



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, June 4, 2024

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, June 4, 2024 to be approved as proposed or amended.

Consent:

1. Council Minutes for May 21, 2024.
2. Washington County Auditor, April 30, 2024 Special Election Costs, \$4,113.60.
3. Weis Fire & Safety Equipment, LLC, Foam Commander Trailer, \$72,015.00.
4. Garden & Associates, LTD, Buchanan Street Paving Project, \$3,947.25.
5. Ahlers Cooney Attorneys, Amendment No. 2 to the Unified South Central Residential URP, \$14.00.
6. Kevin D. Olson, City of Washington Attorney Fees, \$1,564.80.
7. Veenstra & Kimm Inc., Engineering Services for 12th Ave & Washington St Intersection Improvements, \$3,580.00.
8. Veenstra & Kimm Inc., Engineering Services for Dog Park Storm Sewer, \$3,950.50.
9. Veenstra & Kimm Inc., Engineering Services for Wellness Park Concession Stand, \$4,626.86.
10. Veenstra & Kimm Inc, Engineering Services for Central Park Restrooms, \$11,949.00.
11. YMCA, City Sports Sponsorship – 2nd half 2023/2024 Rec Service Fee, \$20,000.00.
12. Top Saw Tree Service LLC, Tree Removal, \$11,200.00.
13. Dollar General #21535, Over-the-Counter Cigarettes/Tobacco/Nicotine/Vapor (**renewal**).
14. Mann Brothers LLC/DBA: Liquor+, Over-the-Counter Cigarettes/Tobacco/Nicotine/Vapor (**renewal**).
15. Department Reports.

SPECIAL PRESENTATION

- Mayor Millie Youngquist, Proclamation for Wednesday, June 19th, as “Juneteenth – Freedom Day”
- Mayoral Appointment:

- Washington County Mini Bus Board of Directors – Illa Earnest.
 - Hotel Motel Administration Committee – Leslie Allender – 3-year term to end 6/30/2027.
 - Hotel Motel Administration Committee – Charla Howard – 3-year term to end 6/30/2027.
- Kent Kraus, Eagle Point Solar Presentation on how solar works and PPA at a glance.

SPECIAL EVENT REQUEST

- Lincoln Upper Elementary Bike-a-Thon, September 13, 2024 starting at 9:00 a.m. (rain date of September 20, 2024).

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS & FINANCIALS

- Claims Report for June 4, 2024

NEW BUSINESS

1. Discussion and Consideration to Approve a Motion to Place the Order for the FY25 Parks Mower.
2. Discussion and Consideration to Approve a Motion to Place the Order for the FY25 M/C Tonner Truck.
3. Discussion and Consideration to Approve the Alley Vacation Request at 414 W. 3rd St.
4. Discussion and Consideration for a Resolution Directing the City Clerk to Give Notice to the Washington County Auditor to Hold A Special Election to Fill A Council Vacancy.
5. Discussion and Consideration of the 3rd Reading of an Ordinance Amending Chapter 92, Water Rates and Chapter 99, Sewer User Charge and Chapter 106, Collection of Solid Waste.
6. Discussion and Consideration of the 1st Reading of an Ordinance Amending the Municipal Code of the City of Washington, Iowa, by Amending Chapter 69.07, “Persons with Disabilities Parking”.
7. Discussion and Consideration for Final Pay Order for the Housing Rehabilitation Program, 1027 E. 3rd St., to Holm Innovations, \$29,365.00. *(new added)*
8. Discussion and Consideration for Final Pay Order for the Housing Rehabilitation Program, 703 S. 3rd Ave., to L&M Construction, \$22,600.00. *(new added)*
9. Discussion and Consideration for Final Pay Order for the Housing Rehabilitation Program, 312 E. Main St., to Manny’s Eastern Iowa Roofing & Construction, \$35,000.00. *(new added)*
10. Discussion and Consideration for Pay Order for the Housing Rehabilitation Program, 326 E. Jefferson, to Swift & Swift LLC, \$15,300.00. *(new added)*

OLD BUSINESS

11. Discussion and Consideration to Approve a Resolution Amending Certain Charges and Fees for the Elm Grove and Woodlawn Cemeteries. Item tabled on May 21, 2024.

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor
Illa Earnest
Patrick Morgan
Elaine Moore
Ivan Rangel
Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 5-21-2024

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor in the chair.

On roll call present: Stigers, Rangel, Youngquist, Earnest, Morgan. Absent: Moore.

Youngquist asked for a Motion for approval of the Agenda. Motion by Stigers, second by Rangel. Motion carried.

Consent:

1. Council Minutes for May 7, 2024.
2. Iowa Finance Authority, SRF Loan, Water Plant Principal and Interest, \$12,880.00.
3. Iowa Finance Authority, SRF Loan, Water plant Principal and Interest, \$23,410.00.
4. Iowa Finance Authority, SRF Loan, Sewer Plant Principal and Interest, \$565,046.25.
5. Iowa Finance Authority, SRF Loan, West Side Interceptor Principal and Interest, \$105,850.00.
6. Kevin Olson, City Attorney Fees, \$2,429.80.
7. Gronewold, Bell, Kyhnn & Co. P.C., Audit of Financial Statements 2023, \$2,500.00.
8. Bolton & Menk, Washington/Rehabilitate Hanger, \$1,300.00.
9. Bolton & Menk, Washington/Rehabilitate Hanger, \$1,562.50.
10. Iowa Prison Industries, Wayfinding Signs, \$5,243.00.
11. Strand Associates, Inc., 2021 Washington Water Main Improvements – Final Design, \$1,384.00.
12. Strand Associates, Inc., East Interceptor & IRE Consultation, \$549.00.
13. Industrial Technology Group, LLC, Mobile Standard – Subscription Jan 1, 2023 – May 16, 2024 and May 17, 2024 – May 17, 2025.
14. Kelly Juelsgaard, 834 E. Madison, Urban Chicken Permit Application **(new)**.
15. Pizza Hut, Special Class C Retail Alcohol License **(renewal)**.
16. Casey's General Store #1624, Class E Retail Alcohol License **(renewal)**.
17. Washington Chamber of Commerce, Special Class C Retail Alcohol License, 5 Day **(new)**.
18. BP One Trip, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**.
19. Wine & Spirits, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**.
20. Washington Spirits and Tobacco, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**.
21. Fareway Stores, Inc. #554, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**.
22. Washington County Jail, Over-the-Counter, Cigarettes/Tobacco/Alternative Nicotine Products/Vapor Products **(renewal)**.
23. Department Reports.

Motion by Stigers, second by Morgan to approve consent items 1-23. Motion carried.

Special Events Request: MSW, Movies on Main in Central Park, May 31st and August 16th from 7:00 p.m. to 11:00 p.m. Motion by Earnest, second by Rangel to approve MSW Request. Motion carried.

The claims were presented by Finance Director, Kelsey Brown. Motion by Rangel, second by Stigers to approve claims report. Motion carried.

The finance report was presented by Finance Director, Kelsey Brown. Motion by Stigers, second by Morgan to approve the finance report. Motion carried.

Council member Moore zoomed in during the finance report.

Motion by Stigers, second by Rangel for a Resolution Approving the Second Amendment to the Agreement for Private Development By and Between the City of Washington, Iowa, and Washington Hotel Group, LLC. Roll Call: Ayes: Rangel, Stigers, Morgan, Earnest, Moore. Nays: None. Motion carried. **(Resolution No. 2024-045).**

Motion by Stigers, second by Rangel for a Resolution Approve the Funds Per A Downtown Investment Grant Agreement with Panda Palace Chinese Restaurant. Roll Call: Ayes: Earnest, Morgan, Moore, Stigers, Rangel. Nays: None. Motion carried. **(Resolution No. 2024-043).**

Motion by Earnest, second by Rangel for a Motion Approving the Rebidding of S. 12th and East Washington Traffic Signal Project. Motion carried. Leland with V&K was present to break down the projects into parts. Motion carried.

Motion by Rangel, second by Morgan to Approve a Resolution Appointing Interim City Administrator, Kelsey Brown. Roll Call: Ayes: Morgan, Moore, Earnest, Rangel, Stigers. Nays: None. Motion carried.

Motion by Stigers, second by Morgan to table a Resolution Amending Certain Charges and Fees for the Elm Grove and Woodlawn Cemeteries.

Motion by Stigers, second by Moore for Pay Application No. 9 to Cornerstone Excavating, Inc. for the 2022 Washington Water Main Improvements in the amount of \$151,545.42. Motion carried.

Motion by Stigers, second by Rangel to approve the 3rd Reading of an Ordinance Providing that General Property Taxes Levied and Collected Each Year On Certain Property Located Within the Washington Unified South Central Residential Urban Renewal Area, in the City of Washington, County of Washington, State of Iowa, By and For the Benefit of the State of Iowa, City of Washington, County of Washington, Washington Community School District, and Other Taxing Districts, Be Paid to a Special Fund for Payment of Principal and Interest on Loans, Monies Advanced To and Indebtedness, Including Bonds Issued or To Be Issued, Incurred by the City in Connection with the Washington Unified South Central Residential Urban Renewal Area (MSJ

Subdivision Parcels). Roll Call: Ayes: Morgan, Earnest, Stigers, Rangel. Nays: None. Motion carried. **(Ordinance No. 1160).**

Motion by Stigers, second by Morgan of the 2nd Reading of an Ordinance Amending Chapter 92, Water Rates and Chapter 99, Sewer User Charge and Chapter 106, Collection of Solid Waste. Roll Call: Ayes: Earnest, Morgan, Rangel, Stigers. Nays: None. Motion carried.

Applications were received per Resolution 2024-040, City Council Plans to Appoint to Fill the At-Large Council Vacancy. Applicants were Jennine Wolf, Kenneth Roger Schroeder, Jennifer Durst, and Rob Meyer (not in attendance). Interviews were conducted between the applicants and the city council members. Motion by Moore, second by Earnest to appoint Jennine Wolf. Roll Call: Ayes: Moore, Earnest. Nays: Morgan, Stigers, Rangel. Motion not carried.

Motion by Moore, second by Morgan to have a Resolution for a Special Election for At-Large Vacancy at the next council meeting. Roll Call: Ayes: Rangel, Earnest, Morgan, Moore. Nays: Stigers. Motion carried.

Department reports were presented.

Motion by Stigers, second by Earnest that the Regular Session held at 6:00 p.m., Tuesday, May 21, 2024, is adjourned at 7:07 p.m. Motion passed unanimously.

Amanda J. Waugh, City Clerk

Millie Youngquist, Mayor

INVOICE

Amanda Waugh
Washington City Clerk
PO Box 516
Washington, IA 52353

Remit to:

WASHINGTON COUNTY AUDITOR
PO BOX 889
WASHINGTON, IOWA 52353

Date: May 18, 2024

DESCRIPTION	AMOUNT	BALANCE
Special City Election Costs – April 30, 2024		
Washington Journal - publication	\$ 195.50	
Adkins – coding, testing & printing ballots	2,028.74	
Election officials – wages/mileage	1,377.93	
Misc cost – postage, seals, canvass book, etc.	511.43	
Polling location rent – YMCA Community Room, Eash Banquet Room	<u>0.00</u>	
TOTAL	\$4,113.60	\$ 4,113.60
City of Washington - BALANCE DUE		
ltp		



Weis Fire & Safety Equipment, LLC.
 111 E Pacific Ave
 Salina, KS 67401
 (785) 825-9527 Fax (785) 825-9538
 www.weisfiresafety.com

Invoice

Date	Invoice #
5/17/2024	194442

Bill To
WASHINGTON IOWA FIRE DEPARTMENT BRENDAN DELONG 215 E. WASHINGTON STREET WASHINGTON, IA 52353

Ship To
E-MAIL _____

PLEASE CHECK ALL INFORMATION AND MAKE ANY CORRECTIONS. PLEASE INCLUDE YOUR E-MAIL ADDRESS IF YOU WOULD LIKE YOUR INVOICES EMAILED TO YOU. THANK YOU.

Please return top portion with your payment

Terms	P.O. Number	Due Date	Rep	Invoice #	Work Done By	Ordered By
DUE ON REC...		5/17/2024	91	194442	91	BRENDEN DEL...

Quantity	U/M	Item Code	Description	Price Each	Amount
1		FCXX-BASE U...	FOAM COMMANDER - 2 TOTE TRAILER AS PER THE ATTACHED SPECIFICATIONS PREBILLED PER CUSTOMER REQUEST 5/17/2024 - LB	72,015.00	72,015.00

Subtotal				\$72,015.00
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We appreciate your business and promptness in paying within our terms. If you have any questions regarding this invoice, service or products we provide please do not hesitate to call or email us.

Sales Tax (0.0%)				\$0.00
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Total				\$72,015.00
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Payments/Credits				\$0.00
Balance Due				\$72,015.00

Apparatus Sales: candace.m@weisfiresafety.com
 Sales: sales@weisfiresafety.com
 Muni Service: terry.b@weisfiresafety.com
 Accounts Receivable: ar@weisfiresafety.com

REMIT TO:
Weis Fire and Safety
PO Box 75491
Chicago, IL 60675-5491
(785) 825-9527



Follow us on facebook



May 23, 2024

CITY OF WASHINGTON, IOWA
CITY CLERK
215 EAST WASHINGTON STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 866968
Client #: 11307
Matter #: 63
Billing Attorney: JHS

INVOICE SUMMARY
PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

RE: AMEND NO. 2 TO THE UNIFIED SOUTH
CENTRAL RESIDENTIAL URP

For professional services rendered and costs advanced through May 15, 2024:

Professional Services	\$ 14.00
Expenses	<u> \$.00</u>
CURRENT INVOICE DUE	\$ 14.00

Check Remit To:
AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IA 50309-2231
515-243-7611

Include Invoice # on Payment

Wire/ACH Transfer Remit To:
BANKERS TRUST
ABA: 073000642
A/C: 031291
accounting@ahlerslaw.com

Invoice #: 866968
AMEND NO. 2 TO THE UNIFIED SOUTH

May 23, 2024

PROFESSIONAL SERVICES

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
5/03/24	MP	.10	SEND FOLLOW UP EMAIL TO CITY CLERK REGARDING STATUS OF TRANSCRIPT DOCUMENTS

TOTAL FEES **\$ 14.00**

SUMMARY OF PROFESSIONAL SERVICES

NAME	HOURS
PEARSON, MELISSA	.10
TOTALS	.10

TOTAL THIS INVOICE **\$ 14.00**

Kevin D. Olson
Attorney-at-Law
1400 5th Street, P.O. Box 5127
Coralville, Iowa 52241

Phone (319) 351-2277 Fax: (319) 351-2279 e-mail: kevinolsonlaw@gmail.com

May 31, 2024

Amanda Waugh, City Clerk
City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353

INVOICE

For legal services rendered to the City of Washington, Iowa in May, 2024

TOTAL HOURS	14.5 hours (reg) 1.0 hrs (ct)
TOTAL MILES	330 miles
Hourly Rate	\$90/hour- Reg \$75/hour - Court
Mileage Rate	\$0.56 per mile
TOTAL INVOICE FOR MAY, 2024	\$1,564.80



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 24, 2024
Invoice No: 24653 - 15

Project Manager Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:

Professional Services from April 21, 2024 to May 18, 2024

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	20.00	179.00	3,580.00	
Totals	20.00		3,580.00	
Total Labor				3,580.00
		Total this Invoice		\$3,580.00



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 24, 2024
Invoice No: 24654 - 12

Project Manager Leland Belding III

Engineering services for Dog Park Storm Sewer:

Professional Services from April 21, 2024 to May 18, 2024

Professional Personnel

	Hours	Rate	Amount
Engineer II-A	5.00	179.00	895.00
Engineer X	31.50	97.00	3,055.50
Totals	36.50		3,950.50
Total Labor			3,950.50
		Total this Invoice	\$3,950.50



STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 24, 2024
Invoice No: 24658 - 8

Project Manager Leland Belding III

Engineering services for Wellness Park Concession Stand:
Professional Services from April 21, 2024 to May 18, 2024

Professional Personnel

	Hours	Rate	Amount	
Clerical II	18.50	80.00	1,480.00	
Engineer I-A	3.50	220.00	770.00	
Engineer I-C	.50	193.00	96.50	
Drafter III	17.50	102.00	1,785.00	
Totals	40.00		4,131.50	
Total Labor				4,131.50
Reimbursable Expenses				
Direct Expense-Reproduction			435.06	
Travel			60.30	
Total Reimbursables			495.36	495.36
		Total this Invoice		\$4,626.86



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

May 24, 2024
Invoice No: 24659 - 3

Project Manager Leland Belding III

Engineering services for Central Park Restrooms:

Professional Services from April 21, 2024 to May 18, 2024

Professional Personnel

	Hours	Rate	Amount	
Process Engineer I	6.00	235.00	1,410.00	
Engineer I-A	5.00	220.00	1,100.00	
Engineer I-C	6.00	193.00	1,158.00	
Engineer II-A	15.00	179.00	2,685.00	
Engineer X	15.00	97.00	1,455.00	
Architect III	2.00	137.00	274.00	
Drafter III	36.50	102.00	3,723.00	
Technician VI	2.00	72.00	144.00	
Totals	87.50		11,949.00	
Total Labor				11,949.00
		Total this Invoice		\$11,949.00



YMCA of Washington County

520 W 5th St PO Box 887
PO Box 887
Washington, IA 52353
United States
(319) 653-2141

May 28, 2024

INVOICE

AMOUNT DUE as of 5/28/2024
\$20,000.00

TO City of Washington
215 E Washington
Washington, IA 52353
United States

City of Washington
Identification: 016015
Provider's Tax Identification: 420698186
Enclosed payment amount: \$

(return this portion with payment)

Account Fees

Date	Description	Due Date	Fee	Adjusted	Sched.	Paid	Balance
05/28/24	City Sports Sponsorship - 2nd half 2023/2024 Rec Service Fee	05/28/24	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00

Total	\$20,000.00
Amount Adjusted	\$0.00
Amount Paid	\$0.00
Amount Scheduled	\$0.00
Balance	\$20,000.00

Amount Due \$20,000.00

WE BUILD STRONG KIDS, STRONG FAMILIES, STRONG COMMUNITIES

Top Saw Tree Service LLC.

709 7th Avenue North East
Wellman, IA 52356 US
Topsawtreeservice@gmail.com



INVOICE

BILL TO
City of Washington

INVOICE 1052
DATE 05/31/2024
DUE DATE 05/31/2024

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Tree removal			11,200.00	11,200.00

Thank you for your business.

BALANCE DUE

\$11,200.00

2023 tree removal bid \$9000.00
2 emergency removals \$2200.00
302 W 2nd / 220 W Harrison

W/S
5/31/24

WASHINGTON CITY OF (TAX-IA)
215 E WASHINGTON STREET
0
WASHINGTON, IA 52353

21535

Retail Permit Application
/Tobacco/Nicotine/Vapor

https://tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2024 through June 30, 2025 I/we
apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA DOLLAR GENERAL 21535
Physical Location Address 225 W MADISON ST City WASHINGTON
ZIP 52353-1716 Mailing Address 100
MISSION RIDGE City GOODLETTSVILLE State TN ZIP 37072 Business Phone
Number 615-855-4000

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP DOLGENCORP, LLC
Mailing Address 100 MISSION RIDGE City GOODLETTSVILLE State TN ZIP 37072
Phone Number 615-855-4000 Fax Number 877-364-4130 Email tax-beerandwinelicense@dollargeneral.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other Retail - General Merchandise

If application is approved and permit granted, I/we do
the laws governing the sale of cigarettes, tobacco, alte

309964 0
202521535TOBCITY24
27315
75

Signature of Owner(s), Partner(s), or Corporate Off

Name (please print) Lily Grace Paine
Signature [Signature]
Date 5/16/24

Name (please print)
Signature
Date

Please Return Checks To:

Send this comp
questions conta Tracy Givens

fee to your local jurisdiction. If you have any
or your county auditor (outside city limits).

CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75
Fill in the date the permit was approved
by the council or board: 6-4-24
Fill in the permit number issued by
the city/county:
Fill in the name of the city or county
issuing the permit: Washington, IA
New Renewal

Manufacturer	Manufacturer Address	Manufacturer Phone Number
American Snuff	401 NORTH MAIN STREET, WINSTON-SALEM, NC 27101	800-238-2409
Cheyenne Intl	701 SOUTH BATTLEGROUND AVENUE,GROVER, NC 28073	630-269-0142
ITG Brands	714 Green Valley Road, Greensboro, NC 27408	800-223-6816
John Middleton Cigar Co.	6601 WEST BROAD STREET, RICHMOND, VA 23230	888-932-8976
Liggett Vector Brands	3800 Paramount Parkway Ste. 250, Morrisville, NC 27560	877-415-4100
National Tobacco	5201 INTERCHANGE WAY, LOUISVILLE, KY 40229	800-331-5962
Philip Morris USA	6601 WEST BROAD STREET, RICHMOND, VA 23230	888-932-8976
Republic Tobacco	2301 Ravine way, Glenview, Illinois 60025	800-288-8888
Reynolds American Inc.	401 NORTH MAIN STREET, WINSTON-SALEM, NC 27101	800-238-2409
Santa Fe	1 Plaza La Prensa, Santa Fe, NM 87507	651-212-0711
Swisher	459 EAST 16TH STREET, JACKSONVILLE, FL 32206	800-874-9720
US Smokeless Tobacco Co.	6601 WEST BROAD STREET, RICHMOND, VA 23230	888-932-8976

Distributor	Distributor Address
Super Food Services Inc.	4772 S. 72 nd St, Omaha, NE 68127

**ACTION BY WRITTEN CONSENT
OF THE SOLE MEMBER OF
DOLGENCORP, LLC
JANUARY 12, 2024**

Pursuant to the Kentucky Limited Liability Company Act, the undersigned, being the sole member of Dolgencorp, LLC (the "Company"), does hereby consent to and take the following action as evidenced by the signature below.

WHEREAS, effective immediately, Steven G. Sunderland resigns as Chief Executive Officer and Manager of the Company;

WHEREAS, effective immediately, Hiren Mehta was removed as Assistant Treasurer of the Company;

WHEREAS, effective immediately, the sole member desires to elect Zachary J. Brining as Chief Executive Officer and Manager of the Company and Kyle Hodes as Assistant Treasurer of the Company through the 2023 fiscal year or until their earlier resignation or removal; and

WHEREAS, the sole member desires to elect the Company's managers and officers for the 2024 fiscal year.

NOW, THEREFORE, BE IT RESOLVED that Zachary J. Brining be elected to serve as Manager of the Company, to serve through the 2023 and 2024 fiscal years with the following named persons until their earlier resignation or removal:

Zachary J. Brining

Emily C. Taylor

BE IT FURTHER RESOLVED, that Zachary J. Brining be elected to serve as Chief Executive Officer of the Company and Kyle Hodes be elected to serve as Assistant Treasurer of the Company, to serve through the 2023 fiscal year.

BE IT FURTHER RESOLVED, that each of the following named persons hereby are elected or re-elected, as applicable, to the offices listed below to serve for the 2024 fiscal year or until their successors shall be elected and qualify or until their earlier resignation or removal:

Zachary J. Brining	Chief Executive Officer
Kelly M. Dilts	Chief Financial Officer and Secretary
Roderick J. West	Senior Vice President, Distribution
Barbara L. Springer	Vice President and Treasurer
Kyle Hodes	Assistant Treasurer

The undersigned, being the sole member, hereby consents to and adopts the foregoing resolutions as of the day and year first above written.

DOLLAR GENERAL CORPORATION

~~Sole Member~~

Kelly Dilts

Kelly M. Dilts

Executive Vice President & Chief Financial Officer

Additional instructions are on the final page.

For period (MM/DD/YYYY) 04 / 26 / 2024 through 06/30/2024

Use this form to apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products at retail. If you need a different, non-retail cigarette or tobacco permit, use form 70-015. If approved, the permit is only valid for the location listed on the permit. You must obtain a separate retail permit for each location you own or operate.

Business Information:

Legal name/Doing business as (DBA): MANN BROTHERS LLC / DBA: LIQUOR+

Iowa sales and use tax account number: _____

Retail address: 1004 W MADISON ST City: WASHINGTON State: IA ZIP: 52353

Mailing address: 315 E 5TH ST STE 202 City: WATERLOO State: IA ZIP: 50703

Phone: 403-404-0925

Legal Ownership Information:

Type of ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP: MANN BROTHERS LLC

Primary office address: 1004 W MADISON ST City: WASHINGTON State: IA ZIP: 52353

Phone: 403-404-0925 Fax: _____ Email: tavleenmann2@icloud.com

Retail Information:

Types of Sales: Over-the-counter Vending machine Vending machine that assembles cigarettes Delivery sales of alternative nicotine/vapor products (see instructions) Mobile sales (see instructions) VIN: _____ License plate number: _____

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative nicotine products Vapor products

Type of Establishment: (Select the options that best describe the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Other (provide description) _____

Do you have other permits issued under Iowa Code chapter 453A? If yes, provide permit number(s):

Include with this application a list of your suppliers and customers on a separate sheet.

Identify partners or corporate officers if the business is not a sole proprietorship.

Name: TAVLEEN SINGH MANN Title: MANAGING MEMBER

Address: 2103 14TH ST

City: CORALVILLE State: IA ZIP: 52241

Name: AMARJIT KAUR MANN Title: MANAGING MEMBER

Address: 2103 14TH ST

City: CORALVILLE State: IA ZIP: 52241

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor, page 2

Name: _____ Title: _____

Address: _____

City: _____ State: _____ ZIP: _____

If this application is approved and a permit is granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products. I declare under penalties of perjury or false certificate, that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Printed name: TAVLEEN SINGH MANN

Printed name: _____

Signature: Tavleen Singh

Signature: _____

Date: _____

Date: _____

Printed name: AMARJIT KAUR MANN

Signature: Amarjit Kaur Mann

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If your local jurisdiction permits electronic transmission of this application, your email or fax signature will constitute a valid signature. It is up to your local jurisdiction to approve this application and issue the permit. You must have an approved permit issued to you by the local jurisdiction before acting as a retailer in that jurisdiction. You must separately apply in each local jurisdiction in which you plan to act as a retailer. If you have any questions about the status of your application, contact your city clerk (within city limits) or your county auditor (outside city limits). NOTE: A completed application is NOT a valid permit even if submitted to your local jurisdiction with the applicable fee.

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: \$75.00
- Fill in the date the permit was approved by the council or board: 6-4-2024
- Fill in the permit number issued by the city/county: 2024-013
- Fill in the name of the city or county issuing the permit: Washington, IA
- New Renewal

Send completed/approved application to the Iowa Department of Revenue within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. If a permit is being exchanged due to change of location within the same jurisdiction, permittee should complete an application with new location information and application should be sent to the Department as described above. Permittees who exchange a valid permit are not required to pay an additional fee when an exchange application is submitted. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

*Millie Youngquist, Mayor
Amanda Waugh, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Park Board Members:

*Jayson Keil
Charles Halvorson
Erin Elgin
Jane Blieu
Erin Smith*

*Parks Superintendent:
Nick Pacha*

May City Council Update – Parks Department

- Mowing, trimming and spraying of all Parks properties and areas our Dept. maintains.
- Planting and daily watering of flowers.
- Fertilizing of 5 ballfields and N.18th st soccer fields
- A lot of time and work repairing pool basin plaster and caulking and getting pool ready for opening.
- Concrete grinding of pool deck concrete from settling to prevent trip hazard.
- State of Iowa Filter inspection. Went well. A few minor repairs noted by inspection that are taken care of.
- Multiple Dog Park Creek meetings with Engineer, Cornerstone, M/C, Trailer Park owners to try and come up with a plan for the creek to make it safer and more aesthetically pleasing.
- DCJ installed benches and kiosk at Wellness park playset area. Parks backfilled and seeded areas.
- Coordinating and prep Orange and black give back day. Hauling 10 dumptruck loads of mulch for New Dawn and Redlinger playsets, Wheel barrows, rakes, shovels. Finishing of mulching at play areas.
- Installation of many signs around parks, no parking Signs at wellness park parking lot, W 18th soccer parking, Pickleball signs.
- Overflow parking added at wellness park
- Fertilization of grass at Wellness Park soccer fields, 18th St. soccer fields, 5 ballfields, Central Park, Fire station, City Hall, Madison park.
- Central park Fountain repairs, filling and maintaining fountain.
- Constant Vandalism repairs around the parks. Including graffiti at Main shelter, Central Park restrooms, Rocket slide, Wellness park, electrical at Bandstand, Sunset park shelters picnic tables destroyed.
- A lot of calls for rental of shelter at Sunset park and cleaning of shelters for rentals.

- Coordinating all the events and setup and cleanup of events that take place at Central park and Downtown including, Marion Ave church, Car show, Kidzfest, alive after 5 events, craft fair, Farmers markets.
 - Cleanup and setup for farmers markets.
 - Setup and cleanup of the softball tournaments, baseball tournaments, High school soccer matches
 - Attended weekly Department head meetings.
 - YMCA board meeting, downtown bollards meeting.
 - Ordering and transportation and hanging of all downtown flower baskets.
 - Startup of all flower watering systems.
 - Transplanting of flowers
 - Planting of flowers at Sunset park, city hall, downtown
 - Startup of irrigation systems and trouble shooting at Wellness park ball fields, soccer fields, Redlinger ballfield, outdoor pool.
 - Maintenance of all equipment including tractor, mowers, utility cart, gator etc.
 - Shop and office cleaning and organizing trying to create more room.
 - Working with tree committee on spring tree planting. (May 11th) -50 trees planted, staked and mulched and watered. And Weekly watering of new trees.
-
- Addition of mowing property at N. Ave C.
 - Trees and branches cleaned up all around Parks after storms.
 - Bi-weekly garbage removal around parks.

*****Please note, this is a summary of work completed this month and does not include everything completed by the Department. *****

**WWTP report for the
June 4th , 2024
Council meeting**

- **After hour alarm and dog call outs –**
 - 5-22-2024 Dog call to the 1200 block of South Iowa Ave. @ 5:30 p.m. Andrew
 - 5-24-2024 Dog call to the 900 block of E Washington St. @ 5:45 p.m. Andrew
 - 5-28-2024 Dog call to the 800 block of South 12th Ave. @ 7:25 p.m. Andrew
 - 5-28-2024 Alarm at the WWTP (high TSS alarm) @ 8:30 p.m. Jason

 - **Dept Head meetings-** May 21st,and 28th

 - **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO,Fox eng., and City staff to resolve the issue. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.

 - **IAWEA Annual Conference-** I will be attending a The IAWEA (Iowa Water Environment Association) Annual Conference June 4th-6th earning CEUs.
-
- **Maintenance-**Decanter #3, Raw Water Pump #1

 - **Mowing-** Mowing and grounds maintenance is ongoing this time of year. Tractor mowing is also ongoing at this time at the WWTP, Industrial Park, areas in the city, and Wellness Park. Also spraying weeds around the WWTP, lagoons, Bartholow farm, tow lot, and lift stations.

 - **Annual Toxicity Test-** We preformed our annual toxicity test in May, it passed.

 - **Sporadic Flows-**With all the rains off and on are flows have fluctuated up and down and we have made adjustments accordingly.

**Jason Whisler
5/30/2024 9:00 A.M.**

Water Treatment Plant: April/May 2024 Council Report

5/30/24

Here is a summary of the updates and activities from the Water Treatment Department for April and May of 2024.

Water Plant Operations: Jetco updated our software and upgraded the hardware for our SCADA system. The software gets updated every year and is part of our service agreement. The hardware gets upgraded every 5 or 6 years. This was the first hardware upgrade since the plant upgrades in 2018. LINO came and serviced all of our lab testing equipment. They fixed one of our chlorine analyzers and a pH probe that have not worked for some time. This is something we will have done every year. Melen associates came and serviced our HSP check valves. These are not your typical check valves. They use air and have settings. Melen associates gave us some training on how to keep from having issues with them. I submitted our MORs to the DNR. We read water meters, book 7, our extra monthly meter list, all unread meters, and re-reads. We changed 18 water meters in April/May. We continue to work on changing meters that are not reading. We continue to record LSLI as we are changing meters. We collected our routine monthly bacteria samples and the results were absent. Bulk chemicals were filled. We recorded our monthly well levels. We changed bag filters and cleaned the filter vessels. We also changed cartridge filters on RO1. We had 3 apartments on the shut off list and all 3 are back on. Jeff Duwa used our explorer for some training. We continue to work with John Lins from IRWA to implement our backflow prevention ordinance. The first 10 notices to high hazard locations have been sent out. We have had a lot of power outages and or surges with all the storms we have had. These power issues cause our VFD's to trip, which sends us alarms and we have to go to the plant and get everything back up and operating.

Boil Order: On April 23rd we issued a boil order for a few blocks stretch on W Madison St. A contractor hit a watermain and that section of main lost pressure which led to the City issuing a boil order. JJ, Marshal, and Keith dealt directly with the contractors. JJ informed the DNR. Kelsey informed the media. Will and I collected 4 bacteria samples and delivered them to the lab. The contractor also took 2 bacteria samples and sent them to a lab. We got lab results back good on the 25th and notified the powers that be to lift the boil order. During this time, I was notified by Illa that a resident was concerned about the water having "cooties". I collected a sample from the concerned citizens house and ran a full lab report. After a full lab analysis, I wrote a report and emailed it to Illa and the landlord. I hand delivered the lab results to the residence and assured them their water was perfectly safe to drink. I also administered a chlorine test in front of them and explained to them that we test the water everyday 365 days a year. Attached to this council report will be a copy of that lab analysis.

Street/Traffic Lights: Franzen Electric replaced an overhead green traffic light at 4th/Washington. Joe Marie fixed 2 decorative lights on the square. Marie Electric assisted with some street/traffic light locating. The city needs to have all street and traffic lights located professionally and mapped out with hard copies and GIS.

Operators: Will and I both split up weekend duties evenly. We both try to carry the on-call phone evenly. Will and I both attended a safety meetings and backflow training from John Lins with IRWA. Will passed his Grade II Water Distribution exam! Will is now a Grade II in Water Treatment, Water Distribution, and Wastewater Treatment. Deanna has agreed with my recommendation of giving Will a pay bump to operator 2 level 4. This raise will be implemented with the July 1 raises.

Meetings attended: Weekly staff meetings, 1 on 1 with Deanna, met with some sales reps, meeting with IRWA-John Lins multiple times about back flow prevention, attended a safety meeting, attended a council meeting, Millie stopped by the plant and brought us doughnuts and checked in on how things were going, and had my employee review with Deanna and Millie.

If you have any questions or concerns, please do not hesitate to contact myself or Will.

Thanks, stay safe!

Kyle Wellington

Water Treatment Superintendent

Lab Report:

633 W Madison st

4/25/24

This lab report is provided by the City of Washington water treatment superintendent, Kyle Wellington. The sample was collected from the outside spigot of 633 W Madison st at 2pm on 4/25/24. I will list the lab results, compared to our daily lab results from the water plant. The lab numbers provided are in units of mg/L or PPM (parts per million)

Lab Results: **PLANT 633 W Madison st**

Chlorine	1.24/1.21	1.16/1.10
Alkalinity	66	66
Hardness	90	88
pH	8.28	8.25
Phosphate	1.44	1.35
Iron	.02	.01

***Note:** We collected our 8 monthly routine bacteria samples on 4/23/24 and collected another 6 bacteria samples on 4/24/24 due to the main break and boil order. All 14 bacteria samples came back absent.

In conclusion, the water collected at 633 W Madison st is well within the parameters of our daily lab numbers represented from the city drinking water. We sample the water every day 365 days a year. We collect a chlorine sample out in the system daily and collect monthly bacteria samples. The City of Washington's, including the water at 633 W Madison st is perfectly safe to drink and use. If you have any questions or concerns, please call or email me.

Thanks, Kyle Wellington

kwellington@washingtioniowa.gov

319-653-1531

MAINTENANCE & CONSTRUCTION DEPT. REPORT

5-11-24/5-24-24

STREETS: Personnel cold mixed areas in preparation for Pelling to seal coat streets in mid June, using 24 tons of material. The street sweeper made it round the City. Personnel cleaned up trees and branches that were down caused by the recent storm.

WATER DISTRIBUTION: Personnel repaired the 7th water main break of 2024 located at South 3rd Ave-East Monroe St (4 inch CIP). Personnel marked water boxes for next week's shut off list.

SEWER COLLECTION: Personnel flushed terminal manholes & trouble spots using 49,000 gallons of water.

STORM SEWER COLLECTION: Personnel closed North 2nd Ave underpass due to flooding. Cleared a few storm intakes.

MECHANIC/SHOP: Personnel serviced car trailer, FD Tanker #2 (replaced valve), #305, street sweeper (installed new radiator reservoir), Case skid loader (getting high speed control to function), both line painters, PD Explorer, #111 (began rewiring headlights) and cleaned up shop as well as hanging chains on brackets that were made.

OTHER: Personnel responded to 69 One Call Locates. Personnel attended a SASSO meeting on Violence in the Workplace, Bloodborne Pathogens and Ladder safety. Also, 3 personnel attended a hands-on training in Ankeny on water distribution. Yard waste pick up continued.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

M/C Department Summer Schedule

5/28/24 – 6/7/24 Finishing potholing residential lead service lines and finish flushing sewer mains.

5/28/24 – 6/5/24 Prep seal coat streets for chip and seal to be done mid-June by LL Pelling

6/3/2024 – 8/16/24 Begin concrete patch repairs. Start with priority streets and work our way from there. I have a list of many patches need to complete before the start of school year and through out the summer.

6/10/2024 – 8/9/24 Begin work on South B water main. Would like to get input from CC if an overlay of south B is in the future and when. (8/9 is subject to change i.e. weather and other unforeseen issues)

6/10/2024- 6/28/24 Line paint. VTS painting center lines
EST start date 6/3/24

7/29/24 – 9/27/24 Make sure Lead service inventory is completed residential and commercial.

8/5/24-9/6/24
system

Inspect man holes along sewer egg

9/16/2024 – 10/18/24 Flush Fire Hydrants

10/21/2024-11/22/24 Leaf vac

We have a busy summer, all dates are subject to change, hopefully for shorter time frames and not longer. We will also keep up on yard waste, utility locates, water shut offs and any other circumstances thrown our way.



WHEREAS Juneteenth is the oldest known celebration of the end of slavery in the United States and was first celebrated on June 19, 1865; and

WHEREAS the Iowa Juneteenth Observance highlights the experience of slavery in the annals of history and respects the cultural diversity of Iowa by recognizing the importance of sharing this experience in a manner that promotes a better appreciation for strengthening bonds within the larger community of freedom-loving peoples across the state; and

WHEREAS passionate citizens of this community have risen-up to create groups like Latinos for Washington, Music, Inc., and Washington for Justice, to promote and work towards their goals, that include diversity, inclusion, and social equity; and

WHEREAS the City of Washington Polic Department recognizes it's committed to providing law enforcement services to the community with due regard for the racial, cultural or other differences of those served; and

WHEREAS the City of Washington's elected officials passed resolutions affirming the dignity, equality and constitutional and civil rights of all people; and

WHEREAS this community was a part of the Underground Railroad, and as far back as 1870 in Washington the "Young America School" on Lexington Blvd was the second school in the nation to proclaim that separate but equal is not equal and demanded equality for a student of color; and

WHEREAS since its inception, Juneteenth has grown into a cultural treasure that is celebrated both nationally and internationally; and locally it is to be celebrated in our Central Park with music and inclusion of all individuals.

NOW, THEREFORE, BE IT RESOLVED, that I, Millie Youngquist, Mayor of Washington, Iowa do hereby proclaim that Wednesday, June 19th as "Juneteenth – Freedom Day."

Mayor Millie Youngquist

Date

POWER PURCHASE AGREEMENTS (PPA's AT A GLANCE)

The PPA concept is a simple, yet extremely effective financing tool for any organization that is not able to take advantage of the renewable energy tax incentives offered by state and federal governments. It also means, in most cases, organizations are able to install solar equipment and begin utilizing this clean power source, with little or no up-front investment.

ADVANTAGES:

Little or no up-front cost

Flexible term lengths

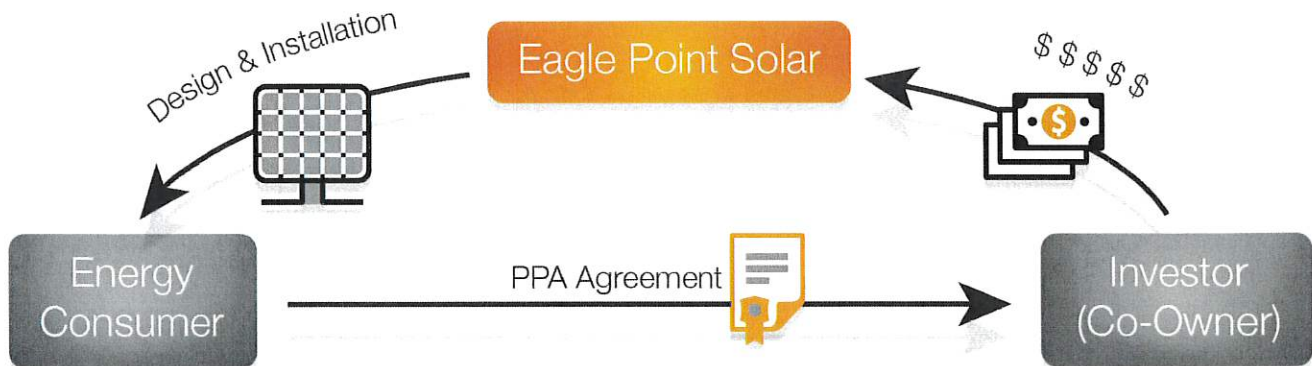
Predictable energy costs

Flexible buy-out terms

Reduced electricity costs

HOW IT WORKS:

There are generally 3 parties involved in the transaction: the buyer, the installer and the financier. The process involves the buyer working with the installer to determine the proper design and installation specifications for the system to be installed. Once this is completed, the terms of the PPA can be calculated and an agreement is formed between the buyer and the financier. The financier then pays the installer and collects the agreed upon payments for electricity for the agreed term. Once the term expires, the buyer provides one final payment to financier, based on fair market value, and the buyer then owns the system.



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Office locations in Iowa, Illinois and Wisconsin

POWER PURCHASE AGREEMENTS (PPA FAQs)

With third-party ownership of solar energy generation assets, municipalities, and other non-taxable entities in Iowa can now monetize the available tax incentives that make this technology economically feasible. The Power Purchase Agreement (PPA) allows the “buyer” to have array(s) constructed at no up front, out of pocket expense. You, the “buyer” is simply diverting funds you are currently paying to the utility and buying power coming off the array at a discounted rate. The PPA contract will have a duration of 25 years with buy out points along the way. After 25 years, the “buyer” will purchase the array(s) for a nominal fee.

PPA FAQs:

Who pays for the array?

The array is paid for in full by the financier who will then sell the electricity coming off the array to a buyer at a lower rate than they are paying the utility.

Who owns the array?

The financier will own the array through the duration of the PPA agreement.

How does the financier make money on the transaction?

The financier will take advantage of the tax credits and other tax incentives and will also be selling the power coming off the array(s).

Who is responsible for the maintenance of the array while under the PPA?

The financier is responsible for any maintenance the array(s) require. Maintenance of issues with the physical array does not include maintaining the grounds around the array.

Who insures the array?

The financier will own the array during the duration of the PPA agreement and is responsible for the insurance on the array.

Who is responsible for damage or malfunction of the array?

Any damage or malfunction of the array during the duration of the PPA is the responsibility of the financier.

How does the “buyer” get billed for the power coming off the array?

Each array will be monitored for its production. The buyer will receive a bill from the financier for the electricity coming off the array. Because the buyer will still be tied to the utility grid for a portion of their consumption, they will also receive a bill from the utility. The combination of these two bills is estimated to be lower than what the buyer is currently paying for electricity from the utility.

This seems to be too good to be true. So, you are telling me that the buyer spends no money for the construction of the array, has no insurance or maintenance costs for the arrays and will save money annually on their utility bills? What am I missing?

Yes, this is correct. The only downside to the buyer is the space being taken up by the array.



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Agriculture | Commercial | Residential | Municipal | Utility | Academic

****Solar PPA for the City of Washington****

Eagle Point Solar conducted an analysis of multiple city meters to evaluate the feasibility of solar energy for the City of Washington. Our initial investigation revealed that the wastewater treatment plant and the city water plant are not suitable candidates for solar energy at this time. These meters operate under Alliant Energy's Large Demand Rate Code, which significantly lowers the cost per kilowatt hour (kWh) but includes a "Demand Charge" based on peak usage spikes within the billing period. This demand charge accounts for approximately 50% to 70% of the overall bill. Solar energy would only offset the kWh charges, leaving the city to continue paying the substantial demand charges. Given the low energy costs under this rate code, the financial return on investment for these facilities was deemed unfavorable.

Our focus then shifted to the meters at City Hall, the Library, and the Maintenance building. The combined solar arrays at these locations would total 413 kW DC. The outright purchase cost to the city for these arrays would be \$857,993.00. After discussions with the Mayor, City Administrator, and the City Finance Director, it was determined that a Power Purchase Agreement (PPA) would be a more financially responsible approach for the city to acquire solar energy without a significant capital expenditure.

As outlined in the document "PPAs at a Glance" an investor would cover the construction costs, own the arrays, and be responsible for their maintenance and insurance. The city would enter into a contract to purchase the energy produced by the arrays at a discounted rate over the term of the contract. The contract duration is 25 years, after which the city could extend it for an additional 5 years, purchase the arrays outright (approximately 5% of the original contract price), or have the investor dismantle and remove the arrays at their expense. Additionally, the city has the option to purchase the arrays outright at any point after year 7.

Our PPA calculations indicate that the city would save nearly \$10,000 in the first year, with cumulative savings of \$573,000 over the 25-year contract. This arrangement requires no upfront costs from the city, eliminates maintenance and insurance expenses, and provides the option to purchase the arrays at approximately 5% of the original contract price in year 25.

Moreover, if the city opted to purchase the solar arrays outright in year 10, the accumulated savings over 25 years would be \$1,717,000. The cost to purchase the arrays in year 10 is estimated at \$550,000. This gives the city a net savings of \$1,167,000. By saving from the PPA and budgeting the remaining amount over 10 years, the city could acquire the arrays with minimal budget impact.

In conclusion, the solar PPA offers the following benefits to the City of Washington:

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Office locations in Iowa, Illinois and Wisconsin



Agriculture | Commercial | Residential | Municipal | Utility | Academic

- No capital investment required from the city
- No risk of tying up funds that could be used for other city improvements
- Simplified utility budgeting with predetermined PPA rates, avoiding unexpected rate hikes
- Flexible option to purchase the arrays outright any time after year 7, allowing for budget adjustments in case of unforeseen expenses
- No insurance or maintenance costs while under the PPA
- Immediate first-year savings of nearly \$10,000
- Accumulated savings of more than \$1,670,000 over 25 years
- Potential to attract sustainability-minded businesses
- Reduction of the city's carbon footprint

** Additional information on the annual and cumulative savings breakdown over 25 years is available.*

EaglePointSolar.com

Office locations in Iowa, Illinois and Wisconsin

HQ: 2400 Kerper Blvd • Suite A20 • Dubuque, IA 52001 • P: (563) 582.4044 • TF: (877) 357.2555



Agriculture | Commercial | Residential | Municipal | Utility | Academic

****Solar Equipment and Alliant Energy Utility Policy****

At Eagle Point Solar, we are committed to using only Tier One solar modules for our projects. These top-tier modules come with a minimum 25-year production warranty, and they are resistant to hail and ammonia, ensuring a life expectancy of over 40 years. Additionally, to qualify as Tier One, manufacturers must be rated by Bloomberg. For the City of Washington projects, we've selected modules with a 30-year warranty, which is further supported by a third-party insurance company for added protection.

We've designed the City of Washington's solar arrays with SolarEdge inverters, which are the industry standard for rooftop installations. These inverters comply with the rapid shutdown requirements of the National Electrical Code, ensuring safety and efficiency.

The solar array operates by capturing sunlight through the modules, which generate DC (direct current) electricity. Since DC current isn't compatible with a building's electrical system, it is converted to AC (alternating current) electricity through the inverter. The AC electricity is then integrated into the building's main distribution panel, making it usable for the building's electrical needs.

Alliant Energy offers a net metering program for its solar customers. Here's how it works:

- In the morning, as the sun rises, the solar array begins to produce electricity. If the array doesn't generate enough electricity to meet the building's demands, Alliant Energy supplies the necessary power.
- When the array produces more electricity than the building requires, the excess electricity is sent back to Alliant Energy. The city receives full retail credit for each kilowatt-hour sent back. This process is known as net metering.
- At night, when the array stops producing electricity, the city draws power from Alliant Energy, using the credits accumulated during the day to offset the cost.
- During the summer, the arrays generate more electricity than in the winter. The credits accrued over the summer are carried forward to cover winter energy costs.
- In April, Alliant Energy conducts a "true-up," resetting any remaining credits, and the cycle starts over for the following year.

This net metering arrangement ensures that the City of Washington can maximize the benefits of their solar PPA, reducing overall energy costs throughout the year.

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Office locations in Iowa, Illinois and Wisconsin



SPECIAL EVENTS APPLICATION & HOLD HARMLESS AGREEMENT

PLEASE RETURN TO: Washington City Hall, 215 East Washington; ATTN: City Clerk
Contact info: Amanda J. Waugh, 319-653-6584 ext 131;
awaugh@washingtongov.com

****Requires advance City Council approval- Council meets 1st & 3rd Tuesdays at 6 PM;
Completed applications are due the Thursday previous to the meeting****

1. APPLICANT INFORMATION

Name/Event: Lincoln Upper Elementary Bike-a-thon
Coordinator: Olivia Foglesong
Contact Number: 319-653-3691
Email Address: ofogleso@washington.k12.ia.us

2. EVENT INFORMATION

Event Description: Bike-a-thon

Days/Dates of Event: September 13th, 2024 / rain date September 20th 2024

Time(s) of Event: (Include Set Up/Tear Down Time) Start 9:00 AM

Event Location: Lincoln Elementary

Will event require an alcohol license or require modification of an existing license? Yes No

3. REQUEST INFORMATION (Check All Applicable Items)

If you are requesting the closing of a city street, a lane must be maintained for emergency vehicles at all times.

Temporarily close a street for a special event (specify street, times, and indicate on map:)

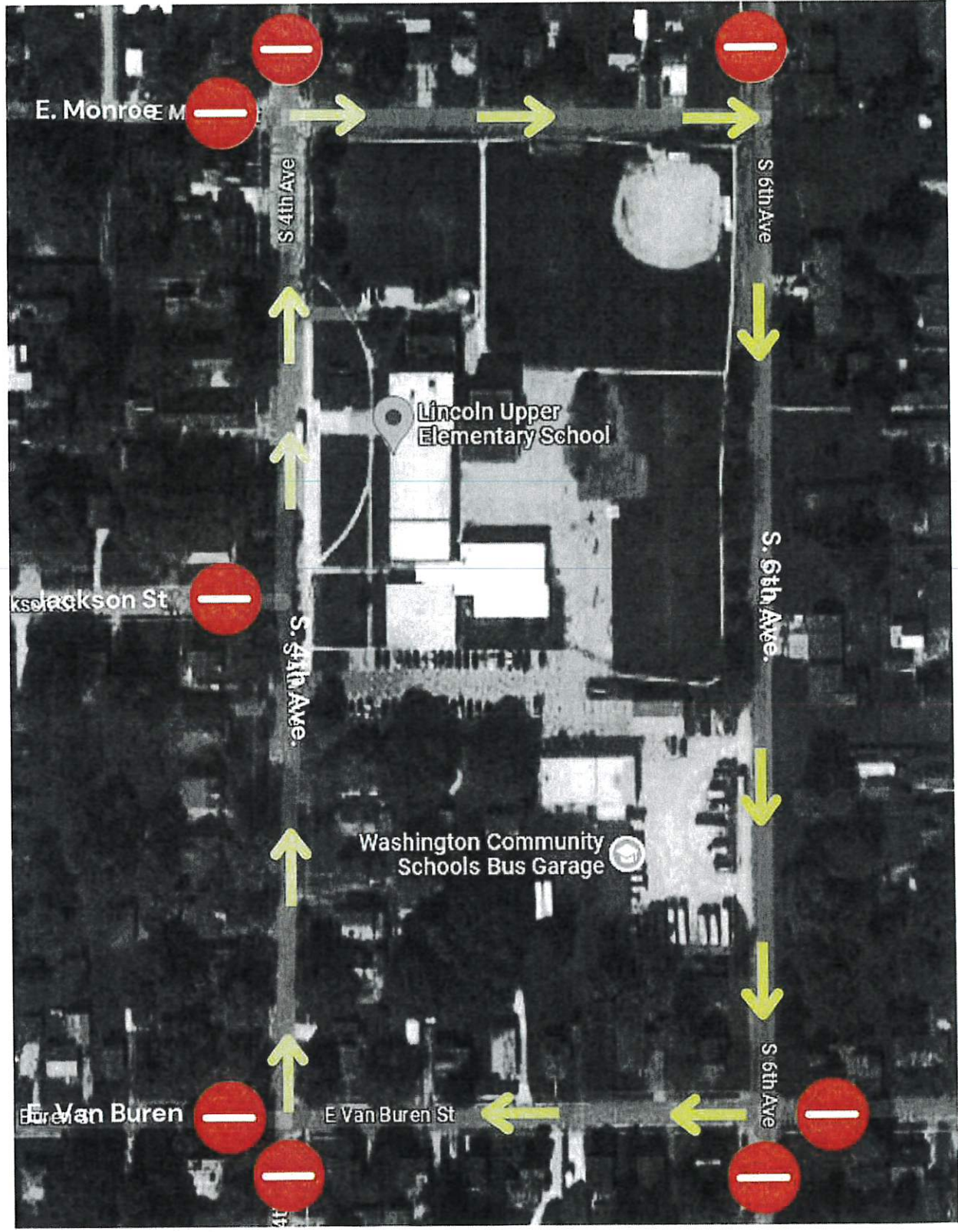
Description: _____


Method of Notification for businesses/downtown residents (if applicable):

9-13-24

~~9-13-23~~

Lincoln Bike-A-Thon Map - For External Use



 Road Closed from 8:30 - 11:30 on Sept. 8, 2023
(Sept. 15 is the rain date)

 Traffic Pattern of the Bikes for the Bike-A-Thon



LINCOLN ELEMENTARY

606 S. 4th Ave
Washington, IA 52353
319-653-3691 • FAX 319-653-6800

Principal

Olivia Foglesong

School Counselor

Kelsey Lins

Behavior Interventionist

Jen Weidman

May 13, 2024

Dear Council,

Lincoln Elementary is preparing for our 2024 Bike-A-Thon. The Bike-A-Thon is our largest and only school fundraiser for the year. The Bike-A-Thon will be on Friday, September 13th from 9:15-11:00 a.m. Our rain date is Friday, September 20th from 9:15-11:00 a.m.

We would again like to close South 4th from Van Buren to Monroe, Monroe to South 6th, South 6th from Monroe to Van Buren and Van Buren from 6th to 4th Ave.

We are asking, not only for permission to hold the Bike-A-Thon around the Lincoln property and city streets, but help in barricading these streets off the day of the Bike-A-Thon. Please see the attached map, showing the location of our bike route for the 2024 fundraiser.

If you have any questions or concerns about this matter, please feel free to call me at Lincoln, (319) 653- 3691. We appreciate your consideration on this matter.

Sincerely,

Olivia Foglesong
Lincoln Principal
ofogleso@washington.k12.ia.us



(S)

V a n B u r e n

S. 6th Ave.

(E)

W a l k i n g P a t h

S. 4th Ave.

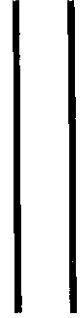
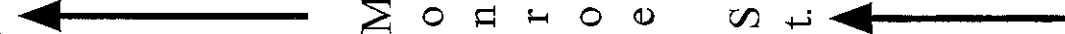
(W)

Jackson

(N)

M o n r o e S t.

Floaters



Bus Barn

Phyllis' Lawn
3rd Grade

Ball Field

School

Bike Repair Shop

Walking Table



**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JUNE 4, 2024**

POLICE	ACE-N-MORE	KEYS/BATTERIES	90.80
	ALLIANT ENERGY	ALLIANT ENERGY	579.92
	DE LAGE LANDEN FINANCIAL SERVICES INC	TABLET LEASE	577.88
	LEADS ONLINE	INVESTIGATIONS	377.00
	MARCO, INC.	COPIER PRINTER LEASE	494.99
	MOORE'S BP AMOCO INC	VEHICLE TOWING AND STORAGE	275.00
	RANGEMASTERS TRAINING CENTER	BALLISTIC PANELS/BELT/HOLSTER	1,587.79
	VISA-TCM BANK, N.A.	MEALS/LODGING/TRAINING/SUPP	1,235.60
	WASHINGTON AUTO CENTER	FUEL TANK REPAIR/VEHICLE REPAIR	1,190.99
		TOTAL	8,409.97
FIRE	ALLIANT ENERGY	ALLIANT ENERGY	1,304.81
	CINTAS CORP LOC. 342	TOWEL SERVICE	118.39
	VISA-TCM BANK, N.A.	MEMBERS, MEALS, SOFTWARE,F	643.76
	WIDE, TOM	CLOTHING & BOOT REIMBURSME	268.14
		TOTAL	2,335.10
EMS	VISA-TCM BANK, N.A.	MEMBERS, MEALS, SOFTWARE,F	254.27
		TOTAL	254.27
<hr/>			
ANIMAL CONTROL	WASH VETERINARY CLINIC	SERVICE	178.30
		TOTAL	178.30
LIBRARY	ACCESS SYSTEMS	COPIER MAINTENANCE	183.31
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	125.00
	CINTAS CORP LOC. 342	MAT SERVICE	102.64
	DEMCO INC	BOOK PROCESSING SUPPLIES	249.37
	GFC LEASING - WI	PRINTER LEASE	240.63
	TUCCI, JESSICA H.	TEACHING CLASSES	250.00
	VISA-TCM BANK, N.A.	POSTAGE, SUPPLIES-MAKER SP	9.95
		TOTAL	1,160.90
PARKS	ACE-N-MORE	BUILDING MAINTENANCE/SUPPLIES	285.34
	ALLIANT ENERGY	ALLIANT ENERGY	137.92
	BLUE MOON SATELLITES, LLC	PORTABLE TOILETS	707.50
	CAPPER CHRYSLER DODGE JEEP RAM	2020 RAM REPAIR	127.50
	COBB OIL CO., INC-BP ONE TRIP	FUEL	52.14
	GREINER, TRENT	TREE REMOVAL & SERVICE	450.00
	MIDWEST TREE SERVICE INC.	TRIMMING CENTRAL PARK	1,200.00
	VISA-TCM BANK, N.A.	TOOLS, SUPPLIES, U-HAUL	529.64
	WASHINGTON LUMBER	DRILL BIT	16.99
	WASHINGTON RENTAL	MOWER REPAIR	78.42
		TOTAL	3,585.45
POOL	ACCO	POOL SUPPLIES/CHEMICALS/REPAIR	5,016.09
	ACE-N-MORE	POOL SUPPLIES	204.55
	ELECTRICAL ENGINEERING & EQUIPMENT CO	POOL REPAIR	36.30
		TOTAL	5,256.94

CEMETERY	ALLIANT ENERGY	ALLIANT ENERGY	174.10
	AMAZON CAPITAL SERVICES	BOX FOR TRACTOR	205.99
	WASHINGTON RENTAL	TRIMMER STRING	143.16
	WIBSTAD, ZACH	REIMB BOOTS AND SAFETY CLO	154.98
		TOTAL	678.23

FINANCIAL ADMIN	ALLIANT ENERGY	ALLIANT ENERGY	1,014.85
	CAPITAL ONE	CABLE & SUPPLIES	38.70
	CARSON PLUMBING & HEATING SRVS INC	CITY HALL HYDRANT	987.04
	CINTAS CORP LOC. 342	RUG SERVICE	65.50
	CUSTOM IMPRESSIONS INC	MAYOR SIGN/BUSINESS CARDS	100.10
	GRAINGER	SUPPLIES	289.79
	IGRAPHIX, INC	MAYOR - CARDS & ENVELOPES/SHIP	200.30
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	340.00
	PITNEY BOWES GLOBAL FIN SERVICES LLC	METER LEASE	259.44
	VISA-TCM BANK, N.A.	WEB SERVICES/TRAINING/SUBSC	609.52
	WMPF GROUP LLC	LEGAL ADVERTISING	28.24
		TOTAL	3,933.48

AIRPORT	CLOUDBURST 9	INTERNET	106.35
	VISA-TCM BANK, N.A.	SUPPLIES, ZOOM	374.38
		TOTAL	480.73

ROAD USE	ACE-N-MORE	WIRE TIES/GLOVES/SUPPLIES	247.87
	ALTORFER INC	PARTS	162.72
	ARNOLD MOTOR SUPPLY	FILTERS/SUPPLIES	240.60
	CAPITAL ONE	CABLE & SUPPLIES	34.39
	CONSTRUCTION MATERIALS INC.	REBAR	1,370.00
	HI-LINE INC	SUPPLIES	173.45
	IOWA PRISON INDUSTRIES	SIGNS	617.32
		TOTAL	2,846.35

STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY	262.30
	MOBOTREX	TRAFFIC LIGHTS	120.00
		TOTAL	382.30

HOTEL/MOTEL TAX	VISA-TCM BANK, N.A.	WEB SERVICES	150.53
	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	WEBSITE UPDATES	161.70
		TOTAL	312.23

CAPITAL EQUIPMENT	STIVERS MIDWEST PRO UPFITTERS	MICS	300.00
	WEIS FIRE & SAFETY EQUIPMENT, LLC	DELIVERY/TRAINING FOAM TRAILER	2,850.00
		TOTAL	3,150.00

SIDEWALK REPAIR & REPLACE	LOWE, TOM	SIDEWALK REPLACEMENT PROGR	480.00
		TOTAL	480.00

TREE REMOVAL & REP	GREINER, TRENT	TREE REMOVAL & SERVICE	450.00
		TOTAL	450.00

K-9 PROGRAM	ACE-N-MORE	K9 FOOD	44.99
		TOTAL	44.99
LIBRARY GIFT	AMAZON CAPITAL SERVICES	LIBRARY MATERIALS/MAKE IT SUPPLIES	1,207.76
	BAKER & TAYLOR	LIBRARY MATERIALS	1,217.44
	COLUMBUS GAZETTE	SUBSCRIPTION	41.00
	GAZETTE COMMUNICATIONS INC - SUBSCRIPT	SUBSCRIPTION	234.00
	KCII	PROGRAM PROMOTION	298.27
	OVERDRIVE, INC.	DIGITAL MATERIALS	387.73
	VISA-TCM BANK, N.A.	POSTAGE, SUPPLIES-MAKER SP	1,397.07
		TOTAL	4,783.27
CEMETERY GIFT	WOLF FLORAL INC.	MEMORIAL PLANTS	55.00
		TOTAL	55.00
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	236.93
	POSTMASTER	BULK MAILING WATER BILLS	1,174.96
		TOTAL	1,411.89
WATER DISTRIBUTION	ACE-N-MORE	SUPPLIES/GARAGE DOOR OPENER	53.37
	ALLIANT ENERGY	ALLIANT ENERGY	58.96
	ARNOLD MOTOR SUPPLY	FILTERS	30.05
	BELL, JUSTIN J	BOOT REIMBURSEMENT	100.00
	CAPITAL ONE	CABLE & SUPPLIES	25.69
	IGRAPHIX, INC	SUPPLIES	100.00
	IOWA ONE CALL	SERVICE	107.10
	SCHIMBERG CO.	REPAIR PARTS FOR WTR MAINS	2,380.00
	USA BLUEBOOK	SAFETY GLASSES & HYDRANT V	605.51
	VISA-TCM BANK, N.A.	WATER CLASS & WORKSHOP	405.00
		TOTAL	3,865.68
SEWER PLANT	CASH-N-CARRY CHEMICALS LLC	BUG SPRAY	98.00
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	63.20
	CUSTER, ANDREW	BOOT REIMBURSEMENT	100.00
	DETECTION INSTRUMENTS CORPORATION	H2S METER CALIBRATION	248.76
	ENVIRONMENTAL RESOURCE ASSOCIATES	ERA SAMPLES	248.48
	VISA-TCM BANK, N.A.	IA WATER REGISTRATIONS	410.00
		TOTAL	1,168.44
SEWER COLLECTION	ARNOLD MOTOR SUPPLY	SHOP SUPPLIES	741.40
	MOSER GRINDING, LLC	GRINDING TREE PILE	5,600.00
		TOTAL	6,341.40
SANITATION	WASH CO HUMANE SOCIETY	COLLECTIONS FOR MAY	333.00
		TOTAL	333.00
		TOTAL	49,897.92

**CITY OF WASHINGTON, IA
VISA Card Charges**

CLAIMS REPORT 6/4/2024

Category	Description	Amount	Category	Description	Amount
AIRPORT	CONFERENCE SUBSCRIPTION	17.11	FIN ADMIN	WEB SERVICES	11.92
ZOOM	BATTERY	160.33		WEB SERVICES	150.52
WALMART	PCB ASSEMBLY/KNOW, REMOTE OPERATOR	196.94		ZOOM SUBSCRIPTION	55.99
ADB SAFEGATE AMERICAS		374.38		ACROBAT PRO SUBSCRIPTION	21.19
				ANNUAL SUBSCRIPTION	159.90
				REGISTRATION - IVAN	210.00
WATER PLANT					609.52
CEMETERY		-	LIBRARY/LIBRARY GIFT	SUBSCRIPTION	184.95
				TRAINING - POTTERY WHEEL	46.01
				POSTAGE SERVICE	9.95
				EMAIL SUBSCRIPTION	57.60
				ZOOM SUBSCRIPTION	55.99
				SRC PROGRAM SUPPLIES	374.48
				PROGRAM SUPPLIES	628.17
				HARRIS-CERAMICS PROGRAMMING	49.87
					1,407.02
FIRE/EMS	FUEL AND MEALS FOR ENGINE 2 TO BREDA	156.13	PARKS	IRRIGATION	31.98
SPARKY'S ONE STOP	FUEL FOR ENGINE 2 TO BREDA	127.63		WATER FOUNTAIN REPAIRS - VANDALISM	96.07
CASEYS	IAFC MEMBERSHIP	290.00		FLOWERS/SOIL/PRINTER INK	326.27
IAFC	ADOBE SOFTWARE	254.27		U-HAUL RENTAL FOR FLOWERS	75.32
ADOBE	FUEL FOR ENGINE 2 TO BREDA	70.00			529.64
KWIKSTAR			HOTEL MOTEL	WEB SERVICES	150.53
					150.53
POLICE	MEALS AT TRAINING B ALTENHOFEN	30.00	ROAD USE/SEWER COLLECT/WATER DIST	WATER CLASS WORKSHOP - BEAL, CRAWFORD, MOORE	405.00
WENDY'S	MEALS AT TRAINING B ALTENHOFEN	30.23			
JIMMY JOHN'S	MEALS AT TRAINING B ALTENHOFEN	13.94			
ESTELAS FESH MEX	LEIN SCHOOL LODGING - B ALTENHOFEN	107.52			
DRURY INN	FUEL - ANNUAL K9 TRAINING	45.00			
CASEYS	PR MATERIALS	685.28			
NATIONALIMPRINT.NET	PATROL UNIT PRINTER PAPER	205.00			
L-IRON CORP	ALERT TRAINING MEALS	118.63			
DINOS					
					405.00
				Grand Total	5,618.13

*Millie Youngquist, Mayor
Amanda Waugh, City Clerk
Kevin Olson, City Attorney*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Please see information below on Mower for Parks Dept.

New Parks Mower FY25

Sinclair Tractor – Washington, IA

2024 John Deere Z994R Commercial Ztrak 28HP Diesel
\$16,050

Parks board and Council have budgeted funds for a new mower in FY25. Price includes Sourcewell government discount.

The above mower would be the same as one of our current diesel mowers that we are having good luck with and would have the same parts etc. for ease of maintenance. We are not trading in our old 2015 John Deere mower as there is little to no trade in value to it because it has so many hours (4,200) on it. We will keep it and use it as a back up mower for when we can't keep up or if we have a mechanical breakdown on another mower.

I would recommend approving of the John Deere mower. We would like to get this ordered as soon as possible as they have a little bit of a long lead time and hope to have it delivered mid July. If you have any questions please let me know.

Thanks,

Nick Pacha



Quote Summary

Prepared For:

Nick Pacha
CITY OF WASHINGTON PARKS DEPARTMENT.
Nick Pacha
215 E WASHINGTON ST
WASHINGTON, IA 52353
Business: 319-653-5220

Prepared By:

Zear Chad
Sinclair Tractor
2495 Highway 92
Washington, IA 52353
Phone: 319-653-6501
chadz@sinclairtractor.com

Quote Id: 30108756
Created On: 15 December 2023
Last Modified On: 20 May 2024
Expiration Date: 22 December 2023

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Z994R Diesel Commercial ZTrak	\$ 16,050.00 X	1 =	\$ 16,050.00
Equipment Total			\$ 16,050.00

Quote Summary

Equipment Total	\$ 16,050.00
SubTotal	\$ 16,050.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 16,050.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 16,050.00

Salesperson : X _____

Accepted By : X _____



Selling Equipment

Quote Id: 30108756

Customer: CITY OF WASHINGTON PARKS DEPARTMENT.

JOHN DEERE Z994R Diesel Commercial ZTrak				
Hours:				
Stock Number:				
				Selling Price
				\$ 16,050.00
Code	Description	Qty	Unit	Extended
2545TC	Z994R Diesel Commercial ZTrak	1	\$ 21,839.00	\$ 21,839.00
Standard Options - Per Unit				
001A	United States and Canada	1	\$ 0.00	\$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	\$ 0.00
1504	60 In. 7-IRON PRO™ Side Discharge Mower Deck	1	\$ 0.00	\$ 0.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ 0.00
Dealer Attachments				
	JDZG900	1	\$ 500.00	\$ 500.00
Dealer Attachments Total				\$ 500.00
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 400.00	\$ 400.00
	EnviroCrate	1	\$ 65.00	\$ 65.00
Other Charges Total				\$ 465.00
Suggested Price				\$ 22,804.00
Customer Discounts				
Customer Discounts Total			\$ -6,754.00	\$ -6,754.00
Total Selling Price				\$ 16,050.00



Preview Order 4444 - F5H 4x4 Reg Chas Cab DRW: Order Summary Time of Preview: 02/01/2024 13:31:26 Receipt: NA

Dealership Name: Mincer Ford, Inc.

Sales Code : F41783

Dealer Rep.	LARRY MINCER	Type	Fleet	Vehicle Line	Superduty	Order Code	4444
Customer Name	City Of Washi	Priority Code	C2	Model Year	2024	Price Level	425

DESCRIPTION	MSRP	DESCRIPTION	MSRP
F550 4X4 CHASSIS CAB DRW/145	\$57250	50 STATE EMISSIONS	\$0
145 INCH WHEELBASE	\$0	120V/400W OUTLET	\$175
TOTAL BASE VEHICLE	\$57250	SPARE TIRE AND WHEEL	\$350
OXFORD WHITE	\$0	JACK	\$0
CLOTH 40/20/40 SEAT	\$100	40 GAL AFT OF AXLE FUEL TNK	\$0
MEDIUM DARK SLATE	\$0	410 AMP ALTERNATOR	\$115
PREFERRED EQUIPMENT PKG.660A	\$0	PAYLOAD PACKAGE UPGRADE	\$815
.XL TRIM	\$0	EXTERIOR BACKUP ALARM	\$175

.AIR CONDITIONING -- CFC FREE	\$0	PRICE CONCESSION INDICATOR	\$0
.AM/FM STEREO MP3/CLK	\$0	REMARKS TRAILER	\$0
.7.3L DEVCT NA PFI V8 ENGINE	\$0	DUAL BATTERY	\$0
10-SPEED AUTO TORQSHIFT	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
225/70R19.5G BSW MAX TRAC TIRE	\$215	SPECIAL FLEET ACCOUNT CREDIT	\$0
4.88 RATIO LIMITED SLIP AXLE	\$395	FUEL CHARGE	\$0
JOB #2 ORDER	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	PRICED DORA	\$0
PLATFORM RUNNING BOARDS	\$320	ADVERTISING ASSESSMENT	\$0
19000# GVWR PACKAGE	\$0	DESTINATION & DELIVERY	\$1995
ENGINE BLOCK HEATER	\$190		

TOTAL BASE AND OPTIONS	MSRP	\$62095
DISCOUNTS		NA
TOTAL		\$62095

ORDERING FIN: QF269 END USER FIN: QF269

INCENTIVES	DISCOUNTS:
Acc. Code ID :10 Contract/Ref # :14-758R Bid Date :06/05/23State : IA	\$-1950.00

Customer Name:

Customer Email:



Development Services
215 E. Washington St.
Washington, IA 52353
319.653.6584 ext. 124

Memo

To: City Council
From: Jeff Duwa-Building and Zoning Official
Date: 05/27/2024
Re: Alley vacation request at 414 W. 3rd St.

Issue

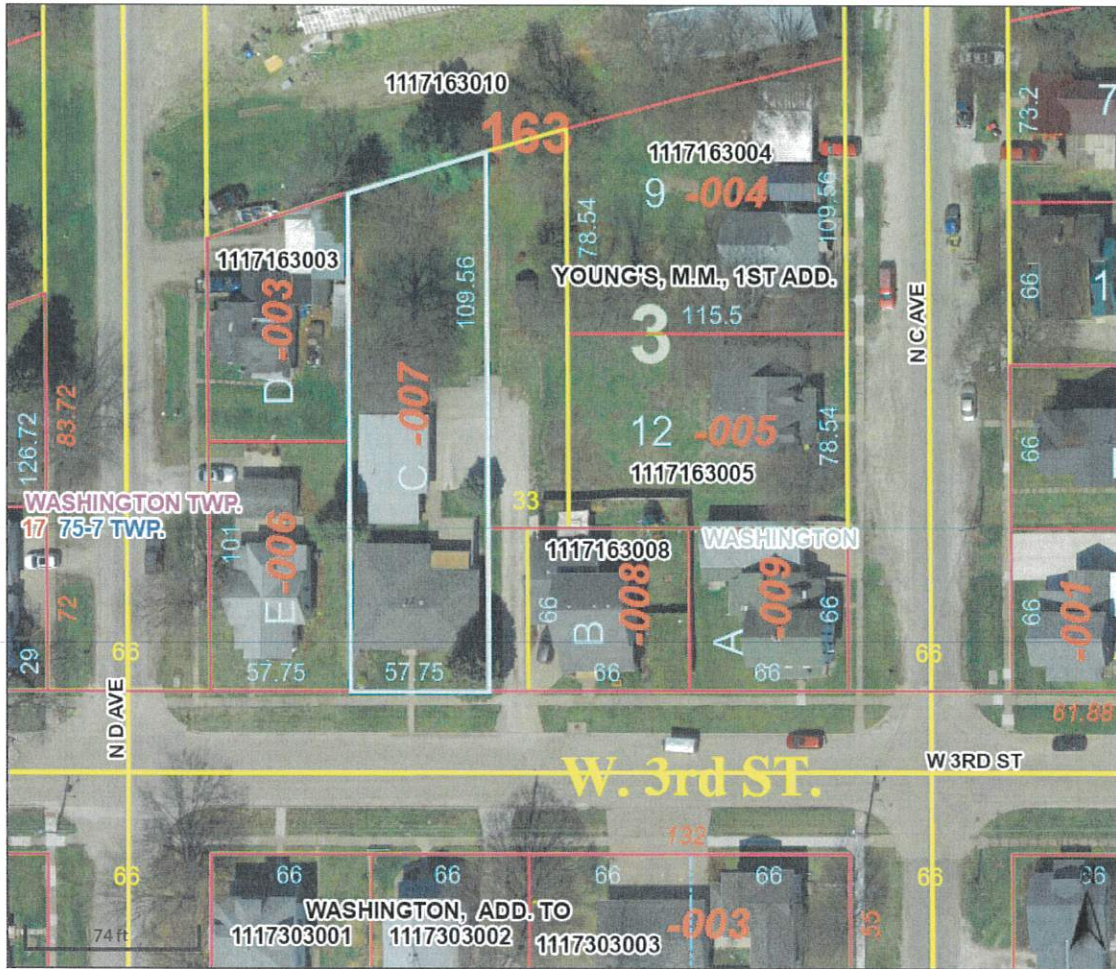
Review and consider the Alley vacation request at 414 W. 3rd St.

Background

Ethan Hansen has presented a request to vacate an alley located at 414 W. 3rd St. that he uses to access his garage and no utilities are currently located. He currently maintains the alley. On Wednesday, May 22, 2024, the City of Washington's Planning and Zoning Commission met to review and discuss the alley vacation request at 414 W. 3rd St.

Recommendation

The City of Washington's Planning and Zoning Commission recommends that the City of Washington's City Council approve to vacate the alley at 414 W. 3rd St. for Ethan Hansen with the stipulation that it is surveyed and an access easement is drawn up to allow the neighboring property owners access to their back yard.



Overview



Legend

- Cadastral Line
- Corp Line
- County Line
- Geo Twp Line
- Lot Line
- Misc Line
- Mon Linear
- Page Match Line
- Parcel Line
- Pol Twp Line
- Railroad Centerline
- Railroad ROW
- Road Centerline
- Road ROW
- Section Line
- Sub Line
- Water Line
- Political Townships
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline

Parcel ID	1117163007	Class	R	Owner Address	HANSEN, ETHAN E.
Sec/Twp/Rng	n/a	Acreage	n/a		414 W 3RD ST
Property Address	414 W 3RD ST				WASHINGTON, IA 52353
	WASHINGTON				
District	WACWS				
Brief Tax Description	C 03 M M YOUNGS ADD				
	(Note: Not to be used on legal documents)				

Date created: 4/9/2024
 Last Data Uploaded: 4/9/2024 2:24:13 AM



163

1117163010

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Abandonment
EMEN

W 3rd ST

RESOLUTION NO. 2024-_____

**RESOLUTION DIRECTING THE CITY CLERK TO GIVE NOTICE TO THE
WASHINGTON COUNTY AUDITOR TO HOLD A SPECIAL ELECTION TO FILL A
COUNCIL VACANCY.**

WHEREAS, Millie Youngquist was elected Mayor of the City of Washington; and

WHEREAS, Section 372.13 of the Code of Iowa allows the City Council to either appoint a person to fill the vacancy or hold a special election to fill a vacancy on the City Council; and

WHEREAS, the City Council has now chosen to hold a special election pursuant to Section 372.13(2)(b)(1) of the Code of Iowa in place of an appointment.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the City Clerk is hereby directed to inform the Washington County Auditor to schedule a special election to fill the current Mayoral vacancy via special election on said date August 6, 2024 if said date is available.

PASSED AND APPROVED this 7th day of May, 2024.

Millie Youngquist, Mayor

ATTEST:

Amanda Waugh, City Clerk

*Millie Youngquist, Mayor
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

May 3, 2024

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: 2024 Rate Increase

From the water cash flow review, 2023-2024 was not a wonderful year. The operating expenditures highlighted were greatly increased, which ultimately affected the net operating income. Another element that affected our cashflow after debt was that the Series 2015A G.O. bond payments increased substantially this fiscal year also, as highlighted also. We also had the bulk of our water main project expense in this fiscal year. We did use the remaining CDBG funds and the remaining bond for this project. But we did have to tap into water reserves and funds in our capital improvement fund.

Under Debt Service Coverage, the Net Revenues/All Debt is to be 1.10 and it is only .86. You can see though it only stays at that for one fiscal year. Fiscal year 2026-2027 is when we are to do our new well and it is included for the bond proceeds and the expenditure. The first bond payment would likely be in 2027-2028, but will depend on when we actually do the bonding.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 92, WATER RATES, CHAPTER 99,
SEWER USER CHARGE AND CHAPTER 106, COLLECTION OF SOLID
WASTE**

BE IT ORDAINED by the City Council of the City of Washington, Iowa:

SECTION 1. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 92.02, titled, "Rates for Service", is hereby amended to read as follows by amending Section 92.02 (1) and (2):

"92.02 RATES FOR SERVICE. Water service shall be furnished at the following rates with the City:

1. Base Charge. There shall be a basic monthly water service charge of twenty-one dollars and thirty cents (\$21.30) per account.
2. Usage Rates. Customers shall be charged for water usage in accordance with the following rate schedule:

(Code of Iowa, Sec. 384.84[1])

Cubic Feet Used Per Month	Rate
All Usage	\$5.96 per 100 cubic feet

SECTION 2. The Code of Ordinances of the City of Washington, Iowa, 2014, Section 99.01, titled, "Rates for Service", is hereby amended to read as follows by amending Section 99.01(1) and (2):

"99.01 SEWER SERVICE CHARGES REQUIRED. The monthly sewer use charge shall be in accordance with the following:

1. Non-Residential Customers.

A. For each water meter of every nonresidential property receiving municipal sewer service using 1,400 cubic feet or less of water, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month plus \$5.16 per 100 cubic feet of water used.

B. For each water meter of every nonresidential property receiving municipal sewer service using between 1,401 and 15,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$63.00 per month plus \$5.16 per 100 cubic feet of water used.

C. For each water meter of every nonresidential property receiving municipal sewer service using between 15,001 and 100,000 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$126.00 per month plus \$5.16 per 100 cubic feet of water used.

D. For each water meter of every nonresidential property receiving municipal sewer service using more than 100,001 cubic feet of water, with or without a water meter, the charge shall be an amount equal to the sum of \$252.00 per month plus \$5.16 per 100 cubic feet of water used.

2. Residential Customers. For each water meter of every residential property (including multiple-family residential properties) receiving municipal sewer service, with or without a water meter, the charge shall be an amount equal to the sum of \$31.50 per month per dwelling unit plus \$5.16 per 100 cubic feet of water used.”

SECTION 3. The Code of Ordinances of the City of Washington, Iowa, 2019, Section 106.09, titled, “Collection Fees:”, is hereby amended to read as follows by amending Section 106.09:

“106.09. COLLECTION FEES. The collection and disposal of solid waste as provided by this chapter are declared to be beneficial to the property served or eligible to be served and there shall be levied and collected fees for the same, in accordance with the following:

1. Fees.

- A. The fee for solid waste collection for 65-gallon garbage container plus either recycling option shall be \$23.93 per month.
- B. The fee for solid waste collection for a 35-gallon garbage container plus either recycling option shall be \$19.78 per month.
- C. The fee for solid waste collection for a 35-gallon garbage container with every other week pickup plus either recycling option shall be \$15.66 per month.
- D. The fee for an additional 65-gallon garbage container shall be \$18.15 per month.
- E. The fee for an additional 65-gallon recycling container shall be \$5.50 per month.
- F. The fee for an additional 95-gallon recycling container shall be \$6.50 per month.

G. The recycling fee for downtown upper-story or permitted ground-level conversion residences shall be \$5.50 per month per dwelling unit for the availability of downtown recycling, unless they have made application to be treated as residential premises, in which case the above fee schedule shall apply.

H. The fee for stickers for additional bags of solid waste is one dollar (\$1.00) each.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the City Council on the ____ day of _____, 2024.

Millie Youngquist, Mayor

ATTEST:

Amanda Waugh, City Clerk

Approved on First Reading: May 7, 2024

Approved on Second Reading: May 21, 2024

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

City Clerk

Subtotal Revenue Debt	31	\$249,215	\$263,043	\$278,855	\$281,720	\$282,700	\$282,580	\$282,380	\$282,100	\$319,840	\$445,880
Series 2009/2016A G.O.	32	\$0	\$0	\$0	\$22,675	\$12,675	\$12,675	\$12,675	\$12,675	\$12,675	\$12,675
Series 2015A G.O.	33	\$92,357	\$0	\$96,925	\$23,836	\$78,325	\$127,000	\$137,575	\$134,825	\$137,075	\$133,925
Series 2022 G.O.	34	\$0	\$0	\$0	\$0	\$89,569	\$90,550	\$7,610	\$160,030	\$161,730	\$158,280
Reserved	35	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Subtotal G.O. Debt	36	\$92,357	\$0	\$96,925	\$46,511	\$180,569	\$230,225	\$157,860	\$307,530	\$311,480	\$304,880
Total Water Debt Service	37	\$341,572	\$263,043	\$375,780	\$328,231	\$463,269	\$512,805	\$440,240	\$589,630	\$631,320	\$750,760

Debt Service Coverage											
Net Revenues/Revenue Debt	38	2.04	1.09	1.67	1.74	2.10	1.57	2.10	2.43	2.38	1.90
Net Revenues/All Debt	39	1.49	1.09	1.24	1.49	1.28	0.86	1.35	1.16	1.21	1.13

SRF loans must have at least 1.10x Coverage

Cashflow After Debt	40	\$165,955	\$23,209	\$90,052	\$162,353	\$131,183	(\$68,444)	\$154,349	\$129,701	\$146,863	\$90,475
Capital Outlays	41	(\$1,842,148)	(\$805,851)	(\$263,452)	(\$223,863)	(\$412,332)	(\$2,879,000)	(\$107,600)	(\$75,000)	(\$2,575,000)	(\$75,000)
G.O. Bond Proceeds	42	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SRF Bond Proceeds	43	\$1,500,107	\$363,393	\$219,000	\$213,729	\$479,766	\$2,765,000	\$0	\$0	\$2,500,000	\$0
Other Cash Adjustments	44	\$267,622	\$93,057	\$35,000	\$112,424	\$296,332	\$237,958	\$142,440	\$0	\$0	\$0
Transfers (to)/from Restricted	45	(\$2,960)	(\$3,225)	\$1,245	(\$2,025)	(\$1,460)	(\$1,600)	(\$1,600)	\$0	\$0	\$0
Transfer (to)/from Indust. Dev.	46	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transfers (to)/from Other Funds	47	\$0	\$0	\$0	(\$211,729)	(\$477,766)	(\$377,840)	(\$167,451)	\$0	\$0	\$0
Annual Surplus/(Deficit)	48	\$88,576	(\$329,417)	\$81,845	\$50,889	\$15,723	(\$323,926)	\$20,138	\$54,701	\$71,863	\$15,475

Beginning Operating Cash Balance	49	\$603,906	\$692,482	\$363,065	\$444,910	\$495,799	\$511,522	\$187,596	\$207,734	\$262,435	\$334,298
Annual Surplus/(Deficit)	50	\$88,576	(\$329,417)	\$81,845	\$50,889	\$15,723	(\$323,926)	\$20,138	\$54,701	\$71,863	\$15,475
Ending Operating Cash Balance	51	\$692,482	\$363,065	\$444,910	\$495,799	\$511,522	\$187,596	\$207,734	\$262,435	\$334,298	\$349,773
Cash % of O&M	52	54%	26%	34%	38%	37%	11%	13%	29%	32%	31%

Debt Service Reserve Fund	53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Water Deposit Fund	54	\$26,830.00	\$30,055.00	\$28,810.00	\$30,835.00	\$32,295.00	\$33,895.00	\$35,495.00	\$35,495.00	\$35,495.00	\$35,495.00
Total Restricted Cash	55	\$26,830.00	\$30,055.00	\$28,810.00	\$30,835.00	\$32,295.00	\$33,895.00	\$35,495.00	\$35,495.00	\$35,495.00	\$35,495.00
Total Cash	56	\$719,312.00	\$393,120.00	\$473,720.00	\$526,634.00	\$543,817.00	\$221,491.00	\$243,229.00	\$297,930.00	\$369,793.00	\$385,268.00

Water Capital Outlays											
Equipment Replacement		\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
South 7th Water Main Project		\$25,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500,000	\$0
Well Improvements		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Wellness Park Water Main		\$0	\$144,295	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Downtown Streetscape Project		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Meter Replacement		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
2022 Water Main Project		\$1,820,000	\$79,168	\$412,332	\$2,859,000	\$20,000	\$40,000	\$60,000	\$40,000	\$60,000	\$40,000
South B Ave Water Main		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E 3rd Water Main		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous		\$1,870,000	\$298,463	\$487,332	\$2,954,000	\$182,600	\$2,575,000	\$0	\$0	\$0	\$0
Total		\$1,870,000	\$298,463	\$487,332	\$2,954,000	\$182,600	\$2,575,000	\$0	\$0	\$0	\$0



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

May 30, 2024

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

To: Mayor and City Council
Cc: City Clerk Amanda Waugh
Finance Director Kelsey Brown

Jason Chalupa
Sergeant

Ref.: Persons With Disabilities Parking Ordinance Amendments

Benjamin Altenhofen
Sergeant

Late in 2023, city staff met with former Councilor Glinsmann and City Administrator McCusker to review and discuss handicap parking in the downtown area.

Brian VanWilligen
Investigator

Eric Kephart
K-9 Handler

Our review included locations that are listed in the current Ordinance, but not properly marked and locations that are marked, but not listed in the Ordinance. We also discussed the state requirements regarding width of handicap parking spaces, proper signage, and the number of spaces required to meet the state code.

Seth Adam
Police Officer

Mia Brdecka
Police Officer

Attached is an Ordinance Amendment and map that updates the handicap parking locations in the downtown area.

Colton Schneider
Police Officer

Devin Fraise
Police Officer

Also attached are comments received from downtown businesses in response to Main Street Washington's sharing of the proposed map.

Ryan Burkhart
Police Officer

Respectfully,

Jim Lester
Chief of Police

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER
69.07, "PERSONS WITH DISABILITIES PARKING"**

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Amend Paragraph.** Paragraph 3. (69.07(3) Business District. Is amended as follows:

Business District. The following parking spaces are designated as reserved only for the use of persons with disabilities.

- A. The first two parking spaces on the east side of North B Ave just north of the intersection of West Main Street.
- B. The first parking space on the south side of Washington Street just east of Iowa Avenue.
- C. The first parking space on the east side of Iowa Avenue just north of the intersection with Main Street.
- D. The first parking space on the east side of Marion Avenue just north of the intersection with Main Street.
- E. The first two parking spaces on the south side of East Main Street just west of the intersection of North Second Avenue and East Main Street.
- F. The first parking space on the west side of South Second Avenue just north of the intersection of North Second Avenue and East Main Street.
- G. The first parking space north of the alley on the east side of Iowa Avenue south of the intersection with Third Street.
- H. On the west side of South Iowa Avenue south of the intersection of Jefferson Street and Iowa Avenue.
- I. On the south side of East Second Street west of the intersection of North Second Avenue and East Second Street.
- J. On the north side of West Second Street east of the intersection of West Second Street and North Marion Avenue.
- K. The first parking space on the south side of West Main Street east of the intersection of West Main Street and Avenue B.

- L. The first parking space on the south side of West Jefferson Street west of the intersection of South Iowa Avenue.
- M. The first parking space on the east side of South Iowa Avenue just south of the intersection of Jefferson Street and South Iowa Avenue.
- N. Iowa Avenue, two spaces on the east side, one on each side of the center crosswalk midway between Washington Street and Main Street. One space on the west side just south of the center crosswalk midway between Washington Street and Main Street.
- O. The first parking space north of the alley on the west side of North Marion south of the intersection with West Second Street.
- P. West Main Street, two spaces on the north side, one on each side of the center crosswalk midway between North Iowa Avenue and North Marion Avenue. One space on the south side just east of the center crosswalk midway between North Iowa Avenue and North Marion Avenue.
- Q. North Marion Avenue, two spaces on the west side, one on each side of the center crosswalk midway between West Washington Street and West Main Street. One space on the east side just north of the center crosswalk midway between West Washington Street and West Main Street.
- R. West Washington Street, two spaces on the south side, one on each side of the center crosswalk midway between North Marion Avenue and North Iowa Avenue. One space on the north side just west of the center crosswalk midway between North Marion Avenue and North Iowa Avenue.
- S. On the north side of East Washington Street, one space west of alley, between South Second Avenue and South Iowa Avenue.
- T. The first parking space on the south side of West Washington Street west of the intersection of West Washington Street and Marion Avenue.
- U. The first parking space on the east side of South Iowa Avenue south of the alley located between Jefferson Street and Washington Street.
- V. The first parking space on the south side of East Third Street just west of the intersection with North Second Avenue.
- W. On the east side of North Iowa Avenue, two spaces, one on each side of the alley midway between Main Street and Second Street.

SECTION 2. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 2024.

Millie Youngquist, Mayor

Attest:

Amanda Waugh, City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day of _____, 2024.

Amanda Waugh, City Clerk

NORTH

Diagram not to scale



Two accessible parking spaces can share an access aisle with the access aisle between the two parking spaces (except in angled parking).

An access aisle can be placed on either side of the parking space (except in angled parking where it must be located on the passenger side of the parking space).

I believe the one that is marked closest to the Union is an existing spot, so no worries from us.

These look nicely spaced out. I think it's a good plan.

Looks good to me.

I like the addition of one in front of Boxcar Treasures. It will add to the one in front of our store. Thanks.

Looks good to us.

I'm not seeing handicap parking on the west side of the square... Seems to me there should be at least one on each side...

Any additions would be awesome! Are they considering any two hour parking signs as well?

I REALLY dont want anymore handicap parking spaces. They are the ones that are always empty. Adding more would just take away parking from other customers, and parking is already so limited. If anything more could be added along the park, and then it would be a flat surface to get to the sidewalk from there.

it's not that I lack empathy, it's that I just don't think we need it.

I'm in support of any and all added accessible parking spaces! A large percentage of our clients have special needs so more wheelchair/walker/etc accessible parking would be a huge help!

We would love something done or one placed on the west side street on iowa avenue street as those stairs / sidewalks are horrendous! Let me know if there is anything they can come up with

MEMORANDUM

DATE: June 3, 2024
TO: Kelsey, Finance Director
FROM: Mark Culver, Housing Specialist
RE: Contractor Final Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

1027 E 3rd Street (Woodley)

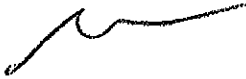
I approve the payment request in the amount of ~~\$29,365.00~~

Please cut a check in the amount of \$29,365.00 and Mail to the Contractor.

Holm Innovations
105 Dry Creek Ct
Palo, IA 52324

***The enclosed "Final Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,



Mark Culver
East Central Iowa Council of Governments
319-289-0061

CITY OF WASHINGTON HOUSING REHABILITATION PROGRAM

Homeowner Name: Ronald Woodley
Address: 1027 E 3rd Street
 Washington, IA 52353

Contractor Name: Holm Innovations
Address: 105 Dry Creek Ct
 Palo, IA 52324
Phone: 319-491-4778

FINAL PAYMENT REQUEST

Final Items Completed:	\$28,770.00
New Change Order Total:	\$0.00
Total:	\$28,770.00
Add Retainage 10%	\$595.00
Final Payment Due:	\$29,365.00

Payment Summary	Partial Payment	\$5,355.00
	Final Payment:	\$29,365.00
	Total Payment:	\$34,720.00
\$34,720.00	\$0.00	\$34,720.00
Original Contract +	Total Change Orders =	Total Payment

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor: _____ **Date:** _____

A property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner: _____ **Date:** _____

Approved by the
ECICOG Project Administrator: _____ **Date:** _____

Housing Inspector: _____ **Date:** _____

Grantee (City) Representative: _____ **Date:** _____

Holm Innovations
 105 DryCreek Ct.
 Palo, Iowa 52324

Invoice

Bill To
Ronald Woodley 1027 E 3rd St. Washington, Iowa 52353

Date	Invoice No.	P.O. Number	Terms	Project
06/03/24	3041		Due on receipt	

Item	Description	Quantity	Rate	Amount
sales	1. Room Reconfiguration- Removed existing addition and built new 10' x 18' addition according to work specs.	1	28,770.00	28,770.00
sales	2. Billing for 10% retainage from Invoice #3039	1	595.00	595.00

Thank You for the Business			Subtotal	\$29,365.00
			Sales Tax (0.0%)	\$0.00
			Total	\$29,365.00

MEMORANDUM

DATE: June 3, 2024
TO: Kelsey, Finance Director
FROM: Mark Culver, Housing Specialist
RE: Contractor Final Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

703 S 3rd Ave (Hoffman)

I approve the payment request in the amount of ~~\$22,600.00~~

Please cut a check in the amount of \$22,600.00 and Mail to the contractor.

L&M Construction
421 16th Street ME
Cedar Rapids, IA 52402

***The enclosed "Final Payment Request" and Change order documents require a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**



Thank you,

Mark Culver
East Central Iowa Council of Governments
319-289-0061

CITY OF WASHINGTON HOUSING REHABILITATION PROGRAM

Homeowner Name: Kelli Hoffman
Address: 703 S 3rd Ave
 Washington, IA 52353

Contractor Name: L&M Construction
Address: 421 16th Street NE
 Cedar Rapids, IA 52402
Phone: 319-533-4352

FINAL PAYMENT REQUEST

Final Items Completed:	\$15,100.00
New Change Order Total:	\$1,550.00
Total:	\$16,650.00
Add Retainage 10%	\$595.00
Final Payment Due:	\$17,245.00

Payment Summary	Partial Payment	\$5,355.00
	Final Payment:	\$17,245.00
	Total Payment:	\$22,600.00
\$21,050.00	\$1,550.00	\$22,600.00
Original Contract +	Total Change Orders =	Total Payment

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor: _____ **Date:** _____

A property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner: _____ **Date:** _____

Approved by the
ECICOG Project Administrator: _____ **Date:** _____

Housing Inspector: _____ **Date:** _____

Grantee (City) Representative: _____ **Date:** _____

**CHANGE ORDER
HOUSING REHABILITATION PROGRAM**

CHANGE ORDER #: 1

CHANGE ORDER DATE: 5/15/24

OWNER: Kelli Hoffman
 ADDRESS: 703 S 3rd Ave
Washington, IA 52353

The following change(s) is (are) authorized:

	COST
Additional plumbing for shower	1,550.00
TOTALS	1,550.00

Reasons: After shower was removed, it was discovered that more plumbing work was needed.

There shall be: \$ _____ Credit
 \$ 1,550.00 Extra Charge
 \$ _____ No Cost Change

Original Bid: \$ 21,050.00
 Change Order Cost: \$ 1,550.00
 Total Job Cost: \$ 22,600.00

Signatures

Property Owner: _____
 Gen. Contractor: _____
 Housing Inspector: _____
 City Rep.: _____

L & M Construction Roofing, Siding, Doors & More!	Invoice Date 5/30/2024
421 16th ST NE Cedar Rapids, Iowa 52402 319.521.9324 (Lou Isaac) or 319.533.4352 (Manuel Isaac)	To: Kelli Hoffman 703 S 3rd AVE Washington, IA 52353 319-461-5243

salesperson	job	shipping method	shipping terms	delivery date	payment terms	due date
Manuel	See Below	N/A	N/A	N/A	Upon Job Completion	N/A

description
<p>Front Exterior door:</p> <p>Removed the existing front door. Installed new exterior door with hardware and trim. Installed a new storm door with hardware.</p> <p>Total cost materials labor \$2,500.00</p>
<p>Windows:</p> <p>Removed the existing window in the living room. Installed new pocket replacement window wrapped exterior with metal Installed trim where needed.</p> <p>Total cost materials and labor \$800.00</p>
<p>Windows:</p> <p>Removed two windows in the dining room. Installed two new pocket replacement windows wrapped exterior trim with metal Installed trim where needed.</p> <p>Total cost Materials and Labor \$1,600.00</p>
<p>Shower:</p> <p>Removed the existing shower. Installed new tub surround and fixture Tile walls around tub shower.</p> <p>Total cost Materials and labor \$4,500.00</p>
<p>Additional plumbing cost to fix leaking pipe that connects to tub drain and new drop vinyl</p>

flooring.

Total cost materials and labor \$1,550.00

Interior door:

Removed existing door.

Installed new interior with hardware replaced trim where needed.

Total cost materials and labor \$600.00

Radon:

Installed power radon mitigation system in basement.

Total cost materials and labor \$5,100.00

Total cost for above stated work due is \$16,650.00

MEMORANDUM

DATE: June 3, 2024
TO: Kelsey, Finance Director
FROM: Mark Culver, Housing Specialist
RE: Contractor Final Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

312 E Main Street (Bowen)

I approve the payment request in the amount of ~~\$35,000.00~~

Please cut a check in the amount of \$35,000.00 made out to Manny's Eastern Iowa Roofing & Construction, and mail to me as the contractor still needs to sign paperwork.

ECICOG
Attn: Mark Culver
700 16th Street NE Suite 301
Cedar Rapids, IA 52402

***The enclosed "Final Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,



Mark Culver
East Central Iowa Council of Governments
319-289-0061

CITY OF WASHINGTON HOUSING REHABILITATION PROGRAM

Homeowner Name: Katherine Bowen
Address: 312 E Main Street
 Washington, IA 52353

Contractor Name: Manny's Eastern Iowa Roofing & Construction
Address: 1588 Ottawa Dr
 Marion, IA 52302
Phone: 319-693-0773

FINAL PAYMENT REQUEST

Final Items Completed:	\$35,000.00
New Change Order Total:	\$0.00
Total:	\$35,000.00
Add Retainage 10%	\$0.00
Final Payment Due:	\$35,000.00

Payment Summary	Partial Payment	\$0.00
	Final Payment:	\$35,000.00
	Total Payment:	\$36,000.00
\$35,000.00	\$0.00	\$36,000.00
Original Contract +	Total Change Orders =	Total Payment

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor: _____ **Date:** _____

A property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner: _____ **Date:** _____

Approved by the
ECICOG Project Administrator: _____ **Date:** _____

Housing Inspector: _____ **Date:** _____

Grantee (City) Representative: _____ **Date:** _____

INVOICE

Manny's Eastern Iowa Roofing & Construction, LLC.
1588 Ottawa Dr
Marion, IA 52302

mannyroofingsidingconstruction@gmail.com
+1 (319) 693-0773
<https://www.mannyseastemiowarofingandsiding.com/>



Katherine Bowen

Bill to
Katherine Bowen
312 E Main Street
Washington, Iowa 52353
United States

Invoice details

Invoice no.: 0949
Terms: Net 15
Invoice date: 05/30/2024
Due date: 06/14/2024

#	Date	Product or service	Description	Amount
1.			<p>1 PAINT SIDING (house and foundation)</p> <hr/> <p>Scrape loose paint off siding and foundation on the house</p> <p>Prime all bare wood</p> <p>Paint the house and foundation in a two tone color combination (include front lower soffit)</p> <p>One color for siding and foundation, one color for trims – Homeowner has choice of colors</p> <p>Reinstall house numbers, lights, etc.</p> <p>2 ALUMINUM SOFFIT AND FASCIA</p> <hr/> <p>Install vented aluminum soffit and aluminum fascia metal (Do not include the front lower soffit)</p> <p>3 GUTTER DOWNSPOUTS--&quot; SEAMLESS ALUMINUM _____</p> <p>Dispose of original gutters. Install &quot;, K- type, seamless, .027 gauge aluminum gutter to service roof. Install downspouts at each corner and major offsets.</p> <p>4 NEW FLAT ROOF (Back porch)</p>	

Remove existing roof on the back porch
 Install a new rubber roof on the back porch
 Ensure proper seal against wall or other roof
 Ensure proper seal around roof penetrations

5 FRONT PORCH LATTICE _____

Install new lattice below front porch floor
 Use white vinyl lattice with the tight spacing
 Frame corners and joints for a tight secure fit

2.	Services	Total Labor & Material	\$35,000.00
		Total	\$35,000.00
	checks		

Note to customer

Thank you for choosing Manny's Eastern Iowa Roofing & Construction, LLC.
 For your home improvement project
 Please remit payment to Manny's Eastern Iowa Roofing & Construction, LLC.
 Mail check to Address, 1688 Ottawa Dr Marlon Iowa 52302

Payments made after 30 days will be subject to interest charges.
 A two-year labor warranty is effective upon the date of completion.
 Any damage incurred by wind or hail should be reported with the homeowner's insurance company.
 Thank you for your business!

MEMORANDUM

DATE: June 3, 2024
TO: Kelsey, Finance Director
FROM: Mark Culver, Housing Specialist
RE: Contractor Partial Payment Request

Enclosed please find the required paperwork to authorize contractor payment for the house at:

326 E Jefferson (Smith)

I approve the payment request in the amount of

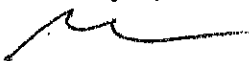
<u>\$17,000.00</u>	Rehab Dollars
\$ <u> 0.00</u>	Lead Dollars
<u>-\$1,700.00</u>	10% Retainage
<u>\$15,300.00</u>	Total Dollars

Please cut a check in the amount of \$15,300.00 and hold as the contractor would like to pick up the check Wednesday afternoon.

Swift & Swift LLC
1903 Walling Ct
Davenport, IA 52803

***The enclosed "Partial Payment Request" document requires a signature and is marked with a "sign here" tab. After you have signed the documents please make a copy for your records and then return the originals to me with a copy of the check to the contractor.**

Thank you,



Mark Culver
East Central Iowa Council of Governments
319-289-0061

City of Washington
HOUSING REHABILITATION PROGRAM
326 E Jefferson (Smith)
Washington, IA 52353

Contractor Name: Swift & Swift LLC
Contractor Address: 1903 Walling Ct
Davenport, IA 52803
Contractor Phone Number: 563-505-0661

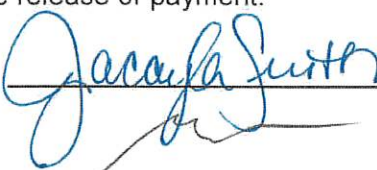
PARTIAL PAYMENT REQUEST

Rehab Items Completed to Date:	_____	\$17,000.00
Lead Items Completed to Date:	_____	\$0.00
Total Items Completed to Date:	_____	\$17,000.00
10% Retained:	_____	\$1,700.00
Earned Less Retainage:	_____	\$15,300.00
Current Payment Due:	_____	\$15,300.00

The undersigned contractor certifies that all work is completed in regards to this request for payment in accordance with the contract documents and that all work to date was inspected.

General Contractor:  Date: 5-22-24

A Property inspection has been made and the work completed to date meets my satisfaction in accordance with the construction contract. I authorize the release of payment.

Property Owner:  Date: 5/22/24

Approved by the Housing Inspector: _____ Date: 5-22-24

Grantee Representative: _____ Date: _____

Project Administrator:  Date: 5-22-24

Swift & Swift LLC
 1903 Walling Ct
 Davenport, Iowa 52803

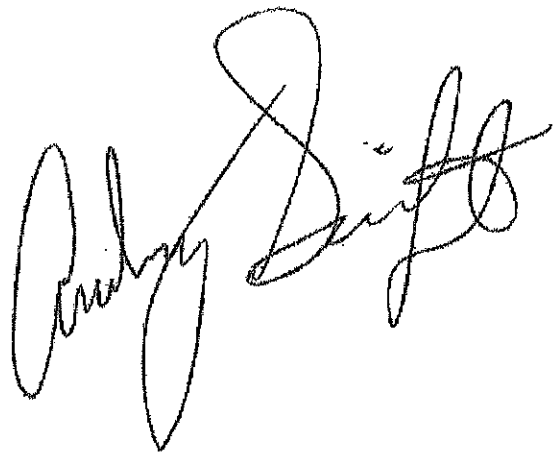
Invoice

Date	Invoice #
4/14/2024	3205

Bill To
Jacayla Smith 326 E Jefferson Washington Ia 52353

P.O. No.	Terms	Project
Jacayla Smith	Due on receipt	326 E Jefferson Street

Quantity	Description	Rate	Amount
0	Item #1 Siding	15,000.00	0.00
1	Item #2 Window Replacement	2,200.00	2,200.00
1	Item #3 Window Replacement	1,100.00	1,100.00
1	Item #4 Eliminate Window and Door	2,000.00	2,000.00
1	Item #5 Front Porch Support	4,500.00	4,500.00
1	Item #6 Plumbing Repair	6,000.00	6,000.00
1	Item #7 Entry Door	1,200.00	1,200.00
0	Item #8 Change order fascia and trim, Gutters removal, other openings covered with osb, small window drywall work	2,500.00	0.00



Phone #	Fax #	E-mail	Total	\$17,000.00
563-505-0661	563-322-8739	andrayswift@yahoo.com		