



AGENDA OF THE REGULAR SESSION OF THE
COUNCIL OF THE CITY OF WASHINGTON, IA
TO BE HELD IN THE
COUNCIL CHAMBERS
215 E. WASHINGTON STREET
AT 6:00 P.M., TUESDAY, October 19, 2021

Call to Order

Pledge of Allegiance

Roll call

Agenda for the Regular Session to be held at 6:00 P.M., Tuesday, October 19, 2021 to be approved as proposed or amended.

Consent:

1. Council Minutes September 29, 2021
2. Council Minutes October 5, 2021
3. Charles Capper Ford, Inc., 2021 Ford Explorer K9 Unit, \$27,715.00
4. Charles Capper Ford, Inc., 2021 Ford Explorer, \$19,221.14
5. Coleman Construction, Concrete Work in G Hangars, \$12,500.00
6. DeLong Construction, Inc., Pay App No. 1 Bazooka Farmstar Sanitary Sewer Extension, \$113,931.35
7. ECICOG, CDBG Rehab Grant Administration, \$525.00
8. FOX Engineering, 2020 Sanitary Sewer Extension, \$2,300.00
9. FOX Engineering, Wastewater Treatment Plant, \$953.75
10. FOX Engineering, 2021 Water Main Improvements, \$1,058.25
11. IMWCA, Work Comp Premium 21-22 Installment No. 4, \$6,921.00
12. Pickens, Barnes & Abernathy, Court Reporting Fees and Deposition Transcripts, \$400.20
13. Department Reports

Claims and Financial Report

- Claims for October 19, 2021
- Financial Report for September 2021

SPECIAL PRESENTATION

- Mayoral Appointment – Historic Preservation Commission

PRESENTATION FROM THE PUBLIC – Please limit comments to 3 Minutes.

PUBLIC HEARING

- Public Hearing for Wellness Park Water Main Extension
- Discussion and Consideration of Resolution for Wellness Park Water Main Extension Plans, Specifications, Estimate of Cost and Form of Contract
- Public Hearing on Lease Agreement with ECICOG for Minibus
- Discussion and Consideration of Resolution for Washington County Minibus with ECICOG Building Lease Agreement

NEW BUSINESS

1. Discussion and Consideration of Water Utility Vendor Agreement with HACAP for Low-Income Household Water Assistance Program
2. Discussion and Consideration of West Buchanan Design Change
3. Discussion and Consideration of Employee Health Insurance Renewal for 2022
4. Discussion and Consideration of IRE Fire Suppression Foam Agreement
5. Discussion and Consideration of a Resolution Authorizing Levy, Assessment, and Collection of Costs to the Washington County Treasurer
6. Discussion & Consideration of Resolution Declining to Exercise Extraterritorial Jurisdiction – Jarrard Property
7. Discussion and Consideration of Second Reading of an Ordinance Amending Chapter 69.08 (No Parking Zones)

DEPARTMENTAL REPORT

Police Department
City Attorney
Interim City Administrators

MAYOR & COUNCILPERSONS

Jaron Rosien, Mayor
Illa Earnest
Steven Gault
Elaine Moore
Danielle Pettit-Majewski
Fran Stigers
Millie Youngquist

ADJOURNMENT

Council Minutes 9-29-2021

The Council of the City of Washington, Iowa, met in Special Session in the Council Chambers, 215 East Washington Street on Wednesday, September 29, 2021, at 8:30 a.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist.

Motion by Stigers, seconded by Youngquist, that the agenda for the Special Session to be held at 8:30 a.m., Wednesday, September 29, 2021, be approved. Motion carried.

Consent:

1. D&P Holding, LLC – Washington Liquor and Tobacco Outlet, 304 West Monroe St., Class E Liquor License, Class B Wine, Class C Beer, Sunday Sales (New)

Motion by Pettit-Majewski, seconded by Gault, to approve consent item 1. Motion carried.

Presentation from the Public: none.

Motion by Gault, seconded by Youngquist, that the council go into closed session Under Iowa Code 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call on motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: None. Motion carried.

At 2:56 p.m. Stigers leaves.

Motion by Moore, seconded by Earnest, that the council return to open session. Roll call on motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, and Youngquist. Nays: None. Motion carried.

Motion by Gault, seconded by Pettit-Majewski, that the Special Session held at 8:30 a.m. Wednesday, September 29, 2021, is adjourned at 3:10 p.m.

Sally Y. Hart, City Clerk

CITY OF WASHINGTON
Council Minutes 10-5-2021

The Council of the City of Washington, Iowa, met in Regular Session in the Council Chambers, 215 East Washington Street on Tuesday, October 5, 2021, at 6:00 p.m. Mayor Rosien in the chair.

On roll call present: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist.

Motion by Stigers, seconded by Gault, that the agenda for the Regular Session to be held at 6:00 p.m., Tuesday, October 5, 2021, be approved. Motion carried.

Consent:

1. Council Minutes September 21, 2021
2. Ahlers Cooney Attorneys, Amend No. 2 to the Unified South Central Residential URP, \$507.00
3. Egli Landscapes, Madison Park, \$13,984.38
4. Garden & Associates, General Engineering, \$1,312.40
5. Garden & Associates, NLW Subdivision Phase 2, \$949.00
6. Garden & Associates, Business Park Subdivision Phase 2, \$296.50
7. Garden & Associates, Acquisition Plats in Sections 29 & 30-75-17, \$866.75
8. Garden & Associates, Buchanan Street Paving Project, \$512.50
9. Garden & Associates, Reconstruction of Adams Street, \$2,591.50
10. Garden & Associates, South E Avenue Street Reconstruction, \$532.00
11. Garden & Associates, Water Main Extension Deao Property, \$4,746.47
12. FOX Engineering, 2021 Sanitary Sewer Extension Project, \$2,300.00
13. FOX Engineering, Wastewater Treatment Plant, \$862.25
14. Kevin Olson, September Legal Fees, \$1,898.55
15. Midwest Municipal Consulting, LLC, Second Installment, \$4,876.88
16. Department Reports

Motion by Pettit-Majewski, seconded by Youngquist, to approve consent items 1-16. Motion carried.

Claims for October 5, 2021, were presented by Finance Director Kelsey Brown via Zoom.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the claims for October 5, 2021. Motion carried.

Mayor Rosien presented a Mayoral Proclamation in observance of Domestic Violence Awareness Month.

Mayor Rosien presented a Mayoral Proclamation in observance of Careers in Construction Month.

Randy Farrington with the Corn Country Cruisers presented a special event request for monthly car shows on the square the second Saturday of the month May through August for 2022 and 2023.

Motion by Pettit-Majewski, seconded by Moore, to approve the special event request for the Corn Country Cruisers. Motion carried.

Alisha Davis with the Washington Chamber of Commerce presented a special event request for the 2022 spring craft fair May 7 with a rain date of May 14, the fall craft fair for September 10 with a rain date of September 17, the Summer Classic June 3-5, and Thursday Night Live each Thursday June 2-August 18 in Central Park. Motion by Youngquist, seconded by Earnest, to approve the special event request from the Washington Chamber of Commerce. Motion carried.

Presentation from the Public: none.

Mayor Rosien gave a statement that the closed session listed at the end of the agenda would not be needed as the City continues to search for an administrator to hire.

Motion by Earnest, seconded by Pettit-Majewski, to approve the Community Development Block Grant Contract with the Iowa Economic Development Authority. Motion carried.

Motion by Youngquist, seconded by Pettit-Majewski, to approve the Grant Administration Agreement with Simmering-Cory. Motion carried.

Motion by Gault, seconded by Stigers, to approve the bio-solids bid of 2.85 cents per gallon from Iowa Grow, Inc. Motion carried.

Motion by Pettit-Majewski, seconded by Gault, to approve a Resolution Approving a Minor Site Plan for Washington County Minibus, Inc. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-091)**

Motion by Earnest, seconded by Pettit-Majewski, to approve a Resolution Approving a Minor Site Plan for Up-Town Auto. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-092)**

An update on the Wellness Park David Collins Memorial Pavilion was presented. Parks Superintendent Nick Pacha joined via Zoom and explained a \$30,000 project is being led by Rotary and the city will contribute \$2,000 and city staff will assist with some of the construction.

Motion by Pettit-Majewski, seconded by Youngquist, to approve a Resolution Setting a Public Hearing for Wellness Park Water Main Extension for October 19 at 6 p.m. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-093)**

Motion by Gault, seconded by Pettit-Majewski, to approve a Resolution Approving the Fiscal Year 2021 Street Finance Report. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried. **(Resolution 2021-094)**

Motion by Stigers, seconded by Moore to approve a 28E Agreement for Tobacco, Alternative Nicotine, and Vapor Product Enforcement with the Iowa Alcoholic Beverages Division. Motion carried.

Motion by Stigers, seconded by Gault, to approve the First Reading of an Ordinance Amending Chapter 69.08 No Parking Zones near Stewart School. Roll call on the motion: Ayes: Earnest, Gault, Moore, Pettit-Majewski, Stigers, and Youngquist. Nays: none. Motion carried.

The council went into workshop to discuss Main Street Washington finances with Main Street Washington Director Sarah Grunewaldt and board members Maddie Widmer and Tim Elliott. Grunewaldt presented a strategy report on the organization and an update on fundraising which is flush until the end of the year. Mayor Rosien said the City supports Main Street and the partnership and shared the financial report from Finance Director Kelsey Brown that showed some missed monthly payments and then transfers at the end of the year to cover a negative fund balance. The council discussed the programs benefits, current agreement, and financials. Moore said there is a need to abide by the contract of monthly payments to the City. Rosien mentioned having a notice with 30 days to remedy any missed payments. Grunewaldt said this is a renewal year for the agreement and the Main Street board will come back with proposed changes at that time.

No action was taken on the Closed Session per Iowa Code 21.5(1i) listed on the agenda.

Departmental reports were presented.

Motion by Pettit-Majewski, seconded by Gault, that the Regular Session held at 6:00 p.m. Tuesday, October 5, 2021, is adjourned at 7:10 p.m.

Sally Y. Hart, City Clerk

Charles Capper Ford, Inc.

409 N. Highland PO Box 410 - WILLIAMSBURG, IA 52361
Phone: 319-668-1910

Purchase Date: 10/07/21
Salesperson: Jeremy Capper

Retail Disclosure

Phone: 319-668-1910
Fax: 319-668-1580

Buyer:

City of Washington Police Department
215 E Washington Street
Washington, IA 52353
Work: 319-653-6584

Co-Buyer:

K9 unit

Purchased Vehicle

Stock #	Vehicle	Color	Miles	VIN
T5339	2021 FORD EXPLORER	WHITE	5	1FM5K8AB2MGB99771

Trade Vehicle

Stock #	Vehicle	Miles	VIN	Allowance	Payoff
T5339A	2012 Chevrolet Tahoe		1GNSK2E04CR175012	\$ 6,000.00	\$ 0.00

Itemization of Amounts Financed

Selling Price	Selling Price	\$33,715.00
	Total Cash Price	\$33,715.00

Monies Received

Trades	Total Trade Allowance	\$6,000.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$6,000.00
Down Payment	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Total Credits	\$6,000.00
	Total Cash Price	\$33,715.00
	Total Credits (-)	\$6,000.00
	Balance Due	\$27,715.00

Financing Terms

-1 Monthly Payments of	\$0.00
With 1 Final Payment of	\$27,715.00
Amount Financed	\$27,715.00
APR	0.00%
Effective APR	0.00%
Term	0 Months
Bank Fee (Incept)	\$0.00
VSI Single Int. Prem (Incept)	\$0.00

Charles Capper Ford, Inc.

409 N. Highland PO Box 410 - WILLIAMSBURG, IA 52361

Phone: 319-668-1910

Purchase Date: 10/07/21
Salesperson: Jeremy Capper

Retail Disclosure

Phone: 319-668-1910
Fax: 319-668-1580

Buyer:

City of Washington Police Department
215 E Washington Street
Washington, IA 52353
Work: 319-653-6584

Co-Buyer:

Purchased Vehicle

Stock #	Vehicle	Color	Miles	VIN
T5345	2021 FORD EXPLORER	GRAY	5	1FM5K8ABXMGB99937

Trade Vehicle

Stock #	Vehicle	Miles	VIN	Allowance	Payoff
T5345A	2014 Jeep Grand Cherokee		1C4RJFAG8EC371948	\$ 13,500.00	\$ 0.00

Itemization of Amounts Financed

Selling Price	Selling Price	\$32,721.14
	Total Cash Price	\$32,721.14

Monies Received

Trades	Total Trade Allowance	\$13,500.00
	Total Trade Payoff	\$0.00
	Total Trade Net	\$13,500.00
Down Payment	Cash Deposit	\$0.00
	Cash Down Payment	\$0.00
	Deferred Cash	\$0.00
	Total Credits	\$13,500.00
	Total Cash Price	\$32,721.14
	Total Credits (-)	\$13,500.00
	Balance Due	\$19,221.14

Financing Terms

-1 Monthly Payments of	\$0.00
With 1 Final Payment of	\$19,221.14
Amount Financed	\$19,221.14
APR	0.00%
Effective APR	0.00%
Term	0 Months
Bank Fee (Incept)	\$0.00
VSI Single Int. Prem (Incept)	\$0.00

Coleman Construction, Inc.
2667 Wayland Road
Washington, IA 52353

Invoice

Bill To
Washington Airport Attn Kevin Erpelding

Date	Invoice No.	P.O. Number	Terms	Project
10/12/21	13473		Due on receipt	

Item	Description	Quantity	Rate	Amount
Labor & Materials	Tear out replace floors in 5 hangers with concrete @ \$2500 each		12,500.00	12,500.00

We appreciate your prompt payment.

Subtotal	\$12,500.00
Sales Tax	\$0.00
Total	\$12,500.00



Contractor's Application for Payment No. 1

Application Period:	BOP - 10/2/21	Application Date:	10/8/2021
To (Owner):	City of Washington, IA	From (Contractor):	DeLong Construction, Inc.
Project:	2021 Sanitary Sewer Extension	Contract:	2021 Sanitary Sewer Extension
Owner's Contract No.:		Contractor's Project No.:	
		Engineer's Project No.:	2045-20A
		Via (Engineer):	FOX Engineering

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
1. ORIGINAL CONTRACT PRICE			\$ 1,117,455.00
2. Net change by Change Orders			\$ 5,872.75
3. Current Contract Price (Line 1 ± 2)			\$ 1,123,327.75
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)			\$ 1,123,327.75
5. RETAINAGE:			\$ 330,997.75
a. 5% X			\$ 55,966.39
b. X			\$ 274,031.36
c. Total Retainage (Line 5a + Line 5b)			\$ 330,997.75
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)			\$ 792,330.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)			\$ 311,582.25
8. AMOUNT DUE THIS APPLICATION			\$ 480,747.75
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5c above)			\$ 811,339.75
TOTALS			
NET CHANGE BY CHANGE ORDERS			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:  Date: 10-13-21

Payment of: \$ 1,123,327.75 (Line 8 or other - attach explanation of the other amount)

is recommended by:  10/13/2021 (Engineer) (Date)

Payment of: \$ 1,123,327.75 (Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) (Date)

Approved by: _____ Funding or Financing Entity (if applicable) (Date)



EAST CENTRAL IOWA
COUNCIL OF GOVERNMENTS
YOUR REGIONAL PLANNING AGENCY

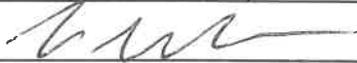
700 16th Street NE, Suite 301
Cedar Rapids, IA 52402

Invoice

Date	Invoice #
9/30/2021	9420

Phone #	Fax #
319-289-0057	319-365-9981

Bill To
CITY OF WASHINGTON PO BOX 516 WASHINGTON IA 52353

Approved by: 

Quantity	Description	Rate	Amount
7	CDBG REHAB GRANT ADMINISTRATION	75.00	525.00
Please remit payment within 30 days.		Total	\$525.00



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48485
 Date 09/30/2021

Project **204520A Washington 2020 Sanitary
 Sewer Extension**

Professional Services for the Period of 8/29/2021 to 9/25/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Preliminary Design	7,100.00	100.00	7,100.00	7,100.00	0.00
Final Design	5,250.00	100.00	5,250.00	5,250.00	0.00
Bidding	3,900.00	100.00	3,900.00	3,900.00	0.00
Boundary Survey	3,100.00	100.00	3,100.00	3,100.00	0.00
Topographic Survey	2,600.00	100.00	2,600.00	2,600.00	0.00
Construction Administration	9,200.00	75.00	4,600.00	6,900.00	2,300.00
Post Construction	1,200.00	0.00	0.00	0.00	0.00
Construction Staking	2,100.00	100.00	2,100.00	2,100.00	0.00
Geotechnical Report	6,500.00	100.00	6,500.00	6,500.00	0.00
Total	40,950.00	91.45	35,150.00	37,450.00	2,300.00

Invoice total **\$2,300.00**

Approved by:

Steven P. Soufir

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353

Invoice number 48394
 Date 09/30/2021

Project 204508A Washington Wastewater
 Treatment Plant

Professional Services for the Period of 8/29/2021 to 9/25/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
Facility Plan Amendment	13,500.00	100.00	13,500.00	13,500.00	0.00
Preliminary Design	307,400.00	100.00	307,400.00	307,400.00	0.00
Final Design	424,000.00	100.00	424,000.00	424,000.00	0.00
Bidding / Negotiation	22,500.00	100.00	22,500.00	22,500.00	0.00
UV Room Door	-6,946.00	100.00	-6,946.00	-6,946.00	0.00
Operations Manual	36,300.00	100.00	36,300.00	36,300.00	0.00
Construction Staking	24,840.00	100.00	24,840.00	24,840.00	0.00
Total	821,594.00	100.00	821,594.00	821,594.00	0.00

Standard Hourly Rate Phases

	Billed Amount
Consultation - IRE Pretreatment Agreement	
Professional Fees	838.25
Consultation - IRE Pretreatment Agreement Subtotal	838.25
NPDES Permit Application	
Professional Fees	115.50
NPDES Permit Application Subtotal	115.50
Invoice total	\$953.75

Approved by:

Steven J. Troyer

Late Payment Charge: 15% per annum beginning 30 days from above date



414 South 17th Street, Ste 107
 Ames, IA 50010
 515-233-0000

City of Washington
 PO Box 516
 Washington, IA 52353
 Brent Hinson

Invoice number 48489
 Date 09/30/2021

Project **342420B 2021 Washington Water Main Improvements**

Professional Services for the Period of 8/29/2021 to 9/25/2021

Lump Sum Phases

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
General Consultation	2,500.00	100.00	2,500.00	2,500.00	0.00
Preliminary Design	56,500.00	100.00	56,500.00	56,500.00	0.00
Final Design	49,000.00	100.00	49,000.00	49,000.00	0.00
Bidding Phase	8,600.00	0.00	0.00	0.00	0.00
Property Survey	9,000.00	90.00	8,100.00	8,100.00	0.00
Topographic Survey	9,600.00	100.00	9,600.00	9,600.00	0.00
Construction Administration	57,100.00	0.00	0.00	0.00	0.00
Post Construction Record Drawings	7,600.00	0.00	0.00	0.00	0.00
Total	199,900.00	62.88	125,700.00	125,700.00	0.00

Standard Hourly Rate Phases

	Billed Amount
Permitting	
Professional Fees	1,058.25
Permitting subtotal	1,058.25
Invoice total	\$1,058.25

Approved by:

Steven P. Soupir

Late Payment Charge: 15% per annum beginning 30 days from above date

IMWCA
IOWA MUNICIPALITIES WORKERS' COMPENSATION ASSOCIATION
 500 SW 7TH STREET, SUITE 101
 DES MOINES, IA 50309-4506
 PHONE: 800-257-2708

INVOICE INV81070

DATE

10/1/2021

PAGE:
1

Washington, City of
 215 E Washington

Mbr No: 0706 Member Name:
 Washington, City of

Washington IA 52353

Please remit payment to: IMWCA, P.O. Box 8186, Des Moines, IA 50301

PURCHASE ORDER NO.	CUSTOMER ID	SALES ID	SHIPPING METHOD	PAYMENT TERMS	REQ'D SHIP DATE	MASTER NUMBER
	WASHI001	AG0075				
QUANTITY	ITEM NUMBER	DESCRIPTION	UOM	DISCOUNT	UNIT PRICE	EXTENDED PRICE
1.00	INSTALL4	Installment 4 - Work Comp Prem 21-22			6,921.00	\$6,921.00

This invoice is due by November 1, 2021.

A FINANCE CHARGE of 1.5% (APR 18%) will be added to balances over 30 days past the due date.

When you provide a check as payment, you authorize IMWCA either to use the information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries please call 515-244-7282.

Subtotal \$6,921.00
 Bond Credit \$0.00
 Misc \$0.00
 Total \$6,921.00

Thank You

080756107433

Pickens, Barnes & Abernathy

1800 First Avenue NE, Suite 200

P.O. Box 74170

Cedar Rapids, IA 52407-4170

(319)366-7621

Federal Tax ID 42-0835719

Statement as of May 20, 2021

Statement No.16693

Washington, City of

2448-001: Northway Well and Pump Co v. City of Washington - Washington Co.

Expenses

5/20/2021

Check issued to Marla Happel for court reporting fees and deposition transcripts of Spencer Northway and Tom Engelken.

400.20

Sub-total Expenses: 400.20

Total Current Billing: 400.20

Previous Balance Due: 0.00

Total Now Due: 400.20

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

September 2021 Activity Report

Total report of calls- 98

Fires- 1
False alarms- 0
Weather related- 0
Mutual aid assists- 0
Hazardous Incidents- 2
Grass fires- 1
Investigate/good intent- 4
Rescue/accidents- 10
Medical- 80

EMS continues to be busy with 80 calls for service in September. We continue to have response to every call with 2 or 3 people. This is excellent since we are a volunteer service. Washington Fire had 10 car accidents we responded to in September. Two of them required extrication.

Washington Fire's monthly training was hose testing on September 22. We test every hose we got to 300psi for 5 minutes. We only had 4 fail, so I will be replacing those here soon. We had 100% attendance at this, which is outstanding considering this is a vital part to our fire-fighting operations.

We had one report of a structure fire in September. This turned out to be just a cigarette in a trash can, that lit on fire and in turn filled the house with smoke. Personnel quickly extinguished the fire and vented the house from smoke. WAFD also responded to a combine fire which lit the surrounding field on fire. We requested mutual aid from Brighton Fire to assist us.

I attended the department head meetings in September & the county EMS association meeting. I also attended the city administrator interview on September 29th. Full time staff is busy responding to EMS & fire calls, fire inspections, and normal duties around the fire station.

Our September monthly fire meeting minutes are attached.

Brendan DeLong
Fire Chief
Washington Fire Department

Washington Volunteer Fire Department

Meeting Minutes
September 8, 2021

Call to order at 6:30 pm

July Fire/EMS Calls:

14 City Fires	\$1,630
7 Rural Fires	\$ 720
66 EMS Calls	\$1,420
Drills	\$ <u>0</u>
Total	\$3,770

Meeting opened with Chief DeLong in charge. Minutes were read from last meeting; Charles motioned to approve; seconded by Tom B; motion approved. Treasurer report was read; Josh motioned to approve; seconded by Jack; motion approved.

Motion to pay bills by Josh; second by Jack.; motion passed.

Communications: Nothing

Committees: **Social:** Bologna and cheese

Pancake: Called Patty O Matic don't have any machines; will need to get parts to fix the machine we have.

Dance/Gun Raffle: Nothing to report

Golf: Nothing to report

Rescue Discussion

Old Business: Still working on applicants; Truck 4 is fixed and try not to idle very much

New Business: Fire prevention will be October 4 & 5 at the schools; Aerial will be out of commission Monday going to DSM to fix water stand pipe; Hose testing is September 22 at 5 p.m. and mandatory; Working on grants; Let Brendan know if you need gear and/or accessories updated or replaced; Thanks for everyone's participation during Heroes night; Recognition committee is Josh, Jerry, Kevin, and Joey to work on getting service awards.

Discussion of Calls – when you go to fires beware of your surroundings.

Roll taken; Motion to adjourn by Scott; seconded by Joey; motion passed at 6:45 p.m.

Minutes completed by: *Philip Morris* - secretary

MAINTENANCE & CONSTRUCTION DEPT. REPORT

9-18-21/10-1-21

STREETS: Personnel operated the street sweeper around most of the town. Crews continued to trim trees.

WATER DISTRIBUTION: Personnel repaired the 10th water main break of the year, located at 1308 East Main St where a 3ft piece of 4 inch PVC was used along with two repair sleeves. Personnel shut off 13 water services for nonpayment. Personnel installed a new 1 inch water service located at 807 East 7th St where 62 ft of copper was used. Personnel also replaced a leaky 4 inch gate valve inside the park off of West Main St by the bathrooms. Crews also installed 2 curb stops (one drain back) for the bathrooms to eliminate the pit.

SEWER COLLECTION: Personnel jetted and televised the sewer located at North 8th Ave-East 7th St.

STORM SEWER COLLECTION: Personnel repaired two sinkholes in the park off of West Main St east of the dog park.

MECHANIC/SHOP: Personnel serviced WTP Explorer, both backhoes and PD 232 taken to Mincer for warranty work

OTHER: Personnel responded to 81 One Call Locates. Yard waste and bag pick up continued. Personnel hauled a few loads of spoil away from the shop. Personnel set up cones and barricades for Junk in the Trunk and Latino festivals the last couple weekends.

*Please note that this report does not include every task M/C personnel performed, but shall be a highlight of our work performed as a department.



Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill
Administrative Assistant

Lyle Hansen
Lieutenant

Shamus Altenhofen
Lieutenant

Jason Chalupa
Sergeant

Benjamin Altenhofen
Sergeant

Brian Van Willigen
Investigator

Eric Kephart
K-9 Handler

Seth Adam
Police Officer

Tanner Lavelly
Police Officer

Christopher Raymer
Police Officer

Ethan Hansen
Police Officer

Department Activity September 2021

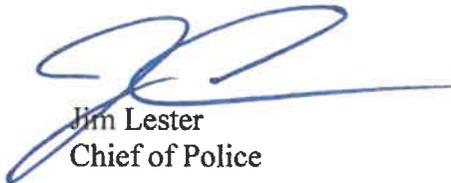
September was another busy month for officers with 523 calls for service. Officers remain busy with investigations involving thefts from vehicles and assaults.

Officers participated in training hosted by the County Attorney's Office on topics related to Sexual Assault, Domestic Assault and OWI on September 7th.

The seven AEDs received from an Iowa DPS and Public Health grant have been deployed in the police vehicles and our older models have been provided to Keith Henkel for placement at other city facilities.

Both of our new vehicles have arrived and will be delivered to the upfitter soon for installation of equipment.

Respectfully submitted,



Jim Lester
Chief of Police

Washington Police Department
Activity & Offense Summary
For the Month of September 2021

Activity	Previous Month	Current Month	Year-To-Date
Citations / Warnings	83	68	507
Traffic Stops	75	54	517
Traffic Accidents	12	23	123
Parking Tickets	43	14	94
Vehicle Unlocks	29	23	290
Arrest Warrants Served	10	18	87
Search Warrants Served	3	4	14
Calls for Service	521	523	3993
Animal Calls	49	25	244
Mental Health Responses / Suicidal Subjects	6	14	83
Arrests	40	27	284

Offense Summary

Offenses	Previous Month	Current Month	Year-To-Date
Assaults	12	7	41
Domestic Assault	6	3	23
No Contact Order Violation	6	2	18
Burglary	0	2	13
Burglary to a Motor Vehicle	7	6	21
Criminal Mischief / Vandalism	11	8	49
Disorderly Conduct	3	3	13
Driving While Intoxicated (OWI)	1	4	12
Drunkenness (Public Intoxication)	4	2	13
Drug Offenses	1	8	26
Drug Paraphernalia	4	4	25
Sexual Abuse	2	0	7
Theft (includes Shoplifting)	10	7	54
Trespass	0	2	7
Pornography / Obscene Material	1	0	3
Weapons Laws Violations	0	0	3

This chart indicates a summary of the types of offenses the Washington Police Department responded to during the reporting period. Some offense types are combined to simplify this report. It should also be noted that an offense does not always result in an arrest. Calls for service do not always include requests to return phone calls, instances where officers are approached while on patrol for minor issues or requests for assistance from other agencies such as probation / parole checks.

**WWTP report
October 19th , 2021
Council meeting**

- **After hour alarm and dog call outs –**
10-8-21 Dog call to paws and more at 5:00p.m. Parker
10-9-21 Dog call to 703 E 2nd at 12:39p.m. Parker
- **Dept Head meetings –**I attended the meetings on Oct. 12th , 19th
- **NPDES Permit-**We received our new final draft NPDES Permit (National Pollutant Discharge Elimination System) . It went into effect 10-1-21
- **Hydrogen Sulfide Gas-** We continue to have meetings and conference calls with IRE, NELCO, Fox eng., and City staff to resolve the issue. We did get four more hydrogen sulfide monitors for a total of seven. We have the monitors spread through the sewer system from IRE to the WWTP. We get readings from the monitors once a week, share and go over the information with everyone.
- **Fall Clean up-**We set up and prepared for City wide fall clean up on Thursday and Friday and was held on Saturday the 16th
- **Yard waste-** October 13th was the first Wednesday evening open in till 7p.m. with one person dumping yard waste.
- **Bazooka sampling-** We did our Bi-Annual sampling of Bazooka-Farm star wash pit.
- **WWTP September 2021, Discharge Monitoring Report (DMR) –** Average daily flow **1.057 million gallons (mg)**, maximum daily flow **1.494 mg**, minimum daily flow **0.830 mg**. There were **zero (0)** violations of the WWTP's NPDES discharge permit. Total precipitation for September = **>1.91"** (recorded at the WWTP).

CBOD5 removal 85% required	result = 97.6 %
Influent CBOD5 monthly total =	1031.2 mg/L
Effluent CBOD5 monthly total =	25.2 mg/L

TSS removal 85% required	result = 97 %
Influent TSS monthly total =	1364 mg/L
Effluent TSS monthly total =	63.4 mg/L

**Jason Whisler
10/15/2021 8:00 A.M.**

Water Treatment Plant: September 2021 Council Report

Here is a summary of the major updates and activities from the Water Treatment Department for September 2021.

Traffic Lights: Franzen got his bucket truck out and replaced an overhead red light westbound at Madison/B Ave. We still have a couple of loops that need to be repaired in town. Bessine Electric or Neumiller Electric will do this work. As mentioned before, I will be budgeting next fiscal year to upgrade an intersection to a camera system rather than loops. We will budget to do one intersection per year. The cost of this will be 20-30k depending on controls and cabinet space. The Wal-Mart intersection is already operating on a camera system.

Water Plant Operations: I submitted the September MOR's to the DNR. The aerator motor stopped working and Washington Electric installed a new motor so we are back up and running. RO 1 has sprung a leak at an elbow. We are having Evans's Welding retro fit a stainless-steel elbow to replace pvc elbows on all 3 units. Zach serviced the explorer. The M&C borrowed the explorer for a few days for training in the Des Moines area. The M&C used the scissor lift as well. We have been working on the dead meter list. Will read book 7. We will help cover for Elaine over the next couple of months for her meter readings. I think it would be best to hire another part time/back up meter reader. We used to have Carrol for this role, but it seems she has a full-time job now and is no longer interested. We had 3 water shut off's and all 3 are paid and back on. We collected routine monthly bacteria samples; results were absent. We received 4th quarter sample bottles and a fluoride sample bottle. These samples will be collected and delivered to state hygienics laboratory by the end of the year. We got a new handheld chlorine analyzer. We changed bag filters and cleaned both bag filter vessels. We greased all pumps and motors. Our monthly bulk chemicals were filled up. We collected our monthly well levels. We've been watering the trees at the plant once or twice a week depending on rain.

Operators: I am approved to take my Grade III Water Distribution exam, waiting to hear back from the DNR to schedule a date to take it. I attended the weekly staff meetings, a wellness park meeting, and was a part of the hiring committee for city admin interviews. Angie and I are expecting our 4th child November 2nd. I will be taking some time off as needed. I will try to attend staff meetings and be available by phone. If you have any questions or concerns, please do not hesitate to contact myself or Will. Thanks, stay safe!

Water Plant Superintendent: Kyle W

**CITY OF WASHINGTON, IOWA
CLAIMS REPORT
OCTOBER 19, 2021**

POLICE	AMAZON CAPITAL SERVICES	EXTERNAL HD	92.99
	ARNOLD MOTOR SUPPLY	VEHICLE MAINTENANCE	187.97
	BARRON MOTOR SUPPLY	PARTS	123.58
	BDH TECHNOLOGY LLC	IT - COMPUTER SOFTWARE	975.00
	BRUBAKER DOGGIE LODGE	K9 BOARDING	80.25
	CAPITAL ONE	OFFICE SUPPLIES	23.76
	CAPPER CHRYSLER DODGE JEEP RAM	VEHICLE MAINTENANCE	162.03
	COBB OIL CO, INC.	FUEL	1,866.83
	DOUDS STONE LLC	ROADSTONE-IMPOUND LOT	398.82
	EASTERN IOWA COMMUNITY COLLEGES	CPR CLASSES	54.00
	KCTC	PHONE & INTERNET	368.40
	MARCO, INC.	COPIERS	393.86
	MIDWEST RADAR & EQUIPMENT	RADAR CERTIFICATES	200.00
	QUILL	ENVELOPES	38.07
	ROSS AUTO & MUFFLER SHOP INC	HEADLIGHT	65.18
	VERIZON WIRELESS	WIRELESS SERVICE	932.09
	WASHINGTON AUTO CENTER	REPAIRS	233.02
	WASHINGTON DISCOUNT TIRE	TIRE REPLACEMENT- TAX EXEM	375.60
	WMPF GROUP LLC	EMPLOYMENT ADVERTISING	435.44
		TOTAL	7,006.89
FIRE	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	CINTAS CORP LOC. 342	TOWEL SERVICE	100.06
	COBB OIL CO, INC.	FUEL	140.02
	DEERY BROTHERS FORD LINCOLN INC	VEHICLE REPAIR	4,186.46
	EBERT SUPPLY CO.	SUPPLIES	348.60
	KCTC	PHONE & INTERNET	216.98
	RELIANT FIRE APPARATUS	BLOWER MOTOR	378.24
	VERIZON WIRELESS	WIRELESS SERVICE	120.03
	WASHINGTON RENTAL	PARTS	105.57
		TOTAL	5,627.21
	EMS	AMAZON CAPITAL SERVICES	NITRILE GLOVES
EASTERN IOWA COMMUNITY COLLEGES		CPR CLASSES	6.00
		TOTAL	62.75
ANIMAL CONTROL	TOWN & COUNTRY VET CLINIC	SERVICE	468.00
		TOTAL	468.00
DEVELOPMENT SERV	ACE-N-MORE	SWEATSHIRT/BOOTS	179.94
	IWORQ	SOFTWARE MGMT-NOV - OCT 22	2,500.00
	EASTERN IOWA COMMUNITY COLLEGES	CPR CLASSES	6.00
	FARRIER, KELLY	GRASS ABATEMENT	708.15
	VERIZON WIRELESS	WIRELESS SERVICE	184.26
	WMPF GROUP LLC	LEGAL ADVERTISING	19.67
		TOTAL	3,598.02
LIBRARY	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	1,312.91
	BLACKSTONE PUBLISHING	LIBRARY MATERIALS	34.94
	CARSON PLUMBING & HEATING SRVS INC	WATER HEATER REPLACEMENT	1,030.70
	CENGAGE LEARNING INC/GALE	LIBRARY MATERIALS	42.68
	CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	79.80

CINTAS CORP LOC. 342	MATT SERVICE	64.98
FAREWAY STORES	PROGRAMMING	22.24
IOWA RADIO PLUS	ADVERTISING	8.00
KCTC	PHONE & INTERNET	477.19
SCHOOL LIBRARY JOURNAL	SUBSCRIPTION	99.99
SIEGFRIED, CARY ANN	MOVING EXPENSES	5,000.00
USA TODAY	SUBSCRIPTION	340.15
	TOTAL	8,544.83

PARKS	ACE-N-MORE	SUPPLIES	166.81
	ACTION SERVICES INC	PORTABLE TOILETS	220.00
	ALLIANT ENERGY	ALLIANT ENERGY	1,566.40
	AMAZON CAPITAL SERVICES	INK CARTRIDGES	53.98
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	375.00
	COBB OIL CO, INC.	FUEL	493.60
	HY-VEE	FLOWERS	74.90
	KCTC	PHONE & INTERNET	331.71
	STOUT COMPANIES	GRASS SEED	389.00
	VERIZON WIRELESS	WIRELESS SERVICE	41.42
	WASHINGTON RENTAL	STARTER ROPE	4.80
		TOTAL	3,717.62

POOL	KCTC	PHONE & INTERNET	85.94
		TOTAL	85.94

CEMETERY	ACE-N-MORE	SUPPLIES	279.61
	ATCO INTERNATIONAL	HERBICIDE	595.00
	KCTC	PHONE & INTERNET	166.92
		TOTAL	1,041.53

FINANCIAL ADMIN	ACE-N-MORE	SUPPLIES	40.12
	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	22.17
	CINTAS CORP LOC. 342	RUG SERVICE	42.79
	HY-VEE	ADMINISTRATOR INTERVIEWS	18.97
	IGRAPHIX, INC	NEWSLETTER PRINTING/POSTAGE	2,378.20
	IMFOA CERTIFICATION REVIEW COMMITTEE	CERT MUNICIPAL FINANCE OFF	125.00
	IOWA LEAGUE OF CITIES	BUDGET WORKSHOP	50.00
	IOWA RADIO PLUS	ADVERTISING	8.00
	KCTC	PHONE & INTERNET	952.20
	MCCLURE, SCOTT	CITY ADM SEARCH EXPENSES	930.97
	MILLER & SONS LTD	REPAIR-BARTHELOW FARM	177.50
	PACE PAYMENT SYSTEMS	PACE ADMIN FEE	20.00
	VERIZON WIRELESS	WIRELESS SERVICE	40.01
	WASH CO RECORDER	RECORDING FEES	65.00
	WMPF GROUP LLC	ADVERTISING	756.46
		TOTAL	5,658.64

AIRPORT	ACE-N-MORE	SUPPLIES	10.57
	ALLIANT ENERGY	ALLIANT ENERGY	716.98
	VERIZON WIRELESS	WIRELESS SERVICE	50.84
	VETTER'S INC-CULLIGAN WATER	WATER AT AIRPORT	5.95
	WEST LAWN CARE	MOWING AIRPORT	2,055.00
	WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICES	188.84
		TOTAL	3,028.18

ROAD USE	ACE-N-MORE	SUPPLIES	362.14
	ALTORFER	PARTS	296.80
	AMAZON CAPITAL SERVICES	LEAF VAC RAKES	383.40
	ARNOLD MOTOR SUPPLY	SUPPLIES	84.66
	B & L CONCRETE INC.	STREET & CURB WORK	2,060.00
	CHEMSEARCH FE	SUPPLIES	499.90
	COBB OIL CO, INC.	FUEL	1,136.76
	CORRIDOR CAREERS	ADVERTISING	375.00
	COVE EQUIPMENT	TRACTOR PARTS	362.37
	DOUDS STONE LLC	ROADSTONE	123.76
	IA DEPT OF TRANSPORTATION	WHITE & YELLOW PAINT	265.26
	KIMBALL MIDWEST	SUPPLIES	396.82
	MID-AM RES. CHEMICAL CORP	MOISTURE BARRIER	178.76
	MOORE'S BP AMOCO, INC.	TOWING	225.00
	RIVER PRODUCTS	SAND AND STONE	345.64
	SITLER'S SUPPLIES INC.	TUBE LIGHTS	66.00
	TRUCK CENTER COMPANIES	HEAT SHIELD	208.29
	WASHINGTON RENTAL	POLESAW CHAINS	40.00
		TOTAL	7,410.56
	STREET LIGHTING	ALLIANT ENERGY	ALLIANT ENERGY
FRANZEN, DENNIS		TRAFFIC SIGNAL REPAIR	170.00
		TOTAL	11,659.00
HOTEL/MOTEL TAX	VORTEX DIGITAL BUSINESS SOLUTIONS, INC	CITY WEBSITE-MAINTENANCE	1,101.01
		TOTAL	1,101.01
CAPITAL PROJECTS	WASHINGTON LUMBER	WASHINGTON LUMBER	107.93
	WIDE, TOM	WELLNESS PARK PLAQUE	1,600.00
		TOTAL	1,707.93
INDUSTRIAL DEVELOP	WEDG	WEDG SHARE- 915 E TYLER	3,638.57
		TOTAL	3,638.57
K-9 PROGRAM	WASH VETERINARY CLINIC	DEX- BOOSTER	13.50
		TOTAL	13.50
SAFETY FUND	GETZ FIRE EQUIPMENT CO	FIRE EXTINGUISHER MATERIALS	4,567.76
		TOTAL	4,567.76
LIBRARY GIFT	CUDDEBACK, JIM	LIBRARY PROGRAMMING	200.00
		TOTAL	200.00
WATER PLANT	ALLIANT ENERGY	ALLIANT ENERGY	16,321.66
	BOWKER MECHANICAL CONTRACTORS LLC	WATER PLANT WORK	3,491.78
	GLOBAL PAYMENTS	DC/CC ADMIN FEE	1,563.22
	HACH COMPANY	CHEMICALS	468.00
	IA DEPT OF REVENUE	WET TAX	7,409.00
	IGRAPHIX, INC	AUTO PAY FORMS	137.50
	ION ENVIRONMENTAL SOLUTIONS	LAB SERVICES	119.00
	KCTC	PHONE & INTERNET	165.62
	MUNICIPAL SUPPLY INC	COUPLINGS AND PARTS	1,110.30
	VERIZON WIRELESS	WIRELESS SERVICE	46.42
	WATER SOLUTIONS UNLIMITED	CHEMICALS	6,182.42

		TOTAL	37,014.92
WATER DISTRIBUTION	ACE-N-MORE	SWEeper	68.71
	ALL AMERICAN PEST CONTROL	PEST CONTROL	31.25
	ALLIANT ENERGY	ALLIANT ENERGY	23.05
	ARNOLD MOTOR SUPPLY	DUMP TRUCK PARTS	136.77
	COBB OIL CO, INC.	FUEL	88.09
	HI-LINE INC	SUPPLIES	182.30
	IOWA ONE CALL	SERVICE	153.00
	KCTC	PHONE & INTERNET	99.91
	MUNICIPAL MANAGEMENT CORP.	SURVEYED SYSTEM ON HYDRANT	2,600.00
	SCHIMBERG CO.	PVC	235.35
	USA BLUEBOOK	SOCKETS/SAFETY GLASSES	413.02
	VERIZON WIRELESS	WIRELESS SERVICE	38.03
	VIZ-CON DIVISION OF TRAFFIX DEVICES	ROAD CLOSED SIGN	914.24
		TOTAL	4,983.72
SEWER PLANT	ACE-N-MORE	TOOLS/SPRAYER	171.27
	ALLIANT ENERGY	ALLIANT ENERGY	12,588.49
	CENTRAL IOWA DISTRIBUTING	SUPPLIES	214.00
	COBB OIL CO, INC.	FUEL	332.37
	IA DEPT OF REVENUE	SALES TAX	2,206.00
	STATE HYGIENIC LAB	SLUDGE TESTING	168.00
	USA BLUEBOOK	LAB SUPPLIES	431.60
	VERIZON WIRELESS	WIRELESS SERVICE	364.25
	VULCAN INDUSTRIES, INC.	PARTS	567.00
	WINDSTREAM IOWA COMMUNICATIONS	OCTOBER SERVICES	286.06
		TOTAL	17,329.04
SEWER COLLECTION	ACE-N-MORE	GLOVES	9.59
	ALLIANT ENERGY	ALLIANT ENERGY	788.66
	COBB OIL CO, INC.	FUEL	603.49
	G & R MILLER CONSTRUCTION	E HARRISON INTAKE	40.39
	KCTC	PHONE & INTERNET	99.91
	MACQUEEN EQUIPMENT	REMOTE AND TRANSMITTER	1,736.65
	UTILITY EQUIPMENT CO	FRAME AND COVER	1,818.00
	VERIZON WIRELESS	WIRELESS SERVICE	97.83
		TOTAL	5,194.52
SANITATION	JOHNSON COUNTY REFUSE INC	REFUSE AND RECYCLING	48,265.50
		TOTAL	48,265.50
SELF INSURANCE	EMPLOYEE BENEFIT SYSTEMS	EBS ADMIN FEE	391.51
		TOTAL	391.51
		TOTAL	182,317.15

**CITY OF WASHINGTON, IOWA
MONTH TO DATE TREASURERS REPORT
SEPTEMBER 30, 2021**

FUND	9/1/2021 BEGINNING CASH BALANCE	M-T-D REVENUES	REVENUES NOT YET RECEIVED	M-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	9/30/2021 ENDING CASH BALANCE
001-GENERAL FUND	404,439.90	311,349.43	-	348,706.07	-	367,083.26
002-AIRPORT FUND	345,034.17	17,426.20	-	20,564.45	-	341,895.92
010-CHAMBER REIMBURSEMENT	9,890.15	7,391.21	-	6,735.42	-	10,545.94
011-MAIN STREET REIMBURSEMENT	(26,843.84)	15,000.00	-	3,815.39	-	(15,659.23)
012-WEDG REIMBURSEMENT	3,761.06	7,622.10	-	6,913.35	-	4,469.81
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	532,019.37	125,584.68	-	50,641.31	-	606,962.74
112-EMPLOYEE BENEFITS	15.63	57,603.03	-	57,618.66	-	-
114-EMERGENCY LEVY	1.42	5,242.73	-	5,244.15	-	-
121-LOCAL OPTION SALES TAX	-	85,439.48	-	85,439.48	-	-
122-LOST DEBT SERVICE	126,959.34	30,980.66	-	-	-	157,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	109,545.05	-	-	3,805.44	-	105,739.61
129-SC RES UR	145.15	1,800.69	-	-	-	1,945.84
134-DOWNTOWN COMM UR	709.43	13,248.40	-	-	-	13,957.83
145-HOUSING REHABILITATION	21,900.47	-	-	1,747.00	-	20,153.47
146-LMI TIF SET-ASIDE	123,455.03	-	-	-	-	123,455.03
200-DEBT SERVICE	26,390.82	69,869.65	-	-	-	96,260.47
300-CAPITAL EQUIPMENT	54,209.10	-	-	-	-	54,209.10
301-CAPITAL PROJECTS FUND	331,060.22	1,593.11	-	15,570.86	-	317,082.47
305-RIVERBOAT FOUND CAP PROJ	183,514.23	170,106.84	-	-	-	353,621.07
308-INDUSTRIAL DEVELOPMENT	415,959.21	8,685.13	-	9,626.20	-	415,018.14
309-MUNICIPAL BUILDING	-	1,000.00	-	-	-	1,000.00
310-WELLNESS PARK	1,000.00	2,510.00	-	-	-	3,510.00
311-SIDEWALK REPAIR & REPLACE	46,222.92	588.00	-	-	-	46,810.92
312-TREE REMOVAL & REPLACE	26,919.59	-	-	-	-	26,919.59
315-RESIDENTIAL DEVELOPMENT	267,650.38	-	-	6,965.50	-	260,684.88
317-ARPA CAPITAL PROJECTS	538,797.05	265.08	-	-	-	539,062.13
510-MUNICIPAL BAND	4,263.16	-	-	-	-	4,263.16
520-DOG PARK	4,414.09	-	-	-	-	4,414.09
530-TREE COMMITTEE	11,062.03	-	-	-	-	11,062.03
540-POLICE FORFEITURE	5,504.71	-	-	913.85	-	4,590.86
541-K-9 PROGRAM	1,197.13	100.00	-	-	-	1,297.13
545-SAFETY FUND	5,096.57	384.08	-	-	-	5,480.65
550-PARK GIFT	37,764.05	0.30	-	-	-	37,764.35
570-LIBRARY GIFT	351,431.97	100.60	-	698.31	-	350,834.26
580-CEMETERY GIFT	7,433.00	-	-	-	-	7,433.00
600-WATER UTILITY	473,345.25	114,393.84	-	133,201.98	-	454,537.11
601-WATER DEPOSIT FUND	29,785.00	1,800.00	-	1,500.00	-	30,085.00
603-WATER CAPITAL PROJECTS	7,101.30	-	-	-	-	7,101.30
610-SANITARY SEWER	612,114.61	240,509.34	-	107,304.38	-	745,319.57
613-SEWER CAPITAL PROJECTS	-	3,020.00	-	3,020.00	-	-
670-SANITATION	68,926.34	50,370.31	-	48,743.77	-	70,552.88
950-SELF INSURANCE	377,704.20	9,439.25	-	3,063.65	-	384,079.80
951-UNEMPLOYMENT SELF INS	79,098.85	432.15	-	-	-	79,531.00
TOTAL BALANCE	5,761,641.26	1,353,856.29	-	921,839.22	-	6,193,658.33

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,132,811.11 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,868.59	0.20%
Wash St - Farm Mgmt Acct	125,776.62	
Wash St Bank - CD 1/14/2019	519,172.54	0.65%
Wash St Bank - CD 08/30/2018	268,155.35	0.65%
Wash St Bank - ISC Account	<u>3,591,524.12</u>	0.50%
TOTAL CASH IN BANK	<u>6,193,658.33</u>	

(1) Washington State Bank	1,207,869.85
Outstanding Deposits & Checks/Wages payable	<u>(75,058.74)</u>
	<u>1,132,811.11</u>

**CITY OF WASHINGTON, IOWA
YEAR TO DATE TREASURERS REPORT
SEPTEMBER 30, 2021**

FUND	7/1/2021 BEGINNING CASH BALANCE	Y-T-D REVENUES	REVENUES NOT YET RECEIVED	Y-T-D EXPENDITURES	EXPENSES NOT YET EXPENDED	9/30/2021 ENDING CASH BALANCE
001-GENERAL FUND	1,080,761.99	516,912.32	-	1,230,591.05	-	367,083.26
002-AIRPORT FUND	337,923.90	145,354.71	-	141,382.69	-	341,895.92
010-CHAMBER REIMBURSEMENT	8,656.20	22,173.63	-	20,283.89	-	10,545.94
011-MAIN STREET REIMBURSEMENT	-	15,000.00	-	30,659.23	-	(15,659.23)
012-WEDG REIMBURSEMENT	2,464.74	22,866.30	-	20,861.23	-	4,469.81
050-DOWNTOWN INCENTIVE GRANT	63,473.15	-	-	-	-	63,473.15
110-ROAD USE	577,226.05	307,244.68	-	277,507.99	-	606,962.74
112-EMPLOYEE BENEFITS	-	63,731.82	-	63,731.82	-	-
114-EMERGENCY LEVY	-	5,808.55	-	5,808.55	-	-
121-LOCAL OPTION SALES TAX	-	254,718.60	-	254,718.60	-	-
122-LOST DEBT SERVICE	-	157,940.00	-	-	-	157,940.00
123-LOST DEBT SERVICE RESERVE	79,170.00	-	-	-	-	79,170.00
124-HOTEL/MOTEL TAX	96,317.62	17,042.97	-	7,620.98	-	105,739.61
129-SC RES UR	145.15	1,800.69	-	-	-	1,945.84
134-DOWNTOWN COMM UR	-	13,957.83	-	-	-	13,957.83
145-HOUSING REHABILITATION	22,652.47	28,012.00	-	30,511.00	-	20,153.47
146-LMI TIF SET-ASIDE	123,455.03	-	-	-	-	123,455.03
200-DEBT SERVICE	18,859.65	77,400.82	-	-	-	96,260.47
300-CAPITAL EQUIPMENT	65,177.10	6,600.00	-	17,568.00	-	54,209.10
301-CAPITAL PROJECTS FUND	394,856.11	63,728.33	-	141,501.97	-	317,082.47
305-RIVERBOAT FOUND CAP PROJ	-	353,621.07	-	-	-	353,621.07
308-INDUSTRIAL DEVELOPMENT	418,347.52	26,091.48	-	29,420.86	-	415,018.14
309-MUNICIPAL BUILDING	-	1,000.00	-	-	-	1,000.00
310-WELLNESS PARK	1,000.00	2,510.00	-	-	-	3,510.00
311-SIDEWALK REPAIR & REPLACE	44,115.08	2,903.84	-	208.00	-	46,810.92
312-TREE REMOVAL & REPLACE	34,169.59	-	-	7,250.00	-	26,919.59
315-RESIDENTIAL DEVELOPMENT	269,060.53	-	-	8,375.65	-	260,684.88
317-ARPA CAPITAL PROJECTS	-	539,062.13	-	-	-	539,062.13
510-MUNICIPAL BAND	4,463.16	-	-	200.00	-	4,263.16
520-DOG PARK	4,579.10	20.00	-	185.01	-	4,414.09
530-TREE COMMITTEE	11,339.70	100.00	-	377.67	-	11,062.03
540-POLICE FORFEITURE	3,794.72	1,709.99	-	913.85	-	4,590.86
541-K-9 PROGRAM	1,287.62	100.00	-	90.49	-	1,297.13
545-SAFETY FUND	5,096.57	384.08	-	-	-	5,480.65
550-PARK GIFT	37,763.43	0.92	-	-	-	37,764.35
570-LIBRARY GIFT	355,590.73	419.92	-	5,176.39	-	350,834.26
580-CEMETERY GIFT	7,488.00	-	-	55.00	-	7,433.00
600-WATER UTILITY	434,776.28	432,177.44	-	412,416.61	-	454,537.11
601-WATER DEPOSIT FUND	28,810.00	6,000.00	-	4,725.00	-	30,085.00
603-WATER CAPITAL PROJECTS	10,134.30	75,648.23	-	78,681.23	-	7,101.30
610-SANITARY SEWER	431,656.39	640,285.15	-	326,621.97	-	745,319.57
613-SEWER CAPITAL PROJECTS	-	7,074.19	-	7,074.19	-	-
670-SANITATION	69,854.34	151,381.79	-	150,683.25	-	70,552.88
950-SELF INSURANCE	383,887.37	11,195.96	-	11,003.53	-	384,079.80
951-UNEMPLOYMENT SELF INS	79,348.13	478.00	-	295.13	-	79,531.00
TOTAL BALANCE	5,507,701.72	3,972,457.44	-	3,286,500.83	-	6,193,658.33

Cash in Bank - Pooled Cash

		<u>Interest Rate</u>
Wash St. Bank - Operating Account	1,132,811.11 (1)	0.20%
Wash St. Bank - Airport Fuel Account	-	
Cash in Drawer	350.00	N/A
Investment in IPAIT	555,868.59	0.20%
Wash St - Farm Mgmt Acct	125,776.62	
Wash St Bank - CD 1/14/2019	519,172.54	0.65%
Wash St Bank - CD 08/30/2018	268,155.35	0.65%
Wash St Bank - ISC Account	3,591,524.12	0.50%
TOTAL CASH IN BANK	6,193,658.33	

(1) Washington State Bank	1,207,869.85
Outstanding Deposits & Checks/Wages payable	(75,058.74)
	<u>1,132,811.11</u>

RESOLUTION NO. _____

RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, ESTIMATE OF COST AND FORM OF CONTRACT FOR THE WELLNESS PARK WATER MAIN EXTENSION PROJECT – 2021.

WHEREAS, the City Council has deemed it necessary and desirable to make water main improvements near the Wellness Park, said project having been referred to as the “Wellness Park Water Main Extension Project – 2021” (the “Project”); and

WHEREAS, the City Council held a public hearing on said plans, specifications, estimate of cost and form of contract as required by Chapter 26 of the Code of Iowa following published notice of the same; and

WHEREAS, it is now time for the City Council to approve said plans, specifications, estimate of cost and form of contract.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Washington, Iowa, that the plans, specifications, estimate of cost and form of contract for the Project are hereby approved.

Passed and approved this 19th day of October, 2021.

Jaron Rosien, Mayor

ATTEST:

Sally Y. Hart, City Clerk

LEASE - BUSINESS PROPERTY

THIS LEASE AGREEMENT, executed in duplicate, made and entered into this _____, 2021, by and between East Central Iowa Council of Governments (hereinafter called the "Landlord"), whose address for the purpose of this lease is 700 16th Street NE Suite 301 Cedar Rapids, IA 52402, and The City of Washington, IOWA (hereinafter called the "Tenant"), whose address for the purpose of this lease is 215 East Washington Street, Washington, IA 52353
WITNESSETH THAT:

1. **PREMISES AND TERM.** The Landlord, in consideration of the rents herein reserved and of the agreements and conditions herein contained, on the part of the Tenant to be kept and performed, leases unto the Tenant and Tenant hereby rents and leases from Landlord, according to the terms and provisions herein, the following described real estate, situated in Washington County, Iowa, to wit:

The East two hundred (200) feet of the following described tract: Commencing at the Northwest corner of the South one-half (S ½) of the Northeast quarter (NE ¼) of Section number eighteen (18), in Township number seventy-five (75) North, Range number seven (7) West of the Fifth (5th) Principal Meridian, the point beginning; thence East 453.4 feet to an iron pin; thence South 214.0 feet to an iron pin on the North right of way line of West 5th Street; thence Northwesterly 462.77 feet on the North right of way line of West 5th Street to an iron pin; thence North 123.0 feet to the point of beginning; in Washington County, Iowa.

with improvements thereon and all rights, easements and appurtenances thereto belonging, which, more particularly, includes any buildings thereon, for a term of thirty (30) years, commencing on the first day of the lease term, which shall be on the _____, 2021, and ending on the last day of the lease term, which shall be on the _____, 2051, upon the conditions that the Tenant pays rent therefor, and otherwise performs as in the lease provided.

2. **RENTAL.** Tenant agrees to pay to Landlord as rental for said term, as follows: \$1 per year, the first rent payment becoming due upon the execution of this lease, and the same amount, per year, on the same date annually thereafter, during the term of this lease. All sums shall be paid at the address of Landlord, as above designated, or at such other place as the landlord may designate in writing. There shall be no penalty for early payment.
3. **POSSESSION.** Tenant shall be entitled to possession on the first day of the term of this lease, and shall yield possession to the Landlord at the time and date of the close of this lease term, except as herein otherwise expressly provided.
4. **USE OF PREMISES.** Tenant covenants and agrees, during the term of this lease, to use and occupy the leased premises for public transit purposes only. Any sublessee or designee assigned by Tenant to occupy and use the premises must be approved in writing

by Landlord

5. CARE AND MAINTENANCE OF PREMISES. Tenant or designee shall, after taking possession of said premises and until the termination of this lease and its actual removal from the premises at its own expense, care for and maintain said premises in a reasonably safe and serviceable condition. Tenant or designee will make no unlawful use of said premises and agrees to comply with all valid regulations of the Board of Health, City Ordinances, the laws of the State of Iowa and the Federal government, but this provision shall not be construed as creating a duty by Tenant to members of the general public.
6. UTILITIES AND SERVICES. Tenant or designee, during the term of this lease, shall pay all charges for use of telephone, water, sewer, gas, heat, electricity, power, air conditioning, garbage disposal, trash disposal and not limited by the foregoing all other utilities and services of whatever kind and nature which may be used in or upon the premises.
7. SURRENDER OF PREMISES AT END OF TERM -REMOVAL OF FIXTURES. Tenant agrees that upon the termination of this lease, it will surrender the leased premises in good and clean condition, except the effects of ordinary wear and tear and depreciation arising from lapse of time, or damage without fault or liability of Tenant. Tenant or designee may, at the expiration of the term of this lease, or renewal (s) thereof or at a reasonable time thereafter, if Tenant is not in default hereunder, remove any fixtures or equipment which said Tenant or designee has installed in the leased premises, providing Tenant or designee repairs any and all damages caused by removal.
8. TAXES. Tenant or designee agrees to pay all taxes, assessments or other public charges levied or assessed by lawful authority (but reasonably preserving Tenant's rights of appeal) against the real property or personal property on the premises, during the term of this lease.
9. INSURANCE. Tenant or designee will, at Tenant's sole expense, keep the premises reasonably insured against hazards and casualties and Tenant or designee will procure and deliver, upon Landlords request, a certification from the respective insurance companies to that effect. Tenant or designee agrees that it will, at its own expense, procure and maintain casualty and liability insurance in a responsible company or companies authorized to do business in the State of Iowa, protecting the Landlord against such claim, damages, costs or expenses on account of injury to any person or persons, or to any property belonging to any person or persons, by reason of such casualty, accident or other happening on or about the premises during the term thereof. Such liability insurance shall be in a minimum of \$1,000,000 per claim and \$2,000,000 per occurrence. Landlord may require higher amounts of coverage at any time after the first five years of the Term of this Lease to reflect inflation and increased risk to Landlord and Tenant.
10. ACCESS AND INSPECTION. Landlord shall have the right, subject to reasonable notice and

Tenant's consent, which consent shall not be unreasonably withheld, to enter upon the property and buildings thereon in order to inspect the premises. In addition, upon request by Landlord, Tenant or designee shall provide Landlord with an annual report on the condition of the premises, said report to be provided to Landlord at the same time the rent is due and owing.

11. **TERMINATION OF LEASE.** This lease shall terminate upon expiration of its term, unless subsequently renewed by agreement of Tenant and Landlord. Upon default in payment of rent herein or upon any other default of Tenant in accordance with the terms and provisions of this lease, this lease may at the option of Landlord be cancelled and forfeited, PROVIDED, HOWEVER, before any such cancellation or forfeiture, Landlord shall give Tenant a written notice specifying the default or defaults and stating that the lease will be cancelled and forfeited thirty (30) days after the giving of said notice, unless such default or defaults are corrected during such grace period.

12. **CONVEYANCE OF REAL ESTATE AND IMPROVEMENTS.** ECICOG agrees that upon satisfaction of the period of time it must hold title to the Real Estate and improvements under the PTIG Grant Agreement (thirty years), it will convey, by Special Warranty Deed, all right, title and interest to the Real Estate and the improvements to the City of Washington, Iowa or its designee. The title to the Real Estate shall be marketable except as to any matter attributed to the City of Washington or which was evident at the time of transfer of the Real Estate to ECICOG. The City of Washington or its designee shall bear all costs incurred by ECICOG in updating the Abstract of title to the Real Estate, preparing all transfer documents and closing out the PTIG Grant Agreement. The City of Washington or its designee agrees that it will accept the conveyance of the Real Estate, and upon its failure to do so, ECICOG may sell the Real Estate and improvements for such consideration as it shall determine and terminate any lease with the City of Washington for the Real Estate and improvements.

Upon cessation of use of the Real Estate and improvements for purposes required by the PTIG Grant Agreement (including deemed cessation for failure to maintain the improvements), the City of Washington or its designee shall cooperate with ECICOG in the sale of the Real Estate and improvements, and the termination of this Agreement and the Lease between the parties. The City of Washington or its designee agrees to execute a release of its rights to the Real Estate and the improvements to facilitate a sale of the Real Estate and improvements. All proceeds from the sale of the Real Estate and improvements remaining after reimbursement of the PTIG Grant (in the amount determined in accordance with the PTIG Agreement), if any, shall be distributed as follows and based on total building value and City of Washington or its designee contribution as detailed in Attachment A:

1. To City of Washington or its designee, an amount equal to the contribution made by City of Washington or its designee to constructing the improvements on the property related to the PTIG project.
2. To ECICOG, the remaining proceeds

13. **NOTICES AND DEMANDS.** Notices as provided for in this lease shall be given to the respective parties hereto at the respective addresses designated by the parties in this lease unless either party notifies the other, in writing, of a different address. Without prejudice to any other method of notifying a party in writing or making a demand or other communication, such message shall be considered given under the terms of this lease when sent, addressed as above designated, postage prepaid, by the United States mail and so deposited in a United States mail box.
14. **INDEMNITY.** Tenant or its designee will protect, defend and indemnify Landlord from and against all loss, costs, damages and expenses, including reasonable attorney fees, occasioned by, or arising out of, any accident or other occurrence, causing or inflicting injury or damage to any person or property, happening or done in, upon or about the premises, or due directly to the tenancy, use or occupancy thereof, or any part thereof by Tenant or any person claiming through or under Tenant. Indemnity shall extend to compliance with the Americans With Disabilities Act.
15. **PROVISIONS TO BIND AND BENEFIT SUCCESSORS, ASSIGNS, ETC.** Each and every covenant and agreement herein contained shall attend to and be binding upon the respective successors, heirs, administrators, executors and assigns of the parties hereto.
16. **CHANGES TO BE IN WRITING.** None of the covenants, provisions, terms or conditions of this lease to be kept or performed by Landlord or Tenant shall be in any manner modified, waived or abandoned, except by written instrument duly signed by the parties and delivered to the Landlord and Tenant. This lease contains the whole agreement of the parties.
17. **CONSTRUCTION.** Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine, feminine or neuter gender, according to the context.

This instrument is executed as of the above date in multiple counterparts, each of which shall constitute an original.

Chairperson
East Central Iowa Council of Governments

LANDLORD

State of Iowa, _____ County. On this ____ day of _____
2021, before me, the undersigned, a notary public in and for said county and state, personally
appeared _____, to me known to be the identical person named in and who
executed the foregoing instrument, that said instrument was signed on behalf of said East Central
Iowa Council of Governments by proper authority, and acknowledged to me that they executed
the same as their voluntary act and deed as such representative.

Notary Public in and for Iowa

Mayor; City of Washington

Attest: _____
City of Washington City Clerk

TENANT

State of Iowa, Washington County. On this ____ day of _____, 2021, before
me, the undersigned, a notary public in and for said county and state, personally appeared
_____, Mayor, City of Washington, and _____,
City of Washington City Clerk, to me known to be the identical persons named in and who executed the
foregoing instrument, that said instrument was signed on behalf of said City by authority of its City
Council, and acknowledged to me that they executed the same as their voluntary act and deed as such
officers.

ATTACHMENT A: Value of Building and Contribution by City of Washington or its designee as of October 1, 2021

	Value	City of Washington Contribution (or its designee)	PTIG Grant
Parcel Cost:	\$0		
Building and Parking Lot:	\$0	\$0	\$472,456.00
Total:	\$0	\$0	\$472,456.00



Water Assistance

Low-Income Household Water Assistance Program (LIHWAP)

Water Assistance CAN:

Water Assistance CAN'T:

Who's Eligible?

- Assist in reconnection
- Help avoid disconnection
- Pay utility deposits for new service
- Pay for any diversion fees
- Pay for any repairs/replacements of water systems or equipment
- Pay for costs related to individually- owned water systems like wells
- Must be under income maximums
- Must demonstrate a water burden and currently be experiencing a water crisis
- Must demonstrate legal U.S. status

Income Maximums

Household Size	Annual Gross Income
1	\$25,760
2	\$34,840
3	\$43,920
4	\$53,000
5	\$62,080
6	\$71,160
7	\$80,240
8	\$89,320

For households with more than eight members, add \$9,080 for each additional member

APPLY AT
HACAP Orchard Hill
2175 Lexington Blvd, Washington IA
(319) 653-7275
hacap.org/energy

**WATER UTILITY VENDOR AGREEMENT
LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM**

The following agreement is made between the local community action agency (Local Agency) administering the Iowa Low-Income Household Water Assistance Program (LIHWAP) and:

Hawkeye Area Community Action Program,
Inc.(HACAP)

Local Agency

1515 Hawkeye Drive – PO Box 490

Address

Hiawatha, IA 52233

City, State, Zip

Sandy Gilbert

sgilbert@hacap.org

Contact Person

Email

319-739-0598

Phone

Fax

Vendor (payment is issued in this name)	
Address	
City, State, Zip	
Contact Person	Email
Phone	Fax
Vendor Tax ID#	

Vendor Provides:

- Drinking Water Only
- Wastewater Only
- Both Drinking and Wastewater

Type of Entity:

- Publicly Owned
- Privately/Shareholder Owned

Counties Served:

All provisions of this agreement are subject to the availability of federal funds, issued by the U.S. Department of Health & Human Services (HHS). All Vendors shall abide by the following provisions for the current Iowa Low-Income Household Water Assistance Program (LIHWAP). Note: the term 'Vendor' applies to Owners & Operators of Community Water Supply Systems.

1.00 Agreement Duration

This agreement is effective when signed by the Vendor and shall terminate on September 30, 2023. The termination of this agreement shall not discharge any obligation owed by either party to the other or to an eligible household if such obligation was incurred during the effective period of the agreement.

2.00 Vendor Notification of Eligible Households

The Local Agency will notify the Vendor of those households that have been approved for the LIHWAP program through the mail, email, phone, or an online portal hosted by the Vendor. This notification must occur timely enough to avert disconnection of service, any additional charges, and ensure reconnection when appropriate.

3.00 Household Payments from LIHWAP

The LIHWAP program provides benefit awards on behalf of eligible customers by paying arrearages to drinking water/wastewater utilities in order to ensure service continuity and to reconnect service. Eligible households on whose behalf payments are made are third-party beneficiaries under this agreement. Therefore, all payments accepted by the Vendor made by the Local Agency on behalf of an approved household must be applied as a credit to that household's current water account. All LIHWAP credit balances must remain on the account until the benefit is exhausted. Water service must be maintained for at least 30 days after receiving the LIHWAP benefit payment from the local agency.

Any payment not accepted by the Vendor must be returned to the Local Agency within 5 business days of its receipt. Any duplicate payment for a household or an account must be reported to the Local Agency within 5 business days.

3.10 Households with Disconnect Notices (or imminent threat of disconnection)

The Vendor will accept LIHWAP payments for households with a disconnect notice or at imminent threat of disconnection, and will ensure the households' water service remains connected to avoid a reconnection fee.

For purposes of this section, payments include notification by the Local Agency to the Vendor on behalf of the LIHWAP-approved household. Such notification must ensure services are not interrupted for at least 30 calendar days, no additional fees or charges occur, and if disconnection has already occurred reconnection will be established.

3.20 Disconnected Households

LIHWAP payments that cover the balance owed by a disconnected household, will establish prompt reconnection of the water account by the Vendor.

For purposes of this section, payments include notification by the Local Agency to the Vendor on behalf of the LIHWAP-approved household. Such notification must ensure services are not interrupted for at least 30 calendar days, no additional fees or charges occur, and if disconnection has already occurred reconnection will be established.

3.30 Supported Expenses

The following are expenses which the LIHWAP program supports:

- Drinking Water/Wastewater utility past/back bills and amounts required to bring the account current
- Reconnection fees

3.40 Unsupported Expenses

The following expenses are unsupported by the LIHWAP program:

- Utility deposits for new service
- Expenses for diversion fees
- Repair, replacement, or installation of new home water systems/fixtures
- Wells or any other non-utility provided water system
- Energy services

4.00 Vendor Receipt of Payment

Within 30 calendar days of the Vendor's receipt of payment, the Vendor will provide to the Local Agency a receipt for the amount of payment received, using the format provided to the Vendor by the Local Agency.

A level payment amount shall not be adjusted nor shall a recipient be requested or required to withdraw from a level payment plan due to receipt of program assistance.

5.00 Continuous Access to Drinking Water/Wastewater Services

The Local Agency and Vendor will collaborate and to the extent practicable attempt to ensure the customer has continuous access to Drinking Water/Wastewater services.

6.00 Payments from Households

The Local Agency and Vendor will encourage regular monthly payments from households, including use of budget billing.

7.00 Confidentiality

Information regarding applicants and beneficiaries under this program must remain confidential subject only to the limited release of information by the Vendor to the Local Agency and the State of Iowa. The Vendor agrees to keep confidential the names and all other information pertaining to the clients served, including financial status, lifestyles, and housing conditions.

8.00 Non-Discrimination

The eligible household will not be treated adversely from other households because of receiving assistance under the Iowa Low-Income Household Water Assistance Program. The Vendor agrees not to discriminate either in cost of goods supplied or services provided, against the eligible household on whose behalf payments are made.

9.00 Termination of Customer Account

If a household terminates its account or changes Vendors prior to termination of this agreement, and any funds remain on the account, the Vendor shall contact the Local Agency within 30 calendar days to reconcile the existing account and determine the distribution of any remaining funds. Any remaining funds on the account paid under this program are to be returned to the Local Agency within 30 calendar days following reconciliation of the account. If the household has an arrearage on a different portion of the account such as garbage, the Vendor shall not withhold a refund.

10.00 Records

The Vendor will maintain an accounting system and fiscal records covering all activities under this agreement. The Vendor's records must include:

- The amount of payments made on behalf of eligible households by the Local Agency;
- Any LIHWAP credit remaining on the eligible household's account.

The Vendor shall retain these records for four years from the end date of this agreement.

The Vendor, upon written request from the eligible household, Local Agency, State of Iowa, or other designated representative, will provide a status report indicating the above information.

Vendors will assist the Local Agency and State of Iowa in collecting data concerning information on home water usage, or such other data as the state determines is reasonably necessary.

11.00 Site Visits

The State of Iowa and HHS authorized representatives reserve the right to monitor the use of funds by the participating Vendor in order to evaluate compliance with the provisions of this agreement.

12.00 Termination of Agreement

Either the Local Agency or the Vendor may terminate this agreement by giving the other party at least 30 calendar days written notice.

The Local Agency may terminate this agreement upon written notice of a breach by the Vendor of any material term, condition or provision of this agreement after the Vendor is given the opportunity to cure the breach.

The Local Agency may terminate the agreement immediately in instances where the Vendor has committed or engaged in fraud, misappropriation of funds, malfeasance, misfeasance, or bad faith.

Upon termination of the agreement by either party or upon expiration of the agreement, the Vendor shall, within 5 business days, remit to the Local Agency any unexpended funds paid to the Vendor.

The Vendor shall provide a full accounting of the funds subject to this agreement within 30 calendar days of termination or expiration of the agreement.

Hawkeye Area Community Action Program, Inc.
(HACAP)

Local Agency

Jane Drapeaux

Local Agency Director (printed name)

Local Agency Director (signature)

Date

Vendor

Vendor Authorized Individual (printed name)

Vendor Authorized Individual (signature)

Date

*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 15, 2021

To: Mayor & Council

From: Sally Y. Hart – City Clerk
Kelsey Brown – Finance Director

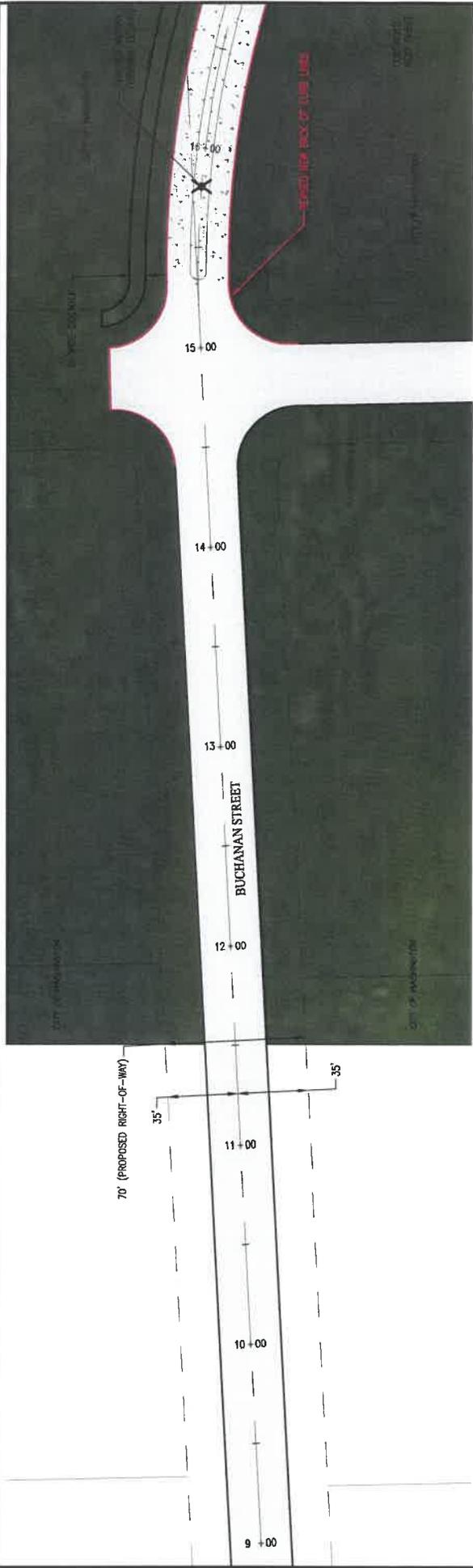
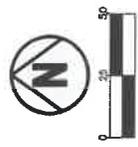
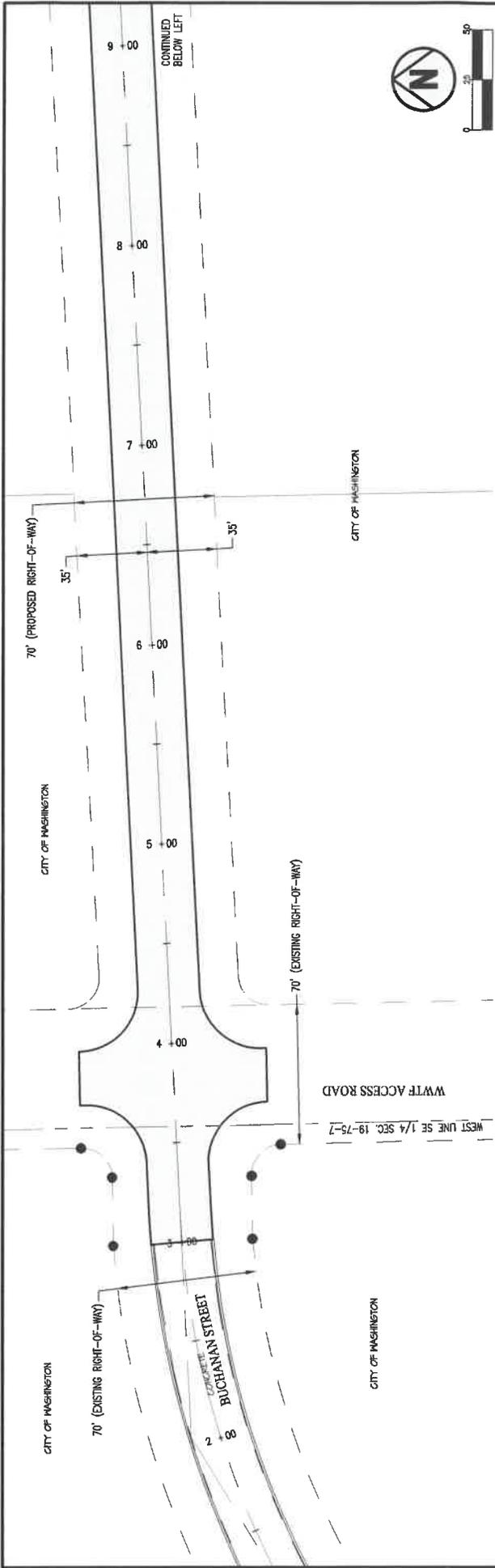
Re: West Buchanan Street Design Revision

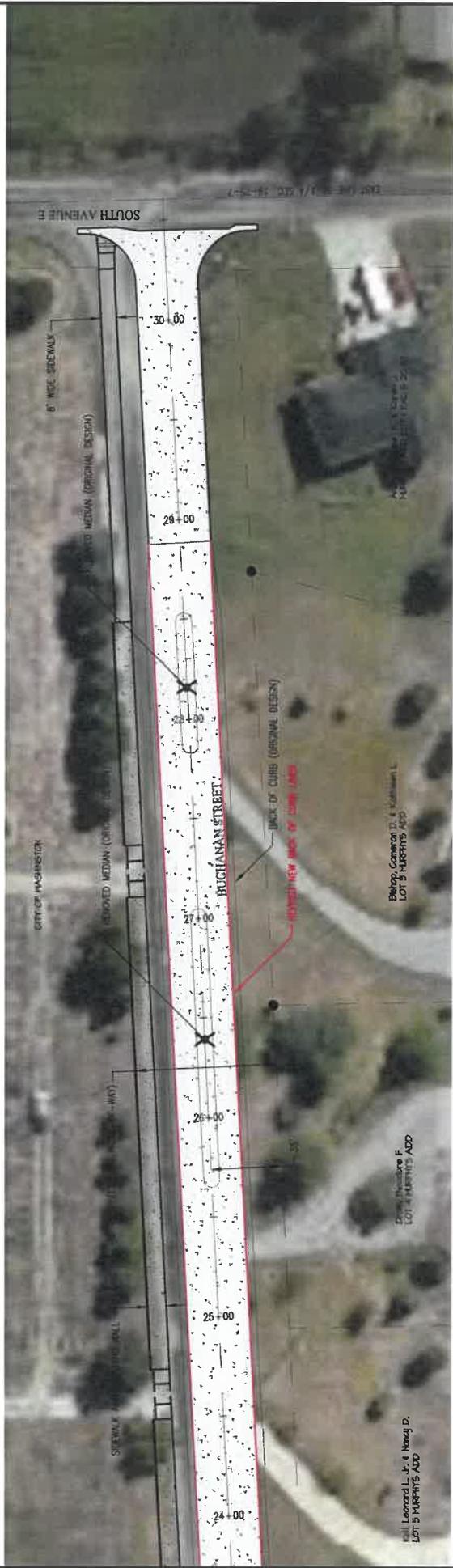
Staff reviewed the plans for West Buchanan Street with Engineer Jack Pope of Garden & Associates, Ltd. He has advised that the median or boulevard sections on the east end of West Buchanan Street can be altered at this point if council sees fit. Doing so, the project cost is \$60,000 in savings, but our actual savings is \$12,000 due to the grant funding also being reduced by 80%. He will be available to answer council questions during the council meeting Tuesday.

The Planning and Zoning Commission asked that the city council reconsider the design with the medians. City staff who maintain the streets have indicated that removing the medians would ease in snow removal and maintaining the overall street condition.

The proposed changes are attached. As shown, the removal of the median areas narrows the street by 3.5 feet on each side.

Should council decide to change the design, then approval from the IDOT would be sought and discussed with the contractor.





*Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance Director*



*215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax*

Memorandum

October 13, 2021

To: Mayor and City Council
Cc: Sally Hart, City Clerk

From: Kelsey Brown
Finance Director

Re: Health Insurance Renewal

Our health insurance renewal came back at an 14.30% increase in premium. This is not great, but actually not as bad as it sounds. In FY20, we had an increase of 11.52%, FY21 we had a decrease of 15.62% and with this year's increase, that puts us at an average of 3.4% over the three years. The good news is that because we had some employee coverage election changes, the actual decrease in premium to the City is 3% for the rest of this fiscal year from what was budgeted. These rates are still lower than the FY2020 rates. This could allow us to keep the same plan (we currently buy a \$10,000/\$30,000 deductible plan and self-insure down to \$3,000/\$6,000 out-of-pocket maximum). Because of all these reasons, I recommend renewing the current plan for the coverage year starting 1/1/22.

Account Key: 8949
 Effective Date: 01/01/2022
 Representative: TrueNorth Companies LC
 Group Number: 046800-0000

WASHINGTON CITY OF

Notice of Renewal Rates



Health Benefits 1 Current *

Benefit Code:	USH/HTMV - Alliance Select PPO Primary	
Deductible:	\$5000/\$15000	01/01/2021
Coinsurance:	30% IN 40% OUT	Employee: \$493.37
OPM:	\$10000/\$30000	Employee/Spouse: \$1,010.42
Preventive:	Yes	Employee/Child(ren): \$933.95
OV Copay:	\$30/\$60	Emp/Spouse/Child(ren): \$1,514.15
ER Copay:	\$250	
RX Description:	\$8/\$35/\$50/\$85/\$85 w/\$100/\$200 ded (waived for Tier 1)	

Health Benefits 1 Renewal

Benefit Code:	USH/9UC - Alliance Select PPO Primary	
Deductible:	\$5000/\$15000	01/01/2022
Coinsurance:	30% IN 40% OUT	Employee: \$563.90
OPM:	\$10000/\$30000	Employee/Spouse: \$1,154.86
Preventive:	Yes	Employee/Child(ren): \$1,067.46
OV Copay:	\$30/\$60	Emp/Spouse/Child(ren): \$1,730.60
ER Copay:	\$250	
RX Description:	\$8/\$35/\$50/\$85/\$70/\$85 with \$100/\$200 ded (waived for tier 1)	% of Change: 14.30%

Dental Benefits 1 Current

Benefit Code:	204	
Deductible:	\$25/\$75	01/01/2021
Diag and Prev:	20%	Employee: \$26.91
Rout and Restore:	50%	Employee/Spouse: \$54.61
Major Restorative:	50%	Employee/Child(ren): \$51.66
Annual Max/Person:	\$1500	Emp/Spouse/Child(ren): \$90.13
Orthodontics:	50%	

Dental Benefits 1 Renewal

Benefit Code:	204	
Deductible:	\$25/\$75	01/01/2022
Diag and Prev:	20%	Employee: \$28.26
Rout and Restore:	50%	Employee/Spouse: \$57.34
Major Restorative:	50%	Employee/Child(ren): \$54.24
Annual Max/Person:	\$1500	Emp/Spouse/Child(ren): \$94.64
Orthodontics:	50%	

* This group's current benefit is no longer available. A benefit has been chosen as this group's renewal benefit and is shown above. If the group does not want to renew with this benefit, please ask about alternate options available to this group.

Washington Fire Department
215 East Washington Street
Washington, Iowa 52353
(319) 653-2239 Phone
(319) 653-5273 Fax
www.washingtoniowa.gov



Brendan DeLong- Fire Chief
Bill Hartsock- 1st Asst Fire Chief
Jim Williams- 2nd Asst Fire Chief
Carrie Ornduff- Asst Chief of EMS

MEMO

TO: Mayor & City Council
RE: IRE Foam Agreement
DATE: October 13, 2021

Mayor & City Council-

Attached you will find an agreement between Iowa Renewable Energy & the City of Washington. The agreement has been approved & reviewed by both IRE's lawyer & Kevin Olson.

In short, IRE's insurance company is requiring them to store 800 gallons of fire-fighting foam onsite in case of an emergency. After working with Ron Lutovsky of IRE, it was decided that the city would purchase the foam, and in turn, IRE would reimburse the city of Washington for all costs associated for the initial purchase. The purchase amount for the foam is \$1339.00 per 55 gallon drum. 15 drums are requested for a total of \$20,085.00

This presents benefits to us in numerous ways. Currently we don't have this much foam on hand for any fire incident. We have some on hand, but not this quantity. In the agreement, you will see that the WAFD has access to this foam at any time for any use. If used, WAFD would reimburse IRE for the foam used. IRE is willing to store the foam barrels at their heated facility.

I am pleased with the cooperation between IRE & the WAFD. Therefore, I recommend approval of this agreement and the initial purchase of the foam from FELD Fire Equipment in the amount of \$20,085.00

Let me know if you have any questions,

Thank you,

A handwritten signature in blue ink, appearing to read "B. DeLong", is written over a light blue horizontal line.

Brendan DeLong
Fire Chief

AGREEMENT

THIS AGREEMENT (the "Agreement") entered into by and between the City of Washington, Iowa, (d/b/a the Washington Fire Department), 215 E. Washington Street, Washington, Iowa 52353 (hereafter "WAFD"); and Iowa Renewable Energy, LLC, 1701 E. 7th Street, Washington, Iowa 52353 (hereafter the "IRE").

WHEREAS, IRE is the owner of the facility located at 1701 E. 7th Street in Washington, Iowa (the "Property"); and

WHEREAS, IRE's insurance company is requiring IRE to obtain and store at least 800 gallons of certain firefighting foam to be housed at the Property; and

WHEREAS, WAFD desires to also access the firefighting foam stored at the Property to assist WAFD in providing fire protection within the WAFD fire protection district; and

WHEREAS, IRE and WAFD have agreed to work cooperatively to provide firefighting foam at the Property and that WAFD will have access to said firefighting foam for its use subject to the terms and conditions outlined below.

1. Acquisition of Foam and Associated Equipment. After the execution of this Agreement, IRE and WAFD will work cooperatively to identify the equipment required to store the firefighting foam on the Property. Once the equipment has been identified, the WAFD shall purchase said equipment and at least 800 gallons of firefighting foam as required by the IRE insurance company.

2. Reimbursement of Foam and Associated Equipment Expense. Once WAFD has purchased the foam and associated equipment for the Property, WAFD shall submit an invoice for the same to IRE and IRE shall reimburse WAFD for all of said expense within thirty (30) days of submission of the invoice to IRE. At such time as the reimbursement has been made pursuant to this Paragraph (2), the firefighting foam and associated equipment shall become the property of IRE. IRE will donate the electric pump to WAFD.

3. Location of Foam at the Property. The parties shall cooperate to locate the firefighting foam and associated equipment at the Property in a location agreeable to both parties that would provide WAFD with 24-hour access to the firefighting foam should the WAFD need to use firefighting foam at a different location. IRE shall be solely responsible for equipment needed to lifting to firefighting foam from the Property to the WAFD vehicles for use by WAFD.

4. Use of the Foam by WAFD. As part of this Agreement, IRE expressly agrees to provide access to the firefighting foam to WAFD should the WAFD determine that it needs to use the firefighting foam at a different location within the fire protection district. In using the firefighting foam at a different location, WAFD shall replace any foam used by WAFD within 30 days of use of the firefighting foam by WAFD. All fully and partially used drums shall be replaced with full factory-sealed drums. IRE will store partially used drums for WAFD but partially used drums shall be the property of WAFD. WAFD shall inform IRE of its access and use of the firefighting foam as soon as practicable after use by WAFD.

5. Indemnification. City and IRE shall save, defend and hold the other party, its employees and agents, harmless from any and all claims associated with the use of the Property and firefighting foam and associated agreement under this Agreement.

6. Insurance. City and IRE shall provide the other party with a certificate of insurance naming the other party as an additional insured on its general liability policy in the amount of not less than \$1,000,000.00 for any and all claims for damages because of the use of the Property for the storage and use of the firefighting foam. Said certificate of insurance shall provide thirty (30) days' notice of cancellation. IRE shall be solely responsible for insuring the value of the firefighting foam and associated equipment stored at the Property against loss from any casualty event. In no event does WAFD waive any of the immunities granted to it under applicable Iowa law.

7. Notices. Any notices required under this Agreement shall be deemed delivered two (2) business days after depositing said notice in the United States Postal Service or any prepaid delivery service, postage prepaid. Any notices under this Agreement shall be delivered to the following persons:

To IRE:

Iowa Renewable Energy, LLC
1701 E. 7th Street, LLC
Washington, Iowa 52353

To Attorney for IRE:

Lloyd, McConnell, Davis & Lujan, LLP
ATTN: Craig Davis
P.O. Box 867
Washington, IA 52353

To City:

City of Washington, Iowa
215 E. Washington Street
Washington, Iowa 52353
ATTN: Fire Chief

8. Termination. This Agreement may be terminated by either party upon one hundred eighty (180) days' notice to the other party to the address listed in Paragraph 7 above. In the event that IRE ceases to operate its business in the City of Washington, Iowa, this Agreement shall terminate as of the date of said cessation of operations. Any firefighting foam stored at the Property at the time of termination shall be the property of IRE, however, WAFD shall have the first right to purchase the firefighting foam from IRE after cessation of operations.

9. Administrative Provisions.

a. Each party represents to the other that the party has full power and authority to enter into this Agreement and that this Agreement is a binding Agreement duly authorized by the governing body of each party.

b. This Agreement represents the entire agreement between the parties and may not be amended or assigned without the express permission of the other party.

c. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

d. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa, and for all purposes shall be governed by and construed in accordance with the laws of the State of Iowa.

e. If any provision of this Agreement or the application thereof to any person or circumstance shall be invalid, illegal or unenforceable to any extent, the remainder of this Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.

f. That this Agreement may be executed in counterparts.

IN WITNESS WHEREOF, this instrument is executed this ____ day of _____, 2021.

IRE:

CITY:

By:

[Handwritten Signature]

Jaron P. Rosien, Mayor

Ronald Lutovsky Jr. COO/CFD

Print name and title

ATTEST:

Sally Y. Hart, City Clerk

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this ____ day of _____, 2021, by Jaron P. Rosien and Sally Y. Hart, as Mayor and City Clerk respectively of the City of Washington, Iowa.

Notary Public

STATE OF IOWA, COUNTY OF WASHINGTON, ss:

This instrument was acknowledged before me on this 14 day of OCTOBER, 2021, by Ronald Lutovsky Jr. COO/CFD of Iowa Renewable Energy, LLC.



[Handwritten Signature]

Notary Public

CAD:hw
IowaRenewableEnergy/2021 10 12 Agreement with IRE for foam.docx

RESOLUTION NO. 2021-__

**A RESOLUTION AUTHORIZING LEVY,
ASSESSMENT, AND COLLECTION OF COSTS TO
THE WASHINGTON COUNTY TREASURER.**

WHEREAS, the City of Washington, Iowa is empowered to levy, assess, and collect costs of improvement and removal of debris against the abutting property owner,

WHEREAS, water service charges remain unpaid and delinquent for the following listed property owner:

The property of Harrill, Samuel at 1014 North 5th Avenue for the amount of \$700.76. Legal description (10 07 COLUMBIAN ADD LOT 9). Parcel number (11-17-202-004).

and,

WHEREAS, due notice was given to the above property owners that said amount would be assessed to the property if payment was not made or an appeal was not made,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the City Clerk be instructed to certify the above delinquent payment to be assessed against said property as listed above and that the City Clerk certify a copy of this resolution to the Washington County Treasurer.

Passed and approved this 19th day of October, 2021.

Jaron Rosien, Mayor

Attest:

Sally Hart, City Clerk

Jaron P. Rosien, Mayor
Sally Hart, City Clerk
Kevin Olson, City Attorney
Kelsey Brown, Finance
Director



City of Washington
215 East Washington Street
Washington, Iowa 52353
(319) 653-6584 Phone
(319) 653-5273 Fax

Memorandum

October 19th, 2021

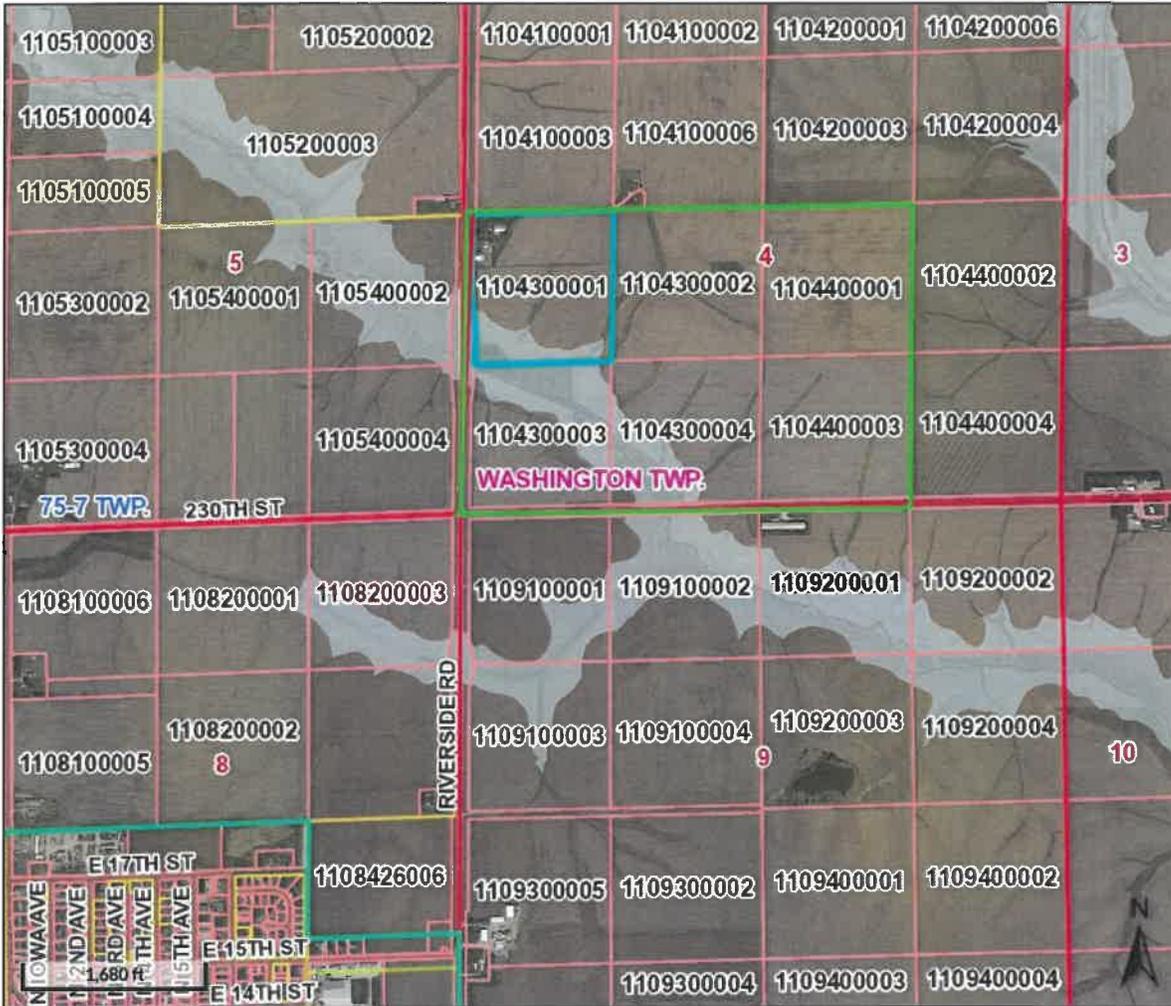
To: Mayor and City Council
Cc: City Administrator

From: Jeff Duwa
Building and Zoning Official

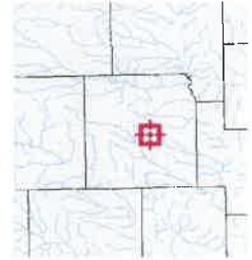
Re: Extraterritorial Jurisdiction

The City has been approached by three property owners and Washington County Engineer Jacob Thorius regarding waiver of extraterritorial jurisdiction. It is recommended that the City of Washington decline to exercise its extraterritorial jurisdiction, as done previously for other properties, for the following parcel numbers and property owners:

- 1104300001 Pauline M. Jarrard Revocable Trust property to split off the northwest portion of the parcel into a separate 3.64 acre Lot. See attachment for reference.



Overview



Legend

- Political Township
- Geographic Township
- Corporation
- Sections
- Subdivisions
- Parcels
- Road Centerline
- Flood

Parcel ID	1104300001	Class	AD	Owner Address	JARRARD, PAULINE M. REVOCABLE TRUST
Sec/Twp/Rng	n/a	Acreage	37.23		PO BOX 311
Property Address	2258 RIVERSIDE RD			WASHINGTON, IA 52353-0311	
	WASHINGTON				

District WATWS
Brief Tax Description 04 75 07 NW1/4 SW1/4

(Note: Not to be used on legal documents)

Date created: 10/1/2021
 Last Data Uploaded: 10/1/2021 4:18:54 AM

Developed by  **Schneider**
 GEOSPATIAL

INDEX LEGEND

LOCATION: PART - SW 1/4 & WEST 1/2 - SE 1/4
SECTION 4-75-07
REQUESTOR: LARRY FISHBACK
PROPRIETOR: PAULINE M. JARRARD REV TRUST
SURVEYOR: ANTHONY D. FREDERICK, PLS #21103
COMPANY: HART-FREDERICK CONSULTANTS P.C.
510 STATE ST. PO BOX 560 TIFFIN, IA 52340
RETURN TO: tfrederick@hart-frederick.com (319) 545-7215



HART-FREDERICK CONSULTANTS P.C.

www.hart-frederick.com

510 State Street P.O. Box 560 TIFFIN, IOWA 52340-0560 Phone: (319) 545-7215



AUDITOR PARCEL C

AUDITOR PARCEL C IS THE NORTH 1/2 OF THE SOUTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 4, TOWNSHIP 75 NORTH, RANGE 7 WEST OF THE 5TH P.M., WASHINGTON COUNTY, IOWA AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS.

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 4, TOWNSHIP 75 NORTH, RANGE 7 WEST; THENCE N 00°17'23" E ALONG THE WEST LINE OF THE SOUTHWEST 1/4, A DISTANCE OF 1323.40 FEET TO THE SOUTHWEST CORNER OF THE NORTH 1/2 OF THE SOUTHWEST 1/4 BEING THE POINT OF BEGINNING; THENCE CONTINUING N 00°17'23" E ALONG SAID WEST LINE, A DISTANCE OF 861.40 FEET; THENCE S 89°42'37" E, A DISTANCE OF 263.49 FEET; THENCE N 32°23'08" E, A DISTANCE OF 565.89 FEET TO A POINT ON THE NORTH LINE OF THE SOUTHWEST 1/4; THENCE N 88°31'22" E ALONG SAID NORTH LINE, A DISTANCE OF 2081.99 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST 1/4; THENCE N 88°33'59" E ALONG THE NORTH LINE OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4, A DISTANCE OF 1330.68 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE S 00°05'01" E ALONG THE EAST LINE OF THE WEST 1/2 OF THE SOUTHEAST 1/4, A DISTANCE OF 1328.42 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE S 88°43'04" W ALONG THE SOUTH LINE OF THE THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4, A DISTANCE OF 1331.18 FEET TO THE SOUTHEAST CORNER OF THE NORTH 1/2 OF THE SOUTHWEST 1/4; THENCE S 88°33'38" W ALONG THE SOUTH LINE OF THE NORTH 1/2 OF THE SOUTHWEST 1/4, A DISTANCE OF 2654.43 FEET TO THE POINT OF BEGINNING, CONTAINING 116.62 ACRES OF WHICH 1.81 ACRE IS EXISTING COUNTY ROAD RIGHT OF WAY AND BEING SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

AUDITOR PARCEL D

AUDITOR PARCEL D IS THE SOUTH 1/2 OF THE SOUTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 4, TOWNSHIP 75 NORTH, RANGE 7 WEST OF THE 5TH P.M., WASHINGTON COUNTY, IOWA AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS.

BEGINNING AT THE SOUTHWEST CORNER OF SECTION 4, TOWNSHIP 75 NORTH, RANGE 7 WEST; THENCE N 00°17'23" E ALONG THE WEST LINE OF THE SOUTHWEST 1/4, A DISTANCE OF 1323.40 FEET TO THE NORTHWEST CORNER OF THE SOUTH 1/2 OF THE SOUTHWEST 1/4; THENCE N 88°33'38" E ALONG THE NORTH LINE OF SAID SOUTH 1/2, A DISTANCE OF 2654.43 FEET TO THE NORTHEAST CORNER OF SAID SOUTH 1/2 BEING THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE N 88°43'04" E ALONG THE NORTH LINE OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, A DISTANCE OF 1331.18 FEET TO THE NORTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 BEING A POINT ON THE EAST LINE OF THE WEST 1/2 OF THE SOUTHEAST 1/4; THENCE S 00°05'01" E ALONG SAID EAST LINE, A DISTANCE OF 1328.42 FEET TO THE SOUTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4; THENCE S 88°52'08" W ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4, A DISTANCE OF 1331.69 FEET TO THE SOUTH 1/4 CORNER; THENCE S 88°42'46" W ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4, A DISTANCE OF 1337.62 FEET TO THE SOUTHEAST CORNER OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4; THENCE S 88°28'55" W ALONG THE SOUTH LINE OF THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4, A DISTANCE OF 1324.83 FEET TO THE POINT OF BEGINNING, CONTAINING 121.24 ACRES OF WHICH 7.04 ACRES ARE EXISTING COUNTY ROAD RIGHT OF WAY AND BEING SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

NUMBER	DIRECTION	DISTANCE
L1	S 89°42'37" E	263.49'
L2	N 32°23'08" E	565.89'
L3	S 89°42'37" E	75.00'
L4	S 89°42'37" E	188.49'
L5	S 00°17'23" W	464.30'
L6	S 00°17'23" W	221.01'
L7	S 04°09'27" E	451.36'
L8	S 00°17'23" W	187.08'
L9	S 00°17'23" W	12.92'
L10	S 06°00'02" W	301.50'
L11	N 88°33'38" E	110.05'
L12	S 00°15'43" W	50.02'
L13	S 00°03'20" E	50.01'
L14	S 00°05'01" E	50.01'

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Anthony D. Frederick, P.L.S. Date
Iowa License Number: 21103
My license renewal date is December 31, 2021.
Pages covered by this seal: THIS SHEET ONLY

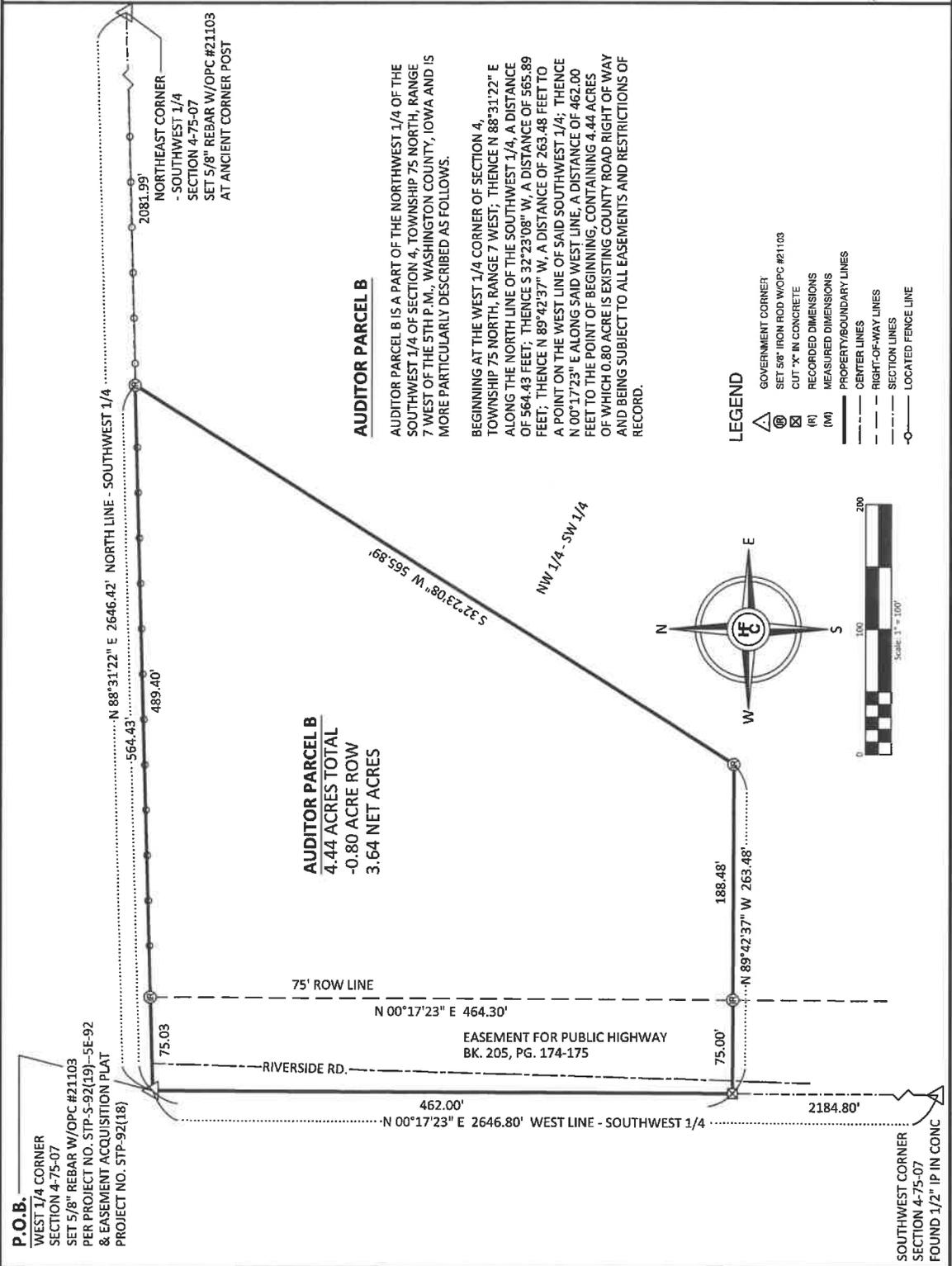


BASIS OF BEARING
IOWA RTN SOUTH

PLAT OF SURVEY PAGE 1 OF 2
AUDITOR PARCEL C & D
PART - SW 1/4 & WEST 1/2 - SE 1/4
SECTION 4-75-07
WASHINGTON COUNTY, IOWA

DATE: 9/21/2011 ORN: ADP FLD BK: GPS PROJ: NO: 217222

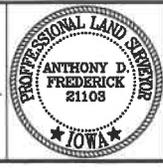
INDEX LEGEND
 LOCATION: PART - NW 1/4 - SW 1/4
 SECTION 4-75-07
 REQUESTOR: LARRY FISHBACK
 PROPRIETOR: PAULINE M. JARRARD REV TRUST
 SURVEYOR: ANTHONY D. FREDERICK, PLS #21103
 COMPANY: HART-FREDERICK CONSULTANTS P.C.
 510 STATE ST. PO BOX 560 TIFFIN, IA 52340
 RETURN TO: tfrederick@hart-frederick.com (319) 545-7215



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Anthony D. Frederick, P.L.S.
 Iowa License Number: 21103
 My license renewal date is December 31, 2021.
 Pages covered by this seal: THIS SHEET ONLY

Date



BASIS OF BEARING
 IOWA RTN SOUTH

DATE: 9/21
 DRK: ADP
 FLB BK: GPS
 PROJ. NO: 21222

PLAT OF SURVEY
AUDITOR PARCEL B
 PART - NW 1/4 - SW 1/4
 SECTION 4-75-07
 WASHINGTON COUNTY, IOWA

RESOLUTION NO. 2021-_____

**A RESOLUTION DECLINING TO EXERCISE EXTRATERRITORIAL
JURISDICTION FOR PARCEL 1104300001.**

WHEREAS, the City of Washington's City Administrator, acting under the authority granted by the Washington City Council and in accordance with previous practice, declined to review the plat for the Pauline M. Jarrard Revocable Trust property at 2258 Riverside Rd., Washington, Iowa 52353.

WHEREAS, under this resolution, "Proposed plats within the two-mile extraterritorial jurisdiction of the City of Washington shall be submitted to the City of Washington's Planning and Zoning Commission for review..." but "The City of Washington may decline to exercise its extraterritorial jurisdiction and choose to order the proposed subdivision to Washington County..." and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WASHINGTON, IOWA that the action of the city building and zoning official Jeff Duwa in a memorandum dated October 19th, 2021, attached as Exhibit A to this resolution, to decline to exercise extraterritorial jurisdiction regarding the Jarrard property is hereby affirmed.

Passed and approved this 19th day of October 2021.

Jaron Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE
CITY OF WASHINGTON, IOWA, BY AMENDING CHAPTER
69.08, "NO PARKING ZONES"

BE IT ORDAINED by the City Council that the Code of Ordinances of the City of Washington, Iowa be amended as follows:

SECTION 1. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 97 is added as follows: "North Fourth Avenue, on the east side of the street between East Sixth Street and the Stewart School Pick-up/Drop-off driveway from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 2. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 98 is added as follows: "East Seventh Street, on the north side of the street for 40 feet both east and west of the intersection with North Third Ave from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 3. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 99 is added as follows: "North Third Avenue, on the west side of the street between East Sixth and East Seventh Street from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 4. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 100 is added as follows: "East Seventh Street, on the south side of the street between North Second Ave and North Fourth Ave from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 5. **Add Paragraph.** A new Section 69.08, "No Parking Zones", Paragraph 101 is added as follows: "East Ninth Street, on the south side of the street between North Fourth Ave and North Fifth Ave from 7:30 a.m. to 4:00 p.m. on school days."

SECTION 6. **Repealer.** All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 7. **Severability.** If any section, provision or part of this ordinance shall be judged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. **Effective Date.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2021.

Jaron P. Rosien, Mayor

Attest:

Sally Y. Hart, City Clerk

Approved on First Reading: October 5, 2021

Approved on Second Reading: _____

Approved on Third & Final Reading: _____

I certify that the foregoing was published as Ordinance No. _____ on the _____ day
of _____, 2021.

City Clerk