



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD AT THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, JULY 16, 2024

*To attend the meeting via Zoom go to:*

<https://us02web.zoom.us/j/5077385758?pwd=aG9oTys4TDMydW1UeVFkTU1OekNUZz09&omn=81060226254>

*Meeting ID: 507 738 5758*

*Passcode: 539036*

**Call to Order**

**Pledge of Allegiance**

**Roll call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, July 16, 2024 to be approved as proposed or amended.

**Consent:**

1. Council Minutes for July 2<sup>nd</sup>, 2024 Special Session
2. Council Minutes for July 2<sup>nd</sup>, 2024 Regular Session
3. Bolton and Menk, Hangar Rehab, \$1,937.50
4. BW Construction, Housing Rehab-427 E. Main Street, \$16,500.00
5. City Tractor Co., Parks Avant Loader and Attachements, \$65,474.60
6. Iowa Municipalities Workers' Compensation, Work Comp Installment 1, \$5,826.00
7. Main Street Washington, FY25 Pledge, \$25,000.00
8. Washington Chamber of Commerce, FY25 Pledge, \$25,000.00
9. YMCA of Washington County, 2024 Steele Family Aquatic Center Management Fee, \$12,500
10. Liquor License for Liquor+ Madison, Class E Retail (**new**).
11. Department Reports

**SPECIAL PRESENTATION**

- June 2024 Nuisance Report

**SPECIAL EVENT REQUEST**

- Main Street Washington – Main Street Masters (Putt Putt) July 27<sup>th</sup>, 2024 9 A.M. – 3 P.M.

**PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes

**CLAIMS & FINANCIALS**

- Claims Report for July 16, 2024

**NEW BUSINESS**

1. Discussion and Consideration of Authorizing the City of Washington Parks Department to Act as the General Contractor for the Wellness Park Concession Stand/Restroom Facility and Approval of Contractor Bids
  
2. Discussion and Consideration of the First Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapters 50 and 51

**DEPARTMENTAL REPORTS**

Police Department  
City Attorney  
Finance Director

**MAYOR & COUNCILPERSONS**

Millie Youngquist, Mayor  
Illa Earnest  
Patrick Morgan  
Elaine Moore  
Ivan Rangel  
Fran Stigers

**ADJOURNMENT**

CITY OF WASHINGTON  
Council Minutes 7-2-2024

At 1:45 p.m. the Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Rangel, Earnest, Youngquist.

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Earnest, second by Moore to approve the Agenda. Motion carried.

At 1:47 P.M., motion by Moore to go into Closed Session, seconded by Rangel, Per Iowa Code 21.5. (1)(i) - to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

At 5:32 pm, Motion by Moore to end Closed Session, seconded by Stigers. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

Motion by Earnest, second by Morgan that the Special Session held at 1:45 p.m., Monday, July 2, 2024, is adjourned at 5:34 p.m. Motion passed unanimously.

Millie Youngquist, Mayor

Kelsey Brown, Deputy City Clerk

CITY OF WASHINGTON  
Council Minutes 7-2-2024

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Rangel, Earnest, Youngquist.

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Moore, second by Stigers to approve the Agenda. Motion carried.

Consent:

1. Council Minutes for June 18, 2024
2. Council Minutes for June 24, 2024
3. ECICOG, Rehab Block Grant Pilot Program Administration, \$15,225.00
4. Elwood Auto Sales, 2016 Daihatsu Mini Truck, Cemetery, \$21,000.00
5. Federation Bank, Patrol Unit Loan, Principal \$15,282.02, Interest \$1,773.23, total = \$17,055.25
6. Garden and Associates LTD., Buchanan Street, \$489.00
7. Hiway Service Center Corp, Engine 2 Truck Repair, \$9,973.13
8. Iowa Municipalities Worker's Compensation Association, FY24-25 Work Comp Premium Deposit, \$13,598.00
9. Kevin Olson, June Legal Services, \$1,246.59
10. Lexipol, Annual Law Enforcement Policy Manual & Daily Training Bulletins, \$10,219.58
11. LL Pelling, 2024 Seal Coat Program, \$101,604.03
12. Schneider Geospatial LLC, GIS Mapping Hosting/Support, \$11,160.00
13. Strand Associates, Inc., 2021 Washington Water Main Improvements- Final Design, \$10,166.00
14. TAC 10, Annual RMS Maintenance Renewal, \$8,902.00
15. Unified Contracting Services, Fuel System Repair, Pay App 3, \$136,148.43
16. Unified Contracting Services, Fuel System Repair, Pay App 4, \$6,982.05
17. Veenstra and Kimm Inc., 12<sup>th</sup> & Washington Street Intersection Improvements, \$9,146.00
18. Veenstra and Kimm Inc., Dog Park Storm Sewer, \$304.00
19. Veenstra and Kimm Inc., Central Park Restrooms, \$13,040.00
20. Washington Economic Development Group, FY25 Pledge, \$30,000.00
21. Corner Stop, Over-the-Counter Cigarettes/Tobacco/Nicotine/Vapor (**renewal**)  
Department Reports

Request by Earnest to pull item 20 for separate consideration.

Motion by Stigers, second by Morgan to approve consent items 1-19, 21-22. Motion carried.

Motion by Earnest, second by Moore to reduce amount paid to WEDG to \$25,000 for consent item 20. Motion carried.

Special presentation was given by Chief Lester, promoting Investigator VanWilligen to Sergeant.

Special presentation was given by Faith of Gronewold, Bell, Kynn, and Co. for the FY23 Audit.

Motion by Moore, seconded by Rangel to approve a Special Event Request for Greiner Buildings, Inc, Grand Re-Opening – Celebration after 2022 fire, August 2<sup>nd</sup>, 2024, 2 P.M. – 7 P.M. Motion carried.

The claims were presented by Finance Director, Kelsey Brown. Motion by Morgan, second by Stigers to approve claims report. Motion carried.

**CITY OF WASHINGTON, IOWA  
CLAIMS BY FUND  
JULY 2, 2024**

**GENERAL**

ACE-N-MORE	SUPPLIES	2,529.98
ALBERT, KIRK	REIMBURSEMENT	109.39
ALLIANT ENERGY	ALLIANT ENERGY	3,547.63
AMAZON CAPITAL SERVICES	GPS UNITS FOR PATROL CARS	86.56
ARMSTRONG HEATING & AC INC	A/C MAINTENANCE	246.50
ARNOLD MOTOR SUPPLY	PARTS	404.45
BAKER PAPER & SUPPLY	COPY PAPER	252.00
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	136.00
CINTAS CORP LOC. 342	TOWEL SERVICE	183.89
COBB OIL CO., INC-BP ONE TRIP	FUEL	35.47
CRITICAL HIRE	APPLICANT TESTING	75.00
DE LAGE LANDEN FINANCIAL SERVICES INC	TABLET LEASE	577.88
DELONG CONSTRUCTION	POLICE EVIDENCE BLDG DEMO	5,000.00
ELECTRICAL ENGINEERING & EQUIPMENT CO	LIGHTS REPAIR	54.26
ESO SOLUTIONS INC	REPORTING SOFTWARE	2,800.83

FAREWAY STORES	MULCH	35.00
FELD FIRE	HOSE	630.00
FIRE CATT LLC	HOSE TESTING	2,976.00
HEIMAN FIRE EQUIPMENT	CHEMICALS	1,203.63
HIWAY SERVICE CENTER	MOWER REPAIR	79.87
HOTSY CLEANING SYSTEMS	MAINTENANCE/REPAIR	232.80
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	467.50
KNEBEL LANDSCAPING LLC	SUPPLIES	256.24
LEADS ONLINE	POWER PLUS INVESTIGATION P	3,016.00
MARCO, INC.	COPIER PRINTER LEASE	449.99
MARTIN'S FLAG CO.	FLAGS	742.50
MIDWEST BREATHING AIR LLC	TESTING	176.44
MIDWEST TREE SERVICE INC.	CENTRAL PARK TREE REMOVAL	525.00
PACHA, NICK	REIMBURSEMENT SAFETY SHOES	100.00
SPENLER TIRE	SWITCH FOR MOWER	320.00
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	154.49
STATE HYGIENIC LAB	TESTING	14.50
TAC 10	MAINT RENEWAL - SOFTWARE	8,902.00
VISA-TCM BANK, N.A.	TRAINING AND LODGING/SUPPLIES	2,767.37
WASHINGTON DISCOUNT TIRE	MOWER TIRE	19.33
WASHINGTON JOURNAL - SUBSCRIPTION	SUBSCRIPTION	110.00
WASHINGTON LUMBER	LUMBER/SUPPLIES	324.31
WIDE, TOM	SIGNS FOR PARK	882.00
	<b>TOTAL</b>	<b>40,424.81</b>

**AIRPORT**

ALLIANT ENERGY	ALLIANT ENERGY	107.73
VISA-TCM BANK, N.A.	SUPPLIES & ZOOM	60.47
	<b>TOTAL</b>	<b>168.20</b>

**ROAD USE**

ACE-N-MORE	SUPPLIES	93.34
APPLIED INDUSTRIAL TECHNOLOGIES	SUPPLIES	90.02
ARNOLD MOTOR SUPPLY	PARTS	24.96
DOUDS STONE LLC	ROADSTONE	1,142.78
HIWAY SERVICE CENTER	PARTS	488.28
IOWA PRISON INDUSTRIES	SIGNS	147.10
J.J. NICHING COMPANY	SKIDLOADER REPAIR	908.70
L L PELLING CO	COLD MIX	3,238.20
METAL CULVERTS INC.	DRIVEWAY CULVERTS	3,137.80
NESPER SIGN	DEPOSIT INVOICE	2,814.10
VOGEL TRAFFIC	CENTERLINE PAINTING	2,173.05
WASHINGTON LUMBER	TOOLS	99.00
	<b>TOTAL</b>	<b>14,357.33</b>

**STREET LIGHTING**

ALLIANT ENERGY	ALLIANT ENERGY	286.38
J MARIE ELECTRIC LLC	BULBS	215.91
	<b>TOTAL</b>	<b>502.29</b>

**HOTEL/MOTEL**

GINGERICH, NICHOLAS	SOUND BOARD REIMBURSEMENT	500.00
VISA-TCM BANK, N.A.	WEB SERVICE	150.52
WASH CHAMBER OF COMMERCE	H/M REIMBURSEMENT	4,392.63
	<b>TOTAL</b>	<b>5,043.15</b>

**DEBT SERVICE**

FEDERATION BANK	PATROL UNIT INTEREST/PRINC	17,005.26
	<b>TOTAL</b>	<b>17,005.26</b>

**CAPITAL EQUIPMENT**

VISA-TCM BANK, N.A.	SUPPLIES & DWN PMT MINI TR	515.00
	<b>TOTAL</b>	<b>515.00</b>

**CAPITAL PROJECTS**

UNIFIED CONTRACTING SERVICES	FUEL SYSTEM REPAIR	143,130.48
	<b>TOTAL</b>	<b>143,130.48</b>

**WELLNESS PARK**

MARION AVE BAPTIST CHURCH	DEPOSIT REFUND-PARK	150.00
	<b>TOTAL</b>	<b>150.00</b>

**TREE REMOVAL & REP**

MIDWEST TREE SERVICE INC.	CENTRAL PARK TREE REMOVAL	525.00
	<b>TOTAL</b>	<b>525.00</b>

**DOG PARK**

WASHINGTON LUMBER	TREATED LUMBER	305.28
	<b>TOTAL</b>	<b>305.28</b>

**TREE COMMITTEE**



VISA-TCM BANK, N.A.	LAWN & GARDEN * TREE	74.10
	<b>TOTAL</b>	<b>74.10</b>

**K-9 PROGRAM**

ACE-N-MORE	K9 FOOD	44.99
	<b>TOTAL</b>	<b>44.99</b>

**PARK GIFT**

VISA-TCM BANK, N.A.	LAWN & GARDEN * TREE	1,396.26
HY-VEE	FLOWERS	1,171.87
	<b>TOTAL</b>	<b>2,568.13</b>

**LIBRARY GIFT**

AMAZON CAPITAL SERVICES	MIP-PROGRAM SUPPLIES	472.94
BAKER & TAYLOR	LIBRARY MATERIALS	1,846.89
CRAFT CLOSET	PROGRAM SUPPLIES	320.85
OVERDRIVE, INC.	DIGITAL MATERIALS	671.48
VISA-TCM BANK, N.A.	SOFTWARE AND SUPPLIES	616.22
WASH CHAMBER OF COMMERCE	ALIVE AFTER FIVE	50.00
	<b>TOTAL</b>	<b>3,978.38</b>

**WATER UTILITY**

ACE-N-MORE	SUPPLIES	44.97
ALLIANT ENERGY	ALLIANT ENERGY	302.91
CONKLIN, DANA	MILEAGE REIMBURSEMENT	32.75
HI-LINE INC	SUPPLIES	238.32
POSTMASTER	BULK MAILING FOR UTILITY B	1,179.84

SANOW, JAKE	BOOT REIMBURSEMENT	100.00
TIFCO INDUSTRIES	SAW BLADES	121.52
VISA-TCM BANK, N.A.	DNR PMTS & FEES	536.41
	<b>TOTAL</b>	<b>2,556.72</b>

**WATER CAPITAL PROJ**

SCHIMBERG CO.	S AVE B PROJECT	3,666.72
	<b>TOTAL</b>	<b>3,666.72</b>

**SEWER UTILITY**

ACE-N-MORE	GRIT PUMP PARTS	45.10
ALLIANT ENERGY	ALLIANT ENERGY	13,802.79
ARNOLD MOTOR SUPPLY	PARTS	1,066.21
DETECTION INSTRUMENTS CORPORATION	H2S METER CALIBRATION	268.76
EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	1,356.76
EVANS WELDING LLC	TUBING	39.76
HARRIS BOYZ HEATING & AIR LLC	V.V. ROOM A/C REPAIR	1,097.00
IOWA PUMP WORKS INC	PUMP REPAIR	3,092.70
MARTIN'S FLAG CO.	FLAGS	89.40
ROBINSON-BATTERIES PLUS	BATTERIES FOR BACKUP	387.00
STATE HYGIENIC LAB	TESTING	529.00
USA BLUEBOOK	LAB SUPPLIES/GASKETS FUEL, PARTS & CEU CLASS	590.49
VISA-TCM BANK, N.A.	&SOFTWARE	3,708.00
	<b>TOTAL</b>	<b>26,072.97</b>

**SANITATION**

JOHNSON COUNTY REFUSE INC	GARBAGE STICKERS	285.00
WASH CO HUMANE SOCIETY	JUNE COLLECTIONS	336.00
	<b>TOTAL</b>	<b>621.00</b>
<b>SELF INSURANCE</b>		
UNITED STATES TREASURY	2024 PCORI FEE	141.68
	<b>TOTAL</b>	<b>141.68</b>
	<b>TOTAL</b>	<b>261,851.49</b>

Discussion and Consideration for a Resolution Naming City Personnel Authorized to Access Financial Accounts and Conduct Banking Activities on Behalf of the City of Washington, Iowa. Motion by Morgan, second by Rangel. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried. **(Resolution No. 2024-055)**

Discussion and Consideration of the Third Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 69.07, "Persons with Disabilities Parking". Motion by Moore, second by Morgan. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried. **(Ordinance 1162)**

Discussion and Consideration of the First Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter Chapters 50 and 51. Motion by Moore, second by Morgan. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

Department reports were presented.

Motion by Moore, second by Rangel that the Regular Session held at 6:00 p.m., Tuesday, July 2, 2024, is adjourned at 6:33 p.m. Motion passed unanimously.

Millie Youngquist, Mayor

Kelsey Brown, Deputy City Clerk



Real People. Real Solutions.



Please Remit To: Bolton & Menk, Inc.  
1960 Premier Drive | Mankato, MN 56001-5900  
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington  
Washington Airport Commission  
Kevin Erpelding, Chairman  
215 East Washington  
Washington, IA 52353

May 31, 2024  
Project No: 0T5.131760.000  
Invoice No: 0337700  
Client Account: WASHINGT\_CI\_IA

**Washington/Rehabilitate Hangar**

**Fee**

Total Fee	25,000.00		
Percent Complete	40.20	Total Earned	10,050.00
		Previous Fee Billing	8,112.50
		Current Fee Billing	1,937.50
		<b>Total Fee</b>	<b>1,937.50</b>
		<b>Total this Invoice</b>	<b>\$1,937.50</b>

301-6-6020  
6723  
~~802-6-2080~~ Initials JE  
EXP. Hangar Rehab  
Vender # \_\_\_\_\_ Date Rec. 7-1-2024  
Due Date \_\_\_\_\_ Inv # \_\_\_\_\_

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

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## MEMORANDUM

DATE: July 8, 2024  
TO: Kelsey, Finance Director  
FROM: Mark Culver, Housing Specialist  
RE: Contractor Final Payment Request

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Enclosed please find the required paperwork to authorize contractor payment for the house at:

427 E Main Street (Septer)

I approve the payment request in the amount of **\$16,500.00**

Please cut a check in the amount of **\$16,500.00** made out to **BW Construciton** and Mail to me as the contractor still needs to sign paperwork.

Attn: Mark Culver  
ECICOG  
700 16<sup>th</sup> Street NE Suite 301  
Cedar Rapids, IA 52402

**\*The enclosed "Final Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,



Mark Culver  
East Central Iowa Council of Governments  
319-289-0061

# CITY OF WASHINGTON HOUSING REHABILITATION PROGRAM

**Homeowner Name:** Carrie Septer  
**Address:** 427 E Main Street  
 Washington, IA 52353

**Contractor Name:** BW Construction  
**Address:** PO Box 527  
 Washington, IA 52353

**Phone:** 319-389-5172

## FINAL PAYMENT REQUEST

Final Items Completed:	\$16,500.00
New Change Order Total:	\$0.00
Total:	\$16,500.00
Add Retainage 10%	\$0.00
<b>Final Payment Due:</b>	<b>\$16,500.00</b>

<b>Payment Summary</b>	Partial Payment	\$0.00
	Final Payment:	\$16,500.00
	Total Payment:	\$16,500.00
\$16,500.00	\$0.00	\$16,500.00
Original Contract +	Total Change Orders =	Total Payment

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

**General Contractor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

A property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

**Property Owner:** Carrie Septer **Date:** 6/26/24

Approved by the  
**ECICOG Project Administrator:** \_\_\_\_\_ **Date:** 6-26-24

**Housing Inspector:** \_\_\_\_\_ **Date:** 6-26-24

**Grantee (City) Representative:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# City Tractor Co.

645 Penn Ct.  
North Liberty, Iowa 52317

"Good Clean Deals"

Phone 319-665-6500  
Fax 319-665-6504

E-mail office@citytractor.com  
Webpage www.citytractor.com

Ship To :

CITY OF WASHINGTON - PARKS DEPT.  
915 WEST MAIN STREET  
WASHINGTON, IA 52353

Invoice To :

CITY OF WASHINGTON  
P.O. BOX 516  
WASHINGTON IA 52353

Branch 01 - NORTH LIBERTY		
Date 07/10/2024	Time 20:43:08 (O)	Page 1
Account No. CITY053	Phone No. 3194611490	Invoice No. W34657
Ship Via	Purchase Order	
ANDREW K. BUCK		Salesperson AKB

## EQUIPMENT INVOICE

Description	Amount
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PLEASE PAY FROM THIS INVOICE.  
PAYMENT TERMS: NET 10TH PROX.  
DUE DATE: AUGUST 10, 2024.

Stock #:	57185C	Serial #:	121677	60588.00
New 2023 AVANT AV530 530 LOADER				
Stock #:	54430C	Serial #:	N/A	1349.60
New 2022 AVANT A36712 57" BUCKET				
Stock #:	56638C	Serial #:	03083	1202.80
New 2023 AVANT A21039 AVANT FORKS 1100MM 1400 KG				
Stock #:	54612C	Serial #:	01442	4571.20
New 2023 AVANT A36123 DOZER 2M BLADE 78" A36123				
Stock #:	55035C	Serial #:	01073	5726.40
New 2023 AVANT A35284 ROTARY BROOM 1500				
Stock #:	50152C	Serial #:	00169	7249.60
New 2021 AVANT A434731 AVANT 42" SNOWBLOWER				
Stock #:	50673C	Serial #:	NA	512.00
New 2021 AVANT A430172 ELEC ACTUATOR SNOW				

Sale Total: 81199.60

Trade Ins  
=====

Stock #:	58502C	Serial #:	14338	8550.00-
U-KUBOTA F3680 FRONT MOWER				
Stock #:	58503C	Serial #:	21006286	1300.00-
U-KUBOTA LZ162 BROOM				

TERMS: Customer agrees that all goods and services purchased are due for payment at the time of possession of goods, and receipt of invoice and/or written purchase order. Payment shall be made by cash or check, or by prior-approved credit plan. Payments by credit card are subject to 3% convenience fee. When customer qualifies for an in-store credit account, then all invoices incurred during a month are due by the 10<sup>th</sup> of the next month. Past-due accounts are subject to fees: 1.8% per month (18% APR), minimum \$1.00 per month. Returns are subject to various re-stocking fees. Special-order goods are not returnable. Title to all goods remains with City Tractor Co. until fully paid. Any costs incurred with the collection of past-due accounts will be assessed to the customer. Applicable manufacturers' warranties are agreements solely between the manufacturer and the buyer.

IN THE CASE OF A WORK ORDER I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE ALONG WITH THE USE OF NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE THE ABOVE MACHINE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. I AGREE TO PAY CASH ON DELIVERY OF MACHINE OR ON TERMS SATISFACTORY WITH YOU UNTIL PAID IN FULL. IT IS UNDERSTOOD THAT THIS COMPANY ASSUMES NO RESPONSIBILITY FOR LOSS OR DAMAGE BY THEFT OR FIRE TO MACHINE PLACED WITH THEM FOR STORAGE, SALE, REPAIR OR WHILE FIELD TESTING.

# City Tractor Co.

645 Penn Ct.  
North Liberty, Iowa 52317

"Good Clean Deals"

Phone 319-665-6500  
Fax 319-665-6504

E-mail office@citytractor.com  
Webpage www.citytractor.com

Ship To :

CITY OF WASHINGTON - PARKS DEPT.  
915 WEST MAIN STREET  
WASHINGTON, IA 52353

Invoice To :

CITY OF WASHINGTON  
P.O. BOX 516  
WASHINGTON IA 52353

Branch 01 - NORTH LIBERTY		
Date 07/10/2024	Time 20:43:08 (O)	Page 2
Account No. CITY053	Phone No. 3194611490	Invoice No. W34657
Ship Via		Purchase Order
ANDREW K. BUCK		Salesperson AKB

## EQUIPMENT INVOICE

Description	Amount
Stock #: 58504C Serial #: 22018524 U-KUBOTA B2765A BLADE	650.00-
Stock #: 58505C Serial #: 21001280 U-KUBOTA FS220A SNOW BLOWER	1050.00-
Stock #: 58506C Serial #: 1075961K U-KUBOTA PFL4548 PALLET FORKS	675.00-
Stock #: 58507C Serial #: 1865131 U-LAND PRIDE STB1584 BLADE	2050.00-
Stock #: 58508C Serial #: 12336 U-KUBOTA RCK72P-F36	1450.00-
Subtotal:	65474.60
Total (Total):	65474.60

TERMS: Customer agrees that all goods and services purchased are due for payment at the time of possession of goods, and receipt of invoice and/or written purchase order. Payment shall be made by cash or check, or by prior-approved credit plan. Payments by credit card are subject to 3% convenience fee. When customer qualifies for an in-store credit account, then all invoices incurred during a month are due by the 10<sup>th</sup> of the next month. Past-due accounts are subject to fees: 1.5% per month (18% APF), minimum \$1.00 per month. Returns are subject to various re-stocking fees. Special-order goods are not returnable. Title to all goods remains with City Tractor Co. until fully paid. Any costs incurred with the collection of past-due accounts will be assessed to the customer. Applicable manufacturers' warranties are agreements solely between the manufacturer and the buyer.

IN THE CASE OF A WORK ORDER I HEREBY AUTHORIZE THE ABOVE WORK TO BE DONE ALONG WITH THE USE OF NECESSARY MATERIALS. YOU AND YOUR EMPLOYEES MAY OPERATE THE ABOVE MACHINE FOR PURPOSES OF TESTING, INSPECTION OR DELIVERY AT MY RISK. I AGREE TO PAY CASH ON DELIVERY OF MACHINE OR ON TERMS SATISFACTORY WITH YOU UNTIL PAID IN FULL. IT IS UNDERSTOOD THAT THIS COMPANY ASSUMES NO RESPONSIBILITY FOR LOSS OR DAMAGE BY THEFT OR FIRE TO MACHINE PLACED WITH THEM FOR STORAGE, SALE, REPAIR OR WHILE FIELD TESTING.



Iowa Municipalities Workers' Compensation Assoc  
 500 SW 7th Street  
 Suite 101  
 Des Moines IA 50309

Invoice	INV90907
Date	7/1/2024
Page	1

**Bill To:**

Washington, City of  
 215 E Washington  
 Washington IA 52353

**Ship To:**

Washington, City of  
 215 E Washington  
 Washington IA 52353

Please remit payment to: IMWCA, PO Box 8186, Des Moines, IA 50301

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
		WASHI001	AG0075		NET 30	7/1/2024	97,907
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	INSTALL1	Installment 1 - Work Comp Prem 24-25	\$0.00	\$5,826.00	\$5,826.00

This invoice is due on August 1, 2024.

<b>Subtotal</b>	\$5,826.00
<b>Misc</b>	\$0.00
<b>Tax</b>	\$0.00
<b>Freight</b>	\$0.00
<b>Trade Discount</b>	\$0.00
<b>Total</b>	\$5,826.00

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past due.  
 When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.



215 S Iowa Ave  
 PO Box 848  
 Washington, IA 52353

# Invoice

Invoice #: 2760  
 Invoice Date: 7/1/2024

**Bill To:**

City of Washington  
 215 E Washington St  
 PO Box 516  
 Washington, IA 52353

Description	Qty	Rate	Amount
Main Street Washington Annual Pledge		25,000.00	25,000.00
For tax deduction purposes, make checks payable to Main Street Washington Inc. Thank you!			

Thank you for your support!

<b>Total</b>	<b>\$25,000.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$25,000.00</b>

Phone #	Fax:	E-Mail	Web Site
319-653-3918		mainstreet@washingtioniowa.org	www.mainstreetwashington.org

**Washington Chamber of Commerce**

205 Main St  
Washington, IA 52353  
319-653-3272  
michelle@washingtioniowa.org  
www.chamber.washingtioniowa.gov



**INVOICE**

BILL TO  
City of Washington  
215 E Washington St  
PO Box 516  
Washington, IA 52353

INVOICE #	DATE	DUE DATE
2024-1178	07/01/2024	07/01/2024

	DESCRIPTION	QTY	RATE	AMOUNT
City Tourism	Annual city contribution to Welcome Center	1	25,000.00	25,000.00
SUBTOTAL				25,000.00
TAX				0.00
TOTAL				25,000.00
BALANCE DUE				<b>\$25,000.00</b>



**YMCA of Washington County**

520 W 5th St PO Box 887  
PO Box 887  
Washington, IA 52353  
United States  
(319) 653-2141

June 28, 2024

**INVOICE**

AMOUNT DUE as of 6/28/2024  
**\$12,500.00**

**City of Washington**

Identification: 016015

Provider's Tax Identification: 420698186

Enclosed payment amount: \$

**TO** City of Washington  
215 E Washington  
Washington, IA 52353  
United States

(return this portion with payment)

**Account Fees**

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
06/28/24	City Contribution - 2024 Steele Family Aquatic Center management fee	06/28/24	\$12,500.00	\$0.00	\$0.00	\$0.00	\$12,500.00

Total	\$12,500.00
Amount Adjusted	\$0.00
Amount Paid	\$0.00
Amount Scheduled	\$0.00
Balance	\$12,500.00

**Amount Due** \$12,500.00



THE CITY OF WASHINGTON  
"Cleanest City in Iowa"



Millie Youngquist, Mayor  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM –  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **Liquor+ Madison**

Business Address: **1004 West Madison**

App #: **App-204403**

Type of License:    New: **X**    Renewal:    Special Five-Day:    Amendment:       

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class E Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

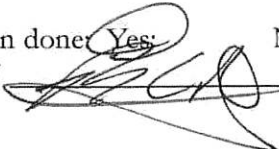
Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **Tentatively July 2, 2024 pending inspections**

Police: DCI background check and/or local background check:    Yes:    No:  
Police Chief sign off \_\_\_\_\_ . Date \_\_\_\_\_ .

Fire: fire inspection done? Yes:    No:  
Fire Chief sign off  \_\_\_\_\_ . Date 07/12/2024



# State of Iowa

Alcoholic Beverages Division

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
MANN BROTHERS LLC	LIQUOR+ MADISON			
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1004 W MADISON ST		WASHINGTON	WASHINGTON	52353
MAILING ADDRESS	CITY	STATE	ZIP	
315 E 5TH ST	WATERLOO	Iowa	507034757	

## Contact Person

NAME	PHONE	EMAIL
TAVLEEN MANN	4034040925	tavleenmann2@icloud.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 30, 2024	June 29, 2025	

SUB-PERMITS

Class E Retail Alcohol License





# State of Iowa

Alcoholic Beverages Division

## PRIVILEGES

Living Quarters

## Status of Business

### BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
TAVLEEN MANN	CORALVILLE	Iowa	522411380	MEMBER MANAGER	50.00	No
AMARJIT MANN	CORALVILLE	Iowa	522411380	MEMBER MANAGER	50.00	No

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE





# Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

## Activity Report June 2024

Rhonda Hill  
Administrative Assistant

Lyle Hansen  
Lieutenant

Shamus Altenhofen  
Lieutenant

Jason Chalupa  
Sergeant

Benjamin Altenhofen  
Sergeant

Brian VanWilligen  
Investigator

Eric Kephart  
K-9 Handler

Seth Adam  
Police Officer

Mia Brdecka  
Police Officer

Colton Schneider  
Police Officer

Devin Fraise  
Police Officer

Ryan Burkhart  
Police Officer

As reported in our media release a few weeks ago, early June kept the officers busy with burglary incidents. With some great tips from our social media followers, officers were able to quickly build a case that resulted in an arrest.

There was a total of 67 reportable offenses in June, the busiest month so far this year. This number includes six burglary reports, nine drug related offenses, nine thefts and three OWI arrests.

June activity also included staff training for new technology available to assist officers with their investigations and the promotion of Investigator VanWilligen to the rank of Sergeant.


Sgt. Chalupa and Officer Brdecka took part in the Touch-A-Truck event as part of the ridiculous days celebration and officers also assisted with the tractor and ridiculous day parade.

Lt. Altenhofen provided situational awareness training to a local business, Sgt. VanWilligen attended a large-scale animal abuse investigations class and Officer Brdecka and Officer Schneider attended an Advanced Roadside Impaired Driving Enforcement (ARIDE) training.

Sgt. VanWilligen assisted with OWI scenarios at the Iowa Law Enforcement Academy (ILEA) and Chief Lester assisted with ILEA domestic abuse scenarios.

We had five applicants take part in the physical agility testing, with three successfully completing the testing and moving to the interview stage of the hiring process.

Respectfully submitted,



Jim Lester  
Chief of Police

# Washington Police Department

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

## 2024 Activity & Offense Report For the Month of: June

ACTIVITY	Previous Month	Current Month	Year – to – Date
<b>Calls For Service</b>	<b>498</b>	<b>521</b>	<b>2923</b>
Animal Calls	33	32	156
Animal Bites	2	3	14
Traffic Citations / Written Warnings	50	41	360
Parking Tickets	5	8	148
Golf Cart Registrations	5	1	18
Vehicle Unlocks	17	33	155
Arrest Warrants Served	11	17	61
Search Warrants Served	0	0	4
Mental Health Crisis	12	12	75
Traffic Stops	130	114	726
Traffic Accidents	15	18	86
Arrests	31	59	200
Criminal Complaints Filed	40	55	231
<b>Reportable Offenses</b>	<b>41</b>	<b>67</b>	<b>317</b>
Assaults	5	7	33
Burglary	2	6	12
Burglary to Motor Vehicle	0	0	3
Domestic Assault	1	0	17
No Contact Order Violation	0	4	9
Criminal Mischief/Vandalism	6	6	28
Drunkenness (Intoxication)	1	3	11
Driving Intoxicated (OWI)	0	3	12
Drug Offenses	1	9	24
Drug Paraphernalia	0	5	11
Harassment/Intimidation	7	4	20
Sex Offenses	0	0	4
Theft/Fraud (Includes Shoplifting)	11	9	54
Trespass	0	3	6
Weapons Violations	0	0	1

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

**Washington Fire Department**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-2239 Phone  
(319) 653-5273 Fax  
[www.washingtoniowa.gov](http://www.washingtoniowa.gov)



**Brendan DeLong- Fire Chief**  
Bill Hartsock- 1<sup>st</sup> Asst Fire Chief  
Jim Williams- 2<sup>nd</sup> Asst Fire Chief  
Lacie Porter- Asst Chief of EMS

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### June 2024 Activity Report

Structure fires- 0  
Vehicle Fires – 0  
Weather related- 0  
Mutual aid assists- 0  
Hazardous Incidents- 1  
Grass fires- 0  
Investigate/good intent- 15  
Rescue/accidents- 5  
Medical- 73

### June calls for service- 94

### January – June 2024 Calls for service.

Fire/Rescue calls – 97  
Medical calls – 446  
Total calls – 543

EMS Continues to be busy with 73 calls for service in June. We had several fire alarms, missing person searches, and powerline issues in June. There were also 5 vehicle accidents, and 1 was a serious one with a trap that required extrication. Members did a great job at responding to these calls, especially the tough ones.

June training was held on June 19<sup>th</sup>. Training focused on our new foam trailer unit and how it operates. This was our second mandatory training of the year. Firefighters are required to attend 2 out of the 3 mandatory training sessions each year.

I attended numerous staff meetings and fire meetings. Asst Chief Lacie Porter, Rescue Captain Tim Wells, and I attended a Chief's meeting at dispatch to discuss some issues, and what we can do to improve. Full time staff continues to be busy responding to EMS & fire calls, fire inspections, rental inspections, and normal duties around the fire station. A few fireworks stand inspections were also performed. I also met with the City administration regarding a few issues related to building code & fireworks stands. Also worked on the foam agreement with IRE and got it approved by the city council. Washington County appointed a new Ambulance Director, Jordan Wright. Our EMS unit will work through things with him, once he starts in August. We also received our new foam trailer unit and put it into service.

Firefighters helped with Ridiculous days and attended a few parades in surrounding towns to show our support.

A handwritten signature in black ink, appearing to read 'B. DeLong'.

Brendan S. DeLong  
Fire Chief  
Washington Fire Department

*“One of the 100 Best Small Towns in America”*

## Water Treatment Plant: June 2024 Council Report

7/11/24

Here is a summary of the updates and activities from the Water Treatment Department for June of 2024.

**Water Plant Operations:** I submitted our MOR to the DNR. We read water meters, book 7, our extra monthly meter list, all unread meters, and re-reads. We changed 9 water meters in June. We continue to work on changing meters that are not reading. We continue to record LSLI as we are changing meters. We collected our routine monthly bacteria samples and the results were absent. Bulk chemicals were filled. We recorded our monthly well levels. We changed bag filters. We also changed cartridge filters on RO3. We had 4 apartments on the shut off list and 3 of the 4 are back on. We continue to work with John Lins from IRWA to implement our backflow prevention ordinance. The 2<sup>nd</sup> round of 20 notices to high hazard locations have been sent out. Tim serviced our pick up. Our AC unit in the electrical room stopped working. Frank Millard got that fixed for us, the louvers were stuck in the closed position, now they are always open and the unit is working as it should. We cleaned and replumbed our chlorine injection point, this is something that has to be done every 6 months to a year. The City of Hedrick used the leak detector. The City of Riverside borrowed 50 cartridge filters from us and will replace them when they get their order in. I completed our CCR/Annual Water Quality Report. It was posted in the newspaper, newsletter, and on the IRWA website. It is also available upon request. Trent Griener was awarded the bid for a tree removal and tree trimming project at well 6. He was significantly lower than Midwest Tree Service, \$1800 compared to \$2800. We are having a half dead tree removed and an extensive tree trim to the remaining 4 other trees. This will be done in the fall as tree trimming can be hard on trees in the summer.

**Bulk Meter Purchase:** I went ahead and ordered our bulk meter purchase for the year because prices were going up from \$315 to \$330 a meter on July 1. Purchasing in bulk allowed us to get the meters for \$280 a meter. Saving the city \$50 a meter for 144 meters in total savings of **\$7,200**. Though our budget will be consumed for meters for this year we will not need to purchase any more meters for the remainder of the year. The only purchases would be for fittings and specialized meters which we typically charge the customer for.

**Street/Traffic Lights:** Marie Electric got all of the lights out at Timber Ridge operating as they should be. The next intersection for upgrades is Iowa/Madison. This work will be completed in July or August.

**Operators:** I completed Will's evaluation. He is doing great and I couldn't ask for a better #2 at the water plant! Will and I both split up weekend duties evenly. We both try to carry the on-call phone evenly. Will and I both attended a safety meetings and hearing test by IAMU.

**Meetings attended:** Weekly staff meetings, met with some sales reps, meeting with IRWA-John Lins multiple times about back flow prevention, attended a safety meeting and both Will and I attended the hearing testing by IAMU.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe!

Kyle Wellington

Water Treatment Superintendent

**WWTP report  
July 16<sup>th</sup> 2024  
Council meeting**

- **After hour alarm and dog call outs –**
  - 6-29-24 Generator alarm at Lexington lift station @ 3:55 p.m. Andrew
  - 6-30-24 TSS alarm at WWTP @ 9:20 p.m. Andrew
  - 7-6-24 Dog call to Paws and More @ 12:00 p.m. Andrew
  - 7-8-25 Dog call to 400 block of East Main @ 7:15 p.m. Andrew
- **Dept Head meetings-** July 10th
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **West EQ Pump-** One of the west EQ pumps had a seal failure and has been pulled and taken to the shop for repair. The repair quote for this pump is \$10,431.54. I'm working on some alternative replacement quotes because this is not the first repair for this pump, hopefully have for your approval next meeting.
- **Lawn mowing-** Lawn mowing and grounds maintenance is ongoing. The East lagoon has a lot of weed growth due to lack of use, we spent some time spraying weeds down to the water line.
- **WWTP June 2024, Discharge Monitoring Report (DMR) –** Average daily flow **1.3704 million gallons (mg)**, maximum daily flow **2.781 mg**, minimum daily flow **0.934 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for June = **>3.67"** (recorded at the WWTP).

<b>CBOD5 removal 85% required</b>	<b>result = 88%</b>
Influent CBOD5 monthly total =	<b>755.9</b> mg/L
Effluent CBOD5 monthly total =	<b>90.44</b> mg/L

<b>TSS removal 85% required</b>	<b>result =94.2%</b>
Influent TSS monthly total =	<b>778</b> mg/L
Effluent TSS monthly total =	<b>44.96</b> mg/L

The Plant is Required 85% removal of both CBOD a TSS.

**\*Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler  
7/11/2024 9:30 A.M.**





# Monthly Case Report

06/01/2024 - 06/30/2024

Case #	Case Date	Parcel Address	Description	Method of Warning	Clean up Deadline	Assigned To	Main Status
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**Group: Abated**

24344	6/11/2024	220 S D AVE	Long grass	Phone Call	6/24/2024	Anna Duwa	Abated
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**Group Total: 1**

**Group: Abatement Pending**

24369	6/18/2024	628 W MAIN ST	Long grass	Phone Call	6/24/2024	Anna Duwa	Abatement Pending
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**Group Total: 1**

**Group: Closed**

24398	6/28/2024	205 S Wiley Ave	Trash on property	Email	7/5/2024	Anna Duwa	Closed
24397	6/27/2024	800 E MADISON ST	Long grass	Hanger	7/1/2024	Anna Duwa	Closed
24396	6/27/2024	707 S 9th Ave	Long grass	Phone Call	7/1/2024	Anna Duwa	Closed
24395	6/27/2024	902 E WASHINGTON ST	Long grass	Phone Call	7/1/2024	Anna Duwa	Closed
24394	6/27/2024	910 S 9TH AVE	Long grass	Phone Call	7/1/2024	Anna Duwa	Closed
24393	6/27/2024	403 E MADISON ST	Long grass	Hanger	7/1/2024	Anna Duwa	Closed
24392	6/27/2024	421 E JEFFERSON ST	Long grass	Hanger	7/1/2024	Anna Duwa	Closed
24391	6/27/2024	601 E JEFFERSON ST	Long grass	Hanger	7/1/2024	Anna Duwa	Closed
24390	6/26/2024	1408 Campbell Dr.	Parking across sidewalk	Letter	7/10/2024	Anna Duwa	Closed
24389	6/26/2024	915 E TYLER ST	Long grass	Verbal Warning	6/28/2024	Anna Duwa	Closed

24388	6/26/2024	303 E VAN BUREN ST	Long grass	Hanger	6/28/2024	Anna Duwa	Closed
24387	6/26/2024	945 S 3RD AVE	Long grass	Hanger	6/28/2024	Anna Duwa	Closed
24386	6/26/2024	609 S MARION AVE	Long grass	Hanger	6/28/2024	Anna Duwa	Closed
24383	6/26/2024	714 E 3RD ST	Long grass	Phone Call	6/28/2024	Anna Duwa	Closed
24382	6/26/2024	815 W MADISON ST	Long grass	Phone Call	6/28/2024	Anna Duwa	Closed
24381	6/26/2024	314 W MONROE ST	Long grass	Hanger	7/1/2024	Anna Duwa	Closed
24380	6/25/2024	415 W JEFFERSON ST	Long grass	Hanger	6/27/2024	Anna Duwa	Closed
24379	6/20/2024	615 E TYLER ST	Long grass	Phone Call	6/24/2024	Anna Duwa	Closed
24378	6/19/2024	323 E 3rd St.	Long grass	Hanger	6/21/2024	Anna Duwa	Closed
24377	6/19/2024	415 E JEFFERSON ST	Inadequate fence	Notice of Violation	7/12/2024	Anna Duwa	Closed
24376	6/18/2024	1301 E 3RD ST	Appliances in yard	Hanger	6/25/2024	Anna Duwa	Closed
24375	6/18/2024	1416 E 2ND ST	Parking on grass	Hanger	6/21/2024	Anna Duwa	Closed
24374	6/18/2024	1306 E 2ND ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24373	6/18/2024	221 N D AVE	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24372	6/18/2024	521 W 3RD ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24371	6/18/2024	525 W 3RD ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24370	6/18/2024	708 W MAIN ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24368	6/18/2024	401 E JEFFERSON ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24367	6/18/2024	838 S C AVE	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24366	6/18/2024	802 W MONROE ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24365	6/18/2024	803 W MONROE ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed
24364	6/18/2024	1025 W MONROE ST	Long grass	Hanger	6/20/2024	Anna Duwa	Closed

24363	6/17/2024	314 E JEFFERSON ST	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24362	6/17/2024	308 E JEFFERSON ST	Long grass	Hanger	6/24/2024	Anna Duwa	Closed
24361	6/17/2024	435 E MADISON ST	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24360	6/17/2024	417 E MAIN ST	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24359	6/17/2024	918 E MAIN ST	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24358	6/17/2024	912 E Main St.	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24357	6/17/2024	1124 E MAIN ST	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24356	6/17/2024	1017 N 8th Ave.	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24355	6/17/2024	1020 N 5TH AVE	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24354	6/14/2024	902 N MARION AVE	Grass	Hanger	6/17/2024	Anna Duwa	Closed
24353	6/14/2024	320 W 6TH ST	Grass	Hanger	6/17/2024	Anna Duwa	Closed
24352	6/14/2024	608 N D AVE	Grass	Hanger	6/17/2024	Anna Duwa	Closed
24351	6/14/2024	910 E VAN BUREN ST	Grass	Hanger	6/17/2024	Anna Duwa	Closed
24350	6/11/2024	1317 E. 3rd St.	Parking Violation & Inop Vehicle	Notice of Violation	6/21/2024	Anna Duwa	Closed
24349	6/11/2024	1205 E 3RD ST	Furniture in yard	Phone Call	6/18/2024	Anna Duwa	Closed
24348	6/11/2024	712 S IOWA AVE	Appliance in yard	Phone Call	6/18/2024	Anna Duwa	Closed
24343	6/11/2024	403 W. Madison St.	Long grass	Phone Call	6/13/2024	Anna Duwa	Closed
24342	6/11/2024	618 E 3RD ST	Long grass	Phone Call	6/24/2024	Anna Duwa	Closed
24341	6/17/2024	915 E 3RD ST	Long grass	Hanger	6/19/2024	Anna Duwa	Closed
24340	6/11/2024	903 E 3RD ST	Long grass	Phone Call	6/24/2024	Anna Duwa	Closed
24339	6/11/2024	809 S. 3rd Ave.	Long grass	Hanger	6/28/2024	Anna Duwa	Closed
24338	6/10/2024	1608 E Washington St	Grass blown out into the street	Phone Call	6/10/2024	Anna Duwa	Closed



24337	6/6/2024	501 S 9TH AVE	Parking Violation	Notice of Violation	6/19/2024	Anna Duwa	Closed
24336	6/6/2024	825 S 12TH AVE	Furniture in lawn	Hanger	6/13/2024	Anna Duwa	Closed
24335	6/6/2024	746 E WASHINGTON ST	Obstructing view from alley	Notice of Violation	6/24/2024	Anna Duwa	Closed
24334	6/6/2024	749 E MAIN ST	Obstructing view from alley	Notice of Violation	6/24/2024	Anna Duwa	Closed
24333	6/3/2024	301 E 5TH ST	Long grass	Phone Call	6/5/2024	Anna Duwa	Closed
24332	6/3/2024	925 E 3RD ST	Long grass	Phone Call	6/10/2024	Anna Duwa	Closed
24331	6/3/2024	415 E WASHINGTON ST	Long grass	Phone Call	6/5/2024	Anna Duwa	Closed
24329	6/3/2024	612 S. 8th Ave.	Long grass	Hanger	6/5/2024	Anna Duwa	Closed
24328	6/3/2024	704 S 8TH AVE	Long grass	Hanger	6/5/2024	Anna Duwa	Closed

**Group Total: 63**

**Group: Open**

24385	6/26/2024	901 S B Ave.	Long grass/PV	Phone Call	7/12/2024	Anna Duwa	Open
24384	6/26/2024	1103 E 3RD ST	Poss. Camper Occupancy	Letter	7/12/2024	Anna Duwa	Open
24347	6/21/2024	632 E 3rd St	Long grass, weeds, volunteer trees, etc.	Verbal Warning	7/12/2024	Anna Duwa	Open
24345	6/11/2024	620 S IOWA AVE	Weeds, grass, & vol. trees	Notice to Abate	7/26/2024	Anna Duwa	Open
24330	6/3/2024	615 N 4TH AVE	Long grass/Brush	Notice to Abate	7/26/2024	Anna Duwa	Open

**Group Total: 5**

**Group: Pending**

24346	6/11/2024	802 N Marion Ave	Weeds & trees	Notice to Abate	7/24/2024	Anna Duwa	Pending

**Group Total: 1**

**Total Records: 71**

**7/12/2024**



# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 E. Washington  
ATTN: City Administrator Deanna McCusker 319-653-6584  
dmccusker@washingtioniowa.gov

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

**1. APPLICANT INFORMATION**

Name/Event: MAIN STREET MASTERS (ROTT ROTT)

Coordinator: JAM MEYER

Contact Number: 319 653 3918

Email Address: JAMANTHA@WASHINGTONIOWA.ORG

**2. EVENT INFORMATION**

Event Description: FAMILY EVENT, ROTT ROTT AROUND SQUARE  
IN FRONT OF BUSINESSES PARTICIPATING

Days/Dates of Event: JULY 27<sup>th</sup>

Time(s) of Event: (Include Set Up/Tear Down Time) 9A - 3P

Event Location: AROUND SQUARE

Will event require an alcohol license or require modification of an existing license?  Yes  No

**3. REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

Other Requests

\_\_\_\_\_ Temporarily park in a "No Parking" area  
location: \_\_\_\_\_

\_\_\_\_\_ Use of gators/UTV/ATV on City streets

\_\_\_\_\_ Use of City Park (specify park :  
Electrical Needs: \_\_\_\_\_

\_\_\_\_\_ Parade (attach map of route and indicate  
streets to be closed)

\_\_\_\_\_ Walk/Run (attach map of route and indicate  
streets to be closed)

\_\_\_\_\_ Tent(s) to be used - over 400 sq ft or canopies  
over 1,000 sq ft

\_\_\_\_\_ Fireworks (specify location :)

\_\_\_\_\_ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

\_\_\_\_\_ Street barricades

Yield signs for crosswalks *MAUDE*

\_\_\_\_\_ Emergency "No Parking" Signs

\_\_\_\_\_ Garbage/Recycling Barrels

\_\_\_\_\_ Traffic cones

\_\_\_\_\_ Street Sweeping following (parades)

\_\_\_\_\_ Picnic Tables

\_\_\_\_\_ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept)

Amplified Sound/Speaker System

\_\_\_\_\_ Recorded/Live Music

\_\_\_\_\_ Public Address System

\_\_\_\_\_ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? \_\_\_\_\_ Yes  No If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? \_\_\_\_\_ Yes  No If yes, how many? )

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

\_\_\_\_\_ Certificate of Insurance provided and accepted \_\_\_\_\_ Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

  
 \_\_\_\_\_  
 Applicant/Sponsor Signature

July 11, 2014  
 \_\_\_\_\_  
 Date

**DEPARTMENT APPROVALS**

<u>Indicate Date Contacted</u>	<b>The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.</b>		
<u>7/24</u>	City Administrator Deanna McCusker (Liquor Licenses)	319-653-6584	<a href="mailto:dmccusker@washingtongiowa.gov">dmccusker@washingtongiowa.gov</a> Comments/Restrictions:
<u>7/24</u>	Police Chief Jim Lester	319-458-0264	<a href="mailto:jlester@washingtongiowa.gov">jlester@washingtongiowa.gov</a> Comments/Restrictions:
<u>7/24</u>	Fire Chief Brendan DeLong	319-653-6584 x181	<a href="mailto:bdelong@washingtongiowa.gov">bdelong@washingtongiowa.gov</a> Comments/Restrictions:
<u>7/24</u>	Streets JJ Bell	319-653-1538	<a href="mailto:jjbell@washingtongiowa.gov">jjbell@washingtongiowa.gov</a> Comments/Restrictions:
<u>7/24</u>	Parks Nick Pacha	319-321-4886	<a href="mailto:npacha@washingtongiowa.gov">npacha@washingtongiowa.gov</a> Comments/Restrictions:
	County Environmental Health (if serving food): Jason Taylor	319-461-2876	<a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a> Comments/Restrictions:

**CITY COUNCIL APPROVAL**

\_\_\_\_\_  
 City Clerk or Administrator Signature

\_\_\_\_\_  
 Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

**CITY OF WASHINGTON, IOWA  
CLAIMS REPORT  
JULY 16, 2024**

<b>POLICE</b>	BDH TECHNOLOGY LLC	IT CONTRACT	544.00	
	CAPITAL ONE	BOTTLED WATER	10.72	
	HIWAY SERVICE CENTER	OIL FILTERS	25.98	
	KCTC	PHONE & INTERNET	199.36	
	RICO, VICTOR	TRANSLATER SERVICE	30.00	
	VERIZON WIRELESS	CELLULAR SERVICE	1,081.62	
		<b>TOTAL</b>	<b>1,891.68</b>	
<b>FIRE</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50	
	KCTC	PHONE & INTERNET	153.02	
	VERIZON WIRELESS	CELLULAR SERVICE	80.02	
		<b>TOTAL</b>	<b>265.54</b>	
<b>DEVELOPMENT SERVICES</b>	SORIA LANDSCAPING LLC	YARD MOWING FOR 220 S AVE	120.00	
	VERIZON WIRELESS	CELLULAR SERVICE	179.30	
		<b>TOTAL</b>	<b>299.30</b>	
<b>LIBRARY</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00	
	ACE-N-MORE	JANITORIAL SUPPLIES	102.78	
	ALLIANT ENERGY	ALLIANT ENERGY	2,358.46	
	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	41.42	
	BAKER & TAYLOR	LIBRARY MATERIALS	163.42	
	CINTAS CORP LOC. 342	MAT SERVICE	102.64	
	ENVISIONWARE INC	PRINT MGMT SOFTWARE	575.00	
	GFC LEASING - WI	PRINTER LEASING	240.63	
	KCII	PROGRAM PROMOTION	333.63	
	KCTC	PHONE & INTERNET	368.35	
	KONE INC.	ELEVATOR MAINTENANCE CONTR	4,008.36	
	ROUSH, CHESTER	SRC PROGRAM	275.00	
	VALENTINE, TAMMY	HOMEBOUND SUPPLIES	7.21	
		<b>TOTAL</b>	<b>8,616.90</b>	
	<b>PARKS</b>	ALLIANT ENERGY	ALLIANT ENERGY	1,335.70
		A.M. LEONARD INC.	TREE GUARDS	343.22
ACE-N-MORE		SUPPLIES	259.95	
ALLIANT ENERGY		ALLIANT ENERGY	1,741.57	
BLUE MOON SATELLITES, LLC		PORTABLE TOILETS	750.00	
CENTRAL IOWA DISTRIBUTING		SUPPLIES	249.00	
CUSTOM IMPRESSIONS INC		HATS	167.72	
ELECTRICAL ENGINEERING & EQUIPMENT CO		SUPPLIES	29.78	
KCTC		PHONE & INTERNET	340.21	
TRACTOR SUPPLY		SPRAYER, HOSES, PARTS	334.96	
VERIZON WIRELESS		CELLULAR SERVICE	40.01	
WASHINGTON DISCOUNT TIRE		TIRE REPAIR & TUBE	46.55	
WASHINGTON LUMBER		LUMBER/CANS/CEILING/SOFFIT	2,173.88	

	WASHINGTON RENTAL	SHARPEN CHAINSAW/EQUIP REPAIR	28.94
		<b>TOTAL</b>	<b>7,841.49</b>
<b>POOL</b>	ACCO	CHEMICALS	3,227.00
	ALLIANT ENERGY	ALLIANT ENERGY	4,448.76
	KCTC	PHONE & INTERNET	85.94
		<b>TOTAL</b>	<b>7,761.70</b>
<b>CEMETERY</b>	ACE-N-MORE	GLOVES/HAND SPRAYERS	83.96
	GULLETT FENCE & GUARD RAIL INC	WOODLAWN FENCE REPAIRS/PRO	1,123.36
	KCTC	PHONE & INTERNET	120.28
	MID-AM RES. CHEMICAL CORP	GREASE	138.31
	OVERHEAD DOOR CO.	REPAIRS OFFICE & SHED DOOR	2,199.00
	VERIZON WIRELESS	CELLULAR SERVICE	46.43
		<b>TOTAL</b>	<b>3,711.34</b>
<b>FINANCIAL ADMINISTRATI</b>	ACCESS SYSTEMS LEASING	COPIER LEASE	455.30
	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	23.22
	GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
	KCTC	PHONE & INTERNET	1,179.15
	VERIZON WIRELESS	CELLULAR SERVICE	40.01
	WEDG	LOST- JULY 2024	20,892.37
	WMPF GROUP LLC	LEGAL ADVERTISING	1,180.06
		<b>TOTAL</b>	<b>24,198.60</b>
<b>AIRPORT</b>	ACE-N-MORE	SUPPLIES	97.53
	BAUTISTA MIRANDA, YOLANDA	JUNE CLEANING	300.00
	CLOUDBURST 9	INTERNET	106.35
	ERPELDING, KEVIN	WATER REIMBURSEMENT-AIRPOR	21.44
	KCII	ADVERTISING	333.63
	VERIZON WIRELESS	CELLULAR SERVICE	46.43
	VETTER'S INC-CULLIGAN WATER	WATER FOR AIRPORT	73.97
	WEST LAWN CARE	AIRPORT MOWING	2,265.00
		<b>TOTAL</b>	<b>3,244.35</b>
<b>ROAD USE</b>	ALTORFER INC	PARTS	539.17
	CAPITAL ONE	SUPPLIES & PROG SUPPLIES	64.03
	EZ-LINER INDUSTRIES	PARTS FOR STREET PAINTERS	264.78
	HIWAY SERVICE CENTER	PARTS	454.60
	L L PELLING CO	PRE-MIX	2,132.55
	MARTIN EQUIPMENT OF IA-IL	PARTS FOR SNOW BUCKET	1,194.14
	WASHINGTON LUMBER	DRI-CRETE	31.74
		<b>TOTAL</b>	<b>4,681.01</b>
<b>STREET LIGHTING</b>	ALLIANT ENERGY	ALLIANT ENERGY	12,133.13
		<b>TOTAL</b>	<b>12,133.13</b>

<b>HOTEL/MOTEL TAX</b>	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WEBSITE MAINTENANCE	766.05
		<b>TOTAL</b>	<b>766.05</b>
<b>INDUSTRIAL DEVELOP</b>	WEDG	WEDGE SHARE-915 E TYLER	4,298.88
		<b>TOTAL</b>	<b>4,298.88</b>
<b>SIDEWALK REPAIR &amp;</b>	BEARD, DENNIS	SIDEWALK REPLACEMENT PROGR	128.00
		<b>TOTAL</b>	<b>128.00</b>
<b>K-9 PROGRAM</b>	WASH VETERINARY CLINIC	HEARTWORM TEST	40.75
		<b>TOTAL</b>	<b>40.75</b>
<b>LIBRARY GIFT</b>	AMAZON CAPITAL SERVICES	MATERIALS-MIP/ESTATE	495.04
	CAPITAL ONE	SUPPLIES & PROG SUPPLIES	324.61
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	49.48
	KANOPY INC	DIGITAL MATERIALS	50.00
	OVERDRIVE, INC.	DIGITAL MATERIALS	283.15
		<b>TOTAL</b>	<b>1,202.28</b>
<b>WATER PLANT</b>	ACE ELECTRIC. INC	GENERATOR MAINTENANCE	1,459.58
	ALLIANT ENERGY	ALLIANT ENERGY	19,252.83
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	13.76
	FERGUSON WATERWORKS# 2516	METERS	40,320.00
	IGRAPHIX, INC	AUTO PAY FORMS	172.00
	KCTC	PHONE & INTERNET	158.67
	VERIZON WIRELESS	CELLULAR SERVICE	46.43
	WATER SOLUTIONS UNLIMITED	CHEMICALS	20,996.57
	WMPF GROUP LLC	WATER QUALITY REPORT	286.73
		<b>TOTAL</b>	<b>82,706.57</b>
<b>WATER DISTRIBUTION</b>	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ALLIANT ENERGY	ALLIANT ENERGY	27.48
	DOUDS STONE LLC	ROADSTONE	2,419.32
	IOWA ONE CALL	SERVICE	141.30
	KCTC	PHONE & INTERNET	104.31
	POLLARDWATER	FIRE HYDRANT TEST TOOL	481.77
	QUAD CITIES WINWATER	FIRE HYDRANT FOR S B AVE	4,853.32
	VERIZON WIRELESS	CELLULAR SERVICE	46.43
	WELLINGTON, EARL	UPDATE FOR SCAN TOOL	845.00
		<b>TOTAL</b>	<b>8,953.93</b>
<b>SEWER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	344.76
	CUSTOM IMPRESSIONS INC	HATS	119.80
	KCTC	PHONE & INTERNET	197.67

MORNING SUN FARM	FILTERS	258.05
TRACTOR SUPPLY	SPRAYER, HOSES, PARTS	245.94
USA BLUEBOOK	LAB SUPPLIES	14.25
VERIZON WIRELESS	CELLULAR SERVICE	92.86
	<b>TOTAL</b>	<b>1,273.33</b>

**SEWER COLLECTION**

ALLIANT ENERGY	ALLIANT ENERGY	913.69
COBB OIL CO., INC-BP ONE TRIP	FUEL CAN	25.09
GIERKE ROBINSON CO., INC	LOCATE PAINT	143.64
KCTC	PHONE & INTERNET	104.31
POLLARDWATER	GRINDER	874.27
RIVER PRODUCTS	CONCRETE SAND	287.88
USA BLUEBOOK	ROD FOR DIGGING	135.90
VERIZON WIRELESS	CELLULAR SERVICE	38.01
WELLINGTON, EARL	UPDATE FOR SCAN TOOL	845.01
	<b>TOTAL</b>	<b>3,367.80</b>

**TOTAL 177,382.63**



*Kelsey Brown, City  
Administrator/Clerk  
Millie Youngquist, Mayor*

*Kevin Olson, City Attorney*

*Park Board Members:*

*Jayson Keil  
Charles Halvorson  
Erin Elgin  
Jane Blieu  
Erin Smith*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

*Parks Superintendent:  
Nick Pacha*

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July 11, 2024

To City Council :

RE: Wellness Park soccer restroom/concession building project.

I have attached the costs associated for the City of Washington Parks Dept. to be the general contractor for the Wellness Park soccer field concession and restroom project. We went out to bid April and received one bid for the project from a contractor out of North Liberty for \$299,000. We simply cannot afford to move forward with the project at that cost. Parks Dept. staff and Kelsey got together to come up with other ideas. We have Parks staff that are very talented in building, constructing and repairing things. Along with staff from M/C we decided to try and bid the project ourselves with the City being the General Contractor.

I reached out to local contractors and attached are the bids and the costs. We have used local contractors and companies and they have treated us very well and are very supportive of the project. With the help of M/C doing the underground utilities -Water, Sewer, Storm and site prep, our staff doing backfill and seeding. Also our staff finishing out the interior with drywall, metal and glass board, cabinets and furnishing's we are below \$150,000. With contingency.

We will be doing site grading and finish grading with City staff. We will also be erecting the building putting metal on and doing interior finishes with City staff.

Keep in mind we do have a \$100,000 LWCRF grant and that is contingent on us building the concession stand /restroom as we applied for the grant as one large project with the soccer lights and the Concession stand building. So to get that \$100K back we need to build the structure.

I think we should move forward on this project. It will be a great addition to the Soccer fields and the Wellness park overall with additional restrooms for the playset, sand volleyball, KEWASH trail, etc.

Please let me know if you have any questions about the project.

Thank you,

Nick Pacha

Parks Superintendent

Wellness Park Concession  
Stand/Restroom project Summer  
2024

Main building shell -

EBD & Washington Lumber -exterior  
steel, , windows, walk in doors misc  
const. materials.

\$34,292                      \$34,292

courtesy door - roll up

\$5,000                      \$5,000

Concrete -

Coleman Construction

\$32,218                      \$32,218

BHE

\$38,346

HVAC -

Armstrongs

Electric -

ACE

\$30,294                      \$30,294

Fikes

\$32,271

Plumbing -

Carsons

\$10,500                      \$10,500

All other work + framing = Parks :)

Interior items = Fridge, freezer,  
cabinets, island table, countertop,  
popcorn machines, etc.... \*estimate

\$7,000

Site prep - water, storm, sewer

M/C                      \$0

Fiber/Internet/Security camera  
system \*estimated

\$5,000

Contingency

\$25,000

\$149,304

TOTAL

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS 50 and 51**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Delete Section.** Section 50.10, "Operable Vehicles", is hereby repealed.

SECTION 2. **Add Section.** Section 50.10, "Parking on Residential Property" I adopted as follows:

**"50.10 PARKING ON RESIDENTIAL PROPERTY.** Operable vehicles, materials, supplies or related equipment may be parked or stored outside only in the back or side yard with the condition that such vehicle is parked or stored on a temporary basis, not to exceed 72 consecutive hours, or if the vehicle is parked or stored on an all-weather surfaced area. The permitted parking time resets when the vehicle leaves its position for at least 12 hours. Parking in the front yard, unless in a driveway for over 24 hours is prohibited.

SECTION 3. **Add Definition.** A new definition numbered as 5, F. and G. of section 51.01 is hereby added:

"5. "Junk Vehicle" means any vehicle, trailer, or semitrailer, or any other type of vehicle that displays any of, which includes but is not limited to the following characteristics:

"F" Any vehicle, trailer, or semitrailer that is not capable of moving in both forward and reverse gears.

"G." Any vehicle, trailer, or semitrailer that lacks current registration.

- i. Mere licensing of a vehicle shall not constitute a defense to the finding that the vehicle is in operable condition, unless previously discussed with the City.

SECTION 4. **Delete Section.** Section 51.03, "Operable Vehicles", is hereby repealed., is adopted as follows:

SECTION 5. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

Approved on First Reading: July 2, 2024

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_ on the \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk