



AGENDA OF THE REGULAR SESSION OF THE COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE **COUNCIL CHAMBERS, 215 E. WASHINGTON STREET**
AT 6:00 P.M., TUESDAY, May 20, 2025

To attend the meeting via Zoom go to:

[https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.1
&omn=89816050860](https://us02web.zoom.us/j/5077385758?pwd=HnP5mNpbXUczw62k2enfl845WV7vbo.1&omn=89816050860)

Meeting ID: 507 738 5758

Passcode: 6536584

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF THE AGENDA

CONSENT:

1. Council Minutes for May 6, 2025 Regular Session
2. Lynch Dallas, Public Works Union Negotiations, \$900.00
3. Iowa Finance Authority, Water Plant SRF Payment on Principal and Interest, \$235,420.00
4. Iowa Finance Authority, Water Plant SRF Payment on Principal and Interest, \$12,770.00
5. Iowa Finance Authority, Sewer Plant SRF Payment on Principal and Interest, \$574,017.50
6. Iowa Finance Authority, West Side Interceptor SRF Payment on Principal, \$107,927.50
7. Bolton & Menk, Washington Rehabilitate Hanger, \$590.00
8. Tyler Technologies, Time & Attendance Setup Fees, \$1,595.00
9. Strand Associates, Inc., Egg Sewer Interceptor Study, \$967.50
10. Strand Associates, Inc., 2021 Washington Water Main Improvements, \$3,859.75
11. BW Construction, Final Payment Request for 602 E. Washington St., \$34,950.00
12. Washington Chamber of Commerce, Thursday Night Live Stage Sponsorship, \$500.00
13. Casey's #3528, 1730 E. Washington St., Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products **(renewal)**
14. Casey's #1624, 1002 W. Madison St., Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products **(renewal)**
15. Hy-Vee Fast & Fresh, 520 S. Hwy 1, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products **(renewal)**
16. Hy-Vee Food Store, 528 S. Hwy 1, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products **(renewal)**
17. Chamber of Commerce, 205 W. Main St., Class C Retail Alcohol License **(5 Day)**
18. JP's 207, 207 West Main Street, Class C Retail Alcohol License **(renewal)**
19. Department Reports

SPECIAL PRESENTATION

SPECIAL EVENT REQUEST

- Practical Farmers of Iowa Field Day by PLANT Washington at PLANT Washington Site from 8:00 a.m. – 1:30 p.m. on August 2, 2025.
- 2026 Chamber Event Dates including Spring Craft Fair from 9:00 a.m. – 2:00 p.m. on May 2, 2026; Thursday Night Live Summer Concert Series from 5:30 p.m. – 7:00 p.m. on Thursdays from May 14 – October 8, 2026; Washington Ridiculous Days on June 4 – 7, 2026, times to be determined; Fall Craft Fair from 9:00 a.m. – 3:00 p.m. on September 5, 2026.

PUBLIC COMMENT – limit to 3 minutes

CLAIMS & FINANCIALS

- Claims Report for May 20, 2025
- Financial Report for April 2025

PUBLIC HEARING

- Second Amendment to FY2025 Budget
- 2025 Asphalt Overlay Project Specifications and Set Bids

NEW BUSINESS

1. Discussion and Consideration to Approve Second Amendment to the FY2025 Budget.
2. Discussion and Consideration to Approve a Resolution Awarding a Construction Contract for the 2025 Asphalt Overlay Project.
3. Discussion and Consideration of First Reading Ordinance Amending the Municipal Code of the City of Washington, Iowa, By Amending Chapters 4, 50, 51, 52, and 53.
4. Discussion and Consideration to Approve a Resolution Setting a Public Hearing on Proposed Ordinance Revisions to Chapter 4, Chapters 50-53, of the Municipal Code of the City of Washington, Iowa, on June 3rd, 2025, at 6:00 p.m.
5. Discussion and Consideration of First Reading of Ordinance Amending Chapter 92, Water Rates, Chapter 99, Sewer User Charge, and Chapter 106, Collection of Solid Waste.
6. Discussion and Consideration to Approve a Resolution Setting a Public Hearing on Proposed Ordinance Revisions to Chapters 92, 99, and 106 of the Municipal Code of the City of Washington, Iowa on June 3rd, 2025, at 6:00 p.m.
7. Discussion and Consideration of a Resolution Approving the Purchase of Two Lawn Mowers to be Initially Assigned to the Cemetery Department.
8. Discussion and Consideration of a Resolution Approving the Usage Agreement with Flock.
9. Discussion and Consideration of a Resolution Accepting the Central Park Restroom Project as Substantially Completed.

10. Discussion and Consideration to Approve Sidewalk Café Application for Northside Diner at 106 W. Main Street.

MAYOR, COUNCILPERSONS, & DEPARTMENTAL COMMENTS

ADJOURNMENT

City of Washington
Council Minutes 5-6-2025

At 6:00 P.M. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Millie Youngquist in the chair.

On roll call present: Morgan, Stigers, Moore, Earnest, Schroeder (via Zoom), Rangel, Youngquist. Absent: None

Mayor Millie Youngquist asked for a Motion for approval of the agenda. Motion by Stigers, second by Rangel to approve the Agenda. Motion carried. 6-0

CONSENT:

1. Council Minutes for April 15, 2025 Regular Session
2. UMB, 2020A Bond Fees, \$600.00
3. UMB, 2015 GO Bond Principal and Interest, \$118,537.50
4. UMB, 2016A GO Bond Principal and Interest, \$163,235.00
5. UMB, 2016B GO Bond Principal and Interest, \$59,056.25
6. UMB, 2018A GO Bond Principal and Interest, \$333,460.00
7. UMB, 2018B GO Bond Principal and Interest, \$136,370.00
8. UMB, 2020A GO Bond Principal and Interest, \$315,600.00
9. UMB, 2022 GO Bond Principal and Interest, \$228,265.00
10. Veenstra & Kimm, Inc., 12th Ave. & Washington Street Intersection Improvements, \$89.00
11. Veenstra & Kimm, Inc., Central Park Restrooms, \$289.50
12. Christner Contracting, Inc., Central Park Restroom Reconstruction Pay Request #5, \$59,886.93
13. Walmart #1475, 2485 Highway 92, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products (renewal)
14. BP One Trip, 1504 East Washington Street, Over-the-Counter, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
15. Fareway Stores, Inc., 301 North Marion Avenue, Over-the-Counter, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
16. Wine n Spirits, 106 West 2nd Street, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
17. Washington Liquor & Tobacco Outlet, 304 West Madison Street, Over-the-Counter, Cigarettes/Tobacco/Vapor Products/Alternative Nicotine Products (renewal)
18. Department Reports

Motion by Stigers, second by Morgan to approve consent items 1-18. Motion Carried. 6-0

Special Presentation made by the Washington County FFA Chapter members.

Special Event request for the Memorial Day Observance by Leon Beatty Post 29 American Legion at Central Park on May 26, 2025, from 8:00 a.m. - 12:00 p.m. including set up and tear down time. Motion to approve by Stigers, seconded by Morgan. Motion carried. 6-0.

Special Event request for the Annual 5K Memorial Walk/Run Fundraiser by Washington County Hospice at the Sunset Park, Sesquicentennial Park, and Kewash Trail on September 20, 2025, from 6:30 a.m. - 12:00 p.m. including set up and tear down time. Motion to approve by Morgan, seconded by Earnst. Motion carried. 6-0.

Special Event request for the Ridiculous Days Updates by the Washington Chamber of Commerce at Central Park on June 5th - 8th, 2025. Motion to approve by Earnst, seconded by Rangel. Motion carried. 6-0.

No Public Comment.

The claims were presented by Finance Director, Kelsey Brown. Motion by Morgan, seconded by Stigers to approve May 6, 2025, claims report. Motion carried. 6-0

**CITY OF WASHINGTON, IOWA
CLAIMS BY FUND
MAY 6, 2025**

GENERAL

ACCESS SYSTEMS	COPIES & MAINTENANCE	219.07
ACCESS SYSTEMS LEASING	COPIER LEASE	455.29
ACE-N-MORE	MAINTENANCE/SAFETY SUPPLIES	1181.37
ALLIANT ENERGY	ALLIANT ENERGY	6652.49
AMAZON CAPITAL SERVICES	SUPPLIES	1174.27
ARNOLD MOTOR SUPPLY	PARTS	585.53
BAKER & TAYLOR	LIBRARY MATERIALS	460.96
BAKER PAPER & SUPPLY	COPY PAPER	252.00
BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	208.00
BOHO BAILEY	SAFETY SHIRTS	614.50
BOUND TREE MEDICAL, LLC	GLOVES	113.90
BRUNS, DAVID	INSPECTION ASSISTANCE	54.00
CAPITAL ONE	SAFETY SUPPLIES	3.94
CENTRAL IOWA DISTRIBUTING	SUPPLIES	71.00
CINTAS CORP LOC. 342	MAT SERVICE	135.81
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	60.37
CITY TRACTOR CO	AVANT SERVICE	991.34
CUSTOM IMPRESSIONS INC	PLAQUE PRINTING/SAFETY HATS	229.80
DE LAGE LANDEN PUBLIC FINANCE LLC	MDT LEASE	577.88
DEMCO INC	OFFICE SUPPLIES	266.01
EASTERN IOWA CHIROPRACTIC CENTRE, PC	APPLICANT TESTING	210.00
ELECTRICAL ENGINEERING & EQUIPMENT CO	REDLINGER LIGHT REPAIR	8.34

ELLIOTT OIL COMPANY-BP ONE TRIP
 FELD FIRE
 FIRE SERVICE TRAINING BUREAU
 GALLS LLC
 GFC LEASING - WI
 GOOGLE LLC
 GORDON FLESCH COMPANY INC
 HARTSOCK, BILL
 HIWAY SERVICE CENTER
 HOLIDAY INN DES MOINES AIRPORT
 IMPRESSIONS COMPUTERS, INC
 JOHN DEERE FINANCIAL
 JOHNSON CONTROLS
 KCTC
 MARCO, INC.
 MARTIN'S FLAG CO.
 MIDWEST TREE SERVICE INC.
 MOORE'S BP AMOCO, INC.
 MOWERS PLUS
 PURCHASE POWER
 RACOM CORPORATION
 ROTARY CLUB OF WASHINGTON
 SITLER'S SUPPLIES INC.
 STAPLES BUSINESS ADVANTAGE
 STOUT COMPANIES
 TITAN MACHINERY
 TOWN & COUNTRY VET CLINIC
 ULINE
 VALENTINE, TAMMY
 VERIZON WIRELESS
 VISA-TCM BANK, N.A.
 WASH COUNTY MINIBUS
 WASHINGTON DISCOUNT TIRE
 WASHINGTON LUMBER
 WASHINGTON RENTAL
 WMPF GROUP LLC

AIRPORT

ACE-N-MORE
 ALLIANT ENERGY
 CLOUDBURST 9
 VERIZON WIRELESS
 VISA-TCM BANK, N.A.
 WASH CO AMBULANCE
 WEST LAWN CARE

SMALL ENGINE FUEL	172.29
HOSE	358.34
TRAINING	50.00
UNIFORM - BRDECKA	89.87
PRINTER LEASE	249.64
EMAIL SUBSCRIPTION	395.99
PRINTER LEASE	62.91
INSPECTION ASSISTANCE	108.00
SUPPLIES	22.98
IMFOA LODGING	474.88
COMPUTER MAINTENANCE	590.00
FILTERS & OIL	181.03
HVAC REPAIR	1086.00
PHONE & INTERNET	4555.05
COPIER PRINTER LEASE	458.05
FLAGS	1102.38
FOUNTAIN COVER & TREE TRIM	2700.00
TOWING AND STORAGE	275.00
FUEL PUMP/YRD TOOLS	584.07
POSTAGE REFILLS	1009.75
ANTENNA REPLACE/BATTERIES	273.15
ROTARY CLUB DUES	172.30
NEW DAWN RR LIGHTS	210.00
OFFICE SUPPLIES	185.50
GRASS SEED/STRAW FOR SEEDING	579.20
CASE BACKHOE REPAIR	4665.64
DOG SERVICE	315.66
SUPPLIES	265.46
HOMEBOUND DELIVERIES	9.10
WIRELESS SERVICE	1260.95
TRAINING/MEALS/SUBSCRIPTIONS/SUPPLIES	3358.85
LOST FOR MAY 2025	24331.27
TIRES UNIT 018/TIRE REPAIR	703.87
SOCCER FIELD	128.99
TRIMMER PARTS	1110.52
LEGAL ADVERTISING	738.46
TOTAL	67361.02

SUPPLIES	29.57
ALLIANT ENERGY	182.68
INTERNET	106.35
WIRELESS SERVICE	46.47
ZOOM	17.11
AEO, LIFEPAK, CR2, CASE	2800.00
MOWING AIRPORT	2265.00

	TOTAL	5447.18
ROAD USE		
ARNOLD MOTOR SUPPLY	PARTS	56.23
ACE-N-MORE	SUPPLIES	336.82
CARROLL CONSTRUCTION SUPPLY	CONCRETE SCREED/EXPANSION FOAM	4620.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES	84.00
CONSTRUCTION MATERIALS INC.	REBAR FOR CONCRETE & SUPPL	1125.90
DIAMOND BLADE WAREHOUSE	SAW BLADES	251.63
DOUDS STONE LLC	ROADSTONE	370.11
ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	212.74
EZ-LINER INDUSTRIES	PARTS FOR ST PAINTERS	119.28
HI-LINE INC	SUPPLIES	86.06
HIWAY SERVICE CENTER	WELDING GAS/PARTS	1413.35
L L PELLING CO	PRE-MIX	1703.44
MID-AM RES. CHEMICAL CORP	SPRAYER	39.97
WASHINGTON LUMBER	ADHESIVE FOR PINS/WOOD FOR FORMS	272.88
WASHINGTON RENTAL	SAW PULLEY	74.99
WMPF GROUP LLC	EMPLOYMENT ADVERTISING	28.00
	TOTAL	10795.40
STREET LIGHTING		
ACE-N-MORE	SUPPLIES	53.13
ALLIANT ENERGY	ALLIANT ENERGY	309.84
	TOTAL	362.97
HOTEL/MOTEL TAX		
CARDER, LYND SAY	WASH CHAMBER KIOSK MAP	1800.00
MAIN STREET	MAIN STREET REBRANDING	4256.00
VISA-TCM BANK, N.A.	WEB SERVICES & SPASHTOP WE	150.53
VORTEX DIGITAL BUSINESS SOLUTIONS	WEBSITE UPGRADES/PLUG IN REN	87.65
WASH CHAMBER OF COMMERCE	TRAVEL IOWA CONF REIMB/F2F SURVEY	949.98
	TOTAL	7244.16
WELLNESS PARK		
CARSON PLUMBING & HEATING SRVS INC	WP CONCESSION STAND/RR	643.72
HAWKEYE FIRE & SAFETY	FIRE EXTINGUISHER FOR NEW	246.00
	TOTAL	889.72
TREE COMMITTEE		
KELLY TREE FARM LLC	TREES FOR - TREE GIVE AWAY	1738.60
MCCONNELL, MARDE	SUPPLIES FOR MEETING	37.01
	TOTAL	1775.61
K-9 PROGRAM		
ACE-N-MORE	DOG FOOD	50.98

AMAZON CAPITAL SERVICES

TRAINING COLLAR & ACCESSOR

276.22

TOTAL

327.20

PARK GIFT

GRAINGER

PICNIC TABLES-CENTRAL PARK

2485.48

TOTAL

2485.48

LIBRARY GIFT

AMAZON CAPITAL SERVICES

MIP SUPPLIES

42.98

BLOSSER, MARY K.

MEALS FOR TITANIC DINNER

420.00

ENVISIONWARE INC

PRINT SOFTWARE

798.91

KCTC

MTG ROOM AV

204.99

OVERDRIVE, INC.

DIGITAL MATERIALS

653.44

PLAYAWAY PRODUCTS

LIBRARY MATERIALS

362.44

TUCCI, JESSICA H.

POTTERY CLASS- APRIL 12TH

216.74

VISA-TCM BANK, N.A.

CLAY, ZOOM, GOGGLE, FAX

759.91

TOTAL

3459.41

WATER UTILITY

ACE-N-MORE

SUPPLIES

103.98

AGRILAND FS, INC

MULCHING PELLETS

600.00

ALLIANT ENERGY

ALLIANT ENERGY

1487.35

AMERICAN MELT BLOWN & FILTRATION

OPERATIONAL SUPPLIES

5082.00

ARNOLD MOTOR SUPPLY

PARTS

806.00

CAPITAL ONE

PRINTER INK

59.00

CINTAS FIRST AID & SAFETY

FIRST AID SUPPLIES

51.64

CONKLIN, DANA

MILEAGE REIMBURSEMENT

32.20

CORE & MAIN LP

WATER PARTS FOR REPAIRS

4037.00

HY-VEE

SASSO MTG

66.71

IDEAL READY MIX

CONCRETE PATCH FOR REPAIRS

5355.75

KCTC

PHONE & INTERNET

263.07

LINOH20

MAINT WATER PLANT

1889.00

MARTIN EQUIPMENT OF IA-IL

JOHN DEERE REPAIR

3128.56

MID-AM RES. CHEMICAL CORP

WEED SPRAY

665.46

POSTMASTER

BULK MAILING WATER BILLS

1268.03

USA BLUEBOOK

FLAGS

117.65

VERIZON WIRELESS

WIRELESS SERVICE

92.94

VISA-TCM BANK, N.A.

WATER CONFERENCE

135.00

WASHINGTON LUMBER

FORMS FOR CONCRETE

22.49

WASHINGTON RENTAL

SAW BELT

34.99

WATER SOLUTIONS UNLIMITED

CHEMICALS

23223.86

TOTAL

48522.68

SEWER UTILITY

ACE-N-MORE

SPREADER REPAIR/SHOVELS/SUPPLIES

140.11

ALLIANT ENERGY

ALLIANT ENERGY

13316.98

AMAZON CAPITAL SERVICES	HEARING PROTECTION	94.38
ARNOLD MOTOR SUPPLY	MOWER BATTERY	68.23
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	61.61
COUNTY MATERIALS CORP	MANHOLE RISERS	2532.00
DOUDS STONE LLC	ROADSTONE	377.14
EASTERN IOWA CHIROPRACTIC CENTRE, PC	EMPLOYEE TESTING	45.00
ELLIOTT BULK SERVICES, LLC	BULK BLOWER OIL	2964.82
EUROFINS ENVIRONMENT TESTING NC	CERTIFIED TESTING	2075.80
IOWA PUMP WORKS INC	PUMP HANDLES	983.04
JOHN DEERE FINANCIAL	MOWER PARTS	20.58
KCTC	PHONE & INTERNET	313.02
MACQUEEN EQUIPMENT	PARTS FOR SEWER CAMERA	362.00
MARTIN'S FLAG CO.	FLAGS	133.72
TIFCO INDUSTRIES	COUPLER DUST	59.39
USA BLUEBOOK	CHEMICALS	129.23
USA BLUEBOOK	FLAGS	117.65
VACSTAR	PARTS FOR VAC TRAILER	62.75
VERIZON WIRELESS	WIRELESS SERVICE	177.42
	TOTAL	24034.87

SANITATION

WASH CO HUMANE SOCIETY	APRIL COLLECTIONS	338.95
	TOTAL	338.95
	TOTAL	173044.65

Motion made by Morgan, seconded by Stigers to open Public Hearing for the 2025 Asphalt Overlay Project Specifications and Set Bids. Roll Call on Motion. Ayes: Morgan, Earnest, Rangel, Stigers, Schroeder, Moore. Nays: None. Motion carried. 6-0. No comments from Public. Motion made by Stigers, seconded by Schroeder to close public hearing. Roll Call on Motion. Ayes: Moore, Earnest, Rangel, Stigers, Schroeder, Morgan. Nays: None. Motion carried. 6-0

Motion made by Stigers, seconded by Rangel to approve the Resolution to Set a Public Hearing to Consider Bids for the 2025 Asphalt Overlay Project. Roll Call on Motion. Ayes: Rangel, Moore, Stigers, Schroeder, Morgan, Earnest. Nays: None. Motion carried. 6-0 (**Resolution No. 2025-020**)

Motion made by Earnest, seconded by Morgan to approve the Resolution Setting a Public Hearing for the Second Budget Amendment for Fiscal Year 2025 on May 20, 2025, at 6:00 p.m. Roll call on Motion. Ayes: Moore, Schroeder, Stigers, Morgan, Earnest, Rangel. Nays: None. Motion carried. 6-0 (**Resolution No. 2025-021**)

Motion made by Stigers, seconded by Morgan to approve the Resolution to Purchase and Finance a Pickup for the Wastewater Treatment Plant. Roll call on Motion. Ayes: Moore, Schroeder, Morgan, Stigers, Earnest, Moore, Rangel. Nays: None. Motion carried. 6-0 (**Resolution No. 2025-022**)

Motion made by Morgan, seconded by Schroeder to approve the Resolution to Purchase and Finance an SUV for Administration. Roll call on Motion. Ayes: Moore, Schroeder, Morgan, Earnest, Stigers. Nays: Rangel. Motion carried. 6-0 (**Resolution No. 2025-023**)

Motion made by Stigers, seconded by Morgan to approve the Resolution to Purchase and Finance a Backhoe for Maintenance and Construction Department. Roll call on Motion. Ayes: Moore, Schroeder, Morgan, Stigers, Rangel, Earnest. Nays: None. Motion carried. 6-0 (**Resolution No. 2025-024**)

Motion made by Rangel, seconded by Morgan to approve the Resolution to Submit a Thriving Communities Designation Application. Roll call on Motion. Ayes: Schroeder, Morgan, Moore, Stigers, Earnest, Rangel. Nays: None. Motion carried. 6-0 (**Resolution No. 2025-025**)

Motion made by Earnest, seconded by Stigers to approve a Change Order for Housing Rehabilitation Program for the 317 East Main Street. Motion carried. 6-0

Motion made by Morgan, seconded by Stigers to approve a Change Order for the Central Park Restroom Reconstruction Project. Motion carried. 6-0

Department reports were presented.

Motion made by Rangel, seconded by Stigers to enter into Closed Session at 6:56 p.m. per Iowa Code 21.5(j) – To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. And also for Closed Session per Iowa Code 21.5(1)(i) – to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll Call on motion. Ayes: Earnest, Morgan, Stigers, Rangel, Moore, Schroeder. Nays: None. Motion carried. 6-0. Motion to come out of closed session made by Rangel, seconded by Morgan at 7:12 p.m. Roll call on motion. Ayes: Morgan, Stigers, Moore, Earnest, Schroeder, Rangel. Nays: None. Motion carried. 6-0.

Motion made by Rangel, seconded by Morgan to approve the hiring of Aaron Kephart as a Washington Police Officer. Roll call on motion. Ayes: Morgan, Moore, Stigers, Earnest, Rangel, Schroeder. Nays: None. Motion carried. 6-0.

Motion by Morgan, seconded by Rangel that the Regular Session held at 6:00 p.m., Tuesday, May 6, 2025, is adjourned at 7:13 p.m. Motion passed unanimously.

ATTEST:
Kathy Kron, City Clerk

Millie Youngquist
Mayor

IN ACCOUNT WITH
 LYNCH DALLAS LEGAL
 PO BOX 2457
 CEDAR RAPIDS, IA 52406-2457
 TELEPHONE 319-365-9101
 FEDERAL ID: 42-1378496

City of Washington

Page: 1
 May 02, 2025
 Account No: 230648-00200C
 Statement No: 222636

Public Works Negotiations

Professional Services

		Hours	
04/01/2025	WHS Emails to and from union and client regarding upcoming collective bargaining(.1); review proposed revisions from client and review mandatory and permissive subject of bargaining and response to him and prepare draft initial proposal (.7).	0.80	
04/03/2025	WHS Review Union initial proposal and work on city initial proposal and emails to and from client (1.2).	1.20	
04/04/2025	WHS Email to and from client regarding changes to initial proposals and review collective bargaining agreement and make changes to draft (.5).	0.50	
04/06/2025	WHS Revise initial proposal based on notes on city administrator and send new draft to client (.7).	0.70	
04/07/2025	WHS Revise and edit draft initial proposal and emails to and from union and client and bargaining dates (.5).	0.50	
04/08/2025	WHS Emails to and from union and client regarding initial proposals and review initial proposals and also draft Public notice to post regarding initial proposals (.3).	0.30	
04/16/2025	WHS Email to and from union and client and review initial proposals and prepare to bargain (.3).	0.30	
04/29/2025	WHS Review proposals for bargaining next week (.1).	0.10	
04/30/2025	WHS Email to and from client initial proposals and collective bargaining next week and also draft and send notice to public regarding proposals (.7 but .6 @ no charge).	0.70	
	Current Services Rendered	5.10	900.00

Recapitulation

<u>Lawyer Hrs</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
WILFORD H STONE	0.60	\$0.00	\$0.00

City of Washington

Public Works Negotiations

Page: 2
May 02, 2025
Account No: 230648-00200C
Statement No: 222636

<u>Lawyer Hrs</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
WILFORD H STONE	4.50	200.00	900.00

Total Current Services and Expenses	900.00
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Previous Balance	\$220.00
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Payments

04/22/2025	Payment on Account - Thank You	-220.00
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Balance Due	<u>\$900.00</u>
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**PLEASE MAKE CHECKS PAYABLE TO:
LYNCH DALLAS, PC.**

PAYMENTS RECEIVED AFTER STATEMENT DATE
WILL APPEAR ON YOUR NEXT MONTH'S BILL.
PLEASE INCLUDE ACCOUNT NUMBER ON YOUR
CHECK OR RETURN A COPY OF YOUR BILL.



State Revolving Fund

Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400
Fax: 877.461.0904

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

Statement Date	5/5/2025
Loan Number:	D0431R
Original Loan Amount	\$4,378,000.00
Current Loan Balance:	\$3,242,000.00
Interest Rate:	1.75%
Annual Service Fee Rate	0.25%
Payment Due Date:	6/1/2025
Current Principal Due:	\$203,000.00
Prior Principal Due	\$0.00
Current Interest Due:	\$28,367.50
Prior Interest Due	\$0.00
Service Fee Due:	\$4,052.50
Total Amount Due:	\$235,420.00

Do not pay. The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please email our SRF team at waterquality@iowafinance.com to request an ACH Authorization form. Complete the ACH Authorization form and email to waterquality@iowafinance.com at least one week before your payment is due and we will process the current amount due as well as future payments automatically.

Questions? Please contact Becky Wu at 800-432-7230 or Becky.Wu@IowaFinance.com

Keep upper portion for your records

D0431R

Water plant SRF



Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400
Fax: 877.461.0904

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

Statement Date	5/5/2025
Loan Number:	D0544R
Original Loan Amount	\$219,000.00
Current Loan Balance:	\$177,000.00
Interest Rate:	1.75%
Annual Service Fee Rate	0.25%
Payment Due Date:	6/1/2025
Current Principal Due:	\$11,000.00
Prior Principal Due	\$0.00
Current Interest Due:	\$1,548.75
Prior Interest Due	\$0.00
Service Fee Due:	\$221.25
Total Amount Due:	\$12,770.00

Do not pay. The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please email our SRF team at waterquality@iowafinance.com to request an ACH Authorization form. Complete the ACH Authorization form and email to waterquality@iowafinance.com at least one week before your payment is due and we will process the current amount due as well as future payments automatically.

Questions? Please contact Becky Wu at 800-432-7230 or Becky.Wu@IowaFinance.com

Keep upper portion for your records.

D0544R

Water plant SRF



Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400
Fax: 877.461.0904

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

Statement Date: 5/5/2025
Loan Number: CF0412R
Original Loan Amount: \$16,316,000.00
Current Loan Balance: \$10,046,000.00
Interest Rate: 1.75%
Annual Service Fee Rate: 0.25%

Payment Due Date: **6/1/2025**
Current Principal Due: **\$461,000.00**
Prior Principal Due: **\$0.00**
Current Interest Due: **\$87,902.50**
Prior Interest Due: **\$0.00**
Service Fee Due: **\$25,115.00**
Total Amount Due: **\$574,017.50**

Do not pay. The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please email our SRF team at waterquality@iowafinance.com to request an ACH Authorization form. Complete the ACH Authorization form and email to waterquality@iowafinance.com at least one week before your payment is due and we will process the current amount due as well as future payments automatically.

Questions? Please contact Becky Wu at 800-432-7230 or Becky.Wu@IowaFinance.com

Keep upper portion for your records

CF0412R

Sewer Plant SRF



State Revolving Fund

Iowa Finance Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

LOAN STATEMENT

Telephone: 515.452.0400

Fax: 877.461.0904

City of Washington
Attn: City Clerk
215 E Washington Street
Washington IA 52353

Statement Date 5/5/2025

Loan Number: C0441R

Original Loan Amount \$3,000,000.00

Current Loan Balance: \$2,038,000.00

Interest Rate: 1.75%

Annual Service Fee Rate 0.25%

Payment Due Date: 6/1/2025

Current Principal Due: \$85,000.00

Prior Principal Due \$0.00

Current Interest Due: \$17,832.50

Prior Interest Due \$0.00

Service Fee Due: \$5,095.00

Total Amount Due: \$107,927.50

Do not pay. The total amount due will be automatically deducted from your bank account on the payment due date.

If your banking information has changed, please email our SRF team at waterquality@iowafinance.com to request an ACH Authorization form. Complete the ACH Authorization form and email to waterquality@iowafinance.com at least one week before your payment is due and we will process the current amount due as well as future payments automatically.

Questions? Please contact Becky Wu at 800-432-7230 or Becky.Wu@IowaFinance.com

Keep upper portion for your records

C0441R

West Side Interceptor SRF


**BOLTON
& MENK**

Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
Washington Airport Commission
Kevin Erpelding, Chairman
215 East Washington
Washington, IA 52353

March 26, 2025

Project No: OT5.131760.000

Invoice No: 0359207

Client Account: WASHINGT_CLIA

Washington/Rehabilitate Hangar**Fee**

Total Fee 25,000.00

Percent Complete

100.00 Total Earned

25,000.00

Previous Fee Billing

24,410.00

Current Fee Billing

590.00

Total Fee**590.00****Total this Invoice****\$590.00**

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-500.5(e) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.



tyler
technologies

Remittance:

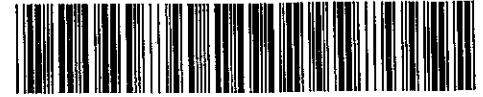
Tyler Technologies, Inc
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

Invoice

Invoice No	Date	Page
025-509217	04/30/2025	1 of 1

Questions:

Tyler Technologies- Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tylertech.com



Bill To CITY OF WASHINGTON
215 EAST WASHINGTON
WASHINGTON, IA 52353-0516

Ship To CITY OF WASHINGTON
215 EAST WASHINGTON
WASHINGTON, IA 52353-0516

Cust No.-Bill To-Ship To	Ord No	PO Number	Currency	Terms	Due Date
44962 - MAIN - MAIN	205456	2024-502429-T5D2H9	USD	NET30	05/30/2025

Contract Date	Description	Units	Rate	Extended Price
Apr 28 2025	Destorian Cash Washington, IA City of 2024-502429-T5D2H9 - Time and Attendance Current State Process Review - Time & Attendance	1	145.00	145.00
Apr 28 2025	Destorian Cash Washington, IA City of 2024-502429-T5D2H9 - Time and Attendance Refine Project schedule based on Future State Decisions	0.5	145.00	72.50
Apr 29 2025	Destorian Cash Washington, IA City of 2024-502429-T5D2H9 - Time and Attendance Current State Process Review - Time & Attendance	1	145.00	145.00
Apr 29 2025	Destorian Cash Washington, IA City of 2024-502429-T5D2H9 - Time and Attendance Discuss Future State Options - Time & Attendance	8	145.00	1,160.00
Apr 29 2025	Destorian Cash Washington, IA City of 2024-502429-T5D2H9 - Time and Attendance Refine Project schedule based on Future State Decisions	0.5	145.00	72.50

****ATTENTION****

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.

Subtotal 1,595.00

Sales Tax \$0.00

Invoice Total 1,595.00



Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Joe Gaa
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

May 13, 2025
Project No: 7046.027
Invoice No: 0225236

Professional Services: April 1, 2025 through April 30, 2025

Project 7046.027 Egg Sewer Interceptor Study - Data Collection, Kick-off Meeting, Drainage Basin Mapping, and Facility Plan Report

Fee

Total Fee	80,100.00		
Percent Complete	10.00	Total Earned	8,010.00
		Previous Fee Billing	7,609.50
		Current Fee Billing	400.50

Total this Project \$400.50

Outstanding Invoices

Number	Date	Balance
0223236	4/9/2025	2,002.50
Total		2,002.50

Project 7046.028 Consultation, CCTV Review and Smoke Testing

Total Labor 567.00

Total this Project \$567.00

Outstanding Invoices

Number	Date	Balance
0223236	4/9/2025	630.00
Total		630.00

Total Billings to Date 3,014.18

Total this Invoice \$967.50

TERMS: Payment is due within 30 days of the date on this invoice.

Page 1 of 1

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000



Strand Associates, Inc.
414 South 17th Street, Suite 107
Ames, IA 50010-8106
(515) 233-0000

Invoice

Joe Gaa
City Administrator
City of Washington
City Hall
215 East Washington Street
Washington, IA 52353

May 13, 2025
Project No: 7046.011
Invoice No: 0225235

Professional Services: April 1, 2025 through April 30, 2025

Project 7046.011 2021 Washington Water Main Improvements - Final Design

Fee

Total Fee 74,100.00

Percent Complete	100.00	Total Earned	74,100.00
		Previous Fee Billing	74,100.00
		Current Fee Billing	0.00

Total this Project 0.00

Project 7046.012 2021 Washington Water Main Improvements - CDBG Grant Additional Services

Total this Project 0.00

Project 7046.013 2021 Washington Water Main Improvements- Permitting

Total this Project 0.00

Project 7046.014 2021 Washington Water Main Improvements - Bidding

Fee

Total Fee 8,600.00

Percent Complete	100.00	Total Earned	8,600.00
		Previous Fee Billing	8,600.00
		Current Fee Billing	0.00

Total this Project 0.00

TERMS: Payment is due within 30 days of the date on this invoice.

Page 1 of 3

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0225235
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Project	7046.015	2021 Washington Water Main Improvements - Easements		
			Total this Project	0.00

Project	7046.016	2021 Washington Water Main Improvements - Property Survey		
Fee				
Total Fee		14,000.00		
Percent Complete		100.00	Total Earned	14,000.00
			Previous Fee Billing	14,000.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.017	2021 Washington Water Main Improvements - Topographic Survey		
Fee				
Total Fee		21,700.00		
Percent Complete		100.00	Total Earned	21,700.00
			Previous Fee Billing	21,700.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.018	2021 Washington Water Main Improvements - Construction Administration		
Fee				
Total Fee		69,200.00		
Percent Complete		93.00	Total Earned	64,356.00
			Previous Fee Billing	64,356.00
			Current Fee Billing	0.00
			Total this Project	0.00

Project	7046.019	2021 Washington Water Main Improvements - Post Construction/Record Drawings		
Fee				
Total Fee		7,600.00		
Percent Complete		72.7862	Total Earned	5,531.75
			Previous Fee Billing	1,672.00
			Current Fee Billing	3,859.75

TERMS: Payment is due within 30 days of the date on this invoice.

Page 2 of 3

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

Project	7046.011	Washington Water Main - Final Design	Invoice	0225235
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Total this Project **\$3,859.75**

Outstanding Invoices

Number	Date	Balance
0223235	4/9/2025	760.00
Total		760.00

Contract Amount 7,600.00

Total Billings to Date 5,531.75

Project	7046.020	2021 Washington Water Main Improvements - Construction Staking
---------	----------	--

Total this Project **0.00**

Total this Invoice **\$3,859.75**

TERMS: Payment is due within 30 days of the date on this invoice.

Page 3 of 3

Please Remit Payment To: Strand Associates, Inc. 414 South 17th Street, Suite 107 Ames, Iowa 50010-8106 515-233-0000

CITY OF WASHINGTON HOUSING REHABILITATION PROGRAM

Homeowner Name: Steven Downs
Address: 602 E Washington Street
Washington, IA 52353

Contractor Name: BW Construction
Address: 2480 219th Blvd.
Washington, IA 52353
Phone: 319-389-5172

FINAL PAYMENT REQUEST

Final Items Completed:	\$34,950.00
New Change Order Total:	\$0.00
Total:	\$34,950.00
Add Retainage 10%	\$0.00
Final Payment Due:	\$34,950.00

Payment Summary		Partial Payment	\$0.00
		Final Payment:	\$34,950.00
		Total Payment:	\$34,950.00
\$34,950.00	\$0.00	\$34,950.00	
Original Contract +	Total Change Orders =	Total Payment	

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor: Bruce [Signature] Date: 4-29-25

A property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner: Steven D. Downs Date: 4-17-25

Approved by the
ECICOG Project Administrator: [Signature] Date: 4-29-25

Housing Inspector: [Signature] Date: 4-29-25

Grantee (City) Representative: _____ Date: _____



BW Construction
2480 219th Blvd
Washington, IA 52353
(319) 389-5172

Invoice

Date	Invoice #
4/15/2025	2031

Bill To
East Central Iowa Council of Governments 700 16th St NE #301 Cedar Rapids, IA 52402

Work Completed at
Steven Downs 602 E Washington Washington, IA 52353

Terms
Due on receipt

Item	Description	Quantity	Rate	Amount
Miscellaneous	Final invoice for material and labor on the following line items.		0.00	0.00
Miscellaneous	Line item 1		2,400.00	2,400.00
	Replace triple window in dining room with new double hung windows.			
Miscellaneous	Line item 2		2,450.00	2,450.00
	Replace 3 windows in Living room with new double hung windows.			
Miscellaneous	Line item 3		4,600.00	4,600.00
	Install blown in insulation in exterior walls.			
Miscellaneous	Line item 4		21,300.00	21,300.00
	Install new soffit, fascia, siding and wrap doors and windows on home only.			
Miscellaneous	Line item 5		4,200.00	4,200.00
	Install new gutter and downspouts on home only.			

bwconstructionllc@hotmail.com 319.389.5172 www.bwconstructionandroofing.com

Total Invoice \$34,950.00

All material is guaranteed to be as specified. All work to be completed in a worklike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will become an extra charge over and above the proposal. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are covered by Workman's Compensation Insurance per state law.


Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: May 15, 2025

SUBJECT: Stage Sponsorship for Thursday Night Live Concerts

A few weeks ago the Chamber sent out a flyer to its membership asking for sponsorships for Ridiculous Days and the Thursday Night Live Concert. As this didn't appear to be a direct ask, I read it and filed it for further review, not aware we were expected to be a presenting sponsor for both events. As you are aware, I am cautious regarding non-city operating expenses in our current political climate. Knowing that we provide significant in-kind contributions for both events, I was hesitant to add additional dollars in sponsorships.

Funds for these types of requests come from the Administration budget. That budget is currently at a deficit due to running a large grant through it but will have some remaining funds after the budget amendment is approved. After additional consideration, I feel that a stage sponsorship in the amount of \$500 for the Thursday night concerts is appropriate- especially since it is on our stage. This item has been placed on the consent agenda for approval.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

**Tobacco
Licensing**< **CITY OF WASHINGTON**

Retail Tobacco License Review

CITY OF WASHINGTON

1407378806

>

Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: CASEYS MARKETING COMPANY
Type of ownership	: Corporation
Primary office address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672
Legal Ownership Phone	: 515-381-4090
Legal Ownership Email	: licensingteam@caseys.com

Application Information

City/County Permit Number	: 2024-006
Sales and Use Permit Number	: 192008461
Location Name	: CASEY'S #3528
Location Phone Number	: 319-220-4029
Location Address	: 1730 E WASHINGTON ST WASHINGTON IA 52353-2170
Location Mailing Address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021- 9672

Renewal : Yes

Start Date : 01-Jul-2025

End Date : 30-Jun-2026

License Fee : 75.00

Types of Sales : Over the Counter

Type of Establishment : Convenience store/gas station

Types of Products Sold : Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products

Do you intend to make retail sales to ultimate consumers? : Yes

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step: : No

Corporate Officers

Title	Name	Address
PRESIDENT	JAMES, SAMUEL	3204 NE AVERY DR ANKENY IA 50021-6301
ASSISTANT SECRETARY	BEECH, DOUGLAS	729 NE BROOK HAVEN DR ANKENY IA 50021-4529
TREASURER	LARSEN, ERIC	4407 NW 5TH ST ANKENY IA 50023-8841
SECRETARY	FABER, SCOTT	6749 CARDIFF CT JOHNSTON IA 50131-2783
VICE PRESIDENT	JOHNSON, BRIAN	9129 NW 73RD CIR JOHNSTON IA 50131-4836

Suppliers List

File Name

View File

File Name**View File**

2025 TOBACCO SUPPLIERS.pdf

[View File](#)

Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision *

Approve

Deny

Cancel**Save Draft**< **Previous****Next** >

Your online session will timeout after 30 minutes of inactivity. All unsaved information will be lost.

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VENDOR LISTING

Vendor	Vendor Name	Address	City	State	Zip	First Name	Last Name	Phone Number	Email Address
25737	E ALTERNATIVE SOLUTIONS LLC	459 E 16th Street	Jacksonville	FL	32206	Kevin	Hawkins	904-327-4935	khawkins@ealternativesolutions.com
34218	SHOW CIGARS	315 Green Ridge Rd, Suite H2	New Castle	PA	16105	Jay	Kusma	502-523-0613	jkusma@showcigars.com
34299	SHERMANS	6601 West Broad Street	Richmond	VA	23230	Michael	Muskievicz	708-606-7178	Michael.F.Muskievicz@altria.com
38250	HELIX INNOVATIONS LLC	6601 West Broad Street	Richmond	VA	23230	Michael	Muskievicz	708-606-7178	Michael.F.Muskievicz@altria.com
40394	ROGUE HOLDINGS	459 E 16th Street	Jacksonville	FL	32206	Bud	Brellenthin	904-572-9238	bbrellenthin@swisher.com
79451	PHILIP MORRIS	6601 West Broad Street	Richmond	VA	23230	Michael	Muskievicz	708-606-7178	Michael.F.Muskievicz@altria.com
88347	R J REYNOLDS	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
98071	SWISHER INTERNATIONAL INC	459 E 16th Street	Jacksonville	FL	32206	Bud	Brellenthin	904-572-9238	bbrellenthin@swisher.com
139099	JOHN MIDDLETON INC.	6601 West Broad Street	Richmond	VA	23230	Michael	Muskievicz	708-606-7178	Michael.F.Muskievicz@altria.com
158804	ITG CIGARS INC.	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@itgbrands.com
185405	REPUBLIC TOBACCO	2301 Ravine Way	Glenview	IL	60025	Greg	Ellis	224-246-3648	GELLIS@republicbrands.com
194405	INTER-CONTINENTAL CIGAR CO	3251 Commerce Parkway	Miramar	FL	33025	Cord	McLaurin	417-766-1828	cordmclaurin@alcapone-us.com
195490	SANTA FE NATURAL TOB. CO.	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
203257	NATIONAL TOBACCO COMPANY	5201 Interchange Way	Louisville	KY	40229	TJ	Ham	641-854-3133	Tham@TPBI.com
203344	SMOKEY MOUNTAIN CHEW, INC	PO Box 3608	Newtown	CT	06470-3608	Chip	Brown	303-818-4376	cbrown@smokevusa.com
208105	CHEYENNE INTERNATIONAL, LLC	701 S Battlegrove Ave	Grover	NC	28073	Bryan	Drangin	248-882-3259	bdrangin@alignsalesgroup.com
208106	CHEYENNE INTERNATIONAL, LLC	701 S Battlegrove Ave	Grover	NC	28073	Bryan	Drangin	248-882-3259	bdrangin@alignsalesgroup.com
219290	PREMIER MANUFACTURING INC.	629 Cepi Dr	Chesterfield	MO	63005	Cheryl	Stinchfield	618-660-6634	estinchfield@usleaf.com
220627	SCANDINAVIAN TOBACCO GROUP LANE	2280 Mountain Industrial Blvd	Tucker	GA	30084	Jennifer	Goodwin	678-794-5535	Jennifer.Goodwin@st-group.com
245952	R J REYNOLDS VAPOR COMPANY	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
247564	ITG BRANDS	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@itgbrands.com
247566	FONTEM US, INC	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@itgbrands.com
266964	JUUL LABS	560 20th Street	San Francisco	CA	94107	Kyle	Schneider	917-680-7208	kyle.schneider@juul.com
444444	PHILLIES FILTERED	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@itgbrands.com
554999	SANTA FE NATURAL TOB. CO.	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
555001	R J REYNOLDS	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
555555	U.S. SMOKELESS	6601 West Broad Street	Richmond	VA	23230	Michael	Muskievicz	708-606-7178	Michael.F.Muskievicz@altria.com
555566	FARMER'S TOBACCO CO.	636 US Hwy 27 N; PO Box 98	Cynthiana	KY	41031	John	Adcock	270-766-3955	jadcockir@gmail.com
666666	SWEDISH MATCH	1211 Industrial Drive, PO Box 986	Owensboro	KY	42302	Andy	Ripley	515-339-8189	andy.ripley@swedishmatch.com
777777	AMERICAN SNUFF CO.	813 Ridge Lake Blvd	Memphis	TN	38120	Heather	Potter	859-314-5716	MyersH1@RJRT.com
777799	KRETEK INTL.	5449 Endeavour Ct	Moorpark	CA	93021	Don	Abbott	805-279-7384	donabbott@krettek.com
900520	LIGGETT VECTOR BRANDS INC	3800 Paramount Parkway Suite 250; PO Box 2010	Morrisville	NC	6/15/1975	Curtis	Maurer	919-621-2891	cmaurer@lvbrands.com

< CITY OF WASHINGTON

Retail Tobacco License Review

CITY OF WASHINGTON
1407378806

>

Application Information

Legal Ownership Information

Name of sole proprietor, partnership, corporation, LLC, or LLP	: CASEYS MARKETING COMPANY
Type of ownership	: Corporation
Primary office address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672
Legal Ownership Phone	: 515-381-4090
Legal Ownership Email	: licensingteam@caseys.com

Application Information

City/County Permit Number	: 2024-005
Sales and Use Permit Number	: 192006750
Location Name	: CASEY'S #1624
Location Phone Number	: 319-387-2944
Location Address	: 1002 W MADISON ST WASHINGTON IA 52353-1624
Location Mailing Address	: 1 SE CONVENIENCE BLVD ANKENY IA 50021-9672

Renewal : Yes

Start Date : 01-Jul-2025

End Date : 30-Jun-2026

License Fee : 75.00

Types of Sales : Over the Counter

Type of Establishment : Convenience store/gas station

Types of Products Sold : Cigarettes, Tobacco, Vapor Products, Alternative Nicotine Products

Do you intend to make retail sales to ultimate consumers? : Yes

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s) in the next step: : No

Corporate Officers

Title	Name	Address
PRESIDENT	JAMES, SAMUEL	3204 NE AVERY DR ANKENY IA 50021-6301
ASSISTANT SECRETARY	BEECH, DOUGLAS	729 NE BROOK HAVEN DR ANKENY IA 50021-4529
TREASURER	LARSEN, ERIC	4407 NW 5TH ST ANKENY IA 50023-8841
SECRETARY	FABER, SCOTT	6749 CARDIFF CT JOHNSTON IA 50131-2783
VICE PRESIDENT	JOHNSON, BRIAN	9129 NW 73RD CIR JOHNSTON IA 50131-4836

Suppliers List

File Name

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File Name

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2025 TOBACCO SUPPLIERS.pdf

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Decision

Select the decision of whether you approve or deny this permit application.

Iowa Department of Revenue will be issuing a permit number if this application is approved. However, the local authority has the option to also issue a permit number. If the local authority decides to issue a local permit number, it can be entered in the "Local Permit Number" field. Otherwise, only the state-issued permit number will appear on the permit.

Select a Decision *

Your online session will timeout after 30 minutes of inactivity. All unsaved information will be lost.

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VENDOR LISTING

Vendor	Vendor Name	Address	City	State	Zip	First Name	Last Name	Phone Number	Email Address
25737	E ALTERNATIVE SOLUTIONS LLC	459 E 16th Street	Jacksonville	FL	32206	Kevin	Hawkins	904-327-4935	khawkins@ealternativesolutions.com
34218	SHOW CIGARS	315 Green Ridge Rd, Suite H2	New Castle	PA	16105	Jay	Kusma	502-523-0613	ikusma@showcigars.com
34299	SHERMANS	6601 West Broad Street	Richmond	VA	23230	Michael	Muskevitz	708-606-7178	Michael.F.Muskevitz@altria.com
38250	HELIX INNOVATIONS LLC	6601 West Broad Street	Richmond	VA	23230	Michael	Muskevitz	708-606-7178	Michael.F.Muskevitz@altria.com
40394	ROGUE HOLDINGS	459 E 16th Street	Jacksonville	FL	32206	Bud	Brellenthin	904-572-9238	bbrellenthin@swisher.com
79451	PHILIP MORRIS	6601 West Broad Street	Richmond	VA	23230	Michael	Muskevitz	708-606-7178	Michael.F.Muskevitz@altria.com
88347	R J REYNOLDS	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
98071	SWISHER INTERNATIONAL INC	459 E 16th Street	Jacksonville	FL	32206	Bud	Brellenthin	904-572-9238	bbrellenthin@swisher.com
139099	JOHN MIDDLETON INC.	6601 West Broad Street	Richmond	VA	23230	Michael	Muskevitz	708-606-7178	Michael.F.Muskevitz@altria.com
158804	ITG CIGARS INC.	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@tgbrands.com
185405	REPUBLIC TOBACCO	2301 Ravine Way	Glenview	IL	60025	Greg	Ellis	224-246-3648	Gellis@republicbrands.com
194405	INTER-CONTINENTAL CIGAR CO	3251 Commerce Parkway	Miramar	FL	33025	Cord	McLaurin	417-766-1828	cordmclaurin@alcapone-us.com
195490	SANTA FE NATURAL TOB. CO.	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
203257	NATIONAL TOBACCO COMPANY	5201 Interchange Way	Louisville	KY	40229	TJ	Ham	641-854-3133	THam@TPBL.com
203344	SMOKEY MOUNTAIN CHEW, INC	PO Box 3608	Newtown	CT	06470	Chip	Brown	303-818-4376	cbrown@smokevusa.com
208105	CHEYENNE INTERNATIONAL, LLC	701 S Battlegrove Ave	Grover	NC	28073	Bryan	Drangin	248-882-3259	bdrangin@aliensalesgroup.com
208106	CHEYENNE INTERNATIONAL, LLC	701 S Battlegrove Ave	Grover	NC	28073	Bryan	Drangin	248-882-3259	bdrangin@aliensalesgroup.com
219290	PREMIER MANUFACTURING INC.	629 Cepi Dr	Chesterfield	MO	63005	Cheryl	Stinchfield	618-660-6634	cstinchfield@usleaf.com
220627	SCANDINAVIAN TOBACCO GROUP LANE	2280 Mountain Industrial Blvd	Tucker	GA	30084	Jennifer	Goodwin	678-794-5535	Jennifer.Goodwin@st-group.com
245952	R J REYNOLDS VAPOR COMPANY	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
247564	ITG BRANDS	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@tgbrands.com
247566	FONTEM US, INC	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@tgbrands.com
266964	JUUL LABS	560 20th Street	San Francisco	CA	94107	Kyle	Schneider	917-680-7208	kyle.schneider@juul.com
444444	PHILLIES FILTERED	714 Green Valley Road	Greensboro	NC	27408	Stacie	Tonniges	712-790-3811	stacie.tonniges@tgbrands.com
554999	SANTA FE NATURAL TOB. CO.	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
555001	R J REYNOLDS	401 N Main Street	Winston-Salem	NC	27012	Heather	Potter	859-314-5716	MyersH1@RJRT.com
555555	U.S. SMOKELESS	6601 West Broad Street	Richmond	VA	23230	Michael	Muskevitz	708-606-7178	Michael.F.Muskevitz@altria.com
555566	FARMER'S TOBACCO CO.	636 US Hwy 27 N; PO Box 98	Cynthiana	KY	41031	John	Adcock	270-766-3955	jadcockir@gmail.com
666666	SWEDISH MATCH	1211 Industrial Drive, PO Box 986	Owensboro	KY	42302	Andy	Ripley	515-339-8189	andy.ripley@swedishmatch.com
777777	AMERICAN SNUFF CO.	813 Ridge Lake Blvd	Memphis	TN	38120	Heather	Potter	859-314-5716	MyersH1@RJRT.com
777799	KRETEK INTL.	5449 Endeavour Ct	Moorpark	CA	93021	Don	Abbott	805-279-7384	donabbott@krettek.com
900520	LUGGETT VECTOR BRANDS INC	3800 Paramount Parkway Suite 250; PO Box 2010	Morrisville	NC	6/15/1975	Curtis	Maurer	919-621-2891	cmaurer@lvbrands.com



Department of Revenue

**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**

tax.iowa.gov

Additional instructions are on the final page.For period (MM/DD/YYYY) 7 / 1 / 2025 through 06/30/ 2026

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

Business Information:Legal name/Doing business as (DBA): Hy-Vee Food StoreIowa sales and use tax account number: 1920092708Retail address: 528 S Hwy #1 City: Washington State: IA ZIP: 52353Mailing address: 5820 Westown Pkwy City: West Des Moines State: IA ZIP: 50266Phone: 319-653-5406**Legal Ownership Information:**Type of ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP: Hy-Vee, Inc.Primary office address: 5820 Westown Pkwy City: West Des Moines State: IA ZIP: 50266Phone: 515-267-2800 Fax: _____ Email: knylen@hy-vee.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐ Vending machine that assembles cigarettes ☐ Delivery sales of alternative nicotine/vapor products (see instructions) ☐Mobile sales (see instructions) ☐ VIN: _____ License plate number: _____

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative nicotine products ☒ Vapor products ☒**Type of Establishment: (Select the options that best describe the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☐ Drug store ☐Grocery store ☒ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Other (provide description) ☐ _____

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s): No

Do you intend to make retail sales to ultimate consumers? Yes ☒ No ☐

Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor products on a separate sheet.

Identify partners or corporate officers (up to three) if the business is not a sole proprietorship.Name: See Attached. Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Authorized Party

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete. I declare that I am authorized to act on behalf of the taxpayer, and will only act within my authority.

Printed Name/Title: Andrew Schroeder - SVP Accounting, Controller

Authorized Signature: Andrew Schroeder

Date: 4/1/2025 Email: knylen@hy-vee.com

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
- Fill in the date the permit was approved by the council or board: _____
- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375



Department of Revenue

**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**

tax.iowa.gov

Additional instructions are on the final page.For period (MM/DD/YYYY) 7 / 1 / 2025 through 06/30/ 2026

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

Business Information:Legal name/Doing business as (DBA): Hy-Vee Fast & FreshIowa sales and use tax account number: 192009108Retail address: 520 S Hwy #1 City: Washington State: IA ZIP: 52353Mailing address: 5820 Westown Pkwy City: West Des Moines State: IA ZIP: 50266Phone: 319-653-3039**Legal Ownership Information:**Type of ownership: Sole Proprietor ☐ Partnership ☐ Corporation ☒ LLC ☐ LLP ☐Name of sole proprietor, partnership, corporation, LLC, or LLP: Hy-Vee, Inc.Primary office address: 5820 Westown Pkwy City: West Des Moines State: IA ZIP: 50266Phone: 515-267-2800 Fax: _____ Email: knylen@hy-vee.com**Retail Information:**Types of Sales: Over-the-counter ☒ Vending machine ☐ Vending machine that assembles cigarettes ☐ Delivery sales of alternative nicotine/vapor products (see instructions) ☐Mobile sales (see instructions) ☐ VIN: _____ License plate number: _____

Types of Products Sold: (Check all that apply)

Cigarettes ☒ Tobacco ☒ Alternative nicotine products ☒ Vapor products ☒**Type of Establishment: (Select the options that best describe the establishment)**Alternative nicotine/vapor store ☐ Bar ☐ Convenience store/gas station ☒ Drug store ☐Grocery store ☐ Hotel/motel ☐ Liquor store ☐ Restaurant ☐ Tobacco store ☐Other (provide description) ☐ _____

Do you have other permits issued under Iowa Code chapter 453A at this retail location? If yes, provide permit number(s): No

Do you intend to make retail sales to ultimate consumers? Yes ☒ No ☐

Include with this application a list of your suppliers of cigarettes, tobacco, alternative nicotine and vapor products on a separate sheet.

Identify partners or corporate officers (up to three) if the business is not a sole proprietorship.Name: See Attached. Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Authorized Party

I, the undersigned, declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete. I declare that I am authorized to act on behalf of the taxpayer, and will only act within my authority.

Printed Name/Title: Andrew Schroeder - SVP Accounting, Controller

Authorized Signature: Andrew Schroeder

Date: 4/1/2025 Email: knylen@hy-vee.com

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: _____
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- Fill in the permit number issued by the city/county: _____
- Fill in the name of the city or county issuing the permit: _____
- New ☐ Renewal ☐

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Hy-Vee Full List of Vendors for Tobacco

- ITG Cigars Inc.
- Liggett Vector Brands
- Philip Morris Inc
- RJ Reynolds Tobacco Co.
- Santa Fe Natural Tobacco Co.
- John Middleton/Altria
- Swisher International Inc.
- American Snuff Co. (RJ Reynolds)
- National Tobacco
- Swedish Match
- US Smokeless Tobacco (Altria)
- Helix Innovations LLC (Altria)
- Rogue Holdings, LLC
- Smokey Mountain Chew, Inc.
- Juul Labs, Inc.
- Njoy LLC (Altria)

HY-VEE, INC.

OFFICERS & DIRECTORS 2024

NAME	MIDDLE NAME ADDRESS	BIRTHPLACE	DOB
Executive Chairman of the Board, Executive Director			
Vice Chairman, Chief Executive Officer			
President, Hy-vee, Inc.			
President, Hy-vee, Inc.			
Chief Operating Officer			
Chief Operating Officer			
Executive Vice President, Chief Supply Chain Officer, President, Red Media			
Executive Vice President, Chief Technology Officer			
Executive Vice President, Merchandising			
Executive Vice President, Secretary, Chief Administrative Officer			
Executive Vice President, Hy-Vee, Inc., President, Fresh Brands & Food Service			
Executive Vice President, Chief Growth Officer			
Executive Vice President, Operations, North Central			
Executive Vice President, Operations, East			
Executive Vice President, Chief Financial Officer, Treasurer			
Executive Vice President, Chief Marketing Officer			
Executive Vice President, Supply Chain & Transportation			
Executive Vice President, Operations, Southwest			
Executive Vice President, Chief Health Strategy/Policy Officer, President, Amber Sp			
Senior Vice President, Operations, Hy-Vee Fast & Fresh			
Senior Vice President, General Counsel, Assistant Secretary			
Senior Vice President, Hy-Vee, Inc., President, Lomar			
Senior Vice President, Distribution, Charlton			
Senior Vice President, Digital Engineering, Chief Architect			
Senior Vice President, Special Events			
Senior Vice President, Wine & Spirits; President, Wall to Wall Wine & Spirits			
Senior Vice President, Chief Human Resources Officer			
Senior Vice President, Chief Medical Officer			
Senior Vice President, Minneapolis			
Senior Vice President, Dollar Fresh/Small Stores			
Senior Vice President, Chief Data Officer			
Senior Vice President, Government Relations & Corporate Compliance			
Senior Vice President, Business Transformation			
Senior Vice President, Brand Image, Creative Director			
Senior Vice President, Strategy & Planning			
Senior Vice President, Hy-Vee, Inc., President, PDI & Commissaries			
Senior Vice President, Digital Marketing			
Senior Vice President, Pharmacy			
Senior Vice President, Communications			
Senior Vice President, Store Development			
Senior Vice President, Hy-Vee, Inc., President, Vivid Clear Rx			
Senior Vice President, Accounting, Controller			
Senior Vice President, Enterprise Security & Travel			
Senior Vice President, Private Brands			
Senior Vice President, Strategy & Innovation			
Senior Vice President, Distribution, Cherokee			
Senior Vice President, Central Iowa			
Senior Vice President, Procurement			
Senior Vice President, Marketing			
Senior Vice President, Chief Information Officer			
Regional Vice President			
Regional Vice President, Healthmarkets and Clinics			
Randall B. Edeker	2815 100th St, Box 385	Urbandale IA	12/13/62
Jerry G. Gosch	14140 Maple Drive	Urbandale IA	11/01/74
Donna M. Tweeten	14881 Woodcrest Drive	Clive IA	01/31/63
Aaron Wiese	4840 159th Street	Urbandale IA	12/30/76
Kevin T. Sherlock	4839 159th Street	Urbandale IA	09/25/68
Brett D. Bremser	1308 Jackson Street #501	Omaha NE	05/18/65
Jason Farver	7604 NW 104th CT	Johnston IA	9/11/76
Jody L. Gosch	1784 Homestead Drive	Liberty MO	10/26/77
Andrew W. Holmes	18437 Perry Street	Overland Park KS	06/17/72
Michael P. Jurgens	7030 Rocklyn Circle	Urbandale IA	01/11/74
Michael P. Kuery	3921 SW 56th Street	West Des Moines IA	07/30/65
Jeffrey A. Markey	15209 Plum Drive	Urbandale IA	01/28/70
Jeffery J. Mueller	3417 SW 56th Street	West Des Moines IA	11/17/71
Ryan L. Roberts	3972 Westgate Pkwy	Clive IA	04/27/75
Andrew M. Schneider	3728 Autumn Sage Circle	Norwalk IA	12/13/77
Anna M. Stoermer	4900 159th Street	Urbandale IA	01/20/89
Steven Venegas	3895 Westwind Court	Waukegan IA	07/08/75
Todd G. Wagner	8430 Cardinal Street	Lenexa KS	11/03/69
Joel R. Allen	6227 Enclave Circle	Johnston IA	08/29/77
Nathan S. Allen	9808 Dunmore Circle	Johnston IA	03/19/77
Joshua T. Asche	808 Summit Place	Indianola IA	07/09/80
Matthew L. Beemblossom	14618 Brookview Drive	Urbandale IA	05/29/77
Nathan Beyer	104 S. 19th Court	Indianola IA	08/10/67
Denise E. Broderick	6818 NW Monticello Ct	Parkville, MO	09/28/77
Thomas S. Crocker	1704 NW Prairie Creek Drive	Grimes IA	08/27/71
Jessica L. Enos	14715 Berkshire Pkwy	Clive IA	10/26/80
Daniel S. Fick	304 Shiloh Rose Pkwy NW	Bondurant IA	02/12/85
Mary L. Fuhrman	510 Auburn Hills Drive	Coralville IA	4/11/63
Lucas A. Glasgow	8462 200th Street W	Lakeville MN	12/10/72
Travis M. Hoover	10999 NE 89th Court	Bondurant IA	05/30/82
Stacey L. Johnson	1022 S. 10th Street	Adel IA	01/12/83
Lindsay R. Kroop	339 42nd Street	Des Moines IA	03/08/73
Chelsea A. Kumbura	14811 Holcomb Avenue	Urbandale IA	03/27/84
Jennifer Lambert	2116 SW Westwood St.	Ankeny IA	12/28/89
Daniel W. Lugar	15001 W. 140th Terrace	Olathe KS	12/31/76
Matthew A. Nannen	822 NE Westgate	Urbandale IA	05/26/61
Angela K. Nelson	16023 Northview Drive	Urbandale IA	04/15/71
Tina L. Polpeter	1209 NE 45th	Ankeny IA	05/16/77
Andrew M. Reich	15324 Airline Avenue	Urbandale IA	02/04/77
Jessica L. Ringena	14415 Dellwood Drive	Urbandale IA	12/08/78
Andrew W. Schroeder	16214 Walnut Meadows Ct	Urbandale IA	06/17/79
Jamison S. Sipes	5764 Chatham Circle	Johnston IA	05/09/87
Elissa K. Stoss	12607 Ridgmont Drive	Urbandale IA	05/29/72
Nathan R. Stewart	10184 Crownland Place	West Des Moines IA	10/22/85
Lisa A. Stowater	1300 Glen Oaks Drive	West Des Moines IA	07/16/75
Nathan J. Swalley	4781 High Country Road	Cherokee IA	02/10/70
Isaac Wiese	31749 Silverado Lane	Waukegan IA	05/12/78
Amy L. Wittry	8005 NW 104th Court	Johnston IA	09/28/78
Brian Young	14752 Stoncrop Drive	Urbandale IA	03/11/87
Robert L. Budd III	5903 W. 131st Street	Overland Park KS	12/06/71
Jeffrey A. Carter	15243 W. 172nd Place	Olathe KS	06/18/74
	1452 Hunters Green Way	Marion IA	09/05/69

Regional Vice President	Jamie D. Franck	391 N. Booth Street	Dubuque IA	52001	09/09/72
Regional Vice President, Nashville	Eric A. Gharst	2105 Bucolic Ct	Nolensville TN	37135	11/20/76
Regional Vice President, Sioux Falls	Jan M. Nichols	3209 Pebble Drive	Cedar Rapids IA	52404	03/12/82
Regional Vice President, Quad Cities/Illinois	Kory M. Robinson	11325 N. Joseph Street	Dunlap IL	61525	12/31/86
Regional Vice President, Cedar Rapids/Northeast Iowa	Andrew M. Streit	3115 Newcastle Rd	Marion IA	52302	12/26/70
Regional Vice President, Sioux City	Christopher R. Stubb	6369 Clore Lane	Crestwood KY	40014	12/11/81
Regional Vice President, Iowa City/Southeast Iowa	Kyle M. Thomsbrough	532 Deer View Ave	Tiffin IA	52340	04/12/79
Regional Vice President, Omaha	Ginny L. Ward	16905 Erimline Street	Omaha NE	68136	08/31/78
Regional Vice President, Lincoln/Nebraska	Francis E. Woodward Jr	5808 N. 294th Circle	Valley NE	68064	11/12/69
Vice President, Finance	Kyle B. Auffer	1113 Ridgeway Drive	Huxley IA	50124	11/28/90
Vice President, Chief Security and Infrastructure Officer	Jeremiah Bristow	7016 Harbour Drive	Johnston IA	50131	04/15/75
Vice President, Delicatessen	Abby M. Byers	5914 Beechtree Drive	West Des Moines IA	50266	05/19/86
Vice President, Social/Digital Content	Sara L. Canady	2830 SE Timberline Drive	Waukee IA	50263	07/11/84
Vice President, Accounting, Assistant Controller	Scott W. Copeland	5108 NE Bellagio Court	Ankeny IA	50021	5/16/89
Vice President, Private Brands	Shawn L. Crouse	2915 157th Street	Urbandale IA	50323	04/26/66
Vice President, DSD	Erin M. Demichellis	1655 Thornwood Road	West Des Moines IA	50265	Charlton IA
Vice President, Data & Media Partnerships	Clinton E. Ellis	3615 148th Street	Urbandale IA	50323	10/15/89
Vice President, Compliance and Food Protection	Christopher P. Gindorff	6500 EP True Pkwy #7213	West Des Moines IA	50266	3/24/64
Vice President, Produce & Floral	John A. Griesenbrock	395 NW Stratford Drive	Waukee IA	50263	Brookings SD
Vice President, Aisles Online	Danny A. Gubbins	7900 NW 158th Ave	Polk City IA	50226	Watertown SD
Vice President, Store Development, Real Estate	Phillip E. Hoey	24479 Elthon Pl	Swan IA	50252	10/28/81
Vice President, Benefits	Kristine M. Jones	10578 NW 71st Lane	Johnston IA	50131	Decorah IA
Vice President, Hy-Vee, Inc., Chairman, President, CEO, Midwest Heritage Bank	Tony S. Kasika	6255 Beechtree Dr., Unit 23	West Des Moines IA	50266	Mt. Pleasant IA
Vice President, Transportation	Brent T. McKenzie	105 1st Street NW	Bondurant IA	50035	10/30/75
Vice President, General Merchandise	Douglas J. Mezger	2821 190th Avenue	Carlisle IA	50047	06/18/79
Vice President, Sports Marketing	Matthew J. Nickell	3515 150th Street	Urbandale IA	50323	07/11/83
Vice President, Store Design	Aimee C. O'Leary	699 46th Street	Des Moines IA	50312	06/02/67
Vice President, Fresh Commissary	Craig A. Paschka	1317 NW 90th Street	West Des Moines IA	50266	04/17/83
Vice President, Food Service	Bryan D. Polc	105 Alderleaf Dr.	Waukee IA	50263	01/08/78
Vice President, Meat & Seafood	Jason F. Pride	1800 NW Prairie Creek Dr.	Grimes IA	50111	Maryville MO
Vice President, Analytics & Product Strategy	Peter Smart	12122 Melrose Street	Overland Park KS	66213	11/22/77
Vice President, Hy-Vee, Inc., President A+ Communications	Daniel J. Strait	3120 SE 20th ST	Ankeny IA	50021	03/15/78
Vice President, Hy-Vee, Inc., President D & D Foods	Mitchell M. Streit	15151 Mill Ridge Lane	Council Bluffs IA	51503	Cedar Rapids IA
Vice President, Fashion, Beauty, Innovation	Shelby K. Stritzke	3932 163rd Street	Urbandale IA	50323	Des Moines IA
Vice President, Marketing Projects, Digital Media	Melissa A. Vogel	3918 125th Street	Urbandale IA	50323	Iowa City IA
Vice President, Bakery	Brandon C. Williams	2314 Autumn Blaze Dr.	Norwalk IA	50211	Omaha NE
Vice President, Wine & Spirits, COO, Wait to Wall Wine & Spirits	Jason W. Wilson	10683 NW 71st Lane	Johnston IA	50131	Council Bluffs IA
Vice President, Red Media Sales	Kayla M. Winstead	2822 NE Brentwood Circle	Grimes IA	50111	11/22/89
Group Vice President, Enterprise Security	Jana C. Abons	7619 NE 108th Place	Bondurant IA	50035	09/06/74
Group Vice President, Merchandising & Marketing, Hy-Vee Fast & Fresh	Christopher M. Carrow	240 Abigail Lane	Waukee IA	50263	11/25/77
Group Vice President, Training and Engagement	Laura B. Edwards	300 Aaron Avenue NW	Bondurant IA	50035	Webster City IA
Group Vice President, Point of Sale	James L. Harrison	6907 Sweetwater Drive	Des Moines IA	50320	Las Cruces NM
Group Vice President, Operations, ShortCuts	Kimberly A. Jay	34969 L Avenue	Adel IA	50003	06/23/70
Group Vice President, Loss Prevention & Asset Protection	David J. Kozak	745 Patterson Drive	Carlisle IA	50047	Centerville IA
Group Vice President, Red Media Marketing, UI/UX	Ryan C. Neville	106 W. Pine Avenue	Norwalk IA	50211	03/14/77
Group Vice President, Data Platform	Christopher L. Peters	4810 NE 137th Street	Smithville, MO	64089	11/11/70
Group Vice President, Hy-Vee Construction	Dominic R. Punelli	15902 Wilden Drive	Urbandale IA	50323	08/28/77
Group Vice President, Data Insights & Operations	Muris Rahnmanovic	77 Wyles Court	Waukee IA	50263	04/28/82
Group Vice President, Digital Pharmacy, Hy-Vee, Inc., President, RedBox Rx	Marshall L. Sanders	3109 152nd Street	Urbandale IA	50323	La Crosse WI
Group Vice President, Equipment Purchasing	Jon S. Scanlan	6240 N. Winwood Drive	Johnston IA	50131	12/10/64
Group Vice President, Procurement	Brett A. Spiker	1016 Mallory Drive	Charlton IA	50049	11/21/86
Group Vice President, Support Services Division	Michael N. Spiker	2403 NW Rockcrest Ct	Ankeny IA	50023	04/19/82
Group Vice President, Operations, Hy-Vee Fast & Fresh	Timothy Starnes	2311 Delaware	Norwalk IA	50211	07/03/72
Group Vice President, Retail Security	Angela K. Waltz	4092 NW 181st Street	Clive IA	50325	Oskaloosa IA
	Karsten J. Winger	10776 Falling Water Ln #G	Woodbury MN	55129	05/04/66

Group Vice President, Supply Chain & Network Infrastructure	Max H. Winstead	Edward	2922 NE Brentwood Circle	Grimes IA	50111	11/10/88
Asst. Vice President, Dollar Fresh Operations	Keith E. Allen	Edward	4019 139th Street	Urbandale IA	50323	02/14/80
Asst. Vice President, Executive Assistant to the Chairman & CEO	Elizabeth A. Atchx		195 Dunham Drive	Waukee IA	50263	04/01/90
Asst. Vice President, Perishable Warehouse, Charlton	Ryan C. Beary	Leigh	PO Box 112	Abia, IA	52531	09/27/83
Asst. Vice President, Human Resources	Karen L. Boriskey		3011 N. Catall Creek	Cumming IA	50061	01/21/68
Asst. Vice President, Loss Prevention	Phillip J. Burrell		2016 SE Adams Street	West Des Moines IA	50061	01/13/69
Asst. Vice President, Communications	Dawn E. Buzynski		1005 63rd Street	West Des Moines IA	50266	09/20/66
Asst. Vice President, Dietitian Services	Megan N. Callahan		8824 SW Lakeside Trace	Lee's Summit MO	64064	04/07/86
Asst. Vice President, Fresh Brands Marketing	Katelyn M. Catteron		2501 NE 10th Street	Grimes IA	50111	06/29/87
Asst. Vice President, Bakery	Raymond A. Doughan	Ambrose	6200 EP True Parkway #508	West Des Moines IA	50266	06/18/84
Asst. Vice President, Loss Prevention	Scott L. Foughty		1353 E. Pine Ridge Drive	Polk City IA	50226	05/03/69
Asst. Vice President, Hy-Vee, Inc., President, Lomar	Todd D. Fox		3855 Bison Trail	Waukee IA	50263	04/06/82
Asst. Vice President, Pharmacy Fulfillment	Jonathan W. Franssen		4815 Ashley Park Drive	West Des Moines IA	50265	06/28/86
Asst. Vice President, Engineering	Tonia Householder		11134 Hwy S&G	Prairie City IA	50228	05/06/83
Asst. Vice President	Kay A. Hughes		309 11th Street NW	Bondurant IA	50035	01/18/84
Asst. Vice President, Retail Security	Lance R. Koelker		1180 270th St	Boone IA	50036	05/02/69
Asst. Vice President, Customer Care	Carey L. Lemming		3508 SE Glen Dr	Grimes IA	50111	09/02/75
Asst. Vice President, HyChi	Chris C. Lin		18732 Huxley Ave	Lakeville MN	55044	12/25/70
Asst. Vice President, E-Commerce Marketing	Kaitlyn R. Mace		4773 172nd Way	Urbandale IA	50323	06/22/94
Asst. Vice President, Pharmacy Compliance	James J. Mennen		2453 Dempster Dr	Coralville IA	52241	12/28/67
Asst. Vice President, Warehousing Cherokee	Dustin D. Moeller		4864 Hwy. 59	Cherokee IA	51012	12/29/82
Asst. Vice President, Hy-Vee, Inc., Senior Vice President, Finance and Chief Admini	John E. Orher	Edward	10630 S. 191st Street	Grtna NE	68136	Des Moines IA
Asst. Vice President, Health Marketing	Ashley J. Penning		5007 150th Street	Urbandale IA	50323	08/29/86
Asst. Vice President, Loss Prevention	Draper H. Ray		12 Oakbrook Place	Bettendorf, IA	52722	11/22/81
Asst. Vice President, Floral	Casey C. McCombs-Roberts		1129 68th Street	Windsor Heights IA	50324	10/27/81
Asst. Vice President, South, Hy-Vee Fast & Fresh	Antonio N. Romeo		330 NE 56th Street	Pleasant Hill IA	50327	03/20/75
Asst. Vice President, Government Relations	Anne Roth		4160 Greenwood Dr	Des Moines IA	50312	02/02/90
Asst. Vice President, Dollar Fresh Operations	Darin C. Schoop		923 Somersby Ct	West Des Moines IA	50266	06/11/69
Asst. Vice President, Supply Chain Security	Joel A. Shvinski		129 Benson St	Alta IA	51002	07/31/65
Asst. Vice President, Social/Digital Commerce	Cody J. Stoerner		4900 159th Street	Urbandale IA	50323	11/20/85
Asst. Vice President, Produce Procurement	Joseph J. Stoltz	John	1173 S. Atticus St	West Des Moines IA	50263	Dubuque IA
Asst. Vice President, Auditing	Scott Straka		825 Baileys Grove Drive	Adel IA	50003	5/12/1984
Asst. Vice President, Grocery Warehouse, Charlton	Brandon M. Stratton		715 Orchard Ave	Charlton IA	50049	10/07/84
Asst. Vice President, Hy-Vee, Inc., Chief Operating Officer, Vivid Clear Rx	Amy J. Wadstrom	David	7614 SE 9th Avenue	Pleasant Hill IA	50327	04/21/76
Asst. Vice President, Store Set-Up	Gregory D. Warzecha		939 Wynstone Drive	Jefferson SD	57038	Little Falls MN
Asst. Vice President, Retail Security-North Region	Thomas G. Wheeler		2352 16th Avenue E	North Saint Paul, MN	55109	06/07/67
Asst. Vice President, IT, Hy-Vee, Inc., Vice President, Amber Pharmacy	Adam D. Winstead	Burdette	12415 Osprey Lane	Papillion NE	68046	05/12/78
Director	Randall B. Edeker	Gail	2815 100th St, Box 385	Urbandale IA	50322	Worthington MN
Director	Jeremy G. Gosch		14140 Maple Drive	Urbandale IA	50323	Ida Grove IA
Director	Aaron Wiese	Marie	4840 159th Street	Urbandale IA	50323	Storm Lake IA
Director	Donna M. Tveeten	Timothy	14881 Woodcrest Drive	Clive IA	50325	Chicago IL
Director	Kevin T. Sherfok		4839 159th Street	Urbandale IA	50323	Iowa City IA
Director	Brett D. Bremser		1308 Jackson Street #501	Omaha NE	68102	05/18/65
Director	Jason Farver	Alan	7604 NW 104th CT	Johnston IA	50131	9/11/76
Director	Jeffrey A. Markey	Michael	15209 Plum Drive	Urbandale IA	50323	Boone IA
Director	Andrew M. Schreiner		3728 Autumn Sage Circle	Norwalk IA	50211	Ortunwa IA
Director	Jeffery J. Mueller		3417 SW 56th Street	West Des Moines IA	50265	11/17/71
Director	Jody L. Gosch		1784 Homestead Drive	Liberty MO	64068	10/26/77
Director	Anna M. Stoerner		4800 159th Street	Urbandale IA	50323	01/20/89
Director	Isaac Wiese	William	8005 NW 104th Ct	Johnston IA	50131	Spirit Lake IA
Director	Andrew W. Schroeder	Raye	5764 Chatham Circle	Johnston IA	50131	Rock Island, IL
Director	Lindsay R. Knoop	Michael	14811 Holcomb Avenue	Urbandale IA	50323	Fremont NE
Director	Travis M. Hoover		1022 S. 10th Street	Adel IA	50003	Burlington IA
Director	Jan M. Nichols		3209 Pebble Drive	Cedar Rapids IA	52404	03/12/82
Director	Matthew H. Parkhurst		205 Deschepper	Marshall MN	56258	11/17/69

Director	Ash W. Wounded Arrow	3216 N. 177th Street	Omaha NE	68116	08/04/88
Director	Kerry M. Sherfcock	653 Barrington Road	Iowa City IA	52245	09/01/84
Director	Brian W. Leppert	3016 Lakeview Drive SE	Albion IA	50009	04/05/89
Director	Matthew R. Off	4747 E. Turkey Trail Drive	Columbia MO	65201	10/20/73
Director	Anthony S. McCann	5555 Little Leaf Trail	West Des Moines IA	50266	02/25/60
Director	Shella M. Laing	20734 480th Street	Chariton IA	50049	07/11/88
Director	Michael P. Jurgens	7030 Rocklyn Circle	Urbandale IA	50322	01/11/74
Director	Nathan S. Allen	809 Summit Place	Indianola IA	50125	07/09/80

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kathy Kron, City Clerk
Kelsey Brown, Finance Director
Kevin D. Olson, City Attorney



City of Washington
215 East Washington St.
Washington, Iowa 52353
(319) 653-6584
(319) 653-5273 Fax

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **Washington Chamber of Commerce**

Business Address: **205 W Main Street, Washington, Iowa**

App #: **App-220555**

Type of License: New: _____ Renewal: _____ Special: _____ Five-Day: X

Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

*For Ridiculous Days
JUNE 5-8, 2025*

Date of Council Meeting: **May 20, 2025**

Police: DCI background check and/or local background check: Yes: _____ No: _____

Police Chief sign off _____ Date _____

Fire: fire inspection done: Yes: _____ No: _____

Fire Marshal/Fire Chief sign off _____ Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS
WASHINGTON CHAMBER OF COMMERCE	Washington Chamber of Commerce	(319) 653-3272

ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
Central Park		Washington	Washington	52353

MAILING ADDRESS	CITY	STATE	ZIP
205 West Main Street	Washington	Iowa	52353

Contact Person

NAME	PHONE	EMAIL
Michelle R Redlinger	(319) 321-4271	michelle@washingtoniowa.org

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Non-Profit Association

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Michelle Redlinger	Washington	Iowa	52353	Executive Director	10.00	Yes

Insurance Company Information

INSURANCE COMPANY

West Bend Insurance Company

POLICY EFFECTIVE DATE

June 3, 2025

POLICY EXPIRATION DATE

June 8, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kathy Kron, City Clerk
Kelsey Brown, Finance Director
Kevin D. Olson, City Attorney



City of Washington
215 East Washington St.
Washington, Iowa 52353
(319) 653-6584
(319) 653-5273 Fax

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **JP's 207**

Business Address: **207 W Main Street, Washington, Iowa**

App #: **App-217645**

Type of License: New: Renewal: X Special: Five-Day:

Amendment:

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **By May 20, 2025**

Police: DCI background check and/or local background check: Yes: No:

Police Chief sign off _____ Date _____

Fire: fire inspection done: Yes: No:

Fire Marshal/Fire Chief sign off *[Signature]* Date 5/13/25

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kathy Kron, City Clerk
Kelsey Brown, Finance Director
Kevin D. Olson, City Attorney



City of Washington
215 East Washington St.
Washington, Iowa 52353
(319) 653-6584
(319) 653-5273 Fax

NOTIFICATION FORM –

LIQUOR/BEER/CIGARETTE/DANCE LICENSE RENEWALS

Business Name: **JP's 207**

Business Address: **207 W Main Street, Washington, Iowa**

App #: **App-217645**

Type of License: New: _____ Renewal: X Special: _____ Five-Day: _____

Amendment: _____

Permanent Premise Transfer:

Beer/Wine Permit:

Liquor License: **Class C Retail Alcohol License**

Automatic Renewal:

Cigarette License:

Dance Permit:

Sunday Sales: **Sunday sales are now an inherent privilege included in your license type with no additional fee. You are no longer required to choose Sunday Sales as a separate privilege.*

Living Quarters:

Outdoor Service Area:

Catering Privilege:

Date of Council Meeting: **By May 20, 2025**

Police: DCI background check and/or local background check: Yes: _____ No: _____

Police Chief sign off _____ Date 04-29-2025

Fire: fire inspection done: Yes: _____ No: _____

Fire Marshal/Fire Chief sign off _____ Date _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY

JARON PRICE, LLC

NAME OF BUSINESS(DBA)

JP's 207

BUSINESS

(319) 321-5365

ADDRESS OF PREMISES

207 W Main Street

PREMISES SUITE/APT NUMBER

CITY

COUNTY

ZIP

Washington

Washington

52353

MAILING ADDRESS

207 W Main Street

CITY

Washington

STATE

Iowa

ZIP

52353

Contact Person

NAME

Jaron P Rosien

PHONE

(319) 321-5365

EMAIL

jaron.jps207@gmail.com

License Information

LICENSE NUMBER

LC0039133

LICENSE/PERMIT TYPE

Class C Retail Alcohol License

TERM

12 Month

STATUS

Submitted
to Local
Authority

TENTATIVE EFFECTIVE DATE

May 1, 2025

TENTATIVE EXPIRATION DATE

Apr 30, 2026

LAST DAY OF BUSINESS

SUB-PERMITS

Class C Retail Alcohol License



PRIVILEGES

Catering

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Jaron P Rosien	Washington	Iowa	52353	Manager	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

May 1, 2025

POLICY EXPIRATION DATE

May 1, 2026

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Activity Report April 2025

Shamus Altenhofen
Lieutenant

April calls for service showed an increase over the previous month to 495, including 25 animal complaints with 15 of those for animals at large.

Benjamin Altenhofen
Lieutenant

Brian VanWilligen
Sergeant / Investigator

Officers utilized the vacant house on city property for training during the month focusing on low light building searches, breaching and tactical entry.

Jason Chalupa
Sergeant

Officer Butler and Lt. Ben Altenhofen completed the 40-hour Crisis Intervention Training (CIT) training.

Eric Kephart
Sergeant / K-9 Handler

Sgt. VanWilligen assisted with OWI scenarios for the Basic Academy class at the Iowa Law Enforcement Academy and Chief Lester presented a sexual abuse response training at our monthly staff meeting and provided training for the Cedar County sexual assault response team (SART).

Mia Brdecka
Police Officer

Jacob Butler
Police Officer

Ryan Burkhardt
Police Officer

Devin Fraise
Police Officer

Easton Botkins
Police Officer

Noah Kleese
Police Officer

Respectfully submitted,

Jim Lester
Chief of Police

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Lacie Porter- Asst Chief of EMS

April 2025 Activity Report

Structure fires- 3
Vehicle Fires- 0
Weather related- 0
Mutual aid assists- 8
Hazardous Incidents- 1
Grass fires- 3
Investigate/good intent- 11
Rescue/accidents- 4
Medical- 73

April calls for service- 103

Year to date calls for service.

Fire/Rescue calls – 103
Medical calls – 284
Total calls – 387

EMS Continues to be busy with 73 calls for service in April. April was also a very busy month in terms of call volume. We still had several grass fires, and 3 structure fires. We had a basement fire with minimal damage, and we also had a house fire at 1026 E Main. This resulted in significant damage. The third structure fire was a shed fire near powerlines, which was a total loss. The shed was small in size. In March & April, we had 66 fire calls which is a record.

Training was held on April 23rd. This was our Mandatory Drill #1 for the year, and we trained at the Barthalow farm doing ventilation and search and rescue. We had nearly every member in attendance.

Members helped with the Kewash Half Marathon on April 26th. We provided EMS standby, and traffic control help with the Washington Police.

I attended numerous staff meetings, budget meetings, and a fire chiefs/EMS directors meeting at the 911 dispatch center to discuss responses. Full-time staff continue to be busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station. Mark, the fire & building official, is very busy getting caught up on inspections, improving processes and getting things figured out in the building code department. Things continue to improve, but it will take time to improve our processes.

Respectfully,

Brendan S. DeLong
Fire Chief
Washington Fire Department

Washington Police Department

215 East Washington Street
Washington, Iowa 52353
Phone: 319-653-2256 Dispatch: 319-653-2107

2025 Activity & Offense Report For the Month of: April

ACTIVITY	Previous Month	Current Month	Year – to – Date
Calls For Service	455	495	1,815
Animal Calls	17	25	57
Animal Bites	0	1	4
Traffic Citations / Written Warnings	58	51	206
Parking Tickets	8	10	141
Golf Cart Registrations	10	3	14
Vehicle Unlocks	26	21	95
Arrest Warrants Served	7	12	34
Search Warrants Served	2	1	5
Mental Health Crisis	12	26	59
Traffic Stops	124	129	470
Traffic Accidents	17	22	65
Arrests	18	30	115
Criminal Complaints Filed	17	41	161
Reportable Offenses	34	43	114
Assault	1	5	15
Burglary	0	0	3
Burglary to Motor Vehicle	0	0	0
Domestic Assault	2	1	8
No Contact Order Violation	3	1	6
Criminal Mischief/Vandalism	4	4	7
Drunkenness (Intoxication)	2	1	4
Driving Intoxicated (OWI)	1	3	8
Drug Offenses	3	1	12
Drug Paraphernalia	3	1	8
Harassment/Intimidation	2	4	9
Sex Offenses	2	0	5
Theft (Includes Shoplifting)	8	9	22
Trespass	1	0	4

This chart indicates a summary of the activity and offenses the Washington Police Department responded to during the reporting period. Some activity/offense types have been combined to simplify reporting. It should be noted that an offense does not always result in an arrest and some incidents may have multiple offenses. Calls for service do not always include return phone calls, assistance to other agencies and instances where officers are approached while on patrol for minor issues or requests for assistance.

4/26/25-5/9/25

MAINTENANCE & CONSTRUCTION DEPT. REPORT

STREETS: Personnel operated the street sweeper around town. Crews poured 20 yards of concrete in different locations (total of 72 yds for the year).

WATER DISTRIBUTION: Personnel ran a new water service for 211 East 2nd St replacing a lead line. A 2 inch curb stop was installed for the soccer field off of West 18th St. Personnel turned water services on and off for different reasons. Personnel disconnected the water at the Bartholow farm. Personnel repaired the water box rod and disconnected at 711 North 4th Ave.

SEWER COLLECTION: Personnel televised a few areas. Personnel operated the jet root sawing on East 2nd St. Personnel plugged the sewer and downspout tile at the Bartholow farm. Personnel flushed a couple of sewers using 4,000 gallons of water.

STORM SEWER COLLECTION: Personnel cleared some intakes with the recent rains.

MECHANIC/SHOP: Personnel serviced fuel system (new switch), Parks mower, #403 (new EGR valve installed), Plate tamp (repaired hydraulic hose), PD speed trailer, #330 backhoe (new rear tires & valve stem), #133 CAT loader (tire repaired), Camera Trailer Generator, #007 (checked transmission and took and took out to get repaired in Keota-drive shaft sent to Sadlers to get rebalanced), PD #404, PD #718, #301A (new tonner back to M/C), Road grader (took curb guards off), #119 (added anti-freeze), PD #852 (repair decal) and repaired Husqvarna saw.

OTHER: Personnel responded to 68 One Call Locates. Personnel continued the yard waste collection program. Numerous loads of sand and road stone were hauled back to the material storage building.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

**WWTP report
May 20th, 2025
Council meeting**

- **After hour alarm and dog call outs –**
 - 3-14-25 WWTP Generator alarm @ 5:15 p.m. Jason
 - 3-18-25 Dog call to E Adams St. @ 5:15 p.m. Gomez
 - 3-29-25 Alarm at WWTP @ 3:00 a.m. Gomez
 - 4-11-25 Dog call to the Hospital @ 5:20 p.m. Gomez
 - 4-12-25 Dog call to the 300 block of E Madison @ 7:40 p.m. Gomez
 - 4-27-25 Dog call to 700 block of West Main St. @ 5:30 p.m. Gomez
 - 5-3-25 Dog call to 1200 block of North Marion Ave. @ 6:24 p.m. Gomez
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Maintenance-**On SBR blower #4, Decanter #2, and the grit pump
- **Underpass Lift Station-**Put new handles on the 2 pumps so we can safely pull up for maintenance.
- **Weekly Testing-**Weekly and daily testing continue as needed. The first of three rounds of E-Coli testing was done in April with passing results. Annual Toxicity testing will be sent in May 20th.
- **Grounds Maintenance-** Mowing, trimming, and spraying are ongoing as needed.
- **WWTP April 2025, Discharge Monitoring Report (DMR) –** Average daily flow **1.431 million gallons (mg)**, maximum daily flow **2.859 mg**, minimum daily flow **0.896 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for April = **>2.82"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 95.2%	
Influent CBOD5 monthly total =	895.75	mg/L
Effluent CBOD5 monthly total =	43.4	mg/L

TSS removal 85% required	result =93.6%	
Influent TSS monthly total =	2022	mg/L
Effluent TSS monthly total =	129.43	mg/L

The Plant is required 85% removal of both CBOD a TSS.

***Due to all Effluent samples being under detection levels the results are counted as 0**

**Jason Whisler
5/15/2025 10:00 A.M.**

Library Services Summary: April 2025

Service	April	YTD
<u>Physical Circulation</u>	3,885 (-15.3% Apr 24)	43,740 (-3% YTD)
<u>Digital Circulation</u>	2,299 (+19% Apr 24)	22,090 (+16% YTD)
<u>Total Circulation</u>	6,184 (-5.1% Apr 24)	65,830 (+3% YTD)
<u>Library Visitors</u>	7,338 (+29% Apr 24)	58,074 (+.3% YTD)
<u>Program Attendance</u>	850 (-25.4% Apr 24)	5,308 (-14% YTD)
<u>New Library Cards</u>	55 (+120% Apr 24)	487 (+3% YTD)
<u>Computer Sessions</u>	388 (-29.5% Apr 24)	4,700 (-3% YTD)
<u>Wireless Sessions</u>	2,117 (-7.4% Apr 24)	21,079 (-.7% YTD)
<u>Meeting Rm Bookings</u>	84	790
<u>Active Library Cards</u>	4,095	4,095 (+1% Mar 25)

April Program/Service Highlights:

- 141 Hours of MakeIT Place use in April by certified users, 47 attending programming.
- Circulation and program attendance may be decreased compared to last April due to more class visits being held in May this year rather than in April. The increase in digital circulation is primarily due to use of adult fiction and nonfiction.
- The Community Calligraphy Club continued to be a popular adult program, as were the classes on the wheel and handbuilding in the Pottery Studio.



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk

Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtoniowa.gov

****All applications require City Council approval; Applications must be submitted at least 30 days before the event but not more than 120 days****

1. **APPLICANT INFORMATION**

Name/Event: Practical Farmers of Iowa Field Day

Coordinator: PLANT Washington; Kerrie Willis____

Contact Number: (319)461-4600

Email Address: plant52353@gmail.com

2. **EVENT INFORMATION**

Event Description: Practical Farmers of Iowa and PLANT are co-hosting a Field Day at the PLANT site, which will include speeches, tours, talks, walks, and food.

Days/Dates of Event: Saturday, August 2nd, 2025

Time(s) of Event: (Include Set Up/Tear Down Time) 8:00AM-1:30PM

Event Location: PLANT Washington site; 803 South Avenue D

Will event require an alcohol license or require modification of an existing license? _____Yes __XX__No

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

___N/A___ Temporarily close a street for a special event (specify street, times, and indicate on map:) _

Other Requests: (N/A)

☐ Temporarily park in a "No Parking" area location :

☐ Use of City Park (specify park :

Electrical Needs: _____

☐ Walk/Run (attach map of route and indicate streets to be closed)

☐ Fireworks (specify location :)

☐ Use of gators/UTV/ATV on City streets

☐ Parade (attach map of route and indicate streets to be closed)

☐ Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft

☐ Other (please specify :)

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON (There may be fees for these services)

☐ Street barricades

☒ Emergency "No Parking" Signs

☒ Traffic cones

☒ Picnic Tables

☐ Yield signs for crosswalks

☒ Garbage/Recycling Barrels

☐ Street Sweeping following (parades)

☐ Other (please specify :)

5. SOUND SYSTEMS Please indicate if the following will be used:

☒ Amplified Sound/Speaker System

☐ Public Address System

☐ Recorded/Live Music

☐ If so: BMI/ASCAP License obtained?

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? ☒ Yes ☐ No If yes, how many? 1
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? ☒ Yes ☐ No If yes, how many? 1

Contact Person: Kerrie Willis, PLANT

Phone: 319-461-4600

7. INSURANCE

For **events** requiring an **alcohol license**, the minimum amount of coverage in the general liability insurance policy shall be \$2,000,000 general aggregate, \$1,000,000 personal injury and \$1,000,000 each occurrence. The minimum limits for the liquor liability policy shall be \$500,000. For all other **events** held on **public property**, the minimum amount of coverage for the general liability insurance policy will be \$500,000. Proof of proper insurance coverage must be submitted prior to City Council consideration of the application. City Council may require certificate of insurance with City listed as "additional insured" if deemed necessary.

☒ Certificate of Insurance provided and accepted ☐ Certificate of Insurance not required

NOTE: We have carried a million-dollar insurance policy on the site since April, 2024. We filed it with Deanna at that time. I will re-send you proof of insurance, as soon as I receive it from our insurer.

8. AGREEMENT

In consideration of the City of Washington, Iowa, granting permission for the activity described above, the undersigned indemnifies and holds harmless the City of Washington, Iowa, its employees, representatives and agents against all claims, liabilities, losses or damage for personal injury and/or property damage or any other damage whatsoever on account of the activity described above and/or deviation from normal City regulations in the area. The undersigned further agrees to indemnify and hold harmless the City of Washington, Iowa, its employees, representatives and agents against any loss, injury, death or damage to person or property and against all claims, demands, fines, suits, actions, proceedings, orders, decrees and judgments of any kind or nature and from and against any and all costs and expenses including reasonable attorney fees which at any time may be suffered or sustained by the undersigned or by any person who may, at any time, be using or occupying or visiting the premises of the undersigned or the above-referenced public property or be in, on or about the same, when such loss, injury, death or damage shall be caused by or in any way result from or rising out of any act, omission or negligence of any of the undersigned or any occupant, visitor, or user of any portion of the premises or shall result from or be caused by any other matters or things whether the same kind, as, or of a different kind that the matters or things above set forth. The undersigned hereby waives all claims against the city for damages to the building or improvements that are now adjacent to said public property or hereafter built or placed on the premises adjacent to said property or in, on or about the premises and for injuries to persons or property in or about the premises, from any cause arising at any time during the activity described above. The undersigned further agrees to comply with all the codes, rules, regulations, terms and conditions established by the City of Washington, Iowa.

THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DOCUMENT, INCLUDING THE FACT IT IS RELEASING AND WAIVING CERTAIN POTENTIAL RIGHTS, AND VOLUNTARILY AND FREELY AGREES TO THE TERMS AND CONDITIONS AS SET FORTH HEREIN.

Kerrie Willis, PLANT Washington

5/1/25

Applicant/Sponsor Signature

Date

Please note the approval process was updated in April 2025

1. Application is turned in at a minimum of 1 week prior to the next City Council meeting and reviewed by City Clerk. (City Council meetings are on the 1st and 3rd Tuesday of every month)
2. At the next available staff meeting, a thorough review by all City Department Heads will be conducted. A recommendation for approval or denial will be made.
3. If any concerns are identified in the first two steps, the City Clerk will reach out to the applicant to discuss.
4. Once a staff recommendation is made, the application will be placed on the next available City Council meeting for approval.
5. Once approved, a copy of the approved permit will be emailed to the applicant.

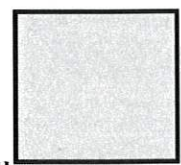
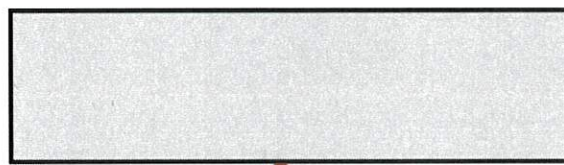
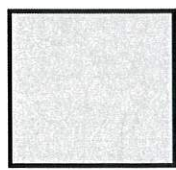
Depending on when the application is turned in, the approval process takes a minimum of 2 weeks and up to one month.

APPROVAL PROCESS

City Clerk Signature

Date of Action

CONDITIONS IMPOSED: _____



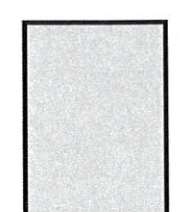
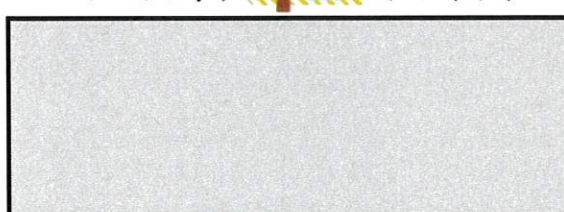
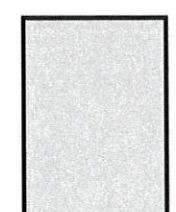
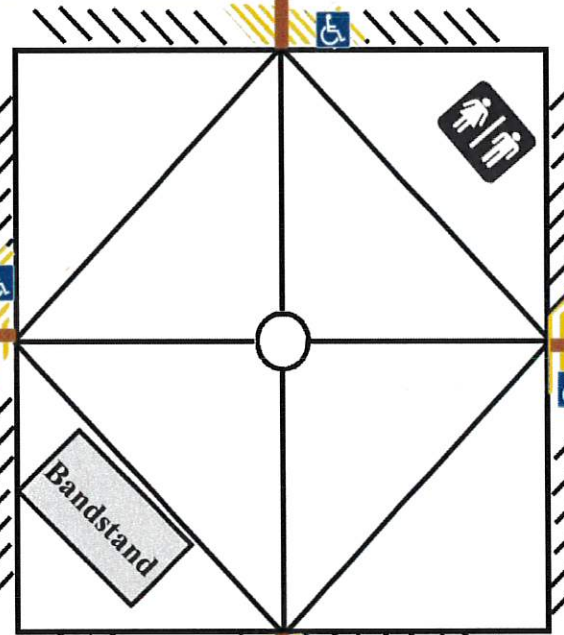
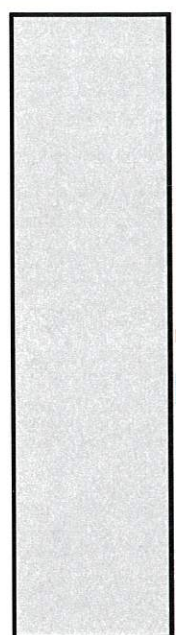
Main Street

Marion Avenue

Iowa Avenue

Bandstand

Washington Street





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ann C. Williams c/o FBL Financial Group Inc. 121 N Iowa Ave Washington, IA 52353	CONTACT NAME: Ann C. Williams	
	PHONE (A/C, No, Ext): (319) 663-3232	FAX (A/C, No): 319-663-3299
INSURED PLANT WASHINGTON 526 W MAIN ST WASHINGTON, IA 52353	E-MAIL ADDRESS: Stacey.chenoweth@fbfs.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Farm Bureau Property & Casualty Insurance Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	<input type="checkbox"/> <input type="checkbox"/>	CPP6089272	04/15/2025	04/15/2026	EACH OCCURRENCE \$ 2000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100000 MED EXP (Any one person) \$ 10000 PERSONAL & ADV INJURY \$ 2000000 GENERAL AGGREGATE \$ 4000000 PRODUCTS - COMP/OP AGG \$ 4000000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input type="checkbox"/> <input type="checkbox"/>				
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> <input type="checkbox"/>				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y/N <input type="checkbox"/> N/A <input type="checkbox"/>				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Washington
215 E Washington
Washington, IA 52353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Jon Swartz, Underwriting Vice President

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SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Kathy Kron, 319-653-6584 ext 131; kkron@washingtioniowa.gov

****All applications require City Council approval; Applications must be submitted at least 30 days before the event but not more than 120 days****

1. **APPLICANT INFORMATION**

Name/Event: 2026 Chamber Event Date Confirmations (Details will be submitted 90 days before each event)

Coordinator: Washington Chamber of Commerce, Kelly Stucker (Event Manager) & Michelle Redlinger (Director)

Contact Number: Kelly Cell: (319) 321-9916, Michelle Cell: (319) 321-4271, Chamber Office: (319) 653-3272

Email Address: Kelly: community@washingtioniowa.org, Michelle: michelle@washingtioniowa.org

2. **EVENT INFORMATION**

Event Description:

Spring Craft Fair May 2, 2026 from in Central Park from 9am – 3pm (road closure on northbound Marion Ave on Friday evening through Saturday afternoon).

Thursday Night Live Summer Concert Series Thursdays from May 14 – Oct 8, 2026, 5:30 – 7pm on Bandshell

Washington's Ridiculous Days June 4-7, 2026; Times and details to be determined in winter

Fall Craft Fair September 5, 2026 from 9am – 3pm (road closure on northbound Marion Ave on Friday evening through Saturday afternoon).

Choctoberfest, October 15, 2026 from 4 – 8pm. No use of City Property, but want to share with council for awareness. Businesses offering chocolate samples along with sales so there will be increased pedestrian traffic downtown.

Will event require an alcohol license or require modification of an existing license? Ridiculous Days only

3. **REQUEST INFORMATION (Check All Applicable Items)**

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

_____ Temporarily close a street for a special event (specify street, times, and indicate on map:)

Description: _____

Method of Notification for businesses/downtown residents (if applicable):

Other Requests

- | | |
|--|---|
| <input type="checkbox"/> Temporarily park in a "No Parking" area location: _____ | <input type="checkbox"/> Use of gators/UTV/ATV on City streets |
| <input type="checkbox"/> Use of City Park (specify park : _____
Electrical Needs: _____ | <input type="checkbox"/> Parade (attach map of route and indicate streets to be closed) |
| <input type="checkbox"/> Walk/Run (attach map of route and indicate streets to be closed) | <input type="checkbox"/> Tent(s) to be used – over 400 sq ft or canopies over 1,000 sq ft |
| <input type="checkbox"/> Fireworks (specify location :) | <input type="checkbox"/> Other (please specify :) |

4. ITEMS REQUESTED FROM THE CITY OF WASHINGTON (There may be fees for these services)

- | | |
|---|--|
| <input type="checkbox"/> Street barricades | <input type="checkbox"/> Yield signs for crosswalks |
| <input type="checkbox"/> Emergency "No Parking" Signs | <input type="checkbox"/> Garbage/Recycling Barrels |
| <input type="checkbox"/> Traffic cones | <input type="checkbox"/> Street Sweeping following (parades) |
| <input type="checkbox"/> Picnic Tables | <input type="checkbox"/> Other (please specify :) |

5. SOUND SYSTEMS Please indicate if the following will be used:

- | | |
|---|---|
| <input type="checkbox"/> Amplified Sound/Speaker System | <input type="checkbox"/> Recorded/Live Music |
| <input type="checkbox"/> Public Address System | <input type="checkbox"/> If so: BMI/ASCAP License obtained? |

6. SANITATION Applicant is responsible for the clean-up of the event area immediately following the event, including trash removal from the site unless special arrangements are made (event trash may be hauled to Parks Shop dumpster at Sunset Park).

Will additional restrooms be brought to the site? ☐ Yes ☐ No If yes, how many? _____
(General guideline of 1 restroom/100 people)

Will handwashing/hand sanitizer stations be provided? ☐ Yes ☐ No If yes, how many?)

Contact Person: _____ Phone: _____

7. INSURANCE

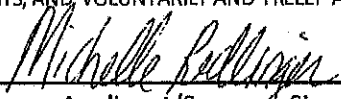
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Applicant/Sponsor Signature

4/26/25

Date

APPROVAL PROCESS

Please note the approval process was updated in April 2025

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CITY COUNCIL APPROVAL

City Clerk Signature

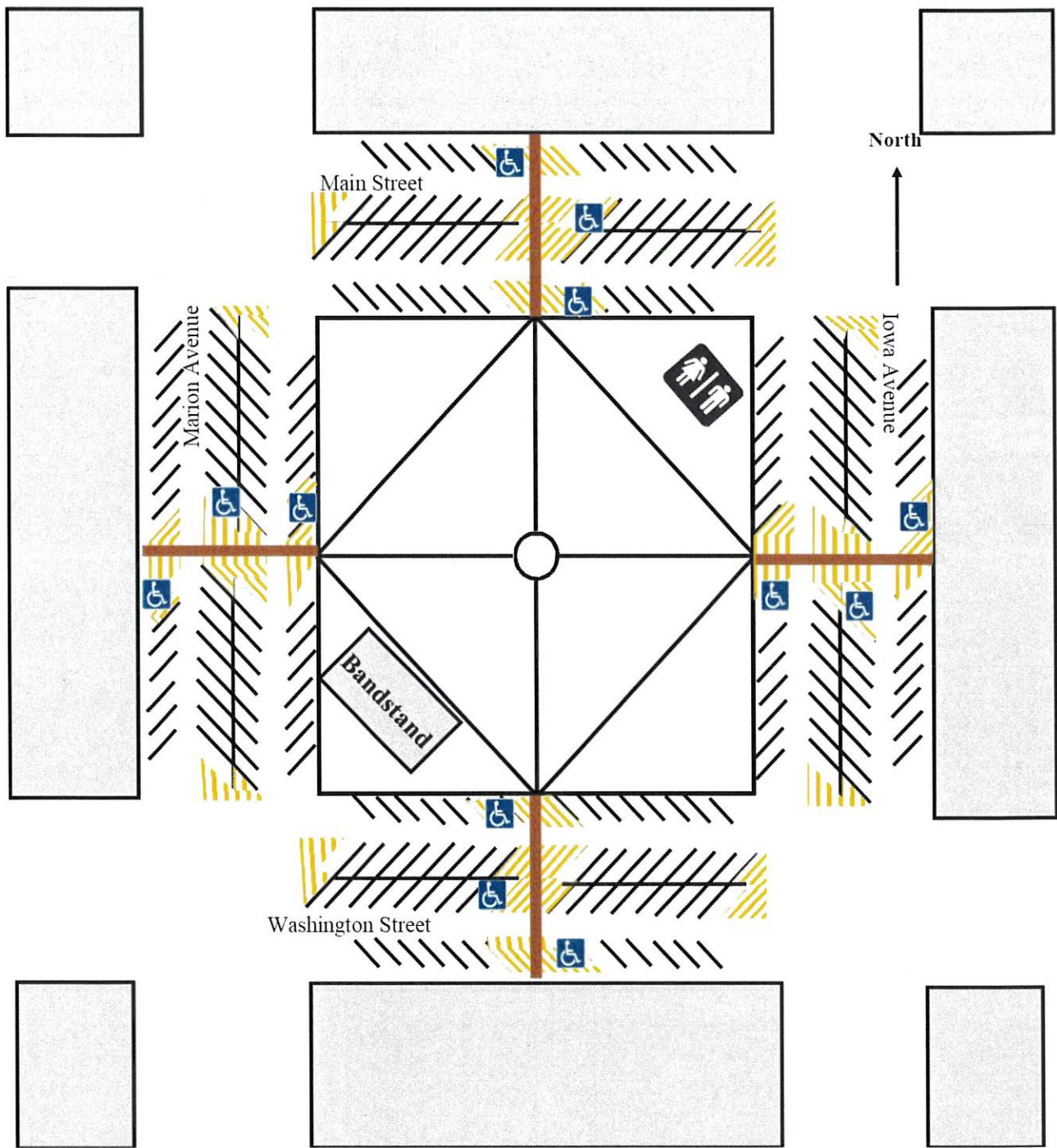
Date of Action

Approved: _____

Denied: _____

CONDITIONS IMPOSED: _____

Downtown Map (If Area Outside Downtown, Please Attach a Map):



CITY OF WASHINGTON, IOWA

CLAIMS REPORT

MAY 20, 2025

POLICE	AMAZON CAPITAL SERVICES	SUPPLIES	256.92
	BDH TECHNOLOGY LLC	IT CONTRACT	1014.00
	CALIBRE PRESS INC.	ICAC TRAINING-BRDECKA	395.00
	IGRAPHIX, INC	BUSINESS CARDS	104.00
	RADAR ROAD TEC	RADAR UNIT	487.00
	SECTOR	IN CAR CAMERA	515.25
	STIVERS MIDWEST PRO UPFITTERS	EMERGENCY LIGHTING	2165.00
	VERIZON WIRELESS	VERIZON WIRELESS	1039.63
	TOTAL	5976.80	
FIRE	ACE-N-MORE	LP FOR TRAINING	82.89
	ALL AMERICAN PEST CONTROL	PEST CONTROL	52.50
	CJ COOPER & ASSOC.	EMPLOYEE TESTING	55.00
	DOUBLE H PHOTOGRAPHY	PHOTO SESSION	250.00
	GALLS LLC	UNIFORMS	58.95
	IAFC	CONFERENCE REGISTRATION	455.00
	VERIZON WIRELESS	VERIZON WIRELESS	80.02
		TOTAL	1034.36
DEVELOPMENT SERVICES	VERIZON WIRELESS	VERIZON WIRELESS	132.95
		TOTAL	132.95
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	40.00
	ACE-N-MORE	JANITORIAL SUPPLIES	234.55
	ALLIANT ENERGY	ALLIENT ENERGY	1795.75
	BOHM, JULIA	WRITERS WORKSHOP	50.00
	VALENTINE, TAMMY	HOMEBOUND DELIVERIES	7.70
		TOTAL	2128.00
PARKS	ALLIANT ENERGY	ALLIANT ENERGY	1497.89
	ELECTRICAL ENGINEERING & EQUIPMENT CO	CIRCUIT BREAKER	25.68
	ELLIOTT OIL COMPANY-BP ONE TRIP	FUEL	25.77
	GRAINGER	HOSE ADAPTOR	138.21
	HIWAY SERVICE CENTER	TRUCK REPAIR	279.63
	JOHN DEERE FINANCIAL	MOWER BELTS	441.18
	MID-AM RES. CHEMICAL CORP	WEED KILLER	1201.00
	VERIZON WIRELESS	VERIZON WIRELESS	40.01
	TOTAL	3649.37	
POOL	ACCO	POOL SUPPLIES	185.53
		TOTAL	185.53
CEMETERY	VERIZON WIRELESS	VERIZON WIRELESS	46.47
		TOTAL	46.47

FINANCIAL ADMINISTRATI	ALL AMERICAN PEST CONTROL	PEST CONTROL	32.50
	ALLIANT ENERGY	ALLIANT ENERGY	26.72
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	112.00
	IOWA STATE UNIVERSITY	MUNICIPAL PROF INSTITUTE	288.00
	WMPF GROUP LLC	LEGAL ADVERTISING	148.87
		TOTAL	608.09
AIRPORT	ACE-N-MORE	SUPPLIES	18.17
	ALLIANT ENERGY	ALLIANT ENERGY	110.82
	BAUTISTA MIRANDA, YOLANDA	APRIL CLEANING	300.00
	KCII	ADVERTISING	208.12
	VERIZON WIRELESS	VERIZON WIRELESS	46.47
	VETTER'S INC-CULLIGAN WATER	AIRPORT WATER- ANNUAL RENT	305.25
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	221.14
		TOTAL	1209.97
ROAD USE	ACE-N-MORE	SUPPLIES	9.99
	ALTORFER INC	PARTS	211.11
	ARNOLD MOTOR SUPPLY	BARREL OF OIL&ANTIFREEZE	1464.04
	ASCENDANCE TRUCKS EASTERN IOWA LLC	PARTS	1675.78
	CJ COOPER & ASSOC.	EMPLOYEE TESTING	110.00
	DOUDS STONE LLC	ROADSTONE	361.34
	IA DEPT OF TRANSPORTATION	STREET PAINT	1484.20
	IDEAL READY MIX	CONCRETE	2149.88
	MIDWEST WHEEL	DUMP TRUCK PARTS	268.36
	WASHINGTON DISCOUNT TIRE	TIRE REPAIR	132.11
	WASHINGTON LUMBER	CEMENT EDGER/REBAR	19.77
			7886.58
	STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY
		TOTAL	11372.48
HOTEL/MOTEL TAX	WASHINGTON COUNTY FAIR ASSOC	NORTHSIDE RESTROOM PROJECT	2500.00
		TOTAL	2500.00
UNIF COMM UR - BRI	BRIARWOOD PARTNERS, LLC	TIF REBATE	15762.06
		TOTAL	15762.06
DOWNTOWN COMM UR	MARSHALL'S PROPERTIES, LLC	TIF REBATE	3778.81
		TOTAL	3778.81
CAPITAL PROJECTS F	FERGUSON WATERWORKS# 2516	METER & PARTS	1233.10
		TOTAL	1233.10
TREE COMMITTEE	FORREST KEELING NURSERY	TREES	2264.60
	HY-VEE	TREES	306.90

IGRAPHIX, INC	LAMINATION/YARD SIGNS	275.00
MCCONNELL, MARDE	SUPPLIES FOR TREE MEETING	70.00
WMPF GROUP LLC	TREE COMM. ADVERTISING	227.00
WOOD DUCK TREE FARMS	TREES	4545.00
	TOTAL	7688.50

PARK GIFT	TOBIAS YODER	FLOWER BASKETS- PETUNIAS	1959.68
		TOTAL	1959.68

LIBRARY GIFT	BAKER & TAYLOR	LIBRARY MATERIALS	1550.28
	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	125.62
	KANOPY INC	LIBRARY MATERIALS	79.00
	KCII	PROMOTION	218.36
	McCLENAHAN, CRAIG	AUDIO 101- RECORDING STUDI	75.00
	OVERDRIVE, INC.	DIGITAL MATERAILS	398.63
		TOTAL	2446.89

WATER PLANT	ALL AMERICAN PEST CONTROL	PEST CONTROL	35.00
	ACE ELECTRIC. INC	REPAIR	738.28
	ALLIANT ENERGY	ALLIENT ENERGY	15687.97
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	23.80
	EPPERLY, RANDY	MILEAGE REIMBURSEMENT	14.00
	FERGUSON WATERWORKS# 2516	METER	251.92
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	5111.35
	IA DEPT OF REVENUE	WET TAX	9121.09
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	168.50
	JETCO	REPAIR	1283.78
	MIDWEST ALARM	ALARM SERVICE	812.88
	VERIZON WIRELESS	VERIZON WIRELESS	46.47
		TOTAL	33295.04

WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES	24.94
	ALLIANT ENERGY	ALLIENT ENERGY	33.20
	ATCO INTERNATIONAL	SUPPLIES	349.95
	CHEMSEARCH FE	SUPPLIES	355.20
	CORE & MAIN LP	WATER REPAIR PARTS	7222.51
	HIWAY SERVICE CENTER	PARTS	98.41
	IA DEPT OF NATL RESOURCES	IA DEPT OF NATL RESOURCES	301.50
	IDEAL READY MIX	CONCRETE	2149.87
	IOWA ONE CALL	SERVICE	91.80
	MUNICIPAL SUPPLY INC	WATER REPAIR PATCH	1569.30
	VERIZON WIRELESS	VERIZON WIRELESS	46.47
		TOTAL	12243.15

SEWER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	13954.35
	IA DEPT OF REVENUE	SALES TAX	2141.28
	WINDSTREAM IOWA COMMUNICATIONS	MAY SERVICE	67.60
	CJ COOPER & ASSOC.	EMPLOYEE TESTING	110.00
	VERIZON WIRELESS	VERIZON WIRELESS	389.40
		TOTAL	16662.63

SEWER COLLECTION

ALLIANT ENERGY	ALLIANT ENERGY	888.09
AMAZON CAPITAL SERVICES	SEAT COVERS	106.98
CORE & MAIN LP	WATER & SEWER REPAIR PARTS	4406.80
MACQUEEN EQUIPMENT	PARTS FOR SEWER CAMERA	362.00
METROPOLITAN COMPOUNDS INC.	ROOT KILLER FOR SEWER LINE	789.00
MIDWEST WHEEL	FLOOR LINERS	124.91
VERIZON WIRELESS	VERIZON WIRELESS	38.01
WASHINGTON DISCOUNT TIRE	BACKHOE TIRES	1591.30
	TOTAL	8307.09

SANITATION

ABC DISPOSAL SYSTEMS	REFUSE AND RECYCLING	54089.75
MIDWEST COMPUTER BROKERS	E-WASTE PICKUP- CLEAN UP	747.75
WEIKERT IRON & METAL	APPLIANCE PICKUPS- CLEAN U	414.00
	TOTAL	55251.50

SELF INSURANCE

EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	373.12
	TOTAL	373.12
	TOTAL	195732.17

CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
APRIL 30, 2025

FUND	M-T-D REVENUES
001-GENERAL FUND	1251061.89
002-AIRPORT FUND	13519.25
010-CHAMBER REIMBURSEMENT	8923.36
011-MAIN STREET REIMBURSEMENT	5198.11
012-WEDG REIMBURSEMENT	8773.61
050-DOWNTOWN INCENTIVE GRANT	0.00
110-ROAD USE	115650.14
112-EMPLOYEE BENEFITS	338161.13
113-LIABILITY INSURANCE	0.00
114-EMERGENCY LEVY	0.00
121-LOCAL OPTION SALES TAX	97325.09
122-LOST DEBT SERVICE	0.00
123-LOST DEBT SERVICE RESERVE	0.00
124-HOTEL/MOTEL TAX	3429.35
125-UNIF COMM UR-NE IND	8088.15
126-SE RES UR	0.00
127-UNIF COMM UR - BRIARWOOD	15762.06
128-URBAN RENEWAL AREA #3B/D	0.00
129-SC RES UR	40934.82
130-URBAN RENEWAL AREA #3D	0.00
131-URBAN RENEWAL AREA #4	23890.13
132-UNIF COMM UR - EBD	0.00
133-UNIF COMM UR-IRE	55905.09
134-DOWNTOWN COMM UR	3778.81
135-UNIFIED COMM UR-BAZOOKA	0.00
145-HOUSING REHABILITATION	0.00
146-LMI TIF SET-ASIDE	0.00
200-DEBT SERVICE	394918.43
300-CAPITAL EQUIPMENT	72993.82
301-CAPITAL PROJECTS FUND	10842.99
303-WWTP CAPITAL PROJ FUND	0.00
305-RIVERBOAT FOUND CAP PROJ	0.00
308-INDUSTRIAL DEVELOPMENT	1030.32
309-MUNICIPAL BUILDING	0.00
310-WELLNESS PARK	144784.52
311-SIDEWALK REPAIR & REPLACE	0.00
312-TREE REMOVAL & REPLACE	0.00
315-RESIDENTIAL DEVELOPMENT	84.71
317-ARPA CAPITAL PROJECTS	1717.63
325-BUILDING & FACILITY MAINT	0.00
510-MUNICIPAL BAND	0.00
520-DOG PARK	0.00
530-TREE COMMITTEE	100.00
535-NEIGHBORHOOD PRIDE	0.00
540-POLICE FORFEITURE	0.00
541-K-9 PROGRAM	0.00
545-SAFETY FUND	0.00
550-PARK GIFT	2582.40
570-LIBRARY GIFT	2555.46
580-CEMETERY GIFT	0.00
590-CABLE COMMISSION	0.00
600-WATER UTILITY	197002.53
601-WATER DEPOSIT FUND	1200.00
602-WATER SINKING	0.00
603-WATER CAPITAL PROJECTS	0.00
610-SANITARY SEWER	246606.60
612-SEWER SINKING	0.00
613-SEWER CAPITAL PROJECTS	0.00
670-SANITATION	61655.02
910-LIBRARY TRUST	0.00
950-SELF INSURANCE	31095.93
951-UNEMPLOYMENT SELF INS	371.97
TOTAL BALANCE	<u>3159943.32</u>

CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
APRIL 30, 2025

FUND	7/1/2024 BEGINNING CASH BALANCE	Y-T-D REVENUES REVENUES	YET RECEIVED	Y-T-D EXPENSES NOT EXPENDITURES	YET EXPENDED	4/30/2025 ENDING CASH BALANCE
001-GENERAL FUND	1,000,000.00	4,428,300.36	-	3,941,568.42	-	1,486,731.94
002-AIRPORT FUND	387,734.94	322,428.31	-	313,771.56	-	396,391.69
010-CHAMBER REIMBURSEMENT	3,262.44	97,600.42	-	94,912.58	-	5,950.28
011-MAIN STREET REIMBURSEMENT	472.15	49,002.34	-	45,646.11	-	3,828.38
012-WEDG REIMBURSEMENT	4,835.72	99,099.30	-	100,692.35	-	3,242.67
050-DOWNTOWN INCENTIVE GRANT	231,473.15	-	-	50,000.00	-	181,473.15
110-ROAD USE	620,246.57	989,863.72	-	668,750.56	-	941,359.73
112-EMPLOYEE BENEFITS	-	919,027.98	-	919,027.98	-	-
113-LIABILITY INSURANCE	-	-	-	-	-	-
114-EMERGENCY LEVY	-	351.90	-	351.90	-	-
121-LOCAL OPTION SALES TAX	-	1,033,349.38	-	1,033,349.38	-	-
122-LOST DEBT SERVICE	-	158,440.00	-	21,970.00	-	136,470.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	120,681.62	63,901.12	-	22,022.95	-	162,559.79
125-UNIF COMM UR-NE IND	-	67,814.33	-	67,814.33	-	-
126-SE RES UR	-	-	-	-	-	-
127-UNIF COMM UR - BRIARWOOD	-	31,524.12	-	15,762.06	-	15,762.06
128-URBAN RENEWAL AREA #3B/D	-	-	-	-	-	-
129-SC RES UR	-	103,309.25	-	22,081.05	-	81,228.20
130-URBAN RENEWAL AREA #3D	-	-	-	-	-	-
131-URBAN RENEWAL AREA #4	-	56,166.41	-	18,577.16	-	37,589.25
132-UNIF COMM UR - EBD	-	59,061.50	-	59,061.50	-	-
133-UNIF COMM UR-IRE	-	111,810.18	-	111,810.18	-	-
134-DOWNTOWN COMM UR	-	7,557.62	-	3,778.81	-	3,778.81
135-UNIFIED COMM UR-BAZOOKA	-	64,317.36	-	64,317.36	-	-
145-HOUSING REHABILITATION	-	105,355.00	-	233,431.32	-	(128,076.32)
146-LMI TIF SET-ASIDE	37,334.88	65,977.39	-	-	-	103,312.27
200-DEBT SERVICE	24,845.68	1,084,306.26	-	145,953.75	-	963,198.19
300-CAPITAL EQUIPMENT	910,654.02	254,113.78	-	808,009.01	-	356,758.79
301-CAPITAL PROJECTS FUND	374,940.02	493,057.14	-	599,384.18	-	268,612.98
303-WWTP CAPITAL PROJ FUND	-	-	-	-	-	-
305-RIVERBOAT FOUND CAP PROJ	822,830.08	575,733.89	-	258,241.25	-	1,140,322.72
308-INDUSTRIAL DEVELOPMENT	519,625.13	1,110,732.95	-	535,592.97	-	1,094,765.11
309-MUNICIPAL BUILDING	-	-	-	-	-	-
310-WELLNESS PARK	-	151,764.52	-	251,764.52	-	(100,000.00)
311-SIDEWALK REPAIR & REPLACE	120,578.86	1,185.00	-	14,574.20	-	107,189.66
312-TREE REMOVAL & REPLACE	15,648.59	-	-	525.00	-	15,123.59
315-RESIDENTIAL DEVELOPMENT	513,765.90	77,381.02	-	301,097.00	-	290,049.92
317-ARPA CAPITAL PROJECTS	226,091.67	19,122.47	-	15,000.00	-	230,214.14
325-BUILDING & FACILITY MAINT	120,824.39	-	-	-	-	120,824.39
510-MUNICIPAL BAND	12,106.96	50.00	-	-	-	12,156.96
520-DOG PARK	3,575.87	-	-	-	-	3,575.87
530-TREE COMMITTEE	20,038.29	4,117.85	-	13,328.54	-	10,827.60
535-NEIGHBORHOOD PRIDE	-	-	-	-	-	-
540-POLICE FORFEITURE	3,631.25	104.40	-	-	-	3,735.65
541-K-9 PROGRAM	4,499.73	525.00	-	725.94	-	4,298.79
545-SAFETY FUND	5,028.73	1,000.00	-	300.00	-	5,728.73
550-PARK GIFT	47,414.86	4,296.76	-	1,165.50	-	50,546.12
570-LIBRARY GIFT	75,624.89	82,503.15	-	79,823.73	-	78,304.31
580-CEMETERY GIFT	1,968.00	-	-	-	-	1,968.00
590-CABLE COMMISSION	-	-	-	-	-	-
600-WATER UTILITY	490,805.38	2,012,453.30	-	1,422,511.34	-	1,080,747.34
601-WATER DEPOSIT FUND	33,605.00	12,000.00	-	11,440.00	-	34,165.00
602-WATER SINKING	-	34,190.00	-	34,190.00	-	-
603-WATER CAPITAL PROJECTS	475,026.40	360,736.97	-	835,763.37	-	-
610-SANITARY SEWER	889,421.83	2,221,052.18	-	1,300,533.01	-	1,809,941.00
612-SEWER SINKING	-	105,735.00	-	105,735.00	-	-
613-SEWER CAPITAL PROJECTS	-	7,424.18	-	7,424.18	-	-
670-SANITATION	213,672.82	606,863.21	-	552,524.30	-	268,011.73
910-LIBRARY TRUST	-	-	-	-	-	-
950-SELF INSURANCE	612,974.65	91,373.85	-	46,842.11	-	657,506.39
951-UNEMPLOYMENT SELF INS	89,579.14	1,010.90	-	5,131.00	-	85,459.04
TOTAL BALANCE	9,113,989.61	18,147,091.77	-	15,156,277.46	-	12,104,803.92

Cash in Bank - Pooled Cash

Wash St. Bank - Operating Account	5,128,230.18 (1)
Wash St. Bank - Airport Fuel Account	
Cash in Drawer	350.00
Investment in IPAIT	2,203,421.48
Wash St - Farm Mgmt Acct	231,164.41
Wash St Bank - CD 1/14/2019	538,738.10
Wash St Bank - CD 08/30/2018	281,767.18
Wash St Bank - ISC Account	3,721,132.57
TOTAL CASH IN BANK	12,104,803.92

Interest Rate

0.20%
N/A
0.20%
0.65%
0.65%
3.75%

(1) Washington State Bank	5,159,513.10
Outstanding Deposits & Checks/Wages payable	(31,282.92)
	5,128,230.18

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of WASHINGTON
Fiscal Year July 1, 2024 - June 30, 2025

The City of WASHINGTON will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

Meeting Date/Time: 5/20/2025 06:00 PM

Contact: Kelsey Brown

Phone: (319) 653-6584 ext: 122

Meeting Location: City of Washington
City Council Chambers
215 E. Washington Street
Washington, Iowa 52353

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	4,395,755	0	4,395,755
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	4,395,755	0	4,395,755
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	512,925	0	512,925
Other City Taxes	6	1,465,675	0	1,465,675
Licenses & Permits	7	134,750	0	134,750
Use of Money & Property	8	487,918	5,000	492,918
Intergovernmental	9	3,646,614	401,125	4,047,739
Charges for Service	10	5,811,445	25,000	5,836,445
Special Assessments	11	20,000	0	20,000
Miscellaneous	12	493,835	159,074	652,909
Other Financing Sources	13	1,084,556	0	1,084,556
Transfers In	14	6,718,801	290,160	7,008,961
Total Revenues & Other Sources	15	24,772,274	880,359	25,652,633
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	2,499,513	55,642	2,555,155
Public Works	17	1,405,207	-27,817	1,377,390
Health and Social Services	18	0	0	0
Culture and Recreation	19	1,303,267	10,105	1,313,372
Community and Economic Development	20	381,236	5,000	386,236
General Government	21	1,859,708	107,869	1,967,577
Debt Service	22	1,541,452	0	1,541,452
Capital Projects	23	2,862,257	816,549	3,678,806
Total Government Activities Expenditures	24	11,852,640	967,348	12,819,988
Business Type/Enterprise	25	6,267,310	49,500	6,316,810
Total Gov Activities & Business Expenditures	26	18,119,950	1,016,848	19,136,798
Transfers Out	27	6,718,801	290,160	7,008,961
Total Expenditures/Transfers Out	28	24,838,751	1,307,008	26,145,759
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-66,477	-426,649	-493,126
Beginning Fund Balance July 1, 2024	30	9,113,990	0	9,113,990
Ending Fund Balance June 30, 2025	31	9,047,513	-426,649	8,620,864

Explanation of Changes: Reallocation of development services dept and employee benefits, increased utility costs, leave payouts, and grant funding payouts




Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney

City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: May 15, 2025

SUBJECT: Resolution to Award a Construction Contract for 2025 Asphalt Overlay Project

On May 15, 2025, bids were opened for the 2025 Asphalt Overlay Project. The lowest responsive bid was from Norris Asphalt Paving in Ottumwa for the amount of \$282,165.65. A complete bid tab is attached for your review. The location of the project is S. B Avenue from Madison to Tyler Street.

In preparing the FY2026 Budget, \$200,000 was included for an asphalt overlay project and \$100,000 was included for a chip and seal project. With the bids coming in over \$200k, staff recommends only completing the asphalt overlay project. In recent years the focus has been on chip and seal projects. There is definitely a need to transition the focus to asphalt street improvements.

Our consulting engineer, Leland Belding, has reviewed the bid from Norris and recommends approval. Attached you will find a draft resolution to award the contract to Norris Asphalt Paving.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2025-

**A RESOLUTION AWARDING A CONSTRUCTION CONTRACT FOR THE 2025
ASPHALT OVERLAY PROJECT**

WHEREAS, the construction project known as the "2025 Asphalt Overlay Project" has been designed and publicized for bid, and bids were received on May 15, 2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WASHINGTON, IOWA:**

Section 1. That the following bid for the construction of certain public improvements described in general as the "2025 Asphalt Overlay Project" is hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: Norris Asphalt Paving, Ottumwa, Iowa

Amount of Bid: \$282,165.65

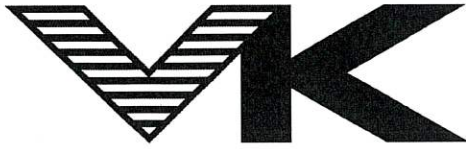
Section 2. That the Mayor and City Clerk are hereby directed to execute contract & ancillary documents with the contractor for the construction of said public improvements.

Passed and approved this 20th day of May 2025.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk

**VEENSTRA & KIMM INC.**

2600 University Parkway, Suite 1
Coralville, Iowa 52241

319.466.1000
www.v-k.net

May 16, 2025

City of Washington
215 E. Washington Street
P.O. Box 516
Washington, IA 52353

WASHINGTON, IOWA
2025 ASPHALT OVERLAY
RECOMMENDATION TO AWARD CONTRACT
BID TAB

The City of Washington received bids until 11:00 a.m., May 15, 2025 for the 2025 Asphalt Overlay. A total of three bids were received as follows:

<u>Bidder</u>	<u>Bid</u>
Norris Asphalt Paving Co., LC	\$282,165.65
L.L. Pelling Company, Inc.	\$309,346.55
Hansen Asphalt	\$326,705.00

The apparent low bid for the project was submitted by Norris Asphalt Paving Co., LC with its bid in the amount of \$282,165.65. We have enclosed one copy of our certified bid tabulation for your use. Veenstra & Kimm, Inc. has examined the bidding documents and they appear in order.

The Engineer's estimate of cost for the project was \$300,000.00. The low bid submitted by Norris Asphalt Paving Co., LC was approximately 6% below the Engineer's estimate of cost for the project.

Veenstra & Kimm, Inc. believes Norris Asphalt Paving Co., LC has sufficient experience and resources to complete the project within the contract time. Based on the bids received we believe that the low bid is reflective of the current value of the project. We recommend that the City of Washington award the construction contract to Norris Asphalt Paving Co., LC in the amount of the bid of \$282,165.65.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.

Leland Belding
LJB:mmc
24661
Enclosures



BID TABULATION
2025 ASPHALT OVERLAY
WASHINGTON, IOWA

Project: Construct 2025 Asphalt Overlay for the
following unit and lump sum prices:

Item No.	Item Code	Description	Estimated Unit Quantities	Bid No. <u>1</u>			Bid No. <u>2</u>			Bid No. <u>3</u>		
				Unit Price	Extended Price		Unit Price	Extended Price		Unit Price	Extended Price	
1.1	2533-4980005	Mobilization	LS 1	\$25,175.00	\$ 25,175.00		\$40,216.05	\$ 40,216.05		\$ 30,800.00	\$ 30,800.00	
1.2	2214-5145150	Pavement Scarification	SY 8,045	\$ 7.17	\$ 57,682.65		\$ 8.10	\$ 65,164.50		\$ 5.00	\$ 40,225.00	
1.3	2303-1031500	HMA 5T, Base Course, 1/2" Mix	Ton 680	\$ 146.55	\$ 99,654.00		\$ 139.45	\$ 94,826.00		\$ 188.00	\$ 127,840.00	
1.4	2303-1033500	HMA 5T, Surf Course, 1/2" Mix, No Fric	Ton 680	\$ 146.55	\$ 99,654.00		\$ 160.50	\$ 109,140.00		\$ 188.00	\$ 127,840.00	
Total Bid (Items 1.1-1.4)					\$ 282,165.65			\$ 309,346.55			\$ 326,705.00	

I hereby certify that this is a true tabulation of bids received
on May 15, 2025 by the City of Washington, Iowa for the
2025 Asphalt Overlay.



Leland J. Belding III., P.E.
Iowa License No. 15046
My license renewal date is December 31, 2025

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator

DATE: May 13, 2025

SUBJECT: 1st Reading of Ordinance Amendments- Nuisance Abatement and to Set Public Hearing for June 3rd

As part of the re-alignment of codes enforcement duties to the Police Department, Chief Lester has proposed some ordinance changes to Chapters 4 and 50-53. These changes will help streamline the nuisance abatement process. The nuisance committee has reviewed and agrees with the changes.

A first reading of an ordinance has been placed on the May 20th Council meeting agenda. Once the first reading is approved, staff requests a public hearing on this item be set for June 3rd. Following the public hearing, a second reading will be on the agenda.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

ORDINANCE NO. ____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTERS 4, 50, 51, 52 AND 53.

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. Amendment. Section 4.03(1) is hereby amended by deleting the section in its entirety and replacing it with the following:

“1. Standard Civil Penalties.

- A. First Offense - \$125.00
- B. Second Offense - \$250.00
- C. Third and subsequent offenses - \$500.00

Each day that a violation occurs or is permitted to exist constitutes a distinct, separate offense.”

SECTION 2. Amendment. Section 50.02(2) of the Code of Ordinances is hereby amended by deleting subsection (2) in its entirety and replacing it with the following:

“2. Obstructions.

- a. The obstructing or encumbering by fences, buildings, or otherwise the public roads, private ways, streets, alleys, commons, landing places or burying grounds.
- b. Tress, hedges, billboards, signboard, advertising signs, and other items whether erected and constructed on public or private property, which so obstruct and impair the view of any portion of a public street, avenue, highway, boulevard or alley or a railroad or street railway tract as to render dangerous use thereof.”

SECTION 3. Amendment. Section 50.02(5) is hereby amended by deleting subsection (5) in its entirety and replacing it with the following:

“5. Debris Storage. The outside piling, storage or keeping of old machinery, junk, furniture, tires, household furnishings or appliances or component parts thereof, or other debris within the City.”

SECTION 4. Amendment. Section 50.02(6) is hereby amended by deleting it in its entirety and replacing it with the following:

“6. Refuse. The depositing of, maintaining, permitting, or failing to remove garbage, rubbish, bottles, cans and other refuse on any property within the City, including

large quantities or organic debris and materials, which accumulated by other than natural means, except for neatly maintained compose piles.”

SECTION 5. Amendment. Section 50.02 is hereby amended by adding and incorporating subsection (13) which reads as follows:

“13. Unsecured Areas of Vacant or Unoccupied Properties. Any unsecured areas, buildings, or places in an unoccupied or vacant building that could cause accidental or unauthorized access where such access threatens the health and safety of the public.”

SECTION 6. Amendment. Section 50.12, entitled “Nuisance Abatement, Authority and Administration” is hereby amended by adding sections (A), (B) and (C), which read as follows:

“A. Priority of Enforcement. The City Administrator or designee shall have the authority to establish priorities for the abatement of nuisance violations and implement appropriate procedures to abate each category of violations so established to accomplish the purpose of this chapter.

B. Agreements to Abate. The City Administrator or designee shall have the authority to enter into agreements with violators for the abatement of city code violations.

C. Right of Entry. The enforcement officer, city staff or other designee shall have the right to enter upon any property at any reasonable time for the purpose of carrying out the duties in the enforcement of city code violations or the enforcement of abatement proceedings. In the event that the owner or occupant of the property located within the city refuses to permit entry, the city may make application to the court for the issuance of an entry warrant. Any warrant issued pursuant to such application shall command such owner or occupant to permit entry to the city.”

SECTION 7. Amendment. Section 50.13 is hereby amended as follows:

- a. By deleting the term “Auditor” from Section 50.13(B); and
- b. By incorporating a new subsection (3), which states:

“3. Service of the notice by personal delivery may be completed by any city official.”

- c. By renumbering current subsections (3) and (4) to (4) and (5).

SECTION 8. Amendment. Section 50.16 is hereby amended to add and incorporate Section (A) after the current end of Section 50.16, which reads as follows:

“A. A determination may be made as to whether a nuisance exists based upon the following criteria:

- 1) Inability to contact the property owner by normal efforts;

2) The seriousness of the violation due to health hazards or physical hazards to a private individual or to the public as determined by city officials; or

3) When the property owner or occupant has received more than two (2) nuisance violation notifications within one (1) calendar year based upon a rolling when year time frame from the date of the most recent nuisance violation notification."

SECTION 9. Amendment. Section 50.18 is hereby amended as follows:

a. Section 50.18(3) is hereby amended by deleting it in its entirety and replacing it with the following:

"3. Form of Request. A request for hearing shall be in writing and submitted to the City Clerk."

b. Section 50.18(7) is hereby amended by deleting it in its entirety and replacing it with the following:

"7. Hearing Scheduled. Upon receipt of a timely filed written request for an administrative hearing, the City Clerk shall promptly forward the request to the City Administrator or designee. The City Administrator or designee shall conduct the hearing and make the final determination on the matter. Upon determining that the written request complies with this section, the City Administrator or designee shall contact the person making the request to schedule said administrative hearing."

c. Sections 50.18(8), 50.18(9), 50.18 (10) and 50.18 (11) are hereby amended by deleting reference to "Hearing Panel" and replacing it with "City Administrator or designee"

SECTION 10. Amendment. Section 51.02 is hereby amended by striking the phrase "for a period of more than seven calendar days."

SECTION 11. Amendment. Section 51.06 is hereby amended by striking the phrase "within seven days."

SECTION 12. Amendment. Section 51.08 is hereby amended by deleting it in its entirety.

SECTION 13. Amendment. Section 52.01 is hereby amended by deleting the second paragraph in its entirety and replacing it with the following:

"The maximum height of grass and/or weed (such as jimson, burdock, ragweed, thistle, cocklebur or other plants of like kind) shall be no more than eight (8) inches in developed residential, commercial or industrially zoned districts; no more than twelve

(12) inches in undeveloped residential, commercial or industrially zoned properties and no more than eighteen (18) inches in unplatted properties and agriculturally zoned properties. This height restrictions do not apply to property used for farm cropping purposes. The provisions of this chapter shall apply to all noxious weeds (as defined by the State of Iowa Department of Agriculture) and all grass, weeds, non-ornamental brush, vines, volunteer trees as defined in Section 151.15 and other dense and rank growth upon public or private property. The property owner and occupant are jointly and severally responsible for mowing the abutting space between the lot line and the curb line or edge of the traveled portion of the street right-of-way and one-half (1/2) of any alley abutting the property."

SECTION 14. Amendment. Section 53.01 of the Code of Ordinances is hereby amended by deleting reference to "24" and replacing it with "48."

SECTION 15. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 16. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 17. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2025.

First reading:

Second reading:

Third reading:

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. ____ on the ____ day of _____, 2025.

Kathy Kron, City Clerk

RESOLUTION NO. 2025-

**A RESOLUTION SETTING A PUBLIC HEARING ON PROPOSED ORDINANCE
REVISIONS TO CHAPTER 4 AND CHAPTERS 50-53 OF THE MUNICIPAL CODE OF
THE CITY OF WASHINGTON, IOWA**

WHEREAS, on May 20, 2025 the Washington City Council held a first reading of proposed revisions to Chapter 4 and Chapters 50-53 of the City Code; and,

WHEREAS, the City Council wishes to provide the public the opportunity to comment on the changes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WASHINGTON, IOWA:**

Section 1. The City Council hereby sets a public hearing for Tuesday June 3, 2025 at 6:00 PM on the proposed ordinance revisions.

Section 2. The City Clerk is hereby directed to publish notice of the public hearing in the Southeast Iowa Union and on the City website as required by law.

PASSED AND APPROVED this 20th day of May, 2025.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

May 14, 2025

Rhonda Hill
Administrative Assistant

Shamus Altenhofen
Lieutenant

Benjamin Altenhofen
Lieutenant

Brian VanWilligen
Sergeant / Investigator

Jason Chalupa
Sergeant

Eric Kephart
Sergeant / K-9 Handler

Mia Brdecka
Police Officer

Jacob Butler
Police Officer

Ryan Burkhardt
Police Officer

Devin Fraise
Police Officer

Easton Botkins
Police Officer

Noah Kleese
Police Officer

To: Mayor and City Council
Cc: Joe Gaa, City Administrator
Kathy Kron, City Clerk

Ref.: Changes to Nuisance Ordinances (Chapter 50 – 51 -52 – 53 and Chapter 4)

Included on the Agenda are some changes to City Ordinances related nuisance abatement and code enforcement. These proposed changes are presented to help provide for a streamlined and consistent approach to the nuisance process.

The changes included simplifying the appeal process, changing it to an appeal to the City Administrator, rather than a hearing panel. We believe this will give citizens a quicker resolution to their appeals.

The changes also include setting fines for first, second and third or subsequent offenses. Having a set fine amount provides for consistency in our enforcement process. As I have mentioned before, our goal with code enforcement is going to be on compliance in a manner that will help clean up nuisance properties and not just issue citations and fines to the residents.

The nuisance committee has reviewed and approved the changes, and we encourage City Council to pass the first reading and to set the public hearing and date for the second reading, with a possibility of waiving the third reading.

Respectfully,



Jim Lester
Chief of Police


Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: May 13, 2025

SUBJECT: 1st Reading of Ordinance to Set FY26 Water, Sewer, and Solid Waste Rates and Set a Public Hearing for June 3rd

In drafting the FY2026 Budget, rate increases were proposed for water, sewer, and solid waste collection rates. Per City Code, rates must be approved by Ordinance. Attached you will find a draft ordinance to amend Chapter 92 (Water Rates), Chapter 99 (Sewer User Charge), and Chapter 106 (Collection of Solid Waste) thus adopting rates for FY2026.

To recap, the rate increases adopted in the FY2026 Budget are:

Water- +5% to Usage Rate
 \$2 meter maintenance fee (added to base rate)
Sewer +5% to Usage Rate
Solid Waste +3% to all service levels

A first reading of the ordinance has been placed on the May 20th Council meeting agenda. Once the first reading is approved, staff requests a public hearing on this item be set for June 3rd. Following the public hearing, a second reading will be on the agenda.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES, CHAPTER 99,
SEWER USER CHARGE AND CHAPTER 106, COLLECTION OF SOLID
WASTE**

BE IT ORDAINED by the City Council of the City of Washington, Iowa:

SECTION 1. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

"92.02—RATES FOR SERVICE. Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of twenty-one dollars and thirty cents (\$23.30) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

(Code of Iowa, Sec. 384.84[1])

Cubic Feet Used Per Month	Rate
All Usage	\$6.26 per 100 cubic feet

”

SECTION 2. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.01, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.01(1) and (2):

"99.01 SEWER SERVICE CHARGES REQUIRED. The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.

A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$5.42 per 100 cubic feet of water used.

B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$5.42 per 100 cubic feet of water used.

C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$5.42 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$5.42 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$5.42 per 100 cubic feet of water used."

SECTION 3. The Code of Ordinances of the City of Washington, Iowa, 2019, Section 106.09, titled, "Collection Fees:", is hereby amended to read as follows by amending Section 106.09:

"106.09. COLLECTION FEES. The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees for the same, in accordance with the following:

1. Fees.

- A. The fee for solid waste collection for 65-gallon garbage container plus either recycling option shall be \$24.65 per month.
- B. The fee for solid waste collection for a 35-gallon garbage container plus either recycling option shall be \$20.37 per month.
- C. The fee for solid waste collection for a 35-gallon garbage container with every other week pickup plus either recycling option shall be \$16.13 per month.
- D. The fee for an additional 65-gallon garbage container shall be \$18.69 per month.
- E. The fee for an additional 65-gallon recycling container shall be \$5.50 per month.
- F. The fee for an additional 95-gallon recycling container shall be \$6.50 per month.

G. The recycling fee for downtown upper-story or permitted ground-level conversion residences shall be \$5.50 per month per dwelling unit for the availability of downtown recycling, unless they have made application to be treated as residential premises, in which case the above fee schedule shall apply.

H. The fee for stickers for additional bags of solid waste is one dollar (\$3.00) each.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2025.

Millie Youngquist, Mayor

ATTEST:

Kathy Kron, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2025.

City Clerk

Residential Water Utility Rates

City of Washington, IA
Effective July 1, 2025

WET Tax 6%

	Old	New
Water Minimum Charge (No Increase) +\$2 Meter Fee	\$ 21.30	\$ 23.30
Water Usage (5% Increase)	\$ 5.96	\$ 6.26
Sewer Minimum Charge (No Increase)	\$ 31.50	\$ 31.50
Sewer Usage (5% Increase)	\$ 5.16	\$ 5.42

65- Gallon Garbage*	\$ 23.93	\$ 24.65
35- Gallon Garbage*	\$ 19.78	\$ 20.37
35- Gallon Biweekly*	\$ 15.66	\$ 16.13
Extra 65 Gallon Garbage	18.15	18.69
Water Deposit	\$ 150.00	\$ 150.00

NEW RATES

Consumption in Cu. Ft	minimum	100	200	300	400	500	600	700	800	900	1000	1100	1200
Water	23.30	29.56	35.82	42.07	48.33	54.59	60.85	67.11	73.36	79.62	85.88	92.14	98.40
Sewer	31.50	36.92	42.34	47.75	53.17	58.59	64.01	69.43	74.84	80.26	85.68	91.10	96.52
Tax	1.40	1.77	2.15	2.52	2.90	3.28	3.65	4.03	4.40	4.78	5.15	5.53	5.90
65-Gallon Garbage	24.65	24.65	24.65	24.65	24.65	24.65	24.65	24.65	24.65	24.65	24.65	24.65	24.65
35-Gallon Garbage	20.37	20.37	20.37	20.37	20.37	20.37	20.37	20.37	20.37	20.37	20.37	20.37	20.37
35-Gallon Biweekly	16.13	16.13	16.13	16.13	16.13	16.13	16.13	16.13	16.13	16.13	16.13	16.13	16.13
Total w/ 65-gallon	80.85	92.90	104.95	117.00	129.05	141.10	153.15	165.21	177.26	189.31	201.36	213.41	225.46
Total w/35-gallon	76.57	88.62	100.67	112.73	124.78	136.83	148.88	160.93	172.98	185.03	197.09	209.14	221.19
Total w/35-gal biwkly	72.33	84.38	96.43	108.48	120.53	132.59	144.64	156.69	168.74	180.79	192.84	204.89	216.95

OLD RATES

Consumption in Cu. Ft	minimum	100	200	300	400	500	600	700	800	900	1000	1100	1200
Water	21.30	27.26	33.22	39.18	45.14	51.10	57.06	63.02	68.98	74.94	80.90	86.86	92.82
Sewer	31.50	36.66	41.82	46.98	52.14	57.30	62.46	67.62	72.78	77.94	83.10	88.26	93.42
Tax	1.28	1.64	1.99	2.35	2.71	3.07	3.42	3.78	4.14	4.50	4.85	5.21	5.57
65-Gallon Garbage	23.93	23.93	23.93	23.93	23.93	23.93	23.93	23.93	23.93	23.93	23.93	23.93	23.93
35-Gallon Garbage	19.78	19.78	19.78	19.78	19.78	19.78	19.78	19.78	19.78	19.78	19.78	19.78	19.78
35-Gallon Biweekly	15.66	15.66	15.66	15.66	15.66	15.66	15.66	15.66	15.66	15.66	15.66	15.66	15.66
Total w/ 65-gallon	78.01	89.49	100.96	112.44	123.92	135.40	146.87	158.35	169.83	181.31	192.78	204.26	215.74
Total w/35-gallon	73.86	85.34	96.81	108.29	119.77	131.25	142.72	154.20	165.68	177.16	188.63	200.11	211.59
Total w/35-gal biwkly	69.74	81.22	92.69	104.17	115.65	127.13	138.60	150.08	161.56	173.04	184.51	195.99	207.47
Change- w/ 65-gallon	2.84	3.41	3.99	4.56	5.13	5.71	6.28	6.86	7.43	8.00	8.58	9.15	9.72
Change- w/35-gallon	2.71	3.29	3.86	4.44	5.01	5.58	6.16	6.73	7.30	7.88	8.45	9.03	9.60
Change- w/35-gal biwkly	2.59	3.16	3.74	4.31	4.89	5.46	6.03	6.61	7.18	7.75	8.33	8.90	9.48

RESOLUTION NO. 2025-

**A RESOLUTION SETTING A PUBLIC HEARING ON PROPOSED ORDINANCE
REVISIONS TO CHAPTERS 92, 99, AND 106 OF THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA**

WHEREAS, on May 20, 2025 the Washington City Council held a first reading of proposed revisions to Chapters, 92, 99, and 106 of the City Code to set water, sewer, and solid waste rates for FY2026; and,

WHEREAS, the City Council wishes to provide the public the opportunity to comment on the changes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF WASHINGTON, IOWA:**

Section 1. The City Council hereby sets a public hearing for Tuesday June 3, 2025 at 6:00 PM on the proposed ordinance revisions.

Section 2. The City Clerk is hereby directed to publish notice of the public hearing in the Southeast Iowa Union and on the City website as required by law.

PASSED AND APPROVED this 20th day of May, 2025.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: May 14, 2025

SUBJECT: Resolution to Approve Purchase of Mowers for the Cemetery

The FY2026 Capital Equipment Budget includes \$30,000 for the purchase of two mowers for cemetery maintenance. I like to say we have two types of mowers at the cemetery- fleet and specialized. Mowers in the fleet category are commercial zero-turning radius mowers that are used throughout the cemeteries. Those in the specialized categories may not be as widely used but are needed due to diversity of maintenance performed. Some of these are zero-turn radius while others are tractor style, or front deck mowers.

For the FY2026 purchases- a mower that fits each category is proposed. Cemetery staff requests the purchase of a Hustler 27hp for \$10,845. There are several of these in the current fleet and have proven to be reliable machines. Staff also requests the purchase of a Walker T27i for \$17,650. This model has an off-set deck that will allow for easier mowing between stones. If used correctly, this machine should cut down on weed eating in some sections of the cemetery. Both mowers would come from Mowers Plus in Wellman. The combined cost of the two mowers is \$28,495 and falls within the budgeted amount of \$30,000. Staff recommends approval of these two mowers and a draft resolution is attached for your consideration.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION 2025-__

**RESOLUTION APPROVING THE PURCHASE OF TWO MOWERS TO BE
INITIALLY ASSIGNED TO THE CEMETERY**

WHEREAS, the FY2026 Budget was approved by the Washington City Council on April 15, 2025; and

WHEREAS, the FY2026 Budget included \$30,000 for the purchase of two mowers to be initially assigned to the Cemetery; and

WHEREAS, City staff received quotes from local vendors prior to making a purchase request; and

WHEREAS, the City Administrator has reviewed the request and recommend approval.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that a Walker T27i mower be purchased for \$17,650 and a Hustler 27hp mower be purchased for \$10,845, both from Mowers Plus in Wellman.

PASSED AND APPROVED this 20th day of May, 2025.

Millie Youngquist, Mayor

ATTEST:

Kathy Kron, City Clerk



Walker & Hustler Mower Sales and Service Specialists • Maruyama Line Trimmers & Blowers

X-One Hustler 27 hp with 60" deck

MSRP \$14,497

City/Municipal discounted price \$10,845.00

Walker Model T 23 23hp carbureted with suspension seat and

56" side discharge geared deck

MSRP \$20,105.00

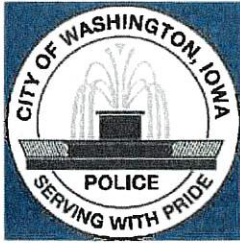
Sourcewell discounted price \$16,480.00

Walker Model T 27i 27hp fuel injected with suspension seat

56" side discharge geared deck

MSRP 21,525.00

Sourcewell discounted price \$17,650.00



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Shamus Altenhofen
Lieutenant

Benjamin Altenhofen
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Brian Van Willigen
Sergeant / Investigator

Jason Chalupa
Sergeant

Eric Kephart
Sergeant / K-9 Handler

Mia Brdecka
Police Officer

Jacob Butler
Police Officer

Ryan Burkhart
Police Officer

Devin Fraise
Police Officer

Easton Botkins
Police Officer

Noah Kleese
Police Officer

To: Mayor and City Council
Cc: Joe Gaa, City Administrator
Kelsey Brown, Finance Director

Ref.: Flock Safety agreement

As indicated during the Budget Issues Workshop on January 7, our only request for Capital Equipment funds is for the implementation of the FLOCK LPR system as outlined in a previous memo.

The Flock system uses high resolution cameras to capture vehicle license plates and other critical details in real time. The system provides law enforcement with actionable data to:

- Identify stolen vehicles
- Locate suspects in criminal investigations
- Track vehicles linked to missing person reports
- Assist in solving crimes ranging from property theft to violent offenses

The system can increase investigative efficiency and enable officers to close cases more rapidly. The system adheres to strict privacy standards, with the data stored securely and it is automatically deleted after 30 days unless required for an investigation.

The LPRs ARE NOT traffic enforcement devices and are purposely set up to NOT capture driver images, but rather vehicle information.

Our plan is to deploy eight (8) cameras at strategic locations throughout town. The one-year annual contract is priced at \$26,000, which is less than our original budget request.

It is requested that the Council approve the contract and authorize me to sign it.

Respectfully,

Jim Lester
Chief of Police

RESOLUTION 2025-__

RESOLUTION APPROVING THE USAGE AGREEMENT WITH FLOCK

WHEREAS, the FY2026 Budget was approved by the Washington City Council on April 15, 2025; and

WHEREAS, the FY2026 Budget included \$32,000 for the purchase and implementation of the FLOCK camera system; and

WHEREAS, an agreement has been presented by the Flock Group, Inc. at an initial cost of \$26,000.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the agreement with Flock Group be approved in the amount of \$26,000 and the Police Chief shall be authorized to sign the agreement..

PASSED AND APPROVED this 20th day of May, 2025.

Millie Youngquist, Mayor

ATTEST:

Kathy Kron, City Clerk

Flock Safety + IA - Washington PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Ashley Fernandez
ashley.fernandez@flocksafety.com
+19177154007

flock safety



EXHIBIT A ORDER FORM

Customer: IA - Washington PD
 Legal Entity Name: IA - Washington PD
 Accounts Payable Email:

Initial Term: 12 Months
 Renewal Term: 24 Months
 Payment Terms: Net 30

Address: 215 E Washington St Washington, Iowa 52353

Billing Frequency: Annual Plan - Invoiced at First Camera Validation.
 Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$26,000.00
Flock Safety Flock OS			
FlockOS Starter	Included	1	Included
Flock Safety LPR Products			
Flock Safety LPR, aka Falcon	Included	8	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Standard Implementation Fee	\$0.00	4	\$0.00
Professional Services - MASH Tested Pole Implementation Fee - Non-Coastal Region	\$0.00	4	\$0.00

Subtotal Year 1:	\$26,000.00
Annual Recurring Subtotal:	\$26,000.00
Discounts:	\$7,600.00
Estimated Tax:	\$0.00
Contract Total:	\$26,000.00

Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "Renewal Term") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At First Camera Validation	\$26,000.00
Annual Recurring after Year 1	\$26,000.00
Contract Total	\$26,000.00

*Tax not included

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	\$0.00
Flock Safety Add-ons	\$0.00
Flock Safety Professional Services	\$7,600.00

Product and Services Description

Flock Safety Platform Items	Product Description
FlockOS Starter	FlockOS Starter provides real-time situational awareness for agencies without requiring a full RTCC. It includes access to privately funded live video and a real-time jurisdiction map, enabling resource allocation and response coordination without complex infrastructure or extensive IT requirements.
Flock Safety LPR, fka Falcon	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - MASH Tested Pole Implementation Fee - Non-Coastal Region	MASH tested pole that meets DOT crashworthiness requirements. Includes materials, installation, and maintenance.

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: IA - Washington PD

By: _____

By: _____

Name: Mark Smith

Name: Jim Lester

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

Customer Implementation Guide

Law Enforcement



flock safety


*Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: May 16, 2025

SUBJECT: Resolution to Accept the Central Park Restroom Project as Substantially Complete

On May 15, 2025, at 10am City staff and project engineers met with Christner Construction staff at the Central Park Restroom project to conduct an initial walk-through. The purpose was to determine what items would be completed prior to opening and what items would remain to be done prior to accepting the project as complete.

Prior to opening next week, there will be a few touch-up items completed as well as the seeding. The most significant items that will remain will be installing the permanent toilet and urinal fixtures. For now, temporary fixtures are in place.

Attached you will find a resolution to accept the project as “substantially complete” and declare it open to the public on Wednesday May 22nd. If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

RESOLUTION NO. 2025-

**A RESOLUTION ACCEPTING THE CENTRAL PARK RESTROOM PROJECT AS
SUBSTANTIALLY COMPLETED**

WHEREAS, the City Council of the City of Washington did award a construction contract to Christner Contracting, Inc. in the amount of \$260,400 for the "Central Park Restroom Project"; and,

WHEREAS, the project has been substantially completed in accordance with the plans and specifications; and,

WHEREAS, the project may safely be opened to the public while final items are completed.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WASHINGTON, IOWA:**

Section 1. That the construction of the Project is hereby accepted as substantially completed and shall be opened to the public on Wednesday May 22, 2025.

Passed and approved this 20th day of May, 2025.

Millie Youngquist, Mayor

Attest:

Kathy Kron, City Clerk

Millie Youngquist, Mayor
Joe Gaa, City Administrator
Kelsey Brown, Finance Director
Kathy Kron, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

MEMORANDUM

TO: Mayor and City Council

FROM: Joe Gaa, City Administrator 

DATE: May 15, 2025

SUBJECT: Sidewalk Café License Application- Northside Diner

Attached you will find an application from Northside Diner to place two tables in front of their business for outside dining. When these applications come in both Chief Lester and I review the request for compliance with Chapter 136.20. The original application included two tables in front of the neighboring business, which does not comply with the ordinance. After talking with owner Isabella Santoro, we agreed to bring forward the request in front of you. The request complies with the ordinance and staff recommends approval.

If you have any questions or comments regarding this matter, feel free to contact me at your convenience.

Joe Gaa, City Administrator
Millie Youngquist, Mayor
Kathy Kron, City Clerk
Kelsey Brown, Finance Director



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

SIDEWALK CAFÉ LICENSE APPLICATION FORM

Applicant Information

Restaurant Name & Address: Northside Diner 106 W Main St.

Liquor License No. (if applicable): LC 0051339

Business Owner's Information

Name and Address: Isabella Santoro 406 W 2nd St. Washington, IA
52353

Building Owner (if different from above): _____

Application Checklist:

- ☒ Application Fee (\$50)
- ☒ Site Plan that meets Ordinance Guidelines
- ☒ Proof of Insurance
- ☒ Indemnification Form (Exhibit A)

Statement of Understanding:

I hereby acknowledge the City of Washington sidewalk café license requirements, have been provided a copy of the ordinance and agree to abide by the listed rules & regulations as a condition of continued enjoyment of said license. I further acknowledge and agree to the proposed temporary easement terms in Exhibit B of this application.

Isabella Santoro
Signature

5/1/25
Date

Isabella Santoro
Print Name

RELEASE, INDEMNIFICATION & HOLD HARMLESS AGREEMENT

Exhibit A

WHEREAS, the undersigned desires to maintain a sidewalk café (e.g. an outdoor dining seating area on a portion of the public sidewalk in the City of Washington; and

WHEREAS, the City of Washington may permit the undersigned to maintain such as area, provided that the city shall not thereby incur the risk of any liabilities to the undersigned, or to any third party or employee of the undersigned, by virtue of the presence or actions of the undersigned:

NOW, THEREFORE, the undersigned agrees to release, indemnify, defend and hold harmless the City of Washington, its officers, employees and agents against any and all loss, liability, damage, claims, costs, attorney's fees and expenses which it may hereafter incur as a result of the undersigned's operation of the sidewalk café. The undersigned shall at his or her own expense, appear, defend and pay all attorney's fees and all costs and other expenses arising therefrom or incurred in connection with the undersigned's operation of the sidewalk café. If any judgments are rendered against the City in any such action, the undersigned shall satisfy and discharge the same excluding only such claims, demands or losses which result from the sole negligence of the City of Washington or its officers, agents or employees.

I HAVE CAREFULLY READ THIS RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE AND HOLD HARMLESS AGREEMENT, AND A CONTRACT BETWEEN THE CITY OF WASHINGTON AND ME, AND I SIGN IT OF MY OWN FREE WILL AND ACCORD.

Signed Washington, DC on this 1st day of May, 2025
(City, State) (Date) (Month) (Year)

Business Owner: Isabella Santoro Isabella Santoro
(Signature) (Printed)

Building owner (if different from above):

(Signature)

(Printed)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER KENNEDY INSURANCE AGENCY INC PO BOX 518 WASHINGTON IA 523536	CONTACT NAME: NICOLE PETERSON PHONE (A/C, No, Ext): 319-653-3883 E-MAIL ADDRESS: KENNEDYINS@OUTLOOK.COM FAX (A/C, No): INSURER(S) AFFORDING COVERAGE INSURER A: Illinois Casualty Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 15571
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INSURED Northside Diner LLC DBA Northside Diner 106 W Main St Washington IA 52353	COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
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THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	Y	BP49359	07/01/2024	07/01/2025	EACH OCCURRENCE \$ 1,000,000. DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 1,000. PERSONAL & ADV INJURY \$ 1,000,000. GENERAL AGGREGATE \$ 2,000,000. PRODUCTS - COM/OP AGG \$ 2,000,000. \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC20617	05/14/2024	05/14/2025	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

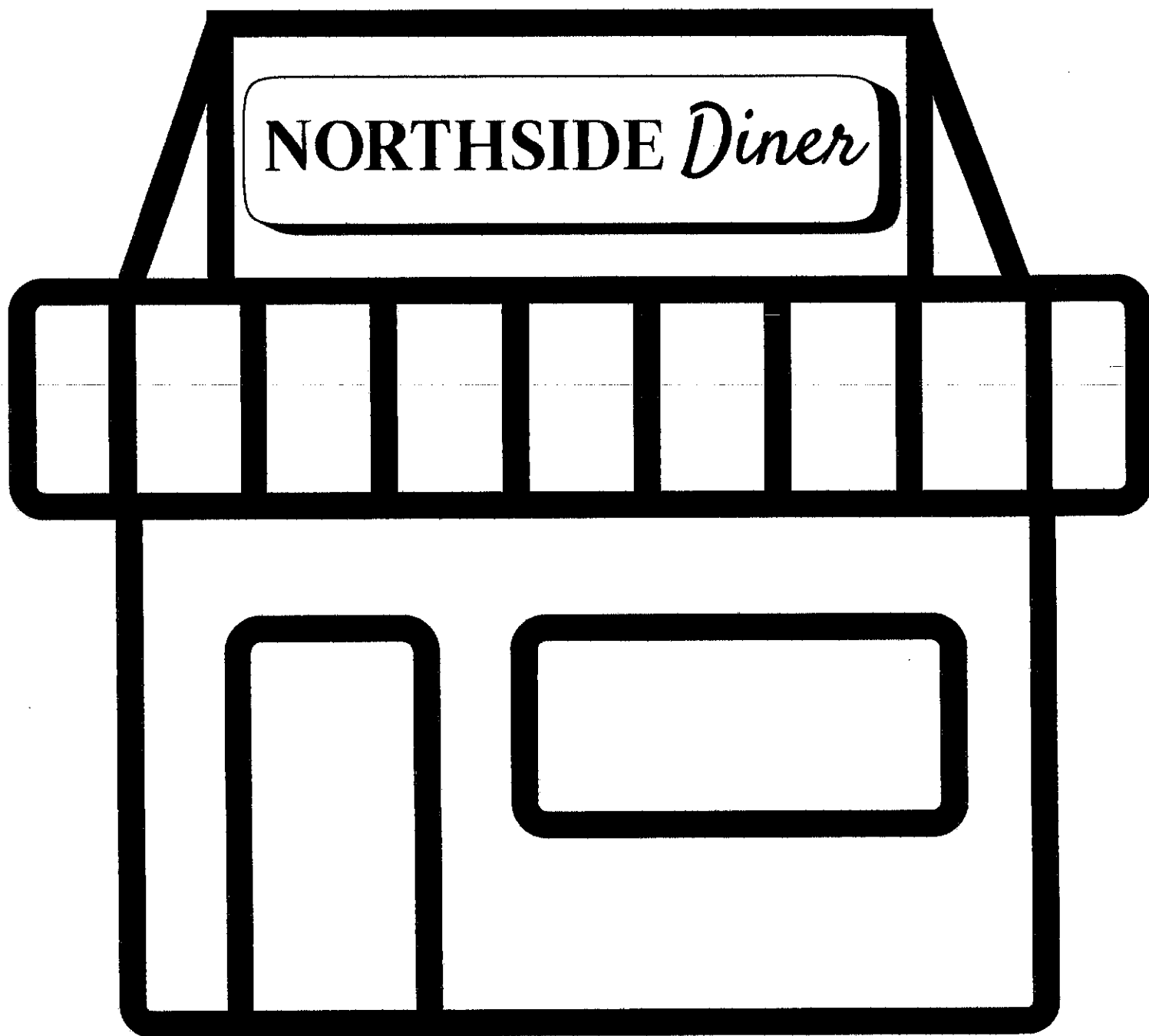
Additional insured status pending approval of the sidewalk cafe permit.

CERTIFICATE HOLDER**CANCELLATION**City of Washington
215 East Washington Street
Washington, IA 52353

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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2 tables + 4 chairs
Table tops = 2 ft x 2 ft
Chairs = 18" x 18"

