



# Washington Police Department

James Lester, Chief of Police

215 East Washington Street

Washington, Iowa 52353

Phone: 319-653-2256 Dispatch: 319-653-2107

Rhonda Hill  
Administrative Assistant

Lyle Hansen  
Lieutenant

Shamus Altenhofen  
Lieutenant

Jason Chalupa  
Sergeant

Benjamin Altenhofen  
Sergeant

Brian Van Willigen  
Investigator

Eric Kephart  
K-9 Handler

Seth Adam  
Police Officer

Tanner Lavelly  
Police Officer

Christopher Raymer  
Police Officer

Ethan Hansen  
Police Officer

January 14, 2021

To: Mayor Jaron Rosien and City Council

Cc: Brent Hinson, City Administrator; Kelsey Brown, Finance Director

Ref.: Police Department FY 21-22 Budget

The FY 21-22 Police Department budget was prepared in an effort, to limit "surprise" purchases, while at the same time attempting to limit overall increases. The entire department assisted in identifying future equipment and uniform needs.

With the exception of personnel costs, which does show a decrease in the projected overtime expenses, the Patrol Rifle Purchase Program and vehicle replacements, the normal operational expenses are at the same amount as last year.

The change to 12-hour shifts has greatly reduced overtime and extra shift pay, however, with the experience and tenure on our department, officers also have more leave time and scheduling does get difficult at times. We look forward to sharing a staffing analysis in the near future in an effort to increase manpower to even better serve the public.

In the past year and a half, we have made great strides in updating and improvement of the department technology. All aspects of law enforcement involve some sort of technology and we must continue to monitor and update on regular intervals to maintain performance and safety as well as to avoid unplanned repair/replacement costs. The new budget includes the much-needed replacement and updating of computer workstations in the squad room. We will also have four body armor vests due in 2022 and while half of that cost is projected to be eligible for federal grant dollars, we have budgeted the full amount at this time. In addition, officers identified some uniform needs, especially the need for winter coats and those have also been included in the budget.

There has not been a solid vehicle replacement plan for the Police Department. With the cooperation and consultation of city mechanic Zach Wibstad I have prepared a replacement plan that will in the long run, hopefully result in decreased maintenance costs and provide for a more uniform, comfortable, and dependable fleet of police vehicles. The start of this

plan calls for two vehicles each of the next three years, but also takes advantage of what is expected to be more favorable trade-in values.

This year's vehicle replacement includes a new K-9 vehicle, replacing the 2012 Tahoe that will be nearing 100,000 miles when it is retired. The normal upfitting costs are about doubled as this vehicle requires specialized equipment to provide for the safety of K-9 Dex.

The Patrol Rifle Purchase Program provides a great opportunity for officers to have access to updated rifles and again allows for uniformity and consistency that is valuable for officer safety. Lt. Altenhofen and Sgt. Chalupa have put a great deal of time into this project and the officers are excited for this opportunity.

The Police Department appreciates the support from the City Council and thank you in advance for recognizing the importance of public safety funding. We look forward to another safe and successful year.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jim Lester", with a long horizontal flourish extending to the right.

Jim Lester  
Chief of Police

Washington Police Department  
Proposed  
Vehicle Rotation Schedule

Unit #	In-Service Date	CURRENT MAKE / MODEL	REPLACEMENT DATE	REPLACEMENT 2
K-9	2012	2012 Chev Tahoe	FY 21-22	FY 27-28
Chief	?	2014 Jeep Grand Cherokee	FY 21-22	FY 28-29
Invest	2015	2015 Dodge Durango	FY 22-23	FY 29-30
ADD NEW		Add patrol unit	FY 22-23	FY 26-27
306	Aug-19	2019 Dodge Durango	FY 23-24	FY 27-28
307	Oct-19	2019 Dodge Durango	FY 23-24	FY 28-29
232	Jan-19	2019 Ford Explorer	FY 24-25	FY 30-31
009	Dec-20	2021 Ford Explorer	FY 25-26	FY 29-30

Our current fleet of patrol vehicles, at least one, if not two of the units are in service 24/7. The increased use of technology in patrol vehicles require them to spend a great deal of time idling, which has also been considered in establishing the proposed rotation schedule.

Agency standards vary, but on average patrol units are replaced every 3-5 years while admin and investigation vehicles generally are in a 5-8 year rotation.

The proposed rotation schedule allows for some flexibility, in that a rotation could be adjusted a year if needed based on vehicle maintenance issues, etc.

This plan proposes replacement vehicles will be Ford Police Interceptor SUVs which come with a 5-year, 100,000 mile powertrain warranty.

Overall, the trade-in value of outgoing vehicles would be better and vehicle repair costs will be reduced making for more efficient use of taxpayer dollars.

Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator



City of Washington  
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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: K-9 Patrol Unit	Account:
Cost: \$45,685.61	Dept: Police

**Narrative/Justification:**

The current K-9 Patrol unit is a 2012 Tahoe and is scheduled for replacement this year.

The replacement will be a 2021 Ford Explorer Police SUV upfitted with new K-9 transport kennel with safety features including, hot-n-pop door, heat alarm, door fan, carbon monoxide detector kit and water bowl.

Cost from Cappers for the Vehicle is: \$33,715 and they are offering a trade-in of \$6,000 for a total of \$27,715.

New in-car video system estimated at \$3,000.

Upfitting from Iowa Emergency Vehicle Installs is estimated at \$14,970.61

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

Trade-in is recommended at the estimated amount listed above.

**\*\*\*Please attach additional documentation including any quotations received\*\*\***

*Contingent Funding  
BH*

*Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: Chief's Vehicle	Account:
Cost: \$25,330.55	Dept: Police

**Narrative/Justification:**

The current Chief's vehicle is a 2014 Jeep Grand Cherokee. The vehicle currently has approximately 63,000 miles and was not designed for police work.

Trade-in value of this vehicle for a police package Ford Explorer makes sense and works with the proposed Vehicle Replacement Schedule as attached.

Cost from Cappers for the Vehicle is: \$32,721.14 and trade-in of \$13,500 makes final cost of \$19,221.14.

Upfitting from Iowa Emergency Vehicle Installs is estimated at \$6,109.41.

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

Trade-in is recommended at the amount listed above.

**\*\*\*Please attach additional documentation including any quotations received\*\*\***

# WASHINGTON FIRE DEPARTMENT

TO: CITY ADMINISTRATOR, FINANCE DIRECTOR

FROM: BRENDAN DELONG, FIRE CHIEF

RE: FY22 BUDGET NARRATIVE

DATE: 1/9/2021

The main purchase item for the fire department this year will be the replacement of some expiring air packs. We are currently working on pursuing a grant to cover 95% of all our air packs, but that is not guaranteed at this time. I think the best approach currently is to budget for 9 replacements in FY22 for our main frontline pumper. If we do not get the grant to replace them, we will need to further examine this every year until ours are all current. We have multiple expiring in the following years also. These do not come cheap (EST: \$6,600/pack), and are very vital to our fire department for safety and effective fire-fighting.

A few other items I am requesting increases on are for mainly training & equipment related. Pricing goes up every year so this is to cover that. We will continue to replace a couple sets of gear this next cycle as well.

I welcome your comments or questions.

Thank you,

Brendan DeLong

Fire Chief

Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator



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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: SCBAs for Engine 1 (Airpacks)	Account:
Cost: \$60,000	Dept: FIRE DEPARTMENT

**Narrative/Justification:**

We have some air packs that are expiring within the department. We are wanting to upgrade them to the newest style for safer and effective fire-fighting. They have a 15 year life. We are looking to replace all of our air packs on Engine 1 (9 of them) and move the ones that are not outdated to other places within the department. There is a possibility we will get a AFG (FEMA) grant to cover these, but it is uncertain at this time. To cover ourselves, I am requesting funding for 9 of them on our main engine. The cost figure above takes into account for replacing 9 of them. They cost roughly \$6,600/pack.

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

**\*\*\*Please attach additional documentation including any quotations received\*\*\***



*Jaron P. Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator*



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**Memorandum**

January 20, 2021

To: Mayor & City Council  
Cc: Brent Hinson, City Administrator

From: Sally Y. Hart  
City Clerk and Development Services Director

Re: Development Services Budget Narrative

The Development Services Department has new faces on staff with Building Official Jeff Duwa, Code Enforcement Officer Elaine Jennings, and myself – Sally Hart City Clerk and Development Services Director all being hired in the calendar last year. Engineering Technician/Safety Director Keith Henkel continues his service to the city and has been busy overseeing multiple projects in the last year while assisting new staff with getting their feet under them.

Keith was involved this summer with the South Avenue E street completion and was simultaneously working on the expanded North 4<sup>th</sup> Avenue project. Other projects in the last year included the closeout of the Washington City Hall and Police Department building, a phase of the Wellness Park with street construction to the property, South 15<sup>th</sup> Avenue completion, and the beginning of the NLW Subdivision.

Elaine has been working steadily to identify and have homeowners/tenants clean up nuisance properties throughout town. Her work has included residences as well as businesses and vacant buildings. Elaine, Jeff, and Sally hold meetings bi-weekly with City Attorney Kevin Olson, City Administrator Brent Hinson, Police Chief Jim Lester, and Mayor Jaron Rosien to review nuisance issues and take remediation steps.

The coming year looks to be busy for the department as staff plans to get back on schedule with the rental inspection program and the next phase of the trip hazard mitigation program. Jeff will also be going through certification training to expand his credentials. Keith is preparing for the upcoming water main project and the next phase of construction on West Buchanan Street.



1-14-21

FY22 Budget Narrative for Washington Public Library

With an understanding that FY21 was a difficult year economically for the country, I have minimized what we ask from the city budget for the FY22 fiscal year.

We appreciate the technology upgrades with the new ILS Apollo Biblionix we received last year. This catalog/circulation system has proven to be user-friendly by patrons and staff. It is efficient and robust for the size library we have. We will continue with this system in FY22 for \$2600 in the Other Professional Services line.

We were also grateful in FY21 for the Johnson Controls Preventative Maintenance Contract for our HVAC system. They've upgraded the software in the controls to where it is current. They also identified maintenance issues that will need to be replaced in the next year. I will be asking my Foundation to pay for a compressor and humidistat sensors that are not covered under the agreement. The contract for preventative maintenance will continue for the 2<sup>nd</sup> year at \$3,163 in our building maintenance line.

Finally, as our building continues to age, we are needing new staff chairs that are currently 11 years old. We received a quote from Storey Kenworthy for \$1,555 for five chairs based on the current contract from the city hall project. This would go into our furniture/fixture line of the budget.

We will decrease our library materials budget by \$4500 in order to help the overall city budget for FY22.

Thank you for your support of the budget of the library!

Bryna Walker

*Brent Hinson, City  
Administrator  
Jaron Rosien, Mayor  
Sally Hart, City Clerk  
Kevin Olson, City Attorney*



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*Park Board Members:  
Charles Halvorson  
Keely Brower  
Gabriela Canchola  
Genie Davis  
Trent Stout  
Open seat*

*Parks Superintendent:  
Nick Pacha*

*Assistant Parks Superintendent:  
Jason Peterson*

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## MEMO:

RE: Parks FY 22 Budget

We will need two new zero turn mowers. If you remember we had one mower budgeted for last year but we waited on purchasing a mower to put that money towards the batwing mower for the tractor. I would like to purchase 2 new John Deere (or comparable) 60" or 72" zero turn mowers. 1 would be for the 4 ballfields and 2 soccer fields at the Wellness park and would stay at the wellness park exclusively. The other would replace our oldest mower in the parks which has almost 3,000 hours on it and is past due for replacement.

Pavilion at Wellness Park near volleyball area. I have asked Greiner's to update a 16x26 pavilion(same size as Kirkwood trailhead) is \$18,000 for materials and labor. This does not include concrete. We are proposing that the Parks dept. pour the concrete floor and we hire out a contractor to complete the build out of the pavilion. We would hire out a small amount of electrical for lights and outlets. We would have M/C help with the concrete and getting water to the structure.

Pickleball - Keith Lazar has identified some bids and possibilities to redo the tennis courts at Case field. Taking up the old plastic tiles and having LL Pelling come in and resurface the courts, get the picklepave surface installed and lines professionally painted and permanent nets installed. This would be a great project and most people involved think this location would be a better fit instead of trying to squeeze it into the skate park.

Dump Bed for 2021 1 ton Ram truck - We have ordered our new truck for the Dept. to replace the one which burned up in the fire this past summer. We hope to receive it mid - March. We would like to purchase a dump bed for the truck with fold down sides in stainless steel or

aluminum. This would come in very hand to move materials around with out having to borrow from M/C. I don't have a firm quote yet but around \$15,000 installed to be safe. I will work with Zach and Nick Duvall on options.

We would also need to plan to crack seal the Kewash trail in town. We did the asphalt overlay in the fall of 2018 from Hwy 1 to D Ave. and to Lower Sesqua park. To ensure longevity of the asphalt we will need to seal the cracks in it this summer. This is something I hope we can work with our M/C dept. to get done in house.

Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: <sup>1</sup> 2 - Zero Turn mowers	Account:
Cost: \$24,000 <sup>BH</sup>	Dept: Parks

Narrative/Justification: Our Parks department has two John Deere zero turn mowers we use to mow all the parks and other areas in town which the parks department takes care of. We are looking to trade in the oldest of our two Parks mowers. It is a 2015 model year mower with almost 3,000 hours on it. During the mowing season it gets used very heavily almost 35+ hrs per week during the summer. We would like to trade it on a new John Deere (or similar) zero turn mower. We would also like to get a new zero turn for the Wellness Park. This new machine would be used exclusively for the 4 ballfields and 2 multi purpose fields. With the irrigated fields, fertilization and good grass we expect to be mowing the facility at least 2x per week.

We will trade in our 2015 zero turn mower. It would be worth approximately \$2,000.

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: 2021 1-ton Dump bed for truck	Account:
Cost:\$15,000?	Dept: Parks

Narrative/Justification: We have ordered our new truck for the Dept. to replace the one which burned up in the fire this past summer. We hope to receive it mid – March. We would like to purchase a dump bed for the truck with fold down sides in stainless steel or aluminum. This would come in very hand to move materials around such as sand, dirt, infield material, brush, mulch etc. without having to borrow and coordinate one from M/C. I don't have a firm quote yet but around \$15,000 installed to be safe. I will work with Zach and Nick Duvall on options.

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

## Cemetery Budget Summary FY 2022

The budget we would like to propose for the next fiscal year will be very similar to this current fiscal years' budget. There are a few small adjustments to specific accounts. We would like to increase our amount in Other Contractual Services to accommodate the increase for Pontem Software yearly maintenance expense associated with putting the burial records into an online search. We kept building maintenance the same as FY 2021 to replace an overhead door in the Jones Garage, as well as increasing the operational equipment repair account for carbide cutting edge kit for dump truck plows (\$4,000-\$5,000) and some more preventative maintenance on our backhoe. We would like to increase the amount in Other Capital Outlay to cover the expense of upgrading to the of Pontem Online Burial Search. The rest of the accounts were kept at same amount as FY 2021.

Equipment purchases this year will include: the purchase of gas powered water pump for pumping water out of graves (we had given our pump to M/C several years ago and just need to find a smaller one), a power angle blade for our Kubota F-3680 for snow removal, and upgrade our Pontem cemetery software to allow for online burial searches.

Small items in the budget include: purchase of another handheld leaf blower, replacement of a couple of string trimmers, concrete repair/replacement on roads in Elm Grove, removal of dead/unsafe trees, and planting of some new trees and bushes. If you have any questions, please let me know. Thank you for your consideration.

Respectfully submitted,

Nicholas Duvall

Cemetery Sexton

Elm Grove & Woodlawn Cemetery

319-653-3927 Office 319-461-1490 Cell

[nduvall@washingtونيowa.gov](mailto:nduvall@washingtونيowa.gov)

## M/C Department 21/22 Goals

The Maintenance & Construction Dept will have another busy year in the next fiscal year as well as finishing up 2020.

As for now, we will await the Water main projects that are scheduled to be bidded out this spring. We may end up laying water main on East Main from 12th Ave-15th Ave, this all depends on the projects on West Washington St and possibly an extension of the project on West Madison.

We plan on getting back on the crack sealer this year for a month or so to extend the life expectancy of a few streets. We can usually seal 5-6 miles of roadway.

We plan on extending the 12 inch PVC water main north in the Wellness Park up to 15th St. We would rent a trackhoe for that. Costs around \$4-\$5K a month.

We plan on continuing the South Ave B project with an 8 inch PVC from Van Buren to Monroe as well.

With these projects and the routine maintenance tasks that come in weekly, this will take an extended amount of time with half of the crew or more working on water main projects. Which leaves 2-3 personnel repairing water boxes, cold mixing, sewer maintenance (flushing and jetting), tree trimming, street line painting and I could go on. When the warmer weather gets into full swing locating Iowa One Call takes half of a week for one personnel.

I would like to begin televising the Egg sewer basin, this will take half of the crew as well. Before we get this started we need to be able to actually televise and record. As of now, we can only televise. The camera trailer needs to be paid with a subscription to be able to record, I believe this is an annual or twice a year contract for the City. In any means, this will be very difficult to impossible to complete with the size of the crew we currently maintain. We have had part time help in the past, which dependability has slipped very much in the recent years.



Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City  
Administrator



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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: TANK TRUCK (Water) #144	Account:ROAD USE: 6723
Cost: \$50,000.00	Dept:M/C DEPARTMENT

Narrative/Justification:The current tank truck we have has a stainless steel 1,000 gallon tank. We use this water tank for flushing terminal manholes and trouble spots, sawing concrete with a walk behind saw and jetting areas when necessary throughout the sanitary sewer system as well as other job tasks.

The current truck chassis is a 1985 C-60 Chevy with a manual transmission. The main problem with the truck is the motor, Zach sends oil samples in for the heavy equipment, and the samples for the tank truck always comes back with metal filings. And you can visibly see them when the truck is being serviced. The tank has been out of service having the leaks repaired on numerous occasions as well.

We are wanting to update our fleet as much as we can. We would like to purchase a truck chassis that is 10 years old give or take, and/or an already to use chassis with a tank on it, which are available. The tank size we'd like to go to is 2,000 gallon. This would prevent less filling up with water on certain job tasks.

The new price of a 2,000 gallon tank is around \$25,000, if we go this route it leaves us with \$25,000 to purchase a truck chassis, preferably an auto-matic. An auto-matic is what we would like whether we purchase separate or together.

We would strip the hose reel and motor off of the tank truck if we were to replace the unit.

The current tank truck value is \$800, an engine destined to fail, and a leaking SS tank.

Jaron P. Rosien, Mayor  
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Brent Hinson, City Administrator



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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: SHOP AIR COMPRESSOR	Account: ROAD USE/WATER DISTRIBUTION/SEWER COLLECTION 6512
Cost:\$5,500.00	Dept:M/C DEPARTMENT

**Narrative/Justification:**

Since the shop was built in 1999/2000, we have had the same air compressor feeding our air line system. With the fleet growing, and equipment sizes not getting any smaller, the current air compressor cannot keep up. It has been an issue for quite some time, if being used continuously, it will run constantly. A larger air compressor would enable personnel to use pneumatic tools to their fullest potential. Even though the air compressor is stored in a secure place (concrete vault), there are personnel entries inside this room to grab tools that are essential for the task at hand. It has been blowing fuses recently, and the fluid evacuator is not keeping up (vac's transmission, motor etc from equipment's fluid). The current air compressor is 5HP and 60 gallon single stage compressor. We are looking at a 2-stage, 80 gallon 7HP compressor.

The old compressor would replace an ancient air compressor in the street shed (directly west of our shop), we use it a fair amount of time especially during the leaf vac season.

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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: REAR DUMP TRAILER	Account:SEWER COLLECTION: 6723
Cost:\$8,500.00	Dept:M/C DEPARTMENT

**Narrative/Justification:**

We currently have a 20 ft trailer we use for yard waste and brush pick up twice a week from March through November. This trailer is 30 years old and has a crack in the steel bed. This is an issue that is easily repaired, but the tires are a continuous issue with the weight the trailer hauls with. This trailer has to be either manually unloaded or using a piece of machinery's front bucket to push the load out.

The new rear dump trailer would be easily unloaded by raising the bed up. It could also be used for numerous tasks besides yard waste pick up. It can haul rock/sand/dirt to the jobsite, or it can transport equipment that we either have or rent. I believe the twin axle GVWR is 14,000 lbs. Our current skid loader is near half that weight.

This versatility of this trailer would come in very handy if we were to have this added to our fleet. The old trailer has had it's time and needs to be sold or scrapped. On a side note scrap metal has gotten back to over \$100/ton.

There are 3 bids all from SE Iowa, Cantril, Frytown and Richland. There are different lengths these types of trailers come in, 14ft, 16ft and 20 ft. I am looking at the 16 ft dump trailer.

The current trailer value is \$500 with the repairs needed.

## Water Treatment Plant Budget Narrative 2021

Looking into the next fiscal year I do not foresee a lot of changes to our budget. We are fortunate to have the upgrades and additions to our department in the last few years. The most important thing for our department going forward is maintaining our equipment. The one request I have is for a used scissor lift. I have researched prices and it seems feasible to find a used scissor lift in the \$8,000-\$10,000 range.

The Water Treatment Department would like to purchase a scissor lift. This would be used for any and all overhead repairs needed. We have a lot of piping, valves, meters, duct work, heaters, lighting, and other miscellaneous items that would require a scissor lift to work on. We had to rent one just to do our yearly HVAC servicing the past 2 years. This would also be beneficial when dealing with traffic lights. It would be available for all other departments as well. I would imagine the parks department would love to use a scissor lift when hanging decorations or trimming trees. I think this would be a valuable piece of equipment and a great asset for the city. I am asking for council's permission to purchase this item.

I expect basic expenditures on the operations side to remain the same. We are no longer under warranty for most equipment from the new plant. Pumps and motors are the most important items. I have requested to raise our operational equipment repairs amount from \$55k to \$60k. This will allow for us to have yearly pump and motor inspections, along with other preventative maintenance.

The chemicals account has been lowered from \$136k to \$101k. Now that we have been running on the new plant for over 2 years, we have a better idea of chemical costs.

We are not making any changes to the Street/Traffic light accounts. We are planning for traffic light upgrades in the future. I foresee making a traffic light upgrade every year. In 2021 we are planning on upgrading the sound signals for the walk/don't walk intersections. In the next year or two possibly adding a yellow permissive turn signal for east/west bound traffic at South B/Madison, similar to the Walmart intersection. We also still plan on talking about the intersection study of S 12<sup>th</sup> Ave and Washington St. The S 12<sup>th</sup> Ave and Washington St project would be financed as a separate project from this budget.

In closing we raised line 6350 (operational equipment repairs) by \$5,000. I am asking for a \$10,000 allowance for a used scissor lift. We lowered line 6501 (chemical) by \$35,000. Overall, I will do my best to keep expenditures at a minimum. We are grateful for all the upgrades in our department and will do our best to maintain it efficiently.

Kyle Wellington

Water Treatment Plant Superintendent

Jaron P. Rosien, Mayor  
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**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: Used Scissor Lift	Account:600-6-8010-6350 Operational Equipment Repair
Cost:\$8,000-\$12,000	Dept:Water Treatment

**Narrative/Justification:**

The water treatment department would like to purchase a scissor lift. This would be used for any and all repairs needed overhead. We have a lot of piping, valves, meters, duct work, heaters, lighting, and other miscellaneous items that would require a scissor lift to work on. We had to rent one just to do our yearly HVAC servicing the past 2 years. This would also be beneficial when dealing with traffic lights. It would be available for all other departments as well. I would imagine the parks department would love to use a scissor lift when hanging decorations or trimming trees. I think this would be a valuable piece of equipment and a great asset for the city. I am asking for councils permission to purchase this item. Thanks, Kyle W

## Washington WWTP FY 21/22 Budget

610-6-8015-6220 (Subscriptions & Education = \$400) This account remains the same for the 21/22 budget. This account pays for our IDNR Water and Waste Water licenses and Water Environment Federation memberships.

610-6-8015-6230 (Training = \$3,000) This account remains the same for the 21/22 budget. This account includes classes for Continuing Education and Home Study Courses needed for IDNR operator licenses and upgrades in certification. It also covers Animal Control classes.

610-6-8015-6310 (Building Maintenance & Repairs = \$6,000) This account remains the same for the 21/22 budget. This account includes repairs to the WWTP buildings, dog pound, and the underpass lift station building.

610-6-8015-6331 (Vehicle Operations = \$6,000) This account remains the same for the 21/22 budget. This account includes fuel, oil, and tires for the WWTP vehicles.

610-6-8015-6332 (Vehicle repairs = \$5,000) this account increases by \$2,000 for the 21/22 budget due to the upkeep and maintain our vehicles. The WWTP vehicles include three Ford pickups (2007, 2008, & 2009), LS Tractor, John Deere riding mower, and a 2014 EZ-Go golf cart.

610-6-8015-6350 (Operational repairs to equipment = \$52,000) This account increases by \$7,000 for the 21/22 budget. The reason for this is to replace the SCADA equipment; this is recommended every 3-5 years and was last done in 17/18 FY. This account also includes UV bulb purchases, fuel for the generator, air filters for the SBR & digester blowers, lift station and WWTP pump rebuilds or replacement if necessary, generator preventative maintenance contract, pump service agreement, calibration of the Hach dissolved oxygen meters and miscellaneous repairs to WWTP equipment as needed.

610-6-8015-6371 (Utilities/ Alliant Energy = \$159,500) This account remains the same for the 21/22 budget. This account covers energy costs for the WWTP and three lift stations.

610-6-8015-6373 (Telecommunications = \$7,000) This account increases \$1,000 for the 21/22 budget to cover the cost of higher rates. This account includes 3 land phone lines, 2 for the WWTP and 1 for the lift stations. 3 cell phones for WWTP staff. Internet service for the WWTP. Annual costs for Omni Site (alarm phone dialer) at Lexington Blvd lift station.

610-6-8015-6407 (Engineering Expense = \$5,000 ) This account remains the same for the 21/22 budget. This account pays for any engineering costs needed for the WWTP.

610-6-8015-6430 (WWTP discharge permit fee = \$1,275) This account remains the same for the 21/22 budget.



610-6-8015-6501 (Chemicals and testing fees = \$35,000) This account increases by \$2,500 due to the rise in cost of chemicals and fees for the 21/22 budget. This account includes WWTP and lift station chemicals. Outside lab testing fees.

610-6-8015-6504 (minor lab equipment = \$5,500) This account increases by \$3,000 for the purchase of a new Lab oven for drying daily samples, for the 21/22 budget. This account includes minor lab equipment purchases and additional testing supplies as needed.

610-6-8015-6506 (Office supplies = \$1,200) This account remains the same for the 21/22 budget. This account covers miscellaneous office supplies.

610-6-8015-6508 (Postage/Shipping = \$150) This account remains the same for the 21/22 budget. This account includes postage and shipping fees.

610-6-8015-6510 (Safety supplies = \$3,000) This account has an increase due to the price increases on safety supplies for 21/22 budget. This account includes safety supplies for WWTP staff, safety equipment, and first aid supplies for the office and vehicles.

610-6-8015-6599 (Other supplies = \$50,000) This account remains the same for the 21/22 budget. This account pays to land apply approximately one point five (1,500,000) million gallons of bio-solids in the fall of each year. \$2,500 is for general supplies.

610-6-8015-6710 (Vehicle purchases = \$30,000 ) This account has an increase of \$13,000 for 21/22 budget. This will allow us to replace truck 504, a 2007 F150 with very bad rust issues.

001-6-1090-6599 (Animal Control fees = \$2,500) This account remains the same for the 21/22 budget. This account includes dog food, vet fees, and miscellaneous supplies for the pound.

Jason Whisler

WWTP Supt.

Jaron P. Rosien, Mayor  
Illa Earnest, City Clerk  
Kevin Olson, City Attorney  
Brent Hinson, City Administrator



City of Washington  
215 East Washington Street  
Washington, Iowa 52353  
(319) 653-6584 Phone  
(319) 653-5273 Fax

**FY 2021-2022 Budget**  
**Equipment Purchase Request**

**FOR ITEMS OVER \$5,000**

Item: Truck	Account:610-6-8015-6710
Cost:\$30,000	Dept: Wastewater Treatment Plant

**Narrative/Justification:**

The WWTP truck fleet consists of a 2007 F150 (504) 2008 F250 (501) 2009 F250 (502).I would like to start rotating them out but not every year like last time. Truck 504 has major rust issues so we are looking to replace it, then in 2 or 3 years replace the next one in line. The price would include anything needed to outfit the truck (toolbox, safety lights, running boards, etc.).

If applicable, please describe the approximate value of the unit to be replaced, and whether it will be traded in or sold outright:

**\*\*\*Please attach additional documentation including any quotations received\*\*\***



205 W Main Street, Washington, IA 52353

[www.chamber.washingtoniowa.gov](http://www.chamber.washingtoniowa.gov)

[chamber@washingtoniowa.org](mailto:chamber@washingtoniowa.org)

## 2021 Board of Directors

**Michelle Redlinger**  
Executive Director

**Phil Minino, President**  
Bazooka Farmstar

**Diane Gallagher, Vice President**  
Gallagher Farms

**Erin Drahota, Treasurer**  
United Presbyterian Home

**Alisha Davis, Secretary**  
Washington Chamber of  
Commerce

**Matty Brown, President**  
CBI Bank

**Jaron Rosien**  
JP's 207/Mayor

**Erik Buchholz**  
Washington High School

**Patty Elliott**  
Elliott Realty Group

**Makyla Maize**  
Washington County Hospital

**Lee Iben**  
ActionCOACH Business Coaching

**Mary Audia**  
WEDG  
Ex-Officio

**Sarah Grunewaldt**  
Main Street  
Ex-Officio

**Bill Monroe**  
Washington Chamber of  
Commerce  
Ex-Officio

January 21, 2021

Dear Washington City Council:

The Washington Chamber of Commerce has a primary responsibility "To create a progressive business climate and to promote a high quality of life in the Washington community." On behalf of our board of directors, we are extremely privileged to uphold this mission and to work in collaboration with the City.

It is with the greatest honor that the Chamber is able to run the Welcome Center for the City of Washington. This center serves as a communication hub for the community – frequently serving both local residents as well as visitors to the community. The Welcome Center is the point of contact for individuals who are interested in visiting, relocating, and researching options to open a business in our community. It is a vital part of Washington.

The Chamber's tourism arm strives to make community-minded and financially sound decisions. We work within our budgets and we leverage funds to support our operations with fundraising, sponsorships, vendor fees, etc. Since I entered into my roll in 2011, we have increased our contributions into the community by \*380%, which is slightly less than where we were at the year prior (450%), while having to contend with the pandemic.

Thanks to the support provided by the City, Public Health and our Board of Directors, Washington's Welcome Center was able to safely hold all of the scheduled events in 2020, a feat we are quite proud of in the midst of a pandemic. We did have to implement multiple alterations to ensure the safety of our community, but we strongly believe that community participation positively impacts our mental health, workforce, and population growth.

The Washington Welcome Center is passionate about the economic impact that community events and tourism make to the overall benefit of our businesses and government. In the state of Iowa, tourism is a proven economic driver, supporting over 70,700 tourism related jobs and generating over \$9 billion in domestic traveler spending.

In the recent year, the tourism industry was among those hardest hit. Our hotels, restaurants and theaters have faced closures and we are diligently trying to support these entities. We are grateful for your partnership in supporting local tourism and we are respectfully requesting that the City of Washington increase the past contribution by 20%, equaling an annual contribution of \$24,000.

We appreciate your support and thoughtful consideration in this matter. Please see the attachments for our recent organizational accomplishments.

Respectfully,

Michelle Redlinger, Executive Director, Washington Chamber

\*Tourism profit & loss statement and year-end letter included.



## Tourism Profit & Loss Breakdown

### Class Filters

Oktober Madness, Thursday Night Live, Tour of Homes, Craft Fest, Ridiculous Day, Summer Classic, Tourism, Gallery Walk, Tribute Night, Latino Night, Ag Day, Community Resource Guide, RAGBRAI

	<u>FY 11-12</u>	<u>FY 12-13</u>	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FY 17-18</u>	<u>FY 18-19</u>	<u>FY 19-20</u>	<u>% Change Since FY 11-12</u>
<b>Total Profit</b>	<b>\$13,651.45</b>	<b>\$23,263.72</b>	<b>\$43,188.56</b>	<b>\$55,338.45</b>	<b>\$43,126.81</b>	<b>\$57,528.73</b>	<b>\$80,929.41</b>	<b>\$75,096.89</b>	<b>\$65,573.74</b>	<b>380%</b>
Item Descriptions									% from FY 18-19	<b>450.1%</b>
Fundraising, Event Sponsorships, City Contribution, Concessions Income, Vendor Fees, Tourism Product Sales, Participation/Entrance Fees										
<b>Total Expense</b>	<b>\$5,208.41</b>	<b>\$14,664.43</b>	<b>\$10,379.28</b>	<b>\$36,278.94</b>	<b>\$29,255.10</b>	<b>\$32,433.25</b>	<b>\$27,116.35</b>	<b>\$41,714.58</b>	<b>\$25,938.04</b>	<b>79.92%</b>
Item Descriptions										
Event/Activity Supplies, Decorations, Entertainment, Food, Advertising, Insurance, Printing, Postage, Volunteer Recognition										

### Excludes

Chamber Membership, Lunch & Learns, Ambassadors, Annual Dinner, Golf Tournaments, Leadership Washington, Educator Breakfast, Operating Funds, Payroll

Fiscal Year starts on July 1

December 2020

# THANK YOU...

*For your membership with the Washington Chamber of Commerce over the last year! It is the support of community minded citizens like you that make it possible for us to accomplish great things together for our community. We'd love to share how we are continuing to assist businesses, organizations, and community members in Washington in a variety of ways.*



**2020 Chamber Board of Directors & Staff:** Jaron Rosien, Erin Drahota, Matt Brown, Bill Monroe, Tim Shane, Erik Buchholz, Phil Minino, Diane Gallagher, Michelle Redlinger, Alisha Davis (not pictured: Makyla Maize, Patty Elliott, Sarah Grunewaldt, David Collins). Christmas Party 2019



**Reverse Tractor Parade**



**Downtown Planter Project**



**Inaugural Dinner in the Park**

## DEAR FRIENDS OF THE CHAMBER,

The holiday season is upon us and as I reflect back on 2020 I am so proud of how resilient, strong and supportive our community has been in the midst of the financial and healthcare crisis. The impact has varied across our community, and yet I witnessed unity in our responses as we fought for ways to support and lift each other up.

The Chamber shifted our focus to provide information, counseling, and resources to both the business community and our citizens alike. We established even stronger partnerships with our healthcare agencies and economic partners and found successful solutions to push the economy forward in a safe manner.

This year has challenged all of us, but with these challenges come great opportunities. Our community has adopted a willingness to learn and I have trust in our community leaders who are working tirelessly for the benefit of our community.

Looking forward to 2021, there is so much to be hopeful for. We have made history in 2020, but we are moving forward and focusing on tomorrow. Our goal is growth for our members and we will do that successfully with your support and partnership.

Wishing you all the best in this year and the next!

Michelle Redlinger  
Executive Director



**COVID-19 Business Toolkit**







## ALL THE FUN IN 2020



**THANK YOU**  
FOR SUPPORTING WASHINGTON BUSINESSES

**\$176,741.44**  
OF LOCAL SPENDING HAS BEEN SUBMITTED  
JUST THROUGHOUT APRIL & MAY

**\$15,760**  
WORTH OF CHAMBER BUCKS HAVE BEEN  
GIVEN OUT IN APRIL & MAY

THE 10 FOR 50 SHOP LOCAL PROMOTION WAS AN  
AMAZING WAS OF SUPPORTING LOCAL BUSINESSES.  
OVER 60 BUSINESS WERE SUPPORTED, PLEASE  
CONTINUE THE SUPPORT!  
[WWW.WASHINGTONIOWA.GOV](http://WWW.WASHINGTONIOWA.GOV)

## DOING MORE WITH LESS

Like many of our members, the Chamber suffered great financial loss. Two-thirds of our revenue comes from our events and although we were successful in keeping ALL events in 2020, many of them looked significantly different. Without the event income the Chamber ended our 2020 fiscal year with over 127% loss than the prior year.

Despite our financial hardships, we found ways to do more with less. We hosted Eastern Iowa's first parade in the pandemic, with the reverse Tractor Parade to celebrate Ag Day. We promoted new events like Dinner in the Park, Hocus Pocus, Washington Dines In, Buy Local Saturdays, Chamber Bucks Receipt Challenge and HACAP's Groceries for Good.

Washington's Shop Local Promotion was offered in partnership with the funds raised from the local Hotel Motel Tax. Nearly \$16,000 of Chamber Bucks were distributed in the community and generated over \$176,000 of local spending. The Chamber was also fortunate to partner with Fareway to give out \$5,000 in gift cards to local businesses.

Perhaps one of our most successful programs in the community didn't raise any money, but the spirits in the community. The 'We Heart Washington Window Challenge' was met with strong success as hearts filled storefronts, front doors, and adorned lawns.

Even in hardship and uncertainty, our community had many reasons to celebrate. I would be remiss if I didn't give proper credit to our many partners, volunteers, and Chamber members who worked together to pull off a year of successful events and incentives to support the local economy. Our event coordinator, Alisha Davis, and our Main Street Director, Sarah Grunewaldt did an especially amazing job of pulling together our resources, partnering, and developing creative ideas for the area.

## MEMBER SUPPORT GRANT

Many of us were lucky to be able to make lemonade out lemons, but some businesses are not as fortunate. The Chamber has recently created a Member Support Grant, to assist any member who may be facing economic challenges or in need of temporary financial relief. If you find your business in a position to support others, we encourage you to indicate that on either your membership renewal invoice or sponsorship form. Or, if your financial situation is prohibiting your ability to stay connected to the Chamber, please indicate that on your renewal invoice and we will follow up with available options and an application.

## UNITED WE STAND







**GRACE C MAE, 8/20**



**BEAUTY WITH GRACE, 2/20**



**MANJO JAZIEL REFRESQUERIA, 1/20**

## SUCCESS STORIES IN 2020

Despite the challenges experienced this year, our businesses were on the move! The Washington Chamber Ambassadors were honored to celebrate 12 Grand Openings, 5 New Locations, and 1 Anniversary Celebration.

### GRAND OPENINGS

**Washington County Republicans 2020 Headquarters**

**The Lighthouse Center**

**Mango Jaziel Refresqueria**

**Stray Cats Tattoo Parlor**

**The Beauty Room**

**The Master's Hand Thrift Store**

**Beauty with Grace Salon Studio**

**Nina's Salon**

**Emporium**

**Brickhouse Barbell**

**Godfather's Pizza**

### NEW LOCATIONS

**The House of Healing**

**Brava Tile**

**Elizabeth's Academy of Classical Ballet**

**Allen Mitchell, CPA**

**Hospice Compassus**

**LaundroMutt**

### ANNIVERSARIES

**Grace C Mae Advocate Center, 10th Anniversary**

## 15 NEW MEMBERS IN 2020

Membership in the Washington Chamber of Commerce has never been so essential as it was in 2020. We all know that the best way to spread the word about your business is through connections and this year was especially difficult to build your brand's presence. Membership with the Chamber connects you with local, like-minded professionals and provides you with a network of opportunities. We are so excited to welcome the new businesses who joined us!

**ActionCOACH Campus: Lee Iben**

**Dino's Pizza and Steakhouse**

**Faith Baptist Church**

**GlenLois LLC**

**Jerry & Margie's Catering**

**Mango Jaziel Refresqueria**

**Miller and Sons Plumbing, Heating, and Cooling**

**Mincer Ford**

**Mi Pueblo Real**

**MUSIC Inc.**

**Parkside Estates MHP**

**Precision Metalworks**

**The Laundro-Mutt**

**The Lighthouse Center**

**Washington County Military Museum**

**NEW MEMBERSHIP PLAQUES  
COMING TO ALL MEMBERS SOON!**



**LEE IBEN, NEW BOARD MEMBER**



# NEW EVENTS 2021

Your Chamber has many exciting events planned for this upcoming year. These events are happening now. Join us!



**COMEDY DINNER SHOW**  
*Lebowsky's*  
**SMOKIN' & MEAT JOKES**  
 DINNER MENU:  
 3 MEAT PLATTER  
 MAC & CHEESE  
 CACON GREEN BEANS  
 APPLE PIE CAKE  
 January 7 & 8, 2021  
 Lebowsky's Rock 'N Bowl  
 6 PM - 9 PM  
 TABLES OF 6 OR 8 AVAILABLE FOR \$50 PER PERSON. GATHER YOUR CLOSE FRIENDS & FAMILY FOR A NIGHT OF LAUGHTER AND FUN!  
 \$10 PER EACH TICKET SOLD GOES TOWARD HOLIDAY LIGHTS AROUND SQUARE

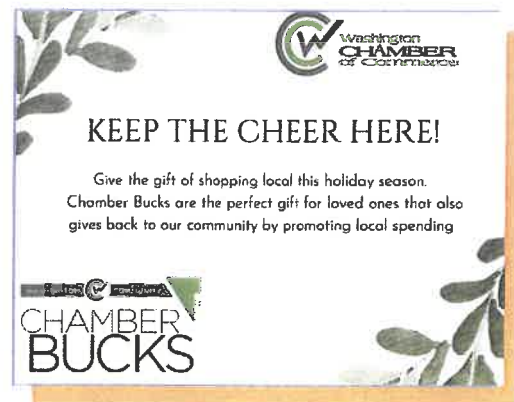


**Nov 28-Jan 4**

Holiday window and outdoor decorating contest for Washington businesses



**Get Lit**  
 OUTDOOR HOLIDAY LIGHT  
 CONTEST & COUPON BOOK  
 FOR HOLIDAY SAVINGS  
 Washington, WA  
 Nov 28-Jan 4



**KEEP THE CHEER HERE!**  
 Give the gift of shopping local this holiday season. Chamber Bucks are the perfect gift for loved ones that also gives back to our community by promoting local spending  
**CHAMBER BUCKS**

*SAVE The Dates!*

## CRAFT FAIR: SPRING EDITION

**MAY 8, 2021**

Hate waiting for our fall Craft Fair? Now you don't have to! Join us in Central Park as we bring together the finest in crafts.

## BIRDIES, BEER & BRATS

**SEPTEMBER 24, 2021**

Because we've missed our friends and networking in 2020, the Chamber is hosting two golf tournaments in 2021. Join us for the first Octoberfest Golf Tournament.

## WOMEN IN BUSINESS JULY 15, 2021

An afternoon held to appreciate area women in business, learn about industry trends, and share our wins and struggles.

## SUNRISE SOLUTIONS

A breakfast meeting in spring and fall, open to non-profit organizations to discuss community happenings, build awareness, & develop partnerships.

## COUNTRY TOUR OF HOMES

**DECEMBER 4 & 5, 2021**

The annual Candlelight Tour of Homes will be celebrating a 30th anniversary in 2021 with a special Farmhouse Tour.

Be sure to save the date for this spectacular event!



## 2021 Board of Directors

Brent Kromrie, President  
Tim Elliott, Vice President  
Elaine Moore, Treasurer  
Jordan Hill, Secretary  
Jamie Collier  
Maddie Widmer

January 13, 2021

City of Washington  
City Council  
215 E Washington Street  
Washington, Iowa 52353

### Ex-Officio

Michelle Redlinger  
Stan Stoops  
Brent Hinson  
Mary Audia

Dear Council Members,

The Main Street Washington Board wants to THANK YOU for your continued support of our mission and the strong partnership we have established over the past several years. Your support has enabled our committed volunteers, staff and board to work to revitalize the Washington downtown district. Since 2008 Main Street Washington has reported 48 Business Starts, relocations, or expansions, 86 Net New Jobs, 93 Buildings Rehabbed, over \$15 million in Private dollars invested in Building Rehab & Acquisition, and 21,446 Volunteer Hours.

### What we do in a nutshell?

- Historic Preservation
- Economic Development
- Business Support
- Downtown Beautification
- Design Assistance & Consultation
- Marketing
- Event Planning
- Community Organizing
- & so much more...

With your support, the Design Committee has worked very hard to promote private investment in building repair and rehabilitation through the use of Washington Incentive Fund grants as well as the Downtown Investment Grants. We just released \$25,000 in Washington Incentive Funds for 7 projects throughout downtown. We also already have a slate of 2021 projects including rehab of a vacant building, expansion of existing operations, & the opening of new businesses throughout downtown.

### Business Visit Program

We'd love to know more about you & your business! Let's sit down & see how Main Street can benefit you.

The Economic Restructuring Committee continues to focus on helping our business partners by providing market analysis data. They are currently working on a targeted business recruitment packet in partnership with the Chamber & expertise of WEDG, the Small Business Development Center, & our other committee members.

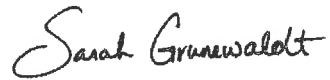
The Promotion Committee continues to invest time and energy in developing and marketing special events that foster community pride. While these events looked much different this year & will likely look different for 2021 they are continuing to plan events to support business, grow our sense of place & pride in this community, & to utilize our public spaces. We were very successful in 2020 in hosting our modified holiday events, starting a new cooking class series "Quarantine Kitchen," & had great turn out for our Movies in the Park & Farmers' Market.

As we continue to build on our successes and offer more help to Washington's Historic Downtown, we will strive to strengthen and increase support from city, county,

corporate, business and community donors. We are asking you to continue your support at \$20,000 per year.

Your ongoing support will help us continue to work hard to expand businesses, create jobs, revitalize Washington's downtown and promote the great opportunities that our city can offer.

Sincerely,



Sarah Grunewaldt  
Executive Director  
Main Street Washington, Inc.



**To: City of Washington**

**Fr: WEDG**

**Date: January 12, 2021**

We respectfully ask the City of Washington @ \$30,000 as our funding request, the same as previous year.

**What will we do with this?** With these funds, The Washington Economic Development Group (WEDG) will work to:

1. Focus on business retention and expansion by maintaining regular contact with local business and stakeholders, while maintaining a strong emphasis on attracting and retaining **skilled workers** to support the needs of local companies and, enhancing the **housing supply** to support the workforce and families;
2. **Attract** companies to the City of Washington and Washington County area that will result in a continued diversification of the regional economy;
3. Create improved Board + Investor communications that results in increased awareness of WEDG activities in the area and lay the foundation for the funding required to support the WEDG strategy through the utilization of social media and website enhancements;
4. Build on a multi-year strategy and establish a funding base that will drive a strong WEDG program.

**Why invest in Economic Development?**

1. **Build Your Tax Base**, which provides for the highest level of services at lowest tax rates.
2. Choose a cycle of Investment, vs disinvestment.
3. Labor markets are regional, tax base is local.
4. People are no longer tied down to one community. They can work from anywhere and they "community shop" for a quality community with great amenities.
5. It takes a village....WEDG, Chamber, Main Street, the Supervisors and of course, the City of Washington!

**2019/2020 Accomplishments, WEDG plus partners:**

**Whitesell** gifted property to City and WEDG, which is now occupied by **Brava Roof Tile** who produces synthetic roof tiles for local and international projects including our own Washington County building and Disney! There's also **7 acres for residential development, with 9 units in Phase 1.** (David Collins was instrumental in putting this together.)

**Wellness Park** \$4 mil sports complex. 2 Soccer Fields and 4 Ball Fields. Grant funds came from the Washington County Riverboat Foundation, the Iowa Department of Natural Resources, the Kansas City Royals and the Minnesota Twins. The city received a \$100,000 grant from the Wellmark Foundation specifically for the extension to the Kewash Nature Trail.

Brand new **YMCA**, multi-use facility...Enhance Iowa Grant Fund, Riverboat Foundation, public/private investors, etc.

Researched, documented, photographed and established promotional materials for lots in the **Washington Business Park**. Lots were also registered with IEDA/ICR/Alliant Location One Information System (LOIS), making the information available to site selectors nationwide. LOIS also provides extensive demographic information for Washington County and surrounding areas. Updated Washington Business Park signage. Three Washington Business Park lots have been sold, with a third building under construction. KCTC, Sustainable Solutions, MidWest Tree Service.

**A Housing Study & Needs Assessment** was completed for Washington County and the communities of Kalona, Riverside, Washington & Wellman. This provides solid data and a blueprint for action as we move forward, and the data needed by developers considering projects in Washington County.

**Housing Task Forces** for the Washington area and the Kalona, Riverside & Wellman area were established, and planning is currently underway.

A new business, **Washington Auto**, occupied the property at 1701 East Washington Street. Developer Cornerstone Property Management invested over \$250,000 in improvements to the facility, as well as worked with the City to construct a new sewer main that serves the property; and opened up **20 additional acres to future development**.

The City of Washington, Washington County Conservation Board and WEDG worked together to **pave the trail on the west side of the highway past Willow Pond and a new spur up to Kirkwood, plus an asphalt overlay of all of the existing paved trail**. WEDG was instrumental in securing much of the funding for this project.

**Paving** extended to **Crooked Creek Bridge on the Kewash Trail** due in part ECICOG award \$317k!

**Riverside Residential Development**, 70 + units, with Activity Center managed by YMCA and possible community center downtown. Coming soon...facelift of downtown, Homes For Iowa projects and PR for Birthplace of Captain James T. Kirk drawing tourism!

**Shiloh Development** 200 acres deeded to the City of Kalona. Housing development underway. Plots available now in beautiful settings with water and tree features.



**Premier 1 Supplies** continues to grow, and is expanding its facility by 42,000 sq. ft. They also plan to add at least 25 new employees over the next 3 years. A \$250,000 Iowa Department of Transportation 'Revitalize Iowa's Sound Economy' (RISE) Grant was obtained and an agreement was reached resulting in a public – private partnership to **pave 2.7 miles** of gravel road from Highway 1 to the Premier I Supplies facility.

Established a 501 (c) 6, non-profit charitable, **WEDG Community Foundation**

Successfully encouraged two existing businesses to participate in **Iowa Industrial New Jobs Training (260E) program** (IA Econ Development) job training programs; increasing opportunity and raising skill levels.

Executive Director, **Mary Audia**, came on board December 2020, following the unfortunate passing of David Collins. Mary brings a wealth of experience and knowledge to the position with a proven track record of collaboration, business development and strong Iowa roots. Numerous get acquainted visits, have been underway, with many more to go! Looking forward to meeting as many of you as possible!

Was a catalyst for the future of **emergency services for Washington County**. Jeremy Peck is now the Ambulance Director.

**KCTC** continues to move forward on an aggressive project to expand high speed fiber connections to homes and businesses throughout Washington County.

Dollar General opened a new facility in **Brighton**.

**A Washington County Trails / Recreation Plan** was completed identifying needs and providing direction for further development.

**Bazooka Farmstar Expansion** on the horizon for 28,000 sq ft....meetings have been held with Eric Hahn, banks, City of Washington to discuss expansion resources and housing needs. Looking at TIF, Fed and State grants, with funding through ECICOG, ECITF, etc.

**Active engagement** with several existing, growing businesses to expand marketing efforts, consider expansion opportunities, add additional employees, seek financing, incentives and other programs. Met most recently with the City of Washington, the Washington Chamber, Washington Main Street, Hills Bank, Washington State Bank and Trust, Bazooka Farmstar, Civco, Alliant Energy, Washington Community Schools, City of Wellman, City of Riverside, Riverside Casino, local business owners and Bob Yoder with Board of Supervisors, to name a few.

Monitoring opportunities for hemp production in Washington County.