

Millie Youngquist, Mayor  
 Joe Gaa, City Administrator  
 Kathy Kron, City Clerk  
 Kelsey Brown, Finance Director  
 Kevin Olson, City Attorney



**City of Washington**  
 215 East Washington Street  
 Washington, Iowa 52353  
 (319) 653-6584 Phone  
 (319) 653-5273 Fax

## **Urban Chicken Permit Application**

*\*\*Failure to complete all sections of the application and provide supporting documentation may result in a return or denial of your application. \*\**

### **1. Applicant Information**

Name \_\_\_\_\_

Property Address \_\_\_\_\_

Daytime Phone # \_\_\_\_\_ Evening Phone # \_\_\_\_\_

Number of chickens &/or poultry to be kept \_\_\_\_\_

***(No roosters are allowed, Maximum number is 4)***

### **2. Application Checklist**

#### **Resident's Submittal**

#### **Staff Review**

- Landlord sign-off (if applicant is a tenant)

\_\_\_\_\_

\_\_\_\_\_

- Description of chicken coop and pen including materials used & cubic feet

\_\_\_\_\_

\_\_\_\_\_

- Diagram of the property including dimensions, location of coop and pen, and identification of adjacent properties by street address

\_\_\_\_\_

\_\_\_\_\_

- Sign-off of all adjacent property owners (please use form attached as Exhibit A)

\_\_\_\_\_

\_\_\_\_\_

**3. Statement of Understanding (Please initial by each item)**

\_\_\_\_\_ 1) I am aware that owners of all adjacent properties (i.e., all properties that contact each other at any point) must give their written consent for any urban chicken permit application to be approved.

\_\_\_\_\_ 2) I am aware that I must receive approval from the City prior to obtaining chickens.

\_\_\_\_\_ 3) I will follow all City ordinances and state laws relating to the care and keeping of animals.

\_\_\_\_\_ 4) I am aware that I am responsible for keeping chickens within the confines of my property at all times.

\_\_\_\_\_ 5) I am aware that I may not make any dimensional changes to my chicken coop without first obtaining approval from the City of Washington.

\_\_\_\_\_ 6) I grant the right for City staff to inspect my property at any time to investigate a complaint related to this permit.

\_\_\_\_\_ 7) I acknowledge that I live in an owner-occupied single-family home, or if renting, have the written permission of my landlord (landlord must provide a signature below).

\_\_\_\_\_ 8) I affirm that I have never been found guilty of any animal welfare, neglect or cruelty violations.

\_\_\_\_\_ 9) I understand that the permit is a limited license for the activity, no vested zoning rights arise from this permit and that the permit does not run with the land.

\_\_\_\_\_ 10) I understand the private restrictions on the use of the property shall remain enforceable and shall supersede the permit. I affirm that there are no private restrictions including, but not limited to, deed restrictions, condominium restrictions, neighborhood association bylaws, covenants, and restrictions and rental agreements. A permit issued to a property subject to private restrictions that prohibit keeping of chickens is void.

\_\_\_\_\_ 11) I understand that the City Council’s approval is good for two years, by which time the City may have developed different guidelines and I must reapply for my continued keeping of chickens.

*I affirm that all statements contained in the application and attachments are true and correct and that I the permit holder will keep the chickens in compliance with all related ordinances and as otherwise directed by the City Council. I understand that failure to comply with regulations may result in revocation of the permit and/or issuance of a municipal infraction.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**If applicant is a tenant, the landlord must sign below:**

As the owner/authorized manager of the property at \_\_\_\_\_ (address), I give permission for my tenant \_\_\_\_\_ (applicant), to install a chicken coop and to keep chickens on the property, as may be approved by the City Council.

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Landlord Signature \_\_\_\_\_ Date \_\_\_\_\_

*“One of the 100 Best Small Towns in America”*

**NEIGHBOR SIGN-OFF FOR URBAN CHICKEN PERMIT  
EXHIBIT A TO PERMIT APPLICATION**

Any person wanting to keep chickens must first receive written approval from all property owners adjacent to the property for which the permit is requested. Adjacent means all parcels of property that share a property line with the applicant’s property, including those that only meet at a single property corner.

Applicant Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

The above applicant wishes to keep chickens in a coop at the property listed. I/We, being the adjacent property owner(s), have been provided a diagram of the planned coop and pen in relation to the applicant’s property lines, and do not object to the above-named person keeping chickens as may be approved by the Washington City Council.

<u>Name(s) &amp; Address</u>	<u>Phone</u>	<u>Signature(s) &amp; Date</u>

(For additional adjacent property owners, please attach additional sheets)