



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, NOVEMBER 5, 2024

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.1&omn=89167015668>

*Meeting ID: 507 738 5758
Passcode: 6536584*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

CONSENT:

1. Council Minutes for October 22, 2024 Special Session
2. Stivers Midwest Pro Upfitters, Patrol Unit #404 Upfit, \$9,763
3. Bolton & Menk, Washington/Rehabilitate Hanger, \$1,992.50
4. Washington Lumber, Steel for Wellness Park Concession Stand, \$10,007.05
5. Coleman Construction, Footings, Floor, Extra Sidewalk, and Rock for Wellness Park, \$11,918
6. Premier Pumping LLC, Biosolids Pumping/Application, \$41,916.96
7. Veenstra & Kimm Inc., Sunrise Ridge Plat Review, \$244
8. Veenstra & Kimm Inc., Paws and More Site Plan Review, \$990
9. Veenstra & Kimm Inc., 12th Ave and Washington Street Intersection Improvements, \$10,147.30
10. Veenstra & Kimm, Inc., Central Park Restrooms, \$4,658.98

11. Kevin Olson, October Legal Services, \$1,877.30
12. UMB, General Obligation Capital Loan Note, 2015, \$18,537.50
13. UMB, General Obligation Capital Loan Note, 2016A, \$8,235
14. UMB, General Obligation Capital Loan Note, 2016B, \$4,056.25
15. UMB, General Obligation Capital Loan Note, 2018A, \$18,460
16. UMB, General Obligation Capital Loan Note, 2018B, \$21,370
17. UMB, General Obligation Capital Loan Note, 2020A, \$40,600
18. UMB, General Obligation Capital Loan Note, 2022, \$53,265
19. Approval of Parcel Split in Extraterritorial Jurisdiction- 2744 Ivy Avenue
20. HyVee Fast & Fresh Express, 520 Iowa 1, Class B Retail Alcohol License
(renewal)
21. Café Dodici, 120-122 S Iowa Ave, Class C Retail Alcohol License (renewal)
22. Washington Liquor and Tobacco Outlet, 304 West Madison Street, Class E Retail
Alcohol License (premise update)
23. Department Reports

SPECIAL PRESENTATION

- Mayoral Appointments:
 - James “Jim” Newcomb – Board of Adjustments
 - Chad Shull - Planning and Zoning Commission

SPECIAL EVENT REQUEST

- 50th Surprise Party, Central Park, November 10, 2024, 1:00 P.M. – 4:00 P.M.
- The Feast of Our Lady of Guadalupe, Procession from Grandstand in Central Park to St. James Church – December 12, 2024, 4:30 P.M.

PUBLIC COMMENT – Please limit comments to 3 Minutes

CLAIMS & FINANCIALS

- Claims Report for November 1, 2024
- September 2024 Financial Report

NEW BUSINESS

1. Discussion and Consideration for Replacement of Fire Alarm Panel and Devices.
Bids received from Midwest Alarm Services for \$12,318.06 and Bid from Summit
Fire Protection for \$8,000
2. Discussion and Consideration for Employee Health Insurance Renewal for 2025

3. Discussion and Consideration for the FY24 Annual Financial Report (AFR)
4. Discussion and Consideration for Bid from BDH Technology, Security Information and Event Management (SIEM) for Police Department, \$6,039.80
5. Discussion and Consideration to Approve the FY2024 Annual Urban Renewal Report
6. Discussion and Consideration of a Service Agreement with Impressions Computers for IT Services
7. Discussion and Consideration to Approve Entering into a Contract with Christner Construction, Inc. for the Central Park Restroom Project.

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor
Illa Earnest
Patrick Morgan
Elaine Moore
Ivan Rangel
Kenneth Schroeder
Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 10-22-2024

At 6:00 P.M. the Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Moore, Stigers, Rangel, Earnest, Youngquist, Schroeder.

Mayor Youngquist asked for a Motion for approval of the Agenda as proposed. Motion by Stigers, second by Morgan to approve the Agenda. Motion carried.

Discussion and Consideration of a Resolution to Award a Construction Contract to Christner Contracting of Ottumwa in the Amount of \$260,400 for the Central Park Restroom Project, second by Schroeder. Motion carried. 6-0. **(RESOLUTION NUMBER 2024-073)**

Discussion and Consideration of a Resolution to Accept an Offer to Purchase Lot 5 in the South Business Park from Roder Group, LLC in the Amount of \$35,000. Motion by Schroeder to counter offer at \$35,000. Second by Stigers. Motion carried. **(RESOLUTION NUMBER 2024-074)**

At 6:14 P.M., motion by Morgan to go into Closed Session, seconded by Stigers, per Iowa Code 21.5. (1)(i) - to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers, Schroeder. Nays: none. Motion carried.

At 7:06 P.M., Motion by Morgan to end Closed Session, seconded by Stigers. Roll call on motion. Ayes: Earnest, Morgan, Moore, Rangel, Stigers, Schroeder. Nays: none. Motion carried.

Motion by Stigers, second by Schroeder to approve the 1st Amendment to the City Administrator Employee Agreement. Ayes: Earnest, Morgan, Rangel, Stigers, Schroeder. Nays: Moore. Motion carried. 5-1.

Motion by Earnest, second by Morgan that the Special Session held at 7:19 P.M., Monday, October 22, 2024, is adjourned at 7:19 P.M.. Motion passed unanimously.

Millie Youngquist, Mayor

Kathy Kron, City Clerk



INVOICE

Stivers Midwest Pro Upfitters
 1450 E Hickman Rd
 Waukee, Iowa 50263
 United States

319-721-5224

BILL TO
WASHINGTON POLICE DEPARTMENT
 JIM LESTER
 215 E WASHINGTON ST
 WASHINGTON, 52353

319-653-2256
 JLESTER@WASHINGTONIOWA.GOV

Invoice Number: 728883

P.O./S.O. Number: VIN A48404

Invoice Date: October 11, 2024

Payment Due: November 10, 2024

Amount Due (USD): \$9,763.00

Please pay from this invoice

| Items | Quantity | Price | Amount |
|---|----------|------------|------------|
| C-VS-1012-INUT-H HAVIS FORD CENTER CONSOLE W/ EQUIP BRACKETS, DUAL CUP HOLDER, ARM REST & ACCY POCKET | 1 | \$929.00 | \$929.00 |
| C-PM-134-PC BROTHER POCKETJET 8 PRINTER MOUNT FOR FORD INTERCEPTOR UTILITY | 1 | \$295.00 | \$295.00 |
| 60E3-2KA MPH BEE III STANDARD RADAR W/ TWO KA-BAND ANTENNAS W/ WIRELESS REMOTE & TUNING FORKS | 1 | \$2,495.00 | \$2,495.00 |
| 60CREGCS WHELEN RED/WHITE LED SURFACE MOUNT INTERIOR DOME LIGHT | 1 | \$195.00 | \$195.00 |
| C399/CCTL7 WHELEN WECAN X CORE LIGHT AND SIREN CONTROLLER WITH 21 BUTTON CONTROL HEAD | 1 | \$1,450.00 | \$1,450.00 |
| SHOP SUPPLIES MISC SHOP SUPPLIES | 1 | \$250.00 | \$250.00 |
| LABOR LABOR TO REMOVE AND REINSTALL EQUIPMENT | 1 | \$4,000.00 | \$4,000.00 |
| WEATHERTECH FLOOR LINERS WEATHER TECH FLOOR LINERS-FRONT ONLY BLACK | 1 | \$149.00 | \$149.00 |

300-6-1610-6710



**STIVERS
MIDWEST PRO
UPFITTERS**

INVOICE

Stivers Midwest Pro Upfitters
1450 E Hickman Rd
Waukee, Iowa 50263
United States

319-721-5224

Total: \$9,763.00

Amount Due (USD): \$9,763.00

YOUR BUSINESS IS VERY MUCH APPRICIATED. THANK YOU



Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mahkato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

September 30, 2024
Project No: OT5.131760.000
Invoice No: 0347109
Client Account: WASHINGT_CI_IA

Washington/Rehabilitate Hangar

Fee

Total Fee 25,000.00

Percent Complete

82.20

Total Earned

20,550.00

Previous Fee Billing

18,557.50

Current Fee Billing

1,992.50

Total Fee

1,992.50

Total this Invoice

\$1,992.50

301-6-6020-6723

602-6-2080 Initials *QER*

EXP. *Hangar Rehab*

Vender # _____ Date Rec. *10-16-24*

Due Date _____ Inv # _____

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 80-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



2193 Lexington Blvd
Washington, IA 52353
(319)653-6676

INVOICE

Invoice No 200018



Job: Concession Stand

Sold To: CITY OF WASHINGTON
215 East Washington
Washington, IA 52353

Ship To: CITY OF WASHINGTON
215 East Washington
Washington, IA 52353

(319)653-6584

| Date | Cashier | Payment Terms | Source Document | Customer # |
|-------------------|---------|------------------------|-----------------|------------|
| 10/24/24 13:12:03 | Rob | Due 10th of Next Month | | 100 |

| Line | Qty | Item No. | Description | Price | Extended |
|------|-----------|----------|---|------------|------------|
| 001 | 1.00 EA1 | SOS | * Steel Package (See Spec Sheet For Details)(SO:18535) (PO:20082) Hunter Green (Roof & Wainscot) Charcoal (Ext. Walls) Brilliant White (Int. Walls & Ceiling) | \$9,761.28 | \$9,761.28 |
| 002 | 2 EA1 | 2620 | * 2 X 6 X 20 Premium Grade(SO:18535) | \$18.86 | \$37.72 |
| 003 | 15.00 EA1 | 2420 | * 2 X 4 X 20 Premium Grade(SO:18535) | \$13.87 | \$208.05 |

| Payment: | Method | Amount |
|----------|----------------|-----------|
| | Account Charge | 10,007.05 |

PO: CON. STAND. STEEL PAC

Nimble

*WP Concession Stand
Steel*

310-0-7500-0798

*WJ
10/29/24*

| | | |
|---|--------------------|-----------|
| 2% Credit Card Fee on Purchases over \$2,000.00. Returns with receipt only. 1.5% Late fee may apply. Thanks for your business! | Non Taxable SubTot | 10,007.05 |
| | Taxable SubTotal | 0.00 |
| | Sales Tax | 0.00 |
| | Total | 10,007.05 |
| | Total Due | 10,007.05 |

Premier Pumping LLC

PO Box 1200
Kalona, IA 52247
+13194610766
premierpumpingllc@gmail.com



INVOICE

BILL TO
City of Washington
215 East Washington Street
Washington, IA 52353

INVOICE 1140
DATE 10/28/2024
TERMS Net 30
DUE DATE 11/27/2024

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|----------------|--------------------------------------|---------|-------|-----------|
| 10/21/2024 | Manure Pumping | Murphy 28 acres. 10,300 gal/acre. | 283,131 | 0.036 | 10,192.72 |
| 10/22/2024 | Manure Pumping | Murphy 17 acres. 10,000 gal/acre. | 169,880 | 0.036 | 6,115.68 |
| 10/23/2024 | Manure Pumping | Don Marie 74 acres. 7,600 gal/acre | 561,217 | 0.036 | 20,203.81 |
| 10/24/2024 | Manure Pumping | City Farm 18 acres. 11,400 gal/acre. | 150,132 | 0.036 | 5,404.75 |

Please send all checks to:
Premier Pumping LLC
PO Box 1200
Kalona, IA 52247

BALANCE DUE

\$41,916.96

610-8-8015-6599 Initials JW
 EXP. Bio Solids Pumping/application
 Vendor # _____ Date Rec. _____
 Due Date _____ Inv # 10-28-24



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

October 25, 2024
Invoice No: 24616-046 - 1

Project Manager Leland Belding III

Engineering services for Sunrise Ridge Plat Review

Professional Services from September 15, 2024 to October 19, 2024

Professional Personnel

| | Hours | Rate | Amount | |
|--------------------|-------|--------|--------|------------------------------------|
| Technician I | 2.00 | 122.00 | 244.00 | |
| Totals | 2.00 | | 244.00 | |
| Total Labor | | | | 244.00 |
| | | | | Total this Invoice \$244.00 |

*KM
10/21/24*

 **VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

October 25, 2024
Invoice No: 24616-047 - 1

Project Manager Leland Belding III

Engineering services for Paws and More Site Plan Review

Professional Services from September 15, 2024 to October 19, 2024

Professional Personnel

| | Hours | Rate | Amount | |
|--------------------|--------------|---------------------------|---------------|-----------------|
| Engineer II-A | 5.00 | 198.00 | 990.00 | |
| Totals | 5.00 | | 990.00 | 990.00 |
| Total Labor | | | | |
| | | Total this Invoice | | \$990.00 |

LB
10/25/24



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

October 25, 2024
Invoice No: 24653 - 18

Project Manager Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:

Professional Services from September 15, 2024 to October 19, 2024

Professional Personnel

| | Hours | Rate | Amount | |
|--------------------|-------|--------|-----------|------------------|
| Engineer II-A | 48.00 | 198.00 | 9,504.00 | |
| Engineer X | 5.50 | 106.00 | 583.00 | |
| Totals | 53.50 | | 10,087.00 | |
| Total Labor | | | | 10,087.00 |

Reimbursable Expenses

| | | | | |
|----------------------------|--|--|--------------|--------------|
| Travel | | | 60.30 | |
| Total Reimbursables | | | 60.30 | 60.30 |

Total this Invoice \$10,147.30

*WM
10/31/24*



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

October 25, 2024
Invoice No: 24659 - 8

Project Manager Leland Belding III

Engineering services for Central Park Restrooms:

Professional Services from September 15, 2024 to October 19, 2024

Professional Personnel

| | Hours | Rate | Amount | |
|--------------------|--------------|-------------|---------------|-----------------|
| Clerical II | 12.00 | 89.00 | 1,068.00 | |
| Engineer I-B | 3.00 | 223.00 | 669.00 | |
| Architect II | 2.00 | 167.00 | 334.00 | |
| Drafter III | 17.50 | 115.00 | 2,012.50 | |
| Totals | 34.50 | | 4,083.50 | |
| Total Labor | | | | 4,083.50 |

Reimbursable Expenses

| | | | | |
|-----------------------------|--|--|---------------|---------------|
| Direct Expense-Reproduction | | | 575.48 | |
| Total Reimbursables | | | 575.48 | 575.48 |

Total this Invoice \$4,658.98

WLB
10/31/24

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

October 31, 2024

Kelsey Brown, Finance Director
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in September/October, 2024

| | |
|---|-------------------------------------|
| TOTAL HOURS | 17.75 hours (reg) |
| TOTAL MILES | 330 miles |
| Filing fee Reimbursement (\$95.00) | |
| Hourly Rate | \$90/hour- Reg \$75/hour - Court |
| Mileage Rate | \$0.56 per mile |
| TOTAL INVOICE FOR SEPTEMBER/OCTOBER, 2024 | \$1,877.30 |



| |
|---------------------|
| Invoice Date |
| 10/03/2024 |

| |
|---------------------------|
| Issue Payment Date |
| 12/01/2024 |

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 WASHINGTON IA 52353

Issue ID: **0185406592**
 CITY OF WASHINGTON
 GENERAL OBLIGATION CAPITAL LOAN
 NOTES SERIES 2015, DTD 7/21/15

| | |
|--|-------------|
| Interest Payment: | \$18,537.50 |
| Principal Payment: | \$0.00 |
| <i>(Includes Maturities, Calls, & Principal Reduction)</i> | |
| Cash on Hand: | (\$0.00) |
| Escrow Funds: | (\$0.00) |
| Third Party Remittance: | (\$0.00) |

| | |
|--------------------------|-------------|
| Total Amount Due: | \$18,537.50 |
|--------------------------|-------------|

Unless otherwise specified in bond documents:
Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.
Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9800006823
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

ACH Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9801018981
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET
Phone: 5153686063
Email: Diana.VanVleet@umb.com



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|---------------------|
| Invoice Date |
| 10/03/2024 |

| | |
|---------------------------|------------|
| Issue Payment Date | 12/01/2024 |
|---------------------------|------------|

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
WASHINGTON IA 52353

Issue ID: **0185408820**
WASHINGTON
GENERAL OBLIGATION REFUNDING BONDS
SERIES 2016A

| | |
|--|------------|
| Interest Payment: | \$8,235.00 |
| Principal Payment: | \$0.00 |
| <i>(Includes Maturities, Calls, & Principal Reduction)</i> | |
| Cash on Hand: | (\$0.00) |
| Escrow Funds: | (\$0.00) |
| Third Party Remittance: | (\$0.00) |

| | |
|--------------------------|------------|
| Total Amount Due: | \$8,235.00 |
|--------------------------|------------|

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Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATION
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN: DIANA L. VAN VLEET
149453.1

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATION
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA L. VAN VLEET
149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET
Phone: 5153686063
Email: Diana.VanVleet@umb.com



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|---------------------|
| Invoice Date |
| 10/03/2024 |

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|---------------------------|------------|
| Issue Payment Date | 12/01/2024 |
|---------------------------|------------|

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 WASHINGTON IA 52353

Issue ID: **0185408838**
 WASHINGTON
 GENERAL OBLIGATION REFUNDING BONDS
 SERIES 2016B

| | |
|--|------------|
| Interest Payment: | \$4,056.25 |
| Principal Payment: | \$0.00 |
| <i>(Includes Maturities, Calls, & Principal Reduction)</i> | |
| Cash on Hand: | (\$0.00) |
| Escrow Funds: | (\$0.00) |
| Third Party Remittance: | (\$0.00) |

| | |
|--------------------------|------------|
| Total Amount Due: | \$4,056.25 |
|--------------------------|------------|

Unless otherwise specified in bond documents:
Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.
Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9800006823
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

ACH Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9801018981
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET
Phone: 5153686063
Email: Diana.VanVleet@umb.com



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|---------------------|
| Invoice Date |
| 10/03/2024 |

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|---------------------------|------------|
| Issue Payment Date | 12/01/2024 |
|---------------------------|------------|

CITY OF WASHINGTON
ATTN: CITY CLERK
215 E WASHINGTON ST
WASHINGTON IA 52353

Issue ID: **0185417201**
WASHINGTON
GENERAL OBLIGATION CAPITAL LOAN
NOTES, SERIES 2018A

| | |
|--|-------------|
| Interest Payment: | \$18,460.00 |
| Principal Payment: | \$0.00 |
| <i>(Includes Maturities, Calls, & Principal Reduction)</i> | |
| Cash on Hand: | (\$0.00) |
| Escrow Funds: | (\$0.00) |
| Third Party Remittance: | (\$0.00) |

| | |
|--------------------------|-------------|
| Total Amount Due: | \$18,460.00 |
|--------------------------|-------------|

Unless otherwise specified in bond documents:
Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.
Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATION
ABA: 101 000 695
BNF A/C: 9800006823
OBI/ATTN: DIANA L. VAN VLEET
149453.1

ACH Instructions:

UMB BANK NA
BNF NAME: TRUST OPERATION
ABA: 101 000 695
BNF A/C: 9801018981
OBI/ATTN: DIANA L. VAN VLEET
149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET
Phone: 5153686063
Email: Diana.VanVleet@umb.com



| |
|---------------------|
| Invoice Date |
| 10/03/2024 |

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|---------------------------|------------|
| Issue Payment Date | 12/01/2024 |
|---------------------------|------------|

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 WASHINGTON IA 52353

Issue ID: **0185418837**
 WASHINGTON
 LOSST REVENUE BONDS
 SERIES 2018B

| | |
|--|-------------|
| Interest Payment: | \$21,370.00 |
| Principal Payment: | \$0.00 |
| <i>(Includes Maturities, Calls, & Principal Reduction)</i> | |
| Cash on Hand: | (\$0.00) |
| Escrow Funds: | (\$0.00) |
| Third Party Remittance: | (\$0.00) |

| | |
|--------------------------|-------------|
| Total Amount Due: | \$21,370.00 |
|--------------------------|-------------|

Unless otherwise specified in bond documents:
Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.
Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

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Wire Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9800006823
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

ACH Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9801018981
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET
Phone: 5153686063
Email: Diana.VanVleet@umb.com



| |
|---------------------|
| Invoice Date |
| 10/03/2024 |

| | |
|---------------------------|------------|
| Issue Payment Date | 12/01/2024 |
|---------------------------|------------|

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 WASHINGTON IA 52353

Issue ID: **I264**
 CITY OF WASHINGTON GO CAPITAL
 LOAN NOTES SRS 2020 A
 DATED 3/31/2020

| | |
|--|-------------|
| Interest Payment: | \$40,600.00 |
| Principal Payment: | \$0.00 |
| <i>(Includes Maturities, Calls, & Principal Reduction)</i> | |
| Cash on Hand: | (\$0.00) |
| Escrow Funds: | (\$0.00) |
| Third Party Remittance: | (\$0.00) |

| | |
|--------------------------|-------------|
| Total Amount Due: | \$40,600.00 |
|--------------------------|-------------|

Unless otherwise specified in bond documents:
Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.
Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9800006823
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

ACH Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9801018981
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET
Phone: 5153686063
Email: Diana.VanVleet@umb.com



| |
|---------------------|
| Invoice Date |
| 10/03/2024 |

| | |
|---------------------------|------------|
| Issue Payment Date | 12/01/2024 |
|---------------------------|------------|

CITY OF WASHINGTON
 ATTN: CITY CLERK
 215 E WASHINGTON ST
 WASHINGTON IA 52353

Issue ID: **I1335**
 CITY OF WASHINGTON GO CAP LOAN NOTES
 SRS 2022 DTD 9/1/2022

| | |
|--|-------------|
| Interest Payment: | \$53,265.00 |
| Principal Payment: | \$0.00 |
| <i>(Includes Maturities, Calls, & Principal Reduction)</i> | |
| Cash on Hand: | (\$0.00) |
| Escrow Funds: | (\$0.00) |
| Third Party Remittance: | (\$0.00) |

| | |
|--------------------------|-------------|
| Total Amount Due: | \$53,265.00 |
|--------------------------|-------------|

Unless otherwise specified in bond documents:
Payments by Fed Funds Wire are due by 11:00am CT on the Issue Payment Date.
Payments by ACH are due 2 business days prior to the Issue Payment Date.
Payments by check are due 3 business days prior to Issue Payment Date. Please return a copy of this notice with your check payment.

Beware of fraud attempts. UMB Bank does not change its instructions for wires or ACH payments. If you receive any communication that indicates a change, please contact your Relationship Manager.

Wire Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9800006823
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

ACH Instructions:

UMB BANK NA
 BNF NAME: TRUST OPERATION
 ABA: 101 000 695
 BNF A/C: 9801018981
 OBI/ATTN: DIANA L. VAN VLEET
 149453.1

Check Instructions:

Please contact your Relationship Manager for check remittance instructions.

Relationship Manager: DIANA L. VAN VLEET
Phone: 5153686063
Email: Diana.VanVleet@umb.com



Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Misty Kron, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

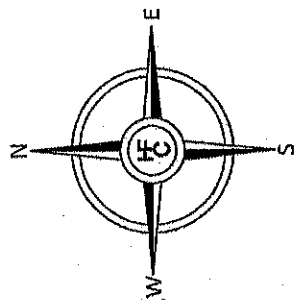
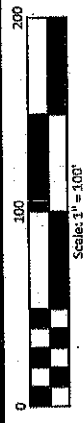
FROM: Joe Gaa, City Administrator

DATE: October 31, 2024

SUBJECT: Consent Agenda Items- Extraterritorial Zone Plat Approval

A consent agenda item for November 5th is for a plat approval in the extraterritorial zone (EZ). The plat is to split an ag dwelling lot at 2744 Ivy Avenue to allow for construction of a new single-family residence. At times, rather than approving these simple requests that make no change in use, a resolution to waive the City's right to approve has been passed. Moving forward, I would recommend that plats in the EZ be approved on the consent agenda in a similar fashion to lot splits and minor plats in the city limits. Staff has reviewed this plat and recommends approval.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



IAC 2024 SURVEYS 247170-Gundinger, Kathleen 247170-2024

MEETS SUBDIVISION ORDINANCE REQUIREMENTS

DATE _____

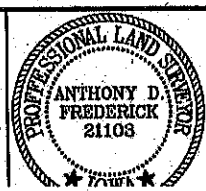
WASHINGTON COUNTY SUBDIVISION COORDINATOR

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Anthony D. Frederick, P.L.S. Date

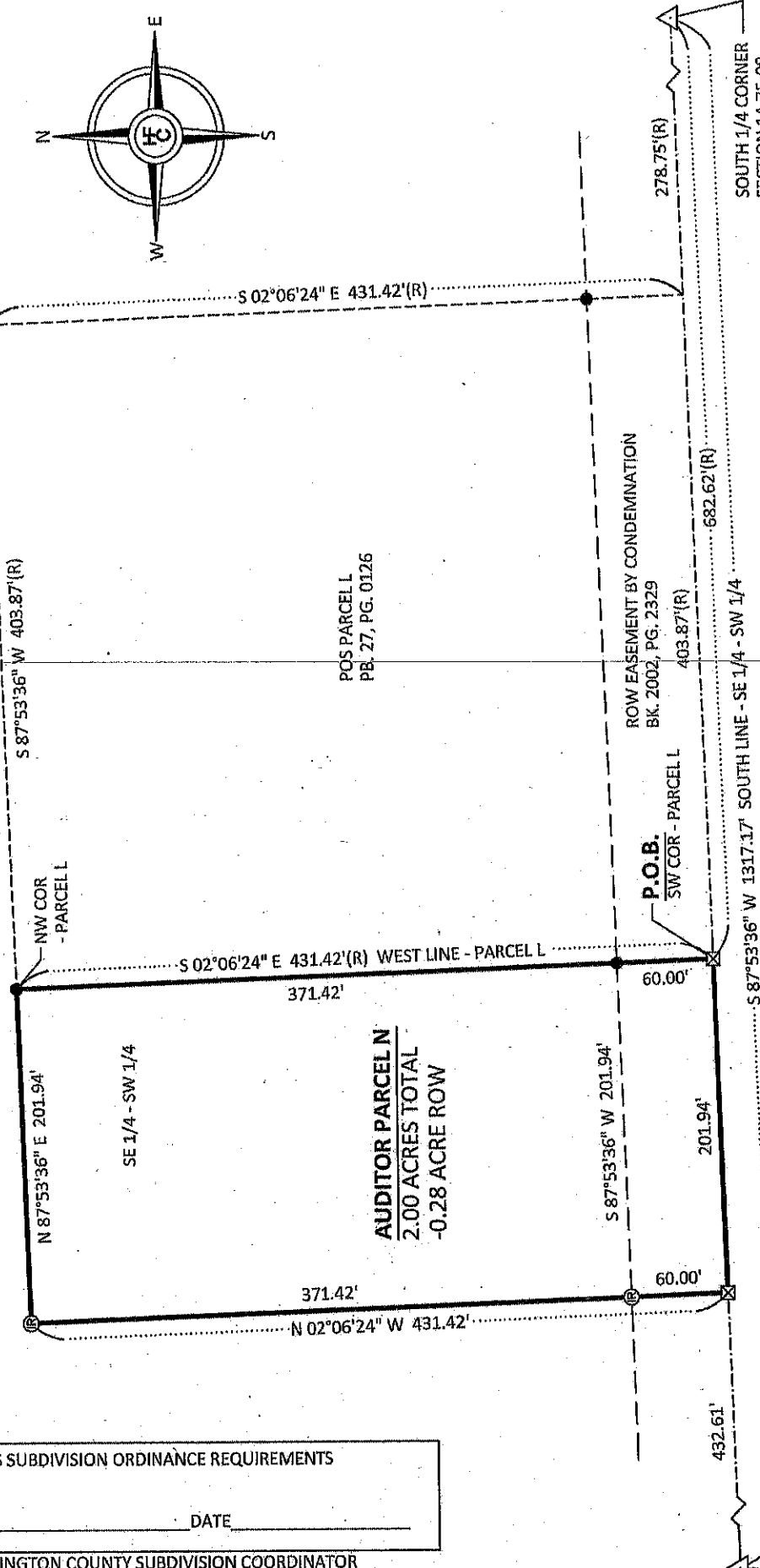
Iowa License Number: 21103

My license renewal date is December 31, 2025.



BASIS OF BEARING
IOWA STATE PLANE
COORDINATE SYSTEM
SOUTH ZONE

PLAT OF SURVEY
AUDITOR PARCEL N
PART - SE 1/4 - SW 1/
SECTION 14-75-08
WASHINGTON COUNTY, I



SOUTH 1/4 CORNER
SECTION 14-75-08
FOUND CUT X
TIES PB. 11, PG. 287

LEGEND

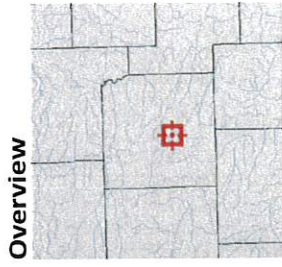
- △ GOVERNMENT CORNER
- SET 5/8" IRON ROD W/OPC #21103
- FOUND 5/8" REBAR
- ⊗ CUT "C" IN CONCRETE
- (R) RECORDED DIMENSIONS
- (M) MEASUREMENT DIMENSIONS
- BOUNDARY LINES
- - - RIGHT-OF-WAY LINES

AUDITOR PARCEL N

AUDITOR PARCEL N IS A PART OF THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 75 NORTH, RANGE 8 WEST OF THE SOUTHWEST 1/4 OF SECTION 14, TOWNSHIP 75 NORTH, RANGE 8 WEST OF THE 5TH P.M., WASHINGTON COUNTY, IOWA AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS.

COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 14, TOWNSHIP 75 NORTH, RANGE 8 WEST; THENCE S 87°53'36" W ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, A DISTANCE OF 682.62 FEET TO THE SOUTHWEST CORNER OF AUDITOR PARCEL L AS RECORDED IN PLAT BOOK 27 ON PAGE 0126 IN THE OFFICE OF THE WASHINGTON COUNTY CLERK BEING THE POINT OF BEGINNING; THENCE CONTINUING S 87°53'36" W ALONG SAID SOUTH LINE, A DISTANCE OF 201.94 FEET; THENCE N 02°06'24" W, A DISTANCE OF 431.42 FEET; THENCE N 87°53'36" E, A DISTANCE OF 201.94 FEET TO THE NORTHWEST CORNER OF SAID PARCEL L; A DISTANCE OF 431.42 FEET; THENCE N 87°53'36" E, A DISTANCE OF 201.94 FEET TO THE NORTHWEST CORNER OF SAID PARCEL L; A DISTANCE OF 60.00 FEET; THENCE S 87°53'36" W ALONG SAID SOUTH LINE, A DISTANCE OF 201.94 FEET TO THE POINT OF BEGINNING.

Beacon™ Washington County, IA



Legend

- Political Townships
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline

Parcel ID 1014300020
 Sec/Twp/Rng 14-75-08
 Property Address FRTWS
 District 14 75 08 S 20 AC SE1/4 SW1/4 EXC PAR L

Class A
 Acreage 14.24

Owner Address DAWSON FAMILY FARMS, LLC
 2744 IVY AVE
 WASHINGTON, IA 52353

Brief Tax Description 14 75 08 S 20 AC SE1/4 SW1/4 EXC PAR L
 (Note: Not to be used on legal documents)

THE CITY OF WASHINGTON

"Cleanest City in Iowa"



Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kevin Olson, City Attorney

P.O. Box 516
215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: HyVee Fast & Fresh Express

Business Address: 520 Iowa 1, Washington, Iowa

App #: App-209893

Type of License: New: _____ Renewal: x Special: _____ Five-Day: _____
Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class B Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **November 5, 2024**

Police: DCI background check and/or local background check: Yes: _____ No: _____
Police Chief sign off _____ . Date _____ .

Fire: fire inspection done: Yes: [Signature] No: _____
Fire Chief sign off [Signature] . Date 10/30/24 .

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Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: HyVee Fast & Fresh Express

Business Address: 520 Iowa 1, Washington, Iowa

App # : App-209893

Type of License: New: _____ Renewal: x Special: _____ Five-Day: _____
Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class B Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: November 5, 2024

Police: DCI background check and/or local background check: Yes: _____ No: _____

Police Chief sign off _____ Date 10-15-2024

Fire: fire inspection done: Yes: _____ No: _____

Fire Chief sign off _____ Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

| | | | | |
|----------------------|-----------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY | NAME OF BUSINESS(DBA) | BUSINESS | | |
| HY-VEE, INC. | Hy-Vee Fast & Fresh Express | (515) 267-2800 | | |
| ADDRESS OF PREMISES | PREMISES SUITE/APT NUMBER | CITY | COUNTY | ZIP |
| 520 Iowa 1 | | Washington | Washington | 52353 |
| MAILING ADDRESS | CITY | STATE | ZIP | |
| 5820 Westown Parkway | West Des Moines | Iowa | 50266 | |

Contact Person

| | | |
|-------------|----------------|-------------------|
| NAME | PHONE | EMAIL |
| Katie Nylen | (515) 267-2800 | knylen@hy-vee.com |

License Information

| | | | |
|----------------|--------------------------------|----------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE | TERM | STATUS |
| LG0000938 | Class B Retail Alcohol License | 12 Month | Submitted to Local Authority |

| | | |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Dec 24, 2024 | Dec 23, 2025 | |

SUB-PERMITS

Class B Retail Alcohol License

PRIVILEGES



State of Iowa

Alcoholic Beverages Division

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

| NAME | CITY | STATE | ZIP | POSITION | % OF OWNERSHIP | U.S. CITIZEN |
|------------------|-----------|-------|-------|----------------|----------------|--------------|
| Andrew Schroeder | Johnston | Iowa | 50131 | SVP Accounting | 0.00 | Yes |
| Michael Jurgens | Urbandale | Iowa | 50322 | EVP Secretary | 0.00 | Yes |
| Katie Nylen | | | | | | Yes |
| Jeremy Gosch | Urbandale | Iowa | 50323 | CEO | 0.00 | Yes |

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

THE CITY OF WASHINGTON

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215 E. Washington St.
Washington, IA 52353
319-653-6584
Fax Only 319-653-5273

NOTIFICATION FORM -
LIQUOR/BEER/CIGARETTE/DANCE
LICENSE RENEWALS

Business Name: **Café Dodici**

Business Address: **120-122 S Iowa Avenue, Washington, Iowa**

App #: **App-208928**

Type of License: New: _____ Renewal: x Special: _____ Five-Day: _____
Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **November 5, 2024**

Police: DCI background check and/or local background check: Yes: _____ No: _____
Police Chief sign off _____ . Date _____ .

Fire: fire inspection done: Yes: _____ No: _____
Fire Chief sign off  . Date 10/30/24



State of Iowa

Alcoholic Beverages Division

Applicant

| | | | | |
|----------------------|---------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY | NAME OF BUSINESS(DBA) | BUSINESS | | |
| DODICI, Inc. | Cafe Dodici | (319) 653-4012 | | |
| ADDRESS OF PREMISES | PREMISES SUITE/APT NUMBER | CITY | COUNTY | ZIP |
| 120-122 S Iowa Ave | | Washington | Washington | 52353 |
| MAILING ADDRESS | CITY | STATE | ZIP | |
| 120-122 S Iowa Ave | Washington | Iowa | 52353 | |

Contact Person

| | | |
|--------------|----------------|---------------------------|
| NAME | PHONE | EMAIL |
| Melinda Lord | (319) 461-6301 | accounting@cafedodici.com |

License Information

| | | | |
|--------------------------------|--------------------------------|----------------------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE | TERM | STATUS |
| LC0033534 | Class C Retail Alcohol License | 12 Month | Submitted to Local Authority |
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS | |
| Dec 1, 2024 | Nov 30, 2025 | | |
| SUB-PERMITS | | | |
| Class C Retail Alcohol License | | | |



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Catering, Outdoor Service

Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

| NAME | CITY | STATE | ZIP | POSITION | % OF OWNERSHIP | U.S. CITIZEN |
|---------------------|------------|-------|-------|----------|----------------|--------------|
| Alessandro Scipioni | Washington | Iowa | 52353 | Owner | 30.00 | Yes |
| Lorraine Williams | Washington | Iowa | 52353 | Owner | 30.00 | Yes |
| Tsalika Drown | Washington | Iowa | 52353 | Owner | 40.00 | Yes |

Insurance Company Information

INSURANCE COMPANY

West Bend Insurance Company

POLICY EFFECTIVE DATE

Dec 1, 2024

POLICY EXPIRATION DATE

Dec 1, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kathy Kron, City Clerk
Kelsey Brown, Finance Director
Kevin D. Olson, City Attorney



City of Washington
215 East Washington St.
Washington, Iowa 52353
(319) 653-6584
(319) 653-5273 Fax

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Washington Liquor and Tobacco Outlet**

Business Address: 304 W. Madison St, Washington, Iowa

App #: **App-210493**

Type of License: New: Renewal: Special: Five-Day:

Amendment: x

Permanent Premise Transfer: **Retail area changing from 1500 sq. ft. to 1680 sq. ft.**

Beer/Wine Permit:

Liquor License: **Class E Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **November 5, 2024**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off . Date 10-26-2024.

Fire: fire inspection done: Yes: No:

Fire Chief sign off _____ . Date _____.



State of Iowa

Alcoholic Beverages Division

Applicant

| | | | | |
|-------------------------|--------------------------------------|----------------|------------|-------|
| NAME OF LEGAL ENTITY | NAME OF BUSINESS(DBA) | BUSINESS | | |
| D & P HOLDING, LLC | Washington Liquor and Tobacco Outlet | (563) 639-6260 | | |
| ADDRESS OF PREMISES | PREMISES SUITE/APT NUMBER | CITY | COUNTY | ZIP |
| 304 West Madison Street | | Washington | Washington | 52353 |
| MAILING ADDRESS | CITY | STATE | ZIP | |
| 304 West Madison Street | Washington | Iowa | 52353 | |

Contact Person

| | | |
|---------------|----------------|----------------------|
| NAME | PHONE | EMAIL |
| Durga Gajurel | (563) 639-6260 | dk.durgaus@gmail.com |

License Information

| | | | |
|----------------|--------------------------------|----------|------------------------------|
| LICENSE NUMBER | LICENSE/PERMIT TYPE | TERM | STATUS |
| LE0003802 | Class E Retail Alcohol License | 12 Month | Submitted to Local Authority |

| | | |
|--------------------------|---------------------------|----------------------|
| TENTATIVE EFFECTIVE DATE | TENTATIVE EXPIRATION DATE | LAST DAY OF BUSINESS |
| Nov 1, 2024 | Oct 31, 2025 | |

SUB-PERMITS

Class E Retail Alcohol License



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

No Ownership information found

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

MAINTENANCE & CONSTRUCTION DEPT. REPORT

9-28-24/10-11-24

STREETS: Personnel operated the street sweeper around town. Personnel potholed some streets and worked a couple alleys. Crews painted some crosswalks and parking spaces in the town.

WATER DISTRIBUTION: Personnel repaired the 14th water main break of 2024 located at 704 West Main St. Personnel finished hooking the water services (24) up to the new 8 inch water main on the South Ave B in the 500,600 & 700 blocks. Also took out the old fire hydrants on South Ave B project. Personnel began flushing fire hydrants throughout the town. Personnel replaced a fire hydrant that was hit, located at South 6th Ave-East Monroe St.

SEWER COLLECTION: Personnel installed a sewer tap located at 940 Prospect Place. Personnel also jetted a sewer main in the 400 block of East Jefferson St. Personnel investigated a sewer smell complaint from Casey's west, it was on they're end, but personnel flushed a hydrant down the sanitary to reduce the smell.

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel serviced #303 (two new tires & installed switch for air compression to lift bags for bed), leaf vac, #301 (prepped for leaf vac season), 501 (Lights;WWTP), CDL training, Kubota tractor (lights), 504 (WWTP), #119 (finished air dryer), FD 1 (air leak), #330/#630 backhoes and treated fuel barrels (diesel mate & mile high).

OTHER: Personnel set up barricades for the St James school Color Run. Personnel continued yard waste pick up, and responded to 67 One Call Locates. Personnel hauled loads of one inch road stone back to the material storage building as well as one inch ballast.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

MAINTENANCE & CONSTRUCTION DEPT. REPORT

10-12-24/10-25-24

STREETS: Personnel began the leaf vac program. Personnel continued concrete patchwork pouring 37 yards of material in numerous areas of previous excavation (250thSt/F-Monroe/7th-Madison/2nd-Madison/7th-Jefferson). Personnel line painted a few areas in the downtown. The street sweeper has been out.

WATER DISTRIBUTION: Personnel concluded with flushing all the fire hydrants in town to help flush the distribution system and provide maintenance to all the fire hydrants. Personnel repaired the 14th & 15th water main breaks of 2024. The locations were South 3rd Ave-East Polk St (6 inch CIP) and 635 North 7th Ave (4 inch CIP).

SEWER COLLECTION: Personnel flushed a couple areas and jetted on South Ave B, just south of Monroe on the east side.

STORM SEWER COLLECTION: Personnel vac'ing intakes.

MECHANIC/SHOP: Personnel serviced PD 718, PD Chiefs (brakes), JD loader (tire repair), PD 018, WWTP 502, 115 (installed new air dryer & purge valve), PD 771 (new battery while servicing), 117 (installed new air dryer and greased) and 111 (installed new air dryer & leaking water pump).

OTHER: Personnel responded to 61 One Call Locates and continued with the yard waste program. A few loads of rock hauled back to the material storage building. Personnel attended a SASSO meeting on Fire Safety & Drugs and Alcohol. Assisted with cones to the Y for they're festivities.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

*Joe Gaa, City Administrator
Kathy Kron, City Clerk
Millie Youngquist, Mayor
Kevin Olson, City Attorney*

Park Board Members:

*Jayson Keil
Charles Halvorson
Erin Elgin
Jane Blieu
Erin Smith*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

*Parks Superintendent:
Nick Pacha*

October City Council Update – Parks Department

- Mowing, trimming and spraying of all Parks properties and areas our Dept. maintains.
- Daily watering of flowers around parks. Hanging baskets downtown taken down and baskets to storage and watering systems winterized.
- Pool winterization, putting tarps up on West end of pool and blowing out lines, moving chair, table etc. inside, winterizing bath house plumbing.
- Daily Fountain maintenance and cleaning. Weekly vacuuming. Closing of fountain and winterization of pipes and removal of pumps from fountain pit.
- Fountain cover and Winter decoration installed on top of fountain.
- 18th St soccer fields water shut off.
- Drinking Fountains in Parks winterized.
- 4 ball fields and 2 soccer fields at Wellness park sprayed for broadleaf control and fall fertilizer.
- Central Park, City Hall, Police, Fire station, Madison Park fall fertilization.
- A lot of time spent on Wellness Park Soccer field concession/restroom project meetings, meeting with sub contractors and lining up timing of trades to get on site.
- Wellness park soccer concession stand/restrooms project. Walls are up, trusses on, weather proof wrap on outside. KCTC installed fiber optics to the building. Windows are installed. Doors are installed, exterior concrete and trail is finished. Metal exterior is next, then plumbing and electrical. We (Parks Dept) will be doing interior work as soon as steel goes on.
- Central Park restroom meetings and funding meetings.
- Meeting with City partners on potential AED devices located in City Parks.
- Fall soccer for WASP has ended YMCA flag football has ended.
- A lot of calls for rental of shelter at Sunset park and cleaning of shelters for rentals.
- Cleanup and setup for farmers markets which are now complete
- Coordinating all the events and setup and cleanup of events that take place at Central park and Downtown
- Working with Chamber to get downtown top of building lights repaired and Frontier power pole reinstalled after accident broke old pole and components

- WASA 2 day softball tournament at Wellness park.
- YMCA Flag football is finished at Wellness park ballfields along with YMCA soccer at 18th St. soccer fields.
- Attended weekly Department head meetings.
- Attended YMCA board meeting
- Attended Park board meeting Oct. 10, next meeting December 12
- Winter Christmas baskets cleaned out and taken to Wolf floral for rehab for Main st.
- Working on future Capital Equipment needs and inventory, and Capital projects for the Parks Dept.
- Maintenance of all equipment including tractor, mowers, utility cart, gator etc.
- Shop and office cleaning and organizing trying to create more room.
- Ground prep in many areas adding dirt for fall seed and seeding of areas
- Weekly watering of over 200 young trees
- Bi-weekly garbage removal around parks.

*****Please note, this is a summary of work completed this month and does not include everything completed by the Department. *****




Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
vin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: October 31, 2024

SUBJECT: Board/Commission Appointments

Two items have been placed on the November 5th Council meeting agenda to fill vacancies on City boards/commissions. Information on each appointment is provided below.

James "Jim" Newcomb- Board of Adjustments

Mr. Newcomb is retired from the phone company and worked in Washington before being transferred to Grinnell and then North Liberty. He and his wife relocated back to Washington last year. Jim has submitted an application for the Board of Adjustments. He was provided with an overview of the role of the Board of Adjustments and is willing to serve. There is currently one vacancy on the Board of Adjustments.

Chad Shull- Planning & Zoning Commission

Mr. Shull is employed as a teacher in the Washington Community School District. He and his wife moved to Washington last year. Chad served on the Middletown, IA Planning and Zoning Commission several years ago. He was provided with an overview of the role of the Planning & Zoning Commission and is willing to serve. There is currently one vacancy on the Planning & Zoning Commission.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.



CITY OF WASHINGTON

BOARD/COMMISSION APPLICATION FORM

Please return to: City of Washington, ATTN: City Clerk, PO Box 516, Washington, IA 52353

Application for: ___ Airport Commission Planning & Zoning Commission ___ Board of Adjustment
___ Forestry Commission ___ Library Board ___ Historic Preservation Commission
___ Cable TV Commission ___ Tree Beautification Committee
___ Hotel/Motel Tax Fund Administration Committee ___ Park & Recreation Board

NAME Chad Shull HOME ADDRESS 502 S. 15th Ave, Washington, IA
OCCUPATION Teacher EMPLOYER Washington School District
PHONE NUMBER: HOME 319-931-1426 BUSINESS _____
E-MAIL ADDRESS chadshull26@gmail.com

EXPERIENCE AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION (PLEASE FEEL FREE TO ATTACH ADDITIONAL INFORMATION AS NEEDED)

Prior Planning & Zoning Commission Member in Middletown, IA
Construction Experience
Leadership experience

WHAT IS YOUR PRESENT KNOWLEDGE OF THIS ADVISORY BOARD

The only knowledge I have of this specific advisory board in Washington is what can be found on the website.

WHAT CONTRIBUTIONS DO YOU FEEL YOU CAN MAKE TO THIS ADVISORY BOARD? (OR STATE REASON FOR APPLYING)

I am interested in the development of Washington and want to see its growth and development enhance the town and its residents. I have been in charge of developing plans and proposals in prior employment.

Signature

Date 10-21-2024



CITY OF WASHINGTON BOARD/COMMISSION
APPLICATION FORM

Please return to: City of Washington, ATTN: City Clerk, PO Box 516, Washington, IA 52353

Application for: Airport Commission Planning & Zoning Commission Board of Adjustment
Forestry Commission Library Board Historic Preservation Commission

Cable TV Commission Tree Beautification Committee

Hotel/Motel Tax Fund Administration Committee

Park & Recreation Board

NAME James Newcomb HOME ADDRESS 705 PERDUE CT.
OCCUPATION Retired
EMPLOYER _____
PHONE HOME 319-430-3429 BUSINESS _____ NUMBER: HOMES _____
E-MAIL SSGNewcomb1951@gmail.com ADDRESS _____

EXPERIENCE AND/OR ACTIVITIES WHICH YOU FEEL QUALIFY YOU FOR THIS POSITION (PLEASE FEEL FREE TO ATTACH ADDITIONAL INFORMATION AS NEEDED)

Retired from the telephone company. Have lived and worked in several growing communities.

WHAT IS YOUR PRESENT KNOWLEDGE OF THIS ADVISORY BOARD

Hears appeals and makes decisions

WHAT CONTRIBUTIONS DO YOU FEEL YOU CAN MAKE TO THIS ADVISORY BOARD? (OR STATE REASON FOR APPLYING)

Patience and Common Sense

The time to devote to any issue

Community Pride and desire to see Washington Flourish.

James L. Newcomb
Signature

September 17, 2024
Date



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtioniowa.gov

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: CARRIE LUECK 50th SURPRISE PARTY

Coordinator: SAME

Contact Number: 319 471 7626

Email Address: carrie.liselueck@gmail.com

2. EVENT INFORMATION

Event Description: Friends + family gather on the square to have cake + yell "surprise" as couple leaves DODICI from Brunch

Days/Dates of Event: SUNDAY Nov 10, 2024

Time(s) of Event: (Include Set Up/Tear Down Time) 1:00 / 1:30 - 3:30 / 4:00

Event Location: Washington town SQUARE

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

Temporarily park in a "No Parking" area location: _____

Use of City Park (specify park: _____
Electrical Needs: _____

Use of gators/UTV/ATV on City streets

Parade (attach map of route and indicate streets to be closed)

Walk/Run (attach map of route and indicate streets to be closed)

Tent(s) to be used - over 400 sq ft or canopies over 1,000 sq ft

Fireworks (specify location: _____)

Other (please specify: _____)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

Street barricades

Yield signs for crosswalks

Emergency "No Parking" Signs

Garbage/Recycling Barrels

Traffic cones

Street Sweeping following (parades)

Picnic Tables

Other (please specify: _____)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

Amplified Sound/Speaker System

Recorded/Live Music

Public Address System

If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? Yes No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? Yes No If yes, how many? _____

Contact Person: _____

Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

Certificate of Insurance provided and accepted Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Car Zuck

10-21-2024

Applicant/Sponsor Signature

Date

DEPARTMENT APPROVALS

| <u>Indicate Date Contacted</u> | The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration. | | | |
|--------------------------------|--|----------------|-------------------------|--|
| <u>10-18-24</u> | City Clerk (Liquor Licenses) | Kathy Kron | 319-653-6584 ext 131 | kkron@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>10-18-24</u> | Police Chief | Jim Lester | 319-458-0264 | jlester@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>10-18-24</u> | Fire Chief | Brendan DeLong | 319-461-3796 | firedept@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>10-18-24</u> | Streets | JJ Bell | 319-653-1538 | jjbell@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>10-18-24</u> | Parks | Nick Pacha | 319-321-4886 | npacha@washingtioniowa.gov |
| | Comments/Restrictions: | | | |
| <u>10-18-24</u> | County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us | | | |
| | Comments/Restrictions: | | | |

CITY COUNCIL APPROVAL

City Clerk Signature

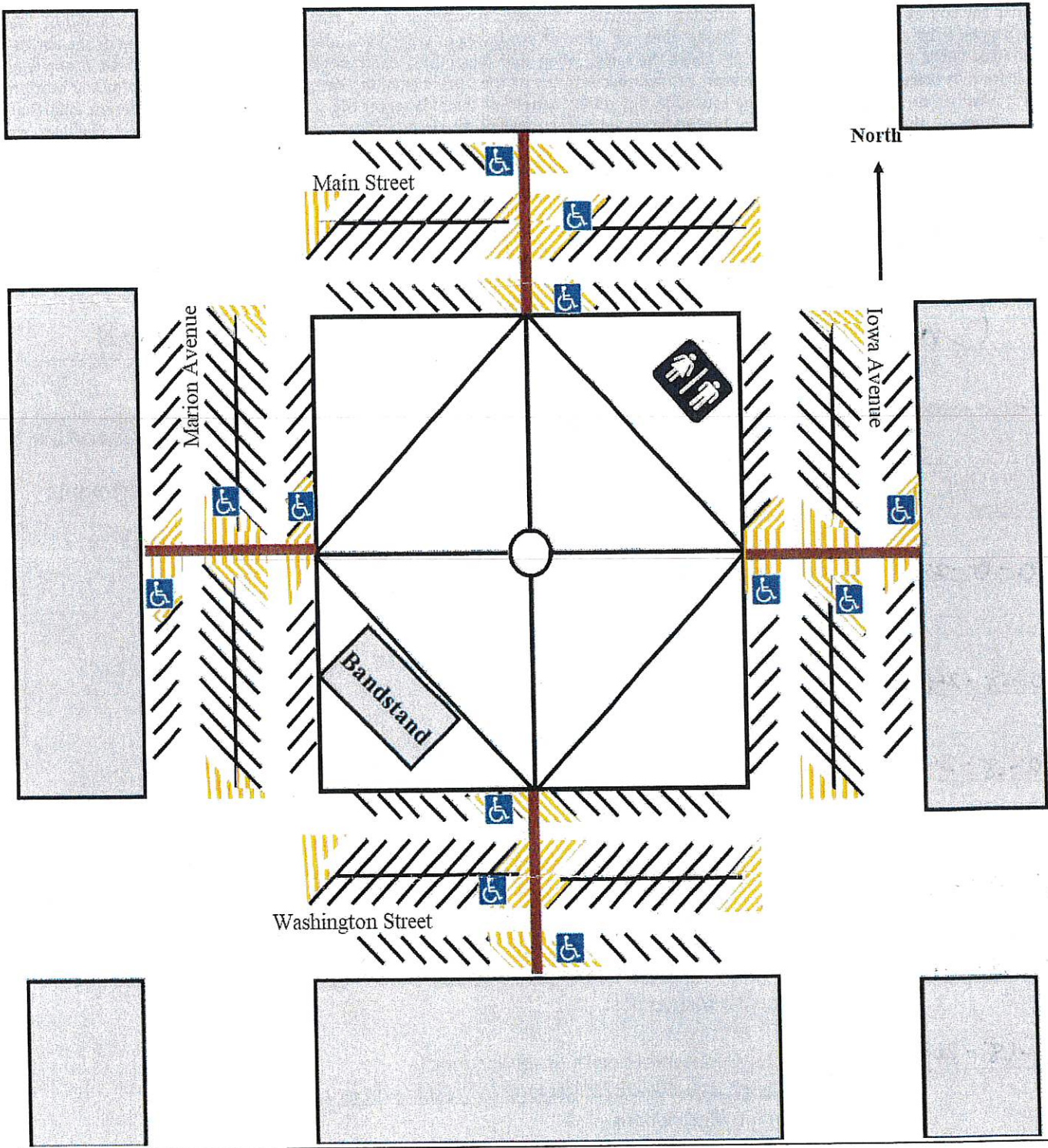
Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):





SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtioniowa.gov

**** Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: The Feast of Our Lady of Guadalupe

Coordinator: Genoveva Diaz & Rev. Bernard E. Weir

Contact Number: 319-594-8062 & 319-458-0412

Email Address: gdiaz@sjknights.org

2. EVENT INFORMATION

Event Description: Procession from Bandstand in Park; West to N. Marion Avenue, Cross Main street. Turn left onto West 2nd street, Proceed on West 2nd to ST. James Church.

Days/Dates of Event: December 12th

Time(s) of Event: (Include Set Up/Tear Down Time) @ 4:30pm

Event Location: ST. James Church

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

_____ Temporarily park in a "No Parking" area location: _____

_____ Use of City Park (specify park : Electrical Needs: _____

_____ Use of gators/UTV/ATV on City streets

_____ Parade (attach map of route and indicate streets to be closed) *See attached papers*

_____ Walk/Run (attach map of route and indicate streets to be closed)

_____ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

_____ Fireworks (specify location :)

_____ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON

_____ Street barricades

_____ Yield signs for crosswalks

_____ Emergency "No Parking" Signs

_____ Garbage/Recycling Barrels

_____ Traffic cones

_____ Street Sweeping following (parades)

_____ Picnic Tables

_____ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used (verify availability with Parks Dept):

_____ Amplified Sound/Speaker System

_____ Recorded/Live Music

_____ Public Address System

_____ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? _____ Yes No _____ If yes, how many? _____ (General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? _____ Yes _____ No If yes, how many?)

Contact Person: _____

Phone: _____

7. INSURANCE

For events requiring an alcohol license, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other events held on public property, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

_____ Certificate of Insurance provided and accepted _____ Certificate of Insurance not required

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

 Applicant/Sponsor Signature Date

DEPARTMENT APPROVALS

| <u>Indicate Date Contacted</u> | The applicant is responsible for coordinating with all applicable departments in advance of City Council consideration. | | |
|--------------------------------|--|---------------------------------------|--|
| _____ | City Clerk (Liquor Licenses) | Kathy Kron 319-653-6584 ext 131 | kkron@washingtioniowa.gov |
| _____ | Police Chief | Jim Lester 319-458-0264 | jlester@washingtioniowa.gov |
| <u>10/21/24</u> | Fire Chief | Brendan DeLong 319-461-3796 | firedept@washingtioniowa.gov |
| <u>10/21/24</u> | Streets | JJ Bell 319-653-1538 | jjbell@washingtioniowa.gov |
| <u>10/21/24</u> | Parks | Nick Pacha 319-321-4886 | npacha@washingtioniowa.gov |
| _____ | County Environmental Health (if serving food): Jason Taylor; 319-461-2876; jtaylor@co.washington.ia.us | | |
| _____ | Comments/Restrictions: | | |

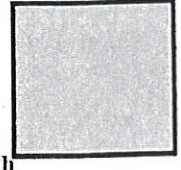
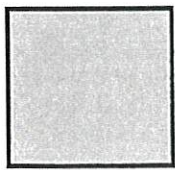
CITY COUNCIL APPROVAL

 City Clerk Signature Date of Action Approved: _____ Denied: _____

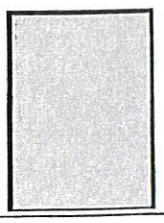
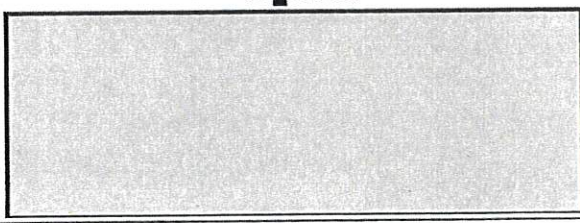
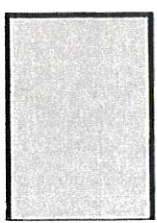
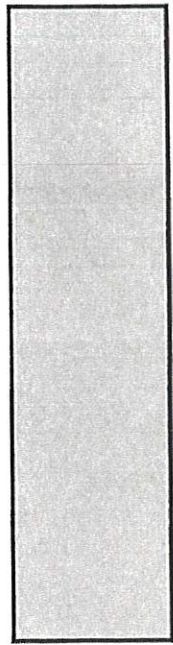
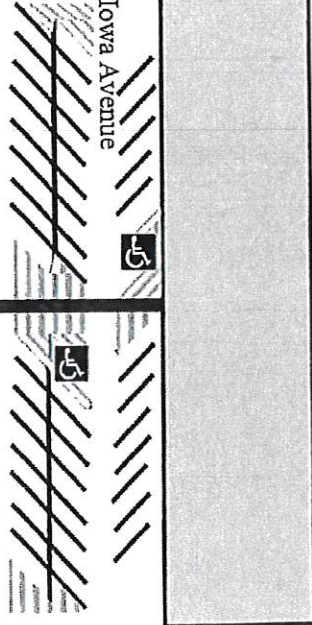
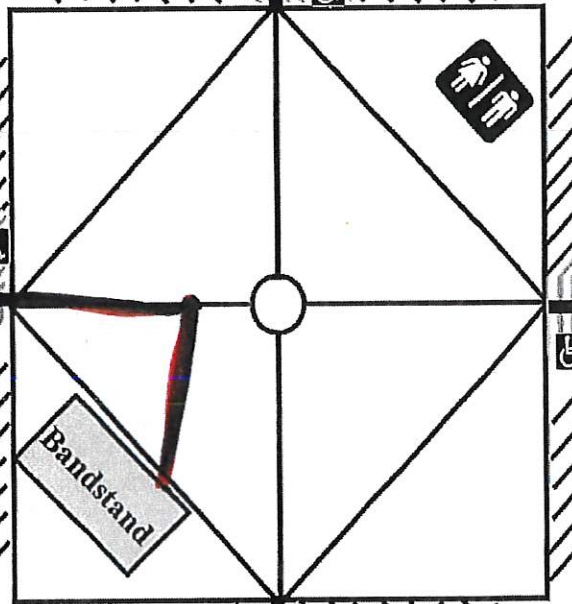
CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):

W. 2nd STREET



North



Procession Map:

Begin at band stand @4:30pm

Leave Park on West sidewalk, then we will turn right on North Marion Ave, cross Main Street, turn left on West 2nd street to St. James Church.

Cross street that needs to be guarded:

Main Street

West 2nd

North Ave B

North Ave C

North Ave D

Certificate of Coverage

Date: 9/19/2024

Certificate Holder
 Diocese of Davenport
 780 W. Central Park Avenue
 Davenport, IA 52804

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Covered Location
 ST JAMES
 602 W. 2ND ST
 WASHINGTON, IA 52353-1933

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

| | Type of Coverage | Certificate Number | Coverage Effective Date | Coverage Expiration Date | Limits | |
|--|--|--------------------|-------------------------|--------------------------|----------------------------|---------|
| | Property | | | | Real & Personal Property | |
| | D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made | 9165 | 7/1/2024 | 7/1/2025 | Each Occurrence | |
| | | | | | General Aggregate | 500,000 |
| | | | | | Products-Comp/OP Agg | |
| | | | | | Personal & Adv Injury | |
| | | | | | Fire Damage (Any one fire) | |
| | | | | | Med Exp (Any one person) | |
| | Excess Liability | | | | Each Occurrence | |
| | | | | | Annual Aggregate | |
| | Other | | | | Each Occurrence | |
| | | | | | Claims Made | |
| | | | | | Annual Aggregate | |
| | | | | | Limit/Coverage | |

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)
 St. James' Color Dash on Friday, October 4, 2024.

| | |
|--|---|
| Holder of Certificate | Cancellation |
| Additional Protected Person(s) City of Washington | Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail <u>30</u> days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives. |
| 0850000983 | Authorized Representative <i>Paul A. Peterson</i> |

ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement 10/4/2024 Charge _____ Credit _____
Cancellation Date of Endorsement 10/5/2024
Certificate Holder Diocese of Davenport 780 W. Central Park Avenue Davenport, IA 52804
Location ST JAMES 602 W. 2ND ST WASHINGTON, IA 52353-1933
Certificate No. 9165 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an *Additional Protected Person(s)* the organization(s) shown in the schedule below.

Schedule - ADDITIONAL PROTECTED PERSON(S)

| |
|---|
| City of Washington |
| Remarks: St. James' Color Dash on Friday, October 4, 2024. |

However, the following limitations apply to coverage:

1. The maximum limits of coverage provided by Catholic Mutual Relief Society of America to the *Additional Protected Person(s)* named in this endorsement shall not exceed the coverage dollar amount specifically required by contract or agreement and agreed to by the *Protected Person(s)*. In the absence of specific coverage limits within a referenced contract or agreement, the limits of liability afforded to the *Additional Protected Person(s)* must be listed on a separate Certificate of Coverage form attached to this endorsement. All limits of liability extended by this endorsement are inclusive of both Section II Coverage D and Section VII coverages (if applicable).
2. Unless specifically agreed to by contract or agreement, the coverage extended to the *Additional Protected Person(s)* by this endorsement is excess and non-contributory over any other available coverage or insurance.
3. This endorsement does not apply to any *Occurrence* outside the specific date(s) of a facility use agreement or terms of a lease.
4. This endorsement does not extend coverage to the *Additional Protected Person(s)* for *Occurrences* which cannot be attributed to primary acts or omissions of the *Protected Person(s)*.
5. Provided that a premises is utilized by the *Protected Person(s)* in a manner consistent with its intended purpose and in accordance with the applicable contract, agreement, or lease, this endorsement does not extend coverage to the *Additional Protected Person(s)* for premises defects or other *Occurrences* which could not be discovered by the *Protected Person(s)* with reasonable diligence.
6. The limited coverage afforded to the *Additional Protected Person(s)* by this endorsement only applies to the extent permissible by law and shall not apply to non-delegable duties unless specifically agreed to by contract or agreement.

This extension of coverage shall not enlarge the scope of coverage provided to the *Certificate Holder* under this Certificate nor increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the *Additional Protected Person(s)* will not precede the effective date of this endorsement or extend beyond the cancellation date.

CITY OF WASHINGTON, IOWA

CLAIMS REPORT

NOVEMBER 5, 2024

POLICE

| | | |
|-----------------------------------|----------------------------|----------|
| ACE-N-MORE | KEYS & SUPPLIES | 164.15 |
| ALLIANT ENERGY | ALLIANT ENERGY | 594.17 |
| AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 94.46 |
| ARNOLD MOTOR SUPPLY | PARTS | 202.54 |
| BDH TECHNOLOGY LLC | IN-CAR PRINTER | 650.00 |
| CAPITAL ONE | FILE STORAGE | 24.89 |
| CUSTOM IMPRESSIONS INC | NOTARY STAMP | 28.95 |
| DE LAGE LANDEN PUBLIC FINANCE LLC | MDT LEASE | 577.88 |
| EMBROIDERY BARN | UNIFORM ALTERATIONS | 30.00 |
| GALLS LLC | HANDCUFFS | 176.65 |
| KCTC | PHONE & INTERNET | 199.36 |
| MARCO, INC. | COPIER PRINTER LEASE | 449.99 |
| RANGEMASTERS UNIFORMS | BODY ARMOUR AND CARRIER | 2,028.00 |
| SECRETARY OF STATE | NOTARY APPLICATION- BURKHA | 30.00 |
| STOP STICK LTD. | STOP STICK TRAINING | 338.00 |
| VISA-TCM BANK, N.A. | FUEL FOR TRAINING | 313.64 |

| | | |
|--------------|--|-----------------|
| TOTAL | | 5,902.68 |
|--------------|--|-----------------|

FIRE

| | | |
|--------------------------------------|---------------------|----------|
| ALLIANT ENERGY | ALLIANT ENERGY | 1,336.88 |
| CINTAS CORP LOC. 342 | TOWEL SERVICE | 128.40 |
| EASTERN IOWA CHIROPRACTIC CENTRE, PC | EMPLOYEE SCREENINGS | 45.00 |
| FELD FIRE | GEAR | 5,719.00 |
| HEIMAN FIRE EQUIPMENT | WATER TANK LIGHT | 210.00 |
| KCTC | PHONE & INTERNET | 153.02 |
| MED COMPASS | PHYSICALS | 8,360.00 |
| TOYNE INC | PARTS | 1,776.91 |
| VISA-TCM BANK, N.A. | MEALS & PAPER | 201.37 |
| WITMER PUBLIC SAFETY GROUP | FIRE-DEX BOOTS | 449.86 |

| | | |
|--------------|--|------------------|
| TOTAL | | 18,380.44 |
|--------------|--|------------------|

DEVELOPMENT SERVICES

| | | |
|----------------------------------|----------------------------|--------|
| ALTORFER INC | COATS | 236.46 |
| INTERNATIONAL CODE COUNCIL, INC. | CODE BOOK | 224.45 |
| MARIE, LINDA | COAT EMBROIDERY | 42.00 |
| VISA-TCM BANK, N.A. | TRAINING, TOOLS, ADOBE, LO | 50.00 |
| WMPF GROUP LLC | LEGAL ADVERTISING | 17.21 |

| | | |
|--------------|--|---------------|
| TOTAL | | 570.12 |
|--------------|--|---------------|

AIRPORT

| | | |
|------------|----------|-------|
| ACE-N-MORE | SUPPLIES | 19.18 |
|------------|----------|-------|

| | | |
|--------------|--|--------------|
| TOTAL | | 19.18 |
|--------------|--|--------------|

LIBRARY

| | | |
|---------------------------|-----------------------|----------|
| AMAZON CAPITAL SERVICES | MATERIALS/PROGRAMMING | 93.14 |
| BAKER & TAYLOR | LIBRARY MATERIALS | 1,270.79 |
| CENGAGE LEARNING INC/GALE | LIBRARY MATERIALS | 74.22 |
| CENTRAL IOWA DISTRIBUTING | JANITORIAL SUPPLIES | 136.00 |
| CINTAS CORP LOC. 342 | MAT SERVICE | 135.81 |
| GFC LEASING - WI | PRINTER LEASE | 253.20 |
| MIDWEST-ALARM | EQUIPMENT REPAIR | 387.75 |
| PENDARVIS, MICIAH | WRITERS WORKSHOP | 50.00 |

| | | |
|---------------------|---------------------------|-----------------|
| VALENTINE, TAMMY | HOMEBOUND MILEAGE REIMB | 7.21 |
| VISA-TCM BANK, N.A. | RENEWAL, SUPP, POSTAGE, Z | 452.89 |
| | TOTAL | 2,861.01 |

PARKS

| | | |
|--------------------------------------|----------------------|-----------------|
| ACE-N-MORE | SUPPLIES | |
| ALLIANT ENERGY | ALLIANT ENERGY | 1,370.91 |
| AMAZON CAPITAL SERVICES | RR REPAIR | 179.99 |
| BLUE MOON SATELLITES, LLC | PORTABLE TOILETS | 547.50 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | 298.00 |
| COBB OIL CO., INC-BP ONE TRIP | FUEL | 36.90 |
| EASTERN IOWA CHIROPRACTIC CENTRE, PC | EMPLOYEE SCREENINGS | 45.00 |
| ELLIOT OIL COMPANY-BP ONE TRIP | FUEL | 18.97 |
| IMPRESSIONS COMPUTERS, INC | COMPUTER MAINTENANCE | 42.50 |
| KCTC | PHONE & INTERNET | 340.21 |
| VISA-TCM BANK, N.A. | TRAINING & EQUIPMENT | 157.97 |
| WASHINGTON RENTAL | REPAIR | 71.35 |
| | TOTAL | 3,269.69 |

POOL

| | | |
|----------------|------------------|--------------|
| ALLIANT ENERGY | ALLIANT ENERGY | 83.78 |
| KCTC | PHONE & INTERNET | 15.95 |
| | TOTAL | 99.73 |

CEMETERY

| | | |
|---------------------------|---------------------------|-----------------|
| ACE-N-MORE | SUPPLIES | 1,551.91 |
| ALLIANT ENERGY | ALLIANT ENERGY | 195.64 |
| ARNOLD MOTOR SUPPLY | PARTS | 244.74 |
| CENTRAL IOWA DISTRIBUTING | BATHROOM ROLL TOWELS | 79.00 |
| KCTC | PHONE & INTERNET | 8 |
| VISA-TCM BANK, N.A. | IAMU RECERTIFICATION & TO | 404.86 |
| | TOTAL | 2,596.43 |

FINANCIAL ADMIN

| | | |
|--------------------------------------|----------------------------|---------------|
| ALLIANT ENERGY | ALLIANT ENERGY | 1,039.79 |
| ACCESS SYSTEMS LEASING | COPIER LEASE | 433.61 |
| ACE-N-MORE | SUPPLIES | 4.03 |
| BAKER PAPER & SUPPLY | COPY PAPER | 252.00 |
| BROWN, KELSEY | MILEAGE REIMB- IMFOA CONF | 152.76 |
| CINTAS CORP LOC. 342 | MAT SERVICE | 88.21 |
| CJ COOPER & ASSOC. | EMPLOYEE SCREENING | 50.00 |
| CUSTOM IMPRESSIONS INC | NAME PLATES-KATHY | 20.20 |
| HOLIDAY INN | IMFOA CONFERENCE | 118.72 |
| IMFOA | MEMBERSHIP-KATHY | 50.00 |
| IMPRESSIONS COMPUTERS, INC | COMPUTER MAINTENANCE | 467.50 |
| IOWA ILLINOIS TAYLOR INSULATION INC | ASBESTOS TEST-BARTHELOW FA | 1,600.00 |
| KCTC | PHONE & INTERNET | 1,129.15 |
| PITNEY BOWES GLOBAL FIN SERVICES LLC | POSTAGE REFILL | 980.96 |
| SEICCA | KRON- CLERK MEMBERSHIP | 20.00 |
| STOREY KENWORTHY/MATT PARROTT | DEPOSIT CERTIFICATES | 360.63 |
| VISA-TCM BANK, N.A. | TRAINING, TOOLS, ADOBE, LO | 2,195.02 |
| WASH COUNTY MINIBUS | LOST FOR OCTOBER 2024 | 21,867.26 |
| WMPF GROUP LLC | LEGAL ADVERTISING | 1,231.12 |
| | TOTAL | 32,996 |

AIRPORT

| | | |
|----------------|----------------|--------|
| ACE-N-MORE | SUPPLIES | 22.99 |
| ALLIANT ENERGY | ALLIANT ENERGY | 142.28 |

| | | |
|-------------------------------|----------------------------|---------------|
| CLOUDBURST 9 | INTERNET | 106.35 |
| L.J. ROTH RECONSTRUCTION INC. | REPAIR AC | 510.64 |
| VISA-TCM BANK, N.A. | AIRNAV & ZOOM | 139.11 |
| WASH CO RECORDER | REG- 2011 JOHN DEERE GATER | 37.00 |
| | TOTAL | 958.37 |

ROAD USE

| | | |
|--------------------------------|------------------------------|-----------------|
| ACE-N-MORE | TOOLS | 178.81 |
| AMAZON CAPITAL SERVICES | RAKES FOR LEAF VAC/MASKS | 439.86 |
| ARNOLD MOTOR SUPPLY | PARTS | 989.67 |
| CJ COOPER & ASSOC. | TESTING SERVICE RENEWAL/TEST | 275.00 |
| CUSTOM IMPRESSIONS INC | SAFETY SHIRTS | 487.20 |
| DIAMOND BLADE WAREHOUSE | SUPPLIES | 196.42 |
| DOUDS STONE LLC | ROADSTONE | 550.94 |
| ELLIOT OIL COMPANY-BP ONE TRIP | FUEL | 113.54 |
| HI-LINE INC | PARTS | 634.28 |
| HIWAY SERVICE CENTER | PARTS | 1,277.70 |
| HY-VEE | SASSO MTG | 30.26 |
| MIDWEST WHEEL | TRUCK TOOL BOX | 532.83 |
| WASHINGTON DISCOUNT TIRE | TIRE REPAIR | 321.43 |
| WASHINGTON LUMBER | CONCRETE EPOXY | 209.93 |
| ZARNOTH BRUSH WORKS | SWEeper BROOM | 392.40 |
| | TOTAL | 6,630.27 |

STREET LIGHTING

| | | |
|----------------|----------------|---------------|
| ALLIANT ENERGY | ALLIANT ENERGY | 302.30 |
| | TOTAL | 302.30 |

HOTEL/MOTEL TAX

| | | |
|--------------------------|----------------------------|---------------|
| VISA-TCM BANK, N.A. | TRAINING, TOOLS, ADOBE, LO | 150.53 |
| WASH CHAMBER OF COMMERCE | REIMBURSEMENT- KIOSK MAP | 59.49 |
| | TOTAL | 210.02 |

UNIF COMM UR - BRI

| | | |
|-------------------------|--------------|------------------|
| BRIARWOOD PARTNERS, LLC | TIF REBATE | 15,762.06 |
| | TOTAL | 15,762.06 |

WELLNESS PARK

| | | |
|-------------------|-------------------------------|-----------------|
| WASHINGTON LUMBER | WP CONCESSION STAND MATERIALS | 7,155.35 |
| | TOTAL | 7,155.35 |

POLICE FORFEITURE

| | | |
|------------|--------------|--------------|
| ACE-N-MORE | K9 FOOD | 44.99 |
| | TOTAL | 44.99 |

LIBRARY GIFT

| | | |
|--------------------------|------------------------------|-----------------|
| AMAZON CAPITAL SERVICES | PROGRAM-AUTHOR FEST/SUPPLIES | 101.02 |
| KCTC | COMPUTER MONITOR | 221.99 |
| LEFF, ALEXANDER WAYNE | SRC PROGRAM | 200.00 |
| OVERDRIVE, INC. | DIGITAL MATERIALS | 496.57 |
| TUCCI, JESSICA H. | POTTERY CLASSES | 883.48 |
| VISA-TCM BANK, N.A. | RENEWAL, SUPP, POSTAGE, Z | 313.91 |
| WASH CHAMBER OF COMMERCE | PROGRAMMING | 25.00 |
| | TOTAL | 2,241.97 |

WATER PLANT

| | | |
|---------------------------|----------------|----------|
| ALLIANT ENERGY | ALLIANT ENERGY | 5,761.62 |
| CENTRAL IOWA DISTRIBUTING | SUPPLIES | 88.00 |

| | | |
|---------------------------|----------------------------|------------------|
| CONKLIN, DANA | MILEAGE REIMBURSEMENT | 24.12 |
| CUSTOM IMPRESSIONS INC | SHIRTS & HATS | 402.42 |
| GREINER, TRENT | TREE REMOVAL & TRIMMINGS | 1,800.00 |
| KCTC | PHONE & INTERNET | 158.67 |
| MUNICIPAL SUPPLY INC | PARTS | 988.50 |
| POSTMASTER | BULK MAILING WATER BILLS | 1,200.00 |
| SPX AIDS TO NAVIGATION | PCB CONTROLLER | 1,385.70 |
| VISA-TCM BANK, N.A. | TRAINING- IA-AWWA 2024 CON | 250.00 |
| WATER SOLUTIONS UNLIMITED | CHEMICALS | 4,970.00 |
| | TOTAL | 17,093.72 |

WATER DISTRIBUTION

| | | |
|---------------------|----------------------------|-----------------|
| ACE-N-MORE | PPE FOR NEW HIRE | 304.53 |
| ALLIANT ENERGY | ALLIANT ENERGY | 42.31 |
| ARNOLD MOTOR SUPPLY | WASHER FLUID | 24.60 |
| ATCÓ INTERNATIONAL | SUPPLIES | 516.35 |
| CORE & MAIN LP | PARTS | 2,274.80 |
| HILDEBRAND, KOHL | BOOT REIMBURSEMENT | 100.00 |
| IDEAL READY MIX | DRIVEWAY FOR OLD 92 PROJEC | 1,080.75 |
| IOWA ONE CALL | SERVICE | 105.30 |
| KCTC | PHONE & INTERNET | 104.31 |
| RIVER PRODUCTS | CONCRETE SAND | 286.56 |
| USA BLUEBOOK | CHEMICALS AND HYDRANT BAGS | 1,848.33 |
| VISA-TCM BANK, N.A. | TRAINING, TOOLS, ADOBE, LO | 1,739.28 |
| | TOTAL | 8,427.12 |

SEWER PLANT

| | | |
|--------------------------------------|--------------------------|------------------|
| ACE-N-MORE | LEVEL | 28.99 |
| ALLIANT ENERGY | ALLIANT ENERGY | 11,908.03 |
| ARNOLD MOTOR SUPPLY | PARTS | 100.00 |
| BRECKE MECHANICAL CONTRACTORS | AIR EXCHANGER WORK | 1,410.80 |
| EASTERN IOWA CHIROPRACTIC CENTRE, PC | EMPLOYEE SCREENINGS | 135.00 |
| IGRAPHIX, INC | RECEIPTS | 68.00 |
| JETCO | SLUDGE PUMP WORK | 859.50 |
| KCTC | PHONE & INTERNET | 198.62 |
| TRACTOR SUPPLY | PART | 2.39 |
| USA BLUEBOOK | LAB SUPPLIES | 432.13 |
| VISA-TCM BANK, N.A. | CONFERENCE, PIPE AND LAB | 1,156.05 |
| WASHINGTON RENTAL | CHAIN SAW BLADES | 51.10 |
| WMPF GROUP LLC | EMPLOYMENT ADVERTISING | 235.50 |
| | TOTAL | 16,804.89 |

SEWER COLLECTION

| | | |
|----------------------|------------------|---------------|
| ARNOLD MOTOR SUPPLY | PARTS | 173.84 |
| HIWAY SERVICE CENTER | PARTS | 31.16 |
| KCTC | PHONE & INTERNET | 104.31 |
| MIDWEST WHEEL | SHOP SUPPLIES | 472.74 |
| | TOTAL | 782.05 |

SANITATION

| | | |
|--------------------------|---------------------|---------------|
| MIDWEST COMPUTER BROKERS | E-WASTE COLLECTION | 392.30 |
| WASH CO HUMANE SOCIETY | OCTOBER COLLECTIONS | 326.00 |
| | TOTAL | 718.30 |

TOTAL 142,891.65

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
SEPTEMBER 30, 2024

| FUND | 9/1/2024 | M-T-D REVENUES NOT | | M-T-D EXPENSES NOT | | 9/30/2024 |
|-------------------------------|------------------------|-----------------------|---------------------------|---------------------------|----------|---------------------|
| | BEGINNING CASH BALANCE | REVENUES YET RECEIVED | EXPENDITURES YET EXPENDED | EXPENDITURES YET EXPENDED | BALANCE | |
| 001-GENERAL FUND | 40,180.17 | 365,703.78 | - | 364,089.93 | - | 41,794.02 |
| 002-AIRPORT FUND | 355,269.84 | 30,780.81 | - | 34,492.78 | - | 351,557.87 |
| 010-CHAMBER REIMBURSEMENT | (9,175.31) | 18,183.68 | - | 7,859.45 | - | 1,148.92 |
| 011-MAIN STREET REIMBURSEMENT | 262.29 | 4,701.65 | - | 4,101.59 | - | 862.35 |
| 012-WEDG REIMBURSEMENT | 2,033.41 | 9,573.26 | - | 8,743.00 | - | 2,863.67 |
| 050-DOWNTOWN INCENTIVE GRANT | 231,473.15 | - | - | 50,000.00 | - | 181,473.15 |
| 110-ROAD USE | 553,895.28 | 123,649.90 | - | 75,933.66 | - | 601,611.52 |
| 112-EMPLOYEE BENEFITS | - | 76,146.00 | - | 76,146.00 | - | - |
| 113-LIABILITY INSURANCE | - | - | - | - | - | - |
| 114-EMERGENCY LEVY | - | - | - | - | - | - |
| 121-LOCAL OPTION SALES TAX | - | 87,469.02 | - | 87,469.02 | - | - |
| 122-LOST DEBT SERVICE | 158,140.00 | - | - | 600.00 | - | 157,540.00 |
| 123-LOST DEBT SERVICE RESERVE | 79,170.00 | - | - | - | - | 79,170.00 |
| 124-HOTEL/MOTEL TAX | 118,355.89 | 4,780.45 | - | 296.48 | - | 122,839.86 |
| 125-UNIF COMM UR-NE IND | - | 32,095.83 | - | - | - | 32,095.83 |
| 126-SE RES UR | - | - | - | - | - | - |
| 127-UNIF COMM UR - BRIARWOOD | - | 15,762.06 | - | - | - | 15,762.06 |
| 128-URBAN RENEWAL AREA #3B/D | - | - | - | - | - | - |
| 129-SC RES UR | - | 11,941.24 | - | - | - | 11,941.24 |
| 130-URBAN RENEWAL AREA #3D | - | - | - | - | - | - |
| 131-URBAN RENEWAL AREA #4 | - | - | - | - | - | - |
| 132-UNIF COMM UR - EBD | - | 32,710.30 | - | - | - | 32,710.30 |
| 133-UNIF COMM UR-IRE | - | - | - | - | - | - |
| 134-DOWNTOWN COMM UR | - | - | - | - | - | - |
| 135-UNIF COMM UR - BAZOOKA | - | 32,158.68 | - | - | - | 32,710.30 |
| 145-HOUSING REHABILITATION | (72,853.32) | - | - | 203.00 | - | (73,056.32) |
| 146-LMI TIF SET-ASIDE | 83,818.20 | - | - | - | - | 83,818.20 |
| 200-DEBT SERVICE | 37,514.49 | 99,062.32 | - | - | - | 136,576.81 |
| 300-CAPITAL EQUIPMENT | 775,962.62 | 282.24 | - | 82,570.00 | - | 693,674.86 |
| 301-CAPITAL PROJECTS FUND | 464,595.40 | 50,501.48 | - | 20,093.34 | - | 495,003.54 |
| 303-WWTP CAPITAL PROJ FUND | - | - | - | - | - | - |
| 305-RIVERBOAT FOUND CAP PROJ | 907,849.18 | - | - | 37,504.22 | - | 870,344.96 |
| 308-INDUSTRIAL DEVELOPMENT | 521,950.94 | 9,318.23 | - | 7,843.88 | - | 523,425.29 |
| 309-MUNICIPAL BUILDING | - | - | - | - | - | - |
| 310-WELLNESS PARK | (91,425.60) | - | - | 4,688.78 | - | (96,114.38) |
| 311-SIDEWALK REPAIR & REPLACE | 119,651.86 | - | - | 12,046.20 | - | 107,605.66 |
| 312-TREE REMOVAL & REPLACE | 15,123.59 | - | - | - | - | 15,123.59 |
| 315-RESIDENTIAL DEVELOPMENT | 514,026.32 | 20.94 | - | 594.00 | - | 513,453.26 |
| 317-ARPA CAPITAL PROJECTS | 230,785.81 | 1,950.73 | - | - | - | 232,736.54 |
| 325-BUILDING & FACILITY MAINT | 120,824.39 | - | - | - | - | 120,824.39 |
| 510-MUNICIPAL BAND | 12,106.96 | - | - | - | - | 12,106.96 |
| 520-DOG PARK | 3,575.87 | - | - | - | - | 3,575.87 |
| 530-TREE COMMITTEE | 10,050.25 | - | - | 1,907.82 | - | 8,142.43 |
| 535-NEIGHBORHOOD PRIDE | - | - | - | - | - | - |
| 540-POLICE FORFEITURE | 3,631.25 | - | - | - | - | 3,631.25 |
| 541-K-9 PROGRAM | 4,488.99 | - | - | 89.98 | - | 4,399.01 |
| 545-SAFETY FUND | 6,028.73 | - | - | - | - | 6,028.73 |
| 550-PARK GIFT | 46,739.90 | 112.07 | - | - | - | 46,851.97 |
| 570-LIBRARY GIFT | 99,492.08 | 2,661.04 | - | 18,932.09 | - | 83,221.03 |
| 580-CEMETERY GIFT | 1,968.00 | - | - | - | - | 1,968.00 |
| 590-CABLE COMMISSION | - | - | - | - | - | - |
| 600-WATER UTILITY | 565,591.15 | 199,436.26 | - | 130,893.16 | - | 634,134.25 |
| 601-WATER DEPOSIT FUND | 32,930.00 | 1,500.00 | - | 1,650.00 | - | 32,780.00 |
| 602-WATER SINKING | - | - | - | - | - | - |
| 603-WATER CAPITAL PROJECTS | 144,555.57 | - | - | - | - | 144,555.57 |
| 610-SANITARY SEWER | 908,220.55 | 211,071.84 | - | 85,676.38 | - | 1,033,616.01 |
| 612-SEWER SINKING | - | - | - | - | - | - |
| 613-SEWER CAPITAL PROJECTS | - | - | - | - | - | - |
| 670-SANITATION | 227,323.67 | 60,709.91 | - | 53,477.03 | - | 234,556.55 |
| 910-LIBRARY TRUST | - | - | - | - | - | - |
| 950-SELF INSURANCE | 605,454.28 | 7,438.76 | - | 6,861.07 | - | 606,031.97 |
| 951-UNEMPLOYMENT SELF INS | 89,593.05 | 83.76 | - | - | - | 89,676.81 |
| TOTAL BALANCE | 7,919,178.90 | 1,489,806.24 | - | 1,174,762.86 | - | 8,234,222.28 |

Cash in Bank - Pooled Cash

| | | Interest Rate |
|--------------------------------------|---------------------|---------------|
| Wash St. Bank - Operating Account | 1,427,018.18 (1) | 0.20% |
| Wash St. Bank - Airport Fuel Account | | |
| Cash in Drawer | 350.00 | N/A |
| Investment in IFAIT | 2,149,322.41 | 0.20% |
| Wash St - Farm Mgmt Acct | 207,430.54 | |
| Wash St Bank - CD 1/14/2019 | 535,632.83 | 0.65% |
| Wash St Bank - CD 08/30/2018 | 276,519.85 | 0.65% |
| Wash St Bank - ISC Account | 3,637,948.47 | 4.23% |
| TOTAL CASH IN BANK | 8,234,222.28 | |

(1) Washington State Bank
Outstanding Deposits & Checks/Wages payable
1,501,977.63
(74,959.45)
1,427,018.18

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
SEPTEMBER 30, 2024

| FUND | 7/1/2024 | Y-T-D | REVENUES NOT | Y-T-D EXPENSES NOT | 9/30/2024 |
|--------------------------------|---------------------------|--------------|--------------|---------------------------|------------------------|
| | BEGINNING CASH BALANCE | REVENUES | YET RECEIVED | EXPENDITURES YET EXPENDED | ENDING CASH BALANCE |
| 001-GENERAL FUND | 1,000,000.00 | 558,292.48 | - | 1,516,498.46 | 41,794.02 |
| 002-AIRPORT FUND | 387,734.94 | 151,696.41 | - | 187,873.48 | 351,557.87 |
| 010-CHAMBER REIMBURSEMENT | 3,262.44 | 27,275.52 | - | 29,389.04 | 1,148.92 |
| 011-MAIN STREET REIMBURSEMENT | 472.15 | 14,104.95 | - | 13,714.75 | 862.35 |
| 012-WEDG REIMBURSEMENT | 4,835.72 | 28,719.78 | - | 30,691.83 | 2,863.67 |
| 050-DOWNTOWN INCENTIVE GRANT | 231,473.15 | - | - | 50,000.00 | 181,473.15 |
| 110-ROAD USE | 620,246.57 | 285,965.44 | - | 304,600.49 | 601,611.52 |
| 112-EMPLOYEE BENEFITS | - | 88,795.54 | - | 88,795.54 | - |
| 113-LIABILITY INSURANCE | - | - | - | - | - |
| 114-EMERGENCY LEVY | - | 351.90 | - | 351.90 | - |
| 121-LOCAL OPTION SALES TAX | - | 311,778.35 | - | 311,778.35 | - |
| 122-LOST DEBT SERVICE | - | 158,440.00 | - | 900.00 | 157,540.00 |
| 123-LOST DEBT SERVICE RESERVE | 79,170.00 | - | - | - | 79,170.00 |
| 124-HOTEL/MOTEL TAX | 120,681.62 | 20,806.92 | - | 18,648.68 | 122,839.86 |
| 125-UNIF COMM UR-NE IND | - | 32,095.83 | - | - | 32,095.83 |
| 126-SE RES UR | - | - | - | - | - |
| 127-UNIF COMM UR - BRIARWOOD | - | 15,762.06 | - | - | 15,762.06 |
| 128-URBAN RENEWAL AREA #3B/D | - | - | - | - | - |
| 129-SC RES UR | - | 11,941.24 | - | - | 11,941.24 |
| 130-URBAN RENEWAL AREA #3D | - | - | - | - | - |
| 131-URBAN RENEWAL AREA #4 | - | - | - | - | - |
| 132-UNIF COMM UR - EBD | - | 32,710.30 | - | - | 32,710.30 |
| 133-UNIF COMM UR-IRE | - | - | - | - | - |
| 134-DOWNTOWN COMM UR | - | - | - | - | - |
| 135-UNIFED COMM UR-BAZOOKA | - | 32,158.68 | - | - | 32,158.68 |
| 145-HOUSING REHABILITATION | - | (41,128.32) | - | 31,928.00 | (73,056.32) |
| 146-LMI TIF SET-ASIDE | 37,334.88 | - | - | (46,483.32) | 83,818.20 |
| 200-DEBT SERVICE | 24,845.68 | 112,881.13 | - | 1,150.00 | 136,576.81 |
| 300-CAPITAL EQUIPMENT | 910,654.02 | 25,808.72 | - | 242,787.88 | 693,674.86 |
| 301-CAPITAL PROJECTS FUND | 374,940.02 | 314,565.14 | - | 194,501.62 | 495,003.54 |
| 303-WWTP CAPITAL PROJ FUND | - | - | - | - | - |
| 305-RIVERBOAT FOUND CAP PROJ | 822,830.08 | - | - | (47,514.88) | 870,344.96 |
| 308-INDUSTRIAL DEVELOPMENT | 519,625.13 | 28,010.28 | - | 24,210.12 | 523,425.29 |
| 309-MUNICIPAL BUILDING | - | - | - | - | - |
| 310-WELLNESS PARK | - | (84,769.10) | - | 11,345.28 | (96,114.38) |
| 311-SIDEWALK REPAIR & REPLACE | 120,578.86 | 1,089.00 | - | 14,062.20 | 107,605.66 |
| 312-TREE REMOVAL & REPLACE | 15,648.59 | - | - | 525.00 | 15,123.59 |
| 315-RESIDENTIAL DEVELOPMENT | 513,765.90 | 351.36 | - | 664.00 | 513,453.26 |
| 317-ARPA CAPITAL PROJECTS | 226,091.67 | 6,544.87 | - | - | 232,736.54 |
| 325-BUILDING & FACILITY MAINT. | 120,824.39 | - | - | - | 120,824.39 |
| 510-MUNICIPAL BAND | 12,106.96 | - | - | - | 12,106.96 |
| 520-DOG PARK | 3,575.87 | - | - | - | 3,575.87 |
| 530-TREE COMMITTEE | 20,038.29 | 75.00 | - | 11,970.86 | 8,142.43 |
| 535-NEIGHBORHOOD PRIDE | - | - | - | - | - |
| 540-POLICE FORFEITURE | 3,631.25 | - | - | - | 3,631.25 |
| 541-K-9 PROGRAM | 4,499.73 | 75.00 | - | 175.72 | 4,399.01 |
| 545-SAFETY FUND | 5,028.73 | 1,000.00 | - | - | 6,028.73 |
| 550-PARK GIFT | 47,414.86 | 602.61 | - | 1,165.50 | 46,851.97 |
| 570-LIBRARY GIFT | 75,624.89 | 38,196.00 | - | 30,599.86 | 83,221.03 |
| 580-CEMETERY GIFT | 1,968.00 | - | - | - | 1,968.00 |
| 590-CABLE COMMISSION | - | - | - | - | - |
| 600-WATER UTILITY | 490,805.38 | 598,409.98 | - | 455,081.11 | 634,134.25 |
| 601-WATER DEPOSIT FUND | 33,605.00 | 3,600.00 | - | 4,425.00 | 32,780.00 |
| 602-WATER SINKING | - | - | - | - | - |
| 603-WATER CAPITAL PROJECTS | 475,026.40 | 25,081.00 | - | 355,551.83 | 144,555.57 |
| 610-SANITARY SEWER | 389,421.83 | 630,510.19 | - | 486,316.01 | 1,033,616.01 |
| 612-SEWER SINKING | - | - | - | - | - |
| 613-SEWER CAPITAL PROJECTS | - | - | - | - | - |
| 670-SANITATION | 213,672.82 | 181,396.21 | - | 160,512.48 | 234,556.55 |
| 910-LIBRARY TRUST | - | - | - | - | - |
| 950-SELF INSURANCE | 612,974.65 | 8,574.69 | - | 15,517.37 | 606,031.97 |
| 951-UNEMPLOYMENT SELF INS | 89,579.14 | 97.67 | - | - | 89,676.81 |
| TOTAL BALANCE | 9,113,989.61 | 3,621,966.83 | - | 4,501,734.16 | 8,234,222.28 |

| Cash in Bank - Pooled Cash | Interest Rate |
|-------------------------------------|---------------|
| Wash St Bank - Operating Account | 0.20% |
| Wash St Bank - Airport Fuel Account | |
| Cash in Drawer | 350.00 |
| Investment in IPAIT | 2,149,322.41 |
| Wash St - Farm Mgmt Acct | 207,430.54 |
| Wash St Bank - CD 1/14/2019 | 535,632.83 |
| Wash St Bank - CD 08/30/2018 | 276,519.85 |
| Wash St Bank - ISC Account | 3,637,948.47 |
| TOTAL CASH IN BANK | 8,234,222.28 |

(1) Washington State Bank
Outstanding Deposits & Checks/Wages payable
1,427,018.18



Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memo: Fire Alarm Panel and Devices Replacement

10/31/24

Department: Water Treatment Department

Location: Water Plant

City Council and Administration,

The fire alarm panel at the water plant stopped working in late July. We initially changed the batteries and tried trouble-shooting it ourselves but had no luck. We called Midwest Alarms who services our panel annually. We currently have a service agreement with them. It took Midwest Alarms 6 weeks before they got here and gave us a quote. They have terrible customer service. Between emails and phone calls I reached out to them dozens of times. They finally got me a quote in late September for \$12,318.06.

After about a week of dealing with Midwest Alarms, I got frustrated and called Summit Fire Protection. I called them because they already test our fire sprinkler system annually. Summit was here the same day I called and got me a quote within 24 hours. The rep was from Columbus Junction and has been with the company for years. The quote was for \$8,000.

My recommendation is to approve Summit Fire for the panel replacement for the amount of \$8,000.

Thanks,

Water Treatment Superintendent

Kyle Wellington



MIDWEST ALARM SERVICES

Tech connected. Lives protected.

Midwest Alarm Services
225 5th Ave SW
Cedar Rapids, Iowa 52404
Phone: (319) 362-3667
Fax: (515) 288-3667

September 24, 2024

City of Washington
Site: Water Plant
Address: 522 N 4th Ave
Washington, IA 52353-2308

Attn: Kyle

This is an estimate to replace the fire panel and devices for the fire panel. This is with a 19' scissor lift rented. All material and labor on site are included in the pricing below. If we determine more time or material is needed we will let you know before we proceed. We are not responsible for painting or patching if needed after the replacement.

Material: \$8,501.74
Labor: \$2,720
Lift rental: \$1,096.32
Total: \$12,318.06

Based upon our initial inspection of the work required, we have provided our best estimate for the total price to complete the work listed above. If additional parts or labor are required that will exceed this amount, we will inform you prior to proceeding with the service. Estimated tax is not included with the total price. This quote is only good for 30 days of date on proposal.



Jennifer Hahn
Service Coordinator
MIDWEST ALARM SERVICES
225 5th Ave SW
CEDAR RAPIDS, IA 52404
MW-AS.COM
D (319) 423-6474



Installation Contract

License Numbers
Alarm: AS-3012
Fire Protection: FES-
2036

Summit Fire Protection ("Summit") makes the following proposal :

Date of Proposal: 9/25/2024

Proposal Submitted To: Washington Water Plant
Address: N 4th Ave
Washington, IA, 52353

Attention: Kyle Wellington

Phone: 319-653-1531

Email: kwellington@washingtioniowa.gov

Regarding: Washington Water Plant Fire Alarm

Project Name: Washington Water Plant
Address: North 4th Avenue
Washington, IA, 52353

Specifications: Summit will provide equipment, design, and installation services contained in this Proposal make up the "Work". Applicable NFPA standards, together with the Specifications, attached hereto as Exhibit A, are incorporated herein and made a part of this Proposal.

Site visit - YES NO

SCOPE OF WORK

- As described in Exhibit A.

EXCLUSIONS -UNLESS SPECIFICALLY INCLUDED IN SCOPE OF WORK

1. Painting and Insulation of any kind.
2. Access panels or patching of drywall, concrete, or any type of materials if holes are required to be cut to complete the scope of work.
3. Component or pipe failures on any part of the existing sprinkler system—failures will be considered pre-existing conditions. Only components or pipe installed under the scope of work will be covered by Manufacturer's warranty.
4. Electrical wiring of any type 120V or higher.
5. Fire watch costs or services of any kind.
6. Relocation of existing mains and/or branch lines.
7. Design, Permits, and Hydraulic calculations unless specified in the scope of work.
8. Any underground activities.
9. EMT Conduit pathway exceeding ten feet.
10. Anything not listed in the scope of work of this proposal. Any additional work will be proposed and approved before commencement.

Contract Price: Summit shall perform the above-described Work at the following price: **\$8,000.00** ("Contract Price").

Payment of Contract Price: Owner shall pay Summit the final Contract Price as follows: **\$8,000.00**.

Payment Terms: 50% Down Payment, remainder due upon completion.

Completion of the Project: Summit offers to provide to Owner the Work to complete the Project, as described in the Specifications. This Proposal shall be null and void, at Summit's option, if Summit does not receive a signed acceptance of this Proposal by Owner by noon on **8/31/2024**. To guarantee pricing, Owner may be required to pay for materials at the time of acceptance of this Proposal.

Summit Fire Protection – 4161 Naples Ave SW, Iowa City, Iowa, 52240

Last Reviewed May 16, 2023

EXHIBIT A

THE SPECIFICATIONS

SCOPE OF WORK:

- Replacing fire alarm panel and all initiating devices
- Fire Alarm Material includes:

| Quantity | Part Number | Description |
|----------|---------------|--|
| 1 | S54400-B48-A1 | Back box (2HU, black) |
| 1 | S54400-B32-A1 | Outer door (2HU, 1 win, bl) |
| 1 | S54400-C20-A1 | 252-point system with 300W power supply and standard operator interface Consists of: One FCM2018-U3, one FP2012-U1, one FCI2016-U1 |
| 1 | S54400-A63-A1 | Dialer module (DACT) |
| 1 | S54400-A39-A1 | RS485 class A module (iso.) |
| 1 | SLE-LTEVI-CFB | Napco Starlink Cell Dialer, 4 Programmable Zones, 12-24dc Input, 2 Form C relays |
| 1 | S54400-B88-A1 | Remote terminal (key, bl) |
| 20 | 500-094151 | 6" DETECTOR BASE ASSY |
| 20 | S54320-F4-A2 | Optical Smoke Detector |
| 4 | S54321-F8-A1 | XMS-D Address, double act MPS Isolation |
| 2 | S54370-B2-A1 | Dual Input Monitor Module, with Built-In Isolator |

- o All fire alarm wire
- o All fire alarm backboxes, pathway, and installation hardware
- Labor includes:
 - o Installation of fire alarm panels, devices, and terminations
 - o Installation and programming of fire alarm control panels
 - o Functional pre-test and Acceptance testing
- Additionally included:

[TO BE ATTACHED]

Architectural/Electrical Issued for Permit set – Dated mm.dd.yyyy

SUMMIT PROPOSAL AND CONTRACT STANDARD TERMS AND CONDITIONS

These Terms and Conditions are attached to and made a part of the Summit Proposal to which they are attached and upon acceptance by Summit and Customer become the Contract between them ("Contract") as if fully set forth on the front page of the Proposal. As used in these Terms and Conditions, "Summit," "Customer," "Project," "Work", and "Contract Price" shall have the same meanings as those terms have in the Proposal.

1. Acceptance. Acceptance by Summit of Customer's order is expressly conditioned upon Customer's agreement to all of the terms and conditions set forth herein and any inconsistent or additional terms contained in the Customer's purchase order, purchase contract, or other document are hereby rejected unless expressly accepted in writing by the Company within ten (10) days after its receipt of such order, contract, or any other communication indicating Customer wants to engage Summit to perform the Work. The terms, conditions, specifications, and quantities as stated in the Company's Proposal shall not be modified except as provided herein.
2. Payment. Customer agrees to pay the Contract Price for the Work as and when required in the Contract. If Customer fails to pay the Contract Price, or any installment thereof, within ten (10) days after the date the same is due and payable, Customer shall automatically be assessed and shall pay a late charge equivalent to three percent (3%) of the amount of such late payment, together with interest on such late payment at the lower of the maximum rate allowed by applicable law or the rate of eighteen percent (18%) per annum. Summit expressly reserves all mechanics lien rights under applicable law and may take such other legal action as is needed to perfect such rights and collect amounts owed.
3. Changes. Except for substitutions, as described below in this paragraph, any alteration or modification to the Work must be documented and approved by Summit and Customer by a written change order signed by Summit and Customer. Summit reserves the right to require Customer to pay for all change order items (labor, equipment, and any other materials) at the time of signing the change order. In the event of discontinuations, changes, or the unavailability of specific equipment or materials described in the Specifications, Summit will have the right to substitute equipment and materials with substantially similar quality and features; provided, however, that if the replacement items are more expensive, then Summit shall notify Customer and Customer may elect whether to pay the additional expense (as an increase to the Contract Price) or to modify the Proposal to include less expensive items, if available, that would not increase the Contract Price.
4. Limited Warranty. All materials and labor supplied by Summit will be warranted for one (1) year from the date of completion of the Work. Upon request, Summit will supply a signed warranty letter to Customer, which states the completion date of the Work and the warranty termination date. Certain equipment may include manufacturer's warranties. Summit provides no additional warranty on such equipment. Customer shall have the right to seek enforcement of any such manufacturer's warranty. Summit shall have no obligation to seek enforcement of any such manufacturer's warranty against the manufacturer. Any labor or other services requested by Customer of Summit in connection with Summit warranty after the one (1) year warranty termination date shall be paid by Customer to Summit based on Summit standard fees and charges at the time. Summit warranty shall not apply with respect to misuse, abuse, or any use that is not in conformity with all applicable specifications and instructions.
5. DISCLAIMER OF WARRANTIES. The Customer acknowledges and agrees that except for the limited warranty specifically set forth in this Contract, Summit has made no representations or warranties, express or implied, as to any matter whatsoever, including without limitation the adequacy, performance, or condition of work performed and materials supplied by Summit on the Work, its merchantability or its fitness for any particular purpose; nor has the Customer relied on any representations or warranties, express or implied. The Customer further acknowledges and agrees that any affirmation of fact or promise shall not be deemed to create an express warranty, and that there are no warranties which extend beyond the description in this Contract. The Customer further acknowledges and agrees: (a) that Summit is not an insurer, (b) that the Customer assumes all risk of loss or damage to the Customer's premises or to the contents thereof, and (c) that the Customer has read and understands all of this Contract, particularly the paragraphs setting forth limitation of liability and indemnification provisions in the event of any loss or damage to the Customer or anyone else. **SUMMIT HEREBY DISCLAIMS ANY AND ALL WARRANTIES NOT EXPRESSLY STATED HEREIN, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. UNDER NO CIRCUMSTANCES AND IN NO EVENT SHALL SUMMIT BE LIABLE FOR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, LOST PROFITS OR LOST PRODUCTION, WHETHER CLAIMED BY CUSTOMER OR BY ANY THIRD PARTY, IRRESPECTIVE OF WHETHER CLAIMS OR ACTIONS FOR SUCH DAMAGES ARE BASED UPON CONTRACT, WARRANTY, NEGLIGENCE, TORT, STRICT**

LIABILITY OR OTHERWISE, WHETHER OR NOT SUMMIT RECEIVES NOTICE OF THE POTENTIAL FOR SUCH DAMAGES. NOTWITHSTANDING THE FOREGOING, ANY LIABILITY INCURRED BY SUMMIT SHALL BE LIMITED TO THE AMOUNT OF GOODS AND SERVICES PURCHASED BY CUSTOMER AND CONTAINED WITHIN THE WORK.

6. Taxes. Any taxes or other governmental charges related to the Work shall be paid by Customer to Summit and shall be in addition to the Contract Price. In addition, if any fees or permits (such as one or more building permits) are required in connection with the Work, Customer shall secure and pay for any such fees and permits, the cost of which shall be in addition to the Contract Price.
7. Access. Customer shall allow Summit to have reasonable access to the job site to allow the completion of the Work on the dates and at the times requested by Summit personnel
8. MECHANIC LIEN NOTICE. YOU ARE ENTITLED UNDER THE LAW OF CERTAIN JURISDICTIONS TO THE FOLLOWING NOTICE: (a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THEIR CONTRIBUTIONS; (b) YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.
9. Risk of Loss. Risk of loss shall pass to Customer at the time the equipment and other materials that are part of the Work are delivered to the job site. This means that, for example, in the event of damage or destruction due to casualty, or in the event of theft, Customer shall be responsible for payment for such equipment and materials even if the Work has not been completed. Title to the equipment and other materials shall be held by Summit until payment in full of the Contract Price, at which time title shall pass to Customer. Summit shall have the right to remove the equipment and other materials that are a part of the Work if payment of the full Contract Price is not made by Customer immediately upon completion of the Work. That right shall be in addition to, and not in limitation of, Summit's other rights and remedies.
10. Limitation of Liability and Remedies. The Work is not an insurance policy or a substitute for an insurance policy. In the event of any breach, default or negligence by Summit under this Contract, Customer agrees that the maximum liability of Summit shall not exceed an amount equal to the Contract Price. Customer expressly waives any right to make any claim more than that amount. IN NO EVENT SHALL SUMMIT BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR ANY OTHER DAMAGES OF ANY CHARACTER, INCLUDING BUT NOT LIMITED TO THE LOSS OF USE OF THE CUSTOMER'S PROPERTY, LOST PROFITS OR LOST PRODUCTION, WHETHER CLAIMED BY CUSTOMER OR BY ANY THIRD PARTY. Customer shall provide Summit with reasonable notice of any claim for breach and a reasonable opportunity to cure the alleged breach or default.
11. INDEMNIFICATION FOR CLAIMS BY THIRD PARTIES. In the event any person, not a party to this agreement, shall make any claim or file any lawsuit against Summit or its assignees or subcontractors for any reason arising from or in any way relating to Summit's performance pursuant to this agreement, Customer agrees to indemnify, defend, and hold harmless Summit against all claims, demands, suits, loss, liability, expenses, and damages (including without limitation reasonable attorney's fees and costs). No part of this agreement should be read to seek indemnification for Summit's own negligence.
12. Customer's Failure to Pay. If Customer fails to pay any amount due to Summit as and when required, Summit shall have the right, but not the obligation, to immediately stop performance of the Work and Summit may pursue all available remedies, including the right to place a lien against the Work site. Customer agrees that continuing to perform the Work despite not having been fully paid does not constitute a waiver of any rights or claims Summit may have against Customer.
13. Attorneys' Fees/Waiver of Jury. If Summit engages counsel to enforce any rights or defenses provided for in this Contract, Summit shall be entitled to recover from Customer the costs and expenses associated with such enforcement, including without limitation, its attorneys' fees and costs. THE PARTIES AGREE TO WAIVE A JURY TRIAL FOR ANY DISPUTE ARISING FROM THIS AGREEMENT.

14. Governing Law, Jurisdiction. Agreement shall be governed exclusively by, and construed exclusively in accordance with, the laws of the Commonwealth of Virginia, regardless of choice of law provisions. Customer irrevocably agrees to the exclusive jurisdiction of the state or federal courts of such state in all proceedings between the parties hereto, and Customer irrevocably agrees to service of process via certified mail, return receipt requested, to Customer at the address set forth herein. The courts within the County of Henrico, Virginia, shall be the proper forum and preferred venue for any such legal action or proceedings that arise hereunder. However, nothing stated herein shall in any manner prevent or preclude Summit from bringing any one or more actions against Customer in any jurisdiction in the United States in which Customer conducts business.
15. Waiver. Customer further agrees to waive any claims against Summit known or unknown that exist as of the date of executing this proposal as further consideration for Summit performing this work.
16. Force Majeure Events. Summit shall not be liable or responsible to Customer, or be deemed to have defaulted under or breached this Agreement, for any failure or delay in fulfilling or performing any term of this Agreement, when and to the extent such failure or delay is caused by or results from acts beyond Summit's control, including without limitation the following force majeure events ("Force Majeure Events"): (a) acts of God; (b) flood, fire, earthquake, hurricane, or tornado or catastrophe; (c) war, invasion, hostilities (whether war is declared or not), terrorist threats or acts, riot, or other civil unrest; (d) government order, law, or actions; (e) embargoes or blockades in effect on or after the date of this Agreement; (f) national or regional emergency; (g) strikes, labor stoppages or slowdowns, or other industrial disturbances; (h) telecommunication breakdowns, power outages or shortages, lack of warehouse or storage space, inadequate transportation services, or inability or delay in obtaining supplies of adequate or suitable materials; and (i) other events beyond Summit's control.
17. Miscellaneous. The headings used herein are for convenience only and are not to be used in interpreting this Contract. Neither party shall be deemed to have waived any rights under this Contract unless such waiver is given in writing and signed by such party. If any provision of this Contract is invalid or unenforceable, such provision shall be deemed to be modified to be within the limits of enforceability or validity, if feasible; however, if the offending provision cannot be so modified, it shall be stricken and all other provisions of this Contract in all other respects shall remain valid and enforceable. This Contract is not assignable by Customer. This Contract is the entire agreement between the parties regarding the subject matter of this Contract; any prior or simultaneous oral or written agreement regarding the subject matter hereof is superseded by this Contract.

SUMMIT FIRE PROTECTION:

By: Eli Sanders
 Signature
 Eli Sanders
 Print Name
 9/25/2024
 Date
 Fire Alarm and Security Manager
 Phone: 3196654330
 Email: Esanders@summitfire.com

OWNER ACCEPTANCE OF PROPOSAL

Summit's Proposal is hereby accepted and agreed to by Owner. Owner acknowledges that Owner received and read the Proposal and the attached Terms and Conditions. Upon acceptance by Owner, this Proposal, along with the attached Terms and Conditions, will be a binding contract between Summit and Owner.

OWNER:

By: _____
 Signature

 Print Name

Date _____



Summit Fire Protection Co.

| |
|-----------------------------|
| 4161 Naples Ave SW |
| Iowa City, IA 52240 |
| (319) 665-4330 |
| NBohnstengel@SummitFire.com |

ALARM MONITORING SERVICES AGREEMENT

| | | | |
|-------------|----------------------------------|----------|---------------------------------|
| Quote No: | | Contact: | Kyle Wellington |
| Subscriber: | Washington Water Treatment Plant | Billing: | |
| Street: | North 4th Ave | Address: | |
| Address: | Washington, IA 52353 | Email: | kwellington@washingtioniowa.gov |
| Telephone: | 319-653-1531 | | |

Monitoring Services, as defined in the attached terms and conditions, to be provided for the following Electro-Protective Systems at the Subscriber address set forth above for the price set forth below ("Monitoring Fee"):

Your premises contact list form noted below as Exhibit "A" will be sent in a separate email from your Summit sales professional. Please fill out in entirety and return to us in order to finalize the account setup.

| Monitoring Type | Qty | Annual Price per Unit | Total Annual Price |
|--|-----|-----------------------|--------------------|
| Monitoring - Fire Alarm - Wireless <input checked="" type="checkbox"/> | 1 | 600 | \$600.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$0.00 |
| | | | \$600.00 |

Billing Frequency: Annual Amount per Billing: \$600.00

BY SIGNING BELOW, THE SUBSCRIBER HEREBY AUTHORIZES [Summit Company] AND/OR ITS SUBSIDIARIES ("SUMMIT") TO PERFORM THE MONITORING SERVICES ACCORDING TO THE ATTACHED TERMS AND CONDITIONS DESCRIBED ABOVE AND CERTIFIES THAT: (I) THE INFORMATION PROVIDED ABOVE AND/OR ATTACHED TO THIS AGREEMENT IS TRUE, ACCURATE, AND COMPLETE TO THE BEST OF SUBSCRIBER'S KNOWLEDGE; (II) THE SIGNOR HAS THE AUTHORITY TO AUTHORIZE THE MONITORING SERVICES REQUESTED PURSUANT TO THIS AGREEMENT; AND (III) THE SUBSCRIBER HAS READ THIS ENTIRE AGREEMENT AND AGREES TO COMPLY WITH AND BE BOUND BY THE TERMS AND CONDITIONS CONTAINED HEREIN AND THOSE AS MAY BE PROMULGATED BY SUMMIT FROM TIME TO TIME.

TERMS AND CONDITIONS OF ALARM MONITORING SERVICES AGREEMENT

1. Subscriber Representation. Subscriber represents that it has certain electro-protective system(s) installed at the premises set forth above which are owned or occupied by Subscriber (the "Premises") and in connection with such installation requests Monitoring Services (as defined below) for such electro-protective system(s). If Subscriber occupies but does not own the Premises, Subscriber represents that it has the authority to enter this agreement on behalf of any owner or owner's representative of the Premises. The parties agree that Summit shall provide such Monitoring Services for Subscriber pursuant to this Agreement.

2. Subscriber Information. Subscriber acknowledges and understands that Summit has subcontracted another company (the "Subcontractor") to perform the Monitoring Services on behalf of Summit and that Subcontractor is in the business of providing Monitoring Services for Subscribers who have electro-protective systems. Subscriber further understands that Summit and Subcontractor require certain basic information about Subscriber's electro-protective system(s) and acknowledges that it has completed Exhibit A of this Agreement requesting such information and that Summit and Subcontractor, in performing obligations under this Agreement, will rely solely on the information provided by Subscriber in Exhibit A. Moreover, Subscriber has a continuing obligation to update the information Summit and Subcontractor require be provided on Exhibit A in advance of such information changing. Summit is not responsible for issues that arise from inaccuracies of the required information on Exhibit A or Subscriber's failure to update Exhibit A to reflect any changes.

3. Maintenance of the Systems. The electro-protective system(s) at Subscriber's Premises is not the property of Summit or Subcontractor and such system shall be maintained by Subscriber at Subscriber's sole cost and expense in good working order unless maintenance service is furnished from Summit via a separate agreement. Summit will not perform any maintenance, construction, or installation for Subscriber pursuant to this Agreement. Subscriber further agrees that Subscriber shall be responsible for all maintenance, construction, installation, repair, replacement, and insurance of the electro-protective system(s) and all costs and expenses associated therewith.

4. Scope of Work. Subscriber agrees that Summit's and Subcontractor's sole and only obligation under this Agreement is to monitor signals received by means of the electro-protective system(s) located at Subscriber's Premises and, through Subcontractor, make commercially reasonable efforts to send notification of the alarm promptly to the police, fire, or other authorities and to the person or persons whose names, email addresses and or telephone numbers are provided to Summit by Subscriber ("Monitoring Services"), unless there is a reason to assume that an emergency condition does not exist.

5. Subscriber Payment. Subscriber agrees to pay to Summit, in addition to any other fees set forth herein, the Monitoring Fee immediately upon receipt of invoice. At the commencement of each Renewal Period, Summit shall have the right to increase the charges provided herein, including the Monitoring Fee, to reflect increases in federal, state, and local taxes, utility charges including telephone company line charges, and municipal fees and charges, which hereinafter are imposed on Summit and are related to the Monitoring Services. On the first annual anniversary date of this Agreement, and on each subsequent annual anniversary date thereafter during the term of the Agreement and any renewal hereof, the Fees as indicated on the first page of the Agreement shall automatically be increased by an amount not to exceed five percent (5%) per year and Subscriber agrees to pay such increase as invoiced. Subscriber agrees that Summit shall have the right to perform a credit analysis of Subscriber in its sole discretion as a condition to this Agreement. Notwithstanding the foregoing payment terms, Summit further shall have the right to amend or change such terms based on the results of such credit analysis. Summit shall provide written notice of any change in payment terms to Subscriber. If Subscriber fails to pay the full amounts due within ten (10) days of the date of the invoice, Subscriber shall pay interest at the rate of 1.5% per month on all amounts not paid by their due date, plus an initial late fee of 5% of the outstanding balance. If such amounts remain unpaid for thirty (30) days from the date of the invoice, Summit may, at its option, terminate this Agreement upon written notice to Subscriber.

6. Waiver. In addition to the service fee, Subscriber further agrees to waive any claims against Summit known or unknown that exist as of the date of executing this Agreement as further consideration for Summit performing Monitoring Services.

7. Taxes, Fees, Licenses. In addition to the Monitoring Fee, Subscriber agrees to pay all municipal, state, and federal taxes

sales taxes, assessments or fees which are now or hereinafter applicable to Subscriber's electro-protective system(s), as well as any telephone lines; internet or connecting fees for the electro-protective equipment. Summit shall not be responsible for any fees, charges, or assessments imposed by any government authority or other persons in connection with false alarms from any equipment located at Subscriber's Premises. Summit shall not be responsible for any fee, licenses, or taxes imposed by any government authority.

8. **Equipment.** Summit does not own or maintain pursuant to this Agreement any equipment at Subscriber's location, along the path of the signal, or at the central monitoring station. Subscriber shall be responsible to pay for repairs (at then prevailing rates) or replacement of the communication equipment required for proper relay of signals for any reason at its location. Summit may provide service and repair at the Subscriber's option pursuant to a separate contract if such service and repair is needed. It is the responsibility of the Subscriber, subscriber's representative, or authorized delegate to ensure that the systems are tested, inspected, and maintained as required by all applicable NFPA72 codes.

9. **Attorney Fees and Costs; Waiver of Jury Trial.** If Summit engages counsel to enforce any rights or defenses provided for in this Agreement, Summit shall be entitled to recover from Subscriber the costs and expenses associated with such enforcement, including without limitation, its reasonable attorney's fees and costs. **THE PARTIES AGREE TO WAIVE A JURY TRIAL FOR ANY DISPUTE ARISING FROM THIS AGREEMENT.**

10. **Term and Termination.** Subject to the provisions of paragraph 5 and this paragraph, the term of this Agreement is ~~(6) years~~ beginning on the date Summit executes this Agreement ("Term") and shall be automatically renewed for successive equal periods ("Renewal Period"), unless either party terminates this Agreement by written notice sent not less than thirty (30) days before expiration of the original term or any Renewal Periods thereof. Upon renewal of all terms, Subscriber shall pay the amount according to the terms and conditions set forth in this Agreement. This Agreement may be terminated by Summit: (i) at any time, upon ten (10) day's written notice, if, in Summit's sole discretion, an excessive amount of false alarms occur during the term of this Agreement or any Renewal Period thereof (false alarm fees or penalties imposed by municipalities or any third party shall be incurred at Subscriber's own cost and expense); (ii) without prior notice, at the option of Summit, (A) in the event that Subcontractor's receiving facility, connecting wires or equipment are destroyed by fire or other catastrophe or are so substantially damaged that it is impractical to continue the Monitoring Service, or from lack of signal service beyond the control of Summit or its Subcontractor, or (B) if the rendering of the Monitoring Service is not possible for any other reason beyond the control of Summit or its Subcontractor. As an example, and not an exclusive list, possible signal service issues that could lead to termination are the failure or the signal service company to maintain adequate signal strength or consistent signal strength to meet appropriate standards for such services in the jurisdiction.

Subscriber agrees that the charges due under this Agreement are based on expected payment by Subscriber in full for the full Term or then-current Renewal Period. Summit has relied upon Subscriber's intention to make such payments and incurred costs in deciding to enter this Agreement. If Subscriber terminates this Agreement in any manner other than as expressly allowed herein (an "Early Termination"), the Subscriber agrees to pay, as accelerated, reasonable damages, an amount equal to 90% of the remainder of all payments due for the unexpired term. This amount is a reasonable estimate of the damages suffered by Summit for Early Termination and is not a penalty. The amount is owed by Subscriber immediately and in full. The unexpired term or Renewal Period is subject to acceleration and becomes immediately due. Subscriber agrees that the sale, conveyance, or transfer of the Premises (if owned by Subscriber) shall constitute an Early Termination unless: (i) Summit receives written notice thereof at least thirty (30) days prior to such sale, conveyance, or transfer; (ii) the purchaser agrees to assume this Agreement; and (iii) Summit consents to such assumption by the purchaser in its sole discretion. Subscriber further shall not assign this Agreement without the prior written consent of Summit, any such assignment constituting an Early Termination. For purposes of this Agreement, an assignment shall be deemed to include a merger, consolidation or reorganization of Subscriber, transfer of Subscriber's business and assets which includes the occupation of the Premises, and the sale or transfer of more than forty percent (40%) of the equity ownership interest in Subscriber.

11. False Alarms and Signal Interruption. If Subscriber's electro-protective system(s) is damaged or functioning so that false alarms are transmitted with unreasonable frequency, Summit may choose in its sole discretion to (i) suspend its obligations under this Agreement until such system is repaired, or (ii) terminate this Agreement. If Summit elects to suspend its obligations, it will first notify Subscriber of the suspension and then the local authorities having jurisdiction.

Subscriber understands that the signals from the electro-protective system(s) are transmitted through telephone signals to Subcontractor (by landline, VoIP (voice over internet protocol), cellular, or similar technology, as determined by Subscriber). Regardless of the type of technology used by Subscriber for telephonic services, Subscriber understands and agrees that neither Summit nor Subcontractor is, nor can they, be responsible for any monitoring during periods when either Subscriber's or Subcontractor's communication transmissions are not working, are not for any reason able to receive or transmit signals from the electro-protective system(s), or are existing under any condition that would make it impossible to transmit signals from the Subscriber's Premises to Subcontractor.

Subscriber further acknowledges and agrees that signals that are transmitted over telephone lines are wholly beyond the jurisdiction of Summit and Subcontractor and are maintained and serviced by the applicable telephone company or utility. Additionally, Subscriber recognizes that local providers of telephone services may add, delete, or change area code prefix numbers and that doing so may require some corrective activity by Subcontractor or Summit to assure accurate and timely processing of alarm signals from Subscriber's Premises. Summit may, therefore, at its discretion, charge, and Subscriber agrees to pay, a one-time fee associated with any such corrective action by Summit or Subcontractor necessitated by such area code changes, which may include without limitation, file reviews, database corrections, and computer base changes.

12. Excluded Losses. Neither Summit nor Subcontractor shall be responsible for losses or damages suffered by Subscriber and caused by:

- (a) defects or deficiencies in the electro-protective system(s) owned by Subscriber;
- (b) delay in response time or failure to respond by any person or authority notified by Subcontractor according to Subscriber's instructions in this Agreement; or
- (c) service or repairs performed by service organizations.

13. U.L. Certification. In the event the Subscriber's electro-protective system(s) is U.L. certified, Subscriber shall pay Summit prevailing initial and renewal certificate fees. If the System activates without evidence of the necessity for the activation and Summit dispatches a service agent, the Subscriber agrees to pay Summit's then current rates for the dispatch. U.L. certified systems satisfy the requirement of U.L. for the stated class and grade as of the date of installation. If U.L. adopts new or different specifications for the certificate issued, Summit shall, upon written notification from the Subscriber, perform necessary services to satisfy the new or different specifications of U.L. for the certificate issued and Subscriber shall pay all costs thereof at Summit then current rates.

14. Limitation of Liability. It is understood that neither Summit nor Subcontractor are insurers, that insurance, if any, shall be obtained by and be the sole responsibility of Subscriber and that the amounts payable to Summit hereunder are based upon the value of the Monitoring Services and the scope of liability set forth in this Agreement and such amounts are in no way related to the value of the electro-protective system(s) or any other real or personal property located at the Premises. The parties hereto agree that it is impractical and extremely difficult to fix the actual damages, if any, that may proximately result from failure on the part of Summit or Subcontractor to perform any of the obligations set forth herein, specifically including without limitation any act or omission relating to downloading technology monitoring goods or services. Subscriber does not desire that this Agreement provide for full liability of Summit or Subcontractor and agrees that Summit and Subcontractor shall be exempt from liability for loss or damages due directly or indirectly to occurrences, or consequences therefrom, which the service or system is designed to detect or avert, that if Summit and/or Subcontractor shall be found liable for loss or damage due to a failure of service in any respect, their liability shall in the aggregate be limited to, in the

sole discretion, either (i) replacement or repair of any defective equipment, or (ii) as liquidated damages and not as a penalty, the greater of a sum equal to one-half the annual service charge paid by Subscriber or \$500. The provisions of this paragraph shall apply as the exclusive remedy if loss or damage, irrespective of the cause or origin, results directly or indirectly to person or property from performance or non-performance of obligations imposed under this Agreement or from negligence, active or otherwise, of SUMMIT and/or Subcontractor and their agents or employees, IN NO EVENT SHALL SUMMIT OR SUBCONTRACTOR BE LIABLE FOR SPECIAL, CONSEQUENTIAL, OR INCIDENTAL DAMAGES.

15. **Indemnity.** SUBSCRIBER AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS, SUMMIT, SUBCONTRACTOR, AND THEIR EMPLOYEES AND AGENTS FROM AND AGAINST ALL CLAIMS, SUITS, CAUSES OF ACTION, LIABILITY, COSTS, DAMAGES, AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, INCURRED OR ALLEGED TO HAVE BEEN INCURRED BY OR CAUSED TO ANY PERSON, ENTITY, OR THING AS A RESULT, DIRECTLY OR INDIRECTLY, OF ANY OF THE GOODS AND/OR SERVICES, INCLUDING, BUT NOT LIMITED TO THE MONITORING SERVICES, SOLD, PERFORMED OR COVERED BY THIS AGREEMENT, WHETHER SUCH CLAIMS OR LAWSUITS ARE BASED UPON ALLEGED ACTIVE OR PASSIVE NEGLIGENCE, EXPRESS OR IMPLIED CONTRACT OR WARRANTY, CONTRIBUTION OR INDEMNIFICATION OR STRICT OR PRODUCT LIABILITY ON THE PART OF SUMMIT, SUBCONTRACTOR, THEIR AGENTS, SERVANTS, ASSIGNS OR EMPLOYEES.

16. **Warranty Disclaimer.** Summit does not represent or warrant that the electro-protective system(s) may not be compromised or circumvented, or that the system will prevent any loss by burglary, hold-up, fire or otherwise; or that the system will in all cases provide the protection for which it was installed or intended. Subscriber acknowledges and agrees that Summit has made no representations or warranties, express or implied, as to any matter whatsoever, including without limitation the condition of the equipment, its merchantability or its fitness for any particular purpose; nor has Subscriber relied on any representations or warranties, express or implied. Subscriber further acknowledges and agrees that any affirmation of fact or promise shall not be deemed to create an express warranty, and that there are no warranties which extend beyond the description on the face hereof. Subscriber further acknowledges and agrees: (a) that Summit is not an insurer, (b) that Subscriber assumes all risk of loss or damage to Subscriber's Premises or to the contents thereof, and (c) that Subscriber has read and understands all of this Agreement, particularly paragraphs 13 and 14, which set forth limitation of liability and indemnification provisions in the event of any loss or damage to Subscriber or anyone else. IT IS SPECIFICALLY UNDERSTOOD BY THE PARTIES TO THIS AGREEMENT THAT SUMMIT DISCLAIMS THE IMPLIED WARRANTY OF MERCHANTABILITY AND ANY IMPLIED WARRANTIES OF FITNESS FOR ANY PARTICULAR PURPOSE. SUMMIT AND SUBSCRIBER FURTHER UNDERSTAND AND AGREE THAT SUMMIT MAKES NO WARRANTIES, EXPRESS OR IMPLIED, OTHER THAN THOSE EXPRESSED IN THIS AGREEMENT AND THAT NO REPRESENTATIVE OF SUMMIT OR SUBCONTRACTOR HAS ANY AUTHORITY TO MAKE ANY ADDITIONAL EXPRESS WARRANTIES OR OTHERWISE VARY THE TERMS OF THIS AGREEMENT.

17. **Assignability.** Summit shall have the right to assign this Agreement to any other person, firm, or corporation without notice to Subscriber and shall have the further right to subcontract any installation and/or services, including monitoring, which it may perform. Subscriber may not assign this Agreement without the prior written consent of Summit.

18. **Complete Agreement, Severability, Choice of Law, Choice of Venue.** This writing is intended by the parties as a final expression of their agreement and as a complete and exclusive statement of the terms thereof. This Agreement with attachments supersedes all prior representations, understandings, or agreements of the parties and the parties rely only upon the contents of this Agreement in executing it. It shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns. This Agreement can only be modified by a writing signed by the parties or their duly authorized agent, and no oral modification of this Agreement shall be enforceable. No waiver of a breach of any term or condition of this Agreement shall be construed to be a waiver of any succeeding breach. If any of the terms or provisions of this Agreement shall be declared to be invalid or inoperative by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect. Any notice required to be given by each of the parties to this Agreement to the other must be in writing and mailed by certified mail, return receipt requested, addressed to the party at the address shown in this Agreement. This Agreement shall be governed exclusively by and construed exclusively in accordance with the laws of the Commonwealth of Virginia, irrespective of Virginia's conflict of laws provisions. Subscriber irrevocably agrees to the exclusive jurisdiction of the state or federal courts of the Commonwealth of Virginia for proceedings between the parties hereto, and

Subscriber irrevocably agrees to service of process via certified mail, return receipt requested, to Subscriber at the address set forth herein. However, nothing stated herein shall in any manner prevent or preclude Summit from bringing any one or more actions against Subscriber in any jurisdiction in the United States in which Subscriber conducts business.

19. **High signal usage.** If Summit incurs any new or increased charges for the communication lines or services, increased signals due to deficiencies and high communication usage of signals due to improper working equipment, these costs will be payable by the Subscriber in lump sum or increased monthly charges from Summit at Summit's discretion. The Subscriber also agrees to pay any false alarm fines or assessments, permits, tax increases or fee relating to any governmental body.

The Subscriber will not permit any person unauthorized by Summit to alter, remove, or tamper with any system equipment and will safeguard the equipment against loss and damage during the term of this agreement. Deficiencies found during scheduled servicing, test and inspections or monitoring daily reports must be repaired immediately to ensure the control panel and communication equipment is returned to normal operating conditions. Such repairs will be pursuant to a separate contract if performed by Summit. Subscriber also agrees it is not Summit's responsibility to repeatedly remind the Subscriber of any ongoing issues—a single notice is sufficient. If Summit incurs unreasonable added labor hours and costs from the central station due to any ongoing signals the Subscriber agrees to pay the costs incurred.

Subscriber Info

Signing below acknowledges review and acceptance of pages 1-6 and Exhibit A of this Agreement.

Subscriber Representative's Signature: _____

Subscriber Representative's Name: _____

Title: _____

Date: _____

Summit Fire Protection Co.

Summit Representative's Signature: _____

Summit Representative's Name: _____

Title: _____

Date: _____

Summit Manager's Signature: _____

Summit Manager's Name: _____

Title: _____

Date: _____



Monitoring Information Sheet

Customer Name: Washington Water Treatment Plant Phone # 319-653-1531
 Property Address: North 4th Ave, Washington, IA 52353, Cell # _____
 Billing Address: _____ Email: kwellington@washingtioniowa.gov

Billing shall be: Annual Installing New Equipment Taking Over Existing Equipment

Alarm system will communicate the following signals:

Fire Security Area of Refuge Elevator Monitoring Other _____

Agency Phone Numbers: Fire Department: _____ Police Department: _____

Communication By: POTS Digital Radio Cellular Internet VoIP

Location of the Control Panel and/or Communicator _____

Brand of Control Panel and/or Communicator _____

Onsite Contact if different than Primary listed below _____ Phone # _____

Special Notes: _____

Check if a separate/additional Point or zone list is attached Separate list of addresses attached for multiple accounts

AUTHORIZED INDIVIDUALS TO BE NOTIFIED

(Individuals to be notified of signals. Notified in the order listed below. Number 1. will be Primary Contact)

| Name | Email | Phone # | Pin/Password | SMS/Text |
|----------|-------|---------|--------------|--------------------------|
| 1) _____ | _____ | _____ | _____ | <input type="checkbox"/> |
| 2) _____ | _____ | _____ | _____ | <input type="checkbox"/> |
| 3) _____ | _____ | _____ | _____ | <input type="checkbox"/> |
| 4) _____ | _____ | _____ | _____ | <input type="checkbox"/> |
| 5) _____ | _____ | _____ | _____ | <input type="checkbox"/> |

| | | |
|---------------------------------|---|----------------------------------|
| Subscriber's Name Printed _____ | Summit Representative's Name _____ | Summit Manager's Name _____ |
| Subscriber's Signature _____ | Summit Representative's Signature _____ | Summit Manager's Signature _____ |
| Date _____ | Date _____ | Date _____ |

Administrative Use

Entered By _____ Elevator C/S Account #'s _____
 AR# _____ Security C/S Account #'s _____
 Date Online _____ Area Of Refuge Account #'s _____
 Central Station (C/S) Used _____ Other Account #'s _____
 Fire Alarm C/S # _____

*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 29, 2024

To: Mayor and City Council
Cc: City Administrator, City Clerk

From: Kelsey Brown
Finance Director

Re: Health Insurance Renewal

Our health insurance renewal came back at a 12% decrease in premium for this upcoming year. This is wonderful news considering how things have been trending. As you may remember from last year, we were lucky enough to also have a decrease. Overall, a 10% increase was budgeted for, so any decrease at all is very welcomed! This will allow us to keep the same plan and stay well within budget (we currently buy a \$10,000/\$30,000 deductible plan and self-insure down to \$3,000/\$6,000 out-of-pocket maximum). Because of all these reasons, I recommend renewing the current plan for the coverage year starting 1/1/25.

Thank you for your consideration.

Account Key: 8949
 Effective Date: 01/01/2025
 Representative: TrueNorth Companies LC
 Group Number: 046800-0000

VVA07TIN010V01101

WELLMARK
 Wellmark Blue Cross Blue Shield of Iowa
 Wellmark Health Plan of Iowa, Inc.
 Independent Licensees of the Blue Cross and
 Blue Shield Association

Notice of Renewal Rates

Health Benefits 1 Current

| | | |
|-----------------|---|-------------------------------|
| Benefit Code: | PG000417/RG000297 | - Alliance Select PPO Primary |
| Deductible: | \$5000/\$15000 | |
| Coinsurance: | 30% IN 40% OUT | |
| OPM: | \$10000/\$30000 | |
| Preventive: | Yes | |
| OV Copay: | \$30/\$60 | |
| ER Copay: | \$250 | |
| RX Description: | \$8/\$35/\$50/\$85/\$70/\$85 with \$100/\$200 ded (waived for tier 1) | |

Health Benefits 1 Renewal

| | | |
|-----------------|---|-------------------------------|
| Benefit Code: | PG000417/RG000297 | - Alliance Select PPO Primary |
| Deductible: | \$5000/\$15000 | |
| Coinsurance: | 30% IN 40% OUT | |
| OPM: | \$10000/\$30000 | |
| Preventive: | Yes | |
| OV Copay: | \$30/\$60 | |
| ER Copay: | \$250 | |
| RX Description: | \$8/\$35/\$50/\$85/\$70/\$85 with \$100/\$200 ded (waived for tier 1) | |
| % of Change: | | -12.03% |

Dental Benefits 1 Current

| | |
|--------------------|-------------|
| Benefit Code: | DG000100 |
| Deductible: | \$25 / \$75 |
| Diag and Prev: | 20% |
| Root and Restore: | 50% |
| Major Restorative: | 50% |
| Annual Max/Person: | \$1500 |
| Orthodontics: | 50% |

Dental Benefits 1 Renewal

| | |
|--------------------|-------------|
| Benefit Code: | DG000100 |
| Deductible: | \$25 / \$75 |
| Diag and Prev: | 20% |
| Root and Restore: | 50% |
| Major Restorative: | 50% |
| Annual Max/Person: | \$1500 |
| Orthodontics: | 50% |

*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 29, 2024

To: Mayor & City Council
Cc: City Administrator, City Clerk

From: Kelsey Brown
Finance Director

Re: FY24 Annual Financial Report

The Annual Financial Report (AFR) is a required report that details city receipts and expenditures for all City funds. This report is filed with the Iowa Department of Management and requires publication. The AFR was published in the Washington Evening Journal on October 31, 2024.

| | |
|--|--|
| STATE OF IOWA 2024 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2024 CITY OF WASHINGTON, IOWA DUE: December 1, 2024 | 16209200600000 CITY OF WASHINGTON PO Box 516 WASHINGTON IA 52353-0516 POPULATION: 7352 |
|--|--|

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

| | Governmental (a) | Proprietary (b) | Total Actual (c) | Budget (d) |
|---|------------------|-----------------|------------------|------------|
| Revenues and Other Financing Sources | | | | |
| Taxes Levied on Property | 4,426,743 | | 4,426,743 | 4,075,999 |
| Less: Uncollected Property Taxes-Levy Year | 0 | | 0 | 0 |
| Net Current Property Taxes | 4,426,743 | | 4,426,743 | 4,075,999 |
| Delinquent Property Taxes | 0 | | 0 | 0 |
| TIF Revenues | 368,786 | | 368,786 | 360,317 |
| Other City Taxes | 1,336,476 | 0 | 1,336,476 | 1,342,642 |
| Licenses and Permits | 123,594 | 0 | 123,594 | 121,300 |
| Use of Money and Property | 460,242 | 6,642 | 466,884 | 305,558 |
| Intergovernmental | 1,966,640 | 390,047 | 2,356,687 | 3,799,216 |
| Charges for Fees and Service | 75,433 | 4,964,166 | 5,039,599 | 5,460,916 |
| Special Assessments | 83,294 | 0 | 83,294 | 25,000 |
| Miscellaneous | 1,836,832 | 314,335 | 2,151,167 | 1,319,988 |
| Other Financing Sources | 4,239,600 | 3,288,946 | 7,528,546 | 0 |
| Transfers In | 4,184,256 | 3,288,946 | 7,473,202 | 7,677,992 |
| Total Revenues and Other Sources | 14,917,640 | 8,964,136 | 23,881,776 | 24,488,928 |
| Expenditures and Other Financing Uses | | | | |
| Public Safety | 2,526,788 | | 2,526,788 | 2,400,514 |
| Public Works | 1,238,873 | | 1,238,873 | 1,395,954 |
| Health and Social Services | 0 | | 0 | 0 |
| Culture and Recreation | 1,717,049 | | 1,717,049 | 1,704,843 |
| Community and Economic Development | 115,168 | | 115,168 | 625,804 |
| General Government | 1,962,140 | | 1,962,140 | 1,837,357 |
| Debt Service | 1,493,028 | | 1,493,028 | 2,334,576 |
| Capital Projects | 1,407,594 | | 1,407,594 | 1,516,112 |
| Total Governmental Activities Expenditures | 10,460,640 | 0 | 10,460,640 | 11,815,162 |
| BUSINESS TYPE ACTIVITIES | | 6,612,751 | 6,612,751 | 7,913,786 |
| Total All Expenditures | 10,460,640 | 6,612,751 | 17,073,391 | 19,728,948 |
| Other Financing Uses | 6,158,137 | 1,315,065 | 7,473,202 | |
| Transfers Out | 6,158,137 | 1,315,065 | 7,473,202 | 7,677,992 |
| Total All Expenditures/and Other Financing Uses | 16,618,777 | 7,927,816 | 24,546,593 | 27,406,940 |
| Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses | -1,701,137 | 1,036,320 | -664,817 | -2,918,012 |
| Beginning Fund Balance July 1, 2023 | 8,010,042 | 1,768,765 | 9,778,807 | 9,365,759 |
| Ending Fund Balance June 30, 2024 | 6,308,905 | 2,805,085 | 9,113,990 | 6,447,747 |

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

| | |
|-------------------------------------|---------------------|
| Non-budgeted Internal Service Funds | Pension Trust Funds |
| Private Purpose Trust Funds | Agency Funds |

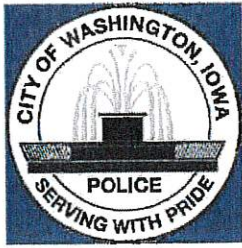
| Indebtedness at June 30, 2024 | Amount | Indebtedness at June 30, 2024 | Amount |
|-------------------------------|------------|-------------------------------|------------|
| General Obligation Debt | 10,865,000 | Other Long-Term Debt | 31,286 |
| Revenue Debt | 16,678,000 | Short-Term Debt | 0 |
| TIF Revenue Debt | 0 | General Obligation Debt Limit | 23,285,691 |

CERTIFICATION

The foregoing report is correct to the best of my knowledge and belief

| | |
|--|----------------------------------|
| | Publication 10/31/2024 |
| Signature of Preparer | Phone Number |
| Printed name of Preparer | |
| | Date Signed |
| Signature of Mayor or Mayor Pro Tem (Name and Title) | |

PLEASE PUBLISH THIS PAGE ONLY



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

October 24, 2024

Rhonda Hill
Administrative Assistant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian VanWilligen
Sergeant / Investigator

Eric Kephart
K-9 Handler

Mia Brdecka
Police Officer

Jacob Butler
Police Officer

Ryan Burkhart
Police Officer

Devin Fraise
Police Officer

Easton Botkins
Police Officer

Noah Kleese
Police Officer

To: Mayor & City Council

Cc: Joe Gaa, City Administrator
Kelsey Brown Finance Director
Kathy Kron, City Clerk

Ref.: Approval of IT Infrastructure Upgrades/Updates

Earlier this year it was announced the Criminal Justice Information Services (CJIS) Division of the U.S. Department of Justice would be implementing policy changes. Those changes went into effect on October 1st.

After discussions with Chad Berg from BDH Technology, our IT provider, the attached quote was provided for consideration.

The Monthly Managed Services section is our current IT Maintenance Contract and while it is listed as "optional" in the quote, it is necessary for us to continue with this.

Security Information and Event Management (SIEM) provides real-time monitoring for critical infrastructure devices that are key to maintaining security. It monitors everything going through each firewall and server for any potential threats and alerts 24/7 by our Security Operations Center (SOC). This is the key service that helps protect and alert to issues proactively, before any problems occur, versus being reactive after a potential issue could occur.

Multi-Factor Authentication (MFA) requires users to approve the login on their mobile device which increases security even while the users are out of the protected network environment.

The FortiClient Zero-Trust Network Access (ZTNA) is installed on each computer and ensures that the user is logged in and authorized to be on the network.

Firewall One-Time Charges is a replacement for the existing firewall that is reaching the end of life and will be unable to update in the next year. It is a faster over all device and will provide better connectivity.

The total quote for the one-time charges and setup costs is \$6,039.80. Our monthly IT Contract amount would change to \$1,006. We do have \$3,000 included in our Technology line budget for equipment/software updates that could be utilized towards this expense.

Chad from BDH Technology will be available via zoom to answer any questions during the November 5th City Council meeting.

We recommend Council approve this project.

Respectfully submitted,



Jim Lester, Chief of Police

We have prepared a quote for you

Managed Services Quote

Quote # 001518

Version 2

Washington Police Department

Managed Services Quote

Quote Information:

Quote #: 001518
 Version: 2
 Delivered: 10/22/2024
 Expires: 11/17/2024

Prepared for:

Washington Police Department
 Jim Lester
 215 East Washington Street
 Washington, IA 52353
 jlester@washingtoniowa.gov
 (319) 653-2256


Prepared by:

BDH Technology
 Chad Berg
 319.774.3818
 Fax (319) 362-3208
 chad@bdhtek.com

| Monthly Managed Services | | *Optional | Recurring | Qty | Ext. Recurring |
|--|---|-----------|-----------|-----|-----------------|
| | Infrastructure Monitoring Monthly Service (Monitoring of Servers, Firewall/Router, Network Switches & Wireless Access Points), includes patching (updates) | | \$150.00 | 1* | \$150.00 |
| | Remote Monitoring and Management (RMM) Desktop Service, includes OS & 3rd Party Patch Management (Updates), Monthly Subscription, per Computer | | \$5.00 | 27* | \$135.00 |
| | Advanced Server Full Image Local & Remote/Offsite Backup Monthly Charge, per Server | | \$150.00 | 1* | \$150.00 |
| | SentinelOne Singularity Complete Advanced Endpoint Detection & Response (EDR) Monthly Subscription, per Computer | | \$8.00 | 1* | \$8.00 |
| | Trend Micro Worry Free Security Services Monthly Subscription, per Computer | | \$4.00 | 26* | \$104.00 |
| *Monthly Managed Services Optional Recurring Amount | | | | | \$547.00 |

| Security Information and Event Management (SIEM) | | Recurring | Qty | Ext. Recurring |
|--|---|-----------|-----|-----------------|
| | Security Information and Event Management (SIEM) Infrastructure Device Monitoring Service (per device per month) | \$200.00 | 1 | \$200.00 |
| | SIEM Infrastructure Device Monitoring Service (per Server per month) | \$60.00 | 1 | \$60.00 |
| Security Information and Event Management (SIEM) Recurring Subtotal | | | | \$260.00 |

| Multi-Factor Authentication (MFA) | | Recurring | Qty | Ext. Recurring |
|---|--|-----------|-----|-----------------|
| | Authenticator Monthly Charge per User | \$5.00 | 29 | \$145.00 |
| Multi-Factor Authentication (MFA) Recurring Subtotal | | | | \$145.00 |

| MFA One-Time Charges | | Price | Qty | Ext. Price |
|---|---|------------|-----|-------------------|
| | Fortinet FortiToken Mobile - License - 25 User | \$1,604.00 | 1 | \$1,604.00 |
|  | Fortinet FortiToken Hardware (OTP) Token - OATH Encryption5 (5 Pack) | \$395.00 | 2 | \$790.00 |
| MFA One-Time Charges Subtotal | | | | \$2,394.00 |

| Zero Trust Network Access (ZTNA) | | Recurring | Qty | Ext. Recurring |
|--|--|-----------|-----|----------------|
| | FortiClient Zero Trust Network Access (ZTNA) Monthly Charge, per device | \$2.00 | 27 | \$54.00 |
| Zero Trust Network Access (ZTNA) Recurring Subtotal | | | | \$54.00 |

| Firewall One-Time Charges | | Price | Qty | Ext. Price |
|---|---|------------|-----|-------------------|
| | Fortinet FortiGate 70F Network Security/Firewall Appliance - 10 x GE RJ45 ports (including 7 x Internal Ports, 2 x WAN Ports, 1 x DMZ Port)- includes 1 Year 24x7 FortiCare and FortiGuard Enterprise Protection | \$1,605.80 | 1 | \$1,605.80 |
| Firewall One-Time Charges Subtotal | | | | \$1,605.80 |

| Managed Services Setup | | Price | Qty | Ext. Price |
|--|--|------------|-----|-------------------|
| | Installation labor- Onboarding & setup of services onsite | \$2,040.00 | 1 | \$2,040.00 |
| Managed Services Setup Subtotal | | | | \$2,040.00 |

| Quote Summary | | | Amount |
|---------------|---------------------------|--|-------------------|
| | MFA One-Time Charges | | \$2,394.00 |
| | Firewall One-Time Charges | | \$1,605.80 |
| | Managed Services Setup | | \$2,040.00 |
| | Total | | \$6,039.80 |

| Recurring Expenses Summary | | | Amount |
|----------------------------|--|--|-----------------|
| | Security Information and Event Management (SIEM) | | \$260.00 |
| | Multi-Factor Authentication (MFA) | | \$145.00 |
| | Zero Trust Network Access (ZTNA) | | \$54.00 |
| | Recurring Total | | \$459.00 |

| *Optional Expenses | Recurring | One-Time |
|--------------------------|-----------------------------------|-----------------|
| Monthly Managed Services | \$547.00 | \$0.00 |
| | Optional Recurring Amount | \$547.00 |
| | Optional One-Time Subtotal | \$0.00 |

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature _____

Date _____




Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Pho.
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: October 31, 2024

SUBJECT: Consideration to Approve the FY2024 Annual Urban Renewal Report

A requirement from the State of Iowa for any City receiving and expending TIF revenues in a fiscal year is to complete an Annual Urban Renewal Report no later than December 1st. Attached you will find the draft report for FY2024 (23-24). The report contains information from each of the City's three Urban Renewal Areas/TIF Districts:

1. Unified South Central Residential
2. Downtown Commercial
3. Unified Commercial

The first page of the report shows a snapshot of the revenues, expenses, and fund balances for the year. The following pages provide more details of the activities in each district. Prior to submitting the report to the Department of Management, Council approval is required. This item has been added to the November 5th Council agenda.

November is an active month for TIF related documentation. At the November 19th meeting you will be asked to approve a resolution to certify TIF debt for FY2026 (25-26). If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

Annual Urban Renewal Report, Fiscal Year 2023 - 2024

Levy Authority Summary

Local Government Name: WASHINGTON
 Local Government Number: 92G887

| Active Urban Renewal Areas | U.R. # | # of Tif Taxing Districts |
|--|-----------|---------------------------------|
| WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL | 92014 | 2 |
| WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL | 92018 | 3 |
| WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL | 92019 | 10 |

TIF Debt Outstanding: 1,638,700

| | | | |
|---|----------------|----------------|---|
| TIF Sp. Rev. Fund Cash Balance as of 07-01-2023: | 205,455 | 205,455 | Amount of 07-01-2023 Cash Balance Restricted for LMI |
|---|----------------|----------------|---|

| | |
|---------------------------------|----------------|
| TIF Revenue: | 368,783 |
| TIF Sp. Revenue Fund Interest: | 0 |
| Property Tax Replacement Claims | 0 |
| Asset Sales & Loan Repayments: | 0 |
| Total Revenue: | 368,783 |

| | |
|-------------------------------|----------------|
| Rebate Expenditures: | 110,780 |
| Non-Rebate Expenditures: | 426,124 |
| Returned to County Treasurer: | 0 |
| Total Expenditures: | 536,904 |

| | | | |
|---|---------------|---------------|---|
| TIF Sp. Rev. Fund Cash Balance as of 06-30-2024: | 37,334 | 37,334 | Amount of 06-30-2024 Cash Balance Restricted for LMI |
|---|---------------|---------------|---|

Year-End Outstanding TIF Obligations, Net of TIF Special Revenue Fund Balance: 1,064,462

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

Urban Renewal Area Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL
 UR Area Number: 92014
 UR Area Creation Date: 05/1999
 UR Area Purpose: Development of housing subdivision.

Tax Districts within this Urban Renewal Area

| | Base No. | Increment No. | Increment Value Used |
|--|----------|---------------|----------------------|
| WASHINGTON CITY/WASHINGTON SCH/WASHINGTON OAKWOOD UR TIF INCREM | 920170 | 920171 | 2,650,162 |
| WASHINGTON CITY/WASHINGTON SCH/PRAIRIE RIDGE SD UR TIF INCREMENT | 920189 | 920190 | 0 |

Urban Renewal Area Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|----------|--------------|-------------|------------|------------|-------|----------|-----------|----------------------|-----------|
| Assessed | 0 | 4,856,100 | 0 | 0 | 0 | -3,704 | 4,852,396 | 0 | 4,852,396 |
| Taxable | 0 | 2,653,866 | 0 | 0 | 0 | -3,704 | 2,650,162 | 0 | 2,650,162 |

Homestead Credits

TIF Sp. Rev. Fund Cash Balance as of 07-01-2023: **205,455** **205,455** **Amount of 07-01-2023 Cash Balance Restricted for LMI**

TIF Revenue: 93,451
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 93,451

Rebate Expenditures: 60,379
 Non-Rebate Expenditures: 201,193
 Returned to County Treasurer: 0
Total Expenditures: 261,572

TIF Sp. Rev. Fund Cash Balance as of 06-30-2024: **37,334** **37,334** **Amount of 06-30-2024 Cash Balance Restricted for LMI**

Projects For WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL

Timber Ridge II

| | |
|----------------------|---|
| Description: | Development of Subdivision |
| Classification: | Residential property (classified residential) |
| Physically Complete: | Yes |
| Payments Complete: | Yes |

Oakwood Village

| | |
|----------------------|---|
| Description: | Development of Subdivision |
| Classification: | Residential property (classified residential) |
| Physically Complete: | Yes |
| Payments Complete: | No |

Goncho Apts Redev

| | |
|----------------------|---|
| Description: | Demolition of Blighted LMI Structure |
| Classification: | Residential property (classified residential) |
| Physically Complete: | Yes |
| Payments Complete: | No |

ECIHTF LMI Rehab

| | |
|----------------------|---|
| Description: | Rehab 9 houses with LMI TIF |
| Classification: | Residential property (classified residential) |
| Physically Complete: | No |
| Payments Complete: | No |

MSJ/Country Club View

| | |
|----------------------|---|
| Description: | Development of Subdivision |
| Classification: | Residential property (classified residential) |
| Physically Complete: | No |
| Payments Complete: | No |

Debts/Obligations For WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL

2012 Oakwood Village Private Debt

| | |
|------------------------|------------|
| Debt/Obligation Type: | Other Debt |
| Principal: | 125,000 |
| Interest: | 0 |
| Total: | 125,000 |
| Annual Appropriation?: | No |
| Date Incurred: | 11/30/2012 |
| FY of Last Payment: | 2025 |

2012 Oakwood Village PD LMI

| | |
|------------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 75,000 |
| Interest: | 0 |
| Total: | 75,000 |
| Annual Appropriation?: | No |
| Date Incurred: | 11/30/2012 |
| FY of Last Payment: | 2025 |

Goncho Apts Blight Demo

| | |
|------------------------|-------------------------------------|
| Debt/Obligation Type: | Outstanding LMI Housing Obligations |
| Principal: | 0 |
| Interest: | 0 |
| Total: | 0 |
| Annual Appropriation?: | No |
| Date Incurred: | 11/30/2018 |
| FY of Last Payment: | 2025 |

LMI TIF Fund Balance

| | |
|------------------------|-------------------------------------|
| Debt/Obligation Type: | Outstanding LMI Housing Obligations |
| Principal: | 125,000 |
| Interest: | 0 |
| Total: | 125,000 |
| Annual Appropriation?: | No |
| Date Incurred: | 11/30/2012 |
| FY of Last Payment: | 2025 |

HACAP RENOVATION

| | |
|-----------------------|-------------------------------------|
| Debt/Obligation Type: | Outstanding LMI Housing Obligations |
|-----------------------|-------------------------------------|

Principal: 0
Interest: 0
Total: 0
Annual Appropriation?: No
Date Incurred: 07/01/2022
FY of Last Payment: 2023

ECICOG LMI Rehab

Debt/Obligation Type: Internal Loans
Principal: 0
Interest: 0
Total: 0
Annual Appropriation?: No
Date Incurred: 07/01/2023
FY of Last Payment: 2026

MSJ/Country Club View

Debt/Obligation Type: Gen. Obligation Bonds/Notes
Principal: 800,000
Interest: 0
Total: 800,000
Annual Appropriation?: No
Date Incurred: 07/01/2023
FY of Last Payment: 2039

Non-Rebates For WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL

FIF Expenditure Amount: 0
Tied To Debt: 2012 Oakwood Village Private
Debt
Tied To Project: Oakwood Village

FIF Expenditure Amount: 0
Tied To Debt: 2012 Oakwood Village PD LMI
Tied To Project: Oakwood Village

FIF Expenditure Amount: 0
Tied To Debt: Goncho Apts Blight Demo
Tied To Project: Goncho Apts Redev

FIF Expenditure Amount: 0
Tied To Debt: 2012 Oakwood Village PD LMI
Tied To Project: ECIHTF LMI Rehab

FIF Expenditure Amount: 0
Tied To Debt: HACAP RENOVATION
Tied To Project: MSJ/Country Club View

FIF Expenditure Amount: 201,193
Tied To Debt: ECICOG LMI Rehab
Tied To Project: ECIHTF LMI Rehab

Rebates For WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL

Timber Ridge

| | |
|-------------------------------|--------------------------------------|
| TIF Expenditure Amount: | 60,379 |
| Rebate Paid To: | Timber Ridge/WSB |
| Tied To Debt: | 2012 Oakwood Village Private Debt |
| Tied To Project: | Timber Ridge II |
| Projected Final FY of Rebate: | 2025 |

Income Housing For WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL

Amount of FY 2024 expenditures that provide or aid in the provision of public improvements related to housing and residential development:

347,67

Lots for low and moderate income housing:

Construction of low and moderate income housing:

Grants, credits or other direct assistance to low and moderate income families:

201,19

Payments to a low and moderate income housing fund established by the municipality, including matching funds for any state or federal moneys used for such purposes:

146,48

Other low and moderate income housing assistance:

♣ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL (92014)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/WASHINGTON OAKWOOD UR TIF INCREM
 TIF Taxing District Inc. Number: 920171
 TIF Taxing District Base Year: 2013
 FY TIF Revenue First Received: 2016
 Subject to a Statutory end date? No

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-----------|----------------------|-----------|
| Assessed | 0 | 4,856,100 | 0 | 0 | 0 | -3,704 | 4,852,396 | 0 | 4,852,396 |
| Taxable | 0 | 2,653,866 | 0 | 0 | 0 | -3,704 | 2,650,162 | 0 | 2,650,162 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 20,300 | 2,650,162 | 2,650,162 | 0 | 0 |

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED SOUTH CENTRAL RESIDENTIAL URBAN RENEWAL (92014)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/PRAIRIE RIDGE SD UR TIF INCREMENT
 TIF Taxing District Inc. Number: 920190
 TIF Taxing District Base Year: 2021
 FY TIF Revenue First Received: 2016
 Subject to a Statutory end date? No

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|-------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 57,900 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 93,451

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Urban Renewal Area Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL
 UR Area Number: 92018

UR Area Creation Date: 12/2008

UR Area Purpose: Provide for rehabilitation of buildings and other redevelopment in central business district.

Tax Districts within this Urban Renewal Area

| | Base No. | Increment No. | Increment Value Used |
|--|----------|---------------|----------------------|
| WASHINGTON CITY/WASHINGTON SCH/MARSHALLS PROP UR TIF INCREM | 920175 | 920176 | 186,739 |
| WASHINGTON CITY AG/WASHINGTON SCH/DOWNTOWN AREA WIDE UR TIF INCREM | 920179 | 920180 | 0 |
| WASHINGTON CITY/WASHINGTON SCH/DOWNTOWN AREA WIDE UR TIF INCREM | 920181 | 920182 | 0 |

Urban Renewal Area Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|---------|----------------------|---------|
| Assessed | 0 | 0 | 332,500 | 0 | 0 | 0 | 332,500 | 0 | 332,500 |
| Taxable | 0 | 0 | 246,226 | 0 | 0 | 0 | 246,226 | 0 | 246,226 |
| Homestead Credits | | | | | | | | | |

TIF Sp. Rev. Fund Cash Balance as of 07-01-2023: 0 **Amount of 07-01-2023 Cash Balance Restricted for LMI** 0

TIF Revenue: 7,813
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 7,813

Rebate Expenditures: 7,076
 Non-Rebate Expenditures: 737
 Returned to County Treasurer: 0
Total Expenditures: 7,813

TIF Sp. Rev. Fund Cash Balance as of 06-30-2024: 0 **Amount of 06-30-2024 Cash Balance Restricted for LMI** 0

Projects For WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL

115 West Jefferson

| | |
|----------------------|---------------------------------|
| Description: | TIF Rebate for new construction |
| Classification: | Commercial - retail |
| Physically Complete: | Yes |
| Payments Complete: | No |

306 North Marion

| | |
|----------------------|--|
| Description: | TIF Grant for redevelopment |
| Classification: | Commercial - apartment/condos (residential use, classified commercial) |
| Physically Complete: | Yes |
| Payments Complete: | No |

123 East 2nd

| | |
|----------------------|--------------------------------|
| Description: | TIF Grant for redevelopment |
| Classification: | Commercial - office properties |
| Physically Complete: | No |
| Payments Complete: | No |

Debts/Obligations For WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL

TIF District Legal Costs

| | |
|------------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 0 |
| Interest: | 0 |
| Total: | 0 |
| Annual Appropriation?: | No |
| Date Incurred: | 11/20/2015 |
| FY of Last Payment: | 2030 |

Marshall's Properties LLC

| | |
|------------------------|------------|
| Debt/Obligation Type: | Rebates |
| Principal: | 5,000 |
| Interest: | 0 |
| Total: | 5,000 |
| Annual Appropriation?: | Yes |
| Date Incurred: | 11/19/2014 |
| FY of Last Payment: | 2026 |

Goncho Apts Demo

| | |
|------------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 0 |
| Interest: | 0 |
| Total: | 0 |
| Annual Appropriation?: | No |
| Date Incurred: | 02/20/2018 |
| FY of Last Payment: | 2021 |

Linda Lou's Redevelopment

| | |
|------------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 43,700 |
| Interest: | 0 |
| Total: | 43,700 |
| Annual Appropriation?: | No |
| Date Incurred: | 08/09/2018 |
| FY of Last Payment: | 2025 |

N - Rebates For WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL

| | |
|-------------------------|---------------------------|
| TIF Expenditure Amount: | 737 |
| Tied To Debt: | TIF District Legal Costs |
| Tied To Project: | 115 West Jefferson |
| | |
| TIF Expenditure Amount: | 0 |
| Tied To Debt: | Goncho Apts Demo |
| Tied To Project: | 306 North Marion |
| | |
| TIF Expenditure Amount: | 0 |
| Tied To Debt: | Linda Lou's Redevelopment |
| Tied To Project: | 123 East 2nd |

Rebates For WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL

115 West Jefferson

| | |
|-------------------------------|----------------------------|
| TIF Expenditure Amount: | 7,076 |
| Rebate Paid To: | Marshall's Properties, LLC |
| Tied To Debt: | Marshall's Properties LLC |
| Tied To Project: | 115 West Jefferson |
| Projected Final FY of Rebate: | 2026 |

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TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL (92018)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/MARSHALLS PROP UR TIF INCREM
 TIF Taxing District Inc. Number: 920176
 TIF Taxing District Base Year: 2014
 FY TIF Revenue First Received: 2017
 Subject to a Statutory end date? No

UR Designation
 Slum 06/2013
 Blighted 06/2013
 Economic Development No

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|---------|----------------------|---------|
| Assessed | 0 | 0 | 332,500 | 0 | 0 | 0 | 332,500 | 0 | 332,500 |
| Taxable | 0 | 0 | 246,226 | 0 | 0 | 0 | 246,226 | 0 | 246,226 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 37,500 | 246,226 | 186,739 | 59,487 | 2,098 |

FY 2024 TIF Revenue Received: 7,813

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL (92018)
 TIF Taxing District Name: WASHINGTON CITY AG/WASHINGTON SCH/DOWNTOWN AREA WIDE UR TIF INCREM
 TIF Taxing District Inc. Number: 920180
 TIF Taxing District Base Year: 2013
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

UR Designation
 Slum No
 Blighted No
 Economic Development No

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|-------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 300,100 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 0

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TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON DOWNTOWN COMMERCIAL URBAN RENEWAL (92018)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/DOWNTOWN AREA WIDE UR TIF INCREM
 TIF Taxing District Inc. Number: 920182
 TIF Taxing District Base Year: 2013
 FY TIF Revenue First Received: 2020
 Subject to a Statutory end date? No

| | | |
|--|----------------------|-----------------------|
| | Slum | UR Designation |
| | | 06/2013 |
| | Blighted | 06/2013 |
| | Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|-------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 25,877,700 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 0

▲ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

Urban Renewal Area Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL
 UR Area Number: 92019

UR Area Creation Date: 05/2013

UR Area Purpose: Promote economic development and growth, in accordance with the City of Washington's Comprehensive Development Plan.

Tax Districts within this Urban Renewal Area

| | Base No. | Increment No. | Increment Value Used |
|---|----------|---------------|----------------------|
| WASHINGTON CITY/WASHINGTON SCH/WASHINGTON NE IND UR TIF INCREM | 920107 | 920108 | 0 |
| WASHINGTON CITY/WASHINGTON SCH/WASHINGTON ENG BLDG UR TIF INCREM | 920153 | 920154 | 1,347,80 |
| WASHINGTON CITY/WASHINGTON SCH/WASHINGTON IRE UR TIF INCREM | 920155 | 920156 | 3,267,68 |
| WASHINGTON TWP/WASHINGTON SCH/WASHINGTON IRE UR TIF INCREM | 920157 | 920158 | 0 |
| WASHINGTON CITY/WASHINGTON SCH/BRIARWOOD PARTNERS UR TIF INCREM | 920177 | 920178 | 1,228,66 |
| WASHINGTON CITY AG/WASHINGTON SCH/SW BUSINESS PARK UR TIF INCREMENT | 920183 | 920184 | 0 |
| WASHINGTON CITY/WASHINGTON SCH/SW BUSINESS PARK UR TIF INCREMENT | 920185 | 920186 | 826,42 |
| WASHINGTON CITY/WASHINGTON SCH/DOLLAR TREE UR TIF INCREMENT | 920187 | 920188 | 787,86 |
| WASHINGTON CITY AG/WASHINGTON SCH/BAZOOKA FARMSTAR TIF INCREMENT | 920199 | 920200 | 0 |
| WASHINGTON CITY /WASHINGTON SCH/BAZOOKA FARMSTAR TIF INCREMENT | 920201 | 920202 | 0 |

Urban Renewal Area Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|------------|----------------------|------------|
| Assessed | 0 | 0 | 3,480,600 | 6,578,600 | 0 | 0 | 10,059,200 | 0 | 10,059,200 |
| Taxable | 0 | 0 | 2,867,415 | 5,766,608 | 0 | 0 | 8,634,023 | 0 | 8,634,023 |
| Homestead Credits | | | | | | | | | |

TIF Sp. Rev. Fund Cash Balance as of 07-01-2023: 0 **Amount of 07-01-2023 Cash Balance Restricted for LMI** 0

TIF Revenue: 267,519
 TIF Sp. Revenue Fund Interest: 0
 Property Tax Replacement Claims: 0
 Asset Sales & Loan Repayments: 0
Total Revenue: 267,519

Rebate Expenditures: 43,325
 Non-Rebate Expenditures: 224,194
 Returned to County Treasurer: 0
Total Expenditures: 267,519

TIF Sp. Rev. Fund Cash Balance as of 06-30-2024: 0 **Amount of 06-30-2024 Cash Balance Restricted for LMI** 0

Projects For WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL

Business Park Construction

Description: Construct SW Business Park
 Classification: Roads, Bridges & Utilities
 Physically Complete: No
 Payments Complete: No

Engineered Building Design

Description: Build Sewer Line for Industrial Expansion
 Classification: Roads, Bridges & Utilities
 Physically Complete: Yes
 Payments Complete: Yes

IRE Biodiesel

Description: Install infrastructure to assist with industrial facility
 Classification: Roads, Bridges & Utilities
 Physically Complete: Yes
 Payments Complete: No

NE Industrial Park Construction

Description: Construct NE Industrial Park
 Classification: Roads, Bridges & Utilities
 Physically Complete: Yes
 Payments Complete: Yes

Briarwood Apts

Description: 32 Unit LMI Housing Development
 Classification: Commercial - apartment/condos (residential use, classified commercial)
 Physically Complete: Yes
 Payments Complete: No

Sitler 2017

Description: Paving Project for ED Purposes
 Classification: Roads, Bridges & Utilities
 Physically Complete: Yes
 Payments Complete: No

Wiley 2nd Subdivision

Description: Utility & Sidewalks for Wiley Phase 2
 Classification: Roads, Bridges & Utilities

Debt/Obligations For WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL

Business Park Construction

| | |
|------------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 225,000 |
| Interest: | 0 |
| Total: | 225,000 |
| Annual Appropriation?: | No |
| Date Incurred: | 12/01/2014 |
| FY of Last Payment: | 2025 |

IRE Biodiesel

| | |
|------------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 200,000 |
| Interest: | 0 |
| Total: | 200,000 |
| Annual Appropriation?: | No |
| Date Incurred: | 11/25/2013 |
| FY of Last Payment: | 2025 |

Blairwood Apts

| | |
|------------------------|------------|
| Debt/Obligation Type: | Rebates |
| Principal: | 40,000 |
| Interest: | 0 |
| Total: | 40,000 |
| Annual Appropriation?: | Yes |
| Date Incurred: | 04/21/2015 |
| FY of Last Payment: | 2032 |

Sitler 2017

| | |
|------------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 0 |
| Interest: | 0 |
| Total: | 0 |
| Annual Appropriation?: | No |
| Date Incurred: | 09/30/2017 |
| FY of Last Payment: | 2029 |

Wiley 2nd Subdivision

| | |
|-----------------------|----------------|
| Debt/Obligation Type: | Internal Loans |
| Principal: | 0 |
| Interest: | 0 |
| Total: | 0 |

Physically Complete:
Payments Complete:

Yes
No



Non-Rebates For WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL

TIIF Expenditure Amount: 138,985
Tied To Project: NE Industrial Park Construction

TIIF Expenditure Amount: 61,447
Tied To Debt: Business Park Construction
Tied To Project: Business Park Construction

TIIF Expenditure Amount: 23,762
Tied To Project: Engineered Building Design

TIIF Expenditure Amount: 0
Tied To Project: Engineered Building Design

~~TIIF Expenditure Amount: 0
Tied To Debt: IRE Biodiesel
Tied To Project: IRE Biodiesel~~

TIIF Expenditure Amount: 0
Tied To Project: Business Park Construction

TIIF Expenditure Amount: 0
Tied To Debt: Wiley 2nd Subdivision
Tied To Project: Wiley 2nd Subdivision

Annual Appropriation?:

No

Date Incurred:

03/19/2019

FY of Last Payment:

2026

Rebates For WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL

Briarwood Apts

| | |
|-------------------------------|-------------------------|
| IIF Expenditure Amount: | 43,325 |
| Rebate Paid To: | Briarwood Partners, LLC |
| Tied To Debt: | Briarwood Apts |
| Tied To Project: | Briarwood Apts |
| Projected Final FY of Rebate: | 2032 |

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TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/WASHINGTON NE IND UR TIF INCREM
 TIF Taxing District Inc. Number: 920108
 TIF Taxing District Base Year: 1995
 FY TIF Revenue First Received: 2003
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2023

| | | |
|--|----------------------|-----------------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |
| | | 11/1996 |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|-------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 18,259 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 61,447

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/WASHINGTON ENG BLDG UR TIF INCREM
 TIF Taxing District Inc. Number: 920154
 TIF Taxing District Base Year: 2005
 FY TIF Revenue First Received: 2009
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2029

| | | |
|--|----------------------|-----------------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |
| | | 03/2006 |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-----------|----------------------|-----------|
| Assessed | 0 | 0 | 0 | 1,731,100 | 0 | 0 | 1,731,100 | 0 | 1,731,100 |
| Taxable | 0 | 0 | 0 | 1,456,381 | 0 | 0 | 1,456,381 | 0 | 1,456,381 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 383,300 | 1,347,800 | 1,347,800 | 0 | 0 |

FY 2024 TIF Revenue Received: 23,762

▲ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/WASHINGTON IRE UR TIF INCREM
 TIF Taxing District Inc. Number: 920156
 TIF Taxing District Base Year: 2006
 FY TIF Revenue First Received: 2009
 Subject to a Statutory end date? Yes
 Fiscal year this TIF Taxing District statutorily ends: 2029

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |
| | | 07/2012 |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-----------|----------------------|-----------|
| Assessed | 0 | 0 | 0 | 4,847,500 | 0 | 0 | 4,847,500 | 0 | 4,847,500 |
| Taxable | 0 | 0 | 0 | 4,310,227 | 0 | 0 | 4,310,227 | 0 | 4,310,227 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 22,400 | 4,310,227 | 3,267,680 | 1,042,547 | 36,762 |

FY 2024 TIF Revenue Received: 138,985

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON TWP/WASHINGTON SCH/WASHINGTON IRE UR TIF INCREM
 TIF Taxing District Inc. Number: 920158
 TIF Taxing District Base Year: 2006
 FY TIF Revenue First Received: 2009
 Subject to a Statutory end date? No

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|-------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 6,700 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 0

▲ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/BRIARWOOD PARTNERS UR Tl.
 INCREM
 TIF Taxing District Inc. Number: 920178
 TIF Taxing District Base Year: 2015
 FY TIF Revenue First Received: 2018
 Subject to a Statutory end date? No

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |
| | | 06/2014 |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-----------|----------------------|-----------|
| Assessed | 0 | 0 | 1,424,100 | 0 | 0 | 0 | 1,424,100 | 0 | 1,424,100 |
| Taxable | 0 | 0 | 1,228,665 | 0 | 0 | 0 | 1,228,665 | 0 | 1,228,665 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 10,400 | 1,228,665 | 1,228,665 | 0 | 0 |

FY 2024 TIF Revenue Received: 43,325

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY AG/WASHINGTON SCH/SW BUSINESS PARK UR TIF
 INCREMENT
 TIF Taxing District Inc. Number: 920184
 TIF Taxing District Base Year: 2018
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |
| | | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|-------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 41,200 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 0

▲ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/SW BUSINESS PARK UR TIF INCREMENT
 TIF Taxing District Inc. Number: 920186
 TIF Taxing District Base Year: 2018
 FY TIF Revenue First Received: 0
 Subject to a Statutory end date? No

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|-----------|----------------------|-----------|
| Assessed | 0 | 0 | 1,095,000 | 0 | 0 | 0 | 1,095,000 | 0 | 1,095,000 |
| Taxable | 0 | 0 | 826,425 | 0 | 0 | 0 | 826,425 | 0 | 826,425 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 11,000 | 826,425 | 826,425 | 0 | 0 |

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY/WASHINGTON SCH/DOLLAR TREE UR TIF INCREMENT
 TIF Taxing District Inc. Number: 920188
 TIF Taxing District Base Year: 2019
 FY TIF Revenue First Received: 0
 Subject to a Statutory end date? No

| | | |
|--|----------------------|----------------|
| | Slum | UR Designation |
| | Blighted | No |
| | Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Total |
|-------------------|--------------|-------------|------------|------------|-------|----------|---------|----------------------|---------|
| Assessed | 0 | 0 | 961,500 | 0 | 0 | 0 | 961,500 | 0 | 961,500 |
| Taxable | 0 | 0 | 812,325 | 0 | 0 | 0 | 812,325 | 0 | 812,325 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 2,500 | 812,325 | 787,861 | 24,464 | 863 |

FY 2024 TIF Revenue Received: 0

▲ Annual Urban Renewal Report, Fiscal Year 2023 - 2024

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY AG/WASHINGTON SCH/BAZOOKA FARMSTAR TIF INCREMENT
 TIF Taxing District Inc. Number: 920200
 TIF Taxing District Base Year: 2021
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

| | |
|----------------------|-----------------------|
| | UR Designation |
| Slum | No |
| Blighted | No |
| Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Totals |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|--------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 11,500 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 0

TIF Taxing District Data Collection

Local Government Name: WASHINGTON (92G887)
 Urban Renewal Area: WASHINGTON UNIFIED COMMERCIAL URBAN RENEWAL (92019)
 TIF Taxing District Name: WASHINGTON CITY /WASHINGTON SCH/BAZOOKA FARMSTAR TIF INCREMENT
 TIF Taxing District Inc. Number: 920202
 TIF Taxing District Base Year: 2021
 FY TIF Revenue First Received:
 Subject to a Statutory end date? No

| | |
|----------------------|-----------------------|
| | UR Designation |
| Slum | No |
| Blighted | No |
| Economic Development | No |

TIF Taxing District Value by Class - 1/1/2022 for FY 2024

| | Agricultural | Residential | Commercial | Industrial | Other | Military | Total | Gas/Electric Utility | Totals |
|-------------------|--------------|-------------|------------|------------|-------|----------|-------|----------------------|--------|
| Assessed | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Taxable | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Homestead Credits | | | | | | | | | |

| | Frozen Base Value | Max Increment Value | Increment Used | Increment Not Used | Increment Revenue Not Used |
|------------------|-------------------|---------------------|----------------|--------------------|----------------------------|
| Fiscal Year 2024 | 1,091,700 | 0 | 0 | 0 | 0 |

FY 2024 TIF Revenue Received: 0




Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Bethy Kron, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: October 31, 2024

SUBJECT: Consideration of a IT Services Agreement with Impression Computers

The City has contracted with Impression Custom Computers, Inc. for a number of years to provide Informational Technology (IT) services. The scope of services are set forth in an annual agreement that begins on December 1st. The current agreement expires on November 30, 2024. Attached you will find an agreement that would renew the services for a term of December 1, 2024 to November 30, 2025. City staff recommends approval of this agreement as IT services are critical to the city services we provide. The agreement calls for an upfront cost of \$2,000 to guarantee priority service and a \$90/hour fee for services provided under the agreement.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

AGREEMENT TO PROVIDE SERVICES

This Agreement is entered into by and between **Impressions Custom Computers, Inc.**, located at 108 W. Main, Suite B, Washington, IA 52353-0927, hereinafter referred to as **Impressions**, and **City of Washington (Water, Engineer & Park Departments)**, located at Washington, Iowa, hereinafter referred to as **Client**, for the purpose of enabling **Impressions** to provide services to the **Client**.

1. TERM AND TERMINATION.

1.1 Term/Extension. This Agreement is effective beginning the _____ day of _____, 20____, and terminates on the _____ day of _____, 20____. This Agreement will automatically be renewed on an annual basis unless written termination is received according to the Terms of paragraph 1.2. Continuation of this Agreement shall be subject to such extensions after the initial term as the parties may agree.

1.2 Termination. **Client** may not cancel this Agreement during the initial term unless, after having notified **Impressions** of a material breach of this Agreement, that breach is not cured within thirty days from the date that the written notice of breach was mailed or delivered.

Either party may cancel this agreement after the initial term with sixty days prior written notice; however, termination by the **Client** shall not create the right to a refund of any service fees previously paid or payable, except in the event **Impressions** is unable to provide the contracted services stated herein.

2. SCOPE OF SERVICES.

2.1 The scope of the services shall be as set forth in the attached Addendum.

2.2 The scope of the services shall not be expanded by conduct, acquiescence, or verbal understandings, but shall only be legally valid and enforceable if contained in writing and executed by both parties.

2.3 **Impressions** shall have no duty to perform or continue to perform any services defined by this paragraph unless payments are fully and timely made pursuant to paragraph 6 of this Agreement.

3. DUTIES OF THE CLIENT.

3.1 Cooperation. The **Client** shall cooperate in all regards with **Impressions** and its employees and agents to effectuate the purposes of this Agreement.

3.2 Title Matters. **Impressions** at all times maintains title to all its equipment, tools, manuals and other tangibles. **Impressions** shall be construed as passing title on any tangible items only when accompanied by a duly authorized and executed Bill of Sale.

4. LIMITATIONS AND DISCLAIMERS OF WARRANTY.

4.1 Limited Warranty and Remedies.

4.1a **Impressions** will perform its services in a prompt, workmanlike manner. In no event shall **Impressions** be liable to the **Client** or any other person or entity for any damage or cost directly or indirectly arising out of improper work unless due to the negligence of **Impressions**. Even if **Impressions** is notified of the possibility of any damages, the liability of **Impressions**, if any, for damages related to any allegedly defective product or service shall under any legal theory be limited to the actual price paid for such item and shall in no event include incidental or consequential commercial damages of any kind, including without limitation, loss of business or anticipatory profits.

4.1b **Impressions** does not warrant any connection to, transmission over, nor results of use of, any network connection or fac

provided under this Agreement. **Impressions** makes no warranties of any kind, whether expressed or implied, including any implied warranty of merchantability or fitness of this service for a particular purpose. **Impressions** assumes no responsibility for any damages suffered by **Client**, including, but not limited to, loss of data from delays, nondeliveries, misdeliveries, or service interruption caused by **Impressions** own negligence or **Client's** errors and/or omissions.

4.2 UCC Warranties Do Not Apply. Because this transaction is predominantly for the provision of services and since the sale of goods, if any, is merely incidental, **Impressions** and the **Client** agree that the Uniform Commercial Code does not apply.

5. GENERAL.

5.1 Non-Solicitation of Employees. Neither party shall solicit for employment, directly or indirectly, any employees from the other party for the period of this Agreement, and for 2 years after this Agreement ends. Nor shall either party assist any competitor of the other party in the solicitation or employment of any current employee or any of its related entities.

5.2 Trade Secrets. Neither party shall divulge or reveal to any of the other parties' competitor or its related entities its knowledge of methodology or trade secrets.

~~5.3 Insurance. The parties shall each be responsible for assessing their own need for, and ability to maintain, property, casualty and liability insurance and shall obtain such insurance covering their risks as they each sees fit. The parties agree not to make any claims against the other for any property loss, whether or not insured, and shall require their insurers, if any, to waive any rights of subrogation against the others for any such loss.~~

5.4 Scope. The scope of this service agreement shall not be expanded by either conduct, acquiescence, or verbal understandings, but shall only be legally valid and enforceable if contained in writing executed by both parties.

5.5 Non-Waiver. Waiver by **Impressions** of strict adherence with any particular of this contract does not waive its rights to performance or remedy for breach of performance of that particular or any other cause of this Agreement unless specifically modified in writing.

5.6 Modification. This Agreement may be modified only in writing signed by duly authorized persons for both parties.

5.7 Notification. All notices given by any party or required under this Agreement shall be in writing and addressed to the relevant party(ies) as follows:

Impressions Custom Computers, Inc.
108 W. Main, Suite B
Washington, IA 52353-0927

Client: City of Washington (Water & Engineer Dept.)
Washington, Iowa

5.8 Entire Agreement. This Agreement constitutes the complete and exclusive agreement between the parties and supercedes all proposals oral or written, and all other communications between the parties related to the subject matter hereof. All previous agreements or understandings, whether written, oral or implied, are merged into this Agreement.

5.9 Governing Law and Arbitration. Any dispute arising out of this Agreement shall be governed by the laws of the State of Iowa. Any such disputes created herein, whether in tort or contract, shall be adjudicated pursuant to the terms of the Iowa Arbitration Act.

6. TERMS AND CONDITIONS.

6.1 **Impressions** will receive compensation for its services based upon the proposal as attached as an addendum to this Agreement.

6.2 Unpaid fees plus expenses shall accrue interest at the rate of 1.5% per month or the maximum rate permitted by law, whichever is greater, compounded monthly. In the event of nonpayment of the Client for a period of more than 30 days, the Client shall be obliged to pay reasonable court costs and attorney fees necessary to collect such sums as charged by Impressions.

6.3 The Client agrees to pay for expenses incurred at the request of the Client.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the date set forth below.

Client: _____ Impressions Custom Computers, Inc.
By: _____ By: _____
Title _____ Title _____
Date _____ Date _____

ADDENDUM A

Services Being Provided by Impressions:

Our staff will take preemptive action to keep your IT system running smoothly. Installing security patches and service packs for operating system software is included, as is management of antiviral software and monitoring of backup procedures.

Impressions will suggest to you parts replacements, hardware modifications, or upgrades and computing procedural changes that prove effective, based on either our experience or research, in avoiding downtime or resisting mischief from viruses, hackers, or electronic sabotage.

Impressions will act on your behalf as a virtual IT department in consultations with specialized software vendors including digital information suppliers, Internet service providers, and application code sources.

Client: _____ Impressions Custom Computers, Inc.
By: _____ By: _____
Title _____ Title _____
Date _____ Date _____

ADDENDUM B

Client: _____ Impressions Custom Computers, Inc.
By: _____ By: _____
Title _____ Title _____
Date _____ Date _____

Compensation for Services:

\$2000 per year and a hourly rate of \$90

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phc
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

A handwritten signature in blue ink, appearing to be "Joe Gaa", is written over the "FROM" line.

DATE: November 1, 2024

SUBJECT: Resolution to Enter into a Contract for the Central Park Restroom Project

On October 22, 2024, the City Council accepted the low bid for the Central Park Restroom Project from Christner Construction in the amount of \$260,400. To move forward, a contract must be entered into by both parties. Attached you will find a contract for your consideration. This item has been added to the agenda for the November 5th Council meeting.

The next step will be to have a pre-construction meeting with the contractor. City staff will also begin to dismantle the current facility. Once that process starts, the restroom facility will be closed until the new one is opened in the spring.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2024-

A RESOLUTION APPROVING ENTERING INTO A CONTRACT WITH CHRISTNER CONSTRUCTION, INC. FOR THE CENTRAL PARK RESTROOM PROJECT

WHEREAS, the City of Washington awarded the Central Park Restroom Project to Christner Construction, Inc., Ottumwa, Iowa 52501 by Resolution on October 22, 2024; and,

WHEREAS, it is necessary to enter into a formal contract with Christner Construction, Inc., for the Central Park Restroom Project that outlines all the details to complete the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City Council hereby approves the Contract with Christner Construction, Inc. as attached to the Resolution.

Section 2. That the Mayor and City Administrator are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

PASSED AND APPROVED this 5th day of November, 2024.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk

CONTRACT

THIS AGREEMENT, made and entered into this 22nd day of October 2024, by and between the City of Washington, Iowa, party of the first part, hereinafter referred to as the "Owner", and _____ Christner Contracting, Inc. _____ party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH: THAT WHEREAS, the Owner has heretofore caused to be prepared certain plans, specifications and proposal blanks, dated the 16th day of September, 2024, Central Park Restroom Reconstruction, under the terms and conditions therein fully stated and set forth, and,

WHEREAS, said plans, specifications and proposal blanks accurately and fully describe the terms and conditions upon which the Contractor is willing to perform the work specified:

NOW, THEREFORE, IT IS AGREED:

1. That the Owner hereby accepts the proposal of the Contractor for the work, as follows:

CENTRAL PARK RESTROOM RECONSTRUCTION

Construct the Central Park Restroom Reconstruction including all labor, equipment, and materials necessary for excavation, backfill and sitework; reinforced concrete foundation; concession building structure, connection to water service, connection to sewer service, connections to existing electrical system, electrical wiring and conduit, sidewalks, site grading, seeding and miscellaneous associated work, including cleanup for the contract amount of Two Hundred Sixty Thousand Four Hundred and 00/100 Dollars (\$260,400.00) based on the lump sum as shown on the Proposal.

2. That this contract consists of the following component parts which are made a part of this agreement and contract as fully and absolutely as if they were set out in detail in this contract:

A. Contract Documents, including:

- 1. Notice to Bidders
 - 2. Notice of Public Hearing
 - 3. Instructions to Bidders
 - 4. Proposal
 - 5. Bonds
 - 6. General Conditions
 - 7. Special Conditions
-
- 8. Plans List
 - 9. Detailed Specifications
 - 10. Plans listed in the specifications
 - 11. Numbered addenda issued to the foregoing.

B. This Instrument.

C. The above components are complementary and what is called for by one shall be as binding as if called for by all.

3. That payments are to be made to the Contractor in accordance with and subject to the provisions embodied in the documents made a part of this contract.

4. That this contract is executed in triplicate.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hand and seals the date first written above.

CONTRACTOR:

CITY OF WASHINGTON, IOWA

Christner Contracting Inc.

By _____

Mayor

By ~~CA~~ Anthony Christner

Title Owner President

ATTEST:

Deneill Christner

ATTEST:

City Administrator

Title Vice President

24659

00510-2
