Hwy 92 about placing a welcome sign on his property. He has agreed so an agreement was developed to provide guidance on who will maintain the sign and area surrounding the sign and to also provide direction if he would sell his property. The City attorney did draft the agreement based on discussions that I had with Craig Jones and it has been reviewed by Craig & Holly Jones and the terms were mutually agreed upon. City Council will need to review the agreement to see if they are also in agreement.

As a side note, I did discuss with the DOT using their ROW but they did not approve our sign to be located there.

I would recommend to City Council to approve the agreement since this is the best location coming into Washington along Hwy 92.

RESOLUTION NO. 2023 - _____

RESOLUTION APPROVING A LICENSE AGREEMENT FOR
PLACEMENT OF A WELCOME SIGN

WHEREAS, it has been a project of the Hotel/Motel Tax committee to place a welcome sign along Hwy 92 in Washington, Iowa; and,

WHEREAS, a site has been determined to place a welcome sign on the north side of Hwy 92 on property owned by Craig and Holly Jones; and,

WHEREAS, it is in the best interest of all parties to have an agreement in place to address any future concerns with the welcome sign placement including maintenance, removal if ownership changes, and method of termination.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA that:

Section 1. That City Council does hereby approve the license agreement with Craig and Holly Jones as attached to this Resolution.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED AND APPROVED this 6th day of June, 2023.

Illa Earnest, Mayor Pro Tem

ATTEST:

Sally Y. Hart, City Clerk

LICENSE AGREEMENT FOR WELCOME SIGN

THIS LICENSE AGREEMENT (the "Agreement") entered into by and between the City of Washington, Iowa, (hereafter the "City"); and Craig and Holly Jones, 2344 265th Street, Washington, Iowa 52353 (hereafter collectively referred to as "Jones").

WHEREAS, Jones is the owner of real property generally described as Washington County Assessor No. 1116400057 (the "Property"); and

WHEREAS, City has approached the Jones about using a portion of the Property for the establishment and maintenance of welcome sign for the City on the Property; and

WHEREAS, Jones has agreed to grant the City a Revocable License Agreement to allow City to use the Property for the establishment and maintenance of a welcome sign on the Property, subject to the terms and conditions below.

1. Grant of License. Jones hereby grants to City, a nonexclusive revocable license to allow for the establishment and maintenance of a welcome sign generally located east of the driveway entrance to the Property from Highway 92. All costs associated with construction and maintenance of said welcome sign shall be borne by Washington.

2. Term of License.

A. This License Agreement will remain in full force and effect as long as Jones permits the City the use of the Property. At such time if Jones would want to terminate this agreement, written notice shall be given to the City. The City will have 180 days to remove the sign and return the ground to its original condition as possible.

B. At such time as Jones decides to sell the Property, Jones shall give 60 days written notice to the City that Jones intends to sell the Property and that this License Agreement will terminate. Unless the City and the new owner of the Property can reach a new license agreement, the City will remove the sign and base of the sign and return the Property to its original condition as close as possible prior to the placement of the welcome sign on the Property.

3. City Use. During the term of this Agreement, the City shall have the right to use the Property for construction and maintenance of the welcome sign and the City shall endeavor to give Jones 24-hours notice that City intends to enter the Property for such purpose.

4. Termination of License prior to expiration. In the event that the City of Washington does not operate or maintain the welcome sign on the Property, this license shall immediately cease.

5. Effect of Termination. Upon termination of this License Agreement pursuant to Section 2 above by Jones, the City shall remove the welcome sign and base from the Property prior to conveyance of the Property to the new owner unless the City and the new owner of the Property can enter into a subsequent license agreement to maintain the welcome sign on the Property. In the event that the City cannot reach agreement for the sign to remain on the Property, City shall promptly, and at its own expense, remove the welcome sign and base from the Property and restore the Property to as close as possible to its original condition prior to the placement of the welcome sign on the Property.

6. Indemnification. City shall save, defend and hold Jones harmless from any and all claims associated with the use of the Property under this Agreement.

IN WITNESS WHEREOF, this instrument is executed this ____ day of _____, 2023.

JONES:

CITY:

By: _____
Craig Jones

Millie Youngquist, Mayor Pro tem

By: _____
Holly Jones

*Millie Youngquist, Mayor Pro Tem
Sally Hart, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

June 1, 2023

To: Mayor & City Council

Cc: Sally Hart, City Clerk & Kelsey Brown, Finance Director

From: Deanna McCusker
City Administrator

Re: Changes to the employee handbook

Overtime pay on holiday weeks has never seemed quite right. If an employee who earns overtime works additional hours during a holiday week, they should be compensated for those. Currently, an employee must work 40 hours in any given week to receive overtime. I propose that we amend it to state that during a holiday week, if the normal working hours is 32 hours and if an employee works 36 hours, that employee would receive 4 hours of overtime for the week. The employee should not be penalized since it is a holiday week.

I would recommend that council approve this amendment for all employees who can earn overtime.

Thank you for your consideration.

RESOLUTION NO. 2023-_____

A RESOLUTION AMENDING THE EMPLOYEE HANDBOOK FOR THE CITY OF WASHINGTON, IOWA

WHEREAS, from time to time, updates are required to be made to the Employee Handbook to provide a better working environment, so the following changes need to be made:

Definitions:

M. PUBLIC WORKS EMPLOYEE: An employee who works in the maintenance/ construction, water department or wastewater department.

Chapter 14, Overtime and Compensatory Time.

Exceptions. Any Public Works Employee as defined, and any other employee who can receive overtime pay; but is not in contradiction with the union contract and excludes public safety; earns overtime for work performed in excess of actual working hours during a holiday week. The overtime earned in excess of forty (40) hours per week does not apply to holiday weeks.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1: The City Council hereby approves the Employee Handbook with the referenced changes as reflected in the attached Personnel Manual.

Section 2: All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 6th day of June, 2023.

Illa Earnest, Mayor Pro Tem

ATTEST:

Sally Y. Hart, City Clerk

CHAPTER 14

OVERTIME AND COMPENSATORY TIME

Overtime shall be defined as any time actually worked in excess of forty (40) hours per week for non-public safety employees. Employees shall receive prior approval before working any overtime. Failure of an employee to receive prior approval before working any overtime shall result in discipline. It is the policy of the City to keep overtime work to a minimum. Employees shall be required to work such overtime as the City may require. Time taken off as sick leave, vacation, holidays, jury duty, voting leave, bereavement leave, and compensatory time shall not be counted as time worked for purposes of determining overtime. Notwithstanding that, scheduled weekend work for public works employees shall be compensated at an overtime rate.

When an employee is required to work in excess of forty (40) hours per week, he/she shall be paid at the rate of 1.5 times his/her normal rate of pay or receive compensatory time at the rate of 1.5 times the time worked. Compensation shall not be paid twice for the same hours, nor shall there be any pyramiding of overtime. Overtime will be compensated at the rate of 1.5 times the employee's regular straight time hourly rate of pay. It shall be computed to the nearest quarter hour for payment.

The City may grant an employee compensatory time off based on 1.5 hours off for each hour of overtime worked. The City and the employee shall mutually agree to the granted time off. Time granted shall be in increments of not less than four (4) hours or more than eight (8) hours. An employee may not use compensatory time if such use shall cause another employee to work overtime. An employee shall not accumulate at one time more than forty-eight (48) hours of compensatory time without the written approval of the department head. It must be taken as time off and cannot be converted to pay, except upon termination from employment.

An employee who is called back to work by the City shall be paid a minimum of two (2) hours pay or compensatory time off at the overtime rate, unless such callout is one hour or less prior to the employee's regular shift. Callout does not apply where an employee is ordered to work immediately before or after the employee's regular shift.

EXCEPTIONS:

Management/Supervisory Employees: Management/supervisory personnel who are exempt from the Federal Fair Labor Standards Act are not entitled to overtime compensation. However, such employees shall annually receive twenty-four (24) hours of compensatory time from the City. Management/supervisory personnel who are not exempt from the federal Fair Labor Standards Act shall receive compensatory time and overtime pursuant to such Act.

Police Officers: Police Officers shall be paid overtime in accordance with the Fair Labor Standards Act for any hours worked over of 171 hours in the 28-day pay period. Employees scheduled to work an extra-shift, that does not result in an overtime pay situation, will be paid straight-time or allowed to take those hours as compensatory time, subject to a maximum accumulation of sixty (60) hours of comp time. Police Officers shall annually receive twenty-four hours of personal leave.

Fire Drivers/Pump Operators: Fire Driver/Pump Operators earn overtime for work performed in excess of two hundred twelve (212) hours in a twenty-eight (28) day period.

A Public Works Employee, as defined, and any other employee who can receive overtime, earns overtime for work performed in excess of actual working hours in a holiday week. The overtime earned in excess of forty (40) per week does not apply to holiday weeks.

Contractor's Application for Payment

Owner: <u>City of Washington</u>	Owner's Project No.: _____
Engineer: <u>FOX Strand</u>	Engineer's Project No.: <u>3424-20B</u>
Contractor: <u>Cornerstone Excavating, Inc.</u>	Contractor's Project No.: _____
Project: <u>2022 Washington Water Main Improvements</u>	
Contract: <u>2022 Washington Water Main Improvements</u>	
Application No.: <u>2</u>	Application Date: <u>5/31/2023</u>
Application Period: From <u>5/1/2023</u> to <u>5/31/2023</u>	

1. Original Contract Price	\$ 3,668,641.25
2. Net change by Change Orders	\$ (570,307.55)
3. Current Contract Price (Line 1 + Line 2)	\$ 3,098,333.70
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 385,681.00
5. Retainage	
a. 5% X \$ 385,681.00 Work Completed	\$ 19,284.05
b. 0% X \$ - Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 19,284.05
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 366,396.95
7. Less previous payments (Line 6 from prior application)	\$ 145,606.50
8. Amount due this application	\$ 220,790.45
9. Balance to finish, including retainage (Line 3 - Line 6)	\$ 2,731,936.75

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:


(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: BJ Miller

Signature:  **Date:** 5/31/2023

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>6/1/2023</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Contractor's Application for Payment

Owner: City of Washington
Engineer: FOX Strand
Contractor: Cornerstone Excavating, Inc.
Project: 2022 Washington Water Main Improvements
Contract: 2022 Washington Water Main Improvements

Owner's Project No.: 3424-20B
Engineer's Project No.:
Contractor's Project No.:

Bid Item No.	Description	Application Periods		Contract Information		Work Completed		Materials Currently Stored (net in G) (\$)	Work Completed and Materials Stored to Date (H+I) (\$)	% of Value of Items (J/F) (%)	Application Date
		From	To	Units	Unit Price (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
1.01	Division 1 - General										
1.02	Compaction Testing	1 LS	\$ 7,500.00			0.10		750.00	750.00	10%	05/31/23
1.03	Construction Contingency (Allowance)	1 ALW	\$ 20,000.00							0%	
1.04	Temporary Malibu Curb	1 LS	\$ 975.00							0%	
1.05	Removals, Miscellaneous	1 LS	\$ 14,750.00							0%	
1.06	Remove And Replace Signage	1 LS	\$ 9,750.00							0%	
Division 2 - Earthwork											
2.01	Topsoil, Strip, Stockpile, Furnish, And Replant	1 LS	\$ 34,550.00			0.10		3,455.00	3,455.00	10%	
2.02	Unsuitable Soils, Removal And Replacement	50 CY	\$ 50.00							0%	
2.03	Clearing And Grubbing, Tree Removal, Tree Trimming	1 LS	\$ 34,850.00			0.25		8,737.50	8,737.50	25%	
Division 3 - Trench and Manholes Construction											
3.01	French Foundation	50 TON	\$ 50.00							0%	
3.02	Replacement Of Unsuitable Backfill, Trench	50 CY	\$ 50.00							0%	
Division 4 - Sewers and Drains											
4.01	CCVT 8-inch Sanitary Sewer, Pre Construction Service Locate	2,346 LF	\$ 7.75			675.00		5,254.50	5,254.50	25%	
4.02	CCVT 10-inch Sanitary Sewer, Pre Construction Service Locate	746 LF	\$ 7.75							0%	
4.03	CCVT 12-inch Sanitary Sewer, Pre Construction Service Locate	10 LF	\$ 62.80							0%	
4.04	CCVT 4-inch Sanitary Sewer (W/Report Post Construction Service Inspection)	955 LF	\$ 7.75							0%	
4.05	CCVT 6-inch Sanitary Sewer (W/Report Post Construction Service Inspection)	832 LF	\$ 7.75							0%	
4.06	CCVT Inspection Reversal	5 EA	\$ 555.00							0%	
4.07	Sanitary Sewer Main Line, Heavy Cleaning	10 HR	\$ 325.00							0%	
4.08	Sanitary Sewer Main Line, Removal Of Heavy Roots	10 HR	\$ 325.00							0%	
4.09	Sanitary Sewer Main Line, Removal Of Heavy Scale	10 HR	\$ 325.00							0%	
4.10	Sanitary Sewer Main Line, Providing Tap Out	10 EA	\$ 1,200.00							0%	
4.11	Sanitary Sewer Dabitz Cutting Remove	10 HR	\$ 425.00							0%	
4.12	Remove & Replace Sanitary Service	20 EA	\$ 4,275.00			4.00		17,100.00	17,100.00	20%	
Division 5 - Water Main and Appurtenances											
5.01	Cap Existing Water Main In Place	19 EA	\$ 2,300.00			3.00		6,900.00	6,900.00	16%	
5.02	Remove Of Existing Water Main	30 LF	\$ 27.50							0%	
5.03	Remove And Salvage Existing Fire Hydrant	8 EA	\$ 1,750.00			2.00		3,500.00	3,500.00	25%	
5.04	Water Main, Connect To Existing, E. Main St. And N. 12th Ave. Connection 1	1 LS	\$ 5,950.00			1.00		5,950.00	5,950.00	100%	
5.05	Water Main, Connect To Existing, E. Main St. And N. 12th Ave. Connection 2	1 LS	\$ 5,950.00			1.00		5,950.00	5,950.00	100%	
5.06	Water Main, Connect To Existing, E. Main St. And N. 14th Ave.	1 LS	\$ 15,025.00			1.00		15,025.00	15,025.00	100%	
5.07	Water Main, Connect To Existing, E. Main St. And N. 15th Ave.	1 LS	\$ 8,880.00							0%	
5.08	Water Main, Connect To Existing, W. Madison St. And S. H Ave.	1 LS	\$ 8,400.00							0%	
5.09	Water Main, Connect To Existing, W. Madison St.	1 LS	\$ 3,855.00							0%	
5.10	Water Main, Connect To Existing, W. Madison St. And S. G Ave.	1 LS	\$ 9,835.00							0%	
5.11	Water Main, Connect To Existing, W. Madison St. And S. F Ave.	1 LS	\$ 14,750.00							0%	
5.12	Water Main, Connect To Existing, W. Madison St. And S. D Ave.	1 LS	\$ 8,880.00							0%	
5.13	Water Main, Connect To Existing, W. Madison St. And S. C Ave.	1 LS	\$ 5,900.00							0%	
5.14	Tapping Valve Assembly, 4" X 6"	2 EA	\$ 4,750.00							0%	
5.15	Tapping Valve Assembly, 6" X 8"	1 EA	\$ 11,750.00							0%	
5.16	Tapping Valve Assembly, 12" X 8"	1 EA	\$ 8,950.00							0%	

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.:
 Contractor's Project No.:

Progress Estimate - Unit Price Work

City of Washington
 FOX Strand
 Cornerstone Excavating, Inc.
 2022 Washington Water Main Improvements
 2022 Washington Water Main Improvements

A	B	Application Period:			Contract Information			Work Completed			K	L
		From	To	Unit Price	Item Quantity	Units	Value of Bid Item (C x E)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (F x G)	Materials Currently Stored (net in G)		
		C	D	E	F	G	H	I	J	K	L	
5.17	Tapping Valve Assembly, 12"x8"	4 EA		\$ 11,025.00	44,100.00	2.00	22,050.00	22,050.00	22,050.00	50%	22,050.00	
5.18	Water Main, 8-inch, Case 1, Trenched	108 LF		\$ 78.00	7,992.00	-	-	7,992.00	-	0%	7,992.00	
5.19	Water Main, 8-inch, Case 1, Trenched, Restrained Joint	228 LF		\$ 90.00	20,580.00	92.00	8,280.00	8,280.00	8,280.00	40%	12,600.00	
5.20	Water Main, 8-inch, Case 1, Trenched, 1-inch Gaskets	1,150 LF		\$ 92.50	106,575.00	-	-	106,575.00	-	0%	106,575.00	
5.21	Water Main, 8-inch, Case 1, Trenched, White Gaskets, Restrained Joint	248 LF		\$ 127.50	31,572.00	-	-	31,572.00	-	0%	31,572.00	
5.22	Water Main, 8-inch, Case 2, Trenched, 1-inch Gaskets	100 LF		\$ 170.00	17,000.00	-	-	17,000.00	-	0%	17,000.00	
5.23	Water Main, 8-inch, Case 2, Trenched, 1-inch Gaskets	1,160 LF		\$ 207.00	240,120.00	-	-	240,120.00	-	0%	240,120.00	
5.24	Water Main, 8-inch, Case 3, Trenched, 1-inch Gaskets	670 LF		\$ 175.00	117,250.00	706.00	123,550.00	123,550.00	123,550.00	105%	6,300.00	
5.25	Water Main Service, 1-inch Hardware, Connection To Existing	58 EA		\$ 48.50	2,811.00	64.00	3,168.00	3,168.00	3,168.00	31%	7,128.00	
5.26	Water Main Service Pipe, Trenched, 1-inch Copper	208 LF		\$ 66.00	13,728.00	109.00	7,164.00	7,164.00	7,164.00	8%	103,488.00	
5.27	Water Main Service Pipe, Trenchless, 1-inch Copper	1,957 LF		\$ 43.00	84,141.00	-	-	84,141.00	-	0%	84,141.00	
5.28	Temporary Water Main Service (Contingency)	58 EA		\$ 400.00	23,200.00	8.00	3,200.00	3,200.00	3,200.00	15%	18,000.00	
5.29	Water Service Corporation	69 EA		\$ 815.00	56,235.00	7.00	5,705.00	5,705.00	5,705.00	13%	23,690.00	
5.30	Water Service Cut Stop And Box	53 EA		\$ 325.00	17,225.00	4.00	1,300.00	1,300.00	1,300.00	8%	15,925.00	
5.31	Water Main Service Pipe, Abandon Existing	10 EA		\$ 3,940.00	39,400.00	2.00	7,880.00	7,880.00	7,880.00	20%	86,520.00	
5.32	Fire Hydrant Assembly	1 EA		\$ 1,850.00	1,850.00	1.00	1,850.00	1,850.00	1,850.00	100%	-	
5.33	Water Main, 4-inch Resilient Wedge Gate Valve	1 EA		\$ 2,300.00	2,300.00	-	-	2,300.00	-	0%	2,300.00	
5.34	Water Main, 6-inch Resilient Wedge Gate Valve	2 EA		\$ 3,065.00	6,130.00	2.00	6,130.00	6,130.00	6,130.00	22%	21,095.00	
5.35	Water Main, 8-inch Resilient Wedge Gate Valve	9 EA		\$ 4,995.00	44,955.00	-	-	44,955.00	-	0%	44,955.00	
5.36	Water Main, 12-inch Resilient Wedge Gate Valve	1 EA		\$ 625.00	625.00	1.00	625.00	625.00	625.00	7%	8,125.00	
5.37	Remove Existing Water Main Valve	1 EA		\$ 5,200.00	5,200.00	0.10	520.00	520.00	520.00	10%	4,680.00	
5.38	Abandon Existing Water Main Valve In Place	1 LS		\$ 12,500.00	12,500.00	0.10	1,250.00	1,250.00	1,250.00	10%	11,250.00	
5.39	Water Main Testing And Disinfection	1 LS		\$ 23,550.00	23,550.00	0.10	2,355.00	2,355.00	2,355.00	10%	21,195.00	
5.40	Water Main Disconnections	10 LF		\$ 225.00	2,250.00	-	-	2,250.00	-	0%	2,250.00	
5.41	Abandon Existing Water Main In Place w/ Grout	2 EA		\$ 2,500.00	5,000.00	3.00	7,500.00	7,500.00	7,500.00	150%	(2,500.00)	
6.01	Remove Existing Storm Sewer Inlets	2 EA		\$ 7,160.00	14,320.00	3.00	21,480.00	21,480.00	21,480.00	150%	(7,160.00)	
6.02	Storm Sewer Inlets, SW-901	2 EA		\$ 7,160.00	14,320.00	3.00	21,480.00	21,480.00	21,480.00	150%	(7,160.00)	
Division 7 - Pavement and Appurtenances												
7.01	Subgrade Removal And Disposal	675 SY		\$ 11.50	7,762.50	150.00	1,940.00	1,940.00	1,940.00	24%	5,822.50	
7.02	PCC Slabwork, 6-inch	1,122 SY		\$ 90.00	100,980.00	-	-	100,980.00	-	0%	100,980.00	
7.03	Pavement Removal And Disposal	1,812 SY		\$ 15.00	27,180.00	200.00	3,000.00	3,000.00	3,000.00	13%	19,685.00	
7.04	Removal Of Curb And Gutter	1,045 LF		\$ 15.00	15,675.00	-	-	15,675.00	-	0%	15,675.00	
7.05	PCC Full Depth Patch	1,620 SY		\$ 175.00	283,500.00	135.20	23,640.00	23,640.00	23,640.00	10%	259,860.00	
7.06	PCC Curb And Gutter, 30-inch	995 LF		\$ 75.00	74,625.00	-	-	74,625.00	-	0%	74,625.00	
7.07	PCC Pavement Samples And Testing	1 LS		\$ 9,765.00	9,765.00	-	-	9,765.00	-	0%	9,765.00	
7.08	Detectable Warning Panels	332 SF		\$ 75.00	24,900.00	-	-	24,900.00	-	0%	24,900.00	
7.09	Asa Survey	21 EA		\$ 360.00	7,560.00	-	-	7,560.00	-	0%	7,560.00	
7.10	Driveway Pavement Removal And Disposal	449 SY		\$ 15.00	6,735.00	-	-	6,735.00	-	0%	6,735.00	
7.11	PCC Commercial Driveway Pavement, 7.5-inch	197 SY		\$ 160.00	31,520.00	-	-	31,520.00	-	0%	31,520.00	
7.12	PCC Residential Driveway Pavement, 6-inch	281 SY		\$ 160.00	45,000.00	-	-	45,000.00	-	0%	45,000.00	
7.13	Painted Pavement Markings	1 LS		\$ 9,875.00	9,875.00	-	-	9,875.00	-	0%	9,875.00	
7.14	Renovable Bollard	4 EA		\$ 5,225.00	20,900.00	-	-	20,900.00	-	0%	20,900.00	
Division 8 - Traffic Control												

Contractor's Application for Payment

Progress Estimate - Unit Price Work

Owner: City of Washington
 Engineer: FOX Strand
 Contractor: Cornerstone Excavating, Inc.
 Project: 2022 Washington Water Main Improvements
 Contract: 2022 Washington Water Main Improvements

Owner's Project No.: 3424-208
 Engineer's Project No.:
 Contractor's Project No.:

Application No. 2		Application Period: From 05/01/23 to 05/31/23		Application Date: 05/31/23										
Bid Item No.	Description	Contract Information		G	H	I	J	K	L					
		Item Quantity	Units							Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)
8.01	Traffic Control & Staging	1	LS	\$ 15,900.00	\$ 15,900.00	0.25	3,825.00	25%	31,475.00	-	-	-	-	-
9.01	Division 9 - Site Work	1.3	AC	\$ 10,250.00	\$ 13,325.00	-	-	0%	13,325.00	-	-	-	-	13,325.00
9.02	Hydraulic Seeding, Fertilizing, And Maching - Type 1	500	LF	\$ 7.00	\$ 3,500.00	10.00	70.00	2%	3,430.00	-	70.00	-	70.00	3,430.00
9.03	Risk Protection, Drop-In	14	EA	\$ 185.00	\$ 2,590.00	-	-	0%	2,590.00	-	-	-	-	2,590.00
11.01	Division 11 - Miscellaneous	1	LS	\$ 186,780.00	\$ 186,780.00	0.20	39,750.00	20%	39,750.00	-	-	-	-	159,000.00
11.02	Exploratory Digging	1	LS	\$ 34,585.00	\$ 34,585.00	0.20	6,917.00	20%	6,917.00	-	-	-	-	27,668.00
11.03	Maintenance Of Solid Waste Collection	1	LS	\$ 8,660.00	\$ 8,660.00	-	-	0%	8,660.00	-	-	-	-	8,660.00
12.01	Division 12 - Washington Blvd. (REMOVED BY CO NO. 1)	7	EA	\$ 1,680.00	\$ 11,760.00	-	-	0%	11,760.00	-	-	-	-	11,760.00
12.02	Cap Existing Water Main In Place	2	EA	\$ 5,150.00	\$ 10,300.00	-	-	0%	10,300.00	-	-	-	-	10,300.00
12.03	Tapping Valve Assembly, 4"x6"	2	EA	\$ 10,075.00	\$ 20,150.00	-	-	0%	20,150.00	-	-	-	-	20,150.00
12.04	Water Main, 6-inch, Class 2, Trenchless PVC Or DI	648	LF	\$ 220.00	\$ 142,560.00	-	-	0%	142,560.00	-	-	-	-	142,560.00
12.05	Water Main Service, 1-inch Hardwate, Connection To Existing	18	EA	\$ 480.00	\$ 8,640.00	-	-	0%	8,640.00	-	-	-	-	8,640.00
12.06	Water Main Service Pipe Trenchless, 1-inch Copper	889	LF	\$ 80.00	\$ 71,120.00	-	-	0%	71,120.00	-	-	-	-	71,120.00
12.07	Water Main Service Pipe Trenched, 1-inch Copper	30	LF	\$ 57.00	\$ 1,710.00	-	-	0%	1,710.00	-	-	-	-	1,710.00
12.08	Water Main Service Pipe, Abandon Existing	18	EA	\$ 475.00	\$ 8,550.00	-	-	0%	8,550.00	-	-	-	-	8,550.00
12.09	Water Main Service Pipe, Abandon Existing	18	EA	\$ 375.00	\$ 6,750.00	-	-	0%	6,750.00	-	-	-	-	6,750.00
12.10	Fire Hydrant Assembly	1	EA	\$ 8,540.00	\$ 8,540.00	-	-	0%	8,540.00	-	-	-	-	8,540.00
12.11	Water Main, 6-inch Resistant Wedge Gate Valve	2	EA	\$ 3,800.00	\$ 7,600.00	-	-	0%	7,600.00	-	-	-	-	7,600.00
12.12	Water Main, 6-inch Resistant Wedge Gate Valve	114	BF	\$ 14.50	\$ 1,653.00	-	-	0%	1,653.00	-	-	-	-	1,653.00
12.13	PCC Sidewalk, 6-inch	115	BF	\$ 360.00	\$ 41,400.00	-	-	0%	41,400.00	-	-	-	-	41,400.00
12.14	Pavement Removal And Disposal	184	BF	\$ 14.50	\$ 2,668.00	-	-	0%	2,668.00	-	-	-	-	2,668.00
12.15	Brick Paver Removal And Salvage	28	BF	\$ 325.00	\$ 9,100.00	-	-	0%	9,100.00	-	-	-	-	9,100.00
12.16	Removal Of Curb And Gutter	40	LF	\$ 32.50	\$ 1,300.00	-	-	0%	1,300.00	-	-	-	-	1,300.00
12.17	Driveway Pavement Removal And Disposal	26	BF	\$ 22.00	\$ 572.00	-	-	0%	572.00	-	-	-	-	572.00
12.18	PCC Full Depth Patch	126	BF	\$ 175.00	\$ 22,050.00	-	-	0%	22,050.00	-	-	-	-	22,050.00
12.19	PCC Curb And Gutter, 30-inch	40	LF	\$ 75.00	\$ 3,000.00	-	-	0%	3,000.00	-	-	-	-	3,000.00
12.20	Brick Paver Patch, Restoration Of Existing Pavers	68	BF	\$ 233.00	\$ 15,824.00	-	-	0%	15,824.00	-	-	-	-	15,824.00
12.21	PCC Residential Driveway Pavement, 6-inch	28	BF	\$ 180.00	\$ 5,040.00	-	-	0%	5,040.00	-	-	-	-	5,040.00
12.22	Hydraulic Seeding, Fertilizing, And Mulching - Type 1	0.50	AC	\$ 6,900.00	\$ 3,450.00	-	-	0%	3,450.00	-	-	-	-	3,450.00
12.23	Compaction Testing	1	LS	\$ 6,225.00	\$ 6,225.00	-	-	0%	6,225.00	-	-	-	-	6,225.00
12.24	Promovis, Miscellaneous	1	LS	\$ 10,250.00	\$ 10,250.00	-	-	0%	10,250.00	-	-	-	-	10,250.00
12.25	Remove And Replace Signs	1	LS	\$ 4,585.00	\$ 4,585.00	-	-	0%	4,585.00	-	-	-	-	4,585.00
12.26	Topsoil, Strip, Stockpile, Furnish, And Basepad	1	LS	\$ 12,500.00	\$ 12,500.00	-	-	0%	12,500.00	-	-	-	-	12,500.00
12.27	Cleaning And Grubbing, Tree Removal, Tree Trimming	1	LS	\$ 7,500.00	\$ 7,500.00	-	-	0%	7,500.00	-	-	-	-	7,500.00
12.28	Water Main, Compact To Existing, W. Washington Blvd And S. F. Ave.	1	LS	\$ 10,500.00	\$ 10,500.00	-	-	0%	10,500.00	-	-	-	-	10,500.00
12.29	Water Main, Compact To Existing, W. Washington Blvd And S. D. Ave.	1	LS	\$ 10,500.00	\$ 10,500.00	-	-	0%	10,500.00	-	-	-	-	10,500.00
12.30	Pcc Pavement Samples And Testing	1	LS	\$ 5,500.00	\$ 5,500.00	-	-	0%	5,500.00	-	-	-	-	5,500.00
12.31	Traffic Control & Staging	1	LS	\$ 5,500.00	\$ 5,500.00	-	-	0%	5,500.00	-	-	-	-	5,500.00
12.32	Mobilization	1	LS	\$ 25,500.00	\$ 25,500.00	-	-	0%	25,500.00	-	-	-	-	25,500.00
12.33	Exploratory Digging	1	LS	\$ 7,850.00	\$ 7,850.00	-	-	0%	7,850.00	-	-	-	-	7,850.00
12.34	Water Main Testing And Disinfection	1	LS	\$ 5,500.00	\$ 5,500.00	-	-	0%	5,500.00	-	-	-	-	5,500.00

Progress Estimate - Unit Price Work

Owner: City of Washington
 Engineer: FOX Strand
 Contractor: Cornerstone Excavating, Inc.
 Project: 2022 Washington Water Main Improvements
 Contract: 2022 Washington Water Main Improvements

Contractor's Application for Payment

Owner's Project No.:
 Engineer's Project No.: 3-424-20B
 Contractor's Project No.:

Application No.:		Z		Application Period:		From		E		H		K		L	
A		B		C		D		E		H		K		L	
Application Dates:		05/01/23		to		05/31/23		05/31/23		05/31/23		05/31/23		05/31/23	
Bil Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bil Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	Contract Information		Application Dates	
												From	To	05/01/23	05/31/23
12.35	Water Main Disconnections	1	LS	\$ 4,855.00	\$ 4,855.00					0%	\$ 4,855.00				
12.36	Water Main Casing With Waterfight Bit Seals, Dip, 3'-Inch	20	LF	\$ 318.00	\$ 6,360.00					0%	\$ 6,360.00				
13.01	POC Bike Trail, 6.5-Inch	734	SY	\$ 80.00	\$ 58,720.00					0%	\$ 58,720.00				
13.02	ADA Survey	4	EA	\$ 350.00	\$ 1,400.00					0%	\$ 1,400.00				
13.03	Detachable Warning Panels	87	SF	\$ 76.00	\$ 7,125.00					0%	\$ 7,125.00				
Bic Alternate No. 1															
A1.01	Compaction Testing	1	LS	\$ 7,750.00	\$ 7,750.00					0%	\$ 7,750.00				
A1.02	Removals, Miscellaneous	1	LS	\$ 10,350.00	\$ 10,350.00					0%	\$ 10,350.00				
A1.03	Remove And Replace Signage	1	LS	\$ 5,500.00	\$ 5,500.00					0%	\$ 5,500.00				
A1.04	CCTV 4-Inch Sanitary Sewer, Pre Construction Service Locate	870	LF	\$ 8.25	\$ 7,177.50					0%	\$ 7,177.50				
A1.05	CCTV 4-Inch Sanitary Sewer, Wirepot, Post Construction Service Inspection	315	LF	\$ 8.25	\$ 2,598.75					0%	\$ 2,598.75				
A1.06	CCTV 6-Inch Sanitary Sewer, Wirepot, Post Construction Service Inspection	361	LF	\$ 8.25	\$ 2,988.75					0%	\$ 2,988.75				
A1.07	CCTV Inspection Reversal	3	EA	\$ 540.00	\$ 1,620.00					0%	\$ 1,620.00				
A1.08	Sanitary Sewer Main Line, Heavy Clearing	10	HR	\$ 355.00	\$ 3,550.00					0%	\$ 3,550.00				
A1.09	Sanitary Sewer Main Line, Removal Off-Highway Roots	10	HR	\$ 325.00	\$ 3,250.00					0%	\$ 3,250.00				
A1.10	Sanitary Sewer Main Line, Removal Off-Highway Scale	10	HR	\$ 325.00	\$ 3,250.00					0%	\$ 3,250.00				
A1.11	Sanitary Sewer Main Line, Fracturing, Tip Out	10	EA	\$ 1,200.00	\$ 12,000.00					0%	\$ 12,000.00				
A1.12	Sanitary Sewer Debris Cutting Removal	10	HR	\$ 425.00	\$ 4,250.00					0%	\$ 4,250.00				
A1.13	Cap Existing Water Main In Place	2	EA	\$ 1,900.00	\$ 3,800.00					0%	\$ 3,800.00				
A1.14	Removal Of Existing Water Main	40	LF	\$ 47.50	\$ 1,900.00					0%	\$ 1,900.00				
A1.15	Removal Of Existing Water Main Valve	3	EA	\$ 2,000.00	\$ 6,000.00					0%	\$ 6,000.00				
A1.16	Remove And Salvage Existing Fire Hydrant	2	EA	\$ 1,700.00	\$ 3,400.00					0%	\$ 3,400.00				
A1.17	Water Main, Connect To Existing, W. Madison St. And Hwy 1	1	LS	\$ 4,500.00	\$ 4,500.00					0%	\$ 4,500.00				
A1.18	Water Main, Connect To Existing, W. Madison St. And S. H Ave.	1	LS	\$ 9,755.00	\$ 9,755.00					0%	\$ 9,755.00				
A1.19	Trapping Valve Assembly, 12" x 8"	1	EA	\$ 84.50	\$ 84.50					0%	\$ 84.50				
A1.20	Water Main, Installation Case 1, Trenchless DI W/ Nitrile Gaskets	30	LF	\$ 84.50	\$ 2,535.00					0%	\$ 2,535.00				
A1.21	Water Main, Installation Case 2, Trenchless DI W/ Nitrile Gaskets	1,240	LF	\$ 96.25	\$ 137,899.00					0%	\$ 137,899.00				
A1.22	Water Main, Installation Case 3, Trenchless DI W/ Nitrile Gaskets	10	LF	\$ 115.00	\$ 1,150.00					0%	\$ 1,150.00				
A1.23	Water Main Service, 1-Inch Hardware, Connection To Existing	19	EA	\$ 716.00	\$ 13,598.00					0%	\$ 13,598.00				
A1.24	Water Main Service Pipe, Trenched, 1-Inch Copper	84	LF	\$ 49.50	\$ 4,158.00					0%	\$ 4,158.00				
A1.25	Water Main Service Pipe, Trenchless, 1-Inch Copper	39	LF	\$ 54.50	\$ 3,917.50					0%	\$ 3,917.50				
A1.26	Temporary Water Main Service, Contingency	100	LF	\$ 43.00	\$ 4,300.00					0%	\$ 4,300.00				
A1.27	Water Service Corporation	19	EA	\$ 323.00	\$ 6,137.00					0%	\$ 6,137.00				
A1.28	Water Service Curb Stop And Box	19	EA	\$ 375.00	\$ 7,125.00					0%	\$ 7,125.00				
A1.29	Water Main Service Pipe, Abandon Existing	19	EA	\$ 325.00	\$ 6,175.00					0%	\$ 6,175.00				
A1.30	Fire Hydrant Assembly	6	EA	\$ 9,500.00	\$ 57,000.00					0%	\$ 57,000.00				
A1.31	Water Main, 6-Inch Resilient Wedge Gas Valve	1	EA	\$ 2,950.00	\$ 2,950.00					0%	\$ 2,950.00				
A1.32	Abandon Existing Water Main Valve In Place	2	EA	\$ 5,150.00	\$ 10,300.00					0%	\$ 10,300.00				
A1.33	Water Main Trenching And Disinfection	1	LS	\$ 7,065.00	\$ 7,065.00					0%	\$ 7,065.00				
A1.34	Water Main Disconnections	10	LF	\$ 10,700.00	\$ 10,700.00					0%	\$ 10,700.00				
A1.35	Water Main Trenching And Disposal	87	SY	\$ 30.00	\$ 2,610.00					0%	\$ 2,610.00				
A1.36	POC Sidewalk, 6-Inch	293	SY	\$ 300.00	\$ 87,900.00					0%	\$ 87,900.00				
A1.37	Pavement Removal And Disposal	53	SY	\$ 30.00	\$ 1,590.00					0%	\$ 1,590.00				

Progress Estimate - Unit Price Work

Owner: City of Washington
 Engineer: FOX Strand
 Contractor: Cornerstone Excavating, Inc.
 Project: 2022 Washington Water Main Improvements
 Contract: 2022 Washington Water Main Improvements

Contractor's Application for Payment

Owner's Project No.: 3424-208
 Engineer's Project No.:
 Contractor's Project No.:

Application No.:		2		Application Period:		05/01/23 to 05/31/23		Application Date:		05/31/23	
Bid Item No.	Description	Contract Information		Work Completed		Value of Work Completed to Date (E X G) (\$)	Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (I + J) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)	
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)						Estimated Quantity Incorporated in the Work
A1.38	Removal Of Curb And Gutter	81	LF	\$ 27.50	2,227.50	-	-	-	0%	2,227.50	
A1.39	PCC Full Depth Patch	68	SY	\$ 400.00	27,600.00	-	-	-	0%	27,600.00	
A1.40	PCC Curb And Gutter, 30-inch	87	LF	\$ 75.00	6,525.00	-	-	-	0%	6,525.00	
A1.41	PCC Pavement Samples And Testing	1	LS	\$ 6,500.00	6,500.00	-	-	-	0%	6,500.00	
A1.42	Debrisable Warning Panels	1	SF	\$ 75.00	75.00	-	-	-	0%	75.00	
A1.43	ADA Survey	1	EA	\$ 350.00	350.00	-	-	-	0%	350.00	
A1.44	Driveway Pavement Removal And Disposal	158	SY	\$ 30.00	4,740.00	-	-	-	0%	4,740.00	
A1.45	PCC Commercial Driveway Pavement, 7.5-inch	3	SY	\$ 176.00	528.00	-	-	-	0%	528.00	
A1.46	PCC Residential Driveway Pavement, 8-inch	3	SY	\$ 1,500.00	4,500.00	-	-	-	0%	4,500.00	
A1.47	Traffic Control & Staging	1	LS	\$ 11,500.00	11,500.00	-	-	-	0%	11,500.00	
A1.48	Hydraulic Sealing, Fertilizing, And Mulching - Type 1	0.30	AC	\$ 3,000.00	900.00	-	-	-	0%	900.00	
A1.49	Filter Sock	183	LF	\$ 7.00	1,281.00	-	-	-	0%	1,281.00	
A1.50	Tree Protection, Drop-In	2	EA	\$ 185.00	370.00	-	-	-	0%	370.00	
A1.51	Mobilization	1	LS	\$ 19,850.00	19,850.00	-	-	-	0%	19,850.00	
A1.52	Exploratory Digging	1	LS	\$ 5,250.00	5,250.00	-	-	-	0%	5,250.00	
A1.53	Abandon Existing Water Main In Place, W/ Grou	1,189	LF	\$ 30.00	35,670.00	-	-	-	0%	35,670.00	
		Original Contract Totals		\$	3,688,644.25	\$	365,661.00	\$	365,661.00	11%	\$ 3,282,983.25

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner: City of Washington
Engineer: FOX Strand
Contractor: Cornerstone Excavating, Inc.
Project: 2022 Washington Water Main Improvements
Contract: 2022 Washington Water Main Improvements

Owner's Project No.:
Engineer's Project No.: 3424-208
Contractor's Project No.:

Application No.:		Application Period:		From:		To:		Application Date:				
2				05/01/23		05/31/23		05/31/23				
A	B	C	D	Contract Information		G	H	I	J	K	L	
				Item Quantity	Units							Unit Price (\$)
Change Orders												
CO 1.1	Remove Division 12 Items (See CO No. 1)	LS	1.00	(559,426.00)		(559,426.00)					0%	(559,426.00)
CO 1.2	Remove Multi-Use Trail (CO No. 1)	SY	794.00	80.00		(63,520.00)					0%	(63,520.00)
CO 1.3	Multi Use Trail to S' Sidewalk (CO No. 1)	SY	367.00	130.95		47,838.45					0%	47,838.45
Change Order Totals						\$	(570,307.55)	\$	-	\$	0%	(570,307.55)
Original Contract and Change Orders						\$	365,661.00	\$	-	\$	12%	2,712,652.70
Project Totals						\$	3,058,333.70	\$	-	\$	12%	2,712,652.70

Stored Materials Summary

Contractor's Application for Payment

Owner: City of Washington
 Engineer: FOX Strand
 Contractor: Cornerstone Excavating, Inc.
 Project: 2022 Washington Water Main Improvements
 Contract: 2022 Washington Water Main Improvements

Owner's Project No.:
 Engineer's Project No.: 3424-205
 Contractor's Project No.:

Application No.: 2		Application Period: 05/01/23 to 05/31/23				Application Date: 05/31/23						
A	B	C	D	E	F	G	H	I	J	K	L	M
Item No. (Lump Sum Tab) or Bld Item No. (Unit Price Tab)	Supplier Invoice No.	Submitted No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (Cum) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (\$)	Materials Remaining in Storage (\$)
Totals \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -												

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES
AND CHAPTER 99, SEWER USER CHARGE**

BE IT ORDAINED by the City Council of the City of Washington, Iowa:

SECTION 1. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

"92.02 RATES FOR SERVICE. Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of nineteen dollars and fifty-five cents (\$19.55) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

(Code of Iowa, Sec. 384.84[1])

Cubic Feet Used Per Month	Rate
All Usage	\$5.46 per 100 cubic feet

SECTION 2. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.01, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.01(1) and (2):

"99.01 SEWER SERVICE CHARGES REQUIRED. The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.

A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$4.91 per 100 cubic feet of water used.

B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$4.91 per 100 cubic feet of water used.

C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of

water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$4.91 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$4.91 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$4.91 per 100 cubic feet of water used."

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2023.

Millie Youngquist, Mayor Pro Tem

ATTEST:

Sally Y. Hart, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2023.

City Clerk

City of Washington, Iowa
Water Enterprise Fund

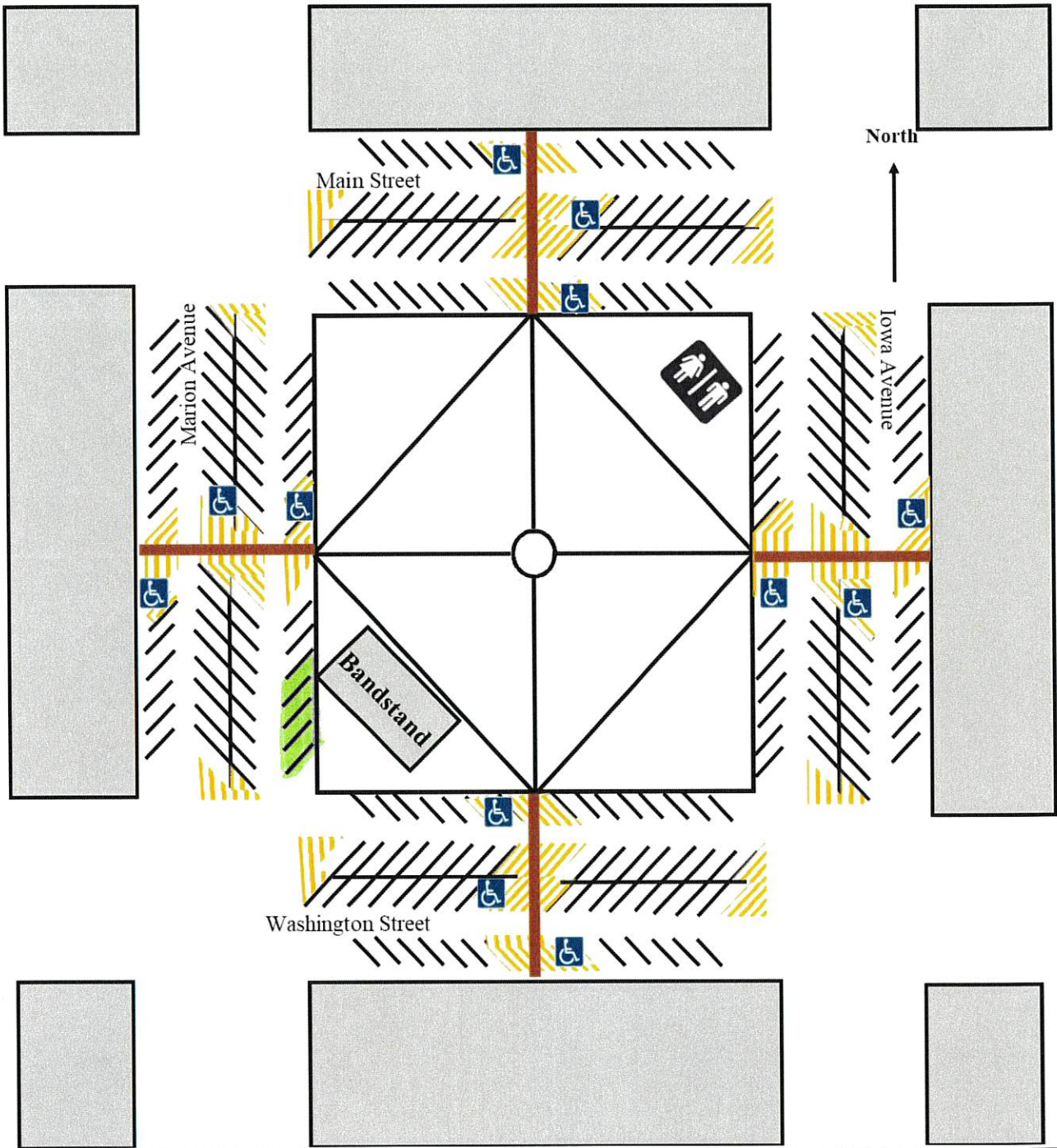
EXHIBIT 1

Growth Assumptions	
Water Usage	0.00%
Operating Expenses	4.00%
Interest Rate	0.00%
Group Insurance & Utilities	8.00%

Water Revenue Adjustment	
12/1/2020	7.54%
6/15/2021	7.47%
6/15/2022	5.00%
6/15/2023	9.50%
6/15/2024	9.00%
6/15/2025	7.50%
6/15/2026	6.50%
6/15/2027	6.50%

	Audited Financial Statements				Unaudited	Budget	Projected	Projected	Projected	Projected
	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22						
Operating Revenues										
Usage Fees	\$936,278	\$852,914	\$947,339	\$947,919	\$995,315	\$1,089,870	\$1,187,958	\$1,277,955	\$1,360,064	\$1,448,468
Basic Rate Fees	643,600	646,706	652,614	655,720	655,720	718,013	782,634	841,332	896,018	954,260
Penalties	76,741	61,602	67,570	66,939	67,009	67,000	67,000	67,000	67,000	67,000
Sales Tax/WET	103,566	33,243	90,930	93,958	106,316	126,552	137,941	148,287	157,926	168,191
Water Deposits	21,825	21,300	20,400	17,100	25,000	25,000	25,000	25,000	25,000	25,000
Misc Charges	8,725	11,262	5,044	23,023	6,400	6,400	6,400	6,400	6,400	6,400
Total Operating Revenues	\$1,790,735	\$1,677,026	\$1,783,897	\$1,804,659	\$1,855,751	\$2,032,835	\$2,206,934	\$2,365,074	\$2,512,408	\$2,669,319
Operating Expenditures										
Personnel	\$441,677	\$421,792	\$443,619	\$427,704	\$470,350	\$489,164	\$508,731	\$529,080	\$550,243	\$572,253
Group Insurance	143,940	160,619	168,985	162,273	170,831	184,498	199,257	215,198	232,614	251,007
Repairs & Maintenance	159,392	160,200	92,071	101,772	111,200	115,648	120,274	125,085	130,088	135,292
Utilities	219,390	209,803	217,334	226,781	225,000	243,000	262,440	283,435	306,410	330,399
Contractual	37,998	32,940	92,197	56,123	71,700	74,568	77,551	80,653	83,879	87,234
Commodities / Other Supplies	75,761	200,402	106,401	140,248	110,500	114,920	119,517	124,297	129,269	134,440
Taxes	93,162	86,621	89,909	93,804	106,316	126,552	137,941	148,287	157,926	168,191
Chemicals	91,244	98,726	84,068	81,324	95,000	98,800	102,752	106,862	111,137	115,582
Water Deposit Refunds	18,865	18,075	21,645	15,075	23,400	25,000	25,000	25,000	25,000	25,000
Miscellaneous	3,142	1,873	2,087	9,694	6,975	7,254	7,544	7,846	8,160	8,486
Total Operating Expense	\$1,284,571	\$1,391,051	\$1,318,316	\$1,314,798	\$1,391,272	\$1,479,403	\$1,561,007	\$1,645,743	\$1,734,225	\$1,828,084
Net Operating Income	\$506,164	\$285,975	\$465,581	\$489,861	\$464,479	\$553,432	\$645,927	\$719,331	\$778,183	\$841,235
Interest Income	1,363	277	231	723	500	0	0	0	0	0
Net Revenue for Debt Service	\$507,527	\$286,252	\$465,832	\$490,584	\$464,979	\$553,432	\$645,927	\$719,331	\$778,183	\$841,235

Downtown Map (If Area Outside Downtown, Please Attach a Map):





"Our Business is Earth Moving, Our Quality is World Class"

An EEO/AA Employer

An Iowa DOT Certified DBE / WBE Contractor

1320 North 8th Avenue
PO Box 488
Washington, Iowa 52353

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www.delonginc.com

EXTRA WORK - QUOTE

PROJECT: South Avenue E, Retaining wall landscape

DATE: 5/23/2023

LOCATION: WASHINGTON, IA

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
1	Spray hillside to prevent weed growth, install 50 junipers & wood mulch	1	LS	\$6,000.00	\$6,000.00
2	50 Blue pacific juniper or daubs frosted juniper bushes	50	EA	\$48.70	\$2,435.00
				TOTAL	\$8,435.00

NOTES:

Shrubs are warranted for one year from install, provided proper care is given

Any specific color or variety of mulch that differs from standard wood mulch - will be billed accordingly. Color to be chosen by City of Washington

Quote good for 30 days

DELONG CONSTRUCTION, INC.

BRENDAN DELONG
PROJECT MANAGER
319.461.3796