

# The City of Washington Located in the Iowa City-Cedar Rapids Corridor Region is seeking an experienced and consultative leader for the position of

# **Police Chief**



State Theatre Centennial Fountain Fire Dept 9/11 Observance

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Submit applications to: <a href="mailto:chiefsearch@washingtoniowa.gov">chiefsearch@washingtoniowa.gov</a>

#### About Us

Washington is a growing county-seat community of 7,266 residents located 30 miles southwest of Iowa City and just 8 miles west of 4-lane U.S. Highway 218 in Eastern Iowa. Washington County has a population of nearly 23,000 residents. The area enjoys a diversified and growing economy based around agriculture, ag business, light manufacturing, education, healthcare, hospitality, and construction, among other sectors. Washington County is home to the Riverside Casino and Resort, one of



**Downtown Streetlights & Flowers** 

lowa's premier gaming destinations. It also happens that due to close proximity to the lowa City area that the University of Iowa and University Hospitals & Clinics are among the top employers of Washington County residents. Washington is a Main Street community, and has enjoyed over \$10 million in private investment and an additional \$10 million in public investment in its classic downtown square area in the past 10 years.

The City of Washington is a Mayor-Council with appointed Administrator form of government. The organization includes 48 full-time employees and an overall annual budget of nearly \$15 million. The position is appointed by the Mayor subject to confirmation by the



**Working RAGBRAI** 

City Council but supervised on a day-to-day basis by the City Administrator. The current Chief is retiring after 34 years of service to the department, including 14 years as Chief.

More info on the community is available at:

- www.washingtoniowa.org (Chamber, Economic Development, Main Street)
- www.washington.k12.ia.us (Schools)
- www.washingtoniowa.net (City)
- https://www.facebook.com/Washington-Police- <u>Dept-780968972065508/</u> (Police Department Facebook)

# The Department

Washington's department includes 11 sworn full-time officers (including Chief and 2 Lieutenants), 4 sworn part-time officers, 1 full-time administrative assistant, and 1 part-time administrative assistant. The department fulfills functions including SWAT, K-9, investigations, drug task force, and many more. The department was recently authorized to purchase a new K-9 unit, which is expected to go in service this spring with a new handler as the current K-9 retires. The department's annual budget is approximately \$1.3 million.



K-9 Donation from Washington State Bank



Major Drug Bust with K-9 Ultro

Department equipment includes: 3 patrol SUVs, 3 administrative SUVs, 1 K-9 SUV, 1 CRU (Critical Response Unit), and 1 MRAP (Mine-Resistant Ambush Protected armored personnel carrier). The department expects to be able to replace 2 patrol units in 2019 and the third in 2020, and be on an approximate 3-year cycle for replacement of all patrol units from that point forward. Other priorities include complete replacement of the department's tasers within the next two budget years.

All officers in the department have at least five years' professional experience in law enforcement, but six of these officers are age 31 or under. It is considered very important that the new Chief work to develop leadership and training opportunities within the department to ensure continued success and long-term sustainability.



No-Shave November with WCSO & Communications



**SWAT Training** 

# Facility Improvements

The City of Washington is currently constructing a 14,918 square foot Fire Station, expected to be complete July 31, 2019. When that building, which is connected to the existing Municipal Building, is completed the City will begin renovating the existing 9,403 square foot building for City Hall and Police functions (the facility hosts all three functions currently). This renovation will allow for a much-improved facility, as the department has operated out of very limited and cramped quarters in recent years. The Police Department is planned to have a locker room, conference room, 3 interview rooms, pre-evidence/evidence storage, armory, and expanded staff offices and storage. The department will also have access to a wash bay, training room, exercise room, and much more in the new Fire Station, as well as access to a break room/kitchen area and additional meeting rooms in the new City Hall portion. The City Hall/Police improvements are planned to be complete by June 30, 2020.



Draft PD Floor Plan (2/1/19)

## **The Position**

The City is seeking a dedicated and ethical career law enforcement official who is equally comfortable in working in the community, communicating with elected officials and the City Administrator, building strong relationships and organizational capacity within the department and between departments,



functioning as a leader and coach for the department's experienced staff, and overseeing the efficient allocation of public resources entrusted to the department. The ideal candidate must understand the dynamics of small-town policing and relationship-building, but be capable of effectively managing "big city" issues with a limited resource base.

The hiring for this position will be overseen by a committee consisting of the Mayor, City Administrator, one City Councilor, Washington County Attorney, and Washington High School Principal, with the advice and input of a departmental employee panel. The final appointment must be confirmed by the City Council.

### **Position Advertisement:**

<u>Police Chief.</u> The City of Washington, Iowa (population 7,266) is seeking an experienced and consultative leader as its next Police Chief. The current Chief is retiring after 34 years of service to the community. The department has eleven full-time sworn officers including Chief and one administrative assistant, with an annual operating budget of approximately \$1.3 million. AA or BA degree in related field and 4-8 years' law enforcement supervisory experience preferred but not required. Salary range for the position is \$75,000 to \$85,000, depending on qualifications, with excellent benefits. Please submit application materials (including but not limited to cover letter, resume & 5 professional references) to: <a href="mailto:chiefsearch@washingtoniowa.gov">chiefsearch@washingtoniowa.gov</a> no later than 5 PM on March 12, 2019. EOE.

## **Preliminary Schedule for Hiring:**

- March 12: Application Deadline
- April 1: Interviews
- April 9: Council Considers Confirmation of Hire
- By May 28: Proposed Start Date