



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD AT THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, January 2, 2024

To attend the meeting via Zoom go to:

<https://us02web.zoom.us/j/5077385758?pwd=aG9oTys4TDMydWlUeVFkTU1OekNUZz09>

Meeting ID: 507 738 5758

Passcode: 539036

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, January 2, 2024 to be approved as proposed or amended.

Consent:

1. Council Minutes December 19, 2023
2. Garden & Associates, Ltd., Washington-Buchanan Street Paving Project, \$1,200.00.
3. Bolton & Menk, Washington/Runway 18/36 Lighting, \$11,572.00.
4. Veenstra & Kimm, Inc., Engineering services for Buchanan St. Detention, \$2,555.04.
5. Veenstra & Kimm, Inc., Engineering services for W-3 Construction Site Plan Review, \$537.00.
6. Veenstra & Kimm, Inc., Engineering services for 12th Ave & Washington St. Intersection Improvements, \$4,085.00.
7. Veenstra & Kimm, Inc., Engineering services for Dog Park Storm Sewer, \$3568.00.
8. Veenstra & Kimm, Inc., Engineering services for Wellness Park Improvements Phase II Master Plan, \$12,000.000.
9. Veenstra & Kimm, Inc., Engineering services for Wellness Park Concession Stand, \$612.00.
10. DeLong Construction, W. Buchanan Detention Basin, \$7,616.60.
11. Nesper Sign Advertising, Inc., Welcome and Wayfinding signs, \$22,254.00.
12. Musco Sports Lighting, Inc. Wellness Park Soccer, \$98,3801.00.
13. Iowa Municipalities Workers' Compensation Association, Installment 7 – Work Comp Prem 23-24, \$8,393.00.
14. Department Reports

SPECIAL PRESENTATION

- Nuisance Report

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes

CLAIMS & FINANCIALS

- Claims

NEW BUSINESS

1. Discussion and Consideration of Resolution Declining to Exercise Extraterritorial Jurisdiction for Parcel 1122200005.
2. Discussion and Consideration of Third and Final Reading of an Ordinance Amending the Code of Ordinances of the City of Washington, Iowa, Incorporating a New Chapter Regarding Cross Connection Controls.
3. Discussion and Consideration for Approving License Agreement for Sanitary Sewer Main.
4. Discussion and Consideration of Resolution Awarding Bid for Residential Solid Waste Disposal and Recycling Services.
5. Discussion and Consideration of Resolution Approving Voluntary Annexation of Certain Properties with an Amended Legal Description.

DEPARTMENTAL REPORTS

Police Department
City Attorney
City Administrator

MAYOR & COUNCILPERSONS

Millie Youngquist, Mayor Pro Tem
Illa Earnest
Patrick Morgan
Elaine Moore
Ivan Rangel
Fran Stigers

ADJOURNMENT

CITY OF WASHINGTON
Council Minutes 12-19-2023

At 6:00 p.m. the Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street with Mayor Pro Tem in the chair.

On roll call present: Earnest, Glinmann, Moore, Rangel, Stigers and Youngquist.

Motion by Stigers, second by Glinmann, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, December 19, 2023, be approved with item an Amendment to New Business #7 to state Discussion and Consideration for Affirming the Major Site Plan For W-3 Construction at 930 W. Buchanan St.

Consent:

1. Council Minutes December 5, 2023
2. Washington Chamber of Commerce Invoice for Chamber Renewal Fees, \$1,484.00
3. Gronewold, Bel, Kyhnn & Co. P.C. Invoice for progress billing for year end June 30, 2023, \$6,000.00.
4. Kevin Olson Invoice for Attorney Fees , \$983.92.
5. Dollar General 225 West Madison Street, Special Class B Retail Alcohol License **(renewal)**.
6. R&P Construction, Rehabilitation Project for 116 N. 7th Ave, \$31,200.00.
7. FOX Strand Associates, 20221 Washington Water Main Improvements, \$1,542.00.
8. UMB Bank GO Bond 2015 Paying Agent Fee, \$250.00.
9. UMB Bank GO Bond 2016A Paying Agent Fee, \$250.00.
10. UMB Bank GO Bond 2016B Paying Agent Fee, \$250.00.
11. UMB Bank GO Bond 2018A Paying Agent Fee, \$300.00.
12. UMB Bank GO Bond 2018B Paying Agent Fee, \$300.00.
13. Department Reports

Motion by Moore, second by Stigers to approve consent items 1, 3-10. Motion carried.

Motion to Pull Consent #2 by Earnest. Amendment to Ambassador fees, jacket and dues. New amount for Chamber Renewal Fees, \$1,289.00. Motion by Earnest, second by Moore. Motion carried.

Fred Stark presented the 2023 Annual Report of the Washington Historical Preservation Committee. Spoke about the square tours and information learned about the building. Looking ahead to support the City's restoration efforts for the Woodlawn Cemetery Shelter.

T.J. with Atwood Energy Services presented about Municipals Utilizing Solar Energy at City Facilities. Provided information on electric rates rising by 20% in the next two years. Presented a similar solar plan they completed for Wastewater Treatment Plant that was similar to the size of Washington.

Leland, Jared and Chris with Veenstra & Kimm, Inc. presented the Wellness Park Phase 2 Master Plan. Had a nice slideshow and video showing the trails, pond, fishing pier, lodge, parks shop, fitness area and other amenities.

Presentation from the Public: None

The claims were presented by Finance Director, Kelsey Brown. Motion by Moore, second by Glinsmann to approve claims for December 19, 2023. Motion carried.

The financials were presented by Finance Director, Kelsey Brown. Motion by Stigers, second by Rangel to approve November 2023 financials. Motion carried.

Mayor Pro Tem Youngquist opened the Public Hearing for Budget Amendment No. 1. There were no comments received. Motion by Moore, second by Rangel to go out of Public Hearing. Roll Call: Ayes: Rangel, Stigers, Youngquist, Moore, Glinsmann, Earnest. Nays: None. Motion carried.

Motion by Moore, second by Stigers to approve a Resolution for FYE24 Budget Amendment #1. Roll Call: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, Youngquist. Nays: None. Motion carried. **(Resolution 2023-2014)**

Motion by Moore, second by Glinsmann to approve a Resolution of Street Lighting for SW Corner of Adams Street and 14th Avenue and Adam Street and 15th Avenue. Roll Call: Ayes: Glinsmann, Earnest, Moore, Rangel, Stigers, Youngquist. Nays: None. Motion carried. **(Resolution 2023-015)**

Motion by Earnest, second by Stigers to approve Resolution Approving a Permanent Public Utility Easement (by cemetery into business park). Roll Call: Ayes: Earnest, Glinsmann, Moore, Rangel, Stigers, Youngquist. Nays: None. Motion carried. **(Resolution 2023-016)**

Motion by Moore, second by Stigers to approve Resolution Approving the Placement and Installation of Street Lights in the NLW 2 Subdivision on S. 11th Avenue. Roll Call: Ayes: Rangel, Stigers, Youngquist, Moore, Glinsmann, Earnest. Nays: None. Motion carried. **(Resolution 2023-017)**

Motion by Moore, second by Rangel to approve Resolution Adopting and Levying the Final Schedule of Assessments and Providing for the Pavement Thereof for the East Adams Street Reconstruction Project. Roll Call: Ayes: Glinsmann, Moore, Earnest, Rangel, Stigers, Youngquist. Nays: None. Motion carried. **(Resolution 2023-018)**

Motion by Stigers, second by Moore for affirming The Major Site Plan for W-3 Construction at 930 W. Buchanan Street. Motion carried.

Motion by Earnest, second by Glinsmann affirming the Change Order No. 3 with Reed Construction for the Library Makerspace Project (decrease \$1,260.50). Motion carried.

Motion by Moore, second by Stigers, affirming the Fire Department Election Results for 2024.
Motion carried.

Motion by Stigers, second by Glinsmann to approve the Second Reading of an Ordinance Amending the Code of Ordinances of the City of Washington, Iowa, Incorporating a New Chapter Regarding Cross Connection Controls. Roll Call: Ayes: Stigers, Rangel, Youngquist, Moore, Glinsmann, Earnest. Nays: None. Motion carried.

Motion by Stigers, second by Moore to approve a Resolution Accepting the Country Club View Subdivision – Plat 1 as Completed (final construction cost was \$1,511,653.40). Roll Call: Ayes: Youngquist, Stigers, Rangel, Moore, Glinsmann, Earnest. Nays: None. Motion carried.
(Resolution 2023-019)

Motion by Stigers, second by Moore affirming the Change Order NO. 1 with DeLong Construction for the Country Club View Subdivision (increase \$22,666.65). The increase is from the final audit and was due to increased excavating and did not affect our cost of \$800,000.
Motion carried.

Motion by Stigers, second by Moore to affirm the Pay Application No. 8 to DeLong Construction for the Country Club View Subdivision (in the amount of \$9,610.87). Motion carried.

Motion by Glinsmann, second by Moore to affirm Pay Application No. 9 (final retainage) to DeLong Construction for the Country Club View Subdivision (in the amount of \$40,000.00).
Motion carried.

Presentation to Bethany Glinsmann for her 2 years of service as a Council Member.

Department reports were presented.

Stigers voiced concerns about W. Buchanan becoming more active and not able to see around shrubs on South Iowa from Sitler. Moore agrees with this issue.

Glinsmann delivered 100 Meal Kits last weekend through the help of donations.

Youngquist noted that 85 residents received funds from the Griffith Trust (total est. amount \$58,000.00) that gives money to low-income citizens over the age of 55.

Motion by Glinsmann, second by Stigers that the Regular Session held at 6:00p.m., Tuesday, December 19, 2023, is adjourned at 7:10 p.m. Motion passed unanimously.

Amanda J. Waugh, City Clerk

Millie Youngquist, Mayor Pro Tem



GARDEN & ASSOCIATES, LTD.

1701 3rd Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

INVOICE

City of Washington
P. O. Box 516
215 East Washington
Washington, IA 52353

December 18, 2023
Invoice No: 46545

Project 5020201 Washington - Buchanan Street Paving Project.
Client ID# 20040

Professional Services for the Period: November 17, 2023 to December 14, 2023

Professional Services

	Hours	Rate	Amount
Principal Engineer	7.50	160.00	1,200.00
Totals	7.50		1,200.00
Total Professional Services			1,200.00
Total Project Invoice Amount			\$1,200.00

GARDEN & ASSOCIATES, LTD.

JACK POPE, PE



AHLERS COONEY
ATTORNEYS

AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IOWA 50309-2231
515-243-7611

FEDERAL ID 42-1323559

December 18, 2023

CITY OF WASHINGTON, IOWA
CITY CLERK
224 W. MAIN STREET
P.O. BOX 516
WASHINGTON, IA 52353

Invoice #: 857226
Client #: 11307
Matter #: 65
Billing Attorney: JHS

INVOICE SUMMARY
PLEASE RETURN THIS PAGE WITH YOUR PAYMENT

RE: WASHINGTON HOTEL GROUP, LLC

For professional services rendered and costs advanced through December 13, 2023:

Professional Services	\$ 592.50
Expenses	<u> .00</u>
CURRENT INVOICE DUE	\$ 592.50

Check Remit To:
AHLERS & COONEY, P.C.
100 COURT AVENUE, SUITE 600
DES MOINES, IA 50309-2231
515-243-7611

Include Invoice # on Payment

Wire/ACH Transfer Remit To:
BANKERS TRUST
ABA: 073000642
A/C: 031291
accounting@ahlerslaw.com

Invoice #: 857226
 WASHINGTON HOTEL GROUP, LLC

December 18, 2023

PROFESSIONAL SERVICES

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
11/30/23	JHS	.20	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING DESIRED CHANGES TO AGREEMENT
11/30/23	JHS	.30	PREPARE EXECUTION VERSION OF AGREEMENT; PREPARE UPDATED RESOLUTION APPROVING AGREEMENT FOR DECEMBER 5TH COUNCIL MEETING; SEND UPDATED DOCUMENTS TO CITY ADMINISTRATOR
11/30/23	MP	.20	REVISING DEVELOPMENT AGREEMENT
12/01/23	JHS	.10	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING AGREEMENT TERMS
12/01/23	JHS	.10	RECEIVE AND RESPOND TO FOLLOW UP EMAIL FROM CITY ADMINISTRATOR
12/01/23	JHS	.20	RECEIVE AND RESPOND TO FOLLOW UP EMAILS FROM CITY ADMINISTRATOR REGARDING AGREEMENT TERMS
12/05/23	JHS	.20	ATTENTION TO EMAILS FROM CITY ADMINISTRATOR REGARDING AUTHORIZING RESOLUTION AND POSSIBLE CHANGES TO DEVELOPMENT AGREEMENT
12/06/23	JHS	.10	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING DESIRED REVISIONS IN AGREEMENT TERMS
12/06/23	JHS	.10	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING AMOUNT OF DEBT OR FINANCIAL OBLIGATION THAT COULD BE CERTIFIED FOR TIF REIMBURSEMENT
12/06/23	JHS	.20	RECEIVE AND RESPOND TO EMAIL FROM CITY ADMINISTRATOR REGARDING TERMS FOR GRANT PAYMENTS
12/06/23	MP	.30	REVISING DEVELOPMENT AGREEMENT
12/07/23	JHS	.20	RECEIVE AND RESPOND TO EMAILS FROM CITY ADMINISTRATOR REGARDING TIF COLLECTIONS
12/11/23	JHS	.20	CALL WITH CITY ADMINISTRATOR

Invoice #: 857226
WASHINGTON HOTEL GROUP, LLC

December 18, 2023

DATE	ATTY	HOURS	DESCRIPTION OF SERVICES RENDERED
12/11/23	JHS	.20	REVIEW REVISED DRAFT OF AGREEMENT; SEND REVISED AGREEMENT TO CITY ADMINISTRATOR

TOTAL FEES **\$ 592.50**

TOTAL THIS INVOICE **\$ 592.50**



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
 1980 Premier Drive | Mankato, MN 56001-5900
 507-625-4171 | 507-625-4177 (fax)
 Payment by Credit Card Available Online at www.Bolton-Menk.com
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Washington
 Washington Airport Commission
 Kevin Erpelding, Chairman
 215 East Washington
 Washington, IA 52353

November 30, 2023
 Project No: 0T5.126255
 Invoice No: 0326334
 Client Account: WASHINGT_CI_IA

Washington/Runway 18/36 Lighting

Design and Bidding (001)

Fee

Total Fee	58,900.00		
Percent Complete	100.00	Total Earned	58,900.00
		Previous Fee Billing	52,400.00
		Current Fee Billing	6,500.00
		Total Fee	6,500.00
		Total this Task	\$6,500.00

Construction (002)

Professional Services

	Hours	Amount
Administrative	1.00	93.00
Project Engineer	1.00	148.00
Project Manager	13.00	2,434.00
Planner	17.00	2,397.00
Totals	32.00	5,072.00
Total Labor		5,072.00

Billing Limits

	Current	Prior	To-Date
Total Billings	5,072.00	39,747.00	44,819.00
Limit			46,900.00
Remaining			2,081.00
		Total this Task	\$5,072.00

Total this Invoice \$11,572.00

301-6-6820-6716
 26-2080 Initials *JE*

EXP. November 18-36

Vender # _____ Date Rec. 12-21-2023

Due Date _____ Inv # _____

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.



STATEMENT OF PROFESSIONAL SERVICES

City of Washington
 215 East Washington
 P.O. Box 516
 Washington, IA 52353

December 22, 2023
 Project No: 24616-040
 Invoice No: 2

Project Manager Leland Belding III

Engineering services for Buchanan Street Detention:

Professional Services from November 12, 2023 to December 16, 2023

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	2.00	179.00	358.00	
Engineer VI	2.00	128.00	256.00	
Engineer X	3.00	97.00	291.00	
Technician I	14.00	110.00	1,540.00	
Totals	21.00		2,445.00	
Total Labor				2,445.00

Unit Billing

Mileage			110.04	
Total Units			110.04	110.04

Total this Invoice \$2,555.04



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

December 22, 2023
Project No: 24616-042
Invoice No: 2

Project Manager Leland Belding III

Engineering services for W-3 Construction Site Plan Review

Professional Services from November 12, 2023 to December 16, 2023

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	3.00	179.00	537.00	
Totals	3.00		537.00	
Total Labor				537.00
		Total this Invoice		\$537.00



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

December 22, 2023
Project No: 24653
Invoice No: 11

Project Manager Leland Belding III

Engineering services for 12th Ave & Washington Street Intersection Improvements:

Professional Services from November 12, 2023 to December 16, 2023

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	20.00	179.00	3,580.00	
Engineer X	5.00	97.00	485.00	
Totals	25.00		4,065.00	
Total Labor				4,065.00
		Total this Invoice		\$4,065.00



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

December 22, 2023
Project No: 24654
Invoice No: 9

Project Manager Leland Belding III

Engineering services for Dog Park Storm Sewer:

Professional Services from November 12, 2023 to December 16, 2023

Professional Personnel

	Hours	Rate	Amount	
Engineer II-A	2.00	179.00	358.00	
Totals	2.00		358.00	
Total Labor				358.00
		Total this Invoice		\$358.00



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

December 22, 2023
Project No: 24657
Invoice No: 4

Project Manager Leland Belding III

Engineering services for Wellness Park Improvements Phase II Master Plan:

Professional Services from November 12, 2023 to December 16, 2023

Fee

Total Fee	48,000.00			
Percent Complete	100.00	Total Earned	48,000.00	
		Previous Fee Billing	36,000.00	
		Current Fee Billing	12,000.00	
		Total Fee		12,000.00
			Total this Invoice	\$12,000.00

Billings to Date

	Current	Prior	Total
Fee	12,000.00	36,000.00	48,000.00
Totals	12,000.00	36,000.00	48,000.00



**VEENSTRA
& KIMM INC.**
STATEMENT OF PROFESSIONAL SERVICES

City of Washington
215 East Washington
P.O. Box 516
Washington, IA 52353

December 22, 2023
Project No: 24658
Invoice No: 3

Project Manager Leland Belding III

Engineering services for Wellness Park Concession Stand:

Professional Services from November 12, 2023 to December 16, 2023

Professional Personnel

	Hours	Rate	Amount	
Drafter III	6.00	102.00	612.00	
Totals	6.00		612.00	
Total Labor				612.00
		Total this Invoice		\$612.00

DeLong Construction, Inc.
 1320 North 8th Avenue
 PO Box 488
 Washington, IA 52353
 (319) 653-3334

Invoice: 2137

Sold to
 City of Washington
 215 E. Washington
 Washington, IA 52353

Ship to

<u>Account</u> CITYWASH	<u>P.O. Num</u>	<u>Ship Via</u>	<u>Ship Date</u>	<u>Terms</u> Net 0	<u>Invoice Date</u> 12/29/23	<u>Page</u> 1
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<u>Item</u>	<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Extended Price</u>
	1	West Buchanan Detention Basin, wasting dirt onsite. Includes topsoil, excavation, tile, intake, seeding, and mulching.	7,616.60	7,616.60

Subtotal 7,616.60

Total \$7,616.60

REMIT TO: 4620 J Street SW
 Cedar Rapids, IA 52404-4928
 Phone: (319) 366-5312
 Fax: (319) 366-6493

PLEASE REFER TO
 "INVOICE NO." ON
 ALL PAYMENTS AND
 CORRESPONDENCE ↓

DEPOSIT INVOICE

SALESPERSON: TOM GARLAND
 ORDERED BY: DEANNA MCCUSKER
TERMS: DUE UPON RECEIPT

INVOICE # 005.87172
 DATE: 12/15/2023
 PAGE: 1 OF 1

SOLD TO
 CITY OF WASHINGTON
 215 E WASHINGTON ST
 WASHINGTON, IA 52353

JOB LOCATION
 CITY OF WASHINGTON
 215 E WASHINGTON ST
 WASHINGTON, IA 52353

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	ALL QUALITY AND PROFESSIONAL LABOR AND EQUIPMENT TO COMPLETE THE FOLLOWING SCOPE OF WORK TO MATCH NESPER DESIGN #TG-985 VERSION #7. NESPER TO DESIGN, FABRICATE AND INSTALL TWO (2) DOUBLE-SIDED, NON-ILLUMINATED MONUMENT ENTRANCE SIGNS.	\$44,508.00	\$44,508.00
		SUB TOTAL	\$44,508.00
		ESTIMATED SALES TAX	
		TOTAL	\$44,508.00

50% DEPOSIT ON QUOTE OF: **PLEASE PAY THIS DEPOSIT AMOUNT -----> \$22,254.00**

NOTE: ANY APPLICABLE SALES TAX WILL BE CHARGED ON FINAL INVOICE
 MAXIMUM PAYMENT BY CREDIT CARD IS \$1,000.00
 PAYMENTS OVER \$1,000.00 SUBJECT TO A 3% CREDIT CARD PROCESSING FEE



Musco Sports Lighting, LLC
100 1st Avenue West
P.O. Box 808
Oskaloosa, IA 52577
USA

Bill To:

City of Washington
 215 E Washington
 Washington, IA 52353
 USA

Invoice

418498

Date 12/19/2023
Project 211572
Customer # 19472
Payment Terms Net 30
Currency USD

Ship To:

Wellness Park
 Northeast Avenue
 Washington, IA 52353
 USA

Please Detach And Return With Payment

Invoice #	Customer #	PO #	Ship Via	Ship Date
418498	19472		Basset	12/18/2023

Project: 211572 Wellness Park Soccer

Description	Amount
Materials for Wellness Park Soccer	\$98,380.00
Subtotal	\$98,380.00
Sales Tax	\$0.00
Total (USD)	\$98,380.00

If you have any questions, please call 800-825-6020 or email ar@musco.com

To remit payment by ACH or Wire:
 Bank: Wells Fargo Bank, 420 Montgomery Street, San Francisco, CA 94104
 ABA Routing Number: 121000248
 SWIFT Number: WFBIUS6S (USD Payment) WFBIUS6WFFX (Non-USD Payment)
 Account Number: 4121225395
 Account Name: Musco Sports Lighting, LLC

To remit payment by check:
 P.O. Box 200692
 Dallas, TX 75320-0692
 USA

Iowa Municipalities Workers' Compensation Assoc
 500 SW 7th Street
 Suite 101
 Des Moines IA 50309

Invoice	INV89013
Date	1/1/2024
Page	1

Bill To:

Washington, City of
 215 E Washington
 Washington IA 52353

Ship To:

Washington, City of
 215 E Washington
 Washington IA 52353

Purchase Order No.		Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
		WASHI001	AG0075		NET 30	1/1/2024	95,856
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	INSTALL7	Installment 7 - Work Comp Prem 23-24	\$0.00	\$8,393.00	\$8,393.00

This invoice is due by February 1, 2024.

Subtotal	\$8,393.00
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$8,393.00



Monthly Case Report

12/1/2023 - 12/29/2023

Case #	Case Date	Parcel Address	Description	Method of Warning	Assigned To	Main Status
23643	12/20/2023	311 E MADISON ST	Mattresses in ROW	Hanger	Anna Duwa	Closed
23641	12/20/2023	404 E Washington St.	Unknown issue	Letter	Anna Duwa	Closed
23626	12/19/2023	1005 N 8th Ave.	Parking Violation (Boat)	Letter	Anna Duwa	Closed
23624	12/19/2023	322 E 2nd St.	Parking Violation (Car)	Letter	Anna Duwa	Closed
23613	12/18/2023	603 W JEFFERSON ST	Large Dumpster (In back on grass)	Letter	Anna Duwa	Closed
23610	12/18/2023	208 E 2ND ST	Furniture outside	Hanger	Anna Duwa	Closed
23609	12/14/2023	308 W MAIN ST	Overgrowth in ROW (Supposedly a butterfly garden)	Letter	Anna Duwa	Closed
23607	12/14/2023	325 E MADISON ST	Dumpster	Letter	Anna Duwa	Closed
23606	12/14/2023	1317 E 3RD ST	Inoperable vehicle	Hanger	Anna Duwa	Closed
23605	12/13/2023	503 W 2ND ST	Inoperable Vehicle	Letter	Anna Duwa	Closed
23604	12/13/2023	800 W 3RD ST	Parking Violation/Inoperable Vehicle	Letter	Anna Duwa	Closed
23603	12/13/2023	515 W 5th St	Parking Violation (Trailers)	Letter	Anna Duwa	Closed
23599	12/12/2023	707 N Ave C	Parking Violation	Letter	Anna Duwa	Closed
23597	12/12/2023	421 W 3RD ST	Parking Violation	Letter	Anna Duwa	Closed
23596	12/12/2023	1615 N 5TH AVE	Parking Violation	Letter	Anna Duwa	Closed
23595	12/12/2023	518 S 8th Ave	Parking Violation	Letter	Anna Duwa	Closed
23594	12/12/2023	621 W 2nd St	Parking Violation (Trailer)	Letter	Anna Duwa	Closed
23592	12/12/2023	602 N 5th Ave	Parking Violation (Trailer)	Letter	Anna Duwa	Closed
23591	12/12/2023	931 S 3rd Ave	Parking Violation (Trailer)	Letter	Anna Duwa	Closed
23590	12/6/2023	438 E VAN BUREN ST	Vehicles on grass	Letter	Anna Duwa	Closed

23662	12/28/2023	632 E Washington St.	Brush piled in back	Letter	Anna Duwa	Open
23661	12/28/2023	717 N Ave B	Inoperable Vehicles	Hanger	Anna Duwa	Open
23660	12/28/2023	1402 E 2nd St.	Inoperable Vehicles	Hanger	Anna Duwa	Open
23659	12/28/2023	314 E 2nd St.	Trailers in the back yard (poss)	Letter	Anna Duwa	Open
23658	12/27/2023	428 S 6th Ave.	Inop Vehicle	Letter	Anna Duwa	Open
23657	12/27/2023	431 S 7th Ave.	Inop Vehicle & Junk	Letter	Anna Duwa	Open
23656	12/27/2023	420 S 7th Ave.	Junk & garage is a mess	Letter	Anna Duwa	Open
23655	12/27/2023	801 S Iowa Ave.	Junk under stairs & in back yard	Letter	Anna Duwa	Open
23654	12/27/2023	722 E Van Buren St.	Trailer & junk	Letter	Anna Duwa	Open
23653	12/27/2023	730 S Iowa Ave.	Wood in back	Letter	Anna Duwa	Open
23652	12/27/2023	738 S Iowa Ave.	Building waste	Letter	Anna Duwa	Open
23651	12/27/2023	818 N 7th Ave.	Unlicensed vehicle & dilapidated garage	Letter	Anna Duwa	Open
23650	12/27/2023	1017 N 8th Ave.	Clean up around the garage	Letter	Anna Duwa	Open
23649	12/27/2023	1507 N 2nd Ave.	Parking Vio/Junk Vehicle	Letter	Anna Duwa	Open
23648	12/27/2023	614 N Ave D	Junk in front & back yard	Letter	Anna Duwa	Open
23647	12/27/2023	106 W 17th St.	Trailers filled with debris & parked on the ROW	Letter	Anna Duwa	Open
23646	12/27/2023	301 E 7th St.	Camper in grass & broken chair	Letter	Anna Duwa	Open
23645	12/27/2023	420 W 7th St.	Brush & tree trimmings/waste	Letter	Anna Duwa	Open
23644	12/27/2023	1500 N Iowa Ave.	Brush piled up around property	Letter	Anna Duwa	Open
23642	12/20/2023	439 E Madison St.	Furniture in front of house	Hanger	Anna Duwa	Open
23640	12/20/2023	323 E 3rd St.	Furniture on porch	Letter	Anna Duwa	Open
23639	12/20/2023	206 E 5TH ST	Clean up the porch	Letter	Anna Duwa	Open
23638	12/20/2023	740 S 10th Ave.	Pallets piled in front yard	Letter	Anna Duwa	Open
23637	12/20/2023	609 N Iowa Ave.	Dilapidated garage	Letter	Anna Duwa	Open
23636	12/20/2023	608 N Iowa Ave.	Garbage in trailer & yard	Letter	Anna Duwa	Open

23635	12/20/2023	917 N Iowa Ave.	Property in general disarray & messy	Letter	Anna Duwa	Open
23634	12/19/2023	1024 N 5TH AVE	Parking Violation (Cars)	Letter	Anna Duwa	Open
23633	12/19/2023	602 E 15th St.	Parking Violation (Car)	Letter	Anna Duwa	Open
23632	12/19/2023	1528 N 6th Ave.	Parking Violation (Car)	Letter	Anna Duwa	Open
23631	12/19/2023	1520 N 6th Ave	Parking Violation (Car)	Letter	Anna Duwa	Open
23630	12/19/2023	1508 N Highland Ave.	Parking Violation (Car)	Letter	Anna Duwa	Open
23629	12/19/2023	1607 Highland Ave	Parking Violation (Trailer)	Letter	Anna Duwa	Open
23628	12/19/2023	701 E 14th St.	Parking Violation (Ranger/ATV)	Letter	Anna Duwa	Open
23627	12/19/2023	1321 N 8th Ave.	Parking Violation (Ranger/ATV)	Letter	Anna Duwa	Open
23625	12/19/2023	110 N 7th Ave.	Parking Violation (Trailers)	Letter	Anna Duwa	Open
23623	12/19/2023	421 E 2nd St.	Parking Violation (Trailer)	Letter	Anna Duwa	Open
23622	12/19/2023	603 E 13th St.	Inoperable Vehicle	Letter	Anna Duwa	Open
23621	12/19/2023	722 E Main St.	Inoperable Vehicle (poss.)	Letter	Anna Duwa	Open
23620	12/19/2023	744 E 2nd St.	Parking Violation/ Inoperable Vehicle	Letter	Anna Duwa	Open
23619	12/19/2023	415 E 3RD ST	Commercial Dumpster	Hanger	Anna Duwa	Open
23618	12/19/2023	602 E 2ND ST	Dumpster (Full, been there a while)	Hanger	Anna Duwa	Open
23617	12/19/2023	601 N 7th Ave.	Junk wood & appliances	Letter	Anna Duwa	Open
23616	12/19/2023	702 E 13th St.	Brush & tree trimmings in trailer	Letter	Anna Duwa	Open
23615	12/19/2023	1114 E 2nd St.	Piles of brush & tree trimmings	Letter	Anna Duwa	Open
23614	12/19/2023	1104 E 2nd St.	Large pile of brush/tree trimmings/etc.	Letter	Anna Duwa	Open
23612	12/18/2023	725 W 3RD ST	Parking Violation	Letter	Anna Duwa	Open
23611	12/18/2023	723 W 3RD ST	Parking Violation	Letter	Anna Duwa	Open
23608	12/14/2023	1614 N 4TH AVE	Parking Violation	Letter	Anna Duwa	Open
23602	12/13/2023	221 N D AVE	Parking Violation (Boat)	Letter	Anna Duwa	Open
23601	12/13/2023	716 W 3RD ST	Parking Violation	Phone Call	Anna Duwa	Open
23600	12/12/2023	521 N Marion Ave	Inoperable vehicles	Letter	Anna Duwa	Open
23598	12/12/2023	727 N C AVE	Unlicensed vehicle	Letter	Anna Duwa	Open

23593	12/12/2023	1115 N 4th Ave	Parking Violation (Trailer)	Letter	Anna Duwa	Open
23589	12/6/2023	721 S 7TH AVE	Trash around house & (likely) unlicensed vehicle in back on grass	Letter	Anna Duwa	Open
23588	12/6/2023	1202 E 2nd St.	Trailer on grass	Letter	Anna Duwa	Open

Total Records: 75

12/29/2023

Amanda Waugh

From: Kelsey Brown <kbrown@washingtioniowa.gov> on behalf of Kelsey Brown
Sent: Friday, December 29, 2023 1:47 PM
To: Deanna McCusker; Amanda Waugh
Subject: Claims report for January 2, 2024
Attachments: AP COUNCIL REPORT 01022024.xlsx; VISA CHARGES 1.2.24.xlsx

Mayor and Council,

Attached please find the claims report and VISA summary for Tuesday January 2, 2024. Please let me know if you have any questions!

Thanks,

Kelsey



Kelsey Brown

Finance Director
City of Washington
215 E. Washington St.
Washington, IA 52353
(p) 319-653-6584 X122
(f) 319-653-5273

**CITY OF WASHINGTON, IA
VISA Card Charges**

AIRPORT
ZOOM
JOHN ELLSWORTH CO
AMAZON

CONFERENCE SUBSCRIPTION
FUEL NOZZLE
KEY CABINET/TAGS/PADLOCKS/COUPLING

17.11
403.00
131.67
551.78

FIN ADMIN
AMAZON
LIQUID WEB, LLC
ZOOM
Microsoft
AMERICAN LEGION
IOWA LEAGUE OF CITIES

WEB SERVICES
WEB SERVICES
CONFERENCE
SOFTWARE
FLAG
MLA-MORGAN/WAUGH

11.78
145.03
55.99
106.99
96.25
440.00

WATER PLANT
IOWA DNR FEES
IOWA RURAL WATER ASSOC

TAPKEN CERTIFICATION FEE-TREATMENT 2
MEMBERSHIP

83.54
455.00

LIBRARY/LIBRARY GIFT
ENDICIA
GOOGLE
ZOOM
ALLEGIANTECHNOLOGY

DISPUTE
POSTAGE
G GOOGLE SUITE
ONLINE MEETING
FAX SERVICE

(74.89)
781.15
9.95
48.00
55.99
49.22

PARKS/DOG PARK
IOWA PARKS AND REC

POOL CELS

538.54
290.00

SEWER PLANT
TELEDYNE INSTRUMENTS

SAMPLER PUMP

290.00
783.12

DEVELOPMENT SERVICES
PAYPAL-IOWA CHAPTER
TAGS 4 LESS

COMM WIRING TRAINING
EXTINGUISHER TAGS

120.00
366.79
486.79

FIRE
FAIRFIELD INN/SUITES
IOWA EVENTS CENTER
USPS
MICROSOFT
LIGHTINGPRODUCTS.GEARBAGS.COM
LL BEAN COAT RETURN

TRAINING LODGING
PARKING
POSTAGE
SUBSCRIPTION
BULBS

127.08
12.00
6.30
106.99
174.24
(131.53)
295.08

HOTEL/MOTEL
LIQUID WEB, LLC

WEB SERVICES

145.02
145.02

POLICE
DLT TRADING
JETHROS

UNIFORM SUPPLIES - PERSONALIZED KNIFE-RAISE
MEALS ALTENHOFEN/J LESTER-DCL LAB/RANGE/MASTERS

64.97
52.26
117.23

SEWER COLLECT/WATER DIST
PRAIRIE MEADOWS
ADVENTURELAND
PERKINS
TASO STEAKHOUSE
JETHROS
GREENTEK

LODGING - CLASS
SPORTS BAR - MEALS AT CLASS
MEAL AT CLASS
MEAL AT CLASS
MEAL AT CLASS
LIGHTBULBS

1,182.72
70.03
75.86
72.54
75.27
1,066.56
2,542.98

Grand Total
6,694.85

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
JANUARY 2, 2024**

POLICE	ACE-N-MORE	SUPPLIES/AMMO	2,329.89
	ALLIANT ENERGY	ALLIANT ENERGY	739.28
	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES/SHREDDER	390.34
	FRAISE, DEVIN	MILEAGE REIMBURSEMENT	238.42
	GRACIE GLOBAL LLC	DT TRAINING - BRDECKA	1,500.00
	IGRAPHIX, INC	BUSINESS CARDS-FRAISE	52.00
	MARCO, INC.	COPIER PRINTER LEASE	449.99
	MIDWEST ALARM	REPLACEMENT BATTERIES	96.30
	MINCER FORD	VEHICLE REPAIR	327.55
	POLICE LEGAL SCIENCES	ANNUAL TRAINING- SUBSCRIPT	1,680.00
	SLEEP INN & SUITES	LODGING	268.80
	VANWILLIGEN, BRIAN	REIMBURSEMENT FOR EXT DRIVE	59.92
	VISA-TCM BANK, N.A.	UNIFORM & MEAL	117.23
	WASHINGTON AUTO CENTER	CAR SERVICE	1,216.19
		TOTAL	9,465.91
FIRE	ARNOLD MOTOR SUPPLY	PARTS	21.99
	ALLIANT ENERGY	ALLIANT ENERGY	1,663.38
	IMPRESSIONS COMPUTERS, INC	COMPUTER MAINTENANCE	106.25
	MIDWEST ALARM	REPLACEMENT BATTERIES	96.30
	VISA-TCM BANK, N.A.	LODGING, PARKING,LIGHTING	156.00
		TOTAL	2,043.92
EMS	VISA-TCM BANK, N.A.	LODGING, PARKING,LIGHTING	139.08
		TOTAL	139.08
ANIMAL CONTROL	ACE-N-MORE	DOG FOOD/FOOD BOWLS	64.15
		TOTAL	64.15
DEVELOPMENT SERVICES	ACE-N-MORE	KEYS/TOOLS	524.88
	BRUNS, DAVID	INSPECTIONS	135.00
	CENTRAL IOWA DISTRIBUTING	VACUUM	597.00
	IABO	2024 TRAINING & BANQUET	399.43
	INTERNATIONAL CODE COUNCIL, INC.	MEMBERSHIP RENEWAL	160.00
	VISA-TCM BANK, N.A.	WEB SERV, FLAG, WIRING FIR	486.79
	WASHINGTON COUNTY SHERIFF	SERVICE	32.00
		TOTAL	2,335.10
LIBRARY	VISA-TCM BANK, N.A.	SOFTWARE, TECHNOLOGY, ZOOM	163.16
		TOTAL	163.16
PARKS	ACE-N-MORE	SUPPLIES	2.79
	ALLIANT ENERGY	ALLIANT ENERGY	785.83
		TOTAL	788.62
POOL	VISA-TCM BANK, N.A.	CEU POOL CLASS	290.00

	BELTRAN PEREZ, ROBER	WATER DEPOSIT REFUND	44.81
	BOHN, STEVEN	WATER DEPOSIT REFUND	89.64
	BOMBEI, DANIELLE	WATER DEPOSIT REFUND	44.00
	BRAME, JAMIE	WATER DEPOSIT REFUND	111.04
	BROWN, ERIN	WATER DEPOSIT REFUND	45.62
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	69.00
	CONKLIN, DANA	MILEAGE REIMBURSEMENT	34.72
	FORD, CRYSTAL	WATER DEPOSIT REFUND	81.23
	GENSLEY, KORTNI	WATER DEPOSIT REFUND	111.28
	IGRAPHIX, INC	DISCONNECT NOTICES	166.00
	JETCO	PARTS & SERVICE	761.32
	KRAMME, MICHAEL	WATER DEPOSIT REFUND	72.98
	LRS HOLDINGS LLC.	WATER DEPOSIT REFUND	108.76
	MAHRAUN, JANINE	WATER DEPOSIT REFUND	55.17
	MASSEY, ADELINN	WATER DEPOSIT REFUND	77.86
	MIDWEST ALARM	FIRE ALARM INSPECTION	727.80
	POSTMASTER	BULK MAILING WATER BILLS	1,159.88
	REIGHARD, JUSTUS	WATER DEPOSIT REFUND	56.39
	RODER, MATTHEW	WATER DEPOSIT REFUND	79.19
	SMITH, JENNIFER L	WATER DEPOSIT REFUND	83.97
	SMITH, STEVEN	WATER DEPOSIT REFUND	104.65
	VISA-TCM BANK, N.A.	OPERATOR CERT & RENEWAL RU	538.54
		TOTAL	4,959.59
WATER DISTRIBUTION			
	ACE-N-MORE	PARTS/SUPPLIES	139.61
	ALLIANT ENERGY	ALLIANT ENERGY	50.51
	ARNOLD MOTOR SUPPLY	SWEEP COMPOUND/PARTS	125.94
	DOUDS STONE LLC	ROADSTONE	1,468.90
	RIVER PRODUCTS	STONE AND SAND	141.75
	VISA-TCM BANK, N.A.	BULBS FOR BLDG & MEALS	1,066.56
	WASHINGTON RENTAL	HOSE GASKETS AND CHARGE	36.65
		TOTAL	3,029.92
SEWER PLANT			
	CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	37.49
	DETECTION INSTRUMENTS CORPORATION	H2S METER CALIBRATION	249.95
	HARRIS BOYZ HEATING & AIR LLC	HVAC WORK	236.00
	USA BLUEBOOK	LAB SUPPLIES	218.26
	VISA-TCM BANK, N.A.	SAMPLER PUMP	783.12
		TOTAL	1,524.82
SEWER COLLECTION			
	ACE-N-MORE	SUPPLIES	23.98
	CORE & MAIN LP	LOCATOR	3,618.22
	VISA-TCM BANK, N.A.	BULBS FOR BLDG & MEALS/TRAINING	1,476.42
		TOTAL	5,118.62
SANITATION			
	WASH CO HUMANE SOCIETY	DECEMBER COLLECTIONS	332.00
	JOHNSON COUNTY REFUSE INC	REFUSE AND RECYCLING	24,430.50
		TOTAL	24,762.50
		TOTAL	69,878.95

MAINTENANCE & CONSTRUCTION DEPT. REPORT

12-9-23/12-22-23

STREETS: Personnel replaced 9 lights in the M/C building. The street sweeper is continuing around town. Potholing was done around town. Personnel broke out a high spot in the street on West 5th St and replaced it with rock and cold mix. Personnel installed a sign under each mural in the downtown district. Personnel hauled a load of cold mix to one of the bad areas of South Ave E. A few alleys were bladed.

WATER DISTRIBUTION: Personnel repaired the 20th water main break of 2023 in the 500 block of South Ave E. Personnel completed the water main and all three water services on 250th St (Old 92). Personnel responded to a water leak at the Halcyon House and took the appropriate protocol.

SEWER COLLECTION: Personnel flushed a few areas where customers had issues. Personnel had a sewer camera demo.

STORM SEWER COLLECTION: Personnel N/A

MECHANIC/SHOP: Personnel N/A

OTHER: Personnel hauled rock and cold mix back to the material storage building. Personnel responded to 31 One Call Locates. Personnel replaced 9 LED lights in the Maintenance Bldg. Personnel attended a SASSO mtg on Confined Space.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.

Millie Youngquist, Mayor Pro Tem
Deanna McCusker, City Administrator
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

City Administrator Report
January 2, 2024

Project Update:

Water Main Project: Water main and services are done from C Ave to Casey's. They have done all the sidewalks and driveway patches. Will be opening the traffic control up, backfilling and cleaning the streets and sidewalks Friday and be finished Monday. Phase 2 will be completed in the spring.

250th Water Main: The main and all 3 services have been installed. Finish grading and backfilling.

Buchanan Street Project: Finalizing documents for DOT to review. Project should be accepted and final completion in January.

S 12th & Hwy 92 Stop Light Project: The DOT have reviewed the final plans and made a few recommendations. This project will go out to bid beginning February 27th and bids will be due March 19, 2024. Once it has been awarded, a contract will be drawn up. Preconstruction meeting will be at the end of April. Poles will be ordered in May once shop drawings are submitted to Leland/DOT to review. Poles will arrive end of August. The 4-3 land conversion will occur after the contract has been awarded and signed and following the preconstruction meeting.

S Ave E: I have received preliminary plans and cost estimate. I will meet with Jacob from the County to discuss. This project will be split 50-50, at least the grading, paving of the road, seeding. The City will pay for the curb and gutter. The estimated cost is \$1,267,160, which includes engineering and 20% contingency.

Week of December 27th meetings: Development Services meeting, reviewed information for a dog case appeal and set date and time, completed and submitted the Great Places annual report, submitted the quarterly report for the Downtown Housing grant for DW Developments, Nuisance meeting, prepared for city council meeting, worked on budget.

Week of January 2nd meetings: Council meeting, Dog case hearing, Department Head one on one, meeting with a food truck owner, continuing on budget. Meeting with Karen from ECICOG to discuss possible funding for the Downtown Streetscape project.

**WWTP report
January 2nd , 2024
Council meeting**

- **After hour alarm and dog call outs –**
 - 12-16-22 Dog call to 1024 E Washington St. @ 8:14 a.m. Andrew
 - 12-24-23 Dog call to Hy-Vee @ 12:24 p.m. Andrew
 - 12-24-23 Dog call to Paws & More @ 1:43 p.m. Andrew
 - 12-24-23 Dog call to 803 N B ave. @ 4:38 p.m. Andrew
- **Dept Head meetings –**December 19th , Jan 2nd
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Maintenance-**We preformed maintenance Raw Pump #3 Also maintenance was performed on decanter #2.
- **Testing-**All daily and weekly testing continues.
- **24-25 Budget-**I've been working on next year's budget.

**Jason Whisler
12/29/2023 10:30 A.M.**

*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

December 27, 2023

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: Extraterritorial Jurisdiction

The City received paperwork regarding a parcel split for JWV from Washington County and a request waiver of extraterritorial jurisdiction. JWV desires to split the office building from the remainder of the property. It is recommended that the City of Washington decline to exercise its extraterritorial jurisdiction, as done previously for other properties.

Resolution No. 2024-001

Preparer Information: City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353, (319) 63-684

Return Document To: Amanda Waugh, City Clerk, City Hall, 215 E. Washington Street, P.O. Box 516, Washington, Iowa 52353

Resolution to Decline to Exercise Extraterritorial Jurisdiction for Parcel B

Grantor: City of Washington, Iowa

Grantee: City of Washington, Iowa

RESOLUTION NO. 2024-001

**A RESOLUTION DECLINING TO EXERCISE EXTRATERRITORIAL
JURISDICTION FOR PARCEL 1122200005**

WHEREAS, the City of Washington's City Administrator, acting under the authority granted by the Washington City Council and in accordance with previous practice, declined to review the plat for the Jerome W. Pork, Ltd., property at 2504 Quince Ave, Washington, Iowa 52353; and,

WHEREAS, under this resolution, "Proposed plats within the two mile extraterritorial jurisdiction of the City of Washington shall be submitted to the City of Washington's Planning & Zoning Commission for review..." but "The City of Washington may decline to exercise its extraterritorial jurisdiction and choose to order the proposed plat of survey to Washington County..."; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA, that the action of the city administrator Deanna McCusker in a memorandum dated January 2, 2024, attached as Exhibit A to this resolution, to decline to exercise extraterritorial jurisdiction regarding the JWP, Ltd. Property is hereby affirmed.

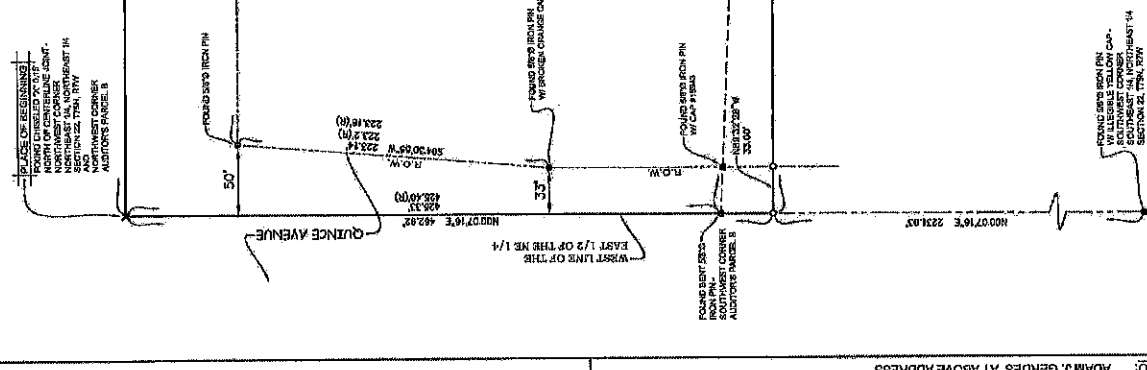
PASSED AND APPROVED this 2nd day of January, 2024.

Millie Youngquist, Mayor Pro Tem

ATTEST:

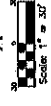
Amanda Waugh, City Clerk

PLAT OF SURVEY



AMENDED AUDITOR'S PARCEL B
 5.67 AC± TOTAL
 1.34 AC± ROAD R.O.W.
 4.33 AC± NET

AUDITOR'S PARCEL B



LEGEND
 ○ INDICATES 1/4", 3/4" OR IRON PIN
 W/CAP PASSES SET
 (X) INDICATES RECORDED DISTANCE
 ALL DISTANCES ARE MEASURED
 UNLESS OTHERWISE NOTED

DESCRIPTION: (AMENDED AUDITOR'S PARCEL B)

PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22, T75N, R7W OF THE 5TH P.M., WASHINGTON COUNTY, IOWA, INCLUDING ALL OF AUDITOR'S PARCEL B AS SHOWN ON PLAT OF SURVEY FILED FOR RECORD AUGUST 18, 2013 AS INSTRUMENT NUMBER 2013-2901 IN THE OFFICE OF THE COUNTY RECORDER, ALL BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 22, ALSO BEING THE NORTHWEST CORNER OF SAID AUDITOR'S PARCEL B; THENCE S89°35'28"E, 536.80' ALONG THE NORTH LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SAID SECTION 22 TO THE NORTHEAST CORNER OF SAID AUDITOR'S PARCEL B; THENCE S00°42'52"N, 462.92' ALONG THE EAST LINE AND EAST LINE EXTENDED OF SAID AUDITOR'S PARCEL B; THENCE S51°03'21"W, 531.03' TO THE WEST LINE OF THE EAST 1/2 OF THE NORTHEAST 1/4 OF SAID SECTION 22; THENCE N07°16'17"E, 482.92' ALONG SAID WEST LINE TO THE PLACE OF BEGINNING, CONTAINING 5.67 ACRES MORE OR LESS, SUBJECT TO ESTABLISHED ROADS AND SUBJECT TO EASEMENTS, AGREEMENTS OR RESTRICTIONS OF RECORD.

NOTE: THE NORTH LINE OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22, T75N, R7W BEARS S89°35'28"E BASED ON IGRS ZONE 14 (BURLINGTON), HORIZONTAL DATUM: NAD 83 (NAD83), EPOCH 2010.00 AND ALL DISTANCES ARE HORIZONTAL GROUND DISTANCES.

REFERENCE SURVEYS:

1. IOWA DEPARTMENT OF TRANSPORTATION ACQUISITION PLAT RECORDED IN BOOK 211, PAGE 26 IN THE OFFICE OF THE WASHINGTON COUNTY RECORDER.
2. IOWA DEPARTMENT OF TRANSPORTATION ACQUISITION PLAT RECORDED IN BOOK 210, PAGE 29 IN THE OFFICE OF THE WASHINGTON COUNTY RECORDER.
3. PLAT OF SURVEY OF AUDITOR'S PARCEL B RECORDED AS INSTRUMENT NUMBER 2013-2901 IN THE OFFICE OF THE WASHINGTON COUNTY RECORDER

FOR COUNTY RECORDERS USE ONLY

INDEX LEGEND
 ALL OF AUDITOR'S PARCEL B AND PART OF THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 22, T75N, R7W OF THE 5TH P.M., WASHINGTON COUNTY, IOWA (AMENDED PARCEL B)

REQUESTOR: JMW PORK
PROPRIETOR: JEROME W. VITTEIDE PORK, LTD.
SURVEYOR: ADAM J. GERDES
COMPANY: KLINGNER & ASSOCIATES, P.C.
 610 N. 4TH ST., SUITE 100
 BURLINGTON, IA 52601
 ajg@klngnr.com / (319) 762-3003

RETURN TO: ADAM J. GERDES AT ABOVE ADDRESS

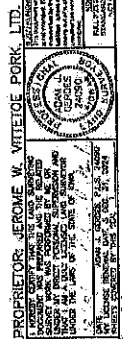
WASHINGTON COUNTY SUBDIVISION COORDINATOR

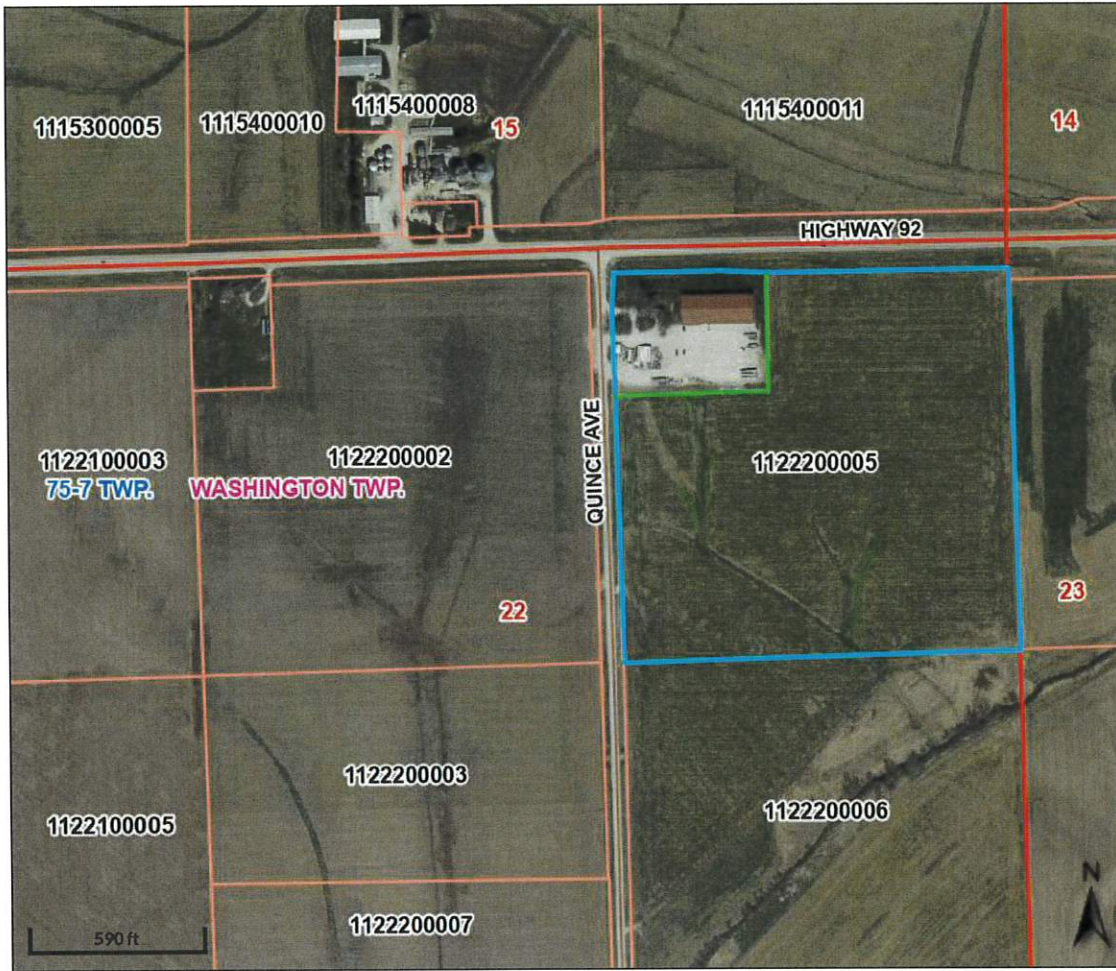
NAME: JMW PORK
 ADDRESS: 610 N. 4TH ST., SUITE 100, BURLINGTON, IA 52601
 PHONE: 319-762-3003
 FAX: 319-762-3003
 EMAIL: ajg@klngnr.com

PLAT OF SURVEY
 RECORDED BY: JMW PORK
 INSTRUMENT NO.: 2013-2901

KLINGNER & ASSOCIATES, P.C.
 ENGINEERS - ARCHITECTS - SURVEYORS
 610 N. 4TH ST., SUITE 100
 BURLINGTON, IOWA 52601
 319-762-3003
 www.klgnr.com

DATE
 PREPARED: 08/12/13
 5143-1
 23-2197





Overview



Legend

- Cadastral Line
- Corp Line
- County Line
- Geo Twp Line
- Lot Line
- Misc Line
- Mon Linear
- Page Match Line
- Parcel Line
- Pol Twp Line
- Railroad Centerline
- Railroad ROW
- Road Centerline
- Road ROW
- Section Line
- Sub Line
- Water Line
- Political Townships
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline

Parcel ID	1122200005	Class	AD	Owner Address	VITTETOE, JEROME W. PORK, LTD.
Sec/Twp/Rng	22-75-07	Acreage	36.06		2504 QUINCE AVE
Property Address	2504 QUINCE AVE				WASHINGTON, IA 52353
	WASHINGTON				
District	WATWS				
Brief Tax Description	22 75 07 NE1/4 NE1/4				
	(Note: Not to be used on legal documents)				

Date created: 12/27/2023
 Last Data Uploaded: 12/27/2023 2:48:27 AM

ORDINANCE NO. _____

3rd reading on 1/2/24

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON, IOWA, INCORPORATING A NEW CHAPTER REGARDING CROSS CONNECTION CONTROLS.

WHEREAS, in order to protect the City's potable water supply, the City Council of the City of Washington has heretofore deemed it necessary and desirable to implement a cross connection control ordinance; and

WHEREAS, the City administration with the assistance of the Iowa Rural Water Association has drafted a proposed cross connection control ordinance that now requires passage by the Washington City Council.

NOW, THEREFORE, BE IT ORDAINED, as follows:

1. Amendment. The Code of Ordinances of the City of Washington, Iowa, is hereby amended to add and incorporate a new chapter entitled "Cross Connection Control" to its code of ordinances, which reads as follows:

"CROSS CONNECTION CONTROL.

Section 1. Definitions. When used in this chapter, the following terms shall have the following meanings:

1. "Approved Backflow Prevention Assembly for Containment" means an assembly that has been approved by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC) and meets AWWA standard C511-89 for Reduced Pressure Assemblies and ANSI/AWWA Standard C510-17 (R21) for Double Check Assemblies.
2. "Backflow" means the undesirable reverse of flow of water contaminants or pollutants into the public water drinking supply as a result of a cross-connection. Backflow may occur through backpressure or backsiphonage.
3. "Backpressure" means Backflow caused by water pressure in a facility that is higher than the pressure of the public drinking water supply. This may be caused by pumps, boilers, gravity or other sources of pressure.
4. "Backsiphonage" means the reverse flow of used, contaminated, or polluted water from a plumbing fixture or device into the public drinking water due to reduced pressure. This can be caused by firefighting, water main breaks or repairs.

5. "Backflow Prevention Assembly Technician" means a person registered with the Iowa Department of Public Health to test or repair Backflow Prevention Assemblies and to report on the conditions of these assemblies.
6. "Cross connection" means any actual or potential connection or arrangement, physical or otherwise, between a potable water supply system and any plumbing fixture or tank, receptacle, equipment or device through which may make it possible for non-potable, used, unclean, polluted, contaminated water or other substance to enter the potable water system under any condition.
7. "Containment" means the installation of an approved testable backflow prevention assembly on the water service line immediately following the meter or at the service entrance to the building.
8. "Customer" means the owner, operator or occupant of a building or property or of a private water system which has a water service from a public water system.
9. "Degree of Hazard" means the rating of a cross connection or water service as determined the Superintendent that indicates the potential to cause contamination or pollution. Facilities rated as high hazard will be required to install an approved assembly for Containment.
10. "Distribution System" means the water distribution system of the City of Washington, Iowa.
11. "Double Check Valve Assembly" means a backflow prevention assembly consisting of two independently acting, internally loaded check valves, four properly located test ports and two isolation valves.
12. "High Hazard" means a high hazard cross-connection which may alter the quality of the potable water by creating an actual hazard to the public health, through poisoning or through the spread of disease by sewage, industrial fluids or wastewater service entrance.
13. "Isolation" means the installation of a backflow prevention assembly at the cross-connection on each piece of water using equipment, such as a boiler, mortuary aspirator, lawn irrigation, chemical mixer/dispenser, post-mix carbonator or similar devices.
14. "Low Hazard" means a cross-connection which may alter the quality of potable water to a degree which does not create a hazard to public health, but which does adversely and unreasonably affect the aesthetic qualities of such potable water for domestic use.
15. "Reduced Pressure Principle Assembly" means a backflow prevention consisting of two independently acting, internally loaded check valves, a differential pressure relief valve, four properly test ports and two isolation valves.
16. "Superintendent" means the Water Superintendent for the City of Washington or his/her designee.
17. "Thermal Expansion" means the volumetric increase of water pressure due to heating resulting in increased pressure in a closed system.

18. "Water Service" means the physical connection between a public water system and the Customer's building, property or private water system or the act of providing potable water to a Customer.

Section 2. Responsibility for Administration. The Superintendent shall administer, implement and enforce the provisions of this chapter. Any powers granted or duties imposed upon the Superintendent may be delegated by the Superintendent to persons or entities acting in the beneficial interest or employ of the City.

Section 3. Right of Entry. Upon proper identification presented by the Superintendent or his/her designee or upon the granting of a search warrant by a court of competent jurisdiction, the Superintendent shall be permitted access to a Customer's building or property for the purposes of inspection and to ensure compliance with this chapter.

Section 4. New water services. Prior to connection of any new water service, the Customer or Customer's agent shall submit plans for a new water service to the Superintendent for review. The Superintendent shall determine the type of backflow prevention assembly required for containment based upon the Degree of Hazard. The Superintendent shall require the installation of the appropriate backflow prevention assembly for Containment prior to the initiation of water service. All new service lines are subject to the requirements of the plumbing code pertaining to backflow prevention.

Section 5. Cross Connections prohibited. All Cross Connections from any well or other source of water to any piping systems connected to the Distribution System are prohibited.

Section 6. Customer responsibility. Each Customer shall be responsible that no Cross Connections exist on the Customer's property or premises unless an approved backflow prevention device has been installed and maintained by the Customer.

Section 7. Backflow Devices required. Backflow prevention devices at the entrance to the water service system are required for the following:

- a. In the case of a potential of a Cross Connection where a hazardous condition exists;
- b. All new commercial or industrial, or newly remodeled commercial or industrial buildings;
- c. All multi-tenant residential properties; and
- d. Permanently installed lawn irrigation devices; and
- e. Any case where the Superintendent believes that the Degree of Hazard warrants the installation of a backflow prevention device.

Section 8. Private Wells. Private Wells and any piping served by a private well shall be physically disconnected from any plumbing pipes and fixtures that are or will be connected to the City's water distribution system. If a private well will be left in service, no well equipment or piping shall be allowed to remain in the building even if it is physically separated or isolated with a valve unless an approved reduced pressure zone backflow prevention assembly is installed at the water service entrance.

Section 9. Interconnected Services and/or Fire Lines. When a Customer is served by two or more inter-connected services and/or fire lines connected to different distribution mains or different sections of distribution mains, the Customer shall install, at the Customer's sole cost and expense, on each service line and/or fire line, an approved check valve according to the latest edition of AWWA Standard C508. This required check valve shall be installed in an access manhole and shall be located on private property immediately adjacent and inside the property line. The Superintendent shall have the right to enter onto the private property upon presenting proper identification to inspect said check valve.

Section 10. Inspection by Superintendent. The Superintendent, upon presenting of property identification, may enter upon any existing Customer property or premises, excluding single-family residences, to evaluate the type of water usage and Degree of Hazard for said property and/or premises. Failure of the Customer to provide access within thirty (30) days of request by the Superintendent may result in the filing of an action with a court of competent jurisdiction to allow said access.

Section 11. Water Usage Inventory. In lieu of the inspection outlined in Section 10 above, the Customer may complete a Water Usage Inventory on a form provided by the City and submit it to the Superintendent for review. Failure of the Customer to complete said Water Usage Inventory within thirty (30) days of request by the Superintendent may result in the filing of an action with a court of competent jurisdiction to require an inspection outlined in Section 10 above or completion of said Water Usage Inventory.

Section 12. Installation Notice. After the inspection has been completed as outlined in Section 10 above or the Water Usage Inventory has been completed by the Customer as outlined in Section 11 above, the Superintendent may require the installation of an appropriate backflow prevention device to protect the City's potable water supply. To require the installation of a backflow prevention device, the Superintendent shall send written notice to the Customer via U.S. Mail to the address listed in the Office of the County Auditor (the "Installation Notice"), giving the Customer thirty (30) days to install said backflow prevention device at the Customer's sole cost and expense. Upon completion of said installation, the Customer shall submit a passing backflow test to the Superintendent.

Section 13. Annual Inspection Required. The Customer which has an approved backflow prevention device installed on the Customer's property or premises shall have each backflow prevention device tested annually by a backflow prevention assembly technician registered with the Iowa Department of Public Health. Proof of said annual test shall be submitted no later than July 1st of each year (the "Annual Backflow Test Date"). The Customer shall show compliance with this Annual Inspection Requirement by submitting a report of each test to the Superintendent by the Annual Backflow Test Date. The Customer shall promptly, but no later than 30 days after being notified of a malfunctioning backflow prevention device, repair and/or replace said malfunctioning backflow prevention device.

Section 14. Disconnection from Water Service Pipe authorized. In addition to the remedies expressed elsewhere in this chapter, the City may, disconnect the Customer from the City's water distribution system for violation of this chapter.

2. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

3. Adjudication. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

4. Effective Date. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this _____ day of _____, 202_.

Millie Younquist, Mayor Pro tem

Attest:

City Clerk

Approved on First Reading: _____

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the
_____ day of _____, 2023.

City Clerk

*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

December 29, 2023

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: License Agreement for Sanitary Sewer Main

The property described as north 66 feet of Lot 7, in Block 2, in Miller's Addition was for sale. When an offer was put in on the property, while updating the abstract it was found that there is a sanitary sewer easement running under the house. Discussions were held with JJ, Kevin, the realtor and me to find a compromise. The easement will be released if the new property owner permits the easement to remain under the garage and that if there are maintenance issues the City can perform needed repair as long as it doesn't interfere with the foundation or the footings of the garage. If the necessary repairs impact the foundation or footings, the City will reroute the sanitary sewer.

This is an agreement with the City and the new homeowner outlining these terms.

Prepared by: Kevin D. Olson, 1400 5th Street, Coralville, Iowa 52241 (319)351-2277

Return to: City Clerk, City of Washington, Iowa, 215 E. Washington Street, Washington, Iowa 52353

LICENSE AGREEMENT FOR SANITARY SEWER MAIN

THIS LICENSE AGREEMENT (the "Agreement") entered into by and between the City of Washington, Iowa, (hereafter the "City"); and Susan A. Gilmore, a single person (hereafter collectively referred to as "Gilmore").

WHEREAS, Gilmore is the owner of real property generally described as the north 66 feet of Lot 7, in Block 2, in Miller's Addition to the City of Washington, Washington County, Iowa (the "Property"); and

WHEREAS, the City's Egg Sewer line (the "Sewer") is located under the existing garage on the Property; and

WHEREAS, the Property is covered by a sanitary sewer easement recorded November 30, 1888 in Book M, TLD 281, Records of the Washington County Recorder's Office (the "Easement") be released; and

WHEREAS, the City is willing to release the easement as it pertains to the Sewer from underneath the existing house and garage on the Property as long as Gilmore grants the City a license for the sewer to remain under the garage until such time as outlined below; and

WHEREAS, Gilmore has agreed to grant a License Agreement to allow City to Sewer to remain under the garage subject to the terms and conditions below.

1. Grant of License. Gilmore hereby grants to City, a nonexclusive license to allow for the location and maintenance of the Sewer as long as said maintenance does not affect the foundation or footings of the garage.

2. Term of License. This License Agreement will be remain in full force and effect as long as Sewer is in working condition and is used by the City as part of its wastewater system. This License Agreement shall end upon the cessation of use of said Sewer by the City or the relocation of the Sewer by the City.

3. City Use. During the term of this Agreement, the City shall have the right to use the Sewer as part of its normal wastewater system, including specifically the right to enter upon the Property to maintain the sewer as long as said maintenance does not affect the footings or foundation of the existing garage on the Property. Any repair that would affect the footings or foundation of the garage would cause the City to relocate the Sewer.

4. Effect of Termination. Upon termination of this License Agreement pursuant to Sections 2 or 3 above, Gilmore shall allow the City to abandon the Sewer in place without any further action by the City.

5. Indemnification. Because the City is entering into this License Agreement to allow Gilmore to sell the Property, Gilmore shall save, defend and hold City harmless from any and all claims associated with the location and operation of the Sewer on the Property.

6. Run with the Land. The parties expressly agrees that this License Agreement shall inure to the benefit of both parties and shall run with the land until terminated pursuant to Section 2 above.

IN WITNESS WHEREOF, this instrument is executed this ____ day of _____, 2023

CITY:

By: _____
Susan A. Gilmore

Millie Youngquist, Mayor Pro tem

ATTEST:

Amanda Waugh, City Clerk

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this ____ day of _____, 2023, by Millie Youngquist and Amanda Waugh as Mayor Pro tem and City Clerk respectively of the City of Washington, Iowa.

Notary Public

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this ____ day of _____, 2023, by Susan A. Gilmore, a single person.

Notary Public

*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
Amanda Waugh, City Clerk
Kevin Olson, City Attorney
Deanna McCusker, City Administrator*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

December 28, 2023

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: Solid Waste & Recycling Collection Proposals

We received 5 proposals on November 30 for our Solid Waste & Recycling contract beginning July 1, 2024. These proposals were from LRS, Republic Services, ABC Disposal, Waste Management and Wemiga Waste. These proposals were evaluated as per the RFP on the following basis:

- Qualifications and experience of the firm
- Ability to meet services within the time schedule – contract to start July 1, 2024
- Suitability of equipment and personnel to meet collection needs
- Suitability of proposed plan for transition
- Compliance history
- Costs

All five proposals did address the scope of the RFP, but with everything taken into consideration, ABC Disposal stood out. They do not plan any changes to the existing schedule or the way the cleanup and collection is done. Other contractors offered changes that would not have been conducive. They plan to keep the bulky waste collection and pricing as it currently is. They have not had any compliance issues reported. And considering pricing, they were higher than our current rates, but not as high as other contractors.

I would recommend that we move forward with negotiating a five-year contract with ABC Disposal. The formal contract will be brought back for the Council's formal final approval.

There are copies of each of the proposals for each elected official. You can either pick these up at City Hall or I can bring them to the meeting.

RESOLUTION NO. 2024-_____

**A RESOLUTION APPROVING CONTRACT FOR
RESIDENTIAL SOLID WASTE DISPOSAL AND RECYCLING SERVICES**

WHEREAS, the City of Washington's current contract for residential solid waste disposal and recycling services expires June 30, 2024; and,

WHEREAS, RFPs were received from potential contractors on November 30, 2023 and have been reviewed. It is the recommendation that award of the contract for FY25-FY29 go to ABC Disposal, subject to the negotiation of a mutually agreeable contract and final City Council approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. The City of Washington awards the contract for residential solid waste disposal and recycling collection services to ABC Disposal for the term of July 1, 2024, through June 30, 2029, subject to negotiation and further City Council approval of a final contract.

Section 2. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 2nd day of January, 2024.

Millie Youngquist, Mayor Pro Tem

ATTEST:

Amanda Waugh, City Clerk

CITY OF WASHINGTON SOLID WASTE/RECYCLING PROPOSALS

November 30, 2023

	LRS 1yr	Republic Services 3yr	ABC Disposal 5yr	Waste Mgmt 5yr	Wemiga Waste, Inc. 5yr	Wemiga Waste, Inc. 7yr
35-Gallon Solid Waste, Biweekly	\$ 8.50	\$ 17.00	\$ 14.00	\$ 23.53	\$ 15.95	\$ 15.75
35-Gallon Solid Waste, Weekly	\$ 11.50	\$ 21.00	\$ 18.00	\$ 23.53	\$ 16.95	\$ 16.75
65-Gallon Solid Waste, Weekly	\$ 13.00	\$ 24.50	\$ 21.75	\$ 28.35	\$ 8.75	\$ 8.50
65-Gallon Recycling, Weekly	\$ 5.50	\$ 8.00	\$ -	\$ -	\$ 9.75	\$ 7.50
95-Gallon Recycling, Biweekly	\$ 6.50	\$ 8.00	\$ -	\$ -	\$ 7.75	\$ 9.50
95-Gallon Recycling, Weekly	\$ 800.00	\$ -	\$ -	\$ -	\$ 1,100.00	\$ 1,100.00
Monthly City Properties Charge						
Total Charge for Household Garbage Service	\$ 383,532.00	\$ 714,144.00	\$ 618,684.00	\$ 837,566.40	\$ 523,348.80	\$ 517,032.00
Total Charge for Household Recycling Service	\$ 179,148.00	\$ -	\$ -	\$ -	\$ 276,360.00	\$ 275,808.00
Annual Estimated Cart Purchases	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Charge for City Garbage/Recycling Service	\$ 9,600.00	\$ -	\$ -	\$ -	\$ 13,200.00	\$ 13,200.00
Base Charges	\$ 572,280.00	\$ 714,144.00	\$ 618,684.00	\$ 837,566.40	\$ 812,908.80	\$ 806,040.00
Spring Cleanup	\$ 1,500.00	\$ 4,144.00	\$ 2,359.00	\$ 3,374.00	\$ 1,659.00	\$ 1,659.00
Fall Cleanup	\$ 1,500.00	\$ 4,144.00	\$ 2,359.00	\$ 3,374.00	\$ 1,659.00	\$ 1,659.00
TOTAL COST	\$ 575,280.00	\$ 722,432.00	\$ 623,402.00	\$ 844,314.40	\$ 816,226.80	\$ 809,358.00
Customer Service	Resident calls LRS	Resident calls Republic Republic will change stickers on carts	Resident calls ABC ABC will change sticker on carts	Resident calls WM	Wemiga for issues. They will place their contact info on carts\	Wemiga for issues. They will place their contact info on carts\
Cleanup Notes	Per Cleanup Plus Tipping Fees- Central Site Only	\$400 per 30yd container plus actual disposal charges	Central location Fall/Spring \$145 for each truck plus landfill costs	\$245 per 40yd container plus tonage to landfill	Central Site 1st week in May 9am-3pm ran by Wemiga \$7 for tires, CRT items \$30 city only pays for disposal fees	Resident calls in \$10 small item \$15 medium item \$20 large item
Bulky Waste Approach	\$3/sticker- most require m	1 large bulk item monthly at no cost to the resident.	\$3 stickers - set # for specific item like current system	convert 2 downtown recycling dumpsters to pickup 4 x a week	convert 2 downtown recycling dumpsters to 95 gal carts	convert 2 downtown recycling dumpsters to 95 gal carts
City Changes	Gain Trust Purchase 2 new trucks with long term contract	Extra trash requires \$3 tag replacement carts \$45	No planned changes Extra trash \$1 tag They have the same carts that we are using	Replacement carts \$12 using	\$3 extra trash tag Bulk items include	\$3 extra trash tag Bulk items include
Miscellaneous						

City of Washington
User Rates Comparison

Revenue	FY25 Budgeted			FY26 Budgeted			FY27 Budgeted			FY28 Budgeted			FY29 Budgeted		
	Monthly	Yearly	w/5% Increase	Monthly	Yearly	w/5% Increase	Monthly	Yearly	w/5% Increase	Monthly	Yearly	w/5% Increase	Monthly	Yearly	w/5% Increase
Estimated Households	1640	\$		1640	\$		1640	\$		1640	\$		1640	\$	
1) 65 Gallon/Weekly	22.79	\$	448,507.20	23.93	\$	470,932.56	25.13	\$	494,479.19	26.38	\$	519,203.15	27.70	\$	545,163.30
2) 35 Gallon/Weekly	18.84	\$	148,594.56	19.78	\$	155,961.29	20.77	\$	163,759.35	21.81	\$	171,947.32	22.90	\$	180,544.69
3) 35 Gallon/Biweekly	14.91	\$	64,947.96	15.66	\$	68,195.56	16.44	\$	71,695.13	17.26	\$	75,185.38	18.12	\$	78,944.65
Total Yearly Revenue		\$	661,989.72		\$	695,089.21		\$	729,943.67		\$	766,335.85		\$	804,652.64
Expense															
Estimated Households	1640			1640			1640			1640			1640		
ABC Disposal		\$	428,040.00		\$	440,881.20		\$	454,107.64		\$	467,790.87		\$	481,762.79
1) 65 Gallon/Weekly	657	\$	141,912.00	18.54	\$	146,169.36	19.10	\$	150,554.44	19.67	\$	155,071.07	20.26	\$	159,723.21
2) 35 Gallon/Weekly	363	\$	60,984.00	14.42	\$	62,813.52	14.85	\$	64,697.93	15.30	\$	66,638.86	15.76	\$	68,638.03
3) 35 Gallon/Every 2 Weeks		\$	630,936.00		\$	649,864.08		\$	669,360.00		\$	689,440.80		\$	710,124.03
Estimated Cleanup Cost		\$	4,718.00		\$	4,859.54		\$	5,005.33		\$	5,155.49		\$	5,310.15
Overall Total Expense		\$	635,654.00		\$	654,723.62		\$	674,365.33		\$	694,596.29		\$	715,434.18
Total Revenue		\$	695,089.21		\$	729,943.67		\$	766,335.85		\$	804,652.64		\$	844,885.27
Estimated Cost		\$	635,654.00		\$	654,723.62		\$	674,365.33		\$	694,596.29		\$	715,434.18
RY/XP		\$	59,435.21		\$	75,120.05		\$	91,970.52		\$	110,056.35		\$	129,451.10

Current

Current	As Bid		FY26 Budgeted		FY27 Budgeted		FY28 Budgeted		FY29 Budgeted			
	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly		
Estimated Households	1640		1640		1640		1640		1640			
LRS		\$		\$		\$		\$		\$		
1) 65 Gallon/Weekly	13.00	\$	428,040.00	22.40	\$	440,881.20	23.07	\$	454,107.64	24.48	\$	467,790.87
2) 35 Gallon/Weekly	8.50	\$	141,912.00	18.54	\$	146,169.36	19.10	\$	150,554.44	19.67	\$	155,071.07
3) 35 Gallon/Every 2 Weeks	5.50	\$	60,984.00	14.42	\$	62,813.52	14.85	\$	64,697.93	15.30	\$	66,638.86
4) 65 Gallon Recycling/Weekly	6.50	\$	630,936.00		\$	649,864.08		\$	669,360.00		\$	689,440.80
5) 85 Gallon Recycling/Weekly	800.00	\$	4,718.00		\$	4,859.54		\$	5,005.33		\$	5,155.49
6) City Facility Charge		\$	635,654.00		\$	654,723.62		\$	674,365.33		\$	694,596.29
Total Yearly Current Charges		\$	695,089.21		\$	729,943.67		\$	766,335.85		\$	804,652.64
Estimated Cleanup Cost		\$	635,654.00		\$	654,723.62		\$	674,365.33		\$	694,596.29
Overall Total Expense		\$	59,435.21		\$	75,120.05		\$	91,970.52		\$	110,056.35

Households

Households	As Bid		FY26 Budgeted		FY27 Budgeted		FY28 Budgeted		FY29 Budgeted			
	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly	Monthly	Yearly		
Estimated Households	1640		1640		1640		1640		1640			
LRS		\$		\$		\$		\$		\$		
1) 65 Gallon/Weekly	13.00	\$	428,040.00	22.40	\$	440,881.20	23.07	\$	454,107.64	24.48	\$	467,790.87
2) 35 Gallon/Weekly	8.50	\$	141,912.00	18.54	\$	146,169.36	19.10	\$	150,554.44	19.67	\$	155,071.07
3) 35 Gallon/Every 2 Weeks	5.50	\$	60,984.00	14.42	\$	62,813.52	14.85	\$	64,697.93	15.30	\$	66,638.86
4) 65 Gallon Recycling/Weekly	6.50	\$	630,936.00		\$	649,864.08		\$	669,360.00		\$	689,440.80
5) 85 Gallon Recycling/Weekly	800.00	\$	4,718.00		\$	4,859.54		\$	5,005.33		\$	5,155.49
6) City Facility Charge		\$	635,654.00		\$	654,723.62		\$	674,365.33		\$	694,596.29
Total Yearly Current Charges		\$	695,089.21		\$	729,943.67		\$	766,335.85		\$	804,652.64
Estimated Cleanup Cost		\$	635,654.00		\$	654,723.62		\$	674,365.33		\$	694,596.29
Overall Total Expense		\$	59,435.21		\$	75,120.05		\$	91,970.52		\$	110,056.35

*Millie Youngquist, Mayor Pro Tem
Kelsey Brown, Finance Director
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*City of Washington
215 East Washington Street
Washington, Iowa 52353
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(319) 653-5273 Fax*

December 29, 2023

To: Mayor & City Council
Cc: Kelsey Brown, Finance Director
Amanda Waugh, City Clerk

From: Deanna McCusker
City Administrator

Re: Voluntary Annexation

City Council approved the voluntary annexation for DW Developments for the parcel where the hotel will be located on November 21, 2023. It was sent to the Secretary of State's office where the City Development Board reviews and accepts the annexation. While being reviewed by them and the DOT, it was discovered that the ROW of Hwy 92 was not included in the legal description. It is necessary to include the ROW with the parcel being annexed, otherwise it would create an island, which is not allowed. This updated Resolution, along with the updated legal description and map will include the southern part of the ROW to be annexed also.

I recommend that Council approve this updated resolution, legal description and map.

RESOLUTION NO. 2024-____

**A RESOLUTION APPROVING VOLUNTARY
ANNEXATION OF CERTAIN PROPERTIES WITH AN
AMENDED LEGAL DESCRIPTION**

WHEREAS, property owners, DW Developments, LLC petitioned for voluntary annexation of certain properties adjoining the current boundary line into the city limits of Washington, Iowa, said territory not being within an urbanized area; and,

WHEREAS, the City of Washington, Iowa, approved the annexation on November 21, 2023, with the approval of Resolution 2023-101; and,

WHEREAS, during the review of the proposed annexation by the City Development Board with the State of Iowa, it was noticed that the Hwy 92 Right of Way was not included in the original legal description and needs added as not to create an island parcel.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON, IOWA:

Section 1. That the Petition for Voluntary Annexation of said real property as described in the updated Exhibits B and C attached hereto be and the same is hereby approved and accepted.

Section 2. That the Clerk is authorized to make the necessary legal filings to complete said annexation.

Section 3. All Resolutions or parts of Resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 2nd day of January, 2024.

Millie Youngquist, Mayor Pro Tem

ATTEST:

Amanda Waugh, City Clerk

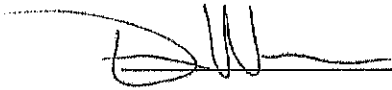
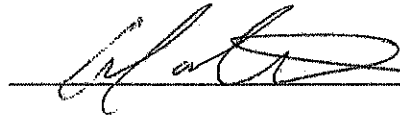
PETITION FOR VOLUNTARY ANNEXATION TO THE CITY OF WASHINGTON, IOWA

COMES NOW the undersigned owners of the below described real estate to hereby make application to the City of Washington, Iowa, for annexation of land to the existing city limits of the City of Washington. Attached as Exhibit A hereto is a plat of the area, with the proposed annexation parcel boldly outlined.


Said real estate to be annexed is legally described as attached in Exhibit B and Exhibit C.

Signed this 23rd day of OCTOBER, 2023.

As to Exhibit B:


_____

As to Exhibit C:



By: _____, President

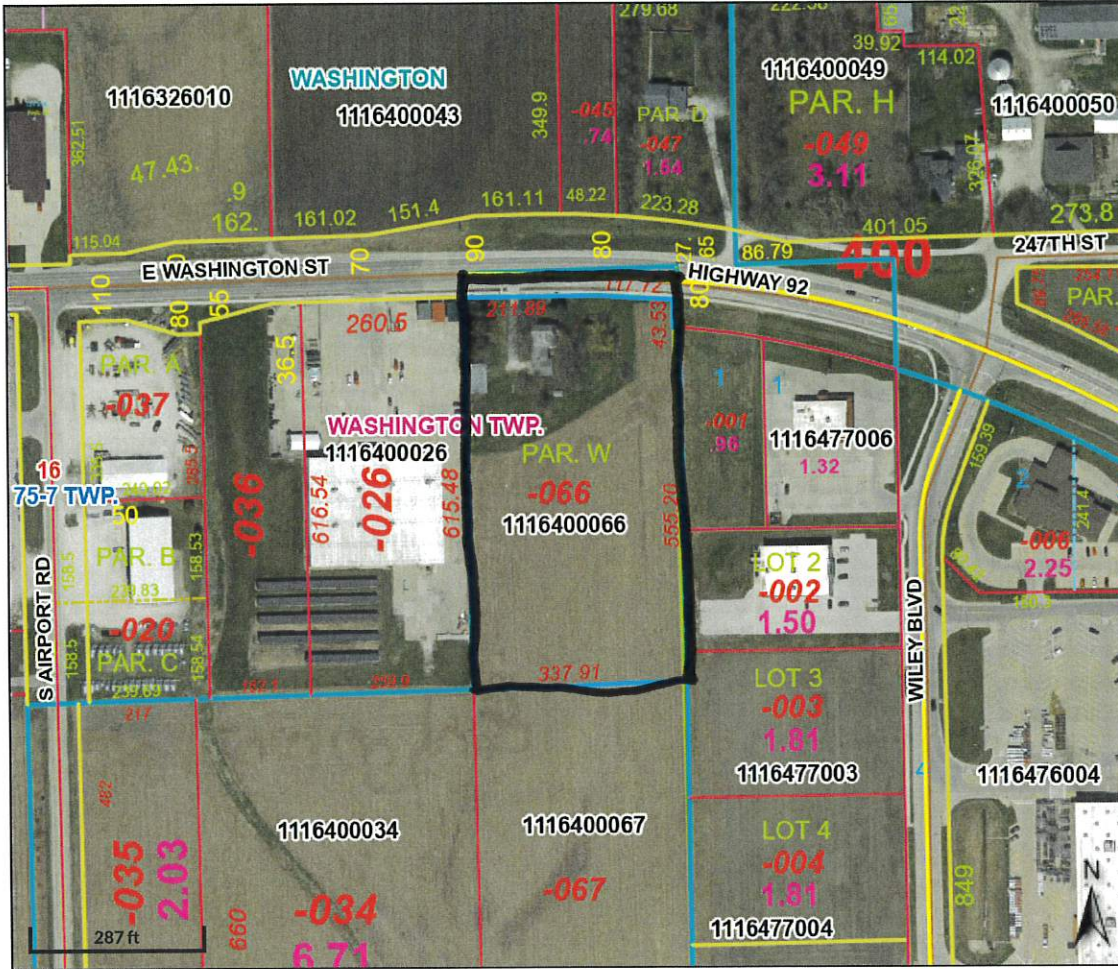
Exhibit B

Auditor's Parcel "W", a parcel of land being a part of the Southwest Quarter of the Southeast Quarter, as shown in Plat Book 31, Page 0328, in Section 16, Township 75 North, Range 7 West of the 5th P.M., in Washington County, Iowa.

AND

The south one-half of the right-of-way of Highway 92 which is adjacent to Auditor's Parcel "W", as shown in Plat Book 31, Page 328 in the Records of the Washington County Recorder's Office.

Exhibit C



Overview



Legend

- Cadastral Line
- Corp Line
- County Line
- Geo Twp Line
- Lot Line
- Misc Line
- Mon Linear
- Page Match Line
- Parcel Line
- Pol Twp Line
- Railroad Centerline
- Railroad ROW
- Road Centerline
- Road ROW
- Section Line
- Sub Line
- Water Line
- Political Townships
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline

Parcel ID	1116400066	Class	R	Owner Address	DW DEVELOPMENTS, LLC
Sec/Twp/Rng	16-75-07	Acreage	n/a		2321 263RD ST
Property Address	2471 HWY 92				WASHINGTON, IA 52353
	WASHINGTON				
District	WATWS				
Brief Tax Description	16 75 07 PAR W SW1/4 SE1/4				
	(Note: Not to be used on legal documents)				

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