



AGENDA OF THE REGULAR SESSION OF THE  
COUNCIL OF THE CITY OF WASHINGTON, IA  
TO BE HELD AT THE  
**COUNCIL CHAMBERS**  
**215 E. WASHINGTON STREET**  
AT 6:00 P.M., TUESDAY, AUGUST 6, 2024

*To attend the meeting via Zoom go to:*

<https://us02web.zoom.us/j/84459301383?pwd=iPtESuwtzafvU0tKke1XanajoyW9zt.1>

*Meeting ID: 844 5930 1383*

*Passcode: 915030*

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday August 6<sup>th</sup>, 2024 to be approved as proposed or amended.

**Consent:**

1. Council Minutes for July 12, 2024 Special Session
2. Council Minutes for July 16, 2024 Regular Session
3. Council Minutes for July 22, 2024 Special Session
4. Ahlers & Cooney, P.C., Amend #2 to Unified South Central Residential URP, \$70.00
5. Bolton and Menk, Hangar Rehab, \$1,975.00
6. Capper Auto Center, 2024 Ram 1500 – Development Services, \$38,184.00
7. Garden & Associates, Buchanan Street Paving Project, \$733.50
8. Garden & Associates, Reconstruction of Adams St., \$174.00
9. Simmering-Cory, Annual Web Hosting Service, \$475.00
10. Strand Associates, Bazooka Farmstar – Consultation, \$863.25
11. Strand Associates, 2021 Washington Water Main Improvements-Final Design, \$2,076.00
12. Stryker, LUCAS Device, \$18,787.78
13. Theia Management Consulting, City Administrator Recruitment, \$10,687.48

14. Veenstra & Kimm, S 12<sup>th</sup> Ave/Washington Street Intersection Improvements, \$1,446.30
15. Veenstra & Kimm, Dog Park Storm Sewer, \$3,078.00
16. Veenstra & Kimm, Wellness Park Concession Stand, \$679.00
17. Veenstra & Kimm, Central Park Restrooms, \$2,336.50
18. St. James Church of Washington, Iowa, Liquor License, 5-Day Class C Retail (new)
19. Department Reports
20. MacQueen Equipment, Envirosight Rovver X Camera System (Sewer Camera), \$113,667.00 **ADDED ITEM**
21. The Topsy Traveler, Liquor License, 5-day Class C Retail (new) **ADDED ITEM**

#### **SPECIAL EVENT REQUEST**

- JT's Sips – Greiner Building Open House, August 7, 2024 6 A.M. – 2 P.M.
- Washington High School – Fall Parades

#### **SPECIAL PRESENTATION**

- Hotel Motel Tax Committee, Hotel Motel Tax Funds
- July Nuisance Report

#### **PRESENTATION FROM THE PUBLIC** – Please limit comments to 3 Minutes

#### **CLAIMS & FINANCIALS**

- Claims Report for August 6, 2024

#### **NEW BUSINESS**

1. Discussion and Consideration of the Third Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapters 50 and 51
2. Discussion and Consideration of the First Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 69
3. Discussion and Consideration of a Resolution Approving a U-Step Agreement with the Iowa Department of Transportation
4. Discussion and Consideration of a Resolution Authorizing Tax Abatement Under the Washington Urban Revitalization Plan for Washington, Iowa (504 S. 15<sup>th</sup> Ave)
5. Discussion and Consideration of Approving a Quote of West Equalization Basin Return Pump

#### **WORKSHOP**

- Chapter 69 “No Parking Zones” - Amendments/Additions

**DEPARTMENTAL REPORTS**

Police Department

City Attorney

Finance Director

**MAYOR & COUNCILPERSONS**

Millie Youngquist, Mayor

Illa Earnest

Patrick Morgan

Elaine Moore

Ivan Rangel

Fran Stigers

**ADJOURNMENT**

CITY OF WASHINGTON  
Council Minutes 7-12-2024

At 12:52 p.m. the City Council of the City of Washington, Iowa, met in Special Session in the Fire Station Training Room (Moved from the Council Chambers), 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Rangel, Earnest, Youngquist.

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Moore, second by Earnest to approve the Agenda. Motion carried.

At 12:53 P.M., motion by Moore to go into Closed Session, seconded by Morgan, Per Iowa Code 21.5. (1)(i) - to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

At 2:41 pm, Motion by Moore to end Closed Session, seconded by Rangel. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

Motion by Moore, second by Stigers that the Special Session held at 12:30 p.m., Friday, July 12, 2024, is adjourned at 2:41 p.m. Motion passed unanimously.

Millie Youngquist, Mayor

Kelsey Brown, Deputy City Clerk

CITY OF WASHINGTON  
Council Minutes 7-16-2024

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Rangel (on Zoom), Earnest, Youngquist.

Mayor Youngquist asked for a Motion for approval of the Agenda. Motion by Moore, second by Earnest to approve the Agenda. Motion carried.

Consent:

1. Council Minutes for July 2<sup>nd</sup>, 2024 Special Session
2. Council Minutes for July 2<sup>nd</sup>, 2024 Regular Session
3. Bolton and Menk, Hangar Rehab, \$1,937.50
4. BW Construction, Housing Rehab-427 E. Main Street, \$16,500.00
5. City Tractor Co., Parks Avant Loader and Attachments, \$65,474.60
6. Iowa Municipalities Workers' Compensation, Work Comp Installment 1, \$5,826.00
7. Main Street Washington, FY25 Pledge, \$25,000.00
8. Washington Chamber of Commerce, FY25 Pledge, \$25,000.00
9. YMCA of Washington County, 2024 Steele Family Aquatic Center Management Fee, \$12,500
10. Liquor License for Liquor+ Madison, Class E Retail (**new**).
11. Department Reports

Motion by Moore, second by Morgan to approved consent items 1-11. Motion Carried.

Special presentation: June 2024 Nuisance Report.

Motion by Moore, seconded by Earnest to approve a Special Event Request for Main Street Washington, Main Street Masters (Put Put), July 27, 2024, 9 A.M. – 3 P.M. Motion carried.

The claims were presented by Finance Director, Kelsey Brown.

CITY OF WASHINGTON  
CLAIMS BY FUND  
JULY 16, 2024

**GENERAL**

A.M. LEONARD INC.	TREE GUARDS	343.22
ACCESS SYSTEMS LEASING	COPIER LEASE	455.30
ACCO	CHEMICALS	3227.00
ACE-N-MORE	SUPPLIES	446.69
ALL AMERICAN PEST CONTROL	PEST CONTROL	105.00
ALLIANT ENERGY	ALLIANT ENERGY	9907.71

AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	41.42
BAKER & TAYLOR	LIBRARY MATERIALS	163.42
BDH TECHNOLOGY LLC	IT CONTRACT	544.00
BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	750.00
CAPITAL ONE	BOTTLED WATER	10.72
CENTRAL IOWA DISTRIBUTING	SUPPLIES	249.00
CINTAS CORP LOC. 342	MAT SERVICE	102.64
CUSTOM IMPRESSIONS INC	HATS	167.72
ELECTRICAL ENGINEERING & EQUIPMENT CO	SUPPLIES	29.78
ENVISIONWARE INC	PRINT MGMT SOFTWARE	575.00
GFC LEASING - WI	PRINTER LEASING	240.63
GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
GULLETT FENCE & GUARD RAIL INC	WOODLAWN FENCE REPAIRS/PRO	1123.36
HIWAY SERVICE CENTER	OIL FILTERS	25.98
KCII	PROGRAM PROMOTION	333.63
KCTC	PHONE & INTERNET	2446.31
KONE INC.	ELEVATOR MAINTENANCE CONTR	4008.36
MID-AM RES. CHEMICAL CORP	GREASE	138.31
OVERHEAD DOOR CO.	REPAIRS OFFICE & SHED DOOR	2199.00
RICO, VICTOR	TRANSLATOR SERVICE	30.00
ROUSH, CHESTER	SRC PROGRAM	275.00
SORIA LANDSCAPING LLC	YARD MOWING FOR 220 S AVE	120.00
TRACTOR SUPPLY	SPRAYER, HOSES, PARTS	334.96
VALENTINE, TAMMY	HOMEBOUND SUPPLIES	7.21
VERIZON WIRELESS	CELLULAR SERVICE	1467.39
WASHINGTON DISCOUNT TIRE	TIRE REPAIR & TUBE	46.55
WASHINGTON LUMBER	LUMBER/CANS/CEILING/SOFFIT	2173.88
WASHINGTON RENTAL	SHARPEN CHAINSAW/EQUIP	
WEDG	REPAIR	28.94
WMPF GROUP LLC	LOST- JULY 2024	20892.37
	LEGAL ADVERTISING	1180.06
	<b>TOTAL</b>	<b>54586.55</b>

#### **AIRPORT**

ACE-N-MORE	SUPPLIES	97.53
BAUTISTA MIRANDA, YOLANDA	JUNE CLEANING	300.00
CLOUDBURST 9	INTERNET	106.35
ERPELDING, KEVIN	WATER REIMBURSEMENT-AIRPOR	21.44
KCII	ADVERTISING	333.63
VERIZON WIRELESS	CELLULAR SERVICE	46.43
VETTER'S INC-CULLIGAN WATER	WATER FOR AIRPORT	73.97
WEST LAWN CARE	AIRPORT MOWING	2265.00

	<b>TOTAL</b>	<b>3244.35</b>
<b>ROAD USE</b>		
ALTORFER INC	PARTS	539.17
CAPITAL ONE	SUPPLIES & PROG SUPPLIES	64.03
EZ-LINER INDUSTRIES	PARTS FOR STREET PAINTERS	264.78
HIWAY SERVICE CENTER	PARTS	454.60
L L PELLING CO	PRE-MIX	2132.55
MARTIN EQUIPMENT OF IA-IL	PARTS FOR SNOW BUCKET	1194.14
WASHINGTON LUMBER	DRI-CRETE	31.74
	<b>TOTAL</b>	<b>4681.01</b>
<b>STREET LIGHTING</b>		
ALLIANT ENERGY	ALLIANT ENERGY	12133.13
	<b>TOTAL</b>	<b>12133.13</b>
<b>HOTEL/MOTEL TAX</b>		
VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WEBSITE MAINTENANCE	766.05
	<b>TOTAL</b>	<b>766.05</b>
<b>INDUSTRIAL DEVELOP</b>		
WEDG	WEDGE SHARE-915 E TYLER	4298.88
	<b>TOTAL</b>	<b>4298.88</b>
<b>SIDEWALK REPAIR &amp; REPLACE</b>		
BEARD, DENNIS	SIDEWALK REPLACEMENT PROGR	128.00
	<b>TOTAL</b>	<b>128.00</b>
<b>K-9 PROGRAM</b>		
WASH VETERINARY CLINIC	HEARTWORM TEST	40.75
	<b>TOTAL</b>	<b>40.75</b>
<b>LIBRARY GIFT</b>		
AMAZON CAPITAL SERVICES	MATERIALS-MIP/ESTATE	495.04
CAPITAL ONE	SUPPLIES & PROG SUPPLIES	324.61
CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	49.48
KANOPY INC	DIGITAL MATERIALS	50.00
OVERDRIVE, INC.	DIGITAL MATERIALS	283.15
	<b>TOTAL</b>	<b>1202.28</b>
<b>WATER UTILITY</b>		
ACE ELECTRIC. INC	GENERATOR MAINTENANCE	1459.58

ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
ALLIANT ENERGY	ALLIANT ENERGY	19280.31
DOUDS STONE LLC	ROADSTONE	2419.32
EPPERLY, RANDY	MILEAGE REIMBURSEMENT	13.76
FERGUSON WATERWORKS# 2516	METERS	40320.00
IGRAPHIX, INC	AUTO PAY FORMS	172.00
IOWA ONE CALL	SERVICE	141.30
KCTC	PHONE & INTERNET	262.98
POLLARDWATER	FIRE HYDRANT TEST TOOL	481.77
QUAD CITIES WINWATER	FIRE HYDRANT FOR S B AVE	4853.32
VERIZON WIRELESS	CELLULAR SERVICE	92.86
WATER SOLUTIONS UNLIMITED	CHEMICALS	20996.57
WELLINGTON, EARL	UPDATE FOR SCAN TOOL	845.00
WMPF GROUP LLC	WATER QUALITY REPORT	286.73
	<b>TOTAL</b>	<b>91660.50</b>

**SEWER UTILITY**

ALLIANT ENERGY	ALLIANT ENERGY	1258.45
COBB OIL CO., INC-BP ONE TRIP	FUEL CAN	25.09
CUSTOM IMPRESSIONS INC	HATS	119.80
GIERKE ROBINSON CO., INC	LOCATE PAINT	143.64
KCTC	PHONE & INTERNET	301.98
MORNING SUN FARM	FILTERS	258.05
POLLARDWATER	GRINDER	874.27
RIVER PRODUCTS	CONCRETE SAND	287.88
TRACTOR SUPPLY	SPRAYER, HOSES, PARTS	245.94
USA BLUEBOOK	LAB SUPPLIES/ROD FOR DIGGING	150.15
VERIZON WIRELESS	CELLULAR SERVICE	130.87
WELLINGTON, EARL	UPDATE FOR SCAN TOOL	845.01
	<b>TOTAL</b>	<b>4641.13</b>

**TOTAL** **177,382.63**

Motion by Moore, second by Morgan to approve claims report. Motion carried.

Motion by Morgan, second by Rangel to authorize City of Washington Parks Department to act as the general contractor for the Wellness Park Concession Stand/Restroom Facility and approve contractor bids. Motion carried.

Discussion and Consideration of the Second Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter Chapters 50 and 51. Motion by Morgan, second by Moore. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel. Nays: Stigers. Motion carried.



Department reports were presented.

Motion by Rangel, second by Stigers that the Regular Session held at 6:00 p.m., Tuesday, July 16, 2024, is adjourned at 6:35 p.m. Motion passed unanimously.

Millie Youngquist, Mayor

Kelsey Brown, Deputy City Clerk

CITY OF WASHINGTON  
Council Minutes 7-22-2024

At 9:07 A.M. the Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan(Zoom), Moore, Stigers, Rangel, Earnest, Youngquist.

Mayor Youngquist asked for a Motion for approval of the Agenda as proposed. Motion by Moore, second by Rangel to approve the Agenda. Motion carried.

At 9:09 A.M., motion by Moore to go into Closed Session, seconded by Stigers, Per Iowa Code 21.5. (1)(i) - to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

At 9:11 A.M., Motion by Moore to end Closed Session, seconded by Stigers. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

Motion by Moore, seconded by Morgan to approve an employment contract with Joseph Gaa. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers. Nays: none. Motion carried.

Motion by Earnest, second by Morgan that the Special Session held at 9:00 A.M., Monday, July 22, 2024, is adjourned at 9:14 A.M.. Motion passed unanimously.

Millie Youngquist, Mayor

Kelsey Brown, Deputy City Clerk



**AHLERS COONEY**  
ATTORNEYS

**AHLERS & COONEY, P.C.**  
100 COURT AVENUE, SUITE 600  
DES MOINES, IOWA 50309-2231  
515-243-7611

FEDERAL ID 42-1323559

July 23, 2024

CITY OF WASHINGTON, IOWA  
CITY CLERK  
215 EAST WASHINGTON STREET  
P.O. BOX 516  
WASHINGTON, IA 52353

Invoice #: 870641  
Client #: 11307  
Matter #: 63  
Billing Attorney: JHS

**INVOICE SUMMARY**  
PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

RE: AMEND NO. 2 TO THE UNIFIED SOUTH  
CENTRAL RESIDENTIAL URP

For professional services rendered and costs advanced through July 15, 2024:

Professional Services	\$ 70.00
Expenses	<u>    \$ .00</u>
<b>CURRENT INVOICE DUE</b>	<b>\$ 70.00</b>

Check Remit To:  
AHLERS & COONEY, P.C.  
100 COURT AVENUE, SUITE 600  
DES MOINES, IA 50309-2231  
515-243-7611

Include Invoice # on Payment

Wire/ACH Transfer Remit To:  
BANKERS TRUST  
ABA: 073000642  
A/C: 031291  
accounting@ahlerslaw.com

Invoice #: 870641  
AMEND NO. 2 TO THE UNIFIED SOUTH

July 23, 2024

**PROFESSIONAL SERVICES**

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
5/30/24	MP	.10	SEND FOLLOW UP EMAIL TO CITY CLERK REGARDING STATUS OF TRANSCRIPT DOCUMENTS
6/19/24	MP	.40	TRANSCRIPT REVIEW TO ENSURE PROPER COMPLETION OF DOCUMENTS

**TOTAL FEES** **\$ 70.00**

**SUMMARY OF PROFESSIONAL SERVICES**

NAME	HOURS
PEARSON, MELISSA	.50
<b>TOTALS</b>	<b>.50</b>

**TOTAL THIS INVOICE** **\$ 70.00**



Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington  
 Washington Airport Commission  
 Kevin Erpelding, Chairman  
 215 East Washington  
 Washington, IA 52353

June 30, 2024  
 Project No: OT5.131760.000  
 Invoice No: 0339954  
 Client Account: WASHINGT\_CI\_IA

Washington/Rehabilitate Hangar

Fee

Total Fee	25,000.00		
Percent Complete	48.10	Total Earned	12,025.00
		Previous Fee Billing	10,050.00
		Current Fee Billing	1,975.00
		<b>Total Fee</b>	<b>1,975.00</b>

**Total this Invoice \$1,975.00**

301-6-6020-6723  
~~002-6-2080~~ Initials QED  
 EXP. Hangar Rehab.  
 Vender # \_\_\_\_\_ Date Rec. 7-16-24  
 Due Date \_\_\_\_\_ Inv # \_\_\_\_\_

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

## Capper Auto Center, Inc.

1738 East Washington - WASHINGTON, IA 52353  
Phone: 866-659-8425

Purchase Date: 07/03/24  
Salesperson: Jeremy Capper

### Retail Disclosure

Phone: 866-659-8425

**Buyer:**

City of Washington  
215 East Washington Street  
Washington, IA 52353  
Work: 319-653-6584

**Co-Buyer:**

**Purchased Vehicle**

Stock #	Vehicle	Color	Miles	VIN
C1779	2024 RAM 1500 CLASS	WHITE	0	1C6RR7FG7RS181312

**Itemization of Amounts Financed**

<b>Selling Price</b>	Selling Price	\$38,184.00
<b>Front Adds</b>	Line X Bedliner	\$0.00
	<b>Total Cash Price</b>	<b>\$38,184.00</b>

**Monies Received**

<b>Trades</b>	Total Trade Allowance	\$0.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$0.00
<b>Down Payment</b>	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Total Credits	\$0.00
	Total Cash Price	\$38,184.00
	Total Credits (-)	\$0.00
	<b>Balance Due</b>	<b>\$38,184.00</b>

**Financing Terms**

-1 Monthly Payments of	\$0.00
With 1 Final Payment of	\$38,184.00
Total Of Payments	\$38,184.00
Amount Financed	\$38,184.00
Finance Charge	\$0.00
APR	0.00%
Effective APR	0.00%
Term	0 Months
Bank Fee (Incept)	\$0.00
VSI Single Int. Prem (Incept)	\$0.00

Wm 8/1/24

Signature: \_\_\_\_\_



# GARDEN & ASSOCIATES, LTD.

1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577  
Phone: 641.672.2526 • Fax: 641.672.2091

## INVOICE

City of Washington  
P. O. Box 516  
215 East Washington  
Washington, IA 52353

July 23, 2024  
Invoice No: 47676

Project 5020201 Washington - Buchanan Street Paving Project.  
Client ID# 20040

**Professional Services for the Period: June 21, 2024 to July 18, 2024**

### Professional Services

	Hours	Rate	Amount	
Principal Engineer	3.00	174.00	522.00	
Engineer #2	1.50	141.00	211.50	
Totals	4.50		733.50	
<b>Total Professional Services</b>				<b>733.50</b>
		<b>Total Project Invoice Amount</b>		<b>\$733.50</b>

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE

ENGINEERS AND SURVEYORS

OSKALOOSA, IOWA

CRESTON, IOWA





Simmering-Cory | Iowa Codification  
114 E. 5<sup>th</sup> Street, Storm Lake, IA 50588  
P.O. Box 244, Storm Lake, IA 50588  
Tel 641-357-7595 | Fax 515-724-7868



INVOICE 2024-IC-0225 7-10-2024

**BILL TO**

City of Washington  
PO Box 516  
Washington, IA 52353

**INSTRUCTIONS**

Thanks for your business!

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Annual Web Hosting Service	475.00	\$475.00
<b>TOTAL DUE</b>			<b>\$475.00</b>

Thank you for your business!



Strand Associates, Inc.  
414 South 17th Street, Suite 107  
Ames, IA 50010-8106  
(515) 233-0000

**Invoice**

Amanda Waugh  
City Clerk  
City of Washington  
City Hall  
215 East Washington Street  
Washington, IA 52353

July 11, 2024  
Project No: 7046.025  
Invoice No: 0213050

**Professional Services: June 1, 2024 through June 30, 2024**

Project 7046.025 Bazooka Farmstar - Consultation

**Total Labor 863.25**

**Total this Invoice \$863.25**

Contract Amount 10,000.00

Total Billings to Date 2,589.19



Strand Associates, Inc.  
414 South 17th Street, Suite 107  
Ames, IA 50010-8106  
(515) 233-0000

**Invoice**

Amanda Waugh  
City Clerk  
City of Washington  
City Hall  
215 East Washington Street  
Washington, IA 52353

July 11, 2024  
Project No: 7046.011  
Invoice No: 0213049

**Professional Services: June 1, 2024 through June 30, 2024**

Project	7046.011	2021 Washington Water Main Improvements - Final Design		
<b>Fee</b>				
Total Fee		74,100.00		
Percent Complete		100.00	Total Earned	74,100.00
			Previous Fee Billing	74,100.00
			Current Fee Billing	0.00
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.012	2021 Washington Water Main Improvements - CDBG Grant Additional Services		
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.013	2021 Washington Water Main Improvements- Permitting		
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.014	2021 Washington Water Main Improvements - Bidding		
<b>Fee</b>				
Total Fee		8,600.00		
Percent Complete		100.00	Total Earned	8,600.00
			Previous Fee Billing	8,600.00
			Current Fee Billing	0.00
			<b>Total this Project</b>	<b>0.00</b>

**TERMS:** Payment is due within 30 days of the date on this invoice.

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0213049
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Project	7046.015	2021 Washington Water Main Improvements - Easements		
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
<b>Fee</b>				
Total Fee		14,000.00		
Percent Complete		100.00	Total Earned	14,000.00
			Previous Fee Billing	14,000.00
			Current Fee Billing	0.00
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
<b>Fee</b>				
Total Fee		21,700.00		
Percent Complete		100.00	Total Earned	21,700.00
			Previous Fee Billing	21,700.00
			Current Fee Billing	0.00
			<b>Total this Project</b>	<b>0.00</b>

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Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
<b>Fee</b>				
Total Fee		69,200.00		
Percent Complete		85.00	Total Earned	58,820.00
			Previous Fee Billing	56,744.00
			Current Fee Billing	2,076.00
			<b>Total this Project</b>	<b>\$2,076.00</b>

**Outstanding Invoices**

Number	Date	Balance
0212384	6/12/2024	6,920.00
<b>Total</b>		<b>6,920.00</b>

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Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
<b>Fee</b>				

**TERMS: Payment is due within 30 days of the date on this invoice.**

**Please Remit Payment To:** Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0213049
Total Fee		7,600.00		
Percent Complete		0.00	Total Earned	0.00
			Previous Fee Billing	0.00
			Current Fee Billing	0.00
<b>Total this Project</b>				<b>0.00</b>

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Project	7046.020	2021 Washington Water Main Improvements - Construction Staking	<b>Total this Project</b>	<b>0.00</b>
---------	----------	--	---------------------------	-------------

**Outstanding Invoices**

Number	Date	Balance		
0212384	6/12/2024	3,246.00		
<b>Total</b>		<b>3,246.00</b>	<b>Total this Invoice</b>	<b>\$2,076.00</b>

**TERMS: Payment is due within 30 days of the date on this invoice.**

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



1941 Stryker Way, Suite A  
Portage, MI 49002 USA

# Invoice

9206411310

Bill to: 20128308

CITY OF WASHINGTON  
ATTN: ACCOUNTS PAYABLE DEPARTMENT  
215 E WASHINGTON ST  
WASHINGTON IA 52353 - 2024

Customer Information	
Invoice #	9206411310
Invoice Date	06/11/2024
Currency	USD
Payer Number	20128308
Payer Name	CITY OF WASHINGTON

Ship to
20128308
CITY OF WASHINGTON Fire Dept 215 E WASHINGTON ST WASHINGTON IA 52353-2024

Remit to :	
<b>Electronic Payments:</b>  JPMorgan Chase ABA 071000013 (ACH) Account: 1035237 ABA 021000021 (WIRE) SWIFT Code: CHASUS33XXX	<b>Checks:</b>  Stryker Sales, LLC 21343 NETWORK PLACE CHICAGO IL 60673-1213 USA

For product related inquiries please contact:  
Stryker Medical Customer Service: 800-327-0770  
For accounts and billing related inquiries please contact:  
Stryker account receivable: 800-733-2383(Option 2)

Please transmit in CTX format. If CTX is not possible, please send remittance information by email to EFTpayments@stryker.com

Header Information			
Customer PO	LUCAS020724	Payment Due Date	07/11/2024
Payment Terms	Net due in 30 days		
Terms of Delivery	PCO ORIGIN		

Item	Item#/GTIN	Description	Quantity / Unit	Unit Price	Extended Price
1	99576-000063 GTIN: 00883873834329	LUCAS 3, 3.1, IN SHIPPING BOX, EN  Serial Number 3523HV29	1 PC	18,033.52	18,033.52
2	11576-000071 GTIN: 00883873881453	LUCAS POWER SUPPLY WITHCORD, REDEL,CANADA  Serial Number	1 PC	369.00	369.00

300-0-1050-6723  
W/S 7/31/24





1941 Stryker Way, Suite A  
Portage, MI 49002 USA

Invoice  
9206411310

3	11576-000046	LUCAS SUCTION CUP DISPOSABLE 3- PACK	1 PAC	139.50	139.50
Serial Number					
				<b>Item Total</b>	18,542.02
				<b>Freight and Handling</b>	245.76
				<b>Gross Amount</b>	18,787.78

The purchase of products pursuant to this invoice is subject to Stryker's then current terms of sale set forth at (see [www.stryker.com/stnc](http://www.stryker.com/stnc)). Any different or additional terms on any purchase order or other document submitted by Buyer are expressly rejected by Stryker. Acceptance of Buyer's purchase order and shipping of Stryker product to Buyer does not serve as acceptance of any such different or additional terms.

The total price shown on this invoice is net of discounts provided at the time of purchase. Some of the products listed on this invoice may be subject to rebates or additional discounts for which separate documentation is provided by Stryker. Customer must (1) claim the value of all discounts and rebates in the fiscal year earned or immediately following fiscal year, (2) properly report and appropriately reflect and allocate prices paid net of all discounts and rebates in Medicare/Medicaid cost reports and all claims for payment filed with third party payers as may be required by law or contract, and (3) provide agents of the United States or a state agency with access to all information from Stryker concerning discounts and rebates upon request.

**STRYKER RESERVES THE RIGHT TO CHARGE A 1.5% MONTHLY FINANCE CHARGE (18% PER ANNUM) ON ALL AMOUNTS REMAINING UNPAID AT THE END OF THE NET PERIOD.**

**NO MERCHANDISE WILL BE ACCEPTED FOR RETURN WITHOUT PRIOR AUTHORIZATION. TO OBTAIN A RETURN AUTHORIZATION OR TO REPORT DISCREPANCIES, PLEASE CALL CUSTOMER SERVICE AT THE NUMBER INDICATED ABOVE. Please refer to [www.stryker.com/returnpolicy](http://www.stryker.com/returnpolicy) for Stryker's product return policies.**



**Second and Final Invoice for City of Washington Administrator Recruitment**

Invoice Date	27 July 2024
Terms	30 days
Invoice Number	24-0727-8

Please remit payment to:

Theia Management Consulting, LLC  
 316 Aaron Avenue NW  
 Bondurant, IA 50035

Activity	Fee
General Oversight & Mgmt	\$ 500.00
Screening of Candidates, Narrow to Semifinalists with Council	\$ 1,250.00
Selection of Candidates for Zoom Interviews (council meeting)	\$ 500.00
Zoom Interviews with Council	\$ 1,250.00
Packets of Info to Candidates	\$ 300.00
Reference Checks (assumes 3-5 finalists)	\$ 1,500.00
Education, Criminal & Credit Checks (assumes 3-5 finalists)	\$ 750.00
Coordination of Interviews	\$ 1,000.00
Conducting of Formal Interview Process	\$ 2,000.00
Negotiations with Selected Candidate	\$ 300.00
Subtotal	\$ 9,350.00

Reimbursables

Mileage/Oliver (Candidate discussion, virtual interviews, and in-person interviews. Note: mileage for in-person interviews is less because mileage is calculated only from Coralville and then returning to Bondurant)	\$402.67
Materials for in-person meetings (receipts attached)	\$121.15
Materials for in-person meetings (receipts attached)	\$45.94
ICMA Job Ad (receipt attached)	\$450.00
Mileage/Jackson (In-person interviews)	\$221.10
Hotel/Jackson	\$96.62
Subtotal	\$1,337.48

Total Invoice #2: \$ 10,687.48

Contract totals:	
Recruitment	\$15,750.00
Reimbursables	\$1,500.00

	<b>Invoice 1</b>	<b>Invoice 2</b>	<b>Totals</b>
Recruitment	\$6,400.00	\$9,350.00	\$15,750.00
Reimbursables	\$162.43	\$1,337.48	\$1,499.91
<b>Total</b>	\$6,562.43	\$10,687.48	\$17,249.91





**VEENSTRA  
& KIMM INC.**  
STATEMENT OF PROFESSIONAL SERVICES

City of Washington  
215 East Washington  
P.O. Box 516  
Washington, IA 52353

July 26, 2024  
Invoice No: 24653 - 17

Project Manager Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:  
Professional Services from June 16, 2024 to July 20, 2024

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Engineer II-A	7.00	198.00	1,386.00	
Totals	7.00		1,386.00	<b>1,386.00</b>
<b>Total Labor</b>				

**Reimbursable Expenses**

Travel			60.30	
<b>Total Reimbursables</b>			<b>60.30</b>	<b>60.30</b>

**Total this Invoice \$1,446.30**



**VEENSTRA  
& KIMM INC.**  
STATEMENT OF PROFESSIONAL SERVICES

City of Washington  
215 East Washington  
P.O. Box 516  
Washington, IA 52353

July 26, 2024  
Invoice No: 24654 - 14

Project Manager Leland Belding III

Engineering services for Dog Park Storm Sewer:  
**Professional Services from June 16, 2024 to July 20, 2024**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Engineer II-A	4.00	198.00	792.00	
Engineer VI	8.00	140.00	1,120.00	
Engineer X	11.00	106.00	1,166.00	
Totals	23.00		3,078.00	
<b>Total Labor</b>				<b>3,078.00</b>
		<b>Total this Invoice</b>		<b>\$3,078.00</b>



**VEENSTRA  
& KIMM INC.**  
STATEMENT OF PROFESSIONAL SERVICES

City of Washington  
215 East Washington  
P.O. Box 516  
Washington, IA 52353

July 26, 2024  
Invoice No: 24658 - 9

Project Manager Leland Belding III

Engineering services for Wellness Park Concession Stand:  
Professional Services from June 16, 2024 to July 20, 2024

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Architect II	2.00	167.00	334.00	
Drafter III	3.00	115.00	345.00	
Totals	5.00		679.00	
<b>Total Labor</b>				<b>679.00</b>
		<b>Total this Invoice</b>		<b>\$679.00</b>



**VEENSTRA  
& KIMM INC.**  
STATEMENT OF PROFESSIONAL SERVICES

City of Washington  
215 East Washington  
P.O. Box 516  
Washington, IA 52353

July 26, 2024  
Invoice No: 24659 - 5

Project Manager Leland Belding III

Engineering services for Central Park Restrooms:  
Professional Services from June 16, 2024 to July 20, 2024

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Engineer I-A	2.50	237.00	592.50	
Engineer II-A	3.00	198.00	594.00	
Drafter III	10.00	115.00	1,150.00	
Totals	15.50		2,336.50	
<b>Total Labor</b>				<b>2,336.50</b>
		<b>Total this Invoice</b>		<b>\$2,336.50</b>

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Millie Youngquist, Mayor  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

NOTIFICATION FORM -  
LIQUOR/BEER/CIGARETTE/DANCE  
LICENSE RENEWALS

Business Name: **St. James Church of Washington, Iowa**

Business Address: **606 West 3<sup>rd</sup> Street, Washington, Iowa**

App # : **App-204228**

Type of License:    New: \_\_\_\_\_ Renewal: \_\_\_\_\_ Special    Five-Day:   X    
Amendment: \_\_\_\_\_

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **August 6, 2024**

Police: DCI background check and/ or local background check: Yes:    No:  
Police Chief sign off \_\_\_\_\_ . Date 7-29-2024

Fire: fire inspection done: Yes:    No:  
Fire Chief sign off \_\_\_\_\_ . Date 7-30-24



## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
ST. JAMES CHURCH OF WASHINGTON, IOWA	St. James Church of Washington, Iowa	(319) 653-4504		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
606 West 3rd Street	Front Lawn of KC Hall	Washington	Washington	52353
MAILING ADDRESS	CITY	STATE	ZIP	
602 West 2nd Street	Washington	Iowa	52353	

## Contact Person

NAME	PHONE	EMAIL
Jeremy Vittetoe	(319) 461-8917	jervitt@gmail.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

### SUB-PERMITS

Special Class C Retail Alcohol License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Corporation

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Bernard Weir	Washington	Iowa	52353	Pastor	100.00	Yes

## Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

Sep 5, 2024

POLICY EXPIRATION DATE

Sep 9, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

*Kelsey Brown, City  
Administrator  
Millie Youngquist, Mayor*

*Kevin Olson, City Attorney*

*Park Board Members:*

*Jayson Keil  
Charles Halvorson  
Erin Elgin  
Jane Blieu  
Erin Smith*



*City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

*Parks Superintendent:  
Nick Pacha*

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July City Council Update – Parks Department

- Mowing, trimming and spraying of all Parks properties and areas our Dept. maintains.
- Planting and daily watering of flowers around parks and properties.
- A lot of time at the pool with multiple daily checking of ORP and PH levels and adding of chemicals, weekly backwashing and vacuuming of pool. Weekly combined chlorine, calcium hardness, Cyanuric acid, Alkalinity testing. Monthly bacteria sampling.
- Pool repairs including, diving boards, restrooms, pool lane marking ropes.
- Wellness Park Soccer field concession/restroom project meetings and getting bids and trying to figure out how to lower the costs and get building built. Working with M/C to get private utilities on the site marked. Started working on project, installing water main, marking out building, storm sewer etc..
- Central Park restroom meetings, Sunset park – Dog Park creek meetings.
- Army reserve center on North Marion Ave. meeting and tour of facility for potential parks shop and letter of intent submitted to GSA.
- Ordering of Bulk pool chemicals. LAST DAY of outdoor pool is AUGUST 11.
- Mulching of majority of trees in Sunset park, North park, City hall, Wellness park
- Central park Fountain repairs chlorine injector, daily maintenance and cleaning of fountain.
- High wind/storm damage tree cleanup and tree removal around parks
- A lot of calls for rental of shelter at Sunset park and cleaning of shelters for rentals.
- Coordinating all the events and setup and cleanup of events that take place at Central park and Downtown including, Car show, Farmers markets, relay for life, Special Olympics.
- Cleanup and setup for farmers markets.
- Avant multi purpose machine delivered with new attachments and old Kubota traded in with attachments.
- Attended weekly Department head meetings.
- YMCA board meeting



- Maintenance of all equipment including tractor, mowers, utility cart, gator etc.
- Shop and office cleaning and organizing trying to create more room.
- Cleaning of Parks trucks
- Weekly watering of over 200 young trees.
- Addition of mowing property at N. Ave C.
- Installation of Donor recognition signs at Wellness Park -Playset and All Star Community Award.
- Putting a ceiling and soffit in on 18<sup>th</sup> street soccer fields shelter
- Bi-weekly garbage removal around parks.

**\*\*\*Please note, this is a summary of work completed this month and does not include everything completed by the Department. \*\*\***

# MAINTENANCE & CONSTRUCTION DEPT. REPORT

## 7-6-24/7-19-24

**STREETS:** Personnel picked up fallen trees/branches in 5 locations. Personnel pothole patched areas in the City. Personnel put rock on the south shoulder on 250th St (Old 92).

**WATER DISTRIBUTION:** Personnel continued on the South Ave B water main project.

**SEWER COLLECTION:** Personnel installed a 48 inch manhole on South Ave B during the water main project.

**STORM SEWER COLLECTION:** Personnel unplugged a few intakes and closed off North 2nd Ave underpass due to flooding.

**MECHANIC/SHOP:** Personnel serviced FD #4, PD #771, FD #3, M/C #303 (new bed red light), sweeper (brakes), FD Tanker #2, PD #232 (A/C), Parks truck '97 (brakes and wheel cylinder leak), #119 (rewired two-way radio to turn off with key), rewired a few other vehicles for the same reason and #630 JD.

**OTHER:** Personnel responded to 71 One Call Locates, cont'd the yard waste program and hauled numerous loads of spoil away from the shop. SASSO safety meeting on asbestos, concrete and respiratory.

\*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

## **Water Treatment Plant: June 2024 Council Report**

7/31/24

Here is a summary of the updates and activities from the Water Treatment Department for July of 2024.

**Water Plant Operations:** I submitted our June MOR to the DNR. I submitted our CCR certification to the DNR. We read water meters, book 7, our extra monthly meter list, all unread meters, and re-reads. We changed 8 water meters in July. We continue to work on changing meters that are not reading. We continue to record LSLI as we are changing meters. We collected our routine monthly bacteria samples and the results were absent. We collected DBPD samples and an extra bacteria sample at Boyd's. We also collected a Nitrate, Ammonia, and Nitrogen samples from the plant, these samples are taken every year in July. Bulk chemicals were filled. We recorded our monthly well levels. We changed bag filters. We also changed cartridge filters on RO2. We had 3 apartments on the shut off list and all 3 are back on. We continue to work with John Lins from IRWA to implement our backflow prevention ordinance. All American Pest sprayed the plant. Ace Electric serviced our generator. We changed the tubing and strainer on the chlorine injection line. Mark Witt inspected and certified all the city back flow devices. There were a lot that needed repaired. Hopefully, now that they have all been certified and repaired, we will not have as many issues next year. Our truck went to Mincer Ford for a recall. We had to jump-start our explorer 2 days in a row leading up to getting the truck back from Mincer's so we had Mincer's put a new battery in the explorer while we were already there. The fire alarm panel at the water plant is not working. Midwest Alarms is coming to look at it next week. The South Tower obstruction lighting is not operating as it should be. Initially we thought the red light that comes on at night was out. After further trouble shooting, we have determined the photodiode(eye) is not working. We are ordering the part and will have an electrician install for us.

**Street/Traffic Lights:** Marie Electric fixed 4 street lights that were stuck on 24/7. Marie Electric and Jim Conner have started the upgrades at Mad/Iowa. This should be completed within a couple weeks. There is a piece of conduit or cable hanging down from the south side of the underpass, Marie Electric is going to address it next time they have their bucket truck out.

**Operators:** I took a few days off for vacation. I will also be taking a full week off for family vacation the first week of August, we are going to Texas. Will and I both split up weekend duties evenly. We both try to carry the on-call phone evenly. I got called out a few different times this month for alarms from power outages/surges from storms. I also got called out by the safety center for reported traffic lights being stuck on red, they were not stuck on red and were working as they should be. Will attended a safety meeting and a IRWA meeting.

**Meetings attended:** Weekly staff meetings, meeting with IRWA-John Lins about back flow prevention, and I attended the city admin interviews.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe!

Kyle Wellington

Water Treatment Superintendent.

**WWTP report for the  
August 6<sup>th</sup>, 2024  
Council meeting**

- **After hour alarm and dog call outs –**
  - 7-13-2024 Dog call to the WWTP @ 12:30 p.m. Andrew
  - 7-15-2024 Alarm at WWTP (generator running) @ 7:35 p.m. Andrew
  - 7-23-2024 Dog call to the 700 block of East 2nd @ 7:05 p.m. Parker
  - 7-21-2024 Alarms at WWTP (many alarms) @ 8:50 a.m. Jason and Parker
- **Dept Head meetings-** July 17<sup>th</sup>, 24<sup>th</sup>
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Lexington Lift station-** One of the pumps had gotten moisture in it and has been pulled and taken to the shop for repair.
- **West EQ Pump-** Pump #2's repair quote is included with a memo and replacement quote for your approval.
- **Mowing-** Mowing and grounds maintenance is ongoing this time of year. Tractor mowing is also ongoing at this time at the WWTP, Industrial Park, areas in the city, and Wellness Park. Also spraying weeds around the WWTP, lagoons, Bartholow farm, tow lot, and lift stations.
- **Air exchange unit-** The air exchange unit is not working properly we are working on resolving the problem.

**Jason Whisler  
7/26/2024 2:00 P.M.**



**MACQUEEN™**

MacQueen

4607 SE Rio Court

Ankeny, IA 50021

515-289-9994 • 800-933-1190

**PLEASE REMIT TO:**

MacQueen  
1125 7th Street E  
St Paul, MN 55106  
651-645-5726 • 800-832-6417

**Ship To:** CITY OF WASHINGTON  
515 E 6TH ST 52353

Branch 03 - ANKENY IA		
Date 06/28/2024	Time 9:35:17 (O)	Page 1
Account No WASHI002	Phone No 3196536584	Inv No 01 E00709
Ship Via MIKE O.	Purchase Order PER JJ BELL	
Tax ID No		
MICHAEL OSLER		Salesperson 130

**Invoice To:** CITY OF WASHINGTON  
215 E Washington St  
Washington IA 52353

**EQUIPMENT INVOICE**

Description Amount

QUOTED PRICES ARE BASED ON CURRENT COSTS AND THEREFORE SUBJECT TO CHANGE  
WITH WRITTEN NOTICE TO ACCOUNT FOR PRICING CHANGES BEYOND SELLER'S CONTROL  
Stock #: C046803 Serial #: 5605992 121167.00

New 2024 EN BASIC-21-L  
New ENVIROSIGHT ROVVER X CAMERA SYSTEM

\*  
SPECIFICATIONS, PRICING, AND TERMS OF SALE PER THE SIGNED  
PURCHASE AGREEMENT DATED APRIL 25TH, 2024.

\*\*\*\*INCLUDING THE FOLLOWING ATTACHMENTS\*\*\*\*

=====  
New ENVIROSIGHT E-512-0901-0 SV CABLE REITERMINATI C046804 RETERM  
New ENVIROSIGHT QC CARBIDE G MED QUICK CHANGE WHE C046805 WHEELS  
New ENVIROSIGHT 080-0704-02 XXL QUICK-CHANGE RUB C046806 WHEELS  
New MISCELLANEOUS MISC MISCELLANEOUS BASE C046807 MONITORS

Trade Ins

=====  
Stock #: C046800 Serial #: 587003 7500.00-  
ARIES PATHFINDER CAMERA SYSTEM

Subtotal: 113667.00  
Total (TOTAL DUE): 113667.00

X

Received By

Date

# THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Millie Youngquist, Mayor  
Joe Gaa, City Administrator  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney

P.O. Box 516  
215 E. Washington St.  
Washington, IA 52353  
319-653-6584  
Fax Only 319-653-5273

## NOTIFICATION FORM – LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **The Tipsy Traveler's LLC**

Business Address: **205 W. Main Street, Washington, Iowa**

App # : **App-206090**

Type of License:    New: \_\_\_\_\_ Renewal: \_\_\_\_\_ Special    Five-Day:   X    
Amendment: \_\_\_\_\_

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: *\*Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **August 6, 2024, pending inspection**

Police: DCI background check and/or local background check:    Yes:        No:  
Police Chief sign off \_\_\_\_\_ . Date \_\_\_\_\_ .

Fire: fire inspection done: Yes:                      No:  
Fire Chief sign off \_\_\_\_\_ . Date \_\_\_\_\_ .

(App-206090)

## License Application

### ▪ Applicant

**Name of Legal Entity :** THE TIPSY TRAVELER'S LLC

**Name of Business(DBA) :** THE TIPSY TRAVELERS

**Address of Premises :** 205 West Main Street

**Premises Suite/Apt Number :**

**City :** Washington

**County :** Washington

**Zip :** 52353

**Business :** (319) 201-0470

**Mailing Address:** 1919 Dogwood Avenue

**City :** Keota

**State :** Iowa

**Zip :** 52248

### ▪ Contact Person

**Name :** MEGAN LIBE

**Phone :** (319) 201-0470

**Email :** tipsytravelrs@gmail.com

■ **License Information**

**License Number :**

**License/Permit Type :** Special Class C Retail Alcohol License

**Term :** 5 Day

**Status :** Submitted to Local Authority

**Tentative Effective Date :** 2024-08-16

**Tentative Expiration Date :** 2024-08-20

**Sub-Permits :** Special Class C Retail Alcohol License

**Privileges :** Outdoor Service

**Last Day of Business :**

■ **Status of Business**

**Business Type :** Limited Liability Company



- **Ownership**

No Results Found

- **Insurance Company Information**

**Insurance Company :** Founders Insurance Company

**Policy Effective Date :** 2024-08-16

**Policy Expiration :** 2024-08-21

**Bond Effective :**

**Dram Cancel Date :**

**Outdoor Service Effective :**

**Outdoor Service Expiration :**

**Temp Transfer Effective Date :**

**Temp Transfer Expiration Date :**

- 

-



# SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 E. Washington  
ATTN: City Administrator Deanna McCusker 319-653-6584  
dmccusker@washingtioniowa.gov

**\*\*Requires advance City Council approval- Council meets 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays at 6 PM;  
Completed applications are due the Thursday previous to the meeting\*\***

**1. APPLICANT INFORMATION**

Name/Event: JT'S SIPS parked @ Greiner Plaza  
Coordinator: Julie Klett  
Contact Number: 319-541-0411  
Email Address: jtssips@gmail.com

**2. EVENT INFORMATION**

Event Description: Greiner Plaza (Parked in front of building w/ window facing the sidewalk / building. Ashley Greiner asked us to set up there.)  
Days/Dates of Event: 8/7/24  
Time(s) of Event: (Include Set Up/Tear Down Time) 6AM - 2pm  
Event Location: 120 E. Main St. (Greiner Buildings) Plaza <sup>out front in parking spots</sup>  
Will event require an alcohol license or require modification of an existing license?  Yes  No

**3. REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map: )

Description: \_\_\_\_\_

\_\_\_\_\_

Method of Notification for businesses/downtown residents (if applicable):

\_\_\_\_\_

\_\_\_\_\_

**Other Requests**

Temporarily park in a "No Parking" area  
location: \_\_\_\_\_

Use of gators/UTV/ATV on City streets

Use of City Park (specify park :  
Electrical Needs: \_\_\_\_\_

Parade (attach map of route and indicate  
streets to be closed)

Walk/Run (attach map of route and indicate  
streets to be closed)

Tent(s) to be used – over 400 sq ft or canopies  
over 1,000 sq ft

Fireworks (specify location :)

Other (please specify :)

**4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON**

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones (3 or 4 to block  
front parking spots)

Street Sweeping following (parades)

Picnic Tables

Other (please specify :)

**5. SOUND SYSTEMS** Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

**6. SANITATION** Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site?  Yes  No If yes, how many? \_\_\_\_\_  
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided?  Yes  No If yes, how many? )

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

**7. INSURANCE**

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted  Certificate of Insurance not required

**8. AGREEMENT**

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Julius Klott  
Applicant/Sponsor Signature

7/19/24  
Date

**DEPARTMENT APPROVALS**

Indicate Date Contacted	The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration.		
Emailed 7/19/24	City Administrator Deanna McCusker (Liquor Licenses) Comments/Restrictions:	319-653-6584	<a href="mailto:dmccusker@washingtioniowa.gov">dmccusker@washingtioniowa.gov</a>
	Police Chief Jim Lester Comments/Restrictions:	319-458-0264	<a href="mailto:jlester@washingtioniowa.gov">jlester@washingtioniowa.gov</a>
	Fire Chief Brendan DeLong Comments/Restrictions:	319-653-6584 x181	<a href="mailto:bdelong@washingtioniowa.gov">bdelong@washingtioniowa.gov</a>
	Streets JJ Bell Comments/Restrictions:	319-653-1538	<a href="mailto:jjbell@washingtioniowa.gov">jjbell@washingtioniowa.gov</a>
	Parks Nick Pacha Comments/Restrictions:	319-321-4886	<a href="mailto:npacha@washingtioniowa.gov">npacha@washingtioniowa.gov</a>
	County Environmental Health (if serving food): Jason Taylor Comments/Restrictions:	319-461-2876	<a href="mailto:jtaylor@co.washington.ia.us">jtaylor@co.washington.ia.us</a>

**CITY COUNCIL APPROVAL**

\_\_\_\_\_  
City Clerk or Administrator Signature

\_\_\_\_\_  
Date of Action

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

CONDITIONS IMPOSED: \_\_\_\_\_

## 2024-25 Washington Demon Activity Parade Routes

### Homecoming Parade: Friday, September 27th, 2:00pm-3:30pm

- Sittler Drive to South Iowa
- South Iowa to and around the downtown square

### Marching Band: Home Friday Night Football Games, 7:00pm-7:15pm

August 30th

September 13th

September 27th

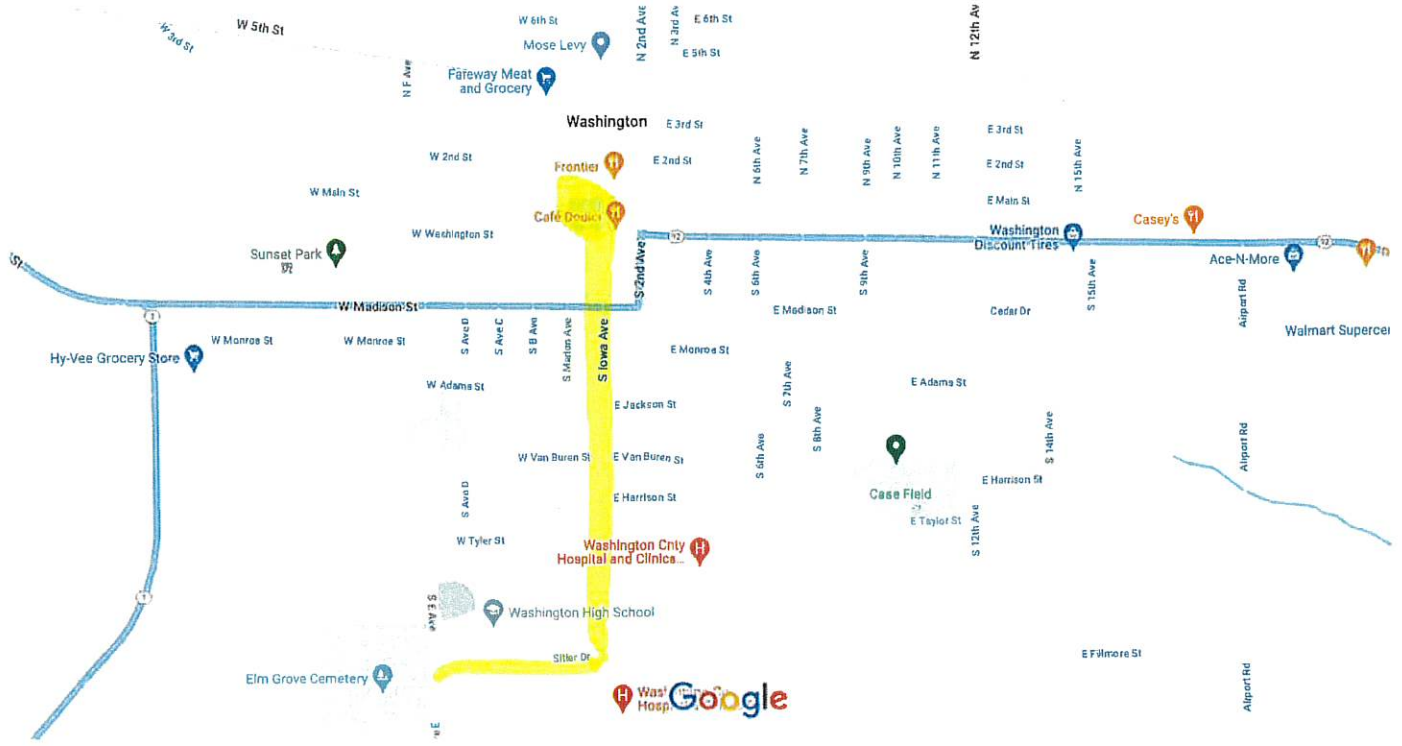
October 18th

- Lincoln Elementary School - S. 4th Ave. to E. Van Buren St.
- East Van Buren St. to Case Field

### Hereos Night Parade: Friday, September 13th, 4:30pm-4:45pm

- South E Avenue (West of HS Baseball Field) to W. Tyler St.
- W. Tyler St. to South B Avenue
- South B Ave. to West Van Buren St.
- West Van Buren St. to East Van Buren St. to Case Field

# Google Maps Homecoming Parade Route 2024



Map data ©2024 1000 ft



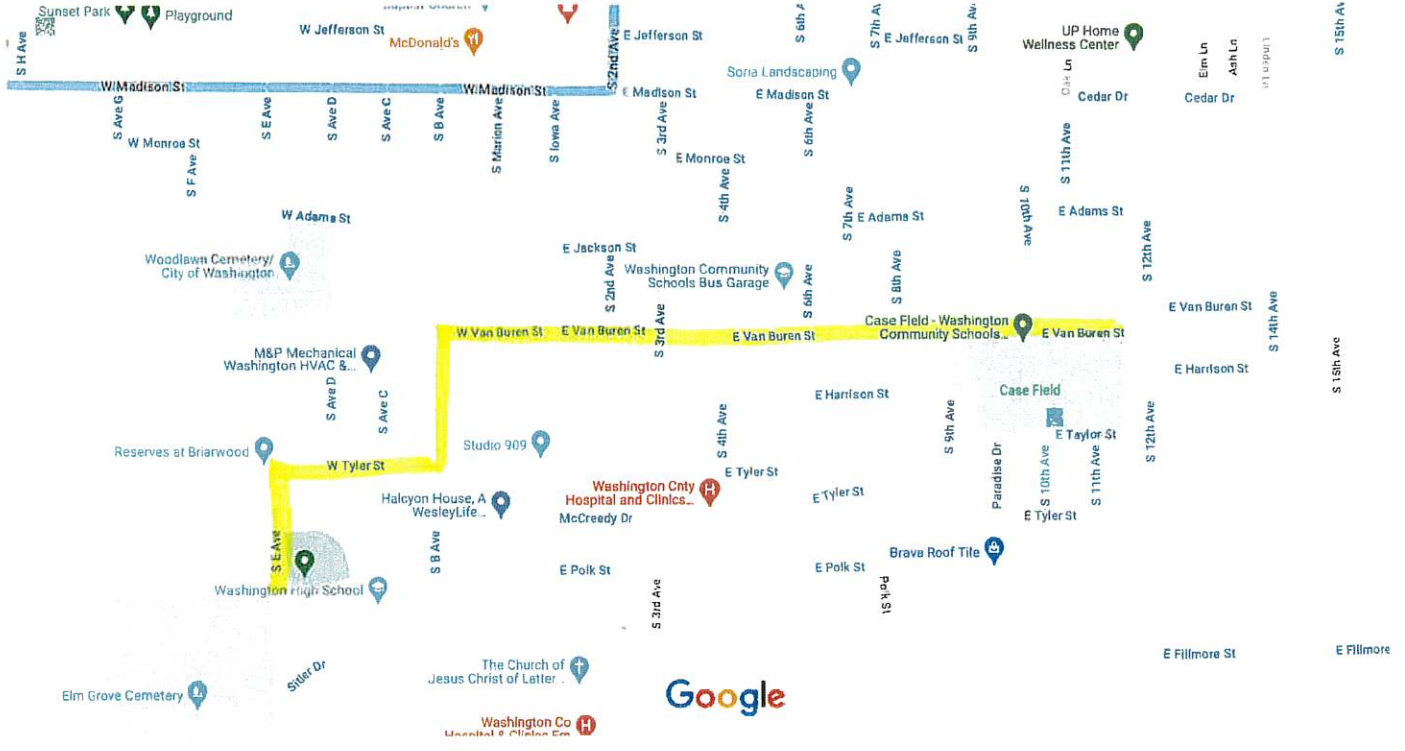
# Marching Band FB Route 2024



Map data ©2024 1000 ft



# Heroes Night Parade 2024



Map data ©2024 500 ft



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## CHAPTER 11

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### HOTEL/MOTEL TAX

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11.01 Tax Imposed

11.04 Restrictions on Use of Revenues

11.02 Definitions

11.05 Fund Administration

11.03 Collection

#### **11.01 TAX IMPOSED.**

There is imposed a seven percent hotel and motel tax upon the sales price from the renting of sleeping rooms, apartments, or sleeping quarters in a hotel, motel, inn, public lodging house, rooming house, manufactured or mobile home which is tangible personal property, or tourist court or in any place where sleeping accommodations are furnished to transient guests for rent, whether with or without meals, except the sales price from the renting of sleeping rooms in dormitories and memorial unions at all universities and colleges located in the State.

#### **11.02 DEFINITIONS.**

“Renting” and “rent,” as used in this chapter, include any kind of direct or indirect charge for the use of sleeping rooms, apartments or sleeping quarters. However, the tax imposed in this chapter does not apply to the sales price from the renting of a sleeping room, apartment or sleeping quarters while rented by the same person for a period of more than 31 consecutive days.

#### **11.03 COLLECTION.**

The tax imposed in this chapter shall be remitted by the person or company liable for same to the State Director of Revenue in the manner required by State law.

#### **11.04 RESTRICTIONS ON USE OF REVENUES.**

The revenue derived from the tax imposed by this chapter shall be accounted for as follows:

1. All revenue received by the City from the imposition of the hotel and motel tax shall be deposited in a dedicated fund to be established by resolution of the Council.
2. At least 50 percent of the revenue derived from the hotel and motel tax shall be spent for the promotion and encouragement of tourist and convention business in the City and surrounding areas.
3. The remaining revenues may be spent for any lawful purpose for which revenues derived from ad valorem taxes may be expended.

#### **11.05 FUND ADMINISTRATION.**

The Council shall establish by resolution a fund administration committee to advise the Council on the most efficient and effective uses of the revenue derived from the tax imposed by this chapter.

*Brent Hinson, City Administrator  
Sandra Johnson, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney*



*215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax*

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## **Memorandum**

June 1, 2017

To: Mayor & City Council  
Cc: Illa Earnest, City Clerk

From: Brent Hinson  
City Administrator

Re: Hotel/Motel Tax Ballot Initiative

Attached is a proposed resolution to place a ballot question on a special election to be held August 1, 2017 regarding the implementation of a 7% hotel/motel tax. In compliance with Iowa law, 50% would be dedicated to tourism and promotion of Washington. The committee would like the remaining 50% used for community promotion and improvement. It takes a simple majority vote to approve the initiative.

The committee also proposes that if the initiative passes, the City and the Chamber enter into a multi-year agreement to jointly determine how best to utilize the new funding stream. Under such an agreement, the City Council would set up a Fund Administration Committee composed of two City representatives, two Chamber representatives, and three general community representatives. This Fund Administration Committee would develop yearly or multi-year plans for fund usage, and present its recommendations to the Chamber Board and City Council for approval.

If the ballot initiative passes, lodging establishments would begin collecting the tax January 1, 2018, and the first payment the City would receive would likely be in mid-June, 2018, and quarterly thereafter. Before that time, we would need to set up a dedicated Hotel/Motel Tax Fund to deposit the tax payments received.

Council Minutes 06-06-2017

The Council of the City of Washington, Iowa, met in Regular Session in the Nicola-Stoufer Room, Washington Public Library, 115 W. Washington Street, at 6:00 P.M., Tuesday, June 6, 2017. Mayor Johnson in the chair. On roll call present: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Absent: none.

Motion by DeLong, seconded by Rosien, that the agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 6, 2017 be approved as amended. Motion carried. The Discussion and Consideration of a Resolution Approving Guidelines for a Downtown Incentive Grant Fund was struck from the agenda.

**Consent:**

1. Council Minutes 05-16-2017
2. Council Minutes 05-30-2017
3. Harris Global Software, Annual TAC 10 Maintenance, \$11,342.00
4. Garden & Assoc., 2017 Seal Coat Project, \$1,745.25
5. Bolton & Menk, Washington Airport/Construct Apron, \$2,720.00
6. A & R Land Services, ROW Services – E. Adams St. Improvement Project, \$130.00
7. Moore's BP, 1061 W. Madison St., Cigarette Permit, **(renewal)**
8. Corner Stop, 100 E. Madison St., Cigarette Permit, **(renewal)**
9. Smokin' Joe's Tobacco & Liquor Outlet #9, 304 W. Madison St., Cigarette Permit, **(renewal)**
10. BP One Trip, 1504 E. Washington St., Cigarette Permit **(renewal)**
11. Dollar General Store #2237, 1506 E. Washington St., Cigarette Permit **(renewal)**
12. Department Reports

**Consent - Other:** none

Mayor Johnson requested item 2 be removed from the consent agenda.

Motion by Rosien, seconded by Salazar, to approve the consent agenda items 1, 2-12. Motion carried.

Motion by Rosien, seconded by Salazar, to approve item 2 as amended. Motion carried.

Motion by Rosien, seconded by Salazar, to approve payment of the claims except JP's 207. Motion carried.

Motion by Salazar, seconded by DeLong, to pay the claim for JP's 207. Motion carried. Rosien abstained with conflict.

**CITY OF WASHINGTON, IOWA**

**CLAIMS LIST FOR JUNE 6,  
2017**

**GENERAL**

ACCO	POOL GUAGES	280.17
ACE-N-MORE	SUPPLIES	1,104.09
ALL AMERICAN PEST CONTROL	PEST CONTROL	44.00
ALLIANT ENERGY	SERVICE	1,962.58
ALTENHOFEN, BEN	TRAINING REIMBURSEMENT	35.00
ALTENHOFEN, SHAMUS	REIMBURSEMENT	10.00

AMAZON	LIBRARY MATERIALS	508.06
ARNOLD MOTOR SUPPLY	PARTS	67.18
BAKER PAPER & SUPPLY	COPY PAPER	85.05
BLACK, SAWYER	MUNIBAND STIPEND 2016 (REISSUE)	55.00
BRUNS, DAVID	MILEAGE REIMB	27.82
CARSON PLUMBING & HTG SRVS	SEWER-CLOGGED DRAINS	160.90
CINTAS CORP LOC. 342	RUG & TOWEL SERVICE	468.71
CINTAS FIRST AID & SAFETY	POOL AED SUPPLIES	356.64
CITY DIRECTORY, INC.	PHONE-BOOK REFERENCE	173.00
CUSTOM IMPRESSIONS INC	STAFF SAFETY SHIRTS/POOL SIGN REPAIR	440.67
DULTMEIER SALES	HOSE REPAIR SUPPLIES	298.31
EAGLE ENGRAVING	ID TAGS	544.29
EBERT SUPPLY CO.	JANITORIAL SUPPLIES	185.82
GALE/CENGAGE LEARNING	WESTERNS	66.51
GALLS LLC	SHIRTS	160.13
GOOGLE INC	SERVICE	660.33
GRAINGER	POOL SHOWER REPAIR	168.00
GREINER DISCOUNT TIRES	TIRE REPAIR	40.90
HEDGE ABOVE	GRASS ABATE- 3 PROPERTIES	410.62
HIWAY SERVICE CENTER	OIL FILTERS	70.84
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	243.50
IOWA DIRECT EQUIPMENT & APPRAISAL L.C.	RELINGER SCOREBOARD REPAIR	2,785.00
IOWA LAW ENFORCMT ACADEMY	J CHALUPA EVALUATION	180.00
IPERS	RETIREMENT CONTRIB.	409.28
J & S ELECTRONIC BUSINESS SYSTEMS, INC	COPIER MAINTENANCE	683.23
JOHN DEERE FINANCIAL	DOG FOOD/SUPPLIES	96.10
KCII	SENIOR SALUTES 2017	88.32
KCTC	INTERNET SERVICE	326.25
LUKE WASTE MANAGEMENT	ABATEMENT 1303 E 3RD	90.00
MARCO TECHNOLOGIES LLC.	COPIER	122.90
MARCO, INC.	COPIER	103.00
MARK'S SANITATION	ABATE TRASH 807 S 2ND	75.00
MENARDS	PART SUPPLIES	339.91
MINCER FORD	PUMP ASSEMBLY PULLEY (REISSUE)	168.03
MOORE'S BP AMOCO INC	TOWING, STORAGE/FUEL	201.76
PATS SALES AND SERVICE	MOWER PARTS	1,052.52
RECORDED BOOKS LLC	RECORDED BOOK	132.30
RECREATION SUPPLY	SEALANT	99.15
SITLER'S ELECTRIC	LIBRARY- LIGHT BULBS	12.20
STRANSKY, JIM	REPAIRS	180.02
THE DES MOINES REGISTER	YEARLY SUBSCRIPTION	420.04
TIFCO INDUSTRIES	PARTS	24.02
UPS	UPS CHARGES	66.10
US POSTAL SERVICE	ANNUAL P O BOX FBE	116.00
USA BLUEBOOK	CHEMICAL	25.59
VERIZON WIRELESS	WIRELESS SERVICE	1,941.08

VISA	SUPPLIES/VARIOUS	1,732.76
VIVIAL	AD	24.15
WAL-MART	SUPPLIES	42.11
WASHINGTON EVENING JOURNAL	SUBSCRIPTION/ADVERTISING	611.39
WINDSTREAM IA COMMUNICATIONS	SERVICE	173.16

**TOTAL 20,949.49**

**AIRPORT**

ACE-N-MORE	SUPPLIES	11.48
ALLIANT ENERGY	ALLIANT ENERGY	774.27
BAKER PAPER & SUPPLY	SUPPLIES	100.65
CARSON PLUMBING & HTG SRVS	NEW FIXTURES	1,261.45
CUSTOM IMPRESSIONS INC	SIGNS	254.40
JAMIESON, JEAN	MAY CLEANING	196.00
KLEOPFER LAWN CARE LLC	SPRAYING	765.00
VERIZON WIRELESS	WIRELESS SERVICE	25.94
VETTER'S INC-CULLIGAN WATER	WATER	59.94
WEST LAWN CARE	MAY MOWING SERVICE	2,280.00
	<b>TOTAL</b>	<b>5,729.13</b>

**ROAD USE**

ACE-N-MORE	SUPPLIES	36.04
AGRILAND FS, INC	SUPPLIES	149.73
ALLIANT ENERGY	ALLIANT ENERGY	10,383.56
ARENDT, NATHAN	TOOLS- TAX EXEMPT	49.99
BARRON MOTOR SUPPLY	SUPPLIES	82.67
CENTRAL IOWA DISTRIBUTING	SUPPLIES	19.00
CENTRE STATE INTERNATIONAL	SUPPLIES	9.89
CHEMUNG SUPPLY	SNOW PLOW CUTTING EDGE	1,062.80
HIWAY SERVICE CENTER	SUPPLIES	87.02
IA DEPT OF TRANSPORTATION	PAINT	1,367.36
JOHN DEERE FINANCIAL	GILL PARTS	319.25
L L PELLING CO	CHIP AND SEAL	4,978.45
	REPAIRS/PREMIX	
LAWSON PRODUCTS INC	PARTS AND SUPPLIES	247.85
MARIE ELECTRIC INC.	BATTERIES FOR SIERENS	767.80
MIDWEST WHEEL	TOOL BOX	334.27
OVERHEAD DOOR CO.	REPAIR	975.50
S & G MATERIALS	RECYCLING ASPHALT	153.43
TODD, ADAM	REIMBURSEMENT FOR MEAL	6.41
WASHINGTON EVENING JOURNAL	ADVERTISING	16.86
WASHINGTON LUMBER	SUPPLIES	47.21
WELLINGTON, EARL	WRENCH	246.00
ZARNOTH BRUSH WORKS	GUTTER BROOM	488.00
	<b>TOTAL</b>	<b>21,829.09</b>

**TREE REMOVAL**

STOUTNER PROPERTY MAINT	STUMP REMOVALS	500.00
	<b>TOTAL</b>	<b>500.00</b>

**TREE COMMITTEE**

MCCONNELL, MARDE	REIMBURSEMENT	87.15
	<b>TOTAL</b>	<b>87.15</b>

**PARK GIFT**

MORNING VIEW GREENHOUSE	FLOWERS - CENTRAL PARK	1,348.00
	<b>TOTAL</b>	<b>1,348.00</b>
<b>LIBRARY GIFT</b>		
VISA	POSTAGE AND SUPPLIES	103.00
	<b>TOTAL</b>	<b>103.00</b>
<b>WATER UTILITY</b>		
ACE-N-MORE	SUPPLIES	402.44
ALLIANT ENERGY	ALLIANT ENERGY	10548.60
BARRON MOTOR SUPPLY	SUPPLIES	87.20
CARROLL, SUSAN	MILEAGE REIMBURSEMENT	19.26
CENTRAL IOWA DISTRIBUTING	WEED KILLER	571.20
FERGUSON WATERWORKS# 2516	METERS	4,986.20
IOWA ONE CALL	SERVICE	110.00
JENNINGS, ELAINE	REIMBURSEMENT	12.31
JOHN DEERE FINANCIAL	WEED KILLER	89.98
LAWSON PRODUCTS INC	PARTS AND SUPPLIES	78.27
MOORE'S BP AMOCO INC	FUEL	145.78
POSTMASTER	BULK MAILING- WA. BILLS	801.16
PRODUCTIVITY PLUS	TANK	25.00
STATE HYGIENIC LAB	TESTING	112.50
STREFF, ROSE	MILEAGE REIMB	2.46
THOMPSON TRUCK AND TRAILER	COOLANT	99.97
UTILITY EQUIPMENT CO	SUPPLIES	158.42
VERIZON WIRELESS	WIRELESS SERVICE	221.90
VERNON MANUFACTURING CO	VALVE	970.00
WATER SOLUTIONS UNLIMITED	CHEMICALS	4,046.90
WELLINGTON, EARL	TOOLS	227.95
WINDSTREAM IA	SERVICE	41.84
COMMUNICATIONS		
	<b>TOTAL</b>	<b>23,759.34</b>
<b>SEWER UTILITY</b>		
ACE-N-MORE	SUPPLIES	141.94
ALLIANT ENERGY	ALLIANT ENERGY	10,190.24
ALTORFER	EQUIPMENT RENTAL	587.00
CENTRAL IOWA DISTRIBUTING	SAFETY GLOVES	123.00
CINTAS FIRST AID & SAFETY	SAFETY SUPPLIES	73.34
COLEMAN, DENNIS	REIMBURSEMENT	9.29
ELECTRICAL ENGIN & EQUIP. CO	GENERATOR PM CONTRACT	2,145.00
EVANS WELDING LLC	WELDING SERVICE	121.37
GARD SPECIALISTS CO INC	SUPPLIES	13.60
GREINER DISCOUNT TIRES	TIRE REPAIR	64.25
HIWAY SERVICE CENTER	SUPPLIES	32.67
IDEAL READY MIX	NORTH 15TH	435.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	243.75
MOSE LEVY CO INC	ANGLE IRON	214.80
O'REILLY AUTOMOTIVE INC	OIL	38.61
PLANK IMPLEMENT INC.	PARTS	107.50
RIVER PRODUCTS	ROADSTONE	449.63
SMITH & LOVELESS INC.	PUMP PARTS	451.18
TESTAMERICA LABORATORIES INC	TESTING	2,071.18
UNITED LABORATORIES	LIFT STATION DEGREASER	599.40

UTILITY EQUIPMENT CO	SUPPLIES	3,494.52
VERIZON WIRELESS	WIRELESS SERVICE	300.54
VISA	HARD DRIVE, LODG., SUPPL	337.30
WASHINGTON AG SUPPLY	WEED SPRAYING	57.75
	<b>TOTAL</b>	<b>22,302.86</b>
<b>ANIMAL CONTROL</b>		
JOHN DEERE FINANCIAL	DOG FOOD	37.98
TOWN & COUNTRY VET CLINIC	FEES	45.86
	<b>TOTAL</b>	<b>83.84</b>
<b>SANITATION</b>		
WEMIGA WASTE INC.	MAY SERVICES	3,500.00
LUKE WASTE MANAGEMENT	REFUSE, RECYCLING/BULKY	28,716.00
WASH CO HUMANE SOCIETY	COLLECTIONS FOR MAY	415.99
	<b>TOTAL</b>	<b>32,631.99</b>
	<b>TOTAL</b>	<b>129,323.89</b>

Motion by Salazar, seconded by DeLong, to approve the Resolution Approving Washington Farmers Market Fiscal Agreement. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2017-036)**

Ann Williams presented a power point overview of some of the history of the Washington Farmers Market and some of the activities planned for this year's Market.

Motion by Rosien, seconded by DeLong, to approve the Washington Farmers Market request for parking to accommodate vendors, featured food trucks and others as needed. Motion carried.

Presentations from the Public:

Washington citizens Ed Raber, Charla Howard, and Debbie Stanton came before council to express concerns about the fireworks currently being set off in their neighborhoods and nuisance and safety concerns.

Motion by Youngquist, seconded by Salazar, to affirm the mayoral appointment of Rick Hofer to the Washington Library Board to finish out a one year term. Motion carried.

Bids received for Park's Department mower and gator:

John Deere Mower

Sinclair Tractor – Washington	2017 Z970R	\$9,250.00 (after trade in)
Farmers Supply – Kalona	2017 Z970R	\$8,710.00 (after trade in)

John Deere Gator

Sinclair Tractor - Washington	2017 XUV 825i 0 hrs	\$10,300.00
Farmers Supply – Kalona	2013 XUV 825i 26 hrs	\$10,950.00
Sinclair Tractor – Washington	2013 XUV 825i 274 hrs	\$10,850.00
Sinclair Tractor – Fairfield	2012 XUV 825i 908 hrs	\$9,250.00
Sinclair Tractor – Winfield	2014 XUV 825i 583 hrs	\$9,295.00

Motion by Rosien, seconded by Youngquist, to approve the purchase of the 2017 John Deere mower and 2017 John Deere gator from Sinclair Tractor – Washington in the total amount of \$19,550.00. Motion carried.

Motion by Rosien, seconded by Gault, to approve the request from Tim Widmer for a COBRA extension. Motion carried.

Motion by DeLong, seconded by Rosien, to approve the Task Order with Fox Engineering for the Egg Sewer Relocation not to exceed \$51,000. Motion carried.

Mayor Johnson announced that now is the time for the public hearing on Sale of 123 E. 2<sup>nd</sup> Street.

No written or oral objections were received.

Motion by Salazar, seconded by Rosien, to close the public hearing. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

No further action was taken.

Motion by Rosien, seconded by Youngquist, to approve the Resolution Placing the Imposition of a Local Hotel and Motel Tax on the Election Ballot – August 1, 2017. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2017-037)**

After discussion, motion by Rosien, seconded by Gault, to approve the first reading of an Ordinance Amending Code of Ordinances Chapter 41.12 – Fireworks. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Youngquist, seconded by Salazar, to approve the first reading of an Ordinance Amending Code of Ordinances Chapter 55 – Animal Control and Protection. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Bid received for Soil Remediation and Disposal at Old Water Tower Site.

DeLong Construction, Inc.	\$66,110.00
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Motion by Rosien, seconded by Janecek, to approve the Resolution Accepting the Bid of \$66,110.00 as amended to add “insurance” after “contract and bonds”. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2017-038)**

Motion by Youngquist, seconded by Rosien, to approve the Resolution Authorizing Levy, Assesment, and Collection of Costs to the Washington County Treasurer. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(2017-039)**

Motion by Rosien, seconded by Salazar, to approve the Resolution Changing a Regular Meeting Date (Scheduled July 4 Meeting) to Wednesday, July 5, 2017. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried. **(Resolution No. 2017-040)**

The City Attorney stated that knowing the topics to be discussed it was appropriate to go into closed session.



Motion by Salazar, seconded by Youngquist, that the council go into closed session per Iowa Code 21.5(j) real estate and Iowa Code 21.5(i) personnel. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Motion by Rosien, seconded by Youngquist, that the council return to open session. Roll call on motion: Ayes: DeLong, Gault, Janecek, Rosien, Salazar, Youngquist. Nays: none. Motion carried.

Mayor Johnson announced that no action was taken in the closed session.

Motion by Rosien, seconded by Gault, that the Regular Session held at 6:00 P.M., Tuesday, June 6, 2017 be adjourned. Motion carried.

Illa Earnest, City Clerk

Sandra Johnson, Mayor

**RESOLUTION NO. 2017-061**

**A RESOLUTION ESTABLISHING A NEW HOTEL/MOTEL TAX FUND AND  
ESTABLISHING A FUND ADMINISTRATION COMMITTEE**

WHEREAS, the City Council submitted a ballot question to voters regarding the imposition of a hotel/motel tax, which was duly approved by the voters; and

WHEREAS, the City Council wishes to establish appropriate accounting and administrative procedures for the efficient and effective use of the revenues derived from this tax, as required by the new Chapter 10 (Hotel/Motel Tax) of the Washington Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council directs the Finance Director to create the following new fund, for the purposes designated below:

- a. 123- Hotel/Motel Tax, for the purpose of accounting for revenues derived from the hotel and motel tax and in accordance with Chapter 10 of the Washington Code of Ordinances and Chapter 423A of the Code of Iowa.

Section 2. The City Council hereby establishes a Fund Administration Committee to advise the Council on the most efficient and effective uses of revenue derived from the hotel and motel tax, including conducting long-term planning, visioning and development of written plans to these stated ends. It is the legislative intent of the City Council that funds collected will be used solely to promote Washington or to provide for improvements to enhance our community and foster community pride.

Section 3. The Fund Administration Committee shall consist of seven (7) members, with two (2) members designated by the Mayor, two (2) members designated by the Washington Chamber of Commerce, and three (3) community members mutually agreed upon by the Mayor and the Chamber. All proposed appointments shall be submitted for confirmation by the City Council.

Section 4. The City Council agrees that funds will be distributed from Fund 123 only with the recommendation of the Fund Administration Committee.

Section 5. The City Council hereby confirms the following initial appointments to the Fund Administration Committee, with said appointments to expire on June 30 of the year listed behind the appointee's name:

- a. City Representatives: Millie Youngquist (2019) and Steve Gault (2020)
- b. Community Representatives: Jamie Engeman-Evans (2020), Debbie Stanton (2019) and Charla Howard (2020)
- c. Chamber Representatives: Bill Fredrick (2019), Diane Gallagher (2020)

Following the initial appointments, committee members will be appointed to serve terms of three (3) years, with all terms expiring on June 30 of the appropriate year.

Section 6. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 19<sup>th</sup> day of September, 2017.

  
Sandra Johnson, Mayor

ATTEST:

  
Illa Earnest, City Clerk



# Monthly Case Report

07/01/2024 - 07/31/2024

Case #	Case Date	Parcel Address	Description	Method of Warning	Clean up Deadline	Assigned To	Main Status
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**Group: Abated**

24473	7/26/2024	415 S. 6th Ave.	Long grass & weeds	Emergency Abatement	7/29/2024	Anna Duwa	Abated
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**Group Total:**

**Group: Abatement Pending**

24447	7/24/2024	325 E. Madison St.	Furniture on curb	Hanger	7/31/2024	Anna Duwa	Abatement Pending
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**Group Total:**

**Group: Closed**

24488	7/31/2024	1104 E ADAMS ST	Parking Violation	Letter	8/12/2024	Anna Duwa	Closed
24487	7/30/2024	712 S 8th Ave	Weeds around house	Hanger	8/1/2024		Closed
24484	7/30/2024	704 S 8TH AVE	Long grass	Hanger	8/2/2024	Anna Duwa	Closed
24483	7/29/2024	208 E MADISON ST	Long grass & weeds	Phone Call	8/2/2024	Anna Duwa	Closed
24482	7/29/2024	727 W 3RD ST	Junk & Appliances	Letter	8/9/2024	Anna Duwa	Closed
24481	7/26/2024	727 W 3RD ST	Long grass	Hanger	7/29/2024	Anna Duwa	Closed
24480	7/26/2024	320 W 5TH ST	Long grass	Hanger	7/29/2024	Anna Duwa	Closed
24479	7/26/2024	708 W MAIN ST	Long grass	Hanger	7/29/2024	Anna Duwa	Closed
24478	7/26/2024	508 N IOWA AVE	Long grass	Hanger	7/29/2024	Anna Duwa	Closed
24477	7/26/2024	320 W 6TH ST	Long grass	Hanger	7/29/2024	Anna Duwa	Closed
24476	7/26/2024	608 N D AVE	Long grass	Hanger	7/29/2024	Anna Duwa	Closed
24475	7/26/2024	903 N 2ND AVE	Chickens w/o permit	Phone Call	8/2/2024	Anna Duwa	Closed

24474	7/26/2024	515 W MADISON ST	Grass & Weeds	Phone Call	7/31/2024	Anna Duwa	Closed
24472	7/25/2024	818 N 4TH AVE	Structurally unsound building	Notice of Violation	8/30/2024	Jeff Duwa	Closed
24471	7/18/2024	620 N 5TH AVE	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24470	7/18/2024	314 E. 6th St.	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24469	7/18/2024	1020 N 4TH AVE	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24468	7/18/2024	1020 N 5TH AVE	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24467	7/18/2024	908 N 5TH AVE	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24466	7/18/2024	626 N 5TH AVE	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24465	7/18/2024	602 N 6TH AVE	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24464	7/18/2024	603 E 13th St.	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24463	7/18/2024	1402 N 6TH AVE	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24462	7/18/2024	817 N 7TH AVE	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24461	7/18/2024	815 N 7TH AVE	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24460	7/18/2024	1027 N 6TH AVE	Long grass & PV	Hanger	7/22/2024	Anna Duwa	Closed
24459	7/18/2024	1017 N 8th Ave.	Long grass	Hanger	7/22/2024	Anna Duwa	Closed
24458	7/17/2024	305 S C AVE	Long grass	Hanger	7/19/2024	Anna Duwa	Closed
24457	7/17/2024	220 S D AVE	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24456	7/17/2024	815 W MADISON ST	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24455	7/17/2024	927 W MADISON ST	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24454	7/17/2024	521 W MADISON ST	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24453	7/17/2024	515 W MADISON ST	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24452	7/17/2024	423 W MADISON ST	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed
24451	7/17/2024	415 W MADISON ST	Long grass	Phone Call	7/22/2024	Anna Duwa	Closed

24449	7/17/2024	809 S. 3rd Ave.	Furniture in yard	Phone Call	7/24/2024	Anna Duwa	Closed
24448	7/17/2024	416 S D AVE	PV & Inoperable Vehicle	Notice of Violation	8/2/2024	Anna Duwa	Closed
24446	7/17/2024	401 E JEFFERSON ST	Long grass	Hanger	7/19/2024	Anna Duwa	Closed
24445	7/17/2024	924 S 3RD AVE	Long grass	Hanger	7/19/2024	Anna Duwa	Closed
24444	7/17/2024	426 S 3RD AVE	Long grass	Hanger	7/19/2024	Anna Duwa	Closed
24443	7/17/2024	806 S 2ND AVE	Long grass	Hanger	7/19/2024	Anna Duwa	Closed
24442	7/17/2024	415 W JEFFERSON ST	Long grass	Hanger	7/19/2024	Anna Duwa	Closed
24441	7/17/2024	321 W MADISON ST	Long grass	Hanger	7/19/2024	Anna Duwa	Closed
24440	7/17/2024	315 W MADISON ST	Long grass	Hanger	7/17/2024	Anna Duwa	Closed
24439	7/15/2024	422 E 7th St.	Long weeds along back of fence & Poss. junk	Phone Call	7/18/2024	Anna Duwa	Closed
24438	7/15/2024	313 AUGUSTA NATIONAL BOULEVARD	Overgrowth	Notice to Abate	7/31/2024	Anna Duwa	Closed
24437	7/15/2024	309 AUGUSTA NATIONAL BOULEVARD	Overgrowth	Notice to Abate	7/31/2024	Anna Duwa	Closed
24436	7/12/2024	917 N Iowa Ave.	Brush on E-side ROW	Letter	7/22/2024	Anna Duwa	Closed
24435	7/12/2024	903 N IOWA AVE	Brush on E-side ROW	Letter	7/22/2024	Anna Duwa	Closed
24434	7/12/2024	821 N IOWA AVE	Long grass	Phone Call	7/15/2024	Anna Duwa	Closed
24433	7/12/2024	1410 E 3RD ST	Long grass	Phone Call	7/15/2024	Anna Duwa	Closed
24432	7/12/2024	903 E 3RD ST	Long grass	Phone Call	7/15/2024	Anna Duwa	Closed
24431	7/12/2024	419 E 3RD ST	Long grass	Phone Call	7/15/2024	Anna Duwa	Closed
24430	7/12/2024	412 S 4TH AVE	Long grass	Phone Call	7/15/2024	Anna Duwa	Closed

24429	7/12/2024	809 S. 3rd Ave.	Long grass	Phone Call	7/15/2024	Anna Duwa	Closed
24428	7/12/2024	902 N MARION AVE	Long grass	Hanger	7/15/2024	Anna Duwa	Closed
24427	7/12/2024	1212 E. 2nd St.	Long grass	Hanger	7/15/2024	Anna Duwa	Closed
24426	7/12/2024	719 N IOWA AVE	Long grass	Hanger	7/15/2024	Anna Duwa	Closed
24425	7/12/2024	807 S 2ND AVE	Long grass	Hanger	7/15/2024	Anna Duwa	Closed
24424	7/12/2024	936 S IOWA AVE	Long grass	Hanger	7/15/2024	Anna Duwa	Closed
24423	7/9/2024	326 E JEFFERSON ST	Long grass	Hanger	7/11/2024	Anna Duwa	Closed
24422	7/11/2024	818 N 4TH AVE	Weeds/volunteer trees	Phone Call	8/9/2024	Anna Duwa	Closed
24421	7/9/2024	721 W MADISON ST	Fallen tree limb	Phone Call	7/12/2024	Anna Duwa	Closed
24420	7/8/2024	633 E JEFFERSON ST	Long grass	Phone Call	7/15/2024	Anna Duwa	Closed
24419	7/8/2024	608 N D AVE	Long grass	Hanger	7/10/2024	Anna Duwa	Closed
24418	7/8/2024	608 N D AVE	Long grass	Hanger	7/10/2024	Anna Duwa	Closed
24417	7/8/2024	614 N Ave D	Long grass	Hanger	7/10/2024	Anna Duwa	Closed
24416	7/5/2024	604 S 9TH AVE	Long grass	Hanger	7/9/2024	Anna Duwa	Closed
24415	7/5/2024	910 S 9TH AVE	Long grass	Hanger	7/8/2024	Anna Duwa	Closed
24413	7/3/2024	515 S MARION AVE	Long grass/weeds	Hanger	7/5/2024	Anna Duwa	Closed
24412	7/3/2024	732 S MARION AVE	Long grass/weeds	Hanger	7/5/2024	Anna Duwa	Closed
24411	7/3/2024	722 E Main St.	Long grass/weeds	Hanger	7/5/2024	Anna Duwa	Closed
24410	7/3/2024	521 N 4TH AVE	Long grass/weeds	Phone Call	7/4/2024	Anna Duwa	Closed
24409	7/3/2024	506 S 15th Ave.	Long grass/weeds	Phone Call	7/5/2024	Anna Duwa	Closed
24408	7/3/2024	402 S 15th Ave.	Long grass/weeds	Phone Call	7/5/2024	Anna Duwa	Closed
24406	7/3/2024	820 S 3RD AVE	Fallen tree limbs	Letter	7/15/2024	Anna Duwa	Closed
24405	7/3/2024	428 S 4TH AVE	Overgrown weeds	Letter	7/12/2024	Anna Duwa	Closed

24404	7/3/2024	1003 E 3RD ST	Parking Violation	Letter	8/2/2024	Anna Duwa	Closed
24403	7/3/2024	918 E 3RD ST	Parking Violation	Letter	7/12/2024	Anna Duwa	Closed
24402	7/3/2024	1009 E MAIN ST	Long grass	Hanger	7/4/2024	Anna Duwa	Closed
24401	7/3/2024	1421 E 3RD ST	Long grass	Hanger	7/4/2024	Anna Duwa	Closed
24400	7/3/2024	508 S C Ave.	Long grass	Hanger	7/4/2024	Anna Duwa	Closed
24399	7/2/2024	912 S D Ave.	Long grass	Hanger	7/4/2024	Anna Duwa	Closed

**Group Total: 8**

**Group: Open**

24486	7/30/2024	427 E Washington St.	Volunteer trees/Dangerous trees	Notice of Violation	8/16/2024	Anna Duwa	Open
24485	7/30/2024	704 S 8TH AVE	Dumpster in front lawn	Hanger	8/6/2024	Anna Duwa	Open
24450	7/17/2024	815 S. 3rd Ave.	Furniture in yard	Phone Call	8/9/2024	Anna Duwa	Open
24414	7/5/2024	1024 E Washington St.	Grass, weeds, vol. trees, & tree limbs fallen	Letter	8/7/2024	Anna Duwa	Open
24407	7/3/2024	819 E VAN BUREN ST	Dead tree	Notice of Violation	8/9/2024	Anna Duwa	Open

**Group Total: 5**

**Total Records: 90**

**8/2/2024**



## CITY OF WASHINGTON, IOWA

## CLAIMS REPORT

AUGUST 6, 2024

<b>POLICE</b>	ACE-N-MORE	CLEANING SUPPLIES	27.97	
	ALLIANT ENERGY	ALLIANT ENERGY	810.97	
	AMAZON CAPITAL SERVICES	SQUAD ROOM SUPPLIES	53.47	
	ARNOLD MOTOR SUPPLY	PARTS	72.63	
	BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	169.24	
	CAPITAL ONE	WATER & STORAGE TOTES	29.65	
	CJ COOPER & ASSOC.	NEW HIRE TESTING	50.00	
	COBB OIL CO, INC.	FUEL	2,638.67	
	CRITICAL HIRE	APPLICANT TESTING	25.00	
	DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88	
	EMBROIDERY BARN	ALTERATIONS	20.00	
	GALLS LLC	NEW HIRE UNIFORMS	321.43	
	IAMU - IA ASSOC MUNICIPAL UTILITIES	NEW HIRE TESTING	66.00	
	KCTC	PHONE & INTERNET	199.36	
	KIECK'S CAREER APPAREL & UNIFORMS	NEW HIRE UNIFORMS	1,008.65	
	MARCO, INC.	COPIER PRINTER LEASE	449.99	
	PACE SYSTEMS, INC.	SCHEDULING APP	1,840.00	
	RANGEMASTERS TRAINING CENTER	UNIFORMS & EQUIPMENT	2,291.01	
	REEVES COMPANY, INC.	NAME PLATES	64.39	
	SECTOR	ANNUAL CLOUD STORAGE-EVIDE	9,096.00	
	VISA-TCM BANK, N.A.	LODGING/MEALS/TRAINING	422.67	
		<b>TOTAL</b>	<b>20,234.98</b>	
	<b>FIRE</b>	ACE-N-MORE	SUPPLIES	23.98
		ALLIANT ENERGY	ALLIANT ENERGY	1,824.69
		AMAZON CAPITAL SERVICES	SUPPLIES	91.98
		AMERICAN TEST CENTER, INC	LADDER TESTING	1,798.00
ARNOLD MOTOR SUPPLY		VEHICLE MAINTENANCE	196.74	
CENTRAL IOWA DISTRIBUTING		SUPPLIES	349.10	
CINTAS CORP LOC. 342		TOWEL SERVICE	118.39	
COBB OIL CO, INC.		FUEL	688.57	
FELD FIRE		GEAR	5,580.00	
IGRAPHIX, INC		SUPPLIES	211.00	
KCTC		PHONE & INTERNET	153.02	
VISA-TCM BANK, N.A.		CHAIR	440.74	
		<b>TOTAL</b>	<b>11,476.21</b>	
<b>EMS</b>		BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	494.87
			<b>TOTAL</b>	<b>494.87</b>
<b>DEVELOPMENT SERVICES</b>	BIG STATE INDUSTRIAL SUPPLY	SPRAY PAINT	282.23	
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	21.77	
	IGRAPHIX, INC	RUBBER STAMP	32.00	
	WASHINGTON JOURNAL - SUBSCRIPTION	SUBSCRIPTION	110.00	
		<b>TOTAL</b>	<b>446.00</b>	

**LIBRARY**

AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	55.63
BAKER & TAYLOR	LIBRARY MATERIALS	450.35
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	323.80
CINTAS CORP LOC. 342	MAT SERVICE	102.64
DEMCO INC	OFFICE SUPPLIES	122.41
FAREWAY STORES	PROGRAM SUPPLIES	57.09
GFC LEASING - WI	PRINTER LEASE	240.63
HUMSTON, MARY P.	WRITERS WORKSHOP	50.00
JOHNSON CONTROLS	HVAC MAINTENANCE CONTRACT	2,988.00
STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	245.88
VISA-TCM BANK, N.A.	GOOGLE, ZOOM, SUBS. & SUPP	338.74
	<b>TOTAL</b>	<b>4,975.17</b>

**PARKS**

ACE-N-MORE	SUPPLIES	461.30
ALLIANT ENERGY	ALLIANT ENERGY	397.24
ARNOLD MOTOR SUPPLY	PARTS	79.08
COBB OIL CO, INC.	FUEL	964.55
COBB OIL CO., INC-BP ONE TRIP	FUEL	19.82
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	42.50
KCTC	PHONE & INTERNET	340.21
STOUT COMPANIES	GRASS SEED	729.26
VISA-TCM BANK, N.A.	FLOWERS	40.00
WASHINGTON LUMBER	BIT HOLDER/BITS/CEILING	351.89
	<b>TOTAL</b>	<b>3,425.85</b>

**POOL**

ACCO	CHEMICALS	1,228.40
ALLIANT ENERGY	ALLIANT ENERGY	4,623.81
KCTC	PHONE & INTERNET	85.94
STATE HYGIENIC LAB	TESTING	14.50
	<b>TOTAL</b>	<b>5,952.65</b>

**CEMETERY**

ACE-N-MORE	MOWER DECK MATERIALS/REPAIR	90.96
ALLIANT ENERGY	ALLIANT ENERGY	222.61
ARNOLD MOTOR SUPPLY	PARTS	223.93
CHEMSEARCH FE	OIL PADS FOR SHOP	204.55
COBB OIL CO, INC.	FUEL	497.92
GLANDON'S WESTSIDE SERVICE	KUBOTA TIRES	320.00
KCTC	PHONE & INTERNET	120.28
WASHINGTON RENTAL	TRIMMER STRING HARNESS & R	264.72
	<b>TOTAL</b>	<b>1,944.97</b>

**FINANCIAL ADMIN**

ALLIANT ENERGY	ALLIANT ENERGY	1,419.20
ACCESS SYSTEMS	COPIER MAINTENANCE & COPIE	132.90
ACCESS SYSTEMS LEASING	COPIER LEASE	455.30
ACE-N-MORE	SUPPLIES	9.59
ALBERT, KIRK	MILEAGE REIMBURSEMENT	125.11
CENTRAL IOWA DISTRIBUTING	SUPPLIES	59.00
CINTAS CORP LOC. 342	RUG SERVICE	65.50
GAA, JOE	HOTEL REIMBURSEMENT	106.28

GOOGLE LLC	EMAIL SUBSCRIPTION	395.99
IGRAPHIX, INC	TIMESHEETS	75.00
IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	425.00
IOWA LEAGUE OF CITIES	CONFERENCE-JOE & MILLIE	490.00
KCII	ADVERTISING	247.52
KCTC	PHONE & INTERNET	1,079.15
PACHA, NICK	REIMBURSEMENT -SUPPLIES	30.00
VISA-TCM BANK, N.A.	WEB & SERVER SERV, ZOOM &	358.59
WASH CO RECORDER	RECORDING- DIG GRANT	37.00
WASH COUNTY MINIBUS	LOST- AUGUST 2024	29,252.61
WASHINGTON DISCOUNT TIRE	TIRE REPAIR	35.99
WMPF GROUP LLC	LEGAL ADVERTISING	925.71
	<b>TOTAL</b>	<b>35,725.44</b>

**AIRPORT**

ACE-N-MORE	SUPPLIES	44.93
ALLIANT ENERGY	ALLIANT ENERGY	98.30
CLOUDBURST 9	INTERNET	106.35
TITAN AVIATION FUELS	JET FUEL & AV GAS	80,513.84
VISA-TCM BANK, N.A.	SUPPLIES, TOOLS, BLOWER &	1,467.27
	<b>TOTAL</b>	<b>82,230.69</b>

**ROAD USE**

ACE-N-MORE	SUPPLIES	275.56
APPLIED INDUSTRIAL TECHNOLOGIES	PARTS	212.67
ARNOLD MOTOR SUPPLY	PARTS	138.03
ATCO INTERNATIONAL	SUPPLIES	320.70
COBB OIL CO, INC.	FUEL	1,591.92
COBB OIL CO., INC-BP ONE TRIP	FUEL	129.38
DOUDS STONE LLC	ROADSTONE	839.70
GIERKE ROBINSON CO., INC	ADA PAD FOR SIDEWALKS	744.00
HI-LINE INC	SUPPLIES	466.83
IOWA PRISON INDUSTRIES	BRACKETS FOR ST ID SIGNS	334.62
JOHN DEERE FINANCIAL	CHAIN	65.98
ROSE EQUIPMENT LLC	STREET SWEEPER PARTS	2,615.62
THOMPSON TRUCK AND TRAILER INC.	MIRROR	61.64
WASHINGTON LUMBER	DRI-CRETE	42.32
WASHINGTON RENTAL	CHAINSAW BAR & PARTS	508.79
	<b>TOTAL</b>	<b>8,347.76</b>

**STREET LIGHTING**

ALLIANT ENERGY	ALLIANT ENERGY	309.16
FRANZEN, DENNIS	TRAFFIC SIGNAL REPAIR	125.00
MOBOTREX	BULBS	120.00
	<b>TOTAL</b>	<b>554.16</b>

**HOTEL/MOTEL TAX**

IOWA PRISON INDUSTRIES	GREAT PLACES SIGNS	436.59
VISA-TCM BANK, N.A.	WEB & SERVER SERV, ZOOM &	166.52
	<b>TOTAL</b>	<b>603.11</b>

**CAPITAL EQUIPMENT**

STRYKER SALES CORPORATION	LUCAS BATTERY	721.50
	<b>TOTAL</b>	<b>721.50</b>

<b>WELLNESS PARK</b>	CORE & MAIN LP	PIPE	1,536.14
		<b>TOTAL</b>	<b>1,536.14</b>
<b>SIDEWALK REPAIR &amp; REPLACE</b>	CAPPS, RICKEY & NANCY	SIDEWALK REPLACEMENT PROGR	576.00
	HERNANDEZ, NYDIA	SIDEWALK REPLACEMENT PROGR	144.00
	MILLER, ELZINA	SIDEWALK REPLACEMENT PROGR	528.00
	NAB INVESTMENTS	SIDEWALK REPLACEMENT PROGR	640.00
		<b>TOTAL</b>	<b>1,888.00</b>
<b>TREE COMMITTEE</b>	IGRAPHIX, INC	TREE COMM. SUPPLIES	160.00
	WMPF GROUP LLC	ADVERTISING	278.04
	WOOD DUCK TREE FARMS	TREES	9,625.00
		<b>TOTAL</b>	<b>10,063.04</b>
<b>K-9 PROGRAM</b>	ACE-N-MORE	K9 FOOD	44.99
		<b>TOTAL</b>	<b>44.99</b>
<b>PARK GIFT</b>	KAY PARK RECREATION	BENCH	1,165.50
		<b>TOTAL</b>	<b>1,165.50</b>
<b>LIBRARY GIFT</b>	AMAZON CAPITAL SERVICES	MATERIALS	65.63
	LYRASIS DBA BIBLIOLABS, LLC	SOFTWARE SUBSCRIPTION	3,380.00
	NFLASH, INC.	MAKE IT SUPPLIES- SD DISKS	67.00
	OVERDRIVE, INC.	DIGITAL MATERIALS	1,123.15
	ZOOBEAN, INC	BEAN STACK SERVICES-ANNUAL	795.00
	VISA-TCM BANK, N.A.	GOOGLE, ZOOM, SUBS. & SUPP	1,129.18
		<b>TOTAL</b>	<b>6,559.96</b>
<b>WATER PLANT</b>	ALLIANT ENERGY	ALLIANT ENERGY	5,029.72
	ACE-N-MORE	SUPPLIES	65.16
	ALLIANT ENERGY	ALLIANT ENERGY	648.56
	AMAZON CAPITAL SERVICES	TONER	79.99
	CAPITAL ONE	OFFICE SUPPLIES	43.91
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	18.34
	FERGUSON WATERWORKS# 2516	METER PARTS	1,763.51
	FRANK MILLARD & CO	REPAIR	275.00
	IA DEPT OF NATURAL RESOURCES	ANNUAL WATER SUPPLY FEE	806.63
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	148.00
	KCTC	PHONE & INTERNET	158.67
	MINCER FORD	BATTERY REPLACEMENT	201.45
	POSTMASTER	POSTMASTER	1,263.68
	STOREY KENWORTHY/MATT PARROTT	UTILITY BILLING FORMS	1,562.38
		<b>TOTAL</b>	<b>12,065.00</b>
<b>WATER DISTRIBUTION</b>	ACE-N-MORE	SUPPLIES	17.99

ALLIANT ENERGY	ALLIANT ENERGY	41.09
ARNOLD MOTOR SUPPLY	SHOP SUPPLY	28.99
CAPITAL ONE	OFFICE SUPPLIES	87.74
COBB OIL CO, INC.	FUEL	367.40
CONTRACTOR SOLUTIONS	SHORING EQUIPMENT	3,068.50
CORE & MAIN LP	PIPE & SUPPLIES	845.56
KCTC	PHONE & INTERNET	64.31
MARTIN EQUIPMENT OF IA-IL	FAILED WHEEL SEAL	628.79
WELLINGTON, EARL	TOOLS	745.50
	<b>TOTAL</b>	<b>5,895.87</b>

<b>WATER CAPITAL PROJ</b>	CORE & MAIN LP	PIPE & SUPPLIES	845.56
	DOUDS STONE LLC	ROADSTONE	667.47
		<b>TOTAL</b>	<b>1,513.03</b>

<b>SEWER PLANT</b>	ACE ELECTRIC. INC	LEXINGTON GENERATOR SRV	605.70
	ALLIANT ENERGY	ALLIANT ENERGY	14,903.09
	ATCO INTERNATIONAL	ENZYMES FOR SBR'S	406.50
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	30.47
	COBB OIL CO, INC.	FUEL	480.19
	ELECTRIC MOTORS OF IOWA CITY	MOTOR FOR AIR EXCHANGER	1,005.21
	KCTC	PHONE & INTERNET	197.67
	VISA-TCM BANK, N.A.	OFFICE SUPPLIES	233.44
		<b>TOTAL</b>	<b>17,862.27</b>

<b>SEWER COLLECTION</b>	ACE-N-MORE	SUPPLIES	593.31
	ARNOLD MOTOR SUPPLY	PARTS	144.31
	COBB OIL CO, INC.	FUEL	653.79
	COBB OIL CO., INC-BP ONE TRIP	FUEL	29.39
	CONTRACTOR SOLUTIONS	SHORING EQUIPMENT	3,068.50
	COUNTY MATERIALS CORP	MANHOLE FOR SOUTH B	1,625.00
	IDEAL READY MIX	CONCRETE FOR MANHOLE S B	736.00
	IOWA ONE CALL	SERVICE	147.60
	KCTC	PHONE & INTERNET	64.31
	MARTIN EQUIPMENT OF IA-IL	2020 JOHN DEERE FUEL CODES	698.03
	MIDWEST WHEEL	PARTS & SUPPLIES	648.21
	RIVER PRODUCTS	ROADSTONE AND SAND	862.86
	THOMPSON TRUCK AND TRAILER INC.	PARTS	612.40
	USA BLUEBOOK	ROPE	104.95
		<b>TOTAL</b>	<b>9,988.66</b>

<b>SANITATION</b>	JOHNSON COUNTY REFUSE INC	REFUSE PICKUP- SWAPS 5@20.	49,249.69
	WASH CO HUMANE SOCIETY	JULY COLLECTIONS	334.00
		<b>TOTAL</b>	<b>49,583.69</b>

**TOTAL 295,299.51**

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER  
69.07, "PERSONS WITH DISABILITIES PARKING"**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Amend Paragraph.** Paragraph 3. (69.07(3) Business District. Is amended as follows:

Business District. The following parking spaces are designated as reserved only for the use of persons with disabilities.

- A. The first two parking spaces on the east side of North B Ave just north of the intersection of West Main Street.
- B. The first parking space on the south side of Washington Street just east of Iowa Avenue.
- C. The first parking space on the east side of Iowa Avenue just north of the intersection with Main Street.
- D. The first parking space on the east side of Marion Avenue just north of the intersection with Main Street.
- E. The first two parking spaces on the south side of East Main Street just west of the intersection of North Second Avenue and East Main Street.
- F. The first parking space on the west side of South Second Avenue just north of the intersection of North Second Avenue and East Main Street.
- G. The first parking space north of the alley on the east side of Iowa Avenue south of the intersection with Third Street.
- H. On the west side of South Iowa Avenue south of the intersection of Jefferson Street and Iowa Avenue.
- I. On the south side of East Second Street west of the intersection of North Second Avenue and East Second Street.
- J. On the north side of West Second Street east of the intersection of West Second Street and North Marion Avenue.
- K. The first parking space on the south side of West Main Street east of the intersection of West Main Street and Avenue B.

- L. The first parking space on the south side of West Jefferson Street west of the intersection of South Iowa Avenue.
- M. The first parking space on the east side of South Iowa Avenue just south of the intersection of Jefferson Street and South Iowa Avenue.
- N. Iowa Avenue, two spaces on the east side, one on each side of the center crosswalk midway between Washington Street and Main Street. One space on the west side just south of the center crosswalk midway between Washington Street and Main Street.
- O. The first parking space north of the alley on the west side of North Marion south of the intersection with West Second Street.
- P. West Main Street, two spaces on the north side, one on each side of the center crosswalk midway between North Iowa Avenue and North Marion Avenue. One space on the south side just east of the center crosswalk midway between North Iowa Avenue and North Marion Avenue.
- Q. North Marion Avenue, two spaces on the west side, one on each side of the center crosswalk midway between West Washington Street and West Main Street. One space on the east side just north of the center crosswalk midway between West Washington Street and West Main Street.
- R. West Washington Street, two spaces on the south side, one on each side of the center crosswalk midway between North Marion Avenue and North Iowa Avenue. One space on the north side just west of the center crosswalk midway between North Marion Avenue and North Iowa Avenue.
- S. On the north side of East Washington Street, one space west of alley, between South Second Avenue and South Iowa Avenue.
- T. The first parking space on the south side of West Washington Street west of the intersection of West Washington Street and Marion Avenue.
- U. The first parking space on the east side of South Iowa Avenue south of the alley located between Jefferson Street and Washington Street.
- V. The first parking space on the south side of East Third Street just west of the intersection with North Second Avenue.
- W. On the east side of North Iowa Avenue, two spaces, one on each side of the alley midway between Main Street and Second Street.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_ day of \_\_\_\_, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

Approved on First Reading: June 4, 2024  
Approved on Second Reading: June 18, 2024  
Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER  
69.08, "NO PARKING ZONES"

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Added Paragraphs.** Section 69.08 "No Parking Zones", the following paragraphs are added as follows:

116. West Van Buren on the north side from South Iowa Avenue west to South Avenue C.

117. South Avenue B, on both sides from Tyler Street to Sitler Drive, from 7:00am to 4:30pm on school days.

118. South Avenue E, on both sides from Tyler Street to West Buchanan Street.

119. East Second Street, on the south side for 85 feet east from the centerline with North Fourth Avenue.

120. East Second Street, on the north side from North Third Avenue to North Sixth Avenue.

121. East Main Street, on the north side from North Third Avenue to North Sixth Avenue.

122. East Main Street, on the south side for 144 feet east from the centerline with North Fourth Avenue.

123. North Marion Avenue on both sides from West 8<sup>th</sup> Street north to West 15<sup>th</sup> Street.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

Approved on First Reading: \_\_\_\_\_

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING A URBAN-STATE TRAFFIC ENGINEERING PROGRAM AGREEMENT (U-STEP) WITH THE IOWA DEPARTMENT OF TRANSPORTATION REGARDING THE INTERSECTION OF 12TH AVENUE AND IOWA HIGHWAY 92.

WHEREAS, the City Council of the City of Washington has heretofore deemed it necessary and desirable to construct traffic signals at 12th Avenue and Iowa Highway 92 (the "Project"); and,

WHEREAS, to that end, the City of Washington obtained grant funding for the Project via the Urban-State Traffic Engineering Program ("U-STEP"); and

WHEREAS, the Iowa Department of Transportation ("IDOT") has heretofore drafted a U-STEP funding agreement whereby the IDOT will provide matching funds for the Project in the amount of 55% of the eligible project costs or \$200,000, whichever is less; and

WHEREAS, it is now necessary for the City Council to approve said U-STEP funding agreement with the IDOT.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the aforementioned U-STEP Funding Agreement between the City of Washington and IDOT is hereby approved. Further, the Mayor is hereby directed to execute said Agreement on behalf of the City.

Passed and approved this 6<sup>th</sup> day of August, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

ATTEST:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

June 2024

**IOWA DEPARTMENT OF TRANSPORTATION  
AGREEMENT FOR  
URBAN-STATE TRAFFIC ENGINEERING PROGRAM  
(U-STEP) PROJECT**

City: Washington

Project No.: UST-092-9(172)--4A-92

Agreement No.: 5-24-USTEP-019-A

Staff Action No.: 6920240703

This is an agreement between the city of Washington (hereinafter called Recipient), and the Iowa Department of Transportation (hereinafter called Department), to enter into an agreement for joint or cooperative action after appropriate action by ordinance, resolution, or otherwise pursuant to the laws of the governing bodies involved.

The Department and the Recipient previously entered into the following agreement(s) for the above referenced project: Agreement No. 5-23-USTEP-015 was executed by the Department and Recipient on August 28, 2023 and August 16, 2023 respectively. Agreement No. 5-23-USTEP-015 is hereby rescinded.

The Department provides funds through the Urban-State Traffic Engineering Program (U-STEP), a cooperative program for safety or operational improvements on primary road extensions. The Department has made these funds available for reimbursement and will share eligible construction and right-of-way costs in the ratio of 55% Department funds to 45% local funds, up to a maximum amount in Department funds of \$200,000 for a "spot improvement" or \$400,000 for a "linear improvement". The maximum funds available for this project are as noted below.

A "spot improvement" shall mean a limited improvement project such as intersection reconstruction or signalization; and a "linear improvement" shall mean an improvement project such as street or highway widening or reconstruction which spans two or more intersections.

The Recipient proposes to develop and complete the following described spot improvement project:

Traffic Signals at IA 92 and N 12th Ave

Pursuant to the terms of this agreement, applicable statutes, and Administrative Rules, the Department agrees to provide U-STEP funding to the Recipient for the authorized and approved costs for eligible items associated with project improvements as described above.

In consideration of the foregoing and the mutual promises contained in this agreement, the parties agree as follows:

1. The Recipient shall be the lead local governmental agency for carrying out the provisions of this agreement and shall be responsible for the development and completion of the U-STEP project.
2. All notices required under this agreement shall be made in writing to the Department and the Recipient's contact person. The Department's contact persons shall be the Local Systems Project Development Engineer, Jenifer Bates, and the Local Systems Eastern Region Field Engineer, Dillon Feldmann. The Recipient's contact person shall be the City Administrator.
3. The Department will share eligible construction and right-of-way costs as indicated below:

SPOT IMPROVEMENT

Department Share	Recipient Share	Department Program Maximum	Estimated Project Cost	Department Project Maximum
55%	45%	\$200,000	\$ 362,791.00	\$ 200,000

OR

LINEAR IMPROVEMENT

Department Share	Recipient Share	Department Program Maximum	Estimated Project Cost	Department Project Maximum
55%	45%	\$400,000	\$ (Amount)	\$ (Est * Dept Share * 120%)

4. The maximum Department project funding shall be as noted above in Paragraph 3.
  - a. If, upon completion of final plans, the Recipient's cost estimate exceeds the preliminary total estimate contained herein by 20% or more, the increased cost must be approved by the Department prior to advertisement for bids.
  - b. Extra work, requested subsequent to the contract letting, must also be approved by the Department prior to commencement of the extra work.
  - c. Any amount exceeding the Department project maximum shall be requested in writing by the Recipient and approved through a Staff Action process at the discretion of the Department. The amount requested and approved shall not exceed the Department program maximum.
5. If any part of this agreement is found to be void and unenforceable, then the remaining provisions of this agreement shall remain in effect.
6. This agreement is not assignable without the prior written consent of the Department.
7. This agreement, and the attached Exhibit A and Exhibit B, constitutes the entire agreement between the Department and the Recipient. No representations, promises, or warranties have been made by either party that is not fully expressed in this agreement. Any change or alteration to the terms of this agreement must be made in the form of an addendum to this agreement which shall be effective only upon written approval of the Department and the Recipient.

**IN WITNESS WHEREOF**, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below:

City: Washington

By: \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_

U-STEP Agreement  
Page 3

I, \_\_\_\_\_, certify that I am the Clerk of the city of  
Washington, and that \_\_\_\_\_, who signed said  
Agreement for and on behalf of the Recipient was duly authorized to execute the same by  
virtue of a formal resolution duly passed and adopted by the Recipient, on the \_\_\_\_\_ day  
of \_\_\_\_\_.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
City Clerk of Washington, Iowa

IOWA DEPARTMENT OF TRANSPORTATION  
Transportation Development Division

By: Dillon Feldmann, P.E. Date \_\_\_\_\_  
Local Systems Eastern Region Field Engineer

## EXHIBIT A

### Standard Provisions for U-STEP or C-STEP Project Agreements

1. The Recipient shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the Recipient, the Department has provided guidance in the Instructional Memorandums to Local Public Agencies (I.M.s), available on-line at: [https://www.iowadot.gov/local\\_systems/publications/im/lpa\\_ims.htm](https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm). The Recipient shall follow the applicable procedures and guidelines contained in the I.M.s in effect at the time project activities are conducted.
2. In accordance with Iowa Code Chapter 216, the Recipient shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability.
3. The Recipient shall obtain agreements, as needed, from railroad and utility companies and shall obtain project permits and approvals, when necessary, from the Iowa Department of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, etc.
4. If right-of-way must be acquired for the project, the Recipient shall negotiate and secure the necessary right-of-way using the most appropriate of the following methods:
  - A. When right-of-way is to be acquired, before acquisition procedures are begun, the Recipient shall meet staff from the Department's Right of Way Bureau to assure compliance with the U.S. Code, the Iowa Code, and 761 Iowa Administrative Code (IAC) Chapter 111; and determine what parcels, if any, are to be acquired in the name of the Department and what parcels, if any, in the name of the Recipient.
  - B. Should eminent domain proceedings be required, the Recipient will condemn or appeal in the name of the Recipient or the Department, whichever applies. The project letting may not be held until the Recipient has certified that the right-of-way has been acquired. Upon completion of the acquisition for each parcel, all original documents for the acquisition shall be delivered to and become the property of the Department.
  - C. The Recipient will meet with the Department's Right of Way Bureau staff to determine who shall be responsible for demolition and/or property management functions.
  - D. In accordance with 761 IAC Section 150.3(1)(b), the Recipient will be responsible for providing, without cost to the Department or the project, all right-of-way which involves dedicated streets or alleys, and other Recipient-owned lands, easements, and rights in land except park lands, subject to the condition that the Department will reimburse the Recipient for the value of improvements situated on said Recipient-owned lands, if any. The Recipient has apprised itself of the value of these lands and, as a portion of its participation in the project, voluntarily agrees to make such lands available without further compensation.
5. The Recipient shall be responsible for obtaining all applicable permits from the Department, such as the Right to Occupy and/or Perform Work Within the Department's Right-of-Way, Permit of Access, Utility Accommodation, Right to Install and Maintain Traffic Control Devices, and/or other construction permits required for the project prior to advertisement for bids.
6. The project plans, specifications, and engineer's cost estimate for the project shall be prepared and certified by a registered Professional Engineer licensed in the State of Iowa. The Recipient shall submit the plans, specifications, and other contract documents to the Department for review and approval. If the project will be let by the Department, the most recent edition of the Iowa DOT Standard Specifications for Highway and Bridge Construction shall be used. The Recipient shall also follow the Department's letting procedures. If the project will be let by the Recipient, the project may utilize the Iowa DOT Standard Specifications for Highway and Bridge Construction, the Statewide Urban Design and Specifications, or specifications developed by the Recipient.

7. For projects let by the Department, the Recipient shall submit to the Department an acceptable Project Development Certificate ([Form 730002](#)), plans, specifications, and cost estimate by the dates specified in the most current edition of Instructional Memorandum (I.M.) [3.010](#), Project Development Submittal Dates and Information. The Recipient shall also follow the Department's letting procedures. For projects let by the Recipient, the Project Development Certificate, plans, specifications, and cost estimate shall be submitted to the Department at least fourteen weeks prior to advertisement for bids.
8. Upon Department acceptance of the Project Development Certificate, final plans, proposal forms, specifications, and cost estimate, the Department will give the Recipient a written notice to proceed with the project. If the project will be let by the Recipient, advertisement for bids shall not be made until a written notice to proceed is received from the Department. After receiving the Department's approval, the Recipient shall advertise for bidders, hold a public letting, and provide adequate supervision for the construction work performed under the contract. The Recipient shall submit a copy of the bid tabulations and the letting documents to the Department for concurrence prior to formal action in the award of the contract.
9. If the Recipient lets the project, then the Recipient shall use positive efforts to solicit bids from and to utilize Targeted Small Business (TSB) enterprises as contractors and ensure that the contractors make positive efforts to utilize these enterprises as subcontractors, suppliers or participants in the work covered by this agreement. Efforts shall be made and documented in accordance with Exhibit B.
10. If the Recipient lets the project, as described herein, the Recipient shall include in their Notice to Bidders that Sales Tax Exemption Certificates will be issued, as provided for by Iowa Code section 423.3, subsection 80. The Recipient shall be responsible for obtaining the Sales Tax Exemption Certificates through the Iowa Department of Revenue and Finance. The Recipient shall issue these certificates to the successful bidder and any subcontractors to enable them to purchase qualifying materials for the project free of sales tax.
11. The project must be let to contract within two years of the date this agreement is approved by the Department. If not, the Recipient may be in default, for which the Department may revoke funding commitments. This agreement may be extended for a period of six months upon receipt of a written request from the Recipient at least 30 days prior to the two-year deadline.
12. The Recipient as well as its contractors, if any, agree to maintain all books, documents, papers, accounting records, and other evidence pertaining to all costs incurred under this agreement and to make such materials available at their respective offices at reasonable times during the agreement period and for three years from the date of the final payment under the agreement, for inspection by the Department.
13. The Recipient will be responsible for the initial costs of right of way and construction. The Recipient shall prepare and submit to the Department a detailed billing statement of right of way and construction costs incurred by the Recipient. Billing statements may be submitted periodically during progress of the work. Design, inspection, and administration costs will be the responsibility of the Recipient. If said statement and documentation are in proper form, the Department will reimburse the Recipient for properly documented and certified claims for eligible project costs. The Department may withhold up to 5% of the State share of construction costs or 5% of the total State funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the Department determines the Recipient has been overpaid, the Recipient shall reimburse the overpaid amount to the Department. After the final audit or review is complete and after the Recipient has provided all required paperwork, the Department will release the State funds withheld.
14. Signs and other traffic control devices necessary for construction of the project shall be in accordance with the Manual on Uniform Traffic Control Devices for Streets and Highways (MUTCD) per 761 IAC Chapter 130. The safety of the general public shall be assured through the



- use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.
15. If a detour is necessary, the Recipient will designate and sign the route at no cost to the project. The Department will cooperate if primary highways are involved.
  16. Parking shall be prohibited on the minor street approaches for a distance of 35 feet in advance of the stop signs and/or crosswalks and on the exit sides of the minor streets for a distance of 35 feet beyond the stop signs and/or crosswalks. These parking restrictions shall go into effect at such time as the project is completed and opened to through traffic.
  17. Within 30 days of completion of construction, the Recipient shall provide written notification to the Department. Acceptance of the completed construction shall be with the concurrence of the Department. The Recipient's engineer will certify that the project was completed in substantial compliance with the plans and specifications set out in this agreement before receiving final reimbursement of Department funds.
  18. The Recipient shall provide to the Department a copy of "as-built" project plans, within six months after the project is built.
  19. The Recipient shall have ownership of traffic signals constructed with this project and shall operate them at its expense so long as signal protection is considered by either party as necessary at said location. If considered by both parties as no longer necessary at said location, the signals are to be removed by the Recipient at the Recipient's expense, and may be installed at another location acceptable to both parties and shall be owned and operated at the expense of the Recipient.
  20. The Recipient shall submit a final detailed billing statement to the Department no later than one year after the date the Department concurs in the acceptance of the completed construction. If a final detailed billing statement is not submitted to the Department by the Recipient in the one year period, the Department will close the project's financial records without making additional reimbursement to the Recipient unless a time extension is requested. The time extension should be requested in writing by the Recipient and approved by the Department, at least 30 days prior to the one-year deadline.
  21. The Recipient agrees to indemnify, defend, and to hold the Department harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the Department's application review and approval process, plan and construction reviews, and funding participation.
  22. In case of dispute concerning the terms of this agreement, the parties shall submit the matter to arbitration pursuant to Iowa Code Chapter 679A. Either party has the right to submit the matter to arbitration after 10 days' notice to the other party of their intent to seek arbitration. The written notice must include a precise statement of the dispute. The Department and the Recipient agree to be bound by the decision of the appointed arbitrator. Neither party may seek any remedy with the State or Federal courts absent exhaustion of the provisions of this paragraph for arbitration.

**EXHIBIT B**

**UTILIZATION OF TARGETED SMALL BUSINESS (TSB) ENTERPRISES  
ON NON-FEDERAL AID PROJECTS  
(THIRD-PARTY STATE-ASSISTED PROJECTS)**

In accordance with Iowa Code Section 19B.7, it is the policy of the Iowa Department of Transportation (Iowa DOT) that Targeted Small Business (TSB) enterprises shall have the maximum practicable opportunity to participate in the performance of contracts financed in whole or part with State funds.

Under this policy the Recipient shall be responsible to make a positive effort to solicit bids or proposals from TSB firms and to utilize TSB firms as contractors or consultants. The Recipient shall also ensure that the contractors or consultants make positive efforts to utilize TSB firms as subcontractors, subconsultants, suppliers, or participants in the work covered by this agreement.

The Recipient's "positive efforts" shall include, but not be limited to:

1. Obtaining the names of qualified TSB firms from the Iowa Economic Development Authority (515-348-6200) or from its website at: <https://www.iowaeda.com/small-business/targeted-small-business/>
2. Notifying qualified TSB firms of proposed projects involving State funding. Notification should be made in sufficient time to allow the TSB firms to participate effectively in the bidding or request for proposal (RFP) process.
3. Soliciting bids or proposals from qualified TSB firms on each project, and identifying for TSB firms the availability of subcontract work.
4. Considering establishment of a percentage goal for TSB participation in each contract that is a part of this project and for which State funds will be used. Contract goals may vary depending on the type of project, the subcontracting opportunities available, the type of service or supplies needed for the project, and the availability of qualified TSB firms in the area.
5. For construction contracts:
  - a. Including in the bid proposals a contract provision titled "Targeted Small Business (TSB) Affirmative Action Responsibilities on Non-Federal Aid Projects (Third-Party State-Assisted Projects)" or a similar document developed by the Recipient. This contract provision is available from the Iowa DOT Administering Bureau.
  - b. Ensuring that the awarded contractor has and shall follow the contract provisions.
6. For consultant contracts:
  - a. Identifying the TSB goal in the Request for Proposal (RFP), if one has been set.
  - b. Ensuring that the selected consultant made a positive effort to meet the established TSB goal, if any. This should include obtaining documentation from the consultant that includes a list of TSB firms contacted; a list of TSB firms that responded with a subcontract proposal; and, if the consultant does not propose to use a TSB firm that submitted a subcontract proposal, an explanation why such a TSB firm will not be used.

The Recipient shall provide the Iowa DOT Administering Bureau the following documentation:

1. Copies of correspondence and replies, and written notes of personal and/or telephone contacts with any TSB firms. Such documentation can be used to demonstrate the Recipient's positive efforts and it should be placed in the project file.
2. Bidding proposals or RFPs noting established TSB goals, if any.

Form 260017 "Checklist and Certification for the Utilization of Targeted Small Businesses (TSB)" shall be filled out upon completion of each project. <https://iowadot.seamlessdocs.com/f/ChecklistandCertforUtilizationofTSBOnNonFederalProjects>

**Opinion of Cost for  
Traffic Signal - 12th & IA 92, Washington, Iowa  
USTEP-  
7/8/2024**

No.	Item	Description	Unit	Unit Price	Quantity	Total Cost
1	2102-2710090	EXCAVATION, CL 10, WASTE	CY	\$60.00	1	\$60.00
2	2105-8425005	TOPSOIL, FURN+SPREAD	CY	\$60.00	10	\$600.00
3	2115-0100000	MODIFIED SUBBASE	CY	\$100.00	5	\$500.00
4	2301-1033080	STD/S-F PCC PAV'T, CL C CL 3, 8"	SY	\$300.00	4	\$1,200.00
5	2510-6745850	RMVL OF PAV'T	SY	\$200.00	4	\$800.00
6	2511-6745900	RMVL OF SIDEWALK	SY	\$50.00	45	\$2,250.00
7	2511-7526004	SIDEWALK, PCC, 4"	SY	\$150.00	44	\$6,600.00
8	2511-7526006	SIDEWALK, PCC, 6"	SY	\$200.00	4	\$800.00
9	2511-7528101	DETECTABLE WARNING	SF	\$100.00	10	\$1,000.00
10	2525-0000100	TRAFFIC SIGNALIZATION	LS	\$260,000.00	1	\$260,000.00
11	2526-8285000	CONSTRUCTION SURVEY	LS	\$10,000.00	1	\$10,000.00
12	2528-8445110	TRAFFIC CONTROL	LS	\$16,000.00	1	\$16,000.00
13	2533-4980005	MOBILIZATION	LS	\$30,000.00	1	\$30,000.00
14	2601-2634100	MULCH	ACRE	\$10,000.00	0.05	\$500.00
15	2601-2636044	SEED+FERTILIZE (URBAN)	ACRE	\$10,000.00	0.05	\$500.00

Subtotal \$329,810.00

Contingency 10% \$32,981.00

**TOTAL \$362,791.00**

\$200,000 Max

<b>USTEP</b>	55%	<b>\$199,535</b>
<b>Local Match</b>	45%	<b>\$163,255.95</b>

**RESOLUTION NO. 2024-**

**A RESOLUTION AUTHORIZING TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR WASHINGTON,  
IOWA**

**WHEREAS**, the City of Washington, Iowa, has a property tax exemption for improvements under the provisions of the Washington Urban Revitalization Plan adopted by the City Council of the City of Washington, Iowa; and

**WHEREAS**, all qualified real estate assessed as residential property is eligible to receive a one hundred percent exemption from taxation on the first seventy-five thousand dollars of actual value added by the improvements with the exemption for a period of three years; and

**WHEREAS**, improvements must increase the value assessed value by a minimum of ten percent; and

**WHEREAS**, the attached application for 504 South 15<sup>th</sup> Avenue, Washington, a residence owned by Hunt, Thomas & Kathleen Trust, Parcel ID 1116359003, Lot 3 of Prairie Ridge Subdivision, has been completed and reviewed by staff and is recommended for approval.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA**, that the Deputy City Clerk be instructed to certify the attached application and submit to the Washington County Assessor.

Passed and approved the 6<sup>th</sup> day of August, 2024

CITY OF WASHINGTON

By \_\_\_\_\_  
Millie Youngquist, Mayor

ATTEST:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

**APPLICATION FOR TAX ABATEMENT UNDER THE  
WASHINGTON URBAN REVITALIZATION PLAN FOR  
WASHINGTON, IOWA**

\_\_\_\_\_ Prior Approval for Intended Improvements                      \_\_\_\_\_ Approval of Improvements Completed

**FOR PROPERTY TAX EXEMPTION FOR IMPROVEMENTS UNDER THE PROVISIONS OF THE  
WASHINGTON URBAN REVITALIZATION PLAN ADOPTED BY THE CITY COUNCIL OF THE CITY OF  
WASHINGTON, IOWA**

The Washington Urban Revitalization Plan allows property tax exemptions as follows:

**Residential**

All qualified real estate assessed as residential property is eligible to receive a one hundred percent (100%) exemption from taxation on the first seventy-five thousand dollars (\$75,000) of actual value added by the improvements. The exemption is for a period of three (3) years. Improvements must increase the assessed value by a minimum of 10%.

**Commercial/Industrial**

All qualified real estate assessed as commercial and/or industrial property is eligible to receive a partial exemption from taxation on the actual value added by the improvements. The exemption is for a period of five (5) years. Improvements must increase the assessed value by a minimum of 10%. The amount of the partial exemption is equal to a percent of the actual value added by the improvements, determined as follows:

- 1) First Year – 75% Exemption
- 2) Second year – 60% Exemption
- 3) Third Year – 45% Exemption
- 4) Fourth Year – 30% Exemption
- 5) Fifth Year – 15% Exemption

Commercial includes property that consists of 3 or more separate living quarters with at least 75% of the space used for residential purposes.

In order to be eligible, the property must be located in the Washington Revitalization Area. A map is available for inspection at City Hall.

This application must be filed with the City by February 1 of the assessment year for which the exemption is first claimed, but not later than 2 years after the February 1<sup>st</sup> following the year that the improvements are first assessed for taxation.

Address of Property: 504 So 15th Ave

Legal Description: 16 75 07 PRAIRIE RIDGE SD LOT 3

Title Holder or Contract Buyer: HUNT, THOMAS & KATHLEEN TRUST

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 319 461 6295

Is there a Tenant on the Property that will be displaced by the Improvements who has occupied the same dwelling unit continuously for 1 year prior to \_\_\_\_\_ [insert date of adoption of the Plan]? Yes \_\_\_ No X

Existing Property Use: X Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_ Vacant

Proposed Property Use: PRIMARY HOME

Nature of Improvements:  New Construction  Addition  General Improvements

Specify: \_\_\_\_\_

Permit Number(s) from the City of 220312 Building Department

Date Permit(s) Issued: 10-6-22

Permit(s) Valuation: 915.30

[Attach approved Building Permit to this application]

Estimated or Actual Date of Completion: Jan 19, 2024

Estimated or Actual Cost of Improvements: \_\_\_\_\_

Signature: [Handwritten Signature]

Name (Printed) THOMAS R. HUNT

Title: OWNER

Company: \_\_\_\_\_

Date: 7-19-2024

**FOR CITY USE**

CITY COUNCIL	Application Approved/Disapproved
	Reason (if disapproved) _____
	Date _____ Resolution No. _____ Attested by the City Clerk _____
ASSESSOR	Present Assessed Value of Structure _____
	Assessed Value with Improvements _____
	Eligible or Noneligible for Tax Abatement _____
	Assessor _____ Date _____

\* Example: To receive a full 5 year exemption on Improvements that were first fully assessed on 1-1-2012, the property owner must file the application with the City no later than 2-1-2014.

This Application is a summary of some of the Plan terms; for complete information, read a copy of the WASHINGTON URBAN REVITALIZATION PLAN, available at City Hall.

The program ends December 31, 2025. Applications must be submitted by December 31, 2025.

**ATTACHMENTS: ATTACH YOUR APPROVED BUILDING PERMIT TO THIS APPLICATION**

**This Application is to be forwarded by the City to the County Assessor by March 1.**

Millie Youngquist, Mayor  
Kelsey Brown, Finance Director  
Amanda Waugh, City Clerk  
Kevin Olson, City Attorney



**City of Washington**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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## Residential Building Permit

**Permit Number:** 220312  
**Property Address:** 504 S. 15th Ave.

**Project Cost:** 174000  
**Issue Date:** 10/06/2022  
**Expiration Date:** 04/04/2023

**Job Description:** New Home Single family

**Owner:**  
Vc, Inc.  
1318 Woodland CT  
Washington,

**Contractor:**  
VC INC  
  
Washington IA 52353

Fees	Amount	Payments	Account Paid
Building Permit Fee	\$915.30	VC Inc.	\$915.30
<b>Total Fee: \$915.30</b>		<b>Total Paid: \$915.30</b>	

**Notes:**

Issued By Jeff Duwa

10/10/2022

Date

# Certificate of Occupancy

*Millie Youngquist, Mayor  
Kelsey Brown, Finance Director  
Amanda Waugh, City Clerk  
Kevin Olson, City Attorney*



**City of Washington**  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

This certificate is issued pursuant to the requirements of §165.24.B. of the City of Washington Code. This document certifies that at the time of issuance this structure was in compliance with the various ordinances of the city regulating building construction or use for the following:

**Date:** 01/19/2024

**Owner:** Vc, Inc.

**Occupancy Number:** 240009

**Owner Address:** 1318 Woodland CT

**Building Address:** 504 S. 15th Ave.

**Code Year:** 2018 IRC

**Stipulations or conditions:** None.

\_\_\_\_\_  
Jeff Duwa  
Building & Zoning Administrator



Millie Youngquist, Mayor  
Kelsey Brown, Finance Director  
Kevin Olson, City Attorney



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

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WWTP MEMORANDUM

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TO: CITY COUNCIL, MAYOR, AND CITY ADMINISTRATOR

FROM: JASON WHISLER WASTE WATER SUPERINTENDENT

SUBJECT: WEST EQ (EQUALIZATION BASIN)

DATE: THURSDAY JULY 25<sup>TH</sup> 2024

PUMP NUMBER 2 AT THE WEST EQ. BASIN HAD SET OFF AN ALARM, MOISTURE IN THE MOTOR, WHICH INDICATES A SEAL IS FAILING. I'M ASKING FOR APPROVAL FOR THE REPAIR OF \$10,431.54. MONEY IS AVAILABLE IN ACCOUNT 610-6-8015-6350.

PLEASE SEE ATTACHED QUOTE FOR SCOPE OF WORK. REPLACEMENT COST FOR A NEW COMPARABLE PUMP WITH A DISCOUNT IF THEY WOULD KEEP OUR OLD PUMP IS \$24,972.00.

IF YOU HAVE ANY QUESTIONS OR NEED ADDITIONAL INFORMATION, PLEASE LET ME KNOW.

THANK YOU

JASON WHISLER



# IOWA PUMP WORKS

-a UFT Company-

Iowa Pump Works, Inc.  
825 SW Ordinance Rd  
Ankeny, IA 50023

Quote  
#QTE006893  
07/01/2024

**Bill To**

Washington IA WWTP, City of  
PO Box 516  
Washington IA 52353  
United States  
Phone:

**Ship To**

Washington IA WWTP, City of  
1065 W Buchanan St  
Washington IA 52353  
United States

**Details**

REPAIR OF FLOWSERVE 8MSX15AW SER # 11M00288 ; PUMP IN SEAL FAIL AND NORMAL WEAR PARTS NEED REPLACED ; 12 WEEK LEAD TIME FOR PARTS ; PARTS CAN BE EXPEDITED TO 5 WEEKS FOR AN ADDITIONAL \$420 ; ANYTHING BEYOND THE SCOPE OF THE REPAIR BELOW WILL BE REQUESTED PRIOR TO REPAIRS BEING COMPLETED ; SHIPPING AND PUMP INSTALLATION NOT INCLUDED IN ESTIMATE

Prepared By	Phone	Email
Troy Martin	855-228-6383	info@iowapumpworks.com
Sales Rep	Expires	Terms
Michael Hoffmann	07/11/2024	Net 30

Item	Comment	QTY	Rate	Amount
<b>15139</b>	FLOWSERVE MECHANICAL SEAL PRIMARY	1	\$1,195.48	\$1,195.48
<b>15140</b>	FLOWSERVE MECHANICAL SEAL SECONDARY	1	\$1,259.23	\$1,259.23
<b>15141</b>	FLOWSERVE O-RING KIT	1	\$1,974.36	\$1,974.36
<b>15134</b>	FLOWSERVE BUSHING GLAND CABLE	2	\$287.52	\$575.04
<b>15137</b>	FLOWSERVE KEY, IMPELLER	1	\$285.69	\$285.69
<b>15143</b>	FLOWSERVE RING, RETAINING	1	\$41.86	\$41.86
<b>24836</b>	FLOWSERVE SENSOR, MOISTURE	1	\$438.55	\$438.55
<b>12886</b>	BEARING 6209ZZ SHIELDED	1	\$54.69	\$54.69
<b>24748</b>	BEARING JM718110 TAPERED ROLLER BEARING	2	\$79.13	\$158.26

Thank you for your business.  
Toll Free: 855-228-6383 | Email: [info@iowapumpworks.com](mailto:info@iowapumpworks.com) | Website: <http://www.iowapumpworks.com>



QTE006893



# IOWA PUMP WORKS

-a UFT Company-

Iowa Pump Works, Inc.  
825 SW Ordnance Rd  
Ankeny, IA 50023

Quote  
#QTE006893  
07/01/2024

Item	Comment	QTY	Rate	Amount
<b>12950</b> BEARING JM718149 TAPERED ROLLER BEARING		2	\$184.69	\$369.38
<b>23412</b> MACHINE WORK	SPRAY AND POLISH SHAFT	1	\$1,149.00	\$1,149.00
<b>22433</b> MISC SHOP SUPPLIES		1	\$250.00	\$250.00
<b>22545</b> OIL/ENVIRONMENTAL CHARGE		1	\$120.00	\$120.00
<b>22566</b> SHOP LABOR - STD		16	\$160.00	\$2,560.00

**Subtotal** \$10,431.54

**Total** \$10,431.54

*Pricing is valid for 10 days and does not include freight charges or applicable taxes.*

**Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Thank you for your business.  
Toll Free: 855-228-6383 | Email: [info@iowapumpworks.com](mailto:info@iowapumpworks.com) | Website: <http://www.iowapumpworks.com>



QTE006893



# IOWA PUMP WORKS

-a UFT Company-

Iowa Pump Works, Inc.  
825 SW Ordinance Rd  
Ankeny, IA 50023

# Quote

#QTE006940  
07/09/2024

### Bill To

Washington IA WWTP, City of  
PO Box 516  
Washington IA 52353  
United States  
Phone:

### Ship To

Washington IA WWTP, City of  
1065 W Buchanan St  
Washington IA 52353  
United States

### Details

LEAD-TIME: 16-20 WEEKS, COULD POSSIBLY EXPEDITE AT EXTRA COST.\*\*\*THIS IS A PRICE TO INCLUDED 25% TRADE-IN OF THE EXISTING FLOWSERVER PUMP.

### Prepared By

Michael Hoffmann

### Phone

855-228-6383

### Email

[info@iowapumpworks.com](mailto:info@iowapumpworks.com)

### Sales Rep

Michael Hoffmann

### Expires

07/19/2024

### Terms

Net 30

Item	Comment	QTY	Rate	Amount
<b>25862</b> GRUNDFOS SE1.45.A80.270.4.52M.EX.61R.A , 230/460V/3PH, 27HP, 49' CABLE	LIST PRICE OF PUMP \$24,972.00	1	\$18,729.00	\$18,729.00
<b>15906</b> GRUNDFOS 120VAC RELAY-3 WIRE SMART RELAY FOR THERMAL/SEAL FAILURE DETECTION		1	\$511.00	\$511.00
<b>23411</b> OUTSIDE SERVICES	TO RETROFIT EXISTING GUIDE RAIL BRACKET TO GRUNDFOS PUMP.	1	\$1,000.00	\$1,000.00
INSTALL SERVICES		1		\$3,919.25

**Subtotal** \$24,159.25

**Total** \$24,159.25

*Pricing is valid for 10 days and does not include freight charges or applicable taxes.*

**Items quoted for repair and leftover 30 days, without a decision to repair, will be discarded.**

Thank you for your business.

Toll Free: 855-228-6383 | Email: [info@iowapumpworks.com](mailto:info@iowapumpworks.com) | Website: <http://www.iowapumpworks.com>



QTE006940



## IOWA PUMP WORKS

-a UFT Company-

Iowa Pump Works, Inc.  
825 SW Ordnance Rd  
Ankeny, IA 50023

Quote  
#QTE006940  
07/09/2024

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Thank you for your business.  
Toll Free: 855-228-6383 | Email: [info@iowapumpworks.com](mailto:info@iowapumpworks.com) | Website: <http://www.iowapumpworks.com>



QTE006940

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE  
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER  
69.08, "NO PARKING ZONES"**

**BE IT ORDAINED** by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Amended Paragraphs.** Section 69.08 "No Parking Zones", the following paragraphs are amended as follows:

3. South Avenue B, on the west side, from Madison Street to Tyler Street.
9. North Fourth Avenue, on the east side, from 100 feet south of East Second Street to East Fifth Street.
36. South Fourth Avenue on the east side, from East Monroe Street south to a point 200 feet south of the centerline of East Jackson Street, from 7:30 a.m. to 4:00 p.m. on school days. *(Signs are up, but Ordinance did not match signage)*
50. East Van Buren Street, on both sides, from South Iowa Avenue to South Second Avenue.
76. North Second Avenue, on the west side, for a distance of 100 feet south of the centerline with the intersection with East Third Street; for a distance of 100 feet north of the centerline with the intersection of East Second Street; and for a distance of 100 feet south of the centerline with the intersection of East Second Street.
83. North Second Avenue, on the east side, for a distance of 100 feet south of the centerline with the intersection of East Third Street, for a distance of 100 feet north of centerline with the intersection of East Second Street; and for a distance of 100 feet south of centerline with the intersection of East Second Street.
94. North Marion Avenue, on the east side for a distance of 80 feet north of the centerline of West 5<sup>th</sup> Street and on the west side, from West 5<sup>th</sup> Street north to intersection of West 8<sup>th</sup> Street.
115. South Avenue C, on the west side, from Madison Street to Tyler Street.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Millie Youngquist, Mayor

Attest:

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk

Approved on First Reading: \_\_\_\_\_

Approved on Second Reading: \_\_\_\_\_

Approved on Third & Final Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Kelsey Brown, Deputy City Clerk